



**BURDEKIN SHIRE COUNCIL**



# **AGENDA**

  

## **ORDINARY COUNCIL MEETING**

**HELD AT COUNCIL ADMINISTRATION BUILDING,  
145 YOUNG STREET, AYR**

**on 12 July 2016**

**COMMENCING AT 9:00AM**

At this meeting contributions made by members of the public may be recorded by way of audio recording which will be used for the purpose of developing minutes of the meeting and decision making of Council. Burdekin Shire Council is bound by the Information Privacy Act 2009 to protect the privacy of personal information.

Under Local Law 1 Section 35(3) a person must not make an audio or video recording of a local government meeting, a standing committee meeting, a special committee meeting or an advisory committee meeting unless the chairperson at the meeting gives consent in writing to the recording of the meeting.

Further information may be found on council's website at [www.burdekin.qld.gov.au](http://www.burdekin.qld.gov.au)



**TUESDAY 12 JULY 2016**

## **ORDER OF BUSINESS:**

<b>ITEM</b>	<b>PRECIS</b>	<b>PAGE</b>
<b>1</b>	<b>PRAYER</b>	<b>1</b>
<b>2</b>	<b>DECLARATIONS OF INTEREST</b>	<b>1</b>
<b>3</b>	<b>MINUTES AND BUSINESS ARISING</b>	<b>1</b>
<b>3.1</b>	<b>Ordinary Council Meeting Minutes - 5 July 2016</b>	<b>1</b>
<b>4</b>	<b>REPORTS</b>	<b>12</b>
<b>5</b>	<b>GOVERNANCE &amp; LOCAL LAWS</b>	<b>12</b>
<b>5.1</b>	<b>Environmental Levy Application - Burdekin combined State and Private Schools - 2016 National Tree Day for Schools Project</b>	<b>12</b>
<b>6</b>	<b>CLIENT SERVICES</b>	<b>18</b>
<b>7</b>	<b>FINANCIAL &amp; ADMINISTRATIVE SERVICES</b>	<b>18</b>
<b>8</b>	<b>OPERATIONS</b>	<b>18</b>
<b>9</b>	<b>TECHNICAL SERVICES</b>	<b>18</b>
<b>10</b>	<b>PLANNING &amp; DEVELOPMENT</b>	<b>18</b>
<b>11</b>	<b>COMMUNITY DEVELOPMENT</b>	<b>18</b>
<b>11.1</b>	<b>Mr. Tony Vaccaro - Presentation - Community Development Department</b>	<b>18</b>
<b>12</b>	<b>ECONOMIC DEVELOPMENT</b>	<b>18</b>
<b>13</b>	<b>GENERAL BUSINESS</b>	<b>18</b>
<b>14</b>	<b>CORRESPONDENCE FOR INFORMATION</b>	<b>18</b>
<b>15</b>	<b>NOTICES OF MOTION</b>	<b>18</b>
<b>16</b>	<b>URGENT BUSINESS</b>	<b>18</b>
<b>17</b>	<b>CLOSED MEETING ITEMS</b>	<b>18</b>
<b>18</b>	<b>DELEGATIONS</b>	<b>19</b>
<b>18.1</b>	<b>Presentation - RAI Townsville North Queensland Pathfinder Project</b>	<b>19</b>



# BURDEKIN SHIRE COUNCIL



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## **1 PRAYER**

## **2 DECLARATIONS OF INTEREST**

## **3 MINUTES AND BUSINESS ARISING**

### **3.1 Ordinary Council Meeting Minutes - 5 July 2016**

#### **Recommendation**

That the minutes of the Ordinary Council Meeting held on 5 July 2016 be received as a true and correct record.



