



BURDEKIN SHIRE COUNCIL



AGENDA

ORDINARY COUNCIL MEETING

**HELD AT COUNCIL ADMINISTRATION BUILDING,
145 YOUNG STREET, AYR**

on 12 April 2016

COMMENCING AT 9:00AM

At this meeting contributions made by members of the public may be recorded by way of audio recording which will be used for the purpose of developing minutes of the meeting and decision making of Council. Burdekin Shire Council is bound by the Information Privacy Act 2009 to protect the privacy of personal information.

Under Local Law 1 Section 35(3) a person must not make an audio or video recording of a local government meeting, a standing committee meeting, a special committee meeting or an advisory committee meeting unless the chairperson at the meeting gives consent in writing to the recording of the meeting.

Further information may be found on council's website at www.burdekin.qld.gov.au



TUESDAY 12 APRIL 2016

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1 PRAYER

2 DECLARATIONS OF INTEREST

3 MINUTES AND BUSINESS ARISING

3.1 Ordinary Council Meeting Minutes - 8 March 2016

Recommendation

That the minutes of the Ordinary Council Meeting held on 8 March 2016 be received as a true and correct record.



BURDEKIN SHIRE COUNCIL



MINUTES

ORDINARY COUNCIL MEETING

**HELD AT COUNCIL ADMINISTRATION BUILDING,
145 YOUNG STREET, AYR**

on 08 March 2016

COMMENCING AT 9:00AM



TUESDAY 8 MARCH 2016

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Ordinary Council Meeting 08 March 2016



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ATTENDANCE

Councillors W.C. Lowis (Mayor), R.H. Lewis (Deputy Mayor), L.D. McCathie, L. Loizou, U.E. Liessmann, P.M. Dalle Cort and E.J. Bawden

Mr. M. Magin - Chief Executive Officer
Mr. D. Mulcahy – Manager Governance and Local Laws
Mr. S. Great - Manager Planning and Development
Mr. T. Vaccaro – Manager Community Development
Mrs. K. Olsen - Manager Financial and Administrative Services
Mr. W. Saldumbide - Manager Operations
Mr. K. Byers - Manager Technical Services

Minutes Clerk – Mrs Anne-Maree Dale

1 PRAYER

The meeting prayer was delivered by Pastor Andrew Ballin of the Baptist Church.

2 DECLARATIONS OF INTEREST

The Mayor called for declarations of interest.

Councillor McCathie declared a material personal interest in respect to item 10.1 as the applicant is a client of her business, Landmark Harcourts McCathies.

3 MINUTES AND BUSINESS ARISING

3.1 Ordinary Council Meeting Minutes - 23 February 2016

Recommendation

That the minutes of the Ordinary Council Meeting held on Tuesday 23 February 2016 be received as a true and correct record.

Resolution

Moved Councillor Lewis, seconded Councillor Bawden that the recommendation be adopted.

CARRIED

4 REPORTS

5 GOVERNANCE & LOCAL LAWS

5.1 Adoption of Updated Delegations Register- Council to CEO

Executive Summary

Council has recently received updates through the delegation service provided by LGAQ. In light of these updates it is considered prudent to update Council's Register of Delegations- Council to CEO.

Recommendation

That pursuant to section 257 (1) (b) of the Local Government Act 2009, Council delegates all of its lawfully delegable powers under each of –

- a) the local laws listed in Schedule 1 of the Register of Delegations- Council to CEO, and
- b) the Acts listed in Schedule 2 of the Register of Delegations- Council to CEO, to the chief executive officer, subject to the conditions stated below.

1. The delegate will not exercise any delegated power in relation to a matter which, to the delegate's knowledge adversely affects, or is likely to adversely affect, the Council's relations with the public at large.

2. The delegate will not exercise any delegated power in relation to a matter which has already been the subject of a resolution or other decision of the Council (including a policy decision relating to the matter).

That the Register of Delegations- Council to CEO be updated on Council's public web site and made available through the Customer Service Centre.

Resolution

Moved Councillor Loizou, seconded Councillor Liessmann that the recommendation be adopted.

CARRIED

6 CLIENT SERVICES

7 FINANCIAL & ADMINISTRATIVE SERVICES

8 OPERATIONS

9 TECHNICAL SERVICES

10 PLANNING & DEVELOPMENT

10.1 Development Application for Material Change of Use Multi Unit Development at 39 Queen Street, Ayr (Lot 1 on RP708457 Parish of Antill, County of Gladstone)

Councillor McCathie declared a material personal interest in respect to this item as the applicant is a client of her business Landmark Harcourts McCathies and left the meeting.

Executive Summary

An application has been received from Antonio Felesina, seeking approval for a Multiple Unit Development at 39 Queen Street, Ayr (Lot 1 on RP708457, Parish of Antill County of Gladstone). A Development Application (Code Assessable) for a Material Change of Use has been triggered in accordance with the Burdekin Shire Council's IPA Planning Scheme (*the scheme*).

Recommendation

That Council approves the Development Application for a Material Change of Use for a Multiple Unit Development at 39 Queen Street, Ayr (Lot 1 on RP708457, Parish of Antill County of Gladstone) subject to the following conditions:

GENERAL

- 1.1 The conditions of the development permit must be effected prior to the commencement of the use, except where specified otherwise in these conditions of approval.
- 1.2 All rates and charges (including infrastructure charges), in arrears in respect of the land, subject of the application, are paid in full prior to the commencement of the proposed use.
- 1.3 The development and conduct of the approved use of the premises, the carrying out and maintenance of any works on the premises and construction and maintenance of any building on the premises must be generally in accordance with the approved plans listed below submitted by 'Tony Ferraris Consulting Building Design' except where modified by the conditions of this Development Permit and any approval issued there under.

Project/Job No	Drawing No. and Issue	Date
Unit Development, TFBD-15044	A01, A.2	18.02.16
Unit Development, TFBD-15000 (Elevations)	A03, P3	14.12.15

BUILDING WORK

-
2. A development permit for Building Works is to be obtained before any building works are carried out on the premise. Proposed buildings to be constructed within allowable setbacks must achieve acceptable solutions in accordance with the requirements of Section C; Building Code of Australia – (Siting provisions and fire resistance).

ROADWORKS

- 3.1 Construct a minimum 6m wide industrial crossover (150mm thick, 32 mPa concrete, F72 mesh) at the proposed entry point on Soper Street. The crossover is to be constructed from the invert of the existing kerb and channel to the property boundary and re-profile the footpath each side of the proposed driveway to comply with AS1428 – Design for access and mobility.
- 3.2 A trench grate is to be installed across the driveway at the property boundary to intercept stormwater flows.
- 3.3 Access to the proposed development is by left turn in only. Egress is by way of left turn out only.

ACCESS AND PARKING

- 4.1 Parking shall be provided generally in accordance with the approved plan from Tony Ferraris Consulting Building Design (JobNo TFBD-15044 DWG No A01 Issue A.2).
- 4.2 Parking space and layout must be designed in accordance with the provisions contained in Schedule 2 – Vehicle Parking Rates & Standards of the Planning Scheme.
- 4.3 Access to the premises, car parking and manoeuvring areas must be constructed in an all weather low glare paving, exposed aggregate concrete or similar material to the satisfaction of the Chief Executive Officer.

DRAINAGE

- 5.1 Stormwater drainage from paved/sealed and roofed areas must be discharged under the footpath to kerb and channelling within the adjoining road reserves in accordance with AS3500.2.2003 or as otherwise required or agreed to in writing by the Chief Executive Officer.
- 5.2 The approved development and use(s) must not interfere with the natural flow of stormwater in the locality in such a manner as to cause ponding or concentration of stormwater on adjoining land or roads.
- 5.3 Any external catchments discharging to the premises must be accepted and accommodated within the development's stormwater drainage system.

WATER SUPPLY

6. The development must be connected to Council's reticulated water supply. The water connection must be provided at a location approved by council and at the full cost of the developer.

SEWERAGE SUPPLY

7. The development must be serviced by the Council's reticulated sewerage system. The sewerage connection is to be provided at a location approved by Council. The developer shall bear the costs of design and construction associated with such connections including any alterations or upgrades to Council's existing infrastructure.

EXTERNAL WORKS

8. The developer must at its own cost undertake all necessary alterations to public utility mains and services as are rendered necessary by the carrying out of any required external works or other works associated with the approved development.

OPERATIONAL WORKS

9. Where operational works are required to be carried out for the development, the developer must, within a period of two years from the date of this permit and prior to the commencement of any work, lodge with Council an application for a development permit for operational works. As part of such application, the developer must submit:-
 - (a) detailed and complete engineering drawings and specifications of the proposed works prepared by a civil engineer, who is both registered under the Professional Engineer's Act 2002 and is a current Registered Professional Engineer of Queensland; and
 - (b) a certificate from the engineer who prepared the drawings stating that the design and specifications have been prepared in accordance with these conditions, relevant Council Codes and Planning Scheme Policies and the relevant Australian Standard Codes of Practice.

AMENITY – SCREEN FENCING

10. A 1.8m high screen fence must be provided along the adjoining property boundaries. The fence must be designed to achieve an adequate level of privacy for inhabitants and neighbours.

LANDSCAPING AND SCREENING

11. A landscaping plan shall be submitted and approved by the Chief Executive Officer. This plan must be prepared by a landscape architect or other suitably qualified and experienced person detailing the following;
 - the location of existing and proposed plantings;
 - landscaping of the designated areas generally in accordance with the approved plans;
 - proposed fencing and screens, including rubbish bin enclosures;
 - location of public infrastructure.

DOMESTIC WASTE

- 12.1 Waste bins shall be provided and stored in locations as shown on Drawing No A02-03. The number of bins shall be in accordance with Burdekin Shire Council's Waste Management Policy.
- 12.2 Waste bins shall be washed or cleaned only on the car wash bay which shall be constructed under separate approval and fitted with traps, diversion valves and other approved devices to prevent stormwater ingress into the sewerage system and to prevent the risk of release of contaminants to stormwater.

ADVICE (Note: These are not conditions)

N/A

Resolution

Moved Councillor Lewis, seconded Councillor Loizou that the recommendation be adopted.

CARRIED

Councillor McCathie returned to the meeting.

11 COMMUNITY DEVELOPMENT

12 ECONOMIC DEVELOPMENT

13 GENERAL BUSINESS

13.1 Sub-Tenancy Agreement - Burdekin Cruiser's Club Inc - Ayr Showgrounds

Resolution

Moved Councillor Dalle Cort, seconded Councillor McCathie that Council enters into a Sub-tenancy agreement with the Burdekin Cruiser's Club Inc for the use of the entire Ayr Showgrounds facilities for the last weekend in April, for a 10 year period, based on the current price of \$600 plus an increase of CPI each year.

CARRIED

13.2 Installation of Playground Equipment - Coutt's Park, Ayr

Resolution

Moved Councillor Dalle Cort, seconded Councillor Loizou that Council endorses Option 4 as the preferred option for the Supply and Installation of Playground Equipment in Coutts Park, Ayr and accepts the quotation of Urban Play Pty. Ltd. for the sum of \$72,781.50 including GST.

CARRIED

13.3 Removal of Temporary Give Way Signs - Ninth Avenue, Home Hill

Resolution

Moved Councillor Loizou, seconded Councillor Liessmann that Council removes temporary give way signs along Ninth Avenue, Home Hill intersecting at Second, Fourth, Sixth and Eighth Streets, erected for the purpose of traffic diversion during drainage works on Eighth Avenue.

