



**BURDEKIN SHIRE COUNCIL**



# **AGENDA**

## **ORDINARY COUNCIL MEETING**

**HELD AT COUNCIL ADMINISTRATION BUILDING,  
145 YOUNG STREET, AYR**

**on 10 April 2012**

**COMMENCING AT 9:00AM**



**TUESDAY 10 APRIL 2012**

## **ORDER OF BUSINESS:**

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## **1 PRAYER**

## **2 DECLARATIONS OF INTEREST**

## **3 MINUTES AND BUSINESS ARISING**

### **3.1 Ordinary Council Meeting Minutes - 27 March 2012**

#### **Recommendation**

That the minutes of the Ordinary Council Meeting held on 27 March 2012 be received as a true and correct record.



**BURDEKIN SHIRE COUNCIL**



# **MINUTES**

## **ORDINARY COUNCIL MEETING**

**HELD AT COUNCIL ADMINISTRATION BUILDING,  
145 YOUNG STREET, AYR**

**on 27 March 2012**

**COMMENCING AT 9:00AM**



**TUESDAY 27 MARCH 2012**

### **ORDER OF BUSINESS:**

<b>ITEM</b>	<b>PRECIS</b>	<b>PAGE</b>
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<b>5.2</b>	<b>Sib Grasso - Development Application for Reconfiguring a Lot at 99 &amp; 145 Sexton Highway, Brandon (Lot 4 on RP725971 &amp; Lot 5 on SP116837, Parish of Jarvisfield, County of Gladstone)</b>	<b>8</b>
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Ordinary Council Meeting 27 March 2012



## **BURDEKIN SHIRE COUNCIL**



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## **ATTENDANCE**

Councillors L.A. McLaughlin (Mayor), L. Loizou (Deputy Mayor), T.P. List, E. Gazziola, P.M. Dalle Cort, M.J. Haynes and R.H. Lewis

Mr. K. Holt - Chief Executive Officer  
Mr. D.P. Mulcahy - Director Corporate and Community Services  
Mr. S. Great - Manager Planning and Development  
Mr. T. Vaccaro - Economic and Community Development Manager  
Mr. K. Byers - Manager Technical Services

Minutes Clerk - Mrs. Vicki Walker

Apologies: Mr. T.G. Williams - Director Environment and Operations, Mr. W. Saldumbide - Manager Operations

## **1 PRAYER**

The meeting prayer was delivered by Pastor Anna Saal of the Christian Outreach Church.

## **2 DECLARATIONS OF INTEREST**

The Mayor called for declarations of interest.

No declarations of interest were identified.

## **3 MINUTES AND BUSINESS ARISING**

### **3.1 Ordinary Council Meeting Minutes - 13 March 2012**

#### **Recommendation**

That the minutes of the Ordinary Council Meeting held on 13 March 2012 be received as a true and correct record.

#### **Resolution**

Moved Councillor Lewis, seconded Councillor Gazziola that the recommendation be adopted.

CARRIED

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### **3.5 Financial Assistance - Extension to Gudjuda Cultural Centre**

#### **Resolution**

Moved Councillor Gazziola, seconded Councillor Haynes that Council provides the following financial assistance to the Gudjuda Reference Group to assist with the cost of completing the extension to the Gudjuda Cultural Centre at Plantation Park:

- 1) a donation of \$4,000;
- 2) an interest free loan of \$4,000 subject to the following conditions:
  - a) Repayments to be made over an agreed period of time;
  - b) Should there be any default in repayment of the financial assistance, interest will be charged at the rate of 15% per annum;
  - c) The applicant shall keep, repair and maintain the said extension in good repair and condition;
  - d) The applicant shall indemnify and agree to keep indemnified the Council against any claim arising out of or in any way connected with this transaction from the date of provision of revenue financial assistance, or any activity associated with the use of building extension (all referred to as "the indemnified acts or omissions") save to the extent that the claim arises as a result of any negligent act or omission of the parties, however, any negligent act or omission of one of the parties does not negate the indemnity to the other parties. The applicant shall release and discharge the Council from any claim relating to the indemnified acts or omissions;
  - e) The applicant shall during the term of this agreement until such time as all monies due and payable to the Council have been received by the Council insure and keep insured in some public insurance office, the building extension against loss or damage by fire, storm, tempest and theft to its full insurable value and will cause all monies received by virtue of such insurance to be forthwith laid out in reinstating the building extension so destroyed or damaged as aforesaid;
  - f) The applicant must have in place a public risk policy of insurance in the amount of \$10,000,000 (\$10 million) in respect of any liability at law, for any loss of or damage to any property or for the injury (including death) to any person arising out of anything done or omitted respect of the use of the building extension, and against any claims, demands, proceedings, costs, charges and expenses whatsoever in respect thereof;
  - g) The Council shall have the right from time to time personally or by their duly authorised agent or agents to enter upon land occupied by the applicant at all reasonable times to view and examine the condition of the building extension and may give to the applicant not less than 48 hours notice in writing, specifying any repairs necessary to be done and requiring the applicant forthwith to execute the same and if the applicant shall not proceed diligently with the execution of such repairs, the Council may after the expiration of the period of notice enter upon the said land and



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execute such repairs and the costs thereof shall be a debt due from the applicant to the Council and be forthwith recoverable by action.

FOR: Councillors McLaughlin, Haynes, Loizou and Gazziola

AGAINST: Councillors Dalle Cort, Lewis and List

CARRIED 4/3

### **3.2 Burdekin Building Safer Communities Action Team (BSCAT) Minutes - 14th December, 2011**

#### **Recommendation**

That the minutes of the Burdekin Building Safer Communities Action Team Meeting held on 14<sup>th</sup> December, 2011 be received and adopted.

#### **Resolution**

Moved Councillor Haynes, seconded Councillor Loizou that the recommendation be adopted.

CARRIED

### **3.3 Burdekin Building Safer Communities Action Team (BSCAT) Meeting - 8th February, 2012**

#### **Recommendation**

That the minutes of the Burdekin Building Safer Communities Action Team (BSCAT) Meeting held on 8<sup>th</sup> February, 2012 be received and adopted.

#### **Resolution**

Moved Councillor Dalle Cort, seconded Councillor Lewis that the recommendation be adopted.

CARRIED

### **3.4 Burdekin Shire Youth Council Minutes - 20th February, 2012**

#### **Recommendation**

That the minutes of the Burdekin Shire Youth Council Meeting held on 20<sup>th</sup> February, 2012 be received and adopted.

#### **Resolution**

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Moved Councillor Loizou, seconded Councillor Gazzola that the recommendation be adopted.

CARRIED

#### **4 REPORTS**

Nil

#### **5 ENVIRONMENT & OPERATIONS**

##### **5.1 A & J & A Felesina - Request to change an existing approval at 49 Spiller Street, Ayr (Lot 1 on RP709714, Parish of Antill, County of Gladstone)**

##### **Executive Summary**

A request to allow an existing approval for 2 x duplexes to accommodate a modified layout has been received from Anselmo, Josephine & Antonio Felesina. The application is over land at 49 Spiller Street, Ayr (Lot 1 on RP709714, Parish of Antill, County of Gladstone).

##### **Recommendation**

That Council approves the request to accommodate a modified layout for 2 x duplexes at 49 Spiller Street, Ayr (Lot 1 on RP709714, Parish of Antill, County of Gladstone) subject to the following changes of conditions:

##### **GENERAL**

- 1.1 The conditions of the development permit must be effected prior to the commencement of the use, except where specified otherwise in these conditions of approval.
- 1.2 The development and conduct of the approved use of the premises, the carrying out and maintenance of any works on the premises and construction and maintenance of any building on the premises must be generally in accordance with the approved plans submitted from ~~Ultimate Design Solution (Job No UDS-08067 Sheet No 1 Issue P2 dated 11/12/08 TRM).~~ **Tony Ferraris Consulting building design (Job No TFBD - 12008, Dwg No SK01, Issue No P2).**
- ~~1.3 The existing shed on the property is to be removed before stage one of the development is commenced or; appropriate measures are to be undertaken to ensure that the shed wall within the required 1800mm setback between the proposed unit and the existing shed complies with the provisions contained within the Building Code of Australia.~~

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## BUILDING HEIGHTS

2. In accordance with the approved plans, no building shall exceed one (1) storey in height.

## BUILDING WORK

3. A development permit for Building Works and approvals for line variations are to be obtained before any building works are carried out on the premise.

