



## CORRESPONDENCE FOR INFORMATION

- 1.** 1449225 \* 146  
South Burdekin Community Financial Services  
Invitation - Mayor and Councillors - Advanced Driver Training Course with Home Hill High School Students - Townsville - 18 April 2018
- 2.** 1449345 \* 146  
Holmes, Lee-Ann Mare  
Invitation - Mayor - Book Launch - Rhymes for Ripened Rascals - Lee-Ann Holmes - Ayr - 18 April 2018
- 3.** 1449717 \* 146  
North Queensland Toyota Cowboys - Cowboys Rugby League Football Limited - Cowboys Leagues Club  
Invitation - Mayor - Cowboys Cocktail Soiree - Townsville - 11 May 2018
- 4.** 1449718 \* 1093  
Queensland Reconstruction Authority  
2017-18 Natural Disaster Resilience Program - Projects Supporting Natural Disaster Resilience Activities - Funding Applications Open Now
- 5.** 1450480 \* 925  
Rotary Club Of Ayr Inc  
Letter of Thanks and Appreciation - Road Safety Education Program - Home Hill TAFE College - Rotary Club of Ayr Inc - March 2018
- 6.** 1450828 \* 7  
National Council Of Women Of Queensland Inc  
2018 Bursary Program - National Council of Women of Queensland Inc - Applications Open Now
- 7.** 1451197 \* 454  
Charters Towers Regional Council, & Northern Alliance Of Councils Inc (NAOC)  
Request - Expression of Interest for Submission of Motions for Conference Program - Ingham - 21-23 August 2018 - Expression of Interest to Host Future Northern Alliance of Council Conferences

- 8.** 1451229 \* 542  
Hon Cameron Dick MP - Minister For State Development Manufacturing Infrastructure and Planning  
Opportunity for Burdekin Shire Council to Participate in Training Session - Effective Community Engagement on Planning Matters and Improving the Community's Understanding of the Planning System
- 9.** 1451230 \* 367  
Hon Stirling Hinchliffe MP - Minister For Local Government Racing And Multicultural Affairs  
Local Government Legislation (Validation of Rates and Charges) Amendment Act 2018 - Passed 20 March 2018
- 10.** 1451231 \* 544  
Hon Cameron Dick MP - Minister For State Development Manufacturing Infrastructure and Planning  
Adoption of Local Government Infrastructure Plan - Final Date 30 June 2018
- 

# South Burdekin Community Financial Services Limited

29<sup>th</sup> March, 2018.

Mayor Lyn McLaughlin  
Burdekin Shire Council

Dear Lyn,

This year marks our fifth year of supporting Year 12 students at Home Hill State High School through an advanced driver training program held at 1300Smiles stadium in Townsville. The program conducted by the Advanced Driver Training Centre Townsville has been operating for more than thirty years and is specifically designed to reduce the risk of all drivers on the road. ADTC is regarded as one of Australia's leading driver training companies in Australia. We believe this program is one of the best ways for young people to get hands on experience and confidence with driving. Each year members from the Townsville Police Force and Queensland Ambulance attend to speak with students about the dangers on the road and provide advice on how they can be safer drivers.

As a **Community Bank**<sup>®</sup>, we pride ourselves on giving back to the local community. With a cost of approximately \$200 per student, the board has already invested close to \$23,000 in this important community project. We see this program as an opportunity to protect the future of the youth of the Burdekin and believe that it can potentially save young lives.

We would like to take this opportunity to invite yourself and any other interested Councillors to experience this program first hand by attending this year's event at 1300Smiles Stadium on Wednesday 18<sup>th</sup> of April. The day will kick off around 8:30am and finish up around 3:30pm, you may not wish to stay for the entire day, however, you are welcome to spend as much time as you choose. We are expecting that the Townsville Bulletin will be on hand to cover our event on the day. Member for Burdekin Dale Last attended last year's event, and enjoyed engaging with the local youth, and recognised the value of the program.

For catering purposes should you be able to attend, please contact Chairman Darren West on [REDACTED] to register your interest. Darren is also happy to assist with any further details you may require. Alternately, you are welcome to email me at [REDACTED]

ABN 86 113 530 902  
Shop C, 129-141 Eighth Ave, Home Hill QLD 4806  
Phone 07 4782 2249 Fax 07 4782 2688, Email [homehillmailbox@bendigobank.com.au](mailto:homehillmailbox@bendigobank.com.au)  
Franchisee of Bendigo and Adelaide Bank Limited ABN 11 068 049 178 AFSL 237879

# South Burdekin Community Financial Services Limited

We are looking forward to the day and ask that you respond at your earliest convenience.

