

CORRESPONDENCE FOR INFORMATION

1. 1490713 * 454
Charters Towers Regional Council

North Queensland Local Government Association Conference - 27-29 July 2016 - Cloncurry.
 2. 1490850 * 1489
Kalamia Cane Growers Organisation Ltd

Request for Review of Rate Levy - Agricultural Land Used for Cane.
 3. 1491025 * 1281
Lavery, Daniel Michael

Purported Closure - Gorge Weir Road, Dalbeg.
 4. 1491656 * 678
Department Of Natural Resources And Mines - Townsville

Annual Valuation - 30 June 2016 - Burdekin Shire.
 5. 1493812 * 464
Local Government Association Of Qld Ltd - LGAQ

Call for Nominations - LGAQ Policy Executive District Representatives - 2016-2020.
 6. 1494753 * 147
Lower Burdekin Home For The Aged Society

Request for Inspection - Gazebo - Kidby's Gully, Home Hill - Lower Burdekin Home for the Aged Society.
 7. 1495746 * 281
Caravanning Queensland

Community Welcomes Recreational Vehicles Program - Caravan Parks Association of Queensland.
- 

From: Helen J. Dixon

To: Email Registration <EmailRegistration@burdekin.qld.gov.au>
Matthew Magin <Matthew.Magin@burdekin.qld.gov.au>
mayor.camp@burke.qld.gov.au <mayor.camp@burke.qld.gov.au>
office@burke.qld.gov.au <office@burke.qld.gov.au>
council@cairns.qld.gov.au <council@cairns.qld.gov.au>
council@carpentaria.qld.gov.au <council@carpentaria.qld.gov.au>
innisfail@cassowarycoast.qld.gov.au <innisfail@cassowarycoast.qld.gov.au>
pscott@cook.qld.gov.au <pscott@cook.qld.gov.au>
mail@cook.qld.gov.au <mail@cook.qld.gov.au>
admin@croydon.qld.gov.au <admin@croydon.qld.gov.au>
info@etheridge.qld.gov.au <info@etheridge.qld.gov.au>
mayor@flinders.qld.gov.au <mayor@flinders.qld.gov.au>
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reception@mckinlay.qld.gov.au <reception@mckinlay.qld.gov.au>
city@mountisa.qld.gov.au <city@mountisa.qld.gov.au>
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ceo@palmcouncil.qld.gov.au <ceo@palmcouncil.qld.gov.au>
enquiries@richmond.qld.gov.au <enquiries@richmond.qld.gov.au>
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info@whitsundayrc.qld.gov.au <info@whitsundayrc.qld.gov.au>
mayor@wujalwujalcouncil.qld.gov.au <mayor@wujalwujalcouncil.qld.gov.au>
ceo@wujalwujalcouncil.qld.gov.au <ceo@wujalwujalcouncil.qld.gov.au>
julia.leu@douglas.qld.gov.au <julia.leu@douglas.qld.gov.au>
ColleenL@msc.qld.gov.au <ColleenL@msc.qld.gov.au>
info@tsirc.qld.gov.au <info@tsirc.qld.gov.au>
admin@weipatownauthority.com.au <admin@weipatownauthority.com.au>

CC: Executive Support (executive_Support@cloncurry.qld.gov.au)
<executive_Support@cloncurry.qld.gov.au>

Date: 7/03/2016 9:03:02 AM

Subject: North Queensland Local Government Association - 2016 Conference - Cloncurry

Good morning

Attached is a date claimer for the 2016 NQLGA Conference to be held in Cloncurry, 27 to 29 July 2016.

Formal invitations, programme, registration information and a call for motions will be despatched in early May 2016.

See you there!

