



Correspondence

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Department Of Infrastructure Local Government and Planning

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BURDEKIN SHIRE COUNCIL	
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Our ref: DGBN15/835

3 September 2015

Mr Matthew Magin
Chief Executive Officer
Burdekin Shire Council
PO Box 974
AYR QLD 4807

Dear Mr Magin

Re: Arrangements for the Caretaker Period during the 2016 Local Government Quadrennial Elections

As you may be aware, the 2016 Local Government Quadrennial Elections will be held on Saturday, 19 March 2016.

I am writing to remind you of the caretaker provisions which are outlined in Part 5 of Chapter 3 of the *Local Government Act 2009*, and I encourage you to make Councillors and Council officers fully aware of the provisions in preparation for the elections.

The caretaker period commences when the Electoral Commission of Queensland (ECQ), as the returning officer, publishes the notice of the quadrennial elections calling for nominations and will conclude when the ECQ publishes the declaration of poll notice for your Council.

During the caretaker period, your Council must not publish or distribute election material. Election material is anything able to, or intended to:

- influence an elector about voting at an election, or
- affect the result of an election.

Additionally, the Council should prepare for the caretaker period by planning to make any major policy decisions before or after the election period. A major policy decision includes a decision:

- about the appointment, termination or remuneration of the Chief Executive Officer
- to enter into a contract where the total value is more than the greater of the following:
 - \$200,000, or
 - 1% of the Council's net rates and utilities as stated in the Council's most recent audited financial statements.

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I urge you to prepare well in advance for all major contracting decisions for your Council. It is understood that unforeseeable events can result in the Council having to make major policy decisions during the caretaker period. Accordingly in exceptional circumstances, local governments can apply to the Minister for approval.

The Minister will decide on a case-by-case basis whether to approve a particular application to make a major policy decision during caretaker period.

To assist the Council with these issues, I have enclosed a copy of the Local Government Bulletin which provides further information for local governments on the arrangements for the caretaker period during the elections.

If you require further information, I encourage you to contact Mr Max Barrie, Director, Program Implementation and Review, Local Government and Regional Services, Department of Infrastructure, Local Government and Planning on (07) 3452 6704 or by email at max.barrie@dilgp.qld.gov.au.

Yours sincerely

A handwritten signature in black ink, appearing to be 'S. Johnston', with a large, sweeping loop at the end.

Stephen Johnston
Acting Director-General

Enc

Local Government Bulletin

Arrangements for the Caretaker Period during the 2016 Local Government Quadrennial Elections

Purpose

The purpose of this bulletin is to provide advice to local governments on the limitations on publishing election material and making major policy decisions during the caretaker period.

What the legislation says

The caretaker provisions of the *Local Government Act 2009* and *City of Brisbane Act 2010* are outlined in Part 5 of Chapter 3.

The caretaker period for a local government is the period during local government elections that starts on the day when public notice of the holding of the election is given. The caretaker period ends at the conclusion of the election. The Electoral Commission of Queensland will advise when the caretaker period commences and when it will conclude for each local government.

Election Material

A local government must not, during a caretaker period for the local government, publish or distribute election material. Election material is anything able to, or intended to:

- influence an elector about voting at an election or
- affect the result of an election.

Major Policy Decisions

A local government must not make a major policy decision during a caretaker period for the local government. However, in exceptional circumstances, a local government may make a major policy decision in the public interest during the caretaker period, once approval has been given by the Minister.

Under the legislation, a major policy decision means a decision:

- about the appointment, remuneration or termination of a chief executive officer of the local government
- to enter into a contract greater than \$200 000 or one per cent of the local government's net rate and utility charges (as stated in the local government's audited financial statements included in the local government's most recently adopted annual report)—whichever is greater.

A major policy decision made by a local government during a caretaker period will be invalid if the Minister's approval has not been sought prior to making the decision. A local government may be liable for damages for contracts entered into for major policy decisions during the caretaker period without the Minister's approval.

Planning for the caretaker period

Local governments should prepare for the caretaker period by planning to make any major policy decision before or after the election period.

However, it is understood that unforeseeable events can result in a local government having to make major policy decisions during the caretaker period. Accordingly in exceptional circumstances, local governments can apply to the Minister for approval in the following circumstances if the:

- need for the decision was unforeseeable
- decision is essential to the functioning of the local government
- decision cannot wait until the end of the caretaker period
- decision is in the public interest.

The Minister will decide on a case-by-case basis whether the decision meets the exceptional circumstances requirement of the *Local Government Act 2009* and the *City of Brisbane Act 2010*.

Applying to the Minister

The Minister will deal with applications as a matter of urgency. To enable this to happen, it would be appreciated if all applications could be addressed to your nearest regional office for local government.

You can find your nearest regional office on the Department's website under the 'contact us' page at <http://dilgp.qld.gov.au/contact-us-dilgp>.

Alternatively, applications can be addressed to:

Mr Stephen Johnston
Acting Director-General
Department of Infrastructure, Local Government and Planning
PO Box 15009
CITY EAST Qld 4002

Each application should include:

- details of the proposed major policy decision
- an explanation of how circumstances of the decision are exceptional
- an explanation of how the decision is in the public interest.

The Department has established administrative processes to ensure applications from councils can be dealt with in a timely manner.

Further resources

For further information in relation to the requirements of the local government caretaker period, please contact the Department of Infrastructure, Local Government and Planning on 3452 6704.

Circular

Local Government Elections Forward Planning with the Electoral Commission of Queensland (ECQ)

For Comment

Circular: 2015-048
Release Date: Tuesday, 8 September 2015
Authorised by: Greg Hallam PSM Chief Executive Officer

We have been working with the ECQ and welcome their proactive approach taken towards facilitating the needs of individual local councils. Now is the time to raise your concerns.

The LGAQ has been meeting regularly with Electoral Commission Queensland (ECQ) in recent months, working on forward planning for the local government quadrennial elections due to be held 19 March 2016. We welcome the proactive approach taken by ECQ towards facilitating the needs of individual local councils.

ECQ recently corresponded with councils in relation to planning for the elections - including a letter and questionnaire seeking input into the planning process. The questionnaire was different depending on whether it was addressed to councils conducting an [attendance ballot](#) or a [full postal ballot](#).

The ECQ is seeking to work co-operatively with councils in order to better meet the reasonable expectations of electors, while ensuring efficient use of limited resources, and meeting the standards required for the public to have confidence in electoral outcomes.

