



BURDEKIN SHIRE COUNCIL



AGENDA

ORDINARY COUNCIL MEETING

**HELD AT COUNCIL ADMINISTRATION BUILDING,
145 YOUNG STREET, AYR**

on 13 December 2016

COMMENCING AT 9:00AM

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TUESDAY 13 DECEMBER 2016

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1 PRAYER

2 DECLARATIONS OF INTEREST

3 MINUTES AND BUSINESS ARISING

3.1 Ordinary Council Meeting Minutes - 6 December 2016

Recommendation

That the minutes of the Ordinary Council Meeting held on 6 December 2016 be received as a true and correct record.



MINUTES

ORDINARY COUNCIL MEETING

**HELD AT COUNCIL ADMINISTRATION BUILDING,
145 YOUNG STREET, AYR**

on 06 December 2016

COMMENCING AT 9:00AM



TUESDAY 6 DECEMBER 2016

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Ordinary Council Meeting 06 December 2016



BURDEKIN SHIRE COUNCIL



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ATTENDANCE

Councillors L.A. McLaughlin (Mayor), J.F. Woods (Deputy Mayor), E.J. Bawden, J.T. Bonanno, A.J. Goddard and S.P. Perry.

Mr. T. Brennan – Interim Chief Executive Officer
Mr. D. Mulcahy – Manager Governance and Local Laws
Mrs. K. Olsen - Manager Financial and Administrative Services
Mr. W. Saldumbide - Manager Operations
Mr. K. Byers - Manager Technical Services
Mrs. E. Robinson – Manager Client Services

Minutes Clerk – Mrs. A. Dale

Apologies – Councillor U.E. Liessmann – Approved Leave of Absence

Councillor A.J. Goddard was not in attendance for the commencement of the meeting due to representing Council at Ayr State School graduation presentation.

1 PRAYER

The meeting prayer was delivered by Pastor Peter Holmes of the Assembly of God Burdekin Community Church.

15 GENERAL BUSINESS

15.1 Approved Leave of Absence - Councillor Liessmann

Resolution

Moved Councillor Woods, seconded Councillor Bonanno that Council approve leave of absence for Councillor Liessmann for the Council meeting.

CARRIED

2 DECLARATIONS OF INTEREST

The Mayor called for declarations of interest.

No declarations of interest were identified.

3 MINUTES AND BUSINESS ARISING

3.1 Ordinary Council Meeting Minutes - 22 November 2016

Recommendation

That the minutes of the Ordinary Council Meeting held on 22 November 2016 be received as a true and correct record.

Resolution

Moved Councillor Perry, seconded Councillor Bawden that the recommendation be adopted noting that with respect to Item 15.2, a fortnightly report will be prepared outlining issues discussed at workshops and adopted by Council at subsequent Council Meetings.

CARRIED

3.2 Burdekin Road Safety Advisory Committee Minutes - 24 August 2016

Recommendation

That the minutes of the Burdekin Road Safety Advisory Committee Meeting held on 24 August 2016 be received and adopted.

Resolution

Moved Councillor Bonanno, seconded Councillor Bawden that the recommendation be adopted.

CARRIED

3.3 Local Disaster Management Group Meeting Minutes - 4 November 2016

Recommendation

That the minutes of the Local Disaster Management Group Meeting held on 4 November 2016 be received and adopted.

Resolution

Moved Councillor Woods, seconded Councillor Perry that the recommendation be adopted.

CARRIED

4 REPORTS

4.1 First Amended Budget for 2016/17

Executive Summary

In accordance with the Local Government Act 2009 and the Local Government Regulation 2012, Council may, by resolution, amend the budget for a financial year at any time before the end of the financial year. As required by the regulation, Council has completed the budget revision for 2016/17 and the next two financial years.

Management have completed a review of the 2016/17 budget based on results to the end of September and estimated transactions for the remainder of the financial year. The first amended budget includes carryover projects and funding.

An amended budget for the 2016/17 financial year is submitted for adoption.

Recommendation

That the amended budget and report for the period ending 30th June, 2017 as tabled be adopted.

Resolution

Moved Councillor Bawden, seconded Councillor Woods that the recommendation be adopted.

CARRIED

Councillor Woods expressed concern at the level of carryover works included in the Capital Program and the delivery of the program by the end of the financial year. It was agreed to provide more detailed comments on the progress of projects in the monthly Capital Works summary report.

5 GOVERNANCE & LOCAL LAWS

6 CLIENT SERVICES

7 FINANCIAL & ADMINISTRATIVE SERVICES

8 OPERATIONS

8.1 LED Streets Project - Alternative Eligible Locations

Mr. Saldumbide, Manager Operations informed Council that the Ergon Energy LED Streets Pilot Program which would involve the installation of up to 22 P category (minor) LED lights to be installed on Rossiters Hill was not approved due to the incompatibility with the requirements of the pilot program. Alternative locations in Ayr, Brandon and Home Hill were highlighted by Mr. Saldumbide and discussed by Council.

Recommendation

That Council agrees to participate in the Ergon Energy LED Streets Pilot Program which will involve the installation of up to 24 P category (minor) LED lights to be installed at the following optional locations: in priority Brandon – North, Brandon – South or Ayr – South, noting that Ergon Energy will cover all additional costs of LED luminaries and installation costs.

Resolution

Moved Councillor Woods, seconded Councillor Perry that the recommendation be adopted.

CARRIED

9 TECHNICAL SERVICES

9.1 Fire Hydrants - Airdmillan Road, Ayr

Executive Summary

Inadequate hydrant flow/pressure adjacent to the industrial zoned land on Airdmillan Road

Recommendation

Council resolves to install a new 150mm diameter watermain along Airdmillan Road from Chippendale Street to Ferguson Road.

Resolution

Moved Councillor Bawden, seconded Councillor Perry that the recommendation lay on the table until further clarification can be provided by Mr. S. Great – Manager Planning and Development at the Ordinary Council Meeting on Tuesday 13 December 2016 on the private certification process where fire safety requirements apply for building extensions.

CARRIED

17 DELEGATIONS

17.1 Advertising Opportunities - Channel Seven - Townsville

10.09am - Mr. Chris Rudd of Channel Seven – Townsville presented to the Council about advertising opportunities to increase promotion of Burdekin Shire and its people.

10 PLANNING & DEVELOPMENT

11 COMMUNITY DEVELOPMENT

12 ECONOMIC DEVELOPMENT

13 NOTICES OF MOTION

10.24am – Morning Tea break

10.51am - The meeting recommenced and Councillor Goddard joined the meeting.

14 CORRESPONDENCE FOR INFORMATION

14.1 2017-18 Cycle Network Local Government Grants

Resolution

Moved Councillor Bonanno, seconded Councillor Perry that Council submit an application for funding under the Queensland Government initiative, 2017-18 Cycle Network Local Government Grants Program to extend the bike route from Beach Road, Ayr to the Corner of Cox and Clayton Streets, Ayr.

CARRIED

15 GENERAL BUSINESS

15.2 Appointment of Chief Executive Officer

Resolution

Moved Councillor Woods, seconded Councillor Goddard that in accordance with Section 194 (1) of the *Local Government Act 2009*, Council appoint Mr. Terry Brennan as Chief Executive Officer of the Burdekin Shire Council in accordance with the agreed terms and conditions of the contract of employment and such appointment take effect from the date the contract is signed by both parties.

CARRIED

Mayor McLaughlin gave special mention to Mrs. Belinda Tinus – Human Resources Coordinator for the continued assistance, advice and professionalism displayed and to Leading Roles Consultant, Mr. Mark Ogston for the great service provided throughout the recruitment process.

15.3 Safety Concerns - Intersection of Parker and MacMillan Streets, Ayr

Resolution

Moved Councillor Bonanno, seconded Councillor Perry that Council investigate the intersection of Parker and MacMillan Streets, Ayr to consider possible road safety improvements following another accident at the intersection.

CARRIED

17 DELEGATIONS

17.2 Presentation - Carstairs Park Historical Precinct

11.01am - Mrs. Marie Finn of the Home Hill Centenary Committee presented to Council a proposal to construct a memorial alongside the Diorama in Home Hill, to honour Mr. John Drysdale, the boatmen, the Juru people, the first Inkerman mill and first cane train, the original Inkerman Bridge and the town of windmills and abundance of water.

15 GENERAL BUSINESS

15.4 Carstairs Park Historical Precinct

Resolution

Moved Councillor Woods, seconded Councillor Perry that Council supports the Carstairs Park Historical Precinct concept in principle and continue working closely with the Home Hill Centenary Committee, the Home Hill Chamber of Commerce and associated committees to progress the concept.

CARRIED

15.5 Memorial Hall - Hire of Show - Captain Active

Resolution

Moved Councillor Woods, seconded Councillor Perry that Council agree to book the Captain Active Children Show to perform at the Memorial Hall, Home Hill in the January school holidays as a Council Promotion.

CARRIED

15.6 Burdekin Theatre - Purchase of Staging Equipment

Resolution

Moved Councillor Woods, seconded Councillor Bonanno that Council agrees to remove the house lights project from the current financial year budget and bring forward the scrims and scrim bars project to the current financial year to meet demand.

CARRIED

15.7 Local Government Association Queensland - Water and Waste Water Training

Resolution

Moved Councillor Perry, seconded Councillor Goddard that Council engage the Local Government Association Queensland to undertake an in-house training program on water and wastewater for Council in accordance with the proposal received.

CARRIED

16 CLOSED MEETING ITEMS

Council Meeting closed to Public under Section 275 of Local Government Regulation 2012

Resolution

Moved Councillor Bawden, seconded Councillor Perry that the Council meeting be closed to the public under the following sections of the Local Government Regulation 2012:

275(1)(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

For the purpose of discussing;-

1. Discussion on the Appointment of Independent Audit Committee Members
2. Discussion on Home Hill Caravan Park Layout
3. Discussion on Herbicide Subsidy Scheme

CARRIED

Council Meeting opened to Public

Resolution

Moved Councillor Woods, seconded Councillor Goddard that the Council meeting be opened to the public.

CARRIED

7 FINANCIAL & ADMINISTRATIVE SERVICES

7.1 Appointment of Independent Audit Committee Members

Recommendation

That Council appoints the following people to the vacant positions on the Audit Committee for a period of two years: Ian Jessup as the Independent Chairperson, James Fahey as the Independent Professional Member and Jim Nuttall as the Independent Community Member

Resolution

Moved Councillor Woods, seconded Councillor Goddard that the recommendation be adopted.

CARRIED

15.9 Home Hill Caravan Park Layout

Resolution

Moved Councillor Bawden, seconded Councillor Bonanno that in respect of the Home Hill Park, the Council agrees to:

1. locate the new amenities block at the eastern side of the park; and
2. relocate the fence line along Eighth Street within the road reserve to within 1m of the water pipeline

15.10 Regional Australia Institute North Queensland Pathfinder Monitoring and Action Plans

Resolution

Moved Councillor Woods, seconded Councillor Perry that Council endorse Mayor McLaughlin's actions in supporting that the RED-ROC, as a subcommittee of NQ ROC, endorse the Regional Australia Institute North Queensland Pathfinder Project Monitoring and Action Plans.

CARRIED

17 DELEGATIONS

17.3 Discussions on Park and Playground Equipment - Five Year Strategy

2.15pm - Mr. Saldumbide, Manager Operations presented to Council preliminary work on the development of a five year strategy for playground equipment and parks concepts for the Burdekin Region.

There being no further business the meeting closed at 5.15pm.

These minutes were confirmed by Council at the Ordinary Council Meeting held on Tuesday 13 December 2016.

MAYOR

3.2 Burdekin Building Safer Communities Action Team Meeting Minutes - 12 October 2016

Recommendation

That the minutes of the Burdekin Building Safer Communities Action Team Meeting held on 12 October 2016 be received and adopted.

Minutes of Meeting
Burdekin Building Safer Communities Action Team (BSCAT)
Meeting held on 12th October 2016

Held in the Theatre Foyer, Burdekin Theatre
The meeting commenced at 10.30am

CLAUSE 1 ATTENDANCE

Brad Taylor	Crime Prevention Officer, QPS, Townsville
Tony Vaccaro	Manager Community Development, BSC
Tammy Quagliata	Community Development Support Officer,
Chris O'Shea	BSC BNA, Operations Manager
Sue Rains	Steve BCA
Barton Narelle	QPS
Hibberd Alison	Community Representative
Johnson	Life Without Barriers

APOLOGIES

Cr. Lyn McLaughlin	Mayor, Burdekin Shire Council
Cr. Tony Goddard	BSC
Brett Smith	QPS, Home Hill
Corey Lane	QPS
Janet King	NQ Domestic Violence Resource Service
Jackie Kiloh	Burdekin PCYC
Chris O'Shea	BNA, Operations Manager
Tracey Hobbs	BCA
Venus Tufuga	BCA
Peta Anderson	Family and Child Connect
Cheryl Lawrence	Ray White

CLAUSE 2 CONFIRMATION OF PREVIOUS MINUTES

Moved Sue Rains, seconded Tony Vaccaro that the minutes of the BSCAT Meeting held 10th August, 2016 be received.

CARRIED

CLAUSE 3 MATTERS ARISING FROM PREVIOUS MINUTES

Council Letter re Support for School Based Police Officer

Tammy Quagliata noted some statistics from 2014 obtained from other areas who have a School Based Police Officer, compared to the Burdekin Shire.