## ROADWORKS

- 4.1 To facilitate access and egress provisions, the developer is to construct industrial crossovers at the designated points of access onto the Macmillan Street road reserve. The crossovers shall have a minimum width of 6m clear between headwalls and shall be 150mm thick, 32 mPa concrete reinforced with F72 mesh. Each crossover shall extend from the property boundary to the roadside edge of the garden bed.
- 4.2 The access and egress provisions from the premises must allow vehicles entering or leaving the premises to do so in a forward direction.
- 4.3 Re-profile existing footpath in Macmillan Street to comply with the Disability Discrimination Act requirements to accommodate the proposed crossovers.
- 4.4 Provide to Council ~~prior to the commencement of works~~ a cross section 1:50 natural scale from the centre of Macmillan Street to the property boundary showing existing and design levels for the proposed crossovers.
- 4.5 The developer shall provide up ramps from the existing bikeway to the roadway on each side of the proposed crossovers. These up ramps shall be 100mm thick, 32MPa concrete reinforced with F72 mesh to the satisfaction of the Chief Executive Officer.
- 4.6 The developer shall modify the existing garden bed in Macmillan Street to accommodate the proposed crossovers and bikeway up ramps. All associated works shall be at the developers full cost and to the satisfaction of the Chief Executive Officer.
- 4.7 The developer shall ~~prior to commencement of works~~, provide a hydraulic plan for the development showing the locations of the proposed water meters.

## ACCESS AND CAR PARKING

- 5.1 Parking shall be provided generally in accordance with the approved plan from ~~Ultimate Design Solution (Job No UDS-08067 Sheet No 1 Issue P2). Tony Ferraris Consulting building design (Job No TFBD - 12008, Dwg No SK01, Issue No P2).~~
- 5.2 Parking space and layout must be designed in accordance with the provisions contained in Schedule 2 – Vehicle Parking Rates & Standards of the Planning Scheme.

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- 5.3 Access to the premises, car parking and manoeuvring areas must be constructed in an all weather low glare paving, exposed aggregate concrete or similar material to the satisfaction of the Chief Executive Officer.

## **DRAINAGE**

- 6.1 Stormwater drainage from paved/sealed and roofed areas must be discharged under the footpath to kerb and channelling within the adjoining road reserves in accordance with AS3500.2.2003 or as otherwise required or agreed to in writing by the Chief Executive Officer. **Water from paved areas is to be captured in suitable pits at the boundary before discharge under the footpath.**
- 6.2 The approved development and use(s) must not interfere with the natural flow of stormwater in the locality in such a manner as to cause ponding or concentration of stormwater on adjoining land or roads.
- 6.3 Any external catchments discharging to the premises must be accepted and accommodated within the development's stormwater drainage system.

## **EXTERNAL WORKS**

7. The developer must at its own cost undertake all necessary alterations to public utility mains and services as are rendered necessary by the carrying out of any required external works or other works associated with the approved development.

## **OPERATIONAL WORKS**

~~8. An approval under the Integrated Planning Act must be obtained before any Operational Works are carried out. Plans and specifications for all operational works must be submitted with the application.~~

**8.1 Where operational works are required to be carried out for the reconfiguration, the developer must, within the timeframe required by the Sustainable Planning Act 2009 and prior to the commencement of any work, lodge with Council an application for a development permit for operational works. As part of such application, the developer must submit:-**

- (a) detailed and complete engineering drawings and specifications of the proposed works prepared by a civil engineer, who is both registered under the Professional Engineer's Act 2002 and is current Registered Professional Engineer of Queensland; and**
- (b) certificate from the engineer who prepared the drawings stating that the design and specifications have been prepared in accordance with these conditions, relevant Council Codes and Planning Scheme Policies and the relevant Australian Standard Codes of Practice;**

**8.2 No work must be commenced prior to issue of a development permit for operational works.**

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## **WATER SUPPLY**

9. The development must be connected to Council's reticulated water supply. The water connection must be provided at a location approved by council and at the full cost of the developer.

## **WATER SUPPLY AND SEWERAGE HEADWORKS**

10. The developer must contribute in accordance with Council's Planning Scheme Policy for Infrastructure Provision - Developer Contribution for Provision of Water Supply and Sewerage Services. The contribution must be paid at the rate current at the time of payment. The current amount of estimated total headworks contribution is ~~\$2988.00~~ **\$3,468.90** for the additional 1.0 equivalent tenements created by the development;

## **AMENITY – SCREEN FENCING**

11. A 1.8m high screen fence must be provided along the adjoining property boundaries and must be designed to assist in breeze flow. The type and design must be submitted and approved by the Chief Executive Officer as part of the Landscaping Plan;

## **LANDSCAPING AND SCREENING**

12. A landscaping plan shall be submitted and approved by the Chief Executive Officer. This plan must be prepared by a landscape architect or other suitably qualified and experienced person detailing the following;
  - \*the location of existing and proposed plantings;
  - \*landscaping of the designated areas generally in accordance with the approved plans;
  - \*proposed fencing and screens, including rubbish bin enclosures;
  - \*location of public infrastructure;

## **DOMESTIC WASTE**

13. The developer shall provide appropriate domestic waste receptacles (wheelie bins) for each dwelling unit. Such receptacles shall be stored adjacent to each unit.
14. Provide an impervious paved area suitable for the storage of waste and recycling containers and with adequate additional space to undertake the cleansing of the waste containers. The area shall be roofed to prevent the ingress of stormwater or provided with an approved stormwater/sewer diversion device. A hose cock fitted with an approved high hazard back flow prevention device shall be provided to the waste storage area.

## **SEWERAGE**

- 15.1 The existing manhole is to be removed and a 900mm diameter maintenance shaft installed on the existing sewer main. The centre of the manhole is to be 0.6 metres from the lot boundary. A concrete apron 300mm wide is to be constructed at finished ground level around the edge of the manhole riser. The apron is to be sloped to ensure water flows away from the riser.**

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**15.2 The service from the existing manhole to the adjacent property is to be replaced from the new maintenance shaft to a point inside the adjoining property and an appropriate junction with the existing line constructed.**

**15.3 To allow future access to the manhole no structures or fences are to be erected on the 2.1metre wide strip between the building and the southern boundary of the lot.**

**ADVICE ONLY:**

- *Provide a suitably sized master meter at the water service and individual sub-meters to each of the proposed units in accordance with Part 4 of the Queensland Plumbing and Wastewater Code.*
- *Should the existing water meter require relocation to accommodate the proposed driveway, the developer shall be responsible for the full cost of such relocation.*

**Resolution**

Moved Councillor Dalle Cort, seconded Councillor Lewis that the recommendation be adopted.

CARRIED

**5.2 Sib Grasso - Development Application for Reconfiguring a Lot at 99 & 145 Sexton Highway, Brandon (Lot 4 on RP725971 & Lot 5 on SP116837, Parish of Jarvisfield, County of Gladstone)**

**Executive Summary**

An application has been received from Brazier Motti on behalf of their client Sib Grasso seeking approval for Reconfiguring a Lot (Boundary Realignment) at 99 & 145 Sexton Highway, Brandon (Lot 4 on RP725971 & Lot 5 on SP116837, Parish of Jarvisfield, County of Gladstone). A Development Application (Code Assessable) has been triggered in accordance with the Burdekin Shire IPA Planning Scheme.

**Recommendation**

That Council approves the Development Application for Reconfiguring a Lot (Boundary Realignment) at 99 & 145 Sexton Highway, Brandon (Lot 4 on RP725971 & Lot 5 on SP116837, Parish of Jarvisfield, County of Gladstone), subject to the following conditions:

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## **GENERAL**

- 1.1 The Council will not release the formal Plan of Reconfiguration until all rates and charges in arrears in respect of the land, the subject of the application, are paid in full.
- 1.2 Pay the sum of \$59-60 calculated on the basis of a charge of \$29-80 per lot to be levied on the Council by the Department of Environment & Resource Management for each new valuation.
- 1.3 Provide evidence from a suitably qualified person that proposed lot 10 can be provided with on-site treatment of sewerage in accordance with the On Site Sewerage Code and AS/NZS 1547:2000.

## **PROPOSAL PLAN**

2. The reconfiguration of the land must be carried out generally in accordance with:-
  - (a) (i) the proposed Brazier Motti plan numbered 55911/002A;
  - (ii) the plans, specifications, facts and circumstances as set out in the application submitted to Council;Except where modified by the conditions of approval and any approval issued there under; and
  - (b) any approval issued under this approval; and
  - (c) any development permit for operational works relating to the reconfiguring of a lot;

## **ROADWORKS**

3. The construction of any crossovers to give access to the land is to be the owner's responsibility and to the satisfaction of the Chief Executive Officer.

## **DRAINAGE**

4. The approved development and use(s) must not interfere with the natural flow of stormwater in the locality in such a manner as to cause ponding or concentration of stormwater on adjoining land or roads.

## **WATER SUPPLY**

5. The applicant must provide a certified statement from a licensed plumber that no existing interconnecting water supply plumbing crosses the boundaries between the proposed and adjacent lots.

