MINUTES

ORDINARY COUNCIL MEETING

HELD AT COUNCIL ADMINISTRATION BUILDING, 145 YOUNG STREET, AYR

on 16 December 2014

COMMENCING AT 9:00AM



BURDEKIN SHIRE COUNCIL



TUESDAY 16 DECEMBER 2014

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BURDEKIN SHIRE COUNCIL

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ATTENDANCE

Councillors W.C. Lowis (Mayor), R.H. Lewis (Deputy Mayor), L.D. McCathie, L. Loizou, U.E. Liessmann, P.M. Dalle Cort and E.J. Bawden

- Mr. M. Magin Chief Executive Officer
- Mr. D. Mulcahy Manager Governance and Local Laws
- Mr. S. Great Manager Planning and Development
- Mr. T. Vaccaro Manager Community Development
- Mr. W. Saldumbide Manager Operations

Minutes Clerk - Miss S. Cronin

1 PRAYER

The meeting prayer was delivered by Councillor Loizou.

2 DECLARATIONS OF INTEREST

The Mayor called for declarations of interest.

Councillor McCathie declared a material personal conflict of interest in respect of agenda item 10.1 as the applicant is a client of her business Landmark Harcourts.

3 MINUTES AND BUSINESS ARISING

3.1 Ordinary Council Meeting - 25 November 2014

Recommendation

That the minutes of the Ordinary Council Meeting held on 25 November 2014 be received as a true and correct record.

Resolution

Moved Councillor McCathie, seconded Councillor Lewis that the recommendation be adopted.

CARRIED

3.2 Burdekin Shire Youth Council Meeting Minutes - 10th November, 2014

Recommendation

That the minutes of the Burdekin Shire Youth Council Meeting held on 10th November, 2014 be received and adopted.

Resolution

Moved Councillor Dalle Cort, seconded Councillor Liessmann that the recommendation be adopted.

CARRIED

4 REPORTS

5 GOVERNANCE & LOCAL LAWS

5.1 Request for Rates Exemption or Reduction - Gudjuda Reference Group Aboriginal Corporation

Executive Summary

Council has received a request from the Gudjuda Reference Group Aboriginal Corporation that consideration be given to exempting or reducing rates, at least until the Social Enterprise is producing a return above maintenance and running cost level, over Reserve land described as Part B Lot 91 & Lot 99 SB 202 Reserve 95 for Showground and Recreation & Lot 347 SB365 Reserve 115 for Showground and Recreation. The Local Government Act provides guidelines to determine which land is exempt from rating or when concessions may be granted.

Recommendation

It is recommended as follows:

- 1. that in accordance with Section 93 of the Local Government Act 2009 and Sections 119, 120, 121, and 122 of the Local Government Regulation 2012, Council grants a concession of General Rates, CBD 1 Separate Charge, CBD 2 Separate Charge and Environmental Separate Charge from 07/02/2012 to 30/06/2015 on land leased by the Gudjuda Reference Group Aboriginal Corporation, described as Part B Lot 91 & Lot 99 SB 202: Reserve 95 for Showground & Recreation & Lot 347 SB365: Reserve 115 for Showground & Recreation Parish of Inkerman on the basis that the Corporation is an entity whose objects do not include the making of a profit and which has a public benefit;
- that Council waive the interest charges on the unpaid General Rates, CBD
 Separate Charge, CBD 2 Separate Charge and Environmental Separate Charge on property number 17251; and
- 3. that Gudjuda Reference Group Aboriginal Corporation be required to submit audited financial statements before consideration is given to any further request for rates concession beyond 30/06/2015.

