



# Burdekin Shire Council

## AGENDA

### ORDINARY COUNCIL MEETING

**HELD AT COUNCIL ADMINISTRATION BUILDING,  
145 YOUNG STREET, AYR**

**on 25 June 2019**

**COMMENCING AT 9:00AM**

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# Burdekin Shire Council

**TUESDAY 25 JUNE 2019**

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## **2 DECLARATIONS OF INTEREST**

## **3 MINUTES AND BUSINESS ARISING**

### **3.1 Ordinary Council Meeting Minutes - 11 June 2019**

#### **Recommendation**

That the minutes of the Ordinary Council Meeting held on 11 June 2019 be received and confirmed.





# Burdekin Shire Council

# **MINUTES**

## **ORDINARY COUNCIL MEETING**

**HELD AT COUNCIL ADMINISTRATION BUILDING,  
145 YOUNG STREET, AYR**

**on 11 June 2019**

**COMMENCING AT 9:00AM**



# Burdekin Shire Council

TUESDAY 11 JUNE 2019

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# Burdekin Shire Council

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## **ATTENDANCE**

Councillors L.A. McLaughlin (Mayor), S.P. Perry (Deputy Mayor), E.J. Bawden, J.T. Bonanno, A.J. Goddard, U.E. Liessmann and J.F. Woods.

Mr. T. Brennan - Chief Executive Officer  
Mrs. K. Olsen – Acting Director Corporate and Community Services  
Mr. W. Saldumbide – Acting Director Infrastructure Planning and Environmental Services  
Mr. D. Mulcahy – Manager Environmental and Health Services (Part)  
Mr. S. Great - Manager Planning and Development (Part)

Minutes Clerk – Mrs. A. Dale

Apologies:

Mr. N. O'Connor – Director Corporate and Community Services  
Mr. N. Wellwood – Director Infrastructure Planning and Environmental Services

## **1 PRAYER**

The meeting prayer was delivered by Pastor Gavin Henderson of the Presbyterian Church.

## **2 DECLARATIONS OF INTEREST**

The Mayor called for declarations of interest.

Councillor Woods declared a Conflict of Interest in respect of Item 3.4 as he is currently Home Hill Harvest Festival Committee President and the festival is recommended to receive a \$5,000 grant under the Regional Arts Development Fund - Round Two and advised of his intention to leave the meeting.

During Closed Meeting Items, Councillor Goddard informed the meeting that he may have a Perceived Conflict of Interest in relation to Confidential Report – Annual Tenders for the Supply and Delivery of Material Goods for the Period 1 July 2019 to 30 June 2021 as he is the brother in law of Mr. R. Lewis, who is one of the business partners of BQC Quarries, which is one of the tenderers for Tender TBSC/19/001 – Supply and Delivery of Stone Products. It was determined by the other Councillors that this was not a Perceived Conflict of Interest and that Councillor Goddard could participate in discussion and determination of the matter. Councillor Goddard remained in the room during the discussion of this item.

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### **3 MINUTES AND BUSINESS ARISING**

#### **3.1 Ordinary Council Meeting Minutes - 28 May 2019**

##### **Recommendation**

That the minutes of the Ordinary Council Meeting held on 28 May 2019 be received and confirmed.

##### **Resolution**

Moved Councillor Goddard, seconded Councillor Perry that the recommendation be adopted.

CARRIED

#### **3.2 Burdekin Senior Advisory Group Meeting Minutes - 10 April 2019**

##### **Recommendation**

That the minutes of the Burdekin Senior Advisory Group Meeting held on 10 April 2019 be received and adopted.

##### **Resolution**

Moved Councillor Bawden, seconded Councillor Liessmann that the recommendation be adopted, noting that with respect to Item 7 it is proposed that a meeting of the group be planned for Giru as an initial trial.

CARRIED

#### **3.3 Audit Committee Meeting Minutes - 8 May 2019**

##### **Recommendation**

That the minutes of the Audit Committee Meeting held on 8 May 2019 be received and adopted.

##### **Resolution**

Moved Councillor Woods, seconded Councillor Perry that the recommendation be adopted.

CARRIED

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### **3.4 Regional Arts Development Fund Meeting Minutes - 23 May 2019**

*9.12am - Councillor Woods declared a Conflict of Interest in respect of Item 3.4 and left the meeting as he is currently Home Hill Harvest Festival Committee President and the festival is recommended to receive a \$5,000 grant as part of the Committee recommendations.*

#### **Recommendation**

That the minutes of the Regional Arts Development Fund Meeting held on 23 May 2019 be received and adopted.

#### **Resolution**

Moved Councillor Liessmann, seconded Councillor Goddard that the recommendation be adopted.

CARRIED

*9.13am – Councillor Woods returned to the meeting.*

## **4 REPORTS**

### **4.1 Council Workshop Meetings - May 2019**

#### **Executive Summary**

The Council conducted workshops on 7 and 21 May 2019 with a range of policy and operational issues discussed.

A brief summary of the items discussed at the workshops is contained in the report.

#### **Recommendation**

That the report on the Council workshops held on 7 and 21 May 2019 be received and noted.

#### **Resolution**

Moved Councillor Perry, seconded Councillor Goddard that the recommendation be adopted.

CARRIED

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## **5 GOVERNANCE**

### **5.1 Amendment to Wording on Fees and Charges 2019/2020 - Building Application Fees/ Development Application Fees**

#### **Executive Summary**

Minor amendment to the “Building Application Fees/Development Assessment Fees” Section in Fees and Charges 2019/20 to change a superseded legislation reference and also for clarification on the wording of the same fee.

In addition, amend the wording under the Rate Search and Rate and Property Search sections to include the Town Planning Zone.

#### **Recommendation**

That Council approve the following changes to the 2019/20 Burdekin Shire Council Fees and Charges:

1. Amend legislation reference for Building Fee “Request to Extend Development Approval”. Change from “*Sustainable Planning Act 2009 | s241*” to “*Planning Act 2016 | s86*”.
2. In relation to the same fee, add (Building Works Only), i.e. “Request to Extend Development Approval (Building Works Only)”
3. Under the ‘Rate Search’ section, amend the description to “Includes Rates information, Town Planning Zone and the last two (2) water meter readings, if applicable.”
4. Under the ‘Rate and Property Search’ section, amend the first line of the description to “Includes Rates information, Town Planning Zone and the last two (2) water meter readings, if applicable.”

#### **Resolution**

Moved Councillor Perry, seconded Councillor Bawden that the recommendation be adopted.

CARRIED



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## **5.2 Updated Complaints Policy Regarding Corrupt Conduct by the Chief Executive Officer (Section 48A Policy)**

### **Executive Summary**

Section 48A of the *Crime and Corruption Act 2001* requires Council to have a policy for dealing with any complaints or matters regarding corrupt conduct by the Chief Executive Officer. Council first adopted a Section 48A Policy in 2014 and later revised and readopted the policy in 2018. Changes to the *Crime and Corruption Act 2001*, that came into effect on 1 March 2019, include an updated definition of "Corrupt Conduct". Additionally, the CCC have made recommendations following a review of the policy to include further details of the two nominated persons, including contact details and postal addresses. The CCC also recommended to include clarification within the policy that a reference about notifying or dealing with the complaint to the public official within the *Crime and Corruption Act* is a reference to the nominated person.

### **Recommendation**

That Council adopts the updated Complaints Policy Regarding Corrupt Conduct by the Chief Executive Officer as attached to this report.

### **Resolution**

Moved Councillor Woods, seconded Councillor Liessmann that the recommendation be adopted.

CARRIED

## **6 ENVIRONMENTAL AND HEALTH SERVICES**

## **7 CLIENT SERVICES**

## **8 FINANCIAL & ADMINISTRATIVE SERVICES**

### **8.1 Adoption of Non-Current Asset Accounting Policy**

#### **Executive Summary**

Under the *Local Government Act 2009* (the "Act") and *Local Government Regulation 2012* (the "Regulation"), Council is required to prepare its general purpose financial statements in compliance with Australian Accounting Standards and to value its non-current physical assets using the prescribed accounting standards for Council's asset register. These requirements are covered in this policy.

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A Non-Current Asset Accounting Policy is attached for consideration and adoption.

**Recommendation**

That Council adopts the Non-Current Asset Accounting Policy.

**Resolution**

Moved Councillor Woods, seconded Councillor Goddard that the recommendation be adopted.

CARRIED

**9 OPERATIONS**

**10 TECHNICAL SERVICES**

**11 PLANNING & DEVELOPMENT**

**11.1 Fast-Track Opt-Out Declaration - Plumbing and Drainage Reform**

**Executive Summary**

New plumbing laws come into effect on 1 July 2019. As part of the new laws, Local Governments can make a Fast Track Work Declaration that transfers standard application work to the fast track application process.

Council can however choose to opt-out of fast-track applications by Council resolution.

**Recommendation**

That Council resolve to opt-out of the fast-track application process in relation to Section 40(1) of the *Plumbing & Drainage Regulation 2019*.

**Resolution**

Moved Councillor Liessmann, seconded Councillor Bawden that the recommendation be adopted.

CARRIED

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## **11.2 Preparation Adoption and Implementation of a New Planning Scheme for the Burdekin Shire Council**

### **Executive Summary**

Under Section 18 of the *Planning Act 2016 (the Act)*, Council is required to submit the draft Burdekin Shire Planning Scheme for its Local Government area to the Department of State Development, Manufacturing, Infrastructure and Planning for first State Interest Review.

### **Recommendation**

Pursuant to Section 18 of the *Planning Act 2016* (Chief Executive Notice – Step 6 of Stage 2), Council resolves to lodge with the Department of State Development, Manufacturing, Infrastructure and Planning Council's proposed Planning Scheme and supporting material to allow first State Interest Review to commence.

### **Resolution**

Moved Councillor Woods, seconded Councillor Perry that the recommendation be adopted.

CARRIED

*9.31am – Mr. S. Great left the meeting.*

## **11.2.1 Letter to Minister - Department of State Development Manufacturing Infrastructure and Planning - North Queensland Regional Plan**

### **Resolution**

Moved Councillor Liessmann, seconded Councillor Woods that Council corresponds with the Minister for the Department of State Development, Manufacturing, Infrastructure and Planning enquiring over progress with the release of the draft North Queensland Regional Plan noting Council's Draft New Planning Scheme will be lodged with the Department for first State Interest Review and its concerns over possible delays or changes to the draft Planning Scheme as a result of the status of the Regional Plan.

CARRIED

## **12 COMMUNITY DEVELOPMENT**

## **13 ECONOMIC DEVELOPMENT**

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## **14 NOTICES OF MOTION**

### **14.1 Letter of Support - Councillor Uli Liessmann - Proposed New Indoor Community Sports Complex - Home Hill Community Sports Club**

#### **Background Information**

The Home Hill Community Sports Club has invested funds to undertake concept planning for a new Indoor Community Sports Club at Home Hill. The Club advises that the building would also be built to a Class 1 Category 5 Cyclone Shelter standard which could be used as a Cyclone Shelter and Emergency Relief Shelter when required for up to 750 persons.

The Club is seeking funding for the complex via State and/or Federal Grants and discussions have been occurring with the relevant State and Federal Members of Parliament about the Project. The Club has received advice through the State Government that any proposal for the construction of a Cyclone Shelter as part of the Club's plans would require the support of the Burdekin Shire Council and form part of its Local Disaster Management Plan.

The Club President, Mr. Bob Ford, attended a Council Workshop Meeting during May 2019 to outline details of the project and seek support from Council for a letter of support.

I believe the request should be treated as any other requested support that Council receives from time to time to demonstrate that it is proactive in new development in the Burdekin Shire.

#### **Recommendation**

That Council provide a letter of support to the Home Hill Community Sports Club for its proposed new Indoor Community Sports Club to be built on its grounds at Ninth Avenue, Home Hill which the Club advises will also be able to be used as a Category 5 Cyclone Shelter, subject to the Club confirming that the building will meet all the design criteria for this purpose.

#### **Resolution**

Moved Councillor Liessmann, seconded Councillor Bawden that Council provide a letter of support to the Home Hill Community Sports Club for its proposed new Indoor Community Sports Club to be built on its grounds at Ninth Avenue, Home Hill which the Club advises will also be able to be used as a Category 5 Cyclone Shelter, subject to the Club obtaining written confirmation from the relevant State Government Department that the siting and design of the building will meet all the design criteria for this purpose.

#### **Voting on the Resolution**

FOR – Councillors Bonanno, Perry, Liessmann, Woods, Bawden and McLaughlin

AGAINST – Councillor Goddard

6/1

CARRIED

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## **14.2 Reallocation of Unspent Funds for Public Artwork - Councillor Uli Liessmann**

### **Background Information**

The Council allocated an amount of \$50,000 for Public Artwork in the 2018/19 budget and approx. \$19,000 will remain unspent at 30 June 2019. To assist with undertaking Public Artworks Projects across the Shire in the 2019/20 financial year, approval is sought to reallocate the remaining funds to the 2019/20 budget.

### **Recommendation**

That Council approve the remaining funds of approx. \$19,000 budgeted for Public Artwork in the 2018/19 budget to be re-allocated for use in the 2019/20 financial year.

### **Resolution**

Moved Councillor Perry, seconded Councillor Goddard that the recommendation be adopted.

CARRIED

## **15 CORRESPONDENCE FOR INFORMATION**

### **15.1 Recognition to Burdekin Shire Council Officers - Submission of 2019/2021 Local Government Grants and Subsidies Program**

In respect of Letter Two 1530476 - Funding Approval – 2019/2021 Local Government Grants and Subsidies Program – Home Hill Water Reservoir – Approved Amount \$1,944,400.00, Council recognised and congratulated Council Staff involved in the preparation of the application for the successful outcome of the application.

CARRIED

## **16 GENERAL BUSINESS**

### **16.1 Attendance - Arts Ablaze Regional Arts Conference and Celebrations - 2 to 6 October 2019 - Kooralbyn Valley**

#### **Resolution**

Moved Councillor Woods, seconded Councillor Bawden that Council approves the attendance of Councillor Liessmann at the Arts Ablaze Regional Arts Conference and Celebrations to be held from 2 to 6 October 2019 in Kooralbyn Valley and his expenses of attendance be met by Council.

CARRIED

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## **16.2 Approved Leave of Absence - Councillor Liessmann - 25 to 31 July 2019**

### **Resolution**

Moved Councillor Bawden, seconded Councillor Goddard that Council approves a leave of absence for Councillor Liessmann from Thursday 25 July 2019 to Wednesday 31 July 2019.

CARRIED

*10.10am - Mr. George Christensen MP – Member of Dawson attended the meeting.*

## **18 DELEGATIONS**

### **18.1 Australian Citizenship Ceremony**

Several members of the Burdekin Community attended an Australian Citizenship Ceremony to be Naturalised.

*10.30am – Meeting adjourned.*

*10.54am – Meeting resumed and Mr. Mulcahy was in attendance.*

## **16.3 Address to Council - Mr. George Christensen MP - Member for Dawson**

Councillor McLaughlin congratulated Mr. Christensen on his re-election as Member of Parliament – Member for Dawson.

Mr. Christensen addressed Council regarding multiple issues relating to the Burdekin Shire, including priorities identified by Council during the Federal Election Campaign.

*11.15am – Mr. Christensen left the meeting.*

## **16.4 Attendance - Age-Friendly Community Workshop - Playing Your Part - 20 June 2019 - Townsville**

### **Resolution**

Moved Councillor Goddard, seconded Councillor Woods that Council approves the attendance of Councillor Bawden at the Age-Friendly Community Workshop to be held on 20 June 2019 and any expenses of attendance be met by Council.

CARRIED

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### **16.5 Recognition to Burdekin Shire Council Officers - Sweet Days, Hot Nights**

Council recognised and congratulated Council Staff for successfully organising and hosting the Sweet Days, Hot Nights Festival.

### **16.6 Approved Leave of Absence - Councillor McLaughlin - 10 July 2019 to 10 August 2019**

#### **Resolution**

Moved Councillor Woods, seconded Councillor Goddard that Council approves a leave of absence for Councillor McLaughlin from Wednesday 10 July 2019 to Saturday 10 August 2019.

CARRIED

### **17 CLOSED MEETING ITEMS**

#### **Council Meeting closed to Public under Section 275 of Local Government Regulation 2012**

#### **Resolution**

Moved Councillor Liessmann, seconded Councillor Bonanno that the Council meeting be closed to the public under the following sections of the Local Government Regulation 2012:

275(1)(e) contracts proposed to be made by Council;

For the purpose of discussing:

1. Confidential Report - TBSC/19/008 – Management of Burdekin Cascades Caravan Park.
2. Confidential Report – Annual Tenders for the Supply and Delivery of Material Goods for the Period 1 July 2019 to 30 June 2021.

CARRIED

#### **Council Meeting opened to Public**

#### **Resolution**

Moved Councillor Woods, seconded Councillor Perry that the Council meeting be opened to the public.

CARRIED

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## **17.1 TBSC/19/008 - Management of Burdekin Cascades Caravan Park**

### **Background**

The tender for the Management of Burdekin Cascades Caravan Park was called following the end of the mandatory period of the previous contract. The tender response has been assessed and now request the acceptance of the tenderer.

### **Resolution**

Moved Councillor Woods, seconded Councillor Liessmann that Council:

1. Accepts the tender of Pamela and Barry Greer to provide the services required under Tender TBSC/19/008 – Management of Burdekin Cascades Caravan Park.
2. Writes to the previous management contract holders thanking them for their management services.

CARRIED

## **17.2 Annual Tenders for Supply and Delivery of Material Goods for the Period 1 July 2019 to 30 June 2021**

### **Background**

The *Local Government Regulation Queensland 2012* requires Council to invite written tenders for large-sized contractual arrangements for goods and services purchased from a supplier that is expected to exceed \$200,000 ex GST per financial year. The purchase of Stone Products, Bulk Sodium Hypochlorite, Herbicides, Ready Mixed Concrete and Cement Products are expected to fall within this category.

Documentation for three of the advertised tenders (Stone Products, Sodium Hypochlorite and Ready Mixed Concrete) requested tenderers provide details of their registration with Queensland Government Register or evidence of third-party accreditation for a Quality Management System under ISO 9001:2015.

The only tenderer from the three above mentioned contracts able to furnish the requested evidence of third-party accreditation for a Quality Management System was BQC Quarries. All other tenderers have internal Quality Management Systems in place but fail to meet the third-party accreditation requirements.

As outlined in the Tender specification, Part 1 Section 14.5 Acceptance of Tender, Council reserves the right to accept a Tender in part or in whole.



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## Resolution

Moved Councillor Liessmann, seconded Councillor Perry that Council;

1. Accept tender TBSC/19/001 – Supply and Delivery of Stone Products – 2019/2020 in whole from BQC Quarries based on price and BQC Quarries being the only tenderer able to supply evidence of third party QA Accreditation.

It is also recommended that Council accept partial tenders from the non-conforming tenderers, Gromac Quarries and North Queensland Natural Resource Holdings for selected products where third party QA Accreditation is not critical and appropriate test results showing conformity with relevant Main Roads standards are provided.

