



**BURDEKIN SHIRE COUNCIL**



# **MINUTES**

## **ORDINARY COUNCIL MEETING**

**HELD AT COUNCIL ADMINISTRATION BUILDING,  
145 YOUNG STREET, AYR**

**on 27 November 2017**

**COMMENCING AT 9:00AM**



**MONDAY 27 NOVEMBER 2017**

## **ORDER OF BUSINESS:**

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# BURDEKIN SHIRE COUNCIL



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## **ATTENDANCE**

Councillors L.A. McLaughlin (Mayor), A.J. Goddard (Deputy Mayor), E.J. Bawden, J.T. Bonanno, U.E. Liessmann, S.P. Perry and J.F. Woods

Mr. T. Brennan - Chief Executive Officer

Mr. D. Mulcahy – Manager Governance and Local Laws

Mrs. K. Cortabitarte – Acting Manager Financial and Administrative Services

Mr. W. Saldumbide - Manager Operations

Mr. K. Byers - Manager Technical Services

Mrs. E. Robinson – Manager Client Services

Minutes Clerk – Mrs. A. Dale

### **1 PRAYER**

The meeting prayer was delivered by Pastor Peter Holmes of the Burdekin Community Church.

### **2 DECLARATIONS OF INTEREST**

The Mayor called for declarations of interest.

No declarations of interest were identified.

### **3 MINUTES AND BUSINESS ARISING**

#### **3.1 Ordinary Council Meeting Minutes -14 November 2017**

##### **Recommendation**

That the minutes of the Ordinary Council Meeting held on 14 November 2017 be received and confirmed.

##### **Resolution**

Moved Councillor Goddard, seconded Councillor Woods that the recommendation be adopted noting that in relation to item 15.7 – Ergon Energy Load Curtailment Proposal, there are five proposed sites where back-up generation capacity exists and not twelve sites as previously advised.

**CARRIED**

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### **3.2 Community Grants Panel Meeting - Community Drought Funding - 7 November 2017**

#### **Recommendation**

That the minutes of the Community Grants Panel Meeting held on 7 November 2017 be received and confirmed.

#### **Resolution**

Moved Councillor Liessmann, seconded Councillor Goddard that the recommendation be adopted.

CARRIED

### **3.3 Burdekin Senior Advisory Group Meeting Minutes - 8 November 2017**

#### **Recommendation**

That the minutes of the Burdekin Senior Advisory Group Meeting held on 8 November 2017 be received and adopted.

#### **Resolution**

Moved Councillor Liessmann, seconded Councillor Woods that the recommendation be adopted.

CARRIED

## **4 REPORTS**

### **4.1 Capital Projects Report for Period Ending 31 October 2017**

#### **Recommendation**

That the Capital Projects Report for Period Ending 31 October 2017 be received.

#### **Resolution**

Moved Councillor Bonanno, seconded Councillor Liessmann that the recommendation be adopted.

CARRIED

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## **4.2 Operational Monthly Report for Period Ending 31 October 2017**

### **Recommendation**

That the Operational Monthly Report for Period Ending 31 October 2017 be received.

### **Resolution**

Moved Councillor Woods, seconded Councillor Liessmann that the recommendation be adopted.

CARRIED

*9.23am – Mrs. Cortabitarte left the meeting at this time.*

## **5 GOVERNANCE & LOCAL LAWS**

### **5.1 Adoption of Revised Public Access to Computers and Internet at Shire Libraries Policy**

#### **Executive Summary**

Council provides public access computers along with internet access as a service at both of the shire libraries. Computer and internet access are viewed as necessary services to fulfil the information, education, recreation and cultural needs and requirements of residents of Burdekin Shire. Council first adopted a policy for the public access to the internet at shire libraries in 1997. The policy has been reviewed and updated to provide a formally endorsed framework for computer, internet and WIFI services provided at Burdekin Shire Libraries.

#### **Recommendation**

That Council adopts the Public Access to Computers and Internet at Shire Libraries Policy as attached to this report.

#### **Resolution**

Moved Councillor Woods, seconded Councillor Goddard that the recommendation be adopted.

CARRIED

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## **5.2 Adoption of Revenue Assistance (Interest Free Loans) Policy**

### **Executive Summary**

The Revenue Assistance (Interest Free Loans) Policy provides corporate guidelines on the provision of interest free financial assistance to sporting, cultural and community organisations to upgrade their facilities on Burdekin Shire Council owned or controlled land and for the purchase of large items of specialised plant valued at over \$5,000.

A review has been undertaken of the policy and the revised version is attached for consideration and adoption.

### **Recommendation**

That Council adopt the attached revised Revenue Assistance (Interest Free Loans) Policy.

### **Resolution**

Moved Councillor Goddard, seconded Councillor Perry that the recommendation be adopted with the following amendments;

- Item 4.1 – that the word, ‘currently’ be removed from ‘...all interest free loans currently outstanding at any point in time.’
- Item 5.2 – that the word ‘State’ be included to specify ‘State Treasurer’

CARRIED

## **5.3 Notices of Intention to Resume - Bruce Highway (Ayr - Townsville) Haughton River Floodplain Upgrade Project**

### **Executive Summary**

Seven Notices of Intention to Resume have been served upon Council by the Department of Transport and Main Roads in relation to the proposed Bruce Highway (Ayr-Townsville) Haughton River Floodplain Upgrade Project.