Resolution

Moved Councillor Lewis, seconded Councillor Loizou that:

- in accordance with Section 93 of the Local Government Act 2009 and Sections 119, 120, 121, and 122 of the Local Government Regulation 2012, Council grants a concession of General Rates, CBD 1 Separate Charge, CBD 2 Separate Charge and Environmental Separate Charge from 07/02/2012 to 30/06/2015 on land leased by the Gudjuda Reference Group Aboriginal Corporation, described as Part B Lot 91 & Lot 99 SB 202: Reserve 95 for Showground & Recreation & Lot 347 SB365: Reserve 115 for Showground & Recreation Parish of Inkerman on the basis that the Corporation is an entity whose objects do not include the making of a profit and which has a public benefit;
- 2. in recognition of the time taken to consider the request for rates exemption, Council waive all interest charges up to 31/1/15 (excluding interest applicable to the Emergency Management Levy);
- 3. 11% compound interest be charged on any overdue rates and charges from 1/2/15; and
- 4. Gudjuda Reference Group Aboriginal Corporation be required to submit audited financial statements before consideration is given to any further request for rates concession beyond 30/06/2015.

CARRIED

5.2 Adoption of Complaints Regarding Corrupt Conduct of the CEO Policy

Executive Summary

A policy for dealing with complaints regarding corrupt conduct by the CEO has been developed in consultation with the Crime and Corruption Commission. The aim of the policy is to maintain transparency and integrity of Council.

Recommendation

That Council adopts the attached "Complaints Regarding Corrupt Conduct by the CEO Policy".

Resolution

Moved Councillor Loizou, seconded Councillor Dalle Cort that the recommendation be adopted.

CARRIED

5.3 Adoption of Revised Procurement Policy

Executive Summary

Under the *Local Government Regulations 2012* a local government must review its procurement policy annually. The procurement policy has been reviewed and updated in line with changes to the organisational structure for the 2014/2015 financial year.

Recommendation

That Council adopts the attached Procurement Policy 2014/2015

Resolution

Moved Councillor Bawden, seconded Councillor Dalle Cort that the recommendation be adopted.

CARRIED

- **6 CLIENT SERVICES**
- 7 FINANCIAL & ADMINISTRATIVE SERVICES
- **8 OPERATIONS**
- 9 TECHNICAL SERVICES

10 PLANNING & DEVELOPMENT

10.1 Tony Felesina - Request to Change an Existing Approval for the Independent Living Accommodation at 56-58 Chippendale Street, Ayr (Lot 17 on RP702334 Parish of Antill, County of Gladstone)

Councillor McCathie declared a material personal conflict of interest in respect of this item as the applicant is a client of her business Landmark Harcourts and left the meeting.

Executive Summary

Burdekin Shire Council acting as the Assessment Manager has received a request to change an existing approval from Groves and Clark on behalf of their client Tony Felesina for the Independent Living Accommodation at 56-58 Chippendale Street, Ayr (Lot 17 on RP702334 Parish of Antill, County of Gladstone)

Recommendation

That Council approves the request to change an existing approval for an Independent Living Accommodation at 56-58 Chippendale Street, Ayr (Lot 17 on RP702334 Parish of Antill, County of Gladstone) subject to the following conditions:

STAGE 1 Building A and C, Units 1-7

GENERAL

- 1.1 The conditions of the development permit must be effected prior to the commencement of the use, except where specified otherwise in these conditions of approval.
- 1.2 All rates and charges (including regulated infrastructure charges), in arrears in respect of the land, subject of the application, are paid in full prior to the commencement of the proposed use.

APPROVED USE

- 2.1 The approved use of Accommodation Facility means the premises (identified in the Approved Plans) operating as an integrated residential facility for residential accommodation of persons with special needs (Disability or Health issues) and for the aged or elderly.
 - "Aged or elderly" shall be defined as being a person who
 - (i) meets the age requirement for age pension as defined by Centrelink and
 - (ii) is in receipt of an aged pension or is a self funded retiree.
- 2.2 The development and conduct of the approved use of the premises, the carrying out and maintenance of any works on the premises and construction and maintenance of any building on the premises must be generally in accordance with the approved plans listed below submitted by 'Tony Ferraris Consulting Building Design' except where modified by the conditions of this Development Permit and any approval issued there under.