CARRIED

13.4 Pest Management Plan Adoption

Resolution

Moved Councillor Liessmann, seconded Councillor Bawden that Council adopts the Pest Management Plan for the Burdekin Shire Council 2016-2019 in accordance with the Land Protection (Pest and Stock Route Management) Act 2002 – Section 30.

CARRIED

14 CORRESPONDENCE FOR INFORMATION

15 NOTICES OF MOTION

16 URGENT BUSINESS

17 CLOSED MEETING ITEMS

Council Meeting closed to Public under Section 275 of Local Government Regulation 2012

Resolution

Moved Councillor Loizou, seconded Councillor Lewis that the Council meeting be closed to the public under the following sections of the Local Government Regulation 2012:

- 275(1)(g) any action to be taken by the local government under the Planning Act, including deciding applications made to it under that Act;
- 275(1)(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

for the purpose of discussing:

- 1) Feral deer
- 2) Planning issues

CARRIED

Council Meeting opened to Public

Resolution

Moved Councillor Lewis, seconded Councillor Bawden that the Council meeting be opened to the public.

CARRIED

18 DELEGATIONS

There being no further business the meeting closed at 11.30am.

These minutes were confirmed by Council at the Ordinary Council Meeting held on 12 April 2016.

MAYOR

3.2 Post Election Meeting Minutes - 5 April 2016

Recommendation

That the minutes of the Post Election Meeting held on Tuesday 5 April 2016 be received as a true and correct record.

BURDEKIN SHIRE COUNCIL
MINUTES - POST ELECTION MEETING

Held in the John Drysdale Chambers, Tuesday 5 April, 2016 at 9.00am.

ATTENDANCE

Councillors L.A. McLaughlin (Mayor), J.F. Woods (Deputy Mayor), E.J. Bawden, J.T. Bonanno, A.J. Goddard, U.E. Liessmann and S.P. Perry.

Mr. M. Magin - Chief Executive Officer
Mr. D. Mulcahy – Manager Governance and Local Laws
Mrs. K. Olsen – Manager Financial and Administrative Services
Mr. S. Great - Manager Planning and Development
Mr. W. Saldumbide - Manager Operations
Mr. K. Byers - Manager Technical Services
Mr. T. Vaccaro – Manager Community Development
Mr. A. Scott – Manager Economic Development
Ms. E. Robinson – Manager Client Services

Minutes Clerk – Mrs. J. Thomasson

REASON FOR MEETING

In accordance with Section 175(1) of the Local Government Act 2009, a local government must hold a meeting within 14 days after the conclusion of the local government quadrennial elections.

WELCOME ADDRESS

The mayor elect Lyn McLaughlin welcomed the large number of community members in attendance and on behalf of the elected members expressed her gratitude for their support. She also thanked the CEO and Council Staff for their assistance.

1. PRAYER

The meeting prayer was delivered by Pastor Colin Saal of the Christian Outreach Centre.

2. DECLARATION OF OFFICE

In accordance with Section 169 of the Local Government Act 2009 ('the act'), each councillor made a declaration of office in the prescribed form before the Chief Executive Officer, Mr. Matthew Magin.

3. APPOINTMENT OF DEPUTY MAYOR

In accordance with Section 175(2) of the Local Government Act, the Council is required to appoint a deputy mayor from its councillors.

3.1 APPOINTMENT OF A DEPUTY MAYOR

Recommendation

That in accordance with Section 175 of the Local Government Act 2009 Council resolves to appoint a deputy mayor for a fixed period of 8 months from its councillors and that at the end of each 8 months during the current term the position of deputy mayor be declared vacant in accordance with Section 165 (3) of the Local Government Act 2009.

Resolution

Moved Councillor Liessmann, seconded Councillor Bawden that the recommendation be adopted.

CARRIED

3.2 APPOINTMENT OF COUNCILLOR JOHN WOODS AS DEPUTY MAYOR

Recommendation

That in accordance with Sections 165 and 175 of the Local Government Act 2009, Council resolves to appoint Councillor John Woods as Deputy Mayor for a period of 8 months, beginning 5 April, 2016 and ending 6 December, 2016.

Resolution

Moved Councillor Goddard, seconded Councillor Perry that the recommendation be adopted.

CARRIED

3.3 ORDER OF ROTATION OF DEPUTY MAYOR FOR CURRENT TERM

Recommendation

That in accordance with Council's previous resolution to rotate the role of Deputy Mayor every 8 months during this current term 2016-2020, Council resolves to use the following order for rotation: Councillor John Woods, Councillor Ted Bawden, Councillor Tony Goddard, Councillor John Bonanno, Councillor Uli Liessmann and Councillor Sue Perry.

Resolution

Moved Councillor Woods, seconded Councillor Bonanno that the recommendation be adopted.

CARRIED

4. DATE AND TIME FOR ORDINARY MEETINGS

In accordance with Section 256 (1) of the Local Government Regulation 2012, at the post-election meeting Council must consider the day and time for the holding of other meetings. The Council must meet at least once in each month and the meetings are to be held at the Council Chambers unless fixed by resolution to be held at another place (as per Section 257 Local Government Regulation 2012).

Recommendation

That in accordance with Section 256, of the Local Government Regulation 2012 the Council decides that ordinary meetings will be held on the 2nd and 4th Tuesdays of each month commencing at 9:00am at the Council Chambers, 145 Young Street, Ayr.

Resolution

Moved Councillor Liessmann, seconded Councillor Woods that in accordance with Section 256 of the Local Government Regulation 2012 the Council decides that ordinary meetings will be held on a Tuesday commencing at 9:00am at the Council Chambers, 145 Young Street, Ayr.

CARRIED

Resolution

Moved Councillor Woods, seconded Councillor Bawden that in accordance with Section 256 of the Local Government Regulation 2012, Council decides that ordinary meetings will be held on the 1st, 2nd, 3rd and 4th Tuesdays of each month commencing at 9:00am at the Council Chambers, 145 Young Street, Ayr.

CARRIED

5. ORDER OF BUSINESS

Council is required to determine the order of business for its ordinary meetings.

Recommendation

That the Council determines the order of business for its ordinary meetings to be as follows:

- Prayer
- Declarations of Interest
- Minutes and Business Arising
- Reports
- Governance and Local Laws
- Client Services
- Financial and Administrative Services
- Operations
- Technical Services
- Planning and Development
- Community Development
- Economic Development
- Notices of Motion
- Correspondence for Information
- General Business
- Closed Meeting Items
- Delegations

Resolution

Moved Councillor Perry, seconded Councillor Goddard that the recommendation be adopted.

CARRIED

6. APPOINTMENTS TO ADVISORY COMMITTEES AND EXTERNAL ORGANISATIONS

Council has a number of advisory committees and other committees and organisations that require a council representative to participate and attend meetings. Sections 264-270 of the Local Government Regulation 2012 provide guidance on advisory committees and alternate members of committees. Participation and representation on these committees is usually decided by resolution.

6.1 COUNCILLORS WOODS AND PERRY APPOINTED TO AUDIT COMMITTEE

Resolution

Moved Councillor Perry, seconded Councillor Bonanno that Councillor John Woods be appointed to the Audit Committee.

CARRIED

Resolution

Moved Councillor Bawden, seconded Councillor Liessmann that Councillor Sue Perry be appointed to the Audit Committee.

CARRIED

6.2 COUNCILLOR PERRY APPOINTED TO AYR CHAMBER OF COMMERCE

Resolution

Moved Councillor Woods, seconded Councillor Bawden that Councillor Sue Perry be appointed as Council's representative on the Ayr Chamber of Commerce.

CARRIED

6.3 COUNCILLOR LIESSMANN APPOINTED TO BEACHMOUNT RESERVE MANAGEMENT GROUP

Resolution

Moved Councillor Bonanno, seconded Councillor Woods that Councillor Uli Liessmann be appointed as Council's representative on the Beachmount Reserve Management Group.

CARRIED

6.4 COUNCILLOR GODDARD APPOINTED TO BUILDING SAFER COMMUNITIES ACTION TEAM (BSCAT)

Resolution

Moved Councillor Liessmann, seconded Councillor Woods that Councillor Tony Goddard be appointed as Council's representative on the Building Safer Communities Action Team (BSCAT).

CARRIED

6.5 COUNCILLOR WOODS APPOINTED TO BURDEKIN BOWEN INTEGRATED FLOOD PLAIN MANAGEMENT ADVISORY GROUP

Resolution

Moved Councillor Liessmann, seconded Councillor Perry that Councillor John Woods be appointed as Council's representative on the Burdekin Bowen Integrated Flood Plain Management Advisory Group.

CARRIED

6.6 COUNCILLOR BAWDEN APPOINTED TO BURDEKIN COMMUNITY ASSOCIATION

Resolution

Moved Councillor Woods, seconded Councillor Liessmann that Councillor Ted Bawden be appointed as Council's representative on the Burdekin Community Association.

CARRIED

6.7 COUNCILLOR LIESSMANN APPOINTED TO BURDEKIN LANDCARE GROUP

Resolution

Moved Councillor Perry, seconded Councillor Bawden that Councillor Uli Liessmann be appointed as Council's representative on the Burdekin Landcare Group.

CARRIED

6.8 COUNCILLORS GODDARD AND WOODS APPOINTED TO BURDEKIN LOCAL DISASTER MANAGEMENT GROUP

Resolution

Moved Councillor Bonanno, seconded Councillor Perry that Councillor Tony Goddard be appointed to the Burdekin Local Disaster Management Group.

CARRIED

Resolution

Moved Councillor Perry, seconded Councillor Bonanno that Councillor John Woods be appointed to the Burdekin Local Disaster Management Group.

CARRIED

6.9 COUNCILLOR PERRY APPOINTED TO BURDEKIN NEIGHBOURHOOD CENTRE ASSOCIATION

Resolution

Moved Councillor Liessmann, seconded Councillor Woods that Councillor Sue Perry be appointed as Council's representative on the Burdekin Neighbourhood Centre Association.

CARRIED

6.10 COUNCILLORS GODDARD AND BAWDEN APPOINTED TO BURDEKIN ROAD SAFETY ADVISORY COMMITTEE

Resolution

Moved Councillor Woods, seconded Councillor Perry that:

- 1) Councillor Tony Goddard be appointed to the Burdekin Road Safety Advisory Committee;
- 2) Councillor Ted Bawden be appointed delegate member to the Burdekin Road Safety Advisory Committee.

CARRIED

6.11 COUNCILLOR BAWDEN APPOINTED TO BURDEKIN SENIORS ADVISORY GROUP

Resolution

Moved Councillor Liessmann, seconded Councillor Bonanno that Councillor Ted Bawden be appointed as Council's representative on the Burdekin Seniors Advisory Group.

CARRIED

6.12 COUNCILLORS MCLAUGHLIN AND WOODS APPOINTED TO BURDEKIN SHIRE RIVERS IMPROVEMENT TRUST

Resolution

Moved Councillor Woods, seconded Councillor Goddard that Councillor Lyn McLaughlin be appointed as Council's representative on the Burdekin Shire Rivers Improvement Trust.

CARRIED

Resolution

Moved Councillor Liessmann, seconded Councillor Bawden that Councillor John Woods be appointed as Council's representative on the Burdekin Shire Rivers Improvement Trust.