Regards

Helen Dixon

Charters Towers Regional Council/

Secretariat – North Queensland Local Government Association

PO Box 189, Charters Towers Qld 4820

Office Location: Administration Centre 12-14 Mosman St

Ph: 07 4761 5354

Fax: 07 4761 5344

Email: nqlga@charterstowers.qld.gov.au

Web: www.charterstowers.qld.gov.au/council/nqlga

NQLGA logo by Dallis

You have received this email from an employee of the Charters Towers Regional Council

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**Polish your boots and dust off
your hats in preparation
for the ..**

2016 NQLGA Conference

**being held in Cloncurry from
Wednesday 27 - Friday 29
July.**

**Draft Programme will be
available from late April via:
www.cloncurry.qld.gov.au**

**Stay on for the Quamby
Rodeo**

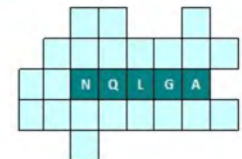
Saturday 30 and Sunday 31 July

Cloncurry Shire Council Contact:
Miss Brooke Fitzgerald
4742 4100
executive_support@cloncurry.qld.gov.au
www.cloncurry.qld.gov.au

NQLGA Secretariat Contacts:
President: Mayor Frank Beveridge
4761 5300

Administration: Mrs Helen Dixon
4761 5354
nqlga@charterstowers.qld.gov.au
www.charterstowers.qld.gov.au/nqlga1

Cloncurry
Shire Council



**Polish your boots and dust off
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Cloncurry
Shire Council



The Mayor and Councillors
Burdekin Shire Council
PO Box 974
Ayr 4807

BURDEKIN SHIRE COUNCIL
File ID No. 1489
8 MAR 2016
Document No.
Retention Period

Dear Mayor and Councillors,

Further to my letter of 1st February in which Kalamia proposed drought assistance for cane growing members on payment of shire rates by instituting a deferment of rates payments program (without an interest charge), and by reducing the premium level of rates being paid on agricultural land used for cane, Kalamia also requests the Shire assist the stressed cash flows of growers by changing its policy on frequency of rates payment to twice yearly rather than quarterly. This would be in keeping with other municipalities

Yours Faithfully,



David Rutledge.

Executive Manager / Company Secretary.

VIEW	MAYOR	AGENDA	C.1.2
CEO, FIN, RATES		DATE	12.4.16
NOTED		APPLIC #	
TENDER		PROP #	
ACTION		LAND #	
DEADLINE			

From: Daniel Lavery
To: Email Registration <EmailRegistration@burdekin.qld.gov.au>
CC: rovingnq@live.com.au <rovingnq@live.com.au>
edsec@townsvillebulletin.com.au <edsec@townsvillebulletin.com.au>
Date: 8/03/2016 3:23:00 PM
Subject: purported closure of Gorge Weir Road, Dalbeg

Dear Chief Executive Officer Magin

I note that the Burdekin Shire Council resolved to close the Gorge Weir Road to all traffic on 14 October 2014 under the Local Government Act 2009. It was said to be a temporary closure for public safety reasons but nearly 18 months on, it has gone beyond being temporary.

It may also be that the purported closure is not lawful and is void because of the definition of a 'road' under the Local Government Act 2009.

The then Mayor, Councillor Bill Lewis, told John Andersen, Regional Editor of the 'Townsville Bulletin' in December 2014 the original gazetted track was State-controlled. "We maintain it to the gate," he said.

Yes, a council may close a road under s69 of that Act for public safety reasons, as it purported to do. However, a local government cannot close a State-controlled road under s69.

This is because a 'road' is defined in s59(2) (in that same Division of the Local Government Act as s69) as an area of land that is dedicated to public use as a road or [...] is open to, or used by, the public but "does NOT include [...] a State-controlled road [...]."

If, therefore, the Gorge Weir Road is a State-controlled road as Councillor Lewis stated, it is not a road that a local government can lawfully close as it purported to do. If it is State-controlled road, then, self-evidently, only the State has the power to close such a road.

On my estimation of the situation, the purported closure in October 2014 of the Gorge Weir Road by resolution of the Burdekin Shire Council is null and void.

Council might wish to seek legal advice on this matter. The erection of the gates, the locking and closure of the road to the public, and the loss of access to the Weirs by recreational users for nearly 18 months are matters which may give rise to liabilities, through Council's action, to local ratepayers.

The new Council may wish also to give thought to a management plan for the area if the road is re-opened. The Lessee complains of rubbish being left. Surely that can be addressed. He also complains of drunk drivers, shot livestock and fences cut. These are police - not council - matters so the involvement of the Queensland Police in the plan should be encouraged. From the Lessee's perspective it may include wholly fencing the road off from the paddocks and also a look at public liability insurance. If Townsville's Roving Around 4X4 Club North Queensland Inc members use the road and Weirs regularly, then I'm sure they will seek some involvement in the plan.