Yours sincerely

Nicole Tennant  
Company Secretary  
South Burdekin Community  
Financial Services Limited

ABN 86 113 530 902  
Shop C, 129-141 Eighth Ave, Home Hill QLD 4806  
Phone 07 4782 2249 Fax 07 4782 2688, Email [homehillmailbox@bendigobank.com.au](mailto:homehillmailbox@bendigobank.com.au)  
Franchisee of Bendigo and Adelaide Bank Limited ABN 11 068 049 178 AFSL 237879

STA5 (253672\_v1) (12/05/2015)



Lee-Ann Holmes

6 April 2018

Burdekin Shire Council  
AYR QLD 4807

Dear Lyn and Janice,

BURDEKIN SHIRE COUNCIL
File ID No. 145 & 146
09 APR 2018
Document No. ....
Retention Period .....

Please find enclosed an invitation to my Book Launch for *Rhymes for Ripened Rascals* to be held on April 18.

Thank you both for your assistance and support with this Launch.

A brief program outline for the evening is as follows:

5.30pm Wine and cheese

5.45pm Lyn to welcome all, introduce Mickey

5.50pm Mickey McKellar, guest speaker, five-minute speech, introduce Lee-Ann

5.55pm Lee-Ann, Words of thanks, poem recitations, invite to stay for tea/coffee

6.10pm Book signing

I look forward to your company on the night!

Kind regards,



Lee-Ann Holmes

VIEW	GPO	AGENDA	C1-4
CEO	MAYOR	DATE	24/04/18
		APPLIC #	
NOTED		PROP #	
TENDER		LAND #	
ACTION			
DEADLINE		CLASS	

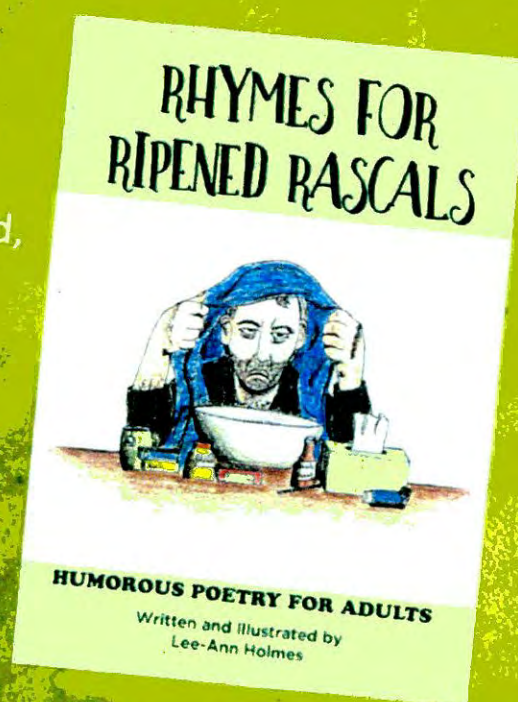
You are invited to the  
**Book Launch**  
of  
*Rhymes for  
Ripened Rascals*  
By Lee-Ann Holmes

When: 18 April, 5.30-6.30pm  
Where: John Hypeake Heritage  
Rooms, Burdekin Shire Council

Dress: Smart Casual  
RSVP by April 15 to 0418885061

"I laughed, I cried,  
I cringed... BUT  
best of all I  
related..."

Mickey McKellar



# IT'S SHOWTIME

## LYN

YOU ARE INVITED TO ATTEND  
THE

# COWBOYS

## COCKTAIL SOIREE

THIS INVITATION ENTITLES YOU  
TO 2  
COMPLIMENTARY TICKET(S)

PLEASE RSVP YOUR ATTENDANCE  
BY FRI 4 MAY BY CALLING  
1300 GO COWBOYS - (1300 462 692)

