



**BURDEKIN SHIRE COUNCIL**



# **AGENDA**

## **ORDINARY COUNCIL MEETING**

**HELD AT COUNCIL ADMINISTRATION BUILDING,  
145 YOUNG STREET, AYR**

**on 22 April 2014**

**COMMENCING AT 9:00AM**

At this meeting contributions made by members of the public may be recorded by way of audio recording which will be used for the purpose of developing minutes of the meeting and decision making of Council. Burdekin Shire Council is bound by the Information Privacy Act 2009 to protect the privacy of personal information.

Under Local Law 1 Section 35(3) a person must not make an audio or video recording of a local government meeting, a standing committee meeting, a special committee meeting or an advisory committee meeting unless the chairperson at the meeting gives consent in writing to the recording of the meeting.

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**TUESDAY 22 APRIL 2014**

## **ORDER OF BUSINESS:**

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## **BURDEKIN SHIRE COUNCIL**



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## **1 PRAYER**

## **2 DECLARATIONS OF INTEREST**

## **3 MINUTES AND BUSINESS ARISING**

### **3.1 Ordinary Council Meeting Minutes - 8 April 2014**

#### **Recommendation**

That the minutes of the Ordinary Council Meeting held on 8 April 2014 be received as a true and correct record.



**BURDEKIN SHIRE COUNCIL**



# **MINUTES**

## **ORDINARY COUNCIL MEETING**

**HELD AT COUNCIL ADMINISTRATION BUILDING,  
145 YOUNG STREET, AYR**

**on 8 April 2014**

**COMMENCING AT 9:00AM**



**TUESDAY 8 APRIL 2014**

### **ORDER OF BUSINESS:**

<b>ITEM</b>	<b>PRECIS</b>	<b>PAGE</b>
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<b>3.1</b>	<b>Ordinary Council Meeting Minutes - 25 March 2014</b>	<b>1</b>
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<b>5</b>	<b>ENVIRONMENT &amp; OPERATIONS</b>	<b>2</b>
<b>5.1</b>	<b>W and B Krause - Development Application Material Change of Use for an Accommodation Building for up to 30 persons at 29 Seventh Street, Home Hill (Lot 157 on H6166 Parish of Inkerman, County of Salisbury)</b>	<b>2</b>
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<b>12</b>	<b>DELEGATIONS</b>	<b>8</b>

Ordinary Council Meeting 08 April 2014



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## **ATTENDANCE**

Councillors W.C. Lowis (Mayor), L.D. McCathie, L. Loizou, U.E. Liessmann and E.J. Bawden

Mr. M. Magin - Chief Executive Officer  
Mr. D.P. Mulcahy - Director Corporate and Community Services  
Mr. T.G. Williams - Director Environment and Operations  
Mr. S. Great - Manager Planning and Development  
Mrs. B. Whitworth - Manager Environment and Health  
Mr. W. Saldumbide - Manager Operations  
Mr. K. Byers - Manager Technical Services

Minutes Clerk: Mrs. J. Thomasson

Leave of Absence: Councillor P.M. Dalle Cort

Apologies: Councillor R.H. Lewis

## **1 PRAYER**

The meeting prayer was delivered by Reverend Greg Rankin of the Uniting Church.

## **2 DECLARATIONS OF INTEREST**

The Mayor called for declarations of interest.

Councillor McCathie declared a perceived conflict of interest in respect of agenda item 5.1 as she is a friend of one of the submitters. Council McCathie advised of her intention to remain in the meeting during consideration of this application.

## **3 MINUTES AND BUSINESS ARISING**

### **3.1 Ordinary Council Meeting Minutes - 25 March 2014**

#### **Recommendation**

That the minutes of the Ordinary Council Meeting held on Tuesday 25 March, 2014 be received as a true and correct record.

#### **Resolution**

Moved Councillor McCathie, seconded Councillor Bawden that the recommendation be adopted.

CARRIED

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### **3.2 Audit Committee Meeting Minutes - 12 March 2014**

#### **Recommendation**

That the minutes of the Audit Committee Meeting held on 12 March 2014 be received and adopted.

#### **Resolution**

Moved Councillor Loizou, seconded Councillor Liessmann that the recommendation be adopted.

CARRIED

### **3.3 Burdekin Be Active Advisory Committee Minutes - 12 March 2014**

#### **Recommendation**

That the minutes of the Burdekin Be Active Advisory Committee Meeting held on 12 March 2014 be received and adopted.

#### **Resolution**

Moved Councillor Liessmann, seconded Councillor Bawden that the recommendation be adopted.

CARRIED

## **4 REPORTS**

## **5 ENVIRONMENT & OPERATIONS**

### **5.1 W and B Krause - Development Application Material Change of Use for an Accommodation Building for up to 30 persons at 29 Seventh Street, Home Hill (Lot 157 on H6166 Parish of Inkerman, County of Salisbury)**

Councillor McCathie declared a perceived conflict of interest in respect of agenda item 5.1 as she is a friend of one of the submitters. Council McCathie advised of her intention to remain in the meeting during consideration of this application.



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## Executive Summary

An application has been received from W and B Krause seeking approval for a Material Change of Use for an Accommodation Building at 29 Seventh Street, Home Hill (Lot 157 on H6166 Parish of Inkerman, County of Salisbury). A Development Application (Impact Assessable) has been triggered in accordance with the Burdekin Shire IPA Planning Scheme.

## Recommendation

That Council approves the Development Application for an Accommodation Building at 29 Seventh Street, Home Hill (Lot 157 on H6166 Parish of Inkerman, County of Salisbury) subject to the following conditions:

### GENERAL

- 1.1 The conditions of the development permit must be effected prior to the commencement of the use, except where specified otherwise in these conditions of approval.
- 1.2 All rates and charges (including regulated infrastructure charges), in arrears in respect of the land, subject of the application, are paid in full prior to the commencement of the proposed use.
- 1.3 The development and conduct of the approved use of the premises, the carrying out and maintenance of any works on the premises and construction and maintenance of any building on the premises must be generally in accordance with the supporting material included in the application and approved plans listed below submitted by 'Ultimate Design Solutions'; except where modified by the conditions of this Development Permit and any approval issued there under.

Job No	Sheet No. and Issue	Date
UDS - 13024	1 - P3	23/04/2013
UDS - 13024	2 - P3	23/04/2013
UDS - 13024	3 - P3	23/04/2013
UDS - 13024	4 - P3	23/04/2013

- 1.4 To ensure the accommodation facility operates strictly in accordance within its intended use an onsite manager is to reside on premise at all times.

### BUILDING WORK

2. A development permit for Building Works is to be obtained before any building works are carried out on the premise.

### NOTICE OF INTENTION TO COMMENCE THE USE

3. Prior to the commencement of the use on the site, written notice must be given to Council that the use (development and/or works) fully complies with the decision notice issued in respect of the use.

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## **ACCESS AND CARPARKING**

- 4.1 Construct a minimum 6m wide industrial crossover (150mm thick, 32 mPa concrete, F72 mesh) on the existing entry point in Ninth Avenue positioned closest to 7<sup>th</sup> Street, Home Hill. The crossover is to be constructed from the invert of the existing kerbing and channeling to the property boundary and re-profile the footpath each side of the proposed driveway to comply with the Disability Discrimination Act.
- 4.2 Provide to Council prior to the commencement of works a cross section 1:50 natural scale from the side of Ninth Avenue to the property boundary showing existing and design levels for the crossover in condition 4.1.
- 4.3 Parking space and layout must be designed in accordance with the provisions contained in the supporting material included in the plans submitted with the application by 'Ultimate Design Solutions'.
- 4.4 Access to the premises, car parking and manoeuvring areas must be constructed in an all weather low glare paving, exposed aggregate concrete or similar dust suppressant material to the satisfaction of the Chief Executive Officer.
- 4.5 The construction of any additional crossovers to give access to the land is to be the owner's responsibility and to the satisfaction of the Chief Executive Officer.

## **AMENITY**

5. Any night and outdoor lighting must be designed, conducted and operated in accordance with 'AS 4282 – Control of the obtrusive effects of outdoor lighting'. Lighting for the car park is not to cause a nuisance to any persons.

## **PUBLIC UTILITY SERVICES**

6. The developer must at its own cost undertake all necessary alterations to public utility mains and services as are rendered necessary by the carrying out of any required external works or other works associated with the approved development;

## **DRAINAGE**

- 7.1 Stormwater drainage from any new paved/sealed areas must be discharged under the footpath to kerb and channelling within the adjoining road reserves in accordance with AS3500.2.2003 or as otherwise required or agreed to in writing by the Chief Executive Officer.
- 7.2 The approved development and use(s) must not interfere with the natural flow of stormwater in the locality in such a manner as to cause ponding or concentration of stormwater on adjoining land or roads.
- 7.3 Any external catchments discharging to the premises must be accepted and accommodated within the development's stormwater drainage system.



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## **OPERATIONAL WORKS**

8. Where operational works are required to be carried out for the reconfiguration, the developer must, within the timeframe required by the Sustainable Planning Act 2009 and prior to the commencement of any work, lodge with Council an application for a development permit for operational works. As part of such application, the developer must submit:-
  - (a) detailed and complete engineering drawings and specifications of the proposed works prepared by a civil engineer, who is both registered under the Professional Engineer's Act 2002 and is current Registered Professional Engineer of Queensland; and
  - (b) certificate from the engineer who prepared the drawings stating that the design and specifications have been prepared in accordance with these conditions, relevant Council Codes and Planning Scheme Policies and the relevant Australian Standard Codes of Practice;

## **AMENITY – SCREEN FENCING**

9. A 1.8m high screen fence must be provided along the adjoining property boundaries. The fence must be designed to achieve an adequate level of privacy for inhabitants and neighbours. The type and design must be submitted and approved by the Chief Executive Officer prior to construction of the screen fence.

## **LANDSCAPING AND SCREENING**

10. A landscaping plan shall be submitted and approved by the Chief Executive Officer. This plan must be prepared by a landscape architect or other suitably qualified and experienced person detailing the following;
  - the location of existing and proposed plantings;
  - landscaping of the designated areas generally in accordance with the approved plans;
  - proposed fencing and screens, including rubbish bin enclosures;
  - location of public infrastructure;

## **TRADE WASTE**

11. A Trade Waste permit will be required. A Trade Waste Application for 'Permit to Discharge to the Sewer' is to be submitted to Council prior to the new building becoming operational.

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## ENVIRONMENT AND HEALTH

- 12.1 Facilities for the use of occupants at the premises must comply and be maintained at all times in accordance with the provisions of the relevant Local Law.
- 12.2 Detailed plans of any proposed buildings or alterations, including details of all facilities provided must be submitted and approved prior to the occupancy or use of any buildings used in connection with the accommodation business.
- 12.3 The accommodation business and all ancillary activities must be conducted within the boundaries of premises that are the subject of this approval.

