



Burdekin Shire Council

AGENDA

ORDINARY COUNCIL MEETING

**HELD AT COUNCIL ADMINISTRATION BUILDING,
145 YOUNG STREET, AYR**

on 26 June 2018

COMMENCING AT 10:30AM

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Burdekin Shire Council

TUESDAY 26 JUNE 2018

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1 PRAYER

2 DECLARATIONS OF INTEREST

3 MINUTES AND BUSINESS ARISING

3.1 Ordinary Council Meeting Minutes - 12 June 2018

Recommendation

That the minutes of the Ordinary Council Meeting held on 12 June 2018 be received and confirmed.



Burdekin Shire Council

MINUTES

ORDINARY COUNCIL MEETING

**HELD AT COUNCIL ADMINISTRATION BUILDING,
145 YOUNG STREET, AYR**

on 12 June 2018

COMMENCING AT 9:00AM



Burdekin Shire Council

TUESDAY 12 JUNE 2018

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Ordinary Council Meeting 12 June 2018



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ATTENDANCE

Councillors L.A. McLaughlin (Mayor), J.T. Bonanno (Deputy Mayor), E.J. Bawden, A.J. Goddard, U.E. Liessmann, S.P. Perry and J.F. Woods

Mr. T. Brennan - Chief Executive Officer
Mr. N. O'Connor – Director Corporate and Community Services
Mr. N. Wellwood – Director of Infrastructure, Planning and Environmental Services
Mr. D. Mulcahy – Manager Environmental and Health Services
Mr. W. Saldumbide - Manager Operations (part of meeting)
Mr. S. Great – Manager Planning and Development (part of meeting)
Mr. K. Byers - Manager Technical Services

Minutes Clerk – Mrs. S. Saunders

1 PRAYER

The meeting prayer was delivered by Pastor Esava Koro of the Seventh Day Adventist Church.

2 DECLARATIONS OF INTEREST

The Mayor called for declarations of interest.

Councillor Goddard declared a perceived Conflict of Interest relating to Closed Meeting Item, Annual Tenders, as he has a relative who had submitted a tender involved in this process. Councillor Goddard advised of his intentions to leave the meeting when this item is discussed.

3 MINUTES AND BUSINESS ARISING

3.1 Ordinary Council Meeting Minutes - 22 May 2018

Recommendation

That the minutes of the Ordinary Council Meeting held on 22 May 2018 be received and confirmed.

Resolution

Moved Councillor Liessmann, seconded Councillor Goddard that the recommendation be adopted.

CARRIED

It was clarified that Clause 16.3, Budget Consideration – Road Connected to Mt. Inkerman Nature Based Walking Trail, the path was to begin at the road and connect to the existing walking trail.

3.2 Burdekin Cultural Advisory Group Meeting Minutes - 26 March 2018

Recommendation

That the minutes of the Burdekin Cultural Advisory Group Meeting held on 26 March 2018 be received and confirmed.

Resolution

Moved Councillor Woods, seconded Councillor Perry that the recommendation be adopted.

CARRIED

3.3 Audit Committee Meeting Minutes - 9 May 2018

Recommendation

That the minutes of the Audit Committee Meeting held on 9 May 2018 be received and confirmed.

Resolution

Moved Councillor Woods, seconded Councillor Perry that the recommendation be adopted.

CARRIED

3.4 RADF Advisory Group Meeting Minutes - 17 May 2018

Recommendation

That the minutes of the RADF Advisory Group Meeting held on 17 May 2018 be received and confirmed.

Resolution

Moved Councillor Liessmann, seconded Councillor Bawden that the recommendation be adopted, except for Clause 3, Consideration of Concept Mural – Burdekin Library, which is to be deferred pending review of details of any plans relating to the external appearance of the Library and consultation with Council Officers.

CARRIED

3.5 Burdekin Road Safety Advisory Committee Meeting Minutes - 23 May 2018

Recommendation

That the minutes of the Burdekin Road Safety Advisory Committee Meeting held on 23 May 2018 be received and adopted.

Resolution

Moved Councillor Goddard, seconded Councillor Bawden that the recommendation be adopted.

CARRIED

It was noted that Item 6.3 regarding house numbering, will not be undertaken by Council however Council will issue a Media Release to advise residents of the importance of ensuring residential numbering is clearly visible to assist emergency services in locating a residence.

4 REPORTS

4.1 Council Workshops - May 2018

Executive Summary

The Council conducted workshops during the past month on 1 and 15 May 2018 with a range of policy and operational issues discussed.

A brief summary of the items discussed at the workshops is contained in the report.

Recommendation

That the report on the Council workshops held on 1 and 15 May 2018 be received and noted.

Resolution

Moved Councillor Bonanno, seconded Councillor Bawden that the recommendation be adopted.

CARRIED

5 GOVERNANCE

5.1 Interest Free Loan Request - Burdekin Rugby Union Club Inc.

Executive Summary

A formal request has been received from Burdekin Rugby Union Club Inc. for an interest free loan of \$88,000 towards the cost of a multi-purpose shed at 11-23 Jones Street, Ayr.

Recommendation

That Council not approve an interest free loan to Burdekin Rugby Union Club Inc. as the application was submitted after completion of construction of the multi-purpose shed.

Resolution

Moved Councillor Bawden, seconded Councillor Goddard that the recommendation be adopted.

CARRIED

5.2 Interest Free Loan Request - Ayr Golf Club Inc.

Executive Summary

A formal request has been received from Ayr Golf Club Inc. for an interest free loan of \$35,000 towards the purchase of a Toro 7000 fairway mower.

Recommendation

That Council approves an interest free loan of \$35,000 (no GST applicable) to the Ayr Golf Club Inc., for the purchase of a Toro 7000 mower subject to the Club agreeing to a repayment schedule which would repay this loan and the balance of the existing loan by 30 June 2022.

Resolution

Moved Councillor Perry, seconded Councillor Goddard that the recommendation be adopted.

CARRIED

6 ENVIRONMENTAL AND HEALTH SERVICES

6.1 Adoption of Revised Wild Dog Control Assistance Policy

Executive Summary

Council and staff review the Wild Dog Control Assistance Policy annually to determine if any improvements or changes are required. The policy sets guidelines for providing financial support to Burdekin Shire landholders who need assistance in baiting/trapping wild dogs on their property.

Recommendation

That Council adopts the attached revised Wild Dog Control Assistance Policy.

Resolution

Moved Councillor Woods, seconded Councillor Bawden that the recommendation be adopted.

CARRIED

6.2 Adoption of Revised Herbicide Subsidy Policy

Executive Summary

Council and staff review the Herbicide Subsidy Policy annually to determine if any improvements or changes are required.

A review has been undertaken of the policy and a revised version is attached for consideration and adoption.

Recommendation

That Council adopt the attached revised Herbicide Subsidy Policy.

Resolution

Moved Councillor Goddard, seconded Councillor Woods that the recommendation be adopted.

CARRIED

6.3 Free Dump Weekend

Executive Summary

Council has considered that a service such as a "Free Dump Weekend" at the Kirknie Road Landfill for domestic residents only and which occurs at a regular time prior to the cyclone season may assist in providing an opportunity to clean up around the house.

Recommendation

That Council approves the provision of a "Free Dump Weekend" at the Kirknie Road Landfill only under the following terms:

- The initiative is available to domestic residents only;
- Household rubbish and items will be accepted at the landfill free of charge;
- Residents are still encouraged to recycle where possible;
- Green waste is required to be separated;
- Standard fees will apply for asbestos disposal;
- The weekend will be the last weekend in November with hours being 8am to 5pm Saturday and Sunday.

Resolution

Moved Councillor Liessmann, seconded Councillor Goddard that the recommendation be adopted.

CARRIED

6.4 Environmental Levy - Pyott's Lagoon Restoration Project - Amendment

Executive Summary

An application has been previously received from Bowen Burdekin Integrated Flood Management Advisory Committee (BBIFMAC) on behalf of local landholders for funding to remove aquatic weeds from Pyott's Lagoon, Airdmillan. The funding requested of \$20,000 was to be used to pay for the removal of weed using Council's weed harvester, the hire of an excavator to remove part of the choke and if available the amphibious excavator.

This application was approved by Council on 12 December 2017.

Following the approval date, subsequent rainfall events has led to a flushing effect on the lagoon resulting in an alteration in proposed works to reduce the aquatic weeds in the lagoon and remove the new floating weed mat currently lodged on the spillway.

Recommendation

That Council approves the revised action plan submitted from BBIFMAC to assist in the restoration of Pyott's Lagoon under the previously approved Environmental Levy application for \$20,000.

Resolution

Moved Councillor Perry, seconded Councillor Liessmann that the recommendation be adopted.

CARRIED

7 CLIENT SERVICES

7.1 Bi-annual Staff Accrued Annual Leave and Long Service Leave Entitlements Report

Executive Summary

The purpose of this report is to provide Council with an update on current Annual Leave and Long Service Leave accrued entitlements for staff.

Recommendation

That the Staff Accrued Annual Leave and Long Service Leave Entitlement Reports be received and noted.

Resolution

Moved Councillor Woods, seconded Councillor Perry that the recommendation be adopted.

CARRIED

8 FINANCIAL & ADMINISTRATIVE SERVICES

8.1 Adoption of 2018/19 Fees and Charges

Executive Summary

The Fees and Charges Schedule for 2018/19 is required to be adopted by Council to take effect from 1 July 2018.

Recommendation

That in accordance with the *Local Government Act 2009*, Council adopts the 2018/19 Fees and Charges Schedule as attached, to take effect from 1 July 2018.

Resolution

Moved Councillor Perry, seconded Councillor Bawden that the recommendation be adopted.

CARRIED

9:50am – Mr. Wayne Saldumbide – Manager Operations entered the meeting.

9 OPERATIONS

10 TECHNICAL SERVICES

10.1 Adoption of Undetected Water Leak Policy

Executive Summary

Council have developed a new policy to effectively manage requests for financial assistance to property owners in relation to expenses incurred due to undetected water leaks. Water leaks are the responsibility of a property owner, however Council recognises that undetected leaks can lead to increased water consumption charges and has traditionally provided adjustments of 50% of the additional water consumed upon application by the property owner. The Undetected Water Leak Policy provides very clear criteria in relation to the eligibility for an adjustment to water consumption charges.

Recommendation

That Council adopts the Undetected Water Leak Policy as attached to this report.

Resolution

Moved Councillor Liessmann, seconded Councillor Goddard that the recommendation be adopted.

CARRIED

10.2 Adoption of Faulty or Broken Water Meter Policy

Executive Summary

Council have developed a new policy to effectively manage water consumption charges in cases where a water meter has become faulty or broken and the water meter is not accurately reflecting the amount of water consumed. The Policy also deals with charges for water meter testing and water meter replacement in cases where damage has been caused to the water meter, by someone other than a Council Officer.

Recommendation

That Council adopts the Faulty or Broken Water Meter Policy as attached to this report.

Resolution

Moved Councillor Liessmann, seconded Councillor Woods that the recommendation be adopted.

CARRIED

10.03am - Mr. S. Great – Manager Planning and Development entered the meeting

11 PLANNING & DEVELOPMENT

11.1 Development Application Material Change of Use for Backpacker Accommodation (Tourist Facility) at 111 Young Street, Ayr (Lot 34 on A26511)

Executive Summary

Council has received a Development Application from Burdekin Building Design Pty Ltd on behalf of their client Zambezi Produce Pty Ltd seeking a development permit for a Material Change of Use Backpacker Accommodation (Tourist Facility) at 111 Young Street, Ayr (Lot 34 on A26511).

The proposal is for a defined use and triggers an 'Impact Assessable' Development Application in accordance with the provisions of the Burdekin Shire Council's IPA Planning Scheme (the scheme).

Recommendation

That Council approves the Development Application for a Material Change of Use for a Backpacker Accommodation (Tourist Facility) at 111 Young Street, Ayr (Lot 34 on A26511) subject to the following conditions:

GENERAL

- 1.1 The conditions of the development permit must be effected prior to the commencement of the use, except where specified otherwise in these conditions of approval.
- 1.2 All rates and charges (including regulated infrastructure charges), in arrears in respect of the land, subject of the application, are paid in full prior to the commencement of the proposed use.
- 1.3 The development and conduct of the approved use of the premises and the construction and maintenance of any building on the premises must be generally in accordance with the supporting material included in the application and approved plans listed below submitted by 'Burdekin Building Design'. (except where modified by the conditions of this Development Permit and any approval issued there under).

Job No	Sheet No. and Issue	Date
BBD1800009	A00 A(iii)	02/2018
BBD1800009	A01 A(iii)	02/2018
BBD1800009	A02 A(iii)	02/2018
BBD1800009	A03 A(iii)	02/2018
BBD1800009	A04 A(iii)	02/2018
BBD1800009	A05 A(iii)	02/2018
BBD1800009	A06 A(iii)	02/2018
BBD1800009	A07 A(iii)	02/2018

- 1.4 To ensure the accommodation facility operates strictly in accordance within its intended use, an onsite manager is to reside within the identified manager's residence at 111 Young Street, Ayr at all times.
- 1.5 The operator of the Accommodation Facility must keep a Complaints Register on the premises at all times, for the inspection of an authorised officer of the Council identifying:
 - The time, date and detail of any complaint made to the operator relating to the use and occupation of the Accommodation Facility; and
 - Any action or response taken by the operator to rectify or reasonably deal with the complaint.

BUILDING WORK

- 2.1 A development permit for Building Works is to be obtained before any triggered building works are carried out on the premises.
- 2.2 Provide evidence that the existing six 1A Dwelling Units have had a change of classification approval granted under the provisions contained in the *Building Act 1975* and subordinate legislation prior to the commencement of the intended use.

NOTICE OF INTENTION TO COMMENCE THE USE

3. Prior to the commencement of the use on the site, written notice must be given to Council that the use (development and/or works) fully complies with the decision notice issued in respect of the use.

ACCESS AND CARPARKING

- 4.1 Parking on site is to be restricted to the manager's and guests' vehicles only.
- 4.2 Parking space and layout must be designed in accordance with the provisions contained in the supporting material included in the plans submitted with the application by 'Burdekin Building Design'.
- 4.3 Access to the premises, car parking and manoeuvring areas must be constructed in an all-weather low glare paving, exposed aggregate concrete or similar dust suppressant material to the satisfaction of the Chief Executive Officer.
- 4.4 For both accesses in Young Street
- A grated trench drain is to be installed at the property boundary to catch stormwater before crossing the footpath. The stormwater is to be conveyed to the kerb, under the footpath, in suitable sized heavy duty galvanised steel conduits
 - The drive crossing is to be reconstructed from the invert of the gutter to the proposed trench drain. Minimum thickness 150mm, 32MPa concrete and SL72 mesh placed centrally.
 - The footpath section between the accesses is to be replaced with new footpath of the same width, minimum thickness 100mm, 25MPa concrete and SL62 mesh placed centrally.
- 4.5 Provide to Council prior to the commencement of works a cross section 1:50 natural scale from the side of Young Street to the property boundary showing existing and design levels for the crossovers in condition 4.4.
- 4.6 The area from the trench drain to the existing carport and for the full width of the carport is to be concreted. Minimum thickness 100mm, 25MPa concrete SL72 mesh placed centrally
- 4.7 The construction of any additional crossovers to give access to the land is to be the owner's responsibility and to the satisfaction of the Chief Executive Officer.
- 4.8 The applicant is to provide at no cost to Council an on-street loading/bus zone in Wilmington Street to provide a safe pick-up/drop-off area for residents of the facility. The zone will need to be line-marked and signed in accordance with AS2890.5 and the Manual of Uniform Traffic Control Devices (MUTCD). The location of the zone shall commence a minimum of 1 metre south from the existing driveway access to 104 Wilmington Street, Ayr.

AMENITY - LIGHTING

5. Any night and outdoor lighting must be designed, conducted and operated in accordance with 'AS 4282 – Control of the obtrusive effects of outdoor lighting'.

PUBLIC UTILITY SERVICES

6. The developer must at its own cost undertake all necessary alterations to public utility mains and services as are rendered necessary by the carrying out of any required external works or other works associated with the approved development.

DRAINAGE

- 7.1 Stormwater drainage from any new paved/sealed areas must be discharged under the footpath to kerb and channelling within the adjoining road reserves in accordance with AS3500.2.2003 or as otherwise required or agreed to in writing by the Chief Executive Officer.
- 7.2 The approved development and use(s) must not interfere with the natural flow of stormwater in the locality in such a manner as to cause ponding or concentration of stormwater on adjoining land or roads.
- 7.3 Any external catchments discharging to the premises must be accepted and accommodated within the development's stormwater drainage system.

OPERATIONAL WORKS

8. Where operational works are required to be carried out as part of any development permit issued, the developer must, within the timeframes required by the Planning Act 2016 and prior to the commencement of any work, lodge with Council an application for a development permit for operational works. As part of such application, the developer must submit:-
 - (a) detailed and complete engineering drawings and specifications of the proposed works prepared by a civil engineer, who is both registered under the Professional Engineer's Act 2002 and is a current Registered Professional Engineer of Queensland; and
 - (b) a certificate from the engineer who prepared the drawings stating that the design and specifications have been prepared in accordance with these conditions, relevant Council Codes and Planning Scheme Policies and the relevant Australian Standard Codes of Practice;

AMENITY – SCREEN FENCING

9. A 1.8m high screen fence must be provided along the adjoining property boundaries and Wilmington Street frontage. The section of fence abutting the residential property located at 115 Young Street, Ayr must have additional noise abatement design elements to ensure existing residential amenity is maintained. The new fence must be designed to achieve an adequate level of privacy for inhabitants and neighbours. The type and design must be submitted to Council and approved by the Chief Executive Officer prior to construction of the screen fence.

LANDSCAPING AND SCREENING

10. A landscaping plan shall be submitted and approved by the Chief Executive Officer. This plan must be prepared by a landscape architect or other suitably qualified and experienced person detailing the following;
- the location of existing and proposed plantings;
 - landscaping of the designated areas generally in accordance with the approved plans;
 - proposed fencing and screens, including rubbish bin enclosures;
 - location of public infrastructure;

TRADE WASTE

11. Prior to commencement of use
- An Approval to Discharge Trade Waste is to be obtained
 - All waste from kitchen sinks must be taken to an approved grease trap prior to discharging to council's reticulated sewer

ENVIRONMENT AND HEALTH

- 12.1 Facilities for the use of occupants at the premises must comply and be maintained at all times in accordance with the provisions of the relevant Local Law.
- 12.2 Detailed plans of proposed buildings or alterations, which comply with local law requirements, including details of all facilities, must be submitted and approved prior to the occupancy or use of any buildings used in connection with the accommodation business.
- 12.3 The accommodation business and all ancillary activities must be conducted within the boundaries of premises that are the subject of this approval.

AMENITY – NOISE

13. The activities subject to this development approval must be conducted in a manner to ensure that no noise deemed unreasonable by an authorised person and caused by the activity can be detected beyond the boundary of the site to which this development permit relates.

ADVICE ONLY;

- *It is advised to contact the Environment & Health Department in regards to licensing and registration in accordance with the Food Act 2006.*
- *The operator of the premises must hold a licence with Burdekin Shire Council for the operation of the accommodation premises under the provisions of the Local Government Act 2009 and Local laws proclaimed pursuant to the Act.*
- *The activity must be operated in accordance with Council's Waste Management Policy and the Environmental Protection (waste management) regulation 2000 to meet capacity for additional maximum accommodation capacity.*
- *A Development Application for building works which include habitable rooms may have to include a 1% AEP Flood Certificate. N.B. this applies in Localised and River Flood areas as identified in Burdekin Shire Councils mapping.*

Resolution

Moved Councillor Liessmann, seconded Councillor Woods that the recommendation be adopted.

CARRIED

18 DELEGATIONS

18.1 Australian Citizenship Ceremony

10.15am – Australian Citizenship Ceremony – The Mayor officiated at the ceremony and Mr. George Christensen, Federal Member for Dawson, was in attendance and delivered a message from The Honourable Peter Dutton MP, Minister for Home Affairs.

Citizenship Candidates:

Mr. Baby AVIRA CHERIPURAM (India)

Mr. Indika Mangala Bandara RAMBUKWELLA (Sri Lanka)

Master Tashan Movindu Bandara RAMBUKWELLA (child born 27/1/2016)

Mr. Sang Sek YOON (Korea, South)

Mrs. Wilhelmina Gertruida YOUNG (South Africa)

10:37am - Break for Morning Tea.

11.06am – Resume meeting.

11.2 Consideration of Representations made by an Applicant on Conditions of Approval for Reconfiguring a Lot at 11 Eleventh Avenue, Home Hill (Lot 23 on H61658)

Executive Summary

A request has been received from Brazier Motti making representations on behalf of their client, requesting the removal of a condition included on the Decision Notice issued to Matthew Borg for Reconfiguring a Lot (1 into 2 lots) at 11 Eleventh Avenue, Home Hill (Lot 23 on H61658).

Recommendation

That in respect of Development Permit dated 29 March, 2018 (Ref: RAL 18/0004), Council issue a Negotiated Decision Notice with condition 3.2 removed.

Resolution

Moved Councillor Liessmann, seconded Councillor Goddard that the recommendation be adopted.

FOR: Councillors Perry and Goddard

AGAINST: Councillors Liessmann, Bawden, Bonanno, Woods and McLaughlin

2/5

MOTION LOST

12 COMMUNITY DEVELOPMENT

13 ECONOMIC DEVELOPMENT

14 NOTICES OF MOTION

15 CORRESPONDENCE FOR INFORMATION

16 GENERAL BUSINESS

16.1 Report Request - Street access Thirteenth Avenue, Home Hill

Resolution

Moved Councillor Liessmann, seconded Councillor Woods that a report be prepared by Council Officers, to be presented at a Council Workshop, on the traffic management treatment of the varying pavement widths and alignments along Thirteenth Avenue, Home Hill.

CARRIED

16.2 Congratulations - Sweet Days, Hot Nights Festival and Fitness Expo

Councillor Bonanno congratulated the Council Officers involved in organising the successful Sweet Days, Hot Nights Festival and the Fun and Fitness Expo.

12.02pm – Councillor Woods left the meeting due to a perceived Conflict of Interest in relation to continued discussion on, Graham Street Footpath Upgrade, given he is a member of the Burdekin singers which had requested consideration of the works.

16.3 Timeframe - Graham Street Footpath Upgrade

Resolution

Moved Councillor Goddard, seconded Councillor Liessmann that in relation to Ordinary Council Meeting Minutes Clause 16.4, Graham Street Footpath Upgrade, Council Officers investigate the timeframe to undertake these works and endorse funding of the works from the 2017/2018 capital program unallocated balance.

CARRIED

12.05pm – Councillor Woods returned to the meeting.

16.4 Investigation - Bores at Nelson's Lagoon

Resolution

Moved Councillor Liessmann, seconded Councillor Goddard that Council endorse the actions of the Director, Infrastructure Planning and Environmental Services, in engaging Dr Michael Lawrence of Bligh Tanner to assist Council's investigations into the detection of PFAS in two bores at Nelson's Lagoon, recognising his expertise in this field.

CARRIED

16.5 Update - Burdekin Shire Council Certified Agreement 2018

Mr. Brennan advised that the Burdekin Shire Council Certified Agreement, 2018 was certified by the Queensland Industrial Relations Commission on Tuesday 12 June, 2018. The new terms and conditions of the Agreement will take effect from this date.

16.6 Attendance - Townsville Enterprise Limited Delegation - 14 to 16 August 2018 - Canberra

Resolution

Moved Councillor Woods, seconded Councillor Goddard that Council approves the attendance of Councillor McLaughlin at the Townsville Enterprise Limited Delegation to Canberra with North Queensland Mayors from 14 to 16 August 2018, with any expenses to attend the delegation being met by Council.

CARRIED

12.23pm - Break for Lunch.

1.31pm - Resume meeting.

17 CLOSED MEETING ITEMS

Council Meeting closed to Public under *Section 275 of Local Government Regulation 2012*

Resolution

Moved Councillor Goddard, seconded Councillor Bonanno that the Council meeting be closed to the public under the following sections of the *Local Government Regulation 2012*:

- 275(1)(a) the appointment, dismissal or discipline of employees;
- 275(1)(e) contracts proposed to be made by Council;
- 275(1)(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

For the purpose of discussing:

1. Sale of Land for unpaid rates
2. TBSC/16/010 – Provision of Waste Management Services and Related Matters
3. Annual Tenders for the Period 1 July 2018 to 30 June 2019
4. A staffing matter

CARRIED

Council Meeting opened to Public

Resolution

Moved Councillor Bawden, seconded Councillor Woods that the Council meeting be opened to the public.

CARRIED

17.1 Update - Sale of Land

Executive Summary

Council is seeking to proceed with the Sale of Land process to discharge overdue rates and charges for a ratepayer that had entered into an arrangement to pay that has been terminated as they had not maintained the agreement.

Resolution

Moved Councillor Woods, seconded Councillor Bonanno that pursuant to Section 140 (2) of the *Local Government Regulation 2012*, Council sell the land described as:

Property No.	Legal Description	Amount Outstanding as at 12 June 2018
5208	Lot 59 RP 707557	\$14,466.43

for overdue rates and charges;

And that Council delegates to the Chief Executive Officer its power to take all further steps under Chapter 4, Part 12, Division 3 of the Local Government Regulation to effect sale of the land or end the sale procedures if appropriate (Section 141(3) of the Regulation).

CARRIED

17.2 TBSC/16/010 - Provision of Waste Management Services and Related Matters

Executive Summary

Council resolved at its meeting held on 17 January 2017 to accept a tender from Cleanaway Pty Ltd in respect of TBSC/16/010 – Provision of Waste Management Services for an eight year period commencing on 1 July 2017.

Part of this contract includes a service rate for the processing of recyclables at a nominated Materials Recovery Facility (MRF).

Since then, the introduction of China's 2017 'National Sword' Campaign has led to stricter enforcement of existing quality controls and rejection of loads of recyclables that had previously been accepted. The impact is that importation of Australian recyclables into China has been restricted which has meant increased costs for Australian MRF's. Cleanaway is now seeking to recover the increase in the MRF processing fee.

Past and recent decisions from governments are also relevant to the general discussion on the future of waste services and are summarised for Council's information.

Resolution

Moved Councillor Perry, seconded Councillor Goddard that Council:

1. receives the Confidential Report - TBSC/16/010 – Provision of Waste Management Services & Related Matters; and
2. in respect of contract TBSC/16/010 – Provision of Waste Management Services, notes the increase in the service rate proposed by Cleanaway Pty Ltd for the processing of recyclables at the RE Group Material Recovery Facility in Townsville from 1 April 2018 and agree to such increase in accordance with the contract terms.

CARRIED

2.28pm – Councillor Goddard left the meeting due to a perceived Conflict of Interest in relation to the following Closed Meeting item as disclosed at the start of the meeting concerning tenders for the supply of stone products.

17.3 Annual Tenders for the Period 1 July 2018 to 30 June 2019

Executive Summary

The *Local Government Regulation 2012* requires Council to invite written tenders for large-sized contractual arrangements for goods and services purchased from a supplier that is expected to exceed \$200,000 ex GST per financial year. The purchase of Stone Products and Bulk Sodium Hypochlorite are within this category.

Documentation for both tenders requested tenderers to provide details of their registration with Queensland Government Register or evidence of third party accreditation for a Quality Management System under ISO 9001:2008.

The only tenderer from either contract able to furnish the requested evidence of third party accreditation for a Quality Management System was B.Q.C. Quarries. The other tenderers have internal Quality Management Systems that do not have third party accreditation.

The tender documentation allows Council to accept a Tender in part or in whole.

Resolution

Moved Councillor Woods, seconded Councillor Bawden that Council accept;

(1) TBSC/18/002 – Supply and Delivery of Stone Products – 2018/2019

The tender in whole from BQC Quarries based on price and BQC being the only tenderer able to supply evidence of third party QA Accreditation; and

Partial tenders from the non-conforming tenderers, Gromac Quarries and North Queensland Natural Resource Holdings for selected products where third party QA Accreditation is not critical and appropriate test results showing conformity with relevant Main Roads standards are provided; and

Authorised Requisitioning Officers are to utilise suppliers which are the most advantageous to Council on a job to job basis, based on price and product type.

(2) TBSC/18/003 – Supply and Delivery of Bulk Sodium Hypochlorite – 2018/2019

The non-conforming tender from Elite Chemicals based on price, past performance and quality of service, noting Elite Chemicals does not hold third party QA accreditation although they do have a current internal Quality Management System in place.

CARRIED

2.30pm – Councillor Goddard returned to the meeting.

There being no further business the meeting closed at 2.31pm.

These minutes were confirmed by Council at the Ordinary Council Meeting held on 26 June 2018.

MAYOR

3.2 Burdekin Cultural Advisory Group Meeting Minutes - 14 May 2018

Recommendation

That the minutes of the Burdekin Cultural Advisory Group Meeting held on 14 May 2018 be received and adopted.

MINUTES
BURDEKIN CULTURAL ADVISORY GROUP MEETING
HELD AT ERNIE FORD BOARD ROOM
On 14 May 2018
COMMENCING AT 3.30 PM

ATTENDANCE

Councillors Lyn McLaughlin (Mayor) and Sue Perry.

Mrs Treena List – Community Member
Mrs Cheryl Platt – Friends of the Burdekin Theatre
Mrs Jocelyn Defranciscis – Burdekin Memorial Hall Committee
Mrs Nicky Achurra – Community Member
Dr. Brian Glover – Community Member
Mr. Peter Pattinson – Community Member
Ms Emma Ledlin – Community Member
Mr. Chris Patrick – Cultural Venues Manager
Mr. Nick O'Connor – Director Corporate and Community Services

Minutes Clerk – Miss Laura Cox

Apologies – Mr. Tony Vaccaro – Manager Community Development BSC, Cr. John Woods – Burdekin Shire Council

1. MINUTES AND BUSINESS ARISING

Recommendation

That the minutes of the Burdekin Cultural Advisory Group Meeting held on 26 March 2018 be received as a true and correct record.

Resolution

Moved Dr. Glover, seconded Cr. Perry, that the recommendation be adopted.

CARRIED

2. OUTDOOR COVERED STRUCTURE

Cr. Perry advised the meeting that she was looking into other options regarding the purchase of an outdoor covered marquee or the like for Council.

3. UPGRADE OF PUBLIC TOILETS

Cr. McLaughlin advised the meeting that Council had discussed the renovation of the public toilets between the Library and the Burdekin Theatre.

Further investigation had revealed that this option was not necessary. The toilets could be refreshed with some minor changes such as painting, professional cleaning of tiles, re-laminating the bench areas and the installation of a cross ventilation system.

4. CULTURAL VENUES MANAGER'S REPORT

- (a) Cultural Venues Manager, Mr. Patrick, informed the meeting that a new permanent part time Box Office and Administration Officer had been appointed. Cr. McLaughlin informed the meeting that the staff structure recommended in the report by Council's consultant Ms Lisa Trelvellick was now in place.

Mr. Patrick also informed the meeting that new casual employees would be shortly appointed for Bar and Venue Supervisor positions. He noted that this would increase the number of casual employees available to the Theatre to work at future events.

- (b) Mr. Patrick informed the meeting that the Theatre was awaiting delivery of a new speaker system. This was a capital purchase for 2017/2018 financial year.

He also advised that the Theatre Technical staff were currently sourcing quotes for a new Theatre Communication Unit. This was also a 2017/2018 capital budget item.

- (c) Mr. Patrick advised the meeting that he had been in discussions with Burdekin Memorial Committee Secretary, Mr. Arthur Smith, about arranging a meeting of the committee in the near future.

He also discussed, with Mr. Smith, current projects outstanding at the Memorial Hall.

Discussion was held on the upgrade of the Memorial Hall. Mr. Patrick informed the meeting that the back part of the roof is scheduled to be upgraded in June 2018 with the front roof being done in July 2018.

Cr. McLaughlin informed the meeting that the delay in upgrading the roof was due to the inability to obtain quotes. After a contractor had been appointed, Council agreed to seek a quote to include the upgrade of the front roof.

- (d) Discussion was held on the upgrade of the fence at the side of the Memorial Hall. Mr. Patrick informed the meeting that the original quote was too expensive. Investigations were now underway on erecting a continuous Colourbond fence. The nib wall would remain as part of the new fence. It was suggested that the garden remain with the new Colourbond fence on the inside of this area.

- (e) Mr. Patrick advised the meeting that he was working on changes to the Venue Hire Agreement at the Memorial Hall to include hirer responsibilities when alcohol is served at events.

- (f) Mr. Patrick informed the meeting that the Theatre was currently in discussions with a contractor to put seat numbers on the arms of the seats. This would make the seat numbers more visible to patrons.

- (g) Discussion was held on the maintenance of the main Burdekin Theatre sign. Mr. Patrick informed the meeting that some letters on the sign were not illuminating at night and he had already put processes in place to get them fixed.

- (h) Mr. Patrick gave a report on the possible options to upgrade the internal Theatre Courtyard. Discussion was held on:-

- i) funding under Works for Queensland;

-
- ii) installation of a wooden deck in the area;
 - iii) landscaping the gardens including the possible installation of a vertical garden;
 - iv) use of the storage space in the area for a possible coffee shop;
 - v) consideration of drainage in the area; and
 - vi) the replacement of the sheeting on the walls in the area.

It was resolved that a meeting be held between Mr. Patrick, Cr. Perry, Mrs List and Council's Facilities Management Coordinator, Mr. Lewty to discuss possible plans for the internal Theatre Courtyard.

- (i) Mr. Patrick advised the meeting that the Theatre had purchased security cameras for the venue after recent vandalism incidents. Cr. McLaughlin asked that Mr. Patrick liaise with Council's Information and Communications Technology section regarding the installation of any cameras.
- (j) Mr. Patrick outlined to the meeting that recently a patron at the Theatre presented gift vouchers that were previously issued under the Burdekin Cultural Complex Board. He sought clarification on whether these vouchers should be honoured.

It was resolved that:-

1. Gift vouchers issued by the Burdekin Cultural Complex Board Inc. be honoured in the current system; and
2. Gift vouchers issued by Council have no expiry date but that patrons be encouraged to use within 12 months.

5. NEW VENUE HIRE AGREEMENT AT MEMORIAL HALL

Discussion was held on the plans to change the new venue hire agreement at the Memorial Hall to include a section covering the sale of alcohol at the venue.

Discussion was held on:-

- (a) requirements at other venues;
- (b) identifying an event as high or low risk;
- (c) concerns identified at previous events;
- (d) Council events at other venues; and
- (e) minimising the risk to Council.

6. MEMORIAL HALL HIRE SPACES

Discussion was held on the hire of the spaces at the Memorial Hall. It was identified that when the Minor Hall was hired for an event and the number of guests exceeded what was comfortable in the space, consideration be given to dividing the main hall space using the pipe and drape system.

The possibility of minimising the charge for the main hall in this situation was also discussed.

Mr. Patrick indicated that he would follow this up with the Burdekin Memorial Hall supervisor to see if the action was feasible.

7. SCHOOL PERFORMANCES AT THE MEMORIAL HALL

The meeting discussed the possibility of utilising the spaces at the Memorial Hall to attract local schools to hold performances in the venue.

8. FRIENDS OF THE THEATRE COFFEE AREA

Mrs Platt informed the meeting that the Friends of the Theatre are looking to name their coffee area at the Theatre after their recently passed member, Mr. Barry Jones.

Next meeting – Monday 11 June 2018 at 3.30 pm in the John Hy Peak Rooms.

**Cr Lyn McLaughlin
CHAIRMAN**

ACTION ITEMS

Meeting	Action required	Person/s responsible	Status
25/9/17	Markets for the Theatre Forecourt	Cr. Perry, Mrs List, Mr. Vaccaro, Mr. Patrick	Ongoing
23/10/17	Price of Structure	Cr. Perry	Ongoing
26/3/18	Numbers on Seats	Mr. Patrick	11/6/18

3.3 Burdekin Shire Youth Council Meeting Minutes - 21 May 2018

Recommendation

That the minutes of the Burdekin Shire Youth Council Meeting held on 21 May 2018 be received and adopted.

Burdekin Shire Council

Minutes – Burdekin Shire Youth Council Meeting held on 21 May 2018

Held at Burdekin Shire Council Chambers
The meeting commenced at 3.30 pm

CLAUSE 1 ATTENDANCE

Sarah McDonnell – Youth Mayor
Taryn Delle Baite – Deputy Youth Mayor
Emily Holmes - Secretary
Amy Langdon – Burdekin Catholic High School
Alexa Mann – Burdekin Catholic High School
Amaya Castrejana – Burdekin Catholic High School
Eddie Jones – Ayr State High School

Cr. Lyn McLaughlin – Burdekin Shire Council
Tammy Quagliata - Burdekin Shire Council

Apologies for Absence

Alyssia Guy – Burdekin Catholic High School
Jessica Cox – Burdekin Catholic High School
Joshua Kim – Burdekin Catholic High School
Harrison Hickmott – Burdekin Catholic High School
Lanita Goos – Burdekin Catholic High School
Naomi Loizou – Working Youth Representative
Tayla McKaig – Home Hill State High School

CLAUSE 2 MINUTES RECEIVED

Moved Alexa Mann, seconded Taryn Delle Baite that the Minutes of the Burdekin Shire Youth Council Meeting held on 23 April 2018 be received, noting an amendment to Clause 1 (Attendance), to reflect that Chelsea Scalia and Eddie Jones now attend Ayr State High School.