Authorised Requisitioning Officers are to utilise suppliers which are the most advantageous to council on a job to job basis, based on price and product type.

2. Accept TBSC/19/002 – Supply and Delivery of Bulk Sodium Hypochlorite – 2019/2020 non-conforming tender from Coogee QCA Pty Ltd based on price, past performance and quality of service. Coogee QCA Pty Ltd do not hold third party QA Accreditation although they do have a current internal Quality Management System in place.
3. Accept TBSC/19/003 – Supply and Delivery of Ready Mixed Concrete – 2019/2021 non-conforming tender from Burdekin Concrete Pty Ltd based on past performance, quality of service and this being the only submission received. Burdekin Concrete do not hold third party QA Accreditation.
4. Accept tender TBSC/19/005 – Supply and Delivery of Herbicides – 2019/2021 in whole from Landmark Ayr based on price, previous supply history and this being the only submission received.
5. Accept quotation QBSC/19/002 – Supply and Delivery of Cement Products – 2019/2021 from both Burdekin Home Hardware and Parkside Mitre 10 submissions for the 2019/2021 period. Both submissions were deemed conforming with a slight price difference per bag of cement.

Authorised Requisitioning Officers are to choose the most advantageous supplier from the tender schedule of rates based on the individual product required.

CARRIED

There being no further business the meeting closed at 12.05pm.

**These minutes were confirmed by Council at the Ordinary Council Meeting held on 25 June 2019.**

**MAYOR**



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### **3.2 Local Disaster Management Group Meeting Minutes - 10 May 2019**

#### **Recommendation**

That the minutes of the Local Disaster Management Group Meeting held on 10 May 2019 be received and confirmed.

# Burdekin Shire Council

## Minutes – Local Disaster Management Group Meeting

Held on 10 May 2019 at 12.00pm  
Council Chambers – 145 Young Street, Ayr

### 1. Attendance

#### Core Members

Councillor John Woods	Deputy Chairperson	Burdekin Shire Council
Mr. Shane Great	Deputy Local Disaster Coordinator	Burdekin Shire Council
Mr. Wayne Saldumbide	Manager Operations	Burdekin Shire Council
Ms. Linda Govan	Coordinator Environment and Health	Burdekin Shire Council
Ms. Debra Cochran	Welfare – Chief Executive Officer	Burdekin Community Association
Mr. Brett Maguire	Officer in Charge	Queensland Ambulance Service - Ayr
Senior Sergeant Steven Barton	Officer in Charge	Queensland Police Service – Ayr
Mr. Andy Pethybridge	Emergency Management Coordinator	Queensland Fire and Emergency Services
Mr. Brett Maguire	Officer in Charge	Queensland Ambulance Service - Ayr
Mr. Robert Sutcliffe	Local Controller	State Emergency Service

#### Core Member Apologies

Councillor Lyn McLaughlin	Mayor – Chairperson	Burdekin Shire Council
Ms. Eileen Robinson	Local Disaster Coordinator	Burdekin Shire Council
Mr. Nick Wellwood	Director Infrastructure, Planning and Environmental Services	Burdekin Shire Council
Mr. Kevin Byers	Manager Technical Services	Burdekin Shire Council

#### Advisors

Mr. Arjan Cheema	Local Emergency Liaison Officer	Australian Red Cross
Mr. Nick O'Connor	Director Corporate and Community Services	Burdekin Shire Council
Mr. Warren Francis	Disaster Management Officer	Burdekin Shire Council
Mr. Mark Biffanti	Area Manager	Energy Queensland
Mr. Kevin Trueman	Station Officer	Queensland Fire and Emergency Services - Ayr
Sergeant Steve Wilson	Officer in Charge	Queensland Police Service – Home Hill
Mr. Charlie Scuderi	Radio Announcer	Radio 97.1 Sweet FM
Mr. John Winn	Deputy Local Controller	State Emergency Services
Mr. Andrew Dansie - <i>phone</i>	Representative	Telstra
Ms. Katrina McIntosh	Minister Worker	The Salvation Army
Captain Lincoln Stevens	Corps Officers	The Salvation Army
Captain Leanne Stevens	Corps Officers	The Salvation Army

#### Advisor Apologies

Mr. Dale Last	Member for Burdekin	Burdekin Electorate Office
Mr. Terry Brennan	Chief Executive Officer	Burdekin Shire Council
Councillor Tony Goddard	Councillor	Burdekin Shire Council
Ms. Anna Grohn	Media and Communications Officer	Burdekin Shire Council
Mrs. Janai Giddy	Deputy Disaster Management Officer	Burdekin Shire Council
Ms. Sharon Galeano	Senior Community Recovery Officer	Department of Communities, Disability Services and Seniors
Mr. Kevin Chatfield	Representative	Department of Housing and Public Works
Mr. Glen Vaughan	Senior Road Works Inspector	Department of Transport and Main Roads
Ms. Colleen Harris	Representative	Ergon Energy
Mr. George Christensen	Member of Parliament	Federal Member for Dawson

Mr. Massi Marcello	Emergency Management Liaison Officer	NBN Co.
Senior Sergeant Brenton Webb	Executive Officer – Townsville District Disaster Management Group	Queensland Police Service
Mr. James Stuart	Emergency Management Coordinator	Sunwater
Mr. Vince Papale	State Council Member	Queensland Volunteer Marine Rescue - Burdekin
Mr. Lionel Tappenden	Vice President	Queensland Volunteer Marine Rescue - Burdekin
Mr. Peter Luke	Cane Supply Manager	Wilmar Sugar

Minutes Clerk – Mrs. Anne-Maree Dale

## **2. Minutes of the Burdekin Shire Council Local Disaster Management Group Meeting held on 15 March 2019**

**2.1** Moved Mr. Andy Pethybridge seconded Ms. Linda Govan that the minutes of the Burdekin Shire Council Local Disaster Management Group Meeting held on 15 March 2019 be received as a true and correct record.

CARRIED

## **3. Business Arising out of Minutes**

NIL

## **4. Correspondence for Information**

- 4.1 1520121** – Queensland Country Credit Union – Queensland Flood Appeal – Queensland Country Credit Union Ayr Branch.
- 4.2 1520149** – Community Recovery Directory – Important Numbers – Department of Communities Disability Services and Seniors – Townsville.
- 4.3 1520151** – Queensland Reconstruction Authority - Grant Funding for Monsoonal Rain Event – Queensland Reconstruction Authority.
- 4.4 1520157** – New NBN Manager for Far North Queensland Advice – NBN Co Limited.
- 4.5 1524014** – Disaster Toolkit – Burdekin Community Association Inc
- 4.6 1524106** – Seeking Council Support – Pillowcase Funding Application – Australia Red Cross – Townsville District Disaster Management Group and Australian Red Cross.
- 4.7 1525491** – Request for Feedback – Student Article – New Disaster Preparation Information – Car Disaster Preparedness – Carmen Adams.

## **5. Agency Reports**

- 5.1 Mr. Andy Pethybridge – Queensland Fire and Emergency Services**
  - 1. Please refer to the attached report.
- 5.2 Mr. Robert Sutcliffe – State Emergency Services**
  - 1. Mr. Sutcliffe advised that SES assisted with the Sugar Rush on 28 April 2019 with the Traffic Control Management.
  - 2. SES were successful in receiving several grants and have purchased and received a set of portable pontoons that can be placed on the riverbank and accessed by boats. There is also another set of portable pontoons to be delivered in the near future. A grant was received to put a new roof on the SES Headquarters Building in Ayr for the amount of \$41,000, and lastly SES have purchased four Remote Area Lights to assist with lighting during accidents etc.

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3. Last weekend SES participated in Flood Boat Exercises on the Burdekin Dam. Another exercise such as this will be conducted in October.

**5.3 Ms. Debra Cochran – Burdekin Community Association**

1. Ms. Cochran advised that it was business as usual for BCA.
2. BCA attended a meeting with the Department of Communities, Disability Services and Seniors who were gathering feedback regarding the level of need required moving forward after the Monsoonal Trough.

**5.4 Mr. Wayne Saldumbide – Burdekin Shire Council**

1. Mr. Saldumbide advised that Council's Works Department had commenced repairs in the Shire under the Natural Disaster Relief Recovery Arrangements (NDRRA) provisions. BSC have submitted a number of claims for damage and are waiting for these to be assessed. The Works Department are also currently working on several emergent repairs.

**5.5 Mr. Kevin Trueman – Queensland Fire and Emergency Services – Ayr**

1. There will be having an upgrade to the QFES Queen Street, Ayr access gate. This will be a powered gate that will also be widened to allow access for large prime movers during a disaster event.
2. Operation Coolburn has commenced – there are approximately nine sites that QFES inspect every year and assist landholders maintain their land and reduce the risk of wildfires.
3. QFES have a Static Display in the Burdekin Library
4. Fire Management Group – Mitigation strategies for Alva Beach and Mount Inkerman are being developed with multiple agencies to reduce risk of wildfire.

**5.6 Mr. Arjan Cheema – Australian Red Cross**

1. Mr. Cheema advised that the Australian Red Cross are looking at conducting long-term recovery work in the Burdekin Shire after the Monsoonal Event. This Long-Term Recovery Worker will be based in Townsville.

**5.7 Mr. Andrew Dansie - Telstra**

1. Mr. Dansie advised that Telstra will be providing maintenance to their NBN customers between the 13 – 15 May 2019.

## **6. Deputy Local Disaster Coordinator Update**

**6.1 Adoption of the Local Disaster Management Plan 2019**

Moved Mr. Robert Sutcliffe seconded Mr. Wayne Saldumbide that the Burdekin Shire Council Local Disaster Management Plan 2019 be received and adopted.

CARRIED

**6.2 Adoption of the Community Recovery Plan 2019**

Moved Ms. Linda Govan seconded Mr. Andy Pethybridge that the Burdekin Shire Council Community Recovery Plan 2019 be received and adopted.

CARRIED

## **7. General Business**

**7.1 Mr. Warren Francis – Burdekin Shire Council**

1. Mr. Francis relayed Ms. Robinson's thanks to all members for providing feedback regarding the Local Disaster Management Plan 2019 and the Community Recovery Plan 2019.
2. Between June and October 2019, Local Disaster Management Group Meetings may be scheduled if the need arises. During this time several Community Recovery Workshops will be held with 'Key' LDMG Members, Council Officers and identified members of the community in preparation for the upcoming 2019/20 Wet Season.

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**7.2 Mr. Shane Great – Burdekin Shire Council**

1. Mr. Great advised that he had received late correspondence from the Rotary Club extending an invitation to all Local Disaster Management Group Members to attend a BBQ at the SES – Ayr Building from 6pm on Wednesday 15 May 2019 in appreciation for everyone's hard work during the Flood Event. This invitation is also extended to all SES and Natural Disaster Groups.

There being no further business the meeting closed at 12.21pm.

The next meeting will be held in October 2019.

CHAIRPERSON

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## 4 REPORTS

## 5 GOVERNANCE

## 6 ENVIRONMENTAL AND HEALTH SERVICES

### 6.1 Adoption of Revised Waste Management Policy

#### Document Information

**Referring Letter No:** N/A

**File No:** 438 & 436

**Name of Applicant:** N/A

**Location:** N/A

**Author and Title:** Mr. Dan Mulcahy – Manager Environmental and Health Services

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#### Executive Summary

Council and staff review the Waste Management Policy annually to determine if any improvements or changes are required.

A review has been undertaken of the policy and a revised version is attached for consideration and adoption.

#### Recommendation

That Council adopts the attached revised Waste Management Policy.

#### Background Information

The Waste Management Policy is an important budget document in that it explains, amongst other things, the method of charging for the mobile bin collection service which is the main revenue income for the waste function.

The majority of the Waste Management Policy is inserted into the Revenue Statement which is a key document in the Budget adoption process.

An external influence on the Waste Management Policy is the introduction of the State Government waste levy. Minor additions have been made to the policy to clarify the impact of the waste levy.



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No changes have been made to the fundamental basis of the policy.

### **Link to Corporate/Operational Plan**

4.1.5 Continually improve waste management practices.

5.3.3 Adhere to the governance framework and public reporting systems

5.3.4 Undertake regulatory responsibilities in accordance with state regulations

### **Consultation**

Council reviewed this policy at a workshop held on 21 May 2019.

### **Legal Authority or Implications**

Policy is consistent with Local Law wording and definitions.

### **Policy Implications**

This policy will replace the existing Waste Management Policy that was adopted on 10 July 2018.

### **Financial and Resource Implications**

N/A

### **Report Prepared By:**

Mr. Dan Mulcahy – Manager Environmental and Health Services – 21 May 2019

### **Report Authorised By:**

Mr. Nick Wellwood – Director Infrastructure, Planning and Environmental Services

### **Attachments**

1. Waste Management Policy

Policy Type	Corporate
Function	Waste Management
Policy Owner	Manager Environmental and Health Services
Policy Contact	Waste Services Coordinator
Review Schedule	12 Months
Resolution No.	<a href="#">Enter Resolution Number</a>

## 1. Purpose

This policy explains the objectives and general principles of the Burdekin Shire Council in the optimum delivery of waste management services of the community.

## 2. Scope

This policy applies to waste services within designated areas in which Council may conduct general waste or green waste collection; and provision of waste facilities in the Burdekin Shire area.

## 3. Exceptions

## 4. Definitions

**'Authorised Officer'** means a person authorised under the *Environmental Protection Act 1994*, the *Waste Reduction & Recycling Act 2011*, *Local Government Act 2009* and all Council Local Laws & Subordinate Local Laws.

**'Charitable organisation'** means an organisation officially recognised as devoted to the assistance of those in need.

**'Commercial Premises'** means any of the following types of premises –

- A hotel, motel, caravan park, café, food store or canteen;
- An assembly building, institutional building, kindergarten, child minding centre, school or other building used for education;
- Premises where a sport or game is ordinarily played in public;
- An exhibition ground, showground or racecourse; or
- An office, shop or other premises where business or work, other than a manufacturing process, is carried out.

**'Commercial Waste'** means waste (other than green waste, recyclable waste, interceptor waste or waste discharged to a sewer) produced as a result of the ordinary use or occupation of commercial premises.

**'Designated area'** means the area that the Council has resolved to be the area in which the Council may conduct general waste or green waste collection

**'Domestic Premises'** means any of the following types of premises –

- a) A single unit private dwelling;
- b) Premises containing two or more separate flats, apartments or other dwelling units; or
- c) A boarding house, hostel, lodging house or guest house.

In interpreting this definition, it is submitted that a dwelling that is part of a commercial or industrial building or part of an agricultural enterprise, is a domestic premise.

**'Domestic Waste'** means waste (other than domestic clean-up waste, green waste, recyclable waste, interceptor waste or waste discharged to a sewer) produced as a result of the ordinary use or occupation of domestic premises.

**'Domestic Clean-up Waste'** means non-putrescible, dry and inoffensive waste, other than green waste or recyclable waste, produced as a result of a clean-up of domestic premises.

**'General Waste'** means –

- a) Waste other than regulated waste; and
- b) Any of the following-
  - I. Commercial waste;
  - II. Domestic waste;
  - III. Recyclable waste.

**'Green Waste'** means grass clippings, trees, bushes, shrubs, loppings of trees, bushes or shrubs, or similar matter produced as a result of the ordinary use or occupation of premises, excluding logs or stumps over 300 mm in diameter.

**'Industrial Waste'** means –

- a) interceptor waste; or
- b) waste other than the following –
  - I. commercial waste;
  - II. domestic clean-up waste;
  - III. domestic waste;
  - IV. green waste;
  - V. recyclable interceptor waste;
  - VI. recyclable waste;
  - VII. waste discharged to sewer.

**'Interceptor'** means a device used to intercept a substance in sewage, waste water or trade waste and prevent its discharge into a sewer, septic tank, waste water disposal system or other treatment device.

**'Interceptor Waste'** means matter, other than recyclable interceptor waste, intercepted by, and held in, an interceptor.

**'Non-profit organisation'** means an organisation where all revenue raised goes directly towards advancing a relevant public purpose; that no individual makes a personal profit out of the operations; that no remuneration is made to any individual, member or employee of the organisation; relies on volunteers; and does not receive significant government funding for its operations.

**'Occupied Land'** means land other than vacant land and includes land with a shed, caravan or similar structure, where people may reside, regardless of the length of time.

**'Occupier'** of premises means the person who has the control or management of the premises.

**'Owner'** of premises means the person for the time being entitled to receive the rent for the premises or would be entitled to receive the rent for it if it were to let to a tenant at a rent.

**'Premises'** includes domestic premises, government premises, industrial premises and commercial premises.



**'Rates'** includes supplementary rates.

**'Recyclable Interceptor Waste'** means matter that is, or is intended to be, removed from a grease interceptor and taken elsewhere for processing into a non-toxic, non-hazardous and usable substance for sale.

**'Recyclable Waste'** means clean and inoffensive waste and includes the following:

- cardboard and mixed paper;
- aluminium, steel cans, aerosol cans and foil trays;
- certain plastics with the recycling symbol of 1-7;
- empty milk and juice cartons;
- glass bottles and jars.

**'Regulated Waste'** has the meaning given in the *Environmental Protection Regulation 2008*.

**'Standard General Waste Container' –**

- a) means a container of a type approved by the local government for storing domestic waste, commercial waste or recyclable waste at premises in the local government's area; and
- b) for the avoidance of doubt, includes 1 or more containers each of which is approved by the local government for storing, at premises in the local government's area –
  - i. 1 or more multiple types of commercial waste; or
  - ii. 1 or more multiple types of recyclable waste.

*Example for paragraph (b) –*

The local government may approve 1 container for storing recyclable waste which is green waste and 1 container for storing recyclable waste other than green waste.

**'Waste'** has the meaning given in the *Environmental Protection Act 1994*, and includes anything that is specified to be waste under a subordinate local law.

**'Waste Service'** refers to the storage, collection and conveyance of waste and the disposal thereof.

**'Waste Services Charge'** means a charge set by Council in the Revenue Statement.

## 5. Objectives

Burdekin Shire Council embraces the Waste Management hierarchy of waste avoidance, waste re-use, waste recycling, energy recovery from waste, and waste disposal. We encourage residents and businesses to think about their activities and use the hierarchy as a guide. By working together, we can minimise our impact on the environment and reduce our costs involved in the processing, manufacturing, transport, and disposal of materials.

The aim of the policy is to:

- Reduce the amount of waste produced by the community.
- Reduce the amount of waste going to landfill.
- Encourage greater recycling.
- Increase the community's knowledge of waste management issues.
- Reduce the impact of waste disposal on the environment.

## 6. Policy Statement

### 6.1 Waste Facilities

The Burdekin Shire has one landfill and 4 transfer stations.

