



**BURDEKIN SHIRE COUNCIL**



# **AGENDA**

## **ORDINARY COUNCIL MEETING**

**HELD AT COUNCIL ADMINISTRATION BUILDING,  
145 YOUNG STREET, AYR**

**on 22 May 2012**

**COMMENCING AT 9:00AM**





**TUESDAY 22 MAY 2012**

## **ORDER OF BUSINESS:**

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## **BURDEKIN SHIRE COUNCIL**



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## **1 PRAYER**

## **2 DECLARATIONS OF INTEREST**

## **3 MINUTES AND BUSINESS ARISING**

### **3.1 Ordinary Council Meeting Minutes - 24 April 2012**

#### **Recommendation**

That the minutes of the Ordinary Council Meeting held on 24 April 2012 be received as a true and correct record.





**BURDEKIN SHIRE COUNCIL**



# **MINUTES**

## **ORDINARY COUNCIL MEETING**

**HELD AT COUNCIL ADMINISTRATION BUILDING,  
145 YOUNG STREET, AYR**

**on 24 April 2012**

**COMMENCING AT 9:00AM**





TUESDAY 24 APRIL 2012

### ORDER OF BUSINESS:

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Ordinary Council Meeting 24 April 2012





## **BURDEKIN SHIRE COUNCIL**



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| <b>12</b>   | <b>DELEGATIONS</b>   | <b>12</b> |



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## **ATTENDANCE**

Councillors L.A. McLaughlin (Mayor), L. Loizou (Deputy Mayor), T.P. List, E. Gazziola, P.M. Dalle Cort, M.J. Haynes and R.H. Lewis

Mr. K. Holt - Chief Executive Officer  
Mr. D.P. Mulcahy - Director Corporate and Community Services  
Mr. T.G. Williams - Director Environment and Operations  
Mr. S. Great - Manager Planning and Development  
Miss T. Jensen - Manager Environment and Health  
Mr. W. Saldumbide - Manager Operations

Minutes Clerk – Miss K. Smith

### **1 PRAYER**

The meeting prayer was delivered by Councillor Loizou.

### **2 DECLARATIONS OF INTEREST**

The Mayor called for declarations of interest.

No declarations of interest were identified.

### **3 MINUTES AND BUSINESS ARISING**

#### **3.1 Ordinary Council Meeting Minutes - 10 April 2012**

##### **Recommendation**

That the minutes of the Ordinary Council Meeting held on 10 April 2012 be received as a true and correct record.

##### **Resolution**

Moved Councillor Loizou, seconded Councillor Lewis that the recommendation be adopted.

CARRIED

### **4 REPORTS**

#### **4.1 Capital Projects Monthly Report for period ending 31 March 2012**

##### **Recommendation**

That the Capital Projects Monthly Report for period ending 31 March 2012 be received.



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## **Resolution**

Moved Councillor Gazziola, seconded Councillor List that the recommendation be adopted.

CARRIED

## **4.2 Operating Statement for period ending 31 March 2012**

### **Recommendation**

That the Operating Statement for period ending 31 March 2012 be received.

### **Resolution**

Moved Councillor List, seconded Councillor Haynes that the recommendation be adopted.

CARRIED

## **5 ENVIRONMENT & OPERATIONS**

### **5.1 Lot 11 on AP2106 (Lot 1 on PER5825) - Plantation Creek, Jarvisfield (Parish of Antill, County of Gladstone) Surrender and Reissue of Permit to Occupy PO44/5825 over land**

#### **Executive Summary**

A request has been received from Kylie Hatfield, seeking Council's views in respect of the surrender and reissue of Permit to Occupy over land described as Lot 11 on AP2106, Plantation Creek, Jarvisfield (Parish of Antill, County of Gladstone), in accordance with the Departments requirements.

#### **Recommendation**

That Council offers no objection to the request from Kylie Hatfield for the surrender and reissue of Permit to Occupy over land described as Lot 11 on AP2106, Plantation Creek, Jarvisfield (Parish of Antill, County of Gladstone).

#### **Resolution**

Moved Councillor Loizou, seconded Councillor Gazziola that the recommendation be adopted.

CARRIED



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**5.2 Sunwater - Development Application for Reconfiguring a Lot at 126 Giddy Road, Ayr (Lot 132 on GS867, Parish of Jarvisfield, County of Gladstone)**

**Executive Summary**

An application has been received from LandPartners Limited on behalf of their client SunWater seeking approval for Reconfiguring a Lot (subdivision) at 126 Giddy Road, Ayr (Lot 132 on GS867, Parish of Jarvisfield, County of Gladstone). A Development Application (Code Assessable) has been triggered in accordance with the Burdekin Shire IPA Planning Scheme.

**Recommendation**

That Council approves the Development Application for Reconfiguring a Lot (subdivision) at 126 Giddy Road, Ayr (Lot 132 on GS867, Parish of Jarvisfield, County of Gladstone), subject to the following conditions:

**GENERAL**

- 1.1 The Council will not release the formal Plan of Reconfiguration until all rates and charges in arrears in respect of the land, the subject of the application, are paid in full.
- 1.2 Pay the sum of \$59-60 calculated on the basis of a charge of \$29-80 per lot to be levied on the Council by the Department of Environment & Resource Management for each new valuation.
- 1.3 Provide evidence from a suitably qualified person that proposed lots 1 and 2 can be provided with on-site treatment of sewerage in accordance with the On Site Sewerage Code and AS/NZS 1547:2000.

**PROPOSAL PLAN**

2. The reconfiguration of the land must be carried out generally in accordance with:-
  - (a) (i) the proposed LandPartners built environment consultants, Plan Numbered BRSS5889.003-001 revision C;
  - (ii) the plans, specifications, facts and circumstances as set out in the application submitted to Council;Except where modified by the conditions of approval and any approval issued there under; and
  - (b) any approval issued under this approval; and
  - (c) any development permit for operational works relating to the reconfiguring of a lot;

**ROADWORKS**

3. The construction of any crossovers to give access to the land is to be the owner's responsibility and to the satisfaction of the Chief Executive Officer.



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## **DRAINAGE**

4. The approved development and use(s) must not interfere with the natural flow of stormwater in the locality in such a manner as to cause ponding or concentration of stormwater on adjoining land or roads.

### ***ADVICE (Note: These are not conditions)***

- *Unless otherwise specified by these conditions, the conditions must be complied with prior to approval of the Plan of Survey;*

## **Resolution**

Moved Councillor Lewis, seconded Councillor Gazziola that the recommendation be adopted.

CARRIED

### **5.3 Burdekin Clay Target Club Inc - Development Application for Material Change of Use for shotgun firing range and club house at 195 Ayr Dalbeg Road, Mount Kelly (Lots 18 & 122 on SP178779, Parish of Northcote, County of Gladstone)**

## **Executive Summary**

An application has been received from Burdekin Clay Target Club Inc. seeking approval for a Material Change of Use for shotgun firing range and club house at 195 Ayr Dalbeg Road, Mount Kelly (Lots 18 & 122 on SP178779 Parish of Northcote, County of Gladstone). A Development Application (Impact Assessable) has been triggered in accordance with the Burdekin Shire IPA Planning Scheme.

## **Recommendation**

That Council approves the Development Application for a Material Change of Use for shotgun firing range and club house at 195 Ayr Dalbeg Road, Mount Kelly (Lots 18 & 122 on SP178779 Parish of Northcote, County of Gladstone) subject to the following conditions:

## **GENERAL**

- 1.1 The conditions of the development permit must be achieved prior to the commencement of the use, except where specified otherwise in these conditions of approval.
- 1.2 The development and conduct of the approved use of the premises, the carrying out and maintenance of any works on the premises and construction and maintenance of any building on the premises must be generally in accordance with the supporting documents in the application submitted.
- 1.3 Evidence is to be provided before the proposed operation commences that demonstrates appropriate leasing arrangements have been finalised to allow the



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proposed activity to operate in conjunction with the existing operations of the Ayr Rifle Club Inc.

### **BUILDING WORK**

2. A development permit for Building Works is to be obtained before any building works are carried out on the premise.

### **PUBLIC UTILITY SERVICES**

3. The developer must at its own cost undertake all necessary alterations to public utility mains and services as are rendered necessary by the carrying out of any required external works or other works associated with the approved development.

### **ROADWORKS**

4. The construction of any crossovers to give access to the land is to be the owner's responsibility and to the satisfaction of the Chief Executive Officer.

### **DRAINAGE**

5. The approved development and use(s) must not interfere with the natural flow of stormwater in the locality in such a manner as to cause ponding or concentration of stormwater on adjoining land or roads.

### **Resolution**

Moved Councillor Dalle Cort, seconded Councillor Haynes that the recommendation be adopted.

CARRIED

### **5.4 TFS Properties Limited - Development Application for Material Change of Use to establish a sandalwood industry (forestry) at 4936 Ayr Dalbeg Road, Dalbeg (Lot 118 on GS823, Parish of Millaroo, County of Gladstone)**

### **Executive Summary**

An application has been received from Groves & Clark Solicitors on behalf of their client TFS Properties Limited seeking approval for a Material Change of Use to establish a Sandalwood Industry (forestry) at 4936 Ayr Dalbeg Road, Dalbeg. (Lot 118 on GS823 Parish of Millaroo, County of Gladstone). A Development Application (Code Assessable) has been triggered in accordance with the Burdekin Shire IPA Planning Scheme.



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## **Recommendation**

That Council approves the Development Application for a Material Change of Use to establish a Sandalwood Industry at 4936 Ayr Dalbeg Road, Dalbeg (Lot 118 on GS823, Parish of Millaroo, County of Gladstone) subject to the following conditions:

### **GENERAL**

- 1.1 The conditions of the development permit must be achieved prior to the commencement of the use, except where specified otherwise in these conditions of approval.
- 1.2 The development and conduct of the approved use of the premises, the carrying out and maintenance of any works on the premises and construction and maintenance of any building on the premises must be generally in accordance with the supporting documents in the application submitted.
- 1.3 Harvesting of the sandalwood trees are to be conducted in an ecologically sustainable manner to ensure that no adverse environmental impacts arise.

### **ROADWORKS**

2. The construction of any crossovers to give access to the land is to be the owner's responsibility and to the satisfaction of the Chief Executive Officer.

### **DRAINAGE**

3. The approved development and use(s) must not interfere with the natural flow of stormwater in the locality in such a manner as to cause ponding or concentration of stormwater on adjoining land or roads.

### **BUILDING WORK**

4. A development permit for Building Works is to be obtained before any building works are carried out on the premise.

### **EXTERNAL WORKS**

5. The developer must at its own cost undertake all necessary alterations to public utility mains and services as are rendered necessary by the carrying out of any required external works or other works associated with the approved development.

### **ADVICE (Note: These are not conditions)**

- *Any burning on site of crop or waste material is done in accordance with a permit from Queensland Fire & Rescue Service (QFRS).*



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## Resolution

Moved Councillor Lewis, seconded Councillor Dalle Cort that the recommendation be adopted.

CARRIED

### **5.5 Frank & Yvonne Webber - Development Application for Reconfiguring a Lot at 257 Old Clare Road, McDesme (Lot 4 on SP232079, Parish of Jarvisfield, County of Gladstone)**

#### **Executive Summary**

An application has been received from Cleve McGuane Surveys Pty Ltd on behalf of their client Frank & Yvonne Webber seeking approval for Reconfiguring a Lot (subdivision) at 257 Old Clare Road, McDesme (Lot 4 on SP232079, Parish of Jarvisfield, County of Gladstone). A Development Application (Code Assessable) has been triggered in accordance with the Burdekin Shire IPA Planning Scheme.

#### **Recommendation**

That Council approves the Development Application for Reconfiguring a Lot (subdivision) at 257 Old Clare Road, McDesme (Lot 4 on SP232079, Parish of Jarvisfield, County of Gladstone), subject to the following conditions:

##### **GENERAL**

- 1.1 The Council will not release the formal Plan of Reconfiguration until all rates and charges in arrears in respect of the land, the subject of the application, are paid in full.
- 1.2 Pay the sum of \$59-60 calculated on the basis of a charge of \$29-80 per lot to be levied on the Council by the Department of Environment & Resource Management for each new valuation.

##### **PROPOSAL PLAN**

2. The reconfiguration of the land must be carried out generally in accordance with:-
  - (a) (i) the proposed Cleve McGuane Surveys Pty Ltd plans numbered 28465-3;
  - (ii) the plans, specifications, facts and circumstances as set out in the application submitted to Council;Except where modified by the conditions of approval and any approval issued there under; and
  - (b) any approval issued under this approval; and
  - (c) any development permit for operational works relating to the reconfiguring of a lot;



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## **ROADWORKS**

3. The construction of any crossovers to give access to the land is to be the owner's responsibility and to the satisfaction of the Chief Executive Officer.

## **DRAINAGE**

4. The approved development and use(s) must not interfere with the natural flow of stormwater in the locality in such a manner as to cause ponding or concentration of stormwater on adjoining land or roads.

## **PUBLIC UTILITY SERVICES**

5. If any existing public utility service including telephone, electricity, water, sewerage or gas needs to be altered or relocated to complete the reconfiguration the developer must bear the cost of alteration or relocation;

### ***ADVICE (Note: These are not conditions)***

- *The proposed lots may not be able to be connected to Council's water supply in future.*
- *Unless otherwise specified by these conditions, the conditions must be complied with prior to approval of the Plan of Survey.*

## **Resolution**

Moved Councillor Loizou, seconded Councillor Gazziola that the recommendation be adopted.