CARRIED

6.13 COUNCILLOR PERRY APPOINTED TO BURDEKIN TOURISM ASSOCIATION**Resolution**

Moved Councillor Bonanno, seconded Councillor Woods that Councillor Sue Perry be appointed as Council's representative on the Burdekin Tourism Association.

CARRIED

6.14 COUNCILLOR MCLAUGHLIN APPOINTED TO BURDEKIN WATER FUTURES**Resolution**

Moved Councillor Bawden, seconded Councillor Woods that Councillor Lyn McLaughlin be appointed as Council's representative on Burdekin Water Futures.

CARRIED

6.15 COUNCILLOR BONANNO APPOINTED TO CAROLS BY CANDLELIGHT COMMITTEE**Resolution**

Moved Councillor Woods, seconded Councillor Perry that Councillor John Bonanno be appointed as Council's representative on the Carols by Candlelight Committee.

CARRIED

6.16 COUNCILLOR BONANNO APPOINTED TO COMMUNITY GRANTS PANEL**Resolution**

Moved Councillor Perry, seconded Councillor Goddard that Councillor John Bonanno be appointed as Council's representative on the Community Grants Panel.

CARRIED

6.17 COUNCILLOR PERRY APPOINTED TO ECONOMIC DEVELOPMENT STRATEGIC ADVISORY GROUP

Resolution

Moved Councillor Liessmann, seconded Councillor Woods that Councillor Sue Perry be appointed as Council's representative on the Economic Development Strategic Advisory Group.

CARRIED

6.18 COUNCILLOR LIESSMANN APPOINTED TO HOME HILL CHAMBER OF COMMERCE

Resolution

Moved Councillor Woods, seconded Councillor Bawden that Councillor Uli Liessmann be appointed as Council's representative on the Home Hill Chamber of Commerce.

CARRIED

6.19 COUNCILLOR LIESSMANN APPOINTED TO LOCAL AUTHORITY WASTE MANAGEMENT ADVISORY COMMITTEE

Resolution

Moved Councillor Perry, seconded Councillor Woods that Councillor Uli Liessmann be appointed as Council's representative on the Local Authority Waste Management Advisory Committee.

CARRIED

6.20 COUNCILLOR GODDARD APPOINTED TO NORTH QUEENSLAND REGIONAL WASTE REDUCTION AND RECYCLING PLAN GROUP

Resolution

Moved Councillor Liessmann, seconded Councillor Woods that Councillor Tony Goddard be appointed as Council's representative on the North Queensland Regional Waste Reduction and Recycling Plan Group.

CARRIED

6.21 COUNCILLOR WOODS APPOINTED TO LOWER BURDEKIN WATER BOARD

Resolution

Moved Councillor Perry, seconded Councillor Goddard that Councillor John Woods be appointed as Council's representative on the Lower Burdekin Water Board.

CARRIED

6.22 COUNCILLOR MCLAUGHLIN APPOINTED TO NORTH QUEENSLAND SPORTS FOUNDATION

Resolution

Moved Councillor Perry, seconded Councillor Liessmann that Councillor Lyn McLaughlin be appointed as Council's representative on the North Queensland Sports Foundation.

CARRIED

6.23 COUNCILLOR BONANNO APPOINTED TO BURDEKIN POLICE-CITIZENS YOUTH CLUB (PCYC)

Resolution

Moved Councillor Liessmann, seconded Councillor Perry that Councillor John Bonanno be appointed as Council's representative on the Burdekin Police-Citizens Youth Club (PCYC).

CARRIED

6.24 COUNCILLOR BAWDEN APPOINTED TO PEST MANAGEMENT PLAN WORKING GROUP

Resolution

Moved Councillor Liessmann, seconded Councillor Woods that Councillor Ted Bawden be appointed as Council's representative on the Pest Management Plan Working Group.

CARRIED

6.25 COUNCILLOR GODDARD APPOINTED TO REEF GUARDIAN COUNCIL

Resolution

Moved Councillor Bonanno, seconded Councillor Woods that Councillor Tony Goddard be appointed as Council's representative on the Reef Guardian Council.

CARRIED

6.26 COUNCILLORS LIESSMANN AND BONANNO APPOINTED TO REGIONAL ARTS DEVELOPMENT FUND (RADF) COMMITTEE

Resolution

Moved Councillor Woods, seconded Councillor Bawden that Councillor Uli Liessmann be appointed as Council's representative on the Regional Arts Development Fund (RADF) Committee.

CARRIED

Resolution

Moved Councillor Perry, seconded Councillor Woods that Councillor John Bonanno be appointed as Council's representative on the Regional Arts Development Fund (RADF) Committee.

CARRIED

6.27 COUNCILLOR MCLAUGHLIN APPOINTED TO REGIONAL ROADS GROUP

Resolution

Moved Councillor Perry, seconded Councillor Goddard that Councillor Lyn McLaughlin be appointed as Council's representative on the Regional Roads Group.

CARRIED

6.28 COUNCILLOR BAWDEN APPOINTED TO RURAL HEALTH CONSULTATIVE COMMITTEE

Resolution

Moved Councillor Woods, seconded Councillor Liessmann that Councillor Ted Bawden be appointed as Council's representative on the Rural Heath Consultative Committee.

CARRIED

6 COUNCILLOR REMUNERATION

The Local Government Remuneration and Discipline Tribunal make decisions about remuneration to be paid to mayors, deputy mayors and councillors. In doing this the tribunal must have regard to the provisions of the *Local Government Act 2009* relating to the entitlements and responsibilities of councillors and the community expectations about what is an appropriate level of remuneration in the circumstances.

Each Council is categorised and the remuneration for Councillors, the Mayor and Deputy Mayor is published in the Government Gazette. Currently, the annual remuneration is:

Mayor	\$97,684
Deputy Mayor	\$56,356
Councillor	\$48,842

From 1 July 2016 the annual remuneration will be:

Mayor	\$99,638
Deputy Mayor	\$57,483
Councillor	\$49,819

Note 1 – The monetary amounts shown are per annum figures. If an elected representative only serves for part of a full year, they are only entitled to a pro-rata payment to reflect the portion of the year served.

Note 2 – The remuneration does not include expenses to be paid or facilities to be provided to councillors under a council's expenses reimbursement policy.

Note 3 – Councils must pay the maximum amount of remuneration to councillors unless, by resolution within 90 days of the gazettal of a new schedule, they decide on another amount which cannot exceed the maximum decided by the Tribunal.

Note 4 - For Councillors in Category 3 Councils (2015-16 only), a base payment of \$32,562 is payable for the 12 months commencing on 1 July 2015. A meeting fee of \$1,356.66 is payable for attendance at each of the 12 mandated monthly meetings of Council subject to certification by the Mayor and/or Chief Executive Officer of the Council. Mayors and Deputy Mayors in Category 3 Councils are to receive the full annual remuneration level shown. From 1 July 2016 and in accordance with the Local Government Remuneration and Discipline Tribunal Report 2015, Burdekin Shire

Council (in addition to many other councils) becomes a Category 1 Council. The above arrangements still apply with varied amounts.

In addition to this amount, the Council can make superannuation contributions for councillors to a superannuation scheme. Section 226 of the Local Government Act limits those contributions to the proportion of salary that is payable by the local government for its standard permanent employees under the LGIA super scheme (12%). Superannuation contributions may be paid into the LGIA super scheme or another other complying fund of the councillor's choice, in accordance with the terms and conditions of the relevant fund.

Councillors may make additional contributions by salary sacrifice. Each councillor should make his or her arrangements through the CEO.

Recommendation

- 1) That in accordance with Section 226 of the Local Government Act, the Council authorises superannuation payments equal to 12% of remuneration.
- 2) That Council make a submission to the Remuneration and Discipline Tribunal to grant an additional amount, in lieu of superannuation contributions, for any councillor who does not meet the regulatory terms and conditions which would allow Council to make superannuation contributions on their behalf.

Resolution

Moved Councillor Bawden, seconded Councillor Woods that the recommendation be adopted.

CARRIED

7 COUNCILLOR INDUCTION

Comprehensive induction material and training will be supplied by the Department of Infrastructure, Local Government and Planning (DILGP) and the Local Government Association of Queensland (LGAQ) to assist councillors in discharging their statutory obligations and understanding their roles and responsibilities in representing the overall public interest of the community.

To enable new councillors to familiarise themselves with the Council and commence undertaking their new roles, a brief overview was provided of the Council, its facilities, staff and activities.

There being no further business the meeting closed at 9.45am.

These minutes were confirmed by Council at the Ordinary Council Meeting held on 12 April 2016.

MAYOR

3.3 Burdekin Road Safety Advisory Committee Meeting Minutes - 25 November 2015

Recommendation

That the minutes of the Burdekin Road Safety Advisory Committee Meeting held on 25 November 2015 be received as a true and correct record.

BURDEKIN SHIRE COUNCIL
MINUTES - BURDEKIN ROAD SAFETY ADVISORY COMMITTEE MEETING

Held on 25 November 2015
Commencing at 10.30 am

1. Attendance

Cr. Lou Loizou - Burdekin Shire Council
Mr. Kevin Byers – Burdekin Shire Council
Mr. Glen Stockdale – Burdekin Shire Council
Ms. Alison Barlow – Department of Transport and Main Roads
Snr. Sergeant Steve Barton – Queensland Police Service, Ayr
Snr. Constable Jeff Payard – Queensland Police Service, Ayr
Ms. Eleanor Betteridge – Burdekin Community Association Seniors Support Service
Mrs. Karen McKaig – Home Hill Chamber of Commerce

Apologies:

Mr. Kev Scheuber – Department of Transport and Main Roads
Const. Brett Elton – Queensland Police Service
Miss Nicole Smart - Department of Transport and Main Roads

Minutes Clerk – Miss S. Cronin

2. Minutes Received

Moved Snr. Constable Payard, seconded Mrs McKaig that the minutes of the Burdekin Road Safety Advisory Committee meeting held on 26 August 2015 be received as a true and correct record.

CARRIED

3. Business Arising from Minutes

- The Give Way Sign at the intersection of Hoey and Sayers Roads has been moved further to the right of its original location. The sign itself is of significant size but will be more visible now that it has been placed in a better location.
- Line markings have been completed on Fifth Avenue at the intersection of Sixth Street and Fifth Avenue, Home Hill.
- 'No Parking' sign will be installed at Tosh's Corner in Cameron Street, Ayr.
- 'No Through Road' sign will be erected on Georgees Road, Home Hill.
- The request for a disabled car park near First in Physio in Queen Street, Ayr has been passed by Council.

-
- GB 5.1 Further investigations will be carried out in relation to the Bruce Highway/Kilrie Road/Old Home Hill Road intersection and taken to Council for consideration for the 2016 Works Projects
- GB 5.4 A '50km/hr' sign will be erected on the eastern side of the railway line in Spiller Street, Brandon.
- GB 5.5 The overhanging tree obscuring vision at the intersection of Drysdale, Railway and Bower Streets, Ayr has been trimmed. Mr. Byers to investigate correcting the line marking at the same intersection to square up the traffic.
- GB 5.6 Council to liaise with Main Roads in regards to inserting a crossing for mobility scooters across Edwards Street between Wilmington and Munro Streets, Ayr.
- GB 5.8 Council to investigate ways to prevent traffic cutting the corners at the intersection at Five Ways Road, Brandon with the possibility of inclusion in the 2016 Works Program.
- GB 5.9 Further discussions required for detour procedures in the event of highway accidents.
- GB 5.12 Yellow lines in Seventh Street, Home Hill have been re painted.
- GB 5.18 Traffic counter data was taken from Third Avenue, Home Hill. The results were low volume and low speed therefore not warranting a 'give way' sign.
- GB 5.20 An advance warning sign is already in place at the intersection of Hillier and Colevale Roads, Brandon.
- GB 5.21 Council still investigating the roadside shoulders at 604 Iona Road, Home Hill to accommodate the school bus. An option could be to place gravel on the shoulders to flatten out the surface.