Yours sincerely

Dr Daniel Lavery
P.O Box 891
LUTWYCHE Q 4030

Cc: John Andersen, Regional Editor, Townsville Bulletin,

Roving Around 4X4 Club North Queensland Inc

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Author: Judy Munro
File No. 10460
Unit: State Valuation Service
Phone: 44479125

BURDEKIN SHIRE COUNCIL	
File ID No.	678
11 MAR 2016	
Document No.	
Retention Period	



Department of
Natural Resources and Mines

22 February 2016

Chief Executive Officer
Burdekin Shire Council
PO Box 974
AYR QLD 4807

Dear Sir

The annual valuation made by the Valuer-General of all lands in your area shall come into effect commencing on 30 June 2016.

A Data file containing true and correct copies of entries in the Valuation Roll in respect of these lands has been forwarded to you directly. The Valuer-General's Certificate covering these valuations is attached.

The total of unimproved value for these valuations is \$1,084,448,910. A statement setting out the rateable values of non-rural and rural lands is attached.

Particulars of the new valuations of all lands within your area will be posted to each landowner. The valuation rolls will be available for inspection by any person without payment of a fee during normal office hours at the Office of the Burdekin Shire Council, 145 Young Street, AYR from 2 March 2016 to 31 May 2016 inclusive. The valuation display listings can also be accessed on the department's website www.dnrm.qld.gov.au/property/valuations during the same period.

These details have been advertised in the Courier Mail and the Queensland Country Life newspapers which are circulated in your area.

Land owners who do not agree with their valuation and can provide sufficient information to demonstrate that it is incorrect, may lodge an objection with the Valuer-General.

All objections should be lodged with the Department of Natural Resources and Mines, North Region, PO Box 5318, Townsville 4810. The last date on which a valid objection can be lodged is 3 May 2016.

FIN, CEO, MAYOR, CLDEV

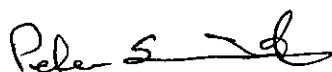
VIEW	RATES	AGENDA	C.I. 2
NOTED		DATE	12/4/16
TENDER		APPLIC #	
ACTION		PROP #	
DEADLINE		LAND #	

Verde Tower, Level 9,
445 Flinders St,
TOWNSVILLE QLD 4810
PO Box 5318, TOWNSVILLE
QLD 4810
Telephone 44479125
Facsimile 44479200
Website
www.dnrm.qld.gov.au

Objections must be in the approved form. Objections can be lodged online on www.dnrm.qld.gov.au/property/valuations or for those without internet access on Form 58S or 58U. Objection guides, can be obtained from the department's website www.dnrm.qld.gov.au/property/valuations or by phoning the toll free number 1300 664 217 or at the local office of the Department of Natural Resources and Mines.

A statement of fees payable for this valuation will be forwarded to you after it takes effect.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Peter S. Simmonds', with a stylized flourish at the end.

Peter Simmonds
for Neil Bray
Valuer-General
Department of Natural Resources and Mines

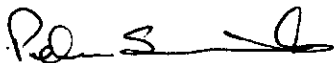
CERTIFICATE BY VALUER-GENERAL TO LOCAL GOVERNMENT
(Form 52)

**To: Chief Executive Officer
Burdekin Shire Council
PO Box 974
AYR QLD 4807**

**I hereby Certify that the 8550 valuations forwarded are true and
correct copies of the entries in the Valuation Roll held in this office for the
Burdekin Shire Council.**

**These valuations, subject to the provisions of the *Land Valuation Act 2010*
supersede all previous valuations from 30 June 2016.**

Dated at Townsville this 22th day of February 2016.



**Peter Simmonds
for Neil Bray
Valuer-General
Department of Natural Resources and Mines**

QVAS
REVALUATION STATISTICS REPORT

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THE INFORMATION CONTAINED IN THIS REPORT INCORPORATES
INFORMATION OBTAINED FROM SOURCES OUTSIDE THIS DEPARTMENT.
WHILST EVERY EFFORT IS MADE TO VERIFY THE ACCURACY OF SUCH INFORMATION,
THE DEPARTMENT IS UNABLE TO GUARANTEE SUCH INFORMATION.

