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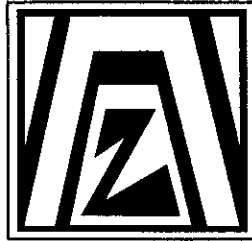
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ZONTA

CLUB OF
BURDEKIN INC

MEMBER OF ZONTA INTERNATIONAL

EMPOWERING WOMEN
THROUGH SERVICE & ADVOCACY

Dr Margaret Culpan
Outback Family Medicine
140 Mackenzie Street
AYR QLD 4807

12 February 2018

Mrs Lyn McLaughlin
Mayor Councillor
Burdekin Shire Council
145 Young Street
AYR QLD 4807

Dear Lyn

BURDEKIN SHIRE COUNCIL

File ID No. 146

21 FEB 2018

Document No. 1440665

Retention Period 2yrs

Invitation Zonta Club of the Burdekin Bush Poet's Breakfast – Sunday 22 July 2018

The Zonta Club of the Burdekin invites you to attend the annual Bush Poet's Breakfast to be held on Sunday, 22 July 2018 commencing at 7:30am at the Burdekin Theatre.

Entertainment this year will be provided by invited local Burdekin Poets and "Bush Mates" from the Townsville Bush Poet's Club. The funds raised at this event support Domestic Violence Education Programs for the Burdekin Region.

Our club hopes that you are able to attend the Breakfast and deliver the event's opening speech.

We look forward to your response by early June 2018 to allow for program arrangements to be finalised.

Thank you for your appreciated ongoing support.

Yours sincerely


Margaret Culpan
Zonta, Advocacy Committee

VIEW		AGENDA	C.1.2
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Circular

Q&A with the Integrity Commissioner

For Information

Circular: 2018-01
Release Date: Monday, 19 February 2018
Authorised by: Greg Hallam PSM Chief Executive Officer

Minister Hinchliffe has confirmed councillors will be given access to the advisory and public awareness functions of the Queensland Integrity Commissioner (see [Media Release](#)) to seek advice on ethical and integrity issues.

This reform took effect on 12 February, with Minister Hinchliffe [writing to the Integrity Commissioner](#) requesting mayors and councillors be included as designated persons under the Integrity Act 2009.

The LGAQ has been pushing for this policy change for over a decade and we are pleased to be working with the Palaszczuk Government to assist members' efforts in increasing transparency and accountability in the local government sector.

We have written to Minister Hinchliffe to enquire about the inclusion of CEOs for the Integrity Commissioner's services and will provide an update as soon as we receive further correspondence.
READ the letter.

Q&A with the Integrity Commissioner



Dr Nikola Stepanov
Queensland Integrity Commissioner

"Integrity issues are rarely black and white,

and in each case it's necessary to consider the facts of the case objectively....In terms of how to manage complex situations and providing advice, the Integrity Act 2009 (Qld) makes it very clear that the public's interests are paramount.... Any advice provided by the Integrity Commissioner must

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reflect the fact that the interests of the public are paramount, irrespective of how that may impact the person seeking the advice."

If I seek advice, what can I expect?

"Under the Integrity Act, I must get the request in writing (i.e. via email), and I also have to respond in writing. Many people like to touch base with me first via telephone.

Once you email or write to me, you receive an email from me confirming I've received your written request, and an indication of how long it will take for me to provide the advice. If I don't have all the information I need I will call you or email you.

On average the written advice is provided within two working days. Any oral opinion I provide, unless it is to MPs (under a different section of the Act), is not considered to be formal advice - so if you have a conversation with me, it's not considered advice so don't rely upon it.

At the moment there are over 6000 people who fall within the definition of 'designated person' in the Integrity Act. It is an extremely diverse group and, naturally, the range of reasons for seeking advice is also very diverse.

During any week there are usually several advices at different stages of preparation (as quite a bit of research is required for each one). So, if you have a concern, contact us early!"

Can the Integrity Commissioner deal with urgent matters?

"Yes I do - every day - but it will come down to whether I think it's urgent and how it's prioritised with all the other urgent advices I am providing on the day. I have to shuffle things around as I also deal with pre-Cabinet matters and matters that arise due to meetings other designated persons are involved in.

It's not urgent if a person has had the opportunity to read or consider a matter, and then touches base with me at the last possible moment. Because of the legal protection provided by the QIC advice, I need to ensure that I have all the facts and can provide a considered response.

So my advice is to read tabled papers etc early and contact me as soon as you see that there may be an issue."

Are all dealings with the Integrity Commissioner confidential?