The following waste facilities are available for community use, as detailed below:

<b>Transfer Stations:</b>	
<u>Ayr</u>	
Location	53-57 Jones Street, Ayr
Accepted waste	General household waste and recyclables, household and car batteries, cardboard, furniture, fluorescent tubes, fridges and freezers, gas bottles, e-waste, scrap metal, tyres, waste oil, domestic quantities of timber (up to half a ute load or small trailer load) and green waste. A full list is available on Council's web site.
<u>Home Hill</u>	
Location	Bojack Road, Home Hill
Accepted waste	General household waste and recyclables, household and car batteries, cardboard, furniture, fluorescent tubes, fridges and freezers, gas bottles, e-waste, scrap metal, tyres, waste oil, domestic quantities of timber (up to half a ute load or small trailer load) and green waste. A full list is available on Council's web site.
<u>Clare</u>	
Location	Ayr Dalbeg Road
Accepted waste	General household waste and recyclables, cardboard, furniture, fridges and freezers, scrap metal, domestic quantities of timber (up to half a ute load or small trailer load). A full list is available on Council's web site.
<u>Giru</u>	
Location	Cromarty Creek Road, Giru
Accepted waste	General household waste and recyclables, car batteries, cardboard, furniture, fridges and freezers, scrap metal, tyres, waste oil, domestic quantities of timber (up to half a ute load or small trailer load) and green waste. A full list is available on Council's web site.
<b>Landfill:</b>	
<u>Kirknie Landfill</u>	
Location	1614 Kirknie Road, Osborne
Accepted waste	Household waste, commercial and industrial waste, construction and demolition waste, green waste, timber, , car batteries, waste oil, gas bottles, scrap metal and tyres. A full list is available on Council's web site.



Although not a transfer station, a 15m<sup>3</sup> skip bin waste service is provided to the township of Dalbeg. Accepted waste includes general household waste (excluding putrescibles), furniture, and domestic quantities of timber (up to half a ute load or small trailer load).

Opening Hours – can be found on Council's website and are contained in the Opening Hours Policy.

DrumMuster – Council accepts drums on the first Wednesday of the month at the Ayr transfer station by appointment and at Giru and Home Hill waste transfer stations during normal operating hours to assist local farmers in the responsible disposal of chemical containers. The Clare DrumMuster collection site is available by appointment.

To encourage the objectives of this policy, Burdekin domestic residents may sort their domestic waste and certain recyclable waste and pay no charges for the recyclable waste. Refer to Council's Waste Fees and Charges for more details.

Charges may vary depending on the items taken to the landfill or transfer stations. In addition, a State Government waste levy will apply from 1 July 2019 to all waste which is disposed of in landfill. The levy is part of a new waste strategy for Queensland to increase recycling and resource recovery and reduce waste. Please refer to Council's Waste Fees and Charges Schedule for more details.

### **Exemptions**

An exemption from Council landfill and transfer station charges may apply for charitable organisations, non-profit organisations or for approved sporting carnivals. Applications for exemptions must be made to the Council's Community Development section.

In accordance with the State Government waste levy, a charitable organisation is eligible to apply for an exemption of the waste levy. This application must be made to the State Government.

### **Closed Landfills**

Investigations of Council's closed landfills will continue to determine the remediation requirements for each facility. Resourcing requirements to remediate each facility will depend on access to external funding, ten-year budgeting cycle/plan, state government requirements and environmental issues.

## **6.2 Designated Area**

In accordance with Local Law No 8 (Waste Management) 2018, the Council has resolved to designate areas within which the Council may conduct general waste or green waste collection. The designated area is shown in Schedule 1 attached.

There are 2 designated areas which differentiate the level of mobile bin service provided to premises located within the areas.

## **6.3 Domestic Services**

### **6.3.1 Standard General Waste Containers**

Only standard general waste containers supplied and rated by Burdekin Shire Council are eligible for Council's collection service. The standard general waste container approved by the Council must meet the following specification:

- a) 140 – 240 litre mobile bins must comply with AS 4123:2008 mobile Waste Containers;
- b) have the following colours for domestic and commercial premises:
  - i. For domestic and commercial waste – have dark green bodies and red lids;
  - ii. For recyclable waste - have dark green bodies and yellow lids;
  - iii. For green waste – have dark green bodies and lime green lids.
- c) be constructed of UV stabilised HDPE suitable for Queensland climatic conditions;
- d) contain a minimum of 30% Post Consumer recycled Australian content;
- e) where reasonably possible, be made in Australia;
- f) be hot stamped with individual identification serial numbers in sequential order;
- g) be stickered with Council supplied sticker(s), when requested by Council;
- h) be provided with Council approved permanent embossing in all manufacturer insert locations on the lid; and
- i) be hot foil embossed with an approved Burdekin Shire Council logo.

The Council will not service ineligible standard general waste containers (herein after referred to as mobile bins) that residents leave out for collection, including mobile bins that residents bring from other councils or buy privately.

The mobile bins supplied to a property are to remain at that property when there are changes in occupants, including with the sale of the property.

To avoid any doubt, only domestic or commercial waste is to be put in the mobile bin with the red lid; only recyclable waste is to be put in the mobile bin with the yellow lid; and only green waste is to be put in the mobile bin with the green lid.

#### 6.3.2 Mobile Bin Service

The mobile bin service for the Shire that is delivered to domestic premises and commercial premises comprises of the following mobile bins and collection frequency:

##### Domestic Premises within Designated Area A

- A 140 litre mobile bin with a red lid for domestic waste and collected weekly.\*
- A 240 litre mobile bin with a yellow lid for recyclable waste (excluding green waste) and collected fortnightly.
- A 240 litre mobile bin with a lime green lid for green waste and collected fortnightly.

The above service is referred to as a 3 bin domestic service.

##### Domestic Premises within Designated Area B

- A 140 litre mobile bin with a red lid for domestic waste and collected weekly.\*
- A 240 litre mobile bin with a yellow lid for recyclable waste (excluding green waste) and collected fortnightly.

The above service is referred to as a 2 bin domestic service.

*\*Residents of domestic premises may request to change to the 240 litre mobile bin with a red lid. The larger mobile bin will incur a higher charge.*

##### Commercial Premises within Designated Areas A and B

- A 240 litre mobile bin with a red lid for commercial waste and collected weekly.
- A 240 litre mobile bin with a yellow lid for recyclable waste (excluding green waste) and collected fortnightly.

The above service is referred to as a 2 bin commercial service.

#### 6.3.3 Levying of waste services charges for mobile bin waste collection

Council will provide waste services to occupied land only.



The owner of any residential premises or land within the designated area that is capable of producing waste will be levied a waste service charge. The type of waste service charge will depend on whether the premise receives a 3 bin domestic service or a 2 bin domestic service.

For residential premises or land outside of these areas, the owner or occupier is required to service their own refuse bins on a weekly basis. Fees may apply for the disposal of these wastes at Council's waste facilities. Waste Fees & Charges are available on Council's website.

#### 6.3.4 Services based on type of residential premise

##### ***House or House with Granny Flat***

Each single unit dwelling must have, at least, a single waste service: i.e. either a 3 bin domestic service or a 2 bin domestic service.

##### ***Multi-Residential Premise including Duplexes***

Multi-residential premises include two or more permanently constructed residential units (single occupancy per unit).

Council will supply each unit with 1 x 140L mobile domestic waste bin and 1 x 240L mobile recyclable waste (excluding green waste) bin. Council's authorised officer will determine the provision of a green waste service for premises within Designated Area A. Consideration will be given for the properties' potential to generate green waste.

The green waste service for multi-residential premises will be a communal service with the mobile bins shared between the units. The owner or the owner's representative may make a written request for an extra green waste service for a particular unit.

Alternatively, a bulk waste bin may be provided (through a private contractor) for the domestic waste portion of the service. The bulk bin must be the equivalent of the calculated volume of the 140L mobile domestic waste bins, rounded up to the next bulk bin size.

##### ***Example***

*Multi-Residential Premise of five units (5 x 140L = 700L) is required to have at least 5 x 140L mobile domestic waste bins or the equivalent in bulk domestic waste bin, serviced at least once per week; and at least 5 x 240L mobile recyclable waste (excluding green waste) bins and a sufficient number of 240L mobile green waste bins (as determined by the Council's authorised officer), serviced at least once per fortnight.*

##### ***Residential Unit attached to Commercial/Industrial Premises***

The commercial/industrial portion of the premises shall receive a commercial/industrial service (refer to 6.4 – Commercial and Industrial Services). The residential unit shall receive the appropriate domestic mobile bin service (refer to 6.3 - Domestic Services).

#### 6.3.5 Residential premises not within the designated areas

Rateable properties within the Shire that are outside the designated area, and therefore not receiving a regular waste collection service, may be required to pay a waste service charge for access to free sorted domestic dumping at Council's waste facilities.

Residents currently outside the designated area and who would like to receive a domestic mobile collection service are required to submit a request in writing.

When determining the request, Council's authorised officers will consider the following:

- (i) If the collection vehicles can access the area;



- (ii) Whether it is economically viable for the contractor to provide the requested service; and
- (iii) If there is support from 65% of property owners in the road in favour of receiving the service.

#### **6.4 Commercial and Industrial Services**

Commercial and industrial premises within the designated areas, as described in Schedule 1, are required to have a commercial waste service with a minimum collection frequency of weekly.

Each premise shall have either, a 240 litre mobile commercial waste bin or equivalent service provided by an approved private contractor plus a recyclable waste (excluding green waste) service supplied through Council or an equivalent service provided by an approved private contractor.

Where it is deemed by the Manager of Environment and Health Services that the replacement service provided by a private contractor is not an equivalent service, then waste charges levied will consist of the relevant component as detailed in the revenue statement.

Item specific recycling services e.g. bulk cardboard, scrap metal and the like may be available through a private contractor.

#### **6.5 General Issues**

##### **6.5.1 Change to Service Level**

The owner may request a change to the service in writing or via Council's Customer Service Centre. The charges for these services are set annually in Council's Revenue Statement and Council will levy the amount via the rates notice.

The minimum charge levied for the change to service level will be 50% of the annual waste service charge of the new service requested.

##### **6.5.2 Lost/Stolen Bins**

The replacement of lost or stolen bins will be at the discretion of the Manager Environment and Health Services.

Repeated incidences of lost/stolen bins for a single property may incur a replacement fee.

##### **6.5.3 Cancelling a service**

Cancelling of a waste service will only occur where the building has been demolished or is unfit for occupation.

A commercial or industrial premise may cancel their waste service provided they are to receive an equivalent waste service from an approved private contractor. The premises must provide a copy of their waste service agreement as proof of alternative service. For clarification purposes, this paragraph does not apply to domestic waste services provided to a dwelling that is part of a commercial or industrial building or part of an agricultural enterprise.

Cancelling a service will lead to a proportional reduction or refund of the annual levied charge.

##### **6.5.4 Commencing a Service**

Waste service charges will apply from the date of commencement or availability of service. New services commenced during the year are pro-rata levied.

#### 6.5.5 Bulk Bin Service

Commercial premises that require a bulk bin service may contact an approved waste contractor to arrange a service at their own cost.

#### 6.5.6 Variation under this Policy

The Manager Environment and Health Services will assess written requests for an exemption, refund, part refund or variation under this policy. Assessments are to take into account the waste generated at the premises.

#### 6.5.7 Requirements for mobile bin collection

- a) Place mobile bins on the kerb prior to 6.00 am on collection day, and bring back within property boundaries as soon as possible after collection, preferably by dusk.
- b) Place mobile bins approximately one (1) metre apart and bins are not to be located near trees, parked cars or other obstacles that may prevent the truck from emptying the bin.
- c) Mobile bins that are overfull (with the lid open more than 45 degrees); or too heavy (weigh more than 55 kilograms) will not be collected. Residents will need to take their waste to the landfill or transfer station, as the truck will not return to empty the bin. Disposal costs may apply.
- d) The following items are not to be placed into the mobile bins but may be accepted at Council's Waste Facilities (details are available on Council's website):
  - A liquid, semi-liquid or moist substance, unless the substance is securely wrapped or contained to prevent the substance leaking from the wrapper or container
  - Paints, solvents, motor and cooking oils
  - Asbestos or other hazardous material
  - Concrete, bricks, timber
  - Soil and rocks (large amounts)
  - Material that is smouldering or aflame
  - Gas bottles and fire extinguishers
  - EPIRBs and marine flares
  - Firearms and ammunition
  - Car parts and batteries
  - A matter or thing that is alive

#### 6.5.8 Mobile Bin Contamination

- a) Recyclable waste and green waste mobile bins must only contain the products listed on the lid and/or authorised by Council via website or official brochures provided. Mobile bins contaminated with unsuitable material may be issued with a notice and information brochure advising of the contamination.

Where the premises receives three contamination notices in any 12-month period (which starts on the day of any notice), the service may be suspended by Council:

- i) Initially for one month; and



- II. For an additional month if the premises receives a notice within 3 months of the service being reinstated

at the discretion of the Manager Environment and Health Services.

- b) Charges will not be removed where green waste or recyclable waste services have been suspended under this clause.

#### **6.6 Mobile Bin Charges**

The levying of a charge as detailed in the Revenue Statement will occur on all lands and/or premises within the designated area.

##### **6.6.1 Consistent commencement of charges**

- a) The levy for all waste charges will apply on a pro-rata basis from the date of delivery of the mobile bins to the property; and/or
- b) Where Council identifies that a domestic or commercial structure or occupied land is without a general waste collection charge, the charge will be levied pro-rata from the time that the structure was completed, or the occupied land was capable of producing waste.

##### **6.6.2 Removal of Charges**

Removal of any general waste charge on a pro-rata basis will only occur:

- a) When Council identifies that the domestic or commercial structure has been demolished or is unfit for occupation; or
- b) Upon supply of written evidence (e.g. copy of new waste contract) that a commercial premise has an equivalent service provided by an alternative waste service provider.

#### **6.7 Council Public Services**

Council will provide appropriate waste and recyclable waste (excluding green waste) services to public areas including CBD streets and parks.

#### **6.8 Education Program**

Council will endeavour to provide an education program throughout the Shire focussing on the waste hierarchy of avoidance, re-use, recycling and disposal as a last resort.

#### **6.9 Pre-Cyclone Clean Up**

When a cyclone watch and/or warning has been issued for the Burdekin area, the Council may allow free disposal of certain wastes to Shire facilities during the period of the watch and/or warning. It is noted that for Burdekin residents, sorted domestic waste is free. Council retains the right to nominate which wastes may still attract a charge and where certain volumes may be disposed of. In providing this service, Council does not want the pre-cyclone clean up to replace an orderly waste disposal obligation for residents.

### 6.10 Serious Local Event Waste

Waste defined as 'serious local event waste' may also be exempt from payment of the State waste levy under certain circumstances.

'Serious local event waste' is defined in the *Waste Reduction and Recycling Act 2011* and generally refers to waste generated by activities in the immediate preparation for, or by or because of, a serious local event but does not include waste generated by activities in general preparation for storms that are predicted or are likely to occur in a particular season each year or in anticipation of the next cyclone season. The maximum period for which waste is to be serious local event waste is 7 days immediately before the serious local event starts or is predicted to start and ends 28 days after the serious local event ends.

Serious local event waste is exempt waste under the *Waste Reduction and Recycling (Waste Levy) Amendment Act 2019*. The exemption is not automatic but requires an application made by the Chief Executive Officer of the Council to the Department of Environment and Science which shall decide on the application.

### 6.11 Disaster Management Waste

Waste defined as 'disaster management waste' may also be exempt from payment of the State waste levy under certain circumstances.

'Disaster management waste' is defined in the *Waste Reduction and Recycling Act 2011* and means waste generated by or because of a disaster that is or has been the subject of a declaration of a disaster situation under the *Disaster Management Act 2003*, but only within the limits, if any, declared by the Department of Environment and Science, by publication on the Department's website, for a particular disaster.

## 7. Legislation

Local Government Act 2009

Environmental Protection Act 1994

Local Law No. 8 (Waste Management) 2018

Waste Reduction and Recycling Act 2011

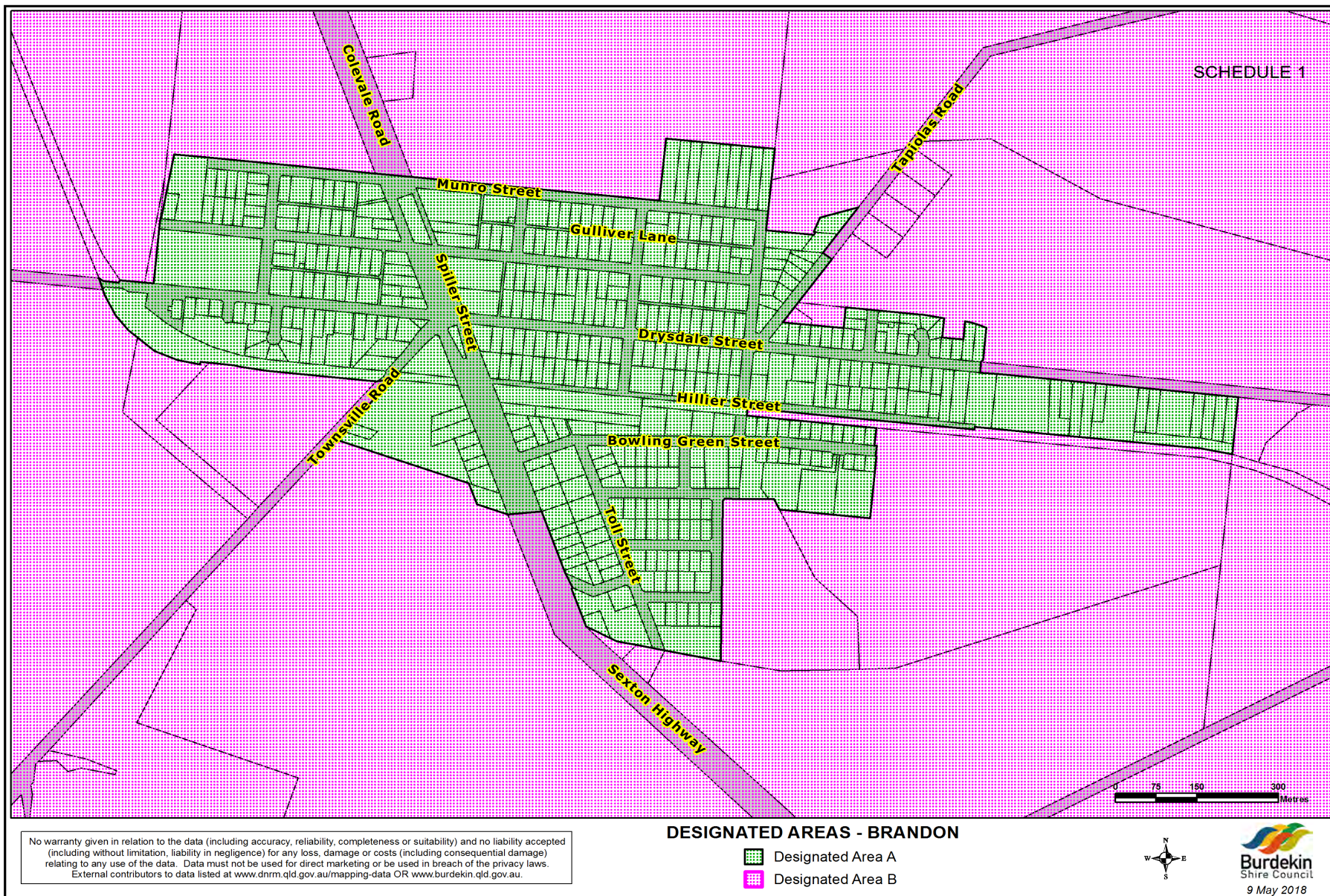
## 8. Related Documents

Document Title	Description
Schedule 1 – Maps of Waste Collection areas	See Attached
Current Waste Contract	
Subordinate Local Law No. 1.11(Operation of Rental Accommodation) 2012	