Over 50 councils have responded to the ECQ correspondence or commenced a dialogue in some form regarding election preparations. The ECQ are currently investigating alternatives to provide efficiencies for the election including utilising council facilities where these premises are suitable, such as:

- an office for the Returning Officer
- polling booths and pre-poll centres

We encourage members to contact the ECQ if you have not already done so. The following ECQ staff are available to discuss and escalate any electoral matter through the planning phase of election preparations:

Peter McGraw peter.mcgraw@ecq.qld.gov.au (07) 3035 8029
Bill Huey bill.huey@ecq.qld.gov.au (07) 3035 8021
Alicia Hangan alicia.hangan@ecq.qld.gov.au (07) 3035 8033
Suzanne Ball suzanne.ball@ecq.qld.gov.au (07) 3035 8045

Please do not hesitate to contact [Joshua O'Keefe](#), Team Leader - Intergovernmental Relations with further enquiries or to discuss the planning forward process in more detail 1300 542 700.

FOR OFFICIAL USE ONLY

NATIONAL CARERS WEEK 11-17 OCTOBER 2015

Invitation to Carers Week Burdekin Event

10/9/2015

Dear Mayor Bill Lewis and Councillors,

I'm writing today to invite you to our National Carers Week 'Take a Break' event, in Ayr on Wednesday 14th October 2015 from 11am.

There are 2.7 million carers in Australia, or 1-in-8 of the Australian population. They provide unpaid care and support to family members and/or friends who have a disability, mental illness, chronic condition, terminal illness, who are frail aged. This year Carers Queensland and Commonwealth Carers and Respite Centres are putting on a Mini Expo and Brunch at the Burdekin Theatre to highlight the contribution carers make to our community.

It would be a tremendous honour to welcome you all as one of our guests, and we very much hope that you are able to join us.

I look forward to hearing from you soon.

Best wishes,
Kirsty Ahern
On behalf of Carers Queensland
kahern@carersqld.asn.au
07-47258853



BURDEKIN SHIRE COUNCIL	
File ID No.	464
16 SEP 2015	
Document No.	
Retention Period	

14 September 2015

Mr Matthew Magin
Chief Executive Officer
Burdekin Shire Council
PO Box 974
AYR QLD 4807

Dear Mr Magin

Ready.Set.Go. Performance Benchmarking

In support of the **Better Councils, Better Communities** campaign in April the Association launched a performance benchmarking service for members called **Ready.Set.Go.**

A second tranche of performance indicators was released in July and was automatically added to your councils' data within the service. Available through LG Online these new indicators include:

- Three new demographic measures
- Working Capital Ratio
- Reliance on Rates & Charges
- Reliance on Operational Grants
- Time Lost to Accidents per Employee
- Population Served per Employee
- Asset Consumption Ratio
- Calculated Replacement Cost (CRC) of Asset Base per Capita
- Two new service level measures

The LGAQ circular of the 23rd July encourages feedback and suggestions of further performance measures for inclusion, these would be appreciated before **Friday 9th October**.

The Association is committed to releasing a further set of performance benchmarks and will be using the feedback received from councils to help determine this next release. This service is being provided to members at no cost, and is a benefit of councils' ongoing membership of the Association and support for LG Online.

Data for the 14/15 financial year will be added to the service once QAO audit processes are completed. Councils who would like to customise their performance targets for the non-statutory measures are also encouraged to contact the Association.

A final call is also being made for expressions of interest in a targeted performance measurement project which will involve the sharing of local performance data at a more targeted/operational level and will require a higher degree of council commitment. This project will commence shortly.

Questions and feedback regarding Ready.Set.Go can be directed to [Glen Beckett@lgaq.asn.au](mailto:Glen.Beckett@lgaq.asn.au)

Facilitated in-house workshops are also available for councils that would like to undertake a detailed analysis of their performance data, for a proposal or for any general enquiries please contact the Members Hotline on 1300 542 700 | ask@lgaq.asn.au

Yours sincerely

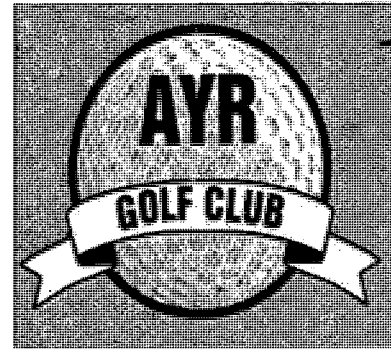


Greg Hallam PSM
CHIEF EXECUTIVE OFFICER

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AYR GOLF CLUB INC

P.O. Box 400, Ayr, Queensland, 4807
Phone: (07) 4783 1296; Facsimile: (07) 47835306
e-mail: ayrgolf1953@bigpond.com.au
ABN: 83657052990



PRESIDENT: Steve Orchard
SECRETARY: Arthur Durrant
TREASURER: Brad Oats
CAPTAIN: John Cockfield

21st September 2015

Ayr Shire Council
Young Street
AYR QLD 4807

Attention: Bill Lewis

BURDEKIN SHIRE COUNCIL	
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Dear Bill,

The Ayr Golf Club is running a Work for the Dole Program and is having success in improving the clients work ethics and understanding of having a job. We have 5 Supervisors, who each work a day with the clients.

We are always looking for building projects that can benefit the WFTD clients in any way.

We have built several pathways with pavers, and built brick walls to help level out the tees.

We have to build a bridge across a flood way near Plantation Creek. In building this bridge we need some culverts. I have spoken to Wayne Saldumbide about how we could build the bridge and we looked at some second hand culverts at the Council yard.

The Ayr Golf Club would like to ask the council to donate some of those second hand culverts to the Ayr Golf Club. We are requesting a donation of 4 only, second hand 1200 x 600 reinforced concrete box culverts.

We would be happy to come to the yard and pick up the culverts but we would require some help in loading them.

The experience gained by the WFTD clients in this proposed project would be invaluable, and we trust that the council could partner with us through this donation, and enable this larger building project to come to fruition.

Look forward to hearing from you.

Neville Eathorne
Ayr Golf Club Inc
WFTD Supervisor

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Burdekin clay target club inc



P.O. Box 584,
Ayr, Qld. 4807
ABN: 47 989 230 184

President:	Glen Rea	4784 9174
Secretary:	Carol Betteridge	4782 2455

October 7th 2015

Dear Wayne

I am writing on behalf of the Burdekin Clay Target Club Inc. We are in the process of developing a new club at the rifle range on the Ayr/Dalbeg Road.

If any of council's works projects has excess/spoil material, we would be interested in obtaining this for our new site.

The best contact details are:

Ray Collinson – Phone: 0457 738 733

Email: raycollinson@bigpond.com

Regards

A handwritten signature in blue ink that reads 'CBetteridge'.

Carol Betteridge
Secretary

BURDEKIN SHIRE COUNCIL	
File ID No.	109
13 OCT 2015	
Document No.	
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Our ref: DG30432

08 OCT 2015

Office of the
Director-General

Department of
Transport and Main Roads

Councillor Bill Lewis
Mayor
Burdekin Shire Council
PO Box 974
AYR QLD 4807

Dear Councillor Lewis

Thank you for your letter of 17 September 2015 about the upgrade of the Ocean Creek boat ramp. As discussed by telephone, here is a summary of the issues and constraints confronting Burdekin Shire Council (BSC) and the Department of Transport and Main Roads (TMR) in upgrading the boat ramp.