CARRIED

## **10 GENERAL BUSINESS**

### **10.1 Drainage Easements - Webber Road, Ayr**

## **Resolution**

Moved Councillor Lewis, seconded Councillor Gazziola that Council investigates the acquisition of drainage easements north of Webber Road, Ayr

CARRIED



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## **10.2 Separate Rates Category for Forestry - Listed for Budget Discussions**

### **Resolution**

Moved Councillor Loizou, seconded Councillor Lewis that Council lists creating a separate rates category for Forestry for budget discussions.

CARRIED

## **6 CORPORATE & COMMUNITY SERVICES**

### **6.1 Caretaker Accommodation - Ayr Showgrounds**

#### **Executive Summary**

Council inspected the Caretakers residence at the Ayr Showgrounds and identified a need to either upgrade the existing facilities or purchase demountable accommodation to accommodate a future caretaker.

#### **Recommendation**

1. Council approves the purchase of a one bedroom self-contained cabin to be housed onsite for the purposes of providing caretaker accommodation at the Ayr Showgrounds.
2. Council approves to amend the 2011-12 budget accordingly.

#### **Resolution**

Moved Councillor Gazzola, seconded Councillor Lewis that the recommendation be adopted subject to the following amendment:

2. Council approves to amend the 2011-12 budget to \$60,000.

CARRIED

### **6.2 Replacement of Air Conditioning System at Burdekin Memorial Hall Minor Hall**

#### **Executive Summary**

Council has been advised that parts of the air conditioning system at the Burdekin Memorial Hall Minor Hall are failing and should be replaced. A previous report on the air conditioning



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systems at the Burdekin Memorial Hall recommended the replacement of this system when the larger chilled water system was replaced.

### **Recommendation**

That in respect of the replacement of the air conditioning system at the Burdekin Memorial Hall Minor Hall, the Council:

1. appoints Ashburner Francis Pty Ltd to provide mechanical consulting engineering services including provision of plans and specifications of agreed works in light of their previous work and knowledge of the air conditioning systems at the Burdekin Memorial Hall;
2. agree to go to tender for the works; and
3. agree to amend the 2011-12 budget noting that funds are available in the Capital Maintenance Reserve and the Carryover Capital Works Reserve.

### **Resolution**

Moved Councillor Loizou, seconded Councillor Dalle Cort that the recommendation be adopted.

CARRIED

## **6.3 Sponsorship towards 2012 Burdekin Craft Spectacular**

### **Executive Summary**

Burdekin Uniting Church has requested financial assistance to the value of \$2,000 towards the 2012 Burdekin Craft Spectacular. The event will occur at the Burdekin Memorial Hall on Saturday, 16<sup>th</sup> June 2012 from 9am to 3pm. The Church has requested funding for advertising in order to increase patronage at the event. The Burdekin Uniting Church has been largely self-serving in the financing, organisation, and management of this successful event since its inaugural event in 2005.

### **Recommendation**

Council approves funding of \$2000.00 (incl. GST) to promote the Burdekin Craft Spectacular event.

### **Resolution**

Moved Councillor List, seconded Councillor Gazzola that the recommendation be adopted.

CARRIED



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## **7 CORRESPONDENCE FOR INFORMATION**

### **7.1 Council to Research Establishing Community Gardens**

#### **Resolution**

Moved Councillor List, seconded Councillor Loizou that Council Officers investigate the costs and process involved in establishing a community garden (Refer letter no. 1161642).

CARRIED

## **8 NOTICES OF MOTION**

Nil

## **9 URGENT BUSINESS**

Nil

## **11 IN COMMITTEE DISCUSSIONS**

### **Council meets In Committee under Section 72 of Local Government (Operations) Regulation 2010**

#### **Resolution**

Moved Councillor Gazziola, seconded Councillor Lewis that the Council meets in committee under the following sections of the Local Government (Operations) Regulation 2010:

72(1)(e) contracts proposed to be made by Council;

for the purpose of discussing the possible sale of Council owned land.

CARRIED

Councillor McLaughlin left the meeting at this stage.

### **Ordinary Meeting of Council Resumed**

#### **Resolution**

Moved Councillor Haynes, seconded Councillor Gazziola that the ordinary meeting of Council be resumed.

CARRIED



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## **12 DELEGATIONS**

Nil

There being no further business the meeting closed at 10.15am

**These minutes were confirmed by Council at the Ordinary Council Meeting held on**

**MAYOR**



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### **3.2 Post Election Meeting Minutes - 10 May 2012**

#### **Recommendation**

That the minutes of the Post Election Meeting held on 10 May 2012 be received as a true and correct record.



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## **BURDEKIN SHIRE COUNCIL**

### **MINUTES - POST ELECTION MEETING**

Held in the John Drysdale Chamber  
Thursday 10 May 2012  
Commencing at 9.00 a.m.

#### **ATTENDANCE**

Councillors W.C. Lowis (Mayor), R.H. Lewis (Deputy Mayor), L.D. McCathie, L. Loizou, U.E. Liessmann, P.M. Dalle Cort and E.J. Bawden

Mr. K. Holt - Chief Executive Officer  
Mr. D.P. Mulcahy - Director Corporate and Community Services  
Mr. T.G. Williams - Director Environment and Operations  
Mr. S. Great - Manager Planning and Development  
Miss T. Jensen - Manager Environment and Health  
Mr. W. Saldumbide - Manager Operations  
Mr. K. Byers - Manager Technical Services  
Mr. T. Cross - Manager Financial Services  
Mr. B. Covolo - Manager Information and Customer Service  
Mrs. J. Giddy - Customer Service Team Leader

Mrs. B. Whitworth - Executive Officer

Minutes Clerk – Mrs. V.A. Walker

#### **REASON FOR MEETING**

In accordance with Section 175(1) of the Local Government Act 2009, a local government must hold a meeting within 14 days after the conclusion of the local government quadrennial elections.

#### **1 DECLARATION OF OFFICE**

In accordance with section 169 of the Local Government Act 2009 ('the act'), each councillor made a declaration of office in the prescribed form before the Chief Executive Officer, Mr. Ken Holt.

#### **2 APPOINTMENT OF DEPUTY MAYOR**

In accordance with Section 175(2) of the Local Government Act, the Council is required to appoint a deputy mayor from its councillors.

#### **Recommendation**

That in accordance with Section 175(2) of the Local Government Act, the Council appoints Councillor Ross Lewis to the position of Deputy Mayor.



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## **Resolution**

Moved Councillor Liessmann, seconded Councillor Loizou that the recommendation be adopted.

CARRIED

## **3 DATE AND TIME FOR ORDINARY MEETINGS**

In accordance with Section 52(1) of the Local Government (Operations) Regulation 2010, Council must decide on the day and time for the holding of ordinary meetings.

## **Recommendation**

That in accordance with Section 52(1) of the Local Government (Operations) Regulation 2010, the Council decides that ordinary meetings will be held on the 2<sup>nd</sup> and 4<sup>th</sup> Tuesdays of each month commencing at 9.00 a.m. at the Council Chambers, 145 Young Street, Ayr.

## **Resolution**

Moved Councillor Lewis, seconded Councillor McCathie that the recommendation be adopted.

CARRIED

## **4 ORDER OF BUSINESS**

Council is required to determine the order of business for its ordinary meetings.

## **Recommendation**

That the Council determines the order of business for its ordinary meetings to be as follows:

Prayer (optional)  
Declarations of Interest  
Minutes and Business Arising  
Reports

- Environment and Operations
- Corporate & Community Services

Correspondence for Information  
Notices of Motion  
General Business  
In Committee Discussions



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## **Resolution**

Moved Councillor Dalle Cort, seconded Councillor Liessmann that the recommendation be adopted.

CARRIED

## **5 APPOINTMENTS TO ADVISORY COMMITTEES AND EXTERNAL ORGANISATIONS**

Council representatives are required to attend meetings of various advisory committees and external organisations. Each councillor is appointed as the Council representative for a number of committees/organisations.

## **Resolution**

Moved Councillor Lewis, seconded Cr. Dalle Cort that Council appoints representatives to various advisory committees and external organisations as listed in Appendix A attached to the minutes.

CARRIED

## **6 COUNCILLOR REMUNERATION**

The Local Government Remuneration and Discipline Tribunal sets remuneration for councillors. The Tribunal used to nominate a range from which councils selected an amount, but in 2011 the Tribunal changed from a range to a fixed amount.

This Council falls within Category 3. The annual remuneration is:

|              |          |
|--------------|----------|
| Mayor        | \$89,147 |
| Deputy Mayor | \$51,431 |
| Councillor   | \$44,573 |

In addition to this amount, the Council can make superannuation contributions for councillors. Section 226 of the Local Government Act limits those contributions to the proportion of salary that is payable by the local government for its standard permanent employees under the LG Super Scheme (12%). Superannuation contributions may be paid into LG Super or another fund of the councillor's choice. Councillors may make additional contributions by salary sacrifice. Each councillor should make his or her arrangements through the CEO.

## **Recommendation**

That in accordance with Section 226 of the Local Government Act, the Council authorises superannuation payments equal to 12% of remuneration.



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### **Resolution**

Moved Councillor Loizou, seconded Councillor Dalle Cort that the recommendation be adopted.

CARRIED

### **Recommendation**

That Council makes a submission to the Remuneration and Discipline Tribunal to grant an additional amount, in lieu of superannuation contributions, for any councillor who reaches the age of 75.

### **Resolution**

Moved Councillor Lewis, seconded Councillor McCathie that the recommendation be adopted.

CARRIED

## **7 COUNCILLOR INDUCTION**

Comprehensive induction material and training will be supplied by the Department of Local Government (DLG) and the Local Government Association of Queensland (LGAQ) to assist councillors in discharging their statutory obligations and understanding their roles and responsibilities in representing the overall public interest of the community.

To enable new councillors to familiarise themselves with the Council and commence undertaking their roles Council staff presented a brief overview of the Council, its facilities, staff and activities.

There being no further business the meeting closed at approximately 12 midday

**These minutes were confirmed by Council at the Ordinary Council Meeting held on 22 May 2012.**

**MAYOR**



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## APPENDIX A

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### *List of Advisory Committees and External Organisations*

| <b>Committee / Organisation</b>                            | <b>Representation Requirements</b>   | <b>Meeting Frequency</b>                                     | <b>Councillor/s appointed</b>   |
|--|--|--|---|
| <b>Burdekin Cultural Complex Board Inc</b>                 | In terms of the Board's Constitution and Contract with the Council, the Mayor will be the Chairman of the Board.<br>There is no provision in the Constitution of the Board for the appointment of a delegate member.<br>Community members on the Board are appointed following the declaration of the poll in accordance with procedures set out in the Constitution | Every 2 months   | <b>Chair:</b> Cr Bill Lewis<br><b>Board members:</b><br>Cr McCathie<br>Further 3 representatives to be appointed. |
| <b>Burdekin Road Safety Advisory Committee</b>             | Representatives of the local Police and Department of Transport, Townsville are also represented on this Committee.<br>Council nominates one member and a backup.  | Every 3 months on the 4 <sup>th</sup> Wednesday of the month | <b>Delegates:</b><br>Cr Loizou  |
| <b>Local Authority Waste Management Advisory Committee</b> | This committee meets at venues around North Queensland   | Three (3) times each year                                    | <b>Delegate:</b><br>Cr Dalle Cort   |



| <b>Committee / Organisation</b>                 | <b>Representation Requirements</b>  | <b>Meeting Frequency</b>  | <b>Councillor/s appointed</b>   |
|---|---|---|---|
| <b>Burdekin Local Disaster Management Group</b> | <p>In accordance with the provisions of the Disaster Management Act, the members of the group must be appointed by the local government.</p> <p>At least one person appointed must be nominated by the chief executive of the department responsible for disaster management. At least one person appointed must be a councillor of the local government.</p> <p>The person appointed as the chairperson must be a councillor of the local government.</p> <p>The relevant local government for a local group may appoint a person as a member only if satisfied the person has the necessary expertise or experience to be a member.</p> | <p>On the 3<sup>rd</sup> Friday of each month from October to April</p> <p>More often during an emergency</p> | <p><b>Chair:</b> Cr Lowis<br/> <b>Deputy:</b> Cr Lewis<br/> <b>Members:</b> Cr Bawden</p> |
| <b>Burdekin Shire Rivers Improvement Trust</b>  | <p>The Chairman of this Trust is a government representative appointed by the Governor in Council.</p> <p>Under Section 5 of the River Improvement Trust Act 1940, a local government may appoint two representatives for the Trust and such representatives shall be councillors.</p>  | 3 <sup>rd</sup> Friday of every second month  | <b>Delegates:</b><br>Cr Loizou  |
| <b>North and South Burdekin Water Boards</b>    | One Council representative is nominated to serve on both of these boards. Board directors are appointed by Government Order in Council on the recommendation of the State minister responsible for resource management.   | <p>NBWB – second-last week of every month</p> <p>SBWB – last week of every month</p>                          | <b>Delegate:</b><br>Cr Lewis  |



