



CORRESPONDENCE FOR INFORMATION

1. 1465524 * 146
Everglow Community Care Links - Townsville And Ayr

Invitation - Annual General Meeting and 30th Anniversary Lunch - Wednesday 12 September 2018 - Townsville RSL - Everglow Community Care
2. 1465704 * 894
Department Of Agriculture and Fisheries

State and Federal Government Information - Prescription of New PINS - Department of Agriculture and Fisheries
3. 1466003 * 925
Bennett, Mace

Letter of Thanks for Sponsorship - Burdekin Junior Eisteddfod 2018 - Macey Bennett
4. 1467082 * 146 & 454
Northern Alliance Of Councils Inc (NAOC)

Invitation - 2018 Northern Alliance of Councils Inc. Conference - 21 to 23 August 2018 - Ingham
5. 1467205 * 3 & 1572
Australian Local Government Women's Association (ALGWA) - Queensland Branch

Australia Local Government Women's Association Queensland State Conference - Program and Registration - 5 to 7 September 2018
6. 1467448 * 146
Burdekin Sub Branch of Vietnam Veterans' Association Of Australia Inc

Invitation to Mayor and Councillors - Burdekin Vietnam Veterans Anniversary Parade and Service Battle of Long Tan - 18 August 2018





INVITES YOU TO ATTEND OUR
ANNUAL GENERAL MEETING

&

30TH ANNIVERSARY LUNCH

WEDNESDAY, SEPTEMBER 12, 2018

VENUE: The Townsville RSL

ADDRESS: 139 Charters Towers Road, Hermit Park
Townsville QLD 4812

Please join with us at the Townsville RSL for the
Everglow Annual General Meeting at 10:30AM
followed by a buffet lunch at 12:00PM

RSVP by the 24th August 2018



Or



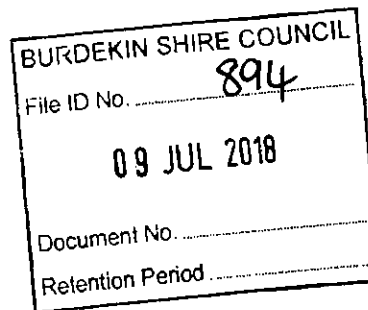
Celebrating
30
YEARS





Queensland
Government

Department of
Agriculture and Fisheries



Our ref: CTS 13727/18

- 2 JUL 2018

Mr Terry Brennan
Chief Executive Officer
Burdekin Shire Council
PO Box 974
AYR QLD 4807

Dear Mr Brennan

As you are aware, the Department of Agriculture and Fisheries (DAF) supports Local Governments and their communities through its investment in policy and a suite of tools for biosecurity matters, including the management of invasive species, and domestic cats and dogs.

Local Governments have a primary legislative responsibility under the *Biosecurity Act 2014* and the *Biosecurity Regulation 2016* to ensure that invasive biosecurity matter is managed within their respective Local Government areas. Under the *Animal Management (Cats and Dogs) Act 2008* Local Governments are also responsible for the management of domestic cats and dogs within their local area.

Through the Local Government Association of Queensland (LGAQ), DAF has been made aware of Local Government requests for additional support in the development of tools and systems to help enforce the *Biosecurity Act 2014*. Among the tools suggested was the introduction of Penalty Infringement Notices (PINs) for some biosecurity offences.

In response to this request, a number of new PINs have been recently prescribed in the State Penalties Enforcement Regulation 2014, for offences under the *Biosecurity Act 2014*, the *Biosecurity Regulation 2016* and the *Animal Management (Cats and Dogs) Act 2008*. The new PINs relate to requirements for restricted matter; restrictions on animal feeding; registration requirements; compliance with directions; certification and audit requirements; specific breaches of the general biosecurity obligation in relation to invasive biosecurity matter and the management of cats and dogs.