4. Correspondence for Information

1450829 * 1319

Lipsys, Robert John

Compliment and Request Regarding Give Way Signs in Ninth Avenue, Home Hill

1468458 * 725

Hurst, Trevor Wayne

Concerns Regarding Misuse of Intersection at Robert Road and Sandhill Road, Rita Island.

- It was suggested to contact the harvesting group in the area prior to next crushing season in relation to the proper use of the intersection. Council to

investigate a long term solution into the upgrade of the intersection, ie widening the approaches to Robert Road.

**1470459 * 725
Sibson, Valmay**

Concerns Regarding Lighting at the Intersection of Eleventh Avenue and Seventeenth Street, Home Hill

- It is believed that there is lighting installed at this intersection and possibly need to contact Ergon to repair the street light. Council to follow up.

Presentation

Mrs. Barlow gave a presentation on Road Safety.

Terms of Reference

Moved Snr. Constable Payard, seconded Mrs. Barlow that the Burdekin Road Safety Advisory Committee adopt the updated Terms of Reference pending the following changes:

1. Road Police Unit to be included in '**4. Membership**'; and
2. The Terms of Reference to be reviewed every two years instead of annually.

CARRIED

5. General Business

- 5.1 Mrs. Barlow spoke about the Join the Drive Program, outlining first car checklists issued to Years 11 & 12 students in Queensland.
- 5.2 Mrs. Barlow also spoke about Queensland Road Safety Week which was held in August 2015 and suggesting the possibility of Burdekin Shire Council becoming involved in 2016. Other groups to include the Police, Seniors Groups, Undertakers, Queensland Health, etc. A presentation on mobility scooters was also suggested.
- 5.3 Mrs. McKaig informed the group of the Advance Driver Course that was run by the Home Hill Community Bank through the Home Hill High School. The course is both theory and practical and includes changing tyres, ABS demonstration, etc and is held in the carpark of 1300Smiles Stadium. Future plan is to get all Burdekin Schools involved.

Mrs. Barlow advised that Road Safety funding is available for initiatives like this up to \$25,000.00.

-
- 5.4 Mrs. Barlow spoke about the Road Safety Awards and gave feedback on an RACQ survey that the Home Hill Year 11 & 12 students participated in. Alarming results showed that 77% of these people have or are drink driving.
- 5.5 Mrs. Betteridge requested that hand rails be erected at Guardian Pharmacy Home Hill.
- Mr. Byers to investigate but may be put on hold as Telstra will be doing upgrades in the area and may cause damage to the existing footpath.
- 5.6 Snr. Constable Payard advised the committee on complaints regarding the 80 km/hr zone on Clare Road.
- Mr. Byers advised Council will write to Main Roads for a review of the area.
- 5.7 Snr. Constable Payard requested a review and the possibility of a 'no U turn' sign to be erected at First Street, Home Hill.
- Mr. Byers advised Council will write to Main Roads regarding this issue.
- 5.8 Snr. Constable Barton inquired on the completion of the road works on Old Clare Road.
- Mr. Byers advised the time frame to be within the next two weeks.
- 5.9 Mr. Stockdale advised of a few customer requests to lower the speed limit on McDesme Road to 80 km/hr or lower.
- Council will do a full speed limit review of the area including traffic counts.

Councillor Loizou thanked everyone for a great year and wished everyone a merry Christmas and a safe and happy New Year.

There being no further business the meeting closed at 12.00pm.

The next meeting will be held on Wednesday 24 February 2016.

Cr. L. Loizou
Chairman

3.4 Burdekin Shire Council Local Disaster Management Group Meeting Minutes - 18 December 2015

Recommendation

That the minutes of the Burdekin Shire Council Local Disaster Management Group Meeting held on 18 December 2015 be received as a true and correct record.

BURDEKIN SHIRE COUNCIL

**MINUTES – BURDEKIN SHIRE COUNCIL LOCAL DISASTER MANAGEMENT GROUP MEETING
HELD ON 18 DECEMBER, 2015**

CLAUSE 1 ATTENDANCE

Core Members

Cr. Bill Lewis - (Chairman) Burdekin Shire Council
Ms. Eileen Robinson - Local Disaster Co-ordinator
Mr. Matthew Magin - Deputy Local Disaster Co-ordinator
Senior Sgt. Steve Barton - Queensland Police Service, Ayr
Mr. Robert Sutcliffe - Burdekin SES Controller
Mrs Libby Preedy - Queensland Fire and Emergency Services
Ms. Debra Cochran - Burdekin Community Association
Cr. Ross Lewis - Burdekin Shire Council
Mr. Wayne Saldumbide – Burdekin Shire Council

Specialist Advisors

Mr. Matthew Oar – Ergon Energy
Mr. John Winn – State Emergency Services
Mrs Julie Davies - Burdekin Shire Council
Mr. Steve Postma – Wilmar Sugar
Mr. David White – Telstra
Mrs Rebecca Grogan – Burdekin Community Association
Mrs. Mary Vicary - Queensland Health

Minutes Clerk – Miss S. Cronin

Apologies for absences

Mr. Wayne Preedy - Queensland Fire and Emergency Services
Mr. Gordon Yorke - Queensland Fire and Rescue Services
Mrs Janai Giddy – Burdekin Shire Council
Mr. Brian Burkett – Department of Communities, Child Safety and Disability Services
Mr. Steve Brennan - Queensland Fire and Emergency Services
Mr. James Stuart – Sunwater
Mr. Steve Barber – Queensland Fire and Rescue Service
Mr. Kevin Anderson – Queensland Fire and Emergency Service
Mr. Jim Collins - Lower Burdekin Home for the Aged
Mr. Dale Last – Member for Burdekin
Ms. Liza Clews – Deaf Services Queensland
Mr. Alan Parravicini - Burdekin SES
Mr. James Mummery – Sunwater
Mr. Peter Steyger – Queensland Police Service
Sgt. Brett Smith - Queensland Police Service, Home Hill
Mr. Andrew Thomas – Department of Transport and Main Roads
Mr. Dale Last – Member for Burdekin
Ms. Linda Govan - Burdekin Shire Council
Cr. Ted Bawden - Burdekin Shire Council
Mr. Darryl Hanger – Australian Red Cross
Mr. David Rutter – Queensland Fire and Emergency Services
Mr. Kevin Byers - Burdekin Shire Council
Cr. Lou Loizou – Burdekin Shire Council
Sgt. Shane Martin – Queensland Police Service, Clare
Sgt. Wayne Rickerby – Queensland Police Service, Giru

CLAUSE 2 MINUTES OF THE BURDEKIN SHIRE COUNCIL LOCAL DISASTER MANAGEMENT GROUP MEETING HELD ON 27 NOVEMBER, 2015

Moved Snr Sgt Barton, seconded Mr. Saldumbide that the minutes of the Burdekin Shire Council Local Disaster Management Group Meeting held on 27 November, 2015 be received as a true and correct record.

CARRIED

CLAUSE 3 LOCAL DISASTER MANAGMENT PLAN

Moved Mrs Preedy, seconded Councillor Lewis that the Local Disaster Management Plan be adopted.

CARRIED

CLAUSE 4 CORRESPONDENCE FOR INFORMATION

**1. 1475927 * 1437, 117
Department Infrastructure Local Government and Planning**

Burdekin Shire Council's Entry in Get Ready Queensland Resilience Australia Awards 2015 Received Highly Commended.

CLAUSE 5 AGENCY REPORTING

Mrs Libby Preedy- Queensland Fire and Emergency Services

1. Please refer to attached report

Ms. Debra Cochran – Burdekin Community Association

1. Aged Care Service providers have been reminded of Natural Disasters
2. Burdekin Community Association will be closed over Christmas and New Year with emergency numbers available if needed.

Ms. Eileen Robinson – Burdekin Shire Council

1. Ms. Robinson advised that Mr. Matthew Magin will be the Acting Local Disaster Coordinator from 27 December 2015 to 10 January 2016 in Eileen's absence
2. Mrs Giddy will be helping with the Disaster Management System to educate the community along with the upgrade of the sub plans and portal
3. Ms. Robinson wished everyone a Merry Christmas and a safe and happy New Year.

Mr. Wayne Saldumbide - Burdekin Shire Council

1. Mr. Saldumbide thanked Matthew Oar from Ergon Energy for his assistance in inspecting the critical sites for emergency generators.

Mr. Matthew Oar - Ergon

1. Mr. Oar advised that the generator set up will commence in January 2016 and will advise the group when they are in place.

CLAUSE 6 GENERAL BUSINESS

1. One minutes silence was observed for the passing of former SES Local Controller, Mr. Norman Graf.

There being no further business the meeting closed at 12.20pm.

The next meeting will be held on Friday 19 February 2016.

CHAIRMAN



Queensland Fire & Emergency Services
Agency Report to the Burdekin Local Disaster Management Group
This report covers the period 28 Nov – 18 Dec 2015

Emergency Management Meetings/Activities attended:	
<ul style="list-style-type: none">• Exercise Trojan Horse, Townsville 2 Dec 2015• Townsville DDMG Meeting, Townsville 9 Dec 2015	
Topics of Interest:	
<ul style="list-style-type: none">• QFES Townsville Office Christmas Closure Fri 25 Dec 2015 – Mon 4 Jan 2016 (reopen) – on call staff available during closure as usual.	
Training and Exercises	
Training conducted:	<ul style="list-style-type: none">• NTR
Scheduled training:	<ul style="list-style-type: none">• TBA (updated Training Needs Analysis attached)
Exercises conducted:	<ul style="list-style-type: none">• Following the conduct of Exercise Dam-Nation! Parts 1(Jun) & 2 (Jul), emergency alert (EA) messages & map/polygon templates have been developed and will be saved onto the EA Portal for future use if required. Council to update on when they will be saved on EA Portal.
Scheduled exercises:	<ul style="list-style-type: none">• Exercise Dam-Nation! Part 3 – confirmation of arrangements discussion exercise (TBC)
Community Awareness and Education	
Public awareness activities conducted:	<ul style="list-style-type: none">• NTR
Proposed public awareness activities:	<ul style="list-style-type: none">• NTR
Operations	
Conducted:	<ul style="list-style-type: none">• NTR
Current Impediments	<ul style="list-style-type: none">• Nil
SES Update:	<ul style="list-style-type: none">• NTR
RFSQ Update:	<ul style="list-style-type: none">• RFSQ Area Office Staff are in full swing engaging with the local brigades to ensure brigade readiness for Enigma additional to scheduling training with the area during the "slack" season to optimise attendance at training sessions.
Fire & Rescue Update:	<ul style="list-style-type: none">• Base of Operation sites for QFES support to Burdekin (Ayr & Home Hill) communities being ground-truthed• Additional staff being trained in Total Operations Management (TOM) / QDMA liaison roles for LDMGs
Report coordinated by:	
Name:	Libby Preedy
Position:	QFES Emergency Management Coordinator, Townsville
Date:	08 December 2015

4 REPORTS

4.1 Capital Projects Monthly Report for Period Ending 29 February 2016

Recommendation

That the Capital Projects Monthly Report for Period Ending 29 February 2016 be received.