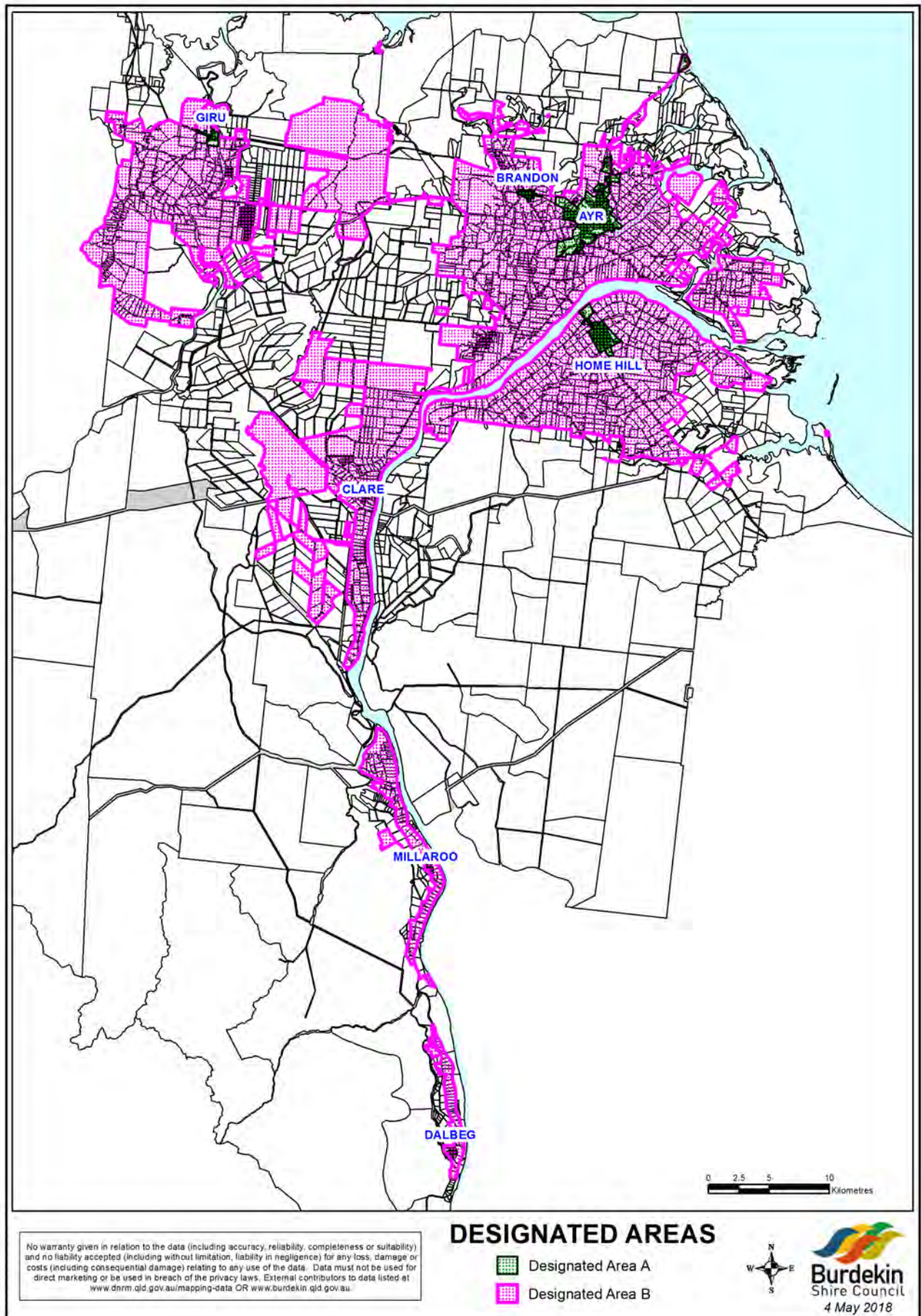
## 9. Document History

Revision Number	Revision Details	Approved By (Officers Name)	Resolution Number	Date
1	Adopted	Council Ordinary Meeting	Clause 12	14/07/2009
1.1	Amended	Council Ordinary Meeting	Doc 1239075	12/03/2013
1.2	Amended	Council Ordinary Meeting	Doc 1267418	25/06/2013
1.3	Amended	Council Ordinary Meeting	Doc 1430424	12/05/2015
1.4	Amended	Council Ordinary Meeting	Doc 1395015	13/06/2017
1.5	Amended	Council Ordinary Meeting		10/07/2018

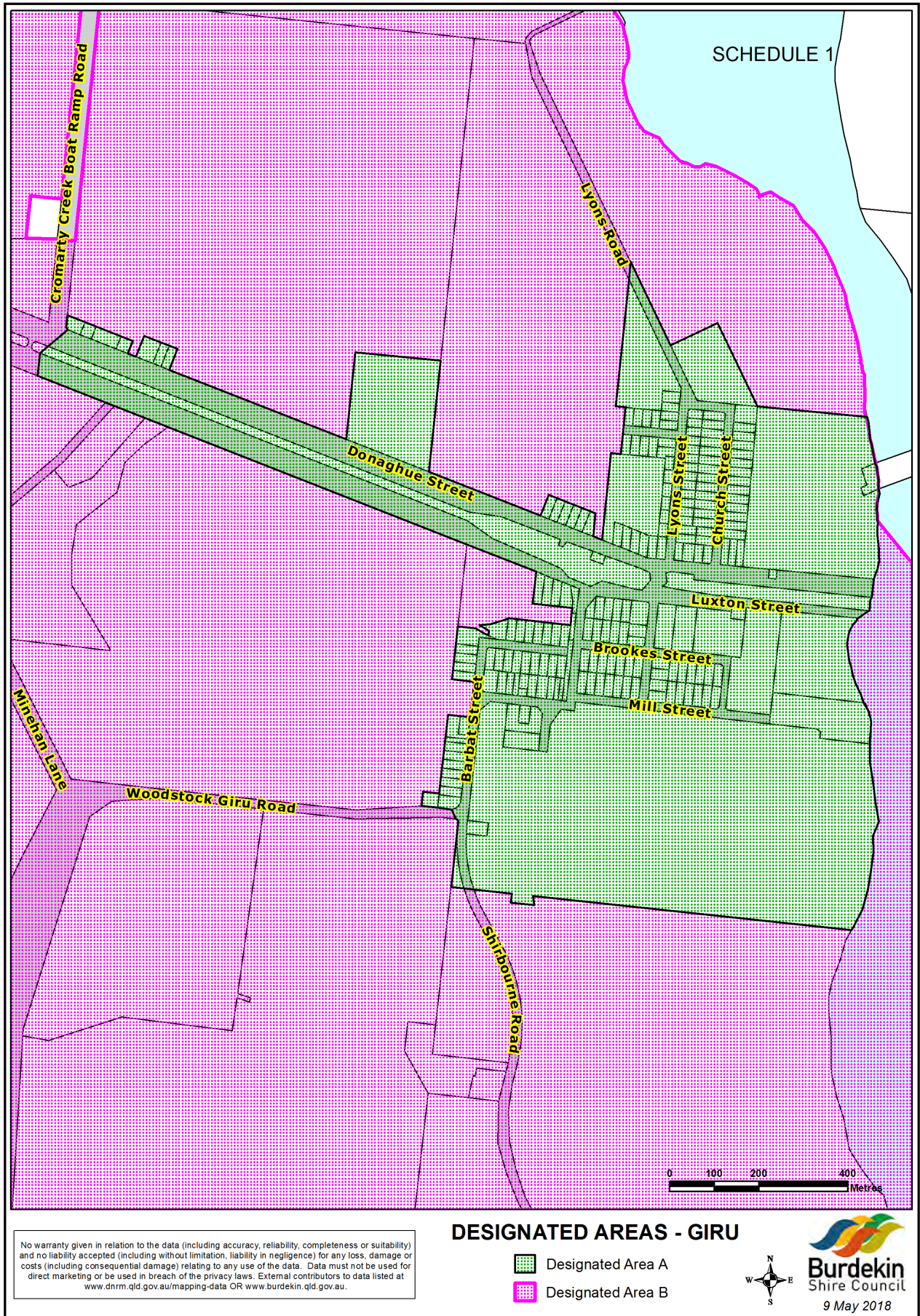




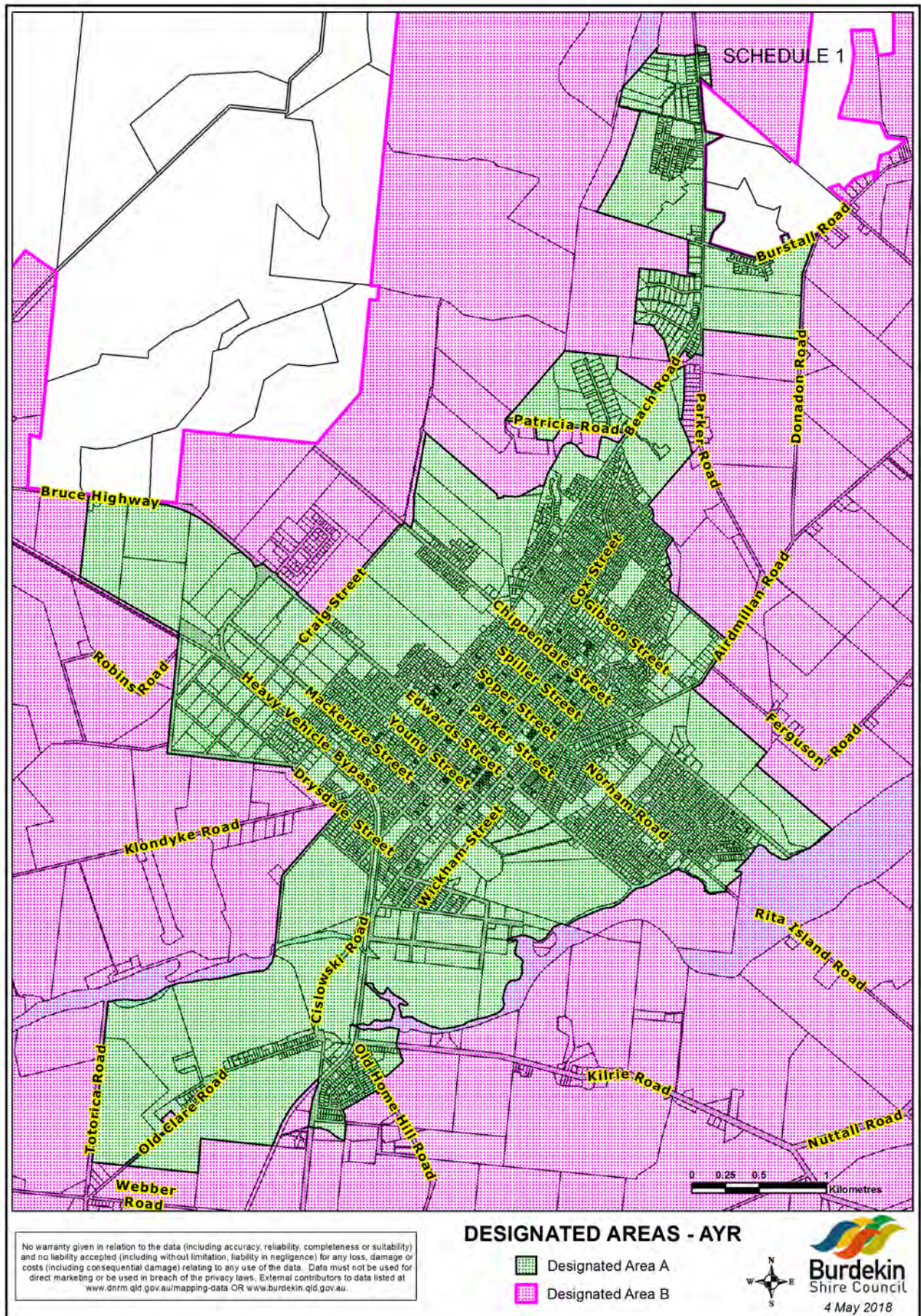














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## 6.2 Amendments to Waste Fees and Charges 2019/2020

### Document Information

**Referring Letter No:** N/A

**File No:** 367

**Name of Applicant:** Burdekin Shire Council

**Location:** N/A

**Author and Title:** Mr. Lachlan Kerr – Coordinator Waste Services

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### Executive Summary

The Department of Environment and Science have made slight amendments to 2 tables used by Council in its fees and charges report. In addition, it is considered more appropriate to use the deemed weights in one of the tables to calculate the appropriate fees and waste levy amounts. In addition, some minor variances have been discovered. This report highlights the changes required to the “Waste Disposal” Section in Fees and Charges 2019.

### Recommendation

That Council approve the following changes to the 2019/20 Burdekin Shire Council Waste Disposal Fees and Charges:

- Add additional categories for the transfer stations as documented in Table 1 below.
- Add additional categories for the landfill as documented in Table 2 below.
- Changes to rates for the transfer stations as documented in Table 3 below.
- Changes to rates for the landfill as documented in Table 4 below.
- Update of Table 1 and Table 2 in the Waste Disposal fees and charges to reflect changes to legislation.

Table 1: Additional Categories at the Transfer Station

Waste Types	Category	Rate	Comment
Municipal Solid Waste – Recyclables	Flare	Free if sorted	This should have been included in the original fees and charges.
Commercial and Industrial	Car	\$11.00	Originally included as “Car or 240L

– Waste to transfer bin			Bin” however different levy rates now apply to the car component so these have been split.
Commercial and Industrial – Recyclables	Flare	\$0.00	This should have been included in the original fees and charges.

Table 2: Additional Categories at the Landfill

Waste Types	Category	Rate	Comment
Commercial and Industrial – Waste to landfill	Car	Fee - \$6.87 Levy - \$4.13	Originally included as “Car or 240L Bin” however different levy rates apply to the car component so these have been split.
Commercial and Industrial – Waste to landfill	Car with Small Trailer	Fee - \$22.37 Levy - \$20.63	The levy rate for small and large trailers is the same, however Council’s fee is based on the size of the trailer.
Commercial and Industrial – Waste to landfill	Car with Large Trailer	Fee - \$30.37 Levy - \$20.63	The levy rate for small and large trailers is the same, however Council’s fee is based on the size of the trailer.

Table 3: Changes to Rates at the Transfer Station

Waste Types	Category	Rate	Comment
Commercial and Industrial – Waste to transfer bin	Bag/bin 140L	Old Rate - \$8.00 New Rate - \$6.00	Rate reduced as deemed weight for 140L bin was used to calculate levy component.
Commercial and Industrial – Waste to transfer bin	240L Bin	Old Rate - \$11.00 New Rate - \$10.00	Rate reduced as deemed weight for 240L bin was used to calculate levy component.
Commercial and Industrial – Waste to transfer bin	Small Trailer	Old Rate - \$32.00 New Rate - \$36.00	Rate changed to correct error in Levy Calculation

Table 4: Changes to Rates at the Landfill

Waste Types	Category	Rate	Comment
Commercial and Industrial – Waste to landfill	Bag/bin 140L	Old Rate - \$8.00 New Rate - \$6-00  Fee - \$4.27 Levy - \$1.73	Rate reduced as deemed weight for 140L bin was used to calculate levy component. Council fee adjusted to round charge.
Commercial and Industrial – Waste to landfill	240L Bin	Old Rate - \$11.00 New Rate - \$10-00  Fee - \$7.03 Levy - \$2.97	Rate reduced as deemed weight for 240L bin was used to calculate levy component. Council fee adjusted to round charge.
Commercial and Industrial – Waste to landfill	Small Trailer	Old Rate - \$31.50 New Rate - \$36-00  Fee - \$15.37 Levy - \$20.63	Rate changed to correct error in Levy Calculation
Regulated Waste – Waste to Landfill	Biosolids	Old Rate - \$220.50 New Rate - \$253.50  Fee - \$138.00 Levy - \$115.50	Old rate included standard waste levy of \$82.50. Should have been regulated waste category 2 levy of \$115.50.

### Background Information

The Department of Environment and Science have made slight amendments to 2 tables used by Council in its fees and charges report.

The wording for table 1 and 2 of the fees and charges need to be updated to align with table 1 and 2 from the *Waste Reduction and Recycling (Waste Levy) Amendment Regulation 2019*.

Details of the required changes are listed below:

- Title of Table 1 updated to – “Weight of Waste or other material delivered or moved in vehicle”
- Title of Table 2 updated to – “Weight multiplier for waste or other material delivered or moved in containers”
- Content of Table 2 has been amended by changing “actual volume” to “volume” and changing “skip bins” to “containers”. The full wording of Table 2 is shown below.

Waste Type	Weight Multiplier
MSW or C&I or any mixture of only MSW and C&I—	
(a) if the volume of waste or other material in the container is equal to or less than half the capacity of the container; or	0.08
(b) if the volume of waste or other material in the container is more than half the capacity of the container	0.15
C&D or any mixture of waste that includes C&D—	
(a) if the volume of waste or other material in the container is equal to or less than half the capacity of the container; or	0.13
(b) if the volume of waste or other material in the container is more than half the capacity of the container	0.25

In addition, it is considered more appropriate to use the deemed weights in Table 2 above to calculate the appropriate fees and waste levy amounts.

In addition, some minor variances have been discovered.

### **Link to Corporate/Operational Plan**

5.3.2 Ensure Council's financial position is effectively managed.

5.3.3 Adhere to the governance framework and public reporting systems.

5.3.4 Undertake regulatory responsibilities in accordance with legislative regulations.

### **Consultation**

N/A

### **Legal Authority or Implications**

Waste Reduction and Recycling (Waste Levy) Amendment Regulation 2019.

### **Policy Implications**

N/A

### **Financial and Resource Implications**

N/A

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**Report Prepared By:**

Mr. Lachlan Kerr – Coordinator Waste Services – 18 June 2019

**Report Authorised By:**

Mr. Nick Wellwood – Director Infrastructure, Planning and Environmental Services

**Attachments**

N/A

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### **6.3 Report - North Queensland Regional Organisation of Councils (NQROC) - Memorandum of Understanding - Energy from Waste (EfW) Options**

#### **Document Information**

**Referring Letter No:** N/A

**File No:** 1812

**Name of Applicant:** Burdekin Shire Council

**Location:** N/A

**Author and Title:** Mr. Dan Mulcahy – Manager Environmental and Health Services

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#### **Executive Summary**

The North Queensland Regional Organisation of Councils (NQROC) has been discussing the investigation of regional Energy from Waste (EfW) options that will benefit the community and divert waste from landfill.

A Memorandum of Understanding (MOU) has been prepared by NQROC and Council has been requested to commit to the document.