## AMENITY – NOISE

- 13.1 The use of the development must not cause an unreasonable nuisance to the surrounding area.
- 13.2 The operator of the Accommodation Facility must keep a Complaints Register on the land at all times, for the inspection of an authorised office of the Council identifying:
  - The time, date and detail of any complaint made to the operator relating to the use and occupation of the Accommodation facility; and
  - Any action or response taken by the operator to rectify or reasonably deal with the complaint.

## ADVICE ONLY;

- *It is advised to contact the Environment & Health Department in regards to licensing and registration in accordance with the Food Act 1981.*
- *The operator of the premises must hold a licence with Burdekin Shire Council for the operation of the accommodation premises under the provisions of the Local Government Act 2009 and Local laws proclaimed pursuant to the Act.*

## Resolution

Moved Councillor Loizou, seconded Councillor Bawden that the recommendation be adopted.

## CARRIED

Councillor McCathie voted against the motion.



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## **6 CORPORATE & COMMUNITY SERVICES**

## **7 CORRESPONDENCE FOR INFORMATION**

## **8 NOTICES OF MOTION**

## **9 URGENT BUSINESS**

## **10 GENERAL BUSINESS**

### **10.1 Multi-purpose Exhibition Hall/Cyclone Shelter to be completed within Budget**

#### **Resolution**

Moved Councillor Liessmann, seconded Councillor Bawden that the multi-purpose exhibition hall/cyclone shelter facility to be constructed at the Ayr Show Grounds, be completed within budget.

CARRIED

Councillor Lowis and Councillor Loizou voted against the motion.

### **10.2 Child Proof Security Gate - Home Hill Swimming Pool**

#### **Resolution**

Moved Councillor Bawden, seconded Councillor Liessmann that a child proof security gate be installed at the Home Hill Swimming Pool entrance, similar to that at the Ayr Swimming Pool.

CARRIED

### **10.3 Over Expenditure - Sexton's Building - Ayr Cemetery**

#### **Resolution**

Moved Councillor McCathie, seconded Councillor Loizou that Council approves the over expenditure of \$21,225 on the Sexton's Building at the Ayr Cemetery, with the over expenditure funded from unspent loans not taken up in the Home Hill Skate Park project.

CARRIED

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#### **10.4 Funds allocated from current Works Implementation Programme for upgrading of Roads**

##### **Resolution**

Moved Councillor McCathie, seconded Councillor Loizou that \$105,000 be allocated from the Works Implementation Programme for the reconstruction of 400m section of Burstall Road and \$40,000 be allocated for the bitumen surfacing of 150m length of currently unnamed road opposite McLain Road, Jerona area.

CARRIED

#### **11 CLOSED MEETING ITEMS**

#### **12 DELEGATIONS**

10:15am Australian Citizenship Ceremony – Mr. Afroz Istikar Ali, Mr. Raul Guglielmana, Mr. Varun Kumar Radhakrishna Pillai, Mr. Suman Shrestha, Miss Serene Shrestha and Mrs Nirmala Tiwari.

There being no further business the meeting closed at 12:16 pm.

**These minutes were confirmed by Council at the Ordinary Council Meeting held on 22 April, 2014.**

**MAYOR**



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### **3.2 Burdekin Building Safer Communities Action Team Meeting - 12 March 2014**

#### **Recommendation**

That the minutes of the Building Safer Communities Action Team Meeting held on 12 March 2014 be received and adopted.

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**Minutes of Meeting**  
**Burdekin Building Safer Communities Action Team (BSCAT)**  
**Meeting held on 12<sup>th</sup> March, 2014**

Held in the John Hy Peake Heritage Rooms at Burdekin Shire Council  
The meeting commenced at 10.30am

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**ATTENDANCE**

Brad Taylor	Crime Prevention Officer, QPS, Townsville
Tony Vaccaro	Economic & Community Development Manager, BSC
Tammy Quagliata	Economic & Community Development Support Officer, BSC
Sgt. Andrew Sherrington	Burdekin PCYC
Philip Michelson	Alcohol & Drug Foundation Qld
Sgt. Brett Smith	OIC, Home Hill Police
Rebecca Grogan	Burdekin Community Association
Tarja Martin	Burdekin PCYC
Cr Lyndy McCathie	Burdekin Shire Council
Philip Thompson	BCA – Burdekin Mental Health Foundation
Venus Tufuga	BCA – Burdekin Mental Health Foundation

**APOLOGIES**

Cr. Pierina Dalle Cort	Burdekin Shire Council
Babette Doherty	Victim Assist Qld
Jason Robins	Burdekin Night Alert
Snr. Sgt. Steve Barton	OIC, Ayr Police

**Acronyms:**

<i>Burdekin Shire Council</i>	<i>BSC</i>
<i>Queensland Police Service</i>	<i>QPS</i>
<i>Councillor</i>	<i>Cr</i>
<i>Burdekin Community Association</i>	<i>BCA</i>
<i>BSCAT</i>	<i>Building Safer Communities Action Team</i>

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**CONFIRMATION OF PREVIOUS MINUTES**

Moved Sgt. Brett Smith, seconded Tarja Martin that the minutes of the BSCAT Meeting held on 12<sup>th</sup> February, 2014 be received as a true and correct record.

CARRIED

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**MATTERS FROM PREVIOUS MINUTES**

- Brad Taylor advised that he had received correspondence from Mick Volk, Inspector, Policelink and Programs, in relation to our recent concerns expressed with regard to the Policelink System. It was noted that he was keen to talk with the Burdekin BSCAT Committee in relation to the concerns raised.

It was agreed that a teleconference with Mick Volk be arranged with a few representatives from the Burdekin BSCAT Committee to discuss the concerns regarding Policelink. Brad Taylor and Brett Smith undertook to arrange this meeting and liaise with other relevant BSCAT Members.

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## **CORRESPONDENCE**

### **Inward Correspondence**

1. Rosemary Menkens MP, Member for Burdekin – advising that she agrees with the Committees views and concerns with regard to the Policelink System and advising that she has made representations to the Minister for consideration to be given to a review of the system.

### **Outward Correspondence**

1. Jack Dempsey, Minister for Police, Corrective Services and Emergency Services – Expressing concerns with regard to the failures in the current Policelink System in rural areas.
2. BSCAT Members – emailing an Alcohol-related Violence Survey being undertaken by the Qld Government.

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## **FINANCIAL REPORT**

It was noted that the current balance for BSCAT & the Crime Prevention Conference remained at \$11976.47.

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## **POLICE REPORT**

Sgt. Brett Smith, OIC Home Hill Police gave a brief overview on criminal statistics in the Home Hill area over the past month.

It was noted that there had been an increase in wilful damage crimes in the district, especially Home Hill, of late.

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## **CRIME PREVENTION & COMMUNITY SAFETY CONFERENCE**

Tammy Quagliata tabled a draft survey to be sent to all past Crime Prevention Conference attendees seeking feedback and information in regard to the possibility of holding the conference again in 2015.

It was agreed that the survey be circulated to all previous conference attendees as soon as possible.

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## **OTHER GENERAL BUSINESS**

- Tarja Martin advised that she had been speaking with members of the Burdekin Show Committee, who were interested in having the police engraving van at the Ayr Show this year (Wed 25<sup>th</sup> June, 2014). Further discussions were held in relation to other crime prevention and community safety information etc. that could also be available as part of the display.



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Brad Taylor undertook to find out whether the van was available.

Andrew Sherrington advised that the Burdekin PCYC have applied for funding to purchase a trailer for such displays etc, but have been unsuccessful to date.

Other events that the engraving van could be utilised included Burdekin Open Day on Sat 5<sup>th</sup> April and Qld Week Celebrations on Sun 1<sup>st</sup> June. Tammy Quagliata undertook to liaise with Brad Taylor in relation to these events.

- Tarja Martin provided information in relation to the upcoming events/projects for the Burdekin PCYC.
  - Time4Kids Lock Up & Launch will be held at Woolworths on 22<sup>nd</sup> March, 2014.
  - Time4Kids Gala Dinner for the PCYC would be held on 5<sup>th</sup> April, 2014 at the Ayr Showgrounds.
  - National Youth Week Art Workshops being held during April, 2014.
- Information was provided in relation to the Diabetes Expo being held on Sat 15<sup>th</sup> March, 2014 from 10am to 3pm at the Ayr Showgrounds Hall.
- Brad Taylor raised the idea of possibly having a Burdekin BSCAT Facebook Page where we can share community information and events, safety tips etc. Members were asked to consider the pros and cons of this idea and further discussion would be held at the next meeting.

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There being no further business, the meeting closed at 11.10am

**NEXT MEETING - Wednesday 9<sup>th</sup> April, 2014**

**CURRENT ACTION ITEMS**

Action	Person(s) responsible	Status
Letter to previous conference attendees regarding proposed topics & dates for 2015 Crime Conference	Tammy Quagliata	Completed
Arrange teleconference with Mick Volk, Inspector, Policelink and Programs, in relation to Policelink concerns raised.	Brad Taylor Brett Smith	
Arrange for mobile police van/engraving to be available at community events:  Burdekin Open Day – Sat 5 <sup>th</sup> April, 2014 Qld Week Celebrations – Sun 1 <sup>st</sup> June, 2014 Ayr Show – Wed 25 <sup>th</sup> June, 2014	Brad Taylor Tammy Quagliata	

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### **3.3 Burdekin Shire Council Local Disaster Management Group Meeting - 21 March 2014**

#### **Recommendation**

That the minutes of the Burdekin Shire Council Local Disaster Management Group Meeting held on 21 March 2014 be received and adopted.

