



**BURDEKIN SHIRE COUNCIL**



# **MINUTES**

## **ORDINARY COUNCIL MEETING**

**HELD AT COUNCIL ADMINISTRATION BUILDING,  
145 YOUNG STREET, AYR**

**on 17 January 2012**

**COMMENCING AT 9:00AM**



**TUESDAY 17 JANUARY 2012**

## **ORDER OF BUSINESS:**

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## **BURDEKIN SHIRE COUNCIL**



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## **ATTENDANCE**

Councillors L.A. McLaughlin (Mayor), L. Loizou (Deputy Mayor), T.P. List, E. Gazziola, P.M. Dalle Cort and R.H. Lewis

Mr. K. Holt - Chief Executive Officer  
Mr. T.G. Williams - Director Environment and Operations  
Mr. T. Vaccaro - Economic and Community Development Manager  
Miss T. Jensen - Manager Environment and Health  
Mr. W. Saldumbide - Manager Operations  
Mr. K. Byers - Manager Technical Services

Minutes Clerk – Miss K. Smith

Apologies: Cr. M.J. Haynes and Mr. D.P. Mulcahy, Director Corporate and Community Services

### **• PRAYER**

The meeting prayer was delivered by Councillor Loizou.

### **• DECLARATIONS OF INTEREST**

The Mayor called for declarations of interest.

The Mayor, Councillor McLaughlin declared a conflict of interest in respect of Items 11 and 12 as her son is a member of Rock Solid Home Hill Boxing Club.

### **• MINUTES AND BUSINESS ARISING**

#### **ITEM-1            Ordinary Council Meeting Minutes - 20 December 2011**

##### **Recommendation**

That the minutes of the Ordinary Council Meeting held on 20 December 2011 be received as a true and correct record.

##### **Resolution**

Moved Councillor Gazziola, seconded Councillor List that the recommendation be adopted subject to the following amendment:

Declaration of Interests - Councillor Loizou declared a perceived conflict of interest in respect of Item 6 as the Loizou Family once purchased a farm from the applicant who was a neighbour.

CARRIED

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**ITEM-2            Burdekin Be Active Advisory Committee Minutes - 2 November 2011**

**Recommendation**

That the minutes of the Burdekin Be Active Advisory Committee Meeting held on 2 November 2011 be received and adopted.

**Resolution**

Moved Councillor Lewis, seconded Councillor Loizou that the recommendation be adopted.

CARRIED

**ITEM-3            Burdekin Building Safer Communities Action Team Minutes - 9 November, 2011**

**Recommendation**

That the minutes of the Burdekin Building Safer Communities Action Team Meeting held on 9 November, 2011 be received and adopted.

**Resolution**

Moved Councillor Dalle Cort, seconded Councillor List that the recommendation be adopted.

CARRIED

**ITEM-4            Burdekin Shire Council Local Disaster Management Group Meeting Minutes - 18 November 2011**

**Recommendation**

That the minutes of the Burdekin Shire Council Local Disaster Management Group Meeting held on 18 November 2011 be received and adopted.

**Resolution**

Moved Councillor Loizou, seconded Councillor Gazziola that the recommendation be adopted.

CARRIED

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- **REPORTS**

**ITEM-5            Capital Projects Monthly Report for period ending 30th November 2011**

**Recommendation**

That the Capital Projects Monthly Report for the period ending 30<sup>th</sup> November 2011 be received.

**Resolution**

Moved Councillor Lewis, seconded Councillor List that the recommendation be adopted.

CARRIED

**ITEM-6            Operating Statement for Period Ending 30th November 2011**

**Recommendation**

That the Operating Statement for the period ending 30<sup>th</sup> November 2011 be received.

**Resolution**

Moved Councillor Loizou, seconded Councillor List that the recommendation be adopted.

CARRIED

- **ENVIRONMENT & OPERATIONS**

**ITEM-7            Policy for Erection of Structures over or adjacent to Sewers and Water Mains**

**Executive Summary**

The “Erection of Structures Over or Adjacent to Sewers or Water Mains Policy” and “Technical Guidelines” have been developed by Council officers to provide a consistent approach to the assessment of applications to erect structures over or adjacent to Burdekin Shire Council’s sewerage and water supply infrastructure.