**BURDEKIN SHIRE COUNCIL
MONTHLY REPORT - CAPITAL PROJECTS**

Period Ending 29 February 2016

<u>Revised Budget</u>	<u>Income Actual to Period End</u>	<u>Variance</u>	<u>Description</u>	<u>Revised Budget</u>	<u>Expenditure Actual to Period End</u>	<u>Variance</u>	<u>Comments</u>
MCD - Manager Community Development							
(462,957.00)	-	-100%	21140 - Burd Multi-Tenant Building Capital	462,957.00	453,384.67	-2%	Project completed. Final grant income to be received in March.
-	-	-	24101 - Burdekin Library Building Capital	75,000.00	-	-100%	Budget for loft air conditioner replacement. Current aircon system failed in December. Replacement aircon's to be installed in March.
-	(49,882.20)	-	24102 - Burdekin Library Other Assets Capital	-	12,108.00	-	Installation of shade sail at Library. 40% funded by local government grant received (\$4,843). Budget for both income and expense to be added in second budget revision. \$45,039 income received from State Library for book purchases to be journalled to PR 24103.
(80,000.00)	-	-100%	24103 - Burdekin Library Office Equip Capital	95,500.00	38,373.93	-60%	Library book budget ongoing purchases. Carry over from 2014-15 \$2,365.
-	-	-	24140 - Burdekin Memorial Hall Building Capital	75,000.00	18,838.21	-75%	Budget for floor sanding and varnishing and dressing room renovations. Dressing room renovations completed in February. Investigations revealed that floor sanding and varnishing not required in 2015/16. Floor Burnisher to be purchased to increase life span of flooring. Budget to be adjusted in second budget revision.
(542,957.00)	(49,882.20)		Total	708,457.00	522,704.81		
MCS - Manager Client Services							
-	-	-	11501 - IT Hardware Purchases	118,500.00	8,199.00	-90%	\$60,000 budget upgrade servers to replace existing virtual servers - Servers have been ordered (actual cost \$66,000) and have been delivered. \$40,000 budget Radiolink for WWW and other external sites is currently underway and is nearing completion. \$10,000 budget to replace wireless LAN (yet to be ordered). \$8,500 budget A3 scanner for Administration installed at a final cost of \$8,199.
-	-	-	11503 - IT Software Purchases	199,000.00	82,116.45	-116%	\$20,000 budget 4 x VMware licenses - Have been ordered and awaiting delivery. \$13,000 budget Administration scanning software, installed - actual cost \$12,840. \$13,000 budget Archive Manager Module - Tech One project to begin in March 2016 (\$20,000 revised quote). Remaining expenses attributed to Asset Management Software, budget \$153,000.
-	-	-	11508 - Administration Office Equip Capital	-	-	-100%	
-	-	-	Total	317,500.00	90,315.45		
MGLL - Manager Governance and Local Laws							
-	-	-	13101 - Council Chambers Building Capital	35,000.00	26,781.82	-23%	Completed. Budget \$35,000 for partial re-roof of Council Chambers.
-	-	-	14002 - Land Capital	-	24,027.56	-	Part of Roadworks component of Industrial Estate Project. Budgeted at PR \$1101 - project deferred to 2016/17.
-	-	-	21101 - Council Comm Properties Building Capital	8,000.00	-	-100%	Completed. Replace roof sheeting on external awning at old Junior Soccer Clubhouse. Charged to operational (under \$5,000). Budget to be revised to nil in budget revision.
-	-	-	21120 - Aerodrome Residence	35,500.00	26,638.77	-33%	Budget \$7,500 re-roof and \$28,000 refurbishment of Aerodrome Caretaker residence. Works completed except for bathroom refurbishment - to be completed by end June 2016.



**BURDEKIN SHIRE COUNCIL
MONTHLY REPORT - CAPITAL PROJECTS**

Period Ending 29 February 2016

Revised Budget	Income Actual to Period End	Variance	Description	Revised Budget	Expenditure Actual to Period End		Variance	Comments
-	-	-	21122 - Aerodrome Runways & Other Assets Capital	225,000.00	-	-	-100%	Budget \$225,000 for Stage 1 Electrical Upgrade at Ayr Aerodrome. Project plan to be developed in new year following finalisation of Aerodrome Master Plan.
(87,600.00)	-	-100%	22130 - Cyclone Shelter Building Capital	219,000.00	-	-	-100%	Advice of successful grant of \$87,600 to be received. Updated quotes to be obtained in April. Engineer required before project commencement.
-	-	-	46401 - Waste Disposal Other Assets Capital	-	17,824.73	-	-	Part of Kirknie Landfill Cell Liner works. Budgeted at PR 46460.
-	-	-	46460 - Kirknie Landfill Cell Liner Capital	2,153,658.00	2,016,041.25	-	-	Carry over from 2014-15 \$2,102,555 plus variations. Includes PR 46401. Contractor on site in May - project on track to be completed by 30 June.
-	-	-	47101 - Caravan Parks Buildings Capital	440,000.00	9,616.21	-	-93%	Budget \$135,000 refurbish cabins. Currently preparing details of works to enable quotations to be sought. Budget \$10,000 re-roof ablution block. Works completed. Ayr new cabins carry over budget \$210,000 - to be deferred. Home Hill upgrade amenities carry over budget \$85,000 - alternative options to be estimated.
-	-	-	47102 - Caravan Parks Other Assets Capital	33,000.00	29,755.00	-	-10%	Completed. Budget \$33,000 for upgrade of powerheads. Powerheads delivered, installation to be charged.
(2,050,000.00)	-	-	47501 - Swimming Pool Buildings Capital	2,162,275.00	12,680.25	-	-	Ayr Pool Design Budget \$112,275 - Agreed to revised scope of works in December 2015. Ayr Pool Refurbishment carry over Budget \$2,000,000. Millaroo Pool Refurbishment carry over Budget \$50,000 - alternative options to be estimated. Actual expenses for Ayr Pool Design.
(2,137,600.00)	-	-	Total	5,311,433.00	2,163,365.59	-	-	

MOPS - Manager Operations

(12,000.00)	(12,000.00)	-	43302 - Parks Other Assets - Capital	127,000.00	29,120.00	-	-71%	Miscellaneous Park Furniture - Budget \$50,000 - BBQ Shelter at Plantation Creek Park. Budget and expenses will transfer to Community Work Skills program following announcement of successful application. Upgrade/replace playground equipment Courts Park, Ayr - Budget \$77,000 - quotes have been received, requires Council approval. Income of \$12,000 received from Guilmarin Group for open space and park contribution for 16 lots Lando Street Ayr.
-	-	-	44102 - Cemetery Other Assets Capital	55,079.00	9,941.03	-	-78%	Expenditure is for completion of Ayr Columbarium - Budget \$10,079. Balance \$45,000 Home Hill Cemetery Columbarium cover and concrete surrounds. Shelter delivered with construction scheduled April 2016.
-	-	-	45101 - Public Conveniences Buildings - Capital	105,000.00	-	-	-100%	Relocate/Replace Septic Retrieval Tanks at Groper Creek to Reserve Land - Budget \$75,000. Project not started - currently investigating treatment options. Balance \$30,000 is budget for refurbishment Public Toilets Lion Park, Home Hill - works commenced.
(266,022.00)	(243,731.89)	-	57251 - Roads Capital - NDRRA Jan 13	110,570.00	99,535.17	-	-	Settlement works Phillips Camp and Rifle Range Road completed after June 30 2015 to be funded by Council. Income received are final payments from Queensland Reconstruction Authority.
(1,018,701.00)	-	-100%	57252 - Roads Capital - NDRRA Apr 14	1,655,115.00	1,004,202.58	-	-58%	Expenses are for works completed at Pelican, K Venables, George Bundy, Allen, Toll and Brown Roads. Progress claim submitted in January, further claims to be submitted in March. Projects at Kiondyke Road and Toll Road remaining to complete 2014 event.
-	-	-	58101 - Depot Buildings Capital	220,473.00	15,611.26	-	-87%	Jones Street Depot Amenities/Training Room Development - Works well advanced. Actual expense is security payment for aircon system installation.
-	-	-	58102 - Depot Other Capital	50,000.00	-	-	-100%	Internal ring main for fire compliance and pressure. Commencement of project dependent on further advice following Jones St. amenities upgrade.



**BURDEKIN SHIRE COUNCIL
MONTHLY REPORT - CAPITAL PROJECTS**

Period Ending 29 February 2016

Revised Budget	Income Actual to Period End	Variance	Description	Revised Budget	Expenditure Actual to Period		Variance	Comments
					End			
-	-	-	61110 - Sewerage Reticulation Capital	1,371,810.00	310,254.10		-61%	Sewer relime contract Ayr, Brandon and Home Hill - Budget \$1,181,810. Sewerage replacement/refurbishment of assets - Budget \$150,000. Ayr Industrial Estate Expansion Project (Sewerage) - Budget \$40,000 - Project delayed to 2016/17. Sewer relime contract - works completed, currently assessing CCTV finals - finalisation of contract to occur March/April. Expenses - Progress payments to Interflow Pty Ltd for sewer relining and manhole rehabilitation claimed.
-	-	-	62120 - Pump Stations Capital	600,000.00	103,327.05		-77%	WWW Switchboard replacement program - budget \$400,000 - Design alterations being finalised with quotations from local electrical contractors to be called. Design duplicate Rising Main No. 1 SPS Ayr - Tech services - Budget \$200,000. Expenses are for replacement Pumps at SPS's and switchboard designs.
-	-	-	63140 - Sewerage Treatment Capital	200,000.00	13,007.38		-	Ayr WWTP Primary Clarifier Bridge - Budget \$200,000. Expenses for recirculation pump at Home Hill Wastewater treatment plant budgeted at PR 61110 and clarifier bridge design plans.
-	(1,232.00)	-	71001 - Water Production Capital	984,447.00	91,771.74		-72%	Water supply replacement/refurbishment of assets - Budget \$150,000. Industrial Estate Expansion - water component - Budget \$25,000 - Project delayed to 2016/17. HH Water Tower Aerators - Specification and tender documentation being prepared to go to market Budget \$750,000. Replace Break Tank Mt Kelly - Budget \$59,447 - Project complete. Expenses are for Break Tank Mt Kelly, Flowmeter Nelsons lagoon and Upgrade water telemetry. Income received from QLeave for finalisation of Conlan Street Water Storage and Supply project - expensed in last financial year.
(229,700.00)	(68,910.00)	-	72120 - Water Treatment Capital	574,250.00	24,303.84		-88%	Budget is for VSD pumps South Ayr WTP and Ayr Water Tower - Income is from successful funding application LG Infrastructure Grants and Subsidies program. Expenses are installation Chlorine analyser Ginn Budgeted at PR 71001, Consultant expenses for variable speed drive and construction of pig launcher/trap.
-	-	-	73140 - Water Reticulation Capital	-	70,687.50		-	Actual expenses are for Main Extension - Kilrie Road and for replacement liner - Mt Kelly Reservoir. Budgeted at PR 71001.
(1,526,423.00)	(325,873.89)		Total	6,053,944.00	1,771,761.65			

MTS - Manager Technical Services

-	-	-	11512 - Technical Services Office Equip Capital	8,000.00	-	-100%	Budget \$8,000 Engineering Office Equipment.
(1,347,453.00)	(622,186.54)	-54%	51101 - Roadworks Capital	6,185,158.00	1,873,368.33	-64%	Current priorities to complete externally funded drainage projects.
-	-	-	51130 - Reseals - Capital	1,000,000.00	246,246.31	-75%	Reveal program currently being developed. Works to be completed in third and fourth quarters.
(541,258.00)	(166,130.29)	-	51620 - Drainage - Capital	1,312,620.00	1,019,772.59	278%	Home Hill drainage project complete - Budget \$317,258 Actual \$303,606. Spiller Street drainage project complete - Budget \$475,157 Actual \$291,753 (minor works to be completed under Council funding). Clayton/Porter Street drainage system commenced - Budget \$250,205 Actual \$384,262. Ayr Industrial Estate Budget \$20,000 - project delayed to 2016/17. Major Drainage Schemes budget \$250,000 Actuals \$40,152.
-	-	-	53102 - Boat Ramp & Pontoon Other Assets Capital	-	712.80	-	Solar lights at Cromarty boat ramp.
(381,645.00)	(85,487.69)	-71%	55150 - Light Vehicles - Fleet Capital	920,531.00	241,007.38	-65%	5 light vehicles ordered to be delivered in March. Expenditure to date of \$241,007 is for light vehicles. Remaining vehicles to be ordered following receipt of quotes for Trucks and Machines.



