



BURDEKIN SHIRE COUNCIL



MINUTES

ORDINARY COUNCIL MEETING

**HELD AT COUNCIL ADMINISTRATION BUILDING,
145 YOUNG STREET, AYR**

on 03 May 2016

COMMENCING AT 9:00AM



TUESDAY 3 MAY 2016

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ATTENDANCE

Councillors L.A. McLaughlin (Mayor), J.F. Woods (Deputy Mayor), E.J. Bawden, J.T. Bonanno, U.E. Liessmann and S.P. Perry.

Mr. D. Mulcahy – Manager Governance and Local Laws
Mr. S. Great - Manager Planning and Development
Mr. T. Vaccaro – Manager Community Development
Mr. A. Scott – Manager Economic Development
Mrs. K. Olsen - Manager Financial and Administrative Services
Mr. W. Saldumbide - Manager Operations
Mr. K. Byers - Manager Technical Services
Mrs. E. Robinson – Manager Client Services

Minutes Clerk – Miss S. Cronin

Apologies: Councillor A.J. Goddard – Leave of Absence

1 PRAYER

The meeting prayer was delivered by Pastor Colin Saal of the Christian Outreach Centre.

2 DECLARATIONS OF INTEREST

The Mayor called for declarations of interest.

No declarations of interest were identified.

3 MINUTES AND BUSINESS ARISING

3.1 Ordinary Council Meeting Minutes - 26 April 2016

Recommendation

That the minutes of the Ordinary Council Meeting held on 26 April 2016 be received as a true and correct record.

Resolution

Moved Councillor Woods, seconded Councillor Perry that the recommendation be adopted.

CARRIED

4 REPORTS

4.1 End of Third Quarter Comments 2015/2016 Operational Plan

Executive Summary

The end of third quarter comments for the 2015/2016 Operational Plan have been collated and are now presented to Council for review.

Recommendation

That Council receives the attached End of Third Quarter Comments for the 2015/2016 Operational Plan.

Resolution

Moved Councillor Bawden, seconded Councillor Woods that the recommendation be adopted.

CARRIED

5 GOVERNANCE & LOCAL LAWS

6 CLIENT SERVICES

7 FINANCIAL & ADMINISTRATIVE SERVICES

7.1 Consideration of Audit Committee Composition and Audit Committee Charter

Executive Summary

The Local Government Act 2009 requires Council to establish an Audit Committee responsible for monitoring and reviewing the integrity of the financial documents, the internal audit function and the effectiveness and objectivity of the local government's internal auditors. The Audit Committee is also responsible for making recommendation to the local government about any matters that the audit committee considers need action or improvement.

The current Audit Committee Charter records that Council has resolved to establish an Audit Committee comprising of 2 councillors and one external person with significant experiences and skills in financial matters.

Following the Local Government Election on 29 March, 2016 Council appointed by resolution two new councillors to the Audit Committee- Councillors John Woods and Sue Perry.

It is considered timely for Council to review the Composition of the Audit Committee and for the Audit Committee to review and update the Audit Committee Charter accordingly.

In reviewing the composition of the Audit Committee, it is noted that other councils include additional external members on their Audit Committees.

Lockyer Valley Regional Council's Audit Committee consists of two councillors and three independent committee members including an Independent Community Member, and Independent Professional Member and the Independent Chairperson. Further information has been provided on these positions in the background information section of this report.

Recommendation

That Council notes the report "Consideration of Audit Committee Composition and Audit Committee Charter".

Resolution

Moved Councillor Perry, seconded Councillor Bawden that the recommendation be adopted.

CARRIED

7.2 Audit Committee Representatives

Resolution

Moved Councillor Perry, seconded Councillor Bonanno that Council appoints an Audit Committee comprising of two Councillors and up to three suitably qualified independent people.

FOR: Councillors Woods, Perry, Bonanno, Bawden and McLaughlin
AGAINST: Councillor Liessman

CARRIED

7.3 Suitable Audit Committee Members

Resolution

Moved Councillor Woods, seconded Councillor Perry that Council solicits an expression of interest from suitably qualified independent people to enable Council to appoint up to three additional people to Council's Audit Committee.

