



Burdekin Shire Council

MINUTES

ORDINARY COUNCIL MEETING

**HELD AT COUNCIL ADMINISTRATION BUILDING,
145 YOUNG STREET, AYR**

on 28 August 2018

COMMENCING AT 9:00AM



Burdekin Shire Council

TUESDAY 28 AUGUST 2018

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ATTENDANCE

Councillors L.A. McLaughlin (Mayor), J.T. Bonanno (Deputy Mayor), E.J. Bawden, A.J. Goddard, U.E. Liessmann, S.P. Perry and J.F. Woods

Mr. T. Brennan - Chief Executive Officer

Mr. N. O'Connor – Director Corporate and Community Services

Mr. N. Wellwood – Director of Infrastructure, Planning and Environmental Services

Mr. M. Ingle – Manager Design Office (part of meeting)

Mrs. K. Olsen - Manager Financial and Administrative Services (part of meeting)

Mr. W. Saldumbide - Manager Operations

Mr. S. Great - Manager Planning and Development (part of meeting)

Minutes Clerk – Ms. K. Flanagan

1 PRAYER

The meeting prayer was delivered by Pastor Aicey Zaro of the Ayr Gospel Outreach Church.

2 DECLARATIONS OF INTEREST

The Mayor called for declarations of interest.

Councillor Woods declared a perceived Conflict of Interest relating to Item 3.3, Community Grants Panel Meeting Minutes, as he is the President of the Home Hill Harvest Festival Committee which had applied for funding under the grant round.

Councillor McLaughlin declared a perceived Conflict of Interest relating to Item 3.3, Community Grants Panel Meeting Minutes, as she is a member of the Catholic Women's League State of Queensland Inc which had applied for funding under the grant round.

Councillor Woods and Councillor McLaughlin both advised of their intention to leave the room during discussion of this item.

3 MINUTES AND BUSINESS ARISING

3.1 Ordinary Council Meeting Minutes - 14 August 2018

Recommendation

That the minutes of the Ordinary Council Meeting held on 14 August 2018 be received and confirmed.

Resolution

Moved Councillor Woods, seconded Councillor Perry that the recommendation be adopted.

CARRIED

3.2 RADF Advisory Group Meeting Minutes - 13 July 2018

These Minutes lay on the table from the Ordinary Council Meeting held on the 14 August 2018 to allow for further discussion of the recommendation in Clause 5.

Recommendation

That the minutes of the RADF Advisory Group Meeting held on 13 July 2018 be received and adopted.

Resolution

Moved Councillor Bawden, seconded Councillor Goddard that the recommendation be adopted with the exception of CLAUSE 5 which was not adopted pending further consultation with community stakeholders, involved with the original project, regarding the wording and design of replacement plaques.

CARRIED

9:15am – Councillors Woods and McLaughlin left the meeting due to a perceived Conflict of Interest in relation to Item 3.3 as disclosed at the start of the meeting.

9:15am – Councillor Bonanno assumed the Chair.

3.3 Community Grants Panel Meeting Minutes - 14 August 2018

Recommendation

That the minutes of the Community Grants Panel Meeting held on 14 August 2018 be received and adopted.

Resolution

Moved Councillor Liessmann, seconded Councillor Perry that the recommendation be adopted.

CARRIED

9:18am – Councillors Woods and McLaughlin returned to the meeting.

9:18am – Councillor McLaughlin resumed the Chair.

4 REPORTS

4.1 Capital Projects Report for Period Ending 31 July 2018

Recommendation

That the Capital Projects Report for Period Ending 31 July 2018 be received.

Resolution

Moved Councillor Goddard, seconded Councillor Woods that the recommendation be adopted.

CARRIED

4.2 Operational Monthly Report for Period Ending 31 July 2018

Recommendation

That the Operational Monthly Report for Period Ending 31 July 2018 be received.

Resolution

Moved Councillor Woods, seconded Councillor Goddard that the recommendation be adopted.

CARRIED

9:30am – Mr. M. Ingle entered the meeting.

5 GOVERNANCE

5.1 Operational Plan 2017/2018 - Quarter Four Report

Executive Summary

Council is required to develop and adopt an annual Operational Plan as part of an effective financial management system. Additionally, the CEO must report to Council four times each year on the progress towards implementing the Annual Operational Plan. Each year, Council must also carry out a review of the implementation of the annual operational plan.

Council's Operational Plan 2017/2018 provides details of activities which have assisted in progressing the implementation of the 5-year Corporate Plan during the period 1 July 2017 to 30 June 2018. The operational plan sets out activities within each operational area of Council and sets targets and performance measures and identifies responsible officers ensuring accountability.

A traffic light reporting system has been utilised throughout the year for each quarterly report to Council which has provided an at-a-glance view of the current status for each agreed operational activity.