The Burdekin coast offers no waterways suitable for all-tide boating facilities, without multimillion dollar dredging of coastal creeks or the Burdekin River entrance and high maintenance costs. TMR provides several part-tide ramps in the Burdekin region and all-tide ramps not far distant – Townsville to the immediate north and Bowen boat harbour to the immediate south.

I have enclosed an email from Mr Peter Wood, Manager (Infrastructure Projects), TMR, to Volunteer Marine Rescue (VMR) Burdekin, which contains a Google Earth image of the boat ramp at Ocean Creek in the northern part of the Burdekin district that is scheduled for upgrade in 2015–16, at which time ownership will be transferred from BSC to TMR. BSC has advised that this project is its highest priority for boating infrastructure. TMR conducted a hydrographic survey in June 2014. The project was announced publicly in January 2015 for completion by June 2016.

Extensive consultation took place with VMR Burdekin and BSC, resulting in both endorsing TMR's proposed configuration for the ramp upgrade in February 2015. The design was completed on 1 June 2015 and is pending approvals prior to tendering. Approvals applications are ready to submit.

Since February 2015, some members of VMR Burdekin have lobbied for TMR's proposed configuration to be significantly altered. I have enclosed a letter dated 10 September 2015 from VMR Burdekin to Mr Wood for your information.

Cost is not the primary driver for TMR proceeding with its current design, but rather the available creek width, engineering feasibility and environmental constraints.

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85 George Street Brisbane
GPO Box 1549 Brisbane
Queensland 4001 Australia

Telephone +61 7 3066 7316
Facsimile +61 7 3066 7122
Website www.tmr.qld.gov.au
ABN 39 407 690 291

Since completing the design and sharing it with VMR Burdekin and BSC, officers from BSC have confirmed their prior endorsement. However, VMR Burdekin has revoked its previous endorsement and proposed a new (unworkable) site configuration.

TMR's constraints and proposals for the upgraded boat ramp include:

- The whole site/area lies within a Fish Habitat Area B (FHA). Because of a specific exclusion from the FHA, TMR/BSC can develop the existing ramp to +/-50 m either side. Mangroves (25 m²) can be removed as part of an expansion of the existing ramp. Any mangrove clearance for a new ramp would require assessment of a development application, with priority given to upgrading the existing ramp first. Further filling or reclamation on intertidal flats is not permitted for creation of new parking and access roads. Removal of material from the extensive intertidal creek flats/banks is not permitted, other than a basin in the creek immediately adjacent to the ramp.
- The ramp configuration option now proposed by VMR Burdekin (described in text at letter dated 10 September 2015) is not possible (short of rescinding a large tract of FHA), owing to:
 - BSC would not be given approval to conduct reclamation of the approaches (inter-tidal flats) to a relocated ramp in the FHA, even if within 50 m of the existing ramp. There is no point in TMR building a ramp with no shore access. Foreshore reclamation for vehicle access, even if approved, would be costly for BSC.
 - TMR is limited to upgrading the existing ramp, owing to the Department of Agriculture and Fisheries (DAF) preference to disturb the environment at one place (even on an increased footprint) rather than create a new/separate environmental disturbance.
- TMR's upgraded ramp design is carefully configured (with two grades) to maximise access at lower tides. Ocean Creek is not navigable at extreme low tides. The site proposed by VMR Burdekin 30 metres downstream, on detailed examination of bathymetry, offers no advantage over the existing ramp site.
- An expanded basin can be dug in the creek at the base of the ramp. The centreline of the basin needs to coincide with the centreline of the creek, to minimise infill and maximise self-flushing from tidal flow. The basin cannot cut into mangroves on the opposite bank. Nor can the basin encroach to the west into the tidal flats (as proposed by VMR Burdekin) owing to DAF prohibition on material removal from banks of the creek in the FHA. The basin can be dug in the creek – larger initially using a barge/pontoon mounted excavator, then maintained using a boat-ramp-mounted, long-arm excavator. TMR would cover the initial capital costs of basin excavation. Ongoing maintenance of the basin would be carried out by BSC under a 50 per cent cost sharing arrangement with TMR. Such a basin will not meet VMR Burdekin's request for 27-metre width of navigable creek at a tide height of 1.4 metres.
- Owing to creek width, such an expanded basin will still place tidal height restrictions on the length of boat being launched or the timing of launching a boat like the larger of VMR Burdekin's two vessels. One is 7 metres and the other 11 metres length overall.

- TMR can assess a staged future facility upgrade to include a berthing pontoon on the upstream side of the upgraded ramp. The viability of a future pontoon would depend on infill rate and infill extent of the dredged basin experienced over the next couple of years. Therefore, a pontoon cannot be committed to now, TMR can only commit to an ongoing feasibility assessment.
- A floating walkway style pontoon, as proposed by VMR Burdekin, is not feasible as it would impede navigation in the narrow creek and creating sedimentation at the ramp, due to absorption of tidal flow energy.

TMR and BSC understand VMR Burdekin is different from most VMR groups in that it responds not from a foreshore base, but by road towing one of its two vessels to the nearest appropriate boat ramp in the Burdekin region.

VMR Burdekin may need to consider:

- restricting operations from Ocean Creek to the smaller of its two vessels (7-metre one, and not the 11-metre one)
- selling its 11-metre vessel and purchasing a vessel suitable to Ocean Creek operations
- dedicating a vessel to Ocean Creek operations and keep it on a mooring in the larger creek further downstream and accessing the moored vessel from a dinghy launched at most tides from the Ocean Creek boat ramp.

I trust this summary will help in your considerations for upgrading the boat ramp.

Yours sincerely



Neil Scales
Director-General
Department of Transport and Main Roads

Enc (2)

Andrew Z Elenitsas

From: Peter G Wood
Sent: Thursday, 27 August 2015 10:23 AM
To: Marine Rescue Burdekin
Cc: Roger Priest; Steven F MacDonald; wayne.salumbide@burdekin.qld.gov.au
Subject: FW: Ocean Creek boat ramp upgrade
Attachments: GoogleEarth_Image.jpg; H101001.pdf; BR-5-1-2A.pdf

G'day Vince,

As discussed with you yesterday afternoon, please find attached the following:

- Hydrographic survey of the ramp and nearby channel (note the grid lines are spaced 25m apart). The survey datum is AHD and there is a table showing LAT relative to the AHD datum.
- Completed design drawings
- Aerial photo

Please use these to sketch on the alternative location and alignment, so that TMR and Council can formally respond to the request. Thanks.

I'll contact Wayne Salumbide today hopefully about the silt sand removal. Cheers.