ADDITIONAL TICKETS ARE AVAILABLE TO  
PURCHASE UNTIL FRIDAY 4 MAY

**SINGLE TICKETS: \$195 (INCL GST)**

PLEASE NOTE THAT THIS IS A  
COCKTAIL STYLE FUNCTION THAT  
INCLUDES COCKTAIL FOOD &  
A 3 HOUR DRINKS PACKAGE



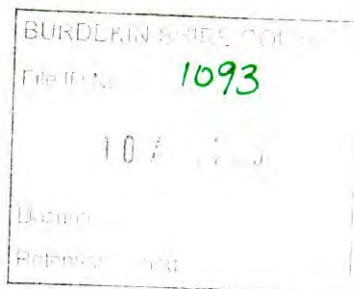


# Queensland Reconstruction Authority

For reply please quote: – QRATF/18/421

4/04/2018

Cr Lyn McLaughlin  
Mayor  
Burdekin Shire Council  
PO Box 974  
AYR QLD 4807



Dear Cr McLaughlin

The 2017-18 Natural Disaster Resilience Program (NDRP) is now open for funding applications for projects supporting natural disaster resilience activities.

I am pleased to advise that the Honourable Cameron Dick MP Minister for State Development, Manufacturing, Infrastructure and Planning and the Minister for Law Enforcement and Cyber Security Angus Taylor recently approved the 2017-18 NDRP.

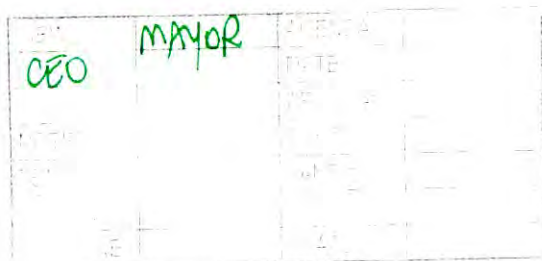
The NDRP is jointly funded (50/50) by the Queensland and Australian Governments under the National Partnership Agreement on Natural Disaster Resilience and is administered by the Queensland Reconstruction Authority (QRA). Total funding available for the 2017-18 financial year is \$12 million and the applicant is expected to financially contribute to the project.

Funding can be sought for both infrastructure and non-infrastructure projects, such as education programs, flood studies and flood or bushfire risk management studies and plans.

Project applications should align with both the *National Strategy for Disaster Resilience*, and the four objectives underpinning our statewide all-hazards *Queensland Strategy for Disaster Resilience*:

- Queenslanders understand their disaster risk
- Strengthened disaster risk management
- Queenslanders are invested in disaster risk reduction
- Continuous improvement in disaster preparedness, response and recovery.

Invitations to submit NDRP applications and secure application form login details have been sent to all council CEOs. Information about the NDRP including a fact sheet, application guidelines and a secure online application form is available on QRA's



Level 11, 400 George Street Brisbane  
PO Box 15428 City East  
Queensland 4002 Australia  
Telephone +61 7 3008 7200  
Facsimile +61 7 3008 7299  
[www.qldreconstruction.org.au](http://www.qldreconstruction.org.au)



website at [www.qldreconstruction.org.au/ndrp](http://www.qldreconstruction.org.au/ndrp). NDRP funding applications close on **27 April 2018**.

If you require further information please contact QRA's Mitigation Team via email to [ndrp@qldra.org.au](mailto:ndrp@qldra.org.au) or phone [REDACTED]

Yours sincerely

A handwritten signature in black ink, appearing to read 'Brendan Moon', with a long horizontal stroke extending to the right.

**Brendan Moon**  
**Chief Executive Officer**

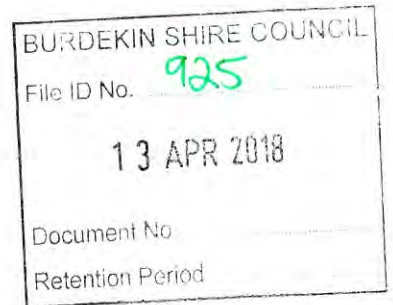


**The Rotary Club of  
AYR Inc**  
PO Box 931  
AYR Q 4807



11 April 2018

Chief Executive Officer  
Mr Terry Brennan  
Burdekin Shire Council  
P.O. Box 974  
Ayr. Qld. 4807



Dear Terry,

On behalf of the Rotary Clubs of Ayr and Home Hill I wish to sincerely thank the Burdekin Shire Council for the kind and generous support with Road closures and newspaper information, signage, advertising banners and IT equipment to enable the staging of the RYDA program held in March this year in the Burdekin.