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Local Government: 1900 BURDEKIN

Rateable Valuation

Rateable Valuation		C U R R E N T V A L U A T I O N		N E W V A L U A T I O N			
Property Valuation Method (PVM)		Number	Amount	Number	Amount	Incr Decr %	
NON-RURAL		5823	\$599,737,960	5823	\$564,046,060	-5.95	
RURAL		2727	\$520,429,500	2727	\$520,402,850	-0.01	
Total		8550	\$1,120,167,460	8550	\$1,084,448,910	-3.19	
Rateable Amounts		PVM					
*****		***					
AIRD MILLAN		NON-RURAL	8	\$807,000	8	\$802,000	-0.62
		RURAL	131	\$14,373,000	131	\$14,373,000	0.00
		Total	139	\$15,180,000	139	\$15,175,000	-0.03
AIRVILLE		RURAL	152	\$23,310,200	152	\$23,310,200	0.00
ALVA		NON-RURAL	148	\$22,174,000	148	\$19,247,000	-13.20
		RURAL	30	\$7,546,500	30	\$7,551,500	0.07
		Total	178	\$29,720,500	178	\$26,798,500	-9.83
AYR		NON-RURAL	3735	\$435,527,860	3735	\$417,609,460	-4.11
		RURAL	139	\$22,157,700	139	\$22,093,700	-0.29
		Total	3874	\$457,685,560	3874	\$439,703,160	-3.93
BARRATTA		NON-RURAL	1	\$9,000	1	\$9,000	0.00
		RURAL	83	\$32,409,300	83	\$32,369,300	-0.12
		Total	84	\$32,418,300	84	\$32,378,300	-0.12
BRANDON		NON-RURAL	382	\$30,820,000	382	\$29,540,500	-4.15
		RURAL	175	\$36,550,000	175	\$36,545,000	-0.01
		Total	557	\$67,370,000	557	\$66,085,500	-1.91
CARSTAIRS		RURAL	59	\$11,016,600	59	\$11,016,600	0.00
CLARE		NON-RURAL	45	\$1,515,500	45	\$1,515,500	0.00
		RURAL	101	\$25,604,400	101	\$25,604,400	0.00
		Total	146	\$27,119,900	146	\$27,119,900	0.00
COLEVALE		RURAL	19	\$3,665,900	19	\$3,665,900	0.00
CROMARTY		RURAL	18	\$3,487,500	18	\$3,487,500	0.00
DALBEG		NON-RURAL	6	\$81,000	6	\$81,000	0.00
		RURAL	27	\$5,434,500	27	\$5,434,500	0.00
		Total	33	\$5,515,500	33	\$5,515,500	0.00
EIGHT MILE CREEK		RURAL	1	\$2,700,000	1	\$2,700,000	0.00
FREDERICKSFIELD		NON-RURAL	1	\$160,000	1	\$160,000	0.00
		RURAL	123	\$20,804,000	123	\$20,707,000	-0.47
		Total	124	\$20,964,000	124	\$20,867,000	-0.46

Continued on Next Page...

