



Burdekin Shire Council

AGENDA

ORDINARY COUNCIL MEETING

**HELD AT COUNCIL ADMINISTRATION BUILDING,
145 YOUNG STREET, AYR**

on 13 November 2018

COMMENCING AT 9:00AM

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Burdekin Shire Council

TUESDAY 13 NOVEMBER 2018

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1 PRAYER

2 DECLARATIONS OF INTEREST

3 MINUTES AND BUSINESS ARISING

3.1 Ordinary Council Meeting Minutes - 23 October 2018

Recommendation

That the minutes of the Ordinary Council Meeting held on 23 October 2018 be received and confirmed.



Burdekin Shire Council

MINUTES

ORDINARY COUNCIL MEETING

**HELD AT COUNCIL ADMINISTRATION BUILDING,
145 YOUNG STREET, AYR**

on 23 October 2018

COMMENCING AT 9:00AM



Burdekin Shire Council

TUESDAY 23 OCTOBER 2018

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Ordinary Council Meeting 23 October 2018



Burdekin Shire Council

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ATTENDANCE

Councillors L.A. McLaughlin (Mayor), J.T. Bonanno (Deputy Mayor), E.J. Bawden, U.E. Liessmann, S.P. Perry and J.F. Woods

Mr. T. Brennan - Chief Executive Officer
Mr. N. O'Connor – Director Corporate and Community Services
Mr. N. Wellwood – Director of Infrastructure, Planning and Environmental Services
Mr. D. Mulcahy – Manager Environmental and Health Services (part of meeting)
Mr. S. Great - Manager Planning and Development (part of meeting)
Mrs. E. Lovell – Economic Development Coordinator (part of meeting)
Miss F. Smith – Financial Accountant (part of meeting)

Minutes Clerk – Ms. K. Flanagan

Apologies: Councillor A.J. Goddard (Approved Leave of Absence)

1 PRAYER

The meeting prayer was delivered by Pastor Peter Holmes of the Burdekin Community Church.

2 DECLARATIONS OF INTEREST

The Mayor called for declarations of interest.

No declarations of interest were identified.

3 MINUTES AND BUSINESS ARISING

3.1 Ordinary Council Meeting Minutes - 9 October 2018

Recommendation

That the minutes of the Ordinary Council Meeting held on 9 October 2018 be received and confirmed.

Resolution

Moved Councillor Woods, seconded Councillor Perry that the recommendation be adopted.

CARRIED

3.2 Aerodrome Advisory Group Meeting Minutes - 29 August 2018

Recommendation

That the minutes of the Aerodrome Advisory Group Meeting held on 29 August 2018 be received and adopted.

Resolution

Moved Councillor Bawden, seconded Councillor Woods that the recommendation be adopted.

CARRIED

3.3 Audit Committee Meeting Minutes - 29 August 2018 and 3 October 2018

Recommendation

That the minutes of the Audit Committee Meetings held on 29 August 2018 and 3 October 2018 be received and adopted.

Resolution

Moved Councillor Perry, seconded Councillor Woods that the recommendation be adopted.

CARRIED

3.4 Local Disaster Management Group Meeting Minutes - 14 September 2018

Recommendation

That the minutes of the Local Disaster Management Group Meeting held on 14 September 2018 be received and confirmed.

Resolution

Moved Councillor Woods, seconded Councillor Bonanno that the recommendation be adopted.

CARRIED

3.5 Burdekin Shire Youth Council Meeting Minutes - 17 September 2018

Recommendation

That the minutes of the Burdekin Shire Youth Council Meeting held on 17 September 2018 be received and adopted.

Resolution

Moved Councillor Perry, seconded Councillor Woods that the recommendation be adopted.

CARRIED

4 REPORTS

4.1 Capital Projects Report for Period Ending 30 September 2018

Recommendation

That the Capital Projects Report for Period Ending 30 September 2018 be received.

Resolution

Moved Councillor Bawden, seconded Councillor Woods that the recommendation be adopted.

CARRIED

4.2 Operational Monthly Report for Period Ending 30 September 2018

Recommendation

That the Operational Monthly Report for Period Ending 30 September 2018 be received.

Resolution

Moved Councillor Liessmann, seconded Councillor Perry that the recommendation be adopted.

CARRIED

9:15am – Mr. Dan Mulcahy – Manager Environmental and Health Services entered the meeting.

