



Information Privacy Act 2009 Burdekin Shire Council is collecting your personal information in accordance with the Local Government Act 2009 and Burdekin Shire Council Local Law and Subordinate Local Law No 12 – Roads 2001. The information collected on this form will only be accessed by authorised Council officers and other service providers with assets in the road reserve for the purpose of approving this application which will be kept on Council records. Your information will not be given to any other person or agency unless you have given us permission or we are required to do so by law.

Application to Install Infrastructure At Or Below Ground Level Within a Road Reserve

Applicant Details

Name:

Postal Address:

Phone Number: **Email:**

Signature: **Date:**/...../.....

What work is being conducted?: (✓ tick appropriate box)

☐ Lay Pipes Across Road Reserve

Application is hereby made for permission to install a pipeline of mm diameter at the below mentioned address. *Refer conditions for Laying Pipes Across Road Reserve

NOTE: This **does not** include applications for approval to Lay Pipes **Along** (parallel with) road. These applications need to be separately considered by Council. Seek assistance from Design Office.

NOTE: If proposed pipeline involves works on Bruce Highway, Kirknie Road (from Home Hill to Ham Kelly Drive), Ayr Dalbeg Road (before Dalbeg) or Ravenswood Road direct the applicant to Main Roads as Council cannot approve these applications.

☐ Opening a Road Reserve (Urban) – E.g. Opening footpath to run drainage to kerb, constructing a footpath, installing a sprinkler system on footpath etc

NOTE: For works being conducted in CBD areas a separate application to close and barricade the footpath may also be required as per advice from Design Office.

Details of proposed work:

Physical Address Details (where work is being conducted):

At What Physical Address:

Lot on Plan (e.g. Lot 2 RP 123456):

Fees & Approval Details: Office Use Only

Fee Advised (No GST): \$..... **Application Number:**

Receipt Number: **Date:**/...../.....



Fees & Approval Details Continued...

Note: If restoration work is required, a Private Works form is to be completed. Invoice to be issued after restoration work is completed. Reinstatement based on actual cost recovery plus 10% GST.

Private Works form completed: YES / NO
(Private Works number to be created by Pay Office)

Date: / /

Approved Subject to the Following Conditions:

1. Installation shall be at the user's whole perpetual risk and shall be removed by the user or owner at their whole cost at the pleasure of Council.

Additional Notes:

.....
.....

.....
Authorised Signature (Council Officer)

Date: / /

- Copy to Design Office

- Copy to Pay Office

*Conditions for Lay Pipes Across Road Reserve (Rural):

By signing this application above, you agree that the pipe will be installed in accordance with Council's conditions listed below and all relevant permit and restoration fees will be paid in accordance with Council's Fees and Charges. You acknowledge that the full cost of the restoration works is payable.

You must hereby indemnify and shall keep indemnified the Council of the Shire of Burdekin against all actions, suits, claims, damages and expenses in any way arising out of or in connection with such pipe.

The pipe will be installed as follows:

1. The minimum cover over the pipe is to be 750mm measured invert of the table drain of the road or if there is no table drain 1000mm below natural surface adjacent the road formation.
2. The excavation will be properly backfilled and re-compacted to the satisfaction of Council including use of road-base material for the full width of the road formation.
3. The pipe will be of:
 - a) Concrete Class X rubber ring jointed;
 - b) Galvanised iron;
 - c) P.V.C. installed in a concrete or polyethylene enveloping pipe;
 - d) Polyethylene pipe installed in a concrete or polyethylene enveloping pipe; for the full width of the road formation including table drains but not less than 6 metres each side of the road centre line.
4. The work is to be constructed to the satisfaction of Council and shall cross the road reserve at right angles to the boundary and/or be aligned parallel to the boundary and shall conform generally with the conditions of Councils Local Laws No. 12 (Roads) 2001.
5. During the construction of the work the applicant is to be responsible for the preservation of public safety for the erection and maintenance of proper barricades, lights etc. and for ensuring that the work will proceed without any undue interruption to traffic.
6. The approval for this application may be cancelled by the Council at any time after giving due notice in writing should circumstances in its opinion render such action necessary. The Council may require the applicant to remove the pipeline and reinstate the area to the satisfaction of Council at his/her whole cost.
7. The ownership of the pipeline will transfer with transfer of the ownership of property served by the pipeline and that prior to transfer of ownership. The application is to advise the new owner and obtain acknowledgment from him/her that all rights and responsibilities attached to the pipeline will transfer to that new owner.
8. Council and Statutory Authorities may carry out works within the road reserve. Liability for consequential damage to the pipeline will not be accepted by Council or the Statutory Authority.
9. Scale Plan required.
10. A traffic management plan must be submitted with this application prior to approval.