| <b>Committee / Organisation</b>  | <b>Representation Requirements</b>   | <b>Meeting Frequency</b>                                  | <b>Councillor/s appointed</b>                      |
|--|--|---|--|
| <b>North Queensland Sports Foundation</b>  | Burdekin Shire usually nominates one Council representative and one community representative. However, a Council representative is not mandatory. We can nominate two community representatives. As the games are in June, the foundation asked that Lyn McLaughlin remain a Burdekin Shire representative for the 2012 games. | Every 3 months  | <b>Delegate:</b><br>To be discussed                |
| <b>Burdekin Tourism Association</b>  |  | 1 <sup>st</sup> Monday of each month                      | <b>Delegate:</b><br>Cr Liessmann                   |
| <b>Burdekin Community Association</b>  |  | Monthly   | <b>Delegate:</b><br>Cr Bawden                      |
| <b>Rural Health Consultative Committee</b>   |  |   | <b>Delegate:</b><br>Cr Bawden                      |
| <b>Burdekin Neighbourhood Centre Association</b>                                     |  | 1 <sup>st</sup> Friday of every month                     | <b>Delegate:</b><br>Cr McCathie                    |
| <b>Regional Arts Development Fund (RADF) Committee</b>                               | This committee meets to consider funding applications. The committee comprises two (2) councillors and six (6) community members.  | Twice yearly  | <b>Delegates:</b><br>Cr Liessmann<br>Cr Dalle Cort |
| <b>Burdekin Landcare Group</b>   |  | 1 <sup>st</sup> Tuesday of every month                    | <b>Delegate:</b><br>To be discussed                |
| <b>Pest Management Plan Working Group</b>  |  | One or 2 times per year                                   | <b>Delegate:</b><br>Cr Dalle Cort                  |
| <b>Burdekin Bowen Integrated Flood Plain Management Advisory Committee (BBIFMAC)</b> |  | Every 2 months on the 3 <sup>rd</sup> Friday of the month | <b>Delegate:</b><br>Cr Loizou                      |



| <b>Committee / Organisation</b>                       | <b>Representation Requirements</b>   | <b>Meeting Frequency</b>                 | <b>Councillor/s appointed</b>  |
|---|--|--|--|
| <b>Building Safer Communities Action Team (BSCAT)</b> |  | 2 <sup>nd</sup> Wednesday of every month | <b>Delegate:</b><br>Cr Dalle Cort<br>Cr McCathie   |
| <b>Burdekin Be Active</b>                             |  | 1 <sup>st</sup> Wednesday of every month | <b>Delegate:</b><br>To be discussed  |
| <b>PCYC</b>   |  | Monthly                                  | <b>Delegate:</b><br>Cr Dalle Cort  |
| <b>Burdekin Water Futures</b>                         | Includes representatives from North Burdekin Water Board, South Burdekin Water Board, the State government department responsible for natural resources, Sunwater, NQ Dry Tropics, BSES, CSIRO Land & Water, Landcare, BRIA Irrigators Committee and Burdekin Shire Council. | 4 <sup>th</sup> Thursday of every month  | <b>Delegate:</b><br>Cr Lowis   |
| <b>Regional Roads Group</b>                           | Includes representatives from Hinchinbrook Shire Council, Charters Towers Regional Council, Townsville City Council, Burdekin Shire Council and the Department of Transport & Main Roads.  | Every 3 months                           | <b>Delegate:</b><br>CEO<br>Director Environment & Operations<br><br>CEO to be replaced by elected representative |
| <b>Reef Guardian Councils</b>                         | The mayor and the CEO are required to attend.  | Twice yearly                             | <b>Delegate:</b><br>Cr Lowis<br>CEO  |
| <b>Beachmount Reserve Management Group</b>            |  | As required<br>One or two times per year | <b>Delegate:</b><br>Cr Dalle Cort  |
| <b>Ayr Chamber of Commerce</b>                        |  | 2 <sup>nd</sup> Tuesday of every month   | <b>Delegate:</b><br>Cr McCathie  |



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| Committee / Organisation      | Representation Requirements | Meeting Frequency                        | Councillor/s appointed           |
|-------------------------------|-----------------------------|--|----------------------------------|
| Home Hill Chamber of Commerce |                             | 3 <sup>rd</sup> Wednesday of every month | <b>Delegate:</b><br>Cr Liessmann |



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### **3.3 Budget Workshop Minutes - 15 May 2012**

#### **Recommendation**

That the minutes of the Budget Workshop held on 15 May 2012 be received as a true and correct record.



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## **BURDEKIN SHIRE COUNCIL**

### **MINUTES - BUDGET WORKSHOP**

Held in the John Drysdale Chamber  
Tuesday 15 May 2012  
Commencing at 9.00 a.m.

#### **ATTENDANCE**

Councillors W.C. Lowis (Mayor), R.H. Lewis (Deputy Mayor), L.D. McCathie, L. Loizou, U.E. Liessmann, P.M. Dalle Cort and E.J. Bawden

Mr. K. Holt - Chief Executive Officer  
Mr. D.P. Mulcahy - Director Corporate and Community Services  
Mr. T.G. Williams - Director Environment and Operations  
Miss T. Jensen - Manager Environment and Health  
Mr. W. Saldumbide - Manager Operations  
Mr. K. Byers - Manager Technical Services  
Mr. T. Cross - Manager Financial Services  
Mrs. K. Olsen - Senior Financial Accountant  
Mrs. K. Cortabitarte - Financial Accountant  
Mrs. Pam Miller - Rates Supervisor

#### **1. Council meets In Committee under Section 72 of Local Government (Operations) Regulation 2010**

##### **Resolution**

Moved Councillor Loizou, seconded Councillor Dalle Cort that the Council meets in committee under the following section of the Local Government (Operations) Regulation 2010:

72(1)(c) the Council's budget.

CARRIED

#### **2. George Christensen MP attends Meeting**

George Christensen MP, Member for Dawson attended the meeting at this stage to address the new Council. Mr. Christensen was introduced to the Council members and a brief discussion was held on current matters.



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### **3. Ordinary Meeting of Council Resumed**

#### **Resolution**

Moved Councillor McCathie, seconded Councillor Lewis that the ordinary meeting of Council be resumed.

CARRIED

There being no further business the meeting closed at 12.45 pm.

**These minutes were confirmed by Council at the Ordinary Council Meeting held on 22 May 2012.**

**MAYOR**



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### **3.4 Burdekin Shire Youth Council Minutes - 12th March, 2012**

#### **Recommendation**

That the minutes of the Burdekin Shire Youth Council Meeting held on 12<sup>th</sup> March, 2012 be received and adopted.



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## **Burdekin Shire Council**

### **Minutes – Burdekin Shire Youth Council Meeting held on 12<sup>th</sup> March, 2012**

Held in the John Drysdale Chamber

The meeting commenced at 3.30pm

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#### **CLAUSE 1 ATTENDANCE**

Lexi Haselton – Youth Mayor  
Emma Trueman – Deputy Youth Mayor  
Maigen Edwards – Secretary  
Lachlan Grantz – BCHS  
Daniella Cardillo – BCHS  
Kerrie-Grace Buckland – BCHS  
Rachel Morton – BCHS  
Danae Pilla – BCHS  
Bonnie Johnson – Working Youth Representative, Burdekin Library

Lyn McLaughlin - Mayor, Burdekin Shire Council  
Tammy Quagliata - Burdekin Shire Council  
Snr. Sgt. Andrew Sherrington – Burdekin PCYC

#### **Apologies for absence**

Tony Vaccaro – Burdekin Shire Council

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#### **CLAUSE 2 MINUTES RECEIVED**

Moved Kerrie-Grace Buckland, seconded Lachlan Grantz that the Minutes of the Burdekin Shire Youth Council Meeting held on 20<sup>th</sup> February, 2012 be received.

CARRIED

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#### **CLAUSE 3 CORRESPONDENCE**

##### **Inward Correspondence**

1. Burdekin Water Festival Committee Inc. - Seeking nominations for the 2012 Burdekin Water Festival Ambassador or Burdekin Bloke programs.
2. Tony Vaccaro, Burdekin Shire Council - On behalf of the Home Hill Centenary Committee encouraging community groups to host a centenary themed event in 2012.

*2011 Youth Council Members has previously planned to host 'Burdekin Unplugged' in Home Hill as part of the Centenary Celebrations. 2012 Members agreed to move forward with these plans towards the end of the year – a date will be discussed following Battle of the Bands.*

3. The Frank Team - Providing information on popular workshops they are offering in 2012, including:
  - Project Management and event planning
  - Event promotion and marketing (social media training)
  - Leadership and Accountability Training



- 
- Youth Consultative Forums
  - 4. Burdekin Interschool Drama Festival – Seeking sponsorship for the 2012 Drama Festival.

*Tammy Quagliata advised that Youth Council had previously donated money to the Interschool Drama Festival in 2008 & 2009.*

*Moved Lexi Haselton, seconded Rachel Morton that Youth Council agree to donate \$100 towards the 2012 Interschool Drama Festival.*

CARRIED

Moved Kerrie-Grace Buckland, seconded Daniella Cardilla that the inward correspondence be received.

CARRIED

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#### **CLAUSE 4      ELECTION OF 2012 OFFICE BEARERS**

##### **Youth Mayor**

Lexi Haselton – nominated by Emma Trueman, seconded by Lachlan Grantz.  
ACCEPTED

Maigan Edwards – nominated by Danai Pilla, seconded by Daniella Cardillo.  
ACCEPTED

Rachel Morton – self nominated, seconded by Lexi Haselton. ACCEPTED

Cr. McLaughlin invited nominees to address the meeting and provide information about themselves and why they would like to be elected in this position.

Following a secret ballot vote, Lexi Haselton was elected as 2012 Youth Mayor.

##### **Deputy Youth Mayor**

Emma Trueman – nominated by Lexi Haselton, seconded by Daniella Cardillo.  
ACCEPTED

Maigan Edwards – nominated by Danai Pilla, seconded by Lachlan Grantz.  
ACCEPTED

Rachel Morton – self nominated, seconded by Emma Trueman. ACCEPTED

Cr. McLaughlin invited nominees to address the meeting and provide information about themselves and why they would like to be elected in this position.

Following a secret ballot vote, Emma Trueman was elected as 2012 Deputy Youth Mayor.



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### **Secretary**

Danai Pilla – nominated by Maigan Edwards, seconded by Daniella Cardillo. ACCEPTED

Rachel Morton – nominated by Kerrie-Grace Buckland, seconded by Lachlan Grantz. ACCEPTED

Maigan Edwards – nominated by Danai Pilla, seconded by Kerrie-Grace Buckland. ACCEPTED

Daniella Cardillo – nominated by Lachlan Grantz. DECLINED.

Lachlan Grantz – self nominated, seconded by Rachel Morton. ACCEPTED.

Cr. McLaughlin invited nominees to address the meeting and provide information about themselves and why they would like to be elected in this position.

Following a secret ballot vote, Maigan Edwards was elected as 2012 Secretary.

Moved Maigan Edwards, seconded Lexi Haselton that the Secret Ballot Papers be destroyed.

CARRIED.

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## **CLAUSE 5 INTRODUCTIONS OF NEW MEMBERS/COMMUNITY REPRESENTATIVES**

Bonnie Johnson, Community Services Outreach Coordinator at the Burdekin Library introduced herself and provided information in relation to her role at the Burdekin Library. Bonnie advised that she hopes to work closely with Youth Council with upcoming projects at the Library, as well as see how the Library can support the Youth Council this year.

Snr. Sgt. Andrew Sherrington, Relief Branch Manager at the Burdekin PCYC introduced himself and provided information on his role at the Burdekin PCYC. Snr. Sgt. Sherrington advised that he is keen to have the PCYC Youth Management Team work together with Youth Council in 2012 to host youth events and projects.

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## **CLAUSE 6 BURDEKIN BATTLE OF THE BANDS – SAT 14<sup>TH</sup> APRIL, 2012**

Tammy Quagliata provided an update on plans for 2012 Burdekin Battle of the Bands to be held at the Burdekin Memorial Hall on Saturday 14<sup>th</sup> April from 6.30pm. It was noted that no nominations had yet been received for the competition, which was very unusual. Members were encouraged to promote the event to local bands, with nominations closing on 30<sup>th</sup> March, 2012.

Tammy Quagliata advised that Trent Bell had now confirmed his attendance as a guest performer for the event. Trent Bell is most well known for making it into the top 6 'under 25 boys' on 2011 X-Factor. Trent is also a past winner of Burdekin Battle of the Bands, who was very excited to be returning to the Burdekin to perform.



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Discussions were held in relation to costs to attend the event. Due to the fact that funding was not received through National Youth Week Funding this year, it was agreed that a \$5 cover charge be applied, to assist with covering costs. It was further noted that Townsville Youth Justice via Qld Government; and the Burdekin Cultural Complex Board had come on board as major sponsors for the event.

Snr. Sgt. Andrew Sherrington advised that the PCYC bus could be made available if transport was an issue for youth to attend the event.

Posters for the event were given to all members for circulation at each of the High Schools. Members were also encouraged to promote the event via email and facebook.

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#### **CLAUSE 7      DISCUSSIONS RE 2012 YOUTH COUNCIL PROJECT LIST**

Discussions were held in relation to possible events and projects that the Youth Council could be involved in during 2012. The following events/projects were discussed:

- Burdekin Unplugged – to be held in conjunction with Home Hill Centenary Celebrations – Date to be confirmed.
- Movie Marathon Night at Burdekin Delta Cinema's in conjunction with Burdekin PCYC – suggested date was June/July school holidays (25<sup>th</sup> June to 9<sup>th</sup> July).
- Face Painting at Community Events
- Involvement in Qld Week Fun Day – 3<sup>rd</sup> June, 2012
- Involvement in coordinating a Pool Party and Movie Night at Ayr Pool in conjunction with Burdekin PCYC
- CSIRO Activities – Danai Pilla to provide further information

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#### **NEXT MEETING – 26<sup>th</sup> MARCH, 2012 at 3.30pm**

There being no further business, the meeting closed at 4:30pm

Maigan Edwards  
SECRETARY

#### **ACTIONS FROM MEETING**

| <b>Action</b>   | <b>Person(s) responsible</b> | <b>Status</b> |
|---|------------------------------|---------------|
| Promote Burdekin Battle of the Bands throughout schools       | All Members                  |               |
| Provide \$100 Donation to Burdekin Interschool Drama Festival | Tammy Quagliata              |               |
| Discuss hosting Movie Night with Burdekin Delta Cinemas       | Tammy Quagliata              |               |



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**3.5                      Burdekin Shire Council Local Disaster Management Group Meeting  
Minutes - 20 April 2012**

**Recommendation**

That the minutes of the Burdekin Shire Council Local Disaster Management Group Meeting held on 20 April 2012 be received and adopted.



