



Burdekin Shire Council

AGENDA

ORDINARY COUNCIL MEETING

**HELD AT COUNCIL ADMINISTRATION BUILDING,
145 YOUNG STREET, AYR**

on 10 April 2018

COMMENCING AT 9:00AM

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Burdekin Shire Council

TUESDAY 10 APRIL 2018

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Burdekin Shire Council

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1 PRAYER

2 DECLARATIONS OF INTEREST

3 MINUTES AND BUSINESS ARISING

3.1 Ordinary Council Meeting Minutes - 27 March 2018

17 Recommendation

That the minutes of the Ordinary Council Meeting held on 27 March 2018 be received and confirmed.



Burdekin Shire Council

MINUTES

ORDINARY COUNCIL MEETING

**HELD AT COUNCIL ADMINISTRATION BUILDING,
145 YOUNG STREET, AYR**

on 27 March 2018

COMMENCING AT 9:00AM



Burdekin Shire Council

TUESDAY 27 MARCH 2018

ORDER OF BUSINESS:

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Ordinary Council Meeting 27 March 2018



Burdekin Shire Council

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ATTENDANCE

Councillors L.A. McLaughlin (Mayor), A.J. Goddard (Deputy Mayor), E.J. Bawden, J.T. Bonanno, U.E. Liessmann, S.P. Perry and J.F. Woods

Mr. T. Brennan - Chief Executive Officer
Mr. D. Mulcahy – Manager Governance and Local Laws
Mr. S. Great - Manager Planning and Development
Mrs. K. Olsen - Manager Financial and Administrative Services
Mr. W. Saldumbide - Manager Operations
Mr. K. Byers - Manager Technical Services
Mrs. E. Robinson – Manager Client Services

Minutes Clerk – Ms. K. Flanagan

1 PRAYER

The meeting prayer was delivered by Pastor Andrew Ballin of the Baptist Church.

2 DECLARATIONS OF INTEREST

The Mayor called for declarations of interest.

Councillor McLaughlin declared a perceived Conflict of Interest in relation to the Closed Meeting Item - Consideration of Report on Ayr Aerodrome Electrical Upgrade Project, due to one of the tenderers being a close family friend. Councillor McLaughlin advised of her intention to leave the room during discussion of this item.

3 MINUTES AND BUSINESS ARISING

3.1 Ordinary Council Meeting Minutes - 13 March 2018

Recommendation

That the minutes of the Ordinary Council Meeting held on 13 March 2018 be received and confirmed.

Resolution

Moved Councillor Woods, seconded Councillor Goddard that the recommendation be adopted.

CARRIED

3.2 Burdekin Shire Youth Council Meeting Minutes - 26 February 2018

Recommendation

That the minutes of the Burdekin Shire Youth Council Meeting held on 26 February 2018 be received and adopted.

Resolution

Moved Councillor Perry, seconded Councillor Bonanno that the recommendation be adopted.

CARRIED

Councillor Perry noted the incorrect spelling of MINUTES in the title of CLAUSE 2.

3.3 Burdekin Road Safety Advisory Committee Meeting Minutes - 28 February 2018

Recommendation

That the minutes of the Burdekin Road Safety Advisory Committee Meeting held on 28 February 2018 be received and adopted.

Resolution

Moved Councillor Liessmann, seconded Councillor Goddard that the recommendation be adopted.

CARRIED

Councillor McLaughlin noted that the paragraph in Minutes Received, referring to the Ordinary Council Meeting on 12 December 2017, could be removed.

4 REPORTS

4.1 Capital Projects Report for Period Ending 28 February 2018

Councillor Woods expressed concern at the amount of outstanding Capital Projects to be completed given there are only four months remaining in the financial year but expenditure was at only 50%. He wondered if Council was adopting a Capital Works Program that was too ambitious. The Chief Executive Officer provided comments on the outstanding projects in each asset class and advised the Capital Program will be revised as part of the second Budget Review which will be completed shortly and presented to Council.

Recommendation

That the Capital Projects Report for Period Ending 28 February be received.

Resolution

Moved Councillor Bawden, seconded Councillor Perry that the recommendation be adopted.

CARRIED

4.2 Operational Monthly Report for Period Ending 28 February 2018

Recommendation

That the Operational Monthly Report for Period Ending 28 February 2018 be received.

Resolution

Moved Councillor Woods, seconded Councillor Liessmann that the recommendation be adopted.