The Notices have been served in accordance with the Acquisition of Land Act 1967, Transport Infrastructure Act 1994 and the Transport Planning and Co-ordination Act 1994.

### **Recommendation**

That in relation to the Notices of Intention to Resume received from the Department of Transport and Main Roads (the Department), as constructing authority for the State of Queensland with regard to the Bruce Highway (Ayr-Townsville) Haughton River Floodplain Upgrade Project:

1. Council offer no objection to the resumption of drainage easements and freehold land as notified by the Department, and listed below:

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- Easement in Gross No 601024671 (N783488) burdening the land (Lot 8 on RP859475 – 33115 Bruce Highway, Horseshoe Lagoon ) over Easement K on RP730113 to Council of the Shire of Ayr. *(Resuming part of Easement K)*
  - Easement in Gross No 601024671 (N783488) burdening the land (Lot 1 on RP731511 – 8 Bartlett Road, Horseshoe Lagoon) over Easement M on RP30113 to Council of the Shire of Ayr. *(Resuming whole of Easement M)*
  - Easement in Gross No 601025236 (N835801) burdening the land (Lot 48 on RP886329 – 7 Bartlett Road, Horseshoe Lagoon) over Easement N on RP31511 to Council of the Shire of Ayr. *(Resuming part of Easement N)*
  - Including Easement in Gross No 601024671 (N783488) burdening the land Lot 47 on RP731511 over Easement M on RP30113 to Council of the Shire of Ayr. *(Resuming whole of Lots 46 & 47 on RP731511(.05 metre wide access restriction strips – Council freehold) and whole of Easement M)*
  - Easement in Gross No 601024671 (N783488) burdening the land (Lot 90 on RP730435) over Easement L on RP30113 and Easement in Gross No 601094300 (N835802) burdening the land over Easement P on RP31513 to Council of the Shire of Ayr. *(Resuming whole of Easement L and part of Easement P)*
  - Easement in Gross No 601025236 (N835801) burdening the land (Lot 49 on RP886329 – 11 Bartlett Road, Horseshoe Lagoon) over Easement N on RP31511 to Council of the Shire of Ayr. *(Resuming part of Easement N)*
  - Interest in road side advertising sign on Lot 21 on RP907993 (300 Woodstock Giru Road, Mount Surround) to Burdekin Shire Council.
2. Confirmation be sought that all costs associated with the relocation of the Burdekin Shire Council “Giru” sign located on Lot 21 on RP907993 will be borne by the Department.

## **Resolution**

Moved Councillor Liessmann, seconded Councillor Woods that the recommendation be adopted.

## **Voting on Motion**

FOR – Councillors Bonanno, Liessmann, Goddard, Perry, Bawden and McLaughlin

AGAINST – Councillor Woods

6/1

CARRIED



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## **6 CLIENT SERVICES**

## **7 FINANCIAL & ADMINISTRATIVE SERVICES**

## **8 OPERATIONS**

### **8.1 Calling of Tenders to Establish a Register of Pre-qualified Suppliers for Bore and Pump Maintenance Services**

#### **Executive Summary**

Tenders for TBSC/17/022 – Register of Pre-Qualified Suppliers – Bore and Pump Maintenance Services closed at 12 noon on the 16<sup>th</sup> October, 2017.

Six (6) sets of documents were requested and issued to prospective tenderers.

Two tenders were received at the nominated closing time.

#### **Recommendation**

That Council accepts the tenders submitted by Ayr Boring Company Pty. Ltd. and B & M Drilling Pty. Ltd. for the purpose of establishing a Register of Pre-qualified Suppliers – Bore and Pump Maintenance Services.

The register will be effective for a period of two years from the date of Council's resolution.

#### **Resolution**

Moved Councillor Liessmann, seconded Councillor Perry that the recommendation be adopted.

CARRIED

### **8.2 Rescission of Operational Policy - No Requirement for Drainage Grates in Car Parks and Driveways less than 500sq meters**

#### **Executive Summary**

Council first adopted a policy relating to requirements for drainage grates in car parks and driveways in 1999. Through the course of the ongoing review of all Council Policies, Council have discussed this policy at a recent workshop and have been advised by relevant council officers that the policy is no longer relevant. Issues of this nature are now commonly dealt

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with through the conditions applied to Development Permits and there is no need for a Council policy for this issue.

### **Recommendation**

That Council rescinds the existing No Requirement for Drainage Grates in Carparks and Driveways Less than 500sq meters Policy.

### **Resolution**

Moved Councillor Liessmann, seconded Councillor Perry that the recommendation be adopted.