Kind regards,

Peter Wood

Manager (Infrastructure Delivery) | Boating Infrastructure Unit |
Program Management and Delivery | Department of Transport and Main Roads

Floor 17 | Brisbane City - 313 Adelaide Street | 313 Adelaide Street | Brisbane City Qld 4000
GPO Box 1549 | Brisbane City Qld 4000
P: (07) 30663620 | F: (07) 30662065
M: 0438753003
E: peter.g.wood@tmr.qld.gov.au
W: www.tmr.qld.gov.au

From: Peter G Wood
Sent: Thursday, 29 January 2015 5:11 PM
To: 'Marine Rescue Burdekin' <burdekin@marinerescueqld.org.au>
Cc: Senarath Z Weerakoon <Senarath.Z.Weerakoon@tmr.qld.gov.au>
Subject: RE: Ocean Creek boat ramp upgrade

G'day Vince,

Please find responses to your previous comments sent in late Nov last year (sorry for the delay in getting back to you on this).

- 1) It would be helpful if the new ramp ended further Westward than at present, this will allow more room between the bottom of the ramp and the Eastern bank for larger vessels to manoeuvre at lower tides. – Without being fully in a cut this is not possible. Ramp moved westward (cut) will lead to more siltation and slippery surface which is not advisable. However, the toe of new ramp will be at LAT (much deeper than the present toe) and it will be away from the existing scour hole. The slope is steeper and 1: 8 similar to all new TMR boat ramps. All these improvements will help deeper draft vessels to launch easily.
- 2) If the new ramp was positioned on a downstream angle, it may not be so prone to siltation and debris build up. Changing the orientation of the ramp will involve filling in to the tidal land and also council has to build new trailer turning area in the existing tidal land. This is very costly and require new approvals from

authorities which will take a long time. Current budget and project delivery time frame do not allow us to do any changes to the orientation of the ramp.

- 3) Is it possible to allow for future development for example the installation of a pontoon? It will be possible to widen the ramp in future. However there is no opportunity to place a pontoon in this location due to the restricted water depths.
- 4) At present the sandy spoil from the bottom of the ramp is deposited on the upstream side of the ramp, this gives us a clear area to beach vessels, we would like this to continue. We will not touch this sand in the current proposal. Any sand excavated from the toe of the new ramp can also be placed in the same area if required.
- 5) The area around the top of the ramp should be built up higher than at present, but please do not have a hump similar to the Groper Creek ramp, larger trailers will bottom out. The new ramp is designed to have HAT as the top level. This will require some filling in the access road and boat trailer turning area by the local council to avoid a hump situation.

I refer you to the attached design long section for review. The new profile is 200mm above the current profile to reduce the accumulation of silt. The toe of the ramp is extended beyond the existing ramp to improve tidal access but follows the existing creek bed at a 1 in 4 slope. This way, vessels will have almost the same level of water access but the trailer can be backed more into the water due to the longer planked ramp length. There will be some siltation onto the ramp but still a trailer can reverse without too many issues. We can also put concrete wheel stops at the end of the ramp to stop trailers going off the end of the ramp into the mud, given the end of the ramp will be steeper.

Please call or email me if you have any comments or questions. Thanks.

Kind regards,

Peter Wood

Manager (Infrastructure Projects) | Boating Infrastructure Unit |
Program Management and Delivery | Department of Transport and Main Roads

Floor 17 | Brisbane City - 313 Adelaide Street | 313 Adelaide Street | Brisbane City Qld 4000

GPO Box 1549 | Brisbane City Qld 4000

P: (07) 30663620 | F: (07) 30662065

M: 0438753003

E: peter.g.wood@tmr.qld.gov.au

W: www.tmr.qld.gov.au

From: Marine Rescue Burdekin [<mailto:burdekin@marinerescueqld.org.au>]

Sent: Friday, 28 November 2014 8:03 AM

To: Peter G Wood

Subject: RE: Ocean Creek boat ramp upgrade

Good Morning Peter

I circulated your email and plan to our rescue vessel skippers and there seems to be no problem with the survey levels and proposed grade of the new ramp. There have been a couple of suggestions regarding the position of the new ramp.

- 1) It would be helpful if the new ramp ended further Westward than at present, this will allow more room between the bottom of the ramp and the Eastern bank for larger vessels to manoeuvre at lower tides.
- 2) If the new ramp was positioned on a downstream angle, it may not be so prone to siltation and debris build up.
- 3) Is it possible to allow for future development for example the installation of a pontoon?
- 4) At present the sandy spoil from the bottom of the ramp is deposited on the upstream side of the ramp, this gives us a clear area to beach vessels, we would like this to continue.

- 5) The area around the top of the ramp should be built up higher than at present, but please do not have a hump similar to the Groper Creek ramp, larger trailers will bottom out.

On the issue of closing the facility completely during construction, Marine Rescue would be able to continue operation from alternate sites with longer response times, however this facility is very popular and there would probably be some disgruntled local boaties.

Can you give any indication of how long it will be until the project is completed?

Regards

Vince Papale

From: Peter G Wood [<mailto:peter.g.wood@tmr.qld.gov.au>]

Sent: Thursday, 20 November 2014 1:38 PM

To: Marine Rescue Burdekin

Subject: FW: Ocean Creek boat ramp upgrade

G'day Vince,

Thanks for the chat earlier today. Please find attached the hydrographic survey for the boat ramp, which was done in June this year. As mentioned the survey has used the tidal plane information for Oyster Rocks, Burdekin River. Note the survey is in Aust Height Datum (AHD), with the Lowest Astronomical Tide (LAT) and Highest Astronomical Tide (HAT) levels shown in the small table on the bottom right side of the survey plan.

Our thoughts are to increase the height of the top of the ramp and start it back up the gravel access road a bit and rebuild the new ramp at a slope of 1 in 8 (the existing ramp is about 1 in 11) and extend the ramp into the creek to about LAT level (i.e about down to the 1.5m AHD contour).

The new lanes will be 4 m wide, with 750mm rock grouted shoulders on each side, so the new ramp will be slightly wider than the existing one.

I would appreciate any comments you and your members have on the HAT and LAT levels shown in the survey and whether they appear accurate to what is actually happening at the site. Any comments on our initial design thoughts would also be welcomed. Please call me if you have any questions. Thanks.