CARRIED

CLAUSE 3 CORRESPONDENCE

INWARD CORRESPONDENCE

1. Burdekin Shire Council – Inviting the Burdekin Shire Youth Council to hold a stall at Alva Beach on Saturday, 23 June 2018 for the Burdekin Shire Council International Year of the Reef Event.
Burdekin Shire Youth Council members agreed to offer badge making at the event from 10am to 1pm. A roster would be emailed out closer to the event.
 2. Daniel Morcombe Foundation – Save the Date – Day for Daniel Friday 26 October 2018.
This date was noted and it was suggested that a ‘guess the lolly’ fundraiser be held again this year.
-

-
3. Burdekin Festival of Arts – Seeking sponsorship for 2018 Burdekin Festival of Arts.

OUTWARD CORRESPONDENCE:

1. All Fast Track Performers – Thanking them for their involvement in the 2018 Burdekin Fast Track Talent Showcase.
2. All Fast Track Sponsors – Thanking them for their generous support of the 2018 Burdekin Festival of Arts.

Moved Amaya Castrejano, seconded Eddie Jones that the inward correspondence be received and the outward adopted.

CARRIED

CLAUSE 4 SPONSORSHIP OF 2018 BURDEKIN FESTIVAL OF ARTS

Moved Amy Langdon, seconded Alexa Mann that the Burdekin Shire Youth Council sponsor the 2018 Burdekin Festival Arts for the amount of \$50.00 being for a solo music or art item.

CARRIED

CLAUSE 5 FEEDBACK FROM 2018 FAST TRACK TALENT SHOWCASE – SATURDAY 28 APRIL 2018

Tammy Quagliata reported on the profits made at the 2018 Fast Track Talent Showcase and noted that over 500 tickets to the heats and finals were sold for the event.

Members provided feedback from the event noting that it was successful and ticket sales went really well. It was noted that the competitors enjoyed the workshop with Cyrus and the Fast Track Team. It was suggested that perhaps a prize pack from the special guest artist could be raffled off at future events. For example - Shirt/DVD/Merchandise Pack.

Tammy Quagliata thanked Burdekin Shire Youth Council Members for helping out with the chocolate stall, as well as those who assisted backstage. It was noted that Yoyo Music have several artists competing in The Voice finals this year and it was suggested that members consider possible options for the 2019 Fast Track Talent Showcase special guest.

CLAUSE 6 BADGE MAKING AT 2018 QUEENSLAND DAY FUN & FITNESS EXPO – SUNDAY 3 JUNE 2018

Youth Council volunteers were sought to assist with Badge Making at the 2018 Qld Day Fun & Fitness Expo to be held on Sunday 3 June at Hutchings Lagoon from 10am to 2pm. Tammy advised that a roster would be forwarded to members prior to the event.

CLAUSE 7 YOUTH MEMBERS DEBATE – WHAT WILL THE BURDEKIN LOOK LIKE IN 2030?

Members debated and discussed the topic of: *What will the Burdekin look like in 2030?* Some of the debate discussion included:

- Continuation of cane farming
- More families residing in the Burdekin
- Less retail (caused due to online shopping)
- Increase in independent businesses
- Technology increase, especially in education
- Students need to leave for tertiary education and then likely to return for family support
- Historical buildings to remain
- Less volunteers and therefore possibly less community events
- Hope that Community Events/Festivals continue
- Have a water park

Following this debate, Mayor Cr. Lyn McLaughlin showed members the Burdekin Shire Investment DVD which touched on the expanding industries and jobs within the Burdekin region.

CLAUSE 8 INFORMATION ON UPCOMING BURDEKIN SWEET DAYS, HOT NIGHTS FESTIVAL

Mayor, Cr. Lyn McLaughlin and Tammy Quagliata provided information on the Sweet Days, Hot Nights Festival being held at the Home Hill Showgrounds in June. The Festival would include the First Fire on Wednesday 30 May and the Australian Hand Cane Cutting Championships on Saturday 2 June.

Cr McLaughlin also advised members that the new Home Hill Park Playground had been installed.

NEXT MEETING – Monday 18 June 2018 at 3.30pm.

There being no further business, the meeting closed at 4.30pm.

Emily Holmes
SECRETARY

Meeting Minutes taken by Tammy Quagliata and Emily Holmes

3.4 Community Grants Advisory Group Meeting Minutes - 5 June 2018

Recommendation

That the minutes of the Community Grants Advisory Group Meeting held on 5 June 2018 be received and adopted.

Burdekin Shire Council

Minutes – Community Grants Advisory Group Meeting held on 5 June 2018

Held at John Hy Peake Heritage Room
The meeting commenced at 4.20 pm

CLAUSE 1 ATTENDANCE

Cr Lyn McLaughlin - Mayor– Chairperson
Mrs Janice Horan
Cr Uli Liessmann

Mrs Rachel Messer – Minutes Clerk

Apology for Absence:
Cr John Bonanno
Mrs Laura Vidmar

CLAUSE 2 CONSIDERATION OF APPLICATIONS

Burdekin Art Society Inc

A request from Burdekin Art Society Inc (1449347 103) seeking \$1000 support towards the costs associated with the upcoming Water Festival Art Exhibition to be held in August – September 2018. The Water Festival Art Exhibition attracted 265 entries in 2017. These entries include school aged children, young adults and artists from other districts from as far away as Cairns.

It is recommended that the Community Grants Panel reassess the Burdekin Art Society Inc application in July.

Rachel Messer will notify Burdekin Art Society Inc of this outcome.

CLAUSE 3 RECOMMENDATIONS FOR COMMUNITY GRANTS

The Community Grants Panel recommends that Council adopt recommendations as contained in Clause 2 for the 2017/2018 financial year.

There being no further business, the meeting closed at 4.30 pm.

Lyn McLaughlin
CHAIRPERSON

3.5 RADF Advisory Group Meeting Minutes - 12 June 2018

Recommendation

That the minutes of the RADF Advisory Group Meeting held on 12 June 2018 be received and adopted.

Burdekin Shire Council

Minutes – RADF Advisory Group Meeting held on 12 June 2018

Held at Ernie Ford Board Room
The meeting commenced at 4-15pm

CLAUSE 1 ATTENDANCE

Cr U Liessmann – Chairman
Cr J Bonanno
Mrs Mickey McKellar
Mrs Treena List
Observer – Cr Lyn McLaughlin, Mayor

Mrs Janice Horan – RADF Liaison Officer

Apologies:
Ms Erin Alloway
Ms Laura Vidmar, Acting Manager Community Development

CLAUSE 2 MINUTES OF 17 MAY 2018 MEETING RECEIVED

Moved Mrs List, seconded Mrs McKellar that the minutes of the RADF Advisory Group Meeting held on 17 May 2018 be received. CARRIED

CLAUSE 3 MATTERS ARISING FROM MINUTES

CONSIDERATION OF CONCEPT MURAL – BURDEKIN LIBRARY (CLAUSE 3)

Cr Liessmann advised the meeting that the Council, at its meeting held on 12 June, had decided to hold over a decision on the concept design mural prepared by Mr John Bradshaw (145167 281) which was intended to be installed on the Graham Street front wall and side wall leading to the entrance of the Burdekin Library.

Mrs McKellar and Mrs List expressed disappointment that the matter had been held over. They advised the meeting that they considered the proposed mural would:

1. Improve the aesthetics on Graham Street
2. Draw attention to the existing Burdekin Library sign
3. Provide subtle directive towards the entrance to the library

The meeting recommends that the concept design mural submitted by Mr John Bradshaw for installation on the front and side walls of the Burdekin Library be approved.

CONCEPT DEVELOPMENT FOR ARTWORK ON GRANITE MONUMENT – HOME HILL COMFORT STOP (CLAUSE 4)

The meeting reviewed a concept development proposal for artwork proposed to be installed on the granite monument at the Home Hill Comfort Stop provided by The Drill Hall Studio and Gallery (on behalf of Artist, Mr Cameron Rushton) [1460186 281].

The meeting recommends that the proposal submitted by Drill Hall Studio and Gallery (on behalf of Artist, Cameron Rushton) for artwork on the granite monument featuring a kookaburra and lizard, at a cost of \$4,400 be accepted, noting that the project will be undertaken utilising Works

for Queensland 2 funds.

(The meeting noted that the existing plaques on the plinth require replacement, and requested that samples of perspex and bronze plaques be available at the next meeting.)

CONCEPT DEVELOPMENT OF MURAL IN HOME HILL (CLAUSE 5)

Cr Liessmann advised the meeting that he had contacted the owners of 26 7th Street, Home Hill. He advised that the owners were not interested in having a mural painted on their side wall.

The meeting discussed possible other suitable locations for murals.

It was decided to contact the owners of 128A Edwards Street (Graham Street side of building), Ayr and 30 9th Street, Home Hill to ascertain their interest in having their buildings considered as possible locations for installation of murals.

SUGGESTION THAT NAME "BURNING MAN" SCULPTURE BE CHANGED TO "BURDEKIN MAN" SCULPTURE (CLAUSE 7)

Mrs McKellar drew the meeting's attention to copyright on the name "Burning Man" and suggested that the sculpture created as part of the Burdekin Sweet Days, Hot Nights Festival be referred to as "Burdekin Man" sculpture.

IDEAS TO UPDATE MARBLES SCULPTURES IN QUEEN STREET (CLAUSE 10)

The meeting decided to place on hold the concept for updating of the marbles sculptures in Queen Street as it was considered that the project needed to be listed for workshop discussion by Council and noted that the project and the possible removal of two trees involved a major infrastructure change.

CONSIDERATION OF INSTALLATION OF FAIRY LIGHTS IN TREES LOCATED IN EIGHTH AVENUE, HOME HILL (CLAUSE 11)

The meeting further discussed the installation of fairy lights in trees located in Eighth Avenue, Home Hill and the quantity of lights and power required for each installation.

The meeting decided to investigate the extent of existing power available in 8th Avenue in the vicinity of the avenue of trees that could be utilised to power fairy lights or uplighting.

ARTWORK ON FAÇADE AT AYR SWIMMING POOL (CLAUSE 13)

Cr McLaughlin advised the meeting that the artwork on the façade at the Ayr Swimming Pool had been evaluated from an asset management perspective and a decision had been made to repaint the structure.

FENCE AT AYR SHOWGROUNDS (BRUCE HIGHWAY SIDE)

It was agreed to hold over, until the next meeting, consideration of signage arrangements for the block wall fence at the Ayr Showgrounds (Bruce Highway side) as Mrs Vidmar was not in attendance at the meeting to provide an update.

CLAUSE 4

SUGGESTION FOR INSTALLATION OF SEATS ON MT INKERMANN WALKING TRACK

Cr Bonanno drew the meeting's attention to the lack of seating on the newly installed Mt Inkermann walking track.

The meeting suggests that consideration be given to installing three seats (utilising second hand

box culverts) on the Mt Inkerman walking track and that attention be paid to the installation of the culverts to ensure that the area is left in a natural state.

CLAUSE 5

FUTURE USE OF MUSIC LOFT

Cr Liessmann drew attention to the Scoping Study commissioned by RADF in April 2014 on the use of the former Music Loft at the Burdekin Theatre.

The meeting suggested that the Scoping Study be revisited in relation to suggestions for the future use of the former Music Loft.

There being no further business, the meeting closed at 6:00pm.

Cr U Liessmann
CHAIRMAN

4 REPORTS

4.1 Capital Projects Report - May 2018

Recommendation

That the Capital Projects Report for Period Ending 31 May 2018 be received.

Overview Of Council's Capital Projects

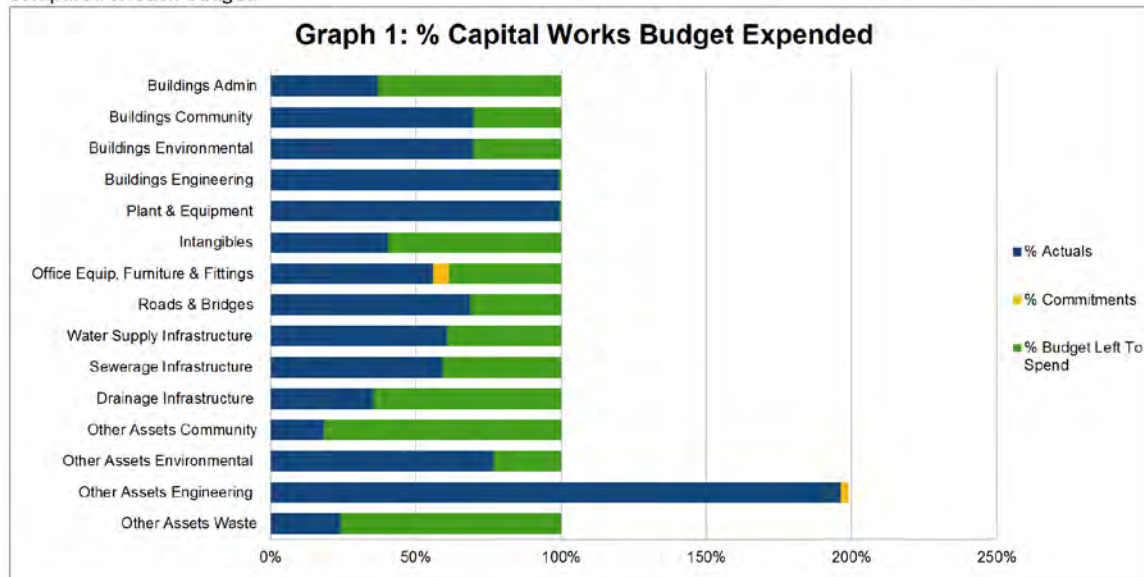
Capital expenditure incurred for the year to 31 May 2018, is shown by asset class in the table below.

Capital projects expenditure to 31 May 2018 is \$13,407,298. In addition to this, there is \$24,493 in commitments. Therefore bringing the total capital expenditure to \$13,431,791.

Table 1: Financial Overview by Asset Class

Asset Class	Original Budget	Revised Budget	Actuals	Commitments	Total
Buildings Admin	\$ 715,000	\$ 289,321	\$ 107,321	\$ -	\$ 107,321
Buildings Community	\$ 255,000	\$ 287,657	\$ 200,872	\$ -	\$ 200,872
Buildings Environmental	\$ 175,000	\$ 1,230,803	\$ 860,766	\$ -	\$ 860,766
Buildings Engineering	\$ 30,000	\$ 49,834	\$ 49,456	\$ -	\$ 49,456
Plant and Equipment	\$ 1,590,000	\$ 1,740,000	\$ 1,736,965	\$ -	\$ 1,736,965
Intangibles	\$ 240,000	\$ 256,730	\$ 104,367	\$ -	\$ 104,367
Office Equip, Furniture and Fittings	\$ 243,300	\$ 376,036	\$ 209,690	\$ 21,608	\$ 231,297
Roads and Bridges	\$ 6,817,000	\$ 8,463,043	\$ 5,813,340	\$ -	\$ 5,813,340
Water Supply Infrastructure	\$ 1,490,000	\$ 1,976,798	\$ 1,197,342	\$ 2,475	\$ 1,199,817
Sewerage Infrastructure	\$ 2,355,000	\$ 2,913,799	\$ 1,729,363	\$ -	\$ 1,729,363
Drainage Infrastructure	\$ 670,000	\$ 650,000	\$ 228,953	\$ -	\$ 228,953
Other Assets Community	\$ -	\$ 627,762	\$ 115,645	\$ -	\$ 115,645
Other Assets Environmental	\$ 844,000	\$ 1,189,104	\$ 913,393	\$ -	\$ 913,393
Other Assets Engineering	\$ 15,000	\$ 16,271	\$ 31,930	\$ 410	\$ 32,340
Other Assets Waste	\$ 161,000	\$ 446,596	\$ 107,896	\$ -	\$ 107,896
TOTAL	\$ 15,600,300	\$ 20,513,754	\$ 13,407,298	\$ 24,493	\$ 13,431,791

The below graph shows, by Asset Class, how much Council has spent (including commitments) on Capital Projects, compared to each budget.



Other Assets Community

Four projects are currently listed under this asset class. Only two projects have had expenditure to date. Of the remaining three uncapped projects, one is in the design phase and the other two have had tender/quotes awarded.

Other Assets Engineering

Work to repair the existing rock wall at Jerona on the western bank of Barratta Creek was approved at the Council Meeting held on 14 November 2017. This expenditure was not reflected in the second revised budget.

Other Assets Waste

Only one of the four projects listed under this asset class has had expenditure to date. Of the remaining three projects, one is in the design phase and the other two are not due to commence until July.

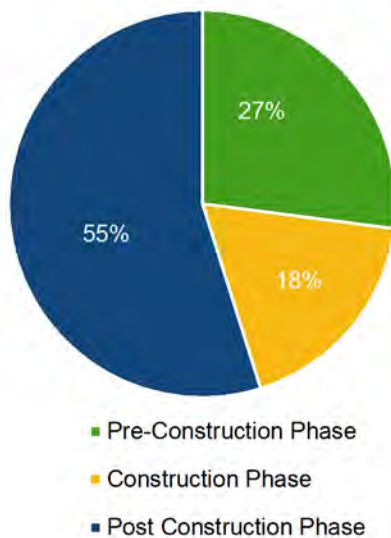
The Status of Council's Capital Projects

As at 31 May 2018 there are 133 capital projects.

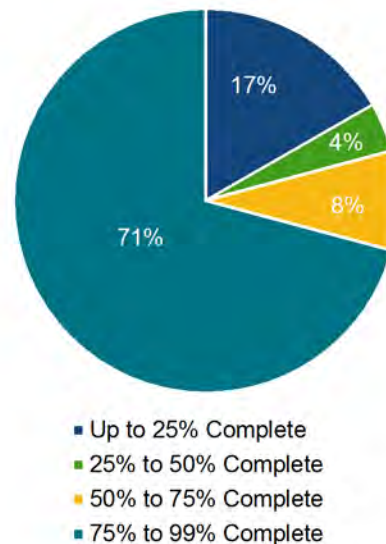
Table 2 provides a summary of how many projects are in each phase. Each phase is broken down into different statuses. Graph 2 shows that 55% of Council's projects are in the post construction phase, while 27% are still at pre-construction phase. Graph 3 illustrates the status of the 24 projects that are in the construction phase.

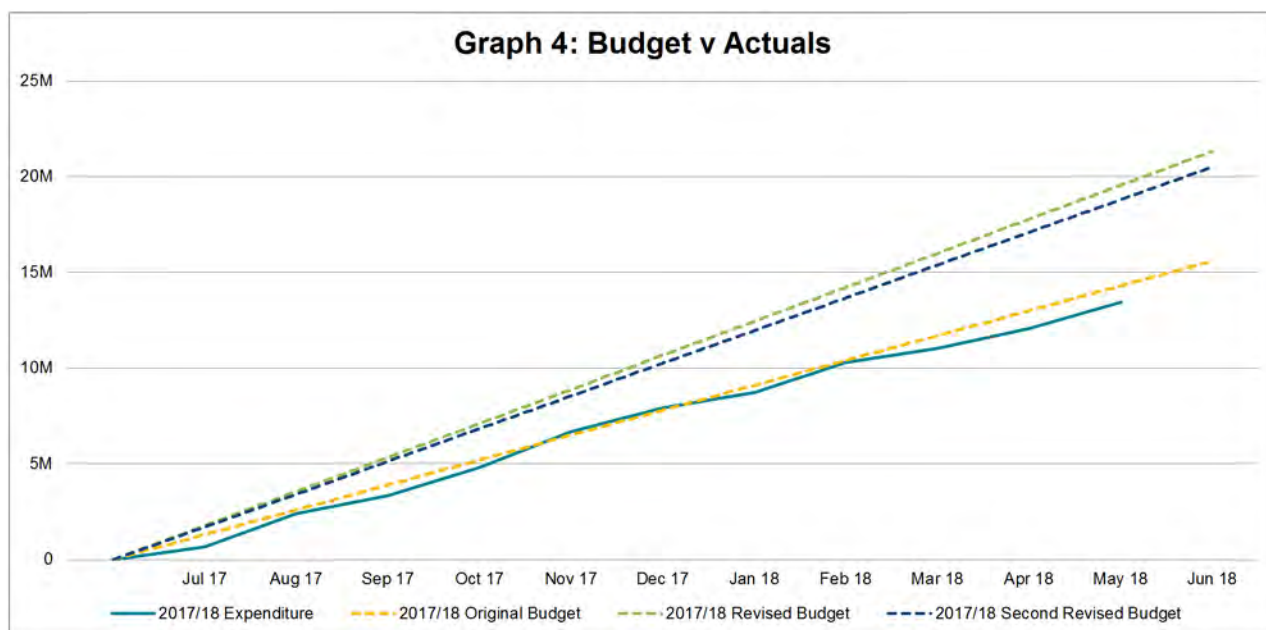
Table 2: Status of Projects	
	Number
Pre-Construction Phase	
Not Commenced	3
Project Deferred	4
Planning Phase	12
Design Phase	7
Orders Placed	2
Out to Tender/Quote	2
Tender/Quote Awarded	6
Sub-Total	36
Construction Phase	
Up to 25% Complete	4
25% to 50% Complete	1
50% to 75% Complete	2
75% to 99% Complete	17
Sub-Total	24
Post Construction Phase	
Complete	17
Capitalised	56
Sub-Total	73
Grand Total	133

Graph 2: Project Status Summary



Graph 3: Construction Phase Summary





Topical Projects

CCTV Project

The networked surveillance cameras for the Ayr Library have been installed and are operational. The poles for the solar surveillance cameras have been completed and are ready to be erected pending finalisation of locations. To support the use and management of camera surveillance, a Memorandum of Understanding between Council and the Queensland Police Service and a Camera Surveillance Policy have been drafted and an operational standard is in progress.

Replacement of Main Air Conditioning System – Chambers Administration and Engineering

Ashburner Francis was appointed on 27 February 2018 to prepare the tender documentation for this project and also for the replacement of the Burdekin Library, Ayr air conditioning system that is budgeted in 2018/19. It is expected that better pricing will be achieved by combining both projects. Logistics and staging of works are critical elements of the implementation for the Chambers location. Initial discussions with Ashburner Francis indicate that an installation in the 2019 winter months would be a more achievable and less risky implementation and gives time for Council, staff and prospective contractors to plan for the implementation. It is proposed for Council to be aware of the staging plan proposed prior to being part of the tender documentation. Schematic design including staging plan is complete and detailed design and contract documentation will be finalised by 30 June 2018.

Ayr Skate Park - Installation of new shade structure and replace existing solar lights (Funding: Round 5 - Get Playing Places and Spaces)

Council has received advice from the Department of Housing and Public Works, Sport and Recreation Services Section that approval for the installation of four new solar lights at the Ayr Skate Park has been granted utilising unspent funds approved under the Get Playing Places and Spaces program. We are still awaiting the delivery of the solar lights, installation by local contractor will be organised upon delivery.

Supply and installation of playground equipment and shade covers at various shire parks

Playground equipment has been installed at Arch Dunn Park and the park has been open for use. BBQ and table settings have been delivered with the shelter due to arrive in mid June, installation by local contractor to occur before the end of June. There will be a partial closure to the shelter area whilst installation occurs.

Shire Bridge Repairs

Work has commenced on Iron Bark Creek bridge on Bahr Road. The bridge rehabilitation project will continue throughout 2018 with further inspections and works to be completed as required.

South Ayr Drainage

Amended flood model data has been received. Discussions with Department of Natural Resources, Mines and Energy regarding the road opening to be finalised in June.

Major Grant Funded Projects

Works for Queensland 2017 - 2019

There are 14 projects funded under this program. Total grant funds are \$3,000,000. All projects have to be completed by 30 June 2019. The major projects requiring detailed planning and design are detailed below. Designs have commenced on a couple of other projects. The Ayr Showgrounds Master Plan will shortly go on public display. Minor and preliminary investigations are being undertaken. The quote for the Fuel Facility at the Ayr Aerodrome has been awarded and negotiations with the contractor will commence.

Design and construction of a new Visitor Information Centre in Plantation Park, Ayr

Initial planning for the project is continuing with the Working Group meeting during May to discuss site options and preliminary layouts given the site constraints. Further information is being obtained for the next meeting of the group.

Mount Inkerman Upgrade

Roadwork (Significant Regional Infrastructure Projects Program)

Roadworks complete. Construction of the walking trail is well advanced. Expected completion - June 2018.

Edward Street Drainage

Tender awarded. Project to commence 18 June 2018 with an expected completion date in November.

Asset Class/ Project No.	Project Narration	Estimated		Project
		Start	Finish	Status
Buildings Admin				
200249	Council Chambers - Replacement of main air conditioning units (Administration and Engineering Sections)	Aug-17	Sep-19	Design Phase
200277	Work for Queensland Program (WFQP) - Energy Efficiency Initiatives - Council Chambers Building - Reflective roof coating and upgrade to LED lighting	Jun-17	Nov-17	Capitalised
200323	Work for Queensland Program (WFQP) 2 - Energy Efficiency Initiatives - Chambers - Installation of Solar Power	Jun-18	Aug-18	Not Commenced
Buildings Community				
200177	Burdekin Library - Design and renovation of staff amenities (i.e. kitchen) including second toilet	Sep-17	Feb-18	Complete
200193	Security upgrade for Burdekin Library, Ayr	Sep-17	Jan-18	Capitalised
200278	Work for Queensland Program (WFQP) - Energy Efficiency Initiatives - Ayr Library Building - Upgrade to LED lighting	Jun-17	Nov-17	Capitalised
200279	Work for Queensland Program (WFQP) - Energy Efficiency Initiatives - Burdekin Memorial Hall Building - Reflective roof coating above Minor Hall, Kitchen and Bar Area	Jun-17	Sep-17	Capitalised
200280	Work for Queensland Program (WFQP) - Energy Efficiency Initiatives - Burdekin Theatre Building - Reflective roof coating	Jun-17	Sep-17	Capitalised
200288	Burdekin Memorial Hall - Replace gable roof over main hall and stage areas	Sep-17	Jun-18	Tender/Quote Awarded
200289	Burdekin Memorial Hall - Installation of Stairclimber to enable equal access to stage	Aug-17	Jan-18	Capitalised
200290	Burdekin Memorial Hall - Replacement of vinyl floor covering in Minor Hall area	Aug-17	Jan-18	Capitalised
200301	Ayr Racecourse Main Hall - Replace roof sheeting and refurbish overhang and soffit	Feb-18	Apr-18	Complete
200340	Burdekin Library, Ayr - Replacement of main air conditioning units	Aug-17	Sep-19	Design Phase
Buildings Environmental				
200028	Relocation of public convenience septic system at Groper Creek	Dec-16	Sep-18	Design Phase
200197	Cromarty Creek Boat Ramp - replacement of existing public conveniences	Apr-17	Sep-17	Capitalised
200207	Home Hill Caravan Park - Upgrade of amenities building BD000066 (including the demolition of the old toilet block and fence)	May-17	Nov-17	Capitalised
200212	Ayr Swimming Pool - Refurbishment of pool as per GHD detail design	May-17	Aug-17	Capitalised
200234	Work for Queensland Program (WFQP) - Upgrade of existing toilet facilities at Funny Dunny Park, Wunjunga	May-17	Dec-17	Capitalised
200236	Work for Queensland Program (WFQP) - Installation of toilet facilities at Mt Inkerman to compliment future improvements and enhanced public use	Jul-17	Nov-17	Capitalised
200237	Work for Queensland Program (WFQP) - Refurbishment of public amenities at Ford Park, Home Hill	Sep-17	Nov-17	Capitalised
200318	Work for Queensland Program (WFQP) 2 - Design and construction of a new Visitor Information Centre in Plantation Park, Ayr (replacing existing Building Asset BD047)	Feb-18	Jun-19	Planning Phase
200322	Ayr Swimming Pool - Refurbishment of scum guttering in pool as per GHD detail design	Feb-18	Jul-18	Out to Tender/Quote
200324	Work for Queensland Program (WFQP) 2 - 119 Queen Street Public Amenities - Upgrade	Apr-18	Aug-18	Planning Phase
Buildings Engineering				
200198	Water and Waste Water Office, Jones Street Depot - Fit-out with Laboratory	Apr-17	Oct-17	Capitalised
200281	Work for Queensland Program (WFQP) - Energy Efficiency Initiatives - Jones Street Depot - Workshop Building - Installation of Solar Power	Oct-17	Nov-17	Capitalised
Plant & Equipment				
200252	2017-2018 Light Vehicle Purchases	Oct-17	May-18	Complete
200253	2017-2018 Truck Purchases	Oct-17	May-18	Capitalised
200254	2017-2018 Machine Purchases	Oct-17	Jan-18	Capitalised
200255	2017-2018 Plant and Equipment Purchases	Oct-17	Jun-18	75% to 99% Complete
200333	Work for Queensland Program (WFQP) - Supply and installation of generator at Giru Water Facility	Apr-17	Nov-17	Capitalised
Intangibles				
200192	GIS spatial imagery replacement	Jun-16	Dec-17	Complete
200295	Virtual Desktop Infrastructure implementation for 25% of Council's personal computers - Licence and consultation	Nov-17	Jun-18	75% to 99% Complete
200297	Technology One - Ci Anywhere platform implementation - Stage One	Oct-17	Jun-18	Planning Phase
200298	Technology One - Enterprise Budgeting	Oct-17	Feb-18	Capitalised
200299	Quality Management System - Quality Assurance, Work Health and Safety and Audit	Dec-17	Jun-18	Planning Phase
200315	SharePoint - Supply and installation of a Controlled Document Management Solution (CDMS)	Sep-17	Feb-18	Complete
200335	E-Retriever Software for Water Meter Readers - three (3) licences including set-up fee	Feb-18	Apr-18	Project Deferred

Asset Class/ Project No.	Project Narration	Estimated		Project
		Start	Finish	Status
Office Equipmt, Furniture & Fittings				
200188	High speed network link for Home Hill Water and Waste Water Treatment Plant and second external site (Home Hill Library)	Apr-17	Aug-17	Capitalised
200256	Burdekin Library book purchases for 2017-2018	Jul-17	Jun-18	75% to 99% Complete
200259	2017-2018 Photocopier replacement program - Burdekin Theatre	Jul-17	Nov-17	Capitalised
200275	Burdekin Theatre - Purchase and installation of new electronic bar till system	Aug-17	Sep-17	Capitalised
200287	Burdekin Memorial Hall - Replace 80 Tables	Aug-17	Sep-17	Capitalised
200291	Burdekin Theatre - Replacement of the auditorium audio system	Aug-17	Jun-18	Orders Placed
200292	Burdekin Theatre - Replacement ClearCom Stage Communication Unit	Aug-17	Jun-18	Orders Placed
200293	CCTV Pilot Program up to 10 Cameras	Sep-17	Jun-18	75% to 99% Complete
200294	Virtual Desktop Infrastructure implementation for 25% of Council's personal computers - Hardware only	Nov-17	Jun-18	75% to 99% Complete
200316	Purchase of water testing equipment for the Chambers Vector Office and Laboratory for the testing of the swimming pools water	Oct-17	Oct-17	Capitalised
Roads & Bridges				
200067	Reconstruction and bitumen seal of unsealed sections of Donadon Road	May-17	Oct-17	Capitalised
200145	Reconstruction of McDowell Road between Woods Road and Watt Road - RTR	Aug-18	Dec-18	Project Deferred
200147	Construction or reconstruction of Shire Footpaths for 2016-2017	Jul-16	Jul-17	Capitalised
200152	Shire bridge repairs 2017-2018	Mar-18	Aug-18	Up to 25% Complete
200153	Upgrade drainage at the intersection of Klondyke Road and Maidavale Road	Apr-19	Jun-19	Project Deferred
200155	Replacement of guardrails along Inkerman Hill Road	Dec-17	Dec-17	Capitalised
200156	Shire road drainage repairs 2016-2017	Oct-16	Nov-17	Capitalised
200160	TIDS - Beach Road - Widening of existing carriageway to incorporate a turning lane for access to the Junior Soccer Grounds gravel car park	Apr-17	Jul-17	Capitalised
200168	Beach Road - Installation of concrete footpath from 122 Beach Road (Brice Residence) to Basilio Court, including road drainage and pedestrian bridges	Feb-17	Aug-17	Capitalised
200171	Mt Inkerman Nature Tourism Development (SRIPP - Significant Regional Infrastructure Projects Program Funding) - Upgrade carpark, road, drainage and install signs, concrete and gravel footpaths	Jun-17	Jun-18	75% to 99% Complete
200206	TIDS - Adelaide Street - Bitumen widening and installation of footpath and kerb and channel between Norham Road and Chippendale Street 212/LGSR/ - Be Active Trail extension	Jul-17	Oct-17	Capitalised
200211	TIDS - Brown Road - Reconstruction of remainder of Brown Road from CH 2628 to Pelican Road 212/LGSR/20 includes culvert upgrades	Jul-17	Jul-18	50% to 75% Complete
200215	South Ayr Drainage - Replacement of road culverts and cleaning of Depot drain to Muguira's property	Sep-18	Nov-18	Planning Phase
200228	Work for Queensland Program (WFQP) - Fourth Street and Fifteenth Avenue - Road reconstruction including kerb and channel and bitumen widening between Eleventh Avenue and Fifteenth Avenue and to Fords Gully	Aug-17	Nov-17	Complete
200233	Footpath - Construct footpath along Munro Street, Ayr from Coles access to Parker Street	Dec-17	Feb-18	Capitalised
200239	Construct roundabout at the intersection of Fiveways, Kelly, Kidd and Ivory Roads, Brandon	Aug-18	Nov-18	Project Deferred
200240	Reconstruction of Lena Road from CH 917 to 1580	Oct-17	Dec-17	Capitalised
200241	Work for Queensland Program (WFQP) - Sealing of existing dirt roads and construction of carpark areas within Plantation Park, Ayr	Jul-17	Oct-17	Capitalised
200242	Mackenzie Street - Removal of trees, rehabilitation of pavement, profile and reseal with 45 mm asphalt between Munro Street and Graham Street	Jun-17	Jul-17	Capitalised
200243	Work for Queensland Program (WFQP) - Roundabout - Young Street and Macmillan Street intersection - Construction and lighting	Jul-17	Oct-17	Capitalised
200250	Beach Road - Installation of kerb and channel and associated bitumen widening from International Road to Junior Soccer entrance.	Jun-17	Sep-17	Capitalised
200260	Urban and rural reseal program for 2017-2018	Sep-17	Jun-18	50% to 75% Complete
200262	Work for Queensland Program (WFQP) - Replacement of existing footpaths for safety reasons	Jul-17	Nov-17	Capitalised
200263	Mitchell Road, Clare - Road reconstruction of failed sections	Jan-18	Jun-18	75% to 99% Complete
200264	Hodel Road, Giru - Road reconstruction of concrete section	Jun-18	Sep-18	Planning Phase
200268	TIDS-Seventh Avenue, Home Hill - Construction of a 2.5 m wide concrete footpath from Sixteenth Street towards Milburn Road (approximately 1,000 m)	Feb-18	Jun-18	75% to 99% Complete
200269	Construction of footpath in International Park from Beach Road to Clayton Street, Ayr as part of the Burdekin Be-Active Trail	Jun-18	Sep-18	Planning Phase
200270	Albert Street - Reconstruction and bitumen sealing of road in front of 21-35 Albert Street, Ayr	Feb-18	Apr-18	Complete
200272	Construction of footpath on Wilmington Street, Ayr from Coles to Parker Street	Feb-18	Mar-18	Capitalised
200273	Shire road drainage repairs 2017-2018	Sep-17	Jun-18	75% to 99% Complete
200314	Work for Queensland Program (WFQP) - Young Street - Reconstruction with asphalt overlay and tree surrounds between Burke Street and Wilmington Street, Ayr	Sep-17	Nov-17	Capitalised
200334	Sixteenth Street - Reconstruction and installation of kerb and channel between Bruce Highway and Eleventh Avenue, including sections of Ninth Avenue and Fifteenth A Street	Sep-18	Mar-19	Planning Phase
200337	TIDS - Day Road - Reconstruction and sealing of gravel sections for approximately 2,000 m and 880 m from intersection with Allen Road	Jun-18	Sep-18	Planning Phase

