



BURDEKIN SHIRE COUNCIL



AGENDA

ORDINARY COUNCIL MEETING

**HELD AT COUNCIL ADMINISTRATION BUILDING,
145 YOUNG STREET, AYR**

on 27 September 2016

COMMENCING AT 9:00AM

At this meeting contributions made by members of the public may be recorded by way of audio recording which will be used for the purpose of developing minutes of the meeting and decision making of Council. Burdekin Shire Council is bound by the Information Privacy Act 2009 to protect the privacy of personal information.

Under Local Law 1 Section 35(3) a person must not make an audio or video recording of a local government meeting, a standing committee meeting, a special committee meeting or an advisory committee meeting unless the chairperson at the meeting gives consent in writing to the recording of the meeting.

Further information may be found on council's website at www.burdekin.qld.gov.au



TUESDAY 27 SEPTEMBER 2016

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1 PRAYER

2 DECLARATIONS OF INTEREST

3 MINUTES AND BUSINESS ARISING

3.1 Ordinary Council Meeting Minutes - 20 September 2016

Recommendation

That the minutes of the Ordinary Council Meeting held on 20 September 2016 be received as a true and correct record.



BURDEKIN SHIRE COUNCIL



MINUTES

ORDINARY COUNCIL MEETING

**HELD AT COUNCIL ADMINISTRATION BUILDING,
145 YOUNG STREET, AYR**

on 20 September 2016

COMMENCING AT 9:00AM



TUESDAY 20 SEPTEMBER 2016

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Ordinary Council Meeting 20 September 2016



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ATTENDANCE

Councillors L.A. McLaughlin (Mayor), J.F. Woods (Deputy Mayor), E.J. Bawden, J.T. Bonanno, U.E. Liessmann and S.P. Perry.

Mr. S. Great – Acting Chief Executive Officer
Mr. D. Mulcahy – Manager Governance and Local Laws
Mr. T. Vaccaro – Manager Community Development
Mrs. K. Olsen - Manager Financial and Administrative Services
Mr. W. Saldumbide - Manager Operations

Minutes Clerk – Miss S. Cronin

Apologies: Councillor A.J. Goddard – Leave of Absence
Mr. M. Magin, Chief Executive Officer – Annual Leave

1 PRAYER

The meeting prayer was delivered by Pastor Colin Saal of the Christian Outreach Centre.

2 DECLARATIONS OF INTEREST

The Mayor called for declarations of interest.

Councillor McLaughlin declared a perceived conflict of interest in relation to item 5.3 as she is related to the applicant.

3 MINUTES AND BUSINESS ARISING

3.1 Ordinary Council Meeting Minutes - 13 September 2016

Recommendation

That the minutes of the Ordinary Council Meeting held on 13 September 2016 be received as a true and correct record.

Resolution

Moved Councillor Woods, seconded Councillor Liessmann that the recommendation be adopted.

CARRIED

3.2 Business Arising - Adoption of Audit Committee Charter - 13 September 2016

Council considered the Audit Committee Charter 2016 that was amended following the Ordinary Council Meeting held on 13 September 2016.

Recommendation

That Council adopts the attached Audit Committee Charter 2016 and that council proceeds with soliciting expressions of interest from suitably qualified independent members as per the description within the charter.

Resolution

Moved Councillor Woods, seconded Councillor Perry that the recommendation be adopted.

CARRIED

4 REPORTS

4.1 Capital Projects Monthly Report for Period Ending 31 August 2016

Recommendation

That the Capital Projects Monthly Report for Period Ending 31 August 2016 be received.

Resolution

Moved Councillor Woods, seconded Councillor Perry that the recommendation be adopted.

CARRIED

4.2 Operating Statement for Period Ending 31 August 2016

Recommendation

That the Operating Statement for the Period Ending 31 August 2016 be received.

Resolution

Moved Councillor Bonanno, seconded Councillor Perry that the recommendation be adopted.