During development of the new provisions, Local Governments were provided with the proposed lists of PINs, and were invited to provide input. The final list of approved PINs reflects this feedback, which came primarily from Local Governments who already had

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| VIEW | EHC | AGENDA | C.I. 4 |
| CEO | MEHS | DATE | 24/7/18 |
| | EHTech | APPLIC # | |
| NOTED | | PROP # | |
| TENDER | | LAND # | |
| ACTION | | | |
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1 William Street Brisbane
GPO Box 46 Brisbane
Queensland 4001 Australia
Business Centre 43 25 23
Website www.daf.qld.gov.au
ABN 56 934 348 189

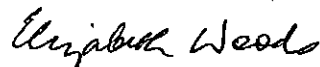
systems in place to issue infringement notices. A number of Local Governments did not have a position on the introduction of new PINs, and it should be noted that there is no requirement to use PINs if your organisation does not currently have systems in place to support their use. The prescribed PINs will remain available as an optional enforcement tool.

Please find attached the list of *Biosecurity Act 2014* PINs which are relevant to local Government activities (Attachment 1), and a list of new *Animal Management (Cats and Dogs) Act 2008* PINs (Attachment 2). The complete list of PINs is available in Schedule 1 of the State Penalties Enforcement Regulation.

I understand that there have been officer-level discussions between DAF and the Local Government Association of Queensland, regarding implementation of PINs and potential opportunities for harmonisation of training and procedures. I encourage Councils to be a part of these ongoing discussions.

If you or your officers wish to discuss Biosecurity PINs, please contact Mr Dylan Jones, Policy Officer, Strategy and Legislation on telephone on [REDACTED] or email at [REDACTED]

Yours sincerely



Dr Elizabeth Woods
Director-General
Department of Agriculture and Fisheries

Atts

New PINs for the *Animal Management (Cats and Dogs) Act 2008*.

| Offence prescribed | Maximum Penalty | PIN amount (penalty units) | PIN amount (dollars) 2017-2018 | Other comments |
|---|-----------------|----------------------------|--------------------------------|----------------|
| 21 Only authorised implanter may implant PPID A person, other than an authorised implanter, must not implant a PPID in a cat or dog. | 100 | 5 | \$630.75 | |
| 22 Electronic identification device that is not a PPID must not be implanted An authorised implanter must not implant an electronic identification device that is not a PPID into a cat or dog. | 60 | 3 | \$378.45 | |
| 24 (1) Age restriction for implanting PPID An authorised implanter must not implant a PPID in a cat or dog that is less than 8 weeks old, unless— (a) the implanter has a reasonable excuse; or (b) the implanter is a veterinary surgeon who considers implanting the PPID is not likely to be a serious risk to the health of the cat or dog; or (c) there is a signed veterinary surgeon's certificate for the cat or dog stating that implanting the PPID when it is less than 8 weeks old is not likely to be a serious risk to the health of the cat or dog. | 60 | 6 | \$756.90 | |
| 34 (1) PPID must not be removed or otherwise interfered with A person must not remove or otherwise interfere with a PPID that is implanted in a cat or dog unless— (a) the person is a veterinary surgeon; and (b) the removal or interference is needed to address a serious risk to the health of the cat or dog. | 100 | 10 | \$1,261.50 | |

| Offence prescribed | Maximum Penalty | PIN amount (penalty units) | PIN amount (dollars) 2017-2018 | Other comments |
|--|-----------------|----------------------------|--------------------------------|----------------|
| 35 Person must not offer or provide PPID registry service A person, other than a licence holder, must not offer or provide a PPID registry service. | 100 | 10 | \$1,261.50 | |
| 36 (1) Licence holder's obligations A licence holder must, for each cat or dog for which the holder is providing a PPID registry service, keep and maintain— (a) the PPID information for the cat or dog; and (b) copies of the records from which the information was obtained. | 180 | 18 | \$2,270.70 | |
| 36 (2) Licence holder's obligations If, under section 16, the licence holder receives a notice about changed information for the cat or dog, the holder must, within 7 days, electronically update the information in a way that reflects the change. | 180 | 18 | \$2,270.70 | |