CARRIED

5 GOVERNANCE & LOCAL LAWS

6 CLIENT SERVICES

7 FINANCIAL & ADMINISTRATIVE SERVICES

8 OPERATIONS

9 TECHNICAL SERVICES

10 PLANNING & DEVELOPMENT

11 COMMUNITY DEVELOPMENT

12 ECONOMIC DEVELOPMENT

13 NOTICES OF MOTION

13.1 Position of Deputy Mayor Made Vacant - 5 April 2018

Recommendation

That the position of Deputy Mayor currently occupied by Councillor Tony Goddard be declared vacant from midnight on 5 April 2018 in accordance with the resolution adopted at the Local Government meeting held on 28 March 2017 which limited the term of his appointment to this position to a 12 month period.

Resolution

Moved Councillor Woods, seconded Councillor Liessmann that the recommendation be adopted.

CARRIED

13.2 Appointment of Deputy Mayor - Councillor Bonanno - 5 April 2018

Recommendation

That Councillor John Bonanno be appointed Deputy Mayor for a period of 12 months commencing at midnight on 5 April 2018 and ending on 5 April 2019.

Resolution

Moved Councillor Woods, seconded Councillor Goddard that the recommendation be adopted.

CARRIED

14 CORRESPONDENCE FOR INFORMATION

15 GENERAL BUSINESS

15.1 Easter Holiday Break - Bulk Bins for Boat Ramps

Resolution

Moved Councillor Bawden, seconded Councillor Perry that Council continues to provide a bulk bin service over the Easter and school holiday period for the Plantation, Ocean and Morris Creek boat ramps noting that unreasonable use or abuse of the service may result in its review.

CARRIED

15.2 Council Chambers Fountain

Councillor Liessmann expressed concern regarding the condition of the fountain located at the front of the Council Chambers, highlighting that it may require a refurbishment due to dirty, broken tiles. Councillor McLaughlin requested that a relevant officer report back to Council detailing the condition of the Chambers Fountain.

15.3 Drainage Issue - Ferguson Road

Councillor Liessmann requested an update on the drainage issue relating to 154 Ferguson Road noting that he has reported the issue through Customer Service. He queried why the owners received a letter from Council requesting they pay for pipes to upgrade the drain in front of their house. Councillor McLaughlin suggested the matter be discussed with the Manager Technical Services at a later time when the letter is available for review.

15.4 Queen's Baton Relay

Councillor Goddard reported that he had received mostly positive reviews regarding the Queen's Baton Relay held on Monday 20 March 2018, with only 2 negative comments from businesses regarding loss of revenue due to street closures. Councillor McLaughlin confirmed that businesses had received notification in February of the Queen's Baton Relay proceedings, noting that the final route was decided on by the Games Organising Committee.

15.5 Approved Leave of Absence - Councillor Perry

Resolution

Moved Councillor Woods, seconded Councillor Goddard that Council approves leave of absence for Councillor Perry from Thursday 5 April 2018 to Monday 16 April 2018.

CARRIED

10:35am – The Meeting broke for Morning Tea

10:59am – Meeting Resumed

11am – Mr. Shane Great – Manager Planning and Development entered the meeting.

15.6 LGAQ Civic Leaders Summit

Resolution

Moved Councillor Woods, seconded Councillor Goddard that Council approves the attendance of the Mayor, Councillor Lyn McLaughlin, and the CEO, Mr. Terry Brennan, at the LGAQ Civic Leaders Summit to be held at the Gold Coast from 10 to 11 May 2018 and their expenses of attendance be met by Council.

CARRIED

16 CLOSED MEETING ITEMS

Council Meeting closed to Public under Section 275 of Local Government Regulation 2012

Resolution

Moved Councillor Liessmann, seconded Councillor Bonanno that the Council meeting be closed to the public under the following sections of the Local Government Regulation 2012:

- | | |
|-----------|--|
| 275(1)(e) | contracts proposed to be made by Council; |
| 275(1)(h) | other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage. |

For the purpose of discussing:

1. Ageing in Place Pilot Project.
2. Auction Process for the Sale of Land for Rate Arrears.
3. Tenders Received for the Management of the Ayr Swimming Pool.
4. Ayr Aerodrome Electrical Upgrade Project.

CARRIED

During the Closed Meeting, Councillors McLaughlin and Bonanno declared a Conflict of Interest and left the meeting for Item 4 as they are both close family friends with one of the tenderers for the project. Councillor Goddard assumed the Chair during the absence of the Mayor.