Asset Class/ Project No.	Project Narration	Estimated		Project
		Start	Finish	Status
Water Supply Infrastructure				
200100	Home Hill Water Tower - Replacement of aerators	May-17	May-18	Complete
200178	South Ayr Water Treatment Plant - Design and construction costs to replace switchboards	Nov-16	Sep-17	Capitalised
200219	South Ayr Water Treatment Plant - Installation of two flowmeters and the construction of the associated pits	Mar-17	Jun-18	75% to 99% Complete
200220	Nelsons Lagoon - Installation of non-return valve and construction of pit	Mar-17	Feb-18	Capitalised
200230	Work for Queensland Program (WFQP) - Replacement of 1 x low level water storage tank, 2 x variable speed drive pressure pumps and pipes and valves at Giru Water Facility	Apr-17	Nov-17	Capitalised
200231	Airdmillan Road Water Pressure Upgrade - Install new 150mm dia water main along Airdmillan Road from Chippendale Street to Ferguson Road to increase pressure and meet fire service regulations	Mar-18	Jun-18	25% to 50% Complete
200304	Mt Kelly Water Rising Main - Replacement of 1350 metre section of main near bores on Ayr Dalbeg Road	May-18	Sep-18	Up to 25% Complete
200306	Ayr Water Tower - Replace Internal Ladders - Design	Feb-18	Jun-18	Design Phase
200329	Home Hill Water Tower - Design of replacement switchboard	Feb-18	Jun-18	Design Phase
200331	Betina Street water main - replace and upgrade from 100 mm to 150 mm water main	Feb-18	May-18	Complete
200332	South Ayr Water Treatment Plant - Installation of larger hypochlorite storage and shade security structure	Feb-18	Jun-18	75% to 99% Complete
Sewerage Infrastructure				
200092	Sewerage Pump Stations - Switchboard Design	Aug-16	Sep-17	Complete
200179	Sewerage Pump Station - Switchboard Replacement Program as per GHD design (CP 200092)	Aug-16	Sep-18	75% to 99% Complete
200218	Ayr Sewerage Treatment Plant - Installation of two flowmeters and the construction of the associated pits	Jan-17	Jun-18	75% to 99% Complete
200247	Sewerage Treatment Plants - Switchboard Replacement Program as per GHD design (CP 200092)	Aug-17	Sep-18	Up to 25% Complete
200284	Home Hill Waste Water Treatment Plant - Replace Trickle Filter Arms	Sep-17	May-18	Complete
200285	Ayr Sewerage Treatment Plant - replace arms on both primary and secondary trickle filters	Mar-18	Sep-18	Out to Tender/Quote
200308	Home Hill Sewerage Treatment Plant - refurbish secondary digester bridge	Feb-18	Mar-18	Complete
200309	Ayr Sewerage Treatment Plant - refurbish secondary clarifier bridge	Oct-17	Nov-17	Complete
200313	Upgrade sewerage telemetry for 13 x sites	Aug-17	Jun-18	75% to 99% Complete
Drainage Infrastructure				
200139	Construct open drain channel from Unnamed Road to Woods Street, South Ayr (Micallef property)	Sep-18	Nov-18	Planning Phase
200209	TIDS - Adelaide Street - Culvert drainage between Norham Road and Chippendale Street 212/LGSR/	May-17	Aug-17	Capitalised
200251	Fourth Avenue - Installation of stormwater drainage pipe and acquisition of easement on 2RP741208 (27 Fourth Avenue, Home Hill)	Oct-17	Jul-18	Up to 25% Complete
200267	Work for Queensland Program (WFQP) - Fourth Street and Fifteenth Avenue - Stormwater drainage between Eleventh Avenue and Fifteenth Avenue and to Fords Gully	Aug-17	Nov-17	Complete
200274	Stormwater Drainage - Edward Street	Apr-18	Nov-18	Tender/Quote Awarded

Asset Class/ Project No.	Project Narration	Estimated		Project
		Start	Finish	Status
Other Assets Community				
200074	Electrical upgrade of Ayr Aerodrome - Stage 2	Jun-17	Jun-18	Tender/Quote Awarded
200235	Work for Queensland Program (WFQP) - Installation of shade covers at the Burdekin Theatre Forecourt, Ayr	Aug-17	Nov-17	Capitalised
200319	Work for Queensland Program (WFQP) 2 - Ayr Showgrounds Upgrade, including either design and construction of suitable drainage surrounding Multi-Purpose Building and/or improving electrical infrastructure (i.e. replace overhead with underground)	Mar-18	Dec-18	Planning Phase
200320	Work for Queensland Program (WFQP) 2 - Design and construction of a fuel facility at the Ayr Aerodrome (including aboveground tank, bowser, concrete slab, roof and fence)	Feb-18	Jul-18	Tender/Quote Awarded
Other Assets Environmental				
200148	Upgrade to electrical metered sites at Home Hill Caravan Park	May-17	Oct-17	Capitalised
200163	Install new fence at Home Hill Caravan Park	Nov-17	Apr-18	Capitalised
200172	Mt Inkerman Lookout Upgrade (SLUP - Scenic Lookout Upgrade Program) Upgrade of viewing platforms, interpretive signage, decking and walkways	Jun-17	Dec-17	Capitalised
200195	Ayr Skate Park - Installation of new shade structure and replace existing solar lights (Funding: Round 5 - Get Playing Places and Spaces)	Apr-17	Jun-18	75% to 99% Complete
200223	Work for Queensland Program (WFQP) - Design, manufacture and installation of Adventure Playground at Plantation Park	Mar-17	Nov-17	Complete
200224	Work for Queensland Program (WFQP) - Installation of Park infrastructure (BBQs, picnic settings, shelters) at various locations	May-17	Oct-17	Capitalised
200225	Work for Queensland Program (WFQP) - Installation of solar lights throughout existing Burdekin Be-Active Trail and park areas	Jun-17	Sep-17	Capitalised
200229	Work for Queensland Program (WFQP) - Installation of shade covers at Home Hill and Giru Skate Parks	Aug-17	Oct-17	Capitalised
200282	Work for Queensland Program (WFQP) - Home Hill Caravan Park sealing of internal roads	Sep-17	Nov-17	Capitalised
200310	Supply and installation of park furniture at various shire parks	Oct-17	Jun-18	Tender/Quote Awarded
200311	Home Hill Cemetery - Construction of entry statement for Fourth Street entrance	Feb-18	May-18	75% to 99% Complete
200312	Supply and installation of playground equipment and shade covers at various shire parks	Sep-17	May-18	Complete
200321	Work for Queensland Program (WFQP) - Installation of Footpath within Lloyd Mann Park, Home Hill to connect new Shelter with existing footpath and to the Bruce Highway (Eighth Street)	Sep-17	Oct-17	Capitalised
200325	Work for Queensland Program (WFQP) 2 - Anzac Park Playground - Upgrade of softfall	Mar-18	Aug-18	Tender/Quote Awarded
200326	Work for Queensland Program (WFQP) 2 - Anzac Park Retaining Wall - Upgrade	Nov-17	Oct-18	Design Phase
200328	Work for Queensland Program (WFQP) 2 - Installation of exercise stations along the Burdekin Be Active Trail	May-18	Dec-18	Planning Phase
200336	Ayr Swimming Pool - Supply and installation of timber fence and equal access chair lift	May-17	Aug-17	Capitalised
Other Assets Engineering				
200286	Work for Queensland Program (WFQP) - Supply and construction of Ayr Industrial Estate Entrance Signage	Sep-17	Nov-17	Capitalised
200330	Jerona Rock Wall - Renew failed section of wall to ensure bank protection (approximately 80 metres)	Dec-17	Dec-17	Complete
200346	Solar Light Morris Creek Boat Ramp - Installation of an additional solar light at Morris Creek Boat Ramp	Apr-18	Jun-18	75% to 99% Complete
Other Assets Waste				
200283	Work for Queensland Program (WFQP) - Ayr Transfer Station asphalt reseal to improve access and traffic management	Sep-17	Oct-17	Capitalised
200300	Work for Queensland Program (WFQP) 2 - Home Hill Transfer Station upgrade of facilities	Feb-18	Sep-18	Design Phase
200302	Ayr Transfer Station - Reconstruction of Greenwaste Pad	Jul-18	Sep-18	Not Commenced
200303	Home Hill Transfer Station - Reconstruction of Greenwaste Pad	Jul-18	Sep-18	Not Commenced

4.2 Operational Monthly Report for Period Ending 31 May 2018

Recommendation

That the Operational Monthly Report for Period Ending 31 May 2018 be received.

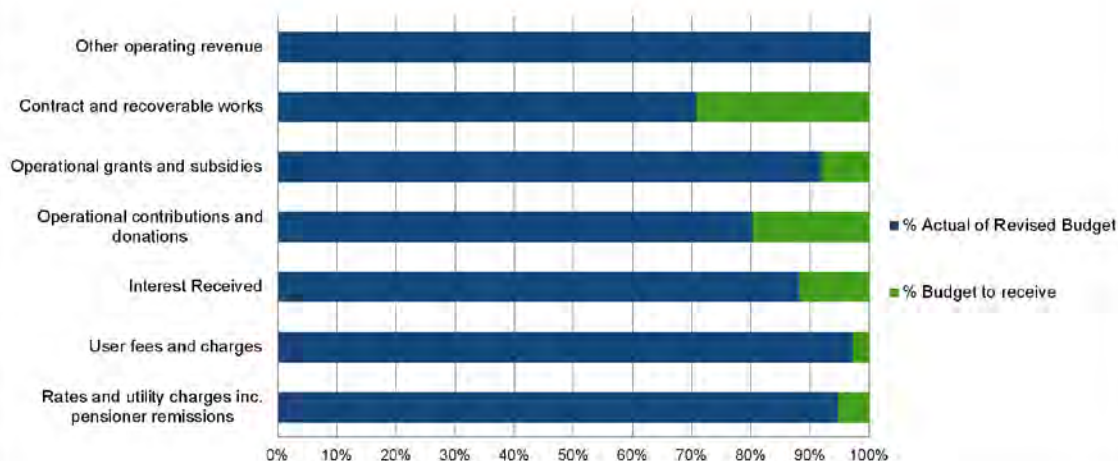
The following report provides a summary of Council's financial performance to 31 May 2018.

FINANCIAL STATEMENTS AT A GLANCE

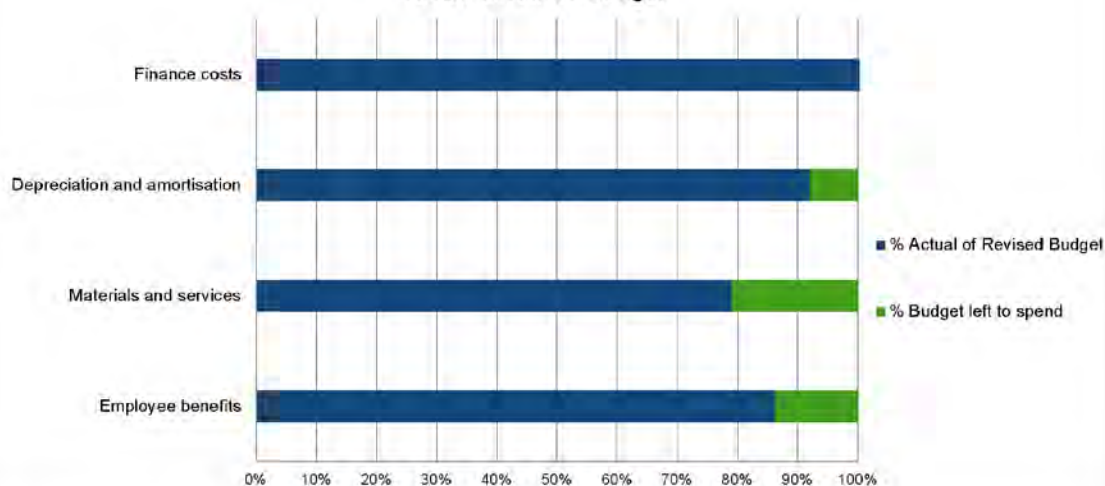
As at 31 May 2018	Actual \$000	Annual Budget \$000	YTD Budget \$000	\$ Variance YTD Actual to YTD Revised Budget	% Variance YTD Actual to YTD Revised Budget
Total Operating Revenue	43,822,874	46,800,718	46,077,924	-2,255,050	-5%
Total Operating Expenses	40,133,670	46,687,655	42,746,121	-2,612,451	-6%
Operating Position	3,689,204	113,063	3,331,803	357,401	11%
Capital Revenue	3,773,912	4,208,713	3,857,987	-84,075	-2%
Net Result	7,463,116	4,321,776	7,189,790	273,326	4%

This report contains financial information for the period ending 31 May 2018. Council's operating position at month end is a \$3.69M surplus.

**Operating Revenue
Actual vs Annual Budget**



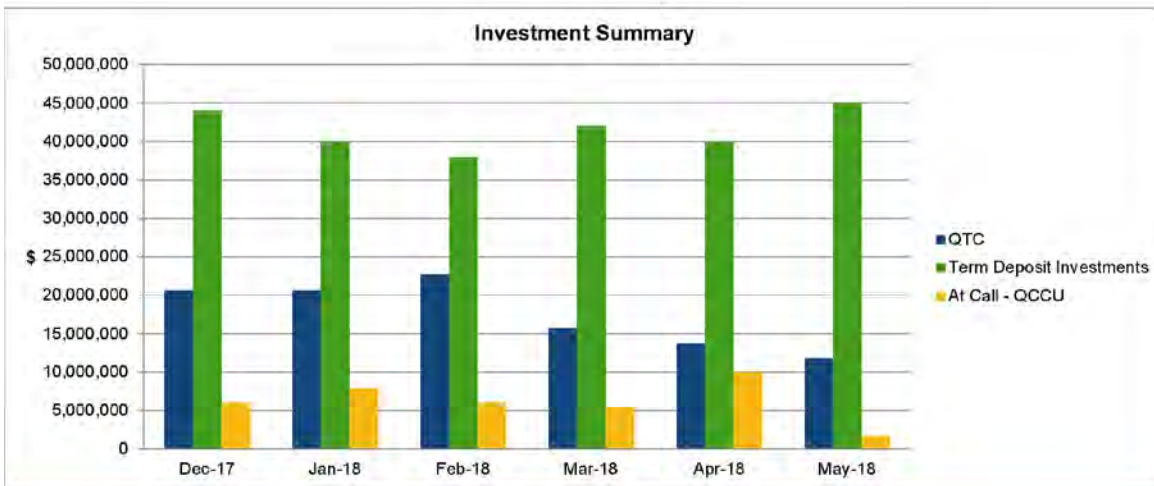
**Operating Expenses
Actual vs Annual Budget**



INVESTMENT PORTFOLIO

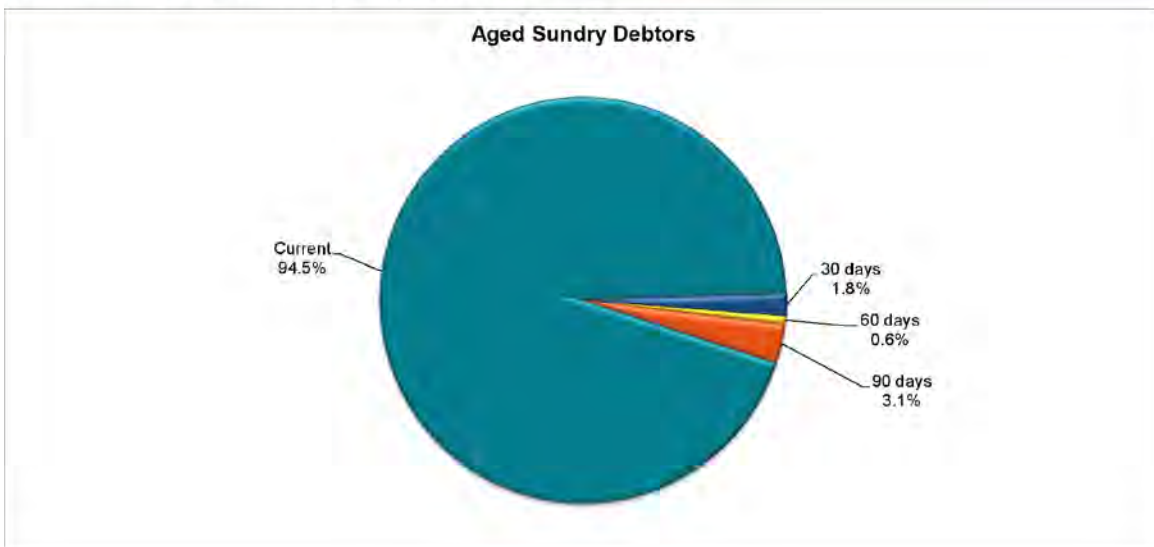
Investment Report as at 31 May 2018 (including at call cash)

	Total Invested	Average Current Rate Weighted	% Invested
Major Banks			
NAB	14,000,000	2.63%	23.9%
Westpac	16,000,000	2.68%	27.3%
Other			
Bendigo HH	4,000,000	2.48%	6.8%
Suncorp	11,000,000	2.65%	18.8%
QTC	11,831,955	2.87%	20.2%
QCCU General	1,718,591	2.80%	2.9%
Total Funds	\$58,550,545		



SUNDRY DEBTORS

Total outstanding Sundry Debtors as at 31 May are \$400,954.60

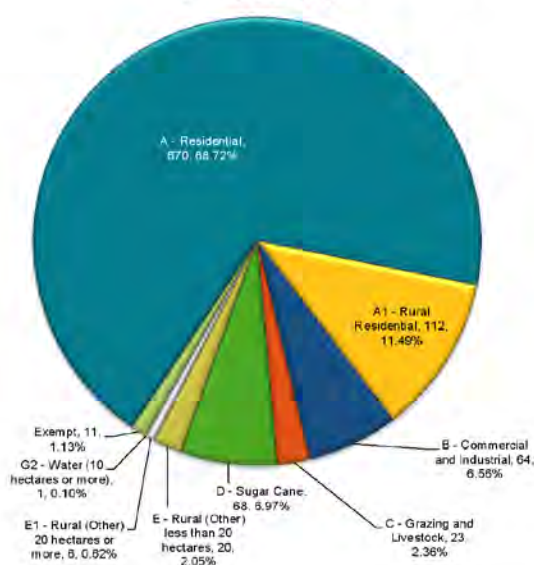


RATES

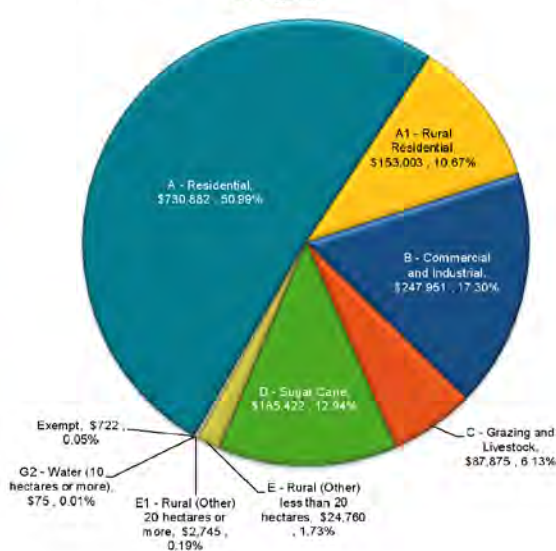
Arrears as at 1 July 2017		\$2,240,403
Levy and fees raised *	\$40,435,324	
Plus Interest charged *	\$281,368	
Less Pensioner subsidy and rebate	<u>\$619,113</u>	<u>\$40,097,579</u>
Less Payments received		<u>\$40,903,018</u>
Arrears as at 31 May 2018		<u>\$1,434,964</u>
% Arrears May 2018		3.39%
% Arrears May 2017		6.07%
Pre-payments as at 31 May 2018		\$1,174,743
Pre-payments as at 31 May 2017		\$1,023,811

* includes State Govt Emergency Management Levy

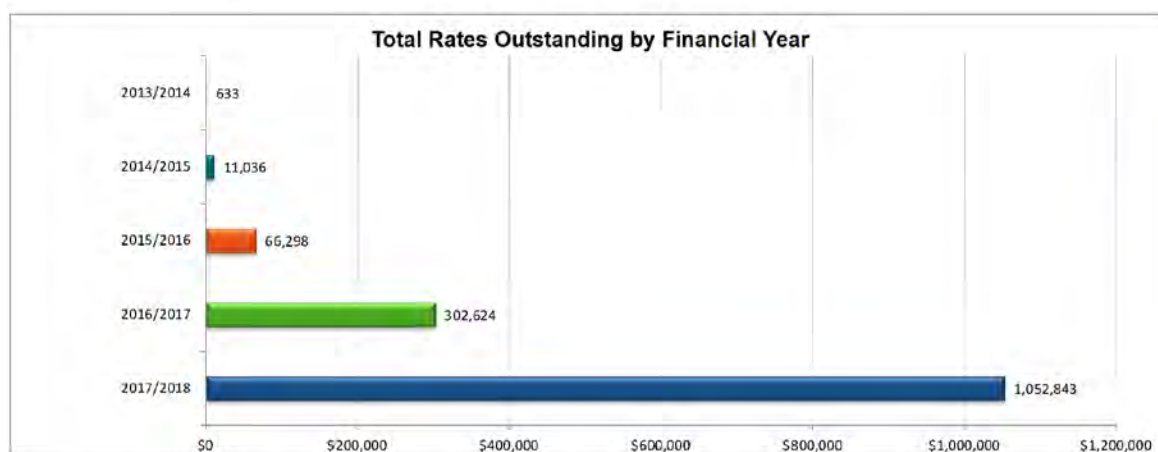
Number of Outstanding Rates Properties by Rating Category



\$ Value of Outstanding Rates by Rating Category



Total Rates Outstanding by Financial Year



Rates Debt Recovery

Collection House - Debt Referral

To date, 621 files have been referred to Collection House. Since referral, 361 property files have been closed and 260 remain active. \$2,072,481 has been recovered. \$788,687 remains outstanding.

Of the remaining 260 active files, 113 have negotiated arrangements and are being monitored by Collection House. The balance of these properties are being reviewed, have defaulted or have proceeded to the next stage of the debt collection process.

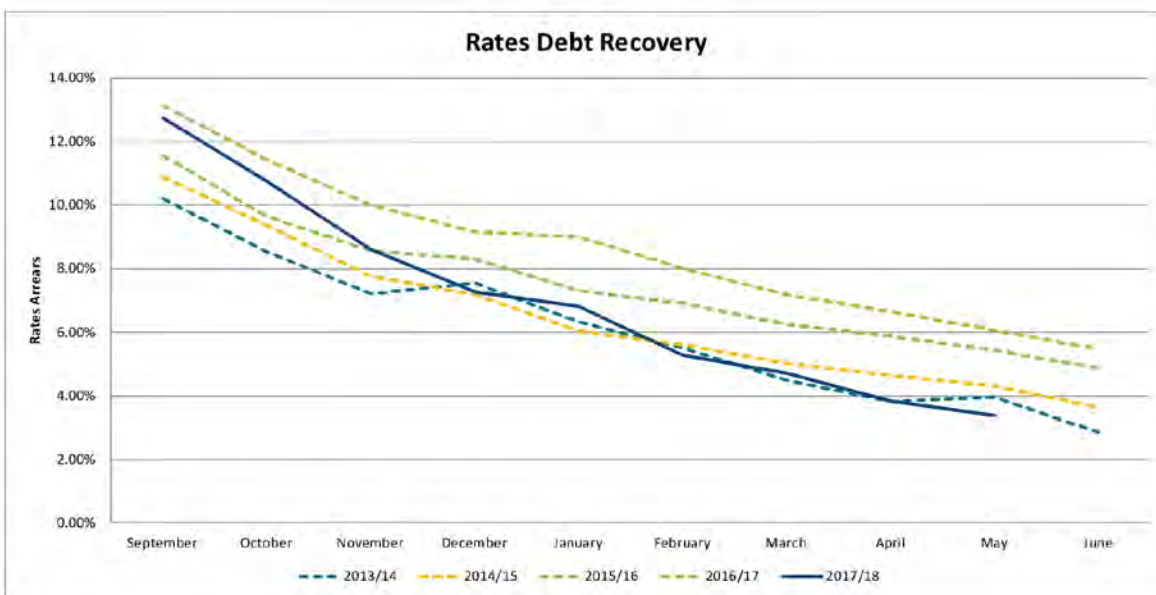
The overall recovery rate to date has been 71%.

Collection House - Sale of Land

During the month of May, 6 properties were referred to Collection House for Sale of Land with a total value of outstanding rates of \$79,579.

Council Periodic Payment Arrangements

In addition to the properties referred to Collection House, there are 106 current periodic payment arrangements made directly with Council, representing outstanding rates of \$136,537.87 as at 31 May. These arrangements are continuing to be monitored by Rates Staff to ensure conformance.



APPENDIX 1 - OPERATING STATEMENT BY MANAGER

Attached are the Operating Statement Reports by Manager - please refer to these report for individual comments.

APPENDIX 2 - TOTAL COUNCIL OPERATING STATEMENT

Attached is the Total Council Operating Statement for your information.

APPENDIX 3 - STATEMENT OF FINANCIAL POSITION

Attached is the Statement of Financial Position as at 31 May 2018.

APPENDIX 4 - STATEMENT OF CASH FLOWS

Attached is the Statement of Cash Flows for the period ending 31 May 2018.

OPERATING STATEMENT
Period Ending 31 May 2018

Chief Executive Officer

	Month of May Actual	Year to Date Actual	Year To Date Revised Budget	\$ Variance YTD Actual to YTD Revised Budget	% Variance YTD Actual to YTD Revised Budget
Operating Revenue					
Operational contributions and donations	72.10	164.45	0	164	-
Operational grants and subsidies	55,000.00	73,000.00	33,000	40,000	121%
Other operating revenue	21,578.86	30,729.00	2,108	28,621	1358%
Total operating revenue	76,650.96	103,893.45	35,108	68,785	196%
Operating Expenses					
Employee benefits	100,850.68	1,170,552.77	1,192,721	-22,168	-2%
Materials and services	55,491.03	306,317.16	342,737	-36,420	-11%
Total operating costs	156,341.71	1,476,869.93	1,535,458	-58,588	-4%
Surplus (deficit) from operating activities	-79,690.75	-1,372,976.48	-1,500,350	127,373	-8%
 Capital contributions	 0.00	 6,595.18	 6,000	 596	 10%
Net result for period	-79,690.75	-1,366,381.30	-1,494,350	127,969	-9%

Comments

Operational grants and subsidies

Unbudgeted grant funding received from the State Government for Sweet Days Hot Nights Festival.

Other operating revenue

Includes sponsorship monies received for the Sweet Days Hot Nights Festival and registrations from the Burdekin Export Forum.

Materials and services

Additional materials and services expense will be incurred for staging the Sweet Days Hot Nights Festival. Offset by grant funding and sponsorships.

OPERATING STATEMENT
Period Ending 31 May 2018

Director of Corporate & Community Services

	Month of May Actual	Year to Date Actual	Year To Date Revised Budget	\$ Variance YTD Actual to YTD Revised Budget	% Variance YTD Actual to YTD Revised Budget
Operating Revenue					
Operational grants and subsidies	0.00	30,000.00	29,333	667	2%
Total operating revenue	<u>0.00</u>	<u>30,000.00</u>	<u>29,333</u>	<u>667</u>	<u>2%</u>
Operating Expenses					
Employee benefits	40,627.47	347,662.67	393,708	-46,046	-12%
Materials and services	11,109.98	57,770.40	104,784	-47,014	-45%
Total operating costs	<u>51,737.45</u>	<u>405,433.07</u>	<u>498,493</u>	<u>-93,059</u>	<u>-19%</u>
Surplus (deficit) from operating activities	<u>-51,737.45</u>	<u>-375,433.07</u>	<u>-469,159</u>	<u>93,726</u>	<u>-20%</u>
Net result for period	<u>-51,737.45</u>	<u>-375,433.07</u>	<u>-469,159</u>	<u>93,726</u>	<u>-20%</u>

Comments

Materials and services

Under budget due to Queen Street and Burdekin Singers RADF Mural Projects expensed to art and culture, which is reported under Manager Community Services.

OPERATING STATEMENT
Period Ending 31 May 2018

Manager Client Services

	Month of May Actual	Year to Date Actual	Year To Date Revised Budget	\$ Variance YTD Actual to YTD Revised Budget	% Variance YTD Actual to YTD Revised Budget
Operating Revenue					
Operational grants and subsidies	0.00	35,823.90	33,996	1,828	5%
Other operating revenue	0.00	57,436.72	45,833	11,603	25%
Total operating revenue	0.00	93,260.62	79,829	13,432	17%
Operating Expenses					
Employee benefits	24,113.57	2,121,935.29	2,108,808	13,127	1%
Materials and services	41,752.37	465,031.56	606,842	-141,810	-23%
Total operating costs	65,865.94	2,586,966.85	2,715,650	-128,683	-5%
Surplus (deficit) from operating activities	-65,865.94	-2,493,706.23	-2,635,821	142,115	-5%
Net result for period	-65,865.94	-2,493,706.23	-2,635,821	142,115	-5%

Comments

Operational grants and subsidies

All anticipated grants and subsidies have been received for this financial year.

Other operating revenue

Revenue received from Queensland Local Government Workcare of \$42,894 for Workcare payments; Long Service Leave transferred from another Council for a current employee; and reimbursement of tuition fees for an employee on successful completion of training.

Materials and services

Employee Assistance Program is under forecasted budget based on previous years expenditure.

HR Consultants are under budget. Have received LGAQ invoice and it is not as high as expected for services for Certified Agreement.

Training for the organisation is under budget. There is significant training scheduled for June 2018 (approx. \$25,000) however this area will remain under budget and will be unspent at the end of financial year.

OPERATING STATEMENT
Period Ending 31 May 2018

Manager Community Services

	Month of May Actual	Year to Date Actual	Year To Date Revised Budget	\$ Variance YTD Actual to YTD Revised Budget	% Variance YTD Actual to YTD Revised Budget
Operating Revenue					
User fees and charges	21,426.82	197,750.46	184,250	13,500	7%
Operational grants and subsidies	-55,000.00	101,252.85	137,664	-36,411	-26%
Other operating revenue	6,387.32	86,647.04	34,283	52,364	153%
Total operating revenue	-27,185.86	385,650.35	356,197	29,453	8%
Operating Expenses					
Employee benefits	131,783.89	1,378,378.40	1,440,725	-62,347	-4%
Materials and services	134,530.17	1,189,060.84	1,273,600	-84,539	-7%
Depreciation and amortisation	10,272.17	106,651.58	106,975	-323	0%
Total operating costs	276,586.23	2,674,090.82	2,821,300	-147,209	-5%
Surplus (deficit) from operating activities	-303,772.09	-2,288,440.47	-2,465,103	176,662	-7%
Capital contributions	0.00	7,138.20	0	7,138	-
Capital grants and subsidies	0.00	66,432.09	73,333	-6,901	-9%
Other capital income (expense)	0.00	-3,880.54	-3,558	-323	9%
Net result for period	-303,772.09	-2,218,750.72	-2,395,327	176,576	-7%

Comments

User fees and charges

Hire of Theatre, Burdekin Memorial Hall and Ayr Showgrounds, Library internet and photocopying income. Income is variable by month.

Operational grants and subsidies

Transfer to Tourism Section funding received for Sweet Days Hot Nights Festival. Under budget due to timing of grants.

Other operating revenue

Includes ticket sales for Theatre productions as well as bar takings. Currently over budget due to the increased number of shows this year, as well as the increase in sales across the bar.

Materials and services

Annual donation paid to Burdekin Neighbourhood Association. Art and Culture section is over budget due to expenses for Queen Street and Burdekin Singers RADF Mural Projects which are budgeted for under the Director of Corporate and Community Services Area. All other sections are tracking under budget.

Capital contributions

Transfer of Burdekin Shire Youth Council funds to Council.

Capital grants and subsidies

Three quarters of the 2017/18 Public Library Grant Allocation received from the State Library of Queensland.

Other capital income (expense)

Loss on write off of Other Assets - Community.

OPERATING STATEMENT
Period Ending 31 May 2018

Manager Financial and Administrative Services

	Month of May Actual	Year to Date Actual	Year To Date Revised Budget	\$ Variance YTD Actual to YTD Revised Budget	% Variance YTD Actual to YTD Revised Budget
Operating Revenue					
Rates and Utility Charges	-20,199.24	24,931,921.12	26,442,531	-1,510,610	-6%
Pensioner remissions	-706.11	-309,071.72	-306,000	-3,072	1%
User fees and charges	8,053.25	83,521.97	72,463	11,059	15%
Interest Received	79,700.15	576,862.03	606,833	-29,971	-5%
Operational grants and subsidies	356,168.75	1,504,175.00	1,551,963	-47,788	-3%
Other operating revenue	0.00	38,437.49	33,981	4,457	13%
Total operating revenue	423,016.80	26,825,845.89	28,401,770	-1,575,924	-6%
Operating Expenses					
Employee benefits	148,267.96	1,527,288.17	1,621,583	-94,295	-6%
Materials and services	53,084.16	1,409,922.81	1,577,446	-167,523	-11%
Depreciation and amortisation	48,041.90	480,248.65	485,283	-5,035	-1%
Finance Costs	2,724.02	230,745.06	212,699	18,046	8%
Total operating costs	252,118.04	3,648,204.69	3,897,012	-248,807	-6%
Surplus (deficit) from operating activities	170,898.76	23,177,641.20	24,504,758	-1,327,117	-5%
Capital grants and subsidies	0.00	2,379,000.00	2,278,491	100,510	4%
Other capital income (expense)	0.00	-8,389.10	-6,417	-1,972	31%
Net result for period	170,898.76	25,548,252.10	26,776,832	-1,228,580	-5%

Comments

Rates and Utility Charges

At the end of the financial year, rates in advance revenue of approximately \$1.5M will be recognised.

User fees and charges

Received annual rent monies in November and the Annual Tramway Licence has been received in full.

Interest Received

Council has longer term investments which were selected based on more advantageous interest rates. Interest rates have remained low.

Other operating revenue

Over budget due to annual Fire Levy Collection Fee received in October.

Materials and services

Under budget due to timing of invoices. Annual Valuation Fee and additional Audit Fee invoices to be received in June.

Finance Costs

QTC Loan interest is paid quarterly and the budget is calculated to reflect this.

Other capital income (expense)

Loss on write off of office equipment assets.

OPERATING STATEMENT
Period Ending 31 May 2018

Manager Environmental & Health Services

	Month of May Actual	Year to Date Actual	Year To Date Revised Budget	\$ Variance YTD Actual to YTD Revised Budget	% Variance YTD Actual to YTD Revised Budget
Operating Revenue					
Rates and Utility Charges	-884.75	4,046,681.17	4,045,862	819	0%
Pensioner remissions	-252.30	-1,344.46	0	-1,344	-
User fees and charges	80,063.57	980,563.01	940,733	39,830	4%
Interest Received	28,512.95	197,099.02	198,917	-1,818	-1%
Operational contributions and donations	1,118.91	123,708.73	135,570	-11,862	-9%
Operational grants and subsidies	17,500.00	112,715.00	108,822	3,893	4%
Other operating revenue	4,846.40	97,473.98	64,289	33,185	52%
Total operating revenue	130,904.78	5,556,896.45	5,494,193	62,704	1%
Operating Expenses					
Employee benefits	147,808.62	1,489,863.67	1,628,855	-138,992	-9%
Materials and services	510,344.42	3,714,737.16	4,319,792	-605,055	-14%
Depreciation and amortisation	143,746.68	1,524,060.90	1,525,517	-1,456	0%
Finance Costs	0.00	445,092.39	16,332	428,760	2625%
Total operating costs	801,899.72	7,173,754.12	7,490,496	-316,741	-4%
Surplus (deficit) from operating activities	-670,994.94	-1,616,857.67	-1,996,303	379,445	-19%
Capital grants and subsidies	0.00	172,795.97	158,396	14,400	9%
Other capital income (expense)	0.00	-99,085.31	-131,779	32,694	-25%
Net result for period	-670,994.94	-1,543,147.01	-1,969,686	426,539	-22%

Comments

User fees and charges

Caravan Park income ahead of revised budget.

Operational contributions and donations

Under budget for electricity contribution for Home Hill Showgrounds approximately \$8,000. Revised budget for Riparian Management Agreement contributions overstated approximately \$3,000.

Other operating revenue

Ahead of budget for general sales at Transfer Stations and scrap metal sales.

Employee benefits

Vacancy in aquatic weed, waste and health administration areas.

Materials and services

Timing - lag of one month for waste contract payments. Below budget allocation for legacy landfill and community properties. Council Chambers electricity under budget.

Finance Costs

QTC Loan interest is paid quarterly and the budget is calculated to reflect this. Unbudgeted adjustment to restoration provision for borrowing costs due to time change.

Capital grants and subsidies

Capital grant for Ayr Swimming Pool Refurbishment received in full.

Other capital income (expense)

Income received for improvements post sale of the Clare Hall. Loss on write off of Building assets following capitalisation of refurbished assets. Revision of future costs and discount rate movement for restoration provision.

OPERATING STATEMENT
Period Ending 31 May 2018

Manager Operations

	Month of May Actual	Year to Date Actual	Year To Date Revised Budget	\$ Variance YTD Actual to YTD Revised Budget	% Variance YTD Actual to YTD Revised Budget
Operating Revenue					
Rates and Utility Charges	1,138.72	7,436,811.01	7,944,791	-507,980	-6%
Pensioner remissions	-587.93	-2,471.52	0	-2,472	-
User fees and charges	17,863.41	223,481.93	212,392	11,090	5%
Interest Received	128,165.45	805,108.33	835,083	-29,975	-4%
Operational contributions and donations	11,119.85	45,109.53	57,383	-12,274	-21%
Operational grants and subsidies	104,647.25	491,657.13	453,619	38,038	8%
Contract and recoverable works	613.78	15,303.13	27,317	-12,014	-44%
Other operating revenue	0.00	6,063.64	28,825	-22,761	-79%
Total operating revenue	262,960.53	9,021,063.18	9,559,410	-538,346	-6%
Operating Expenses					
Employee benefits	525,720.23	5,798,550.51	6,223,296	-424,745	-7%
Materials and services	959,584.86	5,789,809.57	6,440,881	-651,072	-10%
Depreciation and amortisation	211,355.61	2,213,488.16	2,203,117	10,371	0%
Total operating costs	1,696,660.70	13,801,848.24	14,867,294	-1,065,446	-7%
Surplus (deficit) from operating activities	-1,433,700.17	-4,780,785.06	-5,307,884	527,099	-10%
Capital contributions	0.00	909.10	0	909	-
Capital grants and subsidies	190,400.00	757,657.04	1,278,481	-520,824	-41%
Other capital income (expense)	-7,189.13	-218,499.08	-443,971	225,472	-51%
Net result for period	-1,250,489.30	-4,240,718.00	-4,473,374	232,656	-5%

Comments**Rates and Utility Charges**

Variance is attributable to revenue not yet levied for second half water consumption charges. These charges are levied with annual rates notices and accrued back into 2017/18 financials.