#### **Recommendation**

That Council agrees to be a party to the Memorandum of Understanding (MOU) developed by the North Queensland Regional Organisation of Councils (NQROC) dealing with investigating energy from waste (EfW) options for the region provided that:

- all parties have the option of opting out of the agreement following the feasibility study stage; and
- the feasibility study includes an examination of the end of waste code for biosolids and the use of biosolids as a feedstock.

#### **Background Information**

It is understood that the NQROC has been discussing the concept of EfW as a long term solution to diverting waste from landfill and wish to determine whether this is feasible for the region.

Energy from Waste currently sits 4<sup>th</sup> on the waste hierarchy promoted by the Queensland Government as shown below:

1. Avoid and reduce waste
2. Reuse waste
3. Recycle or compost waste
4. Recover energy/fuel from waste
5. Disposal

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It could be considered that discussion now on EfW is premature considering the current and future substantial shift in waste treatment and recovery being bought on by external influences such as the China Sword; Queensland Government policy, strategies and funding; Container Refund Schemes; and the introduction of the waste levy.

In other works, how much waste will be left over in the future to feed into an EfW plant to ensure viability or to justify project costs.

It would be expected that the above issues would be taken into account in either the feasibility or business case stages.

Key points of the proposed MOU are listed below:

- Purpose – to investigate regional energy from waste options that will benefit the community and divert waste from landfill.
- The MOU is not legally binding.
- Stages include the following:
  - Feasibility study for a facility located within the region – to be completed by June 2020.
  - Business case if agreement is reached for a specific option – to be completed by December 2020.
  - Parties to negotiate and have the option of entering into a binding agreement for the construction and operation of the facility.
- Cost – based on population; Burdekin contribution is 7%.
- Voting – equal voting rights.
- A Project Manager will be appointed to project manage the feasibility study and facilitate communication between the parties.
- A Project Control Group (PCG) will be established to progress this initiative to feasibility stage and then business case (if justified). A key contact from each Council will be nominated for the PCG.

### Comment on MOU

Although it is not explicitly provided, it may be assumed that any party could opt out of the business case stage. It would be preferable to document this provision.

### Energy from Waste

The objective of the government's Energy from Waste Policy (still in development) is to support delivery of the Waste Management and Resource Recovery Strategy by finding a solution for the estimated 15% of waste that would otherwise go to landfill by 2050.

The vision of the strategy is for Queensland to become a zero-waste society, where waste is reused and recycled, with strategic investment in diverse and innovative resource recovery technologies and markets to produce high-value products and generate economic benefits for the state.

Comments from the Queensland Treasury Corporation's *"Economic opportunities for the Queensland waste industry: final report"* are relevant to this topic and included in Appendix A. Some key issues pointed out by the QTC include:



- 
- Ensuring that the higher order alternative uses in the waste hierarchy are implemented.
  - What will be the future composition and availability of feedstocks for EfW plants to ensure viability of the plants.

As mentioned above, it would be expected that the above issues would be taken into account in either the feasibility or business case stages.

It would also be expected that government funding for the studies would be forthcoming from the government's \$100 million 3 year Resource Recovery Industry Development Program.

### **Link to Corporate/Operational Plan**

4.1.3 Protect and enhance the natural environment.

4.1.5 Continually improve waste management practices.

### **Consultation**

Discussion at NQROC level as well as the Waste Management Working Group (previously NQ Waste Reduction and Recycling Plan Group)

### **Legal Authority or Implications**

Nil, noting that the MOU is not legally binding.

### **Policy Implications**

N/A

### **Financial and Resource Implications**

Actual costs are not known at this stage. Burdekin Shire Council's contributions are limited to 7% of the total costs at this stage. It is also expected that government funding for the studies would be forthcoming from the government's \$100 million 3 year Resource Recovery Industry Development Program.

### **Report Prepared By:**

Mr. Dan Mulcahy – Manager Environmental and Health Services – 14 June 2019

### **Report Authorised By:**

Mr. Nick Wellwood - Director Infrastructure, Planning and Environmental Services

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## Appendix A

### Extracts from Queensland Treasury Corporation's *"Economic opportunities for the Queensland waste industry: final report"*

Page 19 –

- **Waste to Energy** is an appropriate option where avoidance, reduction, reuse or recycling options are not feasible. Accordingly, the State will need to have a clear policy position on WtE to encourage further investment and to avoid sub-optimal outcomes such as the cannibalisation of resources that have higher-order alternative uses. While there are some WtE plants operating in Queensland, the LGAQ is investigating significant expansion of this sector, which will be essential for its members to achieve their goal of zero waste to landfill. Government policy work should guide and inform the market on acceptable solutions as WtE refers to a broad spectrum of technologies, not all of which are consistent with circular economy principles. Careful planning will be required to avoid potential WtE asset stranding as the state transitions to a circular economy framework.

Page 67 –

#### **Waste to Energy**

The Government has announced its intention to encourage WtE enterprises to set up in Queensland.<sup>121</sup> WtE is often used to describe treatment technologies or processes undertaken for the primary purpose of generating and maximising the production of a usable form of energy, including heat, electricity or fuel from waste.

WMAA defines WtE as 'the process of creating energy - usually in the form of electricity or heat - from the thermal and biological treatment of a waste source. Technologies

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include, but are not limited to, Direct Combustion, Anaerobic Digestion, Gasification and Pyrolysis.<sup>122</sup>

It should be noted here that processes such as Anaerobic Digestion are regarded under European Union waste legislation as recycling operations, while the other forms listed above (thermal WtE) are regarded as recovery of energy, which represents a lower-order outcome on the waste hierarchy.<sup>123</sup>

Internationally, and particularly across Europe, WtE is a vital element of waste disposal, in some cases representing over 50% of municipal waste treatment. More than 20 million people are provided with heat and electricity generated by 420 WtE plants.

Within Australia, it is generally accepted that WtE is a viable option to manage residual waste if no higher order resource recovery opportunities are available (assuming that appropriate environmental controls are in place). Based on known recovery processes using current technologies, WtE will need to play a role if Queensland is to achieve minimal disposal to landfill.

The recent Senate Committee report on Australia's waste and recycling industry observed that WtE is next-to-last on the waste hierarchy, and that energy from waste 'incineration' is particularly problematic. The Committee noted that incinerators only make use of materials for their calorific value, and are not compatible with the objectives of a circular economy.<sup>124</sup>

When considering the role of WtE as part of the waste management system in Queensland, there are a number of matters to be addressed, including:

- What is the future composition and availability of feedstocks for WtE?
- What are the best technologies and opportunities for WtE in Queensland?
- How to best safeguard the consistency and security of existing material recovery facilities in accordance with the waste management hierarchy?
- Does the current proposed landfill levy adequately encourage waste avoidance and the reuse and recycling of materials when considering WtE?

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## 6.4 Sole Supplier - Waste Management Software

### Document Information

**Referring Letter No:** N/A

**File No:** 1812

**Name of Applicant:** Burdekin Shire Council

**Location:** N/A

**Author and Title:** Mr. Dan Mulcahy – Manager Environmental and Health Services

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### Executive Summary

Approval is sought to use a sole supplier for provision of modifications to existing waste management software required to implement the State government waste levy.

### Recommendation

That Council resolves, in accordance with the *Local Government Regulation 2012*, Section 235 (a), that it is satisfied there is only 1 supplier, being TipSite Systems Pty Ltd, who is reasonably available to provide the modifications to existing waste management software required to implement the State government waste levy.

### Background Information

Council is required to implement the State government's waste levy from 1 July 2019. As part of this implementation, substantial modifications are required to Council's existing waste management software which is provided by TipSite Systems Pty Ltd.

Initial indications were that the cost of the modifications were \$13,679-00 (ex GST). Subsequent to this, further modifications that were not catered for at the start of the project and including a change in the reporting data specification by the Department were required pushing the price above the medium sized contractual amount of \$15,000 stated in the *Local Government Regulation 2012*, which then requires quotations to be sourced. The modifications cost is now priced at \$20,011 (ex GST).

Under Section 235(a) of the *Local Government Regulation 2012*, Council may enter into a medium sized contractual arrangement without first inviting written quotes provided it resolves it is satisfied that there is only 1 supplier who is reasonably available.

Council has received funding from the State government's Levy Ready Grant Program of \$10, 943-20 towards these modifications. Staff will also check with the Department if any funding savings can be transferred to this project.

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## **Link to Corporate/Operational Plan**

5.3.2 Ensure Council's financial position is effectively managed.

## **Consultation**

N/A

## **Legal Authority or Implications**

Council may resolve to adopt a single supplier under Section 235 (a) of the *Local Government Regulation 2012*.

## **Policy Implications**

Council's Procurement Policy refers to Section 235 of the *Local Government Regulation 2012* for sole supplier exception for medium sized contracts.

## **Financial and Resource Implications**

Any additional expenditure will be borne by the Waste Fund.

## **Report Prepared By:**

Mr. Dan Mulcahy – Manager Environmental and Health Services – 14 June 2019

## **Report Authorised By:**

Mr. Nick Wellwood – Director Infrastructure, Planning and Environmental Services

## **Attachments**

N/A



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## **7 CLIENT SERVICES**

### **8 FINANCIAL & ADMINISTRATIVE SERVICES**

#### **8.1 Monthly Financial Report for Period Ending 31 May 2019**

##### **Recommendation**

That the Monthly Financial Report for Period Ending 31 May 2019 be received.

## Financial Report - May 2019

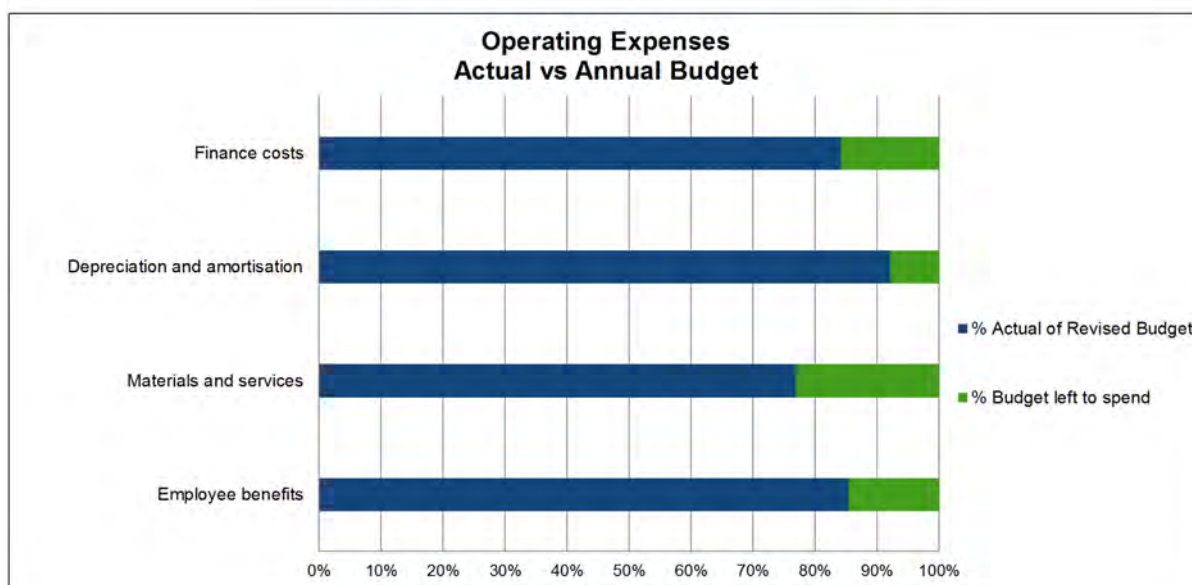
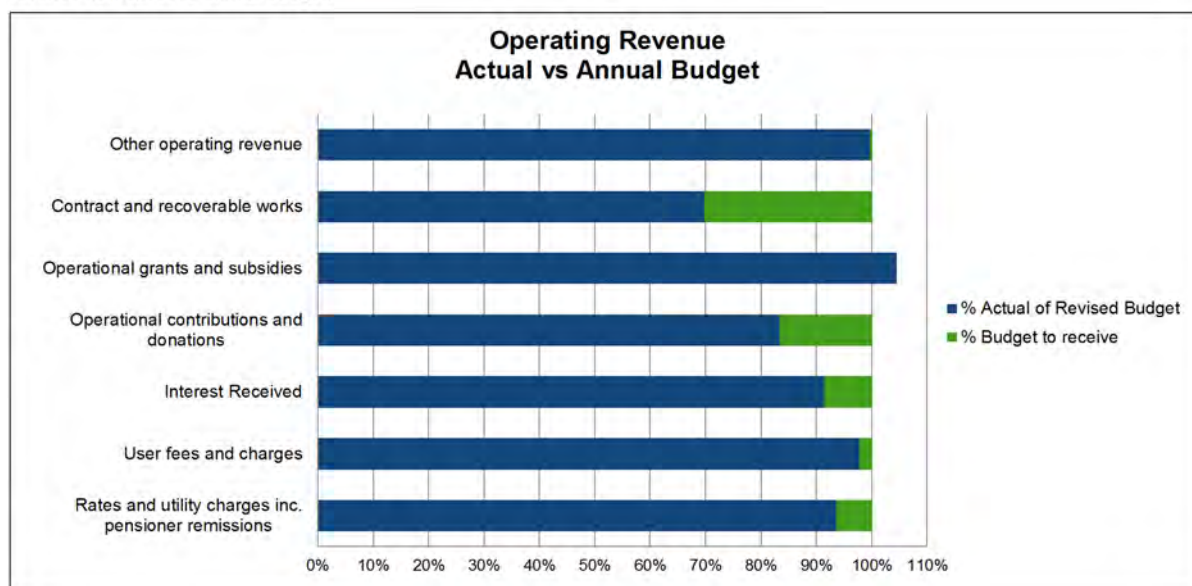
The following report provides a summary of Council's financial performance to 31 May 2019.

### FINANCIAL STATEMENTS AT A GLANCE

As at 31 May 2019	Actual \$	Annual Budget \$	YTD Budget \$	\$ Variance YTD Actual to YTD Revised Budget	% Variance YTD Actual to YTD Revised Budget
Total Operating Revenue	45,984,472	49,229,199	47,273,907	-1,289,435	-3%
Total Operating Expenses	41,945,925	49,884,350	45,764,844	-3,818,919	-8%
<b>Operating Position</b>	<b>4,038,547</b>	<b>-655,151</b>	<b>1,509,063</b>	<b>2,529,484</b>	<b>168%</b>
Capital Revenue	3,624,286	3,056,632	3,378,124	246,162	7%
<b>Net Result</b>	<b>7,662,833</b>	<b>2,401,481</b>	<b>4,887,187</b>	<b>2,775,646</b>	<b>57%</b>

This report contains financial information for the period ending 31 May 2019. Council's operating position at month end is a \$4.04M surplus.

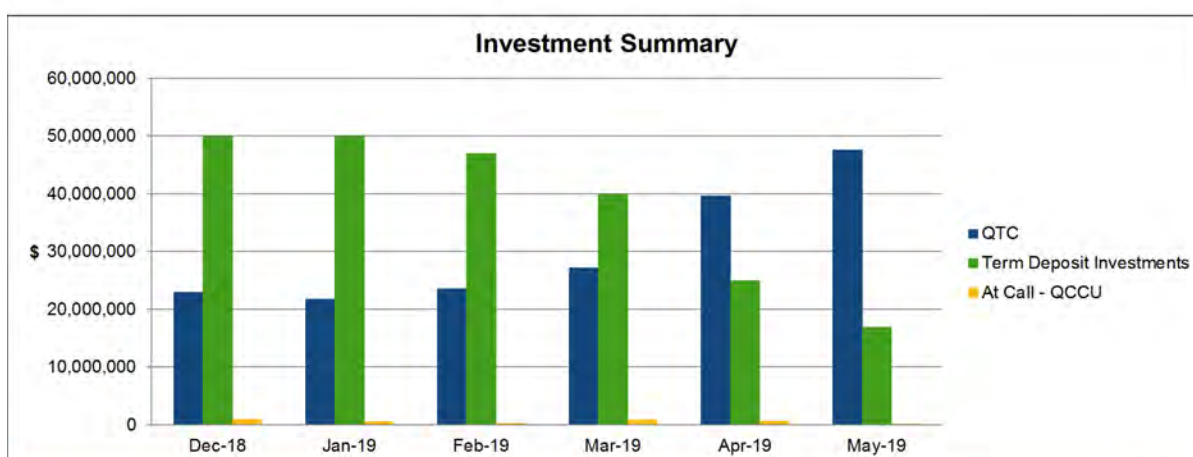
Capital Revenue includes capital grants which are budgeted in total in July. The nature of capital grants means that it is often unknown when the grants will be received. In May, Council received an unbudgeted payment for Works for Queensland 2019-2021, therefore capital revenue now exceeds annual budget.



## INVESTMENT PORTFOLIO

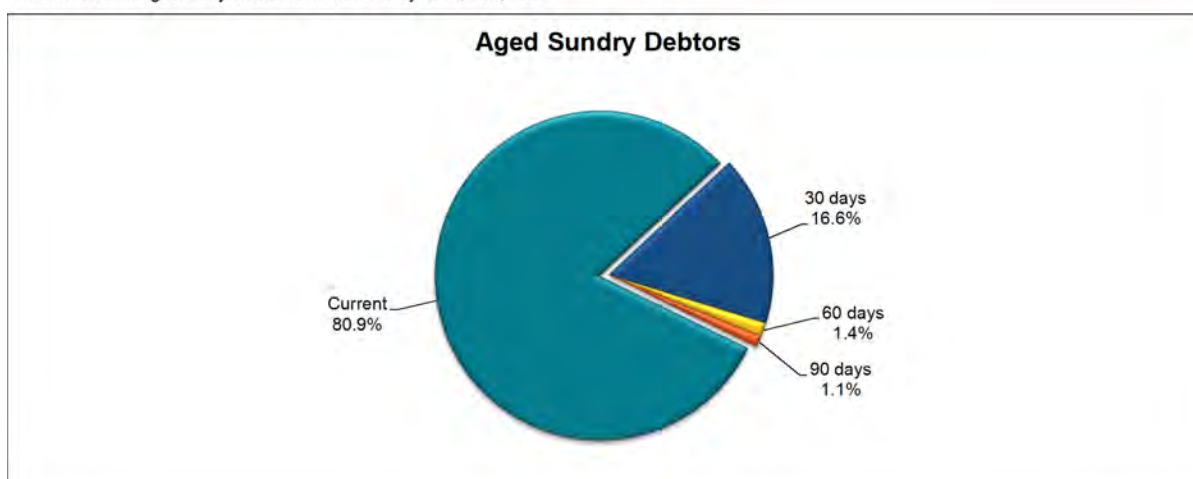
### Investment Report as at 31 May 2019 (including at call cash)

	Total Invested	Average Current Rate Weighted	% Invested
<b>Major Banks</b>			
NAB	4,000,000	2.75%	6.2%
<b>Other</b>			
Auswide Bank	2,000,000	2.91%	3.1%
Bendigo HH	2,000,000	2.62%	3.1%
QCCU	6,000,000	2.73%	9.3%
Suncorp	3,000,000	2.81%	4.6%
QTC	47,560,226	2.61%	73.5%
QCCU General	174,159	2.15%	0.3%
<b>Total Funds</b>	<b>\$64,734,385</b>		



## SUNDRY DEBTORS

Total outstanding Sundry Debtors as at 31 May are \$435,949.