FOR: Councillors Woods, Perry, Bonanno, Bawden and McLaughlin
AGAINST: Councillor Liessmann

CARRIED

7.4 Audit Committee Chairman

Resolution

Moved Councillor Woods, seconded Councillor Perry that Council invites current Chair, John Zabala to Chair the first Audit Committee meeting to be held on 18 May 2016.

CARRIED

8 OPERATIONS

9 TECHNICAL SERVICES

10 PLANNING & DEVELOPMENT

11 COMMUNITY DEVELOPMENT

12 ECONOMIC DEVELOPMENT

13 NOTICES OF MOTION

14 CORRESPONDENCE FOR INFORMATION

14.1 2018 Australian Local Government Women's Association Queensland Conference

Resolution

Moved Councillor Bonanno, seconded Councillor Perry that Council agrees to host the Australian Local Government Women's Association Conference in 2018 subject to approval at the Annual General Meeting of the Queensland Conference date change.

CARRIED

15 GENERAL BUSINESS

15.1 Parking Bays - Ninth Avenue and Twelfth Street, Home Hill

Resolution

Moved Councillor Bawden, seconded Councillor Liessmann that Council officers investigate the line marking of parking bays in Ninth Avenue and Twelfth Street, Home Hill and report back to Council for further consideration.

CARRIED

15.2 Sporting/Cultural Grant Approval

Discussions were held regarding a sporting application received by Mr. Jarrod Langford noting that Councillor Liessmann left the meeting for a brief time during these discussions.

Resolution

Moved Councillor Woods, seconded Councillor Perry that under Section 9 of the Sporting/Cultural Grants Policy stating "*Council, at its discretion, may approve an application for financial assistance without compliance with all of these provisions*", Council approves the application received by Mr. Jarrod Langford for the amount of \$450.00 to represent Australia at the 24th Asian Adult Tenpin Bowling Championships in Hong Kong in September 2016.

CARRIED

16 CLOSED MEETING ITEMS

Council Meeting closed to Public under Section 275 of Local Government Regulation 2012

Resolution

Moved Councillor Liessmann, seconded Councillor Bawden that the Council meeting be closed to the public under the following sections of the Local Government Regulation 2012:

- | | |
|-----------|--|
| 275(1)(c) | the local government's budget; |
| 275(1)(h) | other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage. |

For the purpose of discussing:

1. Council's budget;
2. Economic Development opportunities;
3. Update on Feral Deer management options at Rita Island; and
4. Discussion on Waste Management Services quotations.

CARRIED

Council Meeting opened to Public

Resolution

Moved Councillor Woods, seconded Councillor Perry that the Council meeting be opened to the public.

CARRIED

16.1 Write to Relevant Landowners Requiring Completion of Deer Proof Fence - Rita Island

Resolution

Moved Councillor Woods, seconded Councillor Liessmann that, without limiting any other action that the Council can legally apply or enforce, the Council writes to the relevant landowners in Rita Island that are harbouring chital deer advising that:

1. They have an obligation under the Land Protection (Pest and Stock Route Management) Act 2002 to take reasonable steps to keep their land free of deer and it is an offence to introduce, keep, feed, supply or release deer without a permit issued by Biosecurity Queensland.
2. They are required to construct and complete a deer proof fence to keep the deer from wandering from their property.
3. If the works are not completed by 31 August 2016, Council will correspond with the Department of Natural Resources and Mines requesting that all relevant leases, licences and permits with the Department be cancelled as the lessee's are not complying with their legislative responsibility.

CARRIED

16.2 Analysis of Waste Management Options

Resolution

Moved Councillor Bawden, seconded Councillor Liessmann that in recognition of the financial significance and long term impact of the waste management services to the budget and operations of the Council, the Council approves to engage Resource Innovations to analyse and assist Council in determining the most beneficial means of procuring or implementing waste collection services from 1 July 2017.

CARRIED

17 DELEGATIONS

17.1 Presentation - Economic Development Queensland

11.00am – Mr. Andrew Sly, Executive Director - Regional and Residential Development and Mr. Tallis Ashley, Development Manager presented to council in closed meeting.

There being no further business the meeting closed at 4.40pm.

These minutes were confirmed by Council at the Ordinary Council Meeting held on 10 May 2016.

MAYOR