User fees and charges

Over year to date budget due to higher than forecast income received for water connections.

Operational contributions and donations

Year to date revenue is in line with budget expectations with a quarterly payment of Home Hill Boat Club septic disposal charges due in June. Income from developer infrastructure access charges are lower by comparison to recent years.

Operational grants and subsidies

Income is over year to date budget due to timing of the final quarterly Financial Assistance Grant payment received in May.

Contract and recoverable works

Revenue assumption is based on historical annual averages. Currently under budget as income from private and recoverable works is lower than historically received to this period.

Other operating revenue

BSRIT Engineering retainer of \$10,000 is received annually in June. Budget includes income from bulk water sales, actual income has been correctly costed to water reticulation user fees and charges.

Employee benefits

Budget year to date variance can be partially attributable to delays in resolution of Enterprise Bargaining negotiations and time required to fill vacancies across Operations. Under budget in Engineering Operations, Parks Operations, Works Supervision, Sewerage Administration and Water Reticulation.

Materials and services

Under budget roads maintenance with major gravel resheeting program scheduled May/June prior to crushing season. Materials for sewerage pump stations under budget due to chemical dosing trial. Under year to date budget in water reticulation area due to timing of quarterly payments for Giru water and delay in receipt of electricity accounts for April/May.

Capital grants and subsidies

Third milestone payment of \$190,400 for Sewerage Pump Station switchboard upgrade project received in May.

Other capital income (expense)

May expenses are for the write off of fencing at the Home Hill Caravan Park.

OPERATING STATEMENT
Period Ending 31 May 2018

Manager Planning and Development

	Month of May Actual	Year to Date Actual	Year To Date Revised Budget	\$ Variance YTD Actual to YTD Revised Budget	% Variance YTD Actual to YTD Revised Budget
Operating Revenue					
User fees and charges	34,181.49	323,868.93	307,083	16,786	5%
Other operating revenue	0.00	393.77	0	394	=
Total operating revenue	34,181.49	324,262.70	307,083	17,179	6%
Operating Expenses					
Employee benefits	84,416.65	922,110.36	977,167	-55,056	-6%
Materials and services	58,100.87	187,111.54	217,036	-29,925	-14%
Total operating costs	142,517.52	1,109,221.90	1,194,203	-84,981	-7%
Surplus (deficit) from operating activities	-108,336.03	-784,959.20	-887,120	102,161	-12%
 Net result for period	 -108,336.03	 -784,959.20	 -887,120	 102,161	 -12%

Comments

User fees and charges

Anticipated fees and charges from Planning and Development slightly higher than budget forecast.

Materials and services

Materials and services are under budget due to unspent legal fees.

OPERATING STATEMENT
Period Ending 31 May 2018

Manager Technical Services

	Month of May Actual	Year to Date Actual	Year To Date Revised Budget	\$ Variance YTD Actual to YTD Revised Budget	% Variance YTD Actual to YTD Revised Budget
Operating Revenue					
User fees and charges	8,957.28	147,573.84	128,333	19,241	15%
Operational grants and subsidies	17,909.00	99,849.60	96,250	3,600	4%
Contract and recoverable works	124,434.80	1,234,110.18	1,590,417	-356,306	-22%
Other operating revenue	0.00	468.00	0	468	-
Total operating revenue	151,301.08	1,482,001.62	1,815,000	-332,998	-18%
Operating Expenses					
Employee benefits	214,110.69	2,109,929.07	2,373,250	-263,321	-11%
Materials and services	-33,168.49	-682,684.25	-449,167	-233,518	52%
Depreciation and amortisation	555,109.15	5,830,035.61	5,802,133	27,902	0%
Total operating costs	736,051.35	7,257,280.43	7,726,217	-468,936	-6%
Surplus (deficit) from operating activities	-584,750.27	-5,775,278.81	-5,911,217	135,938	-2%
Capital contributions	0.00	813.64	0	814	-
Capital grants and subsidies	741,951.86	1,799,834.47	2,185,053	-385,218	-18%
Other capital income (expense)	-92,144.27	-1,087,409.80	-1,536,043	448,633	-29%
Net result for period	65,057.32	-5,062,040.50	-5,262,207	200,166	-4%

Comments

User fees and charges

Higher than expected septage receipt fees mainly from solar farm construction site.

Contract and recoverable works

Payment for works completed in current month to be received next month. Current works program will ensure contract is completed by June.

Employee benefits

Under budget due to vacant positions, higher than expected leave taken, lower overtime and low expenditure on workshop operations.

Materials and services

Under budget mainly due to low expenditure in recoverable works.

Capital grants and subsidies

The income received is dependant on the timing of projects. Funding yet to be received for Inkerman and Be-Active trail.

Other capital income (expense)

Lower than expected loss from write-off of assets following capitalisation of replacements and upgrades.

BURDEKIN SHIRE COUNCIL
OPERATING STATEMENT
 Period Ending 31 May 2018

	Month of May Actual	Year to Date Actual	Year to Date Revised Budget	\$ Variance YTD Actual to YTD Revised Budget	% Variance YTD Actual to YTD Revised Budget
Operating Revenue					
Rates and Utility Charges	-19,945.27	36,415,413.30	38,433,184	-2,017,771	-5%
Pensioner remissions	-1,546.34	-312,887.70	-306,000	-6,888	2%
User fees and charges	170,545.82	1,956,760.14	1,845,254	111,506	6%
Interest Received	236,378.55	1,579,069.38	1,640,833	-61,764	-4%
Operational contributions and donations	12,310.86	168,982.71	192,954	-23,971	-12%
Operational grants and subsidies	496,225.00	2,448,473.48	2,444,646	3,827	0%
Contract and recoverable works	125,048.58	1,249,413.31	1,617,733	-368,320	-23%
Other operating revenue	32,812.58	317,649.64	209,319	108,331	52%
Total operating revenue	1,051,829.78	43,822,874.26	46,077,923.50	-2,255,049	-5%
Operating Expenses					
Employee benefits	1,417,699.76	16,866,270.91	17,960,113	-1,093,843	-6%
Materials and services	1,790,829.37	12,437,076.79	14,433,952	-1,996,875	-14%
Depreciation and amortisation	968,525.51	10,154,484.90	10,123,025	31,460	0%
Finance Costs	2,724.02	675,837.45	229,031	446,806	195%
Total operating costs	4,179,778.66	40,133,670.05	42,746,121.25	-2,612,451	-6%
Surplus (deficit) from operating activities	-3,127,948.88	3,689,204.21	3,331,802	357,402	11%
Capital contributions	0.00	15,456.12	6,000	9,457	158%
Capital grants and subsidies	932,351.86	5,175,719.57	5,973,754	-798,035	-13%
Other capital income (expense)	-99,333.40	-1,417,263.83	-2,121,767	704,503	-33%
Net result for period	-2,294,930.42	7,463,116.07	7,189,789	273,327	4%

BURDEKIN SHIRE COUNCIL
STATEMENT OF FINANCIAL POSITION
As at 31 May 2018

	Year to Date Actual \$	Annual Budget \$
Current Assets		
Cash and Cash Equivalents	58,566,014	47,892,724
Receivables	1,125,358	4,636,885
Inventories	671,438	720,712
Total Current Assets	60,362,810	53,250,321
Non-Current Assets		
Receivables	408,689	186,176
Property, Plant and Equipment	504,925,566	508,437,382
Intangibles Assets	772,660	900,303
Total Non-Current Assets	506,106,914	509,523,861
TOTAL ASSETS	566,469,725	562,774,182
Current Liabilities		
Payables	2,825,606	4,591,056
Borrowings	1,675,717	1,752,286
Provisions	2,770,317	2,921,400
Other	785	1,373
Total Current Liabilities	7,272,426	9,266,115
Non-Current Liabilities		
Borrowings	2,185,750	1,685,125
Provisions	16,371,732	16,003,283
Total Non-Current Liabilities	18,557,482	17,688,408
TOTAL LIABILITIES	25,829,908	26,954,523
NET COMMUNITY ASSETS	540,639,817	535,819,659
Community Equity		
Asset Revaluation Surplus	295,598,110	294,512,344
Retained Surplus (deficiency)	245,041,707	241,307,315
TOTAL COMMUNITY EQUITY	540,639,817	535,819,659

**BURDEKIN SHIRE COUNCIL
STATEMENT OF CASH FLOWS
For Period Ending 31 May 2018**

	Year to Date Actual \$	Annual Cashflow Budget \$
Cash Flows from Operating Activities		
Receipts		
Receipts from Customers	45,475,774	42,133,336
Operating Grants, Subsidies and Contributions	2,631,190	2,883,927
Interest Received	1,688,596	1,790,000
Payments		
Payments to Suppliers and Employees	-33,443,062	-35,112,205
Interest Expense	-191,978	-245,375
Net Cash Inflow (Outflow) from Operating Activities	<u>16,160,520</u>	<u>11,449,683</u>
Cash Flows from Investing Activities		
Commonwealth Government Grants	871,044	0
State Government Subsidies and Grants	4,304,676	6,516,823
Capital Contributions	1,723	0
Payments for Property, Plant and Equipment	-13,302,210	-20,257,024
Payments for Intangible Assets	-104,367	-256,730
Net transfer (to) from Cash Investments	3,000,000	3,000,000
Proceeds from Sale of Property, Plant and Equipment	468,000	503,364
Net Movement in Loans to Community Organisations	-220,800	-26,767
Net Cash Inflows (Outflow) from Investing activities	<u>-4,981,935</u>	<u>-10,520,334</u>
Cash Flows from Financing Activities		
Repayment of Borrowings	-1,240,376	-1,664,431
Net Cash Inflows (Outflow) from Financing activities	<u>-1,240,376</u>	<u>-1,664,431</u>
Net Increase (Decrease) in Cash and Cash Equivalents Held	<u>9,938,208</u>	<u>-735,083</u>
Cash and Cash Equivalents at Beginning of the Financial Year	48,627,807	48,627,807
Cash and Cash Equivalents at end of the Period	<u>58,566,015</u>	<u>47,892,724</u>

5 GOVERNANCE

6 ENVIRONMENTAL AND HEALTH SERVICES

6.1 Adoption of Revised Environmental Policy

Document Information

Referring Letter No: N/A

File No: 431

Name of Applicant: N/A

Location: N/A

Author and Title: Dan Mulcahy - Manager Environmental and Health Services

Executive Summary

The Environmental Policy was last adopted by Council on 13 August 2013 and a review is required.

A review has been undertaken of the policy and a revised version is attached for consideration and adoption.

Recommendation

That Council adopts the attached revised Environmental Policy.

Background Information

The Environmental Policy was last adopted by Council on 13 August 2013 and a review is required.

The purpose of the policy is:

- to recognise Council's responsibilities and commitment to prevent, manage and minimise environmental impacts associated with our operations and activities; and
- to advocate protecting, conserving and enhancing sustainable use and management of our natural resources.

The Environmental Policy is not simply restricted to the 'environmental' section of the Council but permeates the activities and decisions of Council and staff across the organisation.

The current policy was circulated to the senior leadership group and environmental officers for review and a number of amendments were suggested to bring the policy up to date with current activities and community expectations.

The revised version was considered by Council at a workshop on 19 June 2018.

Link to Corporate/Operational Plan

The policy has a strong link to the majority of the environment strategies in the Corporate Plan.

Consultation

The policy was reviewed by the senior leadership group and environmental officers. Council reviewed this policy at a workshop on 19 June 2018.

Legal Authority or Implications

Nil

Policy Implications

This policy will replace the existing Environmental Policy that was adopted on 13 August 2013.

Financial and Resource Implications

N/A

Report prepared by:

Dan Mulcahy – Manager Environmental and Health Services

Report authorised by:

Nick Wellwood – Director Infrastructure, Planning and Environmental Services

Attachments

1. Environmental Policy

Policy Type	Corporate
Function	Environmental Management
Policy Owner	Director Infrastructure, Planning and Environmental Services
Policy Contact	Manager Environment and Health Services
Review Schedule	12 Months
Resolution No.	Enter Resolution Number

1. Purpose

The purpose of this policy is:

- To recognise Council's responsibilities and commitment to prevent, manage and minimise environmental impacts associated with our operations and activities; and
- To advocate protecting, conserving and enhancing sustainable use and management of our natural resources.

2. Scope

This policy relates to the management of Council's own activities and operations as well as protection and management of natural resources and environmental assets within our Shire. The policy is applicable to all councillors, staff and contractors across all Council sites and operations.

3. Exceptions

N/A

4. Definitions

'Ecological sustainability' is a balance that integrates:

- a) the protection of ecological processes and natural systems at local, regional, State and wider levels; and
- b) economic development; and
- c) the maintenance of the cultural, economic, physical and social wellbeing of people and communities (*S3 Planning Act 2016*).

'Principles of ecologically sustainable development' include the following:

- a) decision-making processes should effectively integrate both long-term and short-term economic, environmental, social and equitable considerations;
- b) if there are threats of serious or irreversible environmental damage, lack of full scientific certainty should not be used as a reason for postponing measures to prevent environmental degradation;

- c) the principle of inter-generational equity – that the present generation should ensure that the health, diversity and productivity of the environment is maintained or enhanced for the benefit of future generations;
- d) the conservation of biological diversity and ecological integrity should be a fundamental consideration in decision-making;
- e) improved valuation, pricing and incentive mechanisms should be promoted (*Environment Protection and Biodiversity Conservation Act 1990 – C'wealth*).

5. Objectives

To achieve a high standard of environmental care in our activities as a local government on land and waterways for the benefit, use and lifestyle of current and future generations of the community.

6. Policy Statement

Burdekin Shire Council will incorporate the principles of ecological sustainable development into our operations and management systems and decision-making processes, to ensure the continual improvement of our operations.

Council will mitigate the effects of its impact on the environment by:

Fostering Sustainable Behaviours

Council will encourage its staff and community to adopt a culture of environmental responsibility at work and at home and promote sustainable practices.

Sustainable Design and Maintenance

Council will encourage sustainable design and practices related to building, infrastructure and maintenance projects to include tropical design, energy efficiency, demand management and greenhouse gas emissions to reduce operating costs over the life of the asset.

Sustainable Planning and Climate Change

Council will consider ecological sustainability principles and the potential impacts of climate change in its strategic land use, infrastructure and development planning to facilitate the protection of Shire's natural environment.

Biodiversity Protection and Management

Council will work with and support the community and other organisations to manage and protect the natural environment including through mechanisms such as the Environmental Levy Policy.

Purchasing Goods and Services

When purchasing goods and services, Council will apply the contracting principles set out in the Local Government Act, one of which is Environmental Protection. Consideration should be given to the effective and efficient use of materials and resources to minimise environmental impact.

Waste Reduction and Recycling

Council will promote the efficient use of resources by applying the waste management hierarchy of waste reduction, reuse, recycling, and disposal as least preferred option.

Water Management

Council will demonstrate continual improvement in its management of water resources through the development and implementation of demand management strategies, leak detection programs and asset management plans. Impacts of waste water discharge and run off within its areas of operation will be minimised through wastewater treatment upgrades, network reliability improvements and achievement of compliance management via adherence to site based management plans, asset condition assessment programs and environmental monitoring programs.

Reef Guardian

Council as a Reef Guardian Council will work with the community, landholders, environmental and other organisations as well as the state and federal governments to undertake activities to improve the health of the Great Barrier Reef in line with the Great Barrier Reef Plan 2050.

Continual Environmental Improvement

Council will work towards improving environmental management practices and establishing environmental objectives and targets and performance evaluation and reporting systems with associated indicators.

7. Legislation

Environment Protection Act 1994 & Regulation & Policies

Waste Reduction and Recycling Act 2011 & Regulation

Planning Act 2016

Local Government Act 2009 & Regulation

Environment Protection and Biodiversity Conservation Act 1999

Clean Energy Act 2011

Coastal Protection and Management Act Fisheries Act 1994

Biosecurity Act 2015

Nature Conservation Act 1992

Vegetation Management Act 1999

Water Act 2000

Water Supply (Safety and Reliability) Act

8. Related Documents

Document Title	Description
Burdekin Shire Council Corporate Plan	
Burdekin Shire Council Planning Scheme	
Burdekin Shire Biosecurity Plan	
NQ Regional Waste Reduction and Recycling Plan	
Environmental Management Plan for RMPC	
Environmental Levy Policy & Application Form	
Purchasing Policy	
Waste Management Policy	
Development Permits for Environmentally Relevant Activities	

9. Document History

Revision Number	Revision Details	Approved By (Officers Name)	Resolution Number	Date
1.0	Adopted	Ordinary Council Meeting	1279574	13/08/2013

7 CLIENT SERVICES

8 FINANCIAL & ADMINISTRATIVE SERVICES

9 OPERATIONS

10 TECHNICAL SERVICES

11 PLANNING & DEVELOPMENT

11.1 Adopt Proposed Burdekin Local Government Infrastructure Plan (LGIP) - Burdekin Shire IPA Planning Scheme

Document Information

Referring Letter No: N/A

File No: 544

Name of Applicant: N/A

Location: N/A

Author and Title: Shane Great – Manager Planning and Development

Executive Summary

Council wrote to the Minister for Local Government on 18 May 2018 seeking approval to adopt the proposed LGIP. On 6 June 2018 Council received notification from the Minister confirming the proposed LGIP is compliant with all statutory requirements and that Council may proceed to adopt the proposed LGIP. No Conditions were placed on the Approval to Adopt by the Minister.

All the substantive LGIP documents are unchanged from those reviewed by the appointed reviewer during second compliance check and provided to the Minister seeking approval to adopt the proposed LGIP.

Recommendation

That Council:

-
1. Adopts the proposed Local Government Infrastructure Plan for the Burdekin Shire Council IPA Planning Scheme ('LGIP'), commencing on 1 July 2018, Planning Scheme Administrative Amendment, and Planning Scheme Policy 2 Administrative Amendment to comply with section 2.4B.1 Step 8 of Statutory Guideline 01/16 and for this purpose authorises the Chief Executive Officer as Council's delegate to comply with section 2.4B.1 as follows:

For Step 8 of Statutory Guideline 01/16, in accordance with the Statutory Guideline for LGIPs:

- (a) comply with any conditions imposed by the Minister which must be undertaken prior to adoption, and
 - (b) place a notice in the gazette, a newspaper circulating generally in the local government's area and on the local government's website, stating:
 - (i) the local government name
 - (ii) the date the LGIP was adopted
 - (iii) the date the LGIP commences (if different to the adoption date)
 - (c) include on its website, a copy of the checklist and any other documents identified in the statutory guideline for LGIP's
2. Resolves to make administrative amendments to the current planning scheme (Burdekin Shire Council IPA Planning Scheme), commencing on 1 July 2018
3. Resolves to make administrative amendments to Planning Scheme Policy 2, commencing on 1 July 2018
4. Resolves to amend the current Adopted Infrastructure Charges Resolution prepared under SPA, (i.e. Charges Resolution (No. 1) 2015), commencing on 1 July 2018
5. Delegates authority to the Chief Executive Officer, in accordance with the Local Government Act 2009, to consider and make administrative amendments if required

Background Information

In 2014, the State Government introduced under the *Sustainable Planning (Infrastructure Charges) and Other Legislation Amendment Act 2014* (SPICOLA 2014) a requirement, for Council to prepare a Local Government Infrastructure Plan (LGIP) as part of the Planning Scheme. An LGIP identifies the local government's plans for trunk infrastructure that are necessary to service urban development at the desired standard of service in a coordinated, efficient and financially sustainable manner over the next 10 to 15 years.

The purpose of an LGIP is to:

- integrate infrastructure planning with the land use planning identified in the planning scheme
- provide transparency regarding a local government's intentions for the provision of trunk infrastructure

-
- enable a local government to estimate the cost of infrastructure provision to assist its long term financial planning
 - ensure that trunk infrastructure is planned and provided in an efficient and orderly manner
 - provide a basis for the imposition of conditions about infrastructure on development approvals.

The process for preparing an LGIP is administered under Statutory Guidelines 03/14 – Local Government Infrastructure Plans, and 01/16 – Making or Amending a Local Planning Instrument.

At the Council meeting of 17 May 2016, Council resolved to prepare an LGIP in accordance with the *Sustainable Planning Act 2009*, and also resolved to apply for an extension to the timeframe to prepare the LGIP.

The Deputy Director-General as delegate of the Deputy Premier (Minister for Infrastructure, Local Government and Planning) approved Council's application on 2 July 2016 to extend the timeframe for the preparation of its LGIP to 30 June 2018.

Integran (Council's consultant) has prepared a compliant proposed LGIP for Council and, as an authorised reviewer; has undertaken the first and second statutory compliance checks of the document. Notification from the Minister was received on 6th June 2018, confirming that the proposed LGIP is compliant with all statutory requirements and that Council may proceed to adopt the proposed LGIP.

The Proposed LGIP:

- identifies a Priority Infrastructure Area, within which urban development will be prioritised and Council will deliver trunk infrastructure networks;
- states assumptions about population and employment growth, and the type, scale, location and timing of future development;
- includes plans for trunk infrastructure across the Water Supply, Sewerage, Stormwater, Transport, Parks and Land for Community Facilities networks; and,
- states the desired standards of service for development infrastructure

The Proposed LGIP will be adopted as part of the Burdekin Shire Council IPA Planning Scheme, replacing the current Part 7 (Priority Infrastructure Plan). Administrative amendments to the planning scheme will be required as part of this process, updating the Table of Contents, redundant in-document references, and amending references within Planning Scheme Policy 2.

The LGIP contains some information that until this time has been held within Council's Adopted Infrastructure Charges Resolution (AICR). The commencement of the LGIP will result in the duplication of this information, requiring a coincident amendment to the AICR. The amended AICR:

- removes any outdated, redundant, and duplicated information that will now be held within the LGIP;
- amends references to legislation to align with the Planning Act 2016; and

-
- aligns the charge rates to the maximum rates under the Planning Regulation 2017, which have been adjusted for indexation by the department.

Current Status

At the Council meeting of 8 May 2018 Council resolved to write to the Minister seeking approval to adopt the proposed LGIP and proceed to step 8 (section 2.4B.1, Statutory Guideline 01/16), in accordance with the *Sustainable Planning Act 2009*. Council wrote to the Minister on 18 May 2018 seeking approval to adopt the proposed LGIP. On 6 June 2018 Council received notification from the Minister confirming the proposed LGIP is compliant with all statutory requirements and that Council may proceed to adopt the proposed LGIP. No Conditions were placed on the Approval to Adopt by the Minister.

The next step of the process is Step 8 – *Local government decides whether to adopt the proposed LGIP* (section 2.4B.1, Statutory Guideline 01/16) which is outlined below.

Step 8 Local government decides whether to adopt the proposed LGIP

Step 8.1

After receiving advice from the Minister that it may adopt the proposed LGIP, after completing step 6.11 for and interim LGIP amendment, the local government must decide to:

- (a) adopt the proposed LGIP, or*
- (b) not proceed with the proposed LGIP*

Step 8A.2

If the local government decides to adopt the proposed LGIP it must:

- (a) comply with any conditions imposed by the Minister which must be undertaken prior to adoption, and*
- (b) place a notice in the gazette, a newspaper circulating generally in the local government's area and on the local government's website, stating:*
 - (i) the local government name*
 - (ii) the date the LGIP was adopted*
 - (iii) the date the LGIP commences (if different to the adoption date) or*
 - (iv) for a proposed interim LGIP amendment:*
 - (A) the title of the amendment, and*
 - (B) if the amendment only applies to part of the planning scheme area, a description about the location of that area,*
 - (C) the purpose and general effect of the amendment, and*
 - (v) where to inspect and purchase a copy of the planning scheme*
- (c) include on its website, a copy of the checklist and any other documents identified in the statutory guideline for LGIP'S*

Step 8B.2

If the local government decides not to proceed with the proposed LGIP, it must place a notice in the gazette, a newspaper circulating generally in the local government's area, and on the local government's website, stating:

- (a) the local government name,*
- (b) the title of the proposed LGIP,*
- (c) the decision, and*
- (d) the reason for not proceeding*

Step 8.3

The local government must give the chief executive as soon as possible:

(a) after adopting:

- (i) a copy of the notice under step 8A.2(b), and*
- (ii) one electronic copy of the entire planning scheme, including associated maps, or*

(b) after deciding not to proceed, a copy of the notice under step 8B.2.

To progress the proposed LGIP, Council must approve the proposed LGIP and all other associated material (with no changes) as required in accordance with Statutory Guideline 01/16 and the Statutory Guideline for LGIPs.

Statutory Consultation

As required under Statutory Guideline 01/16 – Making and Amending a Local Planning Instrument, Council has:

- consulted with the Department of Transport and Main Roads on 30 November 2017, to discuss planning assumptions and the future infrastructure projects which may impact the State Controlled Road network;
- provided a copy of the Proposed LGIP for the Minister to undertake a first State Interest Check; and
- undertaken a 30 business day public consultation;
- provided a copy of the Proposed LGIP to the appointed reviewer to undertake a second compliance check;
- provided a copy of the Proposed LGIP and second compliance check to the Minister to undertake a second State Interest Check;
- received notification from the Minister confirming the proposed LGIP is compliant with all statutory requirements and that Council may proceed to adopt the proposed LGIP. No Conditions were placed on the Approval to Adopt by the Minister

The next stages are:

Council must decide whether to adopt the Proposed LGIP into the planning scheme, including necessary administrative amendments to the Planning Scheme table of contents, other in-document references, and Planning Scheme Policy 2.

Council must place a notice in the gazette, a newspaper circulating generally in the local government's area, and on the local government's website for the administrative changes to the Planning Scheme and the Planning Scheme Policy.

The local government must give the chief executive as soon as possible after adopting a copy of the notice and one electronic copy of the entire planning scheme, including associated maps.

Council must amend the current Adopted Infrastructure Charges Resolution to remove any provisions which will be duplicated or made redundant following the commencement of the LGIP. As part of this amendment, updates will also be made to reference current legislation (*Planning Act 2016, previously the Sustainable Planning Act 2009*).

Link to Corporate/Operational Plan

Conforms to the key strategic areas of the Corporate Plan and in particular, “Number 1 – Infrastructure”

Consultation

Council officers have consulted with the Director Planning, Infrastructure and Governance and the Advisor of Planning, Development and Infrastructure from Integran, who are the consultants engaged to assist Council with the preparation and adoption of the LGIP.

As required under Statutory Guideline 01/16 – Making and Amending a Local Planning Instrument.

Legal Authority or Implications

Preparing an LGIP is required for Council to continue to levy infrastructure contributions, as well as impose conditions for trunk infrastructure.

Burdekin Shire Council must resolve to endorse the proposed LGIP at the 26 June 2018 Ordinary Council Meeting in order to meet statutory timeframes and avoid losing these powers should the LGIP not be ready for adoption by 30 June 2018.

The commencement of the LGIP will require administrative amendments to the current Planning Scheme and Adopted Infrastructure Charges Resolution, to ensure in-document references remain correct.

Policy Implications

In order to meet the State’s deadline for adoption (1 July 2018) and relevant statutory requirements, this Proposed LGIP, including associated amendments to the Planning Scheme, Planning Scheme Policy 2, and Adopted Infrastructure Charges Resolution, must be adopted at the 26 June 2018 Ordinary Council Meeting.

Financial and Resource Implications

The LGIP must be adopted by Council by no later than 30 June 2018 in order to continue to levy infrastructure contributions and impose conditions relating to trunk infrastructure on new development.

Report prepared by:

Shane Great – Manager Planning and Development

Report authorised by:

Nick Wellwood – Director Infrastructure, Planning and Environmental Services

Attachments

1. N/A

12 COMMUNITY DEVELOPMENT

12.1 Burdekin Shire Council 10 Year Sport and Recreation Plan

Document Information

Referring Letter No: N/A

File No: N/A

Name of Applicant: N/A

Location: N/A

Author and Title: Laura Vidmar – Acting Manager Community Development

Executive Summary

Council was successful in receiving funding from the State Government's Sport and Recreation Planning Program to assist in developing a 10 year sport and recreation plan for the shire. The Burdekin Shire Council 10 Year Sport and Recreation Plan has been prepared to guide council in planning for and investing in sport and recreation for the local community. The plan has been prepared using extensive community engagement, research and analysis, to produce a plan focussing on the next 10 years.

Recommendation

That Council adopts the Burdekin Shire Council 10 Year Sport and Recreation as attached to this report.

Background Information

Council has confirmed it would like to achieve an enhanced understanding of its role and responsibilities in regard to sport and recreation service provision. This 10 year Sport and Recreation Plan builds on previous plans and contributes to the partnership approach that has seen considerable success for the Burdekin Community. The plan has been prepared to guide council in planning for and investing in sport and recreation.

Council views sport and recreation provision as a part of an integrated planning and service delivery approach within its community governance responsibilities. Council will take a lead role in planning and co-ordination, however the outcomes are to be a partnership of shared responsibilities across the community. This will include other tiers of government, community organisations and public and private sectors within a regional context of co-operation.

The Shire has a diverse range of passive and active sport and recreation facilities. These include swimming pools, halls, reserves, walking tracks, and playgrounds offering both organised and unstructured recreation and leisure activities. Also included is the natural environment such as a number of lagoons and rivers that offer many leisure and recreation opportunities such as boating, skiing, fishing, camping and walking.

The plan has been developed around the following strategic goals:

- Improve overall management of sport and recreation
- Forward planning for sustainable provision
- Seek to encourage multi-user and shared provision strategies to maximise the return on Council's investment in an environment of limited resources
- Ensure that sport and recreation contributes to the health, social and economic wellbeing of the Burdekin region.
- Continue to develop and strengthen Council's partnerships with community groups, government organisations and other agencies to deliver a range of sport and recreation opportunities.

Link to Corporate/Operational Plan

3.1.7 Build active communities by delivering programs around sport, recreation, parks, playgrounds and aquatic activities that promote regular physical activity as well as individual and community wellbeing.

Consultation

Consultation included local sport and recreations clubs, state agencies, local schools, Council staff and general community. Engagement was conducted via a number of mediums including, face-to-face meetings and workshops, telephone interviews and surveys.

Legal Authority or Implications

N/A

Policy Implications

N/A

Financial and Resource Implications

The total cost to develop the sport and recreation strategy was \$58,400 (plus GST). The Queensland Government through the Sport and Recreation Planning Program contributed 75% towards development of the plan with Council contributing the remaining 25%.

Report prepared by:

Laura Vidmar – Acting Manager Community Development

Report authorised by:

Nick O'Connor - Director Corporate and Community Services

Attachments

1. Burdekin Shire Council 10 Year Sport and Recreation Plan
2. Burdekin Shire Council 10 Year Sport and Recreation Plan – Background Report



10 YEAR SPORT AND RECREATION PLAN

BURDEKIN SHIRE COUNCIL

June 2018

Prepared by Otium Planning Group Pty Ltd



www.otiumplanning.com.au

10 YEAR SPORT AND RECREATION PLAN

BURDEKIN SHIRE COUNCIL

June 2018



Prepared by:

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ACRONYMS

PWD	Persons With Disabilities
PCYC	Police and Community Youth Clubs
LBG	Lower Burdekin Gymnastics
LGA	Local Government Area
BMPH	Burdekin Multi-Purpose Hall

1 INTRODUCTION

The Burdekin Shire boasts a wide range of sport and recreation opportunities for residents and visitors. With over 65 incorporated sport and recreation organisations active in the community there are many opportunities for locals and visitors to access facilities. Scenic walking trails, over 30km of unspoilt beaches and the Burdekin River also cater for those wanting to undertake recreational opportunities while being involved with nature.

The Burdekin has a rich sporting history, and our community is proud of the passion and talent we have. Many residents have represented the Burdekin at wider sporting events, with numerous selected to represent North Queensland, Queensland and Australia.

This Sport and Recreation Plan has been developed to guide and support the development of sport and recreation opportunities across the Burdekin region

for the next 10 years. Providing sport and recreation opportunities require Council to plan, develop and deliver services in a considered, strategic and engaged approach. This plan will help guide Council's strategic planning and operations to ensure we are making informed and strategic decisions that benefit our communities sport and recreation needs now and into the future.

Thank you to the Burdekin community who contribute to shaping the Burdekin's rich and valued sporting and recreation landscape. Special thanks must go to club and organisation volunteers who help to make the Burdekin Shire a great place to live, work and play. Council is looking forward to working with you to prioritise and deliver future sport and recreation opportunities.

The Queensland Government provided \$57,000 to Burdekin Shire Council to prepare this 10 year Sport and Recreation Plan, to enable Queenslanders to participate in sport and recreation activities.



1.1 OVERVIEW

This sport and recreation plan has been prepared to guide council in planning for and investing in sport and recreation for the Burdekin Shire Council's communities.

The plan focuses on the next 10 years, builds on previous plans and continues the partnership approach that has seen considerable success.

The plan has been prepared using extensive community engagement, research into trends and analysis of existing facilities and issues affecting the community.

1.2 VISION

Sport and Recreation is an integral part of the Burdekin lifestyle and a priority for Council. The region's parks, recreation opportunities and sporting facilities are strong contributors to the health, social and economic wellbeing of the community.

Council will work closely with the community and other levels of government to meet the challenges associated with maintaining existing infrastructure, planning for new and upgraded facilities and delivering programs that encourage residents to be active.



2 REGIONAL SNAPSHOT

The Burdekin Region covers an area of approximately 5,053 km² and has a population of 17,074. The community is comprised of a number of townships including, Ayr, Home Hill, Brandon, Clare, Giru, and Alva. The Burdekin community have long history of involvement in sport and active recreation and the region has access to a diverse range of sport and

recreation facilities, programs and services, including local, township and regional parks, aquatic centres, and sports fields.

The existing supply of facilities and programs are detailed below:¹

Figure 1: Current Sport and Recreation Facilities



Figure 2: Current Sport and Recreation Programs and Services



¹ A full inventory can be found in the Burdekin Shire Council Sport and Recreation Plan – Background Report.

3 PLANNING FOR THE FUTURE

3.1 POPULATION GROWTH AND LAND FOR SPORT AND RECREATION

The Burdekin Region has experienced a slight decrease in population over the two most recent censuses and is expected to experience population growth of approximately 1,500 residents in the next 10 years.

While the community survey identified that the general provision of sporting facilities was adequate, the consultation identified the need for additional indoor court facilities and relocation of athletic facilities.

Analysis of existing provision of land for sport and recreation confirms sufficient land resources to

accommodate the expected increases in population growth, potential expansion or relocation of facilities and changes in participation trends.

Strategically, it is important to ensure that available land is well utilised before considering any addition to council's parks and sporting lands. No new land for sport and recreation is required in the life of this plan, rather, the strategies within the plan propose reconfiguration of some spaces and better utilisation of others.



3.2 FUTURE PLANNING, IDEAS AND ISSUES

Stakeholder engagement included the community, clubs, state agencies and council staff. This identified a number of ideas and issues for consideration in the plan.²

Table 1 Summary of Community and Stakeholder Ideas and Issues

Issue	Detail
Home Hill pool	The current length of the Home Hill Pool (55 yards) is a non-contemporary length and limits the pool's ability to be used for competition. The pool needs to provide a verified 50 m distance.
Regional athletics facility	A regional grass track 400 m facility with appropriate amenities and security of tenure is needed to service competition and allow the sport to grow.
Need for a regional pools strategy	Burdekin Shire LGA has five public pools, three of which support small communities with limited Council involvement. Home Hill Swimming Pool is the only facility that is currently open all year, however as previously stated it is not a contemporary 50m pool.
Indoor sport courts	Currently the Burdekin region only has access to one indoor court. The current facility is old and has a number of design constraints limiting the potential for competitive sports and program use. Given the regions climate and a general trend for increased indoor participation, a plan for future provision is now critical.
Increasing use of the Burdekin Multi-Purpose Hall	The Burdekin Multi-Purpose Hall (BMPH) at the Showgrounds is not suitable for traditional indoor court sports. While the PCYC have the current lease, the facility is currently only used for a boxing program and is significantly underutilised. Suggestions for increased use include relocating Gymnastics to the centre and roller sports.
Motor sport	Some community feedback suggested there was a gap in the provision of quality motorsport facilities. It was noted however that there are sufficient motorsport facilities within the region, including two speedways and a motocross facility in the LGA.
Future sport field needs	Demand for additional sports fields in Ayr had been identified by some field sports and land for expansion of touch fields has been allocated. However, there may be a number of solutions to expanding fields and capacity which could be explored in the overall context of the Anzac Park and sporting fields precinct and a broader master plan approach was suggested.
Age and condition of the National Fitness Centre	<p>The weightlifting club and Lower Burdekin Gymnastics occupy the National Fitness Centre. The facility is an ageing asset that Gymnastics identified was a drain financially to maintain.</p> <p>The age and state of the facility requires significant investment, which neither club nor Council have indicated they have sufficient funds to repair the facility.</p> <p>If the facility was decommissioned, the space could be used for additional sporting fields or other sport or recreation facilities.</p>
Active recreation facilities	<p>Community feedback confirms trends seen across the state indicating increased participation in active recreation, self-directed exercise and endurance-based sport. This means that there is a need to plan and provide:</p> <ul style="list-style-type: none"> ➤ Bikeways and pathways ➤ Running loops and circuits ➤ Riding routes ➤ Outdoor exercise and gym equipment ➤ Informal open areas within parks that can support group activities and active games ➤ Shade and water <p>Council have already begun responding to this trend with future plans to install exercise equipment along Beach Road and the Home Hill Be Active Trail.</p>

² A detailed report on community engagement is contained in the Background Report.

