



Burdekin Shire Council

MINUTES

ORDINARY COUNCIL MEETING

**HELD AT COUNCIL ADMINISTRATION BUILDING,
145 YOUNG STREET, AYR**

on 12 February 2019

COMMENCING AT 9:00AM



Burdekin Shire Council

TUESDAY 12 FEBRUARY 2019

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ATTENDANCE

Councillors L.A. McLaughlin (Mayor), J.F. Woods (Deputy Mayor), E.J. Bawden, J.T. Bonanno, A.J. Goddard, U.E. Liessmann and S.P. Perry.

Mr. T. Brennan - Chief Executive Officer

Mr. N. O'Connor – Director Corporate and Community Services

Mr. N. Wellwood – Director Infrastructure, Planning and Environmental Services

Mr. D. Mulcahy – Manager Governance and Local Laws (Part)

Mr. W. Saldumbide - Manager Operations (Part)

Minutes Clerk – Mrs. A. Dale

1 PRAYER

The meeting prayer was delivered by Pastor Gavin Henderson of the Presbyterian Church.

2 DECLARATIONS OF INTEREST

The Mayor called for declarations of interest.

Councillor Perry declared a perceived conflict of interest in respect to item 11.1 from the Ordinary Council Meeting Minutes of 22 January 2019 as her father-in-law and mother-in-law were both heavily involved with the Visitor Information Centre, Planation Park. Councillor Perry advised of her intention to leave the meeting during this discussion.

Councillor Goddard declared a conflict of interest in respect to item 5.3 as he is currently Secretary of the Burdekin Sports Club Inc. Councillor Goddard advised of his intention to leave the meeting during this discussion.

3 MINUTES AND BUSINESS ARISING

3.1 Ordinary Council Meeting Minutes - 22 January 2019

Recommendation

That the minutes of the Ordinary Council Meeting held on 22 January 2019 be received and confirmed.

Resolution

Moved Councillor Goddard, seconded Councillor Liessmann that the recommendation be adopted.

CARRIED

3.1.1 Structural Integrity of Visitor Information Centre - Plantation Park - Lay on the Table

Councillor Perry declared a perceived conflict of interest in respect to item 11.1 from the Ordinary Council Meeting Minutes of 22 January 2019 as her father-in-law and mother-in-law were both heavily involved with the Visitor Information Centre, Plantation Park.

9.08am - Councillor Perry left the meeting.

This matter lay on the table from Ordinary Council Meeting held on 22 January 2019 to allow Officers to investigate and provide costs involved with the relocation of the Visitor Information Centre building.

Resolution

Moved Councillor Liessmann, seconded Councillor Bonanno that item 11.1 from Ordinary Council Meeting held on 22 January 2019 be re-opened for discussion.

CARRIED

The Chief Executive Officer advised on the quotation obtained by Council Officers from a licenced house removalist to relocate the building. A second company had also been approached to provide a quote but declined due to the poor condition of the building.

Motion – Ordinary Council Meeting – 22 January 2019

Moved Councillor Woods, seconded Councillor Bonanno that in keeping with the original decision, Council proceeds with the demolition of the existing Visitor Information Centre at Plantation Park.

Amendment to Motion

Moved Councillor McLaughlin, seconded Councillor Bonanno that based on the officer reports on the poor condition of the existing building, the substantial costs to repair and relocate it and in keeping with the original decision, Council proceeds with the demolition of the existing Visitor Information Centre at Plantation Park.

Voting on the Amendment

FOR – Councillors McLaughlin, Woods and Bonanno

AGAINST – Councillors Goddard, Liessmann and Bawden

3/3

Casting Vote – As the vote was tied, Councillor McLaughlin used her casting vote in favour of amendment.

CARRIED

The amendment then became the motion and was put to the meeting.

Voting on the Motion

FOR – Councillors McLaughlin, Woods and Bonanno

AGAINST – Councillors Goddard, Liessmann and Bawden

3/3

Casting Vote – As the vote was tied, Councillor McLaughlin used her casting vote in favour of the motion.

CARRIED

9.36am – Councillor Perry returned to the meeting.

3.2 Burdekin Road Safety Advisory Committee Meeting Minutes - 28 November 2018

Recommendation

That the minutes of the Burdekin Road Safety Advisory Committee Meeting held on 28 November 2018 be received and adopted.

Resolution

Moved Councillor Goddard, seconded Councillor Liessmann that the recommendation be adopted.

CARRIED

3.3 Local Disaster Management Group Meeting Minutes - 18 January 2019

Recommendation

That the minutes of the Local Disaster Management Group Meeting held on 18 January 2019 be received and confirmed.