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**BURDEKIN SHIRE COUNCIL**

**MINUTES – BURDEKIN SHIRE COUNCIL LOCAL DISASTER MANAGEMENT GROUP MEETING  
HELD ON 21 MARCH, 2014**

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**CLAUSE 1     ATTENDANCE**

Core Members

Mr. Trevor Williams – Local Disaster Co-ordinator  
Mr. Robert Sutcliffe - Burdekin SES Controller  
Cr. Ross Lewis – Burdekin Shire Council  
Cr. Lou Loizou – Burdekin Shire Council (Delegate Representative)  
Mrs. Beth Whitworth - Burdekin Shire Council  
Ms. Libby Davis – Queensland Fire and Emergency Services  
Mr. Wayne Saldumbide – Burdekin Shire Council

Specialist Advisors

Snr. Sgt. Peter Steyger - Executive Officer, District Disaster Management Group  
Mr. Kevin Byers - Burdekin Shire Council  
Ms. Eileen Robinson - Burdekin Shire Council  
Mr. Phil Thompson - Burdekin Community Association  
Mr. Gordon Yorke - Queensland Fire and Emergency Services  
Mr. Steve Postma – Wilmar  
Mr. Mark Biffanti - Ergon Energy  
Mrs. Deana Murray - Lower Burdekin Home for the Aged  
Ms. Linda Govan - Burdekin Shire Council  
Mrs. Tracey Hobbs – Burdekin Community Rural Health  
Mr. Kevin Trueman - Queensland Fire and Emergency Services  
Mr. David Jackson - North Queensland Newspaper Company  
Mr. Bruce Smith - St John's Ambulance, Burdekin

Minutes Clerk – Miss S. Cronin

Apologies for absences

Cr. Bill Lowis - (Chairman) Burdekin Shire Council  
Mr. Ken Holt – Burdekin Shire Council  
Mr. Tony Hazel - Queensland Fire and Emergency Services  
Mr. Ken Johnson - Queensland Fire and Emergency Services  
Senior Sgt. Steve Barton - Queensland Police Service, Ayr  
Mrs. Janai Giddy – Burdekin Shire Council  
Ms. Debra Cochran - Burdekin Community Association  
Mr. James Mummery - Sunwater  
Mr. Dan Mulcahy - Burdekin Shire Council  
Mrs. Julie Davies - Burdekin Shire Council  
Mr. Alan Paravicini - Burdekin SES  
Mr. Steve Brennan – Queensland Fire and Rescue  
Mr. Daryl Hanger – Red Cross  
Mrs. Rosemary Menkins – Member for Burdekin  
Ms. Liza Clews – Deaf Services Queensland  
Sgt. Brett Smith - Queensland Police Service  
Mrs. Merle Scott – Radio Sweet FM  
Mr. Steve Mottin - Ergon Energy

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**CLAUSE 2     MINUTES OF BURDEKIN SHIRE COUNCIL LOCAL DISASTER MANAGEMENT GROUP  
MEETING HELD ON 21 FEBRUARY, 2014**

Moved Senior Ms. Libby Davis, seconded Mrs. Beth Whitworth that the minutes of the Burdekin Shire Council Local Disaster Management Group Meeting held on 21 February, 2014 be received as a true and correct record.

CARRIED

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**CLAUSE 3      AGENCY REPORTING****Emergency Management Queensland - Ms. Libby Davis**

1. Refer attached report.

**District Disaster Management Group - Snr. Sgt. Peter Steyger**

1. Awaiting the restructure and rewriting of the Disaster Management Act. The Local Disaster Management Group Management Plan will need to be amended once the Act is changed.

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**CLAUSE 4      PRESENTATION BY MS. LIBBY DAVIS**

Ms. Davis gave a brief presentation on 2013 Queensland Community Preparedness Survey.

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There being no further business the meeting closed at 1.25pm.

The next meeting will be held on Friday 17 October 2014.

**CHAIRMAN**

## Emergency Management Queensland report to the Burdekin Local Disaster Management Group

*This report covers the period for 18 Jan to 21 Feb 2014*

<b>Disaster Management Meetings/Activities attended:</b>	
<ul style="list-style-type: none"> <li>• Attended Business Resilience Breakfast in Townsville (7 Mar) along with representatives from LGs in the Townsville Area. Highlighted the need to engage the business sector in disaster management planning (business continuity planning) to increase their resilience to damage and loss of productivity related to disaster events.</li> </ul>	
<b>Topics of Interest:</b>	
<ul style="list-style-type: none"> <li>• Townsville Area SES Executives Conference – Sat 5 to Sun 6 April 2014</li> <li>• PACSR Review/QFES Transition update – work progressing on Disaster District boundaries and regional structures</li> <li>• Wayne Preedy still Acting EM, ongoing;</li> <li>• Paul Cannon (Comm Eng Officer) now Acting AD (Flinders, Richmond), ongoing.</li> </ul>	
<b>Training and Exercises</b>	
<b>Training conducted/required:</b>	<ul style="list-style-type: none"> <li>• New Disaster Coordination Centre Module 2 (4 x sub modules) &amp; Module 4 (21 Feb)</li> <li>• <b>When Cyclone Shelter built</b> – Modules 1, 2 &amp; 3 of Cyclone Shelter Management (CSM) package need to be undertaken by identified CSM team, LDMG members, emergency services reps</li> </ul>
<b>Scheduled training:</b>	<ul style="list-style-type: none"> <li>• TBA</li> </ul>
<b>Exercises conducted:</b>	<ul style="list-style-type: none"> <li>• NTR</li> </ul>
<b>Scheduled exercises:</b>	<ul style="list-style-type: none"> <li>• Proposed discussion exercise with focus on Dam failure;</li> <li>• Proposed discussion exercise with focus on managing Offers of Assistance</li> </ul>
<b>Community Awareness and Education</b>	
<b>Public awareness activities conducted:</b>	<ul style="list-style-type: none"> <li>• NTR</li> </ul>
<b>Proposed public awareness activities:</b>	<ul style="list-style-type: none"> <li>• NTR</li> </ul>
<b>Operations</b>	
<b>Conducted:</b>	<ul style="list-style-type: none"> <li>• Monsoon Low/TC Hadi</li> </ul>
<b>Current Impediments</b>	<ul style="list-style-type: none"> <li>• NTR</li> </ul>
<b>Report authorised by:</b>	
<b>Name:</b>	Libby (Elizabeth) Davis
<b>Position:</b>	Area Director – Burdekin LDMG QFES(EMQ) Representative
<b>Date:</b>	18 Mar 2014

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### **3.4 Burdekin Shire Youth Council Meeting Minutes - 24 March 2014**

#### **Recommendation**

That the minutes of the Burdekin Shire Youth Council Meeting held on 24 March 2014 be received and adopted.

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**Burdekin Shire Council**

**Minutes – Burdekin Shire Youth Council Meeting held on 24<sup>th</sup> March, 2014**

Held in the John Drysdale Chamber  
The meeting commenced at 3.30pm

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**CLAUSE 1      ATTENDANCE**

Tayla McKaig – Home Hill State High School  
Brytni Pearson – Ayr State High School  
Cassandra Loizou – Home Hill State High School  
Julia Zanella – Working Youth Representative  
Nakoma Coutts – Home Hill State High School

Tammy Quagliata - Burdekin Shire Council

**Apologies for absence**

Danae Pilla – Burdekin Catholic High School  
Reece D'Alessandro – Home Hill State High School  
Tony Vaccaro – Burdekin Shire Council

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**CLAUSE 2      LAREE VERRA – COMMUNITY ART SPACE PROJECT**

Laree Verra, Consultant, PPE Management addressed the Youth Council with regard to the idea of having a community art space in the Burdekin Shire. Ms Verra explained the concept of a community art space and sought opinions and ideas from Youth Council members.

Youth Council members agreed that this concept was a great idea for the shire.

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**CLAUSE 3      MINUTES RECEIVED**

Moved Brytni Pearson, seconded Cassandra Loizou that the Minutes of the Burdekin Shire Youth Council Meeting held on 3<sup>rd</sup> March, 2014 be received.

CARRIED

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**CLAUSE 4      CORRESPONDENCE**

Inward Correspondence

1. Yoyo Music – Providing information about Fast Track Singing and Talent showcases and inviting Councils to stage their own Fast Track Talent Showcase.

*Members agreed that more information in relation to this possible event be sought.*

2. Alicia Kirk – Responding to her invitation to join Youth Council and advising that she is unable to nominate as a member of the 2014 Youth Council.
  3. City Midday Toastmaster – providing information in relation to a professional communication workshop for youth to be held on Sat 12<sup>th</sup> April, 2014.
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### Outward Correspondence

1. Burdekin Relay for Life Committee – Expressing Youth Council's interest in again assisting at the Burdekin Relay for Life event in 2014.

Moved Julia Zanella, seconded Brytni Pearson that the inward correspondence be received and the outward adopted.

CARRIED

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### **CLAUSE 5 VOTING ON YOUTH COUNCIL EXECUTIVE POSTPONED**

Due to the large number of members who were not in attendance, it was agreed that a special meeting be held next week to vote for the 2014 Youth Council executive. The meeting will be held on Monday 31<sup>st</sup> March, 2014 at 3.30pm.

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### **CLAUSE 6 FACE PAINTING AT BURDEKIN OPEN DAY – SAT 5<sup>TH</sup> APRIL, 2014**

It was confirmed that Youth Council will provide face painting in Queen Street as part of the Burdekin Open Day to be held on Saturday 5<sup>th</sup> April, from 9am to 12midday. It was agreed that members will do a one hour shift on the day. Members to contact Tammy to advise what time they are available.

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### **CLAUSE 7 OTHER GENERAL BUSINESS**

- With regard to the proposed Youth Week event to be held at the Ayr Tavern in conjunction with the Burdekin Open Day, Tammy advised that the Tavern had not yet agreed to host the event. If they did agree to go ahead with the event, Tammy would contact members as soon as possible to make arrangements.
- Tammy Quagliata provided information on an upcoming underage dance event. Illusions Under 18 (drug and alcohol free) Dance Event would be held at Capones Night Club on Thursday 17<sup>th</sup> April from 6.30pm to 10.30pm. Youth Council members expressed interest in assisting with the event if required.

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### **NEXT MEETING – 31<sup>st</sup> March, 2014 at 3.30pm**

There being no further business, the meeting closed at 4:10pm

Tammy Quagliata  
SECRETARY

### **ACTIONS FROM MEETING**

Action	Person(s) responsible	Status
Arrange Face Painting Stall for Burdekin Open Day	Tammy Quagliata	
Liaise with Commercial Tavern regarding proposed National Youth Week Celebrations	Tammy Quagliata	

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### **3.5 Burdekin Building Safer Communities Action Team Meeting Minutes - 9 April 2014**

#### **Recommendation**

That the minutes of the Burdekin Building Safer Communities Action Team Meeting held on 9 April, 2014 be received and adopted.