Kind regards,

Peter Wood

Manager (Infrastructure Projects) | State Program Office |
Program Delivery and Operations

Infrastructure Management and Delivery Division |
Department of Transport and Main Roads

Floor 17 | Brisbane City - 313 Adelaide Street | 313 Adelaide Street | Brisbane City Qld 4000

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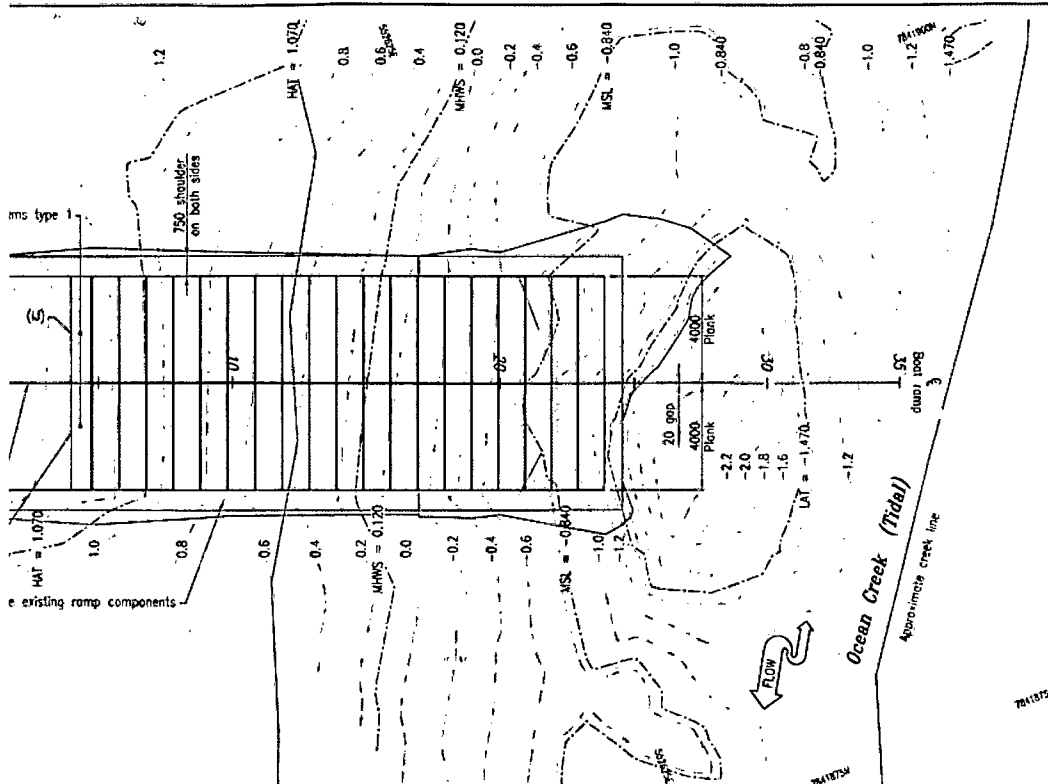
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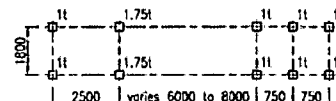
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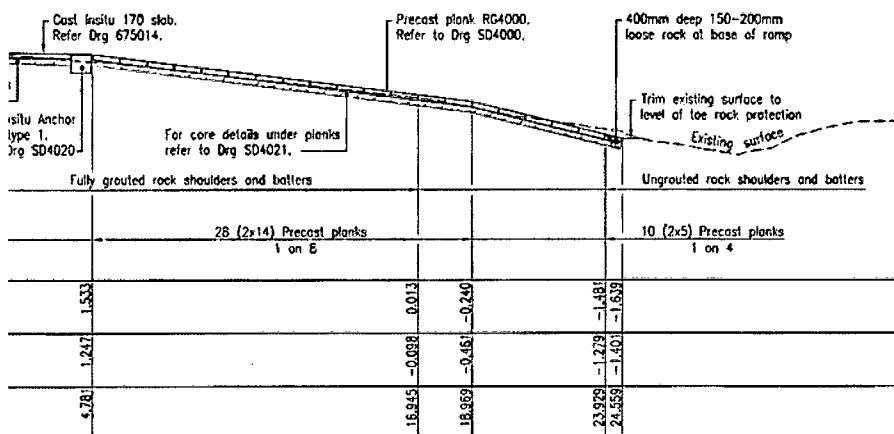
Top View
Scale A

NOTES

1. All codes shall be current Standards Australia codes.
2. All chainages are in metres.
3. The trafficable ramp surface is designed using the design wheel loading shown and is for loads related to recreational boating.



4. The design does not consider loads likely to be applied during construction. The contractor shall be responsible for the method of construction, maintenance of the work in a safe condition and ensuring construction loads are adequately resisted.
5. Existing concrete or pavement shall be saw cut where required. Edges shall be neat, vertical, and parallel or perpendicular to edges or centrelines when practical.
6. For RC4000 precast plank details, refer Drg SD4000.
7. For precast plank installation and anchor beam details, refer Drg SD4020.
8. For earthworks and crushed rock details, refer Drg SD4021.
9. For fully grouted shoulder and ungrouted shoulder details, refer Drg SD4022.



Longitudinal Section (Centreline Ramp)
Scale A

HAT = RL 1.91
MHWS = RL 1.07
MSL = RL 0.12
LAT = RL -1.47

TIDAL PLANES - Oyster Rocks (Burdekin River)
The design tidal planes will vary from actual site conditions due to weather effects and distance from the tidal reading station. The Contractor is responsible for calculating tide heights and times when developing or implementing their construction methodology.

<p>Scales</p> <p>0 1 2 3 4 5m</p> <p>Dimensions shown in millimetres except where shown otherwise</p>	<p>AIRDMILLAN - BURDEKIN SHIRE</p> <p>PEGGY BOG ROAD - OCEAN CREEK</p> <p>OCEAN CREEK BOAT RAMP (BN41) RECONSTRUCTION</p>		<p>Drawn: S MOSSLEY</p> <p>Checked: J W RICHARDS</p> <p>Designed: S MOSSLEY</p> <p>Verified: F SUMATHILAM 26.12</p> <p>Design Reviews (RPEO):</p> <p>KURT SUMATHILAM No. 26.12 Date: 01/04/16</p>	<p>GENERAL ARRANGEMENT</p>				<p>Queensland Government</p> <p>File No. 467/00137</p> <p>Contract No. TMR04-221</p> <p>Drawing No. 675013 1A</p> <p>Series Number 2 of 2</p> <p>Drawn Detail (05/14) BR-5-1-2</p>									
	<p>QUALITY APPROVED TO AS/NZS 9001:2008</p>		<p>ENGINEERING CERTIFICATION (RPEO)</p> <table border="1"> <thead> <tr> <th>ENG. AREA</th> <th>NAME</th> <th>SIGNATURE</th> <th>NO.</th> <th>DATE</th> </tr> </thead> <tbody> <tr> <td>CIVIL</td> <td>TONY GRIFFIN</td> <td><i>[Signature]</i></td> <td>6572</td> <td>1/4/17</td> </tr> </tbody> </table>				ENG. AREA		NAME	SIGNATURE	NO.	DATE	CIVIL	TONY GRIFFIN	<i>[Signature]</i>	6572	1/4/17
	ENG. AREA	NAME	SIGNATURE	NO.	DATE												
	CIVIL	TONY GRIFFIN	<i>[Signature]</i>	6572	1/4/17												



MARINE RESCUE

Burdekin

COPY

P O Box 167

Ayr Qld 4807

PHONE: (07) 4783 1014

FAX: (07) 4783 5207

EMAIL: burdekin@marinerescueqld.org.au

A.B.N. 77 575 613 538

PRESIDENT: Vince Papale
VICE PRESIDENT: Lionel Tappenden
SECRETARY: Rod Schultz

10/9/2015

Mr Peter Wood

Manager (Infrastructure Delivery)

Boating Infrastructure Unit

Program Management and Delivery | Department of Transport and Main Roads

GPO Box 1549

Brisbane City Qld 4000

Dear Peter,

I refer to previous correspondence with President Vince Papale and other Squad representatives.

