



Burdekin Shire Council

MINUTES

ORDINARY COUNCIL MEETING

**HELD AT COUNCIL ADMINISTRATION BUILDING,
145 YOUNG STREET, AYR**

on 23 October 2018

COMMENCING AT 9:00AM



Burdekin Shire Council

TUESDAY 23 OCTOBER 2018

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ATTENDANCE

Councillors L.A. McLaughlin (Mayor), J.T. Bonanno (Deputy Mayor), E.J. Bawden, U.E. Liessmann, S.P. Perry and J.F. Woods

Mr. T. Brennan - Chief Executive Officer
Mr. N. O'Connor – Director Corporate and Community Services
Mr. N. Wellwood – Director of Infrastructure, Planning and Environmental Services
Mr. D. Mulcahy – Manager Environmental and Health Services (part of meeting)
Mr. S. Great - Manager Planning and Development (part of meeting)
Mrs. E. Lovell – Economic Development Coordinator (part of meeting)
Miss F. Smith – Financial Accountant (part of meeting)

Minutes Clerk – Ms. K. Flanagan

Apologies: Councillor A.J. Goddard (Approved Leave of Absence)

1 PRAYER

The meeting prayer was delivered by Pastor Peter Holmes of the Burdekin Community Church.

2 DECLARATIONS OF INTEREST

The Mayor called for declarations of interest.

No declarations of interest were identified.

3 MINUTES AND BUSINESS ARISING

3.1 Ordinary Council Meeting Minutes - 9 October 2018

Recommendation

That the minutes of the Ordinary Council Meeting held on 9 October 2018 be received and confirmed.

Resolution

Moved Councillor Woods, seconded Councillor Perry that the recommendation be adopted.

CARRIED

3.2 Aerodrome Advisory Group Meeting Minutes - 29 August 2018

Recommendation

That the minutes of the Aerodrome Advisory Group Meeting held on 29 August 2018 be received and adopted.

Resolution

Moved Councillor Bawden, seconded Councillor Woods that the recommendation be adopted.

CARRIED

3.3 Audit Committee Meeting Minutes - 29 August 2018 and 3 October 2018

Recommendation

That the minutes of the Audit Committee Meetings held on 29 August 2018 and 3 October 2018 be received and adopted.

Resolution

Moved Councillor Perry, seconded Councillor Woods that the recommendation be adopted.

CARRIED

3.4 Local Disaster Management Group Meeting Minutes - 14 September 2018

Recommendation

That the minutes of the Local Disaster Management Group Meeting held on 14 September 2018 be received and confirmed.

Resolution

Moved Councillor Woods, seconded Councillor Bonanno that the recommendation be adopted.

CARRIED

3.5 Burdekin Shire Youth Council Meeting Minutes - 17 September 2018

Recommendation

That the minutes of the Burdekin Shire Youth Council Meeting held on 17 September 2018 be received and adopted.

Resolution

Moved Councillor Perry, seconded Councillor Woods that the recommendation be adopted.

CARRIED

4 REPORTS

4.1 Capital Projects Report for Period Ending 30 September 2018

Recommendation

That the Capital Projects Report for Period Ending 30 September 2018 be received.

Resolution

Moved Councillor Bawden, seconded Councillor Woods that the recommendation be adopted.

CARRIED

4.2 Operational Monthly Report for Period Ending 30 September 2018

Recommendation

That the Operational Monthly Report for Period Ending 30 September 2018 be received.

Resolution

Moved Councillor Liessmann, seconded Councillor Perry that the recommendation be adopted.

CARRIED

9:15am – Mr. Dan Mulcahy – Manager Environmental and Health Services entered the meeting.

5 GOVERNANCE

5.1 Adoption of Revised Fox and Wild Dog Bounty Policy

Executive Summary

Council and staff review the Fox and Wild Dog Bounty Policy biennially to determine if any improvements or changes are required. The policy sets out Council's commitment to the management of foxes and wild dogs within the Burdekin Shire Council Local Government Area and provides the rules for administering bounty monies for fox and wild dog scalps to ensure consistency when providing payments.

Recommendation

That Council adopts the attached revised Fox and Wild Dog Bounty Policy.

Resolution

Moved Councillor Liessmann, seconded Councillor Woods that the recommendation be adopted.