Project	Drawing No. and Issue	Date
Independent Living Accommodation	A18 issue D	20/11/14
Accommodation		

BUILDING WORK

 A development permit for Building Works is to be obtained before any building works are carried out on the premise. Proposed buildings to be constructed within allowable setbacks must achieve acceptable solutions in accordance with the requirements of Section C; Building Code of Australia – (Siting provisions and fire resistance)

EXTERNAL WORKS

4. The developer must at its own cost undertake all necessary alterations to public utility mains and services as are rendered necessary by the carrying out of any required external works or other works associated with the approved development.

ACCESS AND CARPARKING

- 5.1 Parking shall be provided generally in accordance with the approved plan from Tony Ferraris Consulting Building Design DWG No A18 issue D.
- 5.2 Parking space and layout must be designed in accordance with the provisions contained in Schedule 2 Vehicle Parking Rates & Standards of the Planning Scheme.
- 5.3 Access to the premises, car parking and manoeuvring areas must be constructed in an all weather low glare paving, exposed aggregate concrete or similar material to the satisfaction of the Chief Executive Officer.
- 5.4 Access to the proposed development is by left turn in only. Egress is by way of left turn out only.

ROADWORKS

- 6.1 Extend the existing concrete footpath (100mm thick, F62 mesh, 25mpa) for the full length of the Chippendale Street frontage of the development. The footpath is to be the same width as the existing footpath.
- 6.2 Construct a minimum 6m wide industrial crossover (150mm thick, 32 mPa concrete, F72 mesh) from the invert of the existing kerbing and channeling to the property boundary and re-profile the footpath each side of the proposed driveway to comply with the Disability Discrimination Act.
- 6.3 Provide to Council prior to the commencement of works a cross section 1:50 natural scale from the side of Chippendale Street to the property boundary showing existing and design levels for the crossover in condition 6.2.

DRAINAGE

- 7.1 The approved development and use(s) must not interfere with the natural flow of stormwater in the locality in such a manner as to cause ponding or concentration of stormwater on adjoining land or roads.
- 7.2 Any external catchments discharging to the premises must be accepted and accommodated within the development's stormwater drainage system.

OPERATIONAL WORKS

8. An approval under the Sustainable Planning Act must be obtained for Operational Works. The Operational Works application shall include plans and specifications for works addressing the performance outcomes stated in State Planning Policy 4/10, Appendix 1, Part A.

SEWERAGE SUPPLY WORKS

9. The development must be serviced by the Council's reticulated sewerage system. The sewerage connection is to be provided at a location approved by Council. The developer shall bear the costs of design and construction associated with such connections including any alterations or upgrades to Council's existing infrastructure.

WATER SUPPLY WORKS

10. The development must be connected to Council's reticulated water supply. The water connection must be provided at a location approved by Council and at the full cost of the developer.

AMENITY - SCREEN FENCING

11. A 1.8m high screen fence must be provided along the adjoining property boundaries. The fence must be designed to achieve an adequate level of privacy for inhabitants and neighbours. The type and design must be submitted and approved by the Chief Executive Officer prior to construction of the screen fence.

LANDSCAPING AND SCREENING

- 12. A landscaping plan shall be submitted and approved by the Chief Executive Officer. This plan must be prepared by a landscape architect or other suitably qualified and experienced person detailing the following;
 - the location of existing and proposed plantings;
 - landscaping of the designated areas generally in accordance with the approved plans;
 - proposed fencing and screens, including rubbish bin enclosures;
 - location of public infrastructure.

ENVIRONMENT AND HEALTH

- 13.1 An enclosed area of suitable size shall be provided at ground level to store the number of wheelie bins required to service this site.