CARRIED

5 GOVERNANCE & LOCAL LAWS

5.1 Adoption Of Revised No Smoking Policy

Executive Summary

Council last adopted a revised No Smoking Policy in December 2012 and this policy was due for review in December 2015. The policy has been reviewed and updated by council officers and is presented to Council for adoption.

Recommendation

That Council adopts the attached No Smoking Policy.

Resolution

Moved Councillor Liessmann, seconded Councillor Bonanno that the recommendation be adopted.

CARRIED

5.2 Adoption Of Revised Quality Policy

Executive Summary

Council adopted a revised Quality Policy in 2011 with a review date of 30 August 2014. The Policy has been reviewed and updated by council officers and is presented to Council for adoption.

Recommendation

That Council adopts the attached Quality Policy.

Resolution

Moved Councillor Bawden, seconded Councillor Liessmann that the recommendation be adopted noting that the definition of Council Officers be changed to the following:

Council employees includes employees, contractors, volunteers and all others performing work on behalf of council.

CARRIED

5.3 Application for Approval - Commercial Use of Local Government Controlled Area and Roads - Dal Santo's Continental Deli - Roadside Vending

Councillor McLaughlin declared a perceived conflict of interest in relation to this item as she is related to the applicant and left the meeting.

Councillor Woods assumed the Chair.

Executive Summary

Council received an application for Approval of Commercial Use of Local Government Controlled Areas and Roads on 29 August 2016 from Laurence and Carla Dal Santo. Mr and Mrs Dal Santo plan to operate a Dal Santo's Deli mobile food van in Plantation Park selling sandwiches, assorted bakery products, cold drinks and coffee. Mrs Dal Santo would like to set up between the shelter shed and Tourist Information Hut. They also plan to operate the van at various locations throughout Burdekin Shire and attend Burdekin markets and events.

Mr and Mrs Dal Santo have also applied for an Approval to Install an Advertising Device being for advertising flags which will be located within the vicinity of Plantation Park.

Recommendation

That Council approves the application from Mr and Mrs Dal Santo for Approval of Commercial Use of Local Government Controlled Areas and Roads to operate a mobile food van at the nominated location within Plantation Park and on other roads within the Shire, subject to standard terms and conditions.

Resolution

Moved Councillor Perry, seconded Councillor Bonanno that the recommendation be adopted.

FOR: Councillors Perry, Bonanno and Woods
AGAINST: Councillors Liessmann and Bawden

CARRIED 3/2

Councillor McLaughlin returned to the meeting and resumed the Chair.

6 CLIENT SERVICES

7 FINANCIAL & ADMINISTRATIVE SERVICES

8 OPERATIONS

9 TECHNICAL SERVICES

10 PLANNING & DEVELOPMENT

11 COMMUNITY DEVELOPMENT

12 ECONOMIC DEVELOPMENT

13 NOTICES OF MOTION

13.1 Submission of Application - South Ayr Water Treatment Plant Switchboard Upgrade

Recommendation

That Council supports the submission of an application under the 2016-17 Grants and Subsidies Programs for the project "South Ayr Water Treatment Plant Switchboard Upgrade" with Council funding 50% of the total project cost and committing to the future maintenance funding of the asset.

Resolution

Moved Councillor Woods, seconded Councillor Bawden that the recommendation be adopted.

CARRIED

13.2 Submission of Application - Ayr Pool Refurbishment

Recommendation

That Council supports the submission of an application under the 2016/17 Grants and Subsidies Programs for the project "Ayr Pool Refurbishment" with Council funding 50% of the total project cost and committing to the future maintenance funding of the asset.

Resolution

Moved Councillor Perry, seconded Councillor Bawden that the recommendation be adopted.