Resolution

Moved Councillor Perry, seconded Councillor Woods that the recommendation be adopted.

CARRIED

3.4 RADF Advisory Group Meeting Minutes - 25 January 2019

Recommendation

That the minutes of the RADF Advisory Group Meeting held on 25 January 2019 be received and adopted.

Resolution

Moved Councillor Liessmann, seconded Councillor Perry that the recommendation be adopted noting the following amendment and recommendation;

1. Amendment - Clause 3 – Business Arising from Minutes – Clause 6 - The meeting discussed use of either glass tiles or polished granite in the upgrade **of** the mosaic at the Home Hill Comfort Stop to create the effect of a dry creek bed with water trickling through it.
2. Recommendation – Clause 4 - That in light of the resignation of Mrs. Mickey McKellar, a letter of appreciation be sent.

CARRIED

4 REPORTS

5 GOVERNANCE

5.1 Funding Application - 2019-21 Local Government Grants and Subsidies Program

Executive Summary

This report seeks Council's endorsement of a funding submission to the State Government's 2019-21 Local Government Grants and Subsidies Program seeking a 60 percent subsidy to construct a 5ML water reservoir to augment the Home Hill Water Supply Scheme.

Due to the 8 February deadline for applications, staff briefed Councillors on the project at the 29 January 2019 Councillor Workshop and foreshadowed a report would be brought to the 12 February 2019 Council Meeting seeking formal endorsement of the submission.

Recommendation

That Council:

1. endorses the submission of a funding application under the 2019-21 Local Government Grants and Subsidies Program seeking up to 60% subsidy to construct a 5ML Home Hill Water Reservoir with an estimated project cost of \$3,324,000; and

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2. notes that Council's financial commitment towards the project of approximately \$1,329,600 will be financed from existing reserves in the 2019/20 budget.

Resolution

Moved Councillor Woods, seconded Councillor Perry that the recommendation be adopted.

CARRIED

5.2 Quarter 2 Report - Operational Plan 2018/2019

Executive Summary

Section 174 of the *Local Government Regulation 2012* requires the chief executive officer to present a written assessment of the local government's progress towards implementing the annual operational plan at the end of each quarter.

The attached Operational Plan 2018/2019 Quarter 2 (Q2) Report provides a summary of Council's performance during the period 1 October 2018 to 31 December 2018.

The Operational Plan sets out the agreed activities for each section and department of Council and includes measurement statements and targets for each activity. Comments have been provided against each activity to reflect the progress towards achieving the activity within the second quarter. Of the 223 agreed activities within the Operational Plan, 183 activities are meeting or above target with 27 activities progressing. Eight activities are "inactive" or not yet due to commence and a further five activities are under target. The comments provided against each activity provide further clarification and detail pertaining to the activity.

At the end of second quarter:

- 183 activities meeting or above target
- 27 Progressing
- 8 Inactive
- 5 Under Target

Recommendation

That Council adopts the Q2 Report for the Operational Plan 2018/2019 as attached to this report.

Resolution

Moved Councillor Bonanno, seconded Councillor Goddard that the recommendation be adopted.

CARRIED

5.3 Renewal of Leases - Burdekin Sports Club Inc and Ayr Tennis Association

Councillor Goddard declared a perceived personal conflict of interest in respect to item 5.3 as he is currently an active member and appointed secretary of the Burdekin Sports Club Inc.

10.11am – Councillor Goddard left the meeting.

Executive Summary

Council approval is requested to renew the following leases which are due for renewal in 2019:

<u>Burdekin Sports Club Inc:</u>	Trustee Lease held over part Lot 91 on GS980 (Recreation & Sports Ground Reserve R173) and part Lot 8 on CP910254 (Recreation Reserve R53) Location: Wickham Street, Ayr Expiry Date: 11 April 2019
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<u>Ayr Tennis Association Inc:</u>	Trustee Lease held over part Lot 91 on GS980 (Recreation & Sports Ground Reserve R173) Location: Little Drysdale Street, Ayr Expiry Date: 17 November 2019
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Recommendation

1. That under Section 57 (1) of the *Land Act 1994* Council approves the renewal of the trustee leases held by:

- a) Burdekin Sports Club Inc over part Lot 91 on GS980 (Recreation & Sports Ground Reserve R173) and part Lot 8 on CP910254 (Recreation Reserve R53);
- b) Ayr Tennis Association Inc over part Lot 91 on GS980 (Recreation & Sports Ground Reserve R173);

for a term of 10 years subject to the usual terms and conditions set by Department of Natural Resources Mines & Energy and Council.

Resolution

Moved Councillor Woods, seconded Councillor Perry that the recommendation be adopted.