At our recent general meetings the Burdekin Squad resolved the following suggestions for the future development of the Ocean Creek boat ramp facility.

Ocean Creek Landing - Following the recent grounding of our primary rescue vessel at the landing. The squad resolved to ask the Burdekin Shire Council and the Queensland Department of Transport to consider the following when looking to further development of the Ocean Creek facility.

The facility should be scheduled for a staged upgrade to bring it to a standard capable of launching, retrieving and provide temporary mooring for vessels up to ten meters in length.

The following points are raised for consideration.

- **Old Ramp** - Leave the old dual lane ramp where it is as an alternative access point during times of high use of the facility.
- That a **second dual lane ramp** be considered for a site approximately 20 metres downstream from the current ramp with access to the current carpark. The squad considers that this second site would be less prone to siltation as the site is situated on the outside corner of the creek.
- **Siltation** is expected to be an ongoing issue that will need to be addressed by an appointed authority on a regular basis.
- The facility should provide **sufficient depth** and room to manoeuvre a ten metre vessel successfully at 1.4metres of tide and above. To facilitate this, the squad suggests that the ramp area of the **creek be widened** to the west to give at least a width of twenty-seven metres of navigable water at 1.4metres of tide.



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SECRETARY: Rod Schultz

(The launching basin currently measures approximately seventeen metres wide from the base of the current ramp.)

- A **mooring pontoon** with bollards should be constructed between the bases of both ramps.
- **Walkways** should be constructed from the carpark to both ends of the mooring pontoon adjacent to the ramps. Bollards placed along the walkways to assist control of vessels during periods of high tidal flow.

This Squad thanks you for your forbearance to this point and looks forward to working with you in the future development of a facility for Ocean Creek that better caters for current and future community expectations of the facility.

Yours Faithfully

.....
Rod Schultz

Secretary.



We appreciate your feedback

Burdekin Shire Council is committed to an open and friendly relationship with members of the community. That is why we have provided this form for you to give your feedback about dealings with Council.

Whether you're telling us what we do well, or how we can improve, your feedback is important to us.

Ways to return this form or contact council:

- Post :

PO Box 974
Ayr Qld 4807

-Visit Us:

145 Young Street
Ayr Qld 4807

- Fax:

(07) 4783 9999

-Phone:

(07) 4783 9800

Email:

customer.service@burdekin.qld.gov.au

Web:

www.burdekin.qld.gov.au

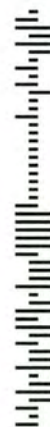


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BURDEKIN SHIRE COUNCIL	
File ID No.	17
13 OCT 2015	
Document No.	
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DEADLINE			



Chief Executive Officer
Burdekin Shire Council
Reply Paid 974
AYR QLD 4807

Delivery Address:
PO Box 974
AYR QLD 4807

Compliments & Complaints Survey

How do YOU rate our service?



Burdekin Shire Council

Whether you have a compliment or complaint, your feedback helps us to know what we are doing well, and how we can further improve our service levels.

Title: ☐ Mr ☒ Mrs ☐ Ms ☐ Miss

Surname: BLEAKLEY First Name: Graham + Barb

Address: 32 Neurum St
WOODFORD QLD 4514

Telephone (H) 0408 281 225 (W) _____ Email: _____

Is your comment a:

☒ Compliment

☐ Complaint

Comment WELL DONE - EXCELLENT FACILITY - BEAUTIFUL -
WELL KEPT - CLEAN - FRIENDLY LOVED IT
THANK YOU

Options for feedback

Council is confident it can resolve the majority of complaints and appreciates the opportunity to respond to your concerns. If you do have an issue you are unable to resolve through Council, it is your right to contact any of the following:

Anti-Discrimination Board
Level 2, St James Place
155-157 Denham Street
Townsville Qld 4810

- **The Anti-Discrimination Board** investigates actions or decisions of public or private organisations. This includes local Councils, in relation to breaches of the Anti-Discrimination Act.

The QLD Ombudsman
Level 25, 288 Edward Street
Brisbane QLD 4000
GPO Box 3314

- **The QLD Ombudsman** handles complaints dealing with a Council's failure to follow proper procedures, act on unauthorised work, enforce development consent conditions to reply to correspondence.

The Ombudsman will also investigate unreasonable, discriminatory or inconsistent treatment, however, the ombudsman has no power to amend or cancel development consents and building approvals.

If you are not happy with the way Council has handled your complaint, you may make a formal complaint in writing to the Ombudsman.

The Ombudsman's main responsibility is to get the facts and make recommendations.

We welcome and value your ideas. Any suggestions on how we can improve our Customer Service Centre would be appreciated.

Would just like to thank Council for the 48hr stop over and facilities. We stayed a week at showgrounds and a night at the comfort station. We have been in most shops here and spent our money here. IF we had to spend a lot to stay we wouldn't shop.

Thank you!!

I wish there were more towns like this.

Tan Watkins

Mildura Vic.

No stamp required if posted in Australia



BURDEKIN SHIRE COUNCIL

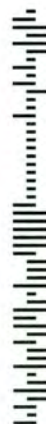
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DEADLINE			



Chief Executive Officer
Burdekin Shire Council
Reply Paid 974
AYR QLD 4807

Delivery Address:
PO Box 974
AYR QLD 4807

Customer Feedback



Burdekin Shire Council always welcomes feedback on the quality of service we provide. Our Customer Service Centre endeavours to provide you with the highest possible level of service. Using this Feedback brochure, please take a few moments to tell us what you think about your recent contact with us. We especially appreciate comments and suggestions that help us improve our service as your comments can make a difference.



Requests For Service

1. Have you made a request for service and how would you rate your experience?

- ☐ Better than expected
- ☐ As expected
- ☐ Worse than expected
- ☐ Not applicable Good Service

2. Have you made a complaint to Council and how would you rate the outcome?

- ☐ Better than expected
- ☐ As expected
- ☐ Worse than expected
- ☐ Not applicable ☒

3. Has your request been completed on time and to the required standards?

- ☐ Better than expected
- ☐ As expected
- ☐ Worse than expected
- ☐ Not applicable ☒

4. Has your experience with council improved and how would you rate the level of service you receive?

- ☐ Yes ☐ No
- ☐ Better than expected
- ☐ As expected
- ☐ Worse than expected
- ☐ Not applicable ☒

5. General Comments

Very nice place and
amenities were
great.