5 GOVERNANCE

5.1 Adoption of Revised Fox and Wild Dog Bounty Policy

Executive Summary

Council and staff review the Fox and Wild Dog Bounty Policy biennially to determine if any improvements or changes are required. The policy sets out Council's commitment to the management of foxes and wild dogs within the Burdekin Shire Council Local Government Area and provides the rules for administering bounty monies for fox and wild dog scalps to ensure consistency when providing payments.

Recommendation

That Council adopts the attached revised Fox and Wild Dog Bounty Policy.

Resolution

Moved Councillor Liessmann, seconded Councillor Woods that the recommendation be adopted.

CARRIED

5.2 Annual Report 2017/2018

Executive Summary

Under the *Local Government Regulation 2012* Council is required to prepare an annual report for each financial year. The 2017/2018 Annual Report has been compiled to fairly represent Council's achievements throughout the financial year that contribute to meeting the strategic intents outlined in the adopted Corporate Plan 2017-2022. This year, the report follows a new format and displays all statutory information in a logical, sequential manner making this information easier to locate in the final report. The Annual Report also includes the general purpose financial statements, the current year financial sustainability statement and the long-term financial sustainability statement as well as a community financial report which all demonstrate Council's stable financial position.

Recommendation

That Council adopts the Annual Report 2017/2018 as attached to this report.

Resolution

Moved Councillor Bawden, seconded Councillor Bonanno that the recommendation be adopted.

CARRIED

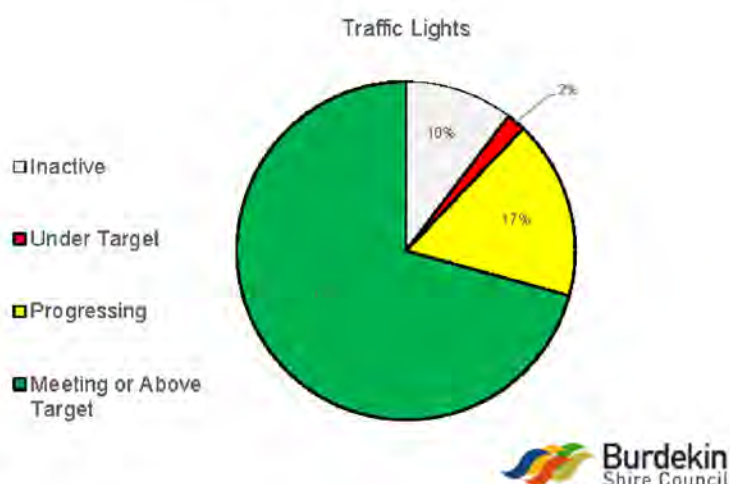
5.3 Q1 Report - Operational Plan 2018/2019

Executive Summary

The Q1 Report for the Operational Plan 2018/2019 provides a fair representation of Council's performance during the period 1 July 2018 to 30 September 2018. The Operational Plan sets out the agreed activities for each section and department of Council and includes measurement statements and targets for each activity. Comments have been provided against each activity to reflect the progress towards achieving the activity within the first quarter. Of the 222 agreed activities within the Operational Plan, 157 activities are meeting or above target with 38 activities progressing. 23 activities are "inactive" or not yet due to commence and a further four activities are under target. The comments provided against each activity provide further clarification and detail pertaining to the activity.

At the end of first quarter:

- 157 activities meeting or above target
- 38 Progressing
- 23 Inactive
- 4 Under Target



Recommendation

That Council adopts the Q1 Report for the Operational Plan 2018/2019 as attached to this report.

Resolution

Moved Councillor Bawden, seconded Councillor Liessmann that the recommendation be adopted.

CARRIED

9:30am – Mr Dan Mulcahy – Manager Environmental and Health Services left the meeting.

5.4 Revised Audit Committee Charter

Executive Summary

The *Local Government Act 2009* requires Council to establish an audit committee. The Audit Committee plays an advisory role and offers independent assurance regarding the integrity of Council's financial documents, the internal audit function and risk management framework. The Audit Committee has recently conducted a review of the Audit Committee Charter with consideration to the change to an external contractor for the provision of internal audit services. The previous charter referenced the Quality and Safety Coordinator. As this position is no longer responsible for the internal audit function, the appropriate amendments have been made to the charter. The Charter is now presented to Council for formal adoption.

Recommendation

That Council adopts the revised Audit Committee Charter 2018 as attached to this report.

Resolution

Moved Councillor Perry, seconded Councillor Liessmann that the recommendation be adopted.