The objectives of this policy and guidelines are to:

- Maintain the structural integrity of Council sewerage and water infrastructure,
- Maintain the functionality of the relevant infrastructure,

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- Maintain accessibility to the infrastructure,
  - Provide developers, property owners and any other person carrying out works within the zone of influence of Council infrastructure consistent and detailed information about the requirements to gain approval to build over Council infrastructure and
  - Make property owners aware of the responsibilities and risks of building within the zone of influence.

Over 60 applications have been received over the last two years and a considerable amount of time has been spent processing these applications. It is recommended that Council introduce a standard fee for building over sewer applications. The fee is based on cost recovery of resources used to process a typical application.

The proposed guidelines require CCTV inspections of existing sewers in certain circumstances where the risk of construction in the zone of influence is high. It is also recommended that a fee is set for this inspection to recover costs to Council that would not normally be incurred.

### **Recommendation**

That Council resolves to adopt the following:

- Erection of Structures Over or Adjacent to Sewers or Water Mains Policy,
- The introduction of a new fee of \$125 to process an application submitted to Council in accordance with this policy,
- And, the introduction of a new fee of \$350 to carry out a post construction CCTV inspection of a sewer as required by the policy.

### **Resolution**

Moved Councillor Lewis, seconded Councillor Loizou that the recommendation be adopted.

CARRIED

## **ITEM-8            TBSC/11/35 - Relining of Sewer Main**

### **Executive Summary**

Advice of adoption of tender for TBSC/11/35– Relining of Sewer Mains

### **Recommendation**

Advice to Council that the successful tenderer is Underground Asset Services.

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## **Resolution**

Moved Councillor Gazzola, seconded Councillor Lewis that the recommendation be adopted.

CARRIED

## **ITEM-9            Asset Management Plans**

### **Executive Summary**

At a recent Asset Management Workshop held 22<sup>nd</sup> November 2011, a review was conducted of Draft Asset Management Plans for Building and Transport Assets. In-principle support was given to submit revised Asset Plan Drafts to Council for final review and adoption, following a number of recommended changes being made.

### **Recommendation**

That Council receives and adopts the Draft Burdekin Shire Council Asset Management Plans and Attachments for both Buildings and Transport as approved working documents.

## **Resolution**

Moved Councillor Loizou, seconded Councillor Dalle Cort that the recommendation be adopted.

CARRIED

## **• CORPORATE & COMMUNITY SERVICES**

## **ITEM-10            RADF Funding - November 2011 Round**

### **Executive Summary**

On 11 November 2011, an advertisement appeared in the Advocate inviting applications for funding under the Regional Arts Development Fund Program.

### **Recommendation**

That funding be provided from the Regional Arts Development Fund as follows:



Applicant	Project	Letter No	Requested Funding	Recommended Funding
	<b>Out of Round Application</b>			
Karen Healy Dancers	Conduct dance workshops culminating in public performance	1113224	\$7,500	\$2,500
	<b>December Applications</b>			
Burdekin Flexible Support Service	Conduct digital photography workshops for disability service users culminating in an exhibition	1133107	\$2,072	\$2,072
Lower Burdekin Celtic Dancing Association	Conduct highland dancing workshops	1132925	\$226	\$232
Susan Jerkic	Towards printing costs of children's story book on local themes	1132057	\$2,000	\$2,000
Burdekin Singers & Theatre Co	Hire professional lighting engineer and specialised equipment for the production of "Grease"	1132520	\$9,446	\$7,816
Zonta Club of Burdekin	Conduct poetry workshops culminating in performances at Bush Poet's breakfast	1132519	\$3,222	\$1,759
Back to Clare Committee	Construct wall mural depicting Clare's rural industries to commemorate 130 years of Clare development	1132924	\$2,800	\$2,800
Totals			\$27,266	\$19,179

## Resolution

Moved Councillor Gazzola, seconded Councillor Lewis that the recommendation be adopted.

