



**BURDEKIN SHIRE COUNCIL**



# **AGENDA**

## **ORDINARY COUNCIL MEETING**

**HELD AT COUNCIL ADMINISTRATION BUILDING,  
145 YOUNG STREET, AYR**

**on 22 February 2011**

**COMMENCING AT 9:00AM**



**TUESDAY 22 FEBRUARY 2011**

## **ORDER OF BUSINESS:**

| <b>ITEM</b>    | <b>PRECIS</b>   | <b>PAGE</b> |
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|                | <b>DECLARATIONS OF INTEREST</b>   | <b>1</b>    |
|                | <b>MINUTES AND BUSINESS ARISING</b>   | <b>1</b>    |
| <b>ITEM-1</b>  | <b>Minutes - Ordinary Council Meeting - 8 February 2011</b>   | <b>1</b>    |
| <b>ITEM-2</b>  | <b>Minutes - Burdekin Shire Council Local Disaster Management Group Meeting - 21 January 2011</b>   | <b>26</b>   |
|                | <b>REPORTS</b>  | <b>30</b>   |
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| <b>ITEM-5</b>  | <b>Development Application for a Material Change of Use for Road and Machinery Transport Depot (Specifically School Buses) at 1-3 Airdmillan Road, Ayr (Lot 9 on SP903168, Parish of Antill, County of Gladstone)</b> | <b>38</b>   |
| <b>ITEM-6</b>  | <b>Development Application for Material Change of Use for a Rural Industry (grain handling facility) at 20 Colevale Road, Brandon (Lot 2 on RP704917, Parish of Jarvisfield, County of Gladstone)</b>                 | <b>43</b>   |
| <b>ITEM-7</b>  | <b>Reconfiguring a Lot (1into2) at Davidson Road, Clare (Lot 275 on GS1044, Parish of Mulgrave, County of Gladstone)</b>  | <b>49</b>   |
| <b>ITEM-8</b>  | <b>Reconfiguring a Lot (Access Easement) at Ayr-Dalbeg Road, Clare (over Lot 230 on GS837 to Lot 180 on GS928, Parish of Mulgrave, County of Gladstone)</b>   | <b>53</b>   |
| <b>ITEM-9</b>  | <b>Burdekin Road Safety Implementation Plan</b>   | <b>58</b>   |
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# BURDEKIN SHIRE COUNCIL



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| <b>ITEM-12</b> | <b>2011 Burdekin Auto Festival</b>  | <b>98</b>  |
| <b>ITEM-13</b> | <b>Surrender of Lease at Ayr Showgrounds and Approval of Interim Management Arrangements</b>  | <b>101</b> |
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|                | <b>DELEGATIONS</b>  | <b>129</b> |

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- **PRAYER**
  - **DECLARATIONS OF INTEREST**
  - **MINUTES AND BUSINESS ARISING**

**ITEM-1            Minutes - Ordinary Council Meeting - 8 February 2011**

**Recommendation**

That the minutes of the Ordinary Council Meeting held on 8 February 2011 be received as a true and correct record.



**BURDEKIN SHIRE COUNCIL**



# **MINUTES**

## **ORDINARY COUNCIL MEETING**

**HELD AT COUNCIL ADMINISTRATION BUILDING,  
145 YOUNG STREET, AYR**

**on 08 February 2011**

**COMMENCING AT 9:00AM**



**TUESDAY 8 FEBRUARY 2011**

### **ORDER OF BUSINESS:**

| <b>ITEM</b>    | <b>PRECIS</b>   | <b>PAGE</b> |
|----------------|---|-------------|
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| <b>ITEM-2</b>  | <b>Request to change an existing Approval - Material Change of Use for Earthworks Filling - Craig, Albert &amp; Woods Streets, Ayr</b>                                    | <b>4</b>    |
| <b>ITEM-3</b>  | <b>Development Application for a Material Change of Use for an Ethanol Plant at 373 Pelican Road, Mona Park</b>   | <b>5</b>    |
| <b>ITEM-4</b>  | <b>Reconfiguring a Lot (3 into 2 lots) at 48, 50 &amp; 52 Queen Street, Ayr</b>   | <b>9</b>    |
| <b>ITEM-5</b>  | <b>Reconfiguring a Lot (2 into 2 lots) at 304 &amp; 272 Gardner Road, Wangaratta</b>  | <b>10</b>   |
| <b>ITEM-6</b>  | <b>Development Application for Material Change of Use for Extensions to existing Shopping Centre at 64-78 and 80-86 Queen Street, Ayr and 61-67 Macmillan Street, Ayr</b> | <b>12</b>   |
| <b>ITEM-7</b>  | <b>Council approves Development Application for Reconfiguring a Lot at Old Ayr Road, Shirbourne Road, Bruce Highway, Trembath Road and Tapiolas Road</b>                  | <b>16</b>   |
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| <b>ITEM-10</b> | <b>Write off of Outstanding Debt - Trade Waste</b>  | <b>19</b>   |
| <b>ITEM-11</b> | <b>Humes Preferred Supplier for Kalamia Dam Outlet Structure Culverts</b>   | <b>19</b>   |

Ordinary Council Meeting 08 February 2011



## BURDEKIN SHIRE COUNCIL



|                |   |           |
|----------------|---|-----------|
| <b>ITEM-12</b> | <b>Sutcliffe Estate Drainage</b>  | <b>20</b> |
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|                | <b>CORRESPONDENCE FOR INFORMATION</b>   | <b>20</b> |
| <b>CI-1</b>    | <b>Council Officers to prepare a list of Projects eligible for funding under the Australian Government's Accessible Communities Program</b>   | <b>20</b> |
|                | <b>NOTICES OF MOTION</b>  | <b>21</b> |
|                | <b>URGENT BUSINESS</b>  | <b>21</b> |
|                | <b>GENERAL BUSINESS</b>   | <b>21</b> |
| <b>GB-1</b>    | <b>Council approves the continuation of the systematic inspection program to assist in the upgrading of the dog and cat registration register commencing on 1 March 2011 for a period of three months</b>             | <b>21</b> |
| <b>GB-2</b>    | <b>Council approves the Attendance of Councillor McLaughlin and Chief Executive Officer, Mr Ken Holt at the Meeting to discuss the Queensland Reconstruction Authority to be held in Brisbane on 11 February 2011</b> | <b>21</b> |
|                | <b>IN COMMITTEE DISCUSSIONS</b>   | <b>22</b> |
| <b>GB-3</b>    | <b>Councillor List granted Leave of Absence for Ordinary Council Meeting on 22 February 2011</b>  | <b>22</b> |
|                | <b>DELEGATIONS</b>  | <b>22</b> |

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## **ATTENDANCE**

Councillors L.A. McLaughlin (Mayor), L. Loizou (Deputy Mayor), T.P. List, E. Gazziola, P.M. Dalle Cort, M.J. Haynes and R. H. Lewis

Mr. K. Holt - Chief Executive Officer  
Mr. D.P. Mulcahy - Director Corporate and Community Services  
Mr. T. G. Williams - Director Environment and Operations  
Mr. S. Great - Manager Planning and Development  
Miss T. Jensen - Manager Environment and Health  
Mr. K. Byers - Manager Technical Services  
Mr. M. Ingle – Manager Design

Minutes Clerk – Miss Kylie Smith

### **• PRAYER**

The meeting prayer was delivered by Pastor Henaway of the Burdekin Community Church.

### **• DECLARATIONS OF INTEREST**

The Mayor called for declarations of interest.

1. Councillor Dalle Cort declared a conflict of interest in respect of item 4 on the Environment and Operations Agenda as the applicant is a family member.
2. Councillor Loizou declared a conflict of interest in respect of item 3 on the Environment and Operations Agenda due to business associations with Sucrogen.

### **• MINUTES AND BUSINESS ARISING**

#### **ITEM-1 Minutes of Ordinary Council Meeting held on 18 January 2010**

##### **Recommendation**

That the minutes of the Ordinary Council Meeting held on 18 January 2010 be received as a true and correct record.

##### **Resolution**

Moved Councillor Lewis, seconded Councillor Loizou that the recommendation be adopted.

CARRIED



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- **REPORTS**

Nil

- **ENVIRONMENT & OPERATIONS**

**ITEM-2            Request to change an existing Approval - Material Change of Use for Earthworks Filling - Craig, Albert & Woods Streets, Ayr**

**Executive Summary**

An application has been received from LCJ Engineers Pty Ltd requesting to change an existing approval at Craig, Albert and Woods Streets, Ayr (Lots 51, 61-63, 72 & 73 on A2658 & Lot 6 on SP205554, Parish of Antill, County of Gladstone). The applicant wishes to change the alignment of the drain for the application.

**Recommendation**

That Council approves the request to change an existing approval at Craig, Albert and Woods Streets, Ayr subject to the following changes:

**1.    Condition 1.2 be amended as follows:**

The development and conduct of the approved use of the premises, the carrying out and maintenance of any works on the premises and construction and maintenance of any building on the premises must be generally in accordance with approved plans submitted from LCJ Engineers

| Drg No  | Sheet No | Revision | Dated    |
|---------|----------|----------|----------|
| RECA027 | C01      | C        | 09/07/09 |
| RECA027 | C02      | C        | 09/07/10 |
| RECA027 | C03      | B        | 09/07/10 |
| RECA027 | C04      | C        | 09/07/10 |

**2.    Condition 1.4 be amended to include part (a) as follows:**

No Excavation shall take place in the road corridors surrounding the property. The applicant is required to obtain approval from Council in accordance with the requirements of Local Law No 12 (Road) 2001 to carry out works within the road reserves. No works on the site shall be carried out until such approval is granted.

**3.    Condition 1.4 be amended to include part (b) as follows:**

All costs involved with the works within the road reserves, to link the proposed drains in private property, will be the applicants' full responsibility.

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#### **4. Condition 1.4 be amended to include part (c) as follows:**

The temporary road closure and licence over the section of Drysdale Street from Albert Street to Craig Street is to be released.

#### **Resolution**

Moved Councillor Gazzola, seconded Councillor Dalle Cort that the recommendation be adopted.

CARRIED

#### **ITEM-3            Development Application for a Material Change of Use for an Ethanol Plant at 373 Pelican Road, Mona Park**

##### **Executive Summary**

An application has been received from AEC Group Ltd on behalf of their client Austcane Pty. Ltd. seeking approval for a Material Change of Use and associated Environmentally Relevant Activity approvals for an Ethanol Plant at 373 Pelican Road, Mona Park (Lot 7 on RP736389 Parish of Northcote, County of Gladstone). A Development Application (Impact Assessable) has been triggered in accordance with the Burdekin Shire IPA Planning Scheme.

##### **Recommendation**

That Council approves the development application for a Material Change of Use for an Ethanol Plant at 373 Pelican Road, Mona Park (Lot 7 on RP736389 Parish of Northcote, County of Gladstone) subject to the following conditions:

##### **General**

- 1.1 The conditions of the development permit must be achieved prior to the commencement of the use, except where specified otherwise in these conditions of approval.
- 1.2 The development and conduct of the approved use of the premises, the carrying out and maintenance of any works on the premises and construction and maintenance of any building on the premises must be generally in accordance with the application submitted.
- 1.3 The developer must at its own cost undertake all necessary alterations to public utility mains and services as are rendered necessary by the carrying out of any required external works or other works associated with the approved development.
- 1.4 Tankers must not be washed out, stored or repaired in any areas other than those designated as approved for that purpose by this development approval.

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## Operational Works

2. An approval for Operational Works in accordance with the Sustainable Planning Act 2009 will be required. Before any civil works commence, as constructed plans and accompanying specifications must be submitted to Council as part of any Operational Works application.

## Roadworks and Access

- 3.1 Construct a minimum 8m wide asphaltic concrete surfaced access from the edge of bitumen to the property boundary; ensuring flow within the existing table drain is not disturbed. The access is to be designed and constructed to the satisfaction of the Chief Executive Officer.
- 3.2 Provide to Council prior to the commencement of works a full engineering plan showing existing and design levels for the access in condition 3.1. Plan is to include details of the tram crossing showing compliance with AS1742.7 – 2007, manual of uniform traffic control devices Part 7: Railway crossings.
- 3.3 Provide an auxiliary left turn treatment and channelised right turn asphaltic concrete surfaced treatment on Pelican Road at the proposed access. The design shall provide adequate stagger distance between the proposed access and Boundary Road. The design of treatments and the stagger shall comply with *Austroads 2009 – Guide to Road Design Part 4A: Unsignalised and Signalised Intersections*.

## Drainage

- 4.1 All overland stormwater flows must be managed to ensure full compliance is achieved in accordance with the Stormwater Management Plan submitted as part of the supporting material lodged with the application.
- 4.2 The proposed use must not interfere with the natural flow of stormwater in the locality in such a manner as to cause ponding or concentration of stormwater on adjoining land or roads.
- 4.3 All drainage works are to be designed to ensure no detrimental affect to the upstream and downstream catchments.
- 4.4 Stormwater design shall demonstrate that post development flows are no greater than pre development flows.
- 4.5 Any external catchments discharging to the premises must be accepted and accommodated within the development's stormwater drainage system;
- 4.6 Documentary evidence of compliance with the stormwater conditions shall be certified by an R.P.E.Q. and submitted to Council for concurrence with the Chief Executive Officer.
- 4.7 Any alterations or improvements to Council's drainage infrastructure shall be at the full cost of the developer, and to the satisfaction of the Chief Executive Officer.

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## Water Supply

5. Prior to the commencement of use, the operator of the activity must provide a potable water supply by either bore water supply or rainwater harvesting or a combination of both in accordance with the following:
  - Chemical and micro-bacteriological testing of the water must be provided of the water supply to demonstrate that it meets the quality requirements of the "Guidelines for Drinking Water Quality in Australia" published by the NHMRC and meet requirements of the *Public Health Regulation 2005*.
  - All potable water storage facilities must be protected from contamination by the fitting of testable backflow prevention devices.
  - Test results conducted monthly as required by the *Public Health Regulation 2005* must be submitted to Council as soon as possible following the Operator's receipt of results.

## Effluent Disposal

- 6.1 Waste water from sources other than activities associated with the Ethanol processing facility shall be collected and treated through an on-site effluent disposal system. The system is to be operated strictly in accordance with on-site domestic wastewater management standards. (AS/NZS 1547.2 & AS/NZS 1546.3).
- 6.2 The wastewater treatment system shall be installed, operated and maintained in accordance with supporting material lodged as part of the application. The irrigation area required to service the effluent disposal system must be large enough to dispose of 3800 litres/day of treated effluent. The area will need to be identified and included as part of the requirement to lodge plumbing applications.

## Environment and Health

- 7.1 The activity must be conducted in a manner to minimise noise, dust, odour or other emissions that may cause environmental harm or nuisance.
- 7.2 The disposal of all defined wastes generated from the plant must be strictly in accordance with the Waste Management Plan submitted as part of the application and supporting material.
- 7.3 Waste shall not be burnt or permitted to be removed off site for burning elsewhere.
- 7.4 Fuels or chemicals stored on site shall be stored in bunded enclosures undercover or otherwise in a place and manner that any spillage is not subject to stormwater or stormwater runoff.
- 7.5 Internal car parking to be in accordance with Schedule 2 – Vehicle Parking Rates and Standards of the Burdekin Shire Council IPA Planning Scheme.
- 7.6 The operation of the premises, including operation of any plant or equipment or heavy vehicle movements on the site to which this development permit relates shall be undertaken in such a manner that shall not cause an environmental nuisance to occupants of nearby noise sensitive residential home sites.

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- 7.7 Carparks, landscaping and paved areas shall be regularly maintained clear of litter and potential contaminants shall be cleaned from the site on a regular basis.

### **Conflict of Interest**

Councillor Cr. Loizou declared a conflict of interest due to business associations with Sucrogen and left the meeting prior to discussion and debate on this issue.

### **Resolution**

Moved Councillor Lewis, seconded Councillor Dalle Cort that the recommendation be adopted subject to the following amendment and additions:

### **EFFLUENT DISPOSAL**

- 6.3 Toxic material which may include laboratory waste, must not be disposed of to the sewerage treatment system.
- 6.4 Monitoring must be undertaken and records kept of a monitoring program for the soil in the effluent disposal area. The sodium adsorption ratio and electrical conductivity of soils must be undertaken each 3 years on representative soil samples of the effluent disposal area.

Should the results of testing show that there is insufficient capacity of the soil to assimilate the effluent including salts and nutrients, then action, which may involve remediation of the effluent disposal site must be undertaken.

Monitoring must be undertaken and records kept of a monitoring program of contaminant releases taken of effluent from the final outlet from the sewerage treatment plant at the frequency and for the parameters specified in the table below.

| Quality Characteristics         | Release Limit |                             |                   | Frequency |
|---------------------------------|---------------|-----------------------------|-------------------|-----------|
|                                 | Minimum       | 50 <sup>th</sup> Percentile | Maximum           |           |
| Suspended solids                |               |                             | 30 mg/L           | Quarterly |
| 5 day Biochemical oxygen demand |               |                             | 20 mg/L           | Quarterly |
| pH                              | 6.5           |                             | 8.5               | Weekly    |
| Faecal coliform                 |               |                             | 10 colonies/100ml | Weekly    |
| Free chlorine                   | 0.5ppm        |                             | 2 ppm             | Weekly    |

An annual monitoring report must be submitted to council showing:

- A summary of the previous 12 months monitoring results
- An evaluation of the data
- A record of any equipment failures and
- Corrective actions taken

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## **ENVIRONMENT & HEALTH**

- 7.3 Waste shall not be burnt or permitted to be removed off site for burning elsewhere.  
(Excluding co-generation fuel)

### **CARRIED**

Councillor Loizou returned to the meeting.

## **ITEM-4 Reconfiguring a Lot (3 into 2 lots) at 48, 50 & 52 Queen Street, Ayr**

### **Executive Summary**

An application has been received from Brazier Motti on behalf of their client Gus Dalle Cort seeking approval for Reconfiguring a Lot at 48, 50 & 52 Queen Street, Ayr (2RP708694, 1RP702343 & 1RP869266, Parish of Antill, County of Gladstone). A Development Application (Code Assessable) has been triggered in accordance with the Burdekin Shire IPA Planning Scheme.

### **Recommendation**

That Council approves the development application for Reconfiguring a Lot at 48, 50 & 52 Queen Street, Ayr (2RP708694, 1RP702343 & 1RP869266, Parish of Antill, County of Gladstone), subject to the following conditions:

#### **GENERAL**

- 1.1 The Council will not release the formal Plan of Reconfiguration until all rates and charges in arrears in respect of the land, the subject of the application, are paid in full.
- 1.2 Pay the sum of \$47-80 calculated on the basis of a charge of \$23-90 per lot to be levied on the Council by the Department of Environment & Resource Management for each new valuation.
- 1.3 The applicant must provide a certified statement from a licensed plumber that no existing interconnecting water supply plumbing cross the boundaries between the proposed lots.

#### **ROADWORKS**

2. The construction of any crossovers to give access to the land is to be the owner's responsibility and to the satisfaction of the Chief Executive Officer.

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## **PROPOSAL PLAN**

3. The reconfiguration of the land must be carried out generally in accordance with:-
- (a) (i) the proposed Brazier Motti plan numbered 55807/002A;
  - (ii) the plans, specifications, facts and circumstances as set out in the application submitted to Council;
- Except where modified by the conditions of approval and any approval issued there under; and
- (b) any approval issued under this approval; and
  - (c) any development permit for operational works relating to the reconfiguring of a lot;

## **DRAINAGE**

4. The approved development and use(s) must not interfere with the natural flow of stormwater in the locality in such a manner as to cause ponding or concentration of stormwater on adjoining land or roads.

## **PUBLIC UTILITY SERVICES**

5. If any existing public utility service including telephone, electricity, water, sewerage or gas needs to be altered or relocated to complete the reconfiguration the developer must bear the cost of alteration or relocation.

## **Conflict of Interest**

Councillor Dalle Cort declared a conflict of interest as the applicant is a family relative and left the meeting prior to discussion and debate on this issue.

## **Resolution**

Moved Councillor Gazziola, seconded Councillor Haynes that the recommendation be adopted.

CARRIED

Councillor Dalle Cort returned to the meeting.

## **ITEM-5            Reconfiguring a Lot (2 into 2 lots) at 304 & 272 Gardner Road, Wangaratta**

### **Executive Summary**

An application has been received from Cleve McGuane Surveys Pty Ltd on behalf of their client Bruce MacElroy seeking approval for Reconfiguring a Lot (boundary realignment) at 304 & 272 Gardner Road, Wangaratta (Lots 1 and 3 on SP238859, Parish of Inkerman, County of Gladstone). A development application (Code Assessable) has been triggered in accordance with the Burdekin Shire IPA Planning Scheme.

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## **Recommendation**

That Council approves the development application for Reconfiguring a Lot (boundary realignment) at 304 & 272 Gardner Road, Wangaratta (Lots 1 and 3 on SP238859, Parish of Inkerman, County of Gladstone), subject to the following conditions:

### **GENERAL**

- 1.1 The Council will not release the formal Plan of Reconfiguration until all rates and charges in arrears in respect of the land, the subject of the application, are paid in full.
- 1.2 Pay the sum of \$47-80 calculated on the basis of a charge of \$23-90 per lot to be levied on the Council by the Department of Environment & Resource Management for each new valuation.
- 1.3 The applicant must provide a certified statement from a licensed plumber that no existing interconnecting water supply plumbing cross the boundaries between the proposed lots.
- 1.4 Provide evidence from a suitably qualified person that proposed lot 1 can be provided with on-site treatment of sewerage in accordance with the On Site Sewerage Code and AS/NZS 1547:2000.

### **ROADWORKS**

2. The construction of any crossovers to give access to the land is to be the owner's responsibility and to the satisfaction of the Chief Executive Officer.

### **PROPOSAL PLAN**

3. The reconfiguration of the land must be carried out generally in accordance with:-
  - (a) (i) the proposed Cleve McGuane plan numbered 28532-2;
  - (ii) the plans, specifications, facts and circumstances as set out in the application submitted to Council;Except where modified by the conditions of approval and any approval issued there under; and
  - (b) any approval issued under this approval; and
  - (c) any development permit for operational works relating to the reconfiguring of a lot;

### **DRAINAGE**

4. The approved development and use(s) must not interfere with the natural flow of stormwater in the locality in such a manner as to cause ponding or concentration of stormwater on adjoining land or roads.



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## **PUBLIC UTILITY SERVICES**

5. If any existing public utility service including telephone, electricity, water, sewerage or gas needs to be altered or relocated to complete the reconfiguration the developer must bear the cost of alteration or relocation.

### **Resolution**

Moved Councillor Loizou, seconded Councillor Dalle Cort that the recommendation be adopted.

CARRIED

## **ITEM-6            Development Application for Material Change of Use for Extensions to existing Shopping Centre at 64-78 and 80-86 Queen Street, Ayr and 61-67 Macmillan Street, Ayr**

### **Executive Summary**

An application has been received from Parkside Developments Pty Ltd seeking approval for a Material Change of Use for extensions to existing shopping centre at 64-78 and 80-86 Queen Street, Ayr and 61-67 Macmillan Street, Ayr (Lots 13, 21, 22 & 160 on RP702279, Lot 1 on RP713454, Lots 1 & 2 on RP721398 and Lots 1 and 2 on RP711900) A development application (Code Assessable) has been triggered in accordance with the Burdekin Shire IPA Planning Scheme.

### **Recommendation**

That Council approves the development application for a Material Change of Use for extensions to existing shopping centre at 64-78 and 80-86 Queen Street, Ayr and 61-67 Macmillan Street, Ayr (Lots 13, 21, 22 & 160 on RP702279, Lot 1 on RP713454, Lots 1 & 2 on RP721398 and Lots 1 and 2 on RP711900) subject to the following conditions:

### **GENERAL**

- 1.1 The conditions of the development permit must be effected prior to the commencement of the use, except where specified otherwise in these conditions of approval.
- 1.2 The development and conduct of the approved use of the premises, the carrying out and maintenance of any works on the premises and construction and maintenance of any building on the premises must be generally in accordance with the approved plans listed below submitted by Cottee Parker Architects; except where modified by the conditions of this Development Permit and any approval issued there under.

| Drawing No | Issue |
|------------|-------|
| SD 1005    | L     |
| SD 2001    | B     |
| SD 2002    | E     |
| SD 2003    | C     |
| SD 2004    | A     |
| SD 2005    | B     |
| SD 3002    | D     |
| SD 3003    | D     |
| SD 3101    | C     |
| SD 401     | C     |
| SD 402     | B     |

## **BUILDING WORK**

2. A development permit for Building Works is to be obtained before any building works are carried out on the premise.

## **ROADWORKS**

- 3.1 The construction of any crossovers to give access to the land is to be the owner's responsibility. Construction of new concrete walkways and crossovers in public roads is to be to the satisfaction of the Chief Executive Officer.
- 3.2 The existing exit/entry from lot 1 RP711900 is to be closed to all vehicular traffic. A suitable barricade is to be constructed at the entry point to restrict all traffic with the design to be lodged with Council prior to erection.
- 3.3 The existing entry from Queen Street into lot 21 RP 702279 is to remain as an entry only.

## **ACCESS AND CAR PARKING**

- 4.1 Parking shall be provided generally in accordance with the approved plan from Cottee Parker Architects Drawing No SD 1005 Issue L.
- 4.2 Parking space, access and layout must be designed in accordance with the provisions contained in Schedule 2 – Vehicle Parking Rates & Standards of the Planning Scheme.
- 4.3 Access to the premises, car parking and manoeuvring areas must be constructed in an all weather low glare paving, exposed aggregate concrete or similar material to the satisfaction of the Chief Executive Officer.

## **DRAINAGE**

- 5.1 Stormwater drainage from paved/sealed and roofed areas must be discharged under the footpath to kerb and channelling within the adjoining road reserves in accordance with AS3500.2.2003 or as otherwise required or agreed to in writing by the Chief Executive Officer or as otherwise required or agreed to in writing by Council.

- 
- 5.2 The approved development and use(s) must not interfere with the natural flow of stormwater in the locality in such a manner as to cause ponding or concentration of stormwater on adjoining land or roads.
  - 5.3 Any external catchments discharging to the premises must be accepted and accommodated within the development's stormwater drainage system.

#### **EXTERNAL WORKS**

6. The developer must at its own cost undertake all necessary alterations to public utility mains and services as are rendered necessary by the carrying out of any required external works or other works associated with the approved development.

#### **OPERATIONAL WORKS**

7. An approval under the Sustainable Planning Act 2009 must be obtained before any Operational Works are carried out. Plans and specifications for all operational works must be submitted with the application.

#### **WATER**

8. A water and fire service exists within lots 1 and 2 of RP711900. All fire hydrants within these lots shall have full access at all times and are not to be impeded.