Local Government: 1900 BURDEKIN

		CURRENT VALUATION		NEW VALUATION		Incr Decr %
		Number	Amount	Number	Amount	
GIRU	NON-RURAL	155	\$8,093,000	155	\$6,531,100	-19.30
	RURAL	70	\$9,435,100	70	\$9,116,100	-3.38
	Total	225	\$17,528,100	225	\$15,647,200	-10.73
GROPER CREEK	RURAL	50	\$3,212,000	50	\$2,512,000	-21.79
HOME HILL	NON-RURAL	1296	\$98,430,000	1296	\$86,434,700	-12.19
	RURAL	54	\$8,033,000	54	\$7,861,000	-2.14
	Total	1350	\$106,463,000	1350	\$94,295,700	-11.43
HORSESHOE LAGOON	RURAL	151	\$23,763,000	151	\$23,763,000	0.00
INKERMAN	RURAL	97	\$16,514,300	97	\$16,499,300	-0.09
JARVISFIELD	NON-RURAL	1	\$27,000	1	\$27,000	0.00
	RURAL	186	\$29,982,000	186	\$29,837,000	-0.48
	Total	187	\$30,009,000	187	\$29,864,000	-0.48
JERONA	RURAL	125	\$8,751,200	125	\$7,512,200	-14.16
KIRKNIE	RURAL	54	\$18,863,100	54	\$18,882,350	0.10
MAJORS CREEK	RURAL	50	\$12,802,500	50	\$12,627,500	-1.37
MCDESME	NON-RURAL	14	\$1,383,000	14	\$1,377,000	-0.43
	RURAL	87	\$15,255,500	87	\$15,130,500	-0.82
	Total	101	\$16,638,500	101	\$16,507,500	-0.79
MILLAROO	NON-RURAL	27	\$385,600	27	\$386,800	0.31
	RURAL	60	\$11,661,300	60	\$11,661,300	0.00
	Total	87	\$12,046,900	87	\$12,048,100	0.01
MONA PARK	RURAL	59	\$25,321,500	59	\$25,321,500	0.00
MOUNT KELLY	NON-RURAL	1	\$250,000	1	\$250,000	0.00
	RURAL	137	\$19,093,300	137	\$21,619,200	13.23
	Total	138	\$19,343,300	138	\$21,869,200	13.06
MOUNT SURROUND	RURAL	82	\$12,819,200	82	\$12,789,200	-0.23
MULGRAVE	RURAL	7	\$7,286,000	7	\$7,285,800	-0.00
OSBORNE	RURAL	120	\$18,387,200	120	\$18,387,200	0.00
RANGEMORE	RURAL	4	\$5,266,200	4	\$5,266,200	0.00
RITA ISLAND	NON-RURAL	3	\$75,000	3	\$75,000	0.00
	RURAL	114	\$11,409,500	114	\$11,409,500	0.00
	Total	117	\$11,484,500	117	\$11,484,500	0.00

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Local Government: 1900 BURDEKIN

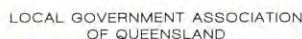
		C U R R E N T V A L U A T I O N		N E W V A L U A T I O N		Incr Decr %
		Number	Amount	Number	Amount	
SHIRBOURNE	RURAL	42	\$8,844,300	42	\$8,844,300	0.00
SWANS LAGOON	RURAL	7	\$4,701,500	7	\$4,701,500	0.00
UPPER HAUGHTON	RURAL	42	\$26,673,900	42	\$27,223,900	2.06
WANGARATTA	RURAL	16	\$5,815,300	16	\$5,814,700	-0.01
WUNJUNGA	RURAL	55	\$7,479,000	55	\$7,479,000	0.00
Total		8550	\$1,120,167,460	8550	\$1,084,448,910	-3.19

Note: Locality contains only Valuations for the Property Valuation Method (PVM) displayed

C U R R E N T V A L U A T I O N		N E W V A L U A T I O N	
Date of Effect	30/06/2014	Date of Effect	30/06/2016
Date of Valuation	01/10/2013	Date of Valuation	01/10/2015
		Date of Issue	02/03/2016

Note: All site valuations displayed on this report are adjusted site valuations. i.e. the site valuations provided reflect the removal of any applicable offset or site improvement deduction.

*** End Of Report ***



464

23 MAR 2016

Document No.

Retention Period

DISTRICT NO.9

ELECTION OF THE LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND'S (LGAQ) POLICY EXECUTIVE DISTRICT REPRESENTATIVES 2016-2020

Please note well, this is not an election for Local Government District Associations. In many cases the District Local Government Association areas and the LGAQ Electoral Districts are not the same

If there is more than one nomination per District, an election by postal ballot will apply. If an election is required, the "first past the post" voting system will apply.

Attachment 3: Nomination Form for your District.

- a) Nominations close at 5.00pm, **Friday 29 April 2016** and must be actually received by the Chief Executive Officer by that time.
- b) If you intend to nominate a person, you are encouraged to have the matter considered at your Statutory Meeting following the Quadrennial Elections held on Saturday, 19 March 2016.
- c) A Ballot Paper (if necessary) will be sent to you immediately upon the close of nominations.

Yours sincerely

gh:bb
encl.

