



**BURDEKIN SHIRE COUNCIL**



# **MINUTES**

## **ORDINARY COUNCIL MEETING**

**HELD AT COUNCIL ADMINISTRATION BUILDING,  
145 YOUNG STREET, AYR**

**on 23 May 2017**

**COMMENCING AT 9:00AM**



**TUESDAY 23 MAY 2017**

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## **ATTENDANCE**

Councillors L.A. McLaughlin (Mayor), A.J. Goddard (Deputy Mayor), J.F. Woods, E.J. Bawden, U.E. Liessmann and S.P. Perry.

Mr. T. Brennan - Chief Executive Officer  
Mr. D. Mulcahy – Manager Governance and Local Laws  
Mrs. K. Olsen - Manager Financial and Administrative Services  
Mr. W. Saldumbide - Manager Operations  
Mr. K. Byers - Manager Technical Services  
Mrs. E. Robinson – Manager Client Services

Minutes Clerk – Mrs. S. Saunders

Apologies: Councillor J.T. Bonanno

## **1 PRAYER**

The meeting prayer was delivered by Pastor Andrew Ballin of the Baptist Church.

## **15 GENERAL BUSINESS**

### **15.1 Approved Leave of Absence - Councillor Bonanno**

#### **Resolution**

Moved Councillor Goddard, seconded Councillor Perry that Council approve leave of absence to Councillor Bonanno for Tuesday 23 May 2017.

CARRIED

## **2 DECLARATIONS OF INTEREST**

The Mayor called for declarations of interest.

Councillors McLaughlin and Woods declared a perceived Conflict of Interest in relation to Correspondence for Information, Letter 13 as Councillor Woods is President of the Home Hill Harvest Festival Inc. and Councillor McLaughlin is related to members of the committee's executive. Councillors McLaughlin and Woods advised of their intentions to leave the room during discussion of this item.

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### **3 MINUTES AND BUSINESS ARISING**

#### **3.1 Ordinary Council Meeting Minutes - 8 May 2017**

##### **Recommendation**

That the minutes of the Ordinary Council Meeting held on 8 May 2017 be received and confirmed.

##### **Resolution**

Moved Councillor Liessmann, seconded Councillor Woods that the recommendation be adopted.

CARRIED

#### **16 CLOSED MEETING ITEMS**

##### **Council Meeting closed to Public under Section 275 of Local Government Regulation 2012**

##### **Resolution**

Moved Councillor Woods, seconded Councillor Liessmann that the Council meeting be closed to the public under the following sections of the Local Government Regulation 2012:

- 275(1)(d) rating concessions;
- 275(1)(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

For the purpose of discussing;

- Discussion – Request for rating concessions.
- Presentation - Townsville Enterprise - Update on current and future projects and possible service level agreement.

CARRIED

##### **Council Meeting opened to Public**

##### **Resolution**

Moved Councillor Goddard, seconded Councillor Bawden that the Council meeting be opened to the public.

CARRIED

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### **3 MINUTES AND BUSINESS ARISING**

#### **3.2 Burdekin Cultural Advisory Group Meeting Minutes - 18 January 2017**

##### **Recommendation**

That the minutes of the Burdekin Cultural Advisory Group Meeting held on 18 January 2017 be received and adopted.

##### **Resolution**

Moved Councillor Bawden, seconded Councillor Perry that the recommendation be adopted.

CARRIED

#### **3.3 Burdekin Shire Youth Council Minutes - 20 March 2017**

##### **Recommendation**

That the minutes of the Burdekin Shire Youth Council Meeting held on 20 March 2017 be received and adopted.

##### **Resolution**

Moved Councillor Goddard, seconded Councillor Perry that the recommendation be adopted.

It was noted that an amendment to Clause 4, Election of Youth Council Executive is required to reflect that all office bearers had been elected rather than appointed to the positions.

CARRIED

#### **3.4 Local Disaster Management Group Meeting Minutes - 21 April 2017**

##### **Recommendation**

That the minutes of the Local Disaster Management Group Meeting held on 21 April 2017 be received and noted.

##### **Resolution**

Moved Councillor Goddard, seconded Councillor Woods that the recommendation be adopted.

Noting an amendment that Councillor Bawden had recorded an apology for this meeting.

CARRIED

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### **3.5 Audit Committee Meeting Minutes - 10 May 2017**

#### **Recommendation**

That the minutes of the Audit Committee Meeting held on 10 May 2017 be received and adopted.

#### **Resolution**

Moved Councillor Woods, seconded Councillor Perry that the recommendation be adopted.

Noting an amendment to the Apologies that Mrs. E. Robinson – Manager Client Services was attending a Disaster Management Conference in Mackay.

CARRIED

## **4 REPORTS**

### **4.1 Capital Report for Period Ending 30 April 2017**

#### **Recommendation**

That the Capital Report for Period Ending 30 April 2017 be received.