#### **ENVIRONMENT AND HEALTH**

- 9.1 The applicant shall provide and maintain permanent stormwater quality control devices within the proposed new car park site for the purpose of trapping sediment and rubbish prior to discharge from the site. Details of proposed stormwater quality control measures shall be submitted to and approved by the Chief Executive Officer as part of the operational works.
- 9.2 Food premises fit out plans must be submitted to Council for approval prior to construction and fit out of any new tenancies. All food preparation areas must comply with the Food Safety Standards 2001 (Chapter 3 of the Food Standards Code Australian New Zealand).
- 9.3 The operation of the premises, including operation of any plant or equipment or vehicles on the site to which this development permit relates shall be undertaken in such a manner that shall not cause an environmental nuisance to occupants of nearby noise sensitive sites.
- 9.4 Heavy vehicles including refrigerated trailers shall not remain parked and running on site in a manner that may cause a noise nuisance to occupants of nearby noise sensitive sites.
- 9.5 Additional lighting devices to be installed on the site, i.e. security lights or similar, are to be appropriately designed, sited, installed and tested to be in accordance with Australian Standard AS 4282-1997 "*Control of the obtrusive effects of outdoor lighting*".

- 
- 9.6 Car parks, landscaping and paved areas shall be regularly maintained clear of litter and potential contaminants shall be cleaned from the site on a regular basis.
  - 9.7 There shall be no release of litter or contaminants from the site to any roadside gutter, drain or waters.
  - 9.8 Hours of access, manoeuvring, and delivery (including loading and unloading) of service vehicles is limited strictly to between the hours of 7am to 6pm Monday to Saturday and not at all on Sundays or public holidays. The body corporate manager/shopping centre manager shall be responsible for ensuring that this condition is adhered to at all times.

### **Resolution**

Moved Councillor Lewis, seconded Councillor Dalle Cort that the recommendation be adopted.

Councillor Lewis did not return to the meeting following the luncheon adjournment and was absent for the remaining discussion and debate on the application.

### **Amendment to the Motion**

Moved Councillor Haynes, seconded Councillor Loizou that the recommendation be adopted subject to the following amendments and additions:

### **GENERAL**

- 1.3 Provide evidence of a legally binding agreement between all parties for the ongoing shared use of the proposed car park on Lot 1 RP711900.
- 1.4 Provide one additional designated car park at the rear of the existing retail shops on Lot 1 RP711900. The park is to be used exclusively for the use of the tenants.
- 1.5 Provision is to be made for delivery vehicles to access the rear of the existing shops in Lot 1 RP 711900. Detailed design is to be included as part of any Operational Works application.
- 1.6 Delivery vehicles using the existing supermarket loading facility are to enter and exit the property in a forward direction.
- 1.7 A waste management plan is to be lodged with Council demonstrating how waste services will be provided to Lot 1 RP 711900.

### **ROADWORKS**

- 3.2 The existing exit/entry from lot 1 RP711900 is to be converted to a paved pedestrian pathway. The design of the proposed pathway is to a minimum of 2m wide and restricts vehicular access.
- 3.3 The existing driveway from Queen Street into lot 21 RP 702279 is to be widened by a minimum of 1 metre towards Parker Street to allow access and egress.

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## **DRAINAGE**

- 5.1 Stormwater drainage from paved/sealed and roofed areas must be discharged under the footpath to kerb and channelling within the adjoining road reserves in accordance with AS3500.2.2003 or as otherwise required or agreed to in writing by the Chief Executive Officer.

### **Voting on the Amendment**

FOR: Councillors McLaughlin, Loizou, Haynes, Dalle Cort and Gazziola  
AGAINST: Councillor List

CARRIED 5/1

### **Voting on the Amendment as the Motion**

FOR: Councillors McLaughlin, Loizou, Haynes, Dalle Cort and Gazziola  
AGAINST: Councillor List

CARRIED 5/1

## **ITEM-7 Council approves Development Application for Reconfiguring a Lot at Old Ayr Road, Shirbourne Road, Bruce Highway, Trembath Road and Tapiolas Road**

### **Executive Summary**

An application has been received from Brazier Motti on behalf of their client Sam Pappalardo seeking approval for Reconfiguring a Lot (boundary realignment) at Old Ayr Road, Shirbourne Road, Bruce Highway, Trembath Road and Tapiolas Road (Lots 1&2 on RP733784, 97&98 on RP735492, 1 on RP727454, 2 on SP141069, 1 on RP725645, 3 on RP723246, 4 on RP891318, 16 on SP212003 Parish of Selkirk, Jarvisfield, Scott, County of Gladstone). A Development Application (Code Assessable) has been triggered in accordance with the Burdekin Shire IPA Planning Scheme.

### **Recommendation**

That Council approves the development application for Reconfiguring a Lot (boundary realignment) at Old Ayr Road, Shirbourne Road, Bruce Highway, Trembath Road and Tapiolas Road (Lots 1&2 on RP733784, 97&98 on RP735492, 1 on RP727454, 2 on SP141069, 1 on RP725645, 3 on RP723246, 4 on RP891318, 16 on SP212003 Parish of Selkirk, Jarvisfield, Scott, County of Gladstone) subject to the following conditions:

### **GENERAL**

- 1.1 The Council will not release the formal Plan of Reconfiguration until all rates and charges in arrears in respect of the land, the subject of the application, are paid in full.
- 1.2 Pay the sum of \$262.90 calculated on the basis of a charge of \$23-90 per lot to be levied on the Council by the Department of Environment & Resource Management for each new valuation.

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## **ROADWORKS**

2. The construction of any crossovers to give access to the land is to be the owner's responsibility and to the satisfaction of the Chief Executive Officer.

## **PROPOSAL PLAN**

3. The reconfiguration of the land must be carried out generally in accordance with:-
  - (a) (i) the proposed Brazier Motti plans numbered 55774/001A, 55771/001A, 55775/001A, 55511/002A;
  - (ii) the plans, specifications, facts and circumstances as set out in the application submitted to Council;Except where modified by the conditions of approval and any approval issued there under; and
  - (b) any approval issued under this approval; and
  - (c) any development permit for operational works relating to the reconfiguring of a lot;

## **DRAINAGE**

4. The approved development and use(s) must not interfere with the natural flow of stormwater in the locality in such a manner as to cause ponding or concentration of stormwater on adjoining land or roads.

## **PUBLIC UTILITY SERVICES**

5. If any existing public utility service including telephone, electricity, water, sewerage or gas needs to be altered or relocated to complete the reconfiguration the developer must bear the cost of alteration or relocation.

## **Resolution**

Moved Councillor Haynes, seconded Councillor List that the recommendation be adopted subject to the following amendment and addition:

## **DRAINAGE**

- 4.1 The approved development and use(s) must not interfere with the natural flow of stormwater in the locality in such a manner as to cause ponding or concentration of stormwater on adjoining land or roads.
- 4.2 Grant Council an easement for drainage purposes. The easement shall be 6m wide abutting the southern boundary of Easement A on RP720377. The easement is to be granted free of compensation and be prepared by Council's Solicitor with the costs involved including survey costs, preparation and registration of the easement to be borne by Council.

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## **WATER SUPPLY**

6. The applicant must provide a certified statement from a licensed plumber that no existing interconnecting water supply plumbing crosses the boundaries between the proposed new lots.

CARRIED

### **ITEM-8            Conversion of Special Lease 50163 on Land described as 17 SS Wakefield Avenue, Jerona**

#### **Executive Summary**

A request has been received from Department of Environment & Resource Management (DERM), seeking Council's views in respect of the application for conversion of special lease over land described as 17 SS Wakefield Avenue, Jerona (Lot 14 on J11221, Parish of Selkirk, County of Gladstone), in accordance with the Departments requirements.

#### **Recommendation**

That Council offers no objection to the request from Department of Environment and Resource Management for the application for conversion of special lease over land described as 17 SS Wakefield Avenue, Jerona (Lot 14 on J11221, Parish of Selkirk, County of Gladstone) provided that:

1. Any changes in use of the land is in accordance with Council's Planning Scheme; and
2. The applicant is advised that access to Jerona is not serviced by an all-weather road and Council cannot guarantee to provide access at all times.

#### **Resolution**

Moved Councillor Lewis, seconded Councillor List that the recommendation be adopted.

CARRIED

### **ITEM-9            Surrender of Permit to Occupy over Land described as Lot 1 on PER2906, Plantation Creek**

#### **Executive Summary**

A request has been received from Department of Environment & Resource Management (DERM), seeking Council's views in respect of the surrender of Permit to Occupy over land described as Lot 1 on PER2906, Plantation Creek (Parish of Antill, County of Gladstone), in accordance with the Departments requirements.

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### **Recommendation**

That Council offers no objection to the request from Department of Environment and Resource Management for the surrender of Permit to Occupy over land described as Lot 1 on PER2906, Plantation Creek (Parish of Antill, County of Gladstone).

### **Resolution**

Moved Councillor List, seconded Councillor Gazzola that the recommendation be adopted.

CARRIED

## **ITEM-10      Write off of Outstanding Debt - Trade Waste**

### **Executive Summary**

Kalamia Hotel has an outstanding Trade Waste Fee of \$4679.96.

### **Recommendation**

That Council resolves to write off the amount of \$4679.96 being the outstanding Trade Waste Fee owed to Council by Hosts Australia Pty Ltd (trading as Kalamia Hotel).

### **Resolution**

Moved Councillor Dalle Cort, seconded Councillor Lewis that the recommendation be adopted.

CARRIED

## **ITEM-11      Humes Preferred Supplier for Kalamia Dam Outlet Structure Culverts**

### **Executive Summary**

Council annually calls tenders for the supply of reinforced pipes and box culverts resulting in Humes being the sole supplier for the past three (3) years.

To expedite the design and supply of the outlet structure gates, the proposed gates were designed under the supervision of Council's consultants to fit culverts supplied by Humes. Consequently, the culverts were ordered from Humes at a total cost of \$132,880.00 excluding GST.

### **Recommendation**

That Council adopts the recommendation to make Humes the preferred supplier for Kalamia Dam outlet structure culverts.



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## **Resolution**

Moved Councillor Loizou, seconded Councillor Lewis that the recommendation be adopted.

CARRIED

## **ITEM-12 Sutcliffe Estate Drainage**

### **Executive Summary**

Easements for drainage in favour of Council exist at the rear boundaries of lots in Gina Place. A customer request investigation revealed that the easements do not have adequate slope to cater for their intended purpose.

### **Recommendation**

Council resolves to allocate additional funding as part of the Sutcliffe Estate drainage to excavate a small V-drain and construct a 600mm wide concrete invert within the easements on lots 5,6,7 and 8 of RP732305.

### **Resolution**

Moved Councillor Gazzola, seconded Councillor List that the recommendation be adopted.

CARRIED

## **• CORPORATE & COMMUNITY SERVICES**

Nil

## **• CORRESPONDENCE FOR INFORMATION**

### **CI-1 Council Officers to prepare a list of Projects eligible for funding under the Australian Government's Accessible Communities Program**

1013946 - 02-02-08A – Media Release – Grants to make Local Communities more accessible for people with disabilities.

### **Resolution**

It was resolved that Council Officers prepare a list of projects eligible for funding under the Australian Government's Accessible Communities Program to improve the accessibility of public buildings and facilities for people with a disability and report back to Council at the next Workshop to be held on Tuesday 15 February 2011.

CARRIED

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- **NOTICES OF MOTION**

Nil

- **URGENT BUSINESS**

Nil

- **GENERAL BUSINESS**

**GB-1 Council approves the continuation of the systematic inspection program to assist in the upgrading of the dog and cat registration register commencing on 1 March 2011 for a period of three months**

**Resolution**

Moved Councillor Lewis, seconded Councillor Loizou that Council:

1. Approves the continuation of the systematic inspection program, under the *Local Government Act 2009*, to assist in the upgrading of the dog and cat registration register and determine compliance with Council's Keeping and Control Animals Local Law and Section 111 *Animal Management (Cats and Dogs) Act 2008*.
2. The program is to commence on 1 March 2011 for a period of three months with all properties in the shire to be included in the program, commencing with the urban areas.
3. The program is to be advertised giving a minimum of fourteen (14) days notice as required by *Local Government Act 2009*.

CARRIED

**GB-2 Council approves the Attendance of Councillor McLaughlin and Chief Executive Officer, Mr Ken Holt at the Meeting to discuss the Queensland Reconstruction Authority to be held in Brisbane on 11 February 2011**

**Resolution**

Moved Councillor Lewis, seconded Councillor Gazziola that Council approves the attendance of Councillor McLaughlin and Chief Executive Officer, Mr Ken Holt at the meeting to discuss the Queensland Reconstruction Authority to be held in Brisbane on 11 February 2011.

CARRIED

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Councillor Lewis did not return to the meeting following the luncheon adjournment and was absent for the remainder of the meeting.

- **IN COMMITTEE DISCUSSIONS**

**Council meets In Committee under Section 72 of Local Government (Operations) Regulation 2010**

**Resolution**

Moved Councillor Loizou, seconded Councillor Haynes that the Council meets in committee under the following sections of the Local Government (Operations) Regulation 2010:

Section 72 (c) – the local government's budget

For the purpose of discussing the 2011/12 Budget Timetable.

CARRIED

**ORDINARY MEETING OF COUNCIL RESUMED**

**Resolution**

Moved Councillor Gazzola, seconded Councillor Loizou that the ordinary meeting of Council be resumed.

CARRIED

**GB-3                      Councillor List granted Leave of Absence for Ordinary Council Meeting on 22 February 2011**

**Resolution**

Moved Councillor Loizou, seconded Councillor Gazzola that Councillor List be granted leave of absence for the Ordinary Council Meeting to be held on 22 February 2011.

CARRIED

The Mayor, Councillor McLaughlin thanked management and staff for assistance provided during and after the impact of Cyclone Yasi.

- **DELEGATIONS**

Nil

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There being no further business the meeting closed at 3.30pm.

**These minutes were confirmed by Council at the Ordinary Council Meeting held on 22 February 2011.**

**MAYOR**

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**ITEM-2            Minutes - Burdekin Shire Council Local Disaster Management Group Meeting - 21 January 2011**

**Recommendation**

That the minutes of the Burdekin Shire Council Local Disaster Management Group Meeting held on 21 January 2011 be received and adopted.

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**BURDEKIN SHIRE COUNCIL**

**MINUTES – BURDEKIN SHIRE COUNCIL LOCAL DISASTER MANAGEMENT GROUP MEETING  
HELD ON 21 JANUARY, 2011**

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**CLAUSE 1      ATTENDANCE**

Core Members

Cr. Lyn McLaughlin – Chairman – Burdekin Shire Council  
Mr. Trevor Williams – Local Disaster Co-ordinator  
Mr. Wayne Preedy – Emergency Management Queensland  
Mr. Robert Sutcliffe – State Emergency Services Local Controller  
Cr. Ross Lewis – Burdekin Shire Council  
Ms. Tracey Jensen – Manager Environment and Health,  
Burdekin Shire Council  
Ms. Debra Cochran – Burdekin Community Association  
Senior Sergeant Steve Barton – Queensland Police Service, Ayr

Specialist Advisors

Ms. Janette Garvey – Ayr Advocate  
Cr. Lou Loizou – Burdekin Shire Council  
Ms. Helen Newton – Burdekin Community Association  
Ms. Leanne Jamieson – Centrelink  
Ms. Libby Davis – Emergency Management Queensland  
Mr. Mark Biffanti – Ergon Energy  
Ms. Deana Murray – Lower Burdekin Home for the Aged  
Mr. Ted Bawden – Queensland Ambulance Service  
Mr. Allan Parravicini – Group Leader, State Emergency Services, Ayr  
Mr. Peter Gorman – State Emergency Services  
Mr. Colin Bendall – Sunwater  
Mr. Joe Linton – Volunteer Marine Rescue  
Mr. Syd Ruskin – Radio Sweet FM

Minutes Clerk – Miss Kylie Smith

Apologies for absences – Mr. Gary Pappalardo – Burdekin Shire Council,  
Mr. Christopher Smart – Ayr Courthouse, Inspector Ian Haughton –  
Queensland Police Service, Sergeant Darian Greenough – Queensland Police,  
Sergeant Leon McKenzie, Queensland Police.

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**CLAUSE 2      MINUTES OF BURDEKIN SHIRE COUNCIL LOCAL DISASTER MANAGEMENT GROUP  
MEETING HELD ON 17<sup>TH</sup> DECEMBER, 2010**

Moved Cr. Lewis, seconded Mr. Preedy that the minutes of the Burdekin Shire Council Local Disaster Management Group Meeting held on 17<sup>th</sup> December, 2010 be received subject to the following amendments.

1.      Amendment to reflect Mr. Joe Linton as attending the meeting

CARRIED

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**CLAUSE 3      CORRESPONDENCE FOR INFORMATION**

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**1.      1011636 \* 01-10-03****Lower Burdekin Home for the Aged Society - Ayr**

Thanking Local State Emergency Service members for their support over Christmas period 2010.

**2.      1012825 \* 01-10-03****Sunwater - Ayr**

Sunwater's Policy and Standard Operating Procedures for releasing water from Burdekin Falls Dam.

Moved Miss Jensen, seconded Mr. Preedy that the Correspondence for Information be received.

CARRIED

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**CLAUSE 4      AGENCY REPORTING**

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**Emergency Management Queensland – Mr. Wayne Preedy & Ms. Libby Davis**

1.      State Emergency Service Volunteers have been deployed to flood affected regions.
2.      Guardian software was activated during Ingham flooding and the system worked well.
3.      Ms. Davis travelled to Lockyer Valley to assist the area in preparing for the impending flood. Ms. Davis gave members an overview of events that occurred in the days leading up to the flooding of Lockyer Valley.
4.      'Blue Ribbons' are available for purchase to support flood affected victims.
5.      Members of the LDMG who are key personnel in the event of a disaster are encouraged to contact Mr. Trevor Williams to request training for relieving officers.

**Burdekin Community Association – Ms. Debra Cochran**

1.      Staff training has been finalised on Guardian Software.

**Queensland Police – Sergeant Steve Barton**

1.      Station on standby for possible deployment of Officers to Brisbane and Rockhampton areas.
2.      A Police Officer from Burdekin Shire has been deployed to the flood affected regions.

**Volunteer Marine Rescue – Mr. Joe Linton**

1.      Marine rescue recently performed due to vessel hitting a submerged log.
2.      Volunteer Marine Rescue has offered services and assistance to Toowoomba and Brisbane regions.
3.      Ongoing fundraising is occurring to assist the organisation.
4.      Volunteer Marine Rescue Christmas Party will be held soon for volunteers.

**Sunwater – Mr. Colin Bendall**

1.      Mr. Bendall gave an overview to members regarding Sunwater's Policy and standard operating procedures for releasing water from the Burdekin Falls Dam.

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**Centrelink – Ms. Leanne Jamieson**

1. Centrelink Recovery Response activated.

**Ergon Energy – Mr. Mark Biffanti**

1. A dry run of the Regional Disaster was recently conducted in Townsville.
2. Ergon Energy workers are assisting in flood affected areas.

**State Emergency Services – Mr. Robert Sutcliffe**

1. Recently deployed to the town of Theodore to assist during the flood.
2. Advertising commenced for Home Hill Group Leader.
3. 16 Sandbags have been requested for a residence in Third Avenue, Home Hill.
4. Deployment of further SES volunteers to flood affected regions to occur on Sunday.

**Burdekin Shire Council – Mr. Trevor Williams**

1. Flood barriers to be installed at the Giru Ambulance building.
2. Progress is continuing on Council's Business Continuity Plan.

There being no further business the meeting closed at 1.50pm.

CR. L.A MCLAUGHLIN  
CHAIRMAN



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- **REPORTS**

**ITEM-3            Operating Statement for Period Ending 31st January 2011**

**Recommendation**

That the Operating Statement for the period ending 31 January 2011 be received.

**Burdekin Shire Council**  
**Operating Statement**  
**Period Ending 31 January 2011**

|  | Note | Actual YTD           | YTD Original Budget  | \$<br>Variance<br>Actual<br>to<br>Original | %<br>Variance<br>Actual<br>to<br>Original |
|--|------|----------------------|----------------------|--|---|
| <b>Operating Revenue</b>                           |      |                      |                      |  |   |
| Rates and Utility Charges                          | 1    | 31,605,980.06        | 32,422,550           | -816,570                                   | -3%                                       |
| Discounts and pensioner remissions                 |      | -3,392,889.38        | -3,520,100           | 127,211                                    | -4%                                       |
| User fees and charges                              |      | 1,399,345.17         | 1,409,508            | -10,163                                    | -1%                                       |
| Interest Received                                  |      | 880,310.35           | 630,000              | 250,310                                    | 40%                                       |
| Operational contributions and donations            | 2    | 222,949.14           | 91,817               | 131,132                                    | 143%                                      |
| Operational grants and subsidies                   | 3    | 2,196,689.50         | 2,787,033            | -590,343                                   | -21%                                      |
| Contract and recoverable works                     | 4    | 950,127.16           | 883,750              | 66,377                                     | 8%  |
| Other operating revenue                            | 5    | 199,116.37           | 73,588               | 125,529                                    | 171%                                      |
| <b>Total operating revenue</b>                     |      | <b>34,061,628.37</b> | <b>34,778,145.00</b> | <b>-716,517</b>                            | <b>-2%</b>                                |
| <b>Operating Expenses</b>                          |      |                      |                      |  |   |
| Employee benefits                                  |      | 8,574,021.29         | 8,877,639            | -303,618                                   | -3%                                       |
| Materials and services                             | 6    | 9,357,009.55         | 8,793,475            | 563,535                                    | 6%  |
| Depreciation and amortisation                      |      | 4,451,207.18         | 4,451,207            | 0  | 0%  |
| Finance Costs                                      |      | 248,008.16           | 269,905              | -21,897                                    | -8%                                       |
| Other expenses                                     |      | -317.85              | 0                    | -318                                       | -   |
| <b>Total operating costs</b>                       |      | <b>22,629,928.33</b> | <b>22,392,226.08</b> | <b>237,702</b>                             | <b>1%</b>                                 |
| <b>Surplus (deficit) from operating activities</b> |      | <b>11,431,700.04</b> | <b>12,385,919</b>    | <b>-954,219</b>                            | <b>-8%</b>                                |
|  |      |                      |                      |  |   |
| Capital contributions                              | 7    | 41,413.01            | 0                    | 41,413                                     | -   |
| Capital grants and subsidies                       | 8    | 1,532,298.48         | 899,438              | 632,861                                    | 70%                                       |
| Other capital income (expense)                     | 9    | 188,927.28           | 0                    | 188,927                                    | -   |
| <b>Net result for period</b>                       |      | <b>13,194,338.81</b> | <b>13,285,357</b>    | <b>-91,018</b>                             | <b>-1%</b>                                |

**BURDEKIN SHIRE COUNCIL**  
**OPERATING STATEMENT**  
**NOTES FOR VARIANCES TO BUDGET**  
**Period Ending 31 January 2011**

**Note**

- 1 Rates and Utility Charges**  
**Admin** - Rates in advance to be journalled as income at end of financial year - approx \$380,000.  
**Wat** - Second water meter reading still to be accrued.
- 2 Operational contributions and donations**  
**Env - Under Budget - \$18,886** Due to no contributions received for Saltwater Creek to date (Budget \$22,000).  
**Sew - Ahead of Budget - \$62,233** Due to headwork charges received for new subdivisions.  
**Wat - Ahead of Budget - \$83,152** Due to headwork charges received for new subdivisions.
- 3 Operational grants and subsidies**  
**C&C - Ahead of Budget \$31,522** - Unbudgeted grant received for Library Expanding Horizons \$47,500.  
**Eng - Under Budget \$642,238** - Grants not yet received. Under budget mainly Rec Wks Other \$608,726 & Boat Ramps \$21,857.
- 4 Contract and recoverable works**  
**Eng - Ahead of Budget \$66,377** - Contract and Recoverable works expenditure not uniform during year.
- 5 Other Operating Revenue**  
**Admin - Ahead of Budget \$64,481** - Due to end of rates season majority of surcharge income received. Workcare income ahead of budget \$56,868.  
**Env - Ahead of Budget \$12,375** - Unbudgeted monies received for plaques \$3,891, Caravan Park washing machine income \$3,063 & insurance recovery \$5,333.  
**Waste - Ahead of Budget \$19,064** - Metal recycling sales ahead of budget by \$10,215. Unbudgeted monies received for second hand sales \$7,831.  
**Water - Ahead of Budget \$16,749** - Unbudgeted monies include Insurance Recoveries \$9,545 and Water connections \$6,330.
- 6 Materials**  
**Admin - Over Budget \$117,968** - Insurance, Subscriptions & Annual IT Maintenance Agreement paid for full year in July.  
**C&C - Over Budget \$29,532** - Insurance, RADF Grants, Contribution to BCCB \$245,578 & Subscriptions paid for full year.  
**Dev - Under Budget \$76,497** - Mainly in the areas of Town Planning \$48,395 & Private Certification \$27,239.  
**Eng - Over Budget \$1,073,277** - Mainly Rec Wks Other \$823,260; Rec Wks Main Roads \$104,474.  
**Env - Over Budget \$69,914** - Mainly Land Protection \$112,684. Under budget in the areas of Environmental Levy \$41,376 & Animal Management Admin \$13,028.  
**Waste - Under Budget \$399,558** - Mainly Waste Collection \$212,903; Waste Disposal \$176,207 & Waste Management Admin \$10,447.  
**Sew - Under Budget \$154,587** - Mainly Sewerage Treatment \$68,286; Sewerage Operational Section \$35,061; Pump Stations \$10,017 & Sewerage Reticulation \$23,559.  
**Water - Under Budget \$96,515** - Mainly Water Supply \$140,882 & Property Connections \$23,726. Over budget Water Operational \$20,163 & Water Reticulation \$45,179.
- 7 Capital Contributions**  
**Eng - Ahead of Budget \$6,913** - Contribution towards Eighth St, Drysdale St & Donaghue St jobs.  
**Env - Ahead of Budget \$34,500** - Unbudgeted monies received from Developers for Parks Contributions.
- 8 Capital Grants and subsidies**  
**Admin - Ahead of Budget \$25,300** - Unbudgeted grant received for Guardian Software.  
**C&C - Ahead of Budget \$326,349** - Mainly instalment for Multi Tenant Centre \$210,000 and grant monies received for upgrade & replacement of Burdekin Theatre Auditorium Seating \$108,880 (both unbudgeted).  
**Eng - Ahead of Budget \$68,911** - Received more TIDS monies than budgeted.  
**Env - Ahead of Budget \$212,302** - Unbudgeted grants received for All Abilities Playground \$227,885; Nelson's Lagoon Footpath \$65,000 & Anzac Park Playground Fencing \$55,000.
- 9 Other Capital Income** - Proceeds from sale of equipment

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**ITEM-4            Capital Projects Monthly Report for Period Ending 31st January 2011**

**Recommendation**

That the Capital Projects monthly report for period ending 31 January 2011 be received.