 The area shall:
 - Be of adequate size for the storage of up to seven mobile refuse bins, seven recycling bins, and one green waste bin;
 - Have a floor which is raised, imperviously paved and suitably drained to Council's sewer, via an approved bucket trap or otherwise in accordance with Council's Trade Waste Policy;
 - Be enclosed with walls to a height of approximately 1.2m;
 - Provide an individual area of not less than 550mm wide by 750mm deep for each wheelie bin;
 - Be roofed to prevent ingress of stormwater. If not, a first flush diversion valve shall be fitted; and
 - Include a suitable hosecock with hose attached, located on an external front corner of the enclosure with dual check valve backflow prevention (RMC No. 7 or equivalent).
- 13.2 The premises must be operated and conducted in accordance with local law No. 1 (Administration) 2012 and subordinate Local Law 1.11 Operation of Rental Accommodation 2012. An approval must be granted prior to the use or occupancy of the proposed premises.
- 13.3 Facilities including laundry facilities and kitchen appliances must be supplied in the numbers required by subordinate Local Law 1.11 Operation of Rental Accommodation 2012
- 13.4 Common rooms must be at least the minimum size required by the subordinate Local Law 1.11 Operation of Rental Accommodation 2012.

AMENITY - NOISE

14.1 The use of the development must not cause an unreasonable nuisance to the surrounding area.

ADVICE (Note: These are not conditions)

- If the development of the subject property requires soil to be imported or exported, the developer must identify the allotments which would be used for borrowing or filling and must obtain Council approval for such works in addition to engineering approval for the development. In this regard, the developer must obtain Council approval for the route of transport, the period and time of transport during the construction phase of the development.
- Plans supplied for the purpose of obtaining planning consent have not been approved for the purpose of approval pursuant to Local Law 1.11 Operation of Rental Accommodation 2012.

 In accordance with clause 4.6.5 of the Waste Management Policy, Council's authorised officers may amend waste management services depending on the needs of the residents and the waste generated. If the bins provided to this facility are insufficient for the amount of waste generated, it will be the responsibility of the property owner to take excess waste to Council's waste facilities or to arrange provision and appropriate storage of additional bins.

Stage 2 Building B Units 8-12

GENERAL

- 1.1 The conditions of the development permit must be effected prior to the commencement of the use, except where specified otherwise in these conditions of approval.
- 1.2 All rates and charges (including regulated infrastructure charges), in arrears in respect of the land, subject of the application, are paid in full prior to the commencement of the proposed use.

APPROVED USE

2.1 The approved use of Accommodation Facility means the premises (identified in the Approved Plans) operating as an integrated residential facility for supervised residential accommodation of persons with special needs (Disability or Health issues).

The use includes ancillary:

- Accommodation/Office uses for employed staff; and The use excludes any independent Multiple Dwelling, Duplex and Dual Occupancy use.
- 2.2 The development and conduct of the approved use of the premises, the carrying out and maintenance of any works on the premises and construction and maintenance of any building on the premises must be generally in accordance with the approved plans listed below submitted by 'Tony Ferraris Consulting Building Design' except where modified by the conditions of this Development Permit and any approval issued there under.

Project	Drawing No. and Issue	Date
Independent Living Accommodation	A18 issue D	20/11/14

BUILDING WORK

3. A development permit for Building Works is to be obtained before any building works are carried out on the premise. Proposed buildings to be constructed within allowable setbacks must achieve acceptable solutions in accordance with the requirements of Section C; Building Code of Australia – (Siting provisions and fire resistance)

EXTERNAL WORKS

4. The developer must at its own cost undertake all necessary alterations to public utility mains and services as are rendered necessary by the carrying out of any required external works or other works associated with the approved development.

ACCESS AND CARPARKING

- 5.1 Parking shall be provided generally in accordance with the approved plan from Tony Ferraris Consulting Building Design DWG No A18 issue PD.
- 5.2 Parking space and layout must be designed in accordance with the provisions contained in Schedule 2 Vehicle Parking Rates & Standards of the Planning Scheme.
- 5.3 Access to the premises, car parking and manoeuvring areas must be constructed in an all weather low glare paving, exposed aggregate concrete or similar material to the satisfaction of the Chief Executive Officer.
- 5.4 Access to the proposed development is by left turn in only. Egress is by way of left turn out only.

DRAINAGE

- 6.1 The approved development and use(s) must not interfere with the natural flow of stormwater in the locality in such a manner as to cause ponding or concentration of stormwater on adjoining land or roads.
- 6.2 Any external catchments discharging to the premises must be accepted and accommodated within the development's stormwater drainage system.