#### **Resolution**

Moved Councillor Liessmann, seconded Councillor Woods that the recommendation be adopted.

CARRIED

#### **4.1.2 Home Hill Caravan Park Amenities Upgrade**

#### **Resolution**

Moved Councillor Liessmann, seconded Councillor Woods that in conjunction with the Home Hill Caravan Park Amenities Upgrade project, a black water dump point be installed as part of this project.

CARRIED

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## **4.2 Operating Statement for Period Ending 30 April 2017**

### **Recommendation**

That the Operating Statement for Period Ending 30 April 2017 be received.

### **Resolution**

Moved Councillor Goddard, seconded Councillor Bawden that the recommendation be adopted.

CARRIED

10.40am – Break for Morning Tea.

11.06am – Resumed meeting.

## **5 GOVERNANCE & LOCAL LAWS**

### **5.1 Rescission of Purchase of Tickets to North Queensland Sports Star of the Year Awards**

#### **Executive Summary**

Council is in the process of reviewing and updating policies within Council's policy register. The Purchase of Tickets to North Queensland Sports Star of the Year Awards Policy was last reviewed by Council in 1999. It is considered that the practice of purchasing tickets for this event can be dealt with administratively and that Council does not require a policy for this purpose.

#### **Recommendation**

That Council rescind the Purchase of Tickets to North Queensland Sports Star of the Year Awards Policy and that provisions are included within another relevant Community assistance policy in future updates.

#### **Resolution**

Moved Councillor Liessmann, seconded Councillor Bawden that the recommendation be adopted.

CARRIED

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## **5.2 Rescission of Event Attendance by Councillors and Officers Policy**

### **Executive Summary**

As part of the ongoing review of Council policies, the Event Attendance by Councillors and Officers Policy has been reviewed. Council have a number of other policies and operational standards that address the intended scope of the Event Attendance by Councillors and Officer Policy and it is now considered unnecessary to retain this policy. The Councillor Expense Reimbursement Policy along with the Training and Development Operational Standard and the Travel, Accommodation, Food and Beverage Operational Standard provide the necessary governance framework to appropriately administer the scope of this policy.

### **Recommendation**

That Council rescind the Event Attendance by Councillors and Officers Policy as attached.

### **Resolution**

Moved Councillor Woods, seconded Councillor Perry that the recommendation be adopted.

CARRIED

## **5.3 End of Third Quarter Comments 2016/2017 Operational Plan**

### **Executive Summary**

The end of third quarter comments for the 2016/2017 Operational Plan have been collated and are now presented to Council for adoption. The report includes comments and a traffic light system to indicate the progress towards reaching the set targets for each activity. Comments are inclusive of progress for the entire financial year to 30 April 2017.

### **Recommendation**

That Council receives the attached end of third quarter comments for the 2016/2017 Operational Plan.

### **Resolution**

Moved Councillor Liessmann, seconded Councillor Bawden that the recommendation be adopted.

CARRIED

Councillor McLaughlin asked if a review of the traffic light system used in the report could occur and this was noted.

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## **5.4 Adoption of Corporate Plan 2017-2022**

### **Executive Summary**

Council's Corporate Plan 2017-2022 outlines the Council's five-year strategic direction and includes strategies within the five key strategic areas of Infrastructure, Economic Development, Social Wellbeing, Environment and Organisational Sustainability. The strategies within the plan have been designed to cover the broad range of services and projects delivered by Council throughout the next five years.

A small number of public submissions were received during the public consultation process and these submissions have been duly considered. Analysis of the submissions has found that suggested projects can be aligned to existing strategies within the draft plan and therefore no further amendments have been made. Adoption of the Corporate Plan at this time will allow for the annual budget and annual operational plans to be adopted in line with the first financial year of the plan.

### **Recommendation**

That Council adopt the Corporate Plan 2017-2022 as attached to the report.

### **Resolution**

Moved Councillor Liessmann, seconded Councillor Goddard that the recommendation be adopted.

CARRIED

## **6 CLIENT SERVICES**

## **7 FINANCIAL & ADMINISTRATIVE SERVICES**

### **7.1 Adoption of 2017/2018 Revenue Policy**

#### **Executive Summary**

Under the Local Government Act, Council is required to prepare, and by resolution, adopt a revenue policy for each financial year.

The policy identifies the principles Council intends to apply in relation to levying rates and charges, granting concessions for rates and charges, recovering overdue rates and charges and cost-recovery methods.

A draft revenue policy for 2017/18 is attached for consideration and adoption.

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## **Recommendation**

That Council adopt the 2017/2018 Revenue Policy as attached to the report.

## **Resolution**

Moved Councillor Perry, seconded Councillor Goddard that the recommendation be adopted.