Burdekin Shire – Population of 17,916 with 7,687 students (prep to Year 12)
Charters Towers – Population of 12,571 with 5,269 students (prep to Year 12)
Hinchinbrook Shire – Population of 11,541 with 4,798 students (prep to Year 12)

It was suggested that statistics from the Magistrate also be sought. Tammy undertook to liaise with Cr. Lyn McLaughlin re drafting a letter as soon as possible.

CLAUSE 4 CORRESPONDENCE

Inward Correspondence

1. Charmaine Knox, Mental Health Program Coordinator – Forwarding information on possible services which are running or available in respective schools, following recent issues of school bullying being raised within the community.

A copy of this information will be forwarded to all members.

Outward Correspondence

NIL

CLAUSE 5 FINANCIAL REPORT

It was noted that the current balance for BSCAT & Crime Prevention Conference is \$8159.00.

CLAUSE 6 POLICE REPORT

Snr Sgt Steve Barton gave a brief overview on crime in the Ayr area over the past few months.

CLAUSE 7 DISCUSSIONS ON HOLIDAY SAFETY PROMOTION

Discussions were held regarding holiday safety promotion ideas for the upcoming Christmas/New Year Holiday period.

It was agreed that mail outs were approx. \$500 however there is some doubt as to whether the fliers are actually being delivered.

Following discussions it was agreed to have a professional poster designed to be placed in the local paper, circulated via social media and displayed within the Community over the holiday period. The flyer would focus on the 'lock it or lose it' campaign. A draft poster will be circulated as soon as it is ready.

It was agreed that a media release and photograph will be arranged to coincide with the advertisement also.

CLAUSE 8 OTHER GENERAL BUSINESS/SERVICE UPDATES

Burdekin DV Meeting Update

Members gave a brief update and overview on progress of the Burdekin Domestic Violence Action Group, who have been meeting on a regular basis.

Update on Burdekin Liquor Accord

Brad Taylor advised that there will be a Burdekin Liquor Accord Meeting held on Wednesday 19th October. It was noted that there has been very good interest locally.

Community Benefit Gambling Fund

Brad Taylor provided information on the current round of funding available through the Community Benefit Gambling Fund. This funding is open to non-for-profit organisations/groups and closes on 30th November.

Anti-Poverty Week Update

Tammy Quagliata advised that Burdekin Shire Council and Burdekin Shire Youth Council are taking collections as part of Anti-Poverty Week 2016. Donation boxes are placed at the Burdekin Shire Council Chambers and Burdekin Library, as well as each of the local High School. Donations of any non-perishable items are greatly appreciated.

There being no further business, the meeting closed at 11.30am

NEXT MEETING – 7th December, 2016 at 10.30am

CURRENT ACTION ITEMS

Action	Person(s) responsible	Status
Design and circulation of Holiday Lock It or Lose It Poster	Tammy Quagliata	
Letter from Council re School Based Police Officer	Lyn McLaughlin Tammy Quagliata	

3.3 Burdekin Shire Youth Council Meeting Minutes - 17 October 2016

Recommendation

That the minutes of the Burdekin Shire Youth Council Meeting held on 17 October, 2016 be received and adopted.

Burdekin Shire Council

Minutes – Burdekin Shire Youth Council Meeting held on 17th October, 2016

Held at Burdekin Shire Council Chambers
The meeting commenced at 3.30pm

CLAUSE 1 ATTENDANCE

Flynn McKaig – Deputy Youth Mayor
Danae Pilla – Secretary
Alexa Mann – Burdekin Catholic High School
Alyssa Guy – Burdekin Catholic High School
Amy Langdon – Burdekin Catholic High School
Jessica Cox – East Ayr State School
Sarah McDonnell – Ayr State High School
Taia Favale – Burdekin Catholic High School

Tammy Quagliata - Burdekin Shire Council
Julie Davies – Burdekin Shire Council

Apologies for Absence

Cr. Lyn McLaughlin – Burdekin Shire Council
Tayla McKaig – Youth Mayor

CLAUSE 2 MINUTES RECEIVED

Moved Sarah McDonnell, seconded Danae Pilla that the Minutes of the Burdekin Shire Youth Council Meeting held 5th September, 2016 be received.

CARRIED

CLAUSE 3 BUSINESS ARISING FROM THE MINUTES

Anti-Poverty Week Donations

Members from Ayr High, BCHS and Home Hill High School had all arranged collection boxes at their high schools. This is the final week for donations.

It was agreed that all donations be returned to the Burdekin Library on Monday 24th October and Youth Council Members would meet at the Library to get a photo at 3.30pm that day. Julie Davies will then arrange a media release.

CLAUSE 4 CORRESPONDENCE

Inward Correspondence

1. **Qld Young Achiever Awards** – Advising that nomination are now open for the Qld Young Achiever Awards. The purpose of the awards is to acknowledge, encourage and most importantly promote the positive achievements of all young people up to the age of 29 from Qld. Nominations close 19th Jan, 2017.
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2. **Burdekin Festival of Arts** – Thanking the Burdekin Shire Youth Council for their generous donation towards the 2016 Festival.
 3. **The FRANK Team** – Announcing a phone video competition for youth offering \$1000 in cash for the Youth Team Winner. The competition needs to pitch a youth event or project that will benefit all young people.

Outward Correspondence

1. **Dominiques Flowers and Funk** – Thanking Jenny and Dominique for their kind donation of the lolly bar jars for Youth Council to use at the Water Festival.
2. **Local High Schools** – Seeking their assistance in promoting and taking part in Anti-poverty week by allowing collection boxes to be placed at their schools.

Moved Sarah McDonnell, seconded Taia Favale that the inward correspondence be received and the outward adopted.

CLAUSE 5 INVOLVEMENT IN HALLOWEEN FESTIVAL – SATURDAY 29TH OCTOBER, 2016 – STARDUST DRIVE IN, AYR

A roster was put together for members to assist with badge making at the Lions Halloween Festival to be held next Saturday 29th October at the Drive-In, Ayr. Members would provide badge making from 3.30pm to 6.30pm on the day. Members were encouraged to wear something Halloween to the event with Youth Council Shirts.

Members were encouraged to assist in promoting the event over the next few weeks.

CLAUSE 6 INVOLVEMENT IN COMMUNITY CHRISTMAS CAROLS – SUNDAY 11TH DECEMBER 2016

The Community Christmas Carols Committee had asked if members would like to be involved in the Community Christmas Carols to be held at Watson's Green, Home Hill on Sunday 11th December. The Committee had asked if members would like to offer badge making and/or assist as Santa's Helpers giving out treats to children.

Members agreed that there would not be much interest in badge making while the carols program was happening, and would prefer to only assist as Santa's Helpers on the evening. Tammy Quagliata will advise the Committee and provide further details prior to the event.

CLAUSE 7 FAST TRACK TALENT SHOWCASE 2017

Tammy Quagliata provided an update on Fast Track 2017 which was proposed to be held on Saturday 1st April, 2017. Members were encouraged to watch the upcoming X-Factor live shows, and express interest as to what special guest that they would like to attend the event in 2017.

Members are asked to spread the word of the proposed date and advertising of the event will commence in early 2017.

CLAUSE 8**2016 YOUTH COUNCIL CHRISTMAS BREAK UP**

Discussions were held regarding ideas for the 2016 Christmas Break Up. Members agreed that last year's event at the Burdekin Bowl was great and agreed to do that same this year. Proposed dates were Friday 9th December or Friday 16th December. Tammy Quagliata undertook to contact the Burdekin Bowl regarding these dates and advise members.

CLAUSE 9**OTHER GENERAL BUSINESS**

1. Sarah McDonnell expressed interest in putting together a video for The FRANK Team competition, trying to win \$1000 to put towards the Fast Track event for 2017. Members agreed this would be a great idea. Sarah undertook to put together a video to be uploaded to Facebook for the competition.
-

NEXT MEETING – 28th November, 2016 (With Council Chambers Tour)

There being no further business, the meeting closed at 4.10pm.

Danae Pilla
SECRETARY

Meeting Minutes taken by Tammy Quagliata & Danae Pilla

3.4 Burdekin Shire Youth Council Meeting Minutes - 28 November 2016

Recommendation

That the minutes of the Burdekin Shire Youth Council Meeting held on 28 November 2016 be received and adopted.

Burdekin Shire Council

Minutes – Burdekin Shire Youth Council Meeting held on 28th November, 2016

Held at Burdekin Shire Council Chambers
The meeting commenced at 3.30pm

CLAUSE 1 ATTENDANCE

Tayla McKaig – Youth Mayor
Flynn McKaig – Deputy Youth Mayor
Danae Pilla – Secretary
Alexa Mann – Burdekin Catholic High School
Alyssia Guy – Burdekin Catholic High School
Jessica Cox – East Ayr State School
Sarah McDonnell – Ayr State High School
Taia Favale – Burdekin Catholic High School

Tammy Quagliata - Burdekin Shire Council
Jan Hatherell – Ayr Lions Club Inc.

Apologies for Absence

Cr. Lyn McLaughlin – Burdekin Shire Council
Amy Langdon – Burdekin Catholic High School
Paige Rynehart-Knight – Burdekin Catholic High School
Joshua Kim – Ayr State School
Jasmin Oats – East Ayr State School

CLAUSE 2 MINUTES RECEIVED

Moved Sarah McDonnell, seconded Flynn McKaig that the Minutes of the Burdekin Shire Youth Council Meeting held on 17th October, 2016 be received.

CARRIED

CLAUSE 3 BUSINESS ARISING FROM THE MINUTES

Anti-Poverty Week Donations

3 large boxes of donations were collected via Youth Council and donated to the BCA to pass on. These donations were greatly appreciated. Youth Council Members photo was distributed in the local newspaper and in the roundabout senior magazine. Members were congratulated for their efforts and it was agreed this was a great cause.

The Frank Team Video Competition

Sarah McDonnell has put together a great video seeking sponsorship for our upcoming Fast Track Talent Showcase, which was to be used for The Frank Team Video Competition. Unfortunately the competition didn't go ahead this year; however the video will be used to circulate to proposed local sponsors for Fast Track. Sarah proposed to put together an even better video for the 2017 Frank Team Video Competition.

CLAUSE 4 CORRESPONDENCE

Inward Correspondence

1. **Qld Youth Alliance** – Forwarding their newsletter for October-December 2016
2. **Qld Regional Achievement & Community Awards** – Forwarding a Certificate of Appreciation to the Burdekin Shire Youth Council for being nominated as the Community Group of the Year for 2016.
3. **Lions Club of Ayr Inc** – Forwarding a certificate thanking the Burdekin Shire Youth Council for their support of the 2016 Halloween Festival.
4. **National Youth Week** – Advising that grants are now open for the 2017 National Youth Week Events being hosted between 31st March & 9th April, 2017.

NOTE – It was noted that Burdekin Shire Council (on behalf of Youth Council) would be applying for funding of \$1500 to put towards Burdekin Fast Track 2017.

5. **Indigenous Youth Mobility Pathways Project Coordinator (IYMP)** – advising that IYMP is looking for new project participants to undertake a Certificate III in Community Services. Expressions of Interest due by 15th December, 2016.

Outward Correspondence

1. **Local Businesses & Organisation** – Seeking sponsorship for the 2017 Burdekin Fast Track Talent Showcase to be held on 1st April, 2016.

Moved Sarah McDonnell, seconded Taia Favale that the inward correspondence be received and the outward adopted.

CLAUSE 5 ADDRESS BY JAN HATHERELL FROM AYR LIONS CLUB INC.

Jan Hatherell addressed members of the Burdekin Shire Youth Council with some information about how and what the Ayr Lions Club does, as well as discussed ways in which Lions can connect with youth in the Burdekin. Discussions were held with regard to creating more awareness of Lions within the community (especially youth). Ideas included having a free dress gold coin donation day at local schools, as well as having guest speakers with real stories that relate to youth.

Members also provided feedback with regard to the Halloween Festival where Youth Council Members provided Badge Making. Discussions were held with regard to possibly offering the badge making for free with Lions giving a donation to the Youth Council; all agreed this would be a great idea. Members also provided feedback with regard to advertising for the event noting that the poster had a lot of information and didn't grab people's attention. Youth Council offered to assist with poster design and marketing for this event in the future.

CLAUSE 6 COMMUNITY CHRISTMAS CAROLS – SUNDAY 11TH DECEMBER 2016

Members had agreed to provide assistance with the lantern parade and hand out Santa's gifts at the event. It was noted that the event would be held at Watsons Green, Home Hill on Sunday 11th December, 2016. The event would commence

at 6pm but volunteers would be required between 8pm & 9pm. Members were encouraged to wear Christmas or red/green attire and Santa's helper's hats would be provided.

Tammy undertook to email all members with details and confirm volunteers.

CLAUSE 7 FAST TRACK TALENT SHOWCASE 2017

Discussions were held regarding Burdekin Fast Track Talent Showcase & Workshops to be held on 1st April, 2017. Funding from RADF would be announced later this week which would confirm the event will go ahead. It was noted that additional major sponsors were needed for the event to proceed. Letters had been sent to a large number of local businesses and organisation seeking sponsorship for the event.

Discussions were held with regard to which X Factor Celebrity the group would like to see as part of the event. Members agreed Isaiah Firebrace, Beatz and Vlado were all very popular and also Natalie. Tammy undertook to liaise with the Fast Track team to confirm a guest performer.

