



**BURDEKIN SHIRE COUNCIL**



# **MINUTES**

## **ORDINARY COUNCIL MEETING**

**HELD AT COUNCIL ADMINISTRATION BUILDING,  
145 YOUNG STREET, AYR**

**on 06 February 2018**

**COMMENCING AT 9:00AM**



**TUESDAY 6 FEBRUARY 2018**

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## **ATTENDANCE**

Councillors L.A. McLaughlin (Mayor), A.J. Goddard (Deputy Mayor), E.J. Bawden, J.T. Bonanno, U.E. Liessmann, S.P. Perry and J.F. Woods

Mr. T. Brennan - Chief Executive Officer

Mr. D. Mulcahy - Manager Governance and Local Laws

Mrs. K. Olsen - Manager Financial and Administrative Services

Mr. W. Saldumbide - Manager Operations

Mr. K. Byers - Manager Technical Services

Ms. L. Vidmar – Acting Manager Community Development

Minutes Clerk - Ms. K. Flanagan

### **1 PRAYER**

The meeting prayer was delivered by Pastor Gavin Henderson of the Presbyterian Church.

### **2 DECLARATIONS OF INTEREST**

The Mayor called for declarations of interest.

No declarations of interest were identified.

### **3 MINUTES AND BUSINESS ARISING**

#### **3.1 Ordinary Council Meeting Minutes - 23 January 2018**

##### **Recommendation**

That the minutes of the Ordinary Council Meeting held on 23 January 2018 be received and confirmed.

##### **Resolution**

Moved Councillor Woods, seconded Councillor Goddard that the recommendation be adopted.

CARRIED

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### **3.2 Local Disaster Management Group Meeting Minutes - 19 January 2018**

#### **Recommendation**

That the minutes of the Local Disaster Management Group Meeting held on 19 January 2018 be received and noted.

#### **Resolution**

Moved Councillor Goddard, seconded Councillor Liessmann that the recommendation be adopted.

CARRIED

## **4 REPORTS**

### **4.1 Operational Plan 2017/2018 End of Second Quarter Report**

#### **Executive Summary**

The end of second quarter Operational Plan 2017/2018 report has been compiled for Council in accordance with requirements of the Local Government Regulation. Council's Senior Leadership Team, along with a number of other key personnel have prepared comments on progress towards achieving the activities detailed in the adopted Operational Plan 2017/2018 during the second quarter of the financial year. A traffic light reporting system has again been included to provide an "at a glance" view of operational plan activities. For activities that have not yet commenced or are not yet "active" a "clear" traffic light is present. Green represents activities that are on target or above target, amber represents activities that are progressing and red represents that activities are below target.

#### **Recommendation**

That Council receives the attached end of second quarter comments report for the 2017/2018 Operational Plan.

Councillor Woods noted that the Operational Plan needs to be updated to reflect the transfer of Tourism responsibilities from Community Development to Economic Development under the revised organisational structure.

#### **Resolution**

Moved Councillor Bawden, seconded Councillor Woods that the recommendation be adopted.

CARRIED

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## 5 DELEGATIONS

### 5.1 Development of the Burdekin Tourism Strategy 2018-2023 - Stafford Strategy

Presentation on the development of the Burdekin Tourism Strategy 2018-2023 by Mr. Albert Stafford, Project Team Leader & Tourism Economist, Mr. James Corvan, Regional Tourism Specialist, Stafford Strategy and Ms. Julia Papahatzis, Senior Associate.

9:51am - Ms. Laura Vidmar – Acting Manager Community Development entered the meeting.

9:53am – Councillor McLaughlin left the meeting to attend a school presentation at Burdekin Catholic High School and Councillor Goddard assumed the Chair.

*10:20am – Morning Tea*

*10:42am – Meeting Resumed*

Councillor McLaughlin returned to the meeting and resumed the Chair.

## 6 GOVERNANCE & LOCAL LAWS

### 6.1 Renewal of Trustee Leases - Ayr Pony and Hack Club Inc. and Home Hill Choral Society Inc.

#### Executive Summary

Council approval is required to renew the following Trustee Leases held by the Ayr Pony and Hack Club Inc and Home Hill Choral Society Inc respectively:

Ayr Pony and Hack Club Inc – Trustee Lease held over part Lot 122 on GS906 (Reserve for Park and Recreation R262)

Location: Plantation Creek Park – Lower Wickham Street, Ayr

Expiry Date: 30 May 2018

Home Hill Choral Society Inc – Trustee Lease held over part Lot 19 on SB744 (Reserve for Local Government (Community and Cultural Facilities) Purposes R196)

Location: 81 Ninth Avenue Home Hill (adjacent Burdekin Memorial Hall)

Expiry Date: 30 June 2018

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## **Recommendation**

That under Section 57 (1) of the Land Act 1994 Council approve the renewal of the trustee leases held by:

1. Ayr Pony and Hack Club Inc over part Lot 122 on GS906 (Reserve for Park and Recreation R262); and
2. Home Hill Choral Society over part Lot 19 on SB744 (Reserve for Local Government (Community and Cultural Facilities) Purposes R196),

for a term of 10 years subject to the usual terms and conditions set by the Department of Natural Resources Mines & Energy and Council.