Approved PINs for the Biosecurity Act 2014 – local government relevant

| PIN code | Offence prescribed | Maximum Penalty | PIN amount (penalty units) | PIN amount (dollars) 2017-2018 | Other comments |
|------------------------|--|-----------------|----------------------------|--------------------------------|--|
| BIOSECURITY ACT | | | | | |
| BQ 020 | 43(2) Distributing or disposing of category 3 restricted matter A person who has a thing infested with category 3 restricted matter in the person's possession or under the person's control must not distribute or dispose of the thing unless the distribution or disposal is— (a) performed in the way prescribed under a regulation; or (b) authorised under a restricted matter permit; or (c) performed by an authorised officer in the performance of the authorised officer's functions under this Act. | 500 | 5 | \$630.75 | |
| BQ 021 | 44(2) Requirement to kill and dispose of category 7 restricted matter A person who has, in the person's possession or under the person's control, category 7 restricted matter that has been killed must dispose of the restricted matter in the way prescribed under a regulation. | 500 | 5 | \$630.75 | Proposed and established by Fisheries Queensland |
| BQ 022 | 45(1)(a) Offences about other categories of restricted matter A person must not do any of the following— (a) move, or cause or allow to be moved, category 4 restricted matter; | 500 | 5 | \$630.75 | |
| BQ 023 | 45(1)(b) Offences about other categories of restricted matter A person must not do any of the following— (b) keep in the person's possession or under the person's control category 5 restricted matter; | 500 | 5 | \$630.75 | |
| BQ 024 | 45(1)(c) Offence about other categories of restricted matter A person must not do any of the following— (c) give food to category 6 restricted matter. | 500 | 5 | \$630.75 | |
| BQ 027 | 97 Damaging, or making opening in, barrier fence A person must not, without reasonable excuse— (a) damage a barrier fence part; or (b) make an opening in the barrier fence, other than under an agreement under section 95. | 50 | 1 | \$126.15 | |
| BQ 028 | 98 Obstructing inspection or maintenance of barrier fence | 50 | 1 | \$126.15 | |

| PIN code | Offence prescribed | Maximum Penalty | PIN amount (penalty units) | PIN amount (dollars) 2017-2018 | Other comments |
|----------|--|-----------------|----------------------------|--------------------------------|----------------|
| | A person must not, without reasonable excuse, build a structure, excavate land or carry out another activity near a barrier fence part if the structure, excavation or carrying out of the activity is likely to obstruct the inspection or maintenance of the fence. | | | | |
| BQ 029 | 99 Closing gates A person must close a gate in the barrier fence immediately after using the gate, unless the person has a reasonable excuse. | 50 | 1 | \$126.15 | |
| BQ 030 | 133(2) Offences relating to biosecurity instrument permits A person who holds a biosecurity instrument permit must, while acting, or purportedly acting, under the authority of the permit, carry the permit with the person unless the person has a reasonable excuse. | 100 | 1 | \$126.15 | |
| BQ 060 | 238(1) Failure to comply with direction (prevention and control program) An occupier of a place must comply with a direction under section 237 unless the occupier has a reasonable excuse. | 50 | 1 | \$126.15 | |
| BQ 061 | 289(1) Failure to comply with direction (stopping or moving vehicles) The person in control of the vehicle must comply with a direction under section 287 unless the person has a reasonable excuse. | 50 | 1 | \$126.15 | |
| BQ 063 | 298(1) Offence to contravene help requirement A person of whom a help requirement has been made must comply with the requirement unless the person has a reasonable excuse. | 50 | 1 | \$126.15 | |
| BQ 064 | 303 Offence to contravene seizure requirement A person of whom a requirement is made under section 302 must comply with the requirement unless the person has a reasonable excuse. | 50 | 1 | \$126.15 | |
| BQ 065 | 305 Offence to contravene other seizure equipment A person must comply with a requirement made of the person under section 304(2)(c) unless the person has a reasonable excuse. | 100 | 1 | \$126.15 | |
| BQ 066 | 306 (1) Offence to interfere If access to a seized thing is restricted under section 304, a person must not tamper with the thing or with anything used to restrict access to the thing without— (a) an authorised officer's approval; or (b) a reasonable excuse. | 100 | 1 | \$126.15 | |
| BQ 067 | 306 (2) Offence to interfere | 100 | 1 | \$126.15 | |