CARRIED

5.5 Trustee Lease Arrangements - Lot 8 on CP910254 - Reserve for Recreation R53 - Rugby Park, Ayr

Executive Summary

Council is requested to consider approval of:

1. Surrender of the joint Trustee Lease between Burdekin Junior Rugby League Inc and Lower Burdekin Hockey Association Inc over part Lot 8 on Crown Plan 910254 (Reserve for Recreation R53);
2. Issue of a joint Trustee Lease between Burdekin Rugby League Inc and Burdekin Junior Rugby League Football Club Inc over part Lot 8 on Crown Plan 910254 (Reserve for

Recreation R53);

Issue of a new Trustee Lease to Burdekin Touch Association Inc over part Lot 8 on Crown Plan 910254 (Reserve for Recreation R53) for the erection of new lighting.

Recommendation

That under Section 57 (1) of the *Land Act 1994* Council approves:

1. Surrender of the joint Trustee Lease between Burdekin Junior Rugby League Inc and Lower Burdekin Hockey Association Inc over part Lot 8 on Crown Plan 910254 (Reserve for Recreation R53);
2. Issue of a joint Trustee Lease between Burdekin Rugby League Inc and Burdekin Junior Rugby League Football Club Inc over part Lot 8 on Crown Plan 910254 (Reserve for Recreation R53);
3. Issue of a new Trustee Lease to Burdekin Touch Association Inc over part Lot 8 on Crown Plan 910254 (Reserve for Recreation R53) for the erection of new lighting,

noting that the Trustee Leases will be for a term of 20 years and subject to the usual terms and conditions set by the Department of Natural Resources, Mines and Energy and Council; and the inclusion of clauses to the joint Burdekin Rugby League Inc/Burdekin Junior Rugby League Football Club Inc lease to ensure Lower Burdekin Hockey Association Inc will have the use of the existing "hockey" building for storage purposes and use of the grounds once a year for their carnival.

Resolution

Moved Councillor Bawden, seconded Councillor Liessmann that the recommendation be adopted.

CARRIED

6 ENVIRONMENTAL AND HEALTH SERVICES

7 CLIENT SERVICES

9:50am – Miss Fiona Smith – Financial Accountant entered the meeting.

8 FINANCIAL & ADMINISTRATIVE SERVICES

8.1 First Amended Budget for 2018/2019

Executive Summary

In accordance with the *Local Government Act 2009* and the *Local Government Regulation 2012*, Council may, by resolution, amend the budget for a financial year at any time before the end of the financial year. As required by the regulation, Council has completed the budget revision for 2018/19 and the next two financial years. Management have completed a review of the 2018/19 budget based on results to the end of September and estimated transactions for the remainder of the financial year. The first amended budget includes capital carryover projects and funding.

An amended budget for the 2018/19 financial year is submitted for adoption.

Recommendation

That the amended budget and report for the period ending 30 June 2019 as tabled be adopted.

Resolution

Moved Councillor Woods, seconded Councillor Liessmann that the recommendation be adopted.

CARRIED

10:05am – Miss Fiona Smith – Financial Accountant left the meeting.

9 OPERATIONS

10 TECHNICAL SERVICES

11 PLANNING & DEVELOPMENT

12 COMMUNITY DEVELOPMENT

13 ECONOMIC DEVELOPMENT

14 NOTICES OF MOTION

14.1 Use of Council Bus - Burdekin Readers and Writers Festival

Recommendation

That Council endorses the Mayor's approval for the use of the Council Bus to transport authors to and from Townsville Airport during the 2018 Burdekin Readers and Writers Festival on Saturday 13 and Sunday 14 October 2018.

Resolution

Moved Councillor Woods, seconded Councillor Liessmann that the recommendation be adopted.

CARRIED

15 CORRESPONDENCE FOR INFORMATION

15.1 Request - Change of Fountain Water Colour to Orange - SES Week

Resolution

Moved Councillor Perry, seconded Councillor Bonanno that Council supports SES Week by changing the colour of the water in the Queen Street Fountain, Ayr to orange from Saturday 20 October 2018 to Sunday 29 October 2018.

CARRIED

18 DELEGATIONS

18.1 Australian Citizenship Ceremony

10:15am – Australian Citizenship Ceremony – The Mayor officiated at the ceremony and delivered a message from The Honourable David Coleman MP, Minister for Immigration, Citizenship and Multicultural Affairs.