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**BURDEKIN SHIRE COUNCIL**

**MINUTES – BURDEKIN SHIRE COUNCIL LOCAL DISASTER MANAGEMENT GROUP MEETING  
HELD ON 20 APRIL, 2012**

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**CLAUSE 1      ATTENDANCE**

Core Members

Cr. Lou Loizou – Burdekin Shire Council (Delegate for Cr. McLaughlin)  
Mr. Trevor Williams – Local Disaster Co-ordinator  
Mr. Ken Holt – Burdekin Shire Council  
Mr. Wayne Saldumbide – Burdekin Shire Council  
Senior Sergeant Steve Barton – Queensland Police Service, Ayr  
Ms. Tracy Jensen - Burdekin Shire Council  
Mr. Robert Sutcliffe - SES Controller  
Ms. Helen Newton - Burdekin Community Association

Specialist Advisors

Ms. Eileen Robinson – Burdekin Shire Council  
Mr. Wayne Preedy – Emergency Management Queensland  
Mr. David Jackson - Lower Burdekin Newspaper Company

Minutes Clerk – Miss S. Cronin

Apologies for absences

Cr. Lyn McLaughlin – Burdekin Shire Council - Chairman  
Cr. Ross Lewis – Burdekin Shire Council  
Ms. Libby Davis – Emergency Management Queensland  
Mrs. Janai Giddy - Burdekin Shire Council  
Mr. Jim Mummery – Sunwater  
Ms. Deana Murray – Lower Burdekin Home for the Aged  
Senior Constable Shane Schiffilliti – Clare Police  
Mr. Peter Elliott – Emergency Management Queensland  
Mr. Harry Beyne - Queensland Ambulance Service - Home Hill  
Mrs. Jane Arthur - Queensland Ambulance Service - Home Hill  
Mr. Steve Brennan – Queensland Fire and Rescue  
Ms. Sue Collier – Burdekin Community Association  
Mr. Daniel Townson - Acting OIC, Queensland Ambulance Service - Giru  
Mr. Daryl Hanger – Red Cross  
Inspector Ken Johnson - Queensland Fire and Rescue Service - Northern Region  
Mrs. Rosemary Menkens - Member for Burdekin  
Mr. Alan Parravacini – State Emergency Services – Group Leader, Ayr  
Mr. Ric Revolon - Ergon Energy  
Mr. Adrian Rieck - OIC - Giru Police  
Mrs. Merle Scott – Radio 97.1 Sweet FM  
Mr. Patrick Toohey - Telstra  
Director of Nursing Mary Vicary - Ayr Hospital  
Mr. Bryan Parison - SES Deputy Controller  
Ms. Debra Cochran - Burdekin Community Association

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**CLAUSE 2      MINUTES OF BURDEKIN SHIRE COUNCIL LOCAL DISASTER MANAGEMENT GROUP  
MEETING HELD ON 16 March, 2012**

Moved Senior Sergeant Steve Barton, seconded Ms. Jensen that the minutes of the Burdekin Shire Council Local Disaster Management Group Meeting held on 16 March, 2012 be received as a true and correct record.

CARRIED



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**CLAUSE 3      CORRESPONDENCE FOR INFORMATION**

1.      **1155997 \* 01-10-03**  
**Local Government Association of Qld Ltd (LGAQ)**  
  
External Review of Local Disaster Management Plans
2.      **1158696 \* 01-10-03**  
**Hon Neil Roberts MP - Minister for Police Corrective Services and Emergency Services**  
  
Forwarding thanks for his assistance to the Local Disaster Management Group whilst Minister for Emergency Services.

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**CLAUSE 4      AGENCY REPORTING**

**Emergency Management Queensland - Mr. Wayne Preedy**

1.      Mr Preedy is back as Area Director.
2.      Ms. Libby Davies and Mr. Peter Elliott are back up for Mr. Preedy.
3.      Mr. Peter Elliott is now a Disaster Management Trainer.
4.      A district exercise scheduled for 8, 9 and 10 October 2012 has been nominated for State Sponsored Exercise.
5.      NRMA Storm Heroes Grants of up to \$2,000.00 are worthwhile applying for.

**Burdekin Shire Council – Ms. Eileen Robinson**

1.      The March 2012 flood was run through the Guardian management system with a running log.

**St. John Ambulance Australia (Qld)**

1.      St. John Ambulance and the Burdekin Shire Council are entering into a Memorandum of Understanding.
2.      Since 2011 Floods and Cyclone Yasi, St John Ambulance is developing a program of MOU's for all coastal and some inland towns.
3.      St. John Ambulance offer first aid services in the event of a disaster.

**SES - Mr. Robert Sutcliffe**

1.      Mr. Sutcliffe will go to Brisbane to inspect boats for the Giru SES.
2.      Rita Island Boat works well.

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**CLAUSE 5      GENERAL BUSINESS**

1.      No training will be held next week due to the absence of Mr. Peter Elliott, EMQ.

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There being no further business the meeting closed at 12.30pm.

The next meeting will be held on Friday 21 September, 2012.

**MAYOR**



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## **4 REPORTS**

### **4.1 Operating Statement for the period ending 30 April 2012**

#### **Recommendation**

That the Operating Statement for the period ending 30 April 2012 be received.





**BURDEKIN SHIRE COUNCIL  
OPERATING STATEMENT  
Period Ending 30 April 2012**

|  | Note | Actual YTD           | YTD Revised Budget   | \$ Variance Actual to Revised | % Variance Actual to Revised |
|--|------|----------------------|----------------------|-------------------------------|------------------------------|
| <b>Operating Revenue</b>                           |      |                      |                      |                               |                              |
| Rates and Utility Charges                          | 1    | 33,254,466.96        | 33,951,790           | -697,323                      | -2%                          |
| Discounts and pensioner remissions                 |      | -3,374,535.28        | -3,380,034           | 5,499                         | 0%                           |
| User fees and charges                              | 2    | 2,004,928.03         | 1,994,371            | 10,557                        | 1%                           |
| Interest Received                                  |      | 1,510,229.04         | 1,322,500            | 187,729                       | 14%                          |
| Operational contributions and donations            |      | 129,939.53           | 167,688              | -37,749                       | -23%                         |
| Operational grants and subsidies                   | 3    | 10,076,726.16        | 13,899,182           | -3,822,456                    | -28%                         |
| Contract and recoverable works                     | 4    | 1,355,748.39         | 1,329,167            | 26,582                        | 2%                           |
| Other operating revenue                            | 5    | 345,267.76           | 249,651              | 95,617                        | 38%                          |
| <b>Total operating revenue</b>                     |      | <b>45,302,770.59</b> | <b>49,534,314.33</b> | <b>-4,231,544</b>             | <b>-9%</b>                   |
| <b>Operating Expenses</b>                          |      |                      |                      |                               |                              |
| Employee benefits                                  | 6    | 13,010,504.04        | 15,668,350           | -2,657,846                    | -17%                         |
| Materials and services                             | 7    | 20,571,650.32        | 20,502,491           | 69,159                        | 0%                           |
| Depreciation and amortisation                      |      | 6,454,649.22         | 6,454,649            | 0                             | 0%                           |
| Finance Costs                                      |      | 400,442.06           | 429,227              | -28,784                       | -7%                          |
| Other expenses                                     |      | 917.69               | 0                    | 918                           | -                            |
| <b>Total operating costs</b>                       |      | <b>40,438,163.33</b> | <b>43,054,716.50</b> | <b>-2,616,553</b>             | <b>-6%</b>                   |
| <b>Surplus (deficit) from operating activities</b> |      | <b>4,864,607.26</b>  | <b>6,479,598</b>     | <b>-1,614,991</b>             | <b>-25%</b>                  |
|  |      |                      |                      |                               |                              |
| Capital contributions                              | 8    | 47,493.47            | 0                    | 47,493                        | -                            |
| Capital grants and subsidies                       | 9    | 808,838.20           | 3,509,476            | -2,700,638                    | -77%                         |
| Other capital income (expense)                     | 10   | 465,328.24           | 0                    | 465,328                       | -                            |
| <b>Net result for period</b>                       |      | <b>6,186,267.17</b>  | <b>9,989,074</b>     | <b>-3,802,806</b>             | <b>-38%</b>                  |

as at 17/05/2012 4:18 PM



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**BURDEKIN SHIRE COUNCIL  
OPERATING STATEMENT  
NOTES FOR VARIANCES TO BUDGET  
Period Ending 30 April 2012**

**Note**

**1 Rates and Utility Charges**

**Admin** - Rates in advance to be journaled in as income as at June 2012.

**2 User Fees & Charges**

**Env - Under Budget \$41,373** - ERA Licences raised in July for full year.

**Admin - Over Budget \$6,723** - Timing difference - Some permits and rentals raised for full year.

**Waste - Over Budget \$26,994** - Extra due to State Government Levy collected for commercial waste.

**3 Operational Grants and Subsidies**

**Eng - Under Budget \$3,642,254** - NDRRA claim to be processed.

**Env - Under Budget \$85,073** - Grants to be received after work completed.

**C&C - Over Budget \$36,073** - Timing difference - RADF Grant received in total, unbudgeted funds for Qld Week Family Fund Day \$5,800, Doing Business In The Burdekin Grant \$15,000, Feasibility Study Plantation Park Grant \$15,000.

**4 Contract and Recoverable Works**

**Eng - Over Budget \$26,185** - BSRIT greater than budgeted.

**5 Other Operating Revenue**

**Admin - Under Budget \$21,167** - Workcare income under budget; insurance claims received in prev year.

**Waste - Under Budget \$12,840** - Waiting on metal recycler payment to arrive.

**C&C - Over Budget \$19,588** - Timing differences and various increases of actual over budget including HH Centenary merchandise sales.

**6 Employee Benefits**

**Eng - Under Budget \$2,212,304** - Mainly Eng Tech Serv \$99,609, Rec Wks Other \$1,561,055, Roads Maintenance \$227,537, & Rec Works Main Roads \$99,463. Over budget in the area of Recoverable Works - BSRIT \$35,445. Staff vacancies & use of contract instead of day labour in some DNRRRA projects.

**Sew - Under Budget \$122,659** - Mainly in the areas of Sewerage Reticulation Ayr \$64,681, Sewerage Treatment Ayr/Brandon \$112,172, Pump Stations Ayr \$97,046 & Sewerage Operational Section \$61,166. Over budget in the area of Pump Stations Home Hill \$48,765 & Sewerage Treatment Home Hill \$98,419.

**Water - Under Budget \$97,760** - Mainly Water Operational \$60,907, Property Connections \$19,463 & Meters Ayr \$21,055. Over budget mainly Water Treatment \$17,411.

**Waste - Over Budget \$11,411** - Mainly in the area of waste disposal. Temporary use of council employee instead of contractor, due to contractor injury, has increased employee costs.

**7 Materials & Services**

**Env - Under Budget \$319,360** - Mainly Aquatic Weed Control \$32,504, Land Protection \$83,093, Caravan Parks \$34,886 & Environmental Levy \$49,345. Over budget mainly Health Regulatory Enforcement \$6,458 & Street Cleaning \$9,116 - Precept and Main Roads work later in the year.

**Waste - Under Budget \$494,632** - In the areas of Waste Collection \$256,048 & Waste Disposal \$205,013 - Contract payments delayed by contractor due to account errors. Also experiencing difficulties obtaining specialised contractors to undertake works.

**Water - Under Budget \$35,041** - Under budget mainly Water Supply \$60,662, Meters \$30,490 & Property Connections \$31,865. Over budget mainly Water Treatment \$127,307.

**Eng - Over Budget \$1,192,482** - NDRRA Expenditure - Mainly Rec Wks Other \$1,055,153, Rec Wks BSRIT \$506,150 & Drainage Maintenance \$59,837. Under budget mainly Wks Section \$216,495, Rec Wks Main Roads \$224,935 & Street Lighting \$49,010.



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**8 Capital Contributions**

**C&C - Over Budget \$798** - Anzac Book Donations

**Eng - Over Budget \$28,564** - Contributions from developers, project contributions toward footpath works

**Env - Over Budget \$18,132** - Supportive infrastructure for Burdekin Be Active Trail.

**9 Capital Grants & Subsidies**

**Eng - Under Budget \$944,310** - Projects to be completed before grants received.

**Sew - Under Budget \$330,000** - Grant still to be received for Sutcliffe Estate Sewerage Construction.

**Water - Under Budget \$1,500,000** - Grant for Water Fluoridation not yet received.

**Env - Over Budget \$26,795** - Unbudgeted grants received for Funding Grant Revitalisation of the Home Hill Diorama \$50,000.

**C&C - Over Budget \$42,561** - Timing difference - some grants received in full.

**10 Other Capital Income**

**Admin - Over Budget \$167,500** - Sale of Industrial Estate Blocks Lots 44, 45, 46, 47, 48 and 49.

**Eng - Over Budget \$297,828** - Proceeds from sale of equipment.



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## **4.2 Capital Projects Monthly Report for period ending 30 April 2012**

### **Recommendation**

That the Capital Projects Monthly Report for period ending 30 April 2012 be received.