## **PUBLIC UTILITY SERVICES**

6. If any existing public utility service including telephone, electricity, water, sewerage or gas needs to be altered or relocated to complete the reconfiguration the developer must bear the cost of alteration or relocation;

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**ADVICE (Note: These are not conditions)**

- *Unless otherwise specified by these conditions, the conditions must be complied with prior to approval of the Plan of Survey;*
- *Proposed Lots 10 and 11 will not be connected to Council's reticulated water supply. The proposed lots may not be able to be connected to Council's water supply in future.*
- *It is noted that any future dwelling house located on proposed lot 10 will be in the vicinity of existing agricultural land uses. The owner of proposed lot 10 is to be responsible for the establishment and ongoing maintenance of any buffer required between any residential and agricultural land uses. Any buffer should incorporate measures to minimise the impact of dust, smoke, noise and ash in accordance with the "Planning Guidelines: Separating Agricultural and Residential Land uses – August 1997."*

**Resolution**

Moved Councillor Loizou, seconded Councillor Gazziola that the recommendation be adopted.

CARRIED

**5.3 Jan Stirling - Development Application for Reconfiguring a Lot at 46 Downs Road, Jarvisfield (Lot 38 on GS168, Parish of Antill, County of Gladstone)****Executive Summary**

An application has been received from Brazier Motti on behalf of their client Jan Stirling seeking approval for Reconfiguring a Lot (1 into 2 lots) at 46 Downs Road, Jarvisfield (Lot 38 on GS168, Parish of Antill, County of Gladstone). A Development Application (Code Assessable) has been triggered in accordance with the Burdekin Shire IPA Planning Scheme. Given the 'Rural' zoning, it is considered that the application is contrary to achieving the purpose of the Planning Scheme. Refusal of the application is recommended.

**Recommendation**

That Council refuses the Development Application for Reconfiguring a Lot (1 into 2 lots) at 46 Downs Road, Jarvisfield (Lot 38 on GS168, Parish of Antill, County of Gladstone), on the following grounds:

The proposed development compromises the achievement of the Burdekin Shire Council's IPA Planning Scheme's Desired Environmental Outcomes.



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Insufficient justification is provided to override the conflict with the Burdekin Shire Council's IPA Planning Scheme and in particular the Rural Zone code.

The proposed development is contrary to the Policy Principles of the State Planning Policy 1/92 – Development and the Conservation of Agricultural Land.

## **Resolution**

Moved Councillor Lewis, seconded Councillor Loizou that the recommendation be adopted.

Following discussion on this issue Councillor Lewis withdrew the motion with the approval of the seconder, Councillor Loizou, and the meeting.

Moved Councillor Haynes, seconded Councillor Lewis that Council approves the Development Application for Reconfiguring a Lot (1 into 2 lots) at 46 Downs Road, Jarvisfield (Lot 38 on GS168, Parish of Antill, County of Gladstone), subject to the following conditions:

### **GENERAL**

- 1.1 The Council will not release the formal Plan of Reconfiguration until all rates and charges in arrears in respect of the land, the subject of the application, are paid in full.
- 1.2 Pay the sum of \$59-60 calculated on the basis of a charge of \$29-80 per lot to be levied on the Council by the Department of Environment & Resource Management for each new valuation.
- 1.3 Provide evidence from a suitably qualified person that proposed lots 1 and 2 can be provided with on-site treatment of sewerage in accordance with the On Site Sewerage Code and AS/NZS 1547:2000.

### **PROPOSAL PLAN**

2. The reconfiguration of the land must be carried out generally in accordance with:-
  - (a) (i) the proposed Brazier Motti plan numbered 55318/001A;
  - (ii) the plans, specifications, facts and circumstances as set out in the application submitted to Council;Except where modified by the conditions of approval and any approval issued there under; and
  - (b) any approval issued under this approval; and
  - (c) any development permit for operational works relating to the reconfiguring of a lot;

### **ROADWORKS**

3. The construction of any crossovers to give access to the land is to be the owner's responsibility and to the satisfaction of the Chief Executive Officer.

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## **DRAINAGE**

4. The approved development and use(s) must not interfere with the natural flow of stormwater in the locality in such a manner as to cause ponding or concentration of stormwater on adjoining land or roads.

## **PUBLIC UTILITY SERVICES**

5. If any existing public utility service including telephone, electricity, water, sewerage or gas needs to be altered or relocated to complete the reconfiguration the developer must bear the cost of alteration or relocation.

### **ADVICE (Note: These are not conditions)**

- *Unless otherwise specified by these conditions, the conditions must be complied with prior to approval of the Plan of Survey.*

## **CARRIED**

### **Reasons for not adopting Council Officers' recommendation:**

1. The proposed development will not interfere with the amenity of the area;
2. A precedence has been set by Council approving similar applications.
3. There are two existing houses and sheds operating independently.

## **6 CORPORATE & COMMUNITY SERVICES**

### **6.1 Council Assistance towards 2012 Burdekin Grower Race Day**

#### **Executive Summary**

The Burdekin Race Club has once again requested funding to assist in financing initiatives in an effort to increase patronage at its annual Burdekin Grower Race Day. The Burdekin Race Club has been largely self-serving in the financing, organisation, and management of this successful event since its inception in 1999. The club will hold this year's event on Saturday, 19<sup>th</sup> May 2012

#### **Recommendation**

Council approves a donation of \$5000.00 (incl. GST) and \$4000.00 in-kind support towards the 2012 Burdekin Grower Race Day

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## **Resolution**

Moved Councillor Dalle Cort, seconded Councillor Lewis that the recommendation be adopted.

CARRIED

## **6.2 2012 Burdekin Auto Festival**

### **Executive Summary**

The Burdekin Cruisers Car Club has once again requested funding to assist in financing initiatives in an effort to increase patronage at its annual Burdekin Auto Festival Event. The Burdekin Car Cruisers Club has been largely self-serving in the financing, organisation, and management of this successful event since its inaugural competition in 2006. The club will hold this year's event at the Burdekin Race Club, Home Hill on Sunday, 29<sup>th</sup> April 2012. The club would like to continue to grow the event through advertising in the Ayr Advocate, The Townsville Bulletin, Bowen Independent, The Daily Mercury Mackay, The Cairns Post, and the Charters Towers Northern Miner.

### **Recommendation**

Council approves funding of \$1500.00 (incl. GST) to advertise the Burdekin Auto Festival.

## **Resolution**

Moved Councillor Loizou, seconded Councillor Gazzola that the recommendation be adopted.

CARRIED

## **6.3 Lease Renewal - Burdekin Machinery Preservationists**

### **Executive Summary**

The purpose of this report is to seek Council's approval to:

- a) renew the lease to the Burdekin Machinery Preservationists over the whole of the Brandon Heritage Precinct (Lot 3 on SP142546); and
- b) consider continuing responsibility for some costs associated with operation of the centre to assist the club in reaching its objective of developing a tourist attraction within the precinct.

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## **Recommendation**

1. That Council approves to renew the lease arrangement with the Burdekin Machinery Preservationists over the whole of the Brandon Heritage Precinct (Lot 3 on SP142546) for a term of 5 years;
2. That, on the grounds of community benefit, Council continue to be responsible for the following costs associated with the Brandon Heritage Precinct for the term of the proposed lease (5 years)
  1. insurance costs on the buildings
  2. electricity costs
  3. rates and charges including water charge
  4. continuation of security services
  5. lease preparation and registration costs

on the condition that the Burdekin Machinery Preservationists provide a copy of its audited financial statements each year, and providing that if circumstances change during the lease term and the centre becomes financially viable, the above assistance will be reviewed.

## **Resolution**

Moved Councillor List, seconded Councillor Dalle Cort that the recommendation be adopted.

CARRIED

## **7 CORRESPONDENCE FOR INFORMATION**

## **8 NOTICES OF MOTION**

### **8.1 Appointment of Management Agent for Ayr Showgrounds**

## **Recommendation**

That following receipt of expressions of interest which closed on 7 March 2012, the Council appoint the Ayr Pastoral, Agricultural and Industrial Association Inc as the Management Agent for the Ayr Showgrounds for a period of 3 years.

## **Resolution**

Moved Councillor Loizou, seconded Councillor Lewis that the recommendation be adopted.

CARRIED

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## **9 URGENT BUSINESS**

Nil

## **10 GENERAL BUSINESS**

### **10.1 Upgrading of Robert Street Drainage listed for inclusion in Works Implementation Programme**

#### **Resolution**

Councillor Dalle Cort tabled a letter from property owners regarding Robert Street flooding and drainage problems.

Moved Councillor Dalle Cort, seconded Councillor Loizou that the upgrading of drainage in Robert Street, Ayr be listed for inclusion in the Works Implementation Programme.

CARRIED

## **11 IN COMMITTEE DISCUSSIONS**

### **Council meets In Committee under Section 72 of Local Government (Operations) Regulation 2010**

#### **Resolution**

Moved Councillor Loizou, seconded Councillor Lewis that the Council meets in committee under the following sections of the Local Government (Operations) Regulation 2010:

72(1)(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage;

for the purpose of discussing:

1. New Valuation Data
2. Possible purchase of land

CARRIED

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## **Ordinary Meeting of Council Resumed**

### **Resolution**

Moved Councillor Gazziola, seconded Councillor List that the ordinary meeting of Council be resumed.