It was noted that Save the Date posters have been distributed so that people know the event will be back in 2017. Members advised that the posters had been seen by lots of people at the recent dance concerts, which was a great idea.

CLAUSE 8 2016 YOUTH COUNCIL CHRISTMAS BREAK UP

It was agreed that the Youth Council Christmas Break-Up would be held at the Burdekin Bowl on Sunday 18th December, 2016 from 4.30pm to 6.30pm. Members were encouraged to bring along friends to the event. An official invitation will be circulated to all members. RSVP's due by 9th December.

CLAUSE 9 OTHER GENERAL BUSINESS

1. Tammy Quagliata advised members that Council had recently been successful in obtaining funding to place shade sails at the Ayr Anzac Park Skate Park.
 2. It was noted that Mayor Lyn McLaughlin had previously advised members that funding was also obtained for upgrade of the Ayr Swimming Pool.
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NEXT MEETING – February 2017

There being no further business, the meeting closed at 4.40pm.

Following the meeting, Members undertook a tour of the Burdekin Shire Council Chambers.

Danae Pilla
SECRETARY

Meeting Minutes taken by Tammy Quagliata & Danae Pilla

3.5 Burdekin Road Safety Advisory Committee - 30 November 2016

Recommendation

That the minutes of the Burdekin Road Safety Advisory Committee Meeting held on 30 November 2016 be received and adopted.

BURDEKIN SHIRE COUNCIL
MINUTES - BURDEKIN ROAD SAFETY ADVISORY COMMITTEE MEETING

Held on Wednesday 30 November 2016 at 10.30am

1. Attendance

Councillor Tony Goddard - Burdekin Shire Council
Mr. Kevin Byers – Burdekin Shire Council
Mr. Matthew Ingle – Burdekin Shire Council
Senior Constable Brett Elton – Queensland Police Service - Ayr
Acting Sergeant Andrew McDowell – Queensland Police Service – Home Hill
Senior Sergeant Steve Barton – Queensland Police Service - Ayr
Mr. Warren Hubbard – NDL Transport
Ms. Alison Barlow – Department of Transport and Main Roads
Mrs. Eleanor Betteridge – Burdekin Community Association Seniors Support Service
Mr. Kevin Riseley – Department of Transport and Main Roads
Mr. Steve Postma – Wilmar Sugar

Apologies:

Councillor Ted Bawden – Burdekin Shire Council
Mrs. Karen McKaig – Home Hill Chamber of Commerce
Sergeant Brett Smith - Queensland Police Service, Home Hill
Ms. Denise Elrick – Department of Transport and Main Roads

Minutes Clerk – Mrs. Anne-Maree Dale

2. Minutes Received

Moved Mr. Riseley, seconded Mr. Byers that the minutes of the Burdekin Road Safety Advisory Committee meeting held on Wednesday 24 August 2016 be received as a true and correct record.

CARRIED

3. Business Arising from Minutes

- 5.9** The request for the removal of one carpark at the pedestrian crossing on Graham Street, Ayr between Subway and Coles Service Station has been actioned.
- 5.5** The request for Stop signs to be erected at the intersection of Burke and Mackenzie Street, Ayr has been approved and stop signs have been installed.
- 5.4** The request for numbering the kerb to assist emergency services find addresses had been taken to Council. Mr. Byers advised that this was an ongoing request and would not be feasible to implement due to the kerb markings not withstanding the elements; parked cars covering the numbers; and the costs involved. Mrs. Betteridge suggested that community feedback be requested through the next Burdekin Shire Council Newsletter regarding kerb number markings.
- 5.3** The request for relocation of an 80km/hr sign on the western side of Plantation Creek, Ayr - Dalbeg Road, Airville, has been inspected by Council and Department of
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Transport and Main Roads. On Council's inspection, it was identified that the size of the sign had previously been reduced following replacement a number of years ago. Officers determined that there appeared to be no concern to the access area therefore a new speed sign will not be installed. Upon the Department of Transport and Main Roads inspection, it was determined that there were no issues with the sight distance checks and there was no need for the relocation or new installation of the new speed sign.

- 5.6 The suggestion of reducing the speed limit to 50km/hr through Queen Street, Ayr to the roundabout at Don West for the safety of pedestrians crossing and the insufficient visibility to drivers was investigated by Council. It was identified that to enhance the visibility of the pedestrian signage, target boards and increase sign size would be an initial recommendation. A following recommendation would be to review the parking bay nearest to the pedestrian crossing as large trucks are often parked at this location and may inhibit the view of the entrance to the crossing when travelling southbound. Advance pedestrian crossing line marking is also an option to consider. Mr. Riseley advised that further investigations would be required. Mr. Riseley to look at split zoning, assess the crossing and determine if the crossing still meets the required standards.
- 5.7 Mr. Riseley raised the issue of lighting at the intersection of Ayr - Dalbeg and Leibrecht Roads. TMR has collected the crash data in relation to this intersection and are waiting for a traffic count from Council. Mr. Byers advised that Council is still assessing this concern.
- 5.10 In relation to the street signs being blue in colour with gold writing, Mr. Byers advised that the street signs in the Shire will be replaced as required with no change to the existing colours community feedback was minimal.
- 3.1 The request for signage to be placed on Seventh Avenue, Home Hill turning lane into Seventeenth and Sixteenth Streets was investigated by the Department of Transport and Main Roads. Mr. Riseley advised that cameras were set up to monitor this stretch of road, and footage was reviewed. After consultation with the Burdekin Road Safety Advisory Committee and options of signage viewed, it was decided that a 'keep left' sign be installed and there would be no need for arrow line markings to be placed on the right-hand turning lane.
- 3.2 In relation to the B-Doubles exiting northbound from the Shell Service Station in Ayr, Council to liaise with property owner regarding this safety issue and review signage upon exit of the driveway.
- 5.8 Mr. Riseley advised that he had collated the data viewed regarding the intersection of Kirknie and Milburn Roads and the Bruce Highway, Home Hill in relation to traffic incidents due to the bridge closure maintenance and wide loads. Mr. Riseley advised that for the period from late August 2016 to 7 November 2016, the statistics were as follows:-
- Fully obstructed intersection – 6% (3 vehicles)
 - Partially obstructed intersection northbound but still allowing cross intersection movement – 18% (9 vehicles)
- No further action is required to be taken regarding this matter due to the facts indicating this is a minor concern.

5. General Business

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- 5.1 Councillor Goddard advised that he had received an email from the Mayor regarding the concerns of the Burdekin Junior Soccer Association – Burdekin Football Juniors regarding the speed limit along Beach Road, Ayr in the vicinity of the soccer fields. It has been requested that the speed limit through this section be changed to 40km/hr on Saturdays between the hours of 8.00am and 12.00pm. Mr. Byers advised that there was a project under way in this area and a turning lane into the soccer fields would be implemented. No speed limit changes will be implemented until further liaisons with the Burdekin Junior Soccer Association – Burdekin Football Juniors.
- 5.2 Councillor Goddard advised of another email received from the Mayor regarding numerous requests from the public to increase the speed on Ayr-Dalbeg Road, Ayr between the railway crossing to the end of the houses. It was decided that this speed limit was recently decreased to 60km/hr and an increase of speed would not be considered.
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4. Correspondence for Information

1. **1538927 * 691 & 725**
Dale Last MP – State Member For Burdekin

Concern Expressed by Constituent Regarding Turning Lane – Bruce Highway to Tenth Street, Home Hill.

Department of Transport and Main Roads have reviewed the pedestrian camera footage and have recorded the vehicle patterns of illegal turning across double lines into the IGA driveway travelling northbound. The Department have forwarded this information onto the Queensland Police Service – Home Hill for further investigations. Council also investigated potential lane restructuring and/or extension of the median strip, however, it was determined that this was more of an enforcement matter by the Queensland Police Service.

5. General Business – Continued

- 5.3 Mr. Byers advised that a complaint had been received concerning availability of parking on Home Hill Road, Rossitters Hill. It was determined that there was not sufficient capacity to include street front parking and the concerned resident should direct his request to Department of Transport and Main Roads to investigate options in this area.
- 5.4 Mr. Byers requested that following incidents and accidents attended by police and other members of emergency services within the Burdekin Shire, where Council infrastructure or assets appear to be damaged or interfered with, or where any debris remains at the scene, (e.g.vehicle/ vehicle parts) these be reported to Burdekin Shire Council or applicable service providers (e.g.Ergon) to ensure a prompt follow-up is generated. At times Council has not been made aware of vehicle parts, etc. that have remained on roadsides and could be the cause of more accidents. Senior Sergeant Steve Barton advised that if there is any related damage to asset or infrastructure, the Townsville Police Communications Centre will contact the appropriate service provider for further investigation, assessment and/or removal. It was also advised that tow truck drivers are required to remove debris as part of their job when picking up a vehicle.
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- 5.5 Mr. Byers reported that there has been a Customer Request (CR) from Councillor Liessmann advising that residents of Seventh Avenue, Home Hill would like the speed limit along this stretch of road to be reduced from 70km/hr to 60km/hr. Mr. Riseley advised that the last speed review for Seventh Avenue had been conducted in 2011. It was determined that the speed limit remain at 70km/hr. It was also requested that the Department of Transport and Main Roads include a new speed count for this area in the next budget considerations.
- 5.6 The request for turning lane into Sixteenth and Seventeenth Streets, Home Hill refer to Business Arising from Minutes on 24 August 2016, Item 3.1.
- 5.7 Mr. Byers reported that at the Ordinary Council Meeting on 8 November 2016, the intersection of Wilmington and Edwards Streets, Ayr was raised as a concern and requested Council officers to investigate the history of the intersection and to also raise concerns with Department of Transport and Main Roads for future roadworks improvements. Mr. Riseley advised that the department will investigate the intersection and provide further data available at the next meeting.
- 5.8 Mr. Byers reported that at Ordinary Council Meeting - 5 September 2016, Council had raised concerns regarding the timeline for approval of the Burdekin Road Safety Advisory Committee (BRSAC) Minutes. It was recommended that the minutes be forwarded to the Core members of BRSAC for approval via a flying minute and returned within 14 days of the BRSAC meeting. Once approval has been received from Core members, the Minutes will be received and adopted at the following Ordinary Council Meeting. The committee agreed to this recommendation.
- 5.9 Mrs. Betteridge referred to the edition of Home Hill News – A Welcome from the Home Hill Business Community – No. 19 – Nov 2016 and enquired about provisions for truck drivers and other travellers at the old Inkerman school grounds to have a meal and shower.
- 5.10 Mrs. Betteridge also referred to Councillor Liessmann's article about the difficulty of opening the car door when parking on Eighth Avenue, Home Hill. Mrs. Betteridge has requested that a hand rail be erected in Eighth Street, Home Hill to encourage the elderly to park on a flatter street and still have accessibility up the steps. Mr. Byers has advised that one hand rail will be implemented on a trial basis.
- 5.11 Ms. Barlow advised that a traffic count has been conducted at the Burdekin Catholic High School for the purpose of identifying if they were eligible for flashing school zone lights to be installed. It was identified that there were little primary school students in the area and only approximately 300 cars were in the vicinity in the 30 minutes to 60 minutes timeframe. However, it was reported that parents were double parking, parking over crossings and children had to weave through the traffic to cross the road. Ms. Barlow advised that road safety information would be sent to the Principal of Burdekin Catholic High School in early 2017. It was also indicated that the police will be patrolling the school zones for children's safety.
- 5.12 Senior Constable Brett Elton reported receiving multiple complaints about children jumping off the railway bridge into the creek parallel to the Bruce Highway, Plantation Park. It was suggested that Queensland Rail be contacted and request for a 45 degree barbed wire fence to be erected to minimise accessibility to the railway bridge. A fence was considered dangerous. It was also established that a culvert grill would not be feasible for safety and future water flow/drainage obstructions.

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- 5.13 Senior Constable Brett Elton advised that he has also received complaints about parked cars on the corner of Cislowski Road, Ayr where it is a 70km/h zone. It was requested that signage be erected to discourage cars and children congregating there. It was agreed that signage could be erected, however, Council is unable to enforce children and adults adhering to the signage.
- 5.14 Senior Constable Brett Elton enquired about the potential upgrading of Mt Inkerman Hill intersection due to safety issues with turning off traffic in a 100km/hr zone and the rising hill to exit the intersection northbound. Mr. Riseley to investigate if Mt Inkerman intersection was on the Department of Transport and Main Roads forward program to upgrade the Bruce Highway.
- 5.15 Acting Sergeant Andrew McDowell reported that a 100km/hr speed limit sign has been erected prior to departing Home Hill southbound. Department of Transport and Main Roads to investigate further.
- 5.16 Acting Sergeant Andrew McDowell requested that a yellow line marking, or similar be positioned at the entrance of the Home Hill Police Station driveway to prevent people from parking across the driveway access. Council to comply with this request.
- 5.17 Acting Sergeant Andrew McDowell requested that the intersection at Burdekin Road and Twelfth Street, Home Hill be reviewed for safety. Council to investigate placing line markings on the bitumen to assist with directing traffic.
- 5.18 Mr. Postma advised that cars continued to drive through cane rail crossings, ignoring flashing lights and signage. Locomotive drivers continue to report incidents and Wilmar Sugar will continue to investigate
- 5.19 Mr. Hubbard advised that complaints could be on the rise as the school bus operation time had changed in Giru and was now operating during the B-Double allocated times as set by National Heavy Vehicle Regulator.
- 5.20 Mr. Ingle presented a map of the Y intersection on Giddy and Maidavale Roads, Airville. It was endorsed by the Committee that this Y intersection be suggested for the future works program.
- 5.21 Mr. Ingle reported a Dance Studio used a round-about at Young and Graham Streets, Ayr as a practice area. Mr. Ingle to write a letter to relevant dance studio advising of the safety issued behind this action.
- 5.22 Mr. Byers enquired as to how he could obtain the most recent crash data. It was identified that not all accidents/incidents are reported so the data received from Webcrash will not be an accurate overview. Police to investigate what information or resources are available and provide to Committee.