Issue	Detail
Recreation spaces	<p>There was clear support for more investment in public parks with a focus on investing in some key existing destinations to provide new activities in parks. The main suggestions were:</p> <ul style="list-style-type: none"> ➤ Enhancing Plantation Park as a destination for visitors and residents including nature play areas, active spaces for youth, more picnic facilities, walking and running tracks and more environmental and cultural interpretation. ➤ Creating a major destination around the Anzac Park precinct with additional picnic and play facilities and a water play feature.
Strengthening and supporting community-based clubs	<p>While community sport and recreation clubs value their role in providing opportunities for organised sport and recreation, they identified that sustainability has become more problematic. With ageing facilities, declining volunteerism and tighter financial environments, some clubs will struggle to remain viable. Greater coordination and shared planning for the clubs within individual sports was also identified as an opportunity.</p> <p>Reviewing the existing support measures (such as the loan program) and developing new mechanisms to support clubs and build skills and capacity within the community are seen as important strategies in the new plan.</p>
Importance of providing for youth	<p>The need to ensure there are a range of active recreation opportunities and spaces and places for young people to recreate and interact was identified numerous times. For small communities this is a key issue as there are limited opportunities and no public transport.</p> <p>A number of suggestions for providing positive and relevant opportunities for young people were raised including:</p> <ul style="list-style-type: none"> ➤ Developing a destination regional parkland at Anzac Park ➤ More active recreation trails and paths at Plantation Park – such as a pump track ➤ Expanding running and walking and riding path networks ➤ Enhancing youth spaces with shade, and water and new activations such as ½ courts or skills tracks ➤ Working with providers to develop more programs for youth ➤ Ensuring smaller communities have some form of active recreation for young people ➤ Using the Multi-Purpose Centre for roller skating
Building Council's capacity	<p>The need to have regular and consistent contact point within council was raised by clubs and groups. With the development of a new Sport and Recreation Plan, success will rely on having a champion for the plan who will coordinate implementation and work to establish and strengthen the various partnerships needed for implementation.</p> <p>It was suggested the best way to achieve both plan implementation and to maximise sport and recreation outcomes for the community would be for Council to have a dedicated position focused on sport and recreation.</p>

3.3 STRATEGIC GOALS

The plan has been developed around the following strategic goals:

1. Improve overall management of sport and recreation.
2. Forward planning for sustainable provision of infrastructure.
3. Seek to use multi-user and shared provision strategies to maximise the return on Council's investment in an environment of limited resources.
4. Ensure that sport and recreation contributes to the health, social and economic wellbeing of the Burdekin Region.
5. Continue to develop and strengthen Council's partnerships with community groups, Government organisations, and other agencies to deliver a range of sport and recreation opportunities.



4 RECOMMENDATIONS

The recommended actions within the Burdekin Shire Council Sport and Recreation Plan have been developed around three key areas:

**FACILITY PLANNING AND
PROVISION**

**PROGRAMS AND
SERVICES**

**ADMINISTRATION AND
MANAGEMENT**

The detailed analysis of issues and directions is contained within the Background Report.

The following sections detail the recommendations and implementation priorities.

Priority is expressed as:

- Short 1-3 years
- Medium 4-7 years
- Long more than 7 years



4.1 FACILITY PLANNING AND PROVISION

Facility planning and provision should focus on building on the existing strengths of the region. With a number of opportunities for increased multiple use and sharing of facilities, the key goal is to ensure that existing resources are being fully utilised before investing in new buildings. Equally, value adding to existing assets is often a more effective way to expand opportunities and meet emerging needs.

Where new facilities are being proposed, it is essential that a feasibility and business case has been prepared which supports the ongoing viability of any new facility. Investment in existing facilities should focus on those projects which increase capacity for multi-use and greater participation.

Priority	Recommendation	Action required
Short	1. Prepare a master plan for the Anzac Park and sporting facilities precinct.	<p>Develop a master plan for Anzac Park precinct which includes Anzac Park and the surrounding sport and recreation land and facilities. The precinct includes the following areas, totalling approximately 17.5 Ha:</p> <ul style="list-style-type: none"> › Anzac Park › PCYC › Basketball Stadium › Touch Fields › Rugby Park › Lower Burdekin Gymnastics and The Weightlifting Club › Ayr Tennis Club › Ayr Swimming Pool <p>The master plan should consider:</p> <ul style="list-style-type: none"> › Feasibility and development of a water/splash play area › Allowing for the expansion of the Burdekin Basketball Stadium to a minimum 2-court indoor centre › Expansion of the PCYC facility to incorporate additional program space including space for boxing › Adequate provision of parking and access to built facilities for events and programs › Walking and cycling paths, including a walking/ running loop › Relocating Lower Burdekin Gymnastics and the Weightlifting Club from the old National Fitness Centre allowing a repurposing of the space. › Developing shared-use facilities to benefit Rugby League, Rugby Union and Touch › Potential reconfiguration of roads and pedestrian access to connect the pool complex › Potential active transport linkages to other parks and destinations
Short	2. Planning for additional indoor sports courts	<p>The lack of a multi-court indoor sports centre has been identified previously as a key issue for indoor sport in the region.</p> <p>The Basketball Association have investigated a number of options to expand the provision of indoor and covered sports courts to allow greater participation and hosting of competitive events.</p> <p>A number of potential solutions could be explored based around the existing facility owned by the club.</p> <p>Analysis of the current and anticipated needs suggests that a two-court indoor facility supplemented with 2 outdoor courts (which could be covered in the future) would be a sustainable approach.</p> <p>It is recommended that the location options be reviewed as part of the Master Plan proposed in (1) above.</p> <p>Further, a feasibility/ business case should be prepared for the proposed development to ensure that viability and sustainability has been considered.</p> <p>Council could also investigate the potential to re-purpose Burdekin Memorial Hall in Home Hill to provide an indoor court space for Netball, including in-ground sleeves, and line marking for multiple sports dependant on the available safe playing space.</p>

Priority	Recommendation	Action required
Short	3. Undertake improvements to Giru Park	Improve the Giru local park with additional connections between activation areas, including ensuring improved Persons With Disabilities (PWD) access. Council should also investigate the potential of enhancing the skate park, in consultation with local youth, to encourage more participation within the park area.
Short	4. Investigate the installation of a bulkhead at Home Hill Pool	Investigate the installation of a new bulkhead at the shallow end to enable the pool to be used at competition standard length. The bulkhead could be removeable and lightweight and potentially have timing pads built in (approximate width of 290 mm).
Short - Medium	5. Enhance the Active Transport Network	<p>Audit the existing provision of active transport infrastructure within the region. The audit should aim to identify the gaps within the existing network, including the Be Active Trail, so that priority links can be identified that create circuits and connect points of interest.</p> <p>The following opportunities have already been identified:</p> <ul style="list-style-type: none"> ➤ Expanding networks with walking/running track around the sports precinct (and golf course) adjacent to Wickham St (including a potential link to Burdekin Be Active Trail). ➤ A longer-term plan to link the Beach Rd walking path through the International Drive Sports fields and back into Ayr via a mix of off-road paths and roadside paths. ➤ Continue to enhance the trails within Plantation Park. ➤ Consider a longer-term loop/link from Plantation Park back to the end of Drysdale St and the proposed loop around the Wickham St sports precinct. ➤ Implement a wayfinding strategy for the walking and running loop options with standardised signage for all paths showing distance and direction. Also consider the development of a "Burdekin Walks" mobile phone application that loads routes and directions on to google maps.
Medium	6. Prepare a master plan for Plantation Park	<p>Develop a detailed master plan for Plantation Park, which includes existing developments, and community and Council aspirations. The master plan should consider:</p> <ul style="list-style-type: none"> ➤ Nature Play Park ➤ Redevelopment of the Visitor Information Centre ➤ Retention of a café and cultural art centre ➤ Confirming the BMX club facility and any future expansion needs ➤ Walking and cycling paths (1km and 2km loop) and links to larger loops, Anzac Park, and points of interest. ➤ Environmental and cultural information and interpretation nodes ➤ Additional youth features such as a pump track ➤ Picnic Shelters and BBQ facilities ➤ Upgrading of the Wedding Chapel area ➤ Kickabout and informal sporting spaces.

Priority	Recommendation	Action required
Medium	7. Increase use of the Burdekin Multi-Purpose Hall (BMPH)	<p>The following actions should be considered:</p> <ul style="list-style-type: none"> ➤ Relocating PCYC boxing to the main PCYC complex ➤ Relocating Lower Burdekin Gymnastics (LBG) to the BMPH ➤ Sealing the compression joints in the floor (with appropriate materials) to allow use as a roller sports venue ➤ Increasing use of the centre for trade displays and similar events. <p>Council should investigate if some relaxation of the four-hour readiness requirement for the refuge function of the hall can be adapted to provide a more realistic timeframe or a staged option where a certain level of readiness is required in four hours and full readiness in 12 hours.</p> <p>Changing management of the facility from PCYC should be part of this consideration with options including LBG as head lessee or managing the facility internally and adopting appropriate use fees to keep the facility viable. Management of the facility could be far more proactive and seek a number of trade and other events to help with revenue. It may be that internal management will be more effective in increasing utilisation. Most multi-use facilities of this nature require effort and continued innovation to develop strong use. Staff responsible for facility management would be looking to combine regular tenants with a number of programs and events to supplement income.</p>
Medium	8. Undertake an Aquatic Facilities Strategy	<p>Burdekin Shire LGA has five public pools, three of which support small communities with limited Council involvement. There are two 50 m pools however, only Home Hill Swimming Pool is open all year.</p> <p>As some of the infrastructure is aging and participation trends are changing it is recommended that an Aquatics Strategy be prepared to consider the future use and management of all the pools and to prioritise future investment.</p> <p>The strategy should:</p> <ul style="list-style-type: none"> ➤ Undertake a condition audit of the existing pools ➤ Investigate future plant and facility maintenance needs ➤ Review current use and operating costs ➤ Identify how best to meet community needs ➤ Determine the best approach for provision over the next 10-15 years
Long	9. Work with Athletics and other Partners to establish a suitable regional facility.	<p>Council should assist Athletics in ensuring a long-term home facility is established. Home Hill State School has expressed their willingness to look at hosting the club and they have suitable land available.</p> <p>Council could support the club in securing a long-term agreement with the school to enable establishment of a new athletics facility there.</p> <p>If this is not possible, Council and the Athletics Club could investigate the feasibility of developing the new facility either on land at the old racecourse or the showgrounds (as identified in the draft showgrounds masterplan developed by CPR).</p>
Ongoing	10. Confirm the old racecourse as the main focus for equestrian sports as well as long term land supply for sporting use.	<p>The old race course area has substantial land area available and Council has begun locating equestrian clubs and user groups at the site. This approach is supported and offers opportunities for shared use and joint investment in shared infrastructure. However, as there is a substantial amount of land available, the site should also be seen as a partial land bank against long term future needs for sport and recreation land. Possibly, to support the more difficult to locate sports.</p>

4.2 PROGRAMS AND SERVICES

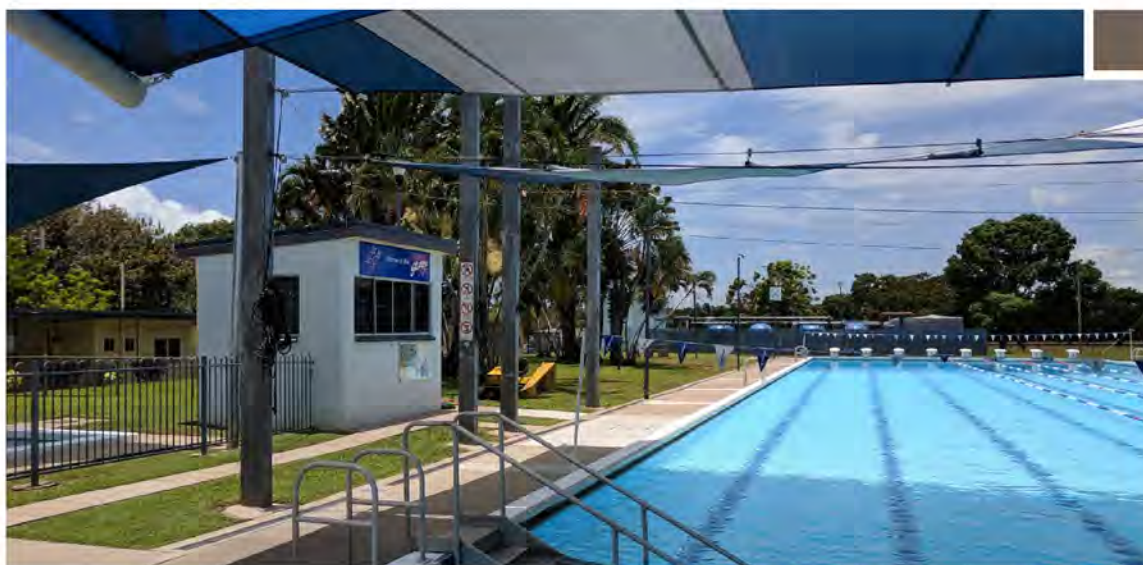
Across the region many of the sport and recreation programs and opportunities are provided by community-based groups and organisations. Council has built a successful partnership with the club and community sector by supporting them to establish their facilities and offer sport and recreation to the community.

This partnership should continue and, along with initiatives that encourage residents to be active, will

help to increase the health of the community and create a more productive local economy. Council is able to make a difference in a range of ways including their support of sporting groups; provision of paths and trails; creation of active spaces within public parks and; the development of information and awareness programs that make it easier for people to get outside and be active.

Priority	Recommendation	Action required
Short	1. Develop and Implement a new Club Support Program	<p>Many clubs identified the challenges facing them including lack of volunteers, changing participation and the increasing level of skill needed for club administration.</p> <p>A comprehensive program is recommended that not only provides access to support and resources but encourages clubs to move towards more sustainable models of management.</p> <p>Council should work with Sport and Recreation Services (Qld Government), regional organisations and local clubs to develop a program that:</p> <ul style="list-style-type: none"> › Encourages clubs to prepare development and strategic plans, ensuring that they align with Council's existing policies, and meet the overall need of the activity within the region. › Encourages the individual sports within the region to agree on an overall plan for their sport, particularly to coordinate events and facility investment. › Establishes a communication network so that all clubs are aware of what other clubs have achieved and are planning for the future and training and skill development opportunities that are upcoming. › Improves awareness of and access to the multiple online resources available to help clubs. This could be achieved easily with a club specific section of Council's website which hosts links to Government, State and National Sporting Organisation resource sites. › Provides a number of skill development opportunities throughout each year including having successful clubs present to others about their strategies. › Celebrates the important role of community sport and recreation clubs each year with an annual awards and recognition of volunteer contribution event.

Priority	Recommendation	Action required
Short	2. Develop a Youth Activities Strategy	<p>Provision of recreation opportunities for young people was raised in a number of forums and is an issue for all youth. The strategy should be focused on coordinating across a number of agencies and improving information available to young people, as information and awareness barriers was highlighted as a key issue.</p> <p>The strategy should consider:</p> <ul style="list-style-type: none"> ➤ Youth engagement mechanisms that ensure young people are involved in all planning for public parks and new facilities (such as the proposed master plan for Anzac Park). ➤ Maintaining a youth council to advise BSC on policy and planning initiatives. ➤ Coordinating across community-based organisations who provide youth services to continue to focus on activities during evenings and weekends and encourage these groups to plan activities in a complementary way instead of competing for the same groups or timeslots. ➤ Providing discounted or no costs access to facilities during holidays and weekends for youth-based programs, or subsidising entry fees to leased facilities. ➤ Work with a community-based partner to provide roller sport at the Burdekin Multi-Purpose Hall with free or very low cost entry Friday and Saturday nights. ➤ Council should work with existing community organisation, like BAY Watch to support them in accessing facilities to provide programs for at risk youth. ➤ Consider establishing a "single sign on" day or sports expo at the start of the school year where all the sports can set up and connect with the community and offer information about playing their sport. This has been an effective recruitment and information strategy in other Councils. ➤ Work with clubs, agencies and community organisations to improve communication and promotion strategies. A key strategy will be to enhance use of social media. A specific communication portal could be established with the guidance of the Youth Council and some modest funding could be provided for a youth managed information site/ communication page.



Priority	Recommendation	Action required
Ongoing	3. Improving information and communication	<p>A key issue identified by the community, clubs and groups was lack of awareness about what opportunities and activities are happening within the community. While, council has good engagement through their Facebook page, many clubs and groups have varied levels of success promoting their sport or activity via social and on-line means.</p> <p>In addition, lack of awareness of what other groups are doing was identified as the reason many opportunities to collaborate or value add to events and activities were missed.</p> <p>Improving communication outcomes can be a low-cost way to encourage greater participation in active recreation as well as.</p> <p>A coordinated strategy should be developed to improve information and communication (including suggestions made in other recommendations) that considers:</p> <ul style="list-style-type: none"> ➤ Building on the Burdekin Be Active brand and expanding it as an information campaign to include organised and all self-directed sport and recreation. ➤ Potential for a dedicated Facebook page or website page that acts as a portal for the community and clubs to post information and add to a "Be Active" calendar. ➤ Promotion of active recreation ideas. ➤ A google maps product that lets people know what active recreation opportunities or clubs are nearby or where to find specific sports or activities. ➤ Creating a space for collaboration between clubs. ➤ Creating a "link-up" space where individuals can post request for others to exercise with such as social walking partners etc. or groups can promote come and try and participation events. ➤ Integrates the youth and clubs communications strategies suggested elsewhere in this plan. <p>Developing locally relevant "app" based solutions could qualify for funding under a number of grant programs.</p>
Ongoing	4. Encourage Regional strategic planning for Sports	<p>Council should work with the sports, their state bodies and Sport and Recreation Services (State Government) to encourage the preparation of Regional Strategies for each sport.</p> <p>The Strategies should focus on:</p> <ul style="list-style-type: none"> ➤ Guiding investment in facilities across the region to reduce any duplication and ensure minimum standards of facility provision are met. ➤ Coordinating the individual clubs to maximise event opportunities and sporting competitions. ➤ Coordinating training and skill development needs. ➤ Identifying opportunities to strengthen the sport and clubs through new governance models and potential amalgamations.



4.3 ADMINISTRATION AND MANAGEMENT

To achieve the goals of the sport and recreation plan it is important that strong administration and governance is developed, and that adequate resourcing is provided. The consultation process identified that many clubs are struggling with developing and retaining capacity

and skills for good governance and that the support and leadership of Council was critical in keeping clubs viable. Provision of most sporting opportunities rely on community-based groups working in partnership with Council.

Priority	Recommendation	Action required
Short	1. Establish a Sport and Recreation Coordination Group within Council to assist in implementing this plan	<p>Internal communication could be improved in council, especially while there is no single point of contact regarding sport and recreation.</p> <p>In line with improving overall communication outcomes it is important that internal systems be established to ensure that decisions on parks and facilities, active transport planning and sporting and community events are made with all the information being considered.</p> <p>A coordination group with representatives from all departments should be established to:</p> <ul style="list-style-type: none"> › Meet at least every two months › Agree on tactics and support for implementing this plan › Coordinate across business areas in implementing the plan › Look for opportunities to collaborate and build on existing and planned activities and programs. › Report to Council on progress in implementing the Sport and Recreation Plan.
Short	2. Employ a Sport and Recreation Coordinator	<p>To ensure that council is able to better manage the existing assets and work with clubs and community groups to deliver sport and recreation opportunities council should pursue employment of a full-time sport and recreation officer giving the ability to drive the implementation of this plan and to offer all sport and recreation groups a single point of contact with Council.</p> <p>The position would be responsible for:</p> <ul style="list-style-type: none"> › Implementing the Sport and Recreation Plan › Liaising with and developing support for sport and recreation clubs and groups › Managing the master planning projects › Coordinating with State Government and State Sports Organisations › Working clubs and internal staff to maximise grant funding outcomes › Coordinating the internal Coordination Group (discussed in (1) above) › Acting as the single point of contact for sport and recreation clubs and groups › Managing leases and licences associated with sport and recreation › Programming (or managing) Council's multi-user sport and recreation facilities › Coordinating expansion of trail and path networks and implementing the wayfinding and other strategies identified in the plan

Priority	Recommendation	Action required
Medium	3. Review the Revenue Assistance (Interest Free Loans) Policy	<p>The current loans scheme provides a way for clubs who lease land or facilities from Council to access no-interest finances for facility improvements. The scheme is an important part of Council's partnership strategy which encourages clubs to be self-reliant and enhances their ability to seek external grant finding.</p> <p>The basis for approving a loan and the policy priorities which ensure support flows to viable and sustainable projects could be reviewed to include additional considerations:</p> <ul style="list-style-type: none"> ➤ Projects must align with Council priorities identified in this plan ➤ Clubs must have a development plan/ strategic plan to be eligible ➤ Projects must align with the club development plan and any regional planning for the sport ➤ For loans over \$10,000 a short business case must be provided demonstrating how the recurrent cost implications of the project (e.g. maintenance) and repayment obligations will be funded. ➤ The policy could indicate priority consideration for projects that: <ul style="list-style-type: none"> - Increase multiple use and shared use - Improve club sustainability - Demonstrate collaboration with other clubs







BURDEKIN 10 YEAR SPORT AND RECREATION PLAN

BURDEKIN SHIRE COUNCIL



BACKGROUND REPORT

JUNE 2018



Prepared by
Otium Planning Group Pty Ltd

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1. Introduction

Burdekin Shire Council has always understood the importance of sport and recreation planning. The previous Sport and Recreation 10-year Plan has now expired, and a new plan is needed to guide sport and recreation planning for the next 10 years.

The new plan will be a 'road map' for future sport and recreation services in the Burdekin Shire, and will be a tool that will guide Burdekin Shire Council in addressing future sport, recreation and park services, programs and facilities in the Burdekin Shire. The Sport and Recreation Plan builds on existing work and previous studies, while also incorporating other planning, management and budgetary frameworks to generate an integrated and coordinated response to Burdekin Shire's sport and recreation needs.

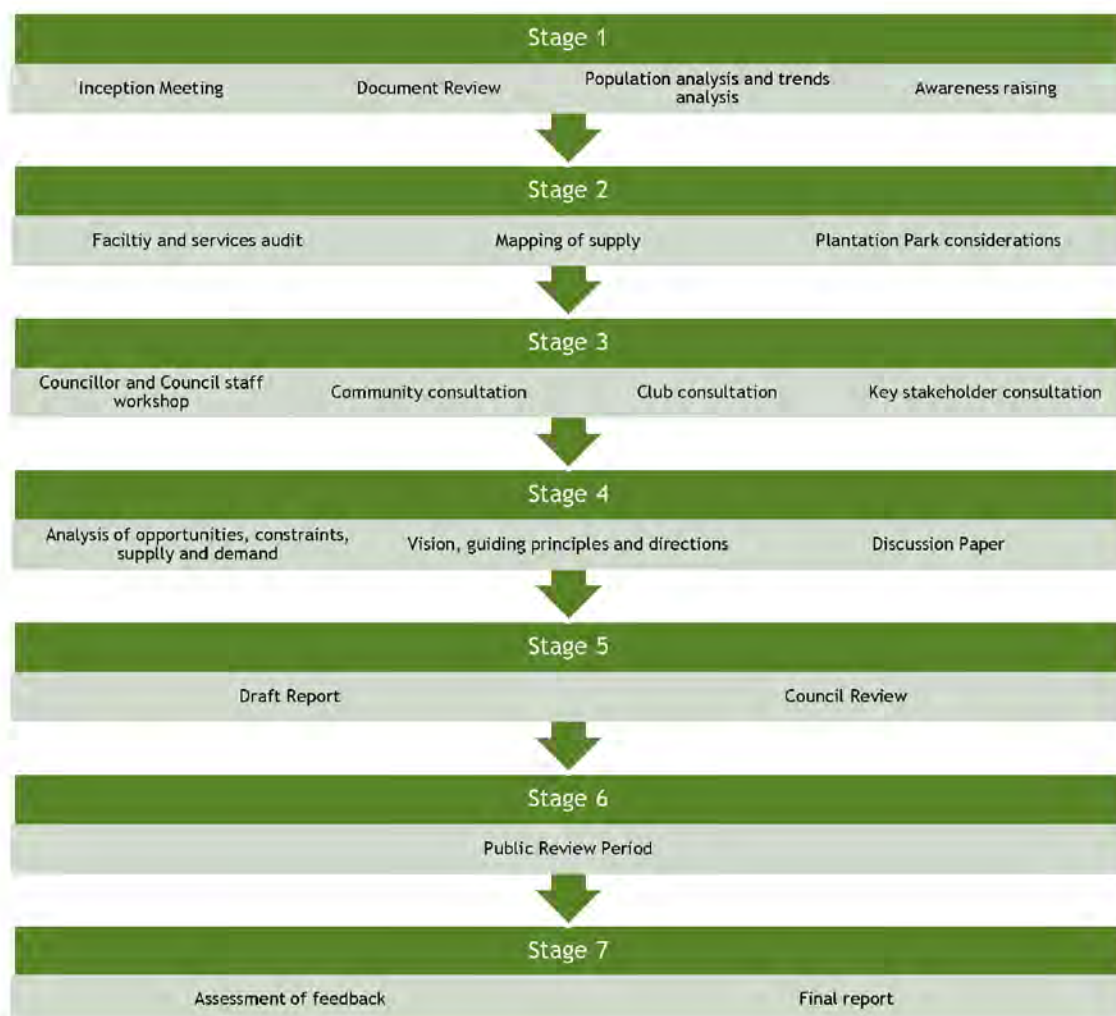
1.1 Project Objectives and Scope

The project aim, set out at the beginning of the project, was to develop a strategy which 'assess the provision of sport and recreation facilities and services now and into the future'. The scope of the project included:

- An understanding of the regional, state and national sport and recreation sector and how it relates to Burdekin Shire.
- An inventory of existing and proposed sport and recreation (both active and passive) organisations, services and facilities in Burdekin Shire.
- A review of sport and recreation trends.
- A consolidated and agreed vision for sport and recreation facilities and services.
- Development of a set of guiding principles to achieve the vision.
- Identify support mechanisms to continue the ongoing development of the community sport and recreation sector with consideration of the constraints and limitations of volunteer-based organisations.
- Identification of land requirements for future sport and recreation opportunities, based on trends, demand and need in the Shire.
- Identify key stakeholders and their current and potential future role in the delivery of sport and recreation services and facilities.
- Explore opportunities to expand Plantation Park in order to accommodate an open space for sports activities.

1.2 Study Approach

The study was undertaken in seven stages, as per the diagram on the following page.





2. Document Review

A review of previous plans, existing policies, and studies related to sport and recreation in the Burdekin Shire was undertaken. Relevant key themes identified in the literature are summarised in [Table 1](#). The following policies, plans, and studies were reviewed:

- Burdekin 10-year Sport and Recreation Plan
- Burdekin Shire Council Corporate Plan 2017-2022
- Burdekin Tourism Plan
- Planning for Tennis Together

Table 1: Literature Review

Documents Analysis	Document Name
<p>The previous sport and recreation plan developed 33 recommendations based on three key areas:</p> <ul style="list-style-type: none">• Facility Development and Planning• Coordination and management of recreation facilities and parks• Sport Club Development <p>The recommendations were organised according to individual sports and recreation activities.</p> <p>The following recommendations were made with respect to each group.</p> <p>Primary Recommendations:</p> <ul style="list-style-type: none">• All Sport and Recreation Groups<ul style="list-style-type: none">◦ Council to investigate providing a human resource in the areas of Sport, Recreation and Community development◦ Implement Master Plans for Alva Foreshore, Anzac Park, PCYC• Soccer<ul style="list-style-type: none">◦ Assist Senior and Junior Soccer with the development of new amalgamated facilities <p>Secondary Recommendations:</p> <ul style="list-style-type: none">• All Sport and Recreation Groups:<ul style="list-style-type: none">◦ Internally examine the current ground maintenance policy to ensure long term sustainability of playing fields. Options may include Council taking over the ground maintenance at a charge to clubs.◦ Undertake organisational planning for clubs (particularly those which need more players to remain viable, e.g. Ayr Tennis, Basketball and Hockey)◦ Conduct a volunteer management program (How to recruit and retain volunteers)◦ Assist clubs to undertake risk management planning◦ Provide financial management training and tools for clubs to improve current practices◦ Assist sporting and community groups to conduct events◦ Coordinate the distribution of sport and recreation related information to sporting organisations and clubs◦ Encourage sharing of community buses in lieu of community transport◦ Encourage sport and recreation organisations to conduct activities for aged people and people with disabilities◦ Support physical activity programs for the aged, frail, obese and people with disabilities◦ Develop a strategy for vandalism prevention and treatment◦ Improve the condition of public toilets within the Burdekin Shire• Walking/Running<ul style="list-style-type: none">◦ Develop linked, well-lit walking routes and pathways, and improve lighting along walking tracks• Soccer/Rugby League/Touch<ul style="list-style-type: none">◦ Investigate the feasibility of more local competitions and/or regular multi-sport carnivals• Pistol Club<ul style="list-style-type: none">◦ Covered Walkway• Rugby Union<ul style="list-style-type: none">◦ Irrigation, shade and office space required at Jones Street field	<p>Burdekin 10-year Sport and Recreation Plan, Burdekin Shire Council</p>



Documents Analysis	Document Name
<ul style="list-style-type: none"> • Golf Club <ul style="list-style-type: none"> ◦ Upgraded Parking • Home Hill Swimming Pool <ul style="list-style-type: none"> ◦ Upgrade shade to pool and spectator areas • Barratta Creek <ul style="list-style-type: none"> ◦ Upgrade Boat Ramp • Dog Obedience Club <ul style="list-style-type: none"> ◦ Upgrade the clubhouse and canteen at the Obedience Club at Beach Road • Hack and Pony Club <ul style="list-style-type: none"> ◦ Replace amenities block at Hack and Pony Club facility at lower Wickham Street, Ayr • Fishing and Boating <ul style="list-style-type: none"> ◦ Review all boat ramps and establish an upgrade program • Home Hill Race Course <ul style="list-style-type: none"> ◦ Assess the need for permanent toilets, upgrade the clubhouse, and assess the feasibility of function room on top of existing stand • Ski Club <ul style="list-style-type: none"> ◦ Upgrade the toilets at Hutchings Lagoon Ski Club facility • Cricket <ul style="list-style-type: none"> ◦ Upgrade the entry road to the Home Hill Cricket Ground. Replace clubhouse roller doors • Ayr Tennis <ul style="list-style-type: none"> ◦ Replace nets • Rugby League (junior) <ul style="list-style-type: none"> ◦ Refurbish clubhouse, additional toilets ◦ Lights on hockey field ◦ Competition lights on main field ◦ Seating • Touch <ul style="list-style-type: none"> ◦ Refurbish clubhouse ◦ Additional toilets ◦ Upgrade lights to competition standard in Ayr ◦ Underground sprinklers for two fields • Home Hill Tennis <ul style="list-style-type: none"> ◦ Remove rust from light poles ◦ Shade over grassed area 	
<p>The vision of the Corporate Plan is: <i>"Through committed leadership Burdekin Shire Council will work with the community to create an inclusive, welcoming and healthy environment that offers a high quality of liveability for residents that is underpinned by a productive and diverse economy."</i></p> <p>The Corporate Plan identifies a range of challenges facing the Burdekin community, including:</p> <ul style="list-style-type: none"> • Ageing and static population • Limited post-secondary education • Local economy influenced by commodity prices • Close proximity to a large regional centre (Townsville) • Limited diversity in job opportunities • Mono-agriculture dominance and mechanised industry • Lack of economic diversity and value adding • Change community demographic <p>Through previous community consultation events Council was able to categorise the community priorities. The following are relevant to the Sport and Recreation Plan and include:</p> <ul style="list-style-type: none"> • Demonstrated fiscal responsibility, Council transparency and performance evaluation • Increased use of community facilities • Building and improving infrastructure • Building community capability • Diversification of the economy • Environment sustainability • Community engagement • Safe and inclusive public spaces • Tourism development 	<p>Corporate Plan 2017-2022, Burdekin Shire Council</p>



Documents Analysis	Document Name
<p>The Corporate Plan sets out five key strategic areas - infrastructure, economic development, social wellbeing, environment, and organisational sustainability. The Corporate Plan sets out intents that indicate the outcome for that key strategic areas. There are a number that apply to the Sport and Recreation Plan, including:</p> <ul style="list-style-type: none"> • Infrastructure for future needs • Management and maintenance of community assets • Safe and effective networks • Empower the community • Encourage innovation • Strengthen networks • Safe, healthy, inclusive and socially engaged communities • Strong community organisations • Creating places of community identity • Provision of public space • Build a robust and resilient community • Balance the needs of the community and the environment • A sustainable environment • Strong engagement with the community 	
<p>In an attempt to reverse the declining trend in tourism, Burdekin Shire Council developed the Burdekin Tourism Plan. The plan identified 12 recommendations, all of which would have an impact of sport and recreation opportunities in the Burdekin Shire. The recommendations include:</p> <ul style="list-style-type: none"> • Improved way finding signage • Improvements to Mt Inkerman • Improved maintenance at Charlies Hill • Refurbish Lions Club Home Hill Diorama • Improved information at the Home Hill Comfort Stop • Improvements to Plantation Park • Develop a visitor's self-drive guide • Monitor the developments of Cromarty Wetlands • Develop a master plan for Pioneer Park Motor Speedway • Further develop accommodation options • Incorporate the Power Station Museum into the Silver Link Interpretive Centre • Enhance production and marketing of the Burdekin Calendar of Events 	Burdekin Tourism Plan, Burdekin Shire Council
<p>Tennis Queensland and Tennis Australia are seeking opportunities to work with Burdekin Shire Council to address key issues for long term success of tennis in the Burdekin Region.</p> <p>Tennis has a clear direction for 2017/2018, prioritising simply to 'connect more people to tennis'. This includes prioritising ANZ Tennis Hot Shots at the local level to encourage junior participation and entry into the sport and book a court programs to actively promote greater accessibility into tennis venues.</p> <p>This document is a proactive approach from Tennis Queensland and Tennis Australia to ensure the long-term success of tennis in the Burdekin Region, and if undertaken with Burdekin Shire Council the final document will aim to:</p> <ul style="list-style-type: none"> • Understand local strategic context and the key drivers for growing tennis participation • Review the existing supply and capacity of tennis facilities within BSC • Investigate joint use opportunities with adjoining school facilities • Identify the type of facilities offered within the area and undertake a condition assessment • Review existing venue management models and identify opportunities to support operational performance • Understand and improve alignment of BSC policies with Tennis Australia's Four Pillars to Successful Tennis Management • Provide recommendations and identify priorities for local government tennis infrastructure, community participation, club/ venue management and promotion of tennis over the next four years • Create an action plan to support growth and development of tennis. 	Planning for Tennis Together (Burdekin Shire Council), 2017, Tennis Queensland



3. Population Profile

3.1 Population Characteristics

Burdekin Shire Council LGA has a population of 17,074¹, with a median age of 44 and slightly more males than females (50.8% and 49.2% respectively). Since the previous census the population decreased from 17,364, a 1.7% decrease in the population. The median age also rose since 2011, from 41 to 44.

3.2 Population by Township

Burdekin Shire local government is comprised of multiple townships, including Ayr, Home Hill, Giru, Brandon, and Alva. The majority of resident reside in Ayr (51%), as the central hub of the shire, with 8,738 residents. [Table 2](#) details the population by suburb/ township.

Table 2: Population by Township

Township	Population	Percentage of Shire
Ayr	8,738	51.2%
Home Hill	2,954	17.3%
Brandon	1,094	6.4%
Giru	354	2.1%
Alva	279	1.6%

3.3 Population Projections

The Queensland Statisticians Office have produced a data set with population projections for Local Government areas. This was last updated in 2015, where it projected Burdekin to have a population of 18,007 by 2016, which was slightly above the actual population at the time of the census. The projections are made to 2036 as detailed in [Table 3](#)

Table 3: Population projections

Year	Population
2011	17,775
2016	18,007
2021	18,289
2026	18,651
2031	18,968
2036	19,223

3.4 Age profile

The median age in Burdekin is 44, which is significantly higher than Regional Queensland which has a median age of 39. A higher median age can be an indication of a significantly higher ageing population or a deficient in youth population. In respect to Burdekin, the higher median age is due to the large number of residents aged over 65 years, which account for 21.2% of the total population.

http://www.censusdata.abs.gov.au/census_services/getproduct/census/2016/quickstat/LGA31900?opendocument



Table 4: Population based on Age Cohorts

Age Cohort	Population	Burdekin %	Regional Qld %
0-4	881	5.2%	6.1%
5-9	1,039	6.1%	6.7%
10-14	1,112	6.5%	6.5%
15-19	1,031	6.0%	6.2%
20-24	915	5.4%	6.0%
25-29	831	4.9%	6.1%
30-34	843	4.9%	6.3%
35-39	914	5.4%	6.1%
40-44	1,032	6.0%	6.7%
45-49	1,150	6.7%	6.9%
50-54	1,194	7.0%	6.8%
55-59	1,241	7.3%	6.6%
60-64	1,254	7.3%	6.0%
65 and over	3,627	21.2%	16.9%

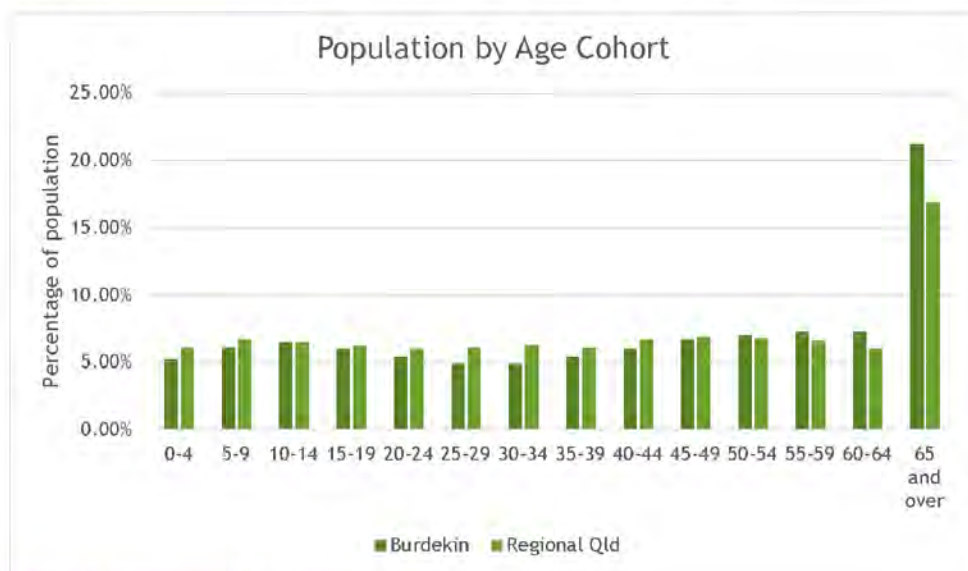


Figure 1: Change in Club Membership

3.5 Income

Burdekin Shire Council LGA has a lower income across the board compared to the rest of Queensland. It is significantly lower in the family and household categories.