CARRIED

## **12 DELEGATIONS**

10.15 a.m. Citizenship Ceremony - Mr Faafetai Faamanu TUFUGA and Ms Meriana Kaniana OBED

There being no further business the meeting closed at 11.30 a.m..

**These minutes were confirmed by Council at the Ordinary Council Meeting held on 10 April, 2012.**

**MAYOR**

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### **3.2 Burdekin Be Active Committee Minutes - 1 February 2012**

#### **Recommendation**

That the minutes of the Burdekin Be Active Meeting held on 1 February, 2012 be received and adopted.

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**Burdekin Shire Council  
Minutes of the Burdekin Be Active Advisory Committee Meeting  
Held on 1<sup>st</sup> February 2012**

Held in the John Hy-Peake Room, Burdekin Shire Council  
Commencing at 3.30pm

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**CLAUSE 1 ATTENDANCE**

Tony Vaccaro, BSC, Manager, Economic & Community Development  
Bindee Johnston – Qld Health, Townsville Public Health Unit  
Kathy Hansen, Health Promotion Connections  
Gary Bohl – Sucrogen, Health and Safety Officer  
Cr Lyn McLaughlin – Mayor, Burdekin Shire Council  
Natalie Saroglia – Burdekin Neighbourhood Centre  
Snr Constable Andrew Sherrington – Burdekin PCYC  
Cassandra Arboit – School based health nurse, Ayr State High School  
Leah George – School based health nurse, Home Hill State High School  
Lucy Briant – Physiotherapist, Qld Health

**By Phone:** Tarja Martin – Qld Health, Senior Health Promotion Officer

**Apologies for absence:**

Sue Collier – Burdekin Centre for Rural Health  
Uli Liessmann

**Minutes:** Fiona Christie – BSC, Economic & Community Development Support Officer

**Acronyms**

BSC – Burdekin Shire Council  
LBNC – Lower Burdekin Newspaper Company  
HPC – Health Promotion Connections  
TPHU – Townsville Public Health Unit

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**CLAUSE 2 CONFIRMATION OF PREVIOUS MINUTES**

- Moved Bindee Johnston, seconded Tarja Martin that the minutes of the Burdekin Be Active Advisory Committee held on 7<sup>th</sup> December 2011, be received as a true and correct.

CARRIED

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**CLAUSE 3 ACTION LIST - PREVIOUS MINUTES**

**Funding Applications**

Burdekin Be Active Trail – Fiona Christie provided pictures of exercise equipment suitable for placement along the Trail for the committee's approval. The equipment will have no moving parts and will require little or no maintenance. Committee members requested that signage be included with instructions for use and that the equipment be situated under trees or in shaded areas. Fiona Christie also provided specifications and pictures of a water cooler suitable for installing along the Be Active Trail. The water cooler has optional extras available and the committee decided to include the dog bowl option and the inbuilt water meter. The committee agreed to purchase two water coolers and utilise the remainder of the funds for exercise



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equipment and signage. Fiona Christie is to liaise with Council's Parks and Gardens Supervisor regarding placement of the equipment exercise and water coolers along the Be Active Trail.

**10,000 Steps Bollards** – Fiona Christie provided an example of a bollard showing a 10,000 Step marker used by Townsville City Council on one of their 10,000 Steps walkways. Fiona Christie asked for suggestions for the content of the bollard plaques, in addition to the 10,000 Steps logo and generic information (eg every step counts) required as part of the funding agreement. Committee members confirmed content is to include distances, for example 1 kilometre/900 steps, and motivational statements. Fiona Christie advised Giru and Clare would have two bollards each with the remainder of bollards divided between Home Hill and Ayr. Cr McLaughlin suggested Clare and Giru bollards should be placed at the start and at the half way point of the walkways. Fiona Christie will provide the committee with draft plaque wording at the next meeting.

**10,000 Steps Brochures** – Fiona Christie advised supplies of the 10,000 Steps walkway maps were getting low and that a funding application will be submitted to Qld Health to replenish stocks. Tony Vaccaro suggested the committee request A2 sized posters for school, office or library noticeboards as part of the funding application.

**10,000 Steps signs** – Fiona Christie advised the correct signs have now arrived and signage locations have been approved. The signs will be erected as soon as possible.

#### **Sensory Circus facilitator training.**

Following further investigation into facilitator training with Tammy Stone from Sensory Circus, and preliminary discussions with Tony Vaccaro and Fiona Christie, Kathy Hansen advised the facilitator training for the Burdekin district is not a viable project at this time.

#### **Burdekin Be Active Promotion**

Tony Vaccaro advised an article was submitted by Council and printed in the Ayr Advocate in the first week of January, promoting the Be Active Trail and encouraging the community to become more active.

Fiona Christie provided committee members with a copy of Burdekin Be Active's 'Year in Review' detailing the accomplishments, projects and activities that occurred during 2011. This 'Year in Review' will not be for the general public.

Fiona Christie provided some suggestions regarding the content to include in a newspaper advertorial to promote Burdekin Be Active including: Burdekin Be Active Trail (showing completed and proposed works), 10,000 Steps Challenges, Healthy Qld Awards prize, new 10,000 Steps signs and bollards, new Be Active Trail supportive infrastructure, Literacy facilitator training, and the annual Active Parks program. A centre spread will require 20 support advertisements and a full page feature will require 10 support advertisements. Fiona Christie will liaise with Council media liaison officer with regards to the content of the support feature, and will also obtain the support advertisements.

Tarja Martin suggested setting up a display in the Council foyer or in the Burdekin Libraries.

#### **School Students food diaries**

Cassandra Arboit has obtained the food diaries. Tarja Martin volunteered to trend the content and report back to the committee. Cassandra will remove any personal information (eg names).

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## **Membership**

The committee is still looking for a senior's representative. Tarja Martin suggested inviting one of the Tai Chi instructors from the Burdekin Centre for Rural Health and Cr McLaughlin suggested inviting a representative from the Men's Shed. Tarja will forward contact details for the Tai Chi instructor and Fiona will issue the invitations.

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## **CLAUSE 4 CORRESPONDENCE TABLED**

### **Inward Correspondence**

**Bindee Johnston**, Health Promotion,  
Townsville Public Health Unit

Latest physical activity / healthy  
communities - latest update with some  
parts highlighted that might be of interest

Positively Ageless – Qld Seniors Strategy  
2010-2020

**Lorraine Hagaman**,  
Support & Outreach Program Coordinator,  
Prostate Cancer Foundation of Australia

Community Development Officer – new  
position

**Rena Gordon**, Health Promotion,  
Townsville Public Health Unit

Injury Prevention and Healthy Active  
Ageing

**Kathy Hansen**, Health Promotion  
Connections

Health-e-Waves January & Fiteracy in the  
Burdekin information

Creating Healthier Qld Workshop  
Evaluation Report

Sensory Circus facilitator training update

**Robyn Haller**, Zonta Club Burdekin Inc  
**Tarja Martin**, Primary Health Care Team,  
Townsville Health Service District

Women's Health and Well Being Expo  
Diabetes Expo post event phone interviews

**Qld Cyclist**

January 2012

### **Outward Correspondence**

nil

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## **CLAUSE 5 MATTERS ARISING FROM CORRESPONDENCE**

### **Fiteracy**

Fiona Christie advised Brodie Cambourne from Kidfit will return to the Burdekin in March for the second and final training sessions funded by Health Promotion Connections. These sessions follow on from the public workshops held during the Active Parks program in 2011. Brodie will issue Kathy and the Council with flyers containing the times, dates and locations of the sessions, for distribution to all relevant networks.

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**Zonta Club's Women's Health and Wellbeing Expo**

Cr McLaughlin advised Zonta are not doing the Health and Wellbeing Expo, however they are looking at doing a diabetes promotion. Tarja Martin advised she was aware of Zonta's plans.

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**CLAUSE 6 GENERAL BUSINESS****Meeting time and day**

Tony Vaccaro proposed a new day for the meetings however committee members advised Wednesday was still the most suitable day.

**Equipped Program**

Tony Vaccaro highlighted an article that appeared in the Ayr Advocate recently advising of the Ayr State Primary School initiative. Fiona Christie is to invite the Ayr State Primary School Principal to the next Be Active meeting to address the committee on the initiative.

Cassandra and Tarja left the meeting.

**Active Parks 2012**

Funding has been received from Qld Health's Swap It Don't Stop It program to hold a 2012 Active Parks Program. Fiona Christie has sent out numerous surveys asking for feedback on the Active Parks format, and provided committee members with a survey to complete and return. The survey is for both attendees and non-attendees of previous Active Parks programs and questions include suitability of times and days, activities and advertising. Several surveys have been returned to date and feedback received indicates the school holidays are not a suitable time to hold the program. Discussions were held on various options such as holding the event over several weekends, concentrating on 4 or 5 activities only or holding separate activities in the park on one day to cater for the entire family (children, parents, grandparents). A subcommittee is to be formed to commence organising the program.