Front Counter

1. Reason for your visit

2. Do you consider the total time you waited in the queue:

- ☐ Better than expected
- ☐ As expected
- ☐ Worse than expected
- ☐ Not applicable NO Que

3. Please rate the professionalism of the Customer Service Officer (CSO):

- ☒ Excellent
- ☐ Good
- ☐ Satisfactory
- ☐ Poor. Please give reason _____

4. Please rate the CSO's knowledge and understanding:

- ☐ Excellent
- ☒ Good
- ☐ Satisfactory
- ☐ Poor. Please give reason _____

5. Please rate the CSO's enthusiasm and courtesy:

- ☒ Excellent
- ☐ Good
- ☐ Satisfactory
- ☐ Poor. Please give reason _____

Served by _____ Date _____

Telephone

1. Have you ever phoned Council's main phone number? ☐ Yes ☒ No

2. Please rate the total time you waited for your call to be answered:

- ☐ Better than expected
- ☐ As expected
- ☐ Worse than expected
- ☐ Not applicable ☒

3. Please rate the professionalism of the switch operator:

- ☐ Excellent
- ☐ Good
- ☐ Satisfactory
- ☐ Poor. Please give reason _____

4. Please rate the switch operators ability to handle your call effectively:

- ☐ Excellent
- ☐ Good
- ☐ Satisfactory
- ☐ Poor. Please give reason _____

5. Please rate the CSO's enthusiasm and courtesy:

- ☐ Excellent
- ☐ Good
- ☐ Satisfactory
- ☐ Poor. Please give reason _____

ECONOMIC DEVELOPMENT STRATEGIC ADVISORY GROUP (EDSAG)

Meeting held on Wednesday, 16th September 2015

Held at Moore Stephens Board Room
Commencing at 4pm
(Appendix A – Action Table)

1. ATTENDANCE

Mr. Dan Horan (Chair)
Cr. Lyndy McCathie
Mr. Matthew Magin
Mr. Adrian Scott
Ms. Eliza Lovell
Mr. John Maloney
Mr. Gordon Edwards
Mr. Darren West
Mr. Gary Spotswood
Mr. Talbot Cox

Apologies for Absence:

Ms. Carmel Dal Ponte
Mr. Jim Collins
Ms. Julie Davies

2. REVIEW OF ACTION TABLE

Meeting No. 3 - Item 7 - Completed

3. PRIVATE SECTOR INVOLVEMENT IN EDSAG

Discussion held on different options/models for economic development functions within a shire.

It was resolved to investigate options/models that have been successful in other areas. Following investigation arrange a meeting with EDSAG and the Ayr and Home Hill Chambers of Commerce executives.

Investigate how we can work more closely with Bowen Collinsville Enterprise.

4. MEETINGS - PREFERRED TIME/DURATION/FREQUENCY

It was resolved to hold 'project champion' meetings in between each EDSAG meeting.

EDSAG meeting time - Crushing season: afternoon meeting

- Non-crushing season: morning meeting

Discussion held on computer networking program Yammer. Yammer is a private social network that helps employees collaborate across departments, locations, and business apps. Investigate Yammer further and the benefits of EDSAG using this network.

5. PROJECTS UPDATE

Adrian Scott and Eliza Lovell provided an update on current Economic Development projects.

“ Ayr Industrial Estate

“ Ayr Aerodrome Masterplan

“ SunRice

- " Solar Farms
 - " Burdekin Future Leaders Group
-

6. MEMBERS' BUSINESS SUMMARIES/OTHER ECONOMIC COMMENTS

Members provided updates around the table.

There being no further business the meeting closed at 5.20pm.

Mr. Dan Horan
CHAIRMAN

APPENDIX A – ACTION TABLE

Action Table – Meeting No. 9 – 16-09-2015

Agenda Reference	Action Item	Responsible Officer	Due Date
3	1. Investigate options/models that have been successful in other areas. 2. Following investigation arrange a meeting with EDSAG and the Ayr and Home Hill Chamber of Commerce executives. 3. Investigate how we can work more closely with Bowen Collinsville Enterprise.	Adrian/Eliza	30/10/2015
4	Investigate Yammer network	Eliza	30/10/2015

Action Table – Meeting No. 3 – 23-10-2014

Agenda Reference	Action Item	Responsible Officer	Due Date
4.2	Investigate what other deficiencies exist at the Industrial Estate.	Adrian/Eliza	Ongoing
7	Investigate what the international investors are interested in.	Eliza	Completed

Action Table – Meeting No. 2 – 11-09-2014

Agenda Reference	Action Item	Responsible Officer	Due Date
9.0	Eliza to forward updates on NQ2031 working groups as they are received.	Eliza	Ongoing
11.1	Dan to discuss local ethanol market with Talbot.	Dan/Talbot	

Action Table – Meeting No. 1 -31-07-2014

Agenda Reference	Action Item	Responsible Officer	Due Date
6.5	Prepare report on positives/negatives on establishing a processing plant in the Burdekin.	Gordon	
6.6	Investigate grant opportunities to undertake gap analysis and capability/capacity audit.	Eliza	Ongoing



PO Box K61. Haymarket. 1240
Qld Manager: Toby Hutcheon, 0422 990 372
www.boomerangalliance.org.au

BURDEKIN SHIRE COUNCIL	
File ID No.	792
08 OCT 2015	
Document No.	
Retention Period	

30 September 2015

Mayor and Councillors
Burdekin Shire Council

PO Box 974
AYR
Queensland 4807

RE: Addressing Queensland's drink container and plastic litter and recycling problems through Container Deposits and restrictions on plastic packaging

Dear Mayor and Councillors,

Boomerang Alliance is a community-based network advocating for waste reduction and resource recovery. We are active right around Australia and in recent times, our activities in NSW have led to the State Government deciding to introduce a container deposit scheme in 2017 (further information about us below).

We write regarding the investigation into a container deposit scheme (CDS) currently being conducted by the Queensland state government. We believe that this investigation is a positive first step and could be harmonised with NSW.

We also support the government's proposal to restrict the use of single use plastic bags and other problematic plastic packaging. These measures are also the subject of current government considerations, with a public discussion paper expected next year.

We note that the LGAQ Conference supported both of these measures in October 2014.

Addressing the litter problem in Queensland

Boomerang Alliance believes that consecutive Queensland Governments have failed the community by not paying enough attention to the management of rubbish. Queensland is now the most littered state in Australia with beverage containers and plastic packaging representing the bulk of that litter. According to the Keep Australia Beautiful Litter Index, the incidence of litter in Queensland is 41% higher than the national average.

The 2014 study of Marine Debris by the CSIRO found, 'three quarters of the rubbish along the coast is plastic. Most is from Australian sources not the high seas, with debris concentrated near cities.'

Plastic litter in particular, is both toxic to the environment and devastating to wildlife.