Council Meeting opened to Public

Resolution

Moved Councillor Woods, seconded Councillor Bawden that the Council meeting be opened to the public.

CARRIED

16.1 Ayr Aerodrome Electrical Upgrade Project

Executive Summary

The upgrade of the electrical capacity at the Ayr Aerodrome has been proposed to encourage further use and development at the Aerodrome. Specifications have been developed and quotations called. This report provides a recommendation to progress the electrical upgrade.

Resolution

Moved Councillor Woods, seconded Councillor Liessmann that Council approves:

1. The quotation received from Laser Electrical Ayr in the amount of \$180,000 (ex GST) for works associated with QBSC/18/009 – Ayr Aerodrome – Electrical upgrade – Stage 1 Works;

-
2. Submission of a connection application to Ergon Energy to enable the works to proceed and acceptance of the connection offer when received;
 3. The continued engagement of Ashburner Francis under *Local Buy Contract BUS262-0317* on a fee for service basis to undertake the project administration component of the works; and
 4. To increase the budget allocation from \$225,000 to \$245,000.

CARRIED

Councillors McLaughlin and Bonanno returned to the meeting. Councillor McLaughlin resumed the Chair.

16.2 Ageing in Place Pilot Project

Executive Summary

The Burdekin Shire Council has been working closely with representatives from Economic Development Queensland (EDQ), which is a specialist unit within the State Government, to pursue an Ageing in Place pilot project in Ayr.

EDQ has undertaken presentations to Council in relation to the project and had a number of discussions with Council Officers concerning the proposal. It is considered the proposed project will be beneficial to the Burdekin district by meeting an existing gap in the current housing market for seniors, enabling them to stay in the community and close to the support network of family and friends.

The Council considered an original proposal by EDQ for the pilot project on Council owned land located on the corner of Mackenzie and Gordon Streets, Ayr. This involved the reconfiguration of the land to enable the construction of three homes on three small lots and the creation of a vacant parcel to also be sold. The business case for this proposal was not supported by the EDQ board.

A revised proposal was subsequently developed by EDQ for the construction of two homes on small parcels of land and the creation of a larger balance lot to be retained by Council from the reconfiguration of the land. This proposal was workshopped with Council and supported subject to the lots sizes of the two small lots being increased slightly to 500 m² each. EDQ has indicated its support for this change.

It is believed that the opportunity to host a successful pilot project for the provision of housing of this nature may act as a catalyst for private investment in similar housing developments in the Shire in the future.

Resolution

Moved Councillor Woods, seconded Councillor Liessmann that, with respect to the Ageing in Place Pilot Project proposed to be undertaken by Economic Development Queensland (EDQ) in Ayr on land located at 67-69 Mackenzie Street, Ayr, Council approves the following contribution to the revised project proposal:-

- In accordance with Section 236 (1)(b) of the *Local Government Regulation 2012* Council agrees to sell proposed lots 1 and 2 to Economic Development Qld (EDQ) without going to auction or tender for the agreed valuation of \$70,000 and retain proposed lot 3 for future sale or development, subject to the lot sizes for proposed lots 1 and 2 being increased to 500 m2 each;
- Council agrees to waive council related infrastructure charges, development fees and infrastructure extension/connection costs capped at \$40,000;

and the CEO be authorised to enter into a Development Management Agreement with EDQ to reflect these terms.

FOR – Councillors Woods, Goddard, Liessmann, Perry, Bawden and McLaughlin

AGAINST – Councillor Bonanno

6/1

CARRIED

17 DELEGATIONS

There being no further business the meeting closed at 11:35am.

These minutes were confirmed by Council at the Ordinary Council Meeting held on 10 April 2018.

MAYOR

3.2 Burdekin Senior Advisory Group Meeting Minutes - 14 February 2018

Recommendation

That the minutes of the Burdekin Senior Advisory Group Meeting held on 14 February 2018 be received and adopted.

Burdekin Shire Council

Minutes – Burdekin Senior Advisory Group Meeting held on 14 February 2018

Held at Music Loft

The meeting commenced at 10.10am

CLAUSE 1

ATTENDANCE

Cr. Ted Bawden
Melissah Lammon
Graham Andersen
Tom Callow
Glenis Cislowski
Dr. Brian Glover
Robert Lesca
John Rowan

APOLOGIES

Tony Vaccaro
June Bosel

CLAUSE 2

NBN

Graham Andersen advised he has been hearing about lots of dissatisfied seniors who are still having trouble with NBN. Graham suggested to hold another NBN Information Session open to the public. Cr. Ted Bawden has advised to hold off on this session as Council are currently looking into this.