**Healthy Spaces and Places Resource**

Natalie Saroglia advised that as a Heart Foundation Walking Group Area Coordinators the Neighbourhood Centre will receive an information and advocacy pack on Healthy Spaces and Places.

**Health Promotion Connections staff**

Kathy Hansen advised funding for the positions of Nutritionist and Programs Coordinator at HPC have been extended to 2013.

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**NEXT MEETING – 7<sup>th</sup> March, 2012 at 3.30pm**

There being no further business, the meeting closed at 4.45pm.

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### **Action Items from Meeting**

#### **From meeting held on 1<sup>st</sup> February 2012**

Advertorial <ul style="list-style-type: none"><li>• liaise with Council media liaison officer with regards to the content</li><li>• obtain the support advertisements</li></ul>	Fiona	
Food diaries <ul style="list-style-type: none"><li>• Cassandra will remove any personal information (eg names) and then give to Tarja</li><li>• Trend the content and report back to the committee</li></ul>	Cassandra & Tarja	
Forward contact details for the Tai Chi instructor	Tarja	
Issue invitations to join Be Active to Tai Chi instructor and Men's Shed representative	Fiona	
Invite the Ayr State Primary School Principal to the next Be Active meeting to address the committee on the Equipped Program initiative	Fiona	
Organise a subcommittee to commence planning Active Parks program	Fiona	

#### **From meeting held on 2<sup>nd</sup> November**

Provide example wording and a map showing possible locations for bollards and infrastructure	Fiona Christie	
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## **4 REPORTS**

### **4.1 Capital Projects Monthly Report for period ending 29th February 2012**

#### **Recommendation**

That the Capital Projects Monthly Report for period ending 29<sup>th</sup> February 2012 be received.



**BURDEKIN SHIRE COUNCIL  
MONTHLY REPORT - CAPITAL PROJECTS**

Period Ending 29 February 2012

Budget	Income Actual to Period End	Variance	Description	Budget	Expenditure Actual to Period End	Variance	Comments
<b>Director of Corporate &amp; Community Services</b>							
0	0.00	-	10000 - Council Chambers	11,000	0.00	-100%	<b>Budget:</b> Chamber (Heritage) replace floor boards. Work completed. Final invoices to be received.
0	0.00	-	10004 - Home Hill 12th Avenue	10,909	12,373.05	13%	Roof replaced due to deterioration. Extra cost is due to the reinstatement of GST as this is a rental property.
0	-144,873.51	-	10020 - Land Purchases/Sales	0	2,647.64	-	<b>Unbudgeted</b> - Revenue from Industrial Estate sales. Expenditure is for legal expenses.
0	0.00	-	11001 - IT Hardware Purchases	461,028	383,346.07	-17%	All IT hardware purchased and being installed. Actual and committal estimate is \$431,626
0	0.00	-	11002 - Admin Office Equipment Capital Purchases	17,272	17,272.24	0%	<b>Budget:</b> Photocopiers. Purchase completed.
0	0.00	-	11004 - Burd Library Off Equip, F & F Capital Purchases	37,600	0.00	-100%	<b>Budget:</b> Burd Library shelving children's area \$17,600; Bur Library circulation desk \$20,000. Works planned following fish pond renovation.
0	-12,650.00	-	11007 - IT Software Purchases	377,389	89,365.39	-76%	<b>Budget:</b> Server \$6,000 Actual \$10,407; Property & Rating upgrade Budget \$120,000 Actual: \$59,669 (project commenced - to go live in March 2012); HR Module Budget \$12,000 Actual \$10,390; Records Classification & Disposition Management Software \$5,641; Kirknie Landfill weighbridge Budget \$16,404, Waste Management connection to TipSite Budget \$20,930 - items have been ordered. Asset Management Budget \$202,055 Actual \$3,259
0	0.00	-	11101 - Burd Theatre Furniture & Fittings Capita	26,078	32,388.18	24%	Sound Mixing desk \$26,078 - budget to be obtained from Theatre Operational; and Pipe and Drape system \$6,310 (unbudgeted - approved by Council 25-10-11).
0	0.00	-	11202 - Fibre Optic	73,730	73,453.64	0%	<b>Budget:</b> Instal fibre optic from Jones St to SES. Project completed. Final estimate \$75,254.
-148,954	-157,500.00	6%	12007 - Burd Rural Multi-Tenant Service Centre	26,000	3,257.85	-87%	Remaining capital grant funds to be expended. Actual: Solar lights (part completed).
0	0.00	-	12012 - Ayr Showgrounds Grounds	44,000	0.00	-100%	Carry Over
-50,000	-50,000.00	0%	12027 - Giru SES	2,662	0.00	-100%	Grant income budgeted last year but received this year. Expenditure for telstra connection and bitumen apron.
0	0.00	-	12041 - Burdekin Library	71,100	0.00	-100%	Carry Over Library Renovations \$60,000. Security System \$11,100
0	0.00	-	12042 - Burdekin Memorial Hall	226,100	77,541.39	-66%	<b>Budget:</b> Replace soffits Budget \$30,000 Actual \$0; <b>Actual:</b> Refurb of bar & amenities sections Budget \$120,000 <b>Actual</b> \$3,635 and chiller replacement Budget \$76,100 Actual \$73,906 - to be covered by carry over.
-3,170	-2,127.27	-33%	12043 - Burdekin Theatre	303,846	210,420.22	-31%	<b>Budget:</b> Kitchen upgrade Budget \$59,000 - design and quotations to be obtained; <b>Actual:</b> Light Dimmer System (C/O) Budget \$21,163 Actual \$20,177; Floorcoverings (C/O) Budget \$55,000 Actual \$52,105; Auditorium seats (C/O) Budget \$153,887 Actual \$129,682; Airconditioning Budget \$1,236 Actual \$1,236 (to be journaled to operational); Replace Smoke Detection System Budget \$7,220 Actual \$7,220 Pipe & Drape System Budget \$6,340 (costed to 11101)
-79,730	-44,864.80	-44%	12044 - Burdekin Library Other Assets	90,499	50,533.70	-44%	<b>Budget:</b> Burd Library books





**BURDEKIN SHIRE COUNCIL  
MONTHLY REPORT - CAPITAL PROJECTS**

Period Ending 29 February 2012

Budget	Income Actual to Period End	Variance	Description	Budget	Expenditure Actual to Period End	Variance	Comments
0	-50,000.00	-	16419 - Lions Park/Diorama	0	0.00	-	Unbudgeted grant received for upgrading works to Diorama. Expenditure to match.
0	-18,131.82	-	16552 - Be Active Trail Equipment	0	0.00	-	Unbudgeted grant received for fountains and exercise stations
0	0.00	-	23145 - CBD2 Home Hill Burdekin Memorial Hall To	31,800	0.00	-100%	Carry Over - Toilets refurbishment
<b>-281,854</b>	<b>-480,147.40</b>		<b>Total</b>	<b>1,811,013</b>	<b>952,599.37</b>		

**Director of Environment & Operations**

-1,216,560	-179,268.55	-85%	20000 - Roadworks	6,240,139	2,105,344.84	-66%	Roadworks capital expenditure is behind, but rate of expenditure is accelerating. C/o \$768,948
0	0.00	-	11003 - Eng Office Equipment Capital Purchases	11,000	8,761.12	-20%	Actual: Photocopier
0	0.00	-	16005 - Ayr Cemetery Other Assets	35,000	32,342.72	-8%	Budget: Cemetery Vaults - design \$10,000; Shade and concrete work Columbarium \$25,000 (Work commenced late November)
0	0.00	-	16201 - Ayr Transfer Station	100,000	6,243.53	-94%	Actual: \$32,343 Project substantially completed.
0	-12,272.72	-	16203 - Ayr Transfer Station Building	0	0.00	-	Project commenced
0	0.00	-	16207 - Kirknie Landfill Buildings	18,423	1,806.14	-90%	Insurance claim
-10,000	0.00	-100%	16208 - Kirknie Landfill	245,956	223,788.66	-9%	Gatehouse: Orders placed for building
0	0.00	-	16220 - Kirknie Landfill Cell Liner	597,351	64,147.00	-89%	Budget: Access road to weighbridge Budget \$60,000 & Weighbridge Budget \$163,199 Actual \$176,719; Solar Panels Budget \$22,757 Actual \$4,552; Printer \$1,550; Access road substantially completed; Software & Hardware - Tipsite (trf to intangible and operational on completion) \$40,968
0	0.00	-	16251 - Burdekin Cascades Caravan Park	100,000	10,077.54	-90%	Budget \$597,351 - C/o Actual: Soil Testing \$2,147 - Stabilisation of batters completed.
0	0.00	-	16252 - Home Hill Caravan Park	55,000	0.00	-100%	Two budget studio units ordered - Carry over
0	0.00	-	16253 - Burdekin Cascades Caravan Pk Other Asset	40,000	0.00	-100%	Amenities Block - Carry Over
0	0.00	-	16254 - Home Hill Caravan Park - Other Assets	15,000	0.00	-100%	Replace fence and gate. Discussions held with neighbours and managers.
0	0.00	-	16301 - Ayr Pool	160,000	49,219.36	-69%	BBQ area upgrade. Quotes being obtained.
0	0.00	-	16305 - Millaroo Pool	10,000	0.00	-100%	Concept Design - Carry over
0	0.00	-	16351 - Public Conveniences Anzac Park	119,660	122,328.93	2%	Concept design completed. Detailed design to proceed.
0	0.00	-	16360 - Public Conveniences - Queen Street	80,000	0.00	-100%	Work completed - C/o
0	0.00	-	16411 - Off Lead Dog Park Fence	25,000	0.00	-100%	Refurbish. Facilities inspected and proposal being prepared.
-40,000	-36,000.00	-10%	16418 - Solar Lights Tommie Tie Park	40,000	22,941.88	-43%	Carry Over
-20,000	0.00	-100%	16503 - Playground Equipment - Various Parks	60,000	0.00	-100%	Project commenced. (New Grant \$40,000).
-48,832	-48,832.00	0%	16511 - All Abilities Playground	26,878	11,623.22	-57%	Shade structures and playground equipment. Quotes being obtained for shade structures for Anzac Park. Purchase order issued for Brandon park.
0	0.00	-	16512 - Miscellaneous Parks Irrigation	65,000	0.00	-100%	Project completed C/o
0	0.00	-	16515 - Rock Shop Park Irrigation	0	847.20	-	Ross Street park, Rock shop park & part of Lloyd Mann park commenced as per below. C/o \$15,000
0	0.00	-	16517 - Ross Street Park Irrigation	0	438.03	-	
0	0.00	-	16602 - Pound Upgrade	5,035	5,035.00	0%	Project completed. Final cost approx \$10,000 - additional expenditure allocated to operational as under capital threshold.
-20,812	0.00	-100%	16700 - Alva & Wun Junga Dune Protection	72,000	73,037.73	1%	Fencing Work completed - C/o
0	0.00	-	23250 - Depot/Store Building	13,000	10,704.18	-18%	Reroof and hot dip galvanised beams completed.
0	0.00	-	23301 - Jones St Depot	0	1,417.50	-	