CARRIED

## **8 OPERATIONS**

## **9 TECHNICAL SERVICES**

## **10 PLANNING & DEVELOPMENT**

## **11 COMMUNITY DEVELOPMENT**

## **12 ECONOMIC DEVELOPMENT**

## **13 NOTICES OF MOTION**

### **13.1 Home Hill Bowls Club - Renewal of Special Lease**

## **Recommendation**

That Council confirms the action of the Mayor, Councillor McLaughlin in authorising the consent of the Council as Mortgagee in connection with the renewal of Special Lease SL 44/50071 by the Home Hill Bowls Club Inc. over Lot 1 CP H61649.

## **Resolution**

Moved Councillor Woods, seconded Councillor Liessmann that the recommendation be adopted.

CARRIED

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## **14 CORRESPONDENCE FOR INFORMATION**

### **14.1 Request Support and Assistance - Relocation of Cenotaph and Flagpole - The Returned & Services League of Australia - Home Hill Sub Branch**

#### **Resolution**

Moved Councillor Woods, seconded Councillor Liessmann that Council support and assist the Home Hill RSL Sub Branch with the relocation of the Cenotaph and Flagpole to the Memorial Hall Park, Home Hill with the exact location in relation to the existing Rotunda to be negotiated and an application for this project be submitted to the Queensland Anzac Centenary Spirit of Service Grant Program.

CARRIED

11.42am – Councillors McLaughlin and Woods left the meeting due to a perceived Conflict of Interest in relation to the letter from the Home Hill Harvest Festival, as identified at the start of the meeting and Councillor Goddard assumed the Chair.

### **14.2 Request Support - Use of Lloyd Mann Park - Home Hill Harvest Festival Inc.**

#### **Resolution**

Moved Councillor Liessmann, seconded Councillor Perry that Council agree to support the Home Hill Harvest Festival Inc. Art Event, Home Hill Ephemera, at Lloyd Mann Park in Eighth Avenue, Home Hill for an extended period to display art works.

CARRIED

11.46am - Councillors McLaughlin and Woods returned to the meeting. Councillor McLaughlin assumed the Chair.

### **14.3 Report – Virtual Magical Park - Plantation Park**

#### **Resolution**

Moved Councillor Woods, seconded Councillor Perry that the Manager Operations provide a report to Council outlining the costs involved in the possible implementation of the Virtual Magical Park at various locations across the Burdekin Shire for a period of one year.

CARRIED

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## **15 GENERAL BUSINESS**

### **15.2 2017/2018 Fees and Charges**

#### **Resolution**

Moved Councillor Goddard, seconded Councillor Perry that Council adopt the 2017/2018 Fees and Charges as tabled, noting that legislative changes affecting Planning and Development fees and charges will require amendment to comply with the *Planning Act 2016* as at 3 July 2017.

CARRIED

### **15.3 Burdekin Brass Band - Request to Waive Annual Water Access Charge**

#### **Resolution**

Moved Councillor Bawden, seconded Councillor Liessmann that Council donate \$438 to the Burdekin Brass Band which is equivalent to the water access charge for the 2016/17 period, noting that this donation will not be continued in future years.

CARRIED

### **15.4 Relocation of Art Project - Works for Queensland Program**

#### **Resolution**

Moved Councillor Liessmann, seconded Councillor Woods that Council relocate the Works for Queensland Program Art Project from the Ayr Water Tower to three locations around the Home Hill Comfort Stop Precinct including 72 Eighth Avenue, 75-81 Eighth Avenue (Corner Seventh Street) and 76 Eighth Avenue, Home Hill and that the Department of Infrastructure, Local Government and Planning be advised of the proposed change of scope.

CARRIED

### **15.5 Future Budget - Plantation Creek Crossing - Giddy Road, Ayr**

#### **Resolution**

Moved Councillor Liessmann, seconded Councillor Bawden that Council list the Plantation Creek Crossing on Giddy Road, Ayr for future budget consideration.

CARRIED

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12.33pm – Mr. Great entered the meeting to discuss a planning matter.

12.37pm – Mr. Great left the meeting.

## **15.6 Request - Council Support the Use of Council Equipment - Removal of Marshall Tractor - The Burdekin Machinery Preservationists Inc.**

### **Resolution**

Moved Councillor Woods, seconded Councillor Goddard that Council support the use of Council equipment for the transportation of The Burdekin Machinery Preservationists' Marshall Tractor from Brandon to The Cane Cutting Championships at Gudjuda, Home Hill Show Grounds and return and from Brandon to the Ayr Showgrounds and return for the Burdekin Show Display.

CARRIED

## **16 CLOSED MEETING ITEMS**

## **17 DELEGATIONS**

### **17.1 Presentation - Townsville Enterprise**

9.15am – Presentation and update on current and future projects by Ms. Patricia O'Callaghan - Chief Executive Officer, Mr. Michael McMillan – Director (Policy and Investment) and Ms. Bridget Woods - Director (Tourism & Events) from Townsville Enterprise.

There being no further business the meeting closed at 1.30pm.

**These minutes were confirmed by Council at the Ordinary Council Meeting held on 13 June 2017.**

**MAYOR**