CLAUSE 3

GENERAL BUSINESS

3.1 Be Connected Program

Robert Lesca advised there is a 'Be Connected' Program being held at the Burdekin Community Association. The cost is \$6 per person and the program involves one-on-one tutoring on how to use computers and Ipads.

3.2 Disabled Parking

Robert Lesca advised he has been approached by some senior members of the public regarding the lack of disabled parking in the main street. Cr. Ted Bawden said Council has also received a few letters regarding this and is currently looking into it.

3.3 Professionalism from Ergon Energy Contractors

Graham Andersen advised he was concerned about the lack of professionalism from the Ergon Energy Meter Reader contractors that recently attended his house to read his meter. Graham suggested to write a letter to Ergon Energy detailing his concerns about poor appearance and dress standards. Graham agreed to write the letter on behalf of the Burdekin Senior Advisory Group and Melissah Lammon will type the letter.

3.4 E45 Cream

Tom Callow showed the group a newspaper article regarding E45 cream which is a cream that is commonly used to treat eczema and dermatitis. According to the newspaper article, if people use the creams regularly but do not often change clothes or bedding, paraffin residue can soak into the fabric, making it flammable. In 2017 there had been many deaths linked to E45 creams. Tom would like to bring this matter to the attention of the seniors in the Burdekin. Robert Lesca will include this newspaper article in the upcoming Round-a-Bout magazine.

Meeting closed: 11.30am

Meeting Minutes taken by Melissah Lammon

NEXT MEETING – Wednesday, 11 April 2018 at 10.30am in the John Hy Peake room.

ACTION ITEMS

Action required	Person/s responsible	Status
Draft suitable 'Seniors Community Issues' notice to go in Round-a-bout Magazine in 2017	Robert Lesca Cr. Ted Bawden	
Draft letter to Dale Last RE: Curfew Law for Children	Graham Anderson/Melissah Lammon	
Liaise with Jaye Christensen and Aicey Zaro regarding activities for Seniors eg. Seniors Book Club and Seniors Painting Group	Melissah Lammon	
Draft letter to Ergon Energy	Graham Andersen	
Organise Debra Cochran as a Guest Speaker to attend BSAG meeting	Melissah Lammon	
Organise Sgt. Steve Barton as a Guest Speaker to attend BSAG meeting	Melissah Lammon	
Organise Jim Collins as a Guest Speaker to attend BSAG meeting	Melissah Lammon	
Organise NBN Information Follow-up Session	Melissah Lammon	

3.3 Burdekin Cultural Advisory Group Meeting Minutes - 26 February 2018

Recommendation

That the minutes of the Burdekin Cultural Advisory Group Meeting held on 26 February 2018 be received and adopted.

MINUTES
BURDEKIN CULTURAL ADVISORY GROUP MEETING
HELD AT MEMORIAL HALL MEETING ROOM
On 26 February 2018
COMMENCING AT 3.40 PM

ATTENDANCE

Councillor Sue Perry.

Mrs Treena List – Community Member
Mrs Cheryl Platt – Friends of the Burdekin Theatre
Dr. Brian Glover – Community Member
Mr. Chris Patrick – Cultural Venues Manager
Mrs Nicky Achurra – Community Member
Mr. Peter Pattinson – Community Member
Mr. Wally Ford – Burdekin Memorial Hall

Minutes Clerk – Mrs Cheryl Platt

Apologies – Mr. Tony Vaccaro – Manager Community Development BSC, Lyn McLaughlin-Mayor BSC, Laura Cox- Minute Clerk BSC, Mrs Jocelyn Defranciscis – Burdekin Memorial Hall Committee

1 MINUTES AND BUSINESS ARISING

Recommendation

That the minutes of the Burdekin Cultural Advisory Group Meeting held on 27 November 2017 be received as a true and correct record.

Resolution

Moved Mr. Patrick, seconded Mr. B. Glover, that the recommendation be adopted.

CARRIED

2 NEW VENUE HIRE AGREEMENT AT THE MEMORIAL HALL

Mr. Patrick informed the meeting that a new Venue Hire Agreement form had been created & this had yet to go to Council. It would have a new Bar Management form attached which identified Low, Med or High Risk events and advising of what Security needs to be in place. This change was implemented from a review of an incident at the Memorial Hall in 2017.