CARRIED

5.2 Annual Report 2017/2018

Executive Summary

Under the *Local Government Regulation 2012* Council is required to prepare an annual report for each financial year. The 2017/2018 Annual Report has been compiled to fairly represent Council's achievements throughout the financial year that contribute to meeting the strategic intents outlined in the adopted Corporate Plan 2017-2022. This year, the report follows a new format and displays all statutory information in a logical, sequential manner making this information easier to locate in the final report. The Annual Report also includes the general purpose financial statements, the current year financial sustainability statement and the long-term financial sustainability statement as well as a community financial report which all demonstrate Council's stable financial position.

Recommendation

That Council adopts the Annual Report 2017/2018 as attached to this report.

Resolution

Moved Councillor Bawden, seconded Councillor Bonanno that the recommendation be adopted.

CARRIED

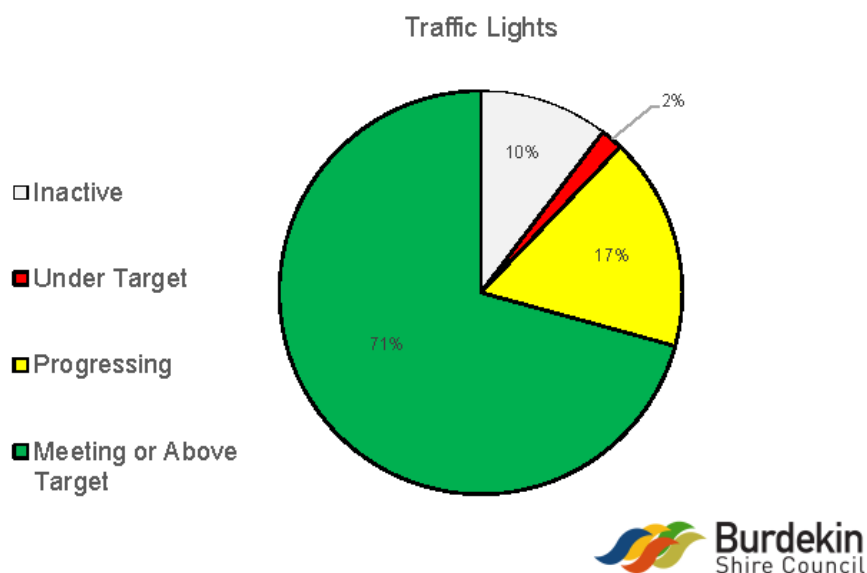
5.3 Q1 Report - Operational Plan 2018/2019

Executive Summary

The Q1 Report for the Operational Plan 2018/2019 provides a fair representation of Council's performance during the period 1 July 2018 to 30 September 2018. The Operational Plan sets out the agreed activities for each section and department of Council and includes measurement statements and targets for each activity. Comments have been provided against each activity to reflect the progress towards achieving the activity within the first quarter. Of the 222 agreed activities within the Operational Plan, 157 activities are meeting or above target with 38 activities progressing. 23 activities are "inactive" or not yet due to commence and a further four activities are under target. The comments provided against each activity provide further clarification and detail pertaining to the activity.

At the end of first quarter:

- 157 activities meeting or above target
- 38 Progressing
- 23 Inactive
- 4 Under Target



Recommendation

That Council adopts the Q1 Report for the Operational Plan 2018/2019 as attached to this report.

Resolution

Moved Councillor Bawden, seconded Councillor Liessmann that the recommendation be adopted.

CARRIED

9:30am – Mr Dan Mulcahy – Manager Environmental and Health Services left the meeting.

5.4 Revised Audit Committee Charter

Executive Summary

The *Local Government Act 2009* requires Council to establish an audit committee. The Audit Committee plays an advisory role and offers independent assurance regarding the integrity of Council's financial documents, the internal audit function and risk management framework. The Audit Committee has recently conducted a review of the Audit Committee Charter with consideration to the change to an external contractor for the provision of internal audit services. The previous charter referenced the Quality and Safety Coordinator. As this position is no longer responsible for the internal audit function, the appropriate amendments have been made to the charter. The Charter is now presented to Council for formal adoption.

Recommendation

That Council adopts the revised Audit Committee Charter 2018 as attached to this report.

Resolution

Moved Councillor Perry, seconded Councillor Liessmann that the recommendation be adopted.