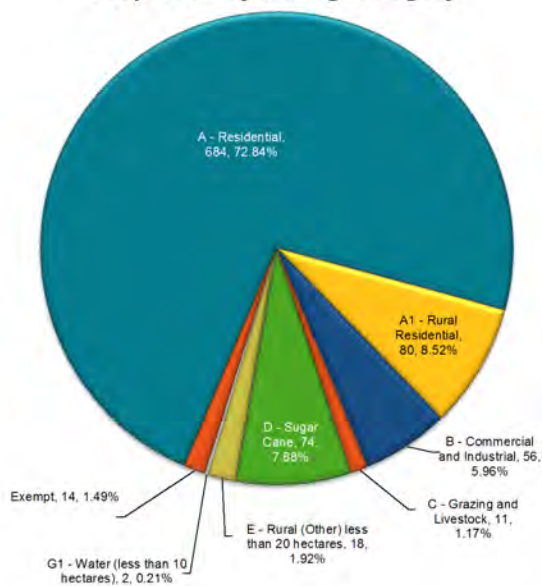


## RATES

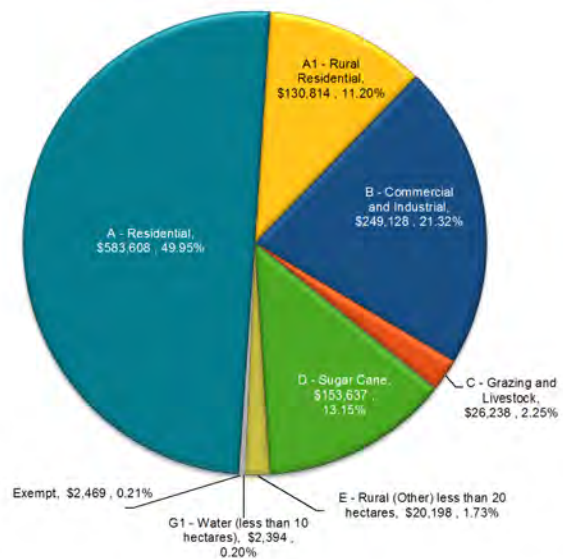
Arrears as at 1 July 2018		\$1,158,686
Levy and fees raised *	\$41,558,578	
Interest charged *	\$193,202	
Less Pensioner subsidy and rebate	<u>\$631,515</u>	<u>\$41,120,266</u>
Payments received		<u>\$41,109,206</u>
Arrears as at 31 May 2019		<u>\$1,169,745</u>
% Arrears May 2019		2.77%
% Arrears May 2018		3.39%
Pre-payments as at 31 May 2019		\$1,383,613
Pre-payments as at 31 May 2018		\$1,174,743

\* includes State Govt Emergency Management Levy

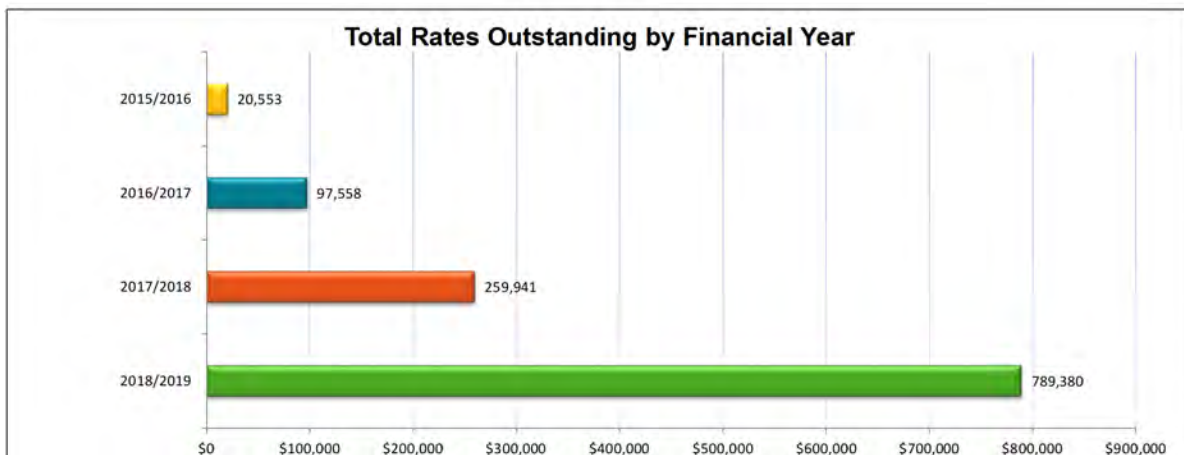
**Number of Outstanding Rates Properties by Rating Category**



**\$ Value of Outstanding Rates by Rating Category**



**Total Rates Outstanding by Financial Year**





## Rates Debt Recovery

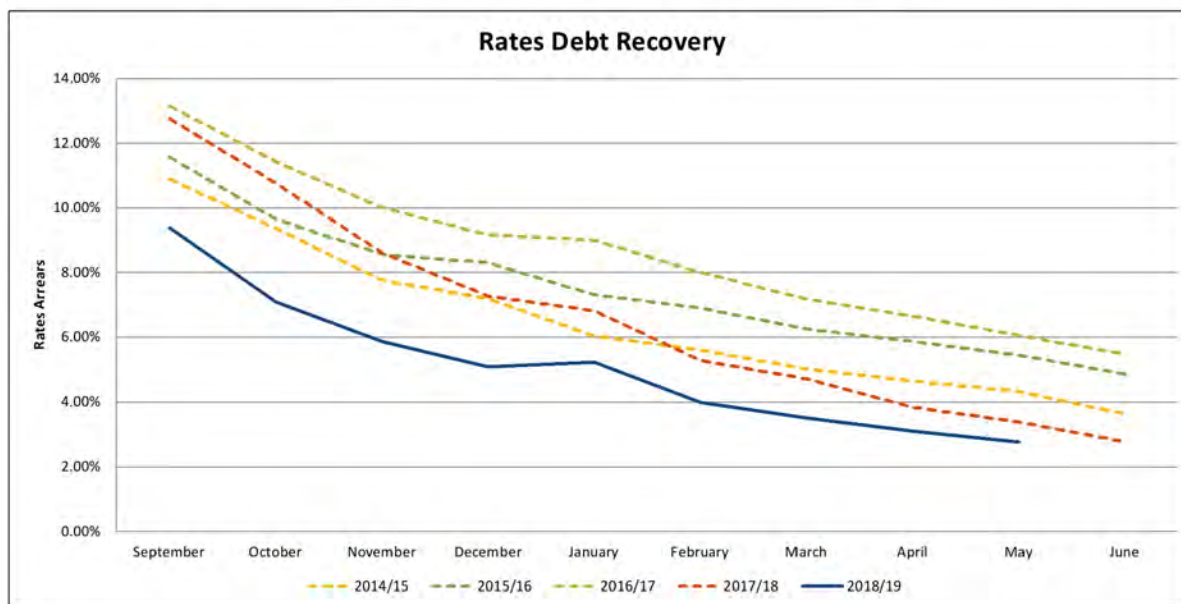
### Collection House - Debt Referral

From 1 July 2018, 408 files have been referred to Collection House. Since referral, 211 property files have been closed and 197 remain active.

Of the remaining 197 active files, 62 have negotiated arrangements and are being monitored by Collection House. The balance of these properties are being reviewed, have defaulted or have proceeded to the next stage of the debt collection process.

### Council Periodic Payment Plans

In addition to the properties referred to Collection House, there are 130 current periodic payment arrangements made directly with Council, representing outstanding rates of \$93,518.96. These arrangements are continuing to be monitored by Rates Staff to ensure conformance.





## OVERVIEW OF COUNCIL'S CAPITAL PROJECTS

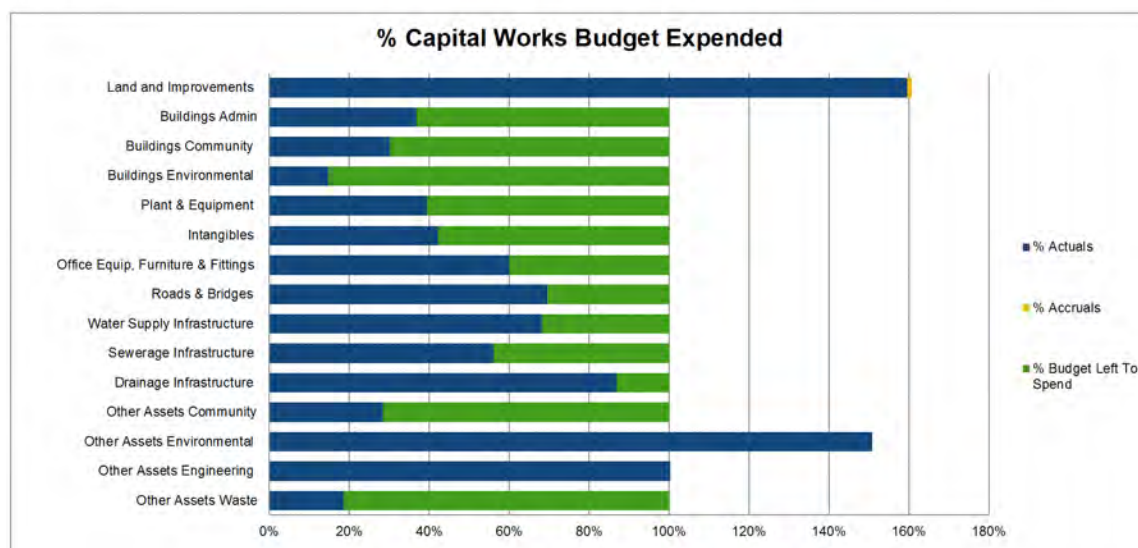
Capital expenditure incurred for the year to 31 May, is shown by asset class in the table below.

Capital project expenditure to 31 May is \$12,899,502. In addition to this, there is \$18,072 in accruals. Therefore bringing the total capital expenditure to \$12,917,574.

### Financial Overview by Asset Class

Asset Class	Original Budget	Revised Budget	Actuals	Accruals	Total
Land and Improvements	\$ -	\$ 730,000	\$ 1,164,881	\$ 8,219	\$ 1,173,100
Buildings Admin	\$ 62,000	\$ 626,350	\$ 230,833	\$ -	\$ 230,833
Buildings Community	\$ 300,500	\$ 552,300	\$ 166,720	\$ -	\$ 166,720
Buildings Environmental	\$ 900,000	\$ 2,644,800	\$ 389,773	\$ -	\$ 389,773
Plant and Equipment	\$ 1,740,000	\$ 1,210,057	\$ 476,466	\$ -	\$ 476,466
Intangibles	\$ 143,000	\$ 67,220	\$ 28,351	\$ -	\$ 28,351
Office Equip, Furniture and Fittings	\$ 399,200	\$ 448,580	\$ 269,083	\$ -	\$ 269,083
Roads and Bridges	\$ 6,393,000	\$ 6,776,197	\$ 4,716,932	\$ 9,853	\$ 4,726,784
Water Supply Infrastructure	\$ 1,355,950	\$ 1,962,897	\$ 1,339,069	\$ -	\$ 1,339,069
Sewerage Infrastructure	\$ 1,950,000	\$ 1,488,976	\$ 834,104	\$ -	\$ 834,104
Drainage Infrastructure	\$ 1,275,000	\$ 1,412,011	\$ 1,227,338	\$ -	\$ 1,227,338
Other Assets Community	\$ 130,000	\$ 485,820	\$ 138,719	\$ -	\$ 138,719
Other Assets Environmental	\$ 547,000	\$ 1,038,845	\$ 1,565,847	\$ -	\$ 1,565,847
Other Assets Engineering	\$ 45,000	\$ 84,000	\$ 84,177	\$ -	\$ 84,177
Other Assets Waste	\$ 1,334,000	\$ 1,429,249	\$ 267,211	\$ -	\$ 267,211
<b>TOTAL</b>	<b>\$ 16,574,650</b>	<b>\$ 20,957,302</b>	<b>\$ 12,899,502</b>	<b>\$ 18,072</b>	<b>\$ 12,917,574</b>

The below graph shows, by Asset Class, how much Council has spent (including accruals) on Capital Projects, compared to each budget.



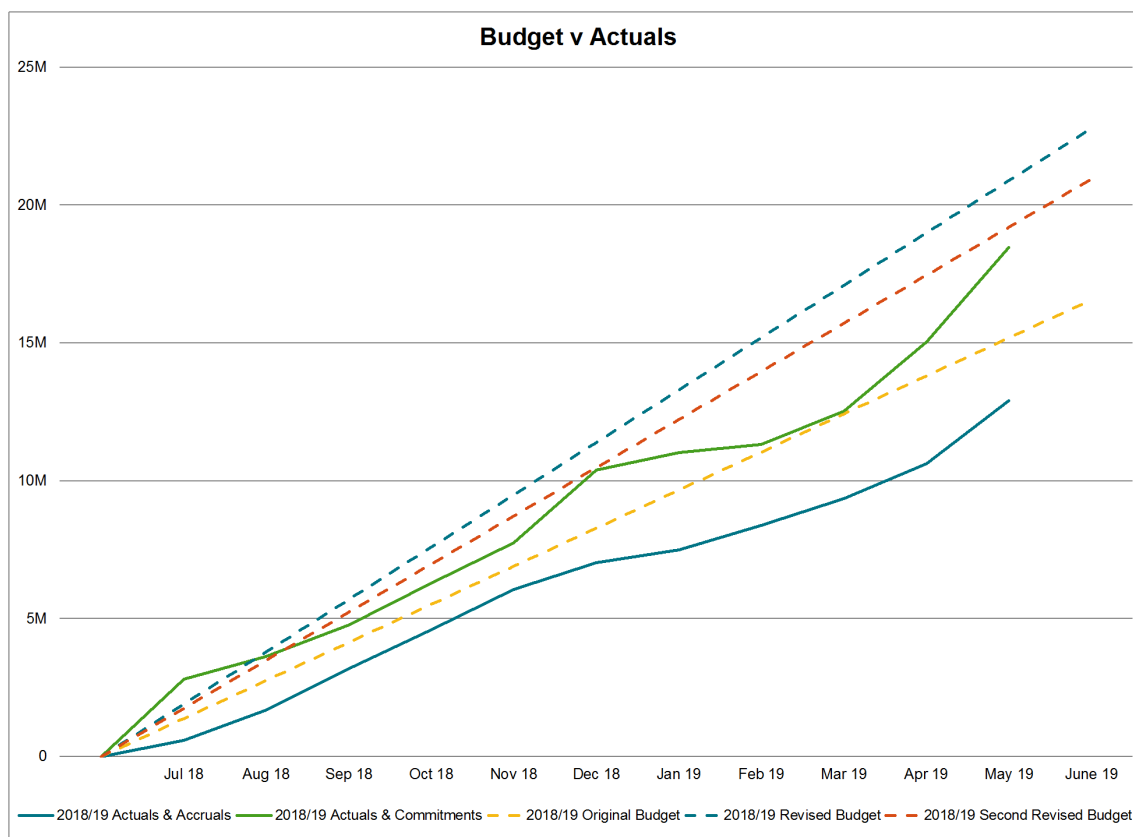
#### Land and Improvements

The upgrade/expansion of existing sediment pond and construction of resource recovery area at Kirknie Landfill have been budgeted for as 'Other Assets Waste'. Actual expenditure for these projects are at 'Land and Improvements'. Therefore this asset class is showing as being over budget due to this mismatch.

#### Other Assets Environment

The State Government grant funded portion of the Nature Based Play Space has been budgeted as 'Buildings Environment'. Actual expenditure for this project is at 'Other Assets Environmental'. Therefore there is a mismatch between expenditure and budget for this project.

Extended information on individual projects has been provided to Council in a separate dashboard report.



Actuals and Accruals include payments made and materials/services received but not yet invoiced.

Actuals and Commitments include payments made, accrual transactions and purchase orders raised for materials/services not yet provided/supplied.

#### APPENDIX 1 - OPERATING STATEMENT BY MANAGER

Attached are the Operating Statement Reports by Manager - please refer to these report for individual comments.

#### APPENDIX 2 - TOTAL COUNCIL OPERATING STATEMENT

Attached is the Total Council Operating Statement for your information.

#### APPENDIX 3 - STATEMENT OF FINANCIAL POSITION

Attached is the Statement of Financial Position as at 31 May 2019.

#### APPENDIX 4 - STATEMENT OF CASH FLOWS

Attached is the Statement of Cash Flows for the period ending 31 May 2019.

**OPERATING STATEMENT**  
**Period Ending 31 May 2019**

**Chief Executive Officer**

	Month of May Actual	Year to Date Actual	Year To Date Revised Budget	\$ Variance YTD Actual to YTD Revised Budget	% Variance YTD Actual to YTD Revised Budget
<b>Operating Revenue</b>					
Operational contributions and donations	0	1,151	1,375	-224	-16%
Operational grants and subsidies	0	30,500	32,542	-2,042	-6%
Other operating revenue	5,541	46,407	49,775	-3,368	-7%
<b>Total operating revenue</b>	<b>5,541</b>	<b>78,058</b>	<b>83,692</b>	<b>-5,634</b>	<b>-7%</b>
<b>Operating Expenses</b>					
Employee benefits	96,220	1,101,828	1,136,216	-34,388	-3%
Materials and services	23,957	259,568	425,471	-165,903	-39%
<b>Total operating costs</b>	<b>120,177</b>	<b>1,361,396</b>	<b>1,561,687</b>	<b>-200,291</b>	<b>-13%</b>
<b>Surplus (deficit) from operating activities</b>	<b>-114,636</b>	<b>-1,283,338</b>	<b>-1,477,995</b>	<b>194,657</b>	<b>-13%</b>
<b>Net result for period</b>	<b>-114,636</b>	<b>-1,283,338</b>	<b>-1,477,995</b>	<b>194,657</b>	<b>-13%</b>

**Comments**

**Operational grants and subsidies**

Variance due to RADF grant for First Fire not yet recognised as revenue for the event.

**Other operating revenue**

Includes revenue from 2019 Sweet Days, Hot Nights festival sponsorships, Industry Breakfasts, VIC takings and payments for CEO attendance at LGM and LGW Board Meetings. Also includes attendee contributions and sponsorships for Regional Visitor Information Centre conference held in Ayr in March. Revenue from festival will be finalised in June.

**Materials and services**

Currently under the year to date budget with final payments for Sweet Days, Hot Nights festival to be completed in June. Funds allocated for preparing a new economic development strategy will not be incurred this year due to delays with Federal Government grant funding contract. Expenses for new tourism website will not be incurred until August 2019 due to scheduling of development works for the site.