## **Resolution**

Moved Councillor Woods, seconded Councillor Liessmann that the recommendation be adopted.

CARRIED

## **6.2 Expression of Interest - Lease over Former Brothers Clubhouse and Surrounds, Ayr**

### **Executive Summary**

Council at its meeting held on 14 November 2017 resolved to call expressions of interest to lease, in an “as is” condition, the former Brothers Clubhouse and surrounding land of total area 1.61 hectares and described as part of Lot 24 on SP156119 located on International Drive, Ayr, in part or in whole.

Following public advertisement, one expression of interest was received from the Lower Burdekin Landcare Association Inc.

## **Recommendation**

That Council agrees to enter into a Freehold Lease with the Lower Burdekin Landcare Association Inc. over the former Brothers Clubhouse and surrounding land of total area 1.61 hectares and described as part of Lot 24 on SP156119 for a term of 5 years in accordance with standard terms and conditions including but not limited to the following:

- a) Responsibility for maintenance and upgrade of facilities and grounds will be that of the lessee.
- b) The lessee will be responsible for any costs associated with the registration of the lease documents (if required).
- c) The annual rental payable during the lease term will be 10 cents per annum if and when demanded.

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- d) An insurance policy against loss or damage by fire, storm and/or tempest on all buildings erected on the land must be kept current for the term of the lease by the lessee.
  - e) A public risk policy of not less than twenty million dollars (\$20,000,000) must also be kept current for the term of the lease by the lessee.
  - f) The 7m x 7m colour bond shed is currently occupied by the Council and is not part of the area to be leased. Council intends to continue to use the shed for storage and retain access rights to the shed for operational purposes.

## **Resolution**

Moved Councillor Liessmann, seconded Councillor Perry that the recommendation be adopted.

CARRIED

## **7 CLIENT SERVICES**

## **8 FINANCIAL & ADMINISTRATIVE SERVICES**

## **9 OPERATIONS**

## **10 TECHNICAL SERVICES**

### **10.1 Request for a Disabled Parking Space - ANZ and Commonwealth Banks - Young Street, Ayr**

#### **Executive Summary**

A customer request was received requesting installation of a disabled parking space in Young Street between the Commonwealth Bank and the ANZ Bank.

#### **Recommendation**

Council declines the request to install a disabled parking space in Young Street between the Commonwealth Bank and the ANZ Bank.



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## **Resolution**

Moved Councillor Goddard, seconded Councillor Bawden that the recommendation be adopted.

MOTION LOST

0/7

## **Foreshadowed Motion**

Moved Councillor Woods, seconded Councillor Bawden that Council Officers investigate and prepare a report on the cost and practicality of providing a disabled carpark in the centre parking area in Young Street, Ayr less than 70 metres from the ANZ and CBA Banks.

CARRIED

## **10.2 Request for a Disabled Parking Space - Burdekin Optical Store - Queen Street, Ayr**

### **Executive Summary**

A customer request was received requesting installation of a disabled parking space outside the Burdekin Optical Store at 150 Queen Street. The request was for either a centre or kerbside space directly adjacent to the business.

### **Recommendation**

That Council declines the request to install a disabled parking space in front of 150 Queen Street.

### **Resolution**

Moved Councillor Woods, seconded Councillor Goddard that the recommendation be adopted.

FOR: Councillors McLaughlin, Bawden, Bonanno, Liessmann, Perry and Woods.

AGAINST: Councillor Goddard

6/1

CARRIED

It was requested that the applicant be made aware that a disabled park is being investigated in Young Street in proximity to the ANZ and CBA Banks.

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## **11 PLANNING & DEVELOPMENT**

## **12 COMMUNITY DEVELOPMENT**

## **13 ECONOMIC DEVELOPMENT**

### **13.1 North Queensland Agricultural Market and Supply Chain Study**

#### **Executive Summary**

The North Queensland Regional Organisation of Councils (NQROC) and Townsville Enterprise have been successful with an Expression of Interest funding application to the Cooperative Research Centre for Developing Northern Australia (CRCNA) to undertake the North Queensland Agricultural Market and Supply Chain study. NQROC has written to Council requesting a financial contribution of \$30,000 (exc. GST) towards the cost of undertaking the study. Financial contributions have also been requested from other member Councils of NQROC and a number of other organisations.

#### **Recommendation**

That Council approves a contribution up to a maximum \$30,000 (exc. GST) to the North Queensland Regional Organisation of Councils (NQROC) to undertake a North Queensland Agricultural Market and Supply Chain Study. The contribution will be funded from the Strategic Project component of the Recurrent Maintenance Reserve.

#### **Resolution**

Moved Councillor Woods, seconded Councillor Perry that the recommendation be adopted.

CARRIED

## **14 NOTICES OF MOTION**

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## **15 CORRESPONDENCE FOR INFORMATION**

### **15.1 Invitation - International Women's Day - Garden Reception- 8 March 2018**

Councillor McLaughlin advised that she has sent an apology for this event.