**BURDEKIN SHIRE COUNCIL  
MONTHLY REPORT - CAPITAL PROJECTS**

Period Ending 30 April 2012

| Budget  | Income Actual<br>to Period End | Variance | Description   | Budget  | Expenditure<br>Actual to Period<br>End | Variance | Comments   |
|---|--------------------------------|----------|---|---------|--|----------|--|
| <b>Director of Corporate &amp; Community Services</b> |                                |          |   |         |  |          |  |
| 0   | 0.00                           | -        | 10000 - Council Chambers                                | 11,000  | 12,768.39                              | 16%      | <b>Budget:</b> Chamber (Heritage) replace floor boards. Work completed.  |
| 0   | 0.00                           | -        | 10004 - Home Hill 12th Avenue                           | 10,909  | 12,373.05                              | 13%      | Roof replaced due to deterioration.  |
| 0   | -167,500.01                    | -        | 10020 - Land Purchases/Sales                            | 0       | 5,597.52                               | -        | <b>Unbudgeted</b> - Revenue from Industrial Estate sales. Expenditure is for legal expenses.   |
| 0   | 0.00                           | -        | 11001 - IT Hardware Purchases                           | 461,028 | 434,430.32                             | -6%      | All IT hardware purchased and being installed.   |
| 0   | 0.00                           | -        | 11002 - Admin Office Equipment Capital Purchases        | 17,272  | 17,272.24                              | 0%       | <b>Budget:</b> Photocopiers. Purchase completed.   |
| 0   | 0.00                           | -        | 11004 - Burd Library Off Equip, F & F Capital Purchases | 37,600  | 0.00                                   | -100%    | <b>Budget:</b> Burd Library shelving children's area \$17,600 (now installed - committal \$11,980); Bur Library circulation desk \$20,000. Works planned following fish pond renovation.   |
| 0   | -12,650.00                     | -        | 11007 - IT Software Purchases                           | 377,389 | 115,596.86                             | -69%     | <b>Budget:</b> Server \$6,000 <b>Actual</b> \$10,407; Property & Rating upgrade <b>Budget</b> \$120,000 <b>Actual:</b> \$69,644 (project commenced went live in March 2012); HR Module <b>Budget</b> \$12,000 <b>Actual</b> \$10,865; Records Classification & Disposition Management Software \$5,641; Kirknie Landfill weighbridge <b>Budget</b> \$16,404, Waste Management connection to TipSite <b>Budget</b> \$20,930 - items have been ordered. Asset Management <b>Budget</b> \$202,055 <b>Actual</b> \$13,697, 5 new ECM licences \$5,343, |
| 0   | 0.00                           | -        | 11101 - Burd Theatre Furniture & Fittings Capita        | 26,078  | 32,388.18                              | -24%     | Sound Mixing desk \$26,078 - budget to be obtained from Theatre Operational; and Pipe and Drape system \$6,310 - approved by Council 25-10-11 (budget in 12043).   |
| 0   | 0.00                           | -        | 11202 - Fibre Optic                                     | 73,730  | 73,453.64                              | 0%       | <b>Budget:</b> Install fibre optic from Jones St to SES. Project completed. Final estimate \$75,254.   |
| -148,954  | -157,500.00                    | 6%       | 12007 - Burd Rural Multi-Tenant Service Centre          | 26,000  | 3,257.85                               | -87%     | Remaining capital grant funds to be expended. <b>Actual:</b> Solar lights. Balance available for toilet refurbishments for basketball stadium.   |
| 0   | 0.00                           | -        | 12012 - Ayr Showgrounds Grounds                         | 44,000  | 0.00                                   | -100%    | Carry Over. Council resolution 24-4-12 to approve purchase of a self-contained cabin for caretaker and provide budget up to \$60,000.  |
| -50,000   | -50,000.00                     | 0%       | 12027 - Giru SES  | 2,662   | 0.00                                   | -100%    | Grant income budgeted last year but received this year. Expenditure for telstra connection and bitumen apron trft to operational as- completed 2010/11.  |
| 0   | 0.00                           | -        | 12041 - Burdekin Library                                | 71,100  | 0.00                                   | -100%    | Carry Over - Library Renovations \$60,000 - plans finalised, quotations being sought: Security System \$11,100   |
| 0   | 0.00                           | -        | 12042 - Burdekin Memorial Hall                          | 226,100 | 83,056.39                              | -63%     | <b>Budget:</b> Replace soffits \$30,000 <b>Actual</b> \$0; Refurb of bar & amenities sections <b>Budget</b> \$120,000 <b>Actual</b> \$9,150 - plans being finalised to go to tender; chiller replacement <b>Budget</b> \$76,100 <b>Actual</b> \$73,906.  |
| -3,170  | -2,127.27                      | -33%     | 12043 - Burdekin Theatre                                | 303,846 | 209,184.26                             | -31%     | Kitchen upgrade <b>Budget</b> \$59,000 - design and quotations to be obtained; Light Dimmer System (C/O) <b>Budget</b> \$21,163 <b>Actual</b> \$20,177; Floorcoverings (C/O) <b>Budget</b> \$55,000 <b>Actual</b> \$52,105; Auditorium seats (C/O) <b>Budget</b> \$153,887 <b>Actual</b> \$129,682; Replace Smoke Detection System <b>Budget</b> \$7,220 <b>Actual</b> \$7,220; Pipe & Drape System <b>Budget</b> \$6,340 (costed to 11101)  |





**BURDEKIN SHIRE COUNCIL  
MONTHLY REPORT - CAPITAL PROJECTS**

Period Ending 30 April 2012

| Budget          | Income Actual<br>to Period End | Variance | Description                                      | Expenditure<br>Actual to Period |                     | Variance | Comments   |
|-----------------|--------------------------------|----------|--|---------------------------------|---------------------|----------|--|
|                 |                                |          |  | Budget                          | End                 |          |  |
| -79,730         | -68,095.10                     | -15%     | 12044 - Burdekin Library Other Assets            | 90,499                          | 61,814.39           | -32%     | Budget: Burd Library books   |
| 0               | -50,000.00                     | -        | 16419 - Lions Park/Diorama                       | 0                               | 51,166.00           | -        | Unbudgeted grant received for upgrading works to Diorama.                  |
| 0               | -18,131.82                     | -        | 16552 - Be Active Trail Equipment                | 0                               | 0.00                | -        | Unbudgeted grant received for fountains and exercise stations              |
| 0               | 0.00                           | -        | 23145 - CBD2 Home Hill Burdekin Memorial Hall To | 31,800                          | 0.00                | -100%    | Carry Over - Toilets refurbishment. Plans being finalised to go to tender. |
| <b>-281,854</b> | <b>-526,004.20</b>             |          | <b>Total</b>                                     | <b>1,811,013</b>                | <b>1,112,359.09</b> |          |  |

**Director of Environment & Operations**

|            |             |       |  |           |              |       |  |
|------------|-------------|-------|--|-----------|--------------|-------|--|
| -1,216,560 | -397,077.75 | -67%  | 20000 - Roadworks                                | 6,240,139 | 2,912,061.58 | -53%  | Roadworks capital expenditure is behind, but rate of expenditure is accelerating. C/o \$768,948  |
| 0          | 0.00        | -     | 11003 - Eng Office Equipment Capital Purchases   | 11,000    | 8,761.12     | -20%  | Actual: Photocopier  |
| 0          | 0.00        | -     | 16005 - Ayr Cemetery Other Assets                | 35,000    | 34,472.72    | -2%   | Budget: Cemetery Vaults - design \$10,000; Shade and concrete work Columbarium \$25,000 (Work commenced late November)   |
| 0          | 0.00        | -     | 16201 - Ayr Transfer Station                     | 100,000   | 48,188.31    | -52%  | Actual: \$34,473 Project substantially completed.  |
| 0          | -12,272.72  | -     | 16203 - Ayr Transfer Station Building            | 0         | 0.00         | -     | Project commenced  |
| 0          | 0.00        | -     | 16207 - Kirknie Landfill Buildings               | 18,423    | 2,214.34     | -88%  | Insurance claim  |
| -10,000    | 0.00        | -100% | 16208 - Kirknie Landfill                         | 245,956   | 295,916.31   | 20%   | Gatehouse: Orders placed for building  |
| 0          | 0.00        | -     | 16220 - Kirknie Landfill Cell Liner              | 597,351   | 64,147.00    | -89%  | Budget: Access road to weighbridge Budget \$60,000 & Weighbridge Budget \$163,199 Actual \$192,440; Solar Panels Budget \$22,757 Actual \$22,758; Actual Printer \$1,550; Access road substantially completed; Software & Hardware - Tipsite (trf to intangible and operational on completion) Actual \$79,168 |
| 0          | 0.00        | -     | 16251 - Burdekin Cascades Caravan Park           | 100,000   | 93,365.06    | -7%   | Budget \$597,351 - C/o Actual: Soil Testing \$2,147 -  |
| 0          | 0.00        | -     | 16252 - Home Hill Caravan Park                   | 55,000    | 0.00         | -100% | Stabilisation of batters completed and Revegetation \$62,000.  |
| 0          | 0.00        | -     | 16253 - Burdekin Cascades Caravan Pk Other Asset | 40,000    | 0.00         | -100% | Two budget studio units substantially completed - Carry over   |
| 0          | 0.00        | -     | 16254 - Home Hill Caravan Park - Other Assets    | 15,000    | 0.00         | -100% | Amenities Block & Cabins - Carry Over  |
| 0          | 0.00        | -     | 16301 - Ayr Pool                                 | 160,000   | 49,219.36    | -69%  | Replace fence and gate. Discussions held with neighbours and managers. Suitable fencing material being sourced.  |
| 0          | 0.00        | -     | 16305 - Millaroo Pool                            | 10,000    | 0.00         | -100% | BBQ area upgrade. Quotes being obtained.   |
| 0          | 0.00        | -     | 16351 - Public Conveniences Anzac Park           | 119,660   | 122,328.93   | 2%    | Concept Design - Carry over  |
| 0          | 0.00        | -     | 16360 - Public Conveniences - Queen Street       | 80,000    | 2,834.55     | -96%  | Concept design completed. Detailed design to proceed.  |
| 0          | 0.00        | -     | 16411 - Off Lead Dog Park Fence                  | 25,000    | 0.00         | -100% | Work completed - C/o   |
| -40,000    | -36,000.00  | -10%  | 16418 - Solar Lights Tommie Tie Park             | 40,000    | 23,315.88    | -42%  | Refurbish. Upgrade started.  |
| -20,000    | 0.00        | -100% | 16503 - Playground Equipment - Various Parks     | 60,000    | 18,409.00    | -69%  | Order placed for fencing.  |
| 0          | 0.00        | -     | 16506 - Lloyd Mann Park Irrigation               | 0         | 1,424.63     | -     | Project commenced. (New Grant \$40,000).   |
| -48,832    | -48,832.00  | 0%    | 16511 - All Abilities Playground                 | 26,878    | 11,623.22    | -57%  | Shade structures and playground equipment. Quotes being obtained for shade structures for Anzac Park. Shade Sails Installed at Brandon park.   |
| 0          | 0.00        | -     | 16512 - Miscellaneous Parks Irrigation           | 65,000    | 0.00         | -100% | Installed at Brandon park.   |
| 0          | 0.00        | -     | 16515 - Rock Shop Park Irrigation                | 0         | 3,629.66     | -     | Project completed C/o  |
| 0          | 0.00        | -     | 16517 - Ross Street Park Irrigation              | 0         | 9,607.88     | -     | Ross Street park, Rock shop park & part of Lloyd Mann park commenced. C/o \$15,000   |
| 0          | 0.00        | -     | 16602 - Pound Upgrade                            | 5,035     | 5,035.00     | 0%    |  |
| -20,812    | 0.00        | -100% | 16700 - Alva & Wunjunga Dune Protection          | 72,000    | 73,037.73    | 1%    | Project completed. Final cost approx \$10,000 - additional expenditure allocated to operational as under capital threshold. Work completed - C/o   |