**BURDEKIN SHIRE COUNCIL**  
**MONTHLY REPORT - CAPITAL PROJECTS**  
**Period Ending 31 January 2011**

| Budget          | Income Actual to Period End | Variance | Description  | Budget         | Expenditure Actual to Period End | Variance | Comments   |
|-----------------|-----------------------------|----------|--|----------------|----------------------------------|----------|--|
|                 |                             |          | <b>DAS-Director of Administrative Services</b>         |                |                                  |          |  |
| 0               | 0.00                        | -        | 11001 - IT Hardware Purchases                          | 13,000         | 0.00                             | -100%    | Budget - Server Replacement  |
| 0               | -25,300.00                  | -        | 11007 - IT Software Purchases                          | 281,000        | 92,625.54                        | -67%     | Budget -Asset Management \$210,000 Actual \$8,844; Budget -ECM upgrade \$20,000;Budget - People One upgrade \$45,000; Budget - server software \$6,000. Minute Manager Actual \$32,151 (funded by carryover); Lidar Actual \$38,980 (funded by carryover) Income - grant received from EMQ for Guardian Expense \$12,650 Hinchinbrook 1/2 share. |
| 0               | 0.00                        | -        | 11103 - Burd Mem Hall Off Equip,F&F Capital Pur        | 5,000          | 0.00                             | -100%    | Budget - Upgrade of sound system with new console.   |
| 0               | -210,000.00                 | -        | 12007 - Burd Rural Multi-Tenant Service Centre         | 0              | 477,210.09                       | -        | To be funded from Carry over funds   |
| 0               | 0.00                        | -        | 12008 - Burd Rural Multi-Tenant Service Centre-Carpark | 0              | 16,889.38                        | -        | To be funded from Carry over funds   |
| 0               | 0.00                        | -        | 12009 - Ayr Town Clock                                 | 0              | 29,473.47                        | -        | To be funded from Carry over funds   |
| 0               | 0.00                        | -        | 12012 - Ayr Showgrounds Grounds                        | 44,000         | 0.00                             | -100%    | Budget - Improvements to buildings   |
| -50,000         | 0.00                        | -100%    | 12027 - Giru SES                                       | 82,500         | 2,203.92                         | -97%     | Budget - New Shed  |
| 0               | -39,896.00                  | -        | 12028 - Rita Island SES                                | 0              | 0.00                             | -        | Grant funds received - expenditure last financial year   |
| 0               | 0.00                        | -        | 12041 - Burdekin Library                               | 11,100         | 0.00                             | -100%    | Budget - Security System   |
| 0               | 0.00                        | -        | 12042 - Burdekin Memorial Hall                         | 120,000        | 83,952.04                        | -30%     | Budget - Bar Replacement; Actual - \$83,952 relates to airconditioning project (to be funded from Carry over funds)  |
| 0               | -108,880.00                 | -        | 12043 - Burdekin Theatre                               | 210,500        | 154,545.81                       | -27%     | Budget - Lighting Dimmer System \$27,000; Budget - Air conditioning \$183,500 Actual \$154,546   |
| -80,000         | -43,405.98                  | -46%     | 12044 - Burdekin Library Other Assets                  | 82,400         | 50,253.18                        | -39%     | Budget - Library Books   |
| <b>-130,000</b> | <b>-427,481.98</b>          |          | <b>Total</b>   | <b>849,500</b> | <b>907,153.43</b>                |          |  |

| Budget   | Income Actual to Period End | Variance | Description                                      | Budget    | Expenditure Actual to Period End | Variance | Comments  |
|--|-----------------------------|----------|--|-----------|----------------------------------|----------|---|
| <b>DDES-Director of Development and Environmental Services</b> |                             |          |  |           |                                  |          |   |
| 0  | 0.00                        | -        | 16201 - Ayr Transfer Station                     | 100,000   | 0.00                             | -100%    | Budget - Road Access internal and external  |
| 0  | 0.00                        | -        | 16206 - Home Hill Transfer Station               | 30,000    | 0.00                             | -100%    | Budget - Fencing - waiting to see if funding available from waste levy Qgovt  |
| 0  | 0.00                        | -        | 16220 - Kirknie Landfill Cell Liner              | 1,173,000 | 32,630.00                        | -97%     | Actual - Design. Contract for construction awarded - works to commence April 2011.                                  |
| 0  | 0.00                        | -        | 16251 - Burdekin Cascades Caravan Park           | 100,000   | 0.00                             | -100%    | Budget - Cabins   |
| 0  | 0.00                        | -        | 16252 - Home Hill Caravan Park                   | 55,000    | 0.00                             | -100%    | Budget - Amenities Block  |
| 0  | 0.00                        | -        | 16253 - Burdekin Cascades Caravan Pk Other Asset | 0         | 28,148.29                        | -        | Extra costs in bitumen and drainage works at Cascades Caravan Park. Funding to be provided in Rbud 1.               |
| 0  | 0.00                        | -        | 16301 - Ayr Pool                                 | 160,000   | 0.00                             | -100%    | Budget - Pool Planning and design reports   |
| -99,000  | 0.00                        | -100%    | 16351 - Public Conveniences Anzac Park           | 165,000   | 339.87                           | -100%    | Budget - All Abilities  |
| 0  | 0.00                        | -        | 16355 - Public Conveniences Brolga Park          | 9,000     | 5,623.64                         | -38%     | Budget - Replace Roof Sheetting - Works complete  |
| 0  | 0.00                        | -        | 16356 - Public Conveniences Groper Creek         | 9,000     | 4,680.00                         | -48%     | Replace Roof Sheetting  |
| -48,000  | 0.00                        | -100%    | 16357 - Public Conveniences - Alva Park          | 48,000    | 84,925.11                        | 77%      | Budget - Upgrade Waste Management Infrastructure. Refurbishment complete. Rbud will reflect amended funding source. |
| 0  | 0.00                        | -        | 16359 - Public Conveniences Plantation Park      | 0         | 3,619.64                         | -        | Extra costs in providing a macerator pump to the Plantation Park toilet block. Funding to be provided in Rbud 1.    |
| 0  | -34,500.00                  | -        | 16400 - Shire Parks                              | 0         | 0.00                             | -        | Contribution received from developer  |
| 0  | 0.00                        | -        | 16411 - Off Lead Dog Park Fence                  | 10,000    | 0.00                             | -100%    |   |
| -16,250  | 0.00                        | -100%    | 16412 - Coutts Park Playground Fence             | 16,250    | 14,757.82                        | -9%      | Order placed and works almost complete  |
| -21,750  | 0.00                        | -100%    | 16413 - Alva Park Playground Fence               | 21,750    | 20,720.00                        | -5%      | Order placed and works almost complete  |
| -36,000  | 0.00                        | -100%    | 16414 - Spiller St Park Playground Fence         | 36,000    | 24,151.41                        | -33%     | Order placed and works well advanced  |
| 0  | -5,000.00                   | -        | 16415 - Anzac Park Shade Cover                   | 0         | 0.00                             | -        | RLCIP Round 3   |
| 0  | -55,000.00                  | -        | 16416 - Anzac Park Playground Fence              | 0         | 0.00                             | -        | RLCIP Round 3   |
| 0  | -65,000.00                  | -        | 16417 - Nelsons Lagoon - Footpath                | 0         | 0.00                             | -        | RLCIP Round 3   |

| Budget          | Income Actual to Period End | Variance | Description                                  | Budget           | Expenditure Actual to Period End | Variance | Comments   |
|-----------------|-----------------------------|----------|--|------------------|----------------------------------|----------|--|
| -20,000         | -227,885.00                 | 1039%    | 16511 - All Abilities Playground             | 60,000           | 436,660.69                       | 628%     | Construction affected by wet weather. Grant received   |
| 0               | 0.00                        | -        | 16512 - Miscellaneous Parks Irrigation       | 50,000           | 1,507.36                         | -97%     | Preliminary design commenced   |
| 0               | 0.00                        | -        | 16516 - Rossiter Hill Median Park Irrigation | 0                | 227.27                           | -        |  |
| 0               | 0.00                        | -        | 16551 - Alva Beach Tourism Facilities        | 0                | 9,420.92                         | -        | Watering System - work in progress (funded by carryover)   |
| <b>-241,000</b> | <b>-387,385.00</b>          |          | <b>Total</b>                                 | <b>2,043,000</b> | <b>667,412.02</b>                |          |  |
|                 |                             |          |  |                  |                                  |          |  |
|                 |                             |          |  |                  |                                  |          |  |
|                 |                             |          | <b>DES-Director of Engineering Services</b>  |                  |                                  |          |  |
| -120,000        | -79,666.00                  | -34%     | Engineering Sundry Assets                    | 245,000          | 73,886.67                        | -70%     | Budget - Flood Studies \$180,000; Equipment Shed Depot - \$35,000 Actual \$28,736; Gates Jones St \$15,000 Actual \$5,465; Eng Office Equip \$15,000; Actual Total Station \$8,203; Alert Stations Actual \$31,483 (to be funded from carry over). First payment of Flood Studies received \$60,000. |
| -837,560        | -572,512.01                 | -32%     | Roadworks                                    | 5,115,396        | 2,261,937.05                     | -56%     | Expenditure reduced by wet weather   |
| -213,333        | -106,666.50                 | -50%     | Drainage                                     | 790,000          | 284,465.96                       | -64%     | Budget - General \$450,000 Actual \$24,042; Sutcliffe Est; Ayr Flood Study Dam Upgrade - K2 \$310,000 Actual \$125,420 Kalamia Gate; Ayr Transfer St Drainage Budget \$ 30,000; Ayr Flood Study Mitigation Works Edwards St \$135,004.   |
| -432,000        | -188,927.28                 | -56%     | Plant & Equipment                            | 1,457,000        | 657,287.52                       | -55%     | Budget - Sedans \$170,000; Utilities \$639,500 Actual \$376,096; Trucks \$137,500; Actual \$178,021; Machines \$460,000; Plant & Equipment \$ 50,000 Actual \$103,170  |
| 0               | 0.00                        | -        | Sewerage                                     | 1,280,000        | 8,531.61                         | -99%     | Budget - Replacement \$150,000 Actual \$3,332; Refurb Sludge Disposal \$200,000; Refurb Inlet Screens \$250,000; Sutcliffe Est Design \$180,000; Reline \$500,000 Actual \$5,200   |

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| Budget     | Income<br>Actual to<br>Period End | Variance | Description            | Budget     | Expenditure<br>Actual to<br>Period End | Variance | Comments   |
|------------|-----------------------------------|----------|------------------------|------------|--|----------|--|
| 0          | 0.00                              | -        | Water                  | 250,000    | 94,457.84                              | -62%     | Budget - Refurb \$150,000 Actual \$56,341; Refurb<br>Aerator HH \$100,000; Actual Low Level Storage<br>Brandon \$38,116 to be funded by carry over |
| -1,602,893 | -947,771.79                       |          | Total                  | 9,137,396  | 3,380,566.65                           |          |  |
|            |                                   |          |                        |            |  |          |  |
| -1,973,893 | -1,762,638.77                     |          | TOTAL CAPITAL PROJECTS | 12,029,896 | 4,955,132.10                           |          |  |
|            |                                   |          |                        |            |  |          |  |



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- **ENVIRONMENT & OPERATIONS**

**ITEM-5            Development Application for a Material Change of Use for Road and Machinery Transport Depot (Specifically School Buses) at 1-3 Airmillan Road, Ayr (Lot 9 on SP903168, Parish of Antill, County of Gladstone)**

**Document Information**

**Referring Letter No:** 1011893

**File No:** Cons 11-01

**Name of Applicant:** Trans North Pty Ltd

**Location:** 1-3 Airmillan Road, Ayr (Lot 9 on SP903168 Parish of Antill, County of Gladstone)

**Author and Title:** S. Great – Manager Planning and Development

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**Executive Summary**

An application has been received from Trans North Pty Ltd seeking approval for a Material Change of Use for Road and Machinery Depot (Specifically School Buses) at 1-3 Airmillan Road, Ayr (Lot 9 on SP903168 Parish of Antill, County of Gladstone) A Development Application (Code Assessable) has been triggered in accordance with the Burdekin Shire IPA Planning Scheme.

**Recommendation**

That Council approves the Development Application for a Material Change of Use for Road and Machinery Depot (Specifically School Buses) at 1-3 Airmillan Road, Ayr (Lot 9 on SP903168 Parish of Antill, County of Gladstone) subject to the following conditions:

**GENERAL**

- 1.1 The conditions of the development permit must be achieved prior to the commencement of the use, except where specified otherwise in these conditions of approval.
- 1.2 The development and conduct of the approved use of the premises, the carrying out and maintenance of any works on the premises and construction and maintenance of any building on the premises must be generally in accordance with the supporting documents in the application submitted.
- 1.3 The existing landscaping between the subject land and the residence on Lot 2 on RP737757 is to be maintained to provide a suitable buffer to the satisfaction of the Chief Executive Officer.

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- 1.4 The activity must be conducted in a manner to minimise noise, dust, odour or other emissions that may cause environmental harm or nuisance.
  - 1.5 Fuels or chemicals stored on site shall be stored in bunded enclosures undercover or otherwise in a place and manner that any spillage is not subject to stormwater or stormwater runoff.
  - 1.6 Carparks, landscaping and paved areas shall be regularly maintained clear of litter and potential contaminants shall be cleaned from the site on a regular basis.

## **ROADWORK**

- 2.1 The construction of any crossovers to give access to the land is to be the owner's responsibility. Construction of new concrete walkways and crossovers in public roads is to be to the satisfaction of the Chief Executive Officer.
- 2.2 Widen the existing crossover on Airdmillan Road to a 6m minimum width industrial crossover (150mm thick, 32 mPa concrete, F72 mesh) from the invert of the existing kerbing and channelling to the property boundary.

## **EXTERNAL WORKS**

3. The developer must at its own cost undertake all necessary alterations to public utility mains and services as are rendered necessary by the carrying out of any required external works or other works associated with the approved development.

## **ACCESS AND CAR PARKING**

- 4.1 Parking shall be provided generally in accordance with the approved plan submitted with the supporting documents in the application submitted.
- 4.2 Any new parking spaces and accesses must be designed in accordance with the provisions contained in Schedule 2 – Vehicle Parking Rates & Standards of the Planning Scheme.

### ***Advice only:***

Any future civil works associated with access to Stace Road will generate the need to lodge with Council an 'Operational Works' application.

## **Background Information**

### ***Background:***

Burdekin Shire Council acting as the Assessment Manager has received a properly made Development Application for a Material Change of Use – Code Assessable for a "Road and Machinery Transport Depot (specifically school buses) at 1-3 Airdmillan Road, Ayr (Lot 9 on SP903168 Parish of Antill, County of Gladstone). The application will be assessed against the Industrial Zone code given the zoning of 'Industrial'.

### ***Site Description and Surrounding Land Uses:***

The subject site is located on the corner of Stace and Aidmillan Roads, Ayr with a total site

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area of 2,880m<sup>2</sup>. The lot is generally flat with a slight grade to the surrounding Street frontages. The site is currently fully developed with a shed and sealed on-sight car park. The premises are currently being used as a storage shed and previously, an indoor cricket centre operated from the site. The surrounding area has a mix of uses with primarily industrial land uses along Airdmillan Road heading back towards Ayr, with the land to the North and East being mostly for agricultural purposes. Residential land uses are apparent next door and to the rear.

***The Application:***

The proposed development is to utilise the existing facility to operate a bus depot consisting of large, midi and small buses. The core of the business is school runs so most of the movement will be between 7.00am and 9.00am and 2.30pm to around 5.00pm on school days. There will be some weekend charters that will generate a small amount of movement. The existing floor area of the shed is big enough to accommodate the garaging needs of the proposed business. The applicant intends to dedicate one of the bays of the shed for washing and general servicing. An Environmentally Relevant Activity (ERA) will be triggered that will manage emissions and waste management associated with this activity.

***Recommendation:***

Council's Development Assessment Team members have assessed the application and have included reasonable and relevant conditions to ensure that the development complies with relevant planning legislation including Council's planning scheme. Given the zoning of 'Industrial' the amenity of the area should not be detrimentally impacted upon. The design will contribute to the orderly development of the locality by providing additional development within an existing industrial area that maximises the efficiency of existing infrastructure. Conditions have been included to ensure any possible negative impacts on amenity are minimised. Given that the proposal complies with the provisions contained in the "Industrial" zone code, it is recommended that Council approve the application subject to the abovementioned conditions.

**Link to Corporate/Operational Plan**

N/A

**Consultation**

All relative Council Departments have been consulted there were no external agencies triggered for this application.

**Legal Authority or Implications**

N/A

**Policy Implications**

N/A

**Financial and Resource Implications**

N/A

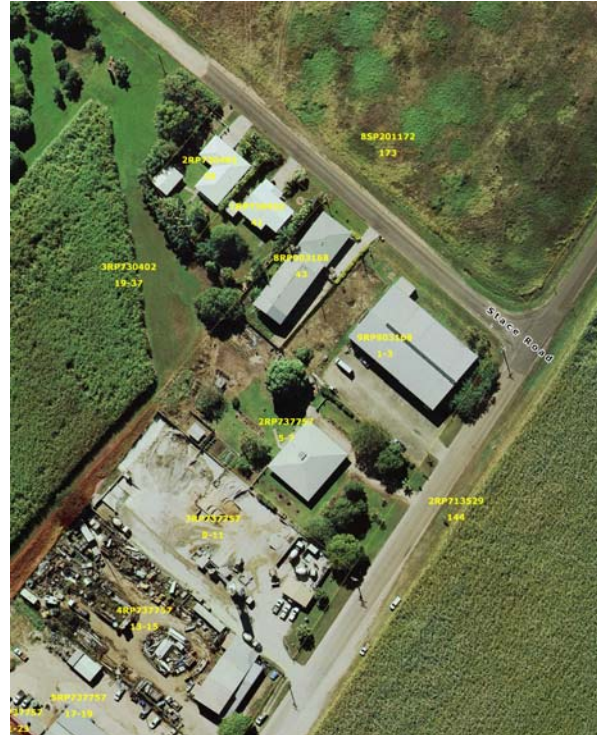
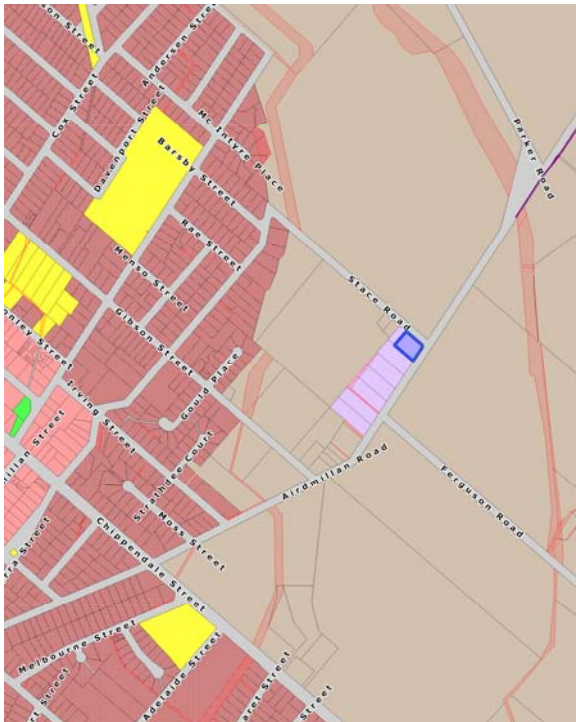
**Report prepared by:**

## S. Great – Manager Planning and Development

### Report authorised by:

S. Great – Manager Planning and Development

### Attachments



### Planning Scheme

|  |  |
|--|--|
|  | Rural                                    |
|  | - Rural Industry Sub Area                |
|  | - Rural Nature Based Recreation Sub Area |
|  | - Rural Settlement Sub Area              |
|  | Residential                              |
|  | - Residential Low Density Sub Area       |

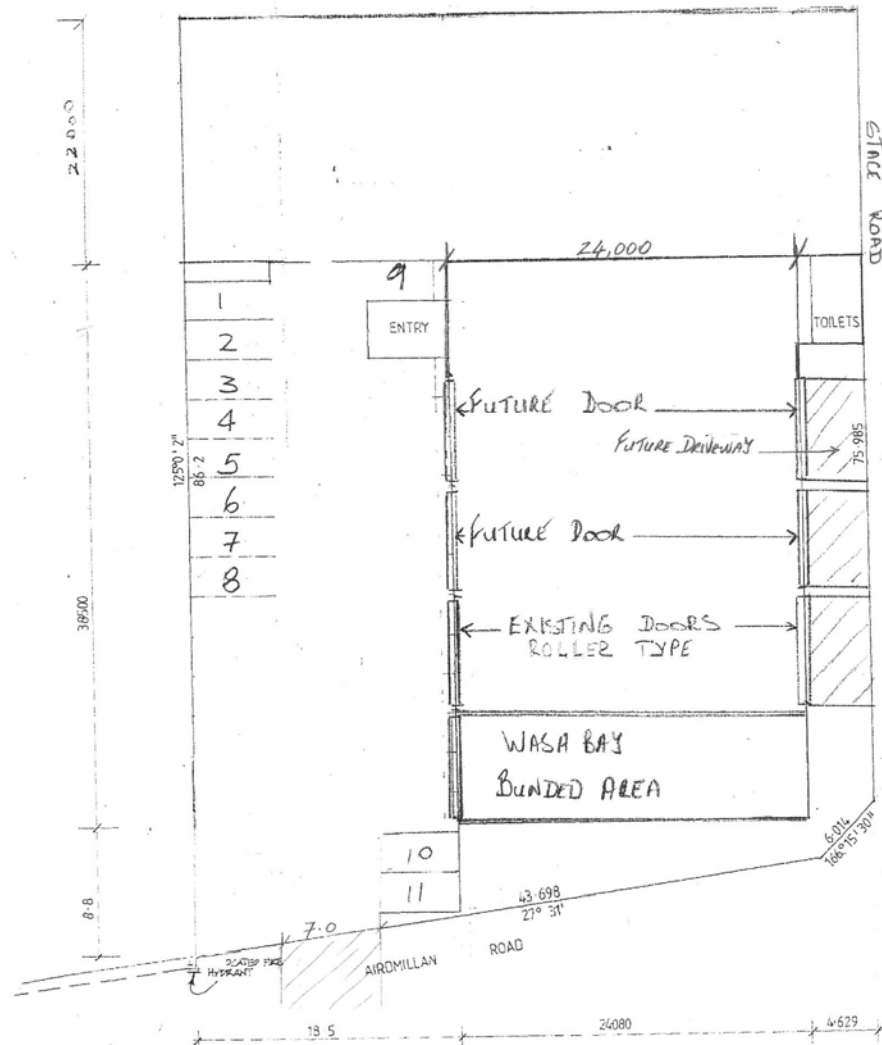
### Zone Map

|  |                                      |
|--|--------------------------------------|
|  | Retail and Commercial                |
|  | Industrial                           |
|  | - Extractive Industry Sub Area       |
|  | - Industry Investigation Sub Area    |
|  | Public Purpose                       |
|  | Community Infrastructure Designation |

|  |                         |
|--|-------------------------|
|  | Village                 |
|  | Open Space & Recreation |



Created on Wednesday, 16 February 2011



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**ITEM-6            Development Application for Material Change of Use for a Rural Industry (grain handling facility) at 20 Colevale Road, Brandon (Lot 2 on RP704917, Parish of Jarvisfield, County of Gladstone)**

**Document Information**

**Referring Letter No:** 995701

**File No:** Cons 10-26

**Name of Applicant:** Frank Scuderi

**Location:** 20 Colevale Road, Brandon (Lot 2 on RP704917, Parish of Jarvisfield, County of Gladstone)

**Author and Title:** S Great Manager – Planning and Development

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**Executive Summary**

An application has been received from Frank Scuderi seeking approval for a Material Change of Use for Rural Industry (grain handling facility) at 20 Colevale Road, Brandon (Lot 2 on RP704917, Parish of Jarvisfield, County of Gladstone) A Development Application (Code Assessable) has been triggered in accordance with the Burdekin Shire IPA Planning Scheme.

**Recommendation**

That Council approves the Development Application for a Material Change of Use for Rural Industry (grain handling facility) at 20 Colevale Road, Brandon (Lot 2 on RP704917, Parish of Jarvisfield, County of Gladstone) subject to the following conditions:

**General**

- 1.1 The conditions of the development permit must be achieved prior to the commencement of the use, except where specified otherwise in these conditions of approval.
- 1.2 The development and conduct of the approved use of the premises, the carrying out and maintenance of any works on the premises and construction and maintenance of any building on the premises must be generally in accordance with the application submitted.

**Drainage**

- 2.1 Stormwater drainage from paved/sealed and roofed areas must be discharged to adjoining road reserves in accordance with AS3500.2.2003 or as otherwise required or agreed to in writing by the Chief Executive Officer.
- 2.2 The approved development and use(s) must not interfere with the natural flow of

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stormwater in the locality in such a manner as to cause ponding or concentration of stormwater on adjoining land or roads.

- 2.3 Any external catchments discharging to the premises must be accepted and accommodated within the development's stormwater drainage system.

### **Public Utility Services**

3. The developer must at its own cost undertake all necessary alterations to public utility mains and services as are rendered necessary by the carrying out of any required external works or other works associated with the approved development.

### **Roadwork and Access**

- 4.1 Construct a minimum 8m wide asphaltic concrete surfaced access from the edge of bitumen to the property boundary, ensuring flow within the existing table drain is not disturbed. The access is to be designed and constructed to the satisfaction of the Chief Executive Officer.
- 4.2 Provide to Council prior to the commencement of works a full engineering plan showing existing and design levels for the access in condition 4.1. Plan is to include details of the tram crossing showing compliance with AS1742.7 - 2007, Manual of uniform traffic control devices Part 7: Railway crossings.

### **Operational Works**

5. An approval for Operational Works in accordance with the Sustainable Planning Act 2009 will be required. Before any civil works commence, as constructed plans and accompanying specifications must be submitted to Council as part of any Operational Works application.

### **Effluent Disposal**

6. Prior to the commencement of the use provide a report by a suitably qualified person that the development can achieve effective effluent disposal by an appropriate on-site design in accordance with the Queensland Plumbing and Wastewater Code and AS/1547:2000.

### **Environment and Health**

- 7.1 The operations at the site must not cause a noise nuisance or the release of contaminants, such as dust, fumes, odour or aerosols that may cause an environmental nuisance beyond the boundaries of the site to which this approval relates.
- 7.2 Washing of vehicles or equipment must not be conducted on the site at any time unless conducted within a properly constructed and approved washdown bay. Plans and details must be submitted for approval by council prior to the construction of any proposed washdown bay.
- 7.3 Industrial waste bins must be stored on a hardstand with an area of sufficient size to accommodate all containers. No waste bins shall be cleaned or washed where waste water will flow onto the land, to stormwater or off the subject property.