Yes. There are strict secrecy provisions within the Act (see s. 24). Communication to and from me or my office is also not subject to RTI requests.

MORE: The Commissioner may not make public the name of a designated person who has sought advice or the advice that was given. However the person who has been given advice may disclose it to anyone, and make it public.

It is an offence for anyone other than the designated person who requested the advice to disclose the document. Furthermore, all material related to a request for advice is exempt from disclosure under schedule 1, section 6 of the Right to Information Act 2009. Advice sought about another person cannot be released unless compelled by another Act.

Certain disclosures are authorised, and in some cases required, under the Integrity Act 2009. These are set out in chapter 3, part 4 of that Act. (<https://www.integrity.qld.gov.au/>)

Is the Integrity Commissioner obliged to make available to anyone else advice I may have confidentially requested?

"There are limited circumstances when a request can be made by the Minister- of relevance to your members are sections 30 and 17(e). The Minister is also able to seek advice about a Mayor or Councillor (s.17(e))"

MORE: If the Integrity Commissioner advises that a designated person has an actual, or perceived, and significant conflict of interest, the designated person should take steps to resolve that conflict. If the designated person fails to resolve an actual, or perceived, and significant ethics or integrity issues within five days of receiving advice from the Integrity Commissioner, the Integrity Commissioner must give the Premier or other relevant person a copy of the advice documents. (<https://www.integrity.qld.gov.au/>)

Is the Integrity Commissioner required to share information that is raised with them with the Crime & Corruption Commission (CCC)?

"No the QIC is not."

Can advice from the Integrity Commissioner be relied upon?

"There are legal protections for acting on advice from the QIC. If a designated person seeks advice from the QIC, discloses all relevant information to the QIC, and then puts that advice substantially into effect, they are not liable in civil proceedings or under an administrative process for the act taken by the person to resolve the conflict (s40). However, they are still liable for any acts or omission done or made in connection with the conflict BEFORE the person receives the QIC advice."

If I receive written advice from the Integrity Commissioner, can I make that advice available to others, and to the public?

"It is at the discretion of the person seeking advice as to what they do with it. Some choose to provide a table the advice, or present it to the press. Others keep the advice private and for safekeeping should the need arise and this wish to produce it."

What is the best way to contact the Integrity Commissioner?

Via email: integrity.commissioner@integrity.qld.gov.au
or P: (07) 3003 2885 M: 0428 233 630

More

Further [Questions & Responses from the Integrity Commissioner](#), from an interview with ABC Gold Coast.

LGAQ support

We take this opportunity to remind all members of the many services available to support you in achieving the highest possible standards in ethical and accountable governance:

- [Legislation Commentary Service](#)
- [Legal Opinions](#)
- [Welcome Compendium](#)
- [Elected Member Update](#)
- [Diploma of Local Government \(Elected Member\)](#)
- [Mayoral & Councillor Handbooks](#)
- [Delegations Register](#)

Please contact the Member Services Hotline to find out more about these services 1300 542 700 or ask@lgaq.asn.au



Minister for Innovation and
Tourism Industry Development and
Minister for the Commonwealth Games

Ref: CTS 00810/18

23 FEB 2018

1WS
1 William Street Brisbane 4000
PO Box 15168 City East
Queensland 4002 Australia
Telephone [REDACTED]
Email tourism@ministerial.qld.gov.au

Councillor Lyn McLaughlin
Mayor
Burdekin Shire Council
enquiries@burdekin.qld.gov.au

Dear Mayor 

Thank you for your letter of congratulations on my re-election and appointment as Minister for Innovation and Tourism Industry Development and Minister for the Commonwealth Games.

I am pleased to continue to champion tourism industry development and the Gold Coast 2018 Commonwealth Games, while taking on new ministerial portfolio responsibilities associated with Innovation, Integrated Resort Developments, Global Tourism Hubs and International Education. The consolidation of these responsibilities under one Minister reinforces the Palaszczuk Government's commitment to fostering innovation, building the tourism industry and delivering a fantastic Commonwealth Games.

The Palaszczuk Government has an ambitious agenda to continue to grow Queensland's \$25 billion tourism industry. In addition to our existing commitments as part of Advancing Tourism 2016-20, the Government has committed to a \$134 million tourism package under our "Growing Tourism, Growing Tourism Jobs" policy. This represents a significant increase in funding to help grow the tourism industry.

Thank you once again for your warm wishes. I look forward to continuing to engage closely with industry and stakeholders to help grow Queensland's visitor economy.