CARRIED

10.13am – Councillor Goddard returned to the meeting.

5.4 Request for Council Support - Edmund Rice Education Australia Youth+ Institute - 2019 Ayr Education Outreach Programme

Executive Summary

Correspondence has been received from Edmund Rice Education Australia (EREA) Youth+ Institute seeking Council's support with provision of a temporary site for the Ayr Education Outreach programme in 2019.

Recommendation

That Council enters into an agreement with Edmund Rice Education Australia Youth+ for the use of the "BayWatch" site located at the Ayr Racecourse Reserve in Cunningham Street, Ayr for the purpose of operating the 2019 Ayr Education Outreach programme.

Resolution

Moved Councillor Perry, seconded Councillor Woods that the recommendation be adopted.

CARRIED

6 ENVIRONMENTAL AND HEALTH SERVICES

6.1 Annual Report of Actions and Results for Biosecurity Plan 2016-2020

Executive Summary

The Council's Biosecurity Plan 2016-20 was adopted by Council on 8 March 2016. Part of the action required from the Plan is an annual report to be submitted to Council and stakeholders on operational activities outlined for each calendar year. This is the annual report for calendar year 2018.

Recommendation

That the Report on the operational activities for 2018 from the Council's Biosecurity Plan 2016-20 be received and noted.

Resolution

Moved Councillor Woods, seconded Councillor Perry that the recommendation be adopted.

CARRIED

10.20am – Meeting adjourned for Morning Tea.

10.52am – Meeting recommenced with Councillors Woods and Bonanno absent from the meeting.

10.56am – Councillors Woods and Bonanno returned to the meeting.

7 CLIENT SERVICES

7.1 External Hosting of Technology One ICT Systems

Executive Summary

This report seeks Council's approval to transition Council's suite of Technology One ICT systems from 'on premise' to an externally hosted Software as a Service (SaaS) arrangement. If approved, the transition to the 'cloud' will provide a greater user-experience, increase efficiency and ultimately enhance service delivery.

Recommendation

That Council:

- 1) approves the transition of Council's suite of Technology One ICT systems from 'on premise' to an external hosting Software as a Service (SaaS) arrangement; and that
- 2) in accordance with Section 235 of the *Local Government Regulation 2012* Council confirms that in the circumstances, it is satisfied there is only one provider who is reasonably available and agrees to enter into a contract with Technology One Limited for the provisions of SaaS and external (Cloud) hosting services for a term up to 30 June 2024 for the sum of \$1,786,786; and that
- 3) in accordance with Section 235 of the *Local Government Regulation 2012* Council confirms that in the circumstances, it is satisfied there is only one provider who is reasonably available and agrees to enter into a contract with Technology One Limited to provide 30 hours per month of Application Managed Services (AMS) for a term up to 30 June 2024 for the sum of \$433,342.

Resolution

Moved Councillor Goddard, seconded Councillor Perry that the recommendation be adopted.

CARRIED

8 FINANCIAL & ADMINISTRATIVE SERVICES

9 OPERATIONS

10 TECHNICAL SERVICES

11 PLANNING & DEVELOPMENT

12 COMMUNITY DEVELOPMENT

13 ECONOMIC DEVELOPMENT

14 NOTICES OF MOTION

15 CORRESPONDENCE FOR INFORMATION

15.1 Letter of Submission - Australian Citizenship Ceremonies Code

Resolution

Moved Councillor Woods, seconded Councillor Perry that Council prepare a submission to the Department of Home Affairs requesting that flexibility be provided regarding the scheduling of Australian Day Citizenship Ceremonies for Australia Day and Australian Citizenship Day be maintained.

CARRIED

16 GENERAL BUSINESS

16.1 Leave of Absence - Councillor Liessmann

Resolution

Moved Councillor Woods, seconded Councillor Goddard that Councillor Liessmann be granted a leave of absence from 24 February 2019 to 10 March 2019.

CARRIED

16.2 Free Waste Dumping Associated with February Flood - Giru

Resolution

Moved Councillor Perry, seconded Councillor Woods that Council endorses the actions of the Chief Executive Officer to allow free dumping of waste associated with the February 2019 flooding event in Giru.

CARRIED

16.3 Erection of Shade Sail – Bush Chapel, Plantation Park

Councillor Bawden requested that consideration be given to erecting a shade sail over the Bush Chapel at Plantation Park. It was agreed to submit a Capital Project form for review.

17 CLOSED MEETING ITEMS

18 DELEGATIONS

There being no further business the meeting closed at 12.20pm.

These minutes were confirmed by Council at the Ordinary Council Meeting held on 26 February 2019.

MAYOR