VIEW		AGENDA	C12
		DATE	12.4.16
ACTION	CEO		
DEADLINE			

all attachs + envelope + booklet
(scan attachments - not booklet)

DISTRICT NO 9 - (Northern)

<u>COUNCIL</u>	<u>VOTES</u>
BURDEKIN	2
CHARTERS TOWERS	2
HINCHINBROOK	2
TOWNSVILLE	8

14

POLICY EXECUTIVE MEMBERS INFORMATION SCHEDULE

MEETING OBLIGATIONS

The Executive currently has six (6) regular meetings each year, however this frequency can be varied by the Policy Executive. With the exception of one regional meeting and the meeting which precedes the Annual Conference, the Policy Executive meets at Local Government House in Brisbane. The dates at present are generally as follows:

- 1) Early February (1 Day)
- 2) Early April (1 Day)
- 3) Late June/Early July – please note in 2016 this will be a two day event – 29 June Policy Executive Induction Day and 30 June Policy Executive meeting day
- 4) Late August (1 Day)
- 5) The day before Annual Conference (1 Day)
- 6) Early December (1 Day)

Special Meetings may be called as required. Meetings by way of telephone hook-up may also be held.

Policy Executive Members may also be appointed to represent the Association on statutory boards and committees as well as ad hoc bodies. These appointments are made by the Policy Executive following consultation with member councils.

Members elected at this time take up their positions on **30 June 2016**, and subject to the Rules, hold office until **mid-June 2020**.

21 March 2016

FEES, REIMBURSEMENTS AND INSURANCE

The current payments to Policy Executive Members attending Policy Executive and Committee Meetings and other approved meetings, for which payment is not made by the outside board, committee or body, are as follows:

Daily Allowance	\$443.00
Overnight Allowance	\$255.00

Travel Costs – Actual airfare (economy class), and/or motor vehicle expenses at current ATO rate ie 77c a kilometre, and/or actual taxi fares, and/or actual parking fees.

These rates are reviewed each year in the Budget in May. Payment of fees and reimbursements is usually made at the meeting attended upon completion of a claim form.

A personal accident insurance scheme operates for all Policy Executive Members whilst travelling or involved in Association activity.

21 March 2016

LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND POLICY EXECUTIVE 2016-2020

NOMINATION FORM

DISTRICT NO.9

The City/Shire/Regional Council of

Hereby nominates Cr.

To represent District Number 9 on the Association's Policy Executive in accordance with Rule 5.4 of the Constitution and Rules of the Association for the period 2016 - 2020.

Date at this day of 2016

.....
CHIEF EXECUTIVE OFFICER

I hereby accept this nomination

PLEASE RETURN THIS FORM BY POST WITH THE ENCLOSED REGISTERED ENVELOPE TO THE RETURNING OFFICER BY NO LATER THAN 5.00PM FRIDAY 29 APRIL 2016, IF COUNCIL WISHES TO SUBMIT A NOMINATION.

**RETURNING OFFICER: MR GJ HALLAM PSM
RETURNING OFFICER
LOCAL GOVERNMENT ASSOCIATION OF QLD LTD
PO BOX 2230
FORTITUDE VALLEY BC QLD 4006**

N.B FAXED OR EMAILED NOMINATIONS WILL NOT BE ACCEPTED. REGISTERED POST OR BY HAND ONLY.



Lower Burdekin Home for the Aged Society

ABN 78 613 938 606
PROPRIETORS OF: LOWER BURDEKIN HOMES FOR THE AGED & BURDEKIN NURSING HOME
9A-27A Chippendale Street, AYR, Qld 4807
127-141 Tenth Avenue, HOME HILL, Qld 4806

AYR
Phone (07) 4783 0100
Fax (07) 4783 5258

HOME HILL
Phone (07) 4782 1311
Fax (07) 4782 2810

22nd March 2016

The Mayor
Burdekin Shire Council
PO Box 974
AYR QLD 4807

BURDEKIN SHIRE COUNCIL	
File ID No.	147
30 MAR 2016	
Document No.	
Retention Period	

Dear Mayor

Gazebo – Kidby's Gully, Home Hill

Council is aware that we are presently engaged in building works at our Home Hill Hostel campus and restructure of our services.


The gazebo in Kidby's Gully has been traditionally accessed from the Home Hill Hostel side of Kidby's Gully and for many years has been used by residents as a place of retreat and a space for residents to sit with their families when visiting.