Citizenship Candidates:

Mr Marius BOTHA (South Africa)
Mrs Marieta BOTHA (South Africa)
Miss Bridget BOTHA (South Africa)
Miss Chumane BOTHA (South Africa)
Master Xander BOTHA (New Zealand)
Mr Benjamin Raphael Sacha CHESNEAU (France)
Mr Ramil Cerdeno HINOLAN (Philippines)
Mrs Maria Vera Villaflor HINOLAN (Philippines)

Miss Raven Louise Villaflor HINOLAN (Philippines)
Mrs Joyce KADIYALF (India)
Mr Henry Craig KIRTON (South Africa)
Mrs Marilyn KIRTON (South Africa)
Mrs Suzanne Michelle LOADER (United Kingdom)
Mrs Christiane ROBERTSON (Germany)
Mr Mandeep SINGH (India)
Mr Robert Francis WILSON (South Africa)
Mr Samantha Srinath Bandara Wanigasekara WANIGASEKARA MUDIYANSELAGE (Sri Lanka)

10:30am – Break for Morning Tea

11:15am – Meeting Resumed

16 GENERAL BUSINESS

16.1 Approved Leave of Absence - Councillor Woods

Resolution

Moved Councillor Perry, seconded Councillor Bawden that Council approves leave of absence for Councillor Woods from Monday 12 November 2018 to Friday 23 November 2018.

CARRIED

11:20am – Mr. Shane Great – Manager Planning and Development and Mrs. Eliza Lovell – Economic Development Coordinator entered the meeting.

11:25am – Mr. Dan Mulcahy – Manager Environmental and Health Services returned to the meeting.

16.2 Use of Council Bus - North Queensland Sportstar Awards

Resolution

Moved Councillor Woods, seconded Councillor Bonanno that Council approves the Mayor's use of the Council Bus to transport nominees and their families to and from the 2018 North Queensland Sportstar Awards at Mission Beach Resort.

CARRIED

17 CLOSED MEETING ITEMS

Council Meeting closed to Public under Section 275 of Local Government Regulation 2012

Resolution

Moved Councillor Bonanno, seconded Councillor Bawden that the Council meeting be closed to the public under the following sections of the *Local Government Regulation 2012*:

- 275(1)(c) the Council's budget;
- 275(1)(e) contracts proposed to be made by Council.
- 275(1)(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

For the purpose of discussing:

1. Consideration of Report – Transfer of Contract for Animal Pound Services
2. Consideration of Report on Ayr Swimming Pool Scum Gutter Refurbishment
3. Queensland Container Refund Scheme

CARRIED

Council Meeting opened to Public

Resolution

Moved Councillor Liessmann, seconded Councillor Bawden that the Council meeting be opened to the public.

CARRIED

17.1 Transfer of Contract for Animal Pound Services

Executive Summary

Council's current agreement for provision of animal pound services commenced on 1 May 2017 and expires on 30 April 2022. The existing contractor is now in the process of selling the business and land and is seeking Council agreement to the transfer of the Contract to the new buyers.

Resolution

Moved Councillor Liessmann, seconded Councillor Bawden that Council offers no objection to the assignment of Contract TBSC/17/002 – Provision of Animal Pound Services 2017-22 to Robert Lowing and Jessica Williams from 19 October 2018 subject to any assignment costs being borne by the buyer or seller.

CARRIED

17.2 Ayr Swimming Pool - Scum Gutter Refurbishment

Executive Summary

The refurbishment of the scum gutter at the Ayr Swimming Pool has been proposed for a period of time. Previous quotations were sought and recalled due to being above budget at the time. Quotations have been recalled and this report provides a recommendation to progress the matter.

Resolution

Moved Councillor Woods, seconded Councillor Perry that Council approves:

1. The quotation received from Pio Burelli Constructions P/L in the amount of \$147,500 (ex GST) for works associated with QBSC/18/020 – Ayr 50m Pool Scum Gutter Refurbishment; and
2. To provide an allocation of \$173,000 in the 2018-19 budget which includes a contingency amount of \$25,000.

CARRIED

There being no further business the meeting closed at 12:15pm.

These minutes were confirmed by Council at the Ordinary Council Meeting held on 13 November 2018.

MAYOR

3.2 Burdekin Senior Advisory Group Meeting Minutes - 10 October 2018

Recommendation

That the minutes of the Burdekin Senior Advisory Group Meeting held on 10 October 2018 be received and adopted.