Mrs Nicky Achurra expressed concern about what the costs would be to the hirer. She advised that committees need to know in advance when setting ticket prices etc.

Mr Patrick informed the meeting that hirers would be given a lot of notice once the documentation had been approved by Council.

3 NEW MEMBER OF THE ADVISORY GROUP

Mr Brian Glover informed the meeting of a possible new member of the group. Ms Emma Ledlin is the Drama Teacher at Burdekin Catholic High School and is interested in becoming part of the group.

4 PUBLIC ANNOUNCEMENTS AT THE THEATRE

Mrs List queried the new script for the announcements. Mrs List felt it was missing a few items. Mr Patrick advised the meeting that staff had amended the script for the announcements.

5 BOOSTER SEATS AT THE THEATRE

Mrs List informed the meeting that the booster seats purchased by the Friends of the Burdekin Theatre were being used by patrons. She advised that the Friends were asking patrons at the door if they are required.

6 UPGRADE OF THE INTERNAL THEATRE COURTYARD

Mr Patrick has submitted an outline of plans to upgrade the internal Theatre Courtyard.

Mr Patrick questioned whether the statue of the cane cutter in the foyer of the Theatre could be moved into the internal Theatre Courtyard.

It was requested that the group provide ideas for the space at the next meeting, noting that the space needs to have a purpose.

7 CULTURAL VENUES MANAGER'S REPORT

- (a) Cultural Venues Manager, Mr. Patrick, informed the meeting that the Theatre Box Office was now open Monday to Friday between 10 am and 4 pm and was working well.
- (b) Mr. Patrick advised that Cultural Venues Supervisor, Miss Laura Cox, was currently away at Stage Queensland's annual Box Office & Marketing Conference.
- (c) Mr. Patrick advised the meeting that 4649 patrons had attended the Theatre from the end of November 2017 to now, noting that this included the 4 week break over the Christmas.
- (d) Mr. Patrick informed the meeting that the new Christmas decorations had been packed away.
- (e) Mr. Patrick informed the meeting the new Event Guides had been distributed within the community. These were also distributed to Motel's and Caravan Parks in the district.
- (f) Mr. Patrick informed the meeting that tickets sales were going well for the upcoming Theatre shows.

8 BURDEKIN MEMORIAL HALL REPORT

Burdekin Memorial Hall Supervisor, Mr Wally Ford, submitted a report detailing hires at the Hall as well as upgrades that have been completed.

Discussion was held on the capacity of the Hall. Mr. Ford advised the meeting that the capacities were 500 seated at tables (excluding bar and kitchen staff), 700 seated auditorium style and 1000 at a standing only event.

Cr. Perry said that Australia Day Awards night was well received and the inside bar was working well.

9 RECENT EVENTS AT THE THEATRE

Dr. Glover advised the meeting that the Christmas Spectacular and the Burdekin Singers & Theatre Co. Inc's production of Chicago were very professional and he had felt that the price of the tickets was too low. Dr. Glover mentioned that it was good to see the Theatre coming back to life.

10 PRINT AT HOME TICKETS

Mr. Peter Pattinson advised that currently when a patron chooses to purchase tickets and prints them at home only one ticket prints per page. He asked whether multiple tickets could be printed on the one sheet.

Members of the group expressed that all ticket companies print one ticket per page but Mr Patrick said he would look into this. It was noted that patrons can also show their tickets on mobile phones.

11 THANK YOU LETTER

Mrs. Treena List asked if any letters had been sent to the Burdekin Singers & Theatre Co Inc and to Mrs Pat Nuttall to thank them for all their work on the Christmas Spectacular. Mrs List believes that this should come from the Council.

12 MUSIC LOFT - LIQUOR

Mrs Treena List enquired about the correct procedure for holding events at the Music Loft where alcohol is being consumed. Mr Patrick said that he was following up with the Liquor Licencing in Townsville on the area of the Theatre's liquor licence.

13 PUBLIC TOILETS & BAR

Cr Sue Perry asked if the public toilets could be opened when the Theatre has a full house as this could help with the line up at interval.

Cr Perry also commented on bar service for a full house. Mr Patrick said that 3 staff members would be in the bar for an event with a full house. To help alleviate the lines at the bar, Mr Pattinson suggested that the bar could have an express line. Mrs Achurra proposed a water and soft drink line.

Discussion was held on possible changes that could assist bar service at the Theatre.