| PIN code | Offence prescribed | Maximum Penalty | PIN amount (penalty units) | PIN amount (dollars) 2017-2018 | Other comments |
|----------|---|-----------------|----------------------------|--|----------------|
| | If access to a place is restricted under section 304, a person must not enter the place in contravention of the restriction or tamper with anything used to restrict access to the place without— (a) an authorised officer's approval; or (b) a reasonable excuse. | | | | |
| BQ 068 | 322(1) Offence to contravene person details requirement A person of whom a personal details requirement is made must comply with the requirement unless the person has a reasonable excuse. | 50 | 1 | \$126.15 | |
| BQ 069 | 324(1) Offence to contravene document production requirement A person of whom a document production requirement is made must comply with the requirements unless the person has a reasonable excuse. | 50 | 1 | \$126.15 | |
| BQ 070 | 325(1) Offence to contravene document certification requirement A person of whom a document certification requirement has been made must comply with the requirement unless the person has a reasonable excuse. | 50 | 1 | \$126.15 | |
| BQ 071 | 327(1) Offence to contravene information requirement A person of whom an information requirement is made must comply with the requirement unless the person has a reasonable excuse. | 50 | 1 | \$126.15 | |
| BQ 072 | 331 Return of identity card If the office of a person as a designated officer ends, the person must return the person's identity card to the administering executive within 21 days after the office ends unless the person has a reasonable excuse. | 20 | 1 | \$126.15 | |
| BQ 073 | 336(1) Obstructing designated officer A person must not obstruct a designated officer, or another person or a detection animal helping a designated officer, exercising a power under this Act unless the person has a reasonable excuse. | 100 | 1 | \$126.15 | |
| BQ 074 | 377 Compliance with biosecurity order The recipient of a biosecurity order must comply with the order unless the recipient has a reasonable excuse. | 800 | Individual 7 Corp 35 | Individual \$883.05 Corp \$4,415.25 | |

BURDEKIN SHIRE COUNCIL

File ID No. 925

10 JUL 2018

Document No.

Retention Period

3rd July 2018

Burdekin Shire Council
145 Young Street
Ayr QLD 4807

Dear Sir/Madam,

On Saturday 12th May 2018 I competed in the Burdekin Junior Eisteddfod for Highland Dancing and was successful in winning a trophy that you donated for the 14 years and over section.

Thank you for sponsoring the Burdekin Eisteddfod, your sponsorship is an important part of this competition and your generous support is appreciated.

Yours sincerely,


Macey Bennett

| | | | |
|----------|-------|----------|----------|
| VIEW | MAYOR | AGENDA | C1-4 |
| | CEO | DATE | 24/07/18 |
| | | APPLIC # | |
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| ACTION | | | |
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(formerly North Queensland Local Government Association)

13 July 2018

Cr Lynne McLaughlin, Mayor
Burdekin Shire Council
P.O. Box 974
AYR Qld. Qld.
Via email: [REDACTED]

Dear Mayor McLaughlin

Re: Notice of NAOC Meeting and Conference – 21-23 August 2018 - Ingham

On behalf of the Northern Alliance of Councils Inc (NAOC), I write to invite you and/or your representatives to attend the inaugural NAOC Conference to be hosted by Hinchinbrook Shire Council in Ingham. The Alliance's Annual General Meeting and General Meeting will commence at 1.00pm on Tuesday 21 August at TYTO Conference Centre followed by a Meet & Greet in the evening. The Conference will be held at the Royal Hotel, 40-46 Lannercost Street, Ingham.

The annual conference, hosted by a member council, is attended by Councillors, Local and State government officers, major companies and local government stakeholders. As well as the Annual General Meeting and General Meeting, the program includes guest speakers' presentations on topics of interest to local governments.

A brief overview of the Alliance's role, together with Minutes of past meetings, is available at <http://www.charterstowers.qld.gov.au/naoc>

The 2018 Conference Program is available at:

<http://www.charterstowers.qld.gov.au/documents/41682213/41816184/NAOC%202018%20Conference%20Program> and registration is now available at: <https://townsvilletickets.com.au/event/7493>

Registrations should be received by Friday 5 August, 2018.

If you require information or assistance regarding the Conference Program, registration or Conference travel, please contact: Ms Donna Prentice, Hinchinbrook Shire Council, phone [REDACTED] or email [REDACTED]

If you require information or assistance in relation to the Annual General and General Meeting agenda, please contact Mrs Helen Dixon, Charters Towers Regional Council on [REDACTED] or email [REDACTED]

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Northern Alliance of Councils Inc
President:
Mayor Liz Schmidt

Secretariat:
Charters Towers Regional Council
P.O. Box 189,
CHARTERS TOWERS, QLD 4820

E: naoc@charterstowers.qld.gov.au

ABN: 96 975 058 935



(formerly North Queensland Local Government Association)

A comprehensive 2018 conference program and agenda material for the Annual General Meeting will be distributed electronically, prior to the conference date.