Yours sincerely


HON KATE JONES MP
Minister for Innovation and
Tourism Industry Development and
Minister for the Commonwealth Games



DN the best for the year ahead,


Circular

Circular

For Information

Circular: 2018-02
Release Date: Monday, 26 February 2018
Authorised by: Greg Hallam PSM Chief Executive Officer

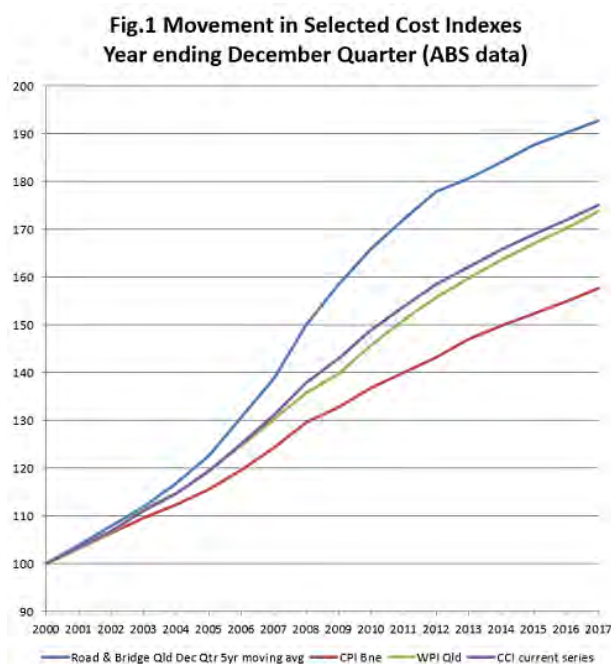
The LGAQ Council Cost Index 2018 has been calculated at +1.89%. The LGAQ Council Cost Index is a composite index collated to represent the average cost increases experienced by councils over the previous 12 months (Dec to Dec quarters). The LGAQ CCI 2017 was +1.74%.

The LGAQ Council Cost index (CCI) provides a measure of the average cost increases experienced by councils across the state for the previous year. A comparable average revenue increase will be necessary to maintain current levels of service before provision for growth, irregular maintenance and capital replacement.

The Australian Federation's fiscal arrangements mean that federal, state and territory governments together collect approximately 97% of all public revenue (ABS 5512). Given the respective responsibilities of each level of government, fiscal redistribution is necessary to fund local government service delivery to communities.

An additional increase in own-source revenue will be necessary if all other revenues, namely federal and state grants, are not also indexed or otherwise increased at least in line with cost increases. Financial Assistance Grants indexation was re-applied from 2017-18.

Councils will be aware that 50 per cent of the 2017–18 Financial Assistance Grant payment was brought forward and paid in 2016–17. At this time, Financial Assistance Grant payments are expected to return to the normal quarterly payment schedule for 2018-19. The 2018 Federal Budget, to be handed down on 8 May, will confirm the payment schedule.



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FEDERAL AND STATE BUDGET BREAKDOWN

Based on the 2017 budget, 2018-19 levels of funding received by councils through the Federal Government's Roads to Recovery program are due to be reduced by half to an estimated \$70M for Queensland (of the \$364.5M national allocation).

Councils applying for funding under the Bridges Renewal Program will compete for a national funding pool of \$85M programmed in the budget papers for 2018-19. Funding is available up to a maximum of 50% of the total project cost (Round 3 contributions were capped at \$5M).

The Heavy Vehicle Safety and Productivity Program is expected to receive a 2018-19 national allocation of \$60M, and funding is available up to 50 per cent of the total project cost to approved projects (up to a maximum of \$5M).

The Black Spot Program (road safety) has a national allocation of \$85M in 2018-19 and 2019-20, and councils can [nominate a project for funding online](#).

2018-19 funding for Developing Northern Australia (i) Improving cattle supply chains and (ii) Northern Australia Roads are expected to be allocated a national pool of \$42M and \$220M respectively. Funding is available up to a maximum of 80 per cent of the total project cost in partnership with the state, territory and local governments.

The Queensland Government's Works for Queensland Program has been allocated a further \$100M per year from 2018-19 to 2020-21. The State's commitment to provide this allocated funding over the next 3 years will be crucial to councils planning much needed capital works.

Building Our Regions is expected to offer \$63M annually in 2018-19 and 2019-20 on an application basis for eligible councils across its three sub-programs:
<https://www.statedevelopment.qld.gov.au/regional-development/building-our-regions.html>

Information on grants and funding programs are available at <http://lgaq.asn.au/grants>

CCI IN-DEPTH

The LGAQ has published a CCI since 2005 to provide a more appropriate indicator of cost increases across the range of services and infrastructure delivered by local government, compared with the CPI which represents a basket of household goods and services.