**BURDEKIN SHIRE COUNCIL  
MONTHLY REPORT - CAPITAL PROJECTS**

**Period Ending 30 April 2012**

| Budget            | Income Actual<br>to Period End | Variance | Description  | Expenditure<br>Actual to Period |                     |          | Comments   |
|-------------------|--------------------------------|----------|--|---------------------------------|---------------------|----------|--|
|                   |                                |          |  | Budget                          | End                 | Variance |  |
| 0                 | 0.00                           | -        | 23250 - Depot/Store Building                                 | 13,000                          | 10,704.18           | -18%     | Reroof and hot dip galvanised beams completed.   |
| 0                 | 0.00                           | -        | 23301 - Jones St Depot                                       | 0                               | 1,417.50            | -        | Minor expenses to complete prior year project  |
| 0                 | -9,045.00                      | -        | 23323 - Yellow Gin Creek Alert Station                       | 0                               | 10,176.75           | -        | NDRP Project   |
| 0                 | 0.00                           | -        | 24000 - Drainage Budget                                      | 67,919                          | 0.00                | -100%    | Design completed. Planning for construction commenced.(Brices culvert, Beach Road - Ayr Flood Study) Carry over. |
| -197,066          | 0.00                           | -100%    | 24008 - Ayr/Lilliesmere Flood & Dmg 04/05 NDMP2              | 836,327                         | 521,154.39          | -38%     | Project substantially completed (Pyott's Dam). \$329,927 (C/O).  |
| -106,667          | 0.00                           | -100%    | 24010 - Ayr Flood Study Dam Upgrade NDRP - L1 Lilliesme      | 213,333                         | 1,531.74            | -99%     | Trfd \$106,666 to operational for repayment of grant funds in March; \$1,532 to be transferred to Project 24008  |
| -50,000           | 0.00                           | -100%    | 24020 - Gross Pollutant Traps Nelson's Lagoon                | 125,000                         | 26,350.00           | -79%     | Design completed. Quotes being obtained for construction.  |
| 0                 | 0.00                           | -        | 24021 - Ayr Transfer Station Drainage                        | 30,000                          | 0.00                | -100%    | Design commenced. Carry Over.  |
| 0                 | 0.00                           | -        | 24022 - Sutcliffe Estate Drainage Stage 1 (Beach Rd to Lilli | 468,067                         | 244,930.97          | -48%     | Project substantially complete. \$138,067 (C/O).   |
| 0                 | 0.00                           | -        | 24026 - Andersen Street Drainage                             | 300,000                         | 115,395.64          | -62%     | Project commenced  |
| -110,000          | -79,202.73                     | -28%     | 25001 - Sedans   | 240,000                         | 148,899.02          | -38%     | Five sedans purchased.   |
| -210,000          | -201,534.59                    | -4%      | 25002 - Utilities  | 460,000                         | 369,022.89          | -20%     | Thirteen utilities purchased.  |
| -166,000          | -17,090.91                     | -90%     | 25003 - Trucks   | 635,594                         | 138,594.00          | -78%     | Two trucks purchased Order placed for new street sweeper - 6 months delivery time. C/o \$138,594                 |
| -16,750           | 0.00                           | -100%    | 25005 - Plant and Equipment                                  | 153,545                         | 49,180.92           | -68%     | 2 Box trailers \$16,545 and Pool cleaner \$12,495; Van air blast pak \$13,671 Diagnostic Scan Tool \$6,470       |
| -10,000           | -9,000.00                      | -10%     | 25010 - Security Cameras Tommie Tie Park                     | 10,000                          | 8,398.02            | -16%     | Project commenced. (New Grant \$10,000).   |
| 0                 | 0.00                           | -        | 30000 - Sewerage Construction Budget                         | 720,000                         | 0.00                | -100%    | <b>Budget Total \$720,000 Actual Total \$83,364 (pump stations)</b>  |
| 0                 | 0.00                           | -        | 30209 - Pump Station 9 Ayr                                   | 0                               | 11,486.98           | -        |  |
| 0                 | 0.00                           | -        | 30210 - Pump Station 10 Ayr                                  | 0                               | 12,096.05           | -        |  |
| 0                 | 0.00                           | -        | 30211 - Pump Station 11 Ayr                                  | 0                               | 12,880.69           | -        |  |
| 0                 | 0.00                           | -        | 30216 - Pump Station 16 Ayr                                  | 0                               | 10,766.53           | -        |  |
| 0                 | 0.00                           | -        | 30251 - Pump Station 1 Brandon                               | 0                               | 155.86              | -        | Total will be transferred to 30253.  |
| 0                 | 0.00                           | -        | 30253 - Pump Station 3 Brandon                               | 0                               | 13,860.63           | -        |  |
| 0                 | 0.00                           | -        | 30301 - Pump Station 1 Home Hill                             | 0                               | 18,117.49           | -        |  |
| 0                 | 0.00                           | -        | 30405 - Treatment Plant Inlet Structure Ayr/Bran             | 238,800                         | 24,576.78           | -90%     | Tender awarded.  |
| 0                 | 0.00                           | -        | 30410 - Treatment Plant Primary Digester Ayr/Bra             | 0                               | 4,000.00            | -        |  |
| 0                 | 0.00                           | -        | 30452 - Treatment Plant Buildings Home Hill                  | 6,000                           | 0.00                | -100%    |  |
| 0                 | 0.00                           | -        | 31050 - Sewer Reline Project                                 | 588,397                         | 31,510.13           | -95%     | Order placed. C/o \$88,397   |
| -396,000          | 0.00                           | -100%    | 31060 - Sutcliffe Estate Sewerage                            | 990,000                         | 37,308.00           | -96%     | Design commenced.  |
| 0                 | 0.00                           | -        | 35000 - Water Construction Budget                            | 240,000                         | 0.00                | -100%    | <b>Budget Total \$240,000 Actual Total \$102,840 (distribution mains)</b>  |
| -1,800,000        | 0.00                           | -100%    | 35240 - Fluoridation   | 1,800,000                       | 18,105.50           | -99%     | Concept design completed. Detailed design to proceed.  |
| 0                 | 0.00                           | -        | 35264 - Iron & Manganese Removal                             | 0                               | 4,900.00            | -        | Design commenced.  |
| 0                 | 0.00                           | -        | 35352 - Distribution Mains Ayr                               | 0                               | 14,739.27           | -        | Chippendale Steet project & Methodist Lane project commenced.  |
| 0                 | -74,430.27                     | -        | 35401 - Distribution Mains Brandon                           | 0                               | 83,201.16           | -        | MRD project. Project completed.  |
| 0                 | 0.00                           | -        | 35433 - Rural Water Supplies Home Hill                       | 60,000                          | 55,231.21           | -8%      | Fry / Davenport Road. Project completed.   |
| <b>-4,418,687</b> | <b>-884,485.97</b>             |          | <b>Total</b>   | <b>16,317,424</b>               | <b>5,778,284.57</b> |          |  |
| <b>-4,700,541</b> | <b>-1,410,490.17</b>           |          | <b>TOTAL CAPITAL PROJECTS</b>                                | <b>18,128,437</b>               | <b>6,890,643.66</b> |          |  |



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## **5 ENVIRONMENT & OPERATIONS**

### **5.1 Cons 12/0003 - All About Teeth - Development Application for Material Change of Use for Dental Practice at 187 Queen Street, Ayr (Lot 2 on RP708528, Parish of Antill, County of Gladstone)**

#### **Document Information**

**Referring Letter No:** 1147335

**File No:** 2011 CONS (Cons12/0003)

**Name of Applicant:** All About Teeth

**Location:** 187 Queen Street, Ayr (Lot 2 on RP708528 Parish of Antill, County of Gladstone)

**Author and Title:** S Great – Manager Planning and Development

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#### **Executive Summary**

An application has been received from i4architecture on behalf of their client All About Teeth seeking approval for a Material Change of Use to establish a Dental Practice at 187 Queen Street, Ayr. (Lot 2 on RP708528 Parish of Antill, County of Gladstone). A Development Application (Code Assessable) has been triggered in accordance with the Burdekin Shire IPA Planning Scheme.

#### **Recommendation**

That Council approves the Development Application for a Material Change of Use to establish a Dental Practice at 187 Queen Street, Ayr (Lot 2 on RP708528, Parish of Antill, County of Gladstone) subject to the following conditions:

#### **GENERAL**

- 1.1 The conditions of the development permit must be effected prior to the commencement of the use, except where specified otherwise in these conditions of approval.
- 1.2 The development and conduct of the approved use of the premises, the carrying out and maintenance of any works on the premises must be generally in accordance with the supporting material and approved plans submitted from i4architecture, drawing No 1290 SK MCU -01,02,03,04.
- 1.3 The surgery is to be operated strictly in accordance with the application submitted and in particular the following hours of operation and number of employees:



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**Hours of operation:**

Monday to Friday 7:30am – 5pm

**Number of employees:**

Dentist - 3

Ancillary staff - 5

**BUILDING WORK**

2. A development permit for Building Works is to be obtained before any building works are carried out on the premise.

**EXTERNAL WORKS**

3. The developer must at its own cost undertake all necessary alterations to public utility mains and services as are rendered necessary by the carrying out of any required external works or other works associated with the approved development.

**ENVIRONMENT AND HEALTH**

- 4.1 An enclosed area of suitable size shall be provided to store the number of bins required to service this site. The area shall be of adequate size for the storage of all bins and have a floor which is raised, and imperviously paved.
- 4.2 There must be no release of waste water from the washing of waste bins to stormwater, to the ground or to any roadside gutter.

**Background Information****The following comments are from the Manager of Planning & Development, Mr Shane Great:**

The land is zoned 'Retail & Commercial' with the proposal triggering a 'code assessable' Development Application for Material Change of Use to establish a Dental Practice. The application has been assessed against the Retail and Commercial zone Code under the provisions of the Burdekin Shire Council's IPA Planning Scheme.

***The Application:***

It is the applicant's intent to establish a new Dental Practice in the existing vacant building on Lot 2 RP708528. The proposed Dental Practice will have a total floor area of 262m<sup>2</sup> and be developed entirely within the existing building envelope and set backs. The proposed Dental Practice will have 5 consulting rooms, sterilizing/store room, waiting area, reception area, admin store, office, staff area and plant room. The Dental Practice hours of operation will be from 7.30am - 5.00pm, Monday to Friday. There will be a total number of 3 dentists on site at any one time, with 5 ancillary staff. All staff and customers will have to park in Queen and Railway Streets. There is no practical access to the rear of the property. In considering the existing traffic flows and car parking provisions, it is not envisaged that the proposed



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new use will have any detrimental traffic management impacts on the existing land uses.

The Department of Transport and Main Roads (DTMR) has been triggered as a concurrence agency in this application as the proposal fronts a state controlled road. In its response, the DTMR has not identified any major issues with the proposal and have included standard conditions as part of the recommendation.

**Site Description/Surrounding Land Uses:**

The subject property is located at 187 Queen Street, Ayr at the southern end of the CBD, the surrounding amenity is predominately retail and commercial with a mixture of businesses including auto parts, vehicle dealerships, hotel and fast food outlets.

**Conclusion:**

Council's Development Assessment Team members have assessed the application and have included reasonable and relevant conditions as part of the recommended approval. Given that the proposal complies with the provisions contained in Council's IPA Planning Scheme, it is recommended that Council approves the application subject to the abovementioned conditions.

**Link to Corporate/Operational Plan**

N/A

**Consultation**

All relative Council departments have been consulted, the application triggered a referral to the Department of Transport and Main Roads (DTMR) as a concurrence agency due to the lot being located on land relating to a State controlled road. Under section 325(1) of the SPA a copy of the DTMR conditions will be attached to any decision notice issued.

**Legal Authority or Implications**

N/A

**Policy Implications**

N/A

**Financial and Resource Implications**

N/A

**Report prepared by:**

S Great – Manager Planning and Development

**Report authorised by:**

S Great – Manager Planning and Development



## Attachments



### Planning Scheme

|  |  |
|--|--|
|  | Rural                                    |
|  | - Rural Industry Sub Area                |
|  | - Rural Nature Based Recreation Sub Area |
|  | - Rural Settlement Sub Area              |
|  | Residential                              |
|  | - Residential Low Density Sub Area       |

### Zone Map

|  |                                      |
|--|--------------------------------------|
|  | Retail and Commercial                |
|  | Industrial                           |
|  | - Extractive Industry Sub Area       |
|  | - Industry Investigation Sub Area    |
|  | Public Purpose                       |
|  | Community Infrastructure Designation |

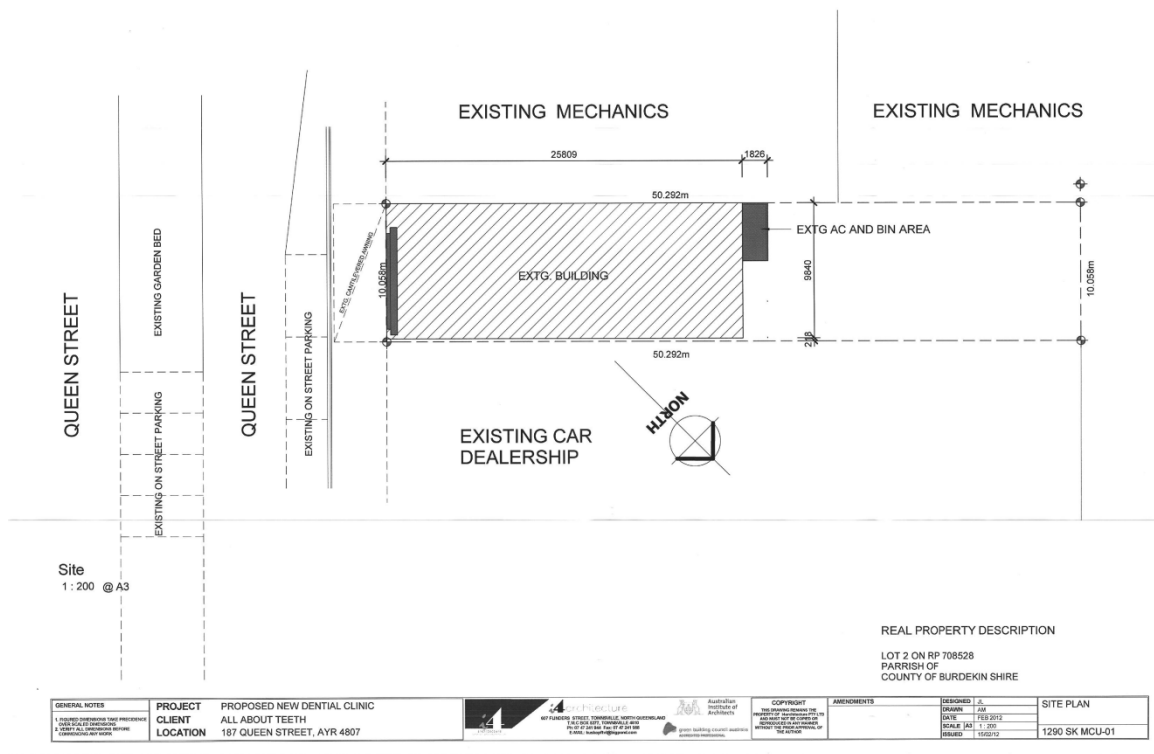
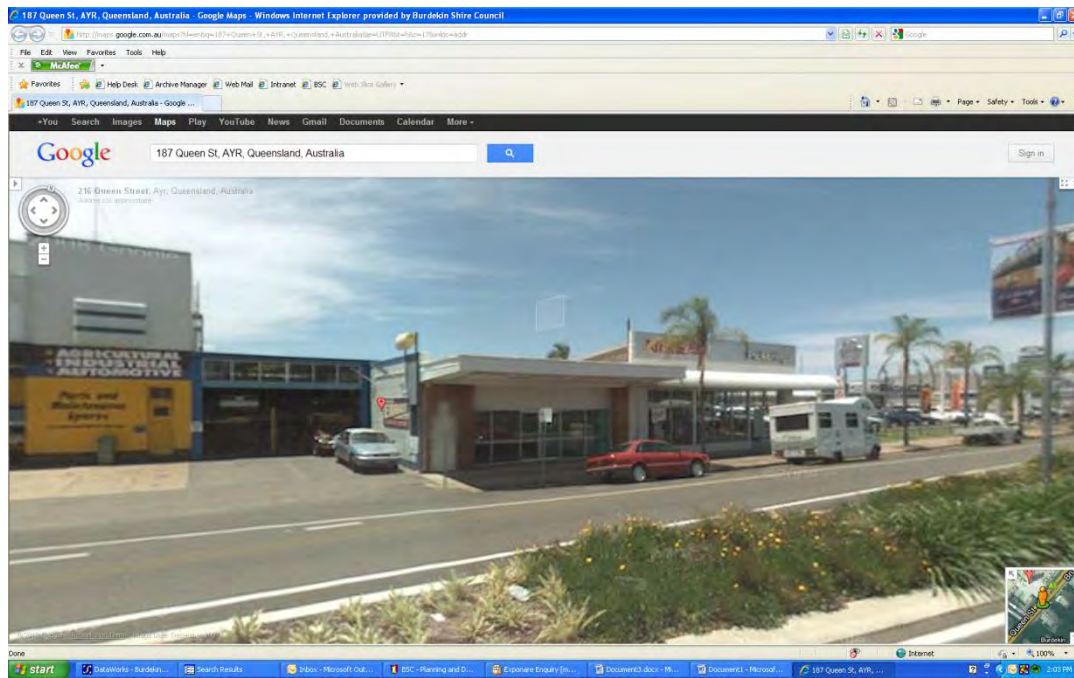
|  |                         |
|--|-------------------------|
|  | Village                 |
|  | Open Space & Recreation |