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- 7.4 All wastes generated on site must be disposed at an approved waste disposal site.
- 7.5 Any spillage of product, wastes or contaminants must be cleaned up as soon as practical. Such spillage must not be cleaned up by hosing, sweeping or otherwise releasing such material to the land, stormwater or any roadside gutter.
- 7.6 Prior to the commencement of use, the operator of the activity must provide a potable water supply. A water supply consisting of a bore water supply or rainwater harvesting or a combination of both must be in accordance with the following:
- Chemical and micro-bacteriological testing of the water must be provided of the water supply to demonstrate that it meets the quality requirements of the "Guidelines for Drinking Water Quality in Australia" published by the NHMRC and meet requirements of the *Public Health Regulation 2005*.
  - All potable water storage facilities must be protected from contamination by the fitting of testable backflow prevention devices.
  - Test results conducted as required by the *Public Health Regulation 2005* must be submitted to Council as soon as possible following the Operator's receipt of results.

**ADVICE (Note: These are not conditions)**

- *The proposed lots may not be able to be connected to Council's water supply in the future.*

**Background Information**

**TOWN PLANNING CONSIDERATIONS**

***The Application:***

The application is for a Development Permit for a Material Change of Use at 20 Colevale Road, Brandon (Lot 2 on RP704917, Parish of Jarvisfield, County of Gladstone). The site is currently owned by Frank Scuderi and is zoned 'Rural under the provisions of the Burdekin Shire Council's IPA Planning Scheme.

The proposed use of the site is for a grain handling facility. In accordance with the scheme, the proposed use of the site is classified as 'Rural Industry' and as such is triggered as 'Code Assessable' development.

***Proposal:***

It is the intent of applicant to build a grain handling facility for the precision cleaning and sizing of grain, storage of both bulk and bags of grain and the packaging and despatch of grain in bags and bulk. The product to be processed will include mungbeans, rice, maize and cowpeas. The facility will be mainly operated on a seasonal basis and will concentrate its operations between the months of October to January and April to July. The applicant has indicated that the facility may operate outside of these timeframes as demand dictates. The applicant also intends to apply for B-double access to the site.

***Site Description and Surrounding Land Uses:***

The subject site is located at 20 Colevale Road, Brandon and is identified as Lot 2 on RP704917 (Parish of Jarvisfield, County of Gladstone). The lot has a frontage to Colevale Road of approximately 185 metres and an area of 2.217 hectares. The site is relatively level,



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is regular in shape and is located well away from any significant environmentally sensitive features such as waterways or wetlands.

The subject lot is mostly vacant land, with some storage silos located on the block. The site is classified as being Good Quality Agricultural Land (GQAL) in accordance with the Department of Environment and Resource Management (DERM) land classification system. Surrounding land uses consist mainly of intensive agriculture in the form of sugar cane production. The closest residence to the project site is located on Colevale Road and is situated approximately 330m from the site. Several other farm houses exist in the locality and are positioned over 500m away. It is 760m to the intersection of Colevale Road and Munro Street. This intersection is situated at the start of the urban footprint of the town of Brandon.

***Recommendation:***

Council officers in assessing this application have considered the scale and intensity of the proposed operations. Impacts on existing amenity including any environmental concerns have been considered. The ability to service the proposal with appropriate infrastructure has also been an important factor in drafting conditions. Given these initiatives, it is recommended to approve the application subject to the abovementioned conditions.

**Link to Corporate/Operational Plan**

N/A

**Consultation**

All relative Council Departments have been consulted there were no external agencies triggered for this application.

**Legal Authority or Implications**

N/A

**Policy Implications**

N/A

**Financial and Resource Implications**

N/A

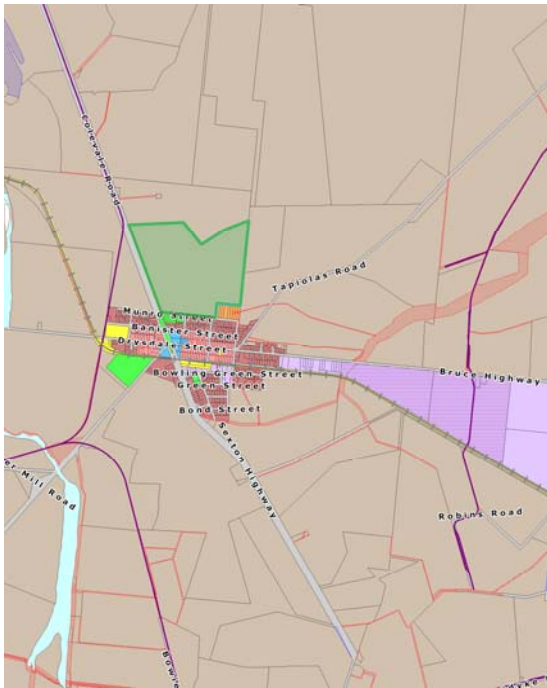
**Report prepared by:**

S Great Manager – Planning and Development

**Report authorised by:**

S Great Manager – Planning and Development

**Attachments**



## Planning Scheme

- Rural
- Rural Industry Sub Area
- Rural Nature Based Recreation Sub Area
- Rural Settlement Sub Area
- Residential
- Residential Low Density Sub Area

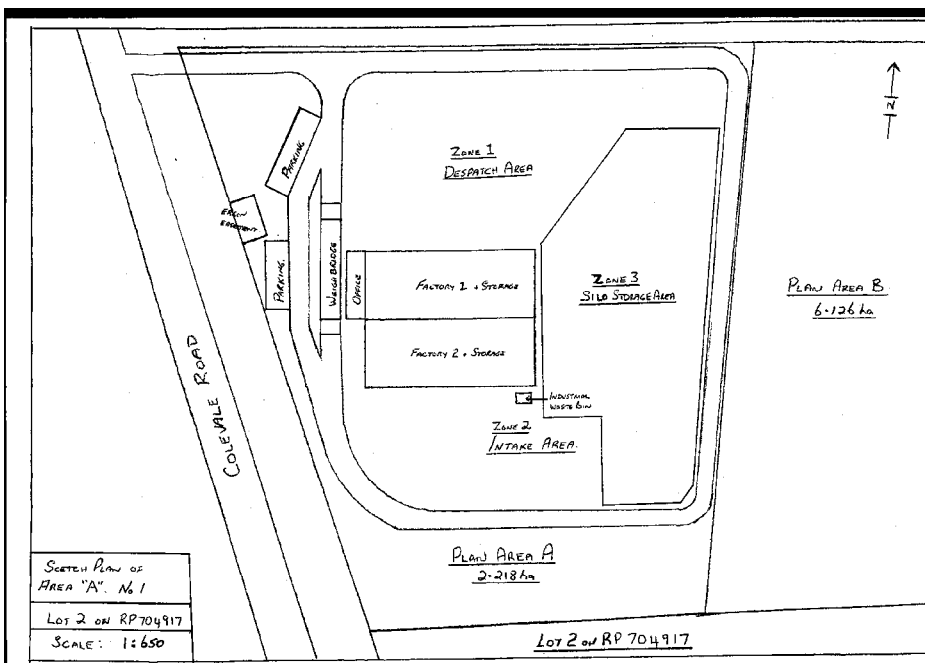
## Zone Map

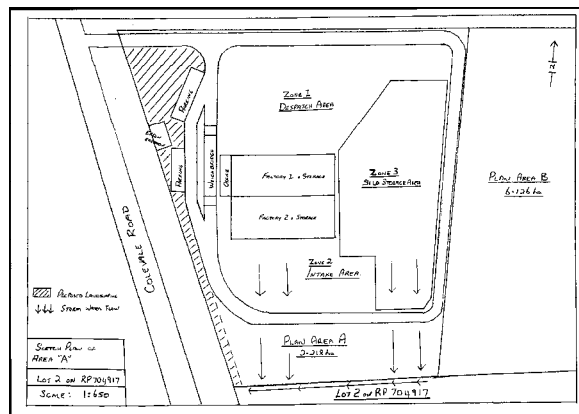
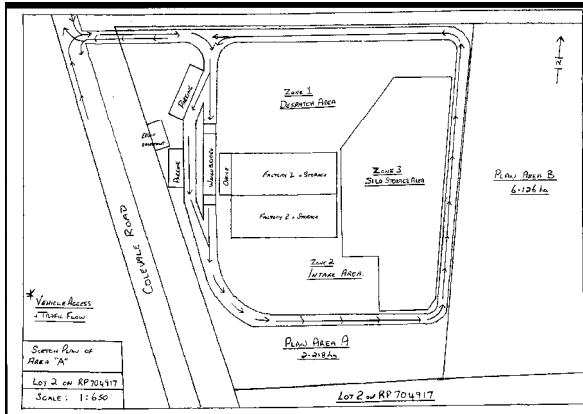
- Retail and Commercial
- Industrial
- Extractive Industry Sub Area
- Industry Investigation Sub Area
- Public Purpose
- Community Infrastructure Designation

- Village
- Open Space & Recreation



Created on Tuesday, 15 February 2011





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**ITEM-7            Reconfiguring a Lot (1into2) at Davidson Road, Clare (Lot 275 on GS1044, Parish of Mulgrave, County of Gladstone)**

**Document Information**

**Referring Letter No:** 1011895

**File No:** Sub 11/03

**Name of Applicant:** Clinton McNee

**Location:** Davidson Road, Clare (Lot 275 on GS1044, Parish of Mulgrave, County of Gladstone)

**Author and Title:** S. Great – Manager Planning and Development

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**Executive Summary**

An application has been received from Brazier Motti on behalf of their client Clinton McNee seeking approval for Reconfiguring a Lot (Subdivision) at Davidson Road, Clare (Lot 275 on GS1044, Parish of Mulgrave, County of Gladstone). A Development Application (Code Assessable) has been triggered in accordance with the Burdekin Shire IPA Planning Scheme.

**Recommendation**

That Council approves the Development Application for Reconfiguring a Lot (Subdivision) at Davidson Road, Clare (Lot 275 on GS1044, Parish of Mulgrave, County of Gladstone), subject to the following conditions:

**GENERAL**

- 1.1 The Council will not release the formal Plan of Reconfiguration until all rates and charges in arrears in respect of the land, the subject of the application, are paid in full.
- 1.2 Pay the sum of \$47-80 calculated on the basis of a charge of \$23-90 per lot to be levied on the Council by the Department of Environment & Resource Management for each new valuation.

**ROADWORKS**

2. The construction of any crossovers to give access to the land is to be the owner's responsibility and to the satisfaction of the Chief Executive Officer.

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## PROPOSAL PLAN

3. The reconfiguration of the land must be carried out generally in accordance with:-
  - (a) (i) the proposed Brazier Motti plan numbered 55807/002A;
  - (ii) the plans, specifications, facts and circumstances as set out in the application submitted to Council;Except where modified by the conditions of approval and any approval issued there under; and
  - (b) any approval issued under this approval; and
  - (c) any development permit for operational works relating to the reconfiguring of a lot;

## DRAINAGE

4. The approved development and use(s) must not interfere with the natural flow of stormwater in the locality in such a manner as to cause ponding or concentration of stormwater on adjoining land or roads.

## PUBLIC UTILITY SERVICES

5. If any existing public utility service including telephone, electricity, water, sewerage or gas needs to be altered or relocated to complete the reconfiguration the developer must bear the cost of alteration or relocation.

### ***ADVICE (Note: These are not conditions)***

- *Unless otherwise specified by these conditions, the conditions must be complied with prior to approval of the Plan of Survey;*

## Background Information

### ***The following comments are from the Manager of Planning & Development, Mr Shane Great:***

The land is zoned 'Rural' with the proposal triggering a 'code assessable' development application for reconfiguring a lot (subdivision). The application has been assessed against the "Reconfiguring a Lot" Code under the provisions of the Burdekin Shire Council's IPA Planning Scheme.

### ***The Application:***

It is the applicant's intent to create proposed Lots 1 and 2 which will continue to be used for rural pursuits. Proposed Easement A in Lot 1 is to be created in favour of Lot 2 for access while proposed Easement B in Lot 2 is to be created in favour of Lot 1 for drainage purposes.

### ***Site Description/Surrounding Land Uses:***

The subject site comprises a total area of 104.7ha with 940m frontage to Davidson Road and 1241m frontage to an unnamed road. The land is currently improved by a sugar cane farm. The surrounding area is primarily sugar cane farm land, with some rural residential housing and sheds on the neighbouring farms.

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**Conclusion:**

Council's Development Assessment Team members have assessed the application and have included reasonable and relevant conditions as part of the recommended approval. Given that the proposal complies with the provisions contained in Council's IPA Planning Scheme it is recommended that Council approves the application subject to the abovementioned conditions.

**Link to Corporate/Operational Plan**

N/A

**Consultation**

All relative Council departments have been consulted, there was no external consultation required for this application.

**Legal Authority or Implications**

N/A

**Policy Implications**

N/A

**Financial and Resource Implications**

N/A

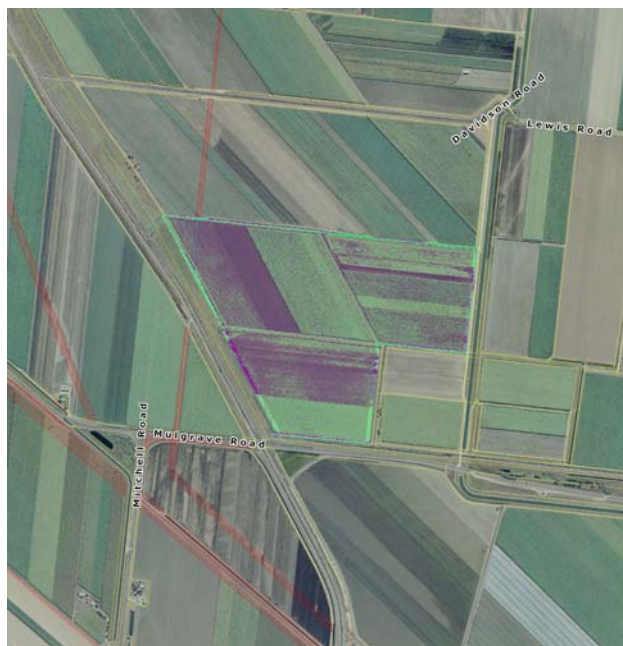
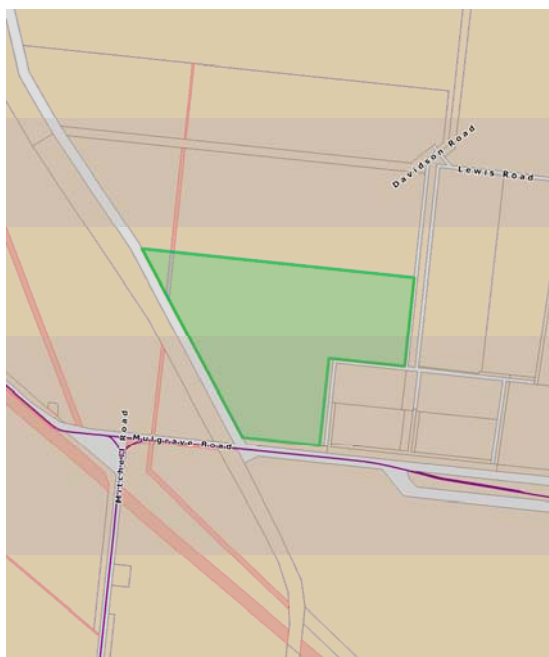
**Report prepared by:**

S. Great – Manager Planning and Development

**Report authorised by:**

S. Great – Manager Planning and Development

**Attachments**



### Planning Scheme

- Rural
- Rural Industry Sub Area
- Rural Nature Based Recreation Sub Area
- Rural Settlement Sub Area
- Residential
- Residential Low Density Sub Area

### Zone Map

- Retail and Commercial
- Industrial
- Extractive Industry Sub Area
- Industry Investigation Sub Area
- Public Purpose
- Community Infrastructure Designation

- Village
- Open Space & Recreation



Created on Wednesday,  
16 February 2011



## ITEM-8

**Reconfiguring a Lot (Access Easement) at Ayr-Dalbeg Road, Clare (over Lot 230 on GS837 to Lot 180 on GS928, Parish of Mulgrave, County of**

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## **Gladstone)**

### **Document Information**

**Referring Letter No:** 1012164

**File No:** Sub 11/04

**Name of Applicant:** John Honeycombe

**Location:** Ayr-Dalbeg Road, Clare (over Lot 230 on GS837 to Lot 180 on GS928, Parish of Mulgrave, County of Gladstone)

**Author and Title:** S. Great – Manager Planning and Development

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### **Executive Summary**

An application has been received from Cleve McGuane on behalf of his client John Honeycombe seeking approval for Reconfiguring a Lot (Access Easement) at Ayr-Dalbeg Road, Clare (over Lot 230 on GS837 to Lot 180 on GS928, Parish of Mulgrave, County of Gladstone). A Development Application (Code Assessable) has been triggered in accordance with the Burdekin Shire IPA Planning Scheme.

### **Recommendation**

That Council approves the Development Application for Reconfiguring a Lot (Access Easement) at Ayr-Dalbeg Road, Clare (over Lot 230 on GS837 to Lot 180 on GS928, Parish of Mulgrave, County of Gladstone), subject to the following conditions:

#### **GENERAL**

- 1.1 The Council will not release the formal Plan of Reconfiguration until all rates and charges in arrears in respect of the land, the subject of the application, are paid in full.
- 1.2 Pay the sum of \$47-80 calculated on the basis of a charge of \$23-90 per lot to be levied on the Council by the Department of Environment & Resource Management for each new valuation.

#### **ROADWORKS**

2. The construction of any crossovers to give access to the land is to be the owner's responsibility and to the satisfaction of the Chief Executive Officer.



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## PROPOSAL PLAN

3. The reconfiguration of the land must be carried out generally in accordance with:-
  - (a) (i) the proposed Cleve McGuane plan numbered 28548-1;
  - (ii) the plans, specifications, facts and circumstances as set out in the application submitted to Council;Except where modified by the conditions of approval and any approval issued there under; and
  - (b) any approval issued under this approval; and
  - (c) any development permit for operational works relating to the reconfiguring of a lot;

## DRAINAGE

4. The approved development and use(s) must not interfere with the natural flow of stormwater in the locality in such a manner as to cause ponding or concentration of stormwater on adjoining land or roads.

## PUBLIC UTILITY SERVICES

5. If any existing public utility service including telephone, electricity, water, sewerage or gas needs to be altered or relocated to complete the reconfiguration the developer must bear the cost of alteration or relocation.

### ***ADVICE (Note: These are not conditions)***

- *Unless otherwise specified by these conditions, the conditions must be complied with prior to approval of the Plan of Survey;*

## Background Information

### ***The following comments are from the Manager of Planning & Development, Mr Shane Great:***

The land is zoned 'Rural' with the proposal triggering a 'code assessable' development application for reconfiguring a lot (access easement). The application has been assessed against the "Reconfiguring a Lot" Code under the provisions of the Burdekin Shire Council's IPA Planning Scheme.

### ***The Application:***

It is the applicant's intent to register an access easement over a portion of Lot 230 on GS837 to create access through to Lot 180 on GS928. The proposed easement gives a legal and practical access to a constructed road being Ayr-Dalbeg Road.

### ***Site Description/Surrounding Land Uses:***

The subject site comprises a total area of 2599m<sup>2</sup> and is currently an unimproved lot with minimal vegetation. The surrounding area is primarily sugar cane farm land, with some rural residential housing and sheds on the neighbouring farms.

### ***Conclusion:***

Council's Development Assessment Team members have assessed the application and have included reasonable and relevant conditions as part of the recommended approval. Given that the proposal complies with the provisions contained in Council's IPA Planning Scheme it

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is recommended that Council approves the application subject to the abovementioned conditions.

### **Link to Corporate/Operational Plan**

N/A

### **Consultation**

All relative Council departments have been consulted, there was no external consultation required for this application.

### **Legal Authority or Implications**

N/A

### **Policy Implications**

N/A

### **Financial and Resource Implications**

N/A

### **Report prepared by:**

S. Great – Manager Planning and Development







### **Report authorised by:**

S. Great – Manager Planning and Development









### **Attachments**



## Planning Scheme

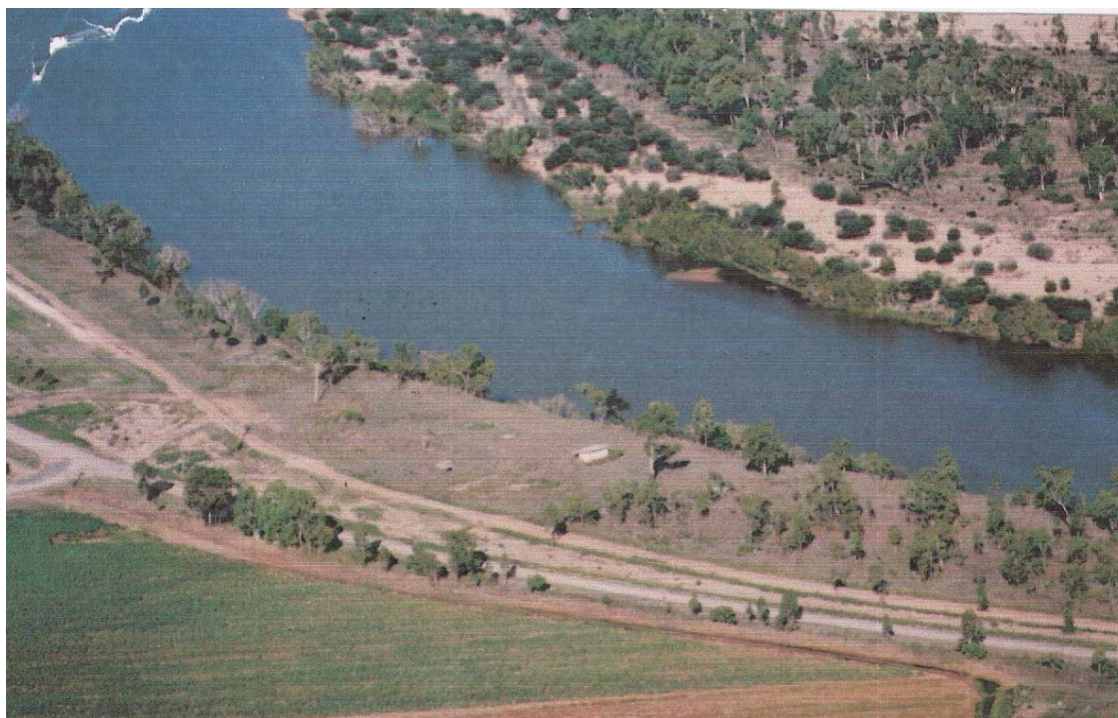
|   |  |
|---|--|
|  | Rural                                    |
|  | - Rural Industry Sub Area                |
|  | - Rural Nature Based Recreation Sub Area |
|  | - Rural Settlement Sub Area              |
|  | Residential                              |
|  | - Residential Low Density Sub Area       |

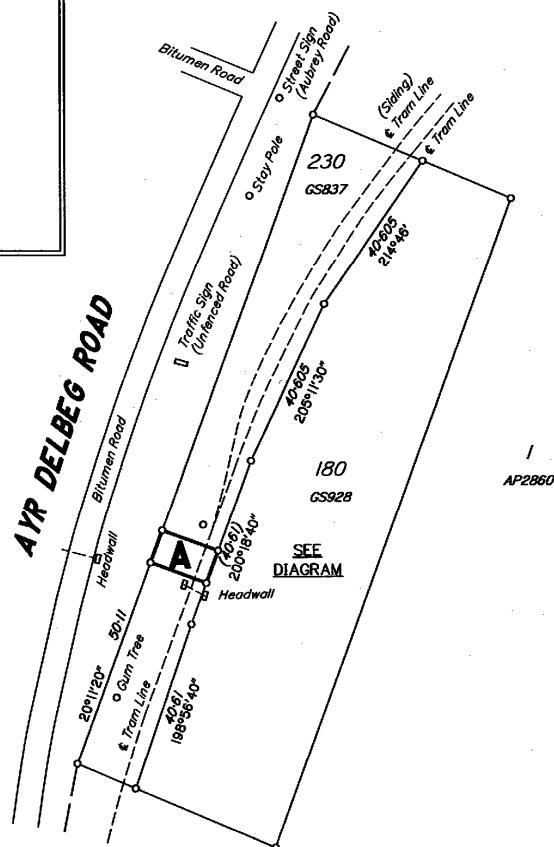
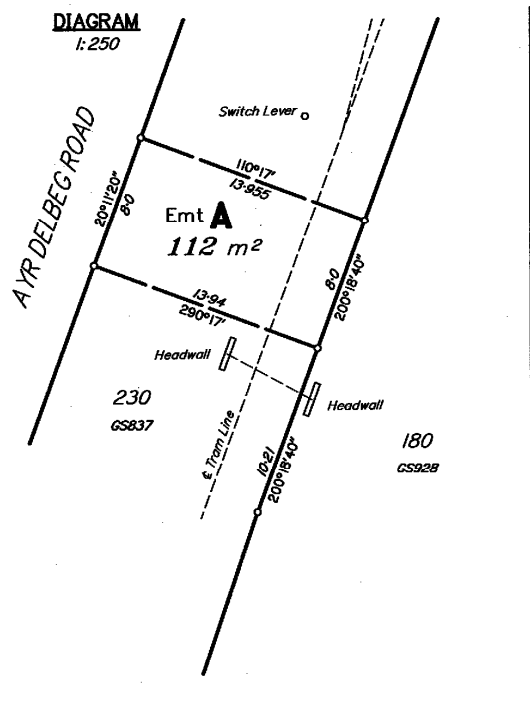
## Zone Map

|   |                                      |
|---|--------------------------------------|
|  | Retail and Commercial                |
|  | Industrial                           |
|  | - Extractive Industry Sub Area       |
|  | - Industry Investigation Sub Area    |
|  | Public Purpose                       |
|  | Community Infrastructure Designation |
|  | Village                              |
|  | Open Space & Recreation              |



Created on Monday, 31  
January 2011





Scale 1:1000 - Lengths are in Metres.  
10 0 10 20 30 40 50 60 70 80 90 100 110 120 130 140  
Original Size: A3

**CLEVE MCGUANE SURVEYS PTY LTD**

ACN 111 589 044  
I, Cleve Patrick McGuane, Cadastral Surveyor, certify that the details shown on this sketch plan are correct.

*C.P. McGuane*  
Cadastral Surveyor

Date: 18/11/10

Areas and Dimensions are subject to Survey.