In order to do our building work we have needed to access the building site via Kidby's Gully and look forward to restoring the park like area for our resident's continued use and enjoyment.

We enquired of Council two years ago about the gazebo structure. Confirmed at the time was no short term safety issues but some maintenance work would be appropriate.

This a formal request to Council to inspect the structure and for Council to attend to any repair and repainting in anticipation of our new works being officially opened late August this year.

Yours faithfully


Jim Collins
GENERAL MANAGER

VIEW	MAIN	AGENDA	C12
		DATE	12.4.16
NOTED		APPLIC #	
TENDER		PROP #	
ACTION	GLL	LAND #	
DEADLINE			

BURDEKIN SHIRE COUNCIL	
File ID No.	281
05 APR 2016	
Document No.	
Retention Period	

24 March 2016

Burdekin Shire Council

Attention: The Mayor, Chief Executive Officer & Elected Council Officers

PO Box 974

AYR QLD 4807

Dear Sir/Madam,

Re: Caravan Parks Association of Queensland Ltd

We are writing to congratulate you on your election into office during the recent election held in March. As the official industry body for the caravan parks sector in Queensland, we have had a long standing relationship with the Local Governments of Queensland.

By way of introduction, The Caravan Parks Association of Queensland Ltd (CPAQ) trading as Caravanning Queensland is the voice of the caravan park owners and operators in this State. Membership is made up of Park operators, large and small, from all corners of the State. The Association is representative of in excess of 80% of the total number of sites in parks throughout Queensland and is affiliated with the Industry's national body, the Caravan Industry Association of Australia. The caravan and tourist parks which are our members comprise both privately owned and managed Parks, as well as various Council operated Parks.

Our objects are, amongst other things, to foster and assist the development of the caravan parks and manufactured home parks industry in Queensland and to encourage a high standard of quality, service and ethics within that industry. We seek to work closely with both the State and local governments and actively strive to ensure not only that minimum standards within parks are met, but that over time those industry standards are in fact driven higher.

The business of the Association is controlled by a State Management Committee consisting of a delegate from each of eight regional divisions:-

copy of letter & USB

NEW	MAYOR	AGEND	C.I. 2
	CEO	DATE	12/4/16
OTED		APPLIC #	
DER		PROP #	
ON		LAND #	
ADLINE			



**CARAVAN PARKS
ASSOCIATION OF
QUEENSLAND LTD**

ABN 75 688 493 704

Postal: PO Box 5542
Stafford Heights Q 4053

Unit 9, 10 Hudson Road
Albion Q 4010

P: 07 3862 1833

F: 07 3262 9890

E: parks@caravanqld.com.au

W: www.caravanqld.com.au

A Member of

- Caravan Industry Association of Australia
- Queensland Tourism Industry Council

- Cairns/Far North Queensland
- NQ/Townsville
- Mackay/Whitsundays
- Central Queensland
- Fraser Coast/Bundaberg
- Sunshine Coast
- Brisbane/Gold Coast
- Darling/Southern Downs/Western Downs/South Burnett

From these delegates are elected a State President, Vice President and Treasurer. The State Management Committee meets at least quarterly. Each division then has its own divisional officers and holds divisional meetings for all members.

On behalf of its members, CPAQ is involved in matters such as Government liaison, promotion, public relations etc. We are involved in matters relating to the Residential Tenancies Act, the Manufactured Homes (Residential Parks) Act and similar Government legislation in regards to our members and policy development. In tourism activities, the Association liaises with tourism bodies Tourism & Events Queensland (TEQ), Queensland Tourism Industry Council (QTIC), and regional tourism and promotional organisations. The CPAQ promotes its members at Caravan and Camping Shows in Perth, Adelaide, Melbourne, Sydney, Brisbane & New Zealand. Currently our aim is to further strengthen our relationship with Local Governments and Regional Tourism Organisations throughout Queensland.

There are currently a number of major projects underway being led by our Association and we would appreciate if you would take a moment to view the short clip included with this letter on USB and well as review the attached document providing your region an opportunity to participate in our most recently launched program, the Community Welcomes Recreational Vehicles Program.

Once again we would like to congratulate you on your recent success in the Local Government elections for 2016. We would like to continue our strong association with Local Government's throughout Queensland and would like to invite you to attend our divisional meetings as they arise in each region to keep abreast of the current issues in our industry for your region.