The LGAQ refined the method for calculating the CCI over recent years, drawing on the composition of Queensland local government expenditure and indexes in other jurisdictions which confirmed the inclusion of wage costs, road and bridge costs and the CPI as the most relevant elements used in calculating local government cost indexes.

In Queensland, ABS data for recent years shows that local government employee costs represent about 44% of total operating expenses (excluding depreciation), and roads and transport outlays are around 30% of expenditure (ABS 5512).

From the 2013 release, the LGAQ CCI for Queensland local government has included three weighted components: the wage price index (50%), the ABS road and bridge construction index (30%) and the CPI for Brisbane (20%) to represent general consumables.

Recent data for the road and bridge index displayed significant volatility and movements in some periods did not reflect the actual cost increases experienced by councils. To address this problem, a five-year moving average has been applied to the road and bridge index.

While the LGAQ Council Cost Index provides a measure of the average cost increases experienced by councils across the state, the mix of construction and non-construction activity will vary from council to council.

For example, road and bridge construction costs may have increased by a higher rate in some parts of the state compared with the average. Local circumstances and supplier markets will need to be considered by each council when determining the required level of rates and other revenues necessary to provide the community's desired levels of service and standards of infrastructure.

***For further information on the Council Cost Index please contact
roland_mcmillan@lgaq.asn.au or telephone 07 3000 2222.***

Denise Partridge

From: Rosemarie Griffiths <Rosemarie.Griffiths@burdekin.qld.gov.au>
Sent: Wednesday, 28 February 2018 8:16 AM
To: Technology One Connect Prod
Subject: Home Hill Tennis Association request for a letter confirming approval and endorsement for works being carried out.
Attachments: Excerpt from 17-18 Tennis Australia National Court Rebate Guidelines.pdf

#ECMBODY
#QAP 3
#SILENT

From: Col and Kate Casswell [REDACTED]
Sent: Thursday, 22 February 2018 9:33 PM
To: Rosemarie Griffiths
Cc: [REDACTED] Brad McAllister
Subject: Home Hill Tennis Association request for a letter confirming approval and endorsement for works being carried out.

Hello Rosie,

Firstly our association acknowledges the Burdekin Shire Council's wide ranging support over the years but in particular the assistance afforded with improvements made over the past 12 months.

Home Hill Tennis has recently been successful with a second grant to upgrade the fencing, with the addition of top and bottom rails and resurfacing of its northern 6 courts together with funds for Book A Court.

The association is eligible to apply for a National Court Rebate from Tennis Australia to assist in defraying some of the costs borne by the association. Part of this process requires us to have a letter of support from the council as our lessor but also from the viewpoint that the improved will create a more positive player/community environment and in particular:

- 1.the improved courts and fencing
2. enhancing access via Book a Court technology for court hire in the evenings (sun smart, time flexibility and cooler environment for North Queensland)

Rosie, I have attached a page extract from the guidelines that explain a little further.

The association would appreciate a letter of approval and project endorsement if at all possible.

Please come back to me with any queries whatsoever.

Thanks and regards,
Col Casswell
[REDACTED]

Home Hill Tennis Association

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For more information please visit <http://www.symanteccloud.com>

2. Tennis Australia's National Court Rebate

National Court Rebate (NCR) is Tennis Australia's facility funding program assisting affiliated venues, local councils and schools to create positive environments for the long term success of tennis in Australia. Projects supported by the program range from developing new courts, upgrading or resurfacing existing court surfaces, ANZ Hot Shots courts, Tennis Australia's Book a Court with integrated gate access technology, associated tennis infrastructure, major projects and strategy & planning.

In the last ten years, the program has proven to be a resounding success in stimulating more than 2,600 new or resurfaced tennis courts and considerable investment in the sport across Australia. The NCR continues to act as a catalyst for all tennis and government stakeholders to form partnerships and better plan for the provision of strategically located networks of community tennis venues.

This Guide explains the process to apply for NCR funding and should be read even if have completed an NCR Application previously.

3. Who can apply?

All affiliated clubs, venues, local councils and schools who have appropriate security of tenure on the land on which the proposed project will sit are welcome to apply for NCR. To demonstrate this a copy of leasehold or freehold documentation must be supplied with applications, or evidence of approval from the head lease holder / asset owner.