OPERATIONAL WORKS

7. An approval under the Sustainable Planning Act must be obtained for Operational Works. The Operational Works application shall include plans and specifications for works addressing the performance outcomes stated in State Planning Policy 4/10, Appendix 1, Part A.

SEWERAGE SUPPLY WORKS

8. The development must be serviced by the Council's reticulated sewerage system. The sewerage connection is to be provided at a location approved by Council. The developer shall bear the costs of design and construction associated with such connections including any alterations or upgrades to Council's existing infrastructure.

WATER SUPPLY WORKS

9. The development must be connected to Council's reticulated water supply. The

water connection must be provided at a location approved by Council and at the full cost of the developer.

LANDSCAPING AND SCREENING

- 10. A landscaping plan shall be submitted and approved by the Chief Executive Officer. This plan must be prepared by a landscape architect or other suitably qualified and experienced person detailing the following;
 - the location of existing and proposed plantings;
 - landscaping of the designated areas generally in accordance with the approved plans;
 - proposed fencing and screens, including rubbish bin enclosures;
 - location of public infrastructure.

ENVIRONMENT AND HEALTH

- 11.1 An enclosed area of suitable size shall be provided at ground level to store the number of wheelie bins required to service this site.
 - The area shall:
 - Be of adequate size for the storage of up to six mobile refuse bins, six recycling bins, and one green waste bin;
 - Have a floor which is raised, imperviously paved and suitably drained to Council's sewer, via an approved bucket trap or otherwise in accordance with Council's Trade Waste Policy;
 - Be enclosed with walls to a height of approximately 1.2m;
 - Provide an individual area of not less than 550mm wide by 750mm deep for each wheelie bin;
 - Be roofed to prevent ingress of stormwater. If not, a first flush diversion valve shall be fitted; and
 - Include a suitable hosecock with hose attached, located on an external front corner of the enclosure with dual check valve backflow prevention (RMC No. 7 or equivalent).
- 11.2 The premises must be operated and conducted in accordance with local law No. 1 (Administration) 2012 and subordinate Local Law 1.11 Operation of Rental Accommodation 2012. An approval must be granted prior to the use or occupancy of the proposed premises.
- 11.3 Facilities including laundry facilities and kitchen appliances must be supplied in the numbers required by subordinate Local Law 1.11 Operation of Rental Accommodation 2012
- 11.4 Common rooms must be at least the minimum size required by the subordinate Local Law 1.11 Operation of Rental Accommodation 2012.

AMENITY - NOISE

12.1 The use of the development must not cause an unreasonable nuisance to the surrounding area.

- 12.2 The operator of the Accommodation Facility must keep a Complaints Register on the land at all times, for the inspection of an authorised officer of the Council identifying:
 - The time, date and detail of any complaint made to the operator relating to the use and occupation of the Accommodation facility; and
 - Any action or response taken by the operator to rectify or reasonably deal with the complaint.

ADVICE (Note: These are not conditions)

- If the development of the subject property requires soil to be imported or exported, the developer must identify the allotments which would be used for borrowing or filling and must obtain Council approval for such works in addition to engineering approval for the development. In this regard, the developer must obtain Council approval for the route of transport, the period and time of transport during the construction phase of the development.
- Plans supplied for the purpose of obtaining planning consent have not been approved for the purpose of approval pursuant to Local Law 1.11 Operation of Rental Accommodation 2012.
- In accordance with clause 4.6.5 of the Waste Management Policy, Council's authorised officers may amend waste management services depending on the needs of the residents and the waste generated. If the bins provided to this facility are insufficient for the amount of waste generated, it will be the responsibility of the property owner to take excess waste to Council's waste facilities or to arrange provision and appropriate storage of additional bins.

Resolution

Moved Councillor Lewis, seconded Councillor Loizou that the recommendation be adopted.

CARRIED

Councillor McCathie returned to the meeting.