Burdekin Shire Council

Minutes – Burdekin Senior Advisory Group Meeting held on 10 October 2018

Held at Ernie Ford Meeting Room
The meeting commenced at 10:10am

CLAUSE 1

ATTENDANCE

Cr. Ted Bawden (Chairperson)
Melissah Lammon
Graham Andersen
Dr. Brian Glover
Glenis Cislowski

APOLOGIES – Robert Lesca

CLAUSE 2

WELCOME

Cr. Ted Bawden welcomed everyone to the meeting.

CLAUSE 3

SENIORS WEEK LUNCHEON

Dr. Brian Glover advised he received very positive feedback about the quality and quantity of food at the Senior's Week Luncheon held on Friday 17 August 2018. All members agreed that the way the food was served to each table was a success and the same process should be followed next year.

Glenis Cislowski suggested when doing the raffles next year, once your name has been drawn out, your name does not go back into any further draws until it is time to draw the major Lucky Draw prize. All the members agreed with this suggestion.

CLAUSE 4

SIGNAGE

Cr. Ted Bawden informed the group that the signage issues that were raised at the last Burdekin Seniors Advisory Group meeting (8 August) were discussed at the Council meeting held on Tuesday 9 October. Council are looking to rectify the signage issues that were identified in the photos taken by Graham Andersen.

CLAUSE 5 GENERAL BUSINESS

5.1 “Getting On with Getting Online” flyer

Cr. Ted Bawden handed out a “Getting on with Getting Online” event flyer being held on Tuesday, 16 October from 9:30am – 11:30am at the Burdekin Neighbourhood Centre. There will be ‘live sessions’ run by the Burdekin Seniors’ Computer Club Tutor, Melissa Kelly. Topics include: How to purchase groceries online, Online gaming sessions. Free resources and information available.

5.2 Recruitment of new BSAG members

Cr. Ted Bawden discussed the four expressions of interest received from the Seniors that are interested in becoming members of the Burdekin Senior Advisory Group. The expressions of interest were received from Rosalea Walters, Patricia Nash, Carmen Lock and Dianne Noack. Rosalea Walters' Expression of Interest form indicated she already has other commitments at 11am every Wednesday and asked for the group to change the meeting time to 11:30am. The group agreed they do not want to change the time of the BSAG meetings and suggested to invite the ladies to attend the next Burdekin Senior Advisory Group meeting in December. Melissah Lammon will contact the ladies and invite them to the meetings.

5.3 Burdekin Senior Advisory Group Charter

Cr. Ted Bawden provided a copy of the Burdekin Senior Advisory Group Charter to the members in attendance at the meeting and asked them all to have a read. Cr. Ted Bawden read out the section regarding the role of BSAG.

Meeting closed: 11:00am

Meeting Minutes taken by Melissah Lammon

NEXT MEETING – Wednesday 12 December 2018 at 10:00am in the Ernie Ford Boardroom.

ACTION ITEMS

Action required	Person/s responsible	Status
Create 'Expression of Interest' form for recruitment of new BSAG members	Melissah Lammon	Completed
Organise Sgt. Steve Barton as a Guest Speaker to attend BSAG meeting	Melissah Lammon	
Organise Jim Collins as a Guest Speaker to attend BSAG meeting	Melissah Lammon	

3.3 Burdekin Shire Youth Council Meeting Minutes - 15 October 2018

Recommendation

That the minutes of the Burdekin Shire Youth Council Meeting held on 15 October 2018 be received and adopted.

Burdekin Shire Council

Minutes – Burdekin Shire Youth Council Meeting held on 15 October 2018

Held at Burdekin Shire Council Chambers
The meeting commenced at 3:30pm

CLAUSE 1 ATTENDANCE

Sarah McDonnell – Youth Mayor
Taryn Delle Baite – Deputy Youth Mayor
Emily Holmes – Secretary
Amaya Castrejana – Burdekin Catholic High School
Lanita Goos – Burdekin Catholic High School
Zavier Wood – Ayr State High School

Tammy Quagliata - Burdekin Shire Council
Cr. Lyn McLaughlin – Mayor, Burdekin Shire Council

Apologies for Absence

Harrison Hickmott – Burdekin Catholic High School
Amy Langdon – Burdekin Catholic High School

CLAUSE 2 MINUTES RECEIVED

Moved Taryn Delle Baite, seconded Amaya Castrejana that the Minutes of the Burdekin Shire Youth Council Meeting held on 17 September 2018 be received.

CARRIED

CLAUSE 3 CORRESPONDENCE

INWARD CORRESPONDENCE

NIL

OUTWARD CORRESPONDENCE:

1. Burdekin Shire Council – Forwarding a letter of support for a funding application to install CCTV cameras in various locations throughout the Ayr CBD.