CARRIED

5.5 Trustee Lease Arrangements - Lot 8 on CP910254 - Reserve for Recreation R53 - Rugby Park, Ayr

Executive Summary

Council is requested to consider approval of:

1. Surrender of the joint Trustee Lease between Burdekin Junior Rugby League Inc and Lower Burdekin Hockey Association Inc over part Lot 8 on Crown Plan 910254 (Reserve for Recreation R53);
2. Issue of a joint Trustee Lease between Burdekin Rugby League Inc and Burdekin Junior Rugby League Football Club Inc over part Lot 8 on Crown Plan 910254 (Reserve for

Recreation R53);

Issue of a new Trustee Lease to Burdekin Touch Association Inc over part Lot 8 on Crown Plan 910254 (Reserve for Recreation R53) for the erection of new lighting.

Recommendation

That under Section 57 (1) of the *Land Act 1994* Council approves:

1. Surrender of the joint Trustee Lease between Burdekin Junior Rugby League Inc and Lower Burdekin Hockey Association Inc over part Lot 8 on Crown Plan 910254 (Reserve for Recreation R53);
2. Issue of a joint Trustee Lease between Burdekin Rugby League Inc and Burdekin Junior Rugby League Football Club Inc over part Lot 8 on Crown Plan 910254 (Reserve for Recreation R53);
3. Issue of a new Trustee Lease to Burdekin Touch Association Inc over part Lot 8 on Crown Plan 910254 (Reserve for Recreation R53) for the erection of new lighting,

noting that the Trustee Leases will be for a term of 20 years and subject to the usual terms and conditions set by the Department of Natural Resources, Mines and Energy and Council; and the inclusion of clauses to the joint Burdekin Rugby League Inc/Burdekin Junior Rugby League Football Club Inc lease to ensure Lower Burdekin Hockey Association Inc will have the use of the existing "hockey" building for storage purposes and use of the grounds once a year for their carnival.

Resolution

Moved Councillor Bawden, seconded Councillor Liessmann that the recommendation be adopted.

CARRIED

6 ENVIRONMENTAL AND HEALTH SERVICES

7 CLIENT SERVICES

9:50am – Miss Fiona Smith – Financial Accountant entered the meeting.

8 FINANCIAL & ADMINISTRATIVE SERVICES

8.1 First Amended Budget for 2018/2019

Executive Summary

In accordance with the *Local Government Act 2009* and the *Local Government Regulation 2012*, Council may, by resolution, amend the budget for a financial year at any time before the end of the financial year. As required by the regulation, Council has completed the budget revision for 2018/19 and the next two financial years. Management have completed a review of the 2018/19 budget based on results to the end of September and estimated transactions for the remainder of the financial year. The first amended budget includes capital carryover projects and funding.

An amended budget for the 2018/19 financial year is submitted for adoption.

Recommendation

That the amended budget and report for the period ending 30 June 2019 as tabled be adopted.

Resolution

Moved Councillor Woods, seconded Councillor Liessmann that the recommendation be adopted.

CARRIED

10:05am – Miss Fiona Smith – Financial Accountant left the meeting.

9 OPERATIONS

10 TECHNICAL SERVICES

11 PLANNING & DEVELOPMENT

12 COMMUNITY DEVELOPMENT

13 ECONOMIC DEVELOPMENT

14 NOTICES OF MOTION

14.1 Use of Council Bus - Burdekin Readers and Writers Festival

Recommendation

That Council endorses the Mayor's approval for the use of the Council Bus to transport authors to and from Townsville Airport during the 2018 Burdekin Readers and Writers Festival on Saturday 13 and Sunday 14 October 2018.

Resolution

Moved Councillor Woods, seconded Councillor Liessmann that the recommendation be adopted.

CARRIED

15 CORRESPONDENCE FOR INFORMATION

15.1 Request - Change of Fountain Water Colour to Orange - SES Week

Resolution

Moved Councillor Perry, seconded Councillor Bonanno that Council supports SES Week by changing the colour of the water in the Queen Street Fountain, Ayr to orange from Saturday 20 October 2018 to Sunday 29 October 2018.

CARRIED

18 DELEGATIONS

18.1 Australian Citizenship Ceremony

10:15am – Australian Citizenship Ceremony – The Mayor officiated at the ceremony and delivered a message from The Honourable David Coleman MP, Minister for Immigration, Citizenship and Multicultural Affairs.