Next meeting – Monday 26 March 2018 at 3.30 pm at the ERNIE FORD BOARD ROOM

Councillor Sue Perry
CHAIRMAN

ACTION ITEMS

Meeting	Action required	Person/s responsible	Status
25/9/17	Markets for the Theatre Forecourt	Cr. Perry, Mrs List, Mr. Vaccaro, Mr. Patrick	Ongoing
23/10/17	Price of Structure	Cr. Perry	26/3/18

3.4 Community Grants Panel Meeting Minutes - 27 February 2018

Recommendation

That the minutes of the Community Grants Panel Meeting held on 27 February 2018, that lay on the table pending clarification of Clause 2, Community Grants for Council Consideration, at the 13 March 2018 Ordinary Council Meeting, be received and adopted.

MINUTES
COMMUNITY GRANTS PANEL MEETING

HELD AT Executive Officers

On 27 February 2018

COMMENCING AT 3.pm

CLAUSE 1

ATTENDANCE

Cr. Uli Liessmann

Cr. Lyn McLaughlin (Mayor)

Cr. John Bonanno

Mrs Laura Vidma– Manager Community Development

Minutes Clerk – Mrs Rachel Messer

APOLOGIES

Mrs. Janice Horan – Grants and Property Officer

CLAUSE 2

COMMUNITY GRANTS FOR COUNCIL CONSIDERATION

Applicant	Project	Letter No	Requested Funding	Requested In-Kind Funding	Recommended Funding
Burdekin Car Cruisers Club	Burdekin Auto Festival		\$	1. 30 Additional sulo bins 2. Burdekin Theatre sound and stage equipment with security and weather proofing of equipment and set up by theatre staff 3. Industrial skip bin removal prior to and after the event 4. Use of the office	\$1090.00 being the value of kind support (hire of PA system, Tech support, hire of venue ect) and support items 1to 12 outlined in the report.

				5. 3 Phase cable and cable protector cover connected for Dyno Event 6. Waiving of grounds hire cost for all areas for duration of the event 7. 75 star pickets and driver 8. 40 large and 30 small witches hats 9. 30 Bollards 10. 4 rolls of scare tape 11. 5 rolls of orange mesh (or sufficient to secure off areas NO GO ZONES for the public) 12. Hand line marker and 6 tins of paint	
Lower Burdekin Caledonian Pipe Band	Annual Donation		\$1500		\$1500
Burdekin Offroaders Inc	Mickey Thompson Tyres AORRA Qld State Championships round 2		\$3200		\$2000 cash for advertising of event.
Burdekin Junior Rugby League Football Club	Shane Muspratt Cup – Under 12 Rugby League Carnival		\$3000		\$3000
Burdekin Race Club Inc	Burdekin Growers Race Day		\$5000	1. Road Barricading 2. 20 Sulo bins 3. 2 Loads of Crusher Dust delivered and graded from Ford Park to Main Gate 4. Prepare traffic management plan and advertise in the local paper	\$2500 plus provisions of requested in-kind support for event.
Totals					

CLAUSE 3

The panel have discussed holding information meeting with community groups to inform them of introducing rounds and cut off dates for the grant application process, also educating the community groups on supplying end of year financial reports with their grant applications.

CLAUSE 4

RECOMMENDATIONS FOR COMMUNITY GRANTS FUNDING 2017/2018

The Community Grants Panel recommends that Council adopt funding of community projects as it appears in Clause 2 for the 2017/2018 financial year.

There being no further business, the meeting closed at **3.00pm**.

Laura Vidmar
CHAIRPERSON

4 REPORTS

4.1 Council Workshops - March 2018

Document Information

Referring Letter No: N/A

File No: 1394

Name of Applicant: N/A

Location: N/A

Author and Title: Terry Brennan - Chief Executive Officer

Executive Summary

The Council conducted workshops during the past month on 6 and 20 March 2018 with a range of policy and operational issues discussed and presentations received from external organisations.

A brief summary of the issues discussed at the workshops is contained in the report.

Recommendation

That the report on the Council workshops held on 6 and 20 March 2018 be received and noted.

Background Information

Following a review of existing governance arrangements in late 2016 the Council adopted a fortnightly Council meeting cycle. In conjunction with this it also agreed to conduct workshops with councillors on the alternate week to the scheduled Council meetings.

During the past month workshops were held on 6 and 20 March 2018. The workshops covered a range of policy and operational issues and also included presentations from external organisations.