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**Minutes of Meeting**  
**Burdekin Building Safer Communities Action Team (BSCAT)**  
**Meeting held on 9<sup>th</sup> April, 2014**

Held in the John Hy Peake Heritage Rooms at Burdekin Shire Council  
The meeting commenced at 10.30am

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**ATTENDANCE**

Brad Taylor	Crime Prevention Officer, QPS, Townsville
Tony Vaccaro	Economic & Community Development Manager, BSC
Tammy Quagliata	Economic & Community Development Support Officer, BSC
Philip Michelson	Alcohol & Drug Foundation Qld
Sgt. Brett Smith	Qld Police Services
Rebecca Grogan	Burdekin Community Association
Tarja Martin	Burdekin PCYC
Cr Lyndy McCathie	Burdekin Shire Council
Philip Thompson	BCA – Burdekin Mental Health Foundation
Andrew McDowell	Qld Police Services
Babette Doherty	Victim Assist Qld

**APOLOGIES**

Cr. Pierina Dalle Cort	Burdekin Shire Council
Jason Robins	Burdekin Night Alert
Venus Tufuga	BCA – Burdekin Mental Health Foundation
Natalie Saroglia	Burdekin Neighbourhood Centre

**Acronyms:**

<i>Burdekin Shire Council</i>	<i>BSC</i>
<i>Queensland Police Service</i>	<i>QPS</i>
<i>Councillor</i>	<i>Cr</i>
<i>Burdekin Community Association</i>	<i>BCA</i>
<i>BSCAT</i>	<i>Building Safer Communities Action Team</i>

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**CONFIRMATION OF PREVIOUS MINUTES**

Moved Philip Michelson, seconded Brett Smith that the minutes of the BSCAT Meeting held on 12<sup>th</sup> March, 2014 be received as a true and correct record.

CARRIED

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**MATTERS FROM PREVIOUS MINUTES**

- Tammy Quagliata advised that surveys regarding the proposed 2015 Crime Prevention Conference had been circulated to all past conference attendees. To date, only 11 surveys had been returned, all of which gave fairly positive feedback. It was noted that, from the feedback received, the most popular time to host the Conference was September. It was agreed that a follow up survey be sent out to all recipients in a months time to see if we receive any further response.
  - Tammy Quagliata gave a brief overview on Burdekin Open Day which was held on Saturday 5<sup>th</sup> April, 2014. Tammy thanked Brett Smith for arranging the Mobile Police Van and mascot as part of the day. It was a great addition to the day and was popular with the children.
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## **CORRESPONDENCE**

### **Inward Correspondence**

1. Daniel Morcombe Foundation – Providing information on the 9<sup>th</sup> Annual Dance for Daniel to be held in Caloundra on Saturday 14<sup>th</sup> June, 2014.
2. Minister for Police, Fire and Emergency Services – Providing further information and statistics in regard to Policelink, following our correspondence noting concerns.

### **Outward Correspondence**

1. All past Crime Prevention Conference Attendees – emailing a survey with regard to holding another Conference in 2015 and seeking further feedback in relation to hosting the Conference.
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## **FINANCIAL REPORT**

It was noted that the current balance for BSCAT & the Crime Prevention Conference remained at \$11976.47.

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## **POLICE REPORT**

Sgt. Brett Smith, Relief OIC Ayr Police gave a brief overview on criminal statistics in the Ayr area over the past month.

Sgt. Andrew McDowell, Relief OIC Home Hill Police gave a brief overview on criminal statistics in the Home Hill area over the past month.

It was noted that there had been an increase in car theft over recent times, mainly due to the fact that vehicles were being left unlocked.

Babette Doherty noted that there had been very few referrals for victims of crime support assistance.

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## **OTHER GENERAL BUSINESS**

- Discussions were held in relation to the Neighbourhood Watch program which was being revitalised in some areas, including Townsville. Brad Taylor reported that Townsville had just launched their new Neighbourhood Watch program, and were using social media to report crime and note suspicious activity etc. It was noted that the site would have a trustworthy administrator to keep track of what is posted on the site.

It was questioned whether there is a need or interest in starting a program in the Burdekin. Brad Taylor undertook to have the relevant officer contact Council to discuss the program further and seek possible interest in starting the program.

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There being no further business, the meeting closed at 11.20am

**NEXT MEETING - Wednesday 14<sup>th</sup> May, 2014**

**CURRENT ACTION ITEMS**

<b>Action</b>	<b>Person(s) responsible</b>	<b>Status</b>
Arrange teleconference with Mick Volk, Inspector, Policelink and Programs, in relation to Policelink concerns raised.	Brad Taylor Brett Smith	
Arrange for mobile police van/engraving to be available at community events:  Qld Week Celebrations – Sun 1 <sup>st</sup> June, 2014 Ayr Show – Wed 25 <sup>th</sup> June, 2014	Tammy Quagliata Brett Smith Steve Barton	

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## **4 REPORTS**

### **4.1 Capital Projects Monthly Report for Period Ending 31 March 2014**

#### **Recommendation**

That the Capital Projects Monthly Report for the Period Ending 31 March 2014 be received.



# **BURDEKIN SHIRE COUNCIL** **MONTHLY REPORT - CAPITAL PROJECTS**

**Period Ending 31 March 2014**

Budget	Income Actual to Period End	Variance	Description	Budget	Expenditure Actual to Period End	Variance	Comments
Director of Corporate & Community Services							
0	0.00	-	10001 - Ayr Industrial Estate	10,000	3,023.93	-70%	<b>Budget:</b> Costs associated with fill and compacting
0	0.00	-	10002 - Council Properties Other	35,000	0.00	-100%	<b>Budget: Carry Over</b> - Burd Gem & Mineral Society - extension upgrades and reroof. Project on hold.
0	0.00	-	11001 - IT Hardware Purchases	65,000	42,533.85	-35%	<b>Budget:</b> Replace existing UPS at Library \$45,000 <b>Actual</b> UPS \$18,790 installation and maintenance to come; Replace edge switches (Chambers x 2) \$20,000. <b>Actual</b> Switches \$23,744
0	0.00	-	11004 - Burd Library Off Equip, F & F Capital Purchases	107,420	62,550.68	-42%	<b>Budget:</b> Carry Over - Replace existing adult shelving \$81,800 <b>Actual</b> \$62,551 - project completed. <b>Budget:</b> replace children's shelving \$5,620; replace Circulation Desk \$20,000 - work to commence shortly.
0	0.00	-	11006 - IT Communication Purchases	164,720	64,720.00	-61%	<b>Budget:</b> PABX Upgrade \$100,000 - Tenders being analysed; Replace existing cabling in Chambers \$64,720. <b>Actual:</b> Cabling in Chambers. \$64,720.
0	0.00	-	11007 - IT Software Purchases	243,238	40,160.00	-83%	AM software <b>Budget</b> \$182,378; ECM Upgrade <b>Budget</b> \$30,000 - new version not yet released, proposed for 2014-15; New DNRM Imagery and LIDAR <b>Budget</b> \$17,360 <b>Actual</b> \$17,360; AssetEdge RMPC Software <b>Budget</b> \$13,500 <b>Actual</b> \$13,500. <b>Unbudgeted:</b> Waterride tm Software Licensing \$9,300 - funds to be transferred from 11003.
-6,818	-10,033.40	47%	11101 - Burd Theatre Furniture & Fittings Capita	6,818	13,248.40	94%	Theatre Background Music System Actual \$6,818 (contribution received from Friends of Theatre). Pipe & Drape System Actual \$6,430 (50% contribution received from Friends of Theatre). Funding from operational.
0	0.00	-	12007 - Burd Rural Multi-Tenant Service Centre	22,742	0.00	-100%	<b>Budget: Carry Over</b> - Toilet refurb for Basketball Stadium
0	0.00	-	12013 - Burdekin Amateur Basketball Assn	30,000	0.00	-100%	<b>Budget: Carry Over</b> - Replace aircon system mezzanine floor
-3,000,000	-270,000.00	-91%	12029 - Cyclone Shelter	3,000,000	505.00	-100%	<b>Unbudgeted:</b> Approved funding from State Government.
0	0.00	-	12031 - Support Centre	50,000	47,603.77	-5%	<b>Budget:</b> Resheet roof guttering and down pipes and relocate air con plant. Works completed mid October.
0	0.00	-	12041 - Burdekin Library	0	4.14	-	To be journalled to CJ 11004 - to be completed in April
0	0.00	-	12042 - Burdekin Memorial Hall	0	55.00	-	Final claim for design services \$1,055 less cost adj to builder of \$1,000
-81,000	-44,470.98	-45%	12044 - Burdekin Library Other Assets	90,000	52,063.31	-42%	<b>Budget:</b> Burdekin Library Books.
-3,087,818	-324,504.38		Total	3,824,938	326,468.08		

<b>Director of Environment &amp; Operations</b>									
-762,595	-584,468.55	-23%	-	20000 - Roadworks	6,654,975	3,509,447.64	-47%		Going well
-1,373,719	0.00	-100%	-	27001 - NDRRA - Jan 10 Event	0	0.00	-		
-3,217,852	0.00	-100%	-	27002 - NDRRA - Feb 11 Event	3,217,852	0.00	-100%		Should be complete by end of financial year.
-17,615,133	0.00	-100%	-	27003 - NDRRA - Mar 12 Event	24,973,201	15,128,353.71	-39%		Should be complete by end of financial year.
-1,669,002	0.00	-100%	-	27100 - NDRRA - Feb 13 Event	1,600,000	107,679.18	-93%		Completion date June 30 2015