### Sketch Plan of Proposed Easement

in Lot 230 on GS837

PARISH: **MULGRAVE**

COUNTY: **Gladstone**

Meridian: GS928

Date: 17/11/10

Scale: **1:1000**

Format: **SKETCH**

Drawing File:

28548-PROPOSAL.DWG

**28548-1**

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## **ITEM-9            Burdekin Road Safety Implementation Plan**

### **Document Information**

**Referring Letter No:**    N/A

**File No:**                        3/3/6

**Name of Applicant:**    N/A

**Location:**                    N/A

**Author and Title:**        Kevin Byers – Manager Technical Services

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### **Executive Summary**

The Burdekin Road Safety Advisory Committee has formalised the operation of the committee with the establishment of the Terms of Reference, which specify the purpose of the committee, the membership and the responsibilities of the members to assist in increasing the overall effectiveness of the group and to align with the Queensland Governments Road Safety Strategy.

The committee has also developed the Road Safety Implementation Plan for 2010-2011. This plan addresses key road safety issues in the Burdekin area and provides a number of recommended actions for each of these issues. Many of these actions involve road safety partners such as Queensland Police and Department of Transport and Main Roads.

### **Recommendation**

That Council adopts the Burdekin Shire Council Road Safety Advisory Committee Terms of Reference and the Road Safety Implementation Plan 2010-2011.

### **Background Information**

In 2004, the State Government developed the Queensland Road Safety Strategy 2004-2011 with a vision to reduce the road toll on Queensland roads. The adopted approach to achieve the goals of the strategy is to focus on key road safety issues such as speed, alcohol and fatigue. This has been achieved through collaboration with regional and local road safety groups and the development of regional and local Safety Action Plans. The Burdekin Shire Road Safety Advisory Committee has been working in conjunction with the Northern Road Safety Alliance and the Department of Transport and Main Roads to develop the Burdekin Shire Road Safety Implementation Plan 2010-2011.

### **Link to Corporate/Operational Plan**

Section 5.2 of the Corporate Plan 2010-2015 states that Council will “Facilitate a range of partnerships to improve community health and safety”. The development of this plan in partnership with other road safety agencies, complies with the objectives of the Corporate

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Plan.

### **Consultation**

The members of the committee and partner agencies have been consulted in the preparation of this plan.

### **Legal Authority or Implications**

N/A

### **Policy Implications**

N/A

### **Financial and Resource Implications**

It is anticipated that the actions listed in the plan will be achieved using current resources.

### **Report prepared by:**

Kevin Byers – Manager Technical Services

### **Report authorised by:**

Trevor Williams – Director of Environment & Operations

### **Attachments**

1. Draft Burdekin Shire Road Safety Advisory Committee – Terms of Reference
2. Draft Burdekin Shire Council Road Safety Implementation Plan 2010-2011



**Burdekin Shire Council**

***Burdekin Shire Council  
Road Safety Implementation Plan  
2010 -2011***

*"Road Safety Partners Working Together"*

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## A Message from our Mayor

The Burdekin Shire Council Road Safety Implementation Plan has been developed to support the delivery of the Northern Region Road Safety Action Plan 2010-2011 and should be read in conjunction with that plan.

The Implementation Plan documents the major causes of road trauma in the Burdekin Shire and priority road safety actions for Council for the calendar years 2010-2011. Each action identifies the key goal, performance measures and the timeframe for delivery, our partners and the responsible agency.

Delivery of the plan will be a collaborative process involving Council and our key road safety partner agencies and key stakeholders.

Burdekin Shire's road safety partners embrace the 'Safe System' framework for road safety. This framework aims for safe road users travelling at safe speeds in safe vehicles on safe roads and roadsides. Its central aim is to minimise the physical energy forces involved in a crash to a level that the human body can withstand without sustaining serious injury or death.

- Safe roads and roadsides – aims to improve the infrastructure of roads and the surrounding road environment to minimise both the likelihood of a crash happening and the severity of the crashes that do occur.
- Safe vehicles – aims to increase the adoption of safety features in vehicles that prevent crashes and minimise the danger to vehicle occupants and other road users in the event of a crash.
- Safe speeds – aims to encourage travel at speeds that are appropriate to the conditions and limit the physical impact forces of crashes to survivable levels.
- Safe road users – aims to influence alert and compliant road user behaviour through public education, enforcement and licensing.

In developing and implementing Burdekin Shire's Road Safety Implementation Plan we will use the principles outlined below to provide balanced, best practice approaches to road safety.

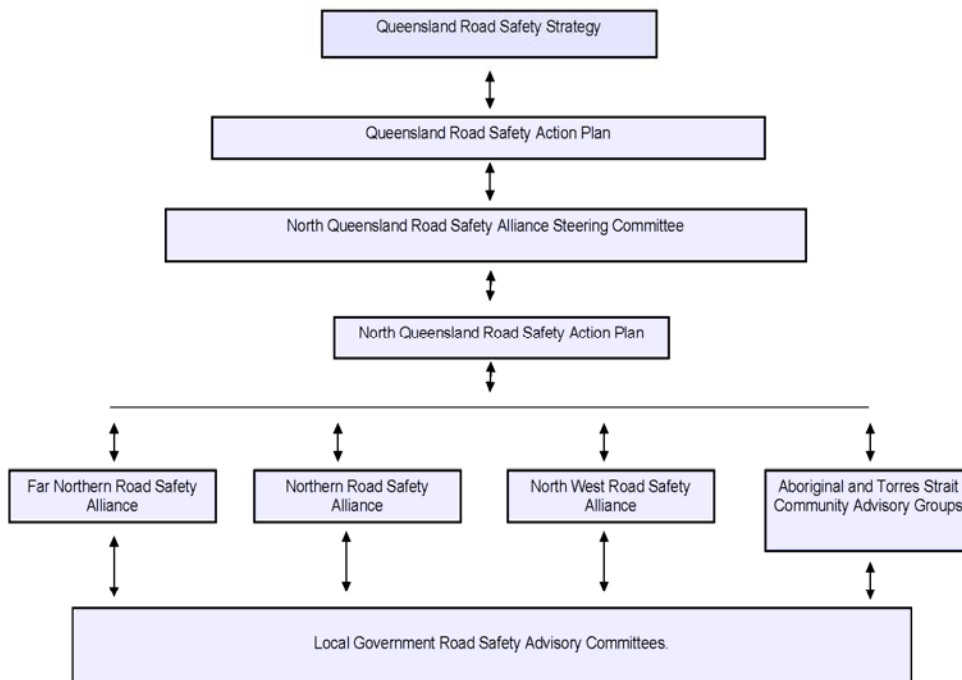
- Develop a process to engage with the community to identify road safety issues and solutions within the shire. A system for logging and investigating issues will be developed.
- Consider all road users when evaluating road safety and transport issues.
- Look for innovative solutions to improve road safety.
- Work collaboratively with our road safety partners, industry groups and community organisations.
- Develop a culture within our organisation to consider future road safety challenges when undertaking regular tasks.

From 2002 to 2007, 11 people lost their lives and 112 people were hospitalised as a result of road crashes. It is Burdekin Shire Council's objective to reduce the number and severity of crashes, and arrive at a state of 'zero harm' – where no one is killed or seriously injured on our roads.

Lyn McLaughlin

MAYOR

## North Queensland Road Safety Planning Framework



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## Council Profile

### Size

The Burdekin Shire covers approximately 5067 square kilometres. It is located in the northern area of Queensland and is approximately 90km by road south of Townsville. The Shire lies on the eastern edge of the Great Dividing Range and the towns of Ayr, Brandon, Home Hill located in the River delta. The towns of Clare, Millaroo and Dalbeg are located along the River on the eastern side of the Great Dividing Range. The town of Giru is located on the flood plain of the Haughton River.



### Population

The Shire has a population of approximately 18,044 (2006 Census). The principal town is Ayr with approximately 9,000 people and the following smaller urban centres of:-

- Home Hill
- Brandon
- Giru

There are a number of settlements located within the Shire, including:-

- Alva
- Groper Creek
- Wunjunga
- Jerona
- Dalbeg
- Millaroo
- Clare

The Shire has experienced a slight decline in population from 2001 to 2006.

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**State Controlled Roads (km)**

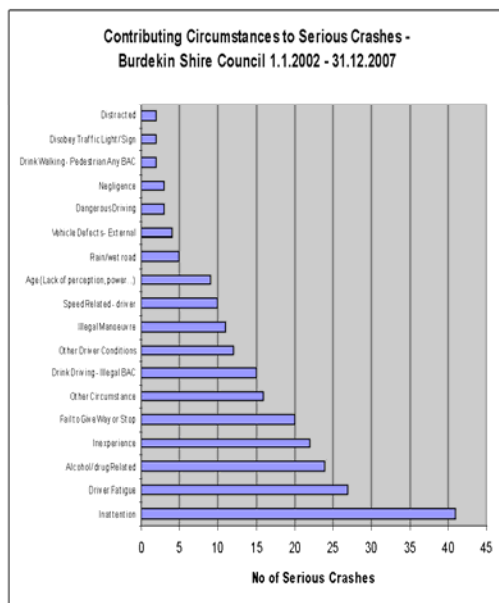
The Highway One (Bruce Highway) transects the Shire commencing at the Wangaratta Creek boundary with Bowen Shire, passing through the principal towns of Home Hill and Ayr and exiting the Shire to the north west of Giru at the boundary with the Townsville City Council. Other principal main roads in the Shire include:-

- Ayr/Dalbeg Road;
- Home Hill/Kirknie Road;
- Clare/Ravenswood Road;
- Giru/Woodstock Road

**Council Controlled Roads (km)**

Council's road network consists of 1216 km of local roads both sealed and unsealed servicing smaller urban communities, rural residential and farming properties. Council's Road Hierarchy has two classes – Arterial and Other. Maps showing roads classification are available from Council's design office.

## Overview of Serious Crashes in Burdekin Shire Council – 1 Jan 2002 – 31 Dec 2007



There were 124 reported serious crashes in Burdekin Shire. 11 people died and 112 people were hospitalised because of road crashes.

8.9% of serious crashes in the shire were fatal. This is higher than the State comparison for the same period (5.8%).

19.5% of serious crashes in the shire were alcohol or drug related. This is higher than the State comparison (16.2%).

22% of serious crashes in the shire involved fatigue. This is higher than the State comparison (7.6%).

8.1% of serious crashes in the shire involved excess speed. This is slightly higher than the State comparison (7.5%).

10.6% of serious crashes in the shire involved inexperienced road users. This is less than the State comparison (17.8%).

14% of casualties involved in serious crashes in the Burdekin Shire area were travelling unrestrained – 10.8% were not wearing fitted seatbelt and 3.2% had no seatbelt fitted in vehicle. This compares with the State figure of 8.1% of unrestrained casualties involved in serious crashes – 6.7% not wearing the fitted seatbelt and 1.7% no restraint fitted.

60.3% of serious crashes in the shire involved a single vehicle. This compares with 50.5% State wide.

6.5% of serious crashes in the shire involved a pedestrian. This compares with 8.1% State wide.

16.3% of serious crashes in the shire involved Failing to Give Way or Stop.

There were 46 (29.5%) of serious injury casualties aged between 17-24 years of age in Burdekin Shire. This compares with 25.7% State wide.

14.6% of serious crashes involved motorcyclists. This is higher than the State comparison (9.8%).

12.2% of serious crashes involved heavy vehicles. This is more than the State comparison (6.2%).

## Leadership and Coordination

| REF | GOALS   | ACTIONS   | PERFORMANCE MEASURE   | TIMEFRAME FOR DELIVERY   | PARTNERS  | RESPONSIBILITY                       |
|-----|---|---|---|--|---|--------------------------------------|
| L.1 | To provide civic leadership and governance in relation to safety for all road users within the municipality | Burdekin Shire Council to take a leadership role in implementing the actions contained in this plan and provide logistic support for its implementation   | Actions are implemented with support of Council   | Ongoing  | Road Safety Advisory Committee (RSAC) members and Northern Road Safety Alliance | Director of Environment & Operations |
| L.2 | To form partnerships with key road safety partner agencies  | Continue to strengthen partnerships with TMR, QPS and DCS to align actions with regional and state-wide goals and the needs of the community<br><br>Provide strategic and practical leverage for programs initiated by partner agencies, through Council's resources and community networks | Number of Burdekin Shire Road Safety Advisory Committee meetings held each year<br><br>Active membership of the Northern Road Safety Alliance                           | Quarterly in February, May, August & November<br><br>Twice per year as determined by TMR | Council, TMR, QPS + DCS<br><br>Northern Road Safety Alliance                    | Director of Environment & Operations |
| L.3 | To ensure road safety input to major planning processes   | At appropriate times in the various strategic planning cycles of Council, seek opportunities to ensure road safety is appropriately referenced and incorporated into relevant strategic plans and policies, such as Corporate & Operational Plans   | Road safety included in Council strategic plans   | Annual   |   | Director of Environment & Operations |
| L.4 | Influence road safety agenda and direction within North Queensland  | Use an evidence based approach to provide feedback to Northern Road Safety Alliance about local road safety concerns  | Local road safety concerns are considered during development of biennial North Queensland Road Safety Action Plan and Northern Road Safety Alliance Implementation Plan | Biennially as determined by TMR  | Northern Councils<br><br>Northern Road Safety Alliance<br><br>TMR               | Manager of Technical Services        |

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## Safe Road Users - Impaired Driving - Alcohol/Drug Related Serious Crashes - Overview 2002-2007

(Serious crashes includes fatalities and hospitalisations)

| Crash - Contributing factors       | 2002      | 2003     | 2004     | 2005     | 2006     | 2007     | Total |
|------------------------------------|-----------|----------|----------|----------|----------|----------|-------|
| Alcohol/drug Related               | 6         | 5        | 2        | 4        | 3        | 4        | 24    |
| Drink Driving - Illegal BAC        | 4         | 2        | 1        | 4        | 2        | 2        | 15    |
| Drink Walking - Pedestrian Any BAC | 0         | 0        | 0        | 0        | 1        | 1        | 2     |
| <b>Total Crashes</b>               | <b>10</b> | <b>7</b> | <b>3</b> | <b>8</b> | <b>6</b> | <b>7</b> |       |

### Interventions for Safe Road Users to Reduce alcohol and drug related crashes

| REF | ACTIONS  | DESIRED OUTCOMES  | WHO                                    | WHEN   | HOW MEASURED  |
|-----|--|---|--|--|---|
| A.1 | Implement tailored programs targeting high risk groups to address alcohol consumption and driving in the environments of business functions, social activities, nightclubs and special events.                   | Assist in the reduction of crashes involving alcohol affected drivers, riders and pedestrians | QTMR, QPS, QH, LC, RSA.                | At events with reported high levels of drink driving.                            | Number of activities and level of exposure.   |
| A.2 | Undertake programs to address responsible alcohol use by male road users between the ages of 17 to 39.   |   |  | Fri, Sat and Sunday.   |   |
| A.3 | Target alcohol testing activities during high alcohol consumption periods.   | High level of police presence at all major events.  | QPS, RSA.                              | As determined by analysis of recorded drink drivers in relation to local events. | Number of activities and level of exposure.   |
| A.4 | Maintain random testing rate of one test per licensed driver in each local government area.  | Maintain community awareness of random breath testing.  | QPS.                                   | Ongoing.   | Number of tests compared to licensed drivers.   |
| A.5 | All drivers/riders involved in crashes that are attended by QPS officers will be tested for drink driving.<br><br>All drivers/riders issued with a traffic infringement notice will be tested for drink driving. | Community awareness of police compliance with not driving under the influence of alcohol.     | QPS                                    | Throughout 2010 -11  | Number of tests.  |
| A.6 | Targeted drug testing activities at special events, high risk locations and high risk road users.  | Level of police presence  | QPS                                    | As determined by intelligence data   | Number of activities and level of exposure  |
| A.7 | Increased pedestrian friendly crossings with improved lighting and facilities, at high risk locations for example, shopping centres, retirement villages, schools and nightclub areas.                           | Improved safety for impaired, senior and young road users.                                    | QTMR, LGAs                             | 2010-11  | No of audits of pedestrian crossings.<br><br>Number of improvements made to safety of crossing sites. |
| A.8 | Provision of water stations at major events including Growers Race Day and Balls.<br>Provision of alcometer at balls.  | Water provided at event<br><br>Alcometer provided   | Event organiser<br><br>Event organiser | Each event<br><br>Each event   |   |



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## Safe Road Users - Impaired Driving - Fatigue Related Serious Crashes - Overview 2002-2007

| Crash - Contributing factors | 2002 | 2003 | 2004 | 2005 | 2006 | 2007 | Total |
|------------------------------|------|------|------|------|------|------|-------|
| Driver Fatigue               | 5    | 4    | 8    | 3    | 5    | 2    | 27    |
| Total Crashes                | 5    | 4    | 8    | 3    | 5    | 2    | 27    |

### Interventions for Safe Road Users to Reduce fatigue related crashes

| REF | ACTIONS   | DESIRED OUTCOMES  | WHO                  | WHEN          | HOW MEASURED  |
|-----|---|---|----------------------|---------------|---|
| F.1 | Undertake activities as determined by Northern Region Fatigue Management Policy   | Target activities where greatest results can be achieved  | QTMR with QPS & RACQ | 2010-11       | Level of exposure and number of activities undertaken               |
| F.2 | Work with other regions to support corridor management issues that relate to long distance driving and fatigue                                | Reduce the number of fatigue related crashes  | QTMR & QPS           | June 2011     | Development of project plan for across region activities            |
| F.3 | Contribute to State strategies for fatigue management and approved actions from Travelsafe report.  | Meet State and approved Travelsafe report strategies to reduce fatigue related crashes  | QTMR & QPS           | As determined | Determined by State policy advisors                                 |
| F.4 | Provide information to heavy vehicle transport industry on Chain of Responsibility (COR), and set in place systems to prevent fatigue.        | Promote COR to industry through targeted communication and education resources.<br><br>Audits of high risk companies<br><br>Encourage participation in National Heavy Vehicle Accreditation Scheme (NHVAS) Fatigue module | QTMR-C               | 2010-11       | Number of audits and education sessions performed.                  |
| F.5 | Advocate, through our Alliance process, for the establishment of appropriate road side facilities and intercept sites at strategic locations. | Improve road side facilities for heavy vehicle drivers within the Region  | QTMR                 | On-going      | Road side facilities included in maintenance and planning schedules |
| F.6 | Establish Traffic Audible Edge Lines on Bruce Highway   | Reduce the number of fatigue related crashes  | QTMR                 | On-going      | Number of km installed  |
| F.7 | Increase of provision for truck stopping areas<br>Emmet Creek Rest Area<br>Sandy Corner Driver Reviver  | Reduce number of tired truck drivers by provided suitable rest areas  | QTMR                 | On-going      | Facilities constructed  |

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### Safe Road Users - Unrestrained Vehicle Occupant Casualties - Overview 2002-2007

| Casualty - Restraint Use (known) | 2002      | 2003      | 2004      | 2005      | 2006      | 2007      | Total     |
|----------------------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| Restrained                       | 12        | 21        | 12        | 11        | 11        | 13        | 80        |
| Unrestrained                     | 4         | 3         | 2         | 2         | 1         | 1         | 13        |
| <b>Total Casualties</b>          | <b>16</b> | <b>24</b> | <b>14</b> | <b>13</b> | <b>12</b> | <b>14</b> | <b>93</b> |

### Safe Road Users - Restrained Vehicle Occupants

| REF | ACTIONS  | DESIRED OUTCOMES   | WHO                      | WHEN   | HOW MEASURED   |
|-----|--|--|--------------------------|--|--|
| U.1 | Continue a targeted approach to seat belt public education at environments where road users travel unrestrained.<br><br>Tailor communications to directly engage those audiences.                  | Increase the wearing rate of seatbelts in the Burdekin   | QPS, QAS & QTMR          | During 2010 and beyond                         | Reduction in serious injury crashes where seat belts were not worn.  |
| U.2 | Continue to target and detect seatbelt offences in shire<br><br>Provide information to small police stations on material and assistance available from Traffic Branch officers and other partners. | Increase the wearing rate of seatbelts.<br><br>Increase knowledge and encourage remote police stations to increase road safety related activities. | QPS<br><br>QPS (N), QTMR | During specific operations<br><br>By June 2010 | Number of Traffic Infringements Notices and police records<br><br>Material supplied to all small police stations in Northern QPS region. |
| U.3 | Continue to work with the media on the dangers and consequences of unrestrained occupants in a vehicle<br><br>"Fasten Seatbelts" signs at exits of rest areas and on Variable Message Screens.     | Increase awareness of the dangers and consequences of travelling unbuckled   | QPS, QTMR<br><br>QTMR    | 2010-11  | Level of media coverage.<br><br>Signage installed and VMS contain Seatbelt message   |
| U.4 | Continue to educate about dangers of unrestrained dogs in vehicles   | Increase knowledge of pet owners of consequences of unrestrained dogs in accidents and potential to cause accidents                                | QTMR                     | 2010-11  | Level of media coverage  |
| U.5 | Continue to educate and enforce the importance of properly restrained loads on Utilities & trucks.   | Increase awareness of the dangers and consequences of unrestrained loads   | QTMR, QPS                | 2010-11  | Number of Traffic Infringements Notices and police records.<br>Level of media coverage.  |

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### Safe Speed - Reduce Serious Crashes involving Speed - Overview 2002-2007

| Crash - Contributing factors | 2002 | 2003 | 2004 | 2005 | 2006 | 2007 | Total |
|------------------------------|------|------|------|------|------|------|-------|
| Speed Related - Driver       | 4    | 2    | 0    | 1    | 2    | 1    | 10    |
| Total Crashes                | 4    | 2    | 0    | 1    | 2    | 1    | 10    |

### Interventions for safe speed

| REF | ACTIONS  | DESIRED OUTCOMES   | WHO            | WHEN  | HOW MEASURED   |
|-----|--|--|----------------|---|--|
| S.1 | Continue speed camera, radar, lidar and mobile radar testing in North Queensland                     | High level of police presence on road network  | QPS            | 2010-11   | Level of exposure/police presence                        |
| S.2 | Continue to work with the media on speeding issues<br><br>Speed message on Variable Message Screens. | Increase awareness of the dangers and consequences of speeding.<br><br>Continue to change public perception on speeding. | QPS, QTMR      | 2010-11   | Level of media coverage<br><br>VMS contain Speed message |
| S.3 | Contribute to safety of school students by enforcing school zone speed signage.                      | Increase awareness of school zone speed signage.<br>Invite school representative to February meeting                     | QPS            | Beginning of school year and as opportunities are presented | Level of exposure/police presence                        |
| S.4 | Contribute to safety of road workers at major road construction sites                                | Increase awareness of road workers safety  | QPS, QTMR, BSC | As arranged   | Level of police presence                                 |
| S.5 | Dept of Transport & Main Roads to liaise with Principals group for road safety initiatives           | Increase awareness of road safety to school children.  | QTMR           | 2010-11   | Number of school visits                                  |
| S.6 | Ongoing review of parking adjacent to schools  | Improve traffic and pedestrian interaction around schools  | QTMR, BSC      | ongoing   | Number of parking layouts reviewed                       |

## Safe Road Users - Young Drivers/Inexperience - Overview 2002-2007

| Crash - Contributing factors                | 2002 | 2003 | 2004 | 2005 | 2006 | 2007 | Total |
|---|------|------|------|------|------|------|-------|
| Inexperience                                | 5    | 5    | 2    | 3    | 2    | 5    | 22    |
| Age (lack of perception, power...)          | 1    | 2    | 2    | 1    | 3    | 0    | 9     |
| Involving young drivers/riders (aged 17-24) | 10   | 10   | 6    | 7    | 7    | 5    | 45    |
| Total*                                      |      |      |      |      |      |      |       |

\* The three contributing factors may not be mutually exclusive. Total cannot be determined.