To ensure the organisation and project is eligible for NCR funding, state bodies will coordinate a screening process (see **section 8.3 Screening Checklist**) to assess basic requirements that must be met before completing an NCR Application Form. Prerequisites vary between applicant type, however where relevant all applicants must demonstrate:

- ✓ Affiliation to the State or Territory Member Association (or for the venue where the project is taking place)
- ✓ Tennis Australia Coach Members are operating from the venue (where coaches are operating from the venue)
- ✓ Member Association / state body has been consulted throughout planning stages of the project
- ✓ Venue is accessible to non-members and casual players (not 'member only')
- ✓ Project outcomes and measures have been identified
- ✓ Operational Health Check (OHC) has been completed for the most recent financial year (see **Section 8.2 Before you Apply**)

If you are a school or local council applicant the following separate requirements apply:

- ✓ School applicants must be involved in tennis through Tennis Australia's National School Partnership Program (NSPP) or Australian Government's Sporting Schools program (visit www.tennis.com.au/schools/curriculum-tennis for more details).
- ✓ Local councils should be engaged with the relevant Member Association for example via a partnership, strategic planning or other collaboration.

4. Project Types

NCR will fund projects that create positive tennis environments and player / community experiences, including:

- Developing courts (e.g. new courts, surface conversion, base works)
- Improving courts and surrounds (e.g. resurfacing, lighting, fencing)
- Enhancing access (e.g. Book A Court technology, wheelchair accessibility)
- Upgrading venues (e.g. clubhouses, environmental infrastructure, facilities, ancillaries)

BURDEKIN BRASS BAND INC.
TENTH AVENUE
PO BOX 311
HOME HILL Q 4806

The Mayor and Councillors
Burdekin Shire Council
PO Box 974
AYR Q 4807

28 February 2018

Dear Lyn.

Upgrade Request for Annual Contribution to Burdekin Brass Band Inc. from 2018/2019

The longstanding annual supporting contribution of \$1,500 from Council based on community performances provided by the Band is appreciated.

These funds help to provide for cultural, musical and social event services from the Band to many community events, associations and commemorations as shown in the 2017 annual listing below.

Community Service and Band Operating Costs

Based on a typical year of 15 community performances (19 for 2017), including military service personnel funerals, the Council currently contributes \$100 per performance.

The Band seeks Council's favourable consideration to upgrade the annual contribution to \$3,000 or part thereof from next year, the 2018/19 financial year.

This request is based on the Band's ongoing annual community services and the ongoing annual increases in Band operating expenses, especially public liability and property insurance as shown below.

Community and commemorative events for 2017 supported by Band's performances

Australia Day - 25 January
Official Opening John Drysdale Memorial - 26 March
Palm Sunday – Church of England – 9 April
Anzac Day - 25 April
Anzac Ceremony – Masonic Hall Ayr
Brandon State School Fete
Burdekin Show
Burdekin Water Festival - 3 September
Giru Show – 9 September
Home Hill State High School Fete
Home Hill Harvest Festival - 11 November
Remembrance Day - 11 November
Church of England Carols

VIEW	FIN	AGENDA	C12
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BURDEKIN SHIRE COUNCIL	
File ID No.	103
2 MAR 2018	
Document No.	
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BURDEKIN BRASS BAND INC.
TENTH AVENUE
PO BOX 311
HOME HILL Q 4806

Home Hill Home for the Aged Carols
Community Christmas Carols Home Hill
Burdekin Theatre Carols (2 Days)
Clare State School Christmas Breakup
Plantation Creek Rotary Duck Race

BBB Contribution Year	Contribution Amount	Insurance	Variance
Totals	\$19,500	\$25,746	-6,245.80
2005_2006	1,500	1,455.16	44.84
2006_2007	1,500	1,463.52	36.48
2007_2008	1,500	1,406.67	93.33
2008_2009	1,500	1,456.64	43.36
2009_2010	1,500	1,564.85	-64.85
2010_2011	1,500	1,663.83	-163.83
2011_2012	1,500	1,878.90	-378.90
2012_2013	1,500	2,228.48	-728.48
2013_2014	1,500	2,308.06	-808.06
2014_2015	1,500	2,404.96	-904.96
2015_2016	1,500	2,512.20	-1,012.20
2016_2017	1,500	2,638.83	-1,138.83
2017_2018	1,500	2,763.70	-1,263.70

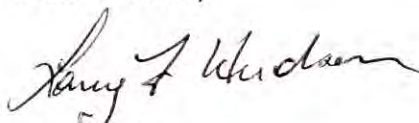
Band members pay annual membership fees, contribute to the cost of their own uniforms and conduct other fundraising.

In recent years, the Band has been running learner classes to reinvigorate the existing membership by gaining new members to continue our community service.