**BURDEKIN SHIRE COUNCIL  
MONTHLY REPORT - CAPITAL PROJECTS**

**Period Ending 31 March 2014**

Income Actual			Description	Expenditure Actual to			Comments
Budget	to Period End	Variance		Budget	Period End	Variance	
0	0.00	-	11003 - Eng Office Equipment Capital Purchases	11,500	0.00	-100%	
0	0.00	-	16001 - Ayr Cemetery	0	88,738.24	-	Ayr Sextons Hut & Sewerage - project completed - budget at 16005 Ayr Cemetery Other Assets
0	0.00	-	16003 - Home Hill Cemetery	95,000	7,554.55	-92%	Budget: HH Sextons Hut; Plans drawn. Job awarded to Burelli Constructions
0	0.00	-	16005 - Ayr Cemetery Other Assets	67,516	0.00	-100%	
0	0.00	-	16201 - Ayr Transfer Station	75,000	0.00	-100%	Budget: Roof over recycling areas; Job awarded to Steve Cocciolone.
0	0.00	-	16203 - Ayr Transfer Station Building	36,495	9,090.91	-75%	Budget: Gatehouse; plans drawn. Job awarded to Ramon Aguirre.
0	0.00	-	16205 - Giru Transfer Station	10,000	0.00	-100%	Budget: Oil Shed
0	0.00	-	16208 - Kirknie Landfill	35,000	0.00	-100%	Budget: Greenwaste Pad
0	0.00	-	16212 - Ayr Transfer Station Shed (for second hand sales)	0	1,707.91	-	Budgeted at CJ 16201.
0	0.00	-	16220 - Kirknie Landfill Cell Liner	80,000	21,215.23	-73%	Budget: Cell Liner Design - project commenced. Actual \$21,215, Commitments \$19,010
0	0.00	-	16301 - Ayr Pool	156,500	0.00	-100%	Budget: Detail Design \$150,000, Filtration Pump \$6,500.
0	-4,343.19	-	16403 - Shed - Brolga Park Giru	0	21,339.54	-	Unbudgeted: Shed construction completed.
0	0.00	-	16409 - Skate Park - Home Hill	0	75,278.54	-	Project completed - Budget at CJ16503
0	0.00	-	16502 - Plantation Park Irrigation	0	19,558.21	-	Project completed, Budget at 16512.
0	0.00	-	16503 - Playground Equipment - Various Parks	98,125	0.00	-100%	Budget: HH Skate Park - project completed.
0	0.00	-	16512 - Miscellaneous Parks Irrigation	20,000	0.00	-100%	
0	0.00	-	16514 - Carbon Sink - Irrigation Equipment	0	85.54	-	To be journalled to OJ in period 10.
0	0.00	-	16519 - Miscellaneous Park Furniture - Various Parks	50,000	27,717.19	-45%	Budget: Misc Park Furniture \$50,000, Actual \$27,717 1 x Shelters, 2 x Picnic Tables, 1 x BBQ for Ford Park.
-40,586	-29,492.00	-27%	23121 - CBD Home Hill Comfort Stop	87,694	68,556.01	-22%	Refurbishment costs - project proceeding
0	0.00	-	23250 - Depot/Store Building	25,000	19,824.66	-21%	Budget: Jones St Depot - Overseers Office - project completed. Jnl trf Water Chiller to operational \$2,955
0	-6,021.68	-	23323 - Yellow Gin Creek Alert Station	0	0.00	-	Project completed.
0	0.00	-	23324 - Reed Beds Alert Station	3,232	676.17	-79%	Project completed
0	0.00	-	24000 - Drainage Budget	628,704	0.00	-100%	Budget: Major Drainage Schemes \$478,704, Horseshoe Lagoon Flood Study \$150,000.
0	0.00	-	24025 - Ayr Town Drain	200,255	286,565.09	43%	Project complete (carryover funding).
-34,848	-34,848.00	0%	24027 - Brice's Culvert	106,639	140,253.59	32%	Actual: Includes Relocate Telstra assets. Project complete.
0	0.00	-	24028 - Home Hill Drainage	57,954	40,696.08	-30%	Actual: Design and construction commenced
0	0.00	-	24029 - Spiller Street Drainage	300,000	136,348.33	-55%	Project commenced
0	0.00	-	24030 - Muguira's Drain	500,000	313,864.81	-37%	Project substantially completed.
-1,680,000	-168,000.00	-90%	24031 - Home Hill Stormwater Drainage Upgrade	4,200,000	568,340.35	-86%	Project commenced
0	0.00	-	24032 - Lawson Street Culverts	0	66,411.13	-	Culverts installed
-110,000	-95,569.11	-13%	25001 - Sedans	371,366	188,528.80	-49%	Project commenced
-230,000	-177,261.84	-23%	25002 - Utilities	450,000	489,497.26	9%	Project commenced
-80,000	0.00	-100%	25003 - Trucks	576,840	0.00	-100%	Job trucks and bitumen patching truck being replaced
-30,000	0.00	-100%	25004 - Machines	530,000	0.00	-100%	Loader ordered
-30,000	0.00	-100%	25005 - Plant and Equipment	249,000	33,859.55	-86%	Tractor and flail mower being replaced.
0	0.00	-	30000 - Sewerage Construction Budget	250,000	0.00	-100%	Budget: Replace telemetry sewerage pump stations \$100,000; Misc replacement & refurb \$150,000





**BURDEKIN SHIRE COUNCIL  
MONTHLY REPORT - CAPITAL PROJECTS**

**Period Ending 31 March 2014**

Income Actual			Description	Expenditure Actual to			Comments
Budget	to Period End	Variance		Budget	Period End	Variance	
0	0.00	-	30201 - Pump Station 1 Ayr	90,167	27,066.84	-70%	Construct platform & connect generator from Chambers <b>Budget</b> \$50,000. Switchboard design <b>Budget</b> \$30,167 <b>Actual</b> \$27,067.
0	0.00	-	30221 - Pump Station 21 Ayr	0	14,864.58	-	Generator Platform No 1 Conley St <b>Budget</b> \$10,000.
0	0.00	-	30330 - Telemetry - Sewerage	84,420	40,414.73	-52%	New section of rising main.
0	0.00	-	30402 - Treatment Plant Buildings Ayr/Brandon	0	6,863.50	-	<b>Actual:</b> Digital Telemetry Repeater (carryover funding). Project commenced.
0	0.00	-	30410 - Treatment Plant Primary Digester Ayr/Bra	66,763	124,087.54	86%	Shed Roofing and wall sheeting - project completed.
0	0.00	-	31050 - Sewer Reline Project	581,810	0.00	-100%	Project completed
0	-32,500.00	-	35000 - Water Construction Budget	300,000	0.00	-100%	<b>Budget:</b> Misc Replacement & Refurb \$100,000; South Ayr WTP Variable Speed Pumps \$200,000
0	0.00	-	35116 - Standby Emergency Power Generator Home H	0	14,063.18	-	Home Hill Water Tower fuel tank - project complete
0	0.00	-	35230 - Telemetry - Water	0	22,250.00	-	Project commenced.
0	0.00	-	35302 - Aeration Home Hill Tower	567,684	189,850.65	-67%	Project commenced (carryover funding)
0	0.00	-	35355 - Valves/Scours Ayr	0	55,935.19	-	
-325,000	0.00	-100%	35901 - Investigation of New Bore Locations	1,225,000	150,328.14	-88%	Project commenced.
<b>-27,198,735</b>	<b>-1,132,504.37</b>		<b>Total</b>	<b>48,633,692</b>	<b>22,016,912.57</b>		
<b>-30,286,553</b>	<b>-1,457,008.75</b>		<b>TOTAL CAPITAL PROJECTS</b>	<b>52,458,630</b>	<b>22,343,380.65</b>		

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## **4.2 Operating Statement for Period Ending 31 March 2014**

### **Recommendation**

That the Operating Statement for the Period Ending 31 March 2014 be received.



**BURDEKIN SHIRE COUNCIL  
OPERATING STATEMENT  
Period Ending 31 March 2014**

	Note	Actual YTD	YTD Revised Budget	\$ Variance Actual to Revised	% Variance Actual to Revised
<b>Operating Revenue</b>					
Rates and Utility Charges	1	32,538,175.16	33,635,868	-1,097,693	-3%
Pensioner remissions		-284,860.08	-287,000	2,140	-1%
User fees and charges	2	1,827,076.37	1,686,225	140,851	8%
Interest Received	3	1,342,374.40	1,362,000	-19,626	-1%
Operational contributions and donations	4	85,369.48	105,248	-19,878	-19%
Operational grants and subsidies	5	12,779,694.54	3,312,036	9,467,659	286%
Contract and recoverable works	6	875,303.76	1,230,000	-354,696	-29%
Other operating revenue	7	214,409.75	101,708	112,702	111%
<b>Total operating revenue</b>		<b>49,377,543.38</b>	<b>41,146,084.00</b>	<b>8,231,459</b>	<b>20%</b>
<b>Operating Expenses</b>					
Employee benefits	8	12,307,086.80	13,046,171	-739,084	-6%
Materials and services	9	12,251,167.71	11,777,084	474,084	4%
Depreciation and amortisation		6,915,088.44	6,915,089	0	0%
Finance Costs		334,685.15	347,880	-13,195	-4%
Other expenses		-77.86	0	-78	-
<b>Total operating costs</b>		<b>31,807,950.24</b>	<b>32,086,222.50</b>	<b>-278,272</b>	<b>-1%</b>
<b>Surplus (deficit) from operating activities</b>		<b>17,569,593.14</b>	<b>9,059,862</b>	<b>8,509,732</b>	<b>94%</b>
Capital contributions	10	121,659.49	5,114	116,546	2279%
Capital grants and subsidies	11	1,196,018.01	22,349,801	-21,153,783	-95%
Other capital income (expense)	12	-28,765.11	0	-28,765	-
<b>Net result for period</b>		<b>18,858,505.53</b>	<b>31,414,776</b>	<b>-12,556,271</b>	<b>-40%</b>

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**BURDEKIN SHIRE COUNCIL  
OPERATING STATEMENT  
NOTES FOR VARIANCES TO BUDGET  
Period Ending 31 March 2014**

**Note**

**1 Rates and Utility Charges**

**Admin** - Rates in advance to be journalled in as income at end of year - Estimated at budget at \$750,000. Supplementary levy to be issued end of May.

**Water** - Second Water Consumption to be journalled in at end of financial year.

**2 User Fees and Charges**

**Admin** - Rate Search fees down on budget estimate.

**Env** - ERA Licences raised in July for full year.

**3 Interest Received**

**Admin** - Interest Charged on Outstanding Rates lower than anticipated. Adjusted in Revised Budget.

**4 Operational Contributions and donations**

**C&C** - Timing difference - grant not received for Ten Thousand Steps

**Env - Under Budget - \$30,991** - Lagoon Maintenance and Land Protection to be invoiced towards end of financial year

**5 Operational Grants and Subsidies**

**C&C - Over Budget \$17,975** - Timing differences - PCYC, RADF and Ayr SES grant received in full.

**Eng - Over Budget \$9,411,032** - QRA Grants Received.

**Env - Over Budget \$22,902** - Unbudgeted funds received for Burdekin Coastal Ecosystems \$17,500, and LG Energy Efficiency Program \$5,402.

**6 Contract and Recoverable works**

**Eng - Under Budget \$354,696** - Work is still to be done. Estimated to be completed by end of the financial year. Invoice will follow work. Not aware of any River Trust works for this financial year.

**7 Other Operating Revenue**

**Admin - Over Budget \$40,258** - Majority of surcharge income and collection fees received to date. Workcare income above budget. Unbudgeted receipt of LSL.

**Eng - Under Budget \$80** - Unbudgeted funds received for insurance claim on multi tyre roller \$3,560; signage cost received from Alva Beach Tourist Park \$30; Insurance Claim \$3,533; Insurance Reimbursement of Excess \$400; Plant Sales \$1,651, Sale of Pipe Threader \$59.

**Waste - Over Budget \$25,555** - Metal Recycling over budget - majority of income from Onesteel.

**8 Employee Benefits**

**Admin - Under Budget \$501,858** - Main areas under budget Employee Related Costs \$331,608, Info & Communication Section \$50,012, Customer Services Centre \$46,871, DAS Section \$34,790, Training \$25,987, Economic Dev Section \$24,639, Members Fees \$15,895 and Financial Management \$28,384. Main areas over budget CEO Section \$32,182, HR & Payroll \$18,759 and Purchasing Stores \$8,456.