# **BURDEKIN SHIRE COUNCIL** **MONTHLY REPORT - CAPITAL PROJECTS**

Period Ending 29 February 2012

Income Actual			Description	Expenditure			Comments
Budget	to Period End	Variance		Budget	Actual to Period End	Variance	
0	-9,045.00	-	23323 - Yellow Gin Creek Alert Station	0	10,176.75	-	NDRP Project
0	0.00	-	24000 - Drainage Budget	67,919	0.00	-100%	Design completed. Planning for construction commenced.(Brices culvert, Beach Road - Ayr Flood Study) Carry over
-197,066	0.00	-100%	24008 - Ayr/Lilliesmere Flood & Dmg 04/05 NDMP2	836,327	430,800.06	-48%	Project commenced (Pyott's Dam). \$329,927 (C/O).
0	0.00	-	24009 - Ayr/Lilliesmere Flood & Dmg 05/06 NDMP3	0	36.16	-	To be transferred to 24008.
-106,667	0.00	-100%	24010 - Ayr Flood Study Dam Upgrade NDRP - L1 Lilliesmere	213,333	108,198.24	-49%	Grant funds of \$106,667 returned; \$1,532 to be transferred to Project 24008
-50,000	0.00	-100%	24020 - Gross Pollutant Traps Nelson's Lagoon	125,000	26,350.00	-79%	Design commenced.
0	0.00	-	24021 - Ayr Transfer Station Drainage	30,000	0.00	-100%	Carry Over
0	0.00	-	24022 - Sutcliffe Estate Drainage Stage 1 (Beach Rd to Lilli	468,067	242,993.17	-48%	Project substantially complete. \$138,067 (C/O).
0	0.00	-	24026 - Andersen Street Drainage	300,000	115,395.64	-62%	Project commenced
-110,000	-40,454.55	-63%	25001 - Sedans	240,000	57,629.91	-76%	Two sedans purchased
-210,000	-144,919.11	-31%	25002 - Utilities	480,000	275,807.85	-40%	Ten utilities purchased
-166,000	-17,090.91	-90%	25003 - Trucks	635,594	138,594.00	-78%	Two trucks purchased Order placed for new street sweeper -6 months delivery time. C/o \$138,594
-16,750	0.00	-100%	25005 - Plant and Equipment	153,545	42,710.92	-72%	2 Box trailers \$16,545 and Pool cleaner \$12,495; Van air blast pak \$13,285 - C/o \$16,545
-10,000	-9,000.00	-10%	25010 - Security Cameras Tommie Tie Park	10,000	8,398.02	-16%	Project commenced. (New Grant \$10,000).
0	0.00	-	30000 - Sewerage Construction Budget	720,000	0.00	-100%	<b>Budget Total \$720,000 Actual Total \$79,364 (pump stations)</b>
0	0.00	-	30209 - Pump Station 9 Ayr	0	11,486.98	-	
0	0.00	-	30210 - Pump Station 10 Ayr	0	12,096.05	-	
0	0.00	-	30211 - Pump Station 11 Ayr	0	12,880.69	-	
0	0.00	-	30216 - Pump Station 16 Ayr	0	10,766.53	-	
0	0.00	-	30251 - Pump Station 1 Brandon	0	155.86	-	
0	0.00	-	30253 - Pump Station 3 Brandon	0	13,860.63	-	
0	0.00	-	30301 - Pump Station 1 Home Hill	0	18,117.49	-	
0	0.00	-	30405 - Treatment Plant Inlet Structure Ayr/Brandon	238,800	20,672.08	-91%	Tender awarded.
0	0.00	-	30452 - Treatment Plant Buildings Home Hill	6,000	3,960.00	-34%	To be transferred to operational.
0	0.00	-	31050 - Sewer Reline Project	588,397	31,510.13	-95%	Order placed. C/o \$88,397
-396,000	0.00	-100%	31060 - Sutcliffe Estate Sewerage	990,000	10,815.00	-99%	
0	0.00	-	35000 - Water Construction Budget	240,000	0.00	-100%	<b>Budget General Total \$200,000 Actual Total \$97,940 (distribution mains)</b>
-1,800,000	0.00	-100%	35240 - Fluoridation	1,800,000	18,100.00	-99%	Concept design completed. Detailed design to proceed.
0	0.00	-	35352 - Distribution Mains Ayr	0	14,739.27	-	Chippendale Steet project & Methodist Lane project commenced.
0	-74,430.27	-	35401 - Distribution Mains Brandon	0	83,201.16	-	MRD project. Project completed.
0	0.00	-	35433 - Rural Water Supplies Home Hill	60,000	55,231.21	-8%	Fry / Davenport Road. Project completed.
<b>-4,418,687</b>	<b>-571,313.11</b>		<b>Total</b>	<b>16,317,424</b>	<b>4,524,788.38</b>		
<b>-4,700,541</b>	<b>-1,051,460.51</b>		<b>TOTAL CAPITAL PROJECTS</b>	<b>18,128,437</b>	<b>5,477,387.75</b>		



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## **4.2 Operating Statement for period ending 29th February 2012**

### **Recommendation**

That the Operating Statement for the period ending 29<sup>th</sup> February 2012 be received.



**BURDEKIN SHIRE COUNCIL  
OPERATING STATEMENT  
Period Ending 29 February 2012**

	Note	Actual YTD	YTD Revised Budget	\$ Variance Actual to Revised	% Variance Actual to Revised
<b>Operating Revenue</b>					
Rates and Utility Charges	1	33,259,484.70	33,951,790	-692,305	-2%
Discounts and pensioner remissions		-3,373,662.40	-3,380,034	6,372	0%
User fees and charges	2	1,639,152.61	1,595,497	43,656	3%
Interest Received		1,167,141.79	1,058,000	109,142	10%
Operational contributions and donations		120,591.65	134,151	-13,559	-10%
Operational grants and subsidies	3	9,106,903.15	11,119,345	-2,012,442	-18%
Contract and recoverable works	4	1,229,610.84	1,063,333	166,278	16%
Other operating revenue	5	299,320.38	199,721	99,600	50%
<b>Total operating revenue</b>		<b>43,448,542.72</b>	<b>45,741,802.67</b>	<b>-2,293,260</b>	<b>-5%</b>
<b>Operating Expenses</b>					
Employee benefits	6	10,574,235.38	12,534,680	-1,960,445	-16%
Materials and services	7	17,478,026.04	16,401,993	1,076,033	7%
Depreciation and amortisation		5,163,719.36	5,163,719	0	0%
Finance Costs		293,260.21	429,227	-135,966	-32%
Other expenses		1,722.87	0	1,723	-
<b>Total operating costs</b>		<b>33,510,963.86</b>	<b>34,529,618.50</b>	<b>-1,018,655</b>	<b>-3%</b>
<b>Surplus (deficit) from operating activities</b>		<b>9,937,578.86</b>	<b>11,212,184</b>	<b>-1,274,605</b>	<b>-11%</b>
<b>Capital Income</b>					
Capital contributions	8	38,886.37	0	38,886	-
Capital grants and subsidies	9	576,405.80	2,807,581	-2,231,175	-79%
Other capital income (expense)	10	347,338.08	0	347,338	-
<b>Net result for period</b>		<b>10,900,209.11</b>	<b>14,019,765</b>	<b>-3,119,556</b>	<b>-22%</b>

as at 4/04/2012 11:54 AM

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**BURDEKIN SHIRE COUNCIL  
OPERATING STATEMENT  
NOTES FOR VARIANCES TO BUDGET  
Period Ending 29 February 2012**

**Note**

**1 Rates and Utility Charges**

**Admin -** Rates in advance to be journalled in as income as at June 2012.

**2 User Fees & Charges**

**Waste - Under Budget \$2,444** - Revenue received from Transfer Stations and Landfill is not uniform during the year. The biggest months are traditionally Dec, Jan & Feb.