The Program dealing with Road safety and directed at Year 11 students throughout the three Burdekin High Schools was a success, with just under 135 students attending the program delivery held at the Home Hill TAFE College.

Councils generous support has enabled the program to be delivered to the students in a professional way with driving tests on the nearby street and the continual delivery of presentations throughout the day using the IT equipment.

Burdekin Shire Councils support was also acknowledged on the day to all students and presenters in attendance along with the display of the Banner.

Once again, many thanks to you and your officers along with the Burdekin Shire Council for this valued support towards the RYDA program in the Burdekin.

Yours sincerely

  
Tony Goddard  
RYDA Coordinator  
Rotary Club of Ayr

VIEW	MAYOR	AGENDA	C1-4
COMDEV	CEO	DATE	24/04
NOTED		APPLIC #	
TECH		PROP #	
ACTIV		LAND #	
DEADLINE		CLASE	

Road Safety Education Limited (providers of the RYDA Program) is proudly supported by:



**From:** Email Registration  
**Sent:** Tue, 17 Apr 2018 09:10:36 +1000  
**To:** Technology One Connect Prod  
**Subject:** FW: Applications Open - 2018 NCWQ Bursaries  
**Attachments:** AGeneric\_2018\_flyer.pdf, NCWQ Regional\_2018\_flyer.pdf

From: Noela & Jim O'Donnell  
Sent: Monday, 16 April 2018 8:17 PM  
To:  
Subject: Applications Open - 2018 NCWQ Bursaries

Dear Councillors,

Applications for the 2018 National Council of Women of Queensland Inc. (NCWQ) bursaries, for Queensland women, are open.

I have attached the Generic flyer plus details for another bursary specifically for rural and regional women. Could you please circulate these amongst your networks? Previous recipients have told us of the difference receiving a bursary has made to their lives. Please help us get the word of the availability of these to as many women as possible.

This is the tenth year of the bursaries and we are so proud that 33 are available. We acknowledge the support of our sponsors.

All details are on the NCWQ website [www.ncwq.org/bursaries](http://www.ncwq.org/bursaries) and on our Facebook page.

With my thanks

**Noela O'Donnell**

Noela O'Donnell AM  
NCWQ  
0414 771 736





## National Council of Women of Queensland Inc. 2018 Bursary Program

The NCWQ is proud to launch its 2018 program of  
33 bursaries for female students.

### Can you answer YES to any of these questions?

- Do you live in •Ipswich? •Logan? •Moreton Bay? •South Burnett? •Maranoa? • regional or rural Queensland?
- Do you want to become a teacher? Or are you already studying in the fields of Special education or Early Childhood?
- Does a family member have cancer?
- Are you an Indigenous student?
- Are you keen to work in aged care?
- Are you studying journalism, a physical science, law, justice or a STEM course?
- Do you have a disability or mental illness?
- Do you have a passion for volunteering?
- Are you returning to work/study after a break?
- Are you enrolled in a PhD course which will lead to a direct benefit to women?
- Do you identify with the LGBTIQ community
- Are you increasing your skills in leadership and governance preparing you for board membership?

If you answered **YES** to any of these questions, you may be eligible to apply

for one of the bursaries from **\$1,000.00.**

These are just some of the bursaries on offer. Check out the specific bursary criteria which range from a Year 12 student, to TAFE, bachelor degree, to PhD levels.

Go to NCWQ website: [www.ncwq.org.au/bursaries](http://www.ncwq.org.au/bursaries) to download your application form, or email [bursaries@ncwq.org.au](mailto:bursaries@ncwq.org.au)

**Applications are open from  
16 April – 4 June 2018**



## National Council of Women of Queensland Inc. 2018 Bursary Program

**Would \$1000 help you with your studies?**

### **Are You**

- A female **full-time student** in her first year of a tertiary course
- A resident of **regional Queensland** who has relocated for tertiary studies
- An Australian citizen or Permanent Resident of Australia?