Table 5: Income by type

Income type	Burdekin Shire Council	Queensland
Personal	\$617	\$660
Family	\$1,489	\$1,661
Household	\$1,177	\$1,402



3.6 Physical Inactivity

The Australian Health Policy Collaboration has released the Australian Health Tracker². This uses available information to provide age-standardised rates and ratios for a range of risk factors associated with health. The Health Tracker provides rates for children and adults who are overweight or obese, smokers, high cholesterol, and those who were physically inactive.

The data is provided for the Burdekin LGA for a range of factors are detailed in [Table 6](#). The Health Tracker provides the following information on this PHA.

Table 6: Health Tracker Risk Factor Scores

Risk Factor	ASR per 100	Target Score ASR (for 2025 national target)	SR Score
People aged 2-17 who are Obese	7.4	n/a	98
People aged 2-17 who are Obese or Overweight	25.5	n/a	99
People aged 18+ who are Obese	35.5	24.6	126
People aged 18+ who are Obese or Overweight	67.4	61.1	106
People who were physically inactive	79.3	40.0	120

The ASR per 100 score can be interpreted as a percentage, that is, the Health Tracker estimates that 79.3% of the Burdekin region were physically inactive. The SR score indicates how close to the national average a location is. A score of 100 matches the national average, a score below this indicates the location has a lower percentage than the national average and a higher score indicates a percentage higher than the national average.

²<http://www.atlasesaustralia.com.au/ahpc/>

4. Sport and Recreation Trends

4.1 Sport and Recreation

A range of sport and recreation trends have been observed through studies undertaken by the Otium Planning Group team for various local governments throughout Australia and analysis of published data (e.g. ABS, CSIRO, Australian Sports Commission). Below is a summary of participation, planning, design and management trends that have implications for sport and recreation planning and provision.

4.1.1 Generic Trends

The following general trends influencing the use of sport and recreation facilities are evident:

- Many individuals and families are time poor and the scheduling of activities at times that are convenient to them is increasingly important.
- There is a desire by many participants to simply 'turn up and play' with minimal volunteering commitments for commercial provision.
- Maximum flexibility in design to accommodate varying community needs and forms of use should be a prerequisite, multi-use sport and recreation precincts may need to consider incorporating opportunities for traditional and non-traditional activities.
- Participation in organised sport is generally static but there is a growing demand for social forms of participation in sport.
- Local governments are recognising the importance of creating environments to enable people to lead active and healthy lives, placing greater focus on integration with urban planning, provision and/or connectivity of walk/cycle paths, provision of sport and recreation facilities and programs, and provision and access to parks and open space.
- Volunteerism is declining in many sport and recreation organisations. This is placing greater pressure on the remaining volunteer base and may impact on participation levels and/ or costs in future, if services that were once provided voluntarily need to be paid for.
- Declining volunteerism is also placing greater pressure on Councils in terms of the way they manage sports facilities on their land.
- There is an awareness of the importance of "risk management" and the need for a "whole-of-life" approach to facility development and asset management.
- Multiple use of sport and recreation facilities, season overlap and across season usage is becoming more prevalent.
- Demographic shift, especially in larger cities, is changing the patterns of participation in sport and recreation.
- Many sports' peak bodies are responding to social and demographic trends by introducing modified forms of participation and scheduling.

4.2 Emerging sports

The rise of the popularity of non-traditional sport emerging within Australia and around the world provides new challenges to planners, developers and communities. Following the introduction of mountain biking to the 1996 Atlanta Olympics, the 2020 Tokyo Olympic Games will introduce the following new, emerging extreme sports:

- Skateboard
- Sports Climbing
- Surfing



The International Olympic Committee considered a variety of factors when assessing these sports, including the impact in gender equality, the youth appeal of the sports and the legacy value³.

Based on the rising popularity of these types of extreme sports, providing space and facilities that support these activities, whilst also continuing to provide facilities for traditional sport, will become increasingly difficult in an environment where there is, in most cases, a shortage of sports land.

4.3 Data on Participation in Exercise, Recreation & Sport

Between 2001 and 2010, data on participation in sport and recreation was collected via the Exercise, Recreation and Sport Survey (ERASS)⁴. Between 2011 and 2014, similar data was collected by the ABS⁵, however in 2014 the ABS decided to cease collection of sport and recreation data. The AusPlay⁶ survey was subsequently introduced by the Australian Sports Commission to collect data that would:

- Provide insights to help sports grow participation and track trends;
- Provide data that informs government investment, policy and program delivery; and
- Identify and describe links between sport participation and other influential factors.

The AusPlay Survey collects sports participation data for children aged 0-14 and adults aged 15 years and over. While it supersedes previous data collection undertaken by ERASS and the ABS, due to differences in data collection methods, the AusPlay data should not be compared with ERASS or ABS data.

4.3.1 Historical Trends (15 and over)

Between 2001 and 2012⁷, the following activities consistently featured in the top 10 activities frequently participated in by Queenslanders aged 15 years and over:

- | | |
|------------------------|--------------------|
| • Walking for exercise | • Tennis |
| • Fitness/gym | • Football sports |
| • Cycling | • Soccer (outdoor) |
| • Swimming | • Walking (bush) |
| • Jogging/running | • Yoga |
| • Golf | |

4.3.2 2016 Data (15 and over)

According to the 2016 AusPlay survey, the top 15 activities participated in by Queensland adults between January 2016 and December 2016 are listed in the following table.

³<https://www.olympic.org/news/ioc-approves-five-new-sports-for-olympic-games-tokyo-2020>

⁴ Participation in Exercise, Recreation and Sport Surveys (ERASS). 2003, 2006 and 2010 survey periods. Funded by the Australian Sports Commission and state and territory government agencies responsible for sport and recreation through the Standing Committee on Recreation and Sport. Surveys are conducted of persons aged 15 and over.

⁵ Participation in Sport and Physical Recreation, Australia. Produced by Australian Bureau of Statistics for the Committee of Australian Sport and Recreation Officials (CASRO) Research Group

⁶ Ausplay Survey. Australian Sports Commission. Most recent survey period January to December 2016 (data released April 2017)

⁷ 2014 ABS data only included Australia as a whole and not State data.



Table 7: Top 15 sports activities participated in by Queensland Adults in 2016 (AusPlay, April 2017)

Activity	2016 Participation Rate (%)		
	Total	Males	Females
Walking (recreational)	42.7	33.0	52.2
Fitness/ Gym	32.0	28.0	35.8
Athletics, track and field (includes jogging and running)	15.5	16.5	14.6
Swimming	15.1	12.2	18.0
Cycling	10.9	13.5	8.3
Bush Walking	6.5	6.0	6.9
Football/ soccer	5.8	8.1	3.6
Golf	4.5	7.7	1.3
Touch football	4.4	5.2	3.5
Tennis	4.1	4.6	3.7
Yoga	4.1	1.1*	7.1
Fishing (recreational)	3.1	5.6	0.8*
Netball	3.1	0.9*	5.2
Surfing	2.9	4.4	1.3
Cricket	2.3	3.9	0.7*

*Estimate has relative margin of error between 50% and 100% and should be used with caution.

4.3.3 Historical Trends (Children 5-14)

Since 2000, data collected on children's participation in leisure and sport activities⁸ consistently featured the following sports in the top 10 activities participated in by children aged 5 to 14 years:

- Swimming
- Soccer (outdoor)
- Australian Rules Football
- Netball
- Basketball
- Tennis
- Martial Arts
- Gymnastics
- Cricket (outdoor)
- Rugby League
- Athletics/track & field

⁸ Australian Bureau of Statistics. 'Children's Participation in Cultural and Leisure Activities' (2000 - 2012 surveys)



4.3.4 2016 Data (Children 5-14)

The top 10 activities participated in by Queensland children between January 2016 and December 2016 are listed in the table below.

Table 8: Top 10 sports activities participated in by Queensland children in 2016 (AusPlay)

Activity	2016 Participation Rate (%)		
	Total	Males	Females
Swimming	28.0	26.8	29.3
Football/ soccer	12.8	18.7	6.7*
Gymnastics	7.4	3.6*	11.3
Dancing (recreational)	7.3	0.9**	13.9
Australian football	6.6	10.8	2.2*
Rugby league	6.5	12.5	0.4**
Athletics, track and field (includes jogging and running)	5.4	4.7*	6.2*
Netball	5.0	0.3**	10.0
Tennis	4.9	5.4*	4.5*
Cricket	4.4	8.0	0.6**

* Estimate has relative margin of error between 50% and 100% and should be used with caution.

** Estimate has a relative margin of error greater than 100% and is considered too unreliable to use.

4.3.5 Outdoor Field Sports

AusPlay data combines club-based results for adults and children to determine the top sport activities. Of the top ten activities in 2016, five are field sports, indicating that a strong preference for club-based field sports remains. The top sports are listed in the following table.


Table 9: Top club-based sports activities participated in by Australians in 2016 (AusPlay)

Club sport (adults and children combined)	Percent of Population
Football	4.5
Golf	3.0
Australian Football	2.7
Netball	2.6
Tennis	2.3
Cricket	2.2
Basketball	2.2
Touch football	1.1
Swimming	1.0
Athletics, track and field (includes running/jogging)	1.0
Rugby league	1.0

4.4 Cycling Participation Trends

The National Cycling Strategy 2011-2016 sets out the objective to double cycling participation by Australians between 2011 and 2016. To measure performance towards this objective, the Australian Bicycle Council commissions a National Cycling Participation Survey which has been conducted in 2011, 2013, 2015 and in 2017.

In June 2017, the Australian Bicycle Council released the results of the National Cycling Participation Survey 2017. The survey shows that around 3.74 million people in Australia ride a bicycle for recreation or transport in a typical week.



The survey provides estimates of cycling participation (measured in the past week, month and year) across Australia and for each state and territory.

Key findings from the 2017 study were as follows:

- 15.5% of the Australian population had ridden in the previous week, 21.8% had ridden in the previous month and 34.2% had ridden at least once in the previous year.
- Participation rates are highest in the Australian Capital Territory and the Northern Territory.
- Young children have high levels of cycling participation, with 43.8% of males and 37.4% of females aged under 10 years having ridden in the previous week. Male participation increases in the 10 to 17-year age bracket, with 50.4% having ridden in the previous week. However, female cycling participation falls markedly in the 10 to 17-year age bracket, with 16.9% having ridden in the previous week.
- Of those who cycled in the past month, a much higher proportion did so for recreational purposes (80.6%) compared to those who cycled for transport purposes (30.7%). This divide is not significantly different to 2011 when 80.9% of those who cycled did so for recreational purposes and 32.2% did so for transport purposes.
- Males are significantly more likely to participate in cycling than females with 20.4% of males and 10.7% of females having ridden in the past week.
- Among those who had ridden in the past week, the average time ridden was 2 hours and 32 minutes.
- Around 55.8% of households have at least one bicycle in working order.



5. Current Facility and Services Provision

In order to determine what sport and recreation facilities were available to the community, an analysis of the available databases was undertaken. An important aspect of developing the sport and recreation plan is to understand the current provision of facilities across the Burdekin region, both geographically and numerically.

5.1 Overall facilities

Table 10 identifies the current facilities across the region separated in to different areas. Appendix 1 shows the location and type for each facility.

5.1.1 Ayr Facilities

Ayr accounts for just over 50% of the total population and as such is home to the majority of sport and recreation facilities in the region. Across the town there are 10 sporting parcels across the region. The following facilities are provided in Ayr:

- 1 x equestrian facility
- 9 x rectangle fields
- 2 x oval fields
- 1 x horse racing track
- 1 x BMX facility
- 10 x tennis courts
- 3 x basketball courts
- 1 x swimming pool

5.1.2 Home Hill Sport and Recreation Facilities

Home Hill accounts for approximately 17% of the total population and is home to the regions other major tennis facility and major grounds for netball and cricket. The following facilities are provided in Home Hill:

- 1 x swimming pool
- 4 x netball courts
- 1 x bowls green
- 12 x tennis courts
- 5 x cricket ovals

5.1.3 Rest of the region sport and recreation facilities

There are a number of other local sport and recreation opportunities within each of the regions outlying communities within the Burdekin Region.

Community Name	Available facilities	Community Name	Available facilities
Giru	<ul style="list-style-type: none">• 25m swimming pool• Bowling green• 2 x tennis courts• 1 x oval field	Milaroo	<ul style="list-style-type: none">• Recreational pool• 1 x tennis court• Kick about space
Clare	<ul style="list-style-type: none">• 25m swimming pool• 2 x multi-use courts	Mt Kelly	<ul style="list-style-type: none">• Rifle Range



Table 10: Current facilities by area

Area	Local Park	Township Park	Regional Park	Township Sport	Regional Sport	Linear Open Space	Conservation	Undeveloped	Community Facility	Education	Aquatics	Showgrounds
Airdmillan	0	1	0	0	0	0	0	1	2	0	0	0
Alva	5	0	0	0	0	0	3	1	0	0	0	0
Ayr	10	1	2	4	5	1	1	4	19	22	1	0
Barratta	1	0	0	0	0	0	0	2	0	0	0	0
Brandon	3	0	0	0	2	0	0	1	0	2	0	0
Carstairs	0	0	0	0	0	0	1	0	0	0	0	0
Clare	6	0	0	1	0	3	3	6	1	1	1	0
Cromarty	0	0	0	0	0	0	0	0	1	0	0	0
Dalbeg	1	0	0	0	0	2	0	10	1	0	0	0
Fredericksfie	0	0	0	0	1	2	2	0	1	0	0	0
Giru	3	0	0	1	0	1	1	3	7	1	0	0
Groper	2	0	0	0	0	0	0	1	2	0	0	0
Home Hill	6	1	2	1	2	3	0	4	13	3	1	1
Horseshoe	0	0	0	0	0	1	1	1	0	0	0	0
Inkermann	0	0	0	0	0	1	5	9	3	0	0	0
Jarvisfield	0	0	0	0	0	1	2	0	0	1	1	0
Jerona	0	0	0	0	0	0	0	2	1	0	0	0
Kirkkie	0	0	0	0	0	1	1	2	0	0	0	0
Mcdesme	0	0	0	0	0	1	0	1	0	0	0	0
Millaroo	6	0	0	0	0	2	2	6	1	1	1	0
Mt Kelly	2	0	0	0	0	0	0	0	0	0	0	0
Mt Surround	0	0	0	0	0	0	1	0	0	0	0	0
Mulgrave	1	0	0	0	0	0	3	0	0	0	0	0
Osborne	0	0	0	0	1	5	0	0	0	1	0	0
Rita Island	0	0	0	0	0	0	3	1	1	0	1	0
Swans	0	0	0	0	0	0	1	1	0	0	0	0
Upper	0	0	0	0	0	0	2	0	0	0	0	0
Wangaratta	0	0	0	0	0	0	2	0	0	0	0	0
Wunjunga	0	0	0	0	0	1	2	0	1	0	0	0
TOTAL	46	3	4	7	11	25	36	56	54	32	6	1



5.2 School Facilities

Historically, schools are an area of untapped capacity within communities for sport and recreation facilities. This is no different within the Burdekin Region, with limited use of school facilities across the region. Schools across the region were contacted to determine the facilities that were at schools and of those, what were available for community use. The table below details the facilities at schools.

School Name	Indoor Courts	Covered Courts	Outdoor Tennis	Outdoor MP	Rectangular Field	Oval Field	Allow Community Access	Existing User
Ayr Special School	0	0	0	0	0	0	N/a	N/a
Ayr State High School	0	1	2	0	1	1	Yes	Yes
Ayr State School	0	0	0	1	0	1	Yes	No
Brandon State School	0	1	1	1	1	0	Yes	No
Burdekin Christian College	0	0	0	0	1	0	Yes	Yes
Clare State School	0	1	0		0	1	Yes	No
East Ayr State School	1	0	0	2	2	0	Yes	No
Giru State School ⁹	0	0	0	0	1	0	No	N/a
Home Hill State High School	0	1	0	2	2	1	Yes	Yes
St Colemans School	0	0	0	0	0	1	No	N/a
St Francis School	1	1	0	0	0	2	Yes	Yes
TOTAL	2	5	3	6	8	7	N/a	N/a

The only schools that did not have existing users or allow community were Giru State School and St Colemans School. Half of the schools have existing users with the majority not applying a charge for community groups and clubs.

5.3 Programs

Council and Community Organisations, such as PCYC, offer a number of sport and recreation programs that promote, facilitate or encourage sport and recreation across the community. These programs are detailed in [Table 11](#)

Table 11: Council Sport and Recreation Programs

Program Name	Program Detail
Burdekin Be Active	<p>The Burdekin Be Active Program consists of an advisory committee, whose members also represent Queensland Health, Queensland Education, Queensland Police Services, Burdekin Shire Council, Burdekin Centre for Rural Health, Burdekin Community Association, Northern Region Sport and Recreation and NQ Region Good Sports.</p> <p>The Committee promotes the health and well-being of residents and has implemented the following programs:</p> <ul style="list-style-type: none"> • Burdekin Be Active Trail • 10,000 Steps Program • Get Fit For Free Program • Installation of exercise equipment at Ayr and Home Hill

⁹ The Giru Pool is open to Community use, however this was established through Education Queensland, and not directly with the school.



Program Name	Program Detail
Revenue Assistance (Interest Free Loans) Policy	<p>Council currently operates an interest free loan system which allows clubs to provide facility upgrades to their leased facilities or equipment. The scope of the policy is to support not-for-profit sporting, cultural or community organisation that hold lease agreement with Burdekin Shire Council. The objectives of the policy are:</p> <ul style="list-style-type: none"> • To circulate interest free loans to eligible applicants within Council's budget allocation, to set a combined limit of \$650,000 for all interest free loans outstanding at any point in time. • To encourage applicants to make funding applications other than to Council, such as to the State and Federal Governments. The rationale for this is to maximise funding received into the Burdekin Shire from external sources. • To encourage the ongoing social, cultural and sporting development within the Burdekin Shire Council area by supporting community initiatives. <p>The most recent round provided nine clubs with funding, for either plant equipment or upgrading facilities. These clubs were:</p> <ul style="list-style-type: none"> • Ayr Golf Club • Burdekin Cruisers Car Club • Burdekin Basketball Association • Burdekin Junior Soccer Association Incorporated • Home Hill Bowls Club Incorporated • Home Hill Cricket Association Incorporated • Burdekin Singers & Theatre Company • Brandon Bowls Club • Home Hill Tennis Association Incorporated
Junior Sport Athlete Support Program	<p>Council also allows local junior sporting players to apply for grants to attend representative sporting events, and they must meet the following general guidelines:</p> <ul style="list-style-type: none"> • The event or programme must be officially recognised and affiliated with a State, National or International organisation. • The application form for an individual must be signed by the applicant and endorsed by an official from his/her sporting/cultural organisation. • The event or programme must be officially endorsed and the applicant must be selected to represent the State or national body in National or International titles, honours or recognition. • Individual applicants must be residents of Burdekin Shire or full-time students whose supporting parents reside in the Burdekin Shire. • Applications must be submitted to the Chief Executive Officer within six (6) weeks of the State, National or International event or programme. • An individual is limited to one grant per sport per financial year, unless selected for higher honours as per the scale of assistance. • Contributions to be fixed as per the scale of assistance unless determined individually by Council at the time of the determination. • Council, at its discretion, may approve an application for financial assistance without compliance with all of these provisions.
PCYC	<p>PCYC offers a range of programs to the community, as follows:</p> <ul style="list-style-type: none"> • Boxing • Dance • Move for Life • Pilates • Gymnastics • After School and Vocation Care
Burdekin Area Youth Watch	<p>The Burdekin Area Youth Watch (BAY Watch) project was structured to recognise the escalating crime rate and raise awareness of youth involvement in criminal activities in the community. Its main objective was to provide assistance, support and long-lasting solutions to engage and combat the problems of boredom among youth.</p>



6. Consultation and Community Engagement

A detailed consultation program was undertaken to ensure that the community, clubs and organisations, and Council had the opportunity to identify issues, opportunities and constraints affecting sport and recreation in the Burdekin Shire. A range of consultation methods were used to ensure a wide section of the community was consulted. This section details the outcomes of the consultation and community engagement.

6.1 Club Survey

Community run clubs and organisations provide the majority of formalised sport and recreation opportunities within the many regional communities. As such, it is important to understand the issues, needs and aspirations of these groups. A club survey was developed and was open from November 2017 to January 2018. 21 clubs completed the survey and are detailed in [Table 12](#) which represents approximately one third of the organisations in the Burdekin region.

Table 12: Club Survey Respondents

Name of Organisation	Name of Organisation
Ayr Motorcycle Club	Burdekin Pistol Club Inc
Brandon Bowls Club	Burdekin Race Club Inc
Burdekin Aero Club Inc	Burdekin Road Runners and Walkers Club
Burdekin Amateur Basketball Inc	Burdekin Rugby League Inc
Burdekin BMX Club Inc	Burdekin Swim School
Burdekin Clay Target Club Inc	Burdekin Track and Field Club
Burdekin Cruisers Car Club	Giru Pony Club
Burdekin Football Juniors	Home Hill Boat Club
Burdekin Junior Rugby League	Home Hill Community Sports Club Inc.
Burdekin Netball Association	Lower Burdekin Gymnastics Academy
Burdekin PCYC	

6.1.1 Membership Trends

As part of the survey respondents were asked to detail past, present and predicted membership. 11 clubs identified that they have experienced growth in either junior or senior membership, however only the following clubs experience growth overall, as seen in Figure 2:

- Burdekin Cruisers Car Club
- Giru Pony Club
- Burdekin Road Runners and Walkers Club
- Home Hill Community Sports Club (Home Hills Bowls Club)
- Burdekin PCYC
- Burdekin Rugby League Inc (Senior and Junior)
- Lower Burdekin Gymnastics Academy
- Burdekin Clay Target Club Inc.

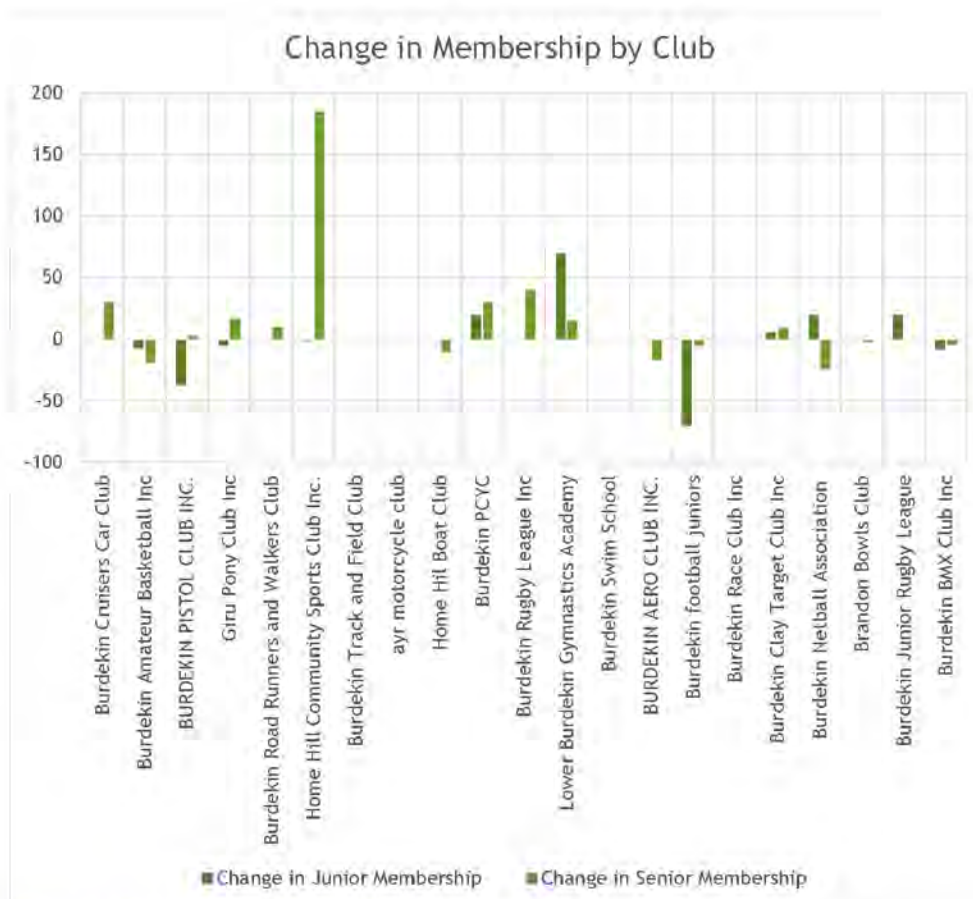


Figure 2: Change in Club Membership

Clubs were asked to comment on why their membership had increased or decreased and, where possible, identify current membership trends. The umbrella theme of improved club governance was identified as the main reason for increasing membership across clubs and organisations, including clubs increasing their media presence and efforts to attract new members.

Trends that were identified for membership decreasing focused on poor/declining facilities, changes in members' circumstances that in most cases were out of the clubs control (moving away, family commitments, etc.) and the lack of volunteers. Important to note, lack of volunteers is an issue that is affecting the clubs across Australia and current trends indicate that changes in participants preference is a major factor in volunteer rates.

Overall trends in membership observed by clubs include:

- Increased demand for social competitions
- Community awareness of health benefits of sport and recreation
- Changes in personal circumstances plays a major role in club membership and volunteerism.



Table 13: Observed Membership Trends

Reasons for increase	Reasons for decrease	Observed Membership Trends
<ul style="list-style-type: none"> • A well-run club, and we offer something for the whole family. • We offer education and a safe environment as well as a social place for adults and their horses or people interested in horses. We encourage all levels of riders and help with horse education. • Small increase due to increase in public liability insurance. • Progressive Officials. Treated as a business rather than a pastime. Reduced the cost of membership and the cost of participating in the game of bowls. Involving the community to be active in the club. • We reached further into social media advertising and contacted a bigger group of people. • Using local players, instead of imports. • We have increased participation in our club due to engaging in the public and educating the community on the benefits of gymnastics and its associated sports (cheerleading, parkour, fitness, strength) • Consistent attendees last three years • The junior base has increased in the under six ages as they are new to the sport. • Although no events require our patrons to be a member we encourage membership by word of mouth. • Female and junior membership has increased as more people are shooting as a family. Senior membership has increased due to members getting older. All memberships have increased due to the club having a new facility to compete at. • Junior membership has increased due to the introduction of the 5-7-year age group for grass roots. • Good sport good club. 	<ul style="list-style-type: none"> • Deteriorating facilities (outside courts) have deterred many of the senior players - unsafe to play on. Junior numbers fluctuate but deteriorating facilities (outside courts) and the lack of cover/all whether have discouraged new members. • We try to separate junior riders from seniors, but due to instructors we can't do this sometimes. • Membership has gradually decreased over the years, due to lack of officials and volunteers and not having a home base. Day and time seems to be hard due to other team sports that children commit to. • As the riders move up in the years they become more interested in other activities after starting work and having their own money. • Members have deceased or moved away. • Increased cost of flying an aircraft is an issue. Club aircraft was getting repaired for 18 months and members fell away. • The junior base age players 10 to 16 seen to have left the sport, either changing codes or not playing any sport. • Senior memberships are always fluctuating. With pregnancies, injuries or young girls who have just finished school going off to university we tend to lose some people. Some years it is worse than others. • Some left the area. We didn't attract as many new members as those that left. • Not sure. BMX isn't really a mainstream sport. We hold a few come and try days and put out flyers etc. for them at the schools of the district, but struggle to gain participants. 	<ul style="list-style-type: none"> • We do have trouble with volunteers. Our membership always grows after the Auto festival. • There is an increased demand for social competition, but we do not have the facilities to cater for this - need three covered courts only have one (stadium) and two outdoor not covered courts. The outdoor courts are also not safe to play on - especially for adults. Volunteerism is steady at present, but we have seen a decline in parents prepared to give their time to their children's sport - believe someone else should do the jobs - some prepared to pay others to do the jobs, while some complain about increasing fees despite not being prepared to do the jobs that keep fees down (i.e. volunteering in the canteen and at fundraising events). Need multi-purpose facilities to cater for the needs of others who use the Basketball Stadium - schools especially asking for this. • Lack of volunteers. • Younger generation are not volunteering. Most of the club's activities are completed by 40+ generation. • Gradual increase in numbers due to global increase in health and fitness. • Have approached neighbouring clubs to start competitions within in our area (Brandon and Ayr) and they only wanted to play in their own clubs. Townsville have indicated that they were getting too old to travel and they have excluded our club from playing pennants on our green. We will go on alone as we have done in the last 12 months and we will be here when other clubs have folded. • More athletes train rather than compete at the club. You get a lot of children who have made NQ selections that will want to improve before they go away. So instead of joining the club they just want to train for a while. • The number of riders at each meeting slowly decrease through the year as money gets tight. • No new members. • We are finding a decrease in volunteerism.



Reasons for Increase	Reasons for decrease	Observed Membership Trends
		<ul style="list-style-type: none"> • Volunteer burn out, younger generation don't want to commit to helping out. • More demand for competitive gymnastics I believe has increased our membership. When our club first started in 2014 our sport was mainly recreational within our community, but as we have grown we have held annual competitions in the Burdekin with Townsville, Bowen and the Whitsunday Gymnastics clubs and this has been recognised by the community as a growing sport to become a part of. • General trend that people have less time to give to club activities. • Volunteers are hard to get from parents as they don't want to get involved. • Decline in volunteers. Difficult to encourage your volunteers. • With the new facility, the club membership has grown and there are a lot of volunteers who are prepared to help. The members are wanting more practice days but time restrictions during the crushing makes this difficult. Shooting numbers have increased since restarting competition with shooters coming from other clubs which makes for good competition among shooters. Sponsorship is harder to get as more people are looking for support. • We have a great volunteer base; however, we do need more parents and players to volunteer for coaching and umpiring. • Social/ come & try participation has increased but that hasn't resulted in more people making the full membership commitment. • Cowboys winning is a major winner for our sport.

6.1.2 Frequency of activities

Respondents were asked to identify how often they conducted activities, both regular and events style. Half of the respondents indicated that they provide access to opportunities more than two times per week, as shown in [Figure 2](#)



Figure 2: Frequency of activities

Local clubs also hold other event style activities on a less regular basis, however these can provide additional sources of revenue and promotion of the sport or activity to a wider audience. Almost three quarters of the clubs hold larger events (14 clubs) at least once per year.

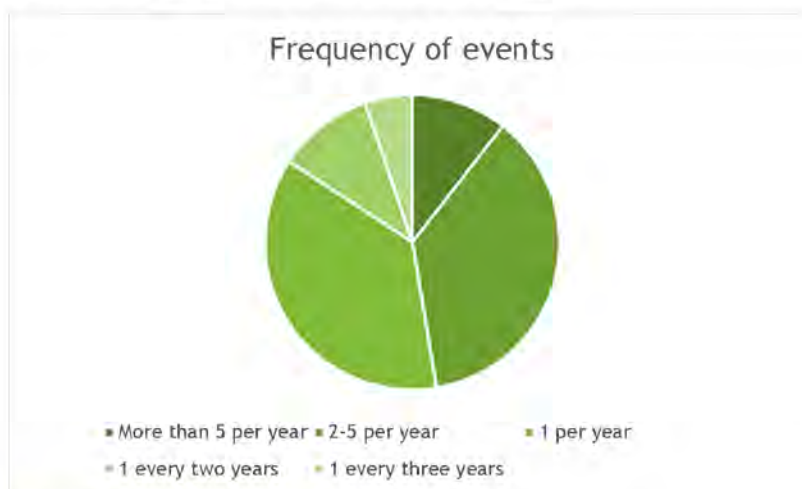


Figure 3: Frequency of events

6.1.3 Facility Usage

To understand the use of the region's facilities, clubs were asked to identify the facilities that they used within the region. Clubs and groups could name up to three facilities, detailed in [Table 14](#)

Table 14: Facility Usage

Club	Main Facility Usage (hrs)	Main Facility	Facility 2	Facility 3
Ayr Motorcycle Club	7/ month	QLD Ambulance Service	Food suppliers	Utensils and cleaning products supplier
Brandon Bowls Club	12.5/ week	Brandon Bowls Club		
Burdekin Aero Club Inc.	16/ week	Ayr Aerodrome		
Burdekin Amateur Basketball Inc.	24/ week	Burdekin Basketball Stadium	St Francis Primary School	Burdekin Catholic High School
Burdekin BMX Club Inc.	10/ week	BMX Track	Walking Paths	
Burdekin Clay Target Club Inc.	20/ month	Burdekin Clay Target Shooting		
Burdekin Cruisers Car Club	1/ week	Ayr Showgrounds		
Burdekin Football Juniors	9/ week	Burdekin Football Junior ground		
Burdekin Junior Rugby League	12/ week	Rugby Park	Burdekin Touch	
Burdekin Netball Association	11/ week	Burdekin Netball Association	School facilities	
Burdekin PCYC	16/ week	Burdekin PCYC building	Multi-purpose building at the Showgrounds	
Burdekin Pistol Club Inc.	6/ week	Pistol Range		
Burdekin Race Club Inc.	2/ week	Racecourse		
Burdekin Road Runners and Walkers Club	Annually	Burdekin PCYC	Anzac Park	
Burdekin Rugby League Inc.	6.5/ week	Rugby League Grounds		
Burdekin Swim School		-		
Burdekin Track and Field Club	3.5/ week	Ayr High School	Home Hill High School oval	
Giru Pony Club	12/ week	236 Piralko Road		
Home Hill Boat Club	As required	Public Toilets	Parks and Gardens	
Home Hill Community Sports Club Inc.	47/ week	Home Hill Bowls Club		
Lower Burdekin Gymnastics Academy	23/ week	Burdekin Fitness Hall		



Clubs and organisation were also asked to identify their satisfaction with the facilities and if dissatisfied their reasons for the dissatisfaction, detailed in [Table 15](#)

Table 15: Reasons for Dissatisfaction

Club	Main Facility Satisfaction	Reason for Dissatisfaction
Ayr Motorcycle Club	Very Satisfied	N/a
Brandon Bowls Club	Satisfied	N/a
Burdekin Aero Club Inc.	Satisfied	N/a
Burdekin Amateur Basketball Inc.	Dissatisfied	Outside courts are in badly deteriorated state. Also need all weather facilities - need to be covered. Also increasing demand for multipurpose courts - currently only basketball. Stadium in good order
Burdekin BMX Club Inc.	Very Satisfied	N/a
Burdekin Clay Target Club Inc.	Very Dissatisfied	N/a
Burdekin Cruisers Car Club	Dissatisfied	Toilets and showers are appalling, no shade and grass could have irrigation.
Burdekin Football Juniors	Very Satisfied	N/a
Burdekin Junior Rugby League	Satisfied	N/a
Burdekin Netball Association	Satisfied	N/a
Burdekin PCYC	Satisfied	N/a
Burdekin Pistol Club Inc.	Satisfied	N/a
Burdekin Race Club Inc.	Very Satisfied	N/a
Burdekin Road Runners and Walkers Club	Very Satisfied	N/a
Burdekin Rugby League Inc.	Satisfied	N/a
Burdekin Swim School		N/a
Burdekin Track and Field Club	Dissatisfied	There are no amenities blocks on the oval and level of ground is not the greatest
Giru Pony Club	Very Dissatisfied	Grounds are owned by Giru Polo cross (which is no longer going), we cannot write any grants to fix toilets and grounds etc. As these grounds are legally owned we do not know when we will be asked to leave. There is no future at these grounds. We have asked Mayor Lyn McG if we can move to the Giru Showgrounds for the future of our club.
Home Hill Boat Club	Dissatisfied	Facilities of a poor standard
Home Hill Community Sports Club Inc.	Dissatisfied	Main Building needs demolishing and replacing the building with a new cyclone shelter for our town. It is in the middle of Police, Ambulance and Fire Precincts. We could cater for 700 people at any time. We envisage a new building with a solid cyclone standard roof covering the building and the green area. We could extend the area on two sides if required. It would include a bowling green and a separate wooden floor with under floor lighting to be used for netball, basketball, futsal and indoor soccer. Would have complete solar provision to provide for our needs and export to the grid. New refrigeration would save on electricity. It would have wheelchair access and cater for the elderly in our town. Being a community sports club, the cyclone shelter and the contents would be used continually and always be ready for any emergency. We will get this.
Lower Burdekin Gymnastics Academy	Very Dissatisfied	Burdekin Fitness Hall is very run down due to lack of committee organisation of maintenance over the last 30 years

In many cases dissatisfaction arose from the facility being run down or not currently provide a suitable area for the activity to continue to grow. A number of clubs are looking to redevelop the existing facility to encourage increased use or to relocate to other sites that are currently underutilised to provide a stable future for their club.