**Env - Under Budget \$14,715** - ERA Licences raised in July for full year.

**Admin - Over Budget \$10,303** - Timing difference - Annual Tramway Permit fee raised in July for full year.

**3 Operational Grants and Subsidies**

**Env - Under Budget \$68,059** - Grants to be received after work completed.

**Admin - Over Budget \$138,451** - Timing difference - Early payment of FAGS grant in June.

**C&C - Over Budget \$52,959** - Timing difference - RADF Grant received in total, unbudgeted funds for Qld Week Family Fund Day \$3,400, Doing Business In The Burdekin Grant \$15,000, Feasibility Study Plantation Park Grant \$15,000.

**4 Contract and Recoverable Works**

**Eng - Over Budget \$165,881** - BSRIT greater than budgeted.

**5 Other Operating Revenue**

**Waste - Under Budget \$8,728** - Waiting on metal recycler payment to arrive.

**Admin - Over Budget \$43,674** - Timing difference - Majority of surcharge income received to date. Insurance recoveries received from Cyclone Yasi \$60,970.

**C&C - Over Budget \$22,968** - Timing differences and various increases of actual over budget.

**6 Employee Benefits**

**Eng - Under Budget \$1,697,744** - Mainly Eng Tech Serv \$78,795, Rec Wks Other \$1,224,291, Roads Maintenance \$168,511, Rec Works Main Roads \$85,910. Over budget in the area of Recoverable Works - BSRIT \$36,252. Staff vacancies & use of contract instead of day labour in some DNRRA projects.

**Sew - Under Budget \$94,907** - Mainly in the areas of Sewerage Reticulation Ayr \$49,005, Sewerage Treatment Ayr/Brandon \$85,819 & Pump Stations Ayr \$80,558. Over budget in the area of Pump Stations Home Hill \$35,616 & Sewerage Treatment Home Hill \$81,444.

**Water - Under Budget \$77,677** - Mainly Water Operational \$50,488 & Property Connections \$23,412. Over budget mainly Water Reticulation \$6,090 & Water Treatment \$16,152.

**Dev - Under Budget \$7,136** - Mainly in the areas of Plumbing Inspection \$17,151. Over budget mainly Town Planning \$10,073 & Building Inspection Shire \$7,000.

**Env - Over Budget \$14,634** - Mainly in the areas of Land Protection \$27,910 & Parks Operation \$59,239. Under budget mainly Health Admin \$52,162 & Aquatic Weed Control \$29,435.

**7 Materials & Services**

**Env - Under Budget \$182,500** - Mainly Vector Admin \$32,241, Aquatic Weed Control \$24,042 & Environmental Levy \$39,345. Over budget mainly Health Regulatory Enforcement \$7,533 & Street Cleaning \$8,414 - Precept and Main Roads work later in the year.

**Waste - Under Budget \$438,057** - In the areas of Waste Collection \$237,886 & Waste Disposal \$176,090 - Contract payments delayed by contractor; experiencing difficulties obtaining specialised contractors to undertake works.

**Water - Over Budget \$20,847** - Over budget mainly Water Admin \$6,296 & Water Treatment \$121,370. Under budget mainly Water Supply \$34,266, Meters \$23,436 & Property Connections \$27,106.

**Admin - Over Budget \$342,725** - Timing differences - Insurance & Annual IT Maintenance Agreement paid for full year.

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**Eng - Over Budget \$1,526,202** - NDRRA Expenditure - Mainly Rec Wks Other \$1,394,252 & Rec Wks BSRIT \$521,801. Under budget mainly Wks Section \$220,803, Rec Wks Main Roads \$161,415 & Eng Admin \$99,419.

**8 Capital Contributions**

**Eng - Over Budget \$20,755** - Contributions from developers.

**9 Capital Grants & Subsidies**

**Eng - Under Budget \$888,136** - Projects to be completed before grants received.

**Sew - Under Budget \$264,000** - Grant still to be received for Sutcliffe Estate Sewerage Construction.

**Water - Under Budget \$1,200,000** - Grant for Water Fluoridation not yet received.

**C&C - Over Budget \$66,575** - Timing difference - some grants received in full.

**Env - Over Budget \$48,403** - Unbudgeted grants received for Funding Grant Revitalisation of the Home Hill Diorama \$50,000.

**10 Other Capital Income**

**Admin - Over Budget \$144,874** - Sale of Industrial Estate Blocks Lots 44, 45, 47, 48 and 49.

**Eng - Over Budget \$202,465** - Proceeds from sale of equipment.

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## 5 ENVIRONMENT & OPERATIONS

### 5.1 Lot 10 on GS894 - 6493 Ayr Dalbeg Road, Millaroo (Parish of Millaroo, County of Gladstone) Application for renewal of term lease 0/221147

#### Document Information

**Referring Letter No:** 1153094

**File No:** 01/04/05

**Name of Applicant:** N/A

**Location:** Lot 10 on GS894, 6493 Ayr Dalbeg Road, Millaroo (Parish of Millaroo, County of Gladstone)

**Author and Title:** S. Great – Manager Planning and Development

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#### Executive Summary

A request has been received from Department of Environment & Resource Management (DERM), seeking Council's views in respect of an application for the renewal of a term lease for grazing purposes over land described as Lot 10 on GS894, 6493 Ayr Dalbeg Road, Millaroo (Parish of Millaroo, County of Gladstone), in accordance with the Departments requirements.

#### Recommendation

That Council offers no objection to the request from Department of Environment and Resource Management for the application for renewal of term lease over land described as Lot 10 on GS894, 6493 Ayr Dalbeg Road, Millaroo (Parish of Millaroo, County of Gladstone).

#### Background Information

Correspondence has been received from Department of Environment and Resource Management, requesting Council's views on the application for renewal of term lease over land described as Lot 10 on GS894, 6493 Ayr Dalbeg Road, Millaroo (Parish of Millaroo, County of Gladstone).

Council's views in respect of the application for renewal of term lease over land are requested in accordance with Department of Environment and Resource Management requirements.

Council's Manager – Environment and Health, Tracy Jensen has recommended that Council offers no objection to the request subject to the following condition:-

1. A current Pest Management Plan is in place.
2. Fencing is maintained to Industry Best Practice;
3. Conservative grazing pressure is undertaken to maintain grass cover.

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## **Link to Corporate/Operational Plan**

N/A

## **Consultation**

All relative Council departments have been consulted, there was no external consultation required for this application.

## **Legal Authority or Implications**

N/A

## **Policy Implications**

N/A

## **Financial and Resource Implications**

N/A

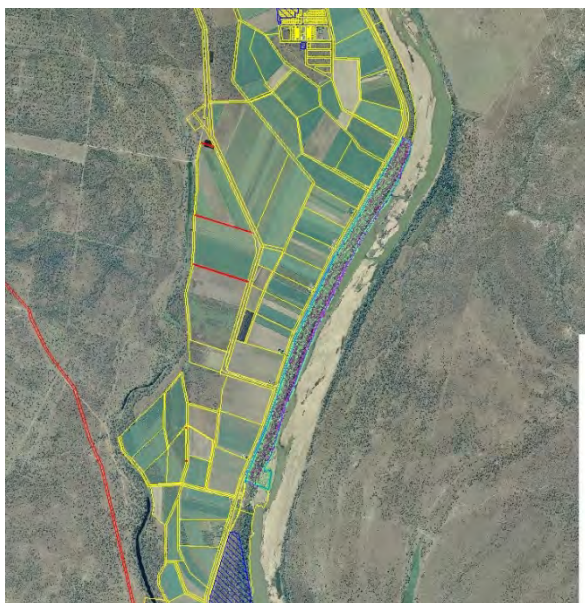
## **Report prepared by:**

S Great - Manager Planning and Development

## **Report authorised by:**

S Great - Manager Planning and Development

## **Attachments**



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**5.2                    4 TFS Properties Limited - Development Application for Material Change of Use to establish a sandalwood industry at Britt Road & 56 Britt Road, Millaroo (Lots 167 & 168 on GS757, Parish of Millaroo, County of Gladstone)**

**Document Information**

**Referring Letter No:** 1154566

**File No:** 2011 CONS (Cons12/0004)

**Name of Applicant:** TFS Properties Limited

**Location:** Britt Road & 56 Britt Road, Millaroo (Lots 167 & 168 on GS757 Parish of Millaroo, County of Gladstone)

**Author and Title:** S Great – Manager Planning and Development

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**Executive Summary**

An application has been received from Groves & Clark Solicitors on behalf of their client TFS Properties Limited seeking approval for a Material Change of Use to establish a Sandalwood Industry (forestry) at Britt Road & 56 Britt Road, Millaroo. (Lots 167 & 168 on GS757 Parish of Millaroo, County of Gladstone). A Development Application (Code Assessable) has been triggered in accordance with the Burdekin Shire IPA Planning Scheme.