Moved Lanita Goos, seconded Taryn Delle Baite that the inward correspondence be received and the outward adopted.

CARRIED

CLAUSE 4 OPERATION CHRISTMAS CHILD 2018

Tammy Quagliata advised that East Ayr State School P&C had agreed for Youth Council's donations as part of Operation Christmas Child 2018 to be forwarded with their parcels. It was expected that that Youth Council would cover the costs of postage (\$10/box) for the items to be sent.

Members had put together gift boxes and Tammy undertook to have them delivered to East Ayr State School to be checked and sent off.

Moved Lanita Goos, seconded Xavier Wood that Youth Council will cover the postage costs of \$10/box to take part in Operation Christmas Child 2018.

CARRIED

Justin Woolcock attended the meeting at this stage. Mr Woolcock advised that he was interested in doing youth work in the Burdekin and would like to listen in on the Youth Council Meeting.

CLAUSE 5 INVOLVEMENT - DAY FOR DANIEL 2018 – 26 OCTOBER

The Guess the Lolly Jar was ready to be circulated throughout each of the schools in the lead up to Day for Daniel on 26 October 2018. Lanita Goos and Amaya Castrejana took the jar to BCHS for the week and will return to the Ayr Library to be circulated to other schools in the lead up to Day for Daniel.

CLAUSE 6 NEW PLAYGROUND EQUIPMENT SUGGESTIONS – ALVA BEACH PARK

Kiera Durrant, Works Operations Administration Officer, Burdekin Shire Council addressed Youth Council Members regarding design options for new playground equipment at Alva Beach Park. Members reviewed and discussed various options/design for the playground equipment and noted their preferred designs, which would be forwarded to Council.

CLAUSE 7 BULLYING DEBATE

Andrew Ballin from Ayr State High School attended the meeting at this stage and addressed members regarding bullying within schools and online. Mr Ballin recently attended a National Conference on the issue of bullying (particularly amongst school aged children) and provided information sheets and statistics on this topic.

Following the address by Mr Ballin, members debated the topic of bullying within schools and how members could assist to prevent, eliminate and raise awareness of bullying.

CLAUSE 8 OTHER GENERAL BUSINESS

- Amaya Castrejana and Lanita Goos raised concerns regarding parking in Conley Street behind Burdekin Catholic High School. It was noted that due to the changes in State Government school entry ages there were more senior high school students driving to/from school. Due to limited parking it was noted that students needed to park in Conley Street (at the back of the High School), however residents were complaining and intimidating students to not park in front of their homes. It was noted that the school had written to Council regarding this matter. Students were seeking for Council to consider line marking side parking bays in Conley Street to reinforce that parking was permitted.

-
- Amaya Castrejana and Lanita Goos raised concerns regarding the congestion and safety of the Ross and Chippendale Street intersection, especially during peak school pick up/drop off. It was suggested that Council give consideration to ways this intersection can be improved.
 - Discussions was held regarding plans for the 2018 Youth Council Christmas Break-up. Members agreed to again hold a bowling afternoon at Burdekin Bowl. Proposed dates were Sunday 2 December or Sunday 25 November 2018. Tammy undertook to investigate options and availability of Burdekin Bowl.

NEXT MEETING – Monday 5 November 2018 at 3:40pm

There being no further business, the meeting closed at 5:00pm.

Emily Holmes
SECRETARY

Meeting Minutes taken by Tammy Quagliata and Emily Holmes

4 REPORTS

4.1 Council Workshops - October 2018

Document Information

Referring Letter No: N/A

File No: 1394

Name of Applicant: N/A

Location: N/A

Author and Title: Terry Brennan - CEO

Executive Summary

The Council conducted workshops during the past month on 2 and 16 October 2018 with a range of policy and operational issues discussed.

A brief summary of the items discussed at the workshops are contained in the report.

Recommendation

That the report on the Council workshops held on 2 and 16 October 2018 be received and noted.

Background Information

Following a review of existing governance arrangements in late 2016 the Council adopted a fortnightly Council meeting cycle. In conjunction with this decision it also agreed to conduct workshops with councillors on the alternate week to the scheduled Council meetings.

During the past month workshops were held on 2 and 16 October 2018. The workshops covered a range of policy and operational issues and also included presentations from external parties.