6.1.4 Issues facing Clubs

Like many clubs across Australia, there are a number of issues that affect local clubs and organisations. Otium Planning Group, through previous studies, has developed a range of general issues that, in most cases, have some impact on clubs and organisation. The clubs and organisations across the Burdekin region were asked to rate from no impact to high impact each issue listed, and if any other issues were affecting them.

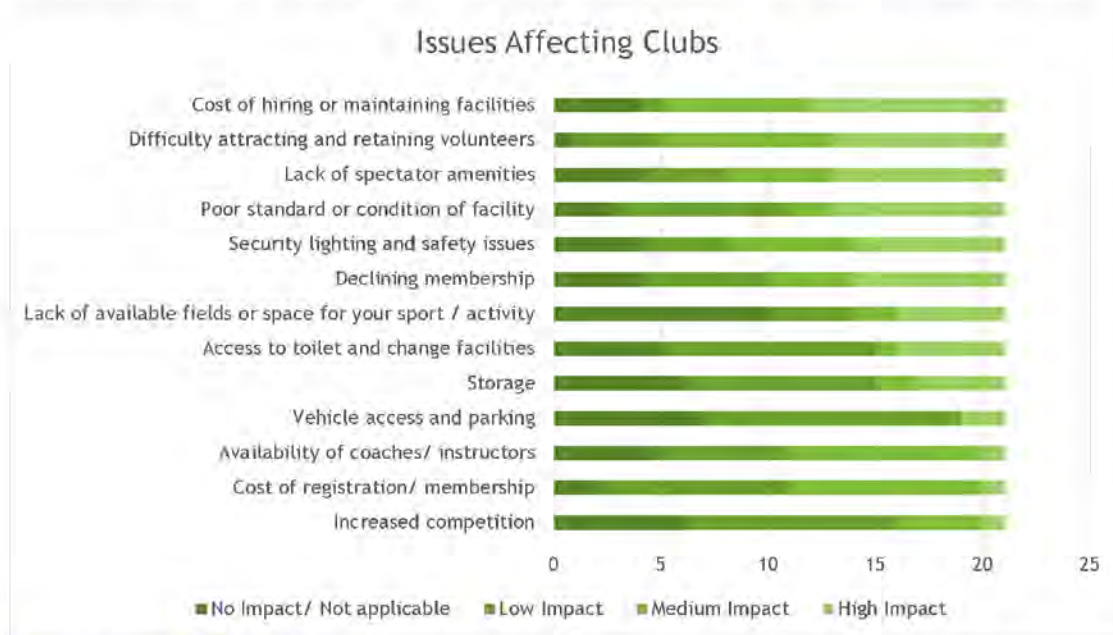


Figure 4: Issues affecting clubs

Three quarters of respondents indicated that 'cost of hiring or maintaining facilities' and 'difficulty attracting and retaining volunteers' had at least a medium impact. Half of the clubs and organisations indicated that 'lack of spectator amenities', 'security lighting and safety issues', and 'declining membership' had a medium impact on the club. As identified in the previous section, approximately half of the clubs describe the state of their facility as an area of concern.

Three clubs indicated 'other' issues, however only two supplied responses to what the issue was. One being the 'need for assistance with insurance, potentially a blanket policy taken by Council and supported by the clubs' and 'increasing the shade cover'.

6.1.5 Club Priorities

Clubs and organisations were asked to highlight any priorities in the key areas of 'facilities' and 'organisation and management', as detailed in [Table 16](#)

Table 16: Club Priorities

Club	Facility Priority	Governance Priority
Ayr Motorcycle Club	<ul style="list-style-type: none"> Price Reliability Contactable 	<ul style="list-style-type: none"> Having a full committee Volunteers Member participation
Brandon Bowls Club	<ul style="list-style-type: none"> Security Amenities upgrade Kitchen upgrade 	<ul style="list-style-type: none"> Remaining financially positive Attract new members Future proofing



Club	Facility Priority	Governance Priority
Burdekin Aero Club Inc.	<ul style="list-style-type: none"> • Serviceable airport • Fuel availability • Usable Clubroom 	<ul style="list-style-type: none"> • Compliant working club
Burdekin Amateur Basketball Inc.	<ul style="list-style-type: none"> • Replace and cover outdoor courts, make multi-purpose • Toilet in the main indoor facility • Canteen in the main facility 	<ul style="list-style-type: none"> • Better facilities that are not continually financially draining on the club i.e. fundraising for repairs to deteriorated outside courts • Financial support from Burdekin Shire Council to maintain/upgrade their facilities - outside courts • Additional volunteers
Burdekin BMX Club Inc.	<ul style="list-style-type: none"> • To improve our facilities, to a state competition level, for both riders and spectators • To attain and retain more riders • To continue to provide/increase coaching and competition levels for our riders 	<ul style="list-style-type: none"> • To improve facilities, both on and off track • To maintain a working club committee • To move forward with advances in our sport, to increase the opportunities for our riders
Burdekin Clay Target Club Inc.	<ul style="list-style-type: none"> • Location • Amenities • Parking 	<ul style="list-style-type: none"> • Good volunteers • Good attendances • Members who are prepared to put their hand up to help
Burdekin Cruisers Car Club	<ul style="list-style-type: none"> • Toilets • Showers • Irrigation 	<ul style="list-style-type: none"> • Balancing the books • Getting members involved • Finding out what members want
Burdekin Football Juniors	<ul style="list-style-type: none"> • Maintaining the hall • Maintaining the grounds • Fund raising/grants to do upgrades to the complex 	<ul style="list-style-type: none"> • Retaining numbers • Providing shade, seating, great playing grounds • A sport that players can enjoy, friendship, sportsmanship
Burdekin Junior Rugby League	<ul style="list-style-type: none"> • Fields status • Toilets • Food 	<ul style="list-style-type: none"> • Great committee • Parent involvement • Good footy competition
Burdekin Netball Association	<ul style="list-style-type: none"> • We need at least three more hard courts so we can host more carnivals • Resurfacing of our existing hard courts • Upgrade to our lights system 	<ul style="list-style-type: none"> • Encouraging more parents/members to take on roles within our committee • Encourage more juniors, seniors and parents to umpire and coach • Ensure we source plenty of courses and encourage our members to attend
Burdekin PCYC	<ul style="list-style-type: none"> • Expanding our Facility • To move Boxing from showgrounds to PCYC with expansion • Being able to hold sporting events for Boxing and Gymnastics 	
Burdekin Pistol Club Inc.		
Burdekin Race Club Inc.	<ul style="list-style-type: none"> • Safety • Compliance • Cleanliness/maintenance 	<ul style="list-style-type: none"> • Professionalism/accuracy • Compliance • Friendliness
Burdekin Road Runners and Walkers Club	<ul style="list-style-type: none"> • Hosting the Burdekin Sugar Rush Half Marathon • Hosting weekly runs • Promoting safe means to exercise 	<ul style="list-style-type: none"> • Promoting community health and fitness • Promoting fitness within our region (North QLD) • Promoting the Burdekin to the wider region who attend the Sugar Rush Running Festival
Burdekin Rugby League Inc.	<ul style="list-style-type: none"> • Safety • Maintenance • Cleanliness 	
Burdekin Swim School		
Burdekin Track and Field Club	<ul style="list-style-type: none"> • Safety • Quality of grounds • Location 	<ul style="list-style-type: none"> • Having a good committee and workers • Providing a sport for children to enjoy • Having parental support to run an event



Club	Facility Priority	Governance Priority
Giru Pony Club	<ul style="list-style-type: none"> Female toilets/showers Night lights, as it is too hot in summer for sport kitchen and club storage 	<ul style="list-style-type: none"> Training Assistance Advice
Home Hill Boat Club	<ul style="list-style-type: none"> Improved toilet facilities Improved Children's Playgrounds Improved Jetty maintenance 	<ul style="list-style-type: none"> Access to grants Help with accounts More volunteers
Home Hill Community Sports Club Inc.	<ul style="list-style-type: none"> Emergency shelter Sporting arena Social engagement 	<ul style="list-style-type: none"> Listen to local progressive people Cut red tape Save our club by seeing the wrongs of other clubs
Lower Burdekin Gymnastics Academy	<ul style="list-style-type: none"> Find a larger venue that meets the needs of our club Increase participation within our club Increase sports associated with gymnastics such as Ninja, Dance, Boxing, Rock Wall Climbing 	<ul style="list-style-type: none"> Maintain and increase membership Ensure we are meeting the needs of the community Ensure we are meeting the needs of all abilities

The clubs and organisations identified ancillary facilities, such as toilets, kitchen, and showers as well as increased field/court access/provision as the main facility priorities accounting for approximately 85% of responses. In reference to governance priorities, the main themes include 'increasing the role of members and increasing volunteers', 'improve the role and work of club committees', and 'improving the opportunities available to the community'.

6.1.6 Future Development Plans

To ensure the Sport and Recreation Plan aligns with both Council policies and club aspirations, the survey asked clubs to identify future development plans and any strategic plans developed by the club. Less than 25% (four clubs) currently have strategic documents in place, however every club except Burdekin Swim School has future development plans, detailed in [Table 17](#)

Table 17: Future Development Plans

Club	Future development plans	Strategic documents (expiry date)
Ayr Motorcycle Club	<ul style="list-style-type: none"> We are always looking at improving the grounds and clubhouse facilities and lighting for the club. 	<ul style="list-style-type: none"> No
Brandon Bowls Club	<ul style="list-style-type: none"> New green, modern bowls for 'come and try' days, upgrade existing facilities, reducing costs such as power. 	<ul style="list-style-type: none"> Yes
Burdekin Aero Club Inc.	<ul style="list-style-type: none"> Club is aiming to get into a positive financial position and have reasonable facilities to use. 	<ul style="list-style-type: none"> Yes (2019)
Burdekin Amateur Basketball Inc.	<ul style="list-style-type: none"> Yes. To remove and rebuild outside courts, make multi-purpose and covered for all weather facilities for the entire community. We have several funding applications submitted - have secured dollars from Federal Government and interest free loan from Burdekin Shire Council - although we would prefer a cash input from BSC as it is their facility. 	<ul style="list-style-type: none"> Being developed
Burdekin BMX Club Inc.	<ul style="list-style-type: none"> We are currently in the process of upgrading our start gate to a gate used Australia wide, giving our riders a better chance to train on the same gate that they will use at State and Australian level competition. We are also looking to upgrade our amenities and further complete our track, to comply with State and National competition criteria. 	<ul style="list-style-type: none"> Being developed
Burdekin Clay Target Club Inc.	<ul style="list-style-type: none"> We are going to put off-grid solar in. A shed will need to be built for batteries as well as storage of machinery. Update the amenities block. Shade for spectators. Skeet and sporting layouts (different disciplines of shooting). 	<ul style="list-style-type: none"> Being developed
Burdekin Cruisers Car Club	<ul style="list-style-type: none"> To make our event grow 	<ul style="list-style-type: none"> Yes - under review



Club	Future development plans	Strategic documents (apply label)
Burdekin Football Juniors	<ul style="list-style-type: none"> • Yes, lighting on the grounds 	<ul style="list-style-type: none"> • No
Burdekin Junior Rugby League	<ul style="list-style-type: none"> • BJRL, along with BRL, is looking to improve the current grand stand seating arrangements. 	<ul style="list-style-type: none"> • Being developed
Burdekin Netball Association	<ul style="list-style-type: none"> • We really want to resurface our existing courts and upgrade our grass courts to three new hard courts 	<ul style="list-style-type: none"> • No
Burdekin PCYC	<ul style="list-style-type: none"> • Our future development plans, if able to obtain a grant, is to expand our building bringing Boxing on site and expanding our Gymnastics area, also we would have an area for a gym and fitness classes. 	<ul style="list-style-type: none"> • Yes (2020)
Burdekin Pistol Club Inc.	<ul style="list-style-type: none"> • Yes, depending on membership numbers and their requests. 	<ul style="list-style-type: none"> • No
Burdekin Race Club Inc.	<ul style="list-style-type: none"> • Upgrade facilities creating more for patrons, upgrade stables to encourage trainers to district, complete our upstairs room on main complex. 	<ul style="list-style-type: none"> • No
Burdekin Road Runners and Walkers Club	<ul style="list-style-type: none"> • Build our membership base and the number of attendees who participate in the annual Burdekin Sugar Rush Running Festival. 	<ul style="list-style-type: none"> • Being developed
Burdekin Rugby League Inc.	<ul style="list-style-type: none"> • Would like to build new toilet and dressing rooms, merge with Junior League to become one identity. 	<ul style="list-style-type: none"> • No
Burdekin Swim School	<ul style="list-style-type: none"> • No response 	<ul style="list-style-type: none"> • Being developed
Burdekin Track and Field Club	<ul style="list-style-type: none"> • Yes, we are wanting to expand and have a facility that is safe as well be of a quality for record breaking and somewhere to call home. 	<ul style="list-style-type: none"> • No
Giru Pony Club	<ul style="list-style-type: none"> • Move to new grounds, so that the club can continue to grow. Involve more involvement from local community by moving closer into Giru Township. A safe place for locals to have social interaction. There are no other sporting groups in Giru. 	<ul style="list-style-type: none"> • Being developed
Home Hill Boat Club	<ul style="list-style-type: none"> • Maintain membership 	<ul style="list-style-type: none"> • Being developed
Home Hill Community Sports Club Inc.	<ul style="list-style-type: none"> • Previously stated 	<ul style="list-style-type: none"> • Being developed
Lower Burdekin Gymnastics Academy	<ul style="list-style-type: none"> • Our aim for our club would be to move into a larger venue, ideally, we would like to be in the Multi-Purpose Cyclone Shelter. We would like to increase participation for the community as we know Gymnastics is the third preferred sport in Queensland for participation only following Swimming and Football. Our club would also like to hold a State Championship for Gymnastics. 	<ul style="list-style-type: none"> • No

6.1.7 Additional Comments

Groups were asked if they had any additional comments to make regarding their organisation or on sport and recreation in the Burdekin Region. Almost three quarters (14 respondents) made additional comments, as detailed in [Table 18](#)



Table 15: Additional Comments (Club survey)

Name of Organisation	Open-Ended Response
Ayr Motorcycle Club	My major concerns are trying to keep the cost of racing down while trying to maintain and improve the amenities. With the cost of living going up and the demand for insurances and club affiliation going up it is a fine line to maintain and keeping it affordable for members.
Brandon Bowls Club	The ultimate would be a covered green to provide shade relief all year round.
Burdekin Amateur Basketball Inc.	Covered multi-purpose stadium is badly needed in this district - futsal has no playing facilities and travel to Townsville to train and compete, netball needs addition facilities for representative competition, BAY Watch provides Basketball After Dark each week but this is halted when the wet season commences. Fixtures are limited by the weather. Schools would like covered facilities also. Burdekin Basketball has liaised with many groups that currently use BABI facilities or would like to use a covered multi-purpose facility if it were available - further details can be obtained from the club - this information including letters of support were included in funding applications.
Burdekin BMX Club Inc.	We would be in favour of a 'pump track' being built in the area. A pump track in close proximity to the current skate park would be an advantage, not only for our riders to upskill and enjoy, but for the community in general. Pump tracks can be ridden by children as young as two on their little bikes, up to those in their 60's willing to have a go. Cairns and Gladstone are the two closest facilities, both of which are fantastic. World Trail is a company that we know about that builds these pump tracks. Scooters, mountain bikes and BMX bikes can all be used on the track and surface. Those who do not possess the skill to ride skate parks often enjoy the ease of riding a pump track. We see a pump track as a viable option for those seeking a little more excitement than just riding on the footpath. Our sport has grown since the new grounds were developed and opened in October 2016.
Burdekin Clay Target Club Inc.	Thanks to the support of the Burdekin Shire Council this was made possible. It took a long time to come about but everyone is very pleased with the result. We have a little way to go to be complete but every year the club will grow.
Burdekin Cruisers Car Club	Would it be possible for clubs to have a web site attached to the Council one, with their own address?
Burdekin Football Juniors	Sporting events that coincide at the same time, accommodation is an issue, so the event can't occur.
Burdekin PCYC	I believe if we were able to expand making all our activities available under one roof this would accommodate the public as the premises would be centrally located making it easier to attend.
Burdekin Race Club Inc.	Burdekin growers race day is great for the local economy and numerous other clubs in the area on a financial level
Burdekin Rugby League Inc.	We would like Council to make available machinery (to be operated by Council staff) to help with working bees each club be allocated a weekend.
Burdekin Track and Field Club	Yes because of the different skills involved with athletics, a large area is needed to provide for a full 400m 8-lane track, with long/triple jump pits, throw circles with cages that are of legal size and proper runways for high/long/triple jump and pole vault. Storage is needed for large valuable equipment, set up in locations that are accessible for volunteers to safely load and unload. Athletics is a great sport as it offers so many disciplines that children can choose to be part of. Athletics is also a major part of all schools in the region. Having a venue that can be utilised by all schools and our club where individual records can be ratified and large events can be organised for the future.
Home Hill Community Sports Club Inc.	Cost of insurance, cost of rates
Lower Burdekin Gymnastics Academy	I believe that gymnastics is a sport for everyone to be involved in, from two years old to 80+ years old there is a stream of gymnastics that people can be involved in. Our club offers qualified coaching staff who involve all abilities in our classes and we hope to increase these classes in the coming years with the help of Burdekin Shire Council and the community.



6.2 Community Survey

To ensure that the community views, values and needs were understood, a community survey was developed, and made available on Survey Monkey. The survey was made available for four weeks across November and December 2017 and received 185 responses. [Figure 5](#) [Error! Reference source not found.](#), and [Figure 7](#) detail the results for the gender, age cohorts and suburb.

6.2.1 Respondent characteristics

Almost two thirds of respondents were female (60%), while 35% of respondents identified as male. The most common age cohort of respondents was the 30-39 age group, accounting for 41% of respondents. The overwhelming majority of respondents stated that they resided in Ayr (70%), while Home Hill was the next most common response, accounting for 20%.

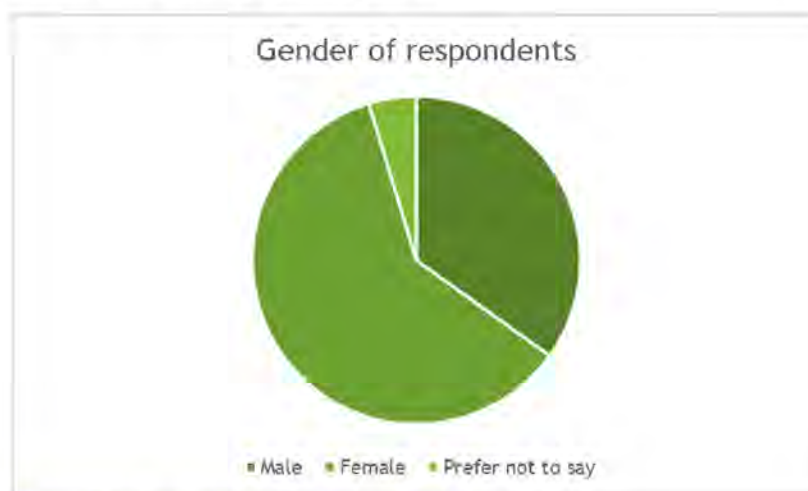


Figure 5: Gender of respondents

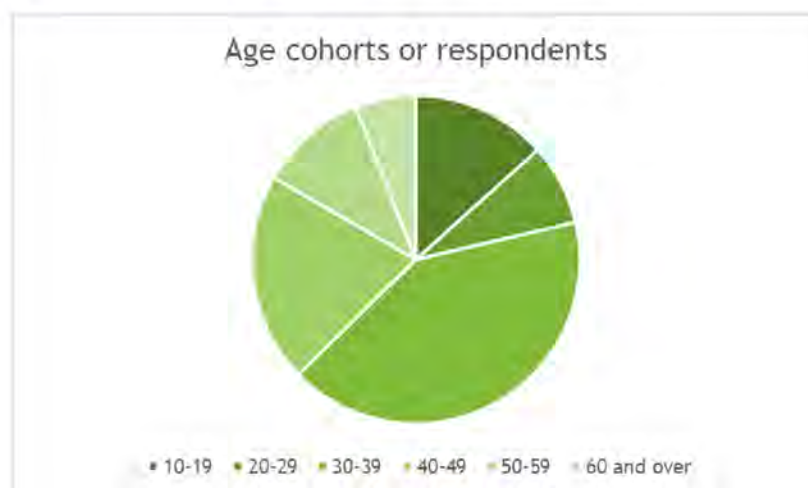


Figure 6: Age cohorts of respondents

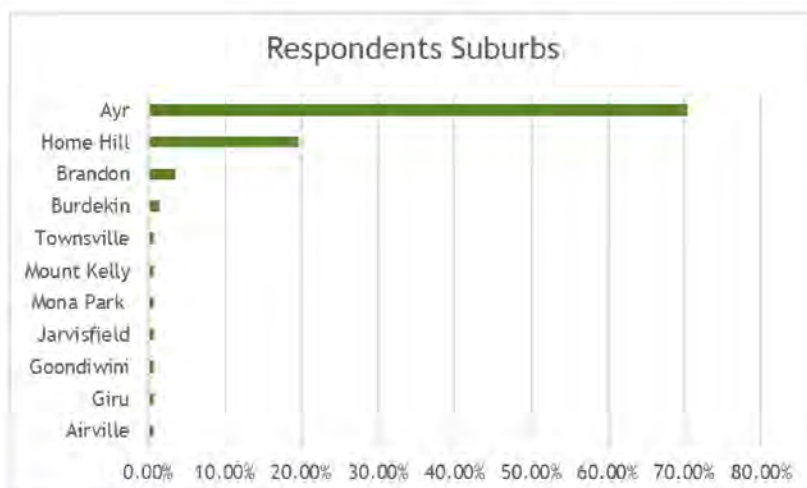


Figure 7: Respondent suburbs

6.2.2 Performance vs Importance

To understand the importance of sport and recreation facilities, respondents were asked to rank on a scale from 'Very important' to 'very unimportant' for a range of facilities. [Table 19](#) details the score and rank of each facility.

Table 19: Importance Score

Facility	Score	Rank	Facility	Score	Rank
Large Parks/ destination parks	7.40	1 st	Pathways (walking and cycling)	4.86	8 th
Fishing/ Boating	6.25	2 nd	Shooting facilities	4.10	9 th
Public swimming pools	6.03	3 rd	Athletics facilities	3.92	10 th
Local Parks	5.63	4 th	Skate/ BMX facilities/ Active facilities for young people	2.05	11 th
Playing areas for sports (fields and outdoor courts)	5.08	5 th	Facilities for indoor recreation (e.g. Community Halls)	-0.77	12 th
Facilities for indoor sport	4.92	6 th	Facilities for horse sports	-1.30	13 th
Facilities for motor sports	4.89	7 th	Beach and water activities	-3.17	14 th

'Large Parks/destination parks' was the highest ranked facility for the Burdekin region. This was followed by 'Fishing/boating' facilities, 'Public swimming pools', and 'Local parks'. Except for 'public swimming pools' the other facilities focus on unstructured recreation opportunities. 'Facilities for indoor recreation', 'Facilities for horse sports', and 'beach and water activities' were considered not important by respondents.

It is also important to understand how the community perceive Council is performing in providing those facilities. Respondents were asked to rate, on a scale from 'very satisfied' to 'very unsatisfied'. Respondents were also provided a 'don't know' option for those who had not used a particular facility. The results are detailed in [Table 20](#)



Table 20: Performance Score

Facility	Score	Rank	Facility	Score	Rank
Public Swimming pools	4.56	1 st	Facilities for indoor recreation (e.g. Community Halls)	2.61	8 th
Shooting Facilities	3.54	2 nd	Playing areas for sports (fields and outdoor courts)	2.09	9 th
Facilities for horse sports	3.51	3 rd	Facilities for motor sports	1.42	10 th
Local Parks	3.48	4 th	Large Parks/ destination parks	1.18	11 th
Pathways (walking and cycling)	3.25	5 th	Beach and water activities	0.65	12 th
Fishing/ Boating	3.03	6 th	Athletics facilities	0.17	13 th
Skate/ BMX facilities/ Active facilities for young people	2.71	7 th	Facilities for indoor sport	-1.51	14 th

The best performing facilities were 'public swimming pools', 'shooting facilities', 'facilities for horse sports', 'local parks', and 'pathways'. On the other end of the scale only 'facilities for indoor sports' received an unsatisfactory score, while 'athletics facilities' and 'beach and water activities' were the next lowest scores.

To interpret the data in a visual manner, [Figure 8](#) shows the importance and performance scores in one graph. Facilities that fall into the bottom right quadrant indicate those that are highly important but performing poorly.

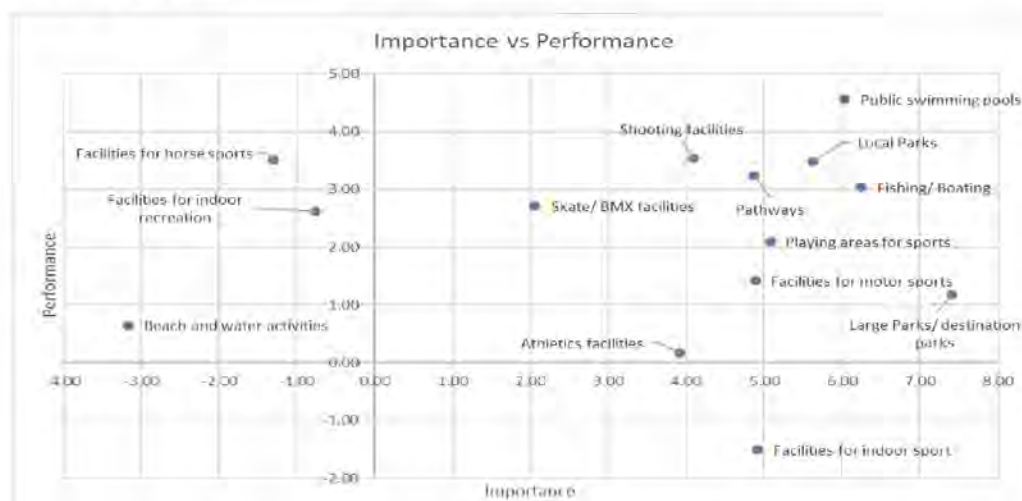


Figure 8: Importance vs Performance Score

'Facilities for indoor sport', 'athletics facilities', and 'large parks/ destination parks' are the facilities that the community have identified as important but not meeting a suitable performance.

Respondents were given the opportunity to provide reason for their dissatisfaction for each facility. [Table 21](#) shows the number of respondents who gave the facility an 'unsatisfactory' or 'very unsatisfactory' response, and the themes that emerged from the responses.



Table 2.1: Reasons for dissatisfaction

Facility	No. of 'unsatisfactory' responses	Themes
Pathways (walking and cycling)	35	<ul style="list-style-type: none"> • Lack of facilities (24) • Lack connectivity (4) • Lack activation (4) • Do not feel safe (3) • Poorly maintained
Local Parks	29	<ul style="list-style-type: none"> • Lack activation (13) • Poor quality (8) • Lack of facilities (5) • Poorly maintained (4) • Lack Shade (2) • Don't feel safe (1)
Large Parks/ destination parks	48	<ul style="list-style-type: none"> • Lack activation (20) • Lack of Facilities (16) • Need for a water park (7) • Generally poor (7) • Poor maintenance (2) • Lack variety (1) • Environmental concerns (1)
Public Swimming pools	23	<ul style="list-style-type: none"> • Poor amenities (5) • Lack of shade (5) • Need for a water park (5) • Not open year-round (2) • Poor maintenance (2) • Too expensive (2) • No PWD access (1) • No heated pool (1) • Poor design (1)
Playing areas for sports (fields and outdoor courts)	42	<ul style="list-style-type: none"> • Poor condition of the Ayr Basketball Courts (21) • Lack of facilities (11) • Lack of shade (4) • Poor maintenance (3) • Poor lighting (2) • Lack of use of old junior fields (2) • Lack of funding (1) • Lack of facility upgrades (1)
Facilities for indoor sport	69	<ul style="list-style-type: none"> • Lack of facilities (44) • Aging/ non-compliant facilities (20) • Facilities are too hot (5) • Poor maintenance (2) • Poor PWD access (1)
Facilities for indoor recreation (e.g. Community Halls)	27	<ul style="list-style-type: none"> • Lack of facilities (11) • Facilities are too small (5) • Facilities are not suitable for sport (3) • Facilities are too expensive (3) • Facilities need upgrading (2) • Increase multi-use of facilities (2) • Poor PWD access (1)
Fishing/ Boating	23	<ul style="list-style-type: none"> • Lack of boat ramps, including all-tides boat ramps (9) • Lack of support infrastructure (4) • Lack of maintenance (4) • Do not feel safe (2) • Poor landing facilities (1) • Lack of Pontoons (1)



Facilities	No. of unsatisfactory responses	Themes
Shooting Facilities	10	<ul style="list-style-type: none"> • Lack of facilities (5) • Poor quality (1) • Poorly maintained (1) • Poor PWD access (1)
Beach and water activities	44	<ul style="list-style-type: none"> • Lack of facilities (22) • Need for a water park (12) • Poor quality (3) • Don't feel safe (2) • Under-utilised (1) • Pool not open year-round (1) • Need for a Marina (1) • Too expensive (1) • Lack of boat ramps (1) • Poor PWD access (1)
Skate/ BMX facilities/ Active facilities for young people	18	<ul style="list-style-type: none"> • Lack of facilities (9) • Lack of activities for kids (5) • Facilities are crowded (3) • Poor (1) • Lack of shade (1) • Don't feel safe (1)
Athletics facilities	39	<ul style="list-style-type: none"> • Lack of facilities (27) • Limited to school facilities (10) • Increase use/ upgrade existing facilities (5) • Lack of coaching and equipment (1) • Too small (1) • Poor (1)
Facilities for horse sports	10	<ul style="list-style-type: none"> • Lack of facilities (4) • Lack activities (2) • Very poor (1) • Lack Support (1) • Too small (1) • Not interested (1)
Facilities for motor sports	25	<ul style="list-style-type: none"> • Lack of facilities (15) • Increase use of the existing facilities (3) • Poor (1) • Lack Council support (1) • Too small (1) • Poor PWD access (1)

Respondents were asked to identify how far they are willing to travel to participate in sport and recreation opportunities. The most common response was '15-30 minutes', with 53 responses. More than half the respondents were willing to travel more than 30 minutes to participate in sport and recreation, with 81 responses, as shown in [Figure 9](#)

Willingness to travel



Figure 9: Willingness to Travel

6.2.3 Use of school facilities

Respondents were asked if they use school facilities as part of their sport and recreation activities. Approximately one third (35%) of respondents indicated that they use school facilities as part of their sport and recreation activities.

6.2.4 Priorities for Council

Respondents were asked to identify what they believe Council should prioritise over the next 10 years for sport and recreation in the Burdekin Shire. As an open-ended response, the responses varied significantly. Below are the response themes that received the most mentions:

- Develop a waterpark/water play facility (50 mentions)
- Need for a suitable multi-purpose facility (46 mentions)
- Increase the number of Active transport trails (42 mentions)
- Upgrade the existing basketball courts in Ayr (34 mentions)
- Upgrade the existing parks, including developing destination parks (32 mentions)
- Develop more sports fields (15 mentions)
- Develop a suitable athletics facility (13 mentions)
- Upgrade the existing sport facilities (12 mentions)
- Assist local clubs (12 mentions)
- Develop additional youth facilities (11 mentions)

No other theme received more than 10 mentions, however there were 51 separate themes identified.

6.2.5 Club membership

Respondents were asked to identify if they were a member of a sport or recreation club. Of the 153 respondents who provided a response, 124 (81%) indicated they are part of a club. There were 46 separate clubs or groups from within the Burdekin Shire identified. The most common clubs included Burdekin Basketball Association, Burdekin Netball Association, and Burdekin Touch Association.

Table 22: Identified clubs and groups

Club Name	Mentions	Club Name	Mentions
Burdekin Basketball Assoc.	29	Home Hill Golf Club	2
Burdekin Netball Assoc.	24	Snap Fitness	2
Burdekin Touch Assoc.	21	Home Hill Cricket Club	2
Burdekin Junior Football Assoc.	13	Rhythm Edge Dance Studio	2
Burdekin Rugby Junior Club	13	Simply Dance	2
Burdekin Senior Football Assoc.	11	Home Hill Swimming Club	2
Lower Burdekin Gymnastic Academy	10	Burdekin Cricket	1
PCYC	9	Burdekin Trailer Yacht Club	1
Burdekin Rugby League	8	NQ Speedway Kart Club	1
Ayr Golf Club	8	Lisgar Gun Club	1
Ayr Amateur Swimming Club	6	Perform Music Singers	1
Nrgise	6	Burdekin Offroaders	1
Burdekin Road Runners Club	6	Home Hill Bowls Club	1
Ayr Allstars Swimming Club	4	Elliot River Fishing Club	1
Burdekin Track and Field Club	4	Burdekin Cruisers Car Club	1
Ayr Surf Life Saving	4	Ayr Tennis Club	1
Little Athletics	3	Burdekin Fitness Hall	1
Reds Dance Studio	3	South Pacific Taekwondo	1
Home Hill Tennis Club	3	Powerlifting Club	1
Burdekin BMX Club	3	Burdekin Pistol Club	1
Water Rats	3	Burdekin Clay Target Club	1
VMR	2	Ayr Pony and Hack Club	1
Burdekin District Sportfishing Club	2	Get Fit Home Hill	1

6.2.6 Recent participation

Respondents were asked to identify the trend in their physical activity, from increased, remained the same, and decreased. Approximately 42% of respondents indicated that they had increased their level of participation, while 41% indicated that it remained static as shown in [Figure 10](#)

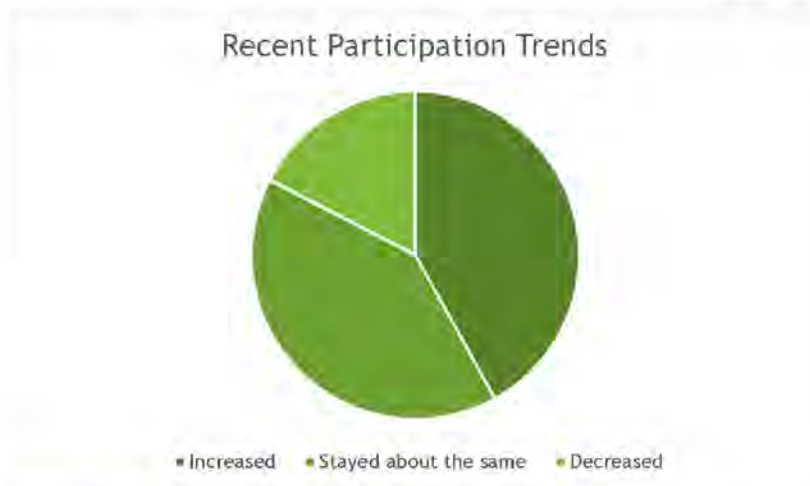


Figure 10: Recent Participation Trends

Of the 17% who indicated that their participation level decreased, the top reasons for the decrease indicated by respondents were:

- Lack Time/ change commitments (10 mentions)
- Health concerns (3 mentions)
- Lack facilities (3 mentions)
- Changed interests (2 mentions)
- Don't play sport anymore (2 mentions)
- Lack variety (1 mention)
- Lack of shade (1 mention)
- Cost (1 mention)
- Lack of people (1 mention)

Similar to the trends that are seen across the country, the top 3 activities mentioned by respondents were 'walking/ running', 'gym/boot camps', and 'swimming'. Overall there were 25 separate activities mentioned, as shown in [Table 23](#)



Table 23: Recent physical activity

Activity	No. of mentions
Walking/running	53
Gym/boot camps	36
Swimming	14
Soccer/football	11
Touch	10
Basketball	6
MTB/cycling	4
Concert/dancing	4
Gymnastics	3
BMX	3
Lawn Bowls	2
Boxing	2
Tenpin Bowling	2
Netball	2
Rugby League	1
Cricket	1
Shooting	1
Motorcycling	1
Piano	1
Rugby union	1
Surf Life Saving	1
Golf	1
Fishing	1
Water Polo	1

Respondents were asked to identify how long they would normally spend on the mentioned activity. More than 90% indicated that they spend at least 30 minutes participating in sport and recreation. They were also asked to state how many days per week they participate in sport and recreation. The most common response was '1-2 times per week', accounting for 44% of responses. [Figure 11](#) and [Figure 12](#) detail the overall results for these questions.