**Recommendation**

That Council approves the Development Application for a Material Change of Use to establish a Sandalwood Industry at Britt Road & 56 Britt Road, Millaroo (Lots 167 & 168 on GS757, Parish of Millaroo, County of Gladstone) subject to the following conditions:

**GENERAL**

- 1.1 The conditions of the development permit must be achieved prior to the commencement of the use, except where specified otherwise in these conditions of approval.
- 1.2 The development and conduct of the approved use of the premises, the carrying out and maintenance of any works on the premises and construction and maintenance of any building on the premises must be generally in accordance with the supporting documents in the application submitted.
- 1.3 Harvesting of the sandalwood trees are to be conducted in an ecologically sustainable manner to ensure that no adverse environmental impacts arise.

**ROADWORKS**

2. The construction of any crossovers to give access to the land is to be the owner's responsibility and to the satisfaction of the Chief Executive Officer.

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## **DRAINAGE**

3. The approved development and use(s) must not interfere with the natural flow of stormwater in the locality in such a manner as to cause ponding or concentration of stormwater on adjoining land or roads.

## **BUILDING WORK**

4. A development permit for Building Works is to be obtained before any building works are carried out on the premise.

## **EXTERNAL WORKS**

5. The developer must at its own cost undertake all necessary alterations to public utility mains and services as are rendered necessary by the carrying out of any required external works or other works associated with the approved development.

### ***ADVICE (Note: These are not conditions)***

- *Any burning on site of crop or waste material is done in accordance with a permit from Queensland Fire & Rescue Service (QFRS).*

## **Background Information**

**The following comments are from the Manager of Planning & Development, Mr Shane Great:**

The land is zoned 'Rural' with the proposal triggering a 'code assessable' Development Application for Material Change of Use to establish a Sandalwood Industry (forestry). The application has been assessed against the Rural zone Code and the Forestry Code under the provisions of the Burdekin Shire Council's IPA Planning Scheme.

### ***The Application:***

The applicant has recently acquired a number of properties in the Millaroo and Dalbeg area with a view to establishing a sandalwood industry. The planning report submitted states that the change of use would have advantages both to the district and to the environment. These include little if any application of fertilizers; substantial reduction in the use of chemical sprays; substantial increase in the use of labour compared to the existing use of sugar cane production and substantial reduction in greenhouse emissions (no burning of crop).

The applicants identify the phases for production of sandalwood as land preparation which is a comparable process to other crops such as sugar. The establishment and maintenance of the plantation which is carried out over a 14-15 year period, the staff numbers will be higher in the first couple of years. This will be followed by harvesting where the product will be taken from the point of harvest to a processing plant located off-site, the site will then be replanted and the process repeated.

### ***Site Description/Surrounding Land Uses:***

The subject property is located on land at Britt Road, Millaroo. The land has an area of 19.437ha is of a regular shape and is considered relatively flat. The surrounding area is primarily agricultural land, with some scattered rural residential housing and sheds on the neighbouring farms.



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**Conclusion:**

Council's Development Assessment Team members have assessed the application and have included reasonable and relevant conditions as part of the recommended approval. Given that the proposal complies with the provisions contained in Council's IPA Planning Scheme, it is recommended that Council approves the application subject to the abovementioned conditions.

**Link to Corporate/Operational Plan**

N/A

**Consultation**

All relative Council Departments have been consulted there were no external agencies triggered for this application.

**Legal Authority or Implications**

N/A

**Policy Implications**

N/A

**Financial and Resource Implications**

N/A

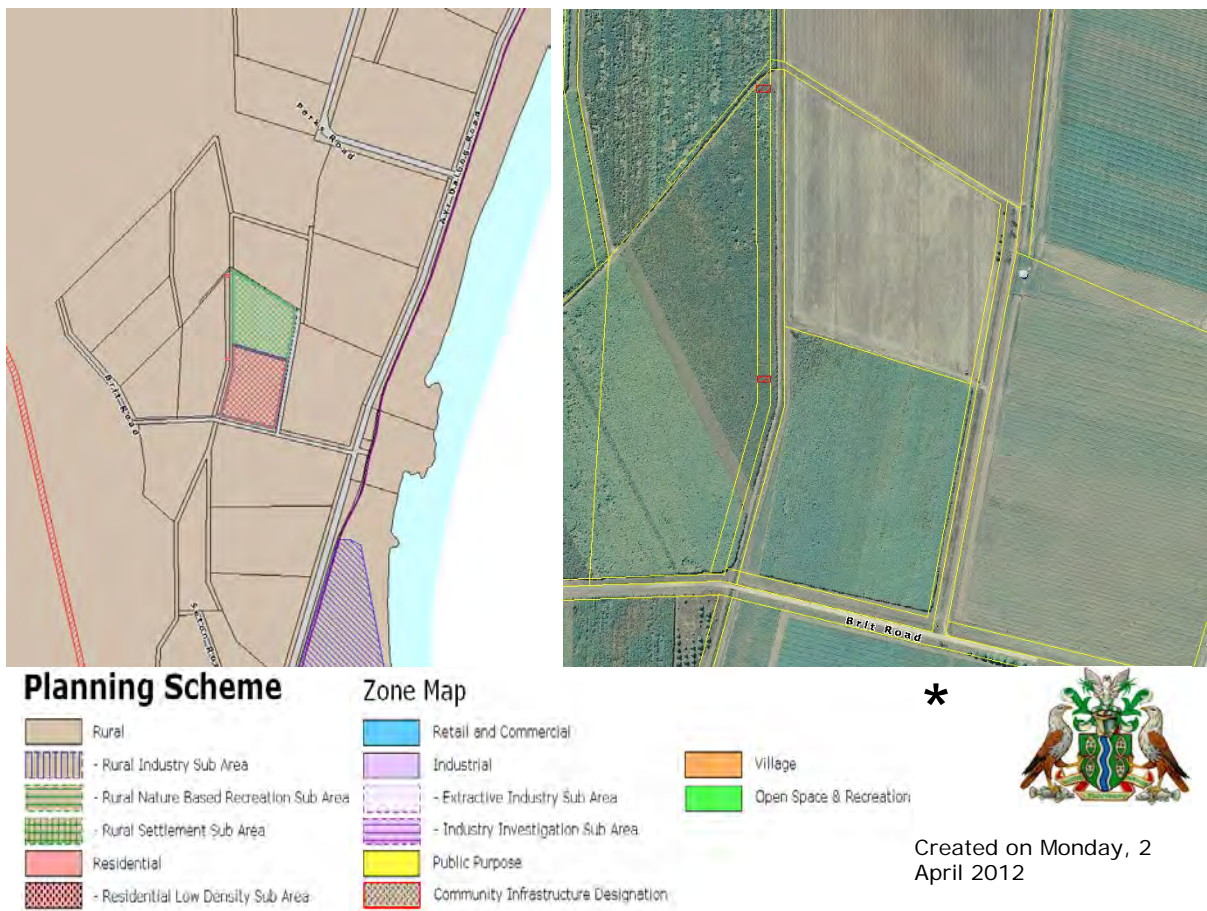
**Report prepared by:**

S Great – Manager Planning and Development

**Report authorised by:**

S Great – Manager Planning and Development

Attachments



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## **6 CORPORATE & COMMUNITY SERVICES**

Nil

## **7 CORRESPONDENCE FOR INFORMATION**

Tabled Separately

## **8 NOTICES OF MOTION**

### **8.1 Attendance by Mayor at 2012 National Manufacturing Week - Sydney - 8 to 11 May 2012**

#### **Recommendation**

That Council authorises the Mayor, Councillor Lyn McLaughlin to attend 2012 National Manufacturing Week in Sydney from Tuesday, 8<sup>th</sup> May to Friday, 11<sup>th</sup> May 2012, noting that attendance at the expo is part of a Queensland booth co-ordinated by Invest Queensland (Department of Employment, Economic Development and Innovation).

## **9 URGENT BUSINESS**

## **10 GENERAL BUSINESS**

## **11 IN COMMITTEE DISCUSSIONS**

## **12 DELEGATIONS**

10.00 a.m. - Graham Andersen - presentation of Australia Day Award - Citizen of the Year