**Then you may be eligible to apply for the  
2018 NCWQ REGIONAL/RURAL BURSARY**

**This is just one of the bursaries on offer. Check out the specific bursary criteria which range from a Year 12 student, to TAFE, bachelor degree, to PhD levels.**

Go to the NCWQ website [www.ncwq.org.au/bursaries](http://www.ncwq.org.au/bursaries) to download your application form, or email [bursaries@ncwq.org.au](mailto:bursaries@ncwq.org.au)

**Applications are open from  
16 April – 4 June 2018**

# NORTHERN ALLIANCE OF COUNCILS INCORPORATED

(formerly North Queensland Local Government Association)

President:	Secretariat:	Telephone: (07) 4761 5352
Mayor Liz Schmidt	Charters Towers Regional Council	Facsimile: (07) 4761 5344
	P.O. Box 189,	Email: <a href="mailto:nqlga@charterstowers.qld.gov.au">nqlga@charterstowers.qld.gov.au</a>
	CHARTERS TOWERS, QLD 4820	ABN: 96 975 058 935

18 April 2018

Dear Member Council

I am writing to you regarding the Northern Alliance of Councils Inc 2018 Conference. The Conference will be held in Ingham at the Tyto Conference Centre from Tuesday 21 to Thursday 23 August 2018 and promises to be interesting and informative. A conference program will be distributed as soon as it is finalised.

The inaugural Annual General Meeting of the Northern Alliance of Councils Inc will commence at 12 noon on Tuesday 21<sup>st</sup> August and this will include the consideration of conference motions and future host Councils.

I am enclosing an "expression of interest" form for completion and return to the Secretariat by 22 June 2018. The form is self-explanatory and will give us an indication of whether member Councils are:

- (a) submitting motions for the conference program; and / or
- (b) interested in hosting a Northern Alliance of Council conference at a future date.

A motions template is also attached for completion and return to the Secretariat by close of business on Friday 22 June 2018. This will enable the Secretariat to circulate the conference motions to member Councils in advance of the 2018 Annual General Meeting; enabling members to discuss the motions and consider their position as a member Council on matters of concern to them, well in advance of the Annual General Meeting. For this reason, I wish to advise that *motions submitted after 22 June will not be accepted*.

If you require information regarding hosting an NAOC Conference, Mrs Helen Dixon (Ph 4761 5352 or email [nqlga@charterstowers.qld.gov.au](mailto:nqlga@charterstowers.qld.gov.au)); will provide you with the Host Council Resource Kit. You are required to provide a brief presentation in support of your expression of interest, at the Annual General Meeting. An overview of your presentation is required by the Secretariat no later than 27 July 2018, for inclusion in the meeting agenda. This overview should reference conference facilities, available accommodation, transport logistics and a conference theme. It is requested that interested Councils, having discussed this at Council level, also provide us with a resolution of Council endorsing their expression of interest.

I look forward to renewing friendships at this year's event and to working with you all as member Councils to plan our future direction as an advocacy body for issues of importance to northern Councils.

Yours faithfully



Mayor Liz Schmidt  
President

**Northern Alliance of Councils Inc**



# NORTHERN ALLIANCE OF COUNCILS INCORPORATED

(formerly North Queensland Local Government Association)

President:  
Mayor Liz Schmidt

Secretariat:  
Charters Towers Regional Council  
P.O. Box 189,  
CHARTERS TOWERS, QLD 4820

Telephone: (07) 4761 5352  
Facsimile: (07) 4761 5344  
Email: [nqlga@chartersowers.qld.gov.au](mailto:nqlga@chartersowers.qld.gov.au)  
ABN: 96 975 058 935

## EXPRESSION OF INTEREST

### SUBMISSION OF 2018 CONFERENCE MOTIONS AND / OR HOSTING A FUTURE NAOC CONFERENCE

Our Council will be submitting motion/s for consideration at the 2018 Conference Annual General Meeting	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Our Council is interested in hosting a future conference of the Northern Alliance of Councils Inc	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Date and number of Council Resolution endorsing this expression of interest in hosting a future Conference		

Please return to: Northern Alliance of Councils Inc Secretariat  
Email : [nqlga@chartersowers.qld.gov.au](mailto:nqlga@chartersowers.qld.gov.au)  
**By 4.00pm Friday 22 June 2018**

# NORTHERN ALLIANCE OF COUNCILS INCORPORATED

(formerly North Queensland Local Government Association)

President:  
Mayor Liz Schmidt

Secretariat:  
Charters Towers Regional Council  
P.O. Box 189,  
CHARTERS TOWERS, QLD 4820

Telephone: (07) 4761 5352  
Facsimile: (07) 4761 5344  
Email: [nqlga@chartersowers.qld.gov.au](mailto:nqlga@chartersowers.qld.gov.au)  
ABN: 96 975 058 935