**BURDEKIN SHIRE COUNCIL**



# **MINUTES**

## **ORDINARY COUNCIL MEETING**

**HELD AT COUNCIL ADMINISTRATION BUILDING,  
145 YOUNG STREET, AYR**

**on 05 July 2016**

**COMMENCING AT 9:00AM**

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TUESDAY 5 JULY 2016

### ORDER OF BUSINESS:

ITEM	PRECIS	PAGE
1	PRAYER	1
2	DECLARATIONS OF INTEREST	1
3	MINUTES AND BUSINESS ARISING	1
3.1	Ordinary Council Meeting Minutes - 28 June 2016	1
3.2	Council Budget Meeting Minutes - 28 June 2016	2
3.3	Burdekin Shire Youth Council Meeting Minutes - 16 May 2016	2
3.4	Burdekin Building Safer Communities Action Team Meeting Minutes - 8 June 2016	2
3.4.1	Poor Lighting on Wilmington Street, Ayr	3
3.5	Burdekin Shire Youth Council Meeting Minutes - 13 June 2016	3
17	DELEGATIONS	3
17.1	Presentation - Charlie Bates Solar Astronomy Project	3
4	REPORTS	3
5	GOVERNANCE & LOCAL LAWS	3
6	CLIENT SERVICES	3
7	FINANCIAL & ADMINISTRATIVE SERVICES	4
8	OPERATIONS	4
9	TECHNICAL SERVICES	4
10	PLANNING & DEVELOPMENT	4
11	COMMUNITY DEVELOPMENT	4
12	ECONOMIC DEVELOPMENT	4
13	NOTICES OF MOTION	4
14	CORRESPONDENCE FOR INFORMATION	4
14.1	Use of Council Bus - Burdekin Readers and Writers	4

Ordinary Council Meeting 05 July 2016



## BURDEKIN SHIRE COUNCIL



### Festival

14.2	Luncheon For Visiting Authors - Burdekin Readers and Writers Festival	5
15	GENERAL BUSINESS	5
15.1	Events Industry Future Development - Events Bootcamp Series - Townsville - 21 July 2016	5
15.2	Letter of Congratulations - Ayr Pastoral Agricultural and Industrial Inc.	5
15.3	Regulated Parking Enforcement	5
15.4	Request for Installation of Ablution Block and Waste Bin Facilities - Greenacres Truck Stop	6
15.5	North Queensland Principal Cycle Network Plan	6
15.6	Write Off of Change of Ownership Cost Recovery Fees	6
15.7	Change of Ownership Cost Recovery Fee - Exemption - 7 June 2016	6
16	CLOSED MEETING ITEMS	7
17	DELEGATIONS	7



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## **ATTENDANCE**

Councillors L.A. McLaughlin (Mayor), J.F. Woods (Deputy Mayor), E.J. Bawden, J.T. Bonanno, A.J. Goddard, U.E. Liessmann and S.P. Perry.

Mr. M. Magin - Chief Executive Officer  
Mr. D. Mulcahy – Manager Governance and Local Laws  
Mr. S. Great - Manager Planning and Development  
Mr. T. Vaccaro – Manager Community Development  
Mrs. K. Olsen - Manager Financial and Administrative Services  
Mr. K. Byers - Manager Technical Services  
Mrs. E. Robinson – Manager Client Services

Minutes Clerk – Mrs. A. Dale

### **1 PRAYER**

The meeting prayer was delivered by Councillor Woods.

### **2 DECLARATIONS OF INTEREST**

The Mayor called for declarations of interest.

Mayor McLaughlin declared an interest in relation to Correspondence of Information, letter 9 from The Burdekin Tourism Association Inc., as Mayor McLaughlin holds the position of Vice President. This correspondence has been deferred for discussion to a later meeting.

### **3 MINUTES AND BUSINESS ARISING**

#### **3.1 Ordinary Council Meeting Minutes - 28 June 2016**

##### **Recommendation**

That the minutes of the Ordinary Council Meeting held on 28 June 2016 be received as a true and correct record.

##### **Resolution**

Moved Councillor Woods, seconded Councillor Liessmann that the recommendation be adopted.

CARRIED



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### **3.2 Council Budget Meeting Minutes - 28 June 2016**

#### **Recommendation**

That the minutes of the Council Budget Meeting held on 28 June 2016 be received as a true and correct record.

#### **Resolution**

Moved Councillor Perry, seconded Councillor Bonanno that the recommendation be adopted.

CARRIED

### **3.3 Burdekin Shire Youth Council Meeting Minutes - 16 May 2016**

#### **Recommendation**

That the minutes of the Burdekin Shire Youth Council Meeting held on 16 May 2016 be received and adopted.

#### **Resolution**

Moved Councillor Woods, seconded Councillor Goddard that the recommendation be adopted.

CARRIED

### **3.4 Burdekin Building Safer Communities Action Team Meeting Minutes - 8 June 2016**

#### **Recommendation**

That the minutes of the Burdekin Building Safer Communities Action Team Meeting held on 8 June 2016 be received and adopted.

#### **Resolution**

Moved Councillor Perry, seconded Councillor Bawden that the recommendation be adopted.

CARRIED

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### **3.4.1 Poor Lighting on Wilmington Street, Ayr**

#### **Resolution**

Moved Councillor Perry, seconded Councillor Woods that Council refers the concern of poor lighting in Wilmington Street, Ayr between the Backpackers Hostel and Coles Supermarket as outlined in the Burdekin Building Safer Communities Action Team Minutes from 8 June 2016, to the Burdekin Road Safety Advisory Committee for further consideration.