CARRIED

14 CORRESPONDENCE FOR INFORMATION

15 GENERAL BUSINESS

16 CLOSED MEETING ITEMS

Council Meeting closed to Public under Section 275 of Local Government Regulation 2012

Resolution

Moved Councillor Perry, seconded Councillor Woods that the Council meeting be closed to the public under the following sections of the Local Government Regulation 2012:

- 275(1) (a) the appointment, dismissal or discipline of employees;
- 275(1) (e) contracts proposed to be made by it;
- 275(1) (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

For the purpose of discussing:

- 1 Update on auction held on 17 September 2016;
- 2 Discussions on replacement of the Chief Executive Officer;

The Council meeting adjourned to attend an all staff meeting at 3.00pm at the Ayr Showgrounds Hall.

- 3 Discussions on credit card facilities offered by Australia Post;
- 4 Discussions on options available for extending the Home Hill Caravan Park reserve;
- 5 Update on the proposed North Queensland Regional Plan.

CARRIED

Council Meeting opened to Public

Resolution

Moved Councillor Perry, seconded Councillor Woods that the Council meeting be opened to the public.

CARRIED

16.1 Equipment Loan - Home Hill Cricket Association

Resolution

Moved Councillor Liessmann, seconded Councillor Bawden that Council agrees to loan out concrete form work to the Home Hill Cricket Association for the purpose of constructing new cricket pitches.

CARRIED

16.2 Resignation - Chief Executive Officer

Resolution

Moved Councillor Woods, seconded Councillor Bonanno that Council accepts the resignation of Mr. Matthew Magin, Chief Executive Officer noting Mr. Magin's last day of employment being Friday 14 October 2016.

CARRIED

16.3 NBN Information Session

Councillor Bawden reported that fifty-two senior citizens attended the NBN Information Session that was held on Wednesday 14 September 2016 at the Council Chambers. Council noted that the session was extremely well attended.

17 DELEGATIONS

17.1 Presentation - Reef Guardian Council Program

Ms. Sandra Garvin, Project Manager - Reef Guardian Councils of Great Barrier Reef Marine Park Authority presented to Council the Reef Guardian Council Program.

17.2 Presentation - Department of State Development - Queensland Government Biofutures Road Map

Mr. Michael Burke, Director – Biofutures Unit from the Department of State Development presented to Council the Queensland Government Biofutures Roadmap Initiative.

There being no further business the meeting closed at 4.15pm.

These minutes were confirmed by Council at the Ordinary Council Meeting held on 27 September 2016.

MAYOR

4 REPORTS

5 GOVERNANCE & LOCAL LAWS

5.1 Fox and Wild Dingo Bounty Policy

Document Information

Referring Letter No: N/A

File No: 1464

Name of Applicant: N/A

Location: N/A

Author and Title: Kristy Raitelli – Governance & Local Laws Support Officer

Executive Summary

Council has provided a bounty payment for destruction of pests such as dingos (including wild dogs) and foxes for many years. A Policy has been developed to set out Council's commitment to the management of foxes and wild dogs and provide rules for administering bounty monies and provide consistency when providing payments.

Recommendation

That Council adopts the attached Fox and Wild Dog Bounty Policy.

Background Information

For many years Council has provided a bounty payment for destruction of pests including dingos, wild dogs and foxes. There has been an allocation in the fees and charges for the bounty but no formal policy in place.

Council is not bound by legislation to provide bounty payments, however does so to encourage landowners to participate in population reduction activities.

Link to Corporate/Operational Plan

4.2.1 Work in partnership with organisations and the community to support projects to protect and enhance environmentally sensitive areas.

Consultation

N/A

Legal Authority or Implications

N/A

Policy Implications

The new policy will be added to Council's Policy Register.

Financial and Resource Implications

Bounty payments will be made in accordance with Council's current fees and charges schedule.