Of the 247 agreed activities within the Operational Plan, targets have been met or exceeded for 198 of them meaning that 80.16% of activities have been completed or have been fulfilled at or above the set targets. A further 31 activities (12.5%) were still progressing at the end of the financial year with 11 activities (4.4%) reported as under target and 7 activities (2.8%) considered to be “inactive”.

The end of financial year Operational Plan 2017/2018 report has been prepared in accordance with legislation and is presented to Council for consideration.

Recommendation

That Council adopts the Operational Plan End of Financial Year Report as attached to this report.

Resolution

Moved Councillor Bawden, seconded Councillor Liessmann that the recommendation be adopted.

CARRIED

5.2 Request for Permission to Install Sculpture - Burdekin Theatre Forecourt - Ayr and Lower Burdekin Caledonian Association Inc

Executive Summary

A request has been received from the Ayr and Lower Burdekin Caledonian Association Inc for permission to install a life size bronze statue in the forecourt of the Burdekin Theatre and assistance with the installation of a 1 metre square concrete base.

Recommendation

That Council:

1. Offers no objection to the installation by Ayr and Lower Burdekin Caledonian Association Inc of a life size bronze statue of a Scotsman mounted on a 900mm high x 750mm square polished granite plinth in the forecourt of the Burdekin Theatre in the location in the front garden bed as proposed by the Association; and
2. Gives consideration to installing a 1 metre square concrete base of adequate strength to support the granite plinth of approximately 1.5 tonnes.

Resolution

Moved Councillor Liessmann, seconded Councillor Bawden that Council:

1. Offers no objection to the installation by Ayr and Lower Burdekin Caledonian Association Inc of a life size bronze statue of a Scotsman mounted on a 900mm high x 750mm square polished granite plinth in the forecourt of the Burdekin Theatre in the location in the front garden bed as proposed by the Association; and
2. Installs a 1 metre square concrete base of adequate strength to support the granite plinth of approximately 1.5 tonnes at a cost of approximately \$1,000.

CARRIED

9:47am – Councillor Bonanno left the meeting to attend a funeral.

6 ENVIRONMENTAL AND HEALTH SERVICES

7 CLIENT SERVICES

7.1 Enterprise Mobility and Bring-Your-Own-Device Policy

Executive Summary

The report seeks Council's consideration and adoption of the attached draft Enterprise Mobility and Bring-Your-Own-Device Policy. The Policy is intended to provide a framework for the governance of enterprise mobility and Bring-Your-Own-Device (BYOD) within Council ensuring they are managed in accordance with relevant legislation, policies and standards.

Recommendation

That Council adopts the draft Enterprise Mobility and Bring-Your-Own-Device Policy as attached to this report.

Resolution

Moved Councillor Woods, seconded Councillor Goddard that the recommendation be adopted.

CARRIED

7.2 Information Security Policy

Executive Summary

The report seeks Council's consideration and adoption of the attached draft Information Security Policy. The Policy is intended to provide a framework for the governance of information within Council, ensuring it is managed in accordance with relevant legislation and Information Standards.

Recommendation

That Council adopts the draft Information Security Policy as attached to this report.

Resolution

Moved Councillor Goddard, seconded Councillor Woods that the recommendation be adopted.

CARRIED

8 FINANCIAL & ADMINISTRATIVE SERVICES

9 OPERATIONS

10 TECHNICAL SERVICES

10.1 Donation of Ride-On Mower - Dalbeg Hall Committee

Executive Summary

A request has been received from Chris Hyden on behalf of the Dalbeg Hall Committee for Council to revisit the matter of Council donating a mower to the Committee for grounds maintenance.

Recommendation

That Council considers the donation of a Council second hand ride-on mower to the Dalbeg Hall Committee subject to the Committee being responsible for ongoing operation and maintenance costs.

Resolution

Moved Councillor Liessmann, seconded Councillor Bawden that the recommendation be adopted.

Councillor McLaughlin advised that she did not object to the donation, however, wanted to ensure there was a committee structure in place with appropriate Public Liability insurance.

The Council agreed that the recommendation lay on the table until the Dalbeg Hall Committee provided a Certificate of Currency showing they have Public Liability insurance.

10.2 Temporary Road Closure - McNee Road

Executive Summary

Request for Council's views on an amended application for a temporary road closure and issue of a Road Licence.

Recommendation

Council resolves to offer no objection to the proposed temporary road closure and issue of a Road Licence over part of McNee Road and Old School Road.

Resolution

Moved Councillor Woods, seconded Councillor Goddard that the recommendation be adopted.

FOR: Councillors Perry, Goddard, Woods and McLaughlin

AGAINST: Councillors Bawden and Liessmann

4/2

CARRIED

9:55am – Mr. S. Great entered the meeting.

10:01am – Mr. M. Ingle left the meeting.