CARRIED

### **3.5 Burdekin Shire Youth Council Meeting Minutes - 13 June 2016**

#### **Recommendation**

That the minutes of the Burdekin Shire Youth Council Meeting held on 13 June 2016 be received and adopted.

#### **Resolution**

Moved Councillor Liessmann, seconded Councillor Woods that the recommendation be adopted.

CARRIED

## **17 DELEGATIONS**

### **17.1 Presentation - Charlie Bates Solar Astronomy Project**

Mr. Rob Black and Ms. Pranvera Hyseni from Charlie Bates Solar Astronomy Project presented to Council the overview of the project and additional information about Ms. Hyseni's Astronomy background and homeland of Kosovo.

## **4 REPORTS**

## **5 GOVERNANCE & LOCAL LAWS**

## **6 CLIENT SERVICES**

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## **7 FINANCIAL & ADMINISTRATIVE SERVICES**

## **8 OPERATIONS**

## **9 TECHNICAL SERVICES**

## **10 PLANNING & DEVELOPMENT**

## **11 COMMUNITY DEVELOPMENT**

## **12 ECONOMIC DEVELOPMENT**

## **13 NOTICES OF MOTION**

## **14 CORRESPONDENCE FOR INFORMATION**

### **14.1 Use of Council Bus - Burdekin Readers and Writers Festival**

#### **Resolution**

Moved Councillor Perry, seconded Councillor Woods that Council support the Burdekin Readers and Writers Festival through in-kind support by providing the use of Councils' bus to transport authors from Townsville Airport on Friday 15 July 2016 and returning on Sunday 17 July 2016.

CARRIED



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## **14.2 Luncheon For Visiting Authors - Burdekin Readers and Writers Festival**

### **Resolution**

Moved Councillor Liessmann, seconded Councillor Goddard that Council host a luncheon for the visiting authors of the Burdekin Readers and Writers Festival on 15 July 2016 at 12.00pm at the Council Chambers.

CARRIED

## **15 GENERAL BUSINESS**

### **15.1 Events Industry Future Development - Events Bootcamp Series - Townsville - 21 July 2016**

#### **Resolution**

Moved Councillor Woods, seconded Councillor Goddard that Council supports Councillor Perry's attendance at the Events Industry Future Development – Events Bootcamp Series to be held in Townsville on Thursday 21 July 2016.

CARRIED

### **15.2 Letter of Congratulations - Ayr Pastoral Agricultural and Industrial Inc.**

#### **Resolution**

Moved Councillor Liessmann, seconded Councillor Goddard that Council writes a letter of congratulations to the Ayr Pastoral Agricultural and Industrial Inc. for successfully hosting the 2016 Burdekin Show.

CARRIED

### **15.3 Regulated Parking Enforcement**

#### **Resolution**

Moved Councillor Woods, seconded Councillor Perry that Council may consider reinstating regulated parking enforcement following;

1. Consultation with business owners and the community.
2. Promotion and awareness of regulated parking in Queen Street.
3. A presentation from Council Officers regarding information on costs involved for Council to implement enforcement.

CARRIED

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#### **15.4 Request for Installation of Ablution Block and Waste Bin Facilities - Greenacres Truck Stop**

##### **Resolution**

Moved Councillor Woods, seconded Councillor Perry that Council correspond with the Department of Transport and Main Roads to request the installation of an ablution block and waste bin facilities at Greenacres truck stop in response to community requests.

CARRIED

#### **15.5 North Queensland Principal Cycle Network Plan**

##### **Resolution**

Moved Councillor Liessmann, seconded Councillor Goddard that Council endorse the May 2016 Priority Route Maps as an addendum to the North Queensland Principal Cycle Network Plan.

CARRIED

#### **15.6 Write Off of Change of Ownership Cost Recovery Fees**

##### **Resolution**

Moved Councillor Liessmann, seconded Councillor Perry that Council agrees to write off the Change of Ownership Cost Recovery Fees for a change of name as a result of death for property numbers 1558, 5184, 6082, 6114 and 6212.

CARRIED

#### **15.7 Change of Ownership Cost Recovery Fee - Exemption - 7 June 2016**

##### **Resolution**

Moved Councillor Goddard, seconded Councillor Woods that the exemption for the Change of Ownership Cost Recovery Fee for the change of name as a result of death is to apply from 7 June 2016

CARRIED

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## **16 CLOSED MEETING ITEMS**

### **Council Meeting closed to Public under Section 275 of Local Government Regulation 2012**

#### **Resolution**

Moved Councillor Bawden, seconded Councillor Bonanno that the Council meeting be closed to the public under the following sections of the Local Government Regulation 2012:

275(1)(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

For the purpose of discussing:

- 1) Style Guide
- 2) Legislation changes affecting traffic management plans
- 3) Proposed research project on a road strategy
- 4) Request for waiving of a fine
- 5) Parklands discussion

CARRIED

### **Council Meeting opened to Public**

#### **Resolution**

Moved Councillor Woods, seconded Councillor Goddard that the Council meeting be opened to the public.