**Eng - Over Budget \$61,914** - Main areas over budget Rec Wks Other \$425,938. Main areas under budget Eng Tech Services \$39,961, Admin Section \$29,999, Works Section \$99,191, Roads Maintenance \$50,690, Works Supervision Section \$41,189, Boat Ramps \$7,572, Workshop Operations \$16,583 and Rec Wks Main Roads \$82,207.

**Sew - Under Budget \$134,383** - Main areas under budget Sewerage Operational \$39,220, Sewerage Reticulation \$63,564, and Sewerage Administration \$14,901.

**9 Materials & Services**

**C&C - Over Budget \$25,627** - Timing differences - insurances paid in full, rural fire levies paid in full, majority of BCCB contribution paid, standing donations (sewerage) made in full.

**Eng - Over Budget \$1,359,174** - Main area over budget Rec Wks Other \$2,075,893. Main areas under budget Eng Admin \$93,728, Roads Maintenance \$225,886, Work Section \$62,738, Rec Wks BSRIT \$67,389, Street Lighting \$59,619 and Rec Wks Main Roads \$161,701.

**Env - Under Budget \$253,247** - Main areas under budget Health Admin \$87,374, Environmental Levy \$48,750, Caravan Parks \$47,159, Vector Admin \$27,974, Cemeteries \$28,850, Animal Management Admin \$27,418 and Public Conveniences \$32,509. Main areas over budget Land Protection \$30,069 and Swimming Pools \$22,889.

**Waste - Under Budget \$515,333** - Main areas under budget Waste Collection \$172,434, Waste Management Admin \$73,528, and Waste Disposal \$269,371.

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**10 Capital Contributions**

**Admin - Over Budget \$4,920** - Timing difference - Contributions received in full.

**Env - Over Budget \$4,343** - Open shed at Brolga Park Giru.

**11 Capital Grants and subsidies**

**C&C - Under Budget \$1,996,534** - Timing difference - Library Book grant received quarterly. Cyclone Shelter grant yet to be received.

**Eng - Under Budget \$17,092,187** - Timing difference on NDRRA

**Water - Under Budget \$89,280** - Alternative Water Supply Funding and unbudgeted Water Fluoridation.

**12 Other Capital Income**

**Eng - Under Budget \$28,765** - Loss on sale of motor vehicles and plant.

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## 5 ENVIRONMENT & OPERATIONS

### 5.1 Create a New Planning Scheme in Accordance with the Requirements of the Sustainable Planning Act 2009

#### Document Information

**Referring Letter No:** N/A

**File No:** 544

**Name of Applicant:** N/A

**Location:** N/A

**Author and Title:** S Great – Manager Planning and Development

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#### Executive Summary

The *Sustainable Planning Act 2009 (SPA)* requires that local governments review their planning scheme every 10 years to ensure that they respond to changes at a local, regional and state level. Planning schemes must be updated to reflect the Queensland Planning Provision (QPP).

The QPP is a state planning instrument under SPA that provides a consistent form for the preparation of planning schemes across Queensland through a standardised structure and format. The QPP makes provision for local governments to incorporate local content to reflect particular issues within each individual local government area.

#### Recommendation

That Council resolve to:

1. commence preparation of a new Planning Scheme in accordance with the requirements of the Sustainable Planning Act 2009; and
2. adopt the proposed Project Management Plan dated 11 April, 2014.

#### Background Information

Local government planning schemes describe a council's plan for the future direction of a particular local government area and can span 10 - 15 years or more.

Planning schemes provide a detailed direction for the area focusing on community planning and aspirations, whilst ensuring the needs of the state and the regional community are incorporated.

Planning schemes:

- identify the strategic outcomes for the area;
- include measures that facilitate achieving the strategic outcomes;
- coordinate and integrate community, state and regional needs and wants; and

- 
- include a Priority Infrastructure Plan (PIP).

Local planning integrates and balances economic, social and environmental needs and aspirations of the local community to provide an orderly approach to land use and change. They focus on land use, development, infrastructure and valuable features of the area.

The *Sustainable Planning Act 2009* (SPA) replaces the *Integrated Planning Act 1997*. The SPA seeks to shift the focus from the planning process to delivering sustainable planning outcomes. It introduces some changes to the plan making process, such as:

- preparation of a strategic land-use plan
- increased emphasis on community engagement - to ensure all of the community's needs are reflected in the final plan
- greater flexibility - to cater for unexpected changes
- new streamlined ways for local governments to amend their planning scheme to reflect these changed circumstances.

As part of the process, a Project Management Plan is being produced to identify resources required and to enable the project to be allocated achievable timeframes. This will assist in planning for the project to ensure its completion within identified timeframes.

### **Link to Corporate/Operational Plan**

The planning scheme needs to incorporate strategies and control mechanisms that ensure specific outcomes of Council's Corporate Plan are achieved.

### **Consultation**

Extensive consultation is required from relevant stakeholders. This includes getting approval from the triggered state agencies as well obtaining community feedback.

### **Legal Authority or Implications**

Scheme preparation is a requirement of the Sustainable Planning Act 2009.

### **Policy Implications**

N/A

### **Financial and Resource Implications**

Costs are dependent upon the amount of external consultation required. This depends upon resourcing and degree of issues identified.

### **Report prepared by:**

S Great – Manager Planning and Development

### **Report authorised by:**

S Great – Manager Planning and Development

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## **Attachments**

Nil



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## 5.2 Environmental Levy Application - Lower Burdekin Landcare Association - Field Guide: Wetland Plants of the Burdekin Region

### Document Information

**Referring Letter No:** 1333285

**File No:** 342

**Name of Applicant:** Lower Burdekin Landcare Association

**Location:** N/A

**Author and Title:** Beth Whitworth, Manager Environment & Health

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### Executive Summary

Lower Burdekin Landcare Association (LBLCA) has applied for \$20,000 from the Environmental Levy fund to produce a book entitled *Field Guide – Wetland Plants of the Burdekin Region*. This book will provide details of the wetland plants that can be found in wetlands in the Burdekin region, particularly those species with importance to conservation, wetland management and/or wetland conservation.

### Recommendation

That Council approves the allocation of \$20,000 (plus GST) from the Environmental Levy fund to Lower Burdekin Landcare Association to produce the book entitled *Field Guide – Wetland Plants of the Burdekin Region*.

That the applicants be advised that:

- (a) the funding is supplied on the basis that it is only used for the purpose intended;
- (b) a report on the outcomes of the project be submitted to Council on completion; and
- (c) Burdekin Shire Council must be acknowledged in any promotion or publication associated with the project.

### Background Information

A request has been received for funding under Council's Environmental Levy program.

In discussions with a wide range of stakeholders, LBLCA has identified a strong need for a wetland plant identification resource that provides information on the role of plants in wetlands, propagation and cultivation, and, in the case of wetland weeds, an assessment of threats and potential control.

LBLCA has received commitments from a number of other parties to provide in-kind resources, including plant identification, seed propagation and cultivation information, habitat requirements, environmental tolerances, time, labour and other useful information and

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resources. In addition, some partners have committed or are in discussions to commit financial assistance.

The resource will be widely used in the Burdekin community, especially on farms now focusing on wetlands as a tool in waste water management. The wetland plant book will also enable specific Burdekin examples to be incorporated in school teaching programs and plant identification workshops planned to assist members of the community in identifying relevant wetland plants and invasive weed species.

The project has been assessed against the Environmental Levy criteria established by Council and it is considered that the project meets those criteria, in particular criteria 3.1.1, 3.1.6 and 3.1.7.

### **Link to Corporate/Operational Plan**

The project supports the following Corporate Plan strategies:

- 4.4 Promote the adoption of environmental best practice and behaviours by Council, residents and businesses throughout the Shire.
- 4.5 Promote sustainable land and water management practices.
- 4.7 Continue to develop systems and support programs that improve Council's environmental performance and provide sustainable outcomes.
- 4.9 Develop and implement natural resource management projects in conjunction with the community and other partners to improve the natural environment in the Shire, particularly aquatic weed control, beach protection and land protection.
- 4.10 Develop a plan to manage wetlands, which includes public access that enhances environmental awareness while preserving the wetlands.

### **Consultation**

Letters of support for this project have been provided by the Department of Agriculture, Fisheries and Forestry; Gudjuda Reference Group; NQ Dry Tropics; and the Burdekin River Irrigation Area Irrigators Committee.

### **Legal Authority or Implications**

N/A

### **Policy Implications**

N/A

### **Financial and Resource Implications**

Funding of \$20,000 (plus GST) will be provided from the Environmental Levy fund.

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**Report prepared by:**  
Beth Whitworth

**Report authorised by:**  
Trevor Williams

**Attachments**

1. Application and Letters of Support





7 March 2013

BURDEKIN SHIRE COUNCIL	
File ID No. ....	342
7 MAR 2014	
Document No. ....	
Retention Period .....	

Ms Beth Whitworth  
 Manager Environment & Health  
 Burdekin Shire Council  
 Young Street  
 AYR QLD 4807

Dear Beth

Please find enclosed Lower Burdekin Landcare Association Inc. application for the Burdekin Shire Council Environmental Levy Fund for the production of Field Guide – Wetland Plants of the Burdekin Region.

Letters of support have been included from Department of Agriculture, Fisheries and Forestry, Gudjuda Reference Group, NQ Dry Tropics and the Burdekin River Irrigation Area Irrigators Committee. Letters of support are also being forwarded from the Great Barrier Reef Marine Park Authority and Burdekin Water Boards.

Kind regards

**Linda Kirk**  
 Secretary  
 Telephone: 0415 307 364  
 Email: [secretary@LowerBurdekinLandcare.org.au](mailto:secretary@LowerBurdekinLandcare.org.au)

VIEW		AGENDA	
		DATE	
NOTED		APPLIC #	
TENDER		PROP #	
ACTION	ENV	LAND #	
DEADLINE			

4 March 2014

Tom McShane  
Chair  
Lower Burdekin Landcare Association Inc.  
PO Box 1280  
Ayr Qld 4807

To Whom it May Concern,

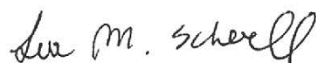
As Community Engagement Manager of NQ Dry Tropics and speaking on behalf of this organisation, we support Lower Burdekin Landcare Association's proposal to produce a book on wetland plants of the Burdekin region, particularly those species with importance to conservation, wetland management and/or wetland construction.

There is strong emphasis on improving water quality outputs into the Great Barrier Reef World Heritage Area coupled with a growing awareness of the need to use natural filtration systems to remove sediment, fertilizers, pesticides and heavy metals from storm and waste water. This has driven interest in improving natural wetland capacity and creating artificial wetlands. However, it has become apparent that while there is a growing amount of information on wetland construction and management, there is little information relating to local wetland plant species. We believe the publication will assist in the delivery of this information.