11 PLANNING & DEVELOPMENT

11.1 Engagement of GHD to carry out AquaBAMM Assessment of land near Ayr Industrial Estate on behalf of Burdekin Shire Council

Executive Summary

A proposal has been submitted by GHD Pty Ltd to undertake a field validation and Aquatic Biodiversity Assessment Mapping Method (AquaBaMM) Assessment of a referrable wetland adjacent to both the Ayr Industrial Estate and the Ayr Sewerage Treatment Plant sites in Ayr (Lot 19 on SP279592 & Lot 140 on GL1243).

10:24am – Break for Morning Tea.

10:50am – Meeting resumed.

Recommendation

That Council resolves to engage GHD Pty Ltd to undertake a field validation and aquatic biodiversity assessment mapping method (AquaBAMM) Assessment of a referrable wetland adjacent to both the Ayr Industrial Estate and the Ayr Sewerage Treatment Plant in Ayr (Lot 19 on SP279592 & Lot 140 on GL1243). The assessment is to be in accordance with the updated proposal dated 10 July, 2018 and at a cost of \$48,248 exc GST.

Resolution

Moved Councillor Woods, seconded Councillor Perry that the recommendation be adopted.

CARRIED

10:52am – Mr S. Great left the meeting.

12 DELEGATIONS

12.1 Update - Nature Based Play Space - Jeavons Landscape Architects

A presentation by Jeavons Landscape Architects of the updated design of the Nature Based Play Space at Plantation Park was undertaken.

11:20am – Councillor Bonanno returned to the meeting.

13 COMMUNITY DEVELOPMENT

14 ECONOMIC DEVELOPMENT

15 NOTICES OF MOTION

16 CORRESPONDENCE FOR INFORMATION

16.1 Attendance - 24th Annual Cowboys Presentation Ball

Resolution

Moved Councillor Woods, seconded Councillor Perry that Council approves the attendance of Councillor McLaughlin at the 24th Annual Cowboys Presentation Ball on Thursday 23 August with a complimentary ticket, noting that any other expenses to attend this event will be met by Council.

CARRIED

16.2 Attendance - 122nd LGAQ Annual Conference

Resolution

Moved Councillor Woods, seconded Councillor Perry that Council approves the attendance of Councillors McLaughlin and Bonanno and the CEO, Mr Terry Brennan, at the LGAQ Annual Conference to be held in Brisbane from 29 to 31 October 2018 with the expenses of their attendance to be met by Council.

FOR: Councillors Perry, Goddard, Bonanno, Woods, Bawden and McLaughlin

AGAINST: Councillor Liessmann

6/1

CARRIED

17 GENERAL BUSINESS

17.1 Approved Leave of Absence - Councillor Goddard

Resolution

Moved Councillor Woods, seconded Councillor Liessmann that Council approves leave of absence for Councillor Goddard from Monday 10 September 2018 to Wednesday 19 September 2018.

CARRIED

17.2 Screen Planting - Home Hill Dump Point

Resolution

Moved Councillor Liessmann, seconded Councillor Woods that Council undertakes screen planting in the vicinity of the Home Hill Dump Point in Sixth Street.

CARRIED

12:10pm – Mrs. K. Olsen entered the meeting.

17.3 Teacher Accommodation - Home Hill

Resolution

Moved Councillor Woods, seconded Councillor Perry that Council writes to the Minister for Education objecting to the discriminatory policy in relation to the location of teaching housing within the Shire, suggesting subsidised housing should be offered in the town where the teacher is stationed.

FOR: Councillors Perry, Goddard, Liessmann, Woods, Bawden and McLaughlin

AGAINST: Councillor Bonanno

6/1

CARRIED

17.4 Request - Change Fountain Water Colour to Gold - Golden Octopus Foundation

Resolution

Moved Councillor Bawden, seconded Councillor Goddard that Council supports the Golden Octopus Foundation by changing the colour of the water in the Queen Street Fountain, Ayr to gold during the first, second and last week of September 2018.

CARRIED

18 CLOSED MEETING ITEMS

Council Meeting closed to Public under *Section 275 of Local Government Regulation 2012*

Resolution

Moved Councillor Goddard, seconded Councillor Liessmann that the Council meeting be closed to the public under the following sections of the *Local Government Regulation 2012*:

275(1)(d) rating concessions;

275(1)(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

For the purpose of discussing:

1. Application to Pay Rates by Periodic Payments – Property Number 4726.
2. Ayr Swimming Pool repair works and season opening.
3. Ayr Industrial Estate future planning.
4. Works for QLD Program – Request for Scope Change – Mobile VIC

CARRIED

Council Meeting opened to Public

Resolution

Moved Councillor Liessmann, seconded Councillor Bonanno that the Council meeting be opened to the public.

CARRIED

18.1 Application to Pay Rates by Periodic Payments

Resolution

Moved Councillor Woods, seconded Councillor Goddard that Council accepts the application to Pay Rates by Periodic Payments relating to property number 4726 offering payments of \$300 per fortnight.

CARRIED

There being no further business the meeting closed at 12:45pm.

These minutes were confirmed by Council at the Ordinary Council Meeting held on 11 September 2018.

MAYOR