Report prepared by:

Kristy Raitelli – Governance and Local Laws Support Officer

Report authorised by:

Dan Mulcahy – Manager - Governance and Local Laws

Attachments

1. Fox and Wild Dog Bounty Policy



Commencement Date: (DD Month YYYY)

Function: Environmental Management

RESPONSIBILITIES

Policy Owner	<i>Manager Governance and Local Laws</i>
Policy Contact	<i>Senior Environmental Health Officer</i>
Approval Authority	<i>Council</i>
Next Review Date	<i>05/09/2018</i>

REVISION HISTORY

Rev	Status	Date	Approve/Meeting	Resolution/Document No.
1.0	DRAFT	05/09/2016	Council	

1 PURPOSE

This policy sets out Council's commitment to the management of foxes and wild dogs within the Burdekin Shire Council Local Government Area and provides the rules for administering bounty monies for wild dog scalps to ensure consistency when providing payments.

2 SCOPE

This policy applies to fox and wild dog control activities within the Burdekin Shire Council Local Government Area.

3 OBJECTIVES

Foxes and wild dogs are considered to be restricted invasive animals under the *Biosecurity Act 2014* and as such, ongoing population management is required by public and private landholders.

Through the management of declared pest numbers, Council aims to reduce the risk of adverse effects to society, the environment and to the livestock industry.

4 EXCEPTIONS

Nil

5 DEFINITIONS

Fox refers to the introduced "*Vulpes vulpes*" species.

Wild dog refers to purebred dingos, dingo hybrids, and domestic dogs that have escaped or been deliberately released and now live in the wild.

6 POLICY STATEMENT

- 6.1** Council is committed to the management of fox and wild dog populations within its local government area and understands that an integrated management approach is required to appropriately control these populations.

6.2 Claim Forms

- 6.2.1** A claim form must be completed to claim bounty monies for fox or wild dog scalps.
- 6.2.2** Pest Management officers are authorised to approve claim forms to enable efficiency of processing.
- 6.2.3** Pest Management officers must not approve their own claim form.
- 6.2.4** The claim form must identify the property where the animal/s were taken (description to include lot/plan number).

6.3 Presentation of Scalps

- 6.3.1** Presentation of scalps will be by prior arrangements and can either be made on site, at the Council Chambers, or at another agreed meeting place.
- 6.3.2** Scalps are not to be presented to Council's customer service centre without prior arrangements with the appropriate authorised officer.
- 6.3.3** A claim form must accompany the presentation of scalps.

6.4 Bounty Payments

- 6.4.1** Bounty payments will only be made after a claim form has been approved by an authorised council officer.
- 6.4.2** Bounty payments will be in accordance with Council's current adopted fees and charges schedule.
- 6.4.3** Bounty payments will only be made on sighted entire scalps. No payment will be made for partial scalps. The authorised officer's ruling shall be final.
- 6.4.4** Council is not bound by legislation to provide bounty payments, however does so under this policy to encourage landowners to participate in population reduction activities.

7 LEGISLATION

Local Government Act 2009

Local Government Regulation 2012

Biosecurity Act 2014

Biosecurity Regulation 2016

8 ASSOCIATED DOCUMENTS

Fox and Wild Dog Bounty Claim Form

6 CLIENT SERVICES

7 FINANCIAL & ADMINISTRATIVE SERVICES

8 OPERATIONS

9 TECHNICAL SERVICES

10 PLANNING & DEVELOPMENT

11 COMMUNITY DEVELOPMENT

12 ECONOMIC DEVELOPMENT

13 GENERAL BUSINESS

13.1 Future of North Queensland Local Government Association

Council to consider the proposal on the future of the North Queensland Local Government Association (NQLGA).

14 CORRESPONDENCE FOR INFORMATION

Tabled Separately

15 NOTICES OF MOTION

16 URGENT BUSINESS

17 CLOSED MEETING ITEMS

18 DELEGATIONS

18.1 Presentation - Lower Burdekin Landcare Association

10.00am Presentation by Lower Burdekin Landcare Association of the Neem Tree.