**OPERATING STATEMENT**  
**Period Ending 31 May 2019**

Director of Corporate & Community Services

	Month of May Actual	Year to Date Actual	Year To Date Revised Budget	\$ Variance YTD Actual to YTD Revised Budget	% Variance YTD Actual to YTD Revised Budget
<b>Operating Revenue</b>					
User fees and charges	3,755	81,369	75,692	5,677	8%
Operational contributions and donations	0	14,100	23,833	-9,733	-41%
Operational grants and subsidies	0	95,391	95,391	0	0%
Other operating revenue	955	3,246	2,750	496	18%
<b>Total operating revenue</b>	<b>4,710</b>	<b>194,106</b>	<b>197,666</b>	<b>-3,560</b>	<b>-2%</b>
<b>Operating Expenses</b>					
Employee benefits	47,289	514,851	514,632	219	0%
Materials and services	65,282	585,564	665,878	-80,314	-12%
Depreciation and amortisation	95,393	1,001,002	998,280	2,722	0%
<b>Total operating costs</b>	<b>207,964</b>	<b>2,101,416</b>	<b>2,178,789</b>	<b>-77,373</b>	<b>-4%</b>
<b>Surplus (deficit) from operating activities</b>	<b>-203,254</b>	<b>-1,907,309</b>	<b>-1,981,122</b>	<b>73,813</b>	<b>-4%</b>
Capital grants and subsidies	0	0	123,175	-123,175	-100%
Other capital income (expense)	0	-16,023	-14,684	-1,339	9%
<b>Net result for period</b>	<b>-203,254</b>	<b>-1,923,332</b>	<b>-1,872,631</b>	<b>-50,701</b>	<b>3%</b>

**Comments**

**User fees and charges**

Currently over year to date budget for rental income received at the aerodrome terminal.

**Operational contributions and donations**

Contributions received for electricity usage currently under budget due to reduction in consumption.

**Other operating revenue**

Over year to date budget for electricity contributions at the aerodrome.

**Materials and services**

Under year to date budget due to timing of payments for Internal Audit and electricity at Council Chambers and various community properties.

**Capital grants and subsidies**

Works for Queensland 2017-19 grant funding has been received and receipted in full to Council Operational. This grant funding will be allocated against actual expenditure at 30 June.

**Other capital income (expense)**

Loss on write off of Building assets following capitalisation of projects. February transactions relate to the part write off of the services component at the Memorial Hall.



**OPERATING STATEMENT**  
**Period Ending 31 May 2019**

**Manager Client Services**

	Month of May Actual	Year to Date Actual	Year To Date Revised Budget	\$ Variance YTD Actual to YTD Revised Budget	% Variance YTD Actual to YTD Revised Budget
<b>Operating Revenue</b>					
Operational grants and subsidies	0	35,940	32,945	2,995	9%
Other operating revenue	39,378	72,089	37,229	34,859	94%
<b>Total operating revenue</b>	<b>39,378</b>	<b>108,029</b>	<b>70,174</b>	<b>37,855</b>	<b>54%</b>
<b>Operating Expenses</b>					
Employee benefits	46,322	2,141,635	2,501,738	-360,103	-14%
Materials and services	87,309	600,940	743,915	-142,975	-19%
<b>Total operating costs</b>	<b>133,631</b>	<b>2,742,574</b>	<b>3,245,653</b>	<b>-503,078</b>	<b>-16%</b>
<b>Surplus (deficit) from operating activities</b>	<b>-94,253</b>	<b>-2,634,545</b>	<b>-3,175,478</b>	<b>540,933</b>	<b>-17%</b>
<b>Net result for period</b>	<b>-94,253</b>	<b>-2,634,545</b>	<b>-3,175,478</b>	<b>540,933</b>	<b>-17%</b>

**Comments**

**Operational grants and subsidies**

Annual SES Local Government Subsidy and Get Ready Burdekin 2017/18 grant funding received from acquittal. Budget split equally over 12 months. Budgeted amount has been received in full.

**Other operating revenue**

Variance largely due to long service leave entitlement received from another local government for new employee.

**Employee benefits**

This budget is for the staff wages within the Client Services department, as well as employee related costs for the whole organisation. Employee benefits are currently under budget overall, however this is impacted by the number of pay periods in the month and the timing of the relevant payroll transactions. The budget has been evenly split over 12 months.

**Materials and services**

Under budget in various areas in this section. ICT is under budget due to the timing of completion of Council website upgrade. It is expected that this project will be finalised in July/August. Counter Disaster under budget due to there being no large activation this year. Training under budget as a result of some training not being undertaken due to work commitments and unavailability of training consultant.



**OPERATING STATEMENT**  
**Period Ending 31 May 2019**

**Manager Community Services**

	Month of May Actual	Year to Date Actual	Year To Date Revised Budget	\$ Variance YTD Actual to YTD Revised Budget	% Variance YTD Actual to YTD Revised Budget
<b>Operating Revenue</b>					
User fees and charges	3,346	155,148	183,205	-28,057	-15%
Operational contributions and donations	0	40	0	40	-
Operational grants and subsidies	0	77,088	117,963	-40,875	-35%
Other operating revenue	14,146	110,289	82,060	28,229	34%
<b>Total operating revenue</b>	<b>17,493</b>	<b>342,565</b>	<b>383,228</b>	<b>-40,663</b>	<b>-11%</b>
<b>Operating Expenses</b>					
Employee benefits	139,637	1,408,878	1,479,825	-70,947	-5%
Materials and services	83,579	1,108,777	1,319,453	-210,676	-16%
Depreciation and amortisation	10,272	111,006	111,714	-708	-1%
<b>Total operating costs</b>	<b>233,488</b>	<b>2,628,661</b>	<b>2,910,992</b>	<b>-282,331</b>	<b>-10%</b>
<b>Surplus (deficit) from operating activities</b>	<b>-215,995</b>	<b>-2,286,096</b>	<b>-2,527,764</b>	<b>241,668</b>	<b>-10%</b>
 Capital grants and subsidies	 0	 65,635	 60,000	 5,635	 9%
<b>Net result for period</b>	<b>-215,995</b>	<b>-2,220,461</b>	<b>-2,467,764</b>	<b>247,303</b>	<b>-10%</b>

**Comments**

**User fees and charges**

Under budget for hire fees at Burdekin Memorial Hall and Theatre. Variance due to large hires at the end of financial year that are yet to be invoiced.

**Operational grants and subsidies**

The budget in this area is split evenly over 12 months, therefore currently under year to date budget due to the timing of receipt of grants. Works for Queensland 2017-19 grant funding has been received and receipted in full to Council Operational. This grant funding will be allocated against actual expenditure at 30 June.

**Other operating revenue**

Ahead of budgeted expectation due to increased theatre attendance and number of shows held.

**Employee benefits**

Under year to date budget due to change to work arrangements and higher than normal annual leave taken at the library.

**Materials and services**

Currently under year to date budget in Cultural Facilities. Annual budget includes planned repairs and maintenance expenditure which are occurring in June.

**Capital grants and subsidies**

First three quarters of 2018/19 State Library Grant have been received.

**OPERATING STATEMENT**  
**Period Ending 31 May 2019**

**Manager Environmental & Health Services excluding Waste Program**

	Month of May Actual	Year to Date Actual	Year To Date Revised Budget	\$ Variance YTD Actual to YTD Revised Budget	% Variance YTD Actual to YTD Revised Budget
<b>Operating Revenue</b>					
Rates and Utility Charges	-67	87,744	87,809	-65	0%
User fees and charges	51,100	644,546	618,392	26,154	4%
Operational contributions and donations	5,674	95,298	99,899	-4,601	-5%
Operational grants and subsidies	0	15,000	13,750	1,250	9%
Other operating revenue	512	10,095	4,583	5,512	120%
<b>Total operating revenue</b>	<b>57,219</b>	<b>852,684</b>	<b>824,433</b>	<b>28,251</b>	<b>3%</b>
<b>Operating Expenses</b>					
Employee benefits	111,250	1,273,566	1,340,273	-66,707	-5%
Materials and services	116,058	1,405,885	1,514,090	-108,205	-7%
Depreciation and amortisation	25,200	266,197	266,246	-49	0%
<b>Total operating costs</b>	<b>252,508</b>	<b>2,945,648</b>	<b>3,120,609</b>	<b>-174,961</b>	<b>-6%</b>
<b>Surplus (deficit) from operating activities</b>	<b>-195,290</b>	<b>-2,092,964</b>	<b>-2,296,176</b>	<b>203,212</b>	<b>-9%</b>
Capital grants and subsidies	0	48,270	248	48,023	19403%
Other capital income (expense)	0	-32,515	0	-32,515	-
<b>Net result for period</b>	<b>-195,290</b>	<b>-2,077,208</b>	<b>-2,295,928</b>	<b>218,720</b>	<b>-10%</b>

**Comments**

**Operational contributions and donations**

Under budget in Aquatic Weed Control annual contributions, the amount invoiced was adjusted due to the carryover surplus from last year.

**Operational grants and subsidies**

Budgeted NQ Dry Tropics Feral Pig grant received in full. Budget has been split equally over 12 months.

**Other operating revenue**

Caravan Park incidental income slightly above year to date budget. Unbudgeted income received for sale of abandoned vehicles and microchipping fees.

**Employee benefits**

Under budget due to higher than normal sick and annual leave taken in Health Administration.

**Materials and services**

Generally under budget across the board in minor amounts. More significant under budget items include: reduced chemical and external plant hire for vector control; reduced expend on aquatic weed removal due to flooding effect; reduction in chemical usage for Ayr Pool; no donation to Giru Pool to date; only minor Beach Protection works undertaken; and Environmental Levy under budget due to timing of distribution of levy to approved entities.

**Capital grants and subsidies**

Unbudgeted grant received for disabled facilities at Ayr and Home Hill Pools.

**Other capital income (expense)**

Write off of facilities at Plantation Park Visitor Information Centre.

## OPERATING STATEMENT

Period Ending 31 May 2019

## Manager Environmental &amp; Health Services - Waste Program

	Month of May Actual	Year to Date Actual	Year To Date Revised Budget	\$ Variance YTD Actual to YTD Revised Budget	% Variance YTD Actual to YTD Revised Budget
<b>Operating Revenue</b>					
Rates and Utility Charges	375	3,967,313	3,966,098	1,215	0%
User fees and charges	30,756	303,954	293,333	10,621	4%
Interest Received	18,938	190,982	190,208	774	0%
Operational grants and subsidies	0	8,939	8,194	745	9%
Other operating revenue	3,200	77,890	72,554	5,336	7%
<b>Total operating revenue</b>	<b>53,270</b>	<b>4,549,079</b>	<b>4,530,388</b>	<b>18,691</b>	<b>0%</b>
<b>Operating Expenses</b>					
Employee benefits	66,691	676,777	656,539	20,238	3%
Materials and services	234,591	1,882,412	2,309,684	-427,272	-18%
Depreciation and amortisation	27,671	296,975	300,561	-3,587	-1%
Finance Costs	0	7,626	7,620	6	0%
<b>Total operating costs</b>	<b>328,952</b>	<b>2,863,790</b>	<b>3,274,405</b>	<b>-410,615</b>	<b>-13%</b>
<b>Surplus (deficit) from operating activities</b>	<b>-275,683</b>	<b>1,685,289</b>	<b>1,255,983</b>	<b>429,306</b>	<b>34%</b>
Capital grants and subsidies	0	121,379	386,957	-265,578	-69%
<b>Net result for period</b>	<b>-275,683</b>	<b>1,806,668</b>	<b>1,642,940</b>	<b>163,728</b>	<b>10%</b>

## Comments

## Operational grants and subsidies

Budgeted Waste Levy Ready Grant Project operational funding has been received.

## Other operating revenue

Scrap steel income ahead of budget.

## Materials and services

One month of waste management contract in arrears. Under budget for limited legacy landfill expenditure and for mulching and concrete crushing due to delay in availability of contractor.

## Capital grants and subsidies

Part of Waste Levy Ready Grant Project capital funding received. Variance to budget due to the Works for Queensland 2017-19 grant funding has been received and receipted in full to Council Operational. This grant funding will be allocated against actual expenditure at 30 June.



**OPERATING STATEMENT**  
**Period Ending 31 May 2019**

**Manager Financial and Administrative Services**

	Month of May Actual	Year to Date Actual	Year To Date Revised Budget	\$ Variance YTD Actual to YTD Revised Budget	% Variance YTD Actual to YTD Revised Budget
<b>Operating Revenue</b>					
Rates and Utility Charges	-7,818	25,262,737	27,145,117	-1,882,380	-7%
Pensioner remissions	-493	-314,925	-306,233	-8,692	3%
User fees and charges	4,824	79,381	79,508	-127	0%
Interest Received	67,934	693,179	575,666	117,512	20%
Operational grants and subsidies	311,872	1,340,987	1,291,615	49,372	4%
Other operating revenue	56	35,562	36,023	-461	-1%
<b>Total operating revenue</b>	<b>376,375</b>	<b>27,096,921</b>	<b>28,821,697</b>	<b>-1,724,776</b>	<b>-6%</b>
<b>Operating Expenses</b>					
Employee benefits	142,472	1,494,623	1,610,734	-116,110	-7%
Materials and services	125,740	1,444,924	1,579,894	-134,970	-9%
Depreciation and amortisation	30,625	470,480	461,993	8,487	2%
Finance Costs	3,855	186,827	187,505	-678	0%
<b>Total operating costs</b>	<b>302,692</b>	<b>3,596,855</b>	<b>3,840,126</b>	<b>-243,271</b>	<b>-6%</b>
<b>Surplus (deficit) from operating activities</b>	<b>73,683</b>	<b>23,500,066</b>	<b>24,981,571</b>	<b>-1,481,505</b>	<b>-6%</b>
Capital grants and subsidies	2,735,000	2,763,693	28,693	2,735,000	9532%
Other capital income (expense)	0	-395,759	-264,472	-131,287	50%
<b>Net result for period</b>	<b>2,808,683</b>	<b>25,868,000</b>	<b>24,745,792</b>	<b>1,122,208</b>	<b>5%</b>

**Comments**

**Rates and Utility Charges**

At the end of the financial year, rates in advance revenue of approximately \$2 million will be recognised.

**Interest Received**

Currently over year to date budget due to the value and timing of investments maturing.

**Employee benefits**

Currently under budget due to staff vacancies in Administration and Records.

**Materials and services**

Under budget as a result of the timing of the purchase of new IT portable and attractive equipment and telephone charges being less than original expectations.

**Capital grants and subsidies**

Second instalment of 2017-2019 Works for Queensland funding has been received. This funding has been receipted to Council Operational until it can be allocated to match actual expenditure for this program at 30 June. The first instalment of the 2019-2021 Works for Queensland has also been received, this was not budgeted for in the second revision.

**OPERATING STATEMENT**  
**Period Ending 31 May 2019**

**Manager Operations - General Fund**

	Month of May Actual	Year to Date Actual	Year To Date Revised Budget	\$ Variance YTD Actual to YTD Revised Budget	% Variance YTD Actual to YTD Revised Budget
<b>Operating Revenue</b>					
User fees and charges	11,609	173,943	118,250	55,693	47%
Operational contributions and donations	2,998	53,487	46,587	6,900	15%
Operational grants and subsidies	176,765	1,725,370	1,053,964	671,406	64%
Contract and recoverable works	54,430	89,599	47,500	42,099	89%
Other operating revenue	1,847	9,080	6,500	2,580	40%
<b>Total operating revenue</b>	<b>247,648</b>	<b>2,051,478</b>	<b>1,272,801</b>	<b>778,677</b>	<b>61%</b>
<b>Operating Expenses</b>					
Employee benefits	307,267	4,281,039	4,539,718	-258,678	-6%
Materials and services	427,146	3,528,236	4,222,815	-694,580	-16%
Depreciation and amortisation	60,817	641,332	639,202	2,130	0%
<b>Total operating costs</b>	<b>795,230</b>	<b>8,450,607</b>	<b>9,401,735</b>	<b>-951,128</b>	<b>-10%</b>
<b>Surplus (deficit) from operating activities</b>	<b>-547,583</b>	<b>-6,399,129</b>	<b>-8,128,934</b>	<b>1,729,805</b>	<b>-21%</b>
<b>Capital contributions</b>	<b>0</b>	<b>2,090</b>	<b>0</b>	<b>2,090</b>	<b>-</b>
Capital grants and subsidies	450,000	936,048	2,938,553	-2,002,505	-68%
Other capital income (expense)	-17,090	-123,570	-59,947	-63,622	106%
<b>Net result for period</b>	<b>-114,673</b>	<b>-5,584,562</b>	<b>-5,250,329</b>	<b>-334,233</b>	<b>6%</b>

**Comments**

**User fees and charges**

Cemeteries is the major revenue driver in this stream and is considerably ahead of budget forecasts with \$158,373 received year to date; \$11,451 received this month from Cemetery applications, reservations and interments.

**Operational contributions and donations**

Revenue estimate is based on historical annual averages and is received sporadically across the financial year for developer infrastructure charges, Home Hill Boat Club septic pump out contributions and camping donations at Funny Dunny Park. Income received in this period is from a developer for infrastructure contribution to roads and camping donations at Funny Dunny Park.

**Operational grants and subsidies**

Ahead of year to date budget due to receipt of the \$1,000,000 Category D Special Disaster Recovery Funding from the Queensland Reconstruction Authority. In June the capital portion of this payment will be transferred to capital grants. The budget reflects the operational portion of this payment.

**Contract and recoverable works**

Revenue in this period represents recovery for damage to guardrails on the Plantation Creek bridge crossing on Rita Island Road following a motor vehicle accident and repair of a damaged water meter. Revenue stream is variable throughout the year with forecast total revenue based on historical annual actuals.

**Other operating revenue**

Income in the period is from the sale of scrap metal in the Jones Street Depot. Revenue forecast is based on historical annual actuals and is sporadic across the budget cycle with \$10,000 BSRT retainer received annually in June.

**Employee benefits**

Continuation of a gravel resheeting program in June will bring roads maintenance closer to original budget forecasts prior to June 30. Works Supervision will also increase in the remaining period with the emphasis on capital works and maintenance programs. Over budget recoverable works due to employee wages and overtime charged to Counter Disaster Operations and Emergent Works associated with the January/February monsoonal rainfall and flooding event.

**Materials and services**

Currently under budget in Parks Operations, Roads Maintenance and Drainage Maintenance. Expenditure in all areas has been impacted by the February rainfall and flooding event with consistent follow up rain hindering normal maintenance activities across roads, drainage and parks. Continuation of a gravel resheeting program in June will bring road maintenance in line with budget prior to June 30.

**Capital grants and subsidies**

Funds received year to date include \$900,000 received from State Government for Plantation Park Nature Based Playground. The third payment of \$450,000 for the Nature Based Play Space will be claimed and paid prior to June 30 with the balance of \$150,000 being claimable in July. The variance represents Works for Queensland 2016/17 funding payments for projects at Mount Inkerman and Ford Park and the final payment of the State Government Get Playing Places and Spaces grant for Shade Sails and Solar Lights at the Ayr Skate Park. Works for Queensland 2017-19 grant funding has been received and receipted in full to Council Operational. This grant funding will be allocated against actual expenditure at 30 June.

**Other capital income (expense)**

Activity in the period represents the write off of Playground Equipment replaced at Alva Beach.