BURDEKIN SHIRE COUNCIL
MONTHLY REPORT - CAPITAL PROJECTS

Period Ending 29 February 2016

<u>Income Actual to</u>		<u>Variance</u>	<u>Description</u>	<u>Expenditure</u>		<u>Variance</u>	<u>Comments</u>
<u>Revised Budget</u>	<u>Period End</u>			<u>Revised Budget</u>	<u>Actual to Period End</u>		
(198,181.00)	(72,986.38)	-44%	55151 - Trucks - Fleet Capital	1,296,716.00	396,716.25	-56%	Three trucks ordered and quotations for 2 gravel trucks closing 4 March. Expenditure to date of \$396,716 is for trucks.
(25,000.00)	-	-100%	55152 - Machines - Fleet Capital	190,000.00	-	-100%	Business case currently being prepared for changes in machine ownership.
(25,000.00)	-	-100%	55153 - Plant & Equipment - Fleet Capital	163,660.00	63,320.00	-37%	Front deck and zero turn mowers to be delivered in March. Expenditure to date of \$63,320 is for Sewerjett trailer.
(2,518,537.00)	(950,790.90)		Total	11,076,685.00	3,841,143.66		
(6,725,517.00)	(1,326,546.99)		TOTAL CAPITAL PROJECTS	23,468,019.00	8,389,291.16		

4.2 Operating Statement for Period Ending 29 February 2016

Recommendation

That the Operating Statement for Period Ending 29 February 2016 be received.



**BURDEKIN SHIRE COUNCIL
OPERATING STATEMENT
Period Ending 29 February 2016**

	Note	Actual YTD	YTD Revised Budget	\$ Variance Actual to Revised	% Variance Actual to Revised
Operating Revenue					
Rates and Utility Charges	1	35,659,478.43	36,950,657	-1,291,179	-3%
Pensioner remissions		-289,054.15	-284,000	-5,054	2%
User fees and charges	2	1,634,635.29	1,494,467	140,169	9%
Interest Received	3	966,051.22	1,091,333	-125,282	-11%
Operational contributions and donations	4	215,870.65	175,663	40,208	23%
Operational grants and subsidies	5	3,289,379.56	2,450,443	838,937	34%
Contract and recoverable works	6	985,571.45	1,143,333	-157,762	-14%
Other operating revenue	7	161,698.36	276,295	-114,597	-41%
Total operating revenue		42,623,630.81	43,298,191.00	-674,560	-2%
Operating Expenses					
Employee benefits	8	10,903,207.40	12,399,357	-1,496,149	-12%
Materials and services	9	8,893,660.93	10,414,411	-1,520,750	-15%
Depreciation and amortisation		7,040,986.66	7,040,987	0	0%
Finance Costs	10	223,773.45	302,998	-79,224	-26%
Other expenses		3,132.33	0	3,132	-
Total operating costs		27,064,760.77	30,157,752.42	-3,092,992	-10%
Surplus (deficit) from operating activities		15,558,870.04	13,140,439	2,418,431	18%
Capital contributions	11	12,611.36	16,638	-4,027	-24%
Capital grants and subsidies	12	1,156,705.06	4,047,156	-2,890,451	-71%
Other capital income (expense)	13	148,504.57	0	148,505	-
Net result for period		16,876,691.03	17,204,233	-327,542	-2%

**BURDEKIN SHIRE COUNCIL
OPERATING STATEMENT
NOTES FOR VARIANCES TO BUDGET
Period Ending 29 February 2016**

Note

1 Rates and Utility Charges

Rates are on target (no change to income in January) - the negative variance will be negated by six monthly water consumption charges, and recognition of rates in advance of approximately \$880,000 at the end of the financial year.

2 User Fees & Charges

Income received mainly from Animals, Building Inspections, Trade Waste and Cultural Facilities. Majority of income for animals and trade waste has been received for the year. Other income is variable by month.

3 Interest Received

Council has longer term investments which were selected based on more advantageous interest rates. Budget should be met by the end of the financial year.

4 Operational Contributions and Donations

Developer headworks charges have been received for Lando Street subdivision, and infrastructure charges received for new shopping centre in Home Hill. Income also received from Home Hill Boat Club as contribution towards septic pumpouts at Groper Creek, and landowner contributions under herbicide subsidy scheme.

5 Operational Grants and Subsidies

Received half of annual Financial Assistance Grants (FAGS) funding as a prepayment along with the first three quarterly instalments of the remaining funding. Annual PCYC grant received in full. Funding received for First Start Program and Queensland Apprentice pledge.

6 Contract and Recoverable works

The income is behind due to the timing of main roads claims. Private works income is received throughout the year.

7 Other Operating Revenue

The income appears to be under budget however the actual income for Theatre and Burdekin Memorial Hall Hire fees is showing in User Fees and Charges. Income received includes the annual Fire Levy collection fee, metal recycling sales, surcharge income and income received for cutting and baling of a Council drainage paddock.

8 Employee Benefits

Employee benefits are currently under budget, partly due to vacant positions not immediately filled, and high amounts of annual leave taken which reduces employee leave provisions. Employee related costs, including employee revisions, are adjusted at end of the financial year. Wages budgets will be reviewed in the second budget revision.

9 Materials and Services

Materials and services are under budget mainly due to road maintenance, fleet maintenance and timing of waste contract payments (paid in arrears). Roads maintenance expenditure expected to increase based on anticipated wet weather and leading into crushing. Projects yet to be paid for include relocation of ICT server at Depot, and local elections.

10 Finance Costs

This budget mostly consists of interest paid on QTC loans. As interest is paid quarterly, the budget is calculated quarterly - the September and December quarterly payments have been made.

11 Capital Contributions

Open space and park contribution received for 16 lots at Lando Street subdivision, behind Coutts Park. Contribution also received for asphalt driveway. PCYC contribution not yet received.

12 Capital Grants and subsidies

Money received to date for Natural Disaster Relief and Recovery Arrangements (NDRRA) 2013 and 2014 events, Spiller Street drainage, Transport Infrastructure Development Scheme (TIDS), Variable Speed Drive South Ayr Water Treatment plant, Roads To Recovery (RTR), and State Library funding. Funding not yet received for Blackspot, PCYC, Cyclone Shelter or Pool refurbishment projects.

13 Other Capital Income

Proceeds from trading of vehicles - will reduce following capitalisation of vehicles.

5 GOVERNANCE & LOCAL LAWS

6 CLIENT SERVICES

Disaster Management Presentation – Ms. Eileen Robinson

7 FINANCIAL & ADMINISTRATIVE SERVICES

7.1 Second Amended Budget for 2015/16

Document Information

Referring Letter No: N/A

File No: 1403

Name of Applicant: N/A

Location: N/A

Author and Title: Kim Olsen, Manager Financial and Administrative Services

Executive Summary

In accordance with the Local Government Act 2009 and the Local Government Regulation 2012, Council may, by resolution, amend the budget for a financial year at any time before the end of the financial year.

Management have completed a review of the 2015/16 budget based on results to the end of February and estimated transactions for the remainder of the financial year.

An amended budget for the 2015/16 financial year is submitted for adoption.

Recommendation

That the amended budget and report for the period ending 30th June, 2016 as tabled be adopted.

Background Information

The amended budget is based on best estimates of expenditure and income as provided by the relevant Managers.

Financial Analysis

The major change in the amended budget is an increase of \$987,487 in the Operating Result.

Factors contributing to this surplus include additional water consumption income and reduced materials and services across various budget areas as a result of prevailing dry conditions. There were also increases to operational contributions and donations due to new developments, and an increase to operational annual grants and subsidies.

Increased funds relating to Sewerage and Water have been constrained in their respective reserves for future use. The increased operating result relating to Waste has been used to supplement the capital costs of the new Kirknie cell liner. The balance of the increase in operating result has been utilised to finalise Natural Disaster Relief and Recovery Arrangements (NDRRA) costings in addition to the funding received from the Queensland Reconstruction Authority.

The Capital Works Program budget has increased by \$6.65M. This has arisen from carryover projects and new allocations. The majority of the increase relates to major projects such as Kirknie Cell Liner, Ayr Pool design and refurbishment, Sewer Reline, drainage, roadworks, and fleet purchases. This increase has been partially offset by a reduction in expenditure estimates for completion of NDRRA projects. The capital projects which were deferred have been carried over to the 2016/17 budget. The funding sources for these projects have also been changed to reflect the current availability of grant funding, depreciation etc.

The internal loan of \$475,000 that was included in the original budget is no longer required for this amended budget.

Major Variances

The major variances in the amended budget are:

Revenue

- \$223,426 increase in rates and utility charges relating to expected increases in water consumption.
- \$373,930 reduction in fees and charges. The majority of this reduction relates to the discontinuance of the Private Certification unit effective 17 December, 2015 due to changes in legislation and the downturn of the building industry in North Queensland, and a reduction in fees collected at Waste facilities largely due to reduced market value of scrap metal.
- \$117,888 increase in operational contributions and donations, mainly due to sewerage and water headworks charges for residential developments and infrastructure charges for commercial developments.
- \$233,964 increase in operational grants and subsidies. This includes a small increase to the Financial Assistance Grants (FAGS) grant allocation resulting from the grant pool annual review, increase in apprenticeship grants through the First Start Program and an increase in plant operations due to improved claim processes for Fuel Tax Credits.

Expenses

- \$70,854 decrease in employee benefits. This is a combination of increases and decreases across the budget due to changes in business processes. Increases relate to the changes to transfer station operations transitioning from contract payments to wages. There is a corresponding decrease in materials and services. Decreases relate to staff vacancies, extended leave periods and operational wages being transferred to major capital projects.
- \$500,578 decrease in materials and services, mainly as a result of the changes to transfer station operations, reduction in fuel costs and street lighting costs reducing as a result of LightMap audit.
- \$202,400 decrease in depreciation and amortisation which has resulted from a lower than expected revaluation increase at 30 June 2015, amendments to componentisation, and extended lives of fleet and office equipment.