Lower Burdekin Landcare project will meet the need for a wetland plant identification resource, that provides information on suitable native species, plant roles in wetlands, propagation and cultivation, or, in the case of wetland weeds, an assessment of threats and potential control.

We trust that this application will receive favourable consideration and look forward to a long and successful association with Lower Burdekin Landcare Association.

Regards,



Lea Scherl  
Community Engagement Manager

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# Burdekin River Irrigation Area

## *Irrigators Committee*

22 Queen Street AYR Q 4807  
PO Box 957 AYR Q 4807  
Office: 07 4783 2933  
Email: [admin@bria Irrigators.com.au](mailto:admin@bria Irrigators.com.au)

5<sup>th</sup> March 2014

Mr Tom McShane  
Chairman  
Lower Burdekin Landcare

As Manager of BRIA Irrigators' Committee and speaking on behalf of this organization, we support Lower Burdekin Landcare Association's proposal to produce a book on wetland plants of the Burdekin region, particularly those species with importance to conservation, wetland management and/or wetland construction.

Lower Burdekin Landcare's project will meet the need for a wetland plant identification resource, that provides information on suitable native species, plant roles in wetlands, propagation and cultivation, or, in the case of wetland weeds, an assessment of threats and potential control.

We trust that this application will receive favourable consideration.

Yours Faithfully

Russell McNee  
Manager  
BRIA Irrigators' Committee



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**GUDJUDA REFERENCE GROUP  
ABORIGINAL CORPORATION**



Lot 123 Plantation Park AYR  
ABN: 65 884 273 677

Phone No: (07) 47 837 229  
Fax No : (07) 47 837 228

ICN: 3475

Email: [info@gudjuda.com.au](mailto:info@gudjuda.com.au)  
PO BOX 255 AYR Q 4807

**Attention: To whom it may concern**

**The Gudjuda Reference Group Aboriginal Corporation (Traditional Owner group)** is a not for profit Social Enterprise organisation that has been in existence for (14) fourteen years, (established in 1999),

As a Traditional Owner Reference Group, the corporation has also raised community and industry awareness of Traditional Ownership and natural/cultural heritage management across the greater Traditional Owner region including the Burdekin wetlands

As Chairperson of "The Gudjuda Reference Group" and speaking on behalf of this organization, we whole heartedly support Lower Burdekin Landcare Association's proposal to produce a book on wetland plants of the Burdekin region, particularly those species with importance to conservation, wetland management and/or wetland construction.

There is strong emphasis on improving water quality outputs into the Great Barrier Reef World Heritage Area coupled with a growing awareness of the need to use natural filtration systems to remove sediment, fertilizers, pesticides and heavy metals from storm and waste water. This has driven interest in improving natural wetland capacity and creating artificial wetlands however, it has become apparent that while there is a growing amount of information on wetland construction and management, there is little information relating to local wetland plant species.

Lower Burdekin Landcare's project will meet the need for a wetland plant identification resource, that provides information on suitable native species, plant roles in wetlands, propagation and cultivation, or, in the case of wetland weeds, an assessment of threats and potential control.

We trust that this application will receive favourable consideration and look forward to a long and successful association with Lower Burdekin Landcare Association.

If you would like more information or further clarification please don't hesitate to contact me on (07) 4783 7229 / Mobile: 0428 996 398 or E-mail: [info@gudjuda.com.au](mailto:info@gudjuda.com.au)

Yours sincerely,

Eddie Smallwood – Chair  
Gudjuda Reference Group



Department of  
Agriculture, Fisheries  
and Forestry

3 March 2014

Tom McShane  
Chair  
Lower Burdekin Landcare Association  
PO Box 1280  
AYR Queensland 4807

Dear Tom

**Re: Field guide - Wetland Plants of the Townsville Burdekin floodplains**

As Regional Director (North) of the Department of Agriculture Fisheries and Forestry (DAFF), I support the Lower Burdekin Landcare Association's proposal to produce the field guide titled '*Wetland Plants of the Townsville Burdekin Floodplains*'.

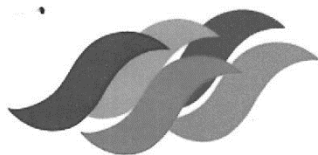
The Federal and Queensland Governments are committed to the long term goal of the *Reef Water Quality Protection Plan 2013* to ensure that by 2020 the quality of water entering the Great Barrier Reef (reef) from broadscale landuse has no detrimental impact on the health and resilience of the reef.

Subsequently, there is a strong emphasis on improving water quality entering the Great Barrier Reef World Heritage Area and a growing awareness of the filtration role of wetlands in removing sediments, fertilisers and pesticides from agricultural waste water. This has driven interest in improving natural wetland capacity and creating on-farm wetland treatment systems. It has become apparent that while there is a growing amount of information on wetland construction and management, there is limited information relating to local wetland plant species suitable for on-ground wetland rehabilitation or construction projects.

DAFF has taken a lead role in enabling a co-ordinated and collaborative approach to wetland management in the Lower Burdekin through the establishment of a Lower Burdekin Bowen Wetland Steering Committee. The committee has a budget provided from DAFF, as part of the Queensland Wetlands Program, to contribute to projects they determine to be a priority in the area and has subsequently endorsed the contribution to Lower Burdekin Landcare of \$20,000 for production of the field guide.

This field guide will meet local stakeholders' needs for a wetland plant identification resource, providing information on suitable native species, plant roles in wetlands, propagation and cultivation, or, in the case of wetland weeds, an assessment of threats and potential control. The book will be targeted to agricultural extension officers, local government officers, NRM project officers, other wetland practitioner's, farmers and interested people in the community.

PO Box 1085, Townsville  
Queensland 4810 Australia  
Business Centre 13 25 23  
Website [www.daff.qld.gov.au](http://www.daff.qld.gov.au)  
ABN 66 934 348 189



**Burdekin Shire Council**

## **APPLICATION FORM**

### **ENVIRONMENTAL LEVY**

The purpose of the Environmental Levy is to assist community groups and individuals to undertake environmental initiatives that address significant local or regional environmental issues within the Burdekin Shire such as:

- Waterway and catchment management
- Biodiversity including bushland, wetland and coastal habitat conservation
- Fauna and flora protection, conservation, rehabilitation and monitoring
- Urban environment, e.g. water, air, energy, water use efficiency, urban sustainability, pollution prevention, etc
- Developing partnerships within the community

For details of the eligibility criteria, refer to the Burdekin Shire Council Environmental Levy Policy.

#### **1. Applicant Details**

Name of Organisation /  
Group/Individual Lower Burdekin Landcare Association Inc

Residential Address Brandon Landcare Centre, Brandon

Postal Address PO Box 1280  
AYR QLD 4807

Contact Person Linda Kirk

Contact Position Secretary

Phone \_\_\_\_\_ Mobile 0415 307 364

Fax 47837833

E-mail secretary@lowerburdekinlandcare.org.au

What year was your organisation formed? 1991

Is your organisation incorporated? ☒ YES      Registration No.\* 19835  
☐ NO      → complete Section 3

\* Please provide a copy of your receipt from the Office of Fair Trading to verify the currency of your registration.

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## 2. Committee Details

Please list names and addresses of Committee/Board Members.

Chairperson: Tom McShane, 24 Cameron Street, Ayr Q 4807

Vice Chairperson: Brooke Corrie, 105 Ninth Avenue, Home Hill Q 4806

Treasurer: Keith Kiloh, 60 Adelaide Street, Ayr 4807

Secretary: Linda Kirk, 39 Macmillan Street, Ayr 4807

## 3. Details of Supporting Organisation

If your organisation is not incorporated, please nominate an incorporated organisation that will receive the grant on your behalf and be responsible to ensure that you acquit the grant.

Organisation N/A

Address \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

E-mail \_\_\_\_\_

Contact Name \_\_\_\_\_

Contact Position \_\_\_\_\_



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#### 4. Project / Event Description

Clearly outline your project or event. Additional pages may be attached, if required.

Project Title Field Guide - Wetland Plants of the Burdekin Region

Project Description (including activities and approximate timeframes)

Lower Burdekin Landcare Association propose to produce a book on the wetland plants that can be found in wetlands in the Burdekin region, particularly those species with importance to conservation, wetland management and/or wetland construction.

With a strong emphasis on improving water quality outputs into the Great Barrier Reef World Heritage Area, there is a growing awareness of the need to use natural filtration systems to remove sediment, fertilizers, pesticides and heavy metals from storm and waste water, and there is a corresponding increase in the interest in both improving natural wetland capacity, and creating artificial wetlands. While there is a growing amount of information regarding artificial wetland construction and management of natural wetlands, there is a significant paucity in information relating to local wetland plant species, and many artificial wetlands being established in the north are created using species that are not native or suitable to the region. This significantly limits the durability, resilience, effectiveness and biodiversity values of these areas.

In discussions with local and state government authorities, Sustainable coasts project officers, NRM groups, Landcare and other NGO land management organisations, and commercial consulting and revegetation contractors, there has emerged a strong need for a wetland plant identification resource, that provides information on the plants role in wetlands, propagation and cultivation, or, in the case of wetland weeds, an assessment of threats and potential control.

In preparing this proposal, we have been in discussion with a number of parties who have pledged to provide in-kind resources, including plant identification, seed propagation and cultivation information, habitat requirements, environmental tolerances, time, labour and other useful information and resources. In addition some partners have committed or are in discussions to commit financial assistance.

Location of project / event Lower Burdekin region

*(attach locality and site maps if applicable)*

Key project / event dates Planning of this book has already commenced. It is anticipated the production will be completed in 18 months.

A book launch will be conducted once the publication has been printed. Burdekin Shire Council and other supports will be given the opportunity to speak at the event.

The book will be advertised on websites, social media pages, local new agencies, local newspapers and through NRM agency networks.

