



Burdekin Shire Council

MINUTES

ORDINARY COUNCIL MEETING

**HELD AT COUNCIL ADMINISTRATION BUILDING,
145 YOUNG STREET, AYR**

on 11 September 2018

COMMENCING AT 9:00AM



Burdekin Shire Council

TUESDAY 11 SEPTEMBER 2018

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ATTENDANCE

Councillors L.A. McLaughlin (Mayor), J.T. Bonanno (Deputy Mayor), E.J. Bawden, U.E. Liessmann, S.P. Perry and J.F. Woods

Mr. N. O'Connor – Director Corporate and Community Services

Mr. N. Wellwood – Director of Infrastructure, Planning and Environmental Services

Mrs. K. Olsen - Manager Financial and Administrative Services (part of meeting)

Mr. W. Saldumbide - Manager Operations

Mr. K. Byers - Manager Technical Services (part of meeting)

Mrs. E. Lovell – Economic Development Coordinator (part of meeting)

Minutes Clerk – Ms. K. Flanagan

Apologies - Councillor A.J. Goddard – Approved Leave of Absence, Mr. T. Brennan (CEO) – LGMA Conference

1 PRAYER

The meeting prayer was delivered by Pastor Esava Kovo of the Seventh Day Adventist Church.

2 DECLARATIONS OF INTEREST

The Mayor called for declarations of interest.

No declarations of interest were identified.

3 MINUTES AND BUSINESS ARISING

3.1 Ordinary Council Meeting Minutes - 28 August 2018

Recommendation

That the minutes of the Ordinary Council Meeting held on 28 August 2018 be received and confirmed.

Resolution

Moved Councillor Woods, seconded Councillor Perry that the recommendation be adopted.

CARRIED

It was noted that the date for the 24th Annual Cowboys Presentation Ball in Item 16.1 was incorrectly recorded and should read Thursday 13 September 2018.

3.2 Burdekin Senior Advisory Group Meeting Minutes - 8 August 2018

Recommendation

That the minutes of the Burdekin Senior Advisory Group Meeting held on 8 August 2018 be received and adopted.

Resolution

Moved Councillor Bawden, seconded Councillor Woods that the recommendation be adopted.

CARRIED

It was noted that in regard to CLAUSE 6.3, the public meeting with Guest Speaker Jim Collins would be open to the wider senior community with a focus on the continual changes in aged care and how the Lower Burdekin Home for the Aged facility can adapt to these changes.

It was noted that in regard to CLAUSE 6.4, that staff will submit this as a Customer Request and will provide an asset update regarding the conditions of signage around the Burdekin Shire with feedback to be given to Councillor Bawden to report back to the Senior Advisory Group.

4 REPORTS

5 GOVERNANCE

5.1 Repealing Community Grants Policy

Executive Summary

Council adopted a Community Assistance Policy in July 2018. The Community Assistance Policy sets out the eligibility criteria and kinds of community support made available by Council to the community, including community grant funds. Council is required to have a policy dealing with Community Grants. Council's existing Community Grants Policy is now effectively incorporated in the Community Assistance Policy and is seen as an unnecessary duplication. Accordingly, Council should formally repeal the Community Grants Policy and deal with all Community Grants under the Community Assistance Policy.

Recommendation

That Council repeals the Community Grants Policy and that all community grants are dealt with under Council's Community Assistance Policy as adopted in July 2017.

Resolution

Moved Councillor Liessmann, seconded Councillor Woods that the recommendation be adopted.

CARRIED

5.2 Repealing the Pioneer Family Sponsorship of Trees in Pioneer Avenue Policy

Executive Summary

Council first adopted a policy in 2000 dealing with the installation of commemorative plaques along “Pioneer Avenue” in Home Hill. The purpose of this initiative was to develop a community space that recognises the names of the pioneers who settled in the Burdekin Shire prior to 1925. The policy has been reviewed by Council during several Council Workshops and in line with Council’s adopted policy framework it is considered that there is no need to retain this policy. In reviewing the existing policy, council officers identified that of the fifty-one existing plaque sites, forty-six plaques have now been installed. The Pioneer Avenue Plaque Project will continue to provide the opportunity to eligible families to recognise their family name with the installation of future plaque at the remaining five plaque sites.

Recommendation

That Council repeals the existing Pioneer Family Sponsorship of Trees in Pioneer Avenue Policy and that the remaining vacant plaques are managed through a Pioneer Avenue Plaque Project to be coordinated by Council’s Community Development Section.

Resolution

Moved Councillor Liessmann, seconded Councillor Bawden that the recommendation be adopted.

CARRIED

6 ENVIRONMENTAL AND HEALTH SERVICES

7 CLIENT SERVICES

8 FINANCIAL & ADMINISTRATIVE SERVICES

8.1 Sale of Land by Auction - 269 Hodel Road Giru and 52-56 George Road Clare

Executive Summary

Approval is sought to engage a real estate agent to market and sell by auction parcels of land acquired following the April auction of properties with overdue rates.

Recommendation

That Council engages a real estate agent to market and subsequently sell by auction (conducted by a licensed auctioneer) the following parcels of land:-

Property Number 8576 – 269 Hodel Road, Giru – Lot 9 RP 748492

Property Number 14619 – 52-56 George Road, Clare – Lot 32 SP 216751

Resolution

Moved Councillor Woods, seconded Councillor Bawden that the recommendation be adopted.