CARRIED

## **17 DELEGATIONS**

There being no further business the meeting closed at 3.55pm.

**These minutes were confirmed by Council at the Ordinary Council Meeting held on 12 July 2016.**

**MAYOR**



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## 4 REPORTS

## 5 GOVERNANCE & LOCAL LAWS

### 5.1 Environmental Levy Application - Burdekin combined State and Private Schools - 2016 National Tree Day for Schools Project

#### Document Information

**Referring Letter No:** 1513275

**File No:** 342

**Name of Applicant:** Burdekin Combined State and Private Schools

**Location:** N/A

**Author and Title:** Dan Mulcahy, Manager Governance and Local Laws

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#### Executive Summary

Burdekin Combined State and Private Schools has applied for \$10,760 from the Environmental Levy fund to undertake a tree planting project at Plantation Park in conjunction with this year's National Tree Day for Schools which is on 29 July.

#### Recommendation

That Council approves the allocation of \$10,760 (plus GST) from the Environmental Levy fund to Burdekin Combined State and Private Schools for a tree planting project at Plantation Park in conjunction with National Tree Day for Schools on 29 July 2016 noting Council's estimated in kind contribution of \$2,000 for the supply of mulch and subject to the following conditions:-

- a) The funding is supplied on the basis that it is only used for the purpose intended;
- b) A report on the outcomes of the project be submitted to Council on completion;
- c) Burdekin Shire Council must be acknowledged in any promotion or publication associated with the project;
- d) The applicant shall take responsibility for the ongoing maintenance and irrigation of the tree planting to encourage a high survival rate.

#### Background Information

A request has been received for funding under Council's Environmental Levy program from Burdekin Combined State and Private Schools. The Lower Burdekin Landcare Association is supporting this proposed tree planting project. The project has been assessed against the Environmental Levy criteria established by Council and it is considered that the project meets the criteria.

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The comments below are taken from the project application.

*“Project Outline: In proposing the project for this year’s National Tree Day for Schools, the combined schools of the Burdekin would like the Council to consider the concept as an annual event. Gathering students to support a community activity and event of this nature has the opportunity to instil pride in students and for them to take responsibility and have some governance over their local environment. This year’s National Tree Day for Schools is on July 29.*

*For this year the schools’ project involves extending a native corridor with indigenous plants along Plantation creek and to form a grassed walking track that will link up to the newly concreted walkway on the other side of the park. Another site has also been selected. This site follows the existing fence line of the Pony Club and would extend out and perhaps onto a makeshift dirt track that has been created over time. (Refer to photos) The opportunity exists to plant a large corridor of native plants in this area and create a natural walkway to the entrance of Juru Walk.*

*Park side of Pony Club along mango orchard fence line looking back towards road.*



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*Area including the existing dirt track that runs parallel with Pony Club fence line*



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*With many schools landlocked and with little space to plant trees the idea to develop an area has been endorsed by the Reef Guardian Schools annual meeting. Many school principals have also endorsed the project. It is hoped that all schools will get involved. When this proposal was submitted to Burdekin Shire Council over 200 students had registered for the day, with three major schools yet to inform. With this type of response, and with many schools locked into the new curriculum, National Tree Day provides a great opportunity for schools get involved with their local environment and their community.*

*On the day it is anticipated that students will be bused, transported by parents or walked to the proposed sites from their schools. The day would act as a pre-cursor to National Tree Day for the community on Sunday 31<sup>st</sup> July. The timetable for the day would run from approximately 9:30am -- 2:30pm with schools scheduled for one and a half hour long time slots.*

*Each school will be required to fill out their own risk assessment paperwork for the project, however a risk assessment will be done for the sites on the day. Disposable gloves will be provided however students will be encouraged to supply their own gardening gloves where possible. Sunscreens will be supplied and a courtesy drink will be provided at the end of each shift.*

#### *Environmental Benefits to Burdekin Shire Council*

*The project will deliver a number of benefits to the community.*

*First of all it will provide a walking gateway to Plantation Park from the eastern side. The area along Plantation Creek itself provides an opportunity for the community to use as a recreational area; to walk, jog, fish with their family and to relax. This area will have native trees planted along the fringe of the existing vegetation. The project will also deliver free advertising, via the students themselves, to the wider community about Plantation Park itself.*