A brief summary of the issues discussed at the workshops is outlined below:

2 October 2018

- Shire Planning Scheme – Flood Hazard Mapping
- Coastal Hazard Adaptation Strategy (CHAS) – Phases 1 and 2
- CCC report on investigations into Ipswich City Council (Operation Windage)
- New Councillor Code of Conduct
- Review of existing Fox and Wild Dog Bounty policy
- Waste Levy – Funding application for improvements
- Revised Approach for Refurbishment/Replacement of Giru Water Tower

16 October 2018

- Ayr Aerodrome Electrical Upgrade – Project Variations
- DSD Presentation – Development of Economic Development Strategy
- NQ Dry Tropics – Project presentation
- Operational Plan – First Quarter update
- Update – Groper Creek Septic System – Camping Area
- Staff Presentation – LGMA Rural Management Challenge
- Ayr Water Quality Issues

Link to Corporate/Operational Plan

5.3.1 Demonstrate open and transparent leadership

Consultation

Consultation was undertaken with various parties in the presentation of the workshop topics.

Legal Authority or Implications

N/A

Policy Implications

Any policy proposals are subsequently referred to a Council meeting via a report for consideration and adoption.

Financial and Resource Implications

As highlighted in the workshop presentations.

Report prepared by:

Terry Brennan - CEO

Report authorised by:

Terry Brennan - CEO

Attachments

1. N/A

5 GOVERNANCE

6 ENVIRONMENTAL AND HEALTH SERVICES

7 CLIENT SERVICES

8 FINANCIAL & ADMINISTRATIVE SERVICES

9 OPERATIONS

10 TECHNICAL SERVICES

11 PLANNING & DEVELOPMENT

12 COMMUNITY DEVELOPMENT

12.1 Adoption of Ayr Showgrounds Master Plan

Document Information

Referring Letter No: N/A

File No: 897

Name of Applicant: N/A

Location: Ayr Showgrounds

Author and Title: Dan Mulcahy – Manager Environmental and Health Services

Executive Summary

The Ayr Showgrounds is located at the northern outskirts of the town of Ayr and hosts the annual Burdekin Show as well as other miscellaneous events. The venue is characterised by aging infrastructure (excluding the newly constructed multi-purpose building) and requires a

vision and master plan so that public funds are spent wisely and the potential of the area can be met.

CPR Group was engaged to prepare the Master Plan for the Ayr Showgrounds. Following extensive public consultation with the public and Council, the final Master Plan has been submitted for adoption by Council.

Key comments from the consultants are reproduced in this report to give a background and guidance to the implementation of the Master Plan.

Recommendation

That Council:

- A. receives the Ayr Showgrounds Master Plan as submitted by CPR Group on 17 July 2018;
- B. notes that the recommendations in the plan are intended as a guide and do not represent an automatic commitment from the Council to fund proposed improvements, works or upgrades;
- C. adopts the following recommendations:
 1. Endorse the Ayr Showgrounds Master Plan as a planning tool to guide further detailed planning for the staged development of the Ayr Showgrounds;
 2. Actively pursue external funding of the implementation of the master plan, subject to sufficient community demand;
 3. Implement the facility developments and upgrades recommended in the master plan as resources, external funding opportunities and user group investments permit;
 4. Re-introduce a Council supported management body to oversee the ongoing management of the Ayr Showgrounds. This group should:
 - a. Assist in the delivery of the identified improvements to the site and the longer-term capital works;
 - b. Work with Council and key community groups in strategizing and promoting new user group initiatives for the site;
 - c. Meet on a regular basis and report progress to Council;
 - d. Manage bookings for the grounds and buildings and maintain the facilities and equipment on the site as necessary;
 - e. Arrange and attend one annual meeting involving Burdekin Shire Council staff and representatives of each lessee/user group to review the site's master plan and to address the overall operation of the site;
 5. Provide ongoing technology, marketing and governance support for the managing body, with links to local and regional tourism organisations and plans; and
 6. Develop a revitalisation and marketing strategy for the annual show and new events and activities at the showgrounds;

Noting that implementation of recommendation C4, C5 and C6 will require further discussions with the Ayr Pastoral, Agricultural and Industrial Association Inc.

Background Information

History and Rationale for a Master Plan

The Ayr Showgrounds is located at the northern outskirts of the town of Ayr on Lot 45 GS490 (Show Ground Reserve) and Lot 88 SP250568 (Showground Extension Reserve).

The land is reserve land of which the Council is the Trustee.

Historically, the land was leased to the Ayr Pastoral Agricultural and Industrial Association Inc. for many years until recent times when control of the land was passed onto the Council as the Association did not have the funds to maintain the infrastructure and the grounds.