Link to Corporate/Operational Plan

Strategy 1.7 – Ensure effective corporate governance through compliance with legislation and adoption of risk management strategies.

Consultation

The amended budget has been collated and presented by the Finance and Administrative Services Department from estimates provided by Managers.

Legal Authority or Implications

Local Government Act 2009
Chapter 4 Finances and accountability

Local Government Regulation 2012
Section 170 Adoption and amendment of budget

Interpretation guidance on this legislation is provided from the Department of Local Government.

Policy Implications

N/A

Financial and Resource Implications

Refer to content of report.

Report prepared by:

Fiona Smith - Financial Accountant

Report authorised by:

Kim Olsen - Manager Financial and Administrative Services

Attachments

BURDEKIN SHIRE COUNCIL**Budgeted Statement of Comprehensive Income**

For the periods ending 30 June

	2015/16	2015/16	2016/17	2017/18
	Original Budget	Revised Budget		
	\$	\$	\$	\$
Revenue				
Rates and utility charges	36,840,090	37,066,516	38,004,255	39,136,100
Less Discounts	(279,000)	(282,000)	(282,000)	(282,000)
Net rates and utility charges	36,561,090	36,784,516	37,722,255	38,854,100
User fees and charges	2,263,200	1,889,270	1,739,840	1,792,031
Operating grants, subsidies and contributions	3,715,969	4,067,821	3,834,513	3,931,200
Interest revenue	1,637,000	1,657,000	1,698,320	1,689,931
Sales of contract and recoverable works	1,590,000	1,565,000	1,611,950	1,660,308
Other Income	407,900	409,034	425,394	438,153
TOTAL OPERATING REVENUES	46,175,159	46,372,641	47,032,272	48,365,723
Expenses				
Employee benefits	(18,518,010)	(18,447,156)	(19,031,551)	(19,509,421)
Materials and services	(15,432,055)	(14,931,477)	(15,173,354)	(15,868,551)
Depreciation and Amortisation	(10,524,200)	(10,321,800)	(10,869,151)	(11,291,043)
Finance Costs	(417,404)	(401,231)	(359,217)	(283,205)
TOTAL OPERATING EXPENSES	(44,891,669)	(44,101,664)	(45,433,273)	(46,952,220)
Operating surplus (deficit)	1,283,490	2,270,977	1,598,999	1,413,503
Capital income and expenditure:				
Cash capital grants, subsidies and contributions	3,933,555	5,513,479	1,798,000	798,000
Net result for the period	5,217,045	7,784,456	3,396,999	2,211,503

BURDEKIN SHIRE COUNCIL**Budgeted Statement of Financial Position**

As at the periods ending 30 June

	2015/16 Original Budget \$	2015/16 Revised Budget \$	2016/17 \$	2017/18 \$
Current Assets				
Cash and deposits	28,625,832	35,136,493	34,986,459	36,283,196
Receivables	2,804,216	3,427,646	3,427,646	3,427,646
Inventories	1,164,678	738,368	738,368	738,368
	32,594,726	39,302,507	39,152,473	40,449,210
Non-Current Assets classified as held for sale	264,250	264,250	264,250	264,250
	32,858,976	39,566,757	39,416,723	40,713,460
Non-Current Assets				
Receivables	198,134	184,449	184,449	184,449
Property, plant and equipment	473,893,067	492,779,963	494,771,452	494,216,701
Intangible assets	894,313	686,375	776,835	706,843
Capital Work in Progress	9,008,713	3,917,326	3,917,326	3,917,326
	483,994,227	497,568,113	499,650,062	499,025,319
TOTAL ASSETS	516,853,203	537,134,870	539,066,785	539,738,779
Current Liabilities				
Trade and other payables	3,722,367	4,033,547	4,088,057	4,143,930
Interest bearing liabilities	1,588,752	1,590,344	1,667,900	1,971,969
Provisions	247,195	2,490,400	2,552,660	2,616,476
	5,558,314	8,114,291	8,308,617	8,732,375
Non-Current Liabilities				
Trade and other payables	472,861			
Interest bearing liabilities	4,909,246	5,083,970	3,416,070	1,444,101
Provisions	17,321,563	21,209,794	21,218,284	21,226,986
	22,703,670	26,293,764	24,634,354	22,671,087
TOTAL LIABILITIES	28,261,984	34,408,055	32,942,971	31,403,462
NET COMMUNITY ASSETS	488,591,219	502,726,815	506,123,814	508,335,317
Community Equity				
Asset revaluation reserve	257,218,107	277,958,053	277,958,053	277,958,053
Retained surplus (deficiency)	207,426,565	194,065,374	198,246,720	199,795,978
Reserves	23,946,547	30,703,388	29,919,041	30,581,286
TOTAL COMMUNITY EQUITY	488,591,219	502,726,815	506,123,814	508,335,317

BURDEKIN SHIRE COUNCIL**Budgeted Statement of Cash Flows**

For the periods ending 30 June

	2015/16 Original Budget \$	2015/16 Revised Budget \$	2016/17 \$	2017/18 \$
Cash Flows from Operating Activities				
Receipts				
Net rates and utility charges	36,561,090	36,784,516	37,722,255	38,854,100
Total fees and charges	2,263,200	1,889,270	1,739,840	1,792,031
Sales of contract and recoverable works	1,590,000	1,565,000	1,611,950	1,660,308
Interest revenue	1,637,000	1,657,000	1,698,320	1,689,931
Contributions and donations	142,092	259,980	165,009	169,960
Government subsidies and grants	3,573,877	3,807,841	3,669,504	3,761,240
Other Income	407,900	409,034	425,394	438,153
	46,175,159	46,372,641	47,032,272	48,365,723
Payments				
Employee benefits	(18,477,176)	(18,315,673)	(18,906,291)	(19,381,030)
Materials and services	(15,432,055)	(14,931,477)	(15,173,354)	(15,868,551)
Finance costs	(417,404)	(401,231)	(359,217)	(283,205)
Land and development costs	(215,000)			
	(34,541,635)	(33,648,381)	(34,438,862)	(35,532,786)
Cash provided by / (used in) operational activities	11,633,524	12,724,260	12,593,410	12,832,937
Cash Flow from Investing Activities:				
Proceeds from sale of capital assets	485,000	380,000	755,000	793,000
Contributions	12,957	68,412		
Government grants and subsidies	3,920,598	5,445,067	1,798,000	798,000
Payments for property, plant and equipment	(14,323,602)	(20,843,466)	(13,450,100)	(11,359,300)
Payments for intangibles	(38,000)	(169,218)	(256,000)	(100,000)
Net cash provided by investing activities	(9,943,047)	(15,119,205)	(11,153,100)	(9,868,300)
Cash Flow from Financing Activities:				
Repayment of borrowings	(1,541,149)	(1,537,161)	(1,590,344)	(1,667,900)
Net cash provided by financing activities	(1,541,149)	(1,537,161)	(1,590,344)	(1,667,900)
Net Increase (Decrease) in Cash Held	149,328	(3,932,106)	(150,034)	1,296,737
Cash at beginning of reporting period	28,476,504	39,068,599	35,136,493	34,986,459
Cash at end of Reporting Period	28,625,832	35,136,493	34,986,459	36,283,196

BURDEKIN SHIRE COUNCIL

Budgeted Statement of Changes in Equity

For the periods ending 30 June

	Total				Retained Surplus/Deficit			
	2015/16	2015/16	2016/17	2017/18	2015/16	2015/16	2016/17	2017/18
	Original Budget \$	Revised Budget \$	\$	\$	Original Budget \$	Revised Budget \$	\$	\$
Balance at beginning of year	483,374,174	494,942,359	502,726,815	506,123,814	201,806,068	181,809,827	194,065,374	198,246,720
Net result	5,217,045	7,784,456	3,396,999	2,211,503	5,217,045	7,784,456	3,396,999	2,211,503
Total comprehensive income for the year	5,217,045	7,784,456	3,396,999	2,211,503	5,217,045	7,784,456	3,396,999	2,211,503
Transfers (to) from retained earnings and recurrent reserves					(57,619)	(380,311)	(464,342)	(265,623)
Transfers (to) from retained earnings and capital reserves					461,071	4,851,402	1,248,689	(396,622)
Balance at end of year	488,591,219	502,726,815	506,123,814	508,335,317	207,426,565	194,065,374	198,246,720	199,795,978

	Asset Revaluation Surplus				Reserves			
	2015/16	2015/16	2016/17	2017/18	2015/16	2015/16	2016/17	2017/18
	Original Budget \$	Revised Budget \$	\$	\$	Original Budget \$	Revised Budget \$	\$	\$
Balance at beginning of year	257,218,107	277,958,053	277,958,053	277,958,053	24,349,999	35,174,479	30,703,388	29,919,041
Net result								
Total comprehensive income for the year								
Transfers (to) from retained earnings and recurrent reserves					57,619	380,311	464,342	265,623
Transfers (to) from retained earnings and capital reserves					(461,071)	(4,851,402)	(1,248,689)	396,622
Balance at end of year	257,218,107	277,958,053	277,958,053	277,958,053	23,946,547	30,703,388	29,919,041	30,581,286

BURDEKIN SHIRE COUNCIL

Financial Ratios of the Budget

For the periods ending 30 June

	OBUD 2015/16 %	RBUD 2015/16 %	2016/17 %	2017/18 %
Operating Surplus Ratio				
<u>Net operating surplus</u>				
Total operating revenue	2.8%	4.9%	3.4%	2.9%
The extent to which operating revenue covers operational expenses.				
Target: Between 0% and 10% per annum (on average over the long term)				
Asset Sustainability Ratio				
<u>Expenditure on replacement assets</u>				
Depreciation expense	93.4%	123.5%	69.2%	66.8%
The extent to which the infrastructure assets are being replaced as they reach the end of their useful lives.				
Target: >90% per annum (on average over the long term)				
Net Financial Liabilities Ratio				
<u>Total liabilities-current assets</u>				
Operating revenue	-10.0%	-11.1%	-13.8%	-19.2%
Measures the extent to which the net financial liabilities of Council can be serviced by operating revenues.				
Target: <60% per annum (on average over the long term)				
Net rates & utility charges original budget prior year	35,198,721	35,198,721	36,561,090	37,722,255
Net rates & utility charges budgeted for current year	36,561,090	36,784,516	37,722,255	38,854,100
Change rates and utility charges net of discounts	1,362,369	1,585,795	1,161,165	1,131,845
Percentage change	3.9%	4.5%	3.2%	3.0%

7.2 Use of Crimestoppers Logo on Rates Envelopes

Document Information

Referring Letter No: N/A

File No: 1061

Name of Applicant: N/A

Location: N/A

Author and Title: Rosalyn Hook, Rates Supervisor

Executive Summary

Due to a previous resolution of Council to include the “Crimestoppers” logo on council rates and water notices, Council has been in the practice of ensuring this logo appears on the rates and water notice envelopes. Recently, rates officers reviewed the current design of the printed envelopes and it was determined that the logo being used is now out of date. It has also been identified that by including any logo on Council stationery there is a potential inefficiency and ongoing cost due to administration time taken in ensuring the correct permissions are in place and correct versions of logos are being used. As there is a Council resolution in place to incorporate the Crimestoppers logo on our rates stationery, a new Council resolution is sought to cease this practice.