CARRIED

9 OPERATIONS

9.1 Establishment of a Register of Pre-qualified Suppliers for Engineering Consultancy Services - Water and Waste Water

Executive Summary

Council currently utilises engineering consultants registered in Local Buy to procure the services of suitably qualified water and wastewater professionals to provide specialist advice for Council projects. This approach restricts Council's ability to identify and access the expertise of smaller consultancies that provide specialist services in a particular field that are not registered with Local Buy and therefore not immediately visible to Council Officers requesting quotations.

The creation of a register of pre-qualified suppliers for Engineering Consultancy Services – Water and Wastewater will broaden the selection field for Council officers when requesting advice from Consultants with expertise in a particular discipline. It will also afford Council access to specialist niche consultancies operating in lower overhead environments. Council will still retain the ability to source and engage consultants from Local Buy.

The register would be renewed on a two-yearly cycle.

Recommendation

That Council call tenders to establish a register of pre-qualified suppliers for Engineering Consultancy Services – Water and Waste Water.

Resolution

Moved Councillor Liessmann, seconded Councillor Woods that the recommendation be adopted.

CARRIED

9.2 Removal of Playground Equipment at Dalbeg

Executive Summary

The findings from a Level 3 Playground Safety audit conducted by an accredited playground safety auditor on 1 November, 2017 have identified the existing playground equipment at Dalbeg to be non-compliant with Australian Playground Standards AS4685:2014 and AS/NZS 4486 Part 1-1997 with a number of high, moderate and low risk non-conformances.

The equipment if left in its current condition presents an unacceptable risk of entrapment and serious injury to anyone using it. As the original equipment brand is no longer available, the major components of the equipment are unable to be sourced for replacement. It is estimated that a similar configuration of new equipment would cost in the order of \$65,000 excl. GST installed.

Attempts to salvage the existing equipment for disposal to third parties would be problematic and simply transfer the identified safety risks to the acquirer.

Recommendation

That Council approves the removal and scrapping of the existing playground equipment located in Lot 7D RP 91513 Reserve 217 adjacent to the Dalbeg Community Hall and tennis courts.

Resolution

Moved Councillor Woods, seconded Councillor Liessmann that the recommendation be adopted.

CARRIED

10 TECHNICAL SERVICES

10.1 Adoption of Council's Asset and Service Management Policy

Executive Summary

This revised version of Council's Asset and Service Management Policy replaces the previous Asset Management Policy, adopted at Council's General Meeting on 10 February 2015.

The original policy has been superseded with extensive changes that align more closely with the objectives according to Council's Asset Roadmap, and principles as recommended by AS 55000, the current Australian Standard for asset management.

Recommendation

That Council adopts the revised Asset and Service Management Policy.

Resolution

Moved Councillor Bonanno, seconded Councillor Bawden that the recommendation be adopted.

CARRIED

9:45am – Mr. Kevin Byers – Manager Technical Services entered the meeting.

11 PLANNING & DEVELOPMENT

12 COMMUNITY DEVELOPMENT

13 ECONOMIC DEVELOPMENT

14 NOTICES OF MOTION

15 CORRESPONDENCE FOR INFORMATION

16 GENERAL BUSINESS

16.1 Approved Leave of Absence - Councillor Liessmann

Resolution

Moved Councillor Bawden, seconded Councillor Perry that Council approves a leave of absence for Councillor Liessmann from Monday 15 October 2018 to Wednesday 17 October 2018.

CARRIED

10:04am – Break for Morning Tea.

10:33am – Meeting Resumed.

10:33am – Mrs. Eliza Lovell – Economic Development Coordinator entered the meeting.

10:50am – Mrs. Kim Olsen – Manager Financial and Administrative Services entered the meeting.

17 CLOSED MEETING ITEMS

Council Meeting closed to Public under *Section 275 of Local Government Regulation 2012*

Resolution

Moved Councillor Liessmann, seconded Councillor Bonanno that the Council meeting be closed to the public under the following sections of the *Local Government Regulation 2012*:

275(1)(d) rating concessions;

275(1)(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

For the purpose of discussing:

1. North Queensland Agricultural Market and Supply Chain Study Update – Presentation by Robert Poole (KPMG Head of Agribusiness) and Evie Murdoch (KPMG Agribusiness Consultant)
2. Canegrower Collectives Request for Ratings Concessions
3. Discussion regarding confirmation of preferred route for the Burdekin Be Active Trail

CARRIED

Council Meeting opened to Public

Resolution

Moved Councillor Woods, seconded Councillor Perry that the Council meeting be opened to the public.

CARRIED

17.1 Canegrower Collectives - Request for Rating Concessions

Resolution

Moved Councillor Woods, seconded Councillor Bonanno that Council reaffirms its previous decision to not grant any additional rate concessions for a category or group of ratepayers and that any individual requests for payment plans or hardship will be considered under Council's Rates and Charges Recovery Policy and Rates and Charges Hardship Policy.

CARRIED

18 DELEGATIONS

There being no further business the meeting closed at 11:55am.

These minutes were confirmed by Council at the Ordinary Council Meeting held on 25 September 2018.

MAYOR