The land hosts the annual Burdekin Show as well as other miscellaneous events and the Showgrounds Hall is regularly hired out. The new multi-purpose building is leased to the PCYC organisation. Sheds, being the property of the Lions and Rotary Clubs, also exist on the land.

The venue is characterised by aging infrastructure (excluding the newly constructed multi-purpose building) and requires a vision and master plan so that public funds are spent wisely and the potential of the area can be met.

The purpose of a master plan is to provide direction for future upgrades to address current site challenges and deficiencies, guide investment and improve usage and opportunities over the next 20 years. As well as a strategic document, the master plan is necessary to enable the Council to apply for future government funding opportunities.

A well-planned approach to the development of the site will enable it to better meet the needs of the community and maybe encourage increased levels of participation in show activities, horse and field sports and community events.

In addition, some existing known deficiencies within the showgrounds such as the following can be addressed:

- Aging electrical infrastructure
- Aging buildings
- Lack of adequately sited ablutions
- Poor site drainage around existing buildings and trafficked areas
- Inadequate onsite all weather parking
- Vegetation causing problems with infrastructure

Master Plan Process

Council at its meeting held on 22 August 2017 resolved to accept the quotation from CPR Group for the development of a Master Plan for the Ayr Showgrounds.

CPR Group undertook extensive public consultation with the public, targeted stakeholders and sporting and community groups in the Shire. Discussions with Council (with and without CPR representatives) also occurred on 6 occasions on 12 December 2017, 27 February 2018, 3 April 2018, 1 May 2018, 15 May 2018 and 22 May 2018.

A final phase of public consultation occurred in June 2018 with only one submission received.

Following the final public consultation and Council input, the final draft of the Master Plan has been produced. A copy of the document is attached.

Key Comments from Consultant

During the consultation phase with Council there were numerous discussions or concerns expressed to ensure that the final master plan does not provide a commitment from Council to an automatic implementation of the master plan. The comments and proviso's included in the report address this issue.

A relevant comment from the Consultants in relation to the consultation process is reproduced below:

“Despite an invitation to participate in the master plan consultation program being extended to the entire Burdekin Shire community, feedback received was predominately from existing users of the facility. Council will need to take this factor into consideration when making decisions on future capital or operational budgets.”

Relevant comments from the Consultants in relation to the implementation of the master plan are reproduced below:

*“The inclusion of elements in the master plan does not represent a commitment from Burdekin Shire Council to fund proposed improvements, works or upgrades. Master plan elements identified in the implementation plan below are **indications** of future improvements or enhancements and are not a guarantee of implementation.”*

“All projects will be subject to user group commitments, normal budget prioritisation and consideration by Council.”

2017-19 Works for Queensland Funding

A review of the items identified in the Master Plan was undertaken by an internal working group. Preliminary estimates of cost for the various elements of the work were outlined and discussed at a Council Workshop held on 4 September 2018. An agreed list of priorities was developed to be undertaken as part of the 2017-19 Works for Queensland funding approval.

Link to Corporate/Operational Plan

- 1.1.1 Plan and build infrastructure that adds value to Council and community assets.
- 1.2.5 Provide sporting, recreational, parks playgrounds and aquatic facilities that meet the needs of our community.
- 3.2.3 Provide support for key community events and committees.
- 3.3.1 Encourage increased use of community spaces and facilities.
- 3.4.1 Encourage active communities through the provision and maintenance of recreational facilities.

Consultation

Extensive consultation was a key component of the development of a master plan. Consultation occurred with the public, targeted stakeholders, sporting and community groups in the Shire and with the Council.

Legal Authority or Implications

N/A

Policy Implications

N/A

Financial and Resource Implications

The majority of the cost of the Master Plan project was funded in the 2017-18 financial year. Implementation of some of the recommendations from the Master Plan will be funded from the 2017-19 Works for Queensland Grant. Other recommendations or suggested improvements to the showgrounds will be subject to the normal budgetary processes of Council.

Report prepared by:

Dan Mulcahy – Manager Environmental and Health Services
18 October 2018

Report authorised by:

Nick Wellwood – Director Infrastructure, Planning and Environmental Services

Attachments

1. N/A

13 ECONOMIC DEVELOPMENT

14 NOTICES OF MOTION

15 CORRESPONDENCE FOR INFORMATION

Tabled Separately

16 GENERAL BUSINESS

17 CLOSED MEETING ITEMS

- Discussion on Ayr Aerodrome Electrical Upgrade Project Variations

18 DELEGATIONS