## 2018 CONFERENCE MOTION TEMPLATE

Submitting council		
Date of council resolution approving motion be submitted		LGAQ Policy Executive district
Title of motion		
Motion		
Background		
What is the desired outcome sought? What are the impacts (positive or negative) on local government?		
NAOC comment (if applicable)		

Please return to : NQLGA Executive  
Email : [nqlga@chartersowers.qld.gov.au](mailto:nqlga@chartersowers.qld.gov.au)  
**By 4.00pm Friday 22 June 2018**

**PLEASE NOTE: MOTIONS RECEIVED AFTER 22 JUNE WILL NOT BE ACCEPTED**

*Thank you for your assistance*



The Hon Cameron Dick MP  
Minister for State Development,  
Manufacturing, Infrastructure and Planning

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Our ref: MBN18/756

16 April 2018

1 William Street  
Brisbane QLD 4000  
PO Box 15009 City East  
Queensland 4002 Australia  
Telephone +61 7 3719 7200  
Email [statedevelopment@ministerial.qld.gov.au](mailto:statedevelopment@ministerial.qld.gov.au)  
[www.dsdmip.qld.gov.au](http://www.dsdmip.qld.gov.au)

Councillor Lyn McLaughlin  
Mayor  
Burdekin Shire Council  
PO Box 974  
AYR QLD 4807

Email: [councillor.mclaughlin@burdekin.qld.gov.au](mailto:councillor.mclaughlin@burdekin.qld.gov.au)

Dear Councillor McLaughlin

As you would be aware, Queensland's new planning system commenced on 3 July 2017. The Palaszczuk Government worked closely with councils to enable a smooth transition ensuring that your council was ready and able to take advantage of the benefits of the new planning system.

One of the features of the new system is a renewed focus on effective community engagement on planning matters and improving the community's understanding of the planning system.

To support this focus, the government is pleased to provide an opportunity for your council to participate in a training session on engagement by accredited trainers from the International Association of Public Participation (IAP2). This is an opportunity for councils to better understand contemporary practices, trends and techniques in community engagement, and is aimed at council planning staff who engage in community consultation exercises such as master planning, plan making or development assessment.

I encourage your council to take up this opportunity, and the Department of State Development, Manufacturing, Infrastructure and Planning (department) will be in contact with you to confirm arrangements. I look forward to continuing to work with you to enable better engagement and consultation that encourages our communities to become even more involved in the planning system.

If you require any further information, please contact Mr Shane Spargo, Project Manager, Policy and Statutory Planning, in the department on telephone [REDACTED] or email [REDACTED] who will be pleased to assist.

Yours sincerely

**CAMERON DICK MP**  
**Minister for State Development, Manufacturing,**  
**Infrastructure and Planning**





Minister for Local Government,  
Minister for Racing and  
Minister for Multicultural Affairs

Our ref: MBN18/728

16 APR 2018

Councillor Lyn McLaughlin  
Mayor  
Burdekin Shire Council  
PO Box 974  
AYR QLD 4807

1 William Street  
Brisbane Queensland 4000  
PO Box 15009  
City East Queensland 4002

Email [lgrma@ministerial.qld.gov.au](mailto:lgrma@ministerial.qld.gov.au)  
Website [www.dlgrma.qld.gov.au](http://www.dlgrma.qld.gov.au)

ABN 65 959 415 158

*Dear Lyn*

I write to you regarding the *Local Government Legislation (Validation of Rates and Charges) Amendment Act 2018* (the Amendment Act) which was passed by Parliament on 20 March 2018.

As you may be aware, the purpose of the Amendment Act is to amend the *City of Brisbane Act 2010* and the *Local Government Act 2009* to retrospectively validate all rates and charges levied by all Queensland Local Governments for each financial year up to and including the financial year ending 30 June 2018 where a Local Government failed to make a separate resolution to adopt those rates and charges. The Amendment Act also validates any actions or proceedings undertaken, or proposed to be taken, by a Local Government in relation to rates and charges captured within this scope.

These legislative changes came about following the Supreme Court of Queensland decision in the matter of *Linville Holdings Pty Ltd v Fraser Coast Regional Council* which found that the Council did not comply with section 94 of the *Local Government Act 2009* by passing a separate resolution when adopting its rates and charges.