There being no further business the meeting closed at 12.01pm.

The next meeting will be held on Wednesday 22 February 2017 at 10.30am.

Cr. A. Goddard
Chairman

4 REPORTS

4.1 Capital Projects Monthly Report for Period Ending 30 November 2016

Recommendation

That the Capital Projects Monthly Report for Period Ending 30 November 2016 be received.



Burdekin Shire Council

**BURDEKIN SHIRE COUNCIL
MONTHLY REPORT - CAPITAL PROJECTS
Period Ending 30 November 2016**

<u>Revised Budget</u>	<u>Income Actual to Period End</u>	<u>Variance</u>	<u>Description</u>	<u>Revised Budget</u>	<u>Expenditure Actual to Period</u>	<u>Variance</u>	<u>Comments</u>
MCD - Manager Community Development							
-	-	-	24101 - Burdekin Library Building Capital	117,000.00	1,060.00	-99%	June 2017 Budget \$75,000 Actual \$1,060 Ayr Library kitchen refurbishment including second toilet. Project is currently in discussion with new architect.
-	-	-	24103 - Burdekin Library Office Equip Capital	98,400.00	28,186.26	-71%	June 2017 Budget \$15,000 Ayr Library security upgrade - includes panic button and swipe cards. I.T. are currently looking at compatibility issues with the panic button and the NBN. Security swipe cards will be completed in conjunction with kitchen refurbishment.
-	-	-	24141 - Burd Mem Hall Office Equipment Capital	15,000.00	9,853.69	-34%	March 2017 Budget \$15,000 Home Hill Library security upgrade and replace front desk. Plans for refurbishments currently being developed.
-	-	-	24170 - Burdekin Theatre Building Capital	52,000.00	13,045.98	-75%	March 2017 Budget \$12,000 Home Hill Library shelving upgrade. Order to be placed early 2017.
(80,000.00)	(22,440.50)	-72%	Total	282,400.00	52,145.93		June 2017 Budget \$98,400 Actual \$28,186 Book purchases. Target to spend 55% by December 31 will not be achieved, however will have project completed by end of year.
-	-	-	11501 - IT Hardware Purchases	217,719.00	-	-100%	April 2017 Budget \$15,000 Actual \$9,854 Replace sound mixing console. Console due to arrive in December, with housing to be built early 2017.
-	-	-					March 2017 Budget \$22,000 Actual \$13,046 Replace LED cyc (stage lights). Currently waiting on units to arrive. Cables still to be purchased, however expected for project to be completed under budget.
-	-	-					March 2017 Budget \$30,000 Replace house lights with LED lights.

MCS - Manager Client Services

-	-	-	11501 - IT Hardware Purchases	217,719.00	-	-100%	Early 2017 Budget \$150,000 SAN replacement - Tier 1 & 2 storage. To be ordered January 2017. Was put on hold due to late delivery of our 2015/2016 Computers and subsequent upgrade as a result of Hewlett Packard splitting their operations and transferring all sales and orders. Received 2015/2016 computers in July 2016 instead of January 2016.
-	-	-					Early 2017 Budget \$20,000 Replace backup and archive system. To be ordered January 2017. Put on hold as above.
-	-	-					June 2017 Budget \$40,000 High speed network link WWW treatment plant and second external site (library) - waiting on final quotations as it is a specialised service expected to be ordered early 2017 and installed and completed by June 2017.
-	-	-					June 2017 Budget \$7,719 Wi-Fi network for Community Development. In negotiation with Telstra on pricing and coverage.



Burdekin Shire Council
Income Actual to

BURDEKIN SHIRE COUNCIL
MONTHLY REPORT - CAPITAL PROJECTS
Period Ending 30 November 2016

Revised Budget	Period End	Variance	Description	Revised Budget	Expenditure Actual to Period	Variance	Comments
							June 2017 Budget \$30,000 Virtual desktop infrastructure pilot for 10 desktop computers. Has been put on hold until computer upgrade project is finalised and resources are available.
							First quarter of 2017 Budget \$65,500 Actual \$8,033 Software ECM upgrade allowance. This project is currently underway and is estimated to go "live" on 1 March 2017.
							March 2017 Budget \$15,000 Actual \$12,470 Corporate photo gallery. Professional photographer still to take senior employee photos, and photos at various locations in the Burdekin.
							Early 2017 Budget \$20,000 GIS spatial imagery replacement. Project due for completion June 2017 - after finalisation of Intramaps project.
							Project Complete Actual \$-1,252.00 consulting for archiving module implementation project. 30 June accrual amount higher than final invoice received.
							March 2017 Budget \$57,236 Actual \$21,558 for Intramaps. Public implementation still to be carried out.
-	-	-	11501 - IT Software Purchases	187,736.00	40,808.67	-78%	
-	-	-	11508 - Administration Office Equip Capital	13,000.00	5,593.00	-57%	March 2017 Budget \$13,000 Replace office photocopiers. Installed one photocopier (Administration) and Engineering is due to be ordered in Jan 2017 (when current maintenance agreement lapses) and installed by March 2017.
-	-	-	Total	418,455.00	46,401.67		

MGLL - Manager Governance and Local Laws

							June 2017 Budget \$225,000 Ayr Aerodrome electrical upgrade - stage 2. No objection from Aerodrome Advisory Group for upgrade. Next step to engage consultants to prepare tender documentation.
-	-	-	21122 - Aerodrome Runways & Other Assets Capital	225,000.00	-	-100%	
-	-	-	21150 - Showgrounds Other Buildings Capital	7,250.00	7,294.09	1%	Project Complete Budget \$7,250 Ayr Showgrounds. Open bar structure, replace roof sheeting and fascia.
(87,600.00)	(5,624.40)	-94%	22130 - Burdekin Multi-Purpose Building Capital	219,000.00	84,512.46	-61%	January 2017 Budget \$219,000 Building fitout. Actuals are for industrial fans, water extinguishers, installation of phone service, support beams for mounting of fans and generator room enclosure. Still to be completed in December/January - window glazing, relocation of solar panels, installation of storage cupboard, backup lighting and manually operated ventilation system. Expected to be completed in January 2017, however lighting and ventilation system may take until March 2017.
-	-	-	45401 - Waste Disposal Other Assets Capital	11,600.00	11,600.00	0%	Project Complete Budget \$11,600 Fencing Kirknie Landfill New Cell. Project complete.
-	-	-	45460 - Kirknie Landfill Cell Liner Capital	12,000.00	11,362.70	-5%	Project Complete Budget \$12,000 Hydro Mulching Batters at Kirknie Landfill New Cell. Project completed under budget.
-	-	-	47101 - Caravan Parks Buildings Capital	85,000.00	-	-100%	June 2017 Budget \$85,000 Home Hill Caravan Park amenities upgrade. Decision made 6 December 2016 on location of amenities. Quotations to be sought for construction.
-	-	-	47102 - Caravan Parks Other Assets Capital	22,500.00	223.19	-99%	June 2017 Budget \$7,500 Home Hill Caravan Park replace powerheads (x5). Actual \$223. Two powerheads installed so far (including expenditure from 2015/16). Remaining powerheads to be installed after layout finalised.
-	-	-					June 2017 Budget \$15,000 HHCP fence. Works deferred pending investigation of boundary and layout.



Burdekin Shire Council

BURDEKIN SHIRE COUNCIL
MONTHLY REPORT - CAPITAL PROJECTS
Period Ending 30 November 2016

Income Actual to			Description	Expenditure			Comments
Revised Budget	Period End	Variance		Revised Budget	Actual to Period	Variance	
(1,404,000.00)	—	-100%	47501 - Swimming Pool Buildings Capital	1,492,157.00	38,982.93	-97%	<p>Project Complete Budget \$21,550 Actual \$21,528 Ayr Pool replace shade sails.</p> <p>Project Complete Budget \$66,607 Actual \$17,455 Ayr Pool Design Detail. Scope of works reduced to detailed design documents. Balance of scope of works to be included in new project Ayr Pool Refurbishment.</p> <p>September 2017 Budget \$1,404,000 Ayr Pool Refurbishment. Advice of Government grant of \$702,000 just received. Quotations sought from GHD to prepare tender documentation and project manage work. Initial estimates to complete within pool close down period.</p>
(1,491,600.00)	(5,624.40)		Total	2,074,507.00	153,975.37		

MOPS - Manager Operations

							June 2017	Budget \$400,000 Actual \$10,740 Mt Inkerman lookout facilities upgrade. Public consultation currently taking place for final concept.
							June 2017	Budget \$50,000 Miscellaneous park furniture - discuss priorities with Council.
							June 2017	Budget \$50,000 Shade structures and playground equipment - discuss priorities with Council. \$45,595 of budget available as \$4,405 of budget has been applied to Coutts Park playground equipment project - detailed below.
							Completed October 2016	Budget \$84,520 (includes \$4,405 detailed above) Actual \$84,520 Coutts Park Playground equipment. Project completed.
							May 2017	Budget \$50,000 Ayr Skate Park shade structures - \$57,736 funding approved under the State Government Get Playing Places and Spaces program. Budget to be increased in second revised budget to include grant funding.
(250,670.00)	(250,670.00)	0%	43302 - Parks Other Assets - Capital	820,906.00	191,917.30	-77%	Completed November 2016	Budget \$190,791 Actual \$96,657 Plantation Park and Juru Walk Development. Project completed - final report and financial acquittal to be completed.
—	—	—	44102 - Cemetery Other Assets Capital	50,000.00	—	-100%	February 2017	Budget \$50,000 Ayr Cemetery - Mackenzie Street entry statement. Quotes closed 14th November 2016. Contractor appointed.
							May 2017	Budget \$55,000 Cromarty Boat ramp. Replace existing public toilet. Building Services currently investigating suitable replacement.
							June 2017	Budget \$75,000 Groper Creek septic relocation. Estimate end January 2017 to complete application to DEHP for project approval.
(17,730.00)	(17,729.59)	0%	45101 - Public Conveniences Buildings - Capital	130,000.00	—	-100%	Project Complete	Final expected funding received for event.
—	—	—	57252 - Roads Capital - NDRRA Apr 14	—	—	—	May 2017	Budget \$25,000 Laboratory WWW office (Jones Street depot). Quotations to be sought end of January 2017.
—	—	—	58101 - Depot Buildings Capital	25,000.00	—	-100%		



Burdekin Shire Council
Income Actual to

BURDEKIN SHIRE COUNCIL
MONTHLY REPORT - CAPITAL PROJECTS
Period Ending 30 November 2016

Revised Budget	Period End	Variance	Description	Revised Budget	Expenditure Actual to Period	Variance	Comments
-	-	-	61110 - Sewerage Reticulation Capital	587,490.00	197,490.13	-66%	<p>June 2017 Budget \$200,000 Sewerage replacement/refurbishment of assets - ongoing throughout financial year.</p> <p>June 2017 Budget \$40,000 Ayr Industrial Estate expansion project - Sewerage. Awaiting State Government approval and final Council decision.</p> <p>Project Complete Actuals of \$197,490 is for final progress payment for Sewer reline Contract Which is funded from carry over.</p> <p>June 2017 Budget \$150,000 Sewerage manhole refurbishment. Project dependant on results of in-house repair trial.</p>
-	-	-	62120 - Pump Stations Capital	999,580.00	327,768.65	-67%	<p>Funding agreement to be signed, Completion date TBA</p> <p>Budget \$959,580 Sewer Pump Station switchboard replacement program. State Government Building Our Regions Fund grant approved of \$952,000 - new budget to be recognised at second revised budget. Expenditure of \$279,318 is for four SPS switchboards including design and platforms carried over from 2015/16 financial year plus expenditure of \$48,451 for digital telemetry and alarm upgrades at eighteen SPS's with overflows to the environment.</p> <p>Pending final decision Budget \$40,000 Home Hill No 1 SPS rising main duplication (survey and design). Final discussions to be held on whether this project will go ahead.</p>
-	-	-	63140 - Sewerage Treatment Capital	398,220.00	18,150.02	-95%	<p>March 2017 Budget \$40,000 Ayr WWTP refurbish secondary digester bridge. Contractor appointed.</p> <p>June 2017 Budget \$175,000 Home Hill WWTP refurbish secondary clarifier bridge. Quotations to be sought end of January 2017.</p> <p>Project Completed Budget \$183,220 Actual \$18,150 Ayr WWTP refurbish primary clarifier. Project completed. Contract payments outstanding.</p>
-	-	-	71001 - Water Production Capital	300,000.00	-	-100%	<p>June 2017 Budget \$200,000 Water supply replacement/refurbishment of assets. Ongoing throughout financial year.</p> <p>June 2017 Budget \$75,000 Relocation 100mm water main Invercraig Mill Gira. Works to be scheduled outside of crushing season.</p> <p>Awaiting Council decision Budget \$25,000 Ayr Industrial Estate expansion project - Water. Awaiting State Government approval and final Council decision.</p>
(160,790.00)	-	-100%	72120 - Water Treatment Capital	1,642,394.00	572,882.11	-65%	<p>Funding agreement to be signed, Completion date TBA</p> <p>Budget \$450,000 Actual \$13,455 South Ayr WTP switchboard replacement - Currently in design. \$308,037 funding approved under the LG Grants and Subsidies Program.</p> <p>Project Completed November 2016 Budget \$505,340 Actual \$475,234 South Ayr WTP and Ayr Water Tower - install variable speed drive - works completed.</p> <p>June 2017 Budget \$687,054 Actual \$3,139 Home Hill Water Tower Replace Aerators - Project to be re-tendered January 2017 with modified specification.</p> <p>Completed Actual \$20,923 Nelson's Lagoon repair main and Actual \$56,375 South Ayr repair main - both budgeted at PR 71001.</p> <p>Completed Actual \$2,756 Valves/Scours Ayr - expenses to be journalled to operational.</p>
-	-	-	73140 - Water Reticulation Capital	-	6,647.66	-	<p>Project Completed Expenses for Burke Street Scour ancillary works. Budgeted at PR 71001.</p>