A brief summary of the issues discussed at the workshops are outlined below:

6 March 2018

- Properties to Proceed to Auction for Unpaid Rates
- Planning Application for Telecommunication Facility – Kalamia Area
- Revised Audit Committee Charter and Internal Audit Function
- Mount Kelly Water Supply – bore levels

-
- Review of existing Policies:
 - Care of Public Property
 - Community Grants
 - Bar Services Operations at the Burdekin Memorial Hall

20 March 2018

- Presentation by Ethos Urban Planning concerning preparation of new Planning Scheme
- Economic Development update
- Presentation by Stafford Strategy regarding Burdekin Tourism Strategy 2018-2023
- Issues with Abandoned Vehicles and Procedures
- New Dog Breeder legislation
- Proposed new VIC under Works for Qld program
- Mount Inkerman Lookout – Provision of Tables and Chairs
- Request to hold Markets – Plantation Park
- Discussion on Corporate Plan

Link to Corporate/Operational Plan

5.3.1 Demonstrate open and transparent leadership

Consultation

Consultation was undertaken with various parties both internal and external associated with the workshop topics.

Legal Authority or Implications

N/A

Policy Implications

Any policy proposals are subsequently referred to a Council meeting via a report for consideration and adoption.

Financial and Resource Implications

As highlighted in the workshop presentations.

Report prepared by:

Terry Brennan - Chief Executive Officer

Report authorised by:

Terry Brennan - Chief Executive Officer

Attachments

Nil

5 GOVERNANCE & LOCAL LAWS

5.1 Woodward - Environmental Levy Application - Prickly Acacia

Document Information

Referring Letter No: 1442885

File No: 342

Name of Applicant: John Woodward

Location: Inkerman

Author and Title: Linda Govan - Coordinator Environment and Health

Executive Summary

John Woodward has applied for \$5 000 from the Environmental Levy towards the costs of removing pest plants on his property. The cost is towards the use of the morrow tree saw to remove prickly acacia.

Recommendation

That Council approves the application for funding under the Environmental Levy for \$5 000 to hire the morrow tree saw to remove prickly acacia from his land parcels described as Lot 247 on SP264411 and Lot 2 on SP296506.

Background Information

A request has been received for funding under Council's Environmental Levy program from John Woodward. The request has been assessed against the Environmental Levy criteria established by Council and falls into 4.1.3 To undertake rehabilitation, care or maintenance of the natural environment in areas such as:

- h) Biodiversity preservation or enhancement; and
- j) Management of local biosecurity matters such as declared pest animals and weeds

Mr Woodward has one of the largest infestations of prickly acacia in the Shire. He purchased the property in September 2017 and has been undertaking work on the pest plants on his property. He firstly created a buffer around the perimeter of his property to reduce the potential spread of the pest plant outside of his boundaries. A dozer was hired to undertake this work and it is estimated that he has spent \$20 000 so far on the property. He has developed a Property Biosecurity Plan with Council's Pest Management Officers and has been making an effort to control, reduce and/or remove the prickly acacia from his property. He has also accessed the maximum amount of chemical under the Herbicide Subsidy Scheme this financial year for use on the prickly acacia.

Prickly acacia is a weed of national significance and has been identified as a High Priority pest plant in the Burdekin Shire Council Biosecurity Plan 2016-2019. Prickly acacia can outcompete pasture for water and causes soil degradation. It alters natural grasslands into thorny scrub and thickets. Thorny thickets interfere with mustering, movement of stock and access to water. Council's Biosecurity Plan identifies a large outbreak of prickly acacia in the Inkerman area.

History:

Council currently has funding from NQ Dry Tropics to control prickly acacia. Council identified two properties for attention with this funding, including Mr Woodward's property. The funding is for \$5 000 and Mr Woodward and Council have each contributed \$5 000 or equivalent (in-kind) and some of the funds have been used on the new mechanical treatment, the morrow tree saw.

Link to Corporate/Operational Plan

4.1.3 Protect and enhance the natural environment

Consultation

N/A

Legal Authority or Implications

N/A

Policy Implications

N/A

Financial and Resource Implications

If the application is approved funds of \$5 000 will be provided from the Environmental Levy fund.