### Interventions for Safe Young and Inexperienced drivers/riders

| REF | ACTIONS  | DESIRED OUTCOMES  | WHO                         | WHEN    | HOW MEASURED  |
|-----|--|---|-----------------------------|---------|---|
| X.1 | Continue to support the Send them Home Safely project by providing 'Keep Left' stickers to foreign backpackers through local youth hostels                   | Reduce the number of crashes by visitors to the region. | QTMR, BSC                   | Ongoing | Distribution of Stickers  |
| REF | ACTIONS  | DESIRED OUTCOMES  | WHO                         | WHEN    | HOW MEASURED  |
| Y.1 | Continue to improve the road safety awareness sessions in the Burdekin, using the Rotary Youth Driver Awareness Program (RYDA) targeted to Year 11 students. | Improved knowledge of road safety issues.               | TTSC Young Adult Task group | 2010-11 | Feedback by student's evaluation forms, focus groups and one-on-ones with teachers. |



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### Safe Rural Road Users - Overview 2002-2007

(Data not available)

### Interventions for Safe Rural Road Users

| REF | ACTIONS   | DESIRED OUTCOMES   | WHO             | WHEN                                 | HOW MEASURED  |
|-----|---|--|-----------------|--------------------------------------|---|
| R.1 | Use of enforcement as a deterrent for unsafe road use.      | Reduce number of crashes involving disobeying road rules as a contributing factor. | QPS and TMR-C   | 2010-11                              | Number of co-ordinated enforcement programs undertaken in remote locations. |
| R.2 | Cane tramline crossings awareness of seasonal operation.    | Variable message board Advertising through media prior to the season               | TMR Industry    | Prior to commencement of each season | Desired outcomes achieved   |
| R.3 | Queensland Rail crossings                                   | Interface Agreement to ensure crossings are maintained to required standards.      | QR, BSC and TMR | On-going                             | Interface agreement in place  |
| R.4 | Improve safety for road users by removing road side hazards | Reduced injuries involved in road side crashes                                     | TMR and BSC     | On-going                             | Number of sites identified and improved.                                    |

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### Safer Motorcyclists - Overview 2002-2007

| Crash - Contributing factors | 2002 | 2003 | 2004 | 2005 | 2006 | 2007 | Total |
|------------------------------|------|------|------|------|------|------|-------|
| Involving motorcycles        | 5    | 4    | 1    | 4    | 2    | 2    | 18    |
| Total                        | 5    | 4    | 1    | 4    | 2    | 2    | 18    |

### Interventions for Safer Motorcyclists

| REF | ACTIONS  | DESIRED OUTCOMES   | WHO                                | WHEN                           | HOW MEASURED   |
|-----|--|--|------------------------------------|--------------------------------|--|
| M.1 | Utilise education, enforcement and engineering to target high risk behaviours and groups – in appropriate licenses, safe bikes, speed, alcohol etc<br><br>Target programs to male motorcycle riders aged between 17-49 years of age. | Enhance compliance of road rules and safe riding practices                 | QPS, QT and motorcycle task groups | As opportunities are presented | Number of offences detected<br>Number of education/road safety awareness sessions/campaigns conducted. |
| M.2 | Target unlicensed motorcyclists, ATV riders and unregistered motorcycles   | Target Wun Junga and Alva at least annually for compliance with road rules | QPS                                | ongoing                        |  |
| M.3 | Installation of motorcycle friendly crash barriers at prioritised locations in North Queensland. These locations will be determined through the road safety audit process  | Reduce injuries to motorcycle riders who crash into barriers               | TMR                                | 2010-11                        | Number of road safety audits<br>Number of sites where barriers installed.                              |

## Safe Roads - Other serious crashes in Burdekin Shire - Overview 2002-2007

| Crash - Contributing factors | 2002      | 2003      | 2004      | 2005      | 2006      | 2007      | Total      |
|------------------------------|-----------|-----------|-----------|-----------|-----------|-----------|------------|
| Fail to Give Way or Stop     | 5         | 3         | 2         | 2         | 4         | 4         | 20         |
| Disobey Traffic Light/Sign   | 0         | 0         | 0         | 1         | 1         | 0         | 2          |
| Illegal Manoeuvre            | 0         | 3         | 2         | 1         | 1         | 4         | 11         |
| Dangerous Driving            | 0         | 0         | 0         | 1         | 0         | 2         | 3          |
| Disobey Road Rules - Other   | 0         | 0         | 0         | 0         | 1         | 0         | 1          |
| Distracted                   | 0         | 1         | 1         | 0         | 0         | 0         | 2          |
| Other Driver Conditions      | 2         | 3         | 5         | 1         | 1         | 0         | 12         |
| Rain/wet road                | 0         | 0         | 1         | 2         | 1         | 1         | 5          |
| Negligence                   | 1         | 1         | 1         | 0         | 0         | 0         | 3          |
| Inattention                  | 5         | 12        | 6         | 6         | 9         | 3         | 41         |
| Road Surface                 | 0         | 0         | 0         | 0         | 0         | 0         | 0          |
| Road Gradient                | 0         | 0         | 0         | 0         | 0         | 0         | 0          |
| Road Quality                 | 0         | 0         | 1         | 0         | 0         | 0         | 1          |
| Roadworks                    | 0         | 1         | 0         | 0         | 0         | 0         | 1          |
| Road - Other                 | 0         | 0         | 0         | 1         | 0         | 0         | 1          |
| Vehicle Defects - Mechanical | 0         | 0         | 0         | 1         | 0         | 0         | 1          |
| Vehicle Defects - External   | 1         | 2         | 0         | 1         | 0         | 0         | 4          |
| Other Circumstance           | 5         | 4         | 2         | 2         | 2         | 1         | 16         |
| <b>Total Crashes</b>         | <b>19</b> | <b>30</b> | <b>21</b> | <b>19</b> | <b>20</b> | <b>15</b> | <b>124</b> |

## Interventions for Safer Roads in Burdekin Shire

The following interventions are planned to assist road users, but do not specifically fit into other priority headings of this plan, but are designed to raise awareness and improve road safety of road users.

| REF  | ACTIONS  | DESIRED OUTCOMES  | WHO            | WHEN    | HOW MEASURED   |
|------|--|---|----------------|---------|--|
| SR.1 | Improve Traffic Management Centres and further promote 13 19 40 and Council 4783 9800, Ergon Energy 131046 and Queensland Rail 1800 079 303 number for road users. | Improved safety of road users and road builders through improved road and traffic management, including road operation, crash locations, flooding and congestion. | TMR, BSC       | Ongoing | Extent of improvements   |
|      | Improve communications internally and with other key road safety agencies  | Reduced inconvenience to road users when managing traffic at road crashes and other road closures including flooding  | TMR, BSC       | Ongoing | Extent of improvements   |
| SR.2 | Consider improvements to road and off-road infrastructure for cyclists (in consultation with BUGs).  | Improve safety of cyclists. Raise awareness of the need to share the road with cyclists.  | TMR, LGAs, QPS | Ongoing | Number of improvements made.   |
|      | To improve access to cyclist to road networks  | Develop a cycle network and a plan showing the network  | TMR, BSC       | Ongoing | Number of networks developed   |
| SR.3 | Replace missing and damaged signs identified. Signs to be of Class 1 anywhere on the Main Road network   | No more than 60% of signs to be more than 7 years old on the main roads network   | TMR, BSC       | Ongoing | 60% of signs are not more than 7 years old on the main roads network |
| SR.4 | Conduct on road checks of heavy vehicles for breaches of mass, load restraint, over dimension, dangerous goods and safety requirements in heavy vehicles           | Carry out checks on every heavy vehicle intercepted   | TMR-C          | 2010-11 | Number of checks conducted and breaches detected.                    |
| SR.5 | Conduct on road checks of light vehicles.  | Reduce unsafe vehicles on NQ roads  | QPS & TMR-C    | 2010-11 | Number of programs undertaken  |

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|      |   |   |          |         |  |
|------|---|---|----------|---------|--|
| SR.6 | Conduct audits at school crossings                                      | Improved standard of infrastructure around schools        | TMR, BSC | Ongoing | Number of audits undertaken                            |
| SR.7 | Improve pedestrian safety by provision of infrastructure and facilities | Develop a footpath network and a plan showing the network | BSC      | Ongoing | Length of footpath construction and production of plan |

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## Acronyms

| Abbreviation | Full Name                              |
|--------------|--|
| DTMR.....    | Department of Transport and Main Roads |
| QPS.....     | Queensland Police Service              |
| NRSA .....   | Northern Road Safety Alliance          |





## **Burdekin Shire Council**

### *Road Safety Advisory Committee*

### ***Terms of Reference***

*"ROAD SAFETY PARTNERS WORKING TOGETHER"*

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## Document control sheet

### Contact for enquiries and proposed changes

If you have any questions regarding this document or if you have a suggestion for improvements, please contact:

**Kevin Byers**

**Manager – Technical Services**

**Burdekin Shire Council**

**Phone - 47839800**

### Version history

| Version No. | Date | Changed by | Nature of Amendment | Review Date |
|-------------|------|------------|---------------------|-------------|
| 1           |      |            |                     |             |
| 2           |      |            |                     |             |
| 3           |      |            |                     |             |
| 4           |      |            |                     |             |

### Document sign off

This document was approved by:

Burdekin Shire Council

Date of resolution:

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## 1 Name

The committee will be known as the Burdekin Shire Road Safety Advisory Committee (BSRSAC).

## 2 Purpose

The purpose of the committee is to provide:

- Recommendations for Council to implement strategies and local initiatives with inter-agency representation and support;
- Feedback to the Northern Road Safety Alliance to influence the road safety agenda and direction of initiatives;
- A platform for development of local policies and initiatives consistent with the North Queensland Road Safety Action Plan; and
- Opportunities for private and not-for-profit sectors to be involved.

## 3 References

Road safety programs in all jurisdictions in Australia are guided by the *National Road Safety Strategy and its supporting Action Plan*.

In Queensland, the Department of Transport and Main Roads leads a strong network of partnerships and alliances with other government agencies, local government and community groups to develop the following:

- Queensland Road Safety Strategy
- Queensland Road Safety Action Plan
- North Queensland Road Safety Action Plan
- Alliance and Local Government Implementation Plans

Plans are developed through a transparent process of data analysis and community and agency contribution. The plans support each other, linking local initiatives to State and national strategies.

The planning and operational framework in North Queensland comprises of:-

- North Queensland Road Safety Alliance Steering Committee
- Alliances (Far Northern, Northern and North West)
- Aboriginal and Torres Strait Community Advisory Groups
- Local government Road Safety (Traffic) Advisory Committees

The *Operating Framework for the Management of the North Queensland Road Safety Action Plan* and the individual Terms of Reference for the various working and advisory groups

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clarifies roles, responsibilities and accountabilities in relation to the delivery of road safety outcomes in North Queensland.

BSRSAC is represented on the Northern Alliance by Council's Manager of Technical Services. Burdekin Shire Council (and the Local Government Association of Queensland (LGAQ)) is represented on the North Queensland Road Safety Alliance Steering Committee by the Mayor of Burdekin Shire.

## 4 Membership

In the interest of operational efficiency, membership of the committee will generally be limited to key road safety partner agencies:

| <u>Agency</u>                          | <u>Representative/s</u>  |
|--|--|
| Council                                | Councillor Lou Loizou (Chairman); Director Environment & Operations; Manager of Technical Services |
| Department of Transport and Main Roads | Senior Advisor (Road Safety)<br>Senior Traffic Engineer<br>Road Safety Officer                     |
| Queensland Police Service              | Officer in Charge - Ayr Police; Traffic Branch Ayr   |
| Seniors Support Service                | Eleanor Betteridge   |
| Chambers of Commerce                   | Tony Gemellaro   |
| Department of Community Safety         | Officer in Charge - Fire   |

A quorum will exist if at least six representatives are in attendance and the chair deems there is adequate agency representation.

From time to time, the committee may consult with other partner agencies on specific issues and/or invite a representative to attend an Alliance meeting.

## 5 Tenure

Cr. Lou Loizou will be the chairman. The BSR SAC shall elect a chairman in his absence.

All members should hold a position within their respective agencies that allows them to:

- report on agency actions relevant to the Burdekin Shire Road Safety Implementation Plan
- communicate commitments to appropriate members of their agency

## 6 Key Responsibilities of Members

All members are responsible for being an active committee member by:

- 
- i. attending meetings
  - ii. providing timely advice to the chairman about non-attendance at meetings together with the name of your proxy
  - iii. ensuring your proxy is adequately prepared for meetings by providing all relevant documentation and comprehensive advice about current activities and this Terms of Reference
  - iv. working collaboratively with other team members to accomplish desired outcomes
  - v. raising awareness within your agency to foster increased support for initiatives and improve opportunities for synergies across agencies
  - vi. provide a brief report on the agencies activities

Council's Director of Environment & Operations will be responsible for:

- a) ensuring the committee develops an Implementation Plan that defines specific actions/projects together with nominated performance targets to support inter-agency delivery of local road safety initiatives
- b) ensuring status reports about the delivery of the Implementation Plan actions/projects against nominated performance targets are provided to the chairman of the Northern Road Safety Alliance

## **7 Meetings**

- Meetings will generally be held on the fourth Wednesday of February, May, August and November.
- Meetings will generally be held at the Council Chamber offices, in the Ernie Ford Board Room. Meetings shall usually commence at 10.30am.
- Out of session meetings between specific members are encouraged to progress actions and take advantage of opportunities for synergies with the work of other partner agencies.

## **8 Secretariat**

Secretariat support will be provided by Council.

## **9 Agendas and Minutes**

The secretariat will be responsible for the following:

- Distributing the agenda and any relevant papers to all members at least five full working days prior to the meeting date.
- Accurate minutes including key discussion points, decisions and actions to be distributed to all members within 15 working days of the meeting date.

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## 10 Review

The operation of the committee, this Terms of Reference and the overall effectiveness of the group will be reviewed annually to ensure efficacy is maintained. This review will be carried out by the committee in consultation with other road safety partner agencies. The review will include, but is not limited to:

- effectiveness of the committee
- effectiveness of this Terms of Reference
- a review of the committee membership

## 11 Contact Details

All communications should be addressed to:

Attention: Kevin Byers  
Burdekin Shire Council  
PO Box 974,  
AYR Q 4807  
Telephone: 07 47839800  
Fax: 07 47839992  
Email: [kevin.byers@burdekin.qld.gov.au](mailto:kevin.byers@burdekin.qld.gov.au)



# Burdekin Shire Council

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**ITEM-10            Flooding Solutions Sole Supplier for expanding Flood Barriers for Doorways at Giru Ambulance**

**Document Information**

**Referring Letter No:**    N/A

**File No:**                    1/10/3

**Name of Applicant:**    N/A

**Location:**                Giru Ambulance Building

**Author and Title:**       Gary Keane – Senior Technical Officer

---

**Executive Summary**

Council recently purchased flood barriers for the Giru Ambulance. Flooding Solutions are the sole distributor for this style of barrier. Subsequently, barriers were purchased at a total cost of \$22,114.40.

**Recommendation**

Council resolves to make Flooding Solutions, Council's sole supplier for the expanding flood barriers for doorways.

**Background Information**

In May 2010, Council successfully gained funding, totalling \$24,980 (Government \$15,653, Council \$8327) under the Natural Disaster Resilience Program (NDRP) to purchase flood barriers to flood proof the Giru Ambulance.

**Link to Corporate/Operational Plan**

N/A

**Consultation**

N/A

**Legal Authority or Implications**

Section 1894 of the Local Government (Finance, Plans & Reporting) Regulation 2010 allows a local government to enter into a medium (\$15,000 – less than \$150,000) or a large (more than \$150,000) sized contract without first inviting written quotes or tenders if it is satisfied that there is only one supplier who is reasonably available.

**Policy Implications**

N/A



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### **Financial and Resource Implications**

Purchase is within budget allocation and will be cost effective as no time wasted obtaining quotations from other suppliers.

#### **Report prepared by:**

Gary Keane – Senior Technical Officer

#### **Report authorised by:**

Matthew Ingle – Design Office Manager

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**ITEM-11          Permanent Road Closure Cromarty and Mount Elliot****Document Information**

**Referring Letter No:** 1015018

**File No:** RC 11-01

**Name of Applicant:** Department of Environment and Resource Manageemnt

**Location:** Cromarty and Mount Elliot

**Author and Title:** Matthew Ingle, Design Office Manager

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**Executive Summary**

The Department of Environment and Resource Management has requested council's views on the permanent closure of several roads in the Cromarty and Mount Elliot localities.

**Recommendation**

Council resolves to offer no objection to the permanent closure of roads defined as lots 2, 3 and 4 in plan TSV2011-01

**Background Information**

Lots 1,2,3 and 4 on plan TSV2011-01 are currently roads that the Department of Environment and Resource Management (DERM) proposes to close permanently. Lots 2, 3 and 4 are in Burdekin Shire Council area and DERM has requested council's views on the closure. All land adjoining the roads proposed to be closed is owned by DERM. The roads are not constructed.

**Link to Corporate/Operational Plan**

N/A

**Consultation**

N/A

**Legal Authority or Implications**

N/A

**Policy Implications**

N/A

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## **Financial and Resource Implications**

N/A

### **Report prepared by:**

Matthew Ingle

### **Report authorised by:**

Matthew Ingle, Design Office Manager

## **Attachments**

1. Plan of Road Closure



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- **CORPORATE & COMMUNITY SERVICES**

**ITEM-12          2011 Burdekin Auto Festival**

**Document Information**

**Referring Letter No:** 1013442

**File No:** 03-08-11E

**Name of Applicant:** Burdekin Cruisers Car Club Inc.

**Location:** Ayr Showgrounds

**Author and Title:** Tony Vaccaro, Economic and Community Development Manager

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**Executive Summary**

The Burdekin Cruisers Car Club has once again requested funding to assist in financing initiatives in an effort to increase patronage at its annual Burdekin Auto Festival Event. The Burdekin Car Cruisers Club has been largely self-serving in the financing, organisation, and management of this successful event since its inaugural competition in 2006. The club will hold this year's event at the Ayr Showgrounds on Sunday, 17<sup>th</sup> April 2011. The club would like to continue to grow the event through advertising in the Ayr Advocate, The Townsville Bulletin, Bowen Independent, The Daily Mercury Mackay, The Cairns Post, and the Charters Towers Northern Miner.

**Recommendation**

Council approves funding of \$1500.00 (incl. GST) to advertise the Burdekin Auto Festival event plus in-kind support to the value of \$500.

**Background Information**

In 2010, Council contributed \$2000.00 (inc. GST) for advertising for the Burdekin Auto Festival in Ayr, Charters Towers, Townsville, Cairns, Bowen and Mackay newspapers. Coloured advertisements, including editorial features, ran in the aforementioned newspapers in the weeks leading up to the event.

Participation numbers for last 5 years are as follows:

|                        |                |
|------------------------|----------------|
| 2006 Spectators – 600  | Entrants – 100 |
| 2007 Spectators – 1750 | Entrants – 135 |
| 2008 Spectators – 3000 | Entrants – 135 |
| 2009 Spectators – 1500 | Entrants - 135 |

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2010 Spectators - 1500      Entrants - 140

The Burdekin Car Cruisers Club fund advertising in the Street Machine Magazine, the Queensland Street Car Magazine, Unique Cars and the Extreme Street Car Magazine. It also promotes the event through auto clubs in Mackay, Bowen, Rockhampton, Moranbah, Cairns, Charters Towers, and Ingham. The club is seeking Council's assistance with promoting the event outside the Shire. Regional advertising this year will concentrate around the Burdekin, Townsville, Cairns, Bowen, and Mackay areas.

The Burdekin Car Cruisers Club has provided a copy of its financial statement for the 2010 Burdekin Auto Festival.

In-kind support by Council Officers will include the following:

- Council grader operator for 4hrs to prepare the mud pit, which would be an approx cost of \$500.00.
- Update of Community Events Noticeboard in Plantation Park and installation of the sign
- Advice on media coverage
- Details of media contacts
- Compilation of a survey form to assist with gathering data on participation numbers and economic benefit to the district

In summary, the Burdekin Car Cruisers Club has displayed initiative in the following areas:

- Identified numbers of participants and agreed to identify numbers in terms of local and regional participation
- Identified the potential of the event and promoted it within the region
- Demonstrated the potential for future growth

The club agreed to display Council's logo on all promotional and advertising material, including posters, flyers, newsletters, programs, and advertisements, and to display Council's banner at the event.

## **Link to Corporate/Operational Plan**

7.5 Foster and develop effective partnerships and networks that will enhance tourism and economic development. This proposal is also in keeping with the aims listed in Economic and Community Development Manager's Operational Plan to support the development of existing events.

## **Consultation**

Discussions with representatives of Burdekin Cruisers Car Club

## **Legal Authority or Implications**

Nil

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## **Policy Implications**

Nil

## **Financial and Resource Implications**

The Economic Development budget has sufficient funds to cover the contribution of \$1500.00(incl. GST) plus in-kind support to the value of \$500.

### **Report prepared by:**

Tony Vaccaro, Economic and Community Development Manager

### **Report authorised by:**

Ken Holt, Chief Executive Officer

## **Attachments**

N/A

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**ITEM-13            Surrender of Lease at Ayr Showgrounds and Approval of Interim Management Arrangements**

**Document Information**

**Referring Letter No:**    N/A

**File No:**                        3/6/7 & 1/4/5F

**Name of Applicant:**    Ayr Pastoral Agricultural & Industrial Association Inc.

**Location:**                    Ayr Showgrounds

**Author and Title:**        Dan Mulcahy, Director of Corporate and Community Services

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**Executive Summary**

Council had previously agreed in principle to the surrender of the lease over the Ayr Showgrounds at such time as new management arrangements for the showgrounds infrastructure are agreed and implemented. New management arrangements are yet to be finalised. This report recommends interim arrangements.

**Recommendation**

That prior to the finalisation of the new management arrangements for the Ayr Showgrounds, the council:-

1. approves an interim management arrangement based on the following:
  - a. council takes responsibility for the grounds, buildings and infrastructure in respect of capital replacement, major upgrading or refurbishment only;
  - b. the Ayr Pastoral Agricultural & Industrial Association Inc. takes responsibility for the grounds, buildings and infrastructure in respect of operational and minor maintenance and repairs ;
  - c. the Ayr Pastoral Agricultural & Industrial Association Inc maintain their presence and role at the showgrounds and handle the bookings, take the rentals, provide direction to the caretaker, etc as per current practice;
  - d. the Ayr Pastoral Agricultural & Industrial Association Inc. shall receive and retain all rental funds received.
2. approves the surrender of the lease held by the Ayr Pastoral Agricultural & Industrial Association Inc over Lot 45 on Plan GS490 and Lot 88 on Plan GS312, County of Gladstone, Parish of Antill;
3. approves the action of the Director of Corporate and Community Services of including the buildings of the Ayr Showgrounds on the council's insurance programme from 31 December 2010; and
4. approves the write-off of current rates and charges of \$4,386-02 in respect of the 2010-11 financial year noting that the Association had made a payment of \$2,212-05 on 6 September 2010 against the rates as a show of good faith noting that the lease may be surrendered at some time in the near future.



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## Background Information

In March 2010, the Ayr Pastoral Agricultural & Industrial Association Inc advised council that it wished to surrender the lease over the Ayr Showgrounds due to the lack of funds held by the Association to maintain the buildings and fixtures at the facility.

Council at its meeting held on 13 April 2010 resolved as follows:

- 1. Agrees in principle to the surrender of the lease held by the Ayr Pastoral Agricultural & Industrial Association Inc over Lot 45 on Plan GS490 and Lot 88 on Plan GS312, County of Gladstone, Parish of Antill at such time as new management arrangements for the showgrounds infrastructure are agreed to and implemented;*
- 2. Notes that future investigations will be required to develop and implement management arrangements for the showgrounds infrastructure, including hall and grounds hire.*

Since that time new management arrangements have not been put in place. Some discussions have been held with the Show Committee Executive.

The Association's insurances were due on 31 December 2010 and a decision was made by the Director of Corporate and Community Services to include the buildings in the council's insurance programme.

## Monies Owning

|   |             |
|---|-------------|
| Interest Free Loan outstanding                                  | \$21,500-00 |
| Current Rates and Charges<br>(includes latest water assessment) | \$4,386-02  |

The Show Committee had made a payment of \$2,212-05 on 6 September 2010 against the rates as a show of good faith noting that the lease may be surrendered at some time in the near future. The payment represented 3 months plus the full year fire levy.

## Link to Corporate/Operational Plan

6.5 Encourage and support community events

5.5 Provide ongoing support for art, culture, youth, sport, recreation and welfare.

## Consultation

Discussions with the Ayr Show Committee Executive.

## Legal Authority or Implications

Trustee lease is to be dealt with under the Land Act.

A formal Property Management agreement will need to be prepared.

## Policy Implications

There is no impact on existing policy. However, council is required to make a decision in the community interest to take over the maintenance and/or upgrade of facilities that were once

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the responsibility of a lessee organisation..

### **Financial and Resource Implications**

Net budget expense allocations of \$41,000 (operational) and \$44,000 (capital) are in place for the 2010-11 budget. To date, actual expenditure totals \$12,535 (operational).

#### **Report prepared by:**

Dan Mulcahy, Director of Corporate and Community Services.

#### **Report authorised by:**

Dan Mulcahy, Director of Corporate and Community Services.

### **Attachments**

1. N/A

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## **ITEM-14          First Amended Budget for 2010/11**

### **Document Information**

**Referring Letter No:**    N/A

**File No:**                      2/2/4

**Name of Applicant:**    N/A

**Location:**                  N/A

**Author and Title:**        Terry Cross, Manager Financial Services

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### **Executive Summary**

An amended budget for the 2010/11 financial year is submitted for adoption to better reflect estimates of income and expenditure for the year.

### **Recommendation**

That the amended budget and report for the period ending 30<sup>th</sup> June, 2011 as tabled be adopted.

### **Background Information**

The amended budget is based on best estimates of expenditure and income as provided by the relevant Directors and Managers.

To some degree, the principle of conservatism is practised when estimating so that final actual expenditures are less than the estimates and final actual incomes are more than the estimates.

### **Financial Analysis**

A review of the amended budget raises the following matters:

1. An amended operating surplus of \$538,625 compares with the original budget surplus of \$511,281. An operating surplus or deficit is a performance measure for the period indicative of how well council's ordinary (day to day) activities are funded. The operating surplus or deficit also indicates council's sustainability.
2. An amended retained surplus of \$13,632 compares with the original budget retained surplus of \$11,109.
3. Estimated debt at 30 June, 2010 remains at \$8.6M.
  - a. Funded depreciation, other capital reserves and internal borrowings are to be used to support the infrastructure expenditure.
  - b. Using internal capital funds for capital projects is financially advantageous and supports council's future capacity to borrow externally.
4. Total amended capital asset acquisitions of \$16.04M compares with the original budget of

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\$12.03M.

- a. The carryover and new capital expenditure indicates that the council is allocating funds for asset refurbishment and replacement as well as new acquisitions to maintain and improve the council's capital base for provision of services to the community as shown in the "Notes for Significant Variances to Budget".

### Major Variances

The main purposes of the first amended budget are to bring in the actual retained surplus; include carryover projects and funding; and to identify any changes to operating and capital budgets.

The major variances in the amended budget are:

Increase in government grants and subsidies (operational) \$3,310,218  
Increase in employee benefits \$1,137,043  
Increase in materials and services \$2,293,701  
Increase in government grants and subsidies (capital) \$1,636,635  
Increase in total capital funding applications \$4,010,126

Further explanation is found in "Notes for Significant Variances to Budget".

### Depreciation

The depreciation expense was adjusted marginally compared with the original estimates.

Increasing depreciation expense is likely to continue in future while construction and material costs continue to rise.

This is an issue that council keeps in mind for future budgets.

The increasing costs to maintain existing assets reduces funds available for other purposes, including new capital works, unless additional revenue, grant or loan funds are raised.

### Forecast years

The forecasts for the next 2 financial years of 2011/12 and 2012/13 are not expected to be materially affected by this amendment of the 2010/11 budget estimates and remain as adopted at the budget meeting on 29 June 2010.

### Measures of financial sustainability

The budget and any amended budget must include each of the relevant measures of financial sustainability for the financial year for which it is prepared and the next 9 financial years.

The measures of financial sustainability are extracted from the current Local Government Forecasting Model submitted to and approved by the Office of Local Government.

|                                 | 2010 /11 | 2011 / 12 | 2012 / 13 | 2013 / 14 | 2014 / 15 |
|---------------------------------|----------|-----------|-----------|-----------|-----------|
| Working Capital Ratio           | 4.6      | 4.6       | 4.8       | 5.1       | 4.9       |
| Operating Surplus Ratio         | 2.0%     | 1.6%      | 2.2%      | 1.8%      | 2.1%      |
| Net Financial Liabilities Ratio | -1.3%    | 4.8%      | 6.5%      | 1.3%      | 4.5%      |
| Interest Coverage Ratio         | -1.8%    | -1.4%     | -1.1%     | -1.1%     | -1.1%     |

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|                                 |                  |                  |                  |                  |                  |
|---------------------------------|------------------|------------------|------------------|------------------|------------------|
| Asset Sustainability Ratio      | 94.1%            | 86.7%            | 82.7%            | 70.7%            | 72.2%            |
| Asset Consumption Ratio         | 76.2%            | 76.4%            | 76.4%            | 76.1%            | 75.8%            |
|                                 | <b>2015 / 16</b> | <b>2016 / 17</b> | <b>2017 / 18</b> | <b>2018 / 19</b> | <b>2019 / 20</b> |
| Working Capital Ratio           | 5.0              | 5.4              | 5.8              | 6.2              | 6.7              |
| Operating Surplus Ratio         | 1.6%             | 2.1%             | 2.1%             | 2.3%             | 1.8%             |
| Net Financial Liabilities Ratio | 2.1%             | -2.9%            | -12.0%           | -18.1%           | -25.2%           |
| Interest Coverage Ratio         | -1.0%            | -1.1%            | -1.3%            | -1.7%            | -1.9%            |
| Asset Sustainability Ratio      | 72.3%            | 66.0%            | 64.0%            | 61.4%            | 58.6%            |
| Asset Consumption Ratio         | 75.5%            | 75.0%            | 74.3%            | 73.5%            | 72.7%            |

## Link to Corporate/Operational Plan

Strategy 1.7 - Ensure effective corporate governance through compliance with legislation and adoption of risk management strategies.