Burdekin Shire Council

BURDEKIN SHIRE COUNCIL
MONTHLY REPORT - CAPITAL PROJECTS
Period Ending 30 November 2016

Income Actual to			Description	Expenditure			Comments
Revised Budget	Period End	Variance		Revised Budget	Actual to Period	Variance	
(429,190.00)	(268,399.69)		Total	4,953,590.00	1,314,855.87		
MTS - Manager Technical Services							
(1,784,000.00)	(754,899.78)	-58%	51101 - Roadworks Capital	6,841,679.00	2,103,309.14	-69%	June 2017 Budget \$6,615,679. The majority of carryover projects are complete. 16 of 38 projects complete. Approximately \$1.7M worth of rural road construction projects are to be completed after end of crushing season. Awaiting Council decision Budget \$226,000 Ayr Industrial Estate expansion - Roadworks. Awaiting State Government approval and final Council decision.
-	-	-	51130 - Reseals - Capital	900,000.00	59,798.81	-93%	June 2017 Reseal design commenced in August. Programmed expenditure \$300,000 to 31 December. Remaining \$600,000 planned to be completed by May 2017.
-	-	-	51620 - Drainage - Capital	289,274.00	225,506.38	-22%	June 2017 Budget \$269,274 Actual \$225,507 Works complete for Sixth Street, Fourteenth A Street and Lando Street (carryover project of \$19,274 for Lando Street completed). Work in progress on South Ayr open drain. Awaiting Council decision Budget \$20,000 for Ayr Industrial Estate expansion - Drainage. Awaiting State Government approval and final Council decision.
-	-	-	53102 - Boat Ramp & Pontoon Other Assets Capital	-	346.22	-	Expense of \$346 to be capitalised.
(370,000.00)	(8,151.59)	-98%	55150 - Light Vehicles - Fleet Capital	1,085,000.00	74,703.09	-93%	June 2017 Quotations called for eight light vehicles with further quotations due early 2017. Further purchases planned for early 2017.
(167,686.00)	(90,868.19)	-46%	55151 - Trucks - Fleet Capital	798,000.00	400,500.50	-50%	March 2017 Actuals of \$400,500 for trucks ordered in 2015/16. Quotations called for two gravel trucks. Orders placed in September with delivery expected December/January.
(30,000.00)	-	-100%	55152 - Machines - Fleet Capital	210,000.00	-	-100%	March 2017 Quotations called for Backhoe. Order placed in October with delivery expected before end of December.
(23,000.00)	(20,727.28)	-10%	55153 - Plant & Equipment - Fleet Capital	267,954.00	232,762.00	-13%	March 2017 Quotations for four-wheelers and mowers to be completed in December. All other plant ordered and received.
(2,374,686.00)	(874,646.84)		Total	10,391,907.00	3,096,926.14		
(4,375,476.00)	(1,171,111.43)		TOTAL CAPITAL PROJECTS	18,120,859.00	4,664,304.98		

4.2 Operating Statement for Period Ending 30 November 2016

Recommendation

That the Operating Statement for Period Ending 30 November 2016 be received.



**BURDEKIN SHIRE COUNCIL
OPERATING STATEMENT
Period Ending 30 November 2016**

	Note	Actual YTD	YTD Revised Budget	\$ Variance Actual to Revised	% Variance Actual to Revised
Operating Revenue					
Rates and Utility Charges	1	35,765,167.86	37,727,885	-1,962,717	-5%
Pensioner remissions		-297,006.95	-292,000	-5,007	2%
User fees and charges	2	981,623.81	779,865	201,759	26%
Interest Received	3	593,287.44	701,917	-108,629	-15%
Operational contributions and donations		109,035.51	80,280	28,755	36%
Operational grants and subsidies	4	1,936,797.11	1,558,002	378,795	24%
Contract and recoverable works	5	592,582.27	707,292	-114,709	-16%
Other operating revenue	6	108,773.85	81,113	27,661	34%
Total operating revenue		39,790,260.90	41,344,352.92	-1,554,092	-4%
Operating Expenses					
Employee benefits	7	7,193,855.62	7,959,725	-765,869	-10%
Materials and services	8	6,212,756.95	6,356,468	-143,711	-2%
Depreciation and amortisation	9	4,289,904.54	4,397,417	-107,512	-2%
Finance Costs	10	127,298.42	94,369	32,930	35%
Other expenses		3,327.95	0	3,328	-
Total operating costs		17,827,143.48	18,807,978.33	-980,835	-5%
Surplus (deficit) from operating activities		21,963,117.42	22,536,375	-573,257	-3%
Capital contributions	11	6,000.00	0	6,000	-
Capital grants and subsidies	12	1,045,364.37	1,576,996	-531,631	-34%
Other capital income (expense)	13	-492,206.79	0	-492,207	-
Net result for period		22,522,275.00	24,113,370	-1,591,095	-7%

**BURDEKIN SHIRE COUNCIL
OPERATING STATEMENT
NOTES FOR VARIANCES TO BUDGET
Period Ending 30 November 2016**

Note

1 Rates and Utility Charges

Rates are on target - the negative variance will be negated by six monthly water consumption charges (second half water consumption charges to be levied in January 2017) and recognition of rates in advance of approximately \$1.1M at the end of the financial year.

2 User Fees and Charges

Ahead of budget, mainly animal management and trade waste (due to annual animal registration fees and annual trade waste fees being raised in July). Caravan park income ahead of budget due to season variability.

3 Interest Received

Council has longer term investments which were selected based on more advantageous interest rates. Budget should be met by the end of the financial year.

4 Operational Grants and Subsidies

Two quarterly payments for Financial Assistance Grant have been received. PCYC annual grant received in full, along with the First Start Grant and RADF Grant. Also includes income from fuel tax credits.

5 Contract and Recoverable Works

Under budget due to the timing and payment of main roads claims. Private works income is received throughout the year.

6 Other Operating Revenue

Above budget due to annual Fire Levy collection Fees and insurance settlements. Income received including metal recycling sales and second hand sales at transfer stations.

7 Employee Benefits

Employee benefits below budget mainly due to unfilled positions, delay in EBA negotiations and extended leave. Movement in annual leave and long service leave provisions will be journaled at the end of the financial year.

8 Materials and Services

Materials and services under budget due to timing of waste disposal and waste collection contract payments. It is expected that training will increase in new year due to scheduled renewals and skill based training programs. RMPC expenditure is under budget due to timing of major works.

9 Depreciation and Amortisation

Depreciation marginally under budget due to timing of capitalisations.

10 Finance Costs

Over budget mainly due to bank charges. Also includes interest paid for September quarter QTC loans. As interest is paid quarterly, the budget is calculated quarterly.

11 Capital Contributions

Contributions received from property owners towards works on Irving Street, Ayr.

12 Capital Grants and Subsidies

Under budget due to timing of grants. Income received includes TIDS, Roads to Recovery, Beach Road Cycleway, Multi-Purpose Building fit-out, Mt Inkerman lookout upgrade, Skilling Queenslanders for Work, NDRRA April 2014 final payment, and first quarterly payment from State Library. Still to receive further income from TIDS, Beach Road Cycleway and State Library along with grant income for South Ayr Variable Speed Drive.

13 Other Capital Income

Loss on write offs of assets include Transport, Buildings, Office, Other and Water due to full/partial replacement of assets. Loss on disposal of assets from sales for Fleet. Includes loss on donation of Building asset.

5 GOVERNANCE & LOCAL LAWS

5.1 Presentation - NQ Dry Tropics - Update On Current Projects

9.45am – Mr. Scott Fry, Senior Project Officer – Waterways, Wetlands and Coasts Program of NQ Dry Tropics to provide an update on current projects.

6 CLIENT SERVICES

7 FINANCIAL & ADMINISTRATIVE SERVICES

8 OPERATIONS

9 TECHNICAL SERVICES

9.1 Extension to Police Citizens Youth Club, Anzac Park

Document Information

Referring Letter No: 1546187

File No: 138

Name of Applicant: Burdekin Shire Council

Location: Anzac Park, Ayr

Author and Title: Matthew Ingle, Design Office Manager

Executive Summary

Council requested liaison with the Police Citizens Youth Club regarding future requirements.

Recommendation

Council resolves to accept the report.

Background Information

As resolved by Council at its meeting on 15 November, 2016, staff from the Design Office have liaised with Andrew Sherrington regarding future requirements for the Police Citizens Youth Club (PCYC) facility adjacent to the basketball stadium in Anzac Park.

As the existing sealed car park is quite often full and overflowing, the PCYC wish to see an additional carpark adjacent to the existing one. The fenced play area adjacent to the Day Care section of the PCYC is only just adequate for the current enrolment. The Day Care and gym facilities in the newer building are at capacity and a new building would be required if an expansion of either or both of these services was to occur.

There is insufficient room in the current PCYC lease to duplicate the existing two row car park. Andrew advised that he would like to expand the current lease area by approximately 45 metres towards Park Street as shown on the attached drawing. The drawing also shows the footprint of the duplication of the existing car park.

The expansion area mentioned is, at present, part of land leased to the Burdekin Touch Association Incorporated. The lease is due to expire in 2025 so negotiations with the association would be required to provide any extra lease area to PCYC.

Andrew further noted that any expansion to the PCYC facility would only occur if they were successful in obtaining grant funding to do so. The last building cost approximately \$690,000. A duplication of the existing carpark is estimated to cost \$75,000. There would be some costs associated with any changes to existing lease documents.

Link to Corporate/Operational Plan

2.5.1 Review land supply and uses as required to meet community and business needs

3.4.2 Support sporting organisations in providing opportunities for physical activity

Consultation

Discussion was held with Andrew Sherrington of PCYC

Legal Authority or Implications

NA

Policy Implications

NA

Financial and Resource Implications

NA

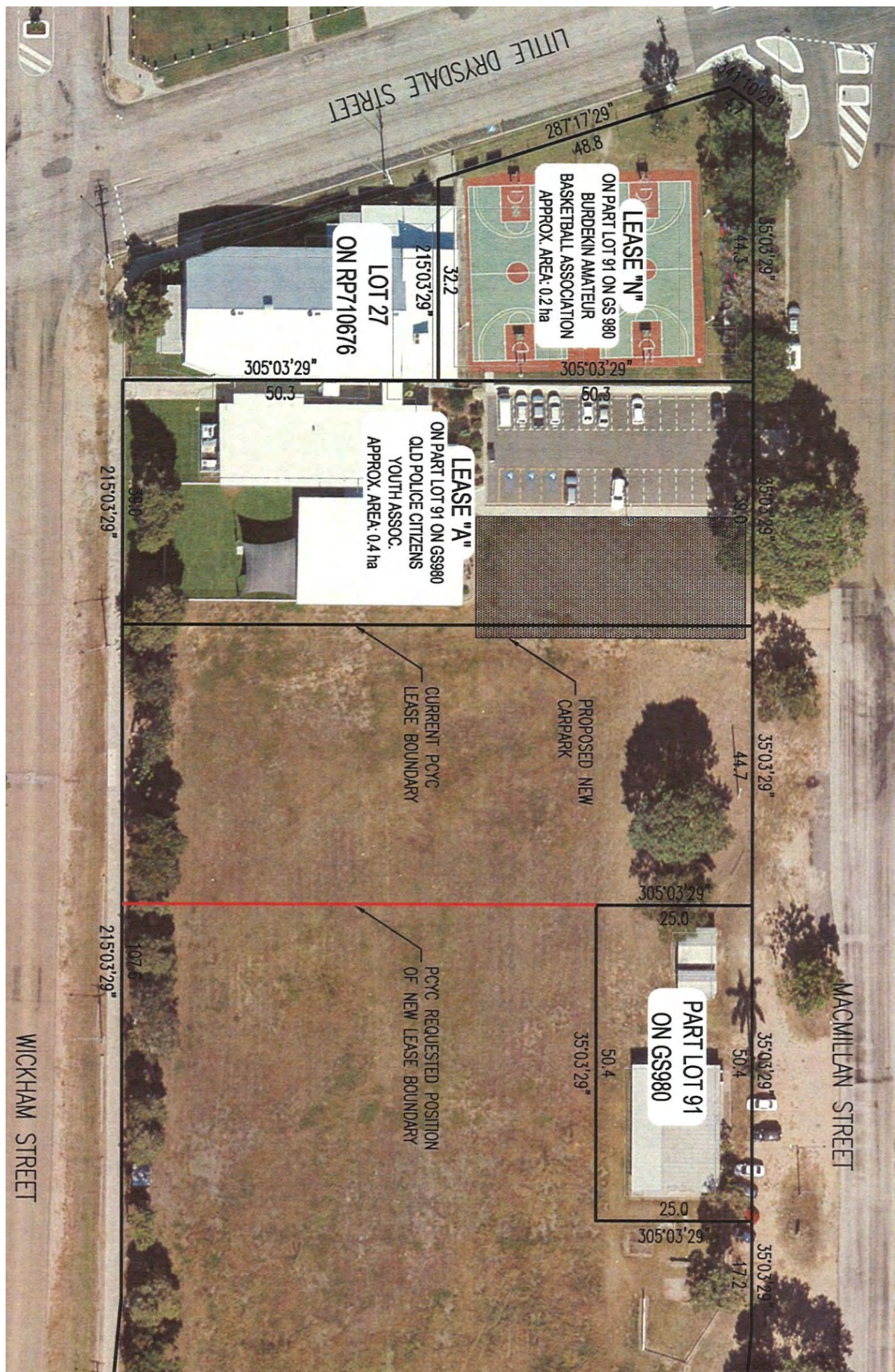
Report prepared by:

Matthew Ingle

Report authorised by:

Matthew Ingle

Attachment



9.2 Upgrade Water Pressure - Ayr Water Supply

Document Information

Referring Letter No: NA

File No: 807

Name of Applicant: Burdekin Shire Council

Location: Ayr Water Supply

Author and Title: Matthew Ingle

Executive Summary

Report on the pressure upgrade to Ayr Water Supply

Recommendation

Council resolve to accept the report.