\*



Created on Friday, 11 May 2012













17 April 2012

The Chief Executive Officer  
Burdekin Shire Council  
PO Box 974  
Ayr QLD 4807

|                        |
|------------------------|
| BURDEKIN SHIRE COUNCIL |
| Folder No. 2011 CANS   |
| 18 APR 2012            |
| Document No. 1162165   |

Attention: Shane Great

Dear Sir

#### CONCURRENCE AGENCY RESPONSE – CONDITIONS

**Proposed Development:** Development Permit for Material Change of Use to establish a Dental Practice  
**Real Property Description:** Lot 2 on RP708528  
**Street Address:** 187 Queen Street, Ayr QLD 4807  
**Assessment Manager ref.:** Cons12/0003  
**Local Government Area:** Burdekin Shire Council

Reference is made to the referral agency material for the development application described above which was received by the Department of Transport and Main Roads (the department) under section 272 of the *Sustainable Planning Act 2009* (SPA) on 27 February 2012.

An assessment of the proposed development has been undertaken against the purposes of the *Transport Infrastructure Act 1994* for state-controlled roads. Based on this jurisdiction, the department provides this concurrence agency response under Section 285 of the SPA in accordance with the following submitted material:

|          |         |          |              |
|----------|---------|----------|--------------|
| VIEW     | PLANDEV | AGENDA   |              |
|          |         | DATE     |              |
| NOTED    |         | APPLIC # | CONS 12/0003 |
| LAND #   | 984     | PROP #   |              |
| ACTION   |         | ACTION   |              |
| DEADLINE |         | DEADLINE |              |

Department of Transport and Main Roads  
Program Delivery and Operations  
Northern Region  
146 Wills Street Townsville Queensland 4810  
PO Box 1089 Townsville Queensland 4810

Our ref TMR12-001723  
Your ref Cons12/0003  
Enquiries Sarah Dillon  
Telephone +61 7 4720 7202  
Facsimile +61 7 4720 7211  
Website www.tmr.qld.gov.au  
Email Sarah.A.Dillon@tmr.qld.gov.au

Page 1 of 3



| <b>Name of Report/ Plan Title</b>   | <b>Author/ Consultant</b> | <b>Plan Number &amp; Version</b> | <b>Report/Plan Date</b> | <b>Attachment Number</b> |
|---|---------------------------|----------------------------------|-------------------------|--------------------------|
| <i>Site Plan</i>  | i4 architecture           | 1290 SK MCU-01                   | Feb 2012                | Attachment 1             |
| <i>Proposed Floor Plan</i>  | i4 architecture           | 1290 SK MCU-03                   | Feb 2012                | Attachment 2             |
| <i>Response to Department of Transport and Main Roads Information Development Permit for Material Change of Use to establish a Dental Practice at Queens Street, Ayr.</i> | i4 architecture           |                                  | 16 March 2012           | n/a                      |

The department advises the assessment manager that it requires conditions to attach to any development approval for the application. The department would also like to provide advice about the application to the assessment manager under Section 287(6) of the SPA.

Under Section 325(1) of the SPA, the assessment manager must therefore attach this response, including the enclosed Department of Transport and Main Roads Concurrence Agency Conditions and Statement of Reasons, to any approval for the application.

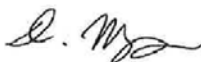
The department may change its concurrence agency response in accordance with Section 290(1)(b) of the SPA.

The department must be provided with a copy of the assessment manager's decision notice regarding the application within five (5) business days after the day the decision is made in accordance with Section 334 of the SPA.

A copy of this response has been sent to the applicant for their information.

If you have any questions or wish to seek clarification about any of the details in this response, please contact Sarah Dillon, Graduate Town Planner (Planning & Development Assessment) on (07) 4720 7202.

Yours sincerely



Charles Myers  
Principal Advisor (Planning & Development Assessment)



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Enc. (Department of Transport and Main Roads Agency Conditions and Statement of Reasons)  
*Site Plan*, Drawing Number 1290 SK MCU-01, bearing the date Feb 2012  
(Attachment 1)  
*Proposed Floor Plan*, Drawing Number 1290 SK MCU-03, bearing the date Feb 2012  
(Attachment 2)

C/c i4architecture  
PO Box 5377  
Townsville QLD 4810



Department of Transport and Main Roads  
Concurrence Agency Conditions and Statement of Reasons

**Proposed Development:** Development Permit for Material Change of Use to establish a Dental Practice  
**Real Property Description:** Lot 2 on RP708528  
**Street Address:** 187 Queen Street, Ayr QLD 4807  
**Assessment Manager ref.:** Cons12/0003  
**Local Government Area:** Burdekin Shire Council

| No.   | Conditions of Development   | Condition Timing   | Jurisdiction and Reasons   |
|---|---|--|--|
| <b>Development Permit - Material Change of Use to establish a Dental Practice</b> |   |  |  |
| 1   | <p>Development must be carried out generally in accordance with the following plans and report, except as modified by these concurrence agency conditions:</p> <ul style="list-style-type: none"> <li>• <i>Site Plan</i>, Drawing Number 1290 SK MCU-01, bearing the date Feb 2012 (Attachment 1)</li> <li>• <i>Proposed Floor Plan</i>, Drawing Number 1290 SK MCU-03, bearing the date Feb 2012 (Attachment 2)</li> <li>• <i>Response to Department of Transport and Main Roads Information Development Permit for Material Change of Use to establish a Dental Practice at Queens Street, Ayr</i>, bearing date 16 March 2012</li> </ul> | <p>Prior to the commencement of use and to be maintained at all times.</p> | <p>The purposes of the <i>Transport Infrastructure Act 1994</i>.</p> <p>The Department of Transport and Main Roads' assessment of the development application was undertaken on the basis of the cited plans and report which depict how the proposed development will be carried out.</p> |



| No. | Conditions of Development  | Condition Timing   | Jurisdiction and Reasons   |
|-----|--|--|--|
| 2   | Any flood lights or illumination on the subject site must be shielded, directed downwards and away from the state-controlled road.   | Prior to the commencement of use and to be maintained at all times | <p>The purposes of the <i>Transport Infrastructure Act 1994</i>.</p> <p>If lighting associated with the development causes unsafe glare or other nuisance, drivers may be distracted, affecting safety on the state-controlled road.</p>                       |
| 3   | Advertising signs are prohibited within the state-controlled road reserve. Any advertising signs erected on the Subject Land must not project into the corridor of Queen Street. | Prior to the commencement of use and to be maintained at all times | <p>s. 9 and s. 50 <i>Transport Infrastructure Act 1994</i> (Qld) and the Department of Transport and Main Roads' <i>Roadside Advertising Guide</i>.</p> <p>Advertising signs on or near the state-controlled road may obscure signage or distract drivers.</p> |
| 4   | All on-site advertising must conform to guidelines set for such signs in the Department of Transport and Main Roads' <i>Roadside Advertising Guide</i> .                         | Prior to the commencement of use and to be maintained at all times | <p>The Department of Transport and Main Roads' <i>Roadside Advertising Guide</i>.</p> <p>Advertising signs on or near the state-controlled road may obscure signage or distract drivers.</p>   |





#### Advice for state controlled roads

An application for a Road Corridor Permit is required for any ancillary works and encroachments on the state-controlled road under section 50(2) and Schedule 6 of the *Transport Infrastructure Act 1994* and Part 5 and Schedule 1 of the *Transport Infrastructure (State-Controlled Roads) Regulation 2006*. Please contact the Department of Transport and Main Roads via email at [towdawe@tmr.qld.gov.au](mailto:towdawe@tmr.qld.gov.au) to make an application for a Road Corridor Permit. Ancillary works and encroachments include but are not limited to advertising signs or other advertising devices, paths or bikeways, buildings/shelters, vegetation clearing, landscaping and planting.

Pursuant to Section 580 of the *Sustainable Planning Act 2009* it is a development offence to contravene a development approval, including any condition in the approval.

The department acknowledges that the on-road car parking on Queen Street will be used by the Dental Practice as the site location and layout make it impracticable for the Dental Practice to fulfil Burdekin Shire Council's on-site car parking requirements. The department takes no responsibility for any issues that may arise as zero car parking spaces have been provided onsite.



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## **INFORMATION ATTACHMENT TO CONCURRENCE AGENCY RESPONSE**

### **Representations on Referral Agency Response**

If the applicant intends to make a representation to the Department of Transport and Main Roads (the department) regarding the attached concurrence agency response, the applicant needs to do this before the assessment manager decides the application. The assessment manager cannot decide the application before 10 business days after receiving the final concurrence agency response, pursuant to section 318(5) of the *Sustainable Planning Act 2009* (SPA).

The applicant will need to give the assessment manager written notice under section 320(1) of SPA to stop the decision-making period to make a representation to the department and subsequently contact the department to make the representation. The decision making period cannot be stopped for more than 3 months.

### **Planning and Environment Court Appeals**

If an appeal is lodged in the Planning and Environment Court in relation to this application, the appellant must give written notice of the appeal to the department under Section 482(1) of the SPA. This notice should be forwarded to the Planning Law Team, Planning Management Branch, Department of Transport and Main Roads, GPO Box 213, Brisbane QLD 4001 within 2 days if the appeal is started by a submitter, or otherwise within 10 business days after the appeal is started.











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## 5.2 Above Ground Burial Structures Report

### Document Information

**Referring Letter No:** Clause 24 – Council Meeting 29/9/09  
Council lists for budget discussion consideration of the  
Installation of above ground burial –  
Moved Cr List, seconded Cr Gazzola - Carried

**File No:** 3/6/6

**Name of Applicant:** Burdekin Shire Council

**Location:** Ayr Cemetery Reserve – R31

**Author and Title:** Wayne Saldumbide – Manager of Operations

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### Executive Summary

Traditional burials at the Ayr Cemetery are, on occasion, unable to be carried out in the wet season due to the natural water table being higher than required burial depth. Council requested officers to investigate above ground burial structures as an alternative burial option.

Cairns Regional Council has recently completed construction of 42 above ground burial crypts at an estimated cost of \$220,000 or \$5,250 per crypt. The crypts are built to comply with Australian Standard 4425, 1996 - Above ground burial structures, with provisions for draining and venting of individual crypts as per the standard. Similar facilities exist at Innisfail, Mareeba and Gordonvale cemeteries.

### Recommendation

Council considers, during budget deliberation, the construction of 21 above ground burial crypts at the Ayr Cemetery within the area identified for resumption from the Mackenzie Street Road reserve. A proposed development plan for the Ayr and Home Hill cemeteries has been prepared for discussion during deliberations.

### Background Information

In 2010, particularly, traditional in-ground burials were regularly delayed due to the high water table at the Ayr Cemetery with local undertakers forced to install additional refrigeration capacity to cater for the resultant burial backlog.



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Above ground burial structures exist at a number of cemeteries in North Queensland. Site visits to a number of these cemeteries reveal that not all structures conform to the current Australian Standards.

Sextons at these Cemeteries recommend that Council construct and operate the facility as private facilities can be left to fall into disrepair with Council being left with responsibility for maintenance.

Uptake in far North Queensland is predominantly by the Roman Catholic denomination even though the facility is non-denominational.

Risk to Council in proceeding with construction is that uptake of reservations or internments is not sufficient to justify the project.