## Consultation

Amended Budget has been prepared in accordance with estimates provided by Directors and Managers.

## Legal Authority or Implications

Local Government Act 2009

Section 104 Financial management, planning and accountability documents

This section includes the requirement for an annual budget as a financial management document.

Local Government (Finance, Plans and Reporting) Regulation 2010

Section 99 Budget contents

Section 100 Adoption and amendment of the budget

These sections specify the contents of any budget or amended budget and that the local government may, by resolution, amend the budget for a financial year at any time before the end of the financial year.

## Policy Implications

N/A

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## **Financial and Resource Implications**

Refer to content of report

### **Report prepared by:**

*Terry Cross, Manager Financial Services*

### **Report authorised by:**

*Dan Mulcahy, Director Corporate and Community Services*

## **Attachments**

1. Budget Statements for adoption RBUD1 – 10-11

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**BURDEKIN SHIRE COUNCIL****Budgeted Statement of Comprehensive Income**

For the period ending 30 June 2011

|  | Revised<br>Budget  | Original<br>Budget |
|--|--------------------|--------------------|
|  | \$                 | \$                 |
| <b>Revenue</b>                                   |                    |                    |
| Rates and utility charges                        | 32,441,170         | 32,435,750         |
| Less Discounts & Pensioner remissions            | -3,533,300         | -3,533,300         |
| Net rates and utility charges                    | 28,907,870         | 28,902,450         |
| User fees and charges                            | 2,370,350          | 2,416,300          |
| Operating grants, subsidies and contributions    | 8,243,114          | 4,935,170          |
| Interest revenue                                 | 1,080,000          | 1,080,000          |
| Sales of contract and recoverable works          | 1,670,000          | 1,515,000          |
| Other Income                                     | 142,824            | 126,150            |
| <b>TOTAL OPERATING REVENUES</b>                  | <b>42,414,158</b>  | <b>38,975,070</b>  |
| <b>Expenses</b>                                  |                    |                    |
| Employee benefits                                | -16,460,853        | -15,323,810        |
| Materials and services                           | -17,263,229        | -14,969,528        |
| Depreciation and Amortisation                    | -7,611,641         | -7,630,641         |
| Finance Costs                                    | -539,810           | -539,810           |
| <b>TOTAL OPERATING EXPENSES</b>                  | <b>-41,875,533</b> | <b>-38,463,789</b> |
| <b>Operating surplus (deficit)</b>               | <b>538,625</b>     | <b>511,281</b>     |
| Capital income and expenditure:                  |                    |                    |
| Cash capital grants, subsidies and contributions | 3,178,528          | 1,541,893          |
| <b>Change in equity for the period</b>           | <b>3,717,153</b>   | <b>2,053,174</b>   |

**BURDEKIN SHIRE COUNCIL**  
**Budgeted Statement of Financial Position**  
**As at the period ending 30 June 2011**

|                                  | <b>Revised<br/>Budget<br/>\$</b> | <b>Original<br/>Budget<br/>\$</b> |
|----------------------------------|----------------------------------|-----------------------------------|
| <b>Current Assets</b>            |                                  |                                   |
| Cash and deposits                | 15,933,932                       | 14,044,021                        |
| Receivables                      | 2,809,496                        | 2,979,979                         |
| Inventories                      | 1,157,916                        | 944,434                           |
| Other financial assets           | 0                                | 370,876                           |
|                                  | <u>19,901,344</u>                | <u>18,339,310</u>                 |
| <b>Non-Current Assets</b>        |                                  |                                   |
| Receivables                      | 256,196                          | 225,160                           |
| Property, plant and equipment    | 408,987,750                      | 404,314,659                       |
| Intangible assets                | 1,232,554                        | 1,434,084                         |
| Other financial assets           | 0                                | 532                               |
| Capital Work in Progress         | 4,917,122                        | 2,192,420                         |
|                                  | <u>415,393,622</u>               | <u>408,166,855</u>                |
| <b>TOTAL ASSETS</b>              | <u>435,294,966</u>               | <u>426,506,165</u>                |
| <b>Current Liabilities</b>       |                                  |                                   |
| Trade and other payables         | 3,221,695                        | 2,624,280                         |
| Provisions                       | 373,859                          | 230,664                           |
| Other                            | 3,082                            | 5,553                             |
|                                  | <u>3,598,636</u>                 | <u>2,860,497</u>                  |
| <b>Non-Current Liabilities</b>   |                                  |                                   |
| Trade and other payables         | 457,756                          | 321,467                           |
| Interest bearing liabilities     | 8,637,555                        | 8,643,641                         |
| Provisions                       | 9,078,591                        | 8,103,399                         |
|                                  | <u>18,173,902</u>                | <u>17,068,507</u>                 |
| <b>TOTAL LIABILITIES</b>         | <u>21,772,538</u>                | <u>19,929,004</u>                 |
| <b>NET COMMUNITY ASSETS</b>      | <u>413,522,428</u>               | <u>406,577,161</u>                |
| <b>Community Equity</b>          |                                  |                                   |
| Capital                          | 159,156,132                      | 158,168,156                       |
| Asset revaluation reserve        | 248,045,690                      | 242,807,368                       |
| Other Reserves                   | 6,306,974                        | 5,590,528                         |
| Accumulated Surplus/(Deficiency) | 13,632                           | 11,109                            |
| <b>TOTAL COMMUNITY EQUITY</b>    | <u>413,522,428</u>               | <u>406,577,161</u>                |



**BURDEKIN SHIRE COUNCIL**  
**Budgeted Statement of Cash Flows**  
For the period ending 30 June 2011

|   | Revised<br>Budget<br>\$ | Original<br>Budget<br>\$ |
|---|-------------------------|--------------------------|
| <b>Cash Flows from Operating Activities</b>                   |                         |                          |
| Receipts  |                         |                          |
| Net rates and utility charges                                 | 28,907,870              | 28,902,450               |
| Total Fees and charges  | 2,370,350               | 2,416,300                |
| Sales of contract and recoverable works                       | 1,670,000               | 1,515,000                |
| Interest revenue  | 1,080,000               | 1,080,000                |
| Contributions and donations                                   |                         | 157,400                  |
| Government subsidies, grants and contributions                | 8,243,114               | 4,777,770                |
| Other Income  | 142,824                 | 126,150                  |
|   | <u>42,414,158</u>       | <u>38,975,070</u>        |
| Payments  |                         |                          |
| Employee benefits   | -16,305,854             | -15,168,810              |
| Materials and services  | -17,298,229             | -14,969,528              |
| Finance costs   | -504,810                | -539,810                 |
|   | <u>-34,108,893</u>      | <u>-30,678,148</u>       |
| <b>Cash provided by / (used in) Net Result</b>                | <u>8,305,265</u>        | <u>8,296,922</u>         |
| <b>Cash Flow from Investing Activities :</b>                  |                         |                          |
| Proceeds from sales of capital assets                         | 492,863                 | 432,000                  |
| Proceeds from developers and government for capital projects: |                         |                          |
| Government grants and subsidies                               | 3,178,528               | 1,541,893                |
| Payments for intangible assets                                | -549,240                | -461,000                 |
| Payments for property, plant and equipment                    | -15,490,782             | -11,568,896              |
| Net cash provided by investing activities                     | <u>-12,368,631</u>      | <u>-10,056,003</u>       |
| <b>Cash Flow from Financing Activities :</b>                  |                         |                          |
| Proceeds from borrowings                                      | 3,243,000               | 3,243,000                |
| Repayment of borrowings                                       | -1,935,710              | -1,935,710               |
| Net cash provided by financing activities                     | <u>1,307,290</u>        | <u>1,307,290</u>         |
| <b>Net Increase (Decrease) in Cash Held</b>                   | <u>-2,756,076</u>       | <u>-451,791</u>          |
| Cash at beginning of reporting period                         | 18,690,008              | 14,495,812               |
| <b>Cash at end of Reporting Period</b>                        | <u>15,933,932</u>       | <u>14,044,021</u>        |

**BURDEKIN SHIRE COUNCIL**  
**Budgeted Statement of Changes in Equity**  
For the period ending 30 June 2011

|  | Total       |             | Accumulated Surplus |            | Capital     |             | Asset revaluation reserve |             | Other Reserves |            |
|--|-------------|-------------|---------------------|------------|-------------|-------------|---------------------------|-------------|----------------|------------|
|  | Revised     | Original    | Revised             | Original   | Revised     | Original    | Revised                   | Original    | Revised        | Original   |
|  | \$          | \$          | \$                  | \$         | \$          | \$          | \$                        | \$          | \$             | \$         |
| Balance at the beginning of period     | 409,805,275 | 404,523,987 | 18,831              | 14,239     | 153,820,891 | 156,240,453 | 248,045,690               | 242,807,368 | 7,919,863      | 5,461,927  |
| Increase (decrease) in net result      | 3,717,153   | 2,053,174   | 3,717,153           | 2,053,174  |             |             |                           |             |                |            |
| Transfers to Capital and reserves      |             |             | -5,131,186          | -2,352,802 | 1,075,945   | 161,810     |                           |             | 4,055,241      | 2,190,792  |
| Transfers from capital and reserves    |             |             | 1,408,834           | 296,298    |             |             |                           |             | -1,408,834     | -296,298   |
| Transfers between capital and reserves |             |             |                     |            | 4,259,296   | 1,765,893   |                           |             | -4,259,296     | -1,765,893 |
| Balance at the end of period           | 413,522,428 | 406,577,161 | 13,632              | 11,109     | 159,156,132 | 158,168,156 | 248,045,690               | 242,807,368 | 6,306,974      | 5,590,528  |

**THE FOLLOWING REPORTS DO NOT FORM PART OF THE  
AMENDED BUDGET STATEMENTS. THEY HAVE BEEN PROVIDED  
AS ADDITIONAL MANAGEMENT INFORMATION TO ASSIST  
THE READER IN THEIR ANALYSIS OF THE AMENDED BUDGET.**

# **BURDEKIN SHIRE COUNCIL**

Statement of Amended Budget compared to Original Budget by Program  
For the period ending 30 June 2011

|   | Note | Total on Consolidation |                   |                  | Eliminations on consolidation and non-attributable adjustments |                 |  | General           |                   |                  |
|---|------|------------------------|-------------------|------------------|--|-----------------|--|-------------------|-------------------|------------------|
|   |      | Amended Budget         | Original Budget   | Variance         | Amended Budget   | Original Budget |  | Amended Budget    | Original Budget   | Variance         |
|   |      | \$                     | \$                | \$               | \$   | \$              |  | \$                | \$                | \$               |
| <b>Operating revenue</b>                              |      |                        |                   |                  |  |                 |  |                   |                   |                  |
| Rates and utility charges                             |      | 32,441,170             | 32,435,750        | 5,420            |  |                 |  | 23,042,280        | 23,036,860        | 5,420            |
| Less: Discounts and Pensioner Remissions              |      | (3,533,300)            | (3,533,300)       | -                |  |                 |  | (2,553,300)       | (2,553,300)       | -                |
| Statutory fees and charges                            |      | 2,370,350              | 2,416,300         | (45,950)         |  |                 |  | 1,930,350         | 1,943,350         | (13,000)         |
| Interest Revenue                                      |      | 1,080,000              | 1,080,000         | -                |  |                 |  | 598,000           | 598,000           | -                |
| Contributions and donations                           |      | 155,126                | 157,400           | (2,274)          |  |                 |  | 91,126            | 93,400            | (2,274)          |
| Government grants and subsidies                       | 1    | 8,087,988              | 4,777,770         | 3,310,218        |  |                 |  | 8,087,988         | 4,777,770         | 3,310,218        |
| Sales of contract and recoverable works               | 2    | 1,670,000              | 1,515,000         | 155,000          |  |                 |  | 1,670,000         | 1,515,000         | 155,000          |
| Internal service provider revenue                     |      | -                      | -                 | -                |  |                 |  | 1,243,000         | 1,243,000         | -                |
| Other operating revenue                               |      | 142,824                | 126,150           | 16,674           |  |                 |  | 101,024           | 84,350            | 16,674           |
| <b>Total operating revenue</b>                        |      | <b>42,414,158</b>      | <b>38,975,070</b> | <b>3,439,088</b> |  |                 |  | <b>34,210,468</b> | <b>30,738,430</b> | <b>3,472,038</b> |
| <b>Operating Expenses</b>                             |      |                        |                   |                  |  |                 |  |                   |                   |                  |
| Employee benefits                                     | 3    | 16,460,853             | 15,323,810        | 1,137,043        |  |                 |  | 14,672,178        | 13,520,135        | 1,152,043        |
| Materials and services                                | 4    | 17,263,229             | 14,969,528        | 2,293,701        |  |                 |  | 12,730,129        | 10,344,238        | 2,395,701        |
| Internal service provider payments                    |      | -                      | -                 | -                |  |                 |  | -                 | -                 | -                |
| Depreciation  |      | 7,611,641              | 7,630,641         | (19,000)         |  |                 |  | 5,909,500         | 5,998,000         | (88,500)         |
| External finance expense                              |      | 539,810                | 539,810           | -                |  |                 |  | 505,600           | 505,600           | -                |
| <b>Total operating costs</b>                          |      | <b>41,875,533</b>      | <b>38,463,789</b> | <b>3,411,744</b> |  |                 |  | <b>33,817,407</b> | <b>30,583,163</b> | <b>3,234,241</b> |
| <b>Surplus (deficit) from operations</b>              |      | <b>588,625</b>         | <b>511,281</b>    | <b>77,344</b>    |  |                 |  | <b>393,061</b>    | <b>280,267</b>    | <b>112,794</b>   |
| Government capital grants and subsidies               | 5    | 3,178,528              | 1,541,893         | 1,636,635        |  |                 |  | 3,178,528         | 1,541,893         | 1,636,635        |
| <b>Net result</b>                                     |      | <b>3,717,153</b>       | <b>2,053,174</b>  | <b>1,663,979</b> |  |                 |  | <b>3,571,589</b>  | <b>1,822,160</b>  | <b>1,749,429</b> |
| <b>Appropriations:</b>                                |      |                        |                   |                  |  |                 |  |                   |                   |                  |
| Retained surplus (deficit) from prior year            |      | 18,831                 | 14,239            | 4,592            |  |                 |  | 18,831            | 51,496            | (32,665)         |
| Net result  |      | 3,717,153              | 2,053,174         | 1,663,979        |  |                 |  | 3,571,589         | 1,822,160         | 1,749,429        |
| General revenue (used) for capital purposes           | 6    | (1,075,945)            | (1,618,109)       | (94,135)         |  |                 |  | (320,334)         | -                 | (320,334)        |
| Interfunction transfers                               |      | -                      | -                 | -                |  |                 |  | (369,822)         | (369,822)         | -                |
| Surplus (deficit) available for transfer to reserves  |      | 2,660,039              | 1,905,603         | 754,436          |  |                 |  | 2,900,264         | 1,903,834         | 1,396,430        |
| Transfers (to) reserves                               | 7    | (4,055,241)            | (2,190,792)       | (1,864,449)      |  |                 |  | (3,852,785)       | (1,651,893)       | (2,200,892)      |
| Transfers from reserves                               | 8    | 1,408,834              | 296,298           | 1,112,536        |  |                 |  | 966,153           | 93,838            | 772,315          |
| <b>Retained surplus (deficit) funds at period end</b> |      | <b>13,632</b>          | <b>11,109</b>     | <b>2,523</b>     |  |                 |  | <b>13,632</b>     | <b>45,729</b>     | <b>(32,147)</b>  |
| <b>Capital Funding Sources</b>                        |      |                        |                   |                  |  |                 |  |                   |                   |                  |
| Disposal proceeds of capital assets                   |      | 492,863                | 432,000           | 60,863           |  |                 |  | 492,863           | 432,000           | 60,863           |
| Funded depreciation & amortisation expended           |      | 8,511,863              | 8,362,903         | 148,960          |  |                 |  | 6,915,839         | 6,912,903         | 2,936            |
| Government capital grants and subsidies expended      |      | 3,290,164              | 1,541,893         | 1,748,271        |  |                 |  | 3,290,104         | 1,541,893         | 1,748,211        |
| Funds expended from reserves                          |      | 969,152                | 224,000           | 745,152          |  |                 |  | 523,111           | 44,000            | 479,111          |
| Loans for capital projects expended                   |      | 3,636,065              | 3,243,000         | 393,065          |  |                 |  | 2,463,065         | 2,970,000         | (393,065)        |
| Funds from general revenue required                   |      | 1,075,945              | 161,810           | 914,135          |  |                 |  | 320,334           | -                 | 320,334          |
| <b>Total capital funding sources</b>                  | 9    | <b>17,975,732</b>      | <b>13,965,606</b> | <b>4,010,126</b> |  |                 |  | <b>14,005,316</b> | <b>11,000,796</b> | <b>3,004,520</b> |
| <b>Capital Funding Applications</b>                   |      |                        |                   |                  |  |                 |  |                   |                   |                  |
| Site improvements                                     | 10   | 1,947,830              | 1,173,000         | 774,830          |  |                 |  | -                 | -                 | -                |
| Buildings   |      | 2,156,225              | 1,049,100         | 1,107,125        |  |                 |  | 2,156,225         | 1,049,100         | 1,107,125        |
| Plant and equipment                                   |      | 1,803,129              | 1,572,400         | 230,729          |  |                 |  | 1,803,129         | 1,572,400         | 230,729          |
| Road and bridge network                               |      | 4,935,396              | 5,115,396         | (180,000)        |  |                 |  | 4,935,396         | 5,115,396         | (180,000)        |
| Water   |      | 341,251                | 250,000           | 91,251           |  |                 |  | -                 | -                 | -                |
| Sewerage  |      | 1,419,525              | 1,280,000         | 139,525          |  |                 |  | -                 | -                 | -                |
| Drainage  |      | 1,800,400              | 790,000           | 1,010,400        |  |                 |  | 1,800,400         | 790,000           | 1,010,400        |
| Other Assets  |      | 1,086,956              | 339,000           | 747,956          |  |                 |  | 956,996           | 209,000           | 747,996          |
| Intangible assets                                     |      | 549,240                | 461,000           | 88,240           |  |                 |  | 549,240           | 461,000           | 88,240           |
| <b>Total non-current asset expenditure</b>            | 11   | <b>16,040,072</b>      | <b>12,079,896</b> | <b>3,960,176</b> |  |                 |  | <b>12,201,416</b> | <b>9,966,896</b>  | <b>2,234,520</b> |
| Principal loan repayments                             |      | 1,935,710              | 1,935,710         | -                |  |                 |  | 1,803,900         | 1,803,900         | -                |
| <b>Total capital funding applications</b>             |      | <b>17,975,732</b>      | <b>13,965,606</b> | <b>4,010,126</b> |  |                 |  | <b>14,005,316</b> | <b>11,000,796</b> | <b>3,004,520</b> |
| Funds held in capital reserves                        |      | 6,306,974              | 5,590,528         | 716,446          |  |                 |  | 2,559,904         | 1,893,986         | 665,918          |
| Unspent loan and depreciation fund reserve            |      | 8,276,310              | 8,321,931         | (45,621)         |  |                 |  | 184,479           | 391,367           | (206,888)        |
| Revenue Received in Advance                           |      | 3,082                  | 5,553             | (2,471)          |  |                 |  | 3,082             | 5,553             | (2,471)          |
| Retained Surplus (deficit)                            |      | 13,632                 | 11,109            | 2,523            |  |                 |  | 13,632            | 45,729            | (32,147)         |
| Working Capital Cash                                  |      | 1,333,934              | 114,900           | 1,219,034        |  |                 |  | 1,312,852         | 114,900           | 1,197,952        |
| <b>Total cash held at the end of year</b>             | 12   | <b>15,933,932</b>      | <b>14,044,021</b> | <b>1,889,911</b> |  |                 |  | <b>4,073,949</b>  | <b>2,451,585</b>  | <b>1,622,364</b> |

**BURDEKIN SHIRE COUNCIL**

Statement of Amended Budget compared to Original Budget by Program  
For the period ending 30 June 2011

|   | Note | Waste                |                       |                 | Sewerage             |                       |                 | Water                |                       |                |
|---|------|----------------------|-----------------------|-----------------|----------------------|-----------------------|-----------------|----------------------|-----------------------|----------------|
|   |      | Amended Budget<br>\$ | Original Budget<br>\$ | Variance<br>\$  | Amended Budget<br>\$ | Original Budget<br>\$ | Variance<br>\$  | Amended Budget<br>\$ | Original Budget<br>\$ | Variance<br>\$ |
| <b>Operating revenue</b>                              |      |                      |                       |                 |                      |                       |                 |                      |                       |                |
| Rates and utility charges                             |      | 3,094,060            | 3,094,000             | -               | 3,328,890            | 3,328,890             | -               | 2,976,000            | 2,976,000             | -              |
| Less: Discounts and Pensioner Remissions              |      | (324,000)            | (324,000)             | -               | (345,000)            | (345,000)             | -               | (311,000)            | (311,000)             | -              |
| Statutory fees and charges                            |      | 186,600              | 219,550               | (33,950)        | 170,000              | 170,000               | -               | 83,400               | 83,400                | -              |
| Interest Revenue                                      |      | -                    | -                     | -               | 244,000              | 244,000               | -               | 238,000              | 238,000               | -              |
| Contributions and donations                           |      | -                    | -                     | -               | 8,000                | 8,000                 | -               | 56,000               | 56,000                | -              |
| Government grants and subsidies                       | 1    | -                    | -                     | -               | -                    | -                     | -               | -                    | -                     | -              |
| Sales of contract and recoverable works               | 2    | -                    | -                     | -               | -                    | -                     | -               | -                    | -                     | -              |
| Internal service provider revenue                     |      | 30,800               | 30,800                | -               | -                    | -                     | -               | -                    | -                     | -              |
| Other operating revenue                               |      | 2,987,400            | 3,020,350             | (32,950)        | 3,416,890            | 3,416,890             | -               | 3,042,400            | 3,042,400             | -              |
| <b>Total operating revenue</b>                        |      |                      |                       |                 |                      |                       |                 |                      |                       |                |
| <b>Operating Expenses</b>                             |      |                      |                       |                 |                      |                       |                 |                      |                       |                |
| Employee benefits                                     | 3    | 108,075              | 123,075               | (15,000)        | 937,100              | 937,100               | -               | 743,500              | 743,500               | -              |
| Materials and services                                | 4    | 2,365,650            | 2,367,650             | (2,000)         | 983,750              | 983,750               | -               | 1,183,700            | 1,183,700             | -              |
| Internal service provider payments                    |      | 190,000              | 190,000               | -               | 515,000              | 515,000               | -               | 538,000              | 538,000               | -              |
| Depreciation  |      | 63,341               | 61,341                | 2,000           | 1,144,600            | 1,083,500             | 61,100          | 494,200              | 487,800               | 6,400          |
| External finance expense                              |      | 34,210               | 34,210                | -               | -                    | -                     | -               | -                    | -                     | -              |
| <b>Total operating costs</b>                          |      | 2,761,276            | 2,776,276             | (15,000)        | 3,580,450            | 3,519,350             | 61,100          | 2,959,400            | 2,953,000             | 6,400          |
| <b>Surplus (deficit) from operations</b>              |      | <b>226,124</b>       | <b>244,074</b>        | <b>(17,950)</b> | <b>(163,560)</b>     | <b>(102,460)</b>      | <b>(61,100)</b> | <b>83,000</b>        | <b>80,400</b>         | <b>(6,400)</b> |
| Government capital grants and subsidies               | 5    | -                    | -                     | -               | -                    | -                     | -               | -                    | -                     | -              |
| <b>Net result</b>                                     |      | <b>226,124</b>       | <b>244,074</b>        | <b>(17,950)</b> | <b>(163,560)</b>     | <b>(102,460)</b>      | <b>(61,100)</b> | <b>83,000</b>        | <b>80,400</b>         | <b>(6,400)</b> |
| <b>Appropriations:</b>                                |      |                      |                       |                 |                      |                       |                 |                      |                       |                |
| Retained surplus (deficit) from prior year            |      | -                    | (37,257)              | 37,257          | -                    | -                     | -               | -                    | -                     | -              |
| Net result  |      | 226,124              | 244,074               | (17,950)        | (163,560)            | (102,460)             | (61,100)        | 83,000               | 80,400                | (6,400)        |
| General revenue (used) for capital purposes           | 6    | (755,611)            | (161,810)             | (593,801)       | -                    | -                     | -               | -                    | -                     | -              |
| Interfunction transfers                               |      | 560,162              | (79,677)              | 639,839         | 171,781              | 171,781               | -               | (362,121)            | 277,718               | (639,839)      |
| Surplus (deficit) available for transfer to reserves  |      | 30,675               | (34,670)              | 65,345          | 8,221                | 69,321                | (61,100)        | (279,121)            | 367,118               | (646,239)      |
| Transfers (to) reserves                               | 7    | (30,675)             | -                     | (30,675)        | (171,781)            | (171,781)             | -               | -                    | (367,118)             | 367,118        |
| Transfers from reserves                               | 8    | -                    | -                     | -               | 163,560              | 102,460               | 61,100          | 279,121              | -                     | 279,121        |
| <b>Retained surplus (deficit) funds at period end</b> |      | <b>-</b>             | <b>(34,670)</b>       | <b>34,670</b>   | <b>-</b>             | <b>-</b>              | <b>-</b>        | <b>-</b>             | <b>-</b>              | <b>-</b>       |
| <b>Capital Funding Sources</b>                        |      |                      |                       |                 |                      |                       |                 |                      |                       |                |
| Disposal proceeds of capital assets                   |      | -                    | -                     | -               | -                    | -                     | -               | -                    | -                     | -              |
| Funded depreciation & amortisation expended           |      | 106,199              | 100,000               | 6,199           | 1,239,525            | 1,100,000             | 139,525         | 250,000              | 250,000               | -              |
| Government capital grants and subsidies expended      |      | -                    | -                     | -               | -                    | -                     | -               | -                    | -                     | -              |
| Funds expended from reserves                          |      | 174,830              | -                     | 174,830         | 180,000              | 180,000               | -               | 91,251               | -                     | 91,251         |
| Loans for capital projects expended                   |      | 1,173,000            | 1,173,000             | -               | -                    | -                     | -               | -                    | -                     | -              |
| Funds from general revenue required                   |      | 755,611              | 161,810               | 593,801         | -                    | -                     | -               | -                    | -                     | -              |
| <b>Total capital funding sources</b>                  | 9    | <b>2,209,640</b>     | <b>1,434,810</b>      | <b>774,830</b>  | <b>1,419,525</b>     | <b>1,280,000</b>      | <b>139,525</b>  | <b>341,251</b>       | <b>250,000</b>        | <b>91,251</b>  |
| <b>Capital Funding Applications</b>                   |      |                      |                       |                 |                      |                       |                 |                      |                       |                |
| Site Improvements                                     | 10   | 1,947,830            | 1,173,000             | 774,830         | -                    | -                     | -               | -                    | -                     | -              |
| Buildings   |      | -                    | -                     | -               | -                    | -                     | -               | -                    | -                     | -              |
| Plant and equipment                                   |      | -                    | -                     | -               | -                    | -                     | -               | -                    | -                     | -              |
| Road and bridge network                               |      | -                    | -                     | -               | -                    | -                     | -               | -                    | -                     | -              |
| Water   |      | -                    | -                     | -               | -                    | -                     | -               | -                    | -                     | -              |
| Sewerage  |      | -                    | -                     | -               | 1,419,525            | 1,280,000             | 139,525         | -                    | -                     | -              |
| Drainage  |      | -                    | -                     | -               | -                    | -                     | -               | -                    | -                     | -              |
| Other Assets  |      | 130,000              | 130,000               | -               | -                    | -                     | -               | -                    | -                     | -              |
| Intangible assets                                     | 11   | -                    | -                     | -               | -                    | -                     | -               | -                    | -                     | -              |
| Total non-current asset expenditure                   |      | 2,077,830            | 1,303,000             | 774,830         | 1,419,525            | 1,280,000             | 139,525         | 341,251              | 250,000               | 91,251         |
| Principal loan repayments                             |      | 131,810              | 131,810               | -               | -                    | -                     | -               | -                    | -                     | -              |
| <b>Total capital funding applications</b>             |      | <b>2,209,640</b>     | <b>1,434,810</b>      | <b>774,830</b>  | <b>1,419,525</b>     | <b>1,280,000</b>      | <b>139,525</b>  | <b>341,251</b>       | <b>250,000</b>        | <b>91,251</b>  |
| Funds held in capital reserves                        |      | 30,675               | -                     | 30,675          | 1,602,020            | 1,673,810             | (71,790)        | 2,114,375            | 2,022,732             | 91,643         |
| Unspent loan and depreciation fund reserve            |      | -                    | -                     | -               | 5,171,263            | 5,035,044             | 136,219         | 2,920,568            | 2,895,520             | 25,048         |
| Revenue Received in Advance                           |      | -                    | -                     | -               | -                    | -                     | -               | -                    | -                     | -              |
| Retained Surplus (deficit)                            |      | -                    | (34,670)              | 34,670          | -                    | -                     | -               | -                    | -                     | -              |
| Working Capital Cash                                  |      | 21,082               | -                     | 21,082          | -                    | -                     | -               | -                    | -                     | -              |
| <b>Total cash held at the end of year</b>             | 12   | <b>51,757</b>        | <b>(34,670)</b>       | <b>86,427</b>   | <b>6,773,283</b>     | <b>6,708,854</b>      | <b>64,429</b>   | <b>5,034,943</b>     | <b>4,918,252</b>      | <b>116,691</b> |