Workshops on plant identification will be undertaken after the completion of the book. Note workshops will form a separate project with funding allocations available from other sources

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Involvement of partner agencies

Partner Agency	Involvement
RPS Australia Asia Pacific	Consultant Design & Compilation \$5,000 in-kind value of labour
Nannette Hooker (James Cook University Herbarium)	In-kind resources, including plant identification, seed propagation and cultivation information, habitat requirements, environmental tolerances and other useful information.
Belinda Bickley (Greening Australia nursery manager);	
Kath Salter (Revegetation Contractors nursery manager);	
Chris Kahler (Sustainable coasts project officer/ botanist);	
Scott Fry (Sustainable coasts project officer);	
Ross Gelling (Lower Burdekin Landcare Association);	
Coastal Dry Tropics Landcare (CDTLI);	
Dr Greg Calvert Botanist and Ecologist	Principal Ecologist at RPS Townsville will co-ordinate the project in partnership with Laurence Liessman. In addition both gentlemen will contribute additional time as their own personal in-kind contribution
Laurence Liessman Wetlands Ecologist	
NQ Dry Tropics	Inkind contribution and additional contribution type and extent to be confirmed
Lower Burdekin Bowen Wetland Steering Committee	Members on this group represent wetland practitioners from Landcare, BBIFMAC, BRIA Irrigators, NQDT, Water Boards, DAFF, Burdekin Shire Council and soon TropWater, Sunwater and Whitsundays Regional Council who aim to collaborate on wetland priorities in the Lower Burdekin
Department of Agriculture, Fisheries & Forestry	\$20,000 funding from DAFF through the Queensland Wetlands Program for WATER (Wetlands in Agriculture: Training Extension and Resources
Queensland Wetlands Program	In 2003, the Australian and Queensland governments established the Queensland Wetlands Program to protect wetlands in the Great Barrier Reef catchment and throughout Queensland
Wilmar	In-kind contribution and additional contribution type and extend to be confirmed

How will the community be involved?

This resource will be widely used in the Burdekin community, especially on farms now focusing on wetlands as a tool in waste water management. There are many teacher resources supporting effective wetland education, aligned to the National curriculum for Science and Geography. This wetland plant book will enable specific Burdekin examples to be incorporated into teaching programs, improving relevance to local children. Plant identification workshops will be conducted once the book is completed to assist members of the community in identifying relevant wetland plants and invasive weed species. This will be an add-on project separate from the book production and will involve farmers, NRM groups, school groups and members of the community.

**Draft Budget**

Grant Income ( <i>all sources</i> )	<u>\$40,000</u>
Other Income	<u>\$8,000</u>
<b>TOTAL INCOME</b>	<b><u>\$48,000</u></b>
Wages	<u>\$3,000</u>
Materials	
Consultation Design & Compilation	<u>\$25,000</u>
Graphic Design	<u>\$5,000</u>
Printing	<u>\$10,500</u>
Equipment hire	
Marketing	<u>\$2,500</u>
Other Expenses	<u>\$2,000</u>
<b>TOTAL EXPENSES</b>	<b><u>\$48,000</u></b>

Grant Amount Requested  
(from Burdekin Shire Council)  
**\$20,000**

**5. Environmental Benefits to Burdekin Shire Council**

Environmental issues to be tackled: (*you may select more than one*)

- ☒ Waterway and catchment management
- ☒ Biodiversity
- ☒ Fauna and flora protection, conservation, rehabilitation and monitoring
- ☒ Urban environment
- ☒ Developing partnerships within the community

Please describe how your proposal will address these environmental issues.  
Additional pages may be attached if required.



This production aims to improve water quality outputs into the Great Barrier Reef World Heritage Area by equipping local and state government authorities, Sustainable coasts project officers, NRM groups, Landcare and other NGO land management organisations, commercial consulting and revegetation contractors, and the general public with a wetland plant identification resource, that provides information on suitable native species, plant roles in wetlands, propagation and cultivation, or, in the case of wetland weeds, an assessment of threats and potential control.

It will help bridge the gap between information on artificial wetland construction / management of natural wetlands and the selection of suitable local wetland plant species to avoid wetlands being revegetated or created here in the north using species that are not native or suitable to the region. This will enhance the durability, resilience, effectiveness and biodiversity values of these areas.

In preparing this proposal, we have been in discussion with a number of parties who have pledged to provide in-kind resources, including plant identification, seed propagation and cultivation information, habitat requirements, environmental tolerances, time, labour and other useful information and resources. This has established some new partnerships within the community and reconfirmed some existing partnerships.

Please describe how your organisation / project will comply with relevant legislation.

Revegetation and wetland management information provided in the introduction and body of the document will be consistent with information provided by:

WetlandCare Australia (2008). Wetland Rehabilitation Guidelines for the Great Barrier Reef catchment. Compiled for Department of the Environment, Water, Heritage and the Arts.  
<http://wetlandinfo.ehp.qld.gov.au/resources/static/pdf/resources/reports/qw-rehab-guidelines-jan09.pdf>

Plant species selection and related information will be overseen by Dr Greg Calvert Botanist and Ecologist with a broad and intricate knowledge of local flora and fauna and their interactions, and Laurence Liessman a highly experienced wetlands ecologist, with a Masters degree in aquatic microbiology and AusRivas accreditation.

## 6. Recognition

Please indicate the methods you will use to acknowledge Council's contribution.

- ☐ Signage
- ☒ Advertising
- ☒ Logo / mention on web site / social media sites
- ☒ Recognition in event presentations
- ☒ Opportunity to speak at event
- ☐ Other (please specify)

## 7. Previous Grants

Have you or has your organisation previously received financial assistance from Burdekin Shire Council?

☒ YES

☐ NO

If "YES" please provide details of year, amount and purpose



2007 \$22,000 Production of Burdekin Delta Tree Guide

2011 \$5,000 Sponsor 2011 Queensland Landcare Conference & Junior Landcare Conference Hosted by LBLCA in Ayr

2012 \$5,000 Juru Walk Project

Have you completed all acquittals for these funds?

☒ YES

☐ NO

## 8. Other Funding Assistance

Have you applied for other funding for this project / activity / event?

☒ YES

☐ NO

If 'YES' please provide details (include dates and types of funds obtained).

Caring for Our Country, Sustainable Environment stream: Community Environment Grants 2013-14 unsuccessful

Collaborative funding sort from NQ Dry Tropics, DAFF, Wilmar and other project partners. Outcomes and amounts to be confirmed.

\$20,000 funding from DAFF through the Queensland Wetlands Program for WATER (Wetlands in Agriculture: Training Extension and Resources), approved by the Lower Burdekin Wetland Steering Committee

## 9. Payment Details

Goods & Services Tax (GST) may apply to your grant funding depending on the tax status of your organisation or support organisation.

### **Registered for GST**

If your organisation is registered for GST, then GST will apply to the grant amount funded. Burdekin Shire Council will "gross-up" grants to these organisations by 10%. The successful applicant will need to submit a Tax Invoice to Council before the grant funding can be released.

### **Not Registered for GST**

If your organisation is not registered for GST, then GST does not apply to the grant funding.

Does the organisation receiving the funds have an ABN?

☒ YES

☐ NO\*\*

If "YES", please advise ABN

25782114250

Is the organisation receiving the funds registered for GST?

☒ YES

☐ NO

If "NO", please complete and attach a "Statement by a Supplier" form (ATO form NAT3346)

**\*\* If the organisation receiving the funds does not have an ABN, Council will be required to withhold 46.5% of the total amount for remittance to the Australian Tax Office.**

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**10. Certification**

As the authorised representative, I have read and understood the conditions of the grant as set out above.

Name Tom McShane

Position Chairperson

Organisation Lower Burdekin Landcare Association Inc.

Signature  Date 05/03 /2014

**Please attach any letters of support that may assist your application.**

**PLEASE CHECK THAT ALL CRITERIA HAVE BEEN ADDRESSED  
BEFORE SUBMISSION**

**PLEASE ALLOW APPROXIMATELY TWO WEEKS FOR  
PROCESSING AND APPROVAL**

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### 5.3 Drainage Maintenance - 11 Fourteenth Street, Home Hill - P Quagliata

#### Document Information

**Referring Letter No:** CrDes14/0034

**File No:** 723

**Name of Applicant:** Mr Paul Quagliata

**Location:** 11 Fourteenth Street, Home Hill

**Author and Title:** Glen Stockdale, Senior Technical Officer

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#### Executive Summary

Mr Paul Quagliata has requested council improve drainage in the area of Fourteenth Street and Third Avenue by constructing a roadside drain along Third Avenue, Home Hill.

#### Recommendation

Council resolves to conduct drainage maintenance works in the area, by constructing an open drain from the existing kerb and channel on Third Avenue, along the western side of Third Avenue to the intersection with Twelfth Street.

#### Background Information

Mr Paul Quagliata is the owner of Lot3 SP240089 with a northern frontage to Fourteenth Street, Home Hill. During the last few years, Mr Quagliata and surrounding property owners have submitted customer requests regarding the ongoing drainage problems in this area.

When Mr Quagliata's property was previously subdivided, Council included in the application process the condition that the applicant was to install kerb and channel to enhance drainage in the area. This kerb and channel is currently directing the stormwater from Fourteenth Street, onto Third Avenue where it is discharged onto the ground adjacent to Mr Quagliata's property boundary.

The stormwater then backs up and floods the surrounding area, including a substantial portion of Mr Quagliata's property, as the previous drainage path along Third Avenue has deteriorated over time and requires Council intervention to reinstate a drainage path to alleviate stormwater from the site.

A previous attempt to cut a table drain along Third Avenue was met with a hostile response from the owners of Lot 2 RP735136. Council instead chose to install a soakage pit at the end of the kerb and channel by excavating a small area and then backfilling it with sand. This pit has proved insufficient to provide adequate drainage relief to the area due to the large volume of water discharged from the upstream catchment.

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It is common for large areas of the road surface and surrounding properties to be inundated by stormwater for days after a rainfall event, preventing Mr Quagliata from accessing his property, and also saturating the road pavement which may reduce the useful life of a Council Asset.

A detailed survey pickup and subsequent design show that the construction of a shallow table drain along the western side of Third Avenue will direct the stormwater from the existing kerb and channel to a suitable discharge site on Twelfth Street. This drain would help alleviate drainage problems upstream, without having any major impacts on properties downstream.

Council will ensure the residents of 72-82 Third Avenue are able to maintain access to their property using the existing driveway.

Consultation with the property owner of Lot 2 RP735136 (Fotinos) on the 8<sup>th</sup> April 2014 was again met with hostility, even after the council officer explained that the drain would be contained within the road reserve, have a shallow depth, and provide drainage relief to numerous residents upstream.

Photos of the existing drainage problem and proposed site for the new drain are shown below.



Fig 1) Extent of water backing up into Mr Quagliata's property





Fig 2) Water restricting access to Mr Quagliata's property



Fig 3) Water restricting access to Mr Quagliata's property

**Link to Corporate/Operational Plan**

N/A

**Consultation**

Mr Paul Quagliata

**Legal Authority or Implications**

N/A

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**Policy Implications**

N/A

**Financial and Resource Implications**

N/A

**Report prepared by:**

Glen Stockdale

**Report authorised by:**

Matthew Ingle

**Attachments**

1. Photographs (3)

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**6 CORPORATE & COMMUNITY SERVICES**

**7 CORRESPONDENCE FOR INFORMATION**

Tabled Separately

**8 NOTICES OF MOTION**

**9 URGENT BUSINESS**

**10 GENERAL BUSINESS**

**11 CLOSED MEETING ITEMS**

**12 DELEGATIONS**