### **Link to Corporate/Operational Plan**

### **3. Land Use Planning**

Objective – To promote a dynamic approach to integrated planning and management of development and growth that reflects community aspirations and enhances our lifestyle, diverse heritage and environment.

#### **Strategies**

3.1 Plan for infrastructure for future development.

### **Consultation**

Cairns Regional Council, local undertakers and stone masons.

### **Legal Authority or Implications**

Local Law 18 - Cemeteries.

Council would be required develop an operational standard stipulating plaque and ornament restrictions and handling of memorial flowers and mementos.

### **Policy Implications**

Nil

### **Financial and Resource Implications**

A capital budget bid of \$115,000 was considered for the 2012/13 financial year.

Cairns Regional Council current fee structure 2011/12 is as follows:

Reservation - \$5641

Vault - \$9589

Internment - \$463



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**Report prepared by:**

Wayne Saldumbide – Manager of Operations

**Report authorised by:**

Trevor Williams – Director of Environment and Operations

**5.3 Rededicate Portion of Road Reserve to Cemetery Reserve****Document Information**

**Referring Letter No:** N/A

**File No:** 03-06-06

**Name of Applicant:** Burdekin Shire council

**Location:** Ayr Cemetery Reserve - R31

**Author and Title:** Wayne Saldumbe - Manager Operations

---

**Executive Summary**

Council undertook to resume 8320m<sup>2</sup> of land designated as roadway reserve (Mackenzie Street) for future expansion of R31 - Ayr Cemetery Reserve. All documentation and survey plans have now been completed.

The Department of Environment and Resource Management will not complete the registration of the resumption until such time as Council either grants Ergon Energy an access easement to existing electricity infrastructure located in the proposed resumption for cemetery purposes or relocates, at Council expense, said electricity infrastructure outside of the proposed resumption into the road reserve.

**Recommendation**

Council accepts the quotation of Ergon Energy to relocate electricity infrastructure from the resumption for cemetery purposes to Mackenzie Street road reserve.

**Background Information**

Council has identified the need to increase the capacity of the current Ayr Cemetery Reserve to delay capital expenditure required in developing a new cemetery at a greenfield site. The current rate of burials in the memorial section of the Ayr cemetery is in the order of 50 per annum with a standard 10 foot by 5 foot grave occupying 4.645m<sup>2</sup>. The resumption will extend the life of the existing reserve by an estimated 20 years if the area is not dedicated to particular religious denominations.



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## **Link to Corporate/Operational Plan**

### **3. Land Use Planning**

Objective – To promote a dynamic approach to integrated planning and management of development and growth that reflects community aspirations and enhances our lifestyle, diverse heritage and environment.

#### Strategies

3.1 Plan for infrastructure for future development.

## **Consultation**

N/A

## **Legal Authority or Implications**

(Statutory basis – eg Act, Local Law, legal risks)

## **Policy Implications**

N/A

## **Financial and Resource Implications**

Ergon has provided Council with an order of cost estimate totalling \$66,958.00 incl. GST to relocate existing electricity infrastructure to Mackenzie Street road reserve. This cost is considered an operational expense for budgeting purposes and as such a provision has been made in the 2012/13 operational budget bid for Cemeteries.

### **Report prepared by:**

Wayne Saldumbide – Manager of Operations

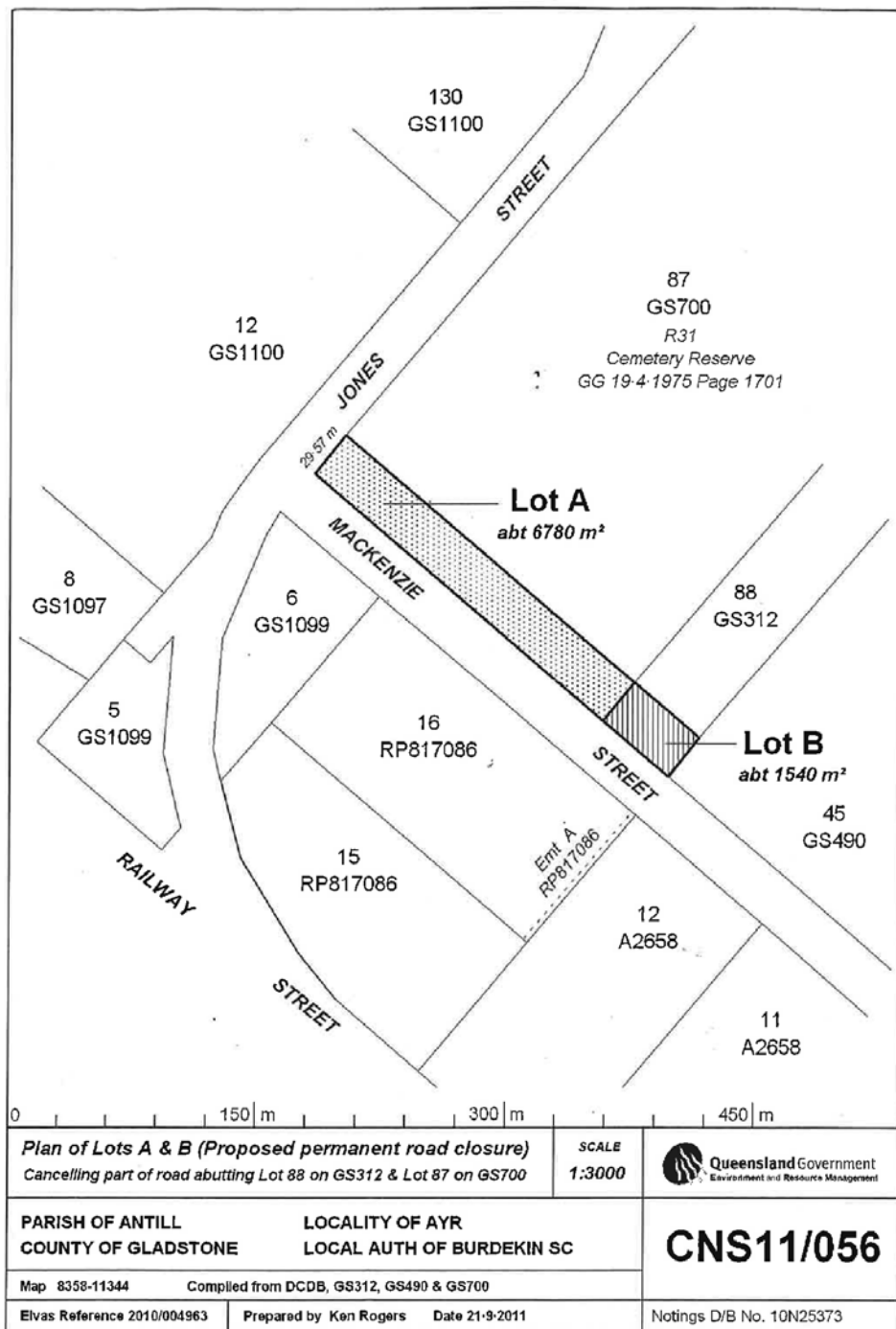
### **Report authorised by:**

Trevor Williams – Director of Environment and Operations

## **Attachments**

1. Map











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## **6 CORPORATE & COMMUNITY SERVICES**

### **6.1 Contribution Towards 2012-2013 Bountiful Burdekin**

#### **Document Information**

**Referring Letter No:** 1164386

**File No:** 03-08-11P

**Name of Applicant:** N/A

**Location:** N/A

**Author and Title:** Tony Vaccaro, Economic and Community Development Manager

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#### **Executive Summary**

The Lower Burdekin Newspaper Company has requested a contribution of \$14,500 (inc. GST) for the production of the 2012-13 edition of the Bountiful Burdekin publication, being the equivalent amount requested in 2011-12.

#### **Recommendation**

Council approves funding of \$14,500.00 (GST Inc.) to contribute towards the production of 30,000 copies of the 2012-2013 edition of the Bountiful Burdekin publication in A5 format in full gloss, to include a full page Council advertisement, Mayor's welcome message and photo, two maps of the area, a half page advertisement for the Burdekin Tourism Association and the printing of the Burdekin Tourism Website address on the bottom of each page of the publication.

#### **Background Information**

The Lower Burdekin Newspaper Company has agreed to maintain Council's contribution towards the production of the 2012-13 edition of the Bountiful Burdekin being the amount equivalent to last year. This equates to approximately 48 cents per copy.

Currently the publication is distributed to the following locations:

- Caravan and Camping Shows in Brisbane, Sydney, Melbourne, Adelaide and Perth;
- Exhibition Shows in Brisbane, Sydney, Melbourne, Adelaide and Perth;
- Various tourism centres throughout Queensland;
- Hotels in Townsville;
- Townsville Enterprise;
- Local Motels, Hotels, Shops, Businesses and Restaurants.



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The Manager of the Lower Burdekin Newspaper Company advised that volunteers man the Caravan and Camping and Exhibition Shows. To her knowledge, all booklets distributed to these outlets are all dispersed.

In summary, the Lower Burdekin Newspaper Company manages the editing, photographs, advertising, page set-up, graphics, distribution and freight. Council's contribution is more of an investment in the promotion and development of the Shire. Due to all the positive feedback from the publication, Council's investment is considered to be very worthwhile.

### **Link to Corporate/Operational Plan**

6. To promote, support and facilitate development of the identity and capacity of the community.

### **Consultation**

Discussions with Lower Burdekin Newspaper Company, Burdekin Tourism Assn and other Visitor Information Centres in the region.

### **Legal Authority or Implications**

N/A

### **Policy Implications**

N/A

### **Financial and Resource Implications**

Contribution of \$14,500.00 (GST Inc.). This amount is covered in the Economic and Community Development budget allocation.

### **Report prepared by:**

Tony Vaccaro, Economic and Community Development

### **Report authorised by:**

Ken Holt, Chief Executive Officer

### **Attachments**

1. N/A



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## 6.2 Annual Tenders for Period 1 July 2012 to 30 June 2013

### Document Information

**Referring Letter No:** N/A

**File No:** 09-01-06 and 09-01-12

**Name of Applicant:** N/A

**Location:** N/A

**Author and Title:** Alan Drew, Purchasing/Stores Officer

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### Executive Summary

Annual Tenders as listed below were called in the Ayr Advocate and Townsville Bulletin on Friday 23rd and Saturday 24<sup>th</sup> March, 2012 respectively.

### Recommendation

That Council accepts tenders as follows:

- (1) TBSC/12/04 – Supply & Delivery of Bitumen, Bitumen Emulsion, Premix & Asphalt Products – 2012/2013

It is recommended that Council accepts the tenders from Fulton Hogan, Road Maintenance Service Pty Ltd, Rock n Road Bitumen Pty Ltd with authorised Requisitioning Officers to choose the most advantageous supplier for the relevant product on a job by job basis using the Tender Schedule of Rates.

- (2) TBSC/12/05 – Supply & Delivery of Stone Products – 2012/2013

It is recommended that Council accepts the tender from BQC Quarries based on previous supply history and BQC Quarries being the sole submission received.

### Background Information

- (1) TBSC/12/04 – Supply & Delivery of Bitumen, Bitumen Emulsion, Premix & Asphalt Products – 2012/2013

Four (4) submissions were received. Prices will vary with the rise and fall of bitumen prices. Two suppliers were selected based on price and previous supply history.



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(2) TBSC/12/05 – Supply & Delivery of Stone Products – 2012/2013

One (1) submission was received. Prices will alter if significant changes occur from royalties, fuel, percolating and cement pricing.

**Link to Corporate/Operational Plan**

N/A

**Consultation**

Environment and Operations & Corporate and Community Services

**Legal Authority or Implications**

N/A

**Policy Implications**

N/A

**Financial and Resource Implications**

A comparison against the previous tender period was conducted on the more frequently used products as follows:

(1) TBSC/12/04– Supply & Delivery of Bitumen, Bitumen Emulsion, Premix & Asphalt Products – 2012/2013

**Fulton Hogan (Pioneer):** A comparison against the previous tender pricing was conducted on the most frequently used products and the results showed an average increase in price of approximately 16%.

**Rock n Road:** A comparison against the previous tender pricing was conducted on the most frequently used products and the results showed an average increase in price of approximately 7.7%.

(2) TBSC/12/05 – Supply & Delivery of Stone Products – 2012/2013

No amendments were received throughout the previous twelve month tender period.

**BQC:** A comparison against the previous tender pricing was conducted on the most frequently used products and the results showed an average decrease in



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price of approximately 4.46% based on product bin prices. A fuel comparison on deliveries was also conducted with no change in pricing from the previous tender period.

**Report prepared by:**

Alan Drew, Purchasing / Stores Officer

**Report authorised by:**

Terry Cross, Manager Financial Services

**Attachments**

N/A



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## **6.3 2012/2013 Fees and Charges**

### **Executive Summary**

This report outlines proposed 2012/2013 fees and charges for adoption by Council. 2011/2012 fees and charges are listed for comparison purposes.

Generally fees have been increased by 5%. Comments are provided on new fees and those fees not increased by 5% where applicable.

Fees and Charges are required to be set by resolution of Council. They can be altered at any time.

### **Recommendation**

That the Council adopts the 2012/2013 Fees and Charges as tabled.

### **Attachments**

1. 2012/2013 Fees and Charges (Refer separate attachment to Agenda)



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## **7 CORRESPONDENCE FOR INFORMATION**

Tabled Separately

## **8 NOTICES OF MOTION**

## **9 URGENT BUSINESS**

## **10 GENERAL BUSINESS**

## **11 IN COMMITTEE DISCUSSIONS**

## **12 DELEGATIONS**