Background Information

When the reticulated water supply was installed in Ayr in the early 1960's, it consisted of bores at South Ayr filling a low level tank which then supplied water to delivery pumps which fed water into the reticulation pipework. If the quantity of water pumped exceeded the demand, water would flow from the reticulation up the outlet pipe and into the water tower in Wickham Street. Once the tower was full, the pumps at South Ayr would stop and water would flow back out of the tower to satisfy demand in the system. When the water level in the tower dropped sufficiently, the pumps at South Ayr would restart.

Over the intervening years additional infrastructure was installed, a supplementary bore at the council chambers which also pumped water directly into the reticulation network and bore pumps at Nelsons Lagoon which pumped water directly into the tower (not into the reticulation network). The starting and stopping of all pumps was controlled by the water level in the tower. At times during each day, the tower would be supplying all the water required by the network.

Pressure in the system was ultimately governed by the height of the tower which, when full, provided about 37 metres head at the tower base. When the pumps at South Ayr were running pressure in the system rose slightly (it had to be high enough to force water up the outlet pipe and into the tank at the top of the tower).

Over many years the water supply in Ayr has suffered from intermittent bouts of dirty water which is unfortunately a consequence of both the supply source and amount of treatment done to the water. There has been a build-up of sediment on the inside of the water supply pipes and occasionally some of this may detach and float around the system and finally end up coming out through someone's taps. For several years council staff have been active in cleaning the inside of the water

supply pipes in an effort to reduce the presence of dirty water. It is thought that the reversals of flow and the sudden change in system pressure that occur when the pumps at South Ayr started also contributed to the breaking off of deposited material from the inside of the water pipes.

Over the past few years council staff have been conducting tests of flow and residual pressures of firefighting hydrants installed in the system. The tests were started in response to requests from property owners/ developers wishing to ensure that they meet current requirements for firefighting. For buildings over 500 square metres AS2419 requires a flow of 10 litres per second with a residual pressure in the main of 200KPa (20.4 metres head). The tests have shown that some hydrants fail to meet this standard and some developers, e.g. Coles and Woolworths, have needed to install additional water storage tanks and pumps to comply with firefighting requirements. Note that it is the property owners responsibility to ensure that there is adequate firefighting capability for their proposed development.

To combat the problems of varying pressure, a lack of pressure and flow reversals it was decided to install constant pressure pumps which would maintain a higher, non-fluctuating pressure. Council was fortunate to gain a grant for 40% of the estimated cost to install the proposed pump system.

Flow testing in December 2015 showed peak flows from the tower, when the tower was the only source providing water to the network, were in the range of 300 to 360 litres per second. Peak flow occurred around 6:00pm. Using this as a basis, a specification for the pumps to be able to deliver a total of 450 litres per second at up to 50 metres head was written. This was a 25% increase in flow over the peak flows observed and would allow an increase in system pressure of up to an additional 13 metres of head.

Xylem Water Solutions won the contract to supply, install and commission the pump sets and associated pipework and electronic controllers. Council staff removed the disused aerator from a building adjacent to the water tower, provided new doors and arranged electricity supply for the proposed pump sets. At South Ayr three of the four pumps were removed to provide room for the new pump set and electrical supply provided to the pump room. Council staff also arranged updated programming of and connection to the telemetry network.

The pump set at the tower is capable of delivering 200 litres per second and boosting system pressure to 50 metres head whilst the pump set at South Ayr are rated at 250 litres a second at 50 metres head. The pumps are set to provide a constant pressure and push “against each other” through the network. Water can no longer flow into the tower from the network and Nelsons Lagoon pumps keep the tower filled. The total cost of the project was \$517,329 including the grant funding of \$206,931.

The new pumps were commissioned on 10 October 2016 and the pressure increased slowly to current level of 420 KPa (42.9 metres head). Retesting of some firefighting hydrants has been undertaken and there has been an increase in hydrant pressure of about 70KPa (7 metres head) at the tested locations.

With the continuing dry weather and the increase in system pressure we have noticed a higher than expected peak flow from the combined pumps of around 420 litres a second between 5:00pm and 7:00pm. The pump sets are capable of delivering higher flows than their rating, however pressure will drop and they will not be operating efficiently.

Should the booster pumps fail due to electricity outage or faults, the water supply will revert automatically to supply from the tower and the bore at council

chambers. Nelsons Lagoon bores will continue to keep the tower filled. The remaining pump left at South Ayr can also be utilised by opening valves and turning on power to the pump.

Link to Corporate/Operational Plan

- 1.1.1 Plan and build infrastructure that adds value to Council and community assets
- 1.2.3 Apply a prioritised and planned system to upgrade and enhance existing facilities
- 1.4.2 Increase water supply network reliability
- 1.4.3 Improve water quality

Consultation

NA

Legal Authority or Implications

NA

Policy Implications

NA

Financial and Resource Implications

NA

Report prepared by:

Matthew Ingle

Report authorised by:

Matthew Ingle

Attachments



New Pump Set at Ayr Water Tower



New Pump Set at South Ayr – Remaining old pump in foreground

10 PLANNING & DEVELOPMENT

10.1 Development Application for Reconfiguring a Lot at 43 Robins Road, Ayr (Lot 4 on RP719819 Parish of Jarvisfield, County of Gladstone)

Document Information

Referring Letter No: 1541486

File No: 234 (Sub16/0040)

Name of Applicant: Tony and Joanne Sandona

Location: 43 Robins Road, Ayr (Lot 4 on RP719819 Parish of Jarvisfield, County of Gladstone)

Author and Title: Shane Great – Manager Planning and Development

Executive Summary

A Development Application has been received from Atkinson and Booy Surveys on behalf of their clients Tony and Joanne Sandona seeking approval for Reconfiguring a Lot (1 into 2 lots) at 43 Robins Road, Ayr (Lot 4 on RP719819 Parish of Jarvisfield, County of Gladstone). A Development Application (Code Assessable) has been triggered in accordance with the Burdekin Shire Council's IPA Planning Scheme (*the scheme*). Given the 'Rural' zoning, it is considered that the application is contrary to achieving the purpose of the scheme. Refusal of the application is recommended.

Recommendation

That Council refuse the Development Application for Reconfiguring a Lot (1 into 2 lots) at 43 Robins Road, Ayr (Lot 4 on RP719819 Parish of Jarvisfield, County of Gladstone) based on the following grounds:

- The proposed development compromises the achievement of specific Desired Environmental Outcomes (DEO's) contained within the Burdekin Shire Council's IPA Planning Scheme.
- The development proposed has not demonstrated sufficient grounds to justify or override the identified conflicts with the Burdekin Shire Council's IPA Planning Scheme and in particular the Reconfiguring a Lot Code.
- The development proposed is not located in an area planned to benefit from all relevant urban infrastructure and current planning assumptions. Consequently, the proposal conflicts with the provisions of the Burdekin Shire Council's IPA Planning Scheme.

Background Information

The following comments are from the Manager of Planning & Development, Mr Shane Great:

A Development Application has been received from Atkinson and Booy Surveys on behalf of their client Tony and Joanne Sandona seeking approval for Reconfiguring a Lot (1 into 2 Lots) at 43 Robins Road, Ayr (Lot 4 on RP719819 Parish of Jarvisfield, County of Gladstone). The land is zoned 'Rural' with the proposal triggering a 'code assessable' Development Application for Reconfiguring a Lot. The application has been assessed against the relevant provisions of the scheme.

The Application:

The subject site comprises a total area of approximately 28.9ha with road frontage to Robins Road. It is the applicant's intent to subdivide existing Lot 4 on RP719819 into 2 Lots being proposed lots 3 and 4. Proposed Lot 3 is currently improved with an existing dwelling and would have an area of approximately 4216m². Proposed Lot 4 is improved with an existing dwelling, shed and the balance area of the sugarcane farm on an area of 28.6 ha.

The report submitted with the application maintains that this proposal will in fact formalise the existing use on the land, with a dwelling currently located on each of the proposed lots. Additional development is unlikely to occur placing any additional burden on Council infrastructure. The applicant makes note of the smaller lot residential development located to the east of the subject site to assist in demonstrating the existence of similar sized lots in close proximity to the affected land. This development has occurred in 'Village' zoned land whereas this proposal is on 'Rural' zoned land.

If the subdivision was approved, the newly created Lot 3 could be sold off to an external party. This could result in a possible conflict due to increased risks associated with the possibility of incompatible land uses becoming an issue.

Site Description/Surrounding Land Uses:

The site is an irregular shaped lot located on the western fringe of Ayr and is improved with 2 houses, farm shed and sugarcane farm. Existing Lot 4 is generally flat cleared land with frontage to Robins Road. The predominate land use in the surrounding area is agricultural. Sugar cane has been the preferred crop to be grown on the subject land for many years. The village zoned land located to the east of the subject site remains mostly undeveloped and is still being used as agricultural land.

Conclusion:

Although it has been argued by the applicant that the proposed reconfiguration provides a suitable area for the existing dwelling houses and surrounding farm land, there is not sufficient evidence provided in the application that overrides the objective of meeting the relevant specific outcomes of the scheme codes. In particular, the 'Reconfiguring of a Lot' Code. Given this lack of evidence, it is recommended that Council adopt the recommendation to refuse the application.

Link to Corporate/Operational Plan

N/A

Consultation

All other relative Council Departments have been consulted with any comments/conditions being included in this report and recommendation. The application did not require referral to the State Assessment and Referral Agency (SARA).

Legal Authority or Implications

N/A

Policy Implications

N/A

Financial and Resource Implications

N/A

Report prepared by:

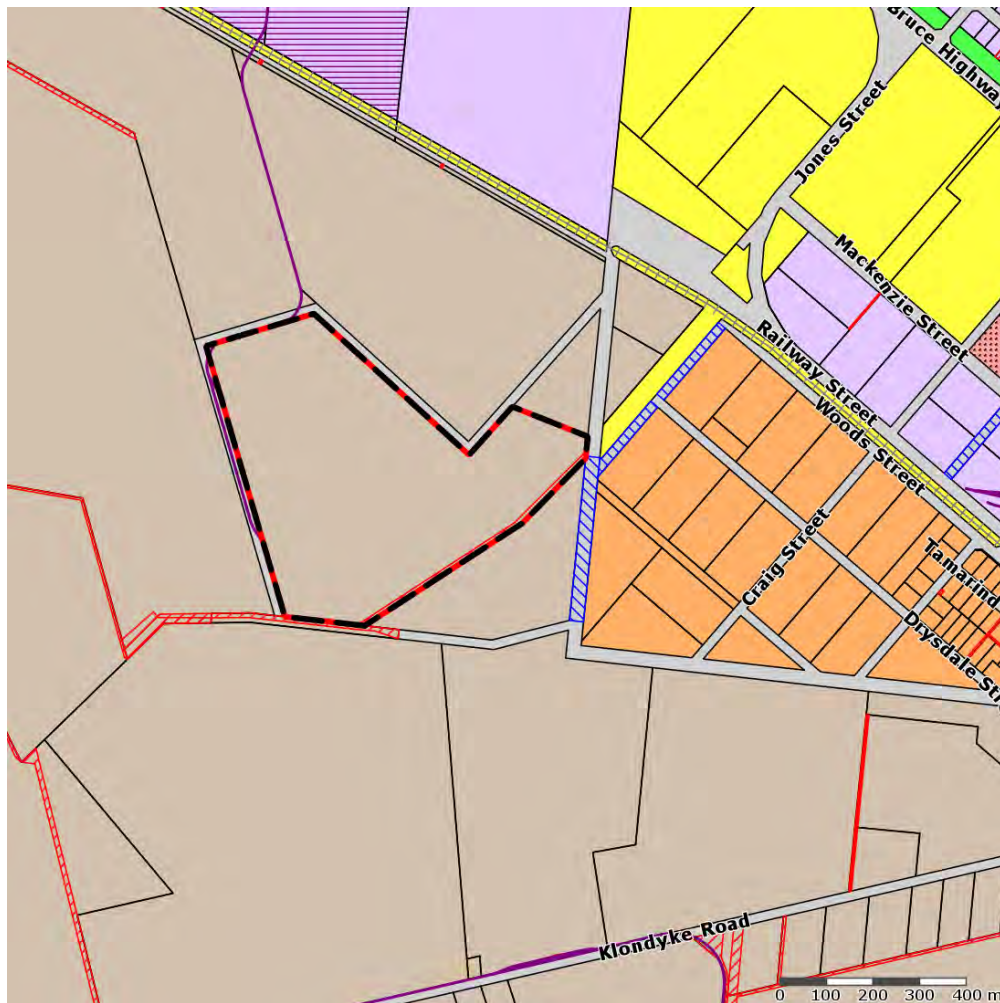
Marty Pearce – Senior Planning Officer

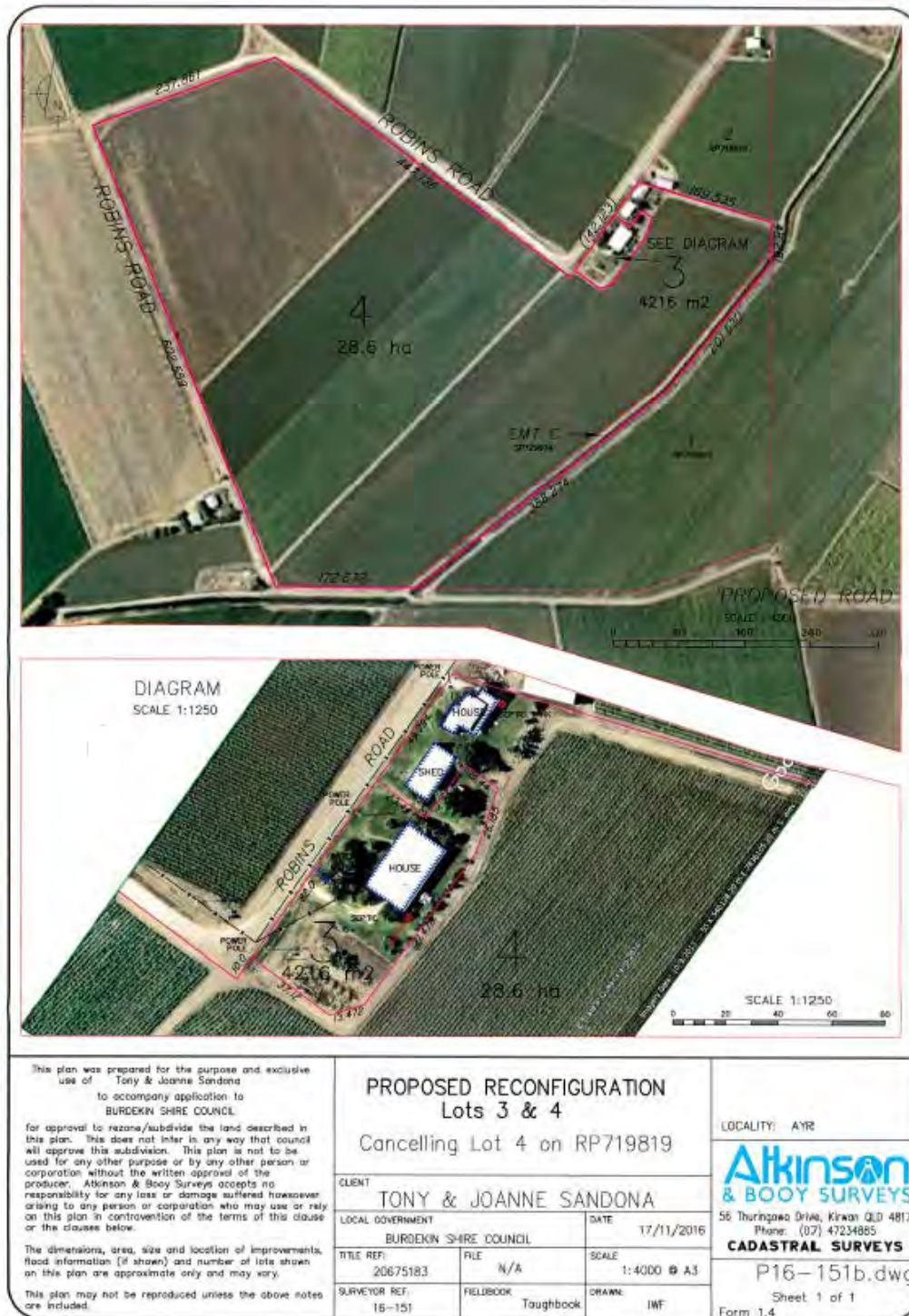
Report authorised by:

Shane Great – Manager Planning and Development

Attachments







10.2 Development Application for Reconfiguring a Lot at 122 Mountainview Road, Airville (Lot 23 on SP129621 Parish of Jarvisfield, County of Gladstone)

Document Information

Referring Letter No: 1536919

File No: 234, (Sub16/0037)

Name of Applicant: K Purtill

Location: 122 Mountainview Road, Airville (Lot 23 on SP129621 Parish of Jarvisfield, County of Gladstone)

Author and Title: Shane Great – Manager Planning and Development

Executive Summary

A Development Application has been received from Atkinson and Booy Surveys on behalf of their client Kirk Purtill seeking approval for Reconfiguring a Lot (1 into 2 lots) at 122 Mountainview Road, Airville (Lot 23 on SP129621 Parish of Jarvisfield, County of Gladstone). A Development Application (Code Assessable) has been triggered in accordance with the Burdekin Shire IPA Planning Scheme. Given the 'Rural' zoning, it is considered that the application is contrary to achieving the purpose of the Planning Scheme. Refusal of the application is recommended.

Recommendation

That Council refuse the Development Application for Reconfiguring a Lot at 122 Mountainview Road, Airville (Lot 23 on SP129621 Parish of Jarvisfield, County of Gladstone). A Development Application (Code Assessable) based on the following grounds:

- The proposed development compromises the achievement of specific Desired Environmental Outcomes (DEO's) contained within the Burdekin Shire Council's IPA Planning Scheme.
- The development proposed has not demonstrated sufficient grounds to justify or override the identified conflicts with the Burdekin Shire Council's IPA Planning Scheme and in particular the Reconfiguring a Lot Code.
- The development proposed is not located in an area planned to benefit from all relevant urban infrastructure and current planning assumptions. Consequently, the proposal conflicts with the provisions of the scheme.

Background Information

The following comments are from the Manager of Planning & Development, Mr Shane Great:

A Development Application has been received from Atkinson and Booy Surveys on behalf of their client Kirk Purtill seeking approval for Reconfiguring a Lot (1 into 2 lots) at 122 Mountainview Road, Airville (Lot 23 on SP129621 Parish of Jarvisfield, County of Gladstone). The land is zoned 'Rural' with the proposal triggering a 'code assessable' development application for Reconfiguring a Lot. The application has been assessed against the Reconfiguring a Lot Code under the provisions of the Burdekin Shire Council's IPA Planning Scheme (the scheme).

The Application:

The subject lot comprises a total area of approximately 2.14ha with road frontage to Mountainview Road which is currently improved to bitumen sealed standard. It is the applicant's intent to subdivide existing Lot 23 on SP129621 into 2 Lots being lots 23 and 24. Proposed Lot 23 is currently improved with an existing dwelling, packing shed and would have an area of approximately 1.3ha. Proposed Lot 24 is currently vacant and have an area of 8125m².

The supporting material with the application states that while the proposed lots do not meet the minimum area or road frontage requirements for the subdivision of rural zoned land in the Scheme, the immediate area is more in keeping with the amenity of a 'Rural Settlement Sub Area' and the proposed Lots have sufficient area for dwellings, bores, liquid waste disposal and their required setbacks.

The applicants' report states that there is 'Good Quality Agriculture Land' in the area but the proximity of neighbouring houses and already fragmented configuration of the lots prevent the subject lot from being economically viable as a standalone farm and therefore has limited agricultural potential.

If approved, an additional house could also be constructed on proposed Lot 24. This could result in an increased possibility of incompatible land uses given the rural zoning. It could also contribute to added pressure on existing Council infrastructure.

Site Description/Surrounding Land Uses:

The subject land could be described as a regular shaped 2.14ha rural residential lot historically being used for small crop production and distribution. The lot is generally flat with approximately 140m frontage to Mountainview Road.

The wider surrounding area of the subject site is mainly used for agricultural purposes being the growing of small crops and sugarcane with some rural residential housing and packing sheds. The location of the proposed development on this western side of Mountainview Road could be described as a ribbon development with most of the subdividing of the land occurring before the year 2000.

Conclusion:

Although it has been stated by the applicant that the site is already fragmented by previous reconfigurations, there is not sufficient evidence provided in the application that overrides the overall objectives contained within the Burdekin Shire Council's IPA Planning Scheme. Given this lack of evidence, it is recommended that Council adopt the recommendation to refuse the application.

Link to Corporate/Operational Plan

N/A

Consultation

All other relative Council Departments have been consulted with any comments/conditions being included in this report and recommendation. The application did not require referral to the State Assessment and Referral Agency (SARA).

Legal Authority or Implications

N/A

Policy Implications

N/A

Financial and Resource Implications

N/A

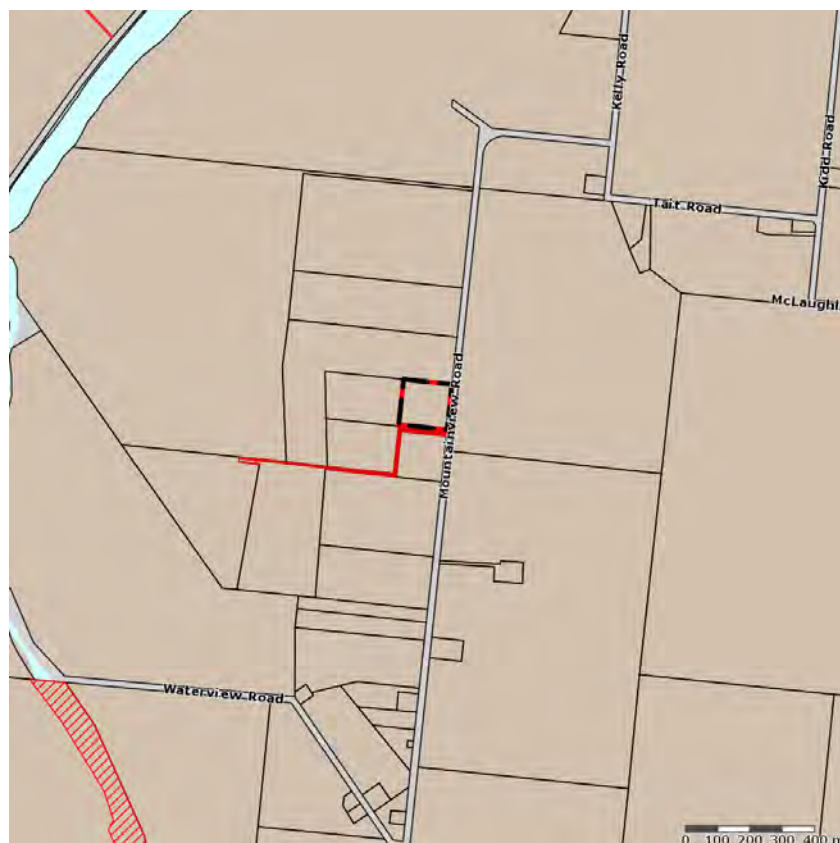
Report prepared by:

Shane Great – Manager Planning and Development

Report authorised by:

Shane Great – Manager Planning and Development

Attachments



Rural	Residential Low Density Sub Area	Industry Investigation Sub Area
Rural Nature Based Recreation Sub Area	Retail and Commercial	Public Purpose
Rural Settlement Sub Area	Industrial	Village
Residential	Extractive Industry Sub Area	Open Space & Recreation



This plan was prepared for the purpose and exclusive use of
Kirk Purtill
to accompany application to
BURDEKIN SHIRE COUNCIL.

for approval to rezone/subdivide the land described in this plan. This does not infer in any way that council will approve this subdivision. This plan is not to be used for any other purpose or by any other person or corporation without the written approval of the producer. Atkinson & Booy Surveys accepts no responsibility for any loss or damage suffered howsoever arising to any person or corporation who may use or rely on this plan in contravention of the terms of this clause or the clauses below.

The dimensions, area, size and location of improvements, flood information (if shown) and number of lots shown on this plan are approximate only and may vary.

This plan may not be reproduced unless the above notes are included.