**BURDEKIN SHIRE COUNCIL**  
**AMENDED BUDGET STATEMENT**  
**NOTES FOR SIGNIFICANT VARIANCES TO BUDGET**  
**For the period ending 30 June 2011**

| <b>Note</b> | <b>Account</b>                              | <b>Variance</b> | <b>Program</b> | <b>Comments</b>   |
|-------------|---|-----------------|----------------|---|
|             | <b>Operating Revenue</b>                    |                 |                |   |
| <b>1</b>    | Government grants and subsidies             | 3,310,218       | Gen            | Mainly Increase \$3,872,755 for Flood projects and FAGS grant \$31,033 less early payment of FAGS grant received in June 10 \$608,670   |
| <b>2</b>    | Sales of contract and recoverable works     | 155,000         | Gen            | Increase in Main Roads for Ravenswood Road  |
|             | <b>Operating Expenses</b>                   |                 |                |   |
| <b>3</b>    | Employee Benefits                           | 1,152,043       | Gen            | Mainly increase \$1,091,623 for Flood events in 2009 and 2010, Council contribution to NDRRA jobs \$87,000 and increase in NDRRA projects \$42,000. CEO Section reduction \$13,660, Information & Communication Section reduction \$22,200; Rates Section increase \$10,200; Health Administration reduction \$10,000; Animal Management Admin reduction \$15,000; Parks Operation reduction \$15,000 (trf to capital); Aquatic Weed Control reduction \$3,000;   |
|             |   | -15,000         | Waste          | Reduction of \$10,000 Kirkhill Landfill and \$5,000 Metal Recycling   |
| <b>4</b>    | Materials and services                      | 2,295,701       | Gen            | Mainly increase \$2,047,122 for Flood events in 2009 and 2010; Council contribution to NDRRA jobs \$203,000; Recoverable works \$98,000 Ravenswood Rd, consultants \$151,000; Floodproof SES Shed \$24,900; Area Promotion \$29,950; Cultural Facilities \$ 20,386; Reduction Aquatic Weed \$15,000; Parks trf to capital \$35,000 and increase in offset for NRRRA overhead \$288,070  |
|             |   | -2,000          | Waste          | Minor operational adjustment  |
|             | <b>Capital Revenue</b>                      |                 |                |   |
| <b>5</b>    | Government capital grants and subsidies     | 1,636,635       | Gen            | Increase grants for carryover projects include: Multi-tenant Centre \$735,000; Alert Stations \$39,332; Drainage \$177,333; Gross Pollutant Traps \$50,000; Alva Wurlunga Dune Protection \$20,812; Grant funds received and expenditure last financial year \$65,196 (Rita Island SES Shed and Guardian software); New grants - Anzac Park All Abilities Playground \$305,550; RLCIP 3 \$125,000; Roadworks \$342,600; Reduction in grants: RLCIP 2 \$122,000 funds budgeted in OBud but actually received prior to 30 June 10; All Abilities Grant \$99,000 and Library \$3,188 |
|             | <b>Appropriation Statement</b>              |                 |                |   |
| <b>6</b>    | General revenue (used) for capital purposes | -320,334        | Gen            | Amended level of general revenue used for capital expenditure for projects to be funded from additional NDRRA overhead \$130,767, Trf from Parks operation for Walking & Cycle Trail \$50,000 carryover projects \$123,875 and \$15,692 for Minute Manager  |
|             |   | -593,801        | Waste          | Cell Liner \$600,000  |

**BURDEKIN SHIRE COUNCIL**  
**AMENDED BUDGET STATEMENT**  
**NOTES FOR SIGNIFICANT VARIANCES TO BUDGET**  
**For the period ending 30 June 2011**

| <b>Note</b> | <b>Account</b>                      | <b>Variance</b> | <b>Program</b> | <b>Comments</b>   |
|-------------|-------------------------------------|-----------------|----------------|---|
| <b>7</b>    | Transfers (to) reserves             | -2,200,892      | Gen            | Increased capital grants transferred to constrained works reserve \$1,636,635 plus \$230,000 NDRRA 2010 income; \$200,000 unallocated NDRRA 2011 overhead; \$130,000 of estimated budget surplus; Crime prevention conference \$4,257.  |
|             |                                     | -30,675         | Waste          | Transfer of portion of surplus  |
|             |                                     | 367,118         | Water          | Internal loan for Kiriakie Cell Liner \$600,000 now taken up in Revised Budget, reduced estimate repayment on loan \$39,839 and reduced surplus due to additional depreciation. Refer also to transfers from reserves variance  |
| <b>8</b>    | Transfers from reserves             | 772,315         | Gen            | Release of early repayment of FAGS \$608,670 and other adjustments  |
|             |                                     | 61,100          | Sew            | Additional operational funds required   |
|             |                                     | 279,121         | Water          | Refer to Transfer to reserves comment   |
| <b>9</b>    | <b>Capital Funding Sources</b>      | 3,617,061       |                | Amended level of Capital Funding resulting from carryover works and additional funding received.  |
|             |                                     | 393,065         |                | Previous year unspent loans   |
|             | <b>Capital Funding Applications</b> |                 |                |   |
| <b>10</b>   | Non-Current Assets                  | 2,916,280       | Gen            | Increase in actual carryover mainly for buildings and drainage projects. New asset expenditure for projects including All Abilities Playground; Walking and Cycle Trail Plantation Park (trf from parks operational); RLCIP 3 Anzac Park Playground Fence, Shade Cover and Nelsons Lagoon footpath; additional funds allocated to projects - Public Convenience Plantation Park, Cascade Caravan Park Internal Road |
|             |                                     | 774,830         | Waste          | Kiriakie Cell Liner carryover   |
|             |                                     | 139,525         | Sew            | Increased actual carryover for Sewer Reline Project   |
|             |                                     | 91,251          | Water          | Increased actual carryover for Brandon Water Supply   |
| <b>11</b>   | Intangible Assets                   | 88,240          | Gen            | Increased actual carryover for asset management software, minutes software, and DERM Aerial & Lidar.  |
| <b>12</b>   | <b>Reserve Balances</b>             | 1,889,911       |                | Increased Reserve Balance due to increased opening balances and movements in budget estimates.  |

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## **BURDEKIN SHIRE COUNCIL**

Financial Ratios of the Budget

For the year ended 30 June 2011

|   | Revised | Original |
|---|---------|----------|
|   | %       | %        |
| <b>Interest coverage ratio</b>                          |         |          |
| <u>Operating result + interest</u>                      |         |          |
| Total interest expense                                  | 2.1:1   | 2.0:1    |
| <br><b>Debt Payment Ratio</b>                           |         |          |
| <u>Debt servicing &amp; redemption cost</u>             |         |          |
| Total operating revenue                                 | 5.8%    | 6.3%     |
| <br><b>Revenue Ratio</b>                                |         |          |
| <u>Rate revenue</u>                                     |         |          |
| Total revenue   | 68.2%   | 74.2%    |
| <br><b>Working Capital Ratio</b>                        |         |          |
| <u>Current assets</u>                                   |         |          |
| Current liabilities                                     | 5.5:1   | 6.4:1    |
| <br><b>Level of Debt</b>                                |         |          |
| <u>Total Liabilities</u>                                |         |          |
| Total Assets  | 5.0%    | 4.7%     |
| <br><b>All rates/total operating costs</b>              |         |          |
|   | 69.0%   | 75.1%    |
| <br><b>Operating surplus(deficit)/recurrent revenue</b> |         |          |
|   | 1.30%   | 1.3%     |



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## **ITEM-15          Community Engagement Policy and Guidelines**

### **Document Information**

**Referring Letter No:**    N/A

**File No:**                      1/8/11

**Name of Applicant:**    N/A

**Location:**                  N/A

**Author and Title:**        Beth Whitworth, Executive Officer

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### **Executive Summary**

Following changes in State legislation in 2010, Council is required to adopt a Community Engagement Policy.

### **Recommendation**

Council adopts the attached Community Engagement Policy and Guidelines.

### **Background Information**

The *Local Government (Finance, Plans & Reporting) Regulation 2010*, which commenced on 1 July 2010, requires the preparation and adoption of a community engagement policy.

A draft policy and guidelines have been prepared and circulated for discussion and review.

### **Link to Corporate/Operational Plan**

The community engagement policy will guide the preparation of the Burdekin Shire Community Plan 2012-2022, which is to be adopted by 31 December 2011.

The community plan will, in turn, provide the basis for Council's corporate and operational plans over the next 10 years.

### **Consultation**

Draft policy was circulated to the Directors and Managers during November 2010.

Draft policy discussed at Weekly Management Meeting on 1 December 2010.

Draft policy tabled at Council workshop on 14 December 2010.

Draft policy and guidelines tabled at Council workshop on 15 February 2011.

### **Legal Authority or Implications**

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Section 130 of the *Local Government (Finance, Plans & Reporting) Regulation 2010* requires that each local government –

“...must prepare and adopt a policy (a **community engagement policy**) describing how the local government engages with the community about –

- (a) preparing, reviewing and changing its long-term community plan; and
- (b) any other matters mentioned in the policy relevant to establishing or reviewing the performance of its system of financial management.”

### **Policy Implications**

This is a new policy.

### **Financial and Resource Implications**

Negligible – Council already engages the community on a regular basis. The adoption of this policy may encourage additional / alternative engagement activities that may have financial / resource implications, however these implications are expected to be minimal.

#### **Report prepared by:**

Beth Whitworth, Executive Officer

#### **Report authorised by:**

Dan Mulcahy, Director – Corporate & Community Services

### **Attachments**

- 1.Community Engagement Policy
- 2.Community Engagement Guidelines



## Community Engagement Policy

**Commencement Date:** <D Month YYYY>

**Category:** Governance

### RESPONSIBILITIES

|                    |   |
|--------------------|---|
| Policy Owner       | Chief Executive Officer                   |
| Policy Contact     | Director – Corporate & Community Services |
| Approval Authority | Council                                   |
| Next Review Date   | <D Month YYYY>                            |

### REVISION HISTORY

| Rev | Status | Date | Approver / Meeting | Resolution / Document No. |
|-----|--------|------|--------------------|---------------------------|
| 0   | DRAFT  |      |                    |                           |
|     |        |      |                    |                           |
|     |        |      |                    |                           |

### 1 PURPOSE

The purpose of this policy is to promote a consistent and effective approach to community engagement in compliance with the *Local Government Act 2009*.

### 2 SCOPE

This policy applies to all councillors, employees, and consultants engaged by the council.

This policy has application across the full range of policy, planning, programs, and services delivered by the council.

### 3 EXCEPTIONS

This policy does not commit the council to consult on every issue before the council.

### 4 DEFINITIONS

**'community engagement'** is any process or activity that involves the public in decision, education, or sharing of information.

### 5 POLICY STATEMENT

While it is not possible or effective to consult with the community on every issue, Burdekin Shire Council engages the community to enhance Council's decisions and to facilitate well-informed community participation in policy, plans, programs, and service levels.

This will be achieved through:

- Compliance with the Burdekin Shire Council [Community Engagement Guidelines](#) ("the Guidelines")
- Provision of appropriate training and tools to ensure compliance with the Guidelines
- Application of appropriate engagement methods for each activity
- Appropriate scheduling of engagement activities; allowing sufficient time and resources for community input and avoiding periods when community participation may be compromised

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## 6 PRINCIPLES

**6.1** Community engagement does not replace the decision function of Council. Community engagement assists the council in accessing a broad range of information about needs, opinions, and options prior to decisions.

**6.2** Community engagement activities will follow the guiding principles from the International Association for Public Participation (IAP2) Public Participation Spectrum:

- Integrity – when there is openness and honesty about the scope and purpose of engagement;
- Inclusion – when there is an opportunity for a diverse range of values and perspectives to be freely and fairly expressed and heard;
- Deliberation – when there is sufficient and credible information for dialogue, choice, and decisions, and when there is space to weigh options, develop common understanding, and to appreciate respective roles and responsibilities; and
- Influence – when people have input into designing how they participate, when policies and services reflect their involvement and when their impact is apparent.

**6.3** Types of community engagement activities include, but are not limited to, direct mail, e-mail, social media, surveys, customer phone requests, over-the-counter interactions, focus groups, and public meetings.

### 6.4 Challenges

In addressing community engagement, Council is aware of the following challenges:

- The need to engage the broader community and not just the same interested community members.
- The need to set aside sufficient time and resources to undertake comprehensive and effective community engagement.
- Ensuring that employees are sufficiently skilled in community engagement.
- The need to consider a variety of engagement tools and not just certain methods, such as public meetings, which are not always productive.
- The need to provide participants with post-engagement feedback.
- Ability to manage community expectations that may have been raised during the engagement process.
- To recognise the need, from time to time, to protect the minority interest.

## 7 OBJECTIVES

This policy aims to achieve the following key objectives:

- The Burdekin Shire community is well informed about issues, strategies, or plans that may directly or indirectly affect them.
- Council has access to a broad range of information about community needs, opinions, and options prior to decisions.
- Council decisions are understood and supported by the community.

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## **8 LEGISLATION**

*Local Government Act 2009*

*Local Government (Finance, Plans & Reporting) Regulation 2010*

*Sustainable Planning Act 2009*

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## Community Engagement Guidelines

### Introduction

Inappropriate or ad hoc engagement with the community can often lead to adverse outcomes or negative perceptions of Council.

Under section 130 of the *Local Government (Finance, Plans & Reporting) Regulation 2010*, local governments must prepare and adopt a community engagement policy describing how the local government engages with the community about –

- (a) preparing, reviewing and changing its long-term community plan; and
- (b) any other matters mentioned in the policy relevant to establishing or reviewing the performance of its system of financial management.

### Purpose/objective

These guidelines provide direction for anyone undertaking community engagement activities on behalf of Burdekin Shire Council.

### When to engage

Council **must** seek input from the community when:

- it is required to by legislation (for example, refer to the *Local Government Act 2009* – long term community plan and the *Sustainable Planning Act 2009* – statutory land use plan), or
- a decision before Council may have significant impacts on the health, safety or well-being of any community member.

Council **may** consult when:

- Any proposed changes will impact on current users or customers of a council service or facility,
- Any proposed changes will affect the rights or entitlements of community members,
- There is potential impact on surrounding neighbours,
- It wants to identify community issues, needs and priorities,
- It wants to monitor customer satisfaction with Council's services and facilities,
- There is a level of controversy or sensitivity about a particular issue, or
- There is conflict among community members about an issue.

### Methods of community engagement

Each community is different and the way in which we engage with the community, or part of the community, will be guided by these unique features.

Community engagement practice is not about the one-size-fits-all approach.

The International Association for Public Participation (IAP2) Spectrum of Engagement is one model that details a broad range of tools and strategies to engage the community.

The spectrum describes a range of community engagement methods whereby the appropriate method is tailored to sectors of the community being engaged and the issue/s around which engagement is sought.

The Public Participation Spectrum outlines an engagement approach across a wide spectrum including methods that could be used to **inform, consult, involve, collaborate** or **empower** the local community to engage in issues of a substantive and important nature.

The level of community engagement should always be appropriate to the nature, complexity and impact of the issue, plan or strategy.

#### IAP2 PUBLIC PARTICIPATION SPECTRUM

| INCREASING LEVEL OF PUBLIC IMPACT  |   |   |  |   |
|--|---|---|--|---|
| INFORM   | CONSULT   | INVOLVE   | COLLABORATE  | EMPOWER   |
| <b>Public Participation Goal:</b>  | <b>Public Participation Goal:</b>   | <b>Public Participation Goal:</b>   | <b>Public Participation Goal:</b>  | <b>Public Participation Goal:</b>   |
| To provide the public with balanced and objective information to assist them in understanding the problems, alternatives and/or solutions. | To obtain public feedback on analysis, alternatives and/or decisions.   | To work directly with the public throughout the process to ensure that public concerns and aspirations are consistently understood and considered.  | To partner with the public in each aspect of the decision, including the development of alternatives and the identification of the preferred solution.                           | To place final decision-making in the hands of the public.  |
| <b>Promise to the Public:</b>  | <b>Promise to the Public:</b>   | <b>Promise to the Public:</b>   | <b>Promise to the Public:</b>  | <b>Promise to the Public:</b>   |
| We will keep you informed.   | We will keep you informed, listen to and acknowledge concerns and provide feedback on how public input influenced the decision.           | We will work with you to ensure that your concerns and aspirations are directly reflected in the alternatives developed and provide feedback on how public input influenced the decision. | We will look to you for direct advice and innovation in formulating solutions and incorporate your advice and recommendations into the decisions to the maximum extent possible. | We will implement what you decide.  |
| <b>Example Tools:</b>  | <b>Example Tools:</b>   | <b>Example Tools:</b>   | <b>Example Tools:</b>  | <b>Example Tools:</b>   |
| <ul style="list-style-type: none"> <li>• fact sheets</li> <li>• web sites</li> <li>• open houses.</li> </ul>                               | <ul style="list-style-type: none"> <li>• public comment</li> <li>• focus groups</li> <li>• surveys</li> <li>• public meetings.</li> </ul> | <ul style="list-style-type: none"> <li>• workshops</li> <li>• deliberate polling.</li> </ul>  | <ul style="list-style-type: none"> <li>• citizen advisory committees</li> <li>• consensus-building</li> <li>• participatory decision-making.</li> </ul>                          | <ul style="list-style-type: none"> <li>• citizen juries</li> <li>• ballots</li> <li>• delegated decisions.</li> </ul> |

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### How do we prepare?

Consideration needs to be given to:

- Knowing which policies, plans, programs and services require engagement with the community,
- Defining the objectives of the proposed engagement process,
- Outlining key stakeholders to be involved in the engagement process,
- Defining the methods to be used for community engagement,
- Outlining proposed timing of activities, and

- 
- Indicating which resources are required to support the community engagement activities – in particular, ensuring that information regarding the engagement activity is given to the Customer Service Centre well in advance.

### ***Who will be involved?***

In planning which individuals, groups or sectors of the community need to be involved in the community engagement activities, consideration should be given to:

- The location of populations likely to be affected by Council's decision. Where the impact of decisions is confined to a particular geographical area of the Shire, Council will endeavour to ensure representation from the areas affected,
- The likely impact of the decision on residents or groups in the community,
- Representation of significant minority groups, and
- Balanced representation with respect to gender and age.

### ***Scheduling of activities***

To enhance opportunities for community involvement, consideration will need to be given to:

- Providing adequate notice of the activities to be undertaken, and
- Scheduling activities at times which ensure the involvement of specific groups.

### ***Feedback***

Feedback is a critical element of the engagement process. Providing timely and appropriate feedback can enhance the legitimacy of the final outcome and assist in the management of expectations.

### ***Monitoring and evaluation***

Effective evaluation of community engagement activities can provide considerable benefits to Council by contributing to setting best practice standards and building support for community involvement by providing evidence of how effective engagement works.

### ***Confidentiality***

Information, advice, opinions and recommendations obtained from community members in order to progress an activity or function of the council is a legitimate action.

Care should be taken to ensure that any information disclosed does not breach the *Information Privacy Act 2009*.

### ***What we need to know?***

Employees responsible for planning community engagement activities should understand:

- The objectives and principles of community engagement,
- Community engagement methods and when it is appropriate to use them,
- The principles of facilitation, negotiation and mediation and their role in the engagement process, and
- The most appropriate personnel to undertake the engagement activity.



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## **ITEM-16          Tenure of Land in Edwards Street - W Nahow**

### **Document Information**

**Referring Letter No:**    N/A

**File No:**                      1/4/12B

**Name of Applicant:**    W Nahow

**Location:**                   Edwards Street, Ayr

**Author and Title:**        Mrs Janice Horan, Grants and Property Officer

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### **Executive Summary**

Investigations have been undertaken regarding the excision from the Ayr Golf Club lease of an appropriate area of land occupied by Mr W Nahow's residence at the eastern end of Edwards Street, Ayr.

### **Recommendation**

That with regards to the occupation of land at the eastern end of Edwards Street, Ayr by Mr. W. Nahow described as part of Lot 4 on SP114470, the Council agrees in principle to offer the following options to Mr. W. Nahow:

1. Purchase of the land; or
2. Lease of the land

noting that further procedural requirements will have to occur, such as a land valuation, before the matter may be finalised.,

### **Background Information**

Council has been approached by Mr. W. Nahow and his brother Mr. D. Nahow to acquire a permanent or secure form of tenure over land occupied by Mr. W. Nahow at the eastern end of Edwards Street, Ayr. Currently the land is part of the land leased to the Ayr Golf Club.

At its meeting held on 13 April 2010 (Clause 24), Council instructed that action be taken to excise from the Ayr Golf Club lease the appropriate area of land occupied by Mr W Nahow's residence at the eastern end of Edwards Street, Ayr. A letter has been forwarded to the Ayr Golf Club advising of Council's intention to excise the area from their lease.

Investigations have been undertaken on the history of Mr Nahow's occupation of the land. Historically, the land near the banks of Plantation Creek was inhabited by some South Sea Islanders of which Mr. Nahow is a descendant. A map dated 1917 shows some huts and humpies scattered around the area. The book "On Plantation Creek" indicates that the house was previously owned by Percy and Ollie Darr from about the 1950's to the 1970's (p. 118). The house was previously occupied by Eric and Ollie Taiters (p. 70).

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A search of Council records revealed that the following resolution was confirmed by Council on 21 March 1946:

*“11004 From E Nahow requesting permission for erection of a dwelling on the Aboriginal Reserve in Golf Links.*

*Cr Swanson moved, Cr. Condron seconded, that the Council sell an allotment to E Nahow at 30 pounds, area 40 perches if possible on Council freehold. Carried”*

Council records also indicate the following:

- Rates notices of garbage and water charges have been issued;
- A septic tank was approved on 4 May 1979
- A toilet and bathroom was approved on 21 June 1979.

There is no evidence that a sale of land ever took place.

### Options

The Director of Corporate and Community Services has received verbal advice from the Ayr Golf Club that they have no interest in the land at this stage. The Director held discussions with W & D Nahow on 9 February 2011 regarding his options to either purchase or lease the land and dwelling on the reserve. At this time, feedback on these 2 options has not been received from the Nahow's.

With both a land sale or lease option, boundaries would need to be established, a reconfiguration approved and a valuation undertaken.

### **Link to Corporate/Operational Plan**

1.1 Ensure honest, open and accountable local government by facilitating open exchange of concerns and ideas between the community and the Council and ensuring that all decision making is open, transparent and communicated clearly.

### **Consultation**

Council has consulted with Mr W Nahow and President of the Ayr Golf Club.

### **Legal Authority or Implications**

Council owns the land in freehold title and is able to sell the land. A reconfiguration would need to be approved to create a separate lot.

Selling or leasing the land direct to Mr. Nahow without following the public tender or auction requirements of the LG Act 2009 would require approval from the Minister.

The lease with the Ayr Golf Club would need to be surrendered and reissued.

### **Policy Implications**

N/A

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## **Financial and Resource Implications**

Possible costs include reconfiguration fees, survey fees and legal fees. Possible income would be associated with a sale or lease of the land.

### **Report prepared by:**

Mrs Janice Horan, Grants and Property Officer

### **Report authorised by:**

Mr Dan Mulcahy, Director of Corporate and Community Services

## **Attachments**

1. Nil

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- **CORRESPONDENCE FOR INFORMATION**

Tabled Separately

- **NOTICES OF MOTION**

**ITEM-17          Draft Concept Designs for Mount Inkerman, Charlies Hill, Lions Diorama and Mount Kelly**

**Recommendation**

That Council adopts the draft concept designs for Mount Inkerman, Charlies Hill, Lions Diorama and Mount Kelly for public consultation.

- **URGENT BUSINESS**

- **GENERAL BUSINESS**

- **IN COMMITTEE DISCUSSIONS**

- **DELEGATIONS**

10.00 a.m. - State Leader of the Opposition, John-Paul Langbroek MP to address Council

10.15 a.m. - Mr. Langbroek to join Councillors for morning tea