Do not hesitate to contact us if you wish to discuss any of the above on (07) 3862 1833.

Yours faithfully,



Kristy Ponting
Manager – Caravan Parks Association of Queensland Ltd

'COMMUNITY WELCOMES RECREATIONAL VEHICLES' SIGNAGE PROGRAM

Caravanning Queensland is pleased to invite you to be part of a community-focused signage program to encourage visitors to spend time in your towns or region through signage to welcome caravan and camping visitors and draw attention to the facilities and services you provide.

The signage scheme is aimed at Recreational Vehicle travellers, in industry terminology RV includes caravans, camper trailers, motorhomes and campervans, and will be supported by Caravanning Queensland via an ongoing marketing campaign targeting caravan and camping visitors.

The signage scheme will be promoted by Caravanning Queensland through advertising and editorial in various print publications and other media outlets, promoted at Caravanning Queensland's annual Caravan and Camping Show and at similar shows interstate, in our annual Caravan Parks & Touring Accommodation Guide (250,000 distribution) and via our web site (www.caravanqld.com.au).

The artwork following indicates the two sign sizes available. We recommend 2 signs for a small community and 4 signs for a regional centre, to be located on the approach roads to your town.

It is the LGA's responsibility to pay for freighting the signs to your depot (provide details on the attached Agreement), supply posts / fittings and install the signage. Please note that signs should be installed within the Local Government Area and in consultation with your regional Main Roads office.

If you complete and return the attached Service Agreement by 30 April 2016 we will have one Community Welcomes sign produced at our cost and freighted at your cost to your depot.

This may also be an opportunity to review more broadly the standard directional signage you have in place that is relevant and helpful to visitors arriving in RVs – such as signs indicating the location of long vehicle parking, the Visitor Centre, local caravan parks and camping grounds and other tourist facilities and attractions. Alternatively an LGA may wish to install a map at the town centre parking area to direct travellers to local caravan park and camping ground facilities and other tourist attractions and facilities.

Caravanning Queensland welcomes membership from all who contribute to and benefit from the growing caravan and camping sector. Many LGAs own or operate caravan parks and camping grounds – a vital component of tourist infrastructure in regional Queensland and major contributor to the economic and social well-being of regional communities. Please ask us about membership benefits.

Local Government is a vital partner in the caravan and camping industry and we thank you for your participation in this program.

Yours sincerely



Kristy Ponting
Manager – Caravan Parks Association of Queensland Ltd

800 x 620mm SMALL



1200 x 930mm LARGE



'Community Welcomes Recreational Vehicles' Signage SERVICE AGREEMENT

Name of Community
(to appear on signs)

	Size	Quantity
Signs Requested	1200 x 930mm <input type="text"/>	<input type="text"/>
Eligibility	800 x 620mm <input type="text"/>	<input type="text"/>

Please complete with reference to the Community for which you would like signage to confirm you meet the eligibility requirement for signage;

- ☐ Provides easily accessible long vehicle parking within the town centre
- ☐ Has directional signage to the local Information / Visitor Centre (if there is one)
- ☐ If there is a commercial Caravan Park in the Community, the LGA **DOES NOT** provide free overnight parking / camping within the town centre or town boundary

Agreement

Between the parties Caravanning Queensland and the Local Government Authority.

Our local government authority agrees that to continue to be eligible to display 'Community Welcomes Recreational Vehicles' signage (trademarked, owned by CIAWA) and be involved with Caravanning Queensland's advertising campaigns promoting such, we will continue to comply with all three checklist requirements above. Should our eligibility responses change we will notify Caravanning Queensland.

We understand that location (locally controlled roads), installation, maintenance and relevant insurances relating to signage installed by us as part of this initiative is our responsibility.

On behalf of Local Authority;

Signed

Name / Position

Date

On behalf of Caravanning Queensland;

Signed

Name / Position

Date

Please return form to Caravanning Queensland (separate form for each community for which signage is requested);

Email parks@caravanqld.com.au **Fax** (07) 3262 9890 **Post:** PO Box 5542, Stafford Heights, Qld, 4053

Caravanning Queensland will send you a countersigned copy of this agreement via email for your records. Please provide the **preferred email address** to send this;