CARRIED

*9.45am – Councillor Woods left the meeting.*

*9.46am – Mr. Brian Milanovic attended the meeting.*

## **9 TECHNICAL SERVICES**

### **9.1 Tender Assessment of TBSC/17/023 for the Design and Construction of the Walking Trail at Mount Inkerman**

#### **Executive Summary**

The Mount Inkerman Walking Trail is being constructed under the Significant Regional Infrastructure Projects Program (SRIPP) which also includes the passing lanes and two carparks. A total of \$307,000 has been allocated under this program for the construction of the Walking Trail.

The majority of the work at the passing lanes has been completed along with the summit carpark.

It is expected that the passing lanes will be sealed before the Christmas break with minor works to be completed in the new year along with the carpark at the Mount Inkerman shops.

Due to the steepness of the slopes at Mount Inkerman and the limited budget to complete the works, it was planned that the walking trail would be constructed in stages. However, following a review of tenders received, it is now been found possible to construct the entire walkway from the base of the mountain to the summit within the budget that has been allocated.

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## **Resolution**

Moved Councillor Goddard, seconded Councillor Liessmann that Council resolves to accept the tender from Living Trails for the design and construction of the Walking Trail at Mount Inkerman at a cost of \$221,355.00 ex GST.

CARRIED

*9.48am - Mr. Brian Milanovic left the meeting.*

## **10 PLANNING & DEVELOPMENT**

## **11 COMMUNITY DEVELOPMENT**

## **12 ECONOMIC DEVELOPMENT**

## **13 NOTICES OF MOTION**

## **14 CORRESPONDENCE FOR INFORMATION**

## **15 GENERAL BUSINESS**

### **15.1 Approved Leave of Absence Councillor Perry**

## **Resolution**

Moved Councillor Bonanno, seconded Councillor Goddard that Council approves leave of absence for Councillor Perry from Wednesday 29 November 2017 to Tuesday 5 December 2017.

CARRIED

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9.56am – Councillor Bawden attended the meeting.

## **15.2 Installation of Street Lights on Graham and Wilmington Streets Ayr**

### **Resolution**

Moved Councillor Goddard, seconded Councillor Perry that Council Officers prepare a report of the costs involved to install street lighting on sections of Graham Street, Ayr and Wilmington Street, Ayr following an inspection of the affected areas to determine if additional lighting is warranted.

CARRIED

## **15.3 2018-19 Cycle Network Local Government Grants Program**

### **Resolution**

Moved Councillor Goddard, seconded Councillor Bawden that Council supports the submission of an application for funding under the Queensland Government initiative, 2018-19 Cycle Network Local Government Grants Program to the shared pathway designated as Section 9 along Clayton and Ross Streets, Ayr between Cox and McIntyre Streets, Ayr.

CARRIED

10.13am – Morning Tea

10.41am – Meeting Resumed. Councillor Woods returned to the meeting.

## **15.4 New Operations - Burdekin Tourism 2018**

### **Resolution**

Moved Councillor Woods, seconded Councillor Liessmann that Council resolves to accept the management and operations of Tourism in the Shire, including the Visitor Information Centres in Ayr and Home Hill from 1 January 2018.

CARRIED

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## **15.5 Burdekin Tourism - Formation of a New Committee**

### **Resolution**

Moved Councillor Woods, seconded Councillor Liessmann that Council approves to form a new Tourism Committee incorporating Councillor, Council Officers and Tourism Volunteers in preparation of the 2018 North Region Visitor Information Centre Volunteers Conference to be hosted by the Burdekin.

CARRIED

## **15.6 Regional Tourism Branding - Department of Transport and Main Roads**

### **Resolution**

Moved Councillor Woods, seconded Councillor Perry that Council corresponds with the Department of Transport and Main Roads in relation to the Regional Tourism Branding Strategy and the locations identified to erect tourism signage within the Burdekin Shire.

CARRIED

## **16 CLOSED MEETING ITEMS**

### **Council Meeting closed to Public under Section 275 of Local Government Regulation 2012**

#### **Resolution**

Moved Councillor Goddard, seconded Councillor Bawden that the Council meeting be closed to the public under the following sections of the Local Government Regulation 2012:

275(1)(b) industrial matters affecting employees;

For the purpose of discussing;

- Staff Accrued Annual Leave and Long Service Leave Entitlements Report

CARRIED

### **Council Meeting opened to Public**

#### **Resolution**

Moved Councillor Woods, seconded Councillor Goddard that the Council meeting be opened to the public.

CARRIED

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## **16.1 Staff Accrued Annual Leave and Long Service Leave Entitlements**

### **Executive Summary**

Council regularly monitors and reports on Annual Leave and Long Service Leave entitlements of staff for Management review.

### **Resolution**

Moved Councillor Perry, seconded Councillor Woods that the Staff Accrued Annual Leave and Long Service Leave Entitlement Reports be received.

### **Voting on Motion**

FOR – Councillors Bonanno, Woods, Goddard, Perry and McLaughlin

AGAINST – Councillors Bawden and Liessmann

5/2

CARRIED

## **17 DELEGATIONS**

There being no further business the meeting closed at 11.19am.

**These minutes were confirmed by Council at the Ordinary Council Meeting held on 12 December 2017.**

**MAYOR**