Figure 11: Time spent on physical activity



Figure 12: Participation per week

Respondents were also asked if there were activities that they would like to participate in but can't currently participate in. In total there were 55 responses, with the lack of time or health accounting for approximately 20% of the responses. Of the remaining responses, 21 different activities were mentioned. The most common reason for not participating were 'lack suitable facilities', 'no suitable programming', and 'no formal club' as shown in [Table 24](#)

Table 24: Activities and reasons for not participating

Activity	Reason for not participating (no of mentions)
AFL	• No facilities
Archery	• No clubs for specific sport
Dancing	• No suitable programs
Drone racing	• No facilities
Futsal	• No Facilities & No Club (2) • No facilities
Gym/ class	• No facilities (2) • No suitable programs (2)
Hockey	• No Facilities & No Club
Indoor Cricket	• No Facilities & No Club
Indoor shooting	• No Facilities & No Club
Learn to play bridge	• No clubs for specific sport
Motorsports (Road)	• No facilities
Mountain biking	• No facilities (5)
Paddle boarding	• No facilities
Parkrun	• No facilities
Salsa dancing & martial arts	• No suitable programs
Skirmish / laser tag	• No Facilities & No Club
Swimming/ water aerobics	• No suitable programming (2)
Volleyball	• No Facilities & No Club (5) • No suitable programming
Water Lagoon	• No facilities
Water Park	• No facilities (6)
Water Skiing	• Private facilities (2)

6.2.7 Volunteering

Respondents were asked if they volunteer for a sport or recreation club. Approximately two-thirds of the respondents indicated that they volunteer for a sport or recreation club. Of the 49 respondents, 'lack of time' was the overwhelming reason for not volunteering accounting for 59% of responses, as shown in [Figure 13](#). Of the 12 responses for 'other' the responses included:

- Family constraints (3)
- Age (2)
- Already involved in community events (2)
- Work away
- Season finished
- Physical limitations
- Too difficult

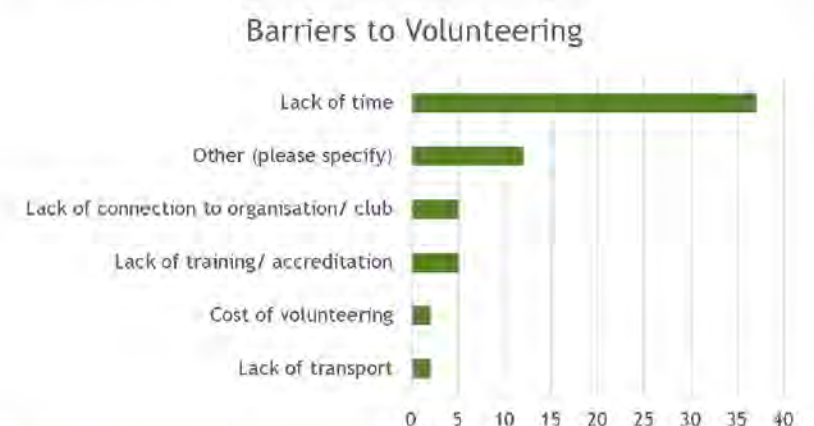


Figure 13: Barriers to volunteering

6.2.8 Additional comments

Respondents were asked to provide any additional comments that they would like to make. There were 59 comments, which identified 27 different themes, of which the following received multiple mentions:

- Need for an indoor multi-purpose hall (12 mentions)
- Need for a water park/water play space (11 mentions)
- Increase the sharing of facilities (5 mentions)
- Increase the number of aged opportunities (3 mentions)
- Increase community knowledge of sport and recreation issues and limitations (2 mentions)
- Lack of opportunities for youth (2 mentions)
- Need for increased fishing and boating opportunities (2 mentions)
- Need for additional exercise stations (2 mentions)



6.3 Community Workshops

To ensure that the community was given sufficient opportunities to participate in the study, three community events were held. A stall was set up during at the Home Hill Harvest Festival and community workshops were held in Giru and Ayr on 13 October 2017. These events were held to allow to community to express their views in a more detailed setting.

6.3.1 Home Hill Harvest Festival

The Home Hill Harvest Festival was held on 11 November 2017 and representatives from Otium Planning Group were present from 3.00pm to 8:30pm. During this time visitors to the stall were encouraged to provide positive attributes, ideas and opportunities, and issues and constraints regarding sport and recreation in the Burdekin region. [Table 25](#) details the consultation results from the stall.

Table 25: Home Hill Harvest Festival consultation results

Positive Attributes	Ideas and Opportunities	Issues and Constraints
<ul style="list-style-type: none"> • Ayr BMX is a good track • Utilise field near PCYC for touch • Walking tracks are ok • Motorbike riding • Good fishing spots • Boxing at Ayr and Home Hill • Home Hill High School has a good cricket wicket • Good Playgrounds • Good MTB areas • Basketball court at Home Hill • Good hockey facilities 	<ul style="list-style-type: none"> • Places to hang out with your friends • Skills Park (BMX style) • Basketball surface needs work, there is a growing interest in the sport • Use the old junior soccer fields for sports fields • Exercise programs from Council • Baby pool at Home Hill Pool and a small play area • A place for yoga • Mt Inkerman jump points • Need for MTB riding opportunities 	<ul style="list-style-type: none"> • Anzac footpath needs to continue (more concrete path) • Lack of touch fields • Gyms are too expensive, need for a budget gym • Boat Ramp with all tide access

6.3.2 Ayr Workshop

As Ayr's population accounts for approximately 50% of the total population of the Burdekin Shire this meeting was the best attended. The information that was recorded was separated into three categories, Issues, Opportunities and Priorities.

Issues	Opportunities	Priorities
<ul style="list-style-type: none"> • Lack of suitable boat ramp facilities, no all-types boat ramp • Challenges to maintain facilities and get funding • There is a lack of suitable skills at clubs • Pool at Home Hill is the incorrect size (55 yards) • There are no Athletic facilities • There is a duplication of facilities <ul style="list-style-type: none"> ◦ Need for a suitable multi-purpose facility • The Hall at the Showgrounds is no functional • There is a lack of futsal competitions • There is a lack of end of trip facilities at sporting venues for bikes 	<ul style="list-style-type: none"> • Potential for waterfront parklands (Hutchings Lagoon) • Potential to incorporate with central region for championships • Creating Anzac Park as a sports precinct • Increased potential for self-directed youth opportunities • Free activities young parents • Continue programs similar to PCYC 'Move for Life' • Investigate opportunities to improve rural health • Continue Men's Shed 	<ul style="list-style-type: none"> • All-tide boat ramp • Investment that helps the Burdekin Region • There is a need for a suitable multi-purpose hall (500 seat spectator capacity) • Water Park • Athletics Facility • Pump track for youth • Active trails and exercise equipment • Recognising volunteers and achievements.



Issues	Opportunities	Priorities
<ul style="list-style-type: none"> • Rugby League Clubhouse is in need of upgrades • Lack of Sports Carnivals • Netball has no/poor access to indoor courts • Lack required accommodation stock 		

6.3.3 Giru Workshop

Giru's population accounts for 2% of the total population of the Burdekin Shire and is located 30 minutes north of Ayr. The workshop was well attended and covered a range of issues and priorities.

Issues	Opportunities	Priorities
<ul style="list-style-type: none"> • There is a lack of suitable equipment for youth <ul style="list-style-type: none"> ◦ The Skate park is not suitable for young children • Kids have to travel to play field sport. • Lack of equipment/ opportunities for parents and older youth • Poor disability access to the park • No access to the pool¹⁰ • Could improve access to the river <ul style="list-style-type: none"> ◦ Potential for pontoon access • Tennis courts are underutilised <ul style="list-style-type: none"> ◦ Need for new nets • Lack of opportunities for low socio-economic families • Small population makes it difficult to run programs (residents lose interest) • There has been a large drop in school students (160 down to 38) <ul style="list-style-type: none"> ◦ Community have concerns that the school will lose • There is a transient population/ migrant worker population • Lack of opportunities for elderly and teens • Lack of passive lighting, which reduces opportunities 	<ul style="list-style-type: none"> • Path links around the parks • Have access to accredited learn-to-swim coach • Better access to sport events • Access to picnic facilities near the river • Support the existing clubs/ programs • Improve signage for a walking track/ fitness loop • Potential for triathlon opportunities 	<ul style="list-style-type: none"> • Public access to the pool • Assistance to existing clubs/ programs • Improve the park <ul style="list-style-type: none"> ◦ Footpath ◦ Lighting ◦ Redesign the skate park • More programs and opportunities • Promotion of activities and Giru as a location

¹⁰ This was recently resolved: <https://www.facebook.com/GiruSwimmingPool/>

6.4 Council Workshops

Council Staff and Councillors were invited to attend a workshop to discuss the issues affecting the provision of sport and recreation services and facilities across the region, the constraints affecting Council's ability to provide these services and facilities, and Council's priorities for sport and recreation in the Burdekin Region.

Issues	Current Initiatives and Ideas	Priorities
<ul style="list-style-type: none"> • There is a lack of use of school facilities • Lack of volunteers for sport and recreation groups • Budgetary constraints of maintaining additional facilities • Community expectation and comparison to Townsville (different size and scale) • There is a duplication in facilities (for example, five pools across the region) • Racecourse in Ayr is no longer operating • Lack suitable facilities for indoor sport exhibition games • Athletics is currently looking for a home facility • There is a lack of coordination with respect to the development needs • The 'cyclone shelter' is an underutilised facility, but poor design limits uses • Lack of covered courts • Lack a suitable venue for large events • Golf is struggling • Lack informal activities to retain visitors after events • Lack of park planning - need to be developed according to the new desired standards of service • Touch football have a lease for an additional two fields on Anzac Park 	<ul style="list-style-type: none"> • Community has identified the desire for a water park/water play area • Clubs are responsible for ground maintenance • Council provides an interest free loan system • Burdekin Be Active Trail <ul style="list-style-type: none"> ◦ 10km loop ◦ Potential for fitness stations ◦ Funding to complete more linkages • Mt Inkerman works underway to improve lookout <ul style="list-style-type: none"> ◦ Have a natural walking trail - improving to be a fitness trail ◦ Increased use by paragliders • Plantation Park to be developed as a destination park • Currently providing additional shade over youth spaces • BMX club is wanting to expand • Identifying potential fishing opportunities 	<ul style="list-style-type: none"> • Family/destination park precinct as Anzac Park • Develop Plantation Park as a destination park • Improve connections between points of interest • Resolving the parking concerns surrounding Ayr Basketball and Gymnastics • Complete the Burdekin Be Active Trail • Investigating the potential for a trail at Home Hill • Connecting the caravan park to Alva Beach • Master planning Anzac Park • Continue to support clubs and organisations


6.5 Key Stakeholders Interviews

Along with the general community, key stakeholders and groups were invited to attend interviews and workshops to identify issues, priorities and positive attributes of sport and recreation in the Burdekin Shire. The following groups attended workshops:

- Queensland State Government Agencies
- Indigenous Liaison Police Officers
- Gudjuda (Traditional Owners)
- Student Council (Youth group)



Focus Group	Positive	Issues/Challenges	Opportunities
Queensland State Government Agencies	<ul style="list-style-type: none"> • Council proactive (new nature play is a good example) • Home Hill Bowls is a good example of adapting to current conditions (establishing a 6-a-side soccer competition, through DSR funding) • Senior programs are popular 	<ul style="list-style-type: none"> • Backpackers are complaining there are limited options • There is a lack of opportunities for young mothers • Poor options for kids with disabilities • There are a lack of communication and engaging people 	<ul style="list-style-type: none"> • Including Paragliding at the Brandon Aero Club • Upgrade Mt Inkerman for Paragliding and Hand gliding - need a wider access/jump point • Linking/offering regional activities to economic development • Mapping community assets to link to funding, information exchange, and economic development • Opportunity to link projects between departments and Council • Investigate potential for innovation and technology incorporation • Potential for Augmented Reality • Options for aging population • Increase access to technology • Bird watching • MBT • Light aircraft / drone opportunities
Gudjuda (Traditional Owners)	<ul style="list-style-type: none"> • Gudjuda currently collaborates with schools on junior ranger program • Six groups have bought houses in Home Hill/Ayr after staying in Shire • Netball, golf, tennis, lawn bowls are going well 	<ul style="list-style-type: none"> • No indigenous advisory committee for Council • No indigenous Liaison Officers at Council • Need to ensure the sport and recreation plan is deliverable • Transport constraints, especially for low socio-economic families and youth • Lack of youth activities in Home Hill 	<ul style="list-style-type: none"> • NAIDOC activities around NAIDOC week - education opportunities around cultural activities to include entire community • Public transport - Ayr to Home Hill (e.g. Post office to Post office)
Indigenous Police Liaison Officer	<ul style="list-style-type: none"> • Martial arts runs from old greyhound centre 	<ul style="list-style-type: none"> • No indigenous project officer at Council • Walking paths need improved security measures (lighting, cameras) • Poor safety around transport to and from events • Lack of public transport • Lack of funding for resources/ equipment for kids at risk • Youth justice/ mental health only visit fortnightly 	<ul style="list-style-type: none"> • More collaborative meetings, especially from government departments and Council • Collective impact approach to services provision • Tackle youth issues from an early intervention model - strong evidence that sport and recreational activities form an important [art of intervention



Focus Group	Positives	Issues/Challenges	Opportunities
		<ul style="list-style-type: none"> • Difficulties in finding information for start-up ideas • High cost to rent PCYC (\$80/hr) • Failure to engage with the community on existing activities • Poor collaboration with visiting officers/ departments • Poor communication from Council around events • Schools are under resourced to cope with issues • No school-based police officers • Problematic kids are stemming from the home environment, not followed up. 	
Student Council (Youth Group)	<ul style="list-style-type: none"> • Anzac Park is good for locals 	<ul style="list-style-type: none"> • Lack of paths to schools • Lack of opportunities on a Friday night: <ul style="list-style-type: none"> ◦ Sports ◦ Clubs ◦ Social • Poor lighting around town • Touch is expensive to play (\$900 per team per season) • Few sports have a come and try day • Lack of places and spaces for young mums • Netball needs new hard courts • Amenities are poor at Ayr Pool • Overall poor use of social media by sports • Lack of opportunities in town 	<ul style="list-style-type: none"> • Growth in adventure sport



6.6 Consultation Summary

6.6.1 Club Survey Summary

Membership Trends

- Eight clubs increased membership in the past three years.
- Reasons for increase focused on improved club governance and promotion.
- Reasons for decreases in Membership included:
 - Poor/declining volunteerism
 - Changes in member circumstances (moving away, family commitments, etc.).
- Overall Trends observed:
 - Increased demand for social competitions
 - Community awareness of health benefits of sport and recreation
 - Changes in personal circumstances plays a major role in club membership and volunteerism.

Facility Satisfaction

- Eight clubs are dissatisfied with their current facility.
 - The general trend for dissatisfaction was towards aging, non-contemporary facilities and facilities that limited the potential for growth.

Issues Facing Clubs

- The major issues facing at least half of the clubs include:
 - Cost of hiring or maintaining facilities
 - Difficulty attracting and retaining volunteers
 - Lack of spectator amenities
 - Security lighting and safety issues
 - Declining membership.

Club Priorities

- Clubs identified the improving ancillary facilities, including toilets, canteens/kitchens and change rooms/showers.
- Clubs also identified increasing provision and access to fields and courts.
- Governance priorities included:
 - Increasing the role of members and volunteers
 - Improving the role and work of committees
 - Improving the opportunities available to the community.

Future Development Plans

- Clubs and organisations focused on facility development, including:
 - Improving existing playing facilities
 - Relocating or developing new facilities
 - Upgrading amenities
 - Improving marketing and membership.
- Only four clubs have a current strategic plan.



6.6.2 Community Survey Summary

Performance vs. Importance

- The community identified four key facilities that they believe Council should focus on:
 - Facilities for indoor sport
 - Athletics facilities
 - Large parks/destination parks
 - Facilities for motorsports.

Reason for Dissatisfaction

- When asked to provide reason for dissatisfaction for facility provision the facilities and reasons that stood out were:
 - Pathways (lack of facilities)
 - Large Destination parks (lack activation)
 - Playing area for sports (poor condition of the Ayr Basketball Stadium)
 - Indoor facilities (lack of facilities and aging/ non-compliant facilities)
 - Beach and water activities (lack of facilities)
 - Athletics facilities (lack of facilities).

Priorities for Council

- There were three clear themes when asked what Council should prioritise:
 - Develop a waterpark/ water play facility (50 mentions)
 - Need for a suitable multi-purpose facility (46 mentions)
 - Increase the number of Active transport trials (42 mentions).

Participation rates

- Over one third of respondents indicated that their participation in sport and recreation has increased in the last 12 months.
- Less than one fifth indicated that the level had decreased.
- Personal fitness was the most common activity (walking/running and gym/boot camp).
- Respondents on average participated between one and two days per week and spent 30-60 minutes on the activity.

Volunteering

- Approximately two-thirds of respondents indicated that they volunteered for an activity.
- Of those who didn't, lack of time was the overwhelming reason for not volunteering.

Additional Comments

- The community identified the need for both an indoor multi-purpose facility and a water park.

6.6.3 Councillor Workshop

Councillors identified a number of priorities with the majority of those around creating destination parks at both Anzac and Plantation Parks and increasing the active transport connections across the region. Council identified the anecdotal community aspirations to increase the provision of larger destination parks. The development of large destination parks would also increase the potential support the tourism economy, particularly the caravan and grey nomad markets.



7. Issues Analysis and Direction

7.1 Sport and Recreation Facilities

A number of key sport and recreation facility issues were raised across the research and consultation period of the project. This section identifies these issues, the source, and the recommended direction.

Table 24: Sport and recreation facility issues analysis and direction

Issue	Source	Detail	Recommended direction
Lack of active safe active transport paths	Community Survey and Council Workshops, trends	National trends have identified the increased participation of self-directed recreation, including walking, running and cycling. The community survey and Council workshops indicated the community's aspiration for additional active transport trails, especially to points of interest including: <ul style="list-style-type: none">• Schools• Shopping Centres• Beach Foreshore• Destination Park - Anzac Park and Plantation Park	Council should audit the existing path network and identify the gaps in the network that would create improved connection and link to points of interest. <ul style="list-style-type: none">• Expanding networks with walking/running track around the sports precinct (and golf course) adjacent to Wickham St (loop link to Burdekin Be Active Trail).• A longer-term plan to link the Beach Rd walking path through the International Drive Sports fields and back into Ayr via a mix of off-road paths and roadside paths.• Continue to enhance the trails within Plantation Park.• Consider a longer-term loop/link from Plantation Park back to the end of Drysdale St and the proposed loop around the Wickham St sports precinct.• Implement a wayfinding strategy for the walking and running loop options with standardised signage for all walking routes showing distance and direction. Also consider the development of a Burdekin Walks mobile phone application that loads routes and directions on to google maps.
Home Hill Pool length	Club consultation, Community consultation and Council Consultation	The current length of the Home Hill Pool (55 yards) is a non-contemporary length and limits the pools ability to be used for competition. The community identified that as the only public pool in the region open year-round, the facility needed to meet contemporary level.	Investigate the installation of new bulkhead at the shallow end to enable the pool to be used at competition standard. The bulkhead could be removable and lightweight and even have timing pads built in. Approximate width is 290 mm.



Issue	Source	Detail	Recommended direction
Lack of a suitable athletics facility	Community Consultation and Club Consultation	<p>The community consultation identified that the provision of athletics facilities was poor across the region. Athletics facilities was the second lowest rated facility behind indoor facilities, with the overall reason for unsatisfactory responses for provision of athletics facilities was the lack of facilities.</p> <p>The Burdekin Track and Field Club also identified the lack of available amenities and quality of track as issues with the current facility at the Ayr High School.</p> <p>Ideally the sport would like to establish a dedicated facility that they can invest in.</p>	<p>Council should work with Burdekin Track and Field and Education Queensland on developing a community athletics facility at Home Hill State School. This should be the subject of a formal dual-use agreement and endorsed by the Education Department so that any investment cannot be compromised by a change in school administration and subsequent resistance to community use. The agreement needs to give the club and the community certainty.</p> <p>Alternative facility options will need to be identified if an agreement cannot be reached between Home Hill School and Council, with the most likely location within the former racecourse.</p>
Provision of public swimming pools across the region	Council staff, inventory analysis	Burdekin Shire LGA has five public pools, three of which support small communities with limited Council involvement. Home Hill Swimming Pool is the only facility that is currently open all year, however as previously stated it is not a contemporary 50m pool.	<p>Council should develop an aquatics strategy, to plan ahead for pool provision across the Council area. The strategy should:</p> <ul style="list-style-type: none"> • Undertake a condition audit of the existing pools • Investigate future plant and facility maintenance needs • Review current use and operating costs • Identify how best to meet community needs • Determine the best approach to provision over the next 10-15 years
Lack supply of indoor courts	Community consultation, Club Consultation	<p>Currently the Burdekin region only has access to one Council owned indoor court. The current facility is a non-contemporary facility and is limiting the potential for number of sports and programs to expand or be undertaken, including basketball, netball, futsal and BAY Watch.</p> <p>The development of the multi-purpose hall at the showgrounds did not deliver additional indoor sports court space and a plan for future provision is now critical.</p>	<p>Based on current information the best option to develop a court sport precinct is in Anzac Park around the existing facility. A number of factors need consideration including the operation and use of the PCVC. The recommended outcome is a new two court indoor facility with adjacent outdoor courts.</p> <p>Completing planning for this will require the development of a master plan for the overall precinct to resolve parking and other facility issues. Following the master plan, a feasibility study for the court sports precinct should be undertaken to identify a preferred design concept and the best approach to funding and managing the new facility.</p> <p>Burdekin Basketball Association already has some planning in place that should be considered in the overall master planning of the Anzac Park Precinct.</p>

Issue	Source	Detail	Recommended direction
Limited use of the Burdekin Multi-Purpose Hall	Community consultation, Council, Club consultation	<p>The Burdekin Multi-Purpose Hall (BMPH) is not a suitable facility to be used for traditional indoor court sports. As such, PCYC have the current lease, however the facility is currently only used for a boxing program, which PCYC would prefer to relocate to the PCYC facility at Anzac Park, as part of a facility expansion.</p> <p>Lower Burdekin Gymnastics (LBG), who currently operate from the (very old) National Fitness centre have expressed interest in occupying the hall, and potentially taking over the lease for the site. As the facility is not suitable for court sports, gymnastics or roller sports have been identified as the only potential uses.</p> <p>The site is also identified as a refuge centre during extreme weather events. The current policy states that the facility must be available within 4 hours' notice, and all equipment must be removed from the site.</p>	<p>Council should review the current agreement with PCYC to manage the hall and consider:</p> <ul style="list-style-type: none"> Relocating PCYC boxing to the PCYC main centre in a repurposed space or a new space (to be agreed after the Master Plan for the precinct). Negotiating with LBG to relocate to the BMPH as their permanent home. Their use of the BMPH would allow them to expand their program and to host competitive events. Any agreement will need to resolve shared use and emergency use issues. Consider resurfacing the floor to fill the compression joints and allow for roller sport to be established. This could use an area that is separate from semi-permanent gymnastics set up and would be offered on weekend evenings and holidays. PCYC, other community organisations or even a commercial provider may wish to run this program. Use of the BMPH as a refuge centre can continue, however it may be that the 4 hour pull down provisions may need to be modified for some of the area.
Motor Sport	Community Consultation	Some community feedback suggested there was a gap in the provision of quality motorsport facilities. It was noted however that there are sufficient motorsport facilities within the region, including two speedways and a motocross facility	No action needed
Current state of the National Fitness Centre	Club Consultation, inventory analysis	<p>The weightlifting club and Lower Burdekin Gymnastics occupy the National Fitness Centre. The facility is an ageing asset that Gymnastics identified was a drain financially to maintain.</p> <p>If Gymnastics were to relocate it is unclear if the Weightlifting Club will be able to maintain the facility. The age and state of the facility would require significant investment, which neither club nor Council have indicated they have sufficient funds to repair the facility.</p> <p>If the facility was decommissioned, the space could be used for additional sporting fields and could remove any need for touch to continue to pursue building stand-alone fields adjacent to the PCYC and to look at 2 fields on this site complemented by shared use of the adjacent existing fields.</p>	<p>Relocate the existing users and decommission the hall.</p> <p>If Gymnastics is relocated to the Burdekin Multi-Purpose Hall, the weightlifting club could consider relocating to PCYC and operating under their auspices which still provides low fee access to the facilities and an opportunity for PCYC to expand their service offering to the community.</p> <p>Any uses of the site need to be considered as part of the overall planning of the Anzac Park Precinct, but it is suggested that the building not be retained and that the land return to sporting fields or another sport and recreation facility.</p>

7.2 Programs and Services

Issue	Source	Detail	Recommended Action
Lack of Club development capacity	Club consultation	<p>A number of the clubs identified the current difficulties within club management. This includes attracting and retaining volunteers, which had an impact on all but one of the clubs who returned surveys and it is a common issue across regional communities.</p> <p>When prompted to identify their governance priorities many clubs stated the need to improve the role of members and committees, further indicating the need for improved club capacity development.</p> <p>There was also a lack of clubs who have existing development plans. The Club survey only identified three clubs who have existing plans. With the State Government's change in funding requirements, the need for Council, regional sporting body and local club's development plans aligning is more important.</p>	<p>Council should develop a club support program that assists organisations in developing capacity within the committees and organisation in general.</p> <p>As part of the program Council should work with Sport and Recreation Services, regional organisations and local clubs to develop a program that:</p> <ul style="list-style-type: none"> • Encourages clubs to prepare development and strategic plans, ensuring that they align with Council's existing policies, and meet the overall need of the activity within the region. • Establish strong communication networks so that all clubs have access to upcoming opportunities. • Develop a library of online resources and links to resources so the clubs have a single point of contact for support • Provides a number of skill development opportunities throughout each year including having successful clubs present to others about their strategies. • Celebrates the important role of community sport and recreation clubs each year with an awards and recognition of volunteer contribution event.
Need to review the Revenue Assistance (Interest Free Loans) Policy	Research Analysis	<p>The current Revenue Assistance Policy does not have effective guidelines or assessment criteria that links funding back to Council's overall sport and recreation planning or assesses the risk (or value) of investing in the club. There should be an objective assessment model that allows for applications to be considered equitably and according to the strengths and capabilities of the applicant group.</p> <p>The state government is moving towards a model where funding applications must align with Council's strategic planning and the clubs development plans.</p>	<p>Undertake a review of the current policy to establish a clear basis for consideration and successful application.</p> <p>Considerations include:</p> <ul style="list-style-type: none"> • Aligning with Council planning • Aligning with club/ sport planning • Demonstration of viability • Demonstration of acceptable governance • Business planning to confirm the proposed investment is viable and that cash flows can meet any emerging commitments (including repayment)



Issue	Group #	Detail	Recommended Direction
Lack of suitable youth activities	Community consultation	<p>The Indigenous Liaison Officer identified that there is currently a lack of reliable funding to support the continuation and expansion of community development programs, such as BAYWatch.</p> <p>The Student Council also identified that there are limited opportunities to try new sports/activities specifically in come and try days. This was partly associated with the perceived lack of use of social media by sport and recreation organisations.</p>	<p>To improve opportunities for youth, both in sport and recreation the following actions should be considered:</p> <ul style="list-style-type: none"> • Continue to plan for the upgrading and expansion of opportunities at Anzac Park, particularly the water play area. • Maintain a youth council to provide input to BSC on policy and planning initiatives. • Work with community-based organisations who provide youth services to continue to focus on activities during evenings and weekends. Provide discounted or no costs access to facilities for youth-based programs. • Council should work with existing community organisation, like BAY Watch to ensure that opportunities are available for at risk youth. • Consider establishing a "single sign on" day or sports expo at the start of the school year where all the sports can set up and connect with the community and offer information about playing their sport. This has been an effective recruitment and information strategy in other Councils. <p>As part of developing club capacity, Council should work with clubs to improve their social media presence, and promotion of come and try days across the region.</p>
PCYC programs	Stakeholder Consultation	<p>Currently PCYC's programs are split across two facilities, neither of which is considered ideal for service provision. The Multi- Purpose Hall is not ideally located to provide programs to at risk youth, and the PCYC facility lacks suitable program space to expand opportunities.</p> <p>The PCYC has been developing a strategic plan to expand both the facility space and program offerings at the centre.</p>	<p>As part of an overall planning exercise for the Anzac Park Precinct Council should work with PCYC and the other stakeholders to develop the optimal footprint for the PCYC to allow them to continue to expand and invest according to a considered strategy.</p> <p>However, in the overall planning, maximising opportunities for multi-use is critical for all groups viability and to disperse the cost of maintenance and operations.</p>

7.3 Future Planning Summary

7.3.1 Future land needs

The Burdekin Region has experienced a slight decrease in population over the two most recent censuses and is expected to experience population growth of approximately 1,500 residents, however it is important to note that the projections have over projected since the most recent update in 2015. The community survey also identified that the general provision of sporting facilities was adequate.

The consultation identified the need for additional indoor court facilities and relocation of athletic facilities. An analysis of the existing provision of sport and recreation facilities has also identified that there are suitable existing land resources to accommodate any increase in provision of these activities and to accommodate the expected increases in population growth and changes in participation trends.

There are a number of factors that will need to be considered across the region to ensure that the available land is used to maximise the opportunities of the community and meets their sport and recreation needs. Council should ensure that the existing facilities such as the former race course and the showgrounds are utilised to their maximum capacity before investing in any new land. Council should also encourage similar sports to increase facility sharing to reduce the maintenance burden on both Council and community organisations.

No new land for sport and recreation is required, rather, the strategies within the plan propose reconfiguration of some resources and better utilisation of other existing lands and facilities.

7.3.2 New and upgraded facilities

The consultation program, research and project brief identified a number of specific areas of interest, including Plantation Park, Anzac Park Precinct and the Showgrounds Multi-purpose Centre. These areas required detailed planning, which takes into account the identified issues and recommended direction in Section 8.1.

Table 27: Detailed planning areas

Facility	Rationale	Recommendation
Plantation Park	<p>Council had identified the need to plan for future development of Plantation Park. The consideration of development at Plantation Park will need to consider the existing plans, including the nature play element and potential relocation of the Visitor Information Centre.</p> <p>The community identified 'large and destination parks' as a priority. While a lack of activation was identified as the reason for dissatisfaction of these facilities. Council identified the potential to create a nature-based destination park, to provide a complimentary facility to both the community and tourist elements within Plantation Park.</p>	<p>Council could prepare a detailed master plan for Plantation Park which includes existing approved developments and community and Council aspirations including:</p> <p>Nature-play park</p> <ul style="list-style-type: none"> • Relocation of the Visitor Information Centre • Retention of a café and cultural art centre • Walking and cycling paths (1km and 2 km loop) and links to larger loops and the Anzac Park Precinct. • Nature Play area • More environmental and cultural information and interpretation • Confirming the BMX facility location and growth needs. • An additional youth feature such as a pump track. • Picnic Shelters and BBQ facilities • Upgrade Wedding Chapel area • Kickabout and informal sporting spaces



Facility	Rationale	Recommendation
Anzac Park Precinct	<p>The Anzac Park precinct includes the following areas, totalling approximately 17.5 Ha:</p> <ul style="list-style-type: none"> • Anzac Park • PCYC • Basketball Stadium • Touch Fields Lease • Rugby Park • Lower Burdekin Gymnastics and The Weightlifting Club • Ayr Tennis Club • Ayr Swimming Pool <p>This precinct provides the community with existing opportunities and additional room for growth. The community and club consultation identified the need to improve the available community opportunities for destination parks/family precincts.</p> <p>The Anzac Park Precinct area, including the current leased area to Burdekin Touch Association, can support the growth of a number of sport and community groups.</p>	<p>As a priority project Council should prepare a detailed master plan of the Anzac Park Precinct, which takes into consideration the following aspects:</p> <ul style="list-style-type: none"> • Feasibility and development of a water/splash play area • Expansion of the Indoor Basketball Stadium (minimum two-court facility) • Expansion of the PCYC Facility (to incorporate boxing on site) • Relocation of the gymnastics and weightlifting club from the National Fitness Centre and repurposing that site. • Walking and cycling activities • Feasibility/requirement for additional touch fields • Increased shared facilities between Rugby League and Rugby Union • Increase field usage where available capacity exists
Burdekin Multi-Purpose Hall	<p>The Burdekin Multi-Purpose Hall is currently leased to PCYC and underutilised. It is not fit for traditional indoor sports like basketball or netball. The PCYC use the facility for a boxing program but it is not ideal and they would like to run boxing at their main facility.</p> <p>The Community identified the desire to see greater use of the facility, and Lower Burdekin Gymnastics Academy have expressed interest in relocating to the facility as a new home base.</p> <p>PCYC have indicated that the current use of the facility is for Boxing only and while the facility remains a refuge shelter there will be limited investment into programs and equipment at the site.</p> <p>Council identified the issues related with use of the facility while designated as a refuge centre and requiring readiness for such within four hours.</p> <p>Management of the facility could also be far more proactive and seek a number of trade and other events to help with revenue. It may be that internal management will be more effective in increasing utilisation. Most multi-use facilities of this nature require effort and continued innovation to develop strong use. A dedicated facility manager would be looking to combine regular tenants with a number of programs and events to supplement income.</p>	<p>Council should investigate establishing the following new uses of the Burdekin Multi-Purpose Hall including:</p> <ul style="list-style-type: none"> • Lower Burdekin Gymnastics • Roller sports • Trade displays and events <p>Changing management of the facility from PCYC should be part of this consideration with options including LBG as head lessee or managing the facility internally and adopting appropriate use fees to keep the facility viable.</p> <p>Council should also investigate the current designation of the facility and the impacts it has on the use of the facility. This should include investigating removing the designation as a refuge centre or the "four-hour" readiness requirement.</p>



Facility	Rationale	Recommendation
Active infrastructure audit and provision strategy	Active Recreation, including walking, trail walking, mountain biking, cycling and park-based fitness and exercise continue to increase in popularity across the country. This was echoed by the community and Council, as an area that continues to be a priority for Council's efforts.	<p>Council should undertake an audit of the existing provision of active infrastructure. The audit should aim to identify the gaps in the existing network, including the Be Active Trail, to create more linkages and circuits and to connect to priority locations and points of interest including:</p> <ul style="list-style-type: none"> • Schools • Shopping Centres • Beach Foreshore • Destination Parks - Anzac and Plantation Park • Fitness and exercise nodes <p>In addition, as discussed previously, there is substantial value add that can arise from installing wayfinding and information signage as well as a potential mobile "app" to provide information for potential users.</p>

7.3.3 Programs and service delivery

Analysis of the issues that were raised during the project identified a number needs, in terms of program and service delivery across the region. There are key areas that need to be addressed across the region to improve future delivery of programs and services.

Table 28: Program and service delivery planning

Program/Service	Recommended Direction
Sport/Activity Planning	<p>The changes in State Government funding approach and to ensure there is limited duplication of facilities Council should work with sports or activities, including the state organisation where possible, to encourage the preparation of strategic plans or development plans for each sport. These plans will guide investment and activity for that sport across the Burdekin Region and should coordinate down to each club so that their planning remains consistent and coordinated with other clubs in the same sport.</p> <p>Planning for each sport activity across the region will increase communication across the organisations and identify areas of available capacity of facilities and regional facility requirements</p> <p>Council could work in collaboration with Sport and Recreation Services and the regional associations to develop a pro forma "Sport Check" that documents the current state of play for each sport and the future plans in terms of facilities; programs and; governance.</p> <p>This could form the basis for working with the regional association and the local clubs to agree on the plan for that sport for the next five years and should reduce the duplication of effort or competition for resources that occurs while clubs operate independently of each other.</p>
Strengthen Club and Community capacity	<p>Improve the capacity of clubs and community groups to manage their organisations and facilities, promote participation and deliver activities and events</p> <p>Council should undertake the following key actions</p> <ul style="list-style-type: none"> • Increase opportunities for training and skill development of committees. • Develop a support program to assist clubs looking to change governance models or investigate potential amalgamation or transitions to multi-user clubs. • Encourage more multi-use facilities and sharing of facilities. • Ensure that groups wishing to manage and maintain their own facilities have strong club development plans.



Program/Service	Recommended Direction
Build capacity within Council	<p>Build capacity within the Council to better manage the existing sport and recreation assets and work with clubs and community groups to deliver sport and recreation opportunities.</p> <p>Council should pursue:</p> <ul style="list-style-type: none"> • Employment of a full-time Sport and Recreation Officer giving the ability to drive the implementation of this plan and to offer all sport and recreation groups a single point of contact with council. • Coordination across the organisation that seeks efficient use of facilities, continued development of community capacity, sustainable community-based management and manageable infrastructure costs.




8. Warranties and Disclaimers

The information contained in this report is provided in good faith. While Otium Planning Group has applied their own experience to the task, they have relied upon information supplied to them by other persons and organisations.


We have not conducted an audit of the information provided by others but have accepted it in good faith. Some of the information may have been provided 'commercial in confidence' and as such these venues or sources of information are not specifically identified. Readers should be aware that the preparation of this report may have necessitated projections of the future that are inherently uncertain and that our opinion is based on the underlying representations, assumptions and projections detailed in this report.

There will be differences between projected and actual results, because events and circumstances frequently do not occur as expected and those differences may be material. We do not express an opinion as to whether actual results will approximate projected results, nor can we confirm, underwrite or guarantee the achievability of the projections as it is not possible to substantiate assumptions which are based on future events.

Accordingly, neither Otium Planning Group, nor any member or employee of Otium Planning Group, undertakes responsibility arising in any way whatsoever to any persons other than client in respect of this report, for any errors or omissions herein, arising through negligence or otherwise however caused.



Appendix 1 - Mapping



Appendix 2 - Inventory

13 ECONOMIC DEVELOPMENT

14 NOTICES OF MOTION

15 CORRESPONDENCE FOR INFORMATION

Tabled Separately

16 GENERAL BUSINESS

17 CLOSED MEETING ITEMS

- Renewal of Council Insurance Policies – 2018/2019

18 DELEGATIONS