Please note, delegates and attendees should bring their own laptop or I-pad/tablet to the conference to follow their program, or print their own program and bring it to the conference with them. Please find attached:

Attachment 1 - Notice of NAOC 2018 General Meeting

Attachment 2 - Notice of NAOC 2018 Annual General Meeting

This year's event is a great opportunity to network with other Councillors and Local Government stakeholders and offers an exciting program with a range of guest speakers, topics and entertainment in a tropical setting.

I encourage you, your Councillors and/or your representatives, to attend, not only to support Local Governments in North Queensland, but to take advantage of the opportunity to network with North Queensland local government representatives.

I thank you for your support and look forward to seeing you in Ingham.

Yours faithfully,

Liz Schmidt

Northern Alliance of Councils Inc President
and
Mayor of Charters Towers

Encl.



(formerly North Queensland Local Government Association)

ATTACHMENT 1

NOTICE OF GENERAL MEETING

NOTICE is hereby given that the Northern Alliance of Councils Inc will hold its 2018 Annual General Meeting at 1.00pm on Tuesday 21 August 2018 at the TYTO CONFERENCE CENTRE Ingham, prior to the Northern Alliance of Councils Inc Conference to be hosted by Hinchinbrook Shire Council.

Business at the General Meeting shall be as follows:

1. Apologies.
2. Confirmation of Minutes of previous General Meeting held in Yungaburra 26 July 2017.
3. Business arising out of Minutes.
4. Correspondence referred to the meeting by the Executive.
5. Report by LAWMAC Cr Alan Wilson.
6. Business arising out of "Replies to Resolutions".
7. Consideration of motions submitted by member Councils.
8. Consideration of expressions of interest to host future conferences.
9. General Business.

Aaron Johansson
Secretary/Treasurer



(formerly North Queensland Local Government Association)

ATTACHMENT 2

NOTICE OF ANNUAL GENERAL MEETING

NOTICE is hereby given that the Northern Alliance of Councils Inc will hold its 2018 Annual General Meeting at 1.00pm on Tuesday 21 August 2018 at the TYTO CONFERENCE CENTRE Ingham, prior to the Northern Alliance of Councils Inc Conference to be hosted by Hinchinbrook Shire Council.

Business at the Annual General Meeting shall be as follows:

1. Attendance and apologies
2. Confirmation of Minutes of Annual General Meeting held 26 July 2017
3. Business arising out of Minutes
4. Correspondence Inwards/Outwards as referred by the Executive
5. President's Report
6. Secretary/Treasurer's Report
7. Receipt and adoption of 2017 audit report and financial statements for NQLGA
8. Receipt and adoption of audit report and financial statements for NAOC 01 January to 31 March 2018
9. Annual subscriptions
10. Secretarial allowance
11. General Business.

Aaron Johansson
Secretary/Treasurer

Ignite Your Potential

05-07
SEPT 2018

AUSTRALIAN LOCAL GOVERNMENT WOMEN'S ASSOCIATION
QUEENSLAND STATE CONFERENCE

Hosted By Hinchinbrook Shire Council



**AUSTRALIAN LOCAL
GOVERNMENT WOMEN'S
ASSOCIATION
QUEENSLAND BRANCH**



**HINCHINBROOK
SHIRE COUNCIL**

VIETNAM VETERANS ASSOCIATION OF AUSTRALIA



Burdekin Branch

PO BOX 1285 AYR Q. 4807



18th August 2018 Vietnam Veterans Day.

17th July 2018.

*Burdekin Shire Council,
Young St. Ayr.*

Mayor and Councillors,

The Burdekin Sub Branch of Vietnam Veterans will be celebrating the Anniversary for the Battle of Long Tan, this was a significant part of the Vietnam War, with a parade and service to mark this occasion.

Again this year the parade and service will be conducted at our Deep Creek Veterans Retreat (Rural No 4377) Ayr Dalbeg Road.

You are cordially invited to attend, the parade will commence at 2.30pm on Saturday the 18th August 2018.

There will be light refreshments after the parade for those that wish to stay after the ceremony.

Yours faithfully,

Don Bailey. Secretary VVAA.