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Studies in Moreton Bay have found that the ingestion of plastic debris was responsible for about 30% of all turtle deaths, with a further 6% of deaths due to entanglement. Recent data from the state government shows that 70% of loggerhead turtles found dead in Queensland have ingested plastics. Thousands of sea birds also die along the coast as a result of plastic ingestion or entanglement. The CSIRO estimates that 95% of all Australian seabirds will have ingested plastics, within three decades.

The Great Barrier Reef Outlook Report 2014 has identified marine debris and plastics as a major problem for the health of the reef. Studies show that corals eat microplastics, causing slow death from starvation. The Long Term Sustainability Plan for the Great Barrier Reef registers marine debris as a threat that must be addressed.

Our Solutions

The tried and proven approach to reducing litter and plastic pollution is the banning of single use plastic bags and the introduction of container deposits for beverage containers. Boomerang Alliance also supports measures to phase out microplastics, such as microbeads and prevent the escape of nurdles.¹

The CSIRO Marine Debris Report (2014) observed that:

'The most effective way to reduce and mitigate the harmful effects of marine debris is to prevent it from entering the marine environment: cleaning up our oceans is a much less practical solution.'

'We also evaluated the effectiveness of incentive schemes, such as South Australia's container deposit scheme, in reducing waste lost into the environment. The scheme appears to be very successful, reducing the number of beverage containers, the dominant plastic item in the environment, by a factor of three.'

The banning of plastic bags would immediately remove an estimated 800 million-1 billion bags used in Queensland every year. Along with introducing container deposits - plastic litter would drop by over 70% and raise bottle and can recycling to 80%. It would generate millions of dollars in revenue for resource recovery and provide a significant financial boost for both local government and community organisations.

A January 2015 Newspoll commissioned by Boomerang Alliance, showed 85% support for a container deposit scheme in Queensland. A recent Omnipoll (August 2015), found that 73% of Queenslanders were concerned about the environmental impacts of plastic litter and a majority backed a ban on plastic bags.

With the NSW Government committed to introducing a container deposit scheme, there is a once-in-a-generation opportunity for Queensland to join with NSW and expand a container deposit scheme across both jurisdictions.

¹ Microbeads are tiny plastic pellets used as abrasives in cleansers unable to be captured in STPs; nurdles are the small plastic resin balls used to manufacture plastic products that are flushed into the stormwater system from factories.

The Boomerang Alliance and our allies are keen to canvass your views on a container deposit scheme and other measures for Queensland.

We would appreciate your views on whether:

1. a) Your Council supports the introduction a container deposit scheme in Queensland. b) Your Council supported the motion presented at the LGAQ Conference in October 2014?
2. If your Council is opposed or undecided, your interest in further dialogue with the Boomerang Alliance, to exchange views on the value of such a scheme.
3. Given that the LGAQ Conference 2014 unanimously backed a motion to restrict plastic packaging and bags, your Council supports the banning of single use plastic bags (and, where possible, other problematic plastic packaging).
4. Your Council supports national and state-based initiatives to phase out identified microplastics.

We believe it's time for Queensland to act on litter and rubbish, in particular plastic debris. However, it is imperative that local governments in Queensland are part of that agenda, to both support effective measures and, where appropriate, assist in their implementation. We would value your Council's response and participation in this important public debate. As a first step, we would welcome your response to the questions posed.

Should you require further information please contact our Queensland Manager, Toby Hutcheon, on 0422 990 372 or toby.hutcheon@boomerangalliance.org.au

For your information, we have emailed - our recent Queensland Report on the *Plastic Pollution Crisis; Container Deposits and Other Solutions* that provides data and summarises our arguments for a container deposit scheme, plastic packaging bans and phase out of microplastics; a briefing on the last eight government studies on the impact of a CDS on kerbside collections - (both also available for download from - http://www.boomerangalliance.org.au/cash_for_containers_resources); and a map showing the extent of kerbside recycling services provided by councils in Queensland.

Yours sincerely,



Jeff Angel
Convenor/Director
Boomerang Alliance

Important Information on Container Deposits (In brief)

- The State Government has announced an investigation into CDS for QLD.
- NSW has announced the introduction of a scheme in 2017.
- Data from South Australia (and other overseas jurisdictions) shows that CD slashes litter and dramatically increases recycling.
- It also shows that with a 10cent deposit about 80% of people participate in the scheme by returning containers. The unredeemed deposits help fund the system.
- A cost effective CDS in QLD can operate on a sustainable business model without government monies.
- CDS also provides a financial boost for community organisations interested in collection of cans and bottles. Scouts in SA receive \$40 million every year from involvement in the scheme.
- CDS can support Council recycling by reducing kerbside collection costs and by allowing Council to claim deposits from cans and bottles left in kerbside.
- Where no kerbside collections exists, CDS can fund collection infrastructure for residential and SME's.
- Council can also claim deposits from containers left in public place bins.

Who is Boomerang Alliance?

The Boomerang Alliance was formed in 2003 with the aim of a zero waste society. Our first target was packaging, in particular beverage containers. Since then we have also worked on waste tyres and lobbied for a national waste policy.

We successfully campaigned for a national electronic waste recycling program (involving all brands) and are watching moves towards waste to energy very closely.

Our current primary focus is marine pollution and debris, particularly plastic pollution. This includes the introduction of a container deposit scheme for beverage containers in each state and action on single use plastic bags and packaging – all of which are important steps in changing behaviour and reducing our impacts on the marine environment

Our allies include 32 national and state environment groups and many community organisations:

•AFROCAB •Australian Conservation Foundation •Australian Marine Conservation Society •Arid Lands Environment Centre •Beach Patrol •Cairns and Far North Coast Environment Centre •Clean Up Australia •Conservation Council ACT Region •Conservation Council of South Australia •Conservation Council of Western Australia •Cooks River Alliance •Environment Centre NT •Environment Tasmania •Environment Victoria •Friends of the Earth •Greenpeace Australia Pacific •LEAD Group •Living Ocean •Local Government NSW •Mineral Policy Institute •Nature Conservation Council of NSW •Project AWARE Foundation •Queensland Conservation Council •Responsible Runners •SEA LIFE Conservation Fund •Surfrider Foundation Australia •Take 3 •Tangaroa Blue Foundation •Tasmanian Conservation Trust •Total Environment Centre •Two Hands Project •Wildlife Preservation Society of Queensland

From: [Ayr Anzac Memorial Club](#)
To: [Email Registration](#)
Subject: Remembrance Day
Date: Monday, 19 October 2015 10:41:30 AM
Attachments: [image001.gif](#)
[image002.gif](#)

The Ayr RSL Sub Branch request the company of the Mayor and any councillors available to attend the Remembrance Day service on 11/11/2015 at 11am at ANZAC Park. Could you please advise who may be attending.

Thanks

This message was sent by:

Cecily Venables

Club Administration Manager
AYR ANZAC MEMORIAL CLUB INC.
101 BURKE STREET, PO BOX 92, AYR QLD 4807
PHONE 07 47831283
FAX 07 47835178
WEBSITE : www.ayranzac.com.au



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