This is a current and future strategy to maintain this service for the Burdekin community.

Council's favourable consideration to approve the upgrade of the annual contribution will be appreciated by the Band membership.

Yours sincerely



Larry Hudson
President

From: BAIN Stacey (EnergyQ) [mailto:stacey.bain@energyq.com.au] On Behalf Of BIFFANTI Mark (EnergyQ)
Sent: Tuesday, 13 February 2018 8:21 AM
To: Lyn McLaughlin
Subject: 2018 Energex-Ergon Community Fund

Good Morning Lyn

It is my pleasure to announce the launch of the 2018 Energex-Ergon Community Fund.

Applications are now open to not-for-profit organisations, community groups, education institutions and the like, to apply for a one-off grant of up to \$5,000 to help bring their community initiative to life. It's all about supporting local groups that, like us, work hard to provide positive and lasting benefits to the communities they operate in. Eligible projects should have a focus on energy efficiency, environmental conservation and sustainability, safety, diversity and inclusion, renewable projects, equipment and facility upgrades.

Attached is the Energex-Ergon Community Fund Brochure for your information, and to promote the program to community groups in your electorate should you have the opportunity.

For further information, inspiration, to make an application or review terms and conditions, interested parties should visit www.ergon.com.au/communityfund

Deadline for submissions is 5pm, Monday 26 March 2018.

If you have any questions about the program please contact our Community Fund Team who will be happy to assist: communityfund@ergon.com.au

Kind regards

Mark Biffanti
Area Manager - Flinders

Ergon Energy Network | Energex
No. 1 3rd Avenue, Home Hill Qld 4806
P 07 47905413 M 0419 441 905 E mark.biffanti@energyq.com.au
ergon.com.au | energex.com.au



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Energex- Ergon Community Fund

**A helping hand to get your
big idea across the line!**

Apply for up to \$5,000 for your community project.

Community groups | Schools | Universities | Charities |
Sports Clubs | Industry Associations | Aboriginal & Torres
Strait Islander organisations | Local Government



Part of the Energy Queensland Group

Bring your big ideas to life!

A lot of us have big ideas about how to help our communities but often need a helping hand and some extra resources to get them over the line.

We are committed to working with and supporting our local communities to deliver positive outcomes and build lasting relationships. That's why we created the Energex-Ergon Community Fund, which is designed to empower groups in local communities across the state to create change for the better.

So if you have a project that provides lasting benefits for your community and would like us to get involved, then we think that's a great fit. Your idea doesn't have to be complicated or large-scale to be "big" – things that might seem small or simple can also make a huge difference.

Want to know more? Read on!



So what is the Community Fund?

In a nutshell, it's a grant program that provides funding to not-for-profit community groups and organisations. This funding empowers groups to make a difference in their community. We look for ideas that encourage community identity and wellbeing, are innovative or showcase access to future solutions, whether it's through support for diversity and inclusion, education, energy and environmental conservation, electrical safety or renewable energy projects, or by providing essential equipment or facilities.

With grants on offer from \$200 up to \$5,000, we're here to be a helping hand in getting your big idea across the line.

Can I apply?

The great news is you can be based anywhere in Australia, however your project must be undertaken within Queensland. You must be an incorporated not-for-profit organisation to be eligible for the Fund. Previous applicants and grant recipients are also eligible to reapply.