### **15.2 Potential Application of Strong and Sustainable Resource Communities Act 2017 - Use of FIFO Workforce**

The Council resolves that Council Officers reply to the correspondence with feedback indicating there are no additional large resource projects relevant to the local government area and there are concerns about the application of the 125km radius where it results in the inclusion of some towns but not others in the Shire.

### **15.3 Information and Advice - Annual Report - 2016/2017 - Northern Queensland Primary Health Network**

#### **Resolution**

Moved Councillor Perry, seconded Councillor Goddard that Council apply for grant funding under Active Healthy Northern Queensland (NQ) funding similar to the State Government Get Out Get Active program, however, for both genders.

CARRIED

### **15.4 Request for Assistance and Use of Facilities - 2018 Annual Burdekin Show - Wednesday 27 June**

Councillor Woods queried why the request was not dealt with under the Community Grants process. The CEO advised that previous requests had been referred directly to Council and Councillor McLaughlin advised, because the request sought waiving of hire charges rather than payment of funds, it required a Council resolution to approve as per precedent.

#### **Resolution**

Moved Councillor Goddard, seconded Councillor Perry that Council provide assistance and use of facilities and waive hire charges including electricity and plumbing to the Ayr Pastoral, Agricultural and Industrial Association Inc., as in previous years, between 18 June and 8 July 2018, for the set up and holding of the 2018 Annual Burdekin Show.

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FOR: Councillors McLaughlin, Perry, Goddard, Liessmann, Bonanno and Bawden

AGAINST: Councillor Woods

6/1

CARRIED

### **15.5 Invitations to Mayor - North Queensland Toyota Cowboys - 2018 Season Launch - 2 March 2018**

#### **Resolution**

Moved Councillor Woods, seconded Councillor Goddard that Council approves the attendance of Councillor McLaughlin at the North Queensland Toyota Cowboys 2018 Season Launch on the 2 March 2018 with a complimentary seat, noting that any other expenses to attend this event will be met by Council.

CARRIED

## **16 GENERAL BUSINESS**

### **16.1 Support - Village Kids Home Hill Steering Committee**

#### **Resolution**

Moved Councillor Woods, seconded Councillor Goddard that Council endorses the actions of Councillor McLaughlin, at the community meeting for the closure of Village Kids Day Care Centre in Home Hill, in approving the steering committee use of the front room of the Home Hill Memorial Hall for fortnightly meetings, free of charge.

CARRIED

### **16.2 Presentation - Singapore and Townsville Connections - 7 February 2018 - Townsville**

#### **Resolution**

Moved Councillor Perry, seconded Councillor Goddard that Council approve the attendance of Councillor McLaughlin at the Townsville Enterprise Singapore and Townsville Connections event in Townsville on the 7 February 2018 noting that any expenses to attend the event will be met by Council.

CARRIED

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11:33am – Councillor McLaughlin left the meeting to attend a school engagement at the Webber Shield Swimming Carnival and Councillor Goddard assumed the Chair.

### **16.3 Proposal - Free Dump Day – Kirknie Landfill**

#### **Resolution**

Moved Councillor Liessmann, seconded Councillor Bonanno that Council investigates the cost involved in the possible provision of an annual free dump day at the Council landfill.

CARRIED

12:06pm – Councillor McLaughlin returned to the meeting and resumed the Chair.

### **16.4 Proposal - Additional Solar Lighting - Ayr Skate Park**

#### **Resolution**

Moved Councillor Perry, seconded Councillor Bonanno that Council supports the proposal to install additional solar lighting at the Ayr Skate Park by applying for a variation of approved funding provided under the Queensland Government Get Playing Places and Spaces program.

CARRIED

## **17 CLOSED MEETING ITEMS**

### **Council Meeting closed to Public under Section 275 of Local Government Regulation 2012**

#### **Resolution**

Moved Councillor Bonanno, seconded Councillor Goddard that the Council meeting be closed to the public under the following sections of the Local Government Regulation 2012:

- 275(1)(e) contracts proposed to be made by it;
- 275(1)(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

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For the purpose of discussing:

1. Playground equipment Arch Dunn Park, Home Hill.
2. Mt. Inkerman Project – Additional walking trail.
3. Aerodrome Electricity Upgrade Project – Consideration of income generation.

CARRIED

During the Closed Meeting, Councillor McLaughlin left the meeting after Item 1 to attend another school engagement at Ayr State High School and Councillor Goddard assumed the Chair.

### **Council Meeting opened to Public**

#### **Resolution**

Moved Councillor Woods, seconded Councillor Bawden that the Council meeting be opened to the public.

CARRIED

### **17.1 Proposal - Playground Equipment Arch Dunn Park Home Hill**

#### **Resolution**

Moved Councillor Liessmann, seconded Councillor Bawden that Council resolves to accept proposed Option 4 (QN5-205) from Big Splash Enterprises for supply and installation of playground equipment in Arch Dunn Park, Home Hill for the quoted price of \$98, 890 (including GST).

CARRIED

There being no further business the meeting closed at 12:51 pm.

**These minutes were confirmed by Council at the Ordinary Council Meeting held on 27 February 2018.**

**MAYOR**