CARRIED

- CORRESPONDENCE FOR INFORMATION**

Tabled Separately

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- **NOTICES OF MOTION**

**ITEM-11            Amendments to Lease Arrangements - Gudjuda Reference Aboriginal Corporation Inc. - Home Hill Showgrounds**

The Mayor, Councillor McLaughlin declared a conflict of interest in respect of items 11 and 12 as her son is a member of Rock Solid Home Hill Boxing Club and left the meeting.

Deputy Mayor, Councillor Loizou assumed the Chair.

**Recommendation**

That further to Council's resolution recorded at its meeting held on 29 November 2011 (Item 23) in relation to the lease arrangement with the Gudjuda Reference Aboriginal Corporation Inc over the land and buildings located at Lots 91 and 99 on Plan SB202, Parish of Inkerman, County of Salisbury (known as the Home Hill Showgrounds), the Council approves the following amendments:

1. the area to be leased will exclude an area on the south eastern section of the land which includes the upper floor of the main hall; such area to be determined by Council;
2. the ablutions contained on the leased land are to be made available for use by the adjoining lessees or occupiers or their members.

**Resolution**

Moved Councillor Lewis, seconded Councillor Gazziola that the recommendation be adopted.

CARRIED

**ITEM-12            Lease or Occupation of Land and Buildings - Rock Solid Home Hill Boxing Club - Home Hill Showgrounds**

**Recommendation**

That the Council begins negotiations with the Rock Solid Home Hill Boxing Club in relation to the lease or occupation of land and buildings on the south eastern section of the land described as Lots 91 and 99 on Plan SB202, Parish of Inkerman, County of Salisbury (known as the Home Hill Showgrounds) which includes the upper floor of the main hall; such negotiations to include:

1. lease term;
2. erection of fencing including entry gate and internal gate to ablutions;
3. share of cleaning of ablutions building;
4. cleaning and maintenance of the upper floor of the main hall;
5. separate metering and power supply to the land

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## **Resolution**

Moved Councillor Lewis, seconded Councillor Gazziola that the recommendation be adopted.

CARRIED

The Mayor, Councillor McLaughlin returned to the meeting and resumed the Chair.

## **ITEM-13            Councillor Remuneration**

### **Recommendation**

That the Council authorises the payment of remuneration to councillors pursuant with the determination in the remuneration schedule set out in the Local Government Remuneration and Discipline Tribunal – 2011 Report, noting that the purpose of the remuneration is to cover the cost of attendance (excluding expenses) at “Council business” (as defined in the Expenses Reimbursement Policy for Councillors adopted on 23 September 2008); and further noting that payment of the remuneration is to take effect from 1 January 2012.

### **Resolution**

Moved Councillor Loizou, seconded Councillor List that the recommendation be adopted.

CARRIED

Moved Councillor Dalle Cort, seconded Councillor Gazziola that Council notes the the following remuneration levels for Councillors in accordance with Category 3 set by the Local Government Remuneration and Discipline Tribunal:

Mayor	\$89,147
Deputy Mayor	\$51,431
Councillors	\$44,573

CARRIED

### **• URGENT BUSINESS**

NIL

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- **GENERAL BUSINESS**

**ITEM-14          Investigation of Storm Water Drainage Development Codes 2008**

**Resolution**

It was resolved to investigate the Storm Water Drainage Development Codes 2008 in relation to the erection of structures over or adjacent to sewers and water mains and report the findings back to Council.

CARRIED

**ITEM-15          Investigation of Drainage - Corner of Chippendale and Joy Streets, Ayr**

**Resolution**

Moved Councillor Dalle Cort, seconded Councillor Loizou that Council investigates the improvement to drainage at the corner of Chippendale and Joy Streets, Ayr.

CARRIED

**ITEM-16          Investigation to Redesign Grated Inlets at Mill Street, Giru and other areas within the Shire**

**Resolution**

Moved Councillor Gazziola, seconded Councillor Loizou that Council Officers investigate the redesign of grated inlets at Mill Street, Giru near the Giru Swimming Pool and other areas within the Shire that experience regular blockages.

CARRIED

- **IN COMMITTEE DISCUSSIONS**

NIL

- **DELEGATIONS**

NIL

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There being no further business the meeting closed at 11.20am.

**These minutes were confirmed by Council at the Ordinary Council Meeting held on 14 February 2012.**

**MAYOR**