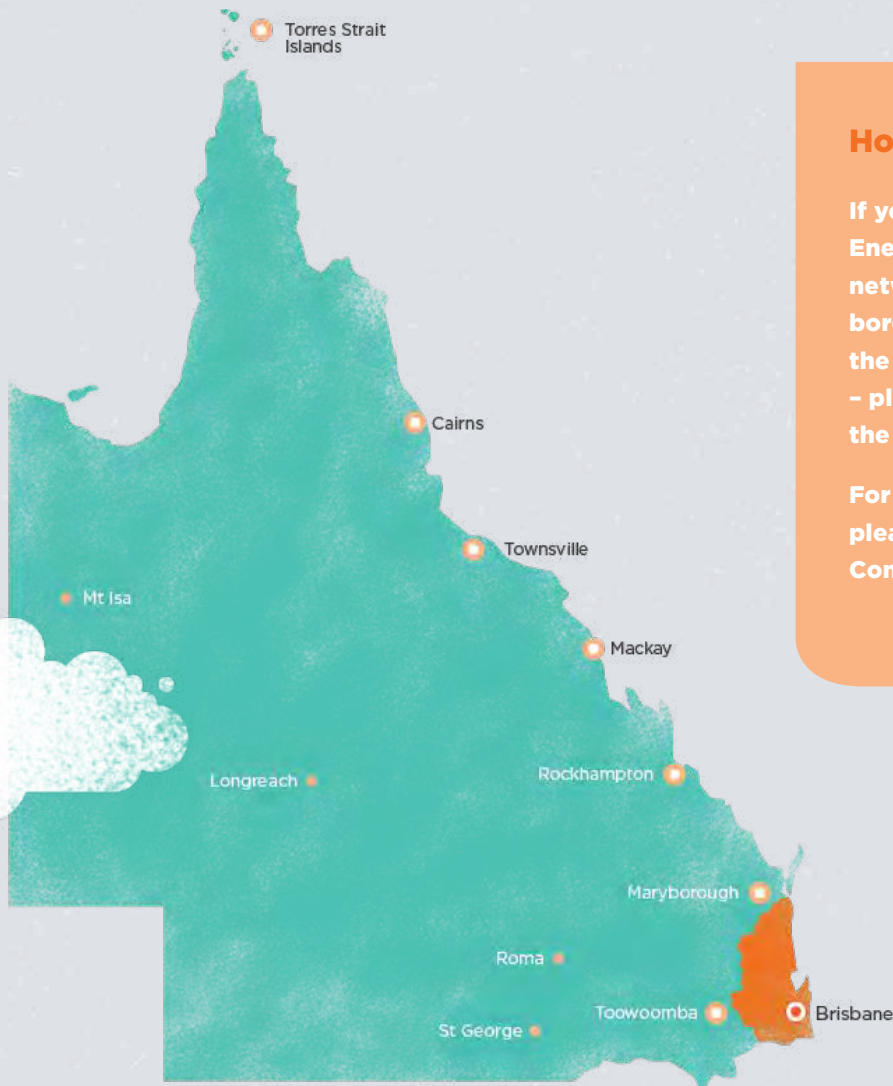
If you're an individual with a great idea, you could consider seeking sponsorship from a local incorporated not-for-profit organisation.

Eligible groups include:

- Community groups
- Local government or other government entities
- Educational institutions
- Charities
- Sporting clubs
- Industry associations
- Aboriginal or Torres Strait Islander organisations.

Applications close 5pm on Monday 26 March, 2018.

Apply now so you don't miss out.



How do I apply?

If your project will take place in Energex's South East Queensland network area – that's from the NSW border north to Gympie, and west to the base of the Great Dividing Range – please submit your application to the Energex Community Fund.

For all other Queensland locations, please apply to the Ergon Community Fund.





Which types of projects are eligible?

Firstly, your project must be able to be completed within 12 months of receiving a grant from us. Eligible projects include, but are not limited to, those that:

- Facilitate innovative solutions to local issues, boost local economic activity or support a community's identity and wellbeing
- Strive to improve diversity and inclusion in schools, workplaces and the general community by providing support through promotional or educational programs
- Provide lasting benefits to the local community such as educating kids about sustainability, providing emergency equipment or upgrading facilities
- Help you to make the energy savings you need to free up funds for your organisation's real mission
- Use, inform, or promote renewable energy alternatives e.g. solar, wind, hydro and biomass
- Identify ways to educate consumers around energy consumption. e.g. energy audits, new technology
- Prepare the community for Queensland's storm season and other disaster events e.g. producing storm kits, upgrading first aid equipment, installing storm shutters, and installing a generator with a change-over switch
- Educate and empower local residents and businesses to make informed energy choices, and help manage cost of living pressures
- Keep the community safe around electricity e.g. by organising a wiring safety check, or upgrading the switchboard and installing new electrical wiring
- Help grow industry in key Queensland community pockets and create more sustainable communities.

Which types of projects are not eligible?



- Projects outside Queensland
- Those projects that benefit individuals only
- Fundraising activities
- Initiatives that only seek to offer cash or financial grants
- Initiatives where the sole benefit is a commercial outcome for an individual or organisation
- Major infrastructure construction projects
- Conferences
- Purchasing of carbon offsets
- Projects which are the core business of local council, state or federal government or government owned corporations
- Commercial research and development projects
- Projects that will require ongoing financial support from Energex or Ergon after completion
- Projects that have already been completed.

Need a little inspiration?

Get your creativity flowing with these big ideas.



Organise a community energy audit, teaching local residents how to save energy at home.

Run an electrical safety campaign for local students and residents.

Upgrade community facilities or organise a safety check by a licensed electrical contractor.

Get ready for storm season by installing storm shutters or a generator with a change-over switch.