*It is also anticipated that the tree plantings along Plantation Creek will reduce water weed and help to improve water quality. Weed control measures will be used via the assistance of a small boat and weedicide spray equipment.*

*Another benefit for the project is the current existence of the Green Army who often work within the Park. Further applications have only just been submitted to apply for more rounds of the Green Army initiatives taking the completion dates to 2019. This aspect helps to secure maintenance concerns in the growing and watering stages of early plantings.*

*The project provides a unique opportunity to combine the talents and resources of local government, schools, community groups, sponsors and the general public in a way that offers so much community and partnership appeal. The project will enhance the urban fringe of Ayr's premier parkland and provide an attractive nature walk for public use on both sites while also providing a variety of native tree species, weed control and additional habitat for local wildlife.*

#### *Recognition*

*It is proposed that a sign will be erected on the sites to mark the occasion of the first joint Burdekin School's National Tree Day plantings. The local newspaper will be invited to take photos and to run a social story on the day."*

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## **Link to Corporate/Operational Plan**

4.1.2 Support community education programs that contribute to improved environmental and community outcomes.

## **Consultation**

Consultation has been held between the schools.

## **Legal Authority or Implications**

N/A

## **Policy Implications**

N/A

## **Financial and Resource Implications**

Funding of \$10,700 (plus GST) will be provided from the Environmental Levy fund. The estimated balance of funds in the Environmental Levy reserve is \$322,000 as at 30 June 2016.

## **Report prepared by:**

Vicki Walker, Governance and Property Officer

## **Report authorised by:**

Dan Mulcahy, Manager Governance and Local Laws

## **Attachments**

1. Budget Proposal – National Tree Day for Burdekin Schools 2016

Budget proposal: Pony Club Plantings

**National Tree Day for Burdekin Schools, 2016.**

ITEM	REQUIREMENT	IN-KIND SUPPORT	ENVIRO ITEM	PROJECT ITEM COST
1. Trees	Provide trees for Pony Club site		2000 trees @ \$2.50	\$5000
2. Volunteer planting costs		2000 trees @ .50c= \$1000		
3. Auger	Dig holes for 2000 trees		2000 holes @ .50	\$1000
4. Signage	Sign writer to construct two signs for Plantation Creek and Park			\$800?
5. Irrigation and pipework	Lay and position pipework to supply irrigation to trees.  Assemble drippers for trees and attach to pipework	4 men x 8 hours @ \$25 per hour= \$800  1 x man x 8 hrs. at \$25 per hr. = \$200	6 rolls X 200m @ \$200 per roll Spaghetti dripper hose x 3 x 100m @ \$80 per roll Drippers @ .50each x 2000	\$1200  \$240  \$1000
6. Mulch	Provide mulch for trees at sites	BSC: 20 x trucks @ \$100 per load = \$2000		
7. Transportation	Estimate of schools participating = 8 town schools. Small schools will provide their own transport.		EASS St. Francis ASS BCH ASHS HHHS HHSS BRANDON	\$230 \$130 \$130 \$230 Indicated walk \$300 Indicated a small group \$300 Total \$1320
8. Maintenance and watering	Water project plantings	2 men @ \$25 x 3 hours x 10 times = \$1500	Timers, protective covers for watering systems	\$ 200?
9. Toilet facilities	Supply portable toilet for participants	1 x toilets @ \$50 ea = \$50		
		TOTAL IN KIND FOR PROJECT: \$5,550		TOTAL ENVIRO FUNDING <u>\$10,760</u>



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## **6 CLIENT SERVICES**

## **7 FINANCIAL & ADMINISTRATIVE SERVICES**

## **8 OPERATIONS**

## **9 TECHNICAL SERVICES**

## **10 PLANNING & DEVELOPMENT**

## **11 COMMUNITY DEVELOPMENT**

### **11.1 Mr. Tony Vaccaro - Presentation - Community Development Department**

Mr. Tony Vaccaro – Presentation on structure of the Community Development Department and how the new position will integrate into the team.

## **12 ECONOMIC DEVELOPMENT**

## **13 GENERAL BUSINESS**

## **14 CORRESPONDENCE FOR INFORMATION**

Tabled Separately

## **15 NOTICES OF MOTION**

## **16 URGENT BUSINESS**

## **17 CLOSED MEETING ITEMS**

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## **18 DELEGATIONS**

### **18.1 Presentation - RAI Townsville North Queensland Pathfinder Project**

10.00am      Presentation by Dr. Leonie Pearson and Ms. Kim Houghton – RAI Townsville North Queensland Pathfinder Project.