Recommendation

Council resolve to remove the external party logo from our rate notice envelopes to avoid ongoing inefficiencies.

Background Information

In Clause 25, Council Meeting held 14 September 2000, it was resolved that Council will use a Crimestoppers Logo on Rates and Water Usage Notices. No evidence can be found regarding what benefits this practice was aimed at providing for Council. Since September 2000 the logo has been included on the envelope of all rates notices sent to rate payers. No other community organisation, group or agency has enjoyed the benefit of Council’s support through use of their logo on Council rates notices - this could be viewed as inequitable.

A new order of Rates notice envelopes is due to be placed and a decision needs to be made in regards to updating or removing the Crimestoppers logo.

Council will incur a design fee for any changes to the envelope. This fee is minimal and will apply if the logo is removed or altered.

Other organisations exist in the community which could benefit from the exposure enjoyed by Crimestoppers since 2000. To be fair and equitable to other not for profit organisations, this process is being reviewed.

The cost to Council for setup fees of approximately \$60.00 is applicable each time the logo is changed.

Link to Corporate/Operational Plan

5.4.2 Improve methods of service delivery to the community based on feedback, review processes and innovation.

Consultation

N/A

Legal Authority or Implications

N/A

Policy Implications

N/A

Financial and Resource Implications

There are minimal financial implications of redesigning the rates notice envelopes. The cost to Council for ongoing setup fees when changing external party logos would be approximately \$60.00, each time the logo was changed.

Report prepared by:
Rosalyn Hook

Report authorised by:
Kim Olsen

Attachments

1. Copy of original resolution

CLAUSE 4

(CLAUSE 20) TENDERS FOR LEASE OF AYR SWIMMING POOL TO BE CALLED IN DECEMBER 2000

(ADMIN) ,

The Mayor, Cr. Woods advised that tenders for the lease of the Ayr Swimming Pool were due to be recalled in March, 2001, however, to enable staff to ascertain whether the proposed upgrading of the kiosk areas should include a small ensuite and hot water system, it was recommended that tenders be called early. This would enable building works to be scheduled and completed prior to the commencement of the new lease on 1st July, 2001.

Moved Cr. Tame, seconded Cr. List that tenders for the lease of the Ayr Swimming Pool be called in December 2000, to enable staff to determine the extent of upgrading works required to be undertaken to the kiosk.

CARRIED

CLAUSE 5

(CLAUSE 25) BURDEKIN CRIMESTOPPERS TO REQUEST BRISBANE CRIMESTOPPERS TO EMAIL BROMIDE OF CRIMESTOPPERS LOGO TO COUNCIL

Cr. Loizou referred to Clause 25 concerning Council's decision to obtain a bromide of the Crimestoppers logo for use on Council brochures and pamphlets.

Cr. Loizou advised that Burdekin Crimestoppers would be requesting Brisbane Crimestoppers to email the bromide to Council.

CLAUSE 6

(CLAUSE 35) AMENDMENT MADE TO REFLECT CORRECT PRICE OF TENDER ACCEPTED FOR FABRICATION, DELIVERY AND ERECTION OF BUS SHELTER IN GRAHAM STREET, AYR

Moved Cr. Davies, seconded Cr. Tame that Clause 35 concerning the Tenders received for the Fabrication, Delivery and Erection of a Bus Shelter in Graham Street, Ayr be amended to reflect that the tender from Dal Ponte Building Services for a total price of \$47,364 (including GST) be accepted, this being the most advantageous tender received.

CARRIED

CLAUSE 7

MINUTES ADOPTED WITH ADDITIONS AND AMENDMENT

Moved Cr. Henaway, seconded Cr. List that the Minutes of the Ordinary Council Meeting held on 14th September, 2000 be adopted with the foregoing additions and amendment.

CARRIED

Note: Pedestrian crossing in Queen Street, Ayr adjacent Adcock's Music Store to also be listed for consideration by the Steering Committee.

CLAUSE 24

PROCESS FOR CALLING TENDERS FOR COUNCIL'S BANKING ARRANGEMENTS TO BE ESTABLISHED

(DEP) , (ACC), (COST)

Cr. Jackson expressed concern at the decision by the Commonwealth Bank of Australia to close its Home Hill Branch and suggested that the Council give consideration to using an alternative banking institution for its business operations. The view being that the alternative banking institution selected would be one that services the whole community.

Moved Cr. Jackson seconded Cr. Loizou that the Chief Executive Officer be requested to establish a process for calling tenders for Council's banking arrangements.

FOR: Crs. Loizou, Jackson, Henaway, Andersen, Davies, Tame, Menso, Parison, List and Woods

AGAINST: Cr. Hyden

CARRIED 10/1

CLAUSE 25

BROMIDE OF CRIMESTOPPERS LOGO TO BE OBTAINED FOR FUTURE USE ON COUNCIL PAMPHLETS & BROCHURES

(ADMIN) ,

Cr. Loizou reported that at a recent Crimestoppers meeting there was a request for Council to consider printing on its rates notices, information brochures, etc., the Crimestoppers logo and telephone number.

Moved Cr. Loizou seconded Cr. Jackson that the Council proceed to obtain a bromide of the Crimestoppers logo and agree to use the logo on Council brochures and pamphlets, e.g. rates notices and water usage notices, in the future.

CARRIED

CLAUSE 26

COUNCIL ADVISED AGREEMENT WITH ANTI DISCRIMINATION COMMISSION RE DESIGN FOR QUEEN STREET PEDESTRIAN CROSSING DEALT WITH ADMINISTRATIVELY

(DEP) ,

For the information of Council, the Mayor, Cr. Woods reported that verbal advice has been received from the Anti Discrimination Commission indicating that the Commission has accepted Council's decision to undertake works on the pedestrian crossing located in Queen Street, Ayr adjacent Adcock's Music Store by 30th June, 2001. However, the

8 OPERATIONS

Briefing on Current Water Issues – Mr. Wayne Saldumbide

9 TECHNICAL SERVICES

9.1 Permanent Road Closure, Hoey Street

Document Information

Referring Letter No: 1495094

File No: 1518

Name of Applicant: Mr M Marano

Location: Corner of Hoey and Edwards Streets, Ayr

Author and Title: Matthew Ingle, Design Office Manager

Executive Summary

Mr Marano has requested council's view on the permanent closure of part of Hoey Street, Ayr.

Recommendation

Council resolves not to object to the permanent closure of the splay corner of Hoey Street at its intersection with Edwards Street.

Background Information

In the early 1960's a steel clad workshop was erected on lot 58 RP710685 at the corner of Hoey and Edwards Street, Ayr. The building was approved by council at that time and is still in existence today. The lot has a splay corner with tangents 4.023 metres long. The shed was constructed as though there was no splay corner and recent events have revealed that it encroaches well over the road boundary at the splay. The current owners have provided council with an Identification Survey showing the extent of the encroachment. They wish to legalise the shed's position and have requested that council not object to the permanent closure of the splay corner so that they may purchase it from the Crown and add it to their title.

As the building has been in existence for such an extended period, and no problems have been reported regarding its location it is recommended that council not object to the closure.

Link to Corporate/Operational Plan

Review land supply and uses as required to meet community and business needs

Consultation

NA

Legal Authority or Implications

NA

Policy Implications

NA

Financial and Resource Implications

Does not impact on Council's finance or resources

Report prepared by:

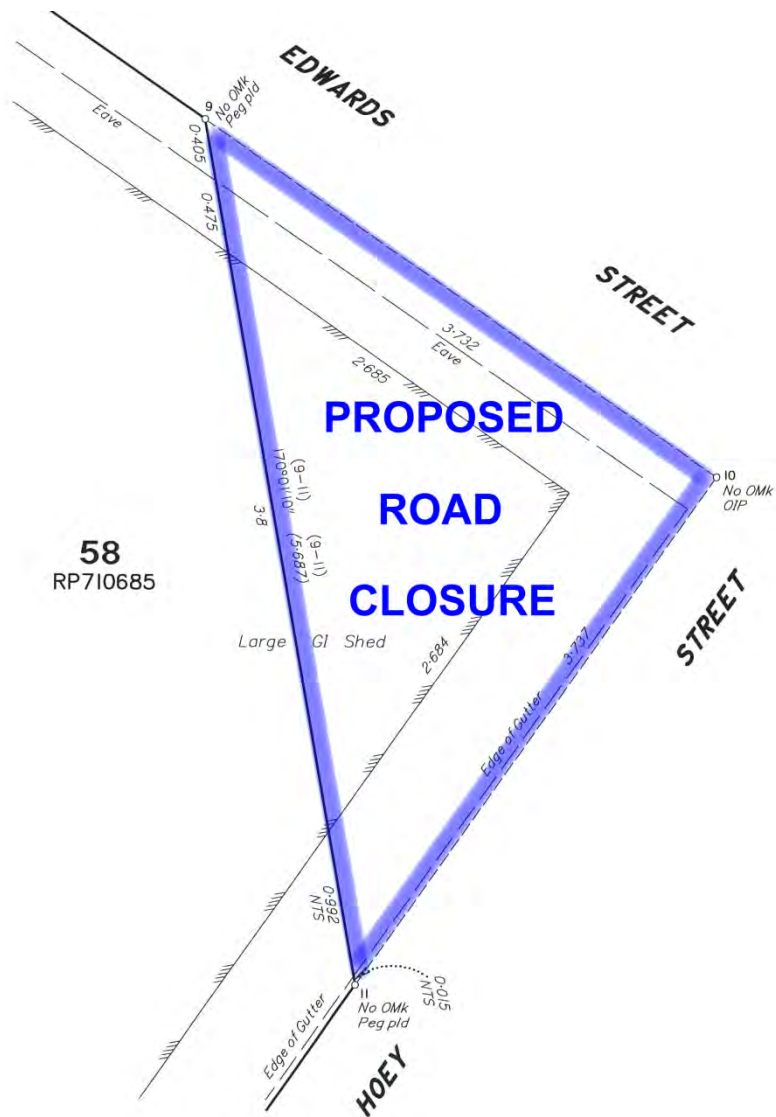
Matthew Ingle

Report authorised by:

Matthew Ingle




DIAGRAM B
 Scale 1:30



Attachments

1. NA

10 PLANNING & DEVELOPMENT

11 COMMUNITY DEVELOPMENT

Community Development Presentation – Mr. Tony Vaccaro

12 ECONOMIC DEVELOPMENT

13 NOTICES OF MOTION

13.1 Mural - New PCYC Extension

Recommendation

That Council approves the painting of a mural on the eastern side of the new PCYC extension as part of the 2016 National Youth Week program.

14 CORRESPONDENCE FOR INFORMATION

Tabled Separately

15 GENERAL BUSINESS

Additional Committee Representation/Participation

16 CLOSED MEETING ITEMS

1. List of Major Projects
2. Payment of compensation to owners of Property No. 8314 for compulsory acquisition of easement

17 DELEGATIONS

11.00 am – Presentation from SunRice Representatives – Brandon Site Operations Manager, Mr. Dion Davis and Mr. Rob Eccles, Business Development and Agronomy Manager, North Queensland

2.00 pm – Presentation – Elliott River Hut Owners and Recreational Users – Native Title