11 COMMUNITY DEVELOPMENT

11.1 Revised Floor Plan - PCYC Extension

Resolution

Moved Councillor Dalle Cort, seconded Councillor Liessmann that Council approves the revised floor plan for the PCYC Extension subject to the PCYC covering any additional costs and contingencies over the funding amount of \$677,673.00 (\$650,000 + \$27,673).

CARRIED

12 ECONOMIC DEVELOPMENT

13 GENERAL BUSINESS

14 CORRESPONDENCE FOR INFORMATION

15 NOTICES OF MOTION

15.1 Trustee Leases - Queensland Police-Citizens Youth Welfare Association and Burdekin Amateur Basketball Association

Recommendation

- 1) That under Section 57 (1) of the Land Act 1994 Council agrees to renew the trustee lease with the Queensland Police-Citizens Youth Welfare Association over part of Lot 91 on GS980 for a further term of 5 years with a 5 year option subject to the existing conditions noting that the area to be leased will:
 - a)Include the existing Burdekin Rural Multi-Tenant Service Centre and car parking area: and
 - b)Include an additional area to cover the proposed extension to the Burdekin Rural Multi-Tenant Service Centre.
- 2) That under Section 57(1) of the Land Act 1994 Council agrees to enter into a trustee lease with the Burdekin Amateur Basketball Association over part of Lot 91 on GS980, the area being the site of the external basketball courts adjacent to the Burdekin Basketball Stadium, for a term of 10 years subject to the usual terms and conditions set by the Department of Natural Resources and Mines, and Council.

Resolution

Moved Councillor Dalle Cort, seconded Councillor Lewis that the recommendation be adopted.

CARRIED

16 URGENT BUSINESS

17 CLOSED MEETING ITEMS

Council Meeting closed to Public under Section 275 of Local Government Regulation 2012

Resolution

Moved Councillor Liessmann, seconded Councillor Lewis that the Council meeting be closed to the public under the following sections of the Local Government Regulation 2012:

CARRIED

- 275(1) (e) contracts proposed to be made by it; and
- other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

for the purpose of discussing:

- 1 Quotations received for the detailed design and specification for the Ayr Pool redevelopment; and
- 2 Issues relating to the operation of the old Home Hill Showgrounds.

Council Meeting opened to Public

Resolution

Moved Councillor Lewis, seconded Councillor Bawden that the Council meeting be opened to the public.

CARRIED

17.1 Response to Maintenance and Management of Old Home Hill Showgrounds - Gudjuda Reference Group Aboriginal Corporation

Resolution

Moved Councillor Bawden, seconded Councillor Lewis that in response to the letter dated 30 October 2014 from Gudjuda Reference Group Aboriginal Corporation (GRG) requesting a list of any concerns in relation to the maintenance and management of the old Home Hill Showgrounds, the Council advises as follows:

- Further to the leasing arrangements at the old Home Hill Showgrounds, Council
 requires the electricity account to be in the name of the GRG, noting that the
 GRG will be able to charge the Rock Solid Boxing Club for their share of the
 electricity consumption using the same method that Council currently uses.
- 2. The GRG be requested to nominate a payment plan to pay the outstanding electricity account.
- 3. Council reiterates its position that all electricity, water and amenities currently being offered to visitors should cease in accordance with the planning approval for self contained motorhomes only. Any patrons with medical equipment such as C-Pap machines should stop over at a commercial caravan park.

- 4. Council confirms its previous agreement to replace the existing internal water pipeline from the meter on Hurney Road to the ablutions block. All other internal pipe work is to be the responsibility of GRG.
- 5. The GRG be requested to advise what their plans are for the operation of the building and cafe at Plantation Park.

CARRIED

18 DELEGATIONS

10.30am Mr Dale Last, LNP Candidate for Burdekin to address Councillors
 11.00am Mr Scott Fry, NQ Dry Tropics to provide an overview on the funding project for Burdekin Waterways

There being no further business the meeting closed at 12.45pm.

These minutes were confirmed by Council at the Ordinary Council Meeting held on 20 January 2015.

MAYOR