PROPOSED RECONFIGURATION Lots 23 & 24 Cancelling Lot 23 on SP129621

CLIENT KIRK PURTILL		
LOCAL GOVERNMENT BURDEKIN SHIRE COUNCIL	DATE 17/11/2016	
TITLE REF: 50321052	FILE N/A	SCALE 1:750 @ A3
SURVEYOR REF. 16-146	FIELDBOOK Toughbook	DRAWN: IWF

PARISH : JARVISFIELD
COUNTY : GLADSTONE
LOCALITY : AIRVILLE

**Atkinson
& BOOY SURVEYS**
56 Thuringowa Drive, KIRWAN QLD 4817
Phone: (07) 47234885
CADASTRAL SURVEYS

P16-146b.dwg
Sheet 1 of 1
Form 1.4

10.3 Report - Material Change of Use for Home Occupation (Hairdressing) at 18 Rae Street, Ayr (Lot 8 on RP709886, Parish of Antill, County of Gladstone) - Washbourne

Document Information

Referring Letter No: 1538284

File No: 226, CONS16/0025

Name of Applicant: Andrew & Kirstie Washbourne

Location: 18 Rae Street, Ayr (Lot 8 on RP709886, Parish of Antill, County of Gladstone)

Author and Title: S. Great – Manager Planning and Development

Executive Summary

An application for a Material Change of Use has been received from Andrew & Kirstie Washbourne, seeking approval to establish a Home Occupation business for Hairdressing at 18 Rae Street, Ayr (Lot 8 on RP709886, Parish of Antill, County of Gladstone). A Development Application (Impact Assessable) has been triggered in accordance with the Burdekin Shire Council's IPA Planning Scheme (*the scheme*).

Recommendation

That Council approves the Development Application - Material Change of Use for a Home Occupation (Hairdressing) at 18 Rae Street, Ayr (Lot 8 on RP709886, Parish of Antill, County of Gladstone) subject to the following conditions:

GENERAL

- 1.1 The conditions of the development permit must be effected prior to the commencement of the use, except where specified otherwise in these conditions of approval.
- 1.2 The Home Occupation can only be operated strictly in accordance with the supporting material and approved plans submitted with the application and can only be conducted by a person resident therein.
- 1.3 No source of power other than one or more single phase electric motors having a total connected load of not more than 2.2 kilowatts is used.
- 1.4 The floor area used (whether temporarily or permanently) does not exceed more than one-third of the total floor area of the dwelling house, except with and in accordance with the conditions of an express permission of the Council.

-
- 1.5 No load is imposed on any local utility greater than that which is normally required by other uses permitted in the zone in which the dwelling house is situated.
 - 1.6 No machinery or apparatus causing interference with reception of radio or television signals is used or operated.
 - 1.7 There is no public display of goods on the premises.
 - 1.8 Only one sign with a maximum face area of 0.5 m² and bearing only the name of the person carrying out the business and the type of business is to be provided on the premises.
 - 1.9 The activity does not cause any injury to or have a prejudicial effect on the amenity of the locality in which it is carried out due to the emission of noise, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, grit, oil, waste products, or anything whatsoever.
 - 1.10 The approved use shall be undertaken so that no undue disturbance is caused to neighbouring properties by virtue of noise, bright lights, traffic movements or interference with radio and television reception.

BUILDING WORK

2. A development permit for Building Works is to be obtained before any building works are carried out on the premise.

EXTERNAL WORKS

3. The developer must at its own cost undertake all necessary alterations to public utility mains and services as are rendered necessary by the carrying out of any required external works or other works associated with the approved development.

STORMWATER

4. The approved development and use(s) must not interfere with the natural flow of stormwater in the locality in such a manner as to cause ponding or concentration of stormwater on adjoining land or roads.

ADVICE (Note: These are not conditions)

- *The footpath between the kerb and property boundary is to be kept clear of parked vehicles.*
- *Businesses which provide higher risk personal appearance services must hold a licence under the Public Health (Infection Control for Personal Appearance Services) Act 2003. Prior to the commencement of higher risk*

personal appearance services contact Council's Environment and Health Department for advice on licence application procedures.

- *A higher risk personal appearance service involves any of the following skin penetration procedures, in which the release of the blood or other body fluid is an expected result:*
 - *body piercing, other than closed ear or nose piercing*
 - *implanting natural or synthetic substances into a person's skin*
 - *scarring or cutting a person's skin using a sharp instrument to make a permanent mark, pattern or design*
 - *tattooing (including cosmetic tattooing or semipermanent make-up).*

Background Information

Burdekin Shire Council acting as the Assessment Manager has received a Development Application for a Material Change of Use for a Home Occupation at 18 Rae Street, Ayr (Lot 8 on RP709886, Parish of Antill, County of Gladstone). The proposal is for a Home Occupation hairdressing business and triggers an 'Impact Assessable' Development Application in accordance with the provisions of the scheme.

The proposal is located on land zoned 'Residential' and has a 'Low Density Sub Area' designation under the provisions of the scheme. The proposed use is consistent with similar activities that have gained the appropriate approvals for a Home Occupation and will be assessed against the scheme in its entirety. In particular, compliance with the relevant specific outcomes and acceptable solutions of the 'Residential Zone Code' and 'Home Occupation Code' have been considered.

The Application

The applicant's intent is to operate a home based hairdressing business from a salon to be constructed in a designated area of the ground floor level of the two storey house. Customer access to the proposed salon will be via the existing Rae Street frontage. The applicant has indicated that there will be no other employees as part of the proposal and that it is expected there will be no more than two clients attending the premises at any given time. Two off-street tandem car parks are to be made available for clients by utilising the existing driveway. In addition, Rae Street has full bitumen to the kerb and will allow for on-street parking for additional parking (if required) along the frontage of the property.

The application is typical of a Home Occupation and is considered to be an acceptable use provided that it complies with the scheme provisions. In this particular case, the application has met all the overall outcomes for the Home Occupation Code.

Given that the Development Application was triggered as 'Impact Assessable' under the provisions of the scheme, public notification was required. The application was advertised in the Burdekin Advocate on Friday 28th October, 2016 and at the closing

date for submissions on Friday 18th November, 2016, 1 properly made submission was received.

Site Description/Surrounding Land Uses

The subject site is located at 18 Rae Street, Ayr on a regular shaped allotment of 1012m² and is currently improved with a dwelling house and shed. The locality is considered to be predominantly residential surrounded by single dwellings on all sides of the subject site.

Comment on Submission

A properly made submission was received from Mr Guiseppe Russo of 67 Grey Street, Ayr.

The submitter opposed the application for the following reasons:

- Parking;
- Extra Traffic;
- Working Hours Till 7.30pm;
- Barking dogs; and
- Enough Home hairdressers in this Town.

In assessing the application, 'valid' planning related concerns were considered as part of the assessment process. The submitter raised a total of five matters. In the assessment process, planning officers only considered negative impacts potentially caused from increases in traffic, parking and operating hours.

- **Parking:** It is not considered that the scale of the business will cause any negative impacts to existing parking opportunities in the vicinity of the proposed business.
- **Traffic:** Any increase in traffic caused from customers arriving and departing from the premises is considered to be minor in nature and not impact detrimentally to existing traffic flows.
- **Operating Hours:** In considering any detrimental emissions emanating from the premises, it is not considered that the proposed operating hours are unreasonable given the scale of the business and the ability to manage any negative impacts through conditions of approval.

Historically, home based businesses have not generated complaints within the residential areas of town. In particular, hairdressing salons do not operate in such a way that noise becomes a problem for neighbours. Conditions imposed restrict the potential for a business to operate to the extent that it causes detriment to the amenity of any residential area. Limitations imposed such as one employee, size of salon and number of clients will ensure that residential amenity is not affected. It is considered appropriate in this instance that the proposal will comply with the Home Occupation code of the Planning Scheme and therefore should be supported.

Conclusion

Council's Development Assessment Team members have assessed the application and included reasonable and relevant conditions as part of the recommended

approval. These conditions have been included to ensure any possible negative impacts on amenity are minimised. Given that the proposal complies with the provisions contained in Council's Planning Scheme, it is recommended that Council approves the application subject to the abovementioned conditions.

Link to Corporate/Operational Plan

N/A

Consultation

The applications was advertised in the Burdekin Advocate on Friday 28th October, 2016 and at the closing date for submissions on Friday 18th November, 2016, 1 properly made submission was received. All relative Council departments have been consulted, there was no external consultation required for this application.

Legal Authority or Implications

N/A

Policy Implications

N/A

Financial and Resource Implications

N/A

Report prepared by:

S. Great – Manager Planning and Development

Report authorised by:

S. Great – Manager Planning and Development

Attachments



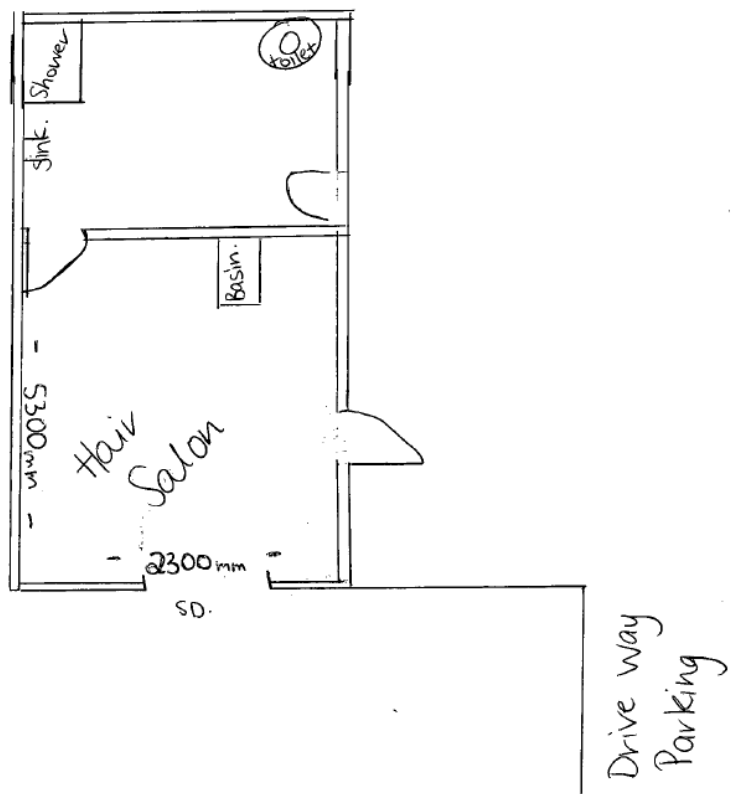
Planning Scheme

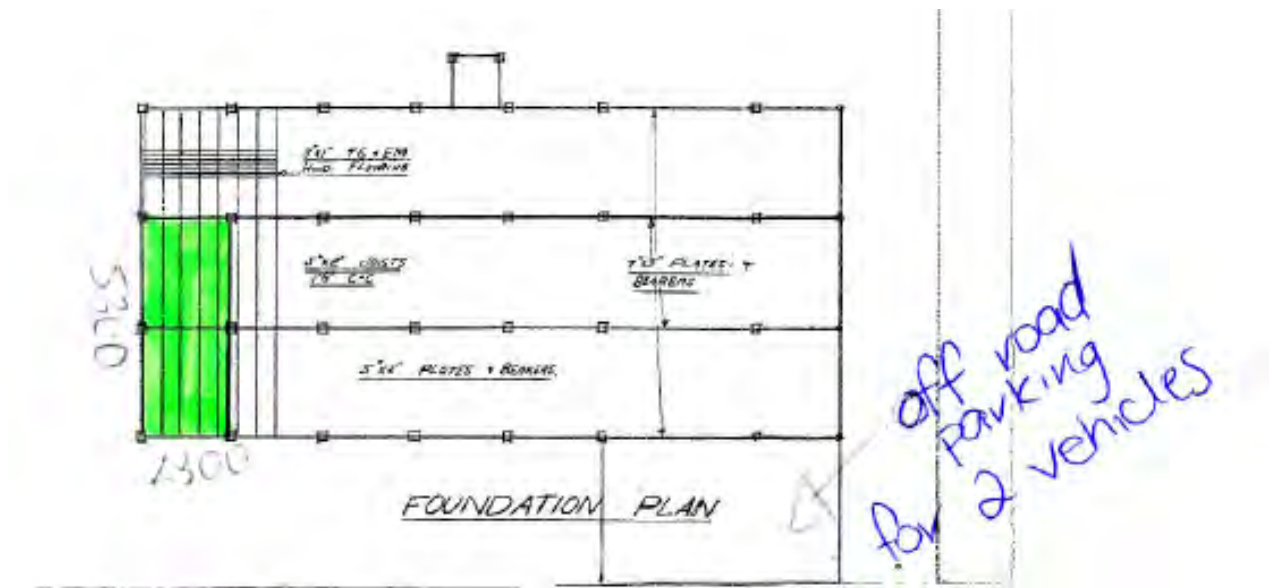
- Rural
- Rural Industry Sub Area
- Rural Nature Based Recreation Sub Area
- Rural Settlement Sub Area
- Residential
- Residential Low Density Sub Area

Zone Map

- Retail and Commercial
- Industrial
- Extractive Industry Sub Area
- Industry Investigation Sub Area
- Public Purpose
- Community Infrastructure Designation

- Village
- Open Space & Recreation





11 COMMUNITY DEVELOPMENT

11.1 Plantation Park Survey Results

Mrs. Julie Davies – Media and Communications Officer, to present the Planation Park Survey Results to Council for further discussions.

12 ECONOMIC DEVELOPMENT

13 NOTICES OF MOTION

14 CORRESPONDENCE FOR INFORMATION

Tabled Separately

15 GENERAL BUSINESS

16 CLOSED MEETING ITEMS

11.00am – Mr. Stephen Dredge, Principal – Planning, Risk and Resilience for Hawksley Consulting to undertake a Risk Profiling Workshop.

17 DELEGATIONS

17.1 Australian Citizenship Ceremony - 13 December 2016

10.15am - Australian Citizenship Ceremony