Moving forward, it is important that Local Governments are familiar with the legislative requirements regarding the levying of rates and charges and I am aware that some Local Governments have already sought further training and advice in this regard.

The Department of Local Government, Racing and Multicultural Affairs has prepared a bulletin advising all Local Governments of the changes and the important requirements to follow when setting rates and charges for your community.

Further, the Local Government Association of Queensland (LGAQ) has recently published specific guidance material to assist Local Governments in meeting legislative requirements. The *Best Practice Rating & Budget Resolutions – Decisions that must be made, or are ordinarily made, at a Budget Meeting* provides specifically designed template resolutions and are available on the LGAQ's website at [www.lgaq.asn.au](http://www.lgaq.asn.au).

As always, the Department is available to assist with any clarification or assistance required.

Yours sincerely



**STIRLING HINCHLIFFE MP**  
Minister for Local Government,  
Minister for Racing and  
Minister for Multicultural Affairs





The Hon. Cameron Dick MP  
Minister for State Development, Manufacturing,  
Infrastructure and Planning

Our ref: MBN18/457

13 April 2018

Councillor Lyn McLaughlin  
Mayor  
Burdekin Shire Council  
PO Box 974  
AYR QLD 4807

Email: [councillor.mclaughlin@burdekin.qld.gov.au](mailto:councillor.mclaughlin@burdekin.qld.gov.au)

1 William Street  
Brisbane QLD 4000  
PO Box 15009 City East  
Queensland 4002 Australia  
**Telephone +61 7 3719 7200**  
**Email** [statedevelopment@ministerial.qld.gov.au](mailto:statedevelopment@ministerial.qld.gov.au)  
[www.dsdmip.qld.gov.au](http://www.dsdmip.qld.gov.au)

Dear Councillor McLaughlin

I am writing in relation to your Local Government Infrastructure Plan (LGIP) and to advise you that if your council wishes to continue to be able to levy infrastructure charges and condition for trunk infrastructure, it must have an approved LGIP adopted and incorporated into its planning scheme.

I understand that the Deputy Premier and former Minister for Infrastructure and Planning granted the council a two-year extension to deliver a LGIP for the community, with a final cut-off date of 30 June 2018. The Deputy Premier had previously written on 8 January 2016 to all local governments in Queensland advising of the requirements for each local government to apply for an extension of time to deliver an LGIP. For example, the council was required to plan towards the clear cut-off date, when preparing its LGIP project plan, to seek an extension from the State.

I also understand that the Deputy Premier's letter was followed by correspondence from the former Director General, Mr Frankie Carroll on 8 April 2016, to the Chief Executive Officers of all Queensland councils reminding councils of their responsibilities if they wished to develop an LGIP and the consequences of not having one in place by the extended deadline.

I am advised that this means the council has had four years to prepare and adopt its LGIP. With significant time already given, it is considered that this period is sufficient for the council to finalise its LGIP.

I can also confirm that under the *Planning Act 2016*, there is no mechanism for a local government to request an extension to its cut-off date. This is a matter of law and cannot be altered by administration or regulation actions by the government.

I note there are a range of councils, both small and large, that have successfully prepared and commenced their LGIPs.

Accordingly, I confirm that if council wishes to continue to levy infrastructure charges, or impose conditions about trunk infrastructure past the cut-off date, the council will need to ensure that it submits its proposed LGIP to me for approval, and adopts it, before that date. As the council would be aware, this timing will need to take into account its local government internal processes and state considerations, as well as the council's actions, to subsequently adopt it into the planning scheme.

If adoption of the LGIP does not occur by the cut-off date, the council will need to cease charging or conditioning for trunk infrastructure, until such time as its LGIP is in place.

The State is committed to working actively with the council to assist in the preparation of its LGIP and to facilitate the progress through the state's process. Administrative and operational assistance is available from the Department of State Development, Manufacturing, Infrastructure and Planning (department) to your council.

I encourage early engagement by you or your consultants. with the department, to resolve technical issues or discuss the proposed amendments prior to submission. This will enable expeditious consideration of the council's submission.

If you require further information, please contact Ms Kate Matthews, Manager, Policy and Statutory Planning, in the department on [REDACTED] or [REDACTED] who will be pleased to assist.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Cameron Dick', followed by a horizontal line.

**CAMERON DICK MP**  
**Minister for State Development, Manufacturing,**  
**Infrastructure and Planning**