Citizenship Candidates:

Mr Marius BOTHA (South Africa)
Mrs Marieta BOTHA (South Africa)
Miss Bridget BOTHA (South Africa)
Miss Chumane BOTHA (South Africa)
Master Xander BOTHA (New Zealand)
Mr Benjamin Raphael Sacha CHESNEAU (France)
Mr Ramil Cerdeno HINOLAN (Philippines)
Mrs Maria Vera Villaflor HINOLAN (Philippines)

Miss Raven Louise Villaflor HINOLAN (Philippines)
Mrs Joyce KADIYALF (India)
Mr Henry Craig KIRTON (South Africa)
Mrs Marilyn KIRTON (South Africa)
Mrs Suzanne Michelle LOADER (United Kingdom)
Mrs Christiane ROBERTSON (Germany)
Mr Mandeep SINGH (India)
Mr Robert Francis WILSON (South Africa)
Mr Samantha Srinath Bandara Wanigasekara WANIGASEKARA MUDIYANSELAGE (Sri Lanka)

10:30am – Break for Morning Tea

11:15am – Meeting Resumed

16 GENERAL BUSINESS

16.1 Approved Leave of Absence - Councillor Woods

Resolution

Moved Councillor Perry, seconded Councillor Bawden that Council approves leave of absence for Councillor Woods from Monday 12 November 2018 to Friday 23 November 2018.

CARRIED

11:20am – Mr. Shane Great – Manager Planning and Development and Mrs. Eliza Lovell – Economic Development Coordinator entered the meeting.

11:25am – Mr. Dan Mulcahy – Manager Environmental and Health Services returned to the meeting.

16.2 Use of Council Bus - North Queensland Sportstar Awards

Resolution

Moved Councillor Woods, seconded Councillor Bonanno that Council approves the Mayor's use of the Council Bus to transport nominees and their families to and from the 2018 North Queensland Sportstar Awards at Mission Beach Resort.

CARRIED

17 CLOSED MEETING ITEMS

Council Meeting closed to Public under *Section 275 of Local Government Regulation 2012*

Resolution

Moved Councillor Bonanno, seconded Councillor Bawden that the Council meeting be closed to the public under the following sections of the *Local Government Regulation 2012*:

- 275(1)(c) the Council's budget;
- 275(1)(e) contracts proposed to be made by Council.
- 275(1)(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

For the purpose of discussing:

1. Consideration of Report – Transfer of Contract for Animal Pound Services
2. Consideration of Report on Ayr Swimming Pool Scum Gutter Refurbishment
3. Queensland Container Refund Scheme

CARRIED

Council Meeting opened to Public

Resolution

Moved Councillor Liessmann, seconded Councillor Bawden that the Council meeting be opened to the public.

CARRIED

17.1 Transfer of Contract for Animal Pound Services

Executive Summary

Council's current agreement for provision of animal pound services commenced on 1 May 2017 and expires on 30 April 2022. The existing contractor is now in the process of selling the business and land and is seeking Council agreement to the transfer of the Contract to the new buyers.

Resolution

Moved Councillor Liessmann, seconded Councillor Bawden that Council offers no objection to the assignment of Contract TBSC/17/002 – Provision of Animal Pound Services 2017-22 to Robert Lowing and Jessica Williams from 19 October 2018 subject to any assignment costs being borne by the buyer or seller.

CARRIED

17.2 Ayr Swimming Pool - Scum Gutter Refurbishment

Executive Summary

The refurbishment of the scum gutter at the Ayr Swimming Pool has been proposed for a period of time. Previous quotations were sought and recalled due to being above budget at the time. Quotations have been recalled and this report provides a recommendation to progress the matter.

Resolution

Moved Councillor Woods, seconded Councillor Perry that Council approves:

1. The quotation received from Pio Burelli Constructions P/L in the amount of \$147,500 (ex GST) for works associated with QBSC/18/020 – Ayr 50m Pool Scum Gutter Refurbishment; and
2. To provide an allocation of \$173,000 in the 2018-19 budget which includes a contingency amount of \$25,000.

CARRIED

There being no further business the meeting closed at 12:15pm.

These minutes were confirmed by Council at the Ordinary Council Meeting held on 13 November 2018.

MAYOR