Adopt energy management systems to monitor, measure, and control your building's electrical load e.g. air conditioning units and lighting controls.

Run a program to encourage diversity and inclusion in your school or workplace.

Install energy-saving devices like low flow shower heads, insulation, solar hot water, energy efficient light bulbs, window shading and skylights.



Create a community garden to educate kids about sustainable living or revitalise part of your town

Provide first aid equipment for community and emergency response.

Tips

- 1** We'd like to see new ideas, even those that seem small or simple. We want ideas that will provide a positive benefit for your community.
- 2** Think about how you can give your application the edge. Think outside the box but keep it real. We want ideas that will create change for the better.
- 3** Let your passion shine through! We know community projects are run by passionate volunteers keen to make a difference. Make sure you tell us about your great work and why your group deserves a grant.

Before you apply...

It's important to tick all the right boxes. Please read the Terms and Conditions and run through the criteria list before you start.

How will my application be judged?

These are the essential criteria that your project needs to meet:

- ✓ Provide a clear picture of how it will benefit the community
- ✓ Tell us why it makes sense for us to partner in your project
- ✓ Demonstrate that you have sufficient expertise and resources to successfully implement the project
- ✓ Engage the local community
- ✓ Detail tangible, measurable outcomes (e.g. energy savings, improved safety outcomes, number of attendees)
- ✓ Include a realistic budget showing value for money



Non-essential but nice

- ✓ Be innovative in nature
- ✓ Have an ongoing benefit beyond the initial project
- ✓ Provide opportunities to promote Energex or Ergon
- ✓ Have potential to raise community awareness of the project and what it aims to achieve
- ✓ Obtain professional quotes

Applying is easy



Jump online at **energex.com.au/communityfund** or **ergon.com.au/communityfund** to complete an online application form and attach any supporting documents that will help us assess your proposal.

Review process

Firstly, your application will be assessed for eligibility. Shortlisted applications will then be reviewed by a panel of experts in the fields of education, safety and community engagement.

Decision time

You'll find out whether your application has been approved by email. If you're successful, the email will contain details of the amount you've been granted. This is a one-off payment and it might not be the full amount you applied for. You'll need to sign a

contract or letter of agreement and submit your insurance certificate of currency and a tax invoice for the grant to be paid.

Timeline

Mon 26 Mar 2018
Applications close

Early May 2018
Outcome advised

Jun 2018
Grants received

Jul 2018 – Jun 2019
Projects implemented



Submission deadline

We'll need to receive your application submitted through **energex.com.au/communityfund** or **ergon.com.au/communityfund** by **5.00pm, Monday 26 March 2018**. Late applications or additions/amendments to existing applications will not be accepted.

Contact Us

For further enquiries about the Fund or the application process, please email your applicable provider: **communityfund@energex.com.au** or **communityfund@ergon.com.au**

One of our Community Fund team will respond by return email or phone as soon as practicable.

Apply online

energex.com.au/communityfund

ergon.com.au/communityfund

Energex-Ergon Community Fund Terms & Conditions

The following terms and conditions apply to the administration of the Energex-Ergon Community Fund.

1. In these terms and conditions, "Grantor" means either Energex Limited or Ergon Energy Corporation Limited, depending upon the geographic location of the project proposed in a grant application.
2. Grant applications must be in the prescribed form, must comply with any submission requirements published by the Grantor and will only be accepted from government entities or incorporated not-for-profit organisations.
3. The Grantor will assess applications and award grants at its sole and absolute discretion. The Grantor may, in assessing applications, use any criteria it considers relevant, including both published and unpublished criteria. The Grantor is not required to provide notice or reasons for the award or refusal of any grant application.
4. Successful applicants will be asked to enter into a Grant Funding Agreement with the Grantor setting out the rights and obligations of the parties in relation to the grant. The Grantor is not legally bound and is not required to advance any grant amounts unless and until a Grant Funding Agreement is in place between the parties. A Grant Funding Agreement may be for a grant amount different from the application and may impose additional conditions or obligations on the grant recipient.
5. Information provided by applicants will be collected, used and disclosed in accordance with the Energex Privacy Policy (www.energex.com.au/about-us/our-commitment/to-our-customers/protecting-your-privacy) and the Ergon Privacy Policy (www.ergon.com.au/about-us/help-and-support/privacy-policy). In addition to any other use outlined in those policies, Energex Limited and Ergon Energy Corporation Limited may share between them any information you provide in connection with an application and may use that information for promoting, administering and operating the Fund and related initiatives.
6. The Grantor may update or replace these terms and conditions from time-to-time.