Report prepared by:

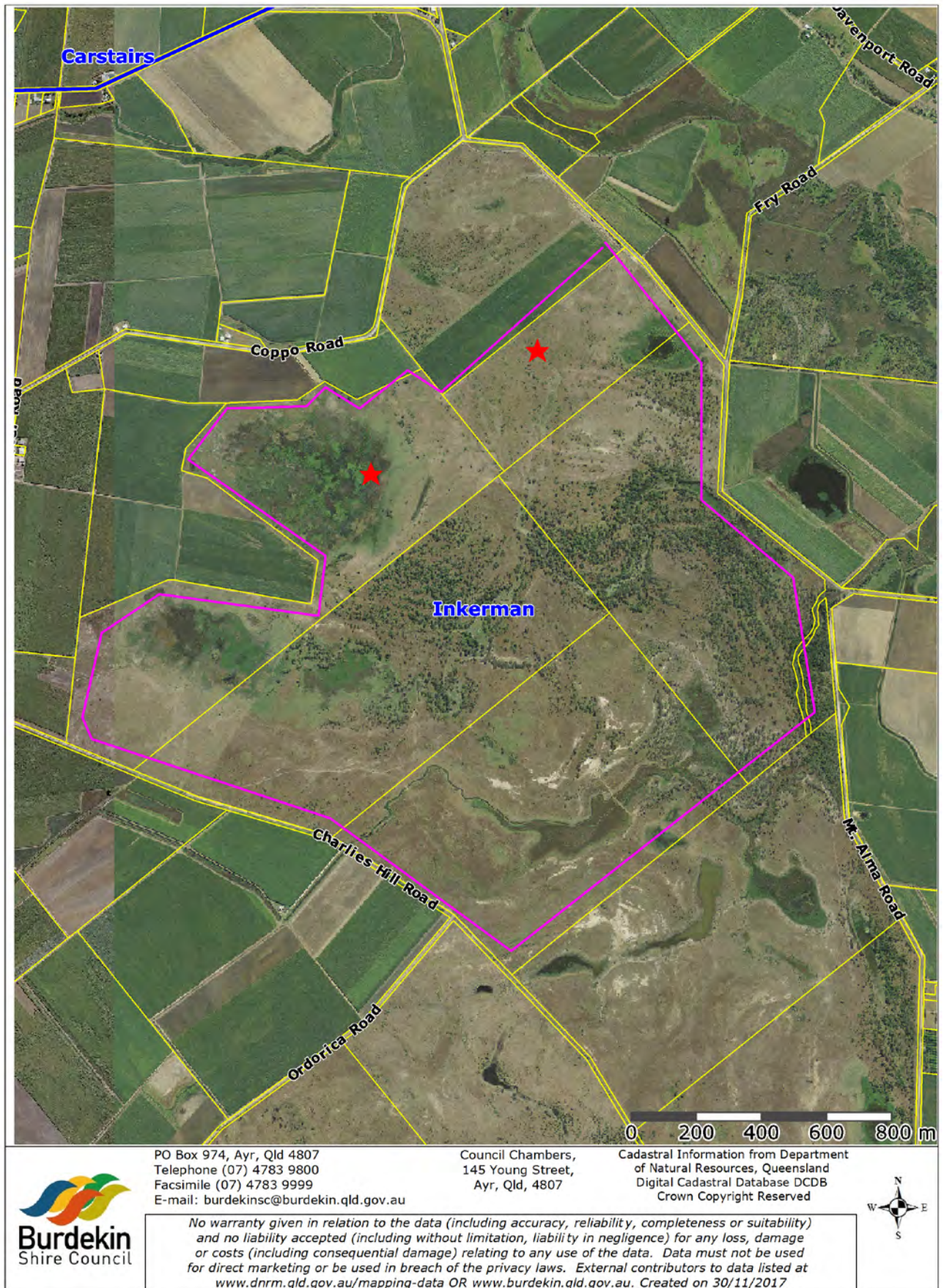
Linda Govan - Coordinator Environment and Health

Report authorised by:

Dan Mulcahy - Manager Governance and Local Laws

Attachments

1. Map of property



6 CLIENT SERVICES

7 FINANCIAL & ADMINISTRATIVE SERVICES

8 OPERATIONS

9 TECHNICAL SERVICES

10 PLANNING & DEVELOPMENT

11 COMMUNITY DEVELOPMENT

12 ECONOMIC DEVELOPMENT

13 NOTICES OF MOTION

14 CORRESPONDENCE FOR INFORMATION

Tabled Separately

15 GENERAL BUSINESS

16 CLOSED MEETING ITEMS

- Acceptance of Tender – Management of Ayr Swimming Pool
- Seconded Amended Budget for 2017/2018

DELEGATIONS