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**OPERATING STATEMENT**  
**Period Ending 31 May 2019**

**Manager Operations - Water**

	Month of May Actual	Year to Date Actual	Year To Date Revised Budget	\$ Variance YTD Actual to YTD Revised Budget	% Variance YTD Actual to YTD Revised Budget
<b>Operating Revenue</b>					
Rates and Utility Charges	-3,423	3,601,027	3,604,017	-2,990	0%
Pensioner remissions	-69	-366	0	-366	-
User fees and charges	1,814	82,978	80,150	2,828	4%
Interest Received	38,588	372,521	375,283	-2,763	-1%
Operational contributions and donations	0	2,000	3,000	-1,000	-33%
Other operating revenue	-700	2,491	40,850	-38,359	-94%
<b>Total operating revenue</b>	<b>36,211</b>	<b>4,060,651</b>	<b>4,103,300</b>	<b>-42,650</b>	<b>-1%</b>
<b>Operating Expenses</b>					
Employee benefits	72,487	902,156	983,656	-81,500	-8%
Materials and services	88,348	1,637,373	1,821,621	-184,248	-10%
Depreciation and amortisation	53,013	545,422	545,400	22	0%
<b>Total operating costs</b>	<b>213,849</b>	<b>3,084,951</b>	<b>3,350,677</b>	<b>-265,726</b>	<b>-8%</b>
<b>Surplus (deficit) from operating activities</b>	<b>-177,638</b>	<b>975,699</b>	<b>752,623</b>	<b>223,077</b>	<b>30%</b>
Capital grants and subsidies	0	0	327,570	-327,570	-100%
Other capital income (expense)	0	-62,621	-57,403	-5,218	9%
<b>Net result for period</b>	<b>-177,638</b>	<b>913,079</b>	<b>1,022,790</b>	<b>-109,712</b>	<b>-11%</b>

**Comments**

**Operational contributions and donations**

This revenue stream captures income received from developer infrastructure charges for connection to water reticulation network and is currently under budget. This budget has been calculated based on historical annual averages.

**Other operating revenue**

This budget represents a minor revenue stream for collection of refundable deposits for water filling station keys and other miscellaneous activities. Year to date revenue includes \$1,171 for insurance claim for damage to a mini excavator. Income for prepayment of bulk water has been moved to user fees and charges.

**Employee benefits**

Under budget in Water Reticulation which reflects reduction in overtime with decreased call outs for mains breaks and dirty water. Capital project activities associated with the South Ayr diversion pipeline and Conlan Street pump upgrades have reduced operational wages year to date compared to budget.

**Materials and services**

Under year to date budget in Water Production with reduced electricity charges for pumping as a result of higher than average rainfall during the summer months. Reduced consumption also has flow on benefits in reducing treatment expenses. One further payment of Giru water charges expected in June.

**Capital grants and subsidies**

Annual budget is for Local Government Grants and Subsidies Program funding recovery for Home Hill Water Tower Switchboard project yet to be received.

**OPERATING STATEMENT**  
**Period Ending 31 May 2019**

**Manager Operations - Sewerage**

	Month of May Actual	Year to Date Actual	Year To Date Revised Budget	\$ Variance YTD Actual to YTD Revised Budget	% Variance YTD Actual to YTD Revised Budget
<b>Operating Revenue</b>					
Rates and Utility Charges	-4,234	4,007,252	4,010,506	-3,254	0%
Pensioner remissions	-58	-462	0	-462	-
Interest Received	52,206	503,091	508,200	-5,109	-1%
Operational contributions and donations	0	4,085	6,000	-1,915	-32%
Other operating revenue	0	1,300	550	750	136%
<b>Total operating revenue</b>	<b>47,914</b>	<b>4,515,265</b>	<b>4,525,256</b>	<b>-9,991</b>	<b>0%</b>
<b>Operating Expenses</b>					
Employee benefits	80,550	1,138,056	1,170,466	-32,410	-3%
Materials and services	41,814	786,774	906,023	-119,249	-13%
Depreciation and amortisation	110,004	1,147,515	1,134,536	12,978	1%
<b>Total operating costs</b>	<b>232,369</b>	<b>3,072,345</b>	<b>3,211,025</b>	<b>-138,680</b>	<b>-4%</b>
<b>Surplus (deficit) from operating activities</b>	<b>-184,454</b>	<b>1,442,920</b>	<b>1,314,231</b>	<b>128,689</b>	<b>10%</b>
Capital grants and subsidies	0	285,600	409,600	-124,000	-30%
Other capital income (expense)	0	-76,091	-68,684	-7,407	11%
<b>Net result for period</b>	<b>-184,454</b>	<b>1,652,429</b>	<b>1,655,147</b>	<b>-2,718</b>	<b>0%</b>

**Comments**

**Operational contributions and donations**

Represents a minor revenue stream generated by developer infrastructure charges for connection to sewerage network. Budget is based on historical annual averages.

**Other operating revenue**

Minor revenue stream from the sale of used chemical drums and other miscellaneous charges.

**Materials and services**

Under year to date budget due to less than forecast chemical expenditure in sewerage treatment and sewerage reticulation.

**Capital grants and subsidies**

Revenue received year to date is State Government LGGSP grant for Sewerage Pump Station Switchboard Replacement Program. Budget variance is due to the \$124,000 grant for Design of Macro Algal Bioremediation Facility milestone payment yet to be received. Negotiations on the terms of agreement are continuing with sign off expected in June.

**OPERATING STATEMENT**  
**Period Ending 31 May 2019**

**Manager Planning and Development**

	Month of May Actual	Year to Date Actual	Year To Date Revised Budget	\$ Variance YTD Actual to YTD Revised Budget	% Variance YTD Actual to YTD Revised Budget
<b>Operating Revenue</b>					
User fees and charges	37,749	329,460	311,667	17,793	6%
Operational grants and subsidies	0	44,633	0	44,633	-
Other operating revenue	0	309	0	309	-
<b>Total operating revenue</b>	<b>37,749</b>	<b>374,402</b>	<b>311,667</b>	<b>62,736</b>	<b>20%</b>
<b>Operating Expenses</b>					
Employee benefits	92,275	961,811	1,007,279	-45,468	-5%
Materials and services	18,632	296,986	327,179	-30,192	-9%
<b>Total operating costs</b>	<b>110,907</b>	<b>1,258,797</b>	<b>1,334,458</b>	<b>-75,661</b>	<b>-6%</b>
<b>Surplus (deficit) from operating activities</b>	<b>-73,159</b>	<b>-884,395</b>	<b>-1,022,791</b>	<b>138,396</b>	<b>-14%</b>
<b>Net result for period</b>	<b>-73,159</b>	<b>-884,395</b>	<b>-1,022,791</b>	<b>138,396</b>	<b>-14%</b>

**Comments**

**User fees and charges**

Plumbing, Building and Subdivision application fees higher than expected.

**Operational grants and subsidies**

Unbudgeted income received from LGAQ for Coastal Hazard Adaption Strategy project.

**Employee benefits**

Under year to date budget due to several staff taking annual leave during this period.

**Materials and services**

Generally under budget in Building, Town Planning and Development Administration.



**OPERATING STATEMENT**  
**Period Ending 31 May 2019**

**Manager Technical Services**

	Month of May Actual	Year to Date Actual	Year To Date Revised Budget	\$ Variance YTD Actual to YTD Revised Budget	% Variance YTD Actual to YTD Revised Budget
<b>Operating Revenue</b>					
User fees and charges	17,577	206,534	172,480	34,054	20%
Operational grants and subsidies	11,553	120,260	100,000	20,260	20%
Contract and recoverable works	107,357	1,427,520	1,870,315	-442,795	-24%
Other operating revenue	0	6,920	6,810	110	2%
<b>Total operating revenue</b>	<b>136,487</b>	<b>1,761,233</b>	<b>2,149,605</b>	<b>-388,372</b>	<b>-18%</b>
<b>Operating Expenses</b>					
Employee benefits	226,022	2,313,091	2,590,380	-277,289	-11%
Materials and services	-89,005	-531,468	-282,967	-248,502	88%
Depreciation and amortisation	647,782	6,057,263	6,027,277	29,986	0%
<b>Total operating costs</b>	<b>784,798</b>	<b>7,838,885</b>	<b>8,334,690</b>	<b>-495,805</b>	<b>-6%</b>
<b>Surplus (deficit) from operating activities</b>	<b>-648,311</b>	<b>-6,077,652</b>	<b>-6,185,085</b>	<b>107,433</b>	<b>-2%</b>
<b>Capital contributions</b>	<b>-54,246</b>	<b>3,296</b>	<b>0</b>	<b>3,296</b>	<b>-</b>
Capital grants and subsidies	87,407	1,549,164	1,696,065	-146,901	-9%
Other capital income (expense)	-25,074	-1,444,310	-2,127,546	683,236	-32%
<b>Net result for period</b>	<b>-640,225</b>	<b>-5,969,502</b>	<b>-6,616,566</b>	<b>647,064</b>	<b>-10%</b>

**Comments**

**User fees and charges**

Unbudgeted ongoing income from septage pump outs from solar farm and commercial sites outside sewer area.

**Operational grants and subsidies**

Fuel Tax Credits higher than expected. Income offset by higher fuel prices and fuel usage.

**Contract and recoverable works**

Currently under budget due to timing of Road Maintenance Performance Contract and National Disaster Relief and Recovery Arrangement claims. Flood damage claim to be submitted by mid-June.

**Employee benefits**

Reduction in operational wages due to design costs being recognised against capital projects. Technical Services under budget due to staff vacancies and extended periods of leave. Recoverable works wages also under budget.

**Materials and services**

Under budget due to lower than expected expenditure in fleet management and recoverable works. Contract design costs charged to capital projects.

**Capital grants and subsidies**

Grant funding received for Edwards Street Drainage project exceeded expectations. Budgeted Cycle Network Local Government Grant not yet received. Works for Queensland 2017-19 grant funding has been received and receipted in full to Council Operational. This grant funding will be allocated against actual expenditure at 30 June.

**Other capital income (expense)**

Under budget due to timing of asset capitalisations and the associated asset write off.



**BURDEKIN SHIRE COUNCIL  
OPERATING STATEMENT  
Period Ending 31 May 2019**

	Month of May Actual	Year to Date Actual	Revised Budget	Year to Date Revised Budget	\$ Variance YTD Actual to YTD Revised Budget	% Variance YTD Actual to YTD Revised Budget
<b>Operating Revenue</b>						
Rates and Utility Charges	-15,166	36,926,074	39,413,547	38,813,547	-1,887,473	-5%
Pensioner remissions	-620	-315,753	-316,300	-306,233	-9,520	3%
User fees and charges	162,529	2,057,313	2,104,196	1,932,677	124,636	6%
Interest Received	177,667	1,759,772	1,925,300	1,649,358	110,414	7%
Operational contributions and donations	8,671	170,161	204,184	180,695	-10,533	-6%
Operational grants and subsidies	500,190	3,494,108	3,348,006	2,746,364	747,744	27%
Contract and recoverable works	161,787	1,517,119	2,173,600	1,917,815	-400,696	-21%
Other operating revenue	64,935	375,678	376,666	339,685	35,993	11%
<b>Total operating revenue</b>	<b>1,059,994</b>	<b>45,984,472</b>	<b>49,229,199</b>	<b>47,273,907</b>	<b>-1,289,435</b>	<b>-3%</b>
<b>Operating Expenses</b>						
Employee benefits	1,428,484	18,208,311	21,307,874	19,531,455	-1,323,144	-7%
Materials and services	1,223,449	13,005,970	16,907,866	15,553,055	-2,547,085	-16%
Depreciation and amortisation	1,060,778	10,537,190	11,437,800	10,485,209	51,982	0%
Finance Costs	3,855	194,453	230,810	195,125	-672	0%
<b>Total operating costs</b>	<b>3,716,566</b>	<b>41,945,925</b>	<b>49,884,350</b>	<b>45,764,844</b>	<b>-3,818,919</b>	<b>-8%</b>
<b>Surplus (deficit) from operating activities</b>	<b>-2,656,572</b>	<b>4,038,547</b>	<b>-655,151</b>	<b>1,509,063</b>	<b>2,529,484</b>	<b>168%</b>
Capital contributions	-54,246	5,386	0	0	5,386	-
Capital grants and subsidies	3,272,407	5,769,789	5,991,481	5,970,860	-201,071	-3%
Other capital income (expense)	-42,164	-2,150,889	-2,934,849	-2,592,736	441,847	-17%
<b>Net result for period</b>	<b>519,425</b>	<b>7,662,833</b>	<b>2,401,481</b>	<b>4,887,187</b>	<b>2,775,646</b>	<b>57%</b>

**BURDEKIN SHIRE COUNCIL**  
**STATEMENT OF FINANCIAL POSITION**  
As at 31 May 2019

	Year to Date Actual \$	Annual Budget \$
<b>Current Assets</b>		
Cash and Cash Equivalents	64,740,056	51,788,348
Receivables	692,668	3,261,211
Inventories	593,723	753,530
<b>Total Current Assets</b>	<b>66,026,447</b>	<b>55,803,089</b>
<b>Non-Current Assets</b>		
Receivables	429,003	301,965
Property, Plant and Equipment	518,280,989	512,342,509
Intangibles Assets	227,432	256,623
<b>Total Non-Current Assets</b>	<b>518,937,424</b>	<b>512,901,097</b>
<b>TOTAL ASSETS</b>	<b>584,963,870</b>	<b>568,704,186</b>
<b>Current Liabilities</b>		
Payables	3,301,298	4,811,382
Borrowings	1,759,020	1,329,735
Provisions	2,878,335	2,968,393
Other	1,758	950
<b>Total Current Liabilities</b>	<b>7,940,411</b>	<b>9,110,460</b>
<b>Non-Current Liabilities</b>		
Borrowings	369,930	352,460
Provisions	16,347,082	16,374,922
<b>Total Non-Current Liabilities</b>	<b>16,717,012</b>	<b>16,727,382</b>
<b>TOTAL LIABILITIES</b>	<b>24,657,422</b>	<b>25,837,842</b>
<b>NET COMMUNITY ASSETS</b>	<b>560,306,448</b>	<b>542,866,344</b>
<b>Community Equity</b>		
Asset Revaluation Surplus	307,750,155	295,598,109
Retained Surplus (deficiency)	252,556,293	247,268,235
<b>TOTAL COMMUNITY EQUITY</b>	<b>560,306,448</b>	<b>542,866,344</b>

**BURDEKIN SHIRE COUNCIL  
STATEMENT OF CASH FLOWS  
For Period Ending 31 May 2019**

	Year to Date Actual \$	Annual Cashflow Budget \$
<b>Cash Flows from Operating Activities</b>		
<b>Receipts</b>		
Receipts from Customers	45,271,956	43,751,709
Operating Grants, Subsidies and Contributions	3,664,269	3,552,190
Interest Received	1,910,444	1,925,300
<b>Payments</b>		
Payments to Suppliers and Employees	-34,903,405	-38,112,617
Interest Expense	-127,356	-158,610
<b>Net Cash Inflow (Outflow) from Operating Activities</b>	<u>15,815,908</u>	<u>10,957,972</u>
<b>Cash Flows from Investing Activities</b>		
Commonwealth Government Grants	431,546	0
State Government Subsidies and Grants	5,338,243	5,991,481
Capital Contributions	5,386	0
Payments for Property, Plant and Equipment	-12,869,915	-20,890,082
Payments for Intangible Assets	-28,351	-67,220
Net transfer (to) from Cash Investments	0	0
Proceeds from Sale of Property, Plant and Equipment	218,524	323,524
Net Movement in Loans to Community Organisations	-90,711	0
<b>Net Cash Inflows (Outflow) from Investing activities</b>	<u>-6,995,278</u>	<u>-14,642,297</u>
<b>Cash Flows from Financing Activities</b>		
Repayment of Borrowings	-1,304,999	-1,751,750
<b>Net Cash Inflows (Outflow) from Financing activities</b>	<u>-1,304,999</u>	<u>-1,751,750</u>
<b>Net Increase (Decrease) in Cash and Cash Equivalents Held</b>	<u>7,515,631</u>	<u>-5,436,075</u>
Cash and Cash Equivalents at Beginning of the Financial Year	57,224,426	57,224,426
<b>Cash and Cash Equivalents at end of the Period</b>	<u><u>64,740,057</u></u>	<u><u>51,788,351</u></u>

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## 9 OPERATIONS

## 10 TECHNICAL SERVICES

## 11 PLANNING & DEVELOPMENT

### 11.1 Development Application - Material Change of Use for Water Sports Shop and Shed as an addition to existing Alva Beach Tourist Park at 20-36 Braby Street, Alva (Lots 1 & 2 on SP232085)

#### Document Information

**Referring Letter No:** 1521096, 1526012, 1532267

**File No:** 226 (MCU19/0003)

**Name of Applicant:** KPT Diving and Marine Services

**Location:** 20-36 Braby Street, Alva (Lots 1 & 2 on SP232085)

**Author and Title:** Mr. Shane Great – Manager Planning and Development

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#### Executive Summary

Council has received a Development Application from KPT Diving and Marine Services seeking a development permit for a Material Change of Use for a Water Sports Shop and Shed as an addition to existing Alva Beach Tourist Park at 20-36 Braby Street, Alva (Lots 1 & 2 on SP232085).

The proposal is defined as a Tourist Facility and triggers an 'Impact Assessable' Development Application in accordance with the provisions of the Burdekin Shire Council's IPA Planning Scheme (*the scheme*).

#### Recommendation

That Council approves the Development Application for a Material Change of Use for a Water Sports Shop and Shed as an addition to existing Alva Beach Tourist Park at 20-36 Braby Street, Alva (Lots 1 & 2 on SP232085) subject to the following conditions:

#### General

1. (a) The development and conduct of the approved use of the premises, the carrying out and maintenance of any works on the premises and construction and maintenance of any building on the premises must be generally in accordance with the applications supporting material including all drawings/documents identified in the Table below,



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except where modified by the conditions of this Development Permit and any approval issued there under.

<b>Document/Title</b>	<b>Plan No:</b>	<b>Date received</b>
Layout Plan	5763 02 S100 Rev B	26.3.19
Alva Beach Tourist Park Layout		30.4.19

- (b) Where a discrepancy or conflict exists between the written condition(s) of the approval and the approved plans, the requirements of the written condition(s) will prevail.
- (c) The proposed development must comply with all Planning Scheme requirements as applying at the date of this approval, except as otherwise specified by any condition.

### **Compliance with conditions**

- 2. The proposed development must comply with all conditions of this development permit prior to the commencement of the use.

### **Outstanding charges**

- 3. All rates and charges (including regulated infrastructure charges), in arrears in respect of the land, subject of the application, are paid in full prior to the commencement of the proposed use.

### **Notice of Intention to commence the use**

- 4. Prior to the commencement of the use on the site, written notice must be given to Council that the use (development and/or works) fully complies with the decision notice issued in respect of the use.

### **Public Utility Services/Damage**

- 5.1 The developer must at its own cost undertake all necessary alterations to public utility mains and services as are rendered necessary by the carrying out of any required external works or other works associated with the approved development.
- 5.2 Any damage which is caused to Council's infrastructure as a result of the proposed development must be repaired immediately.

### **Building Work**

- 6. A development permit for Building Works/Demolition is to be obtained before any triggered assessable works are carried out on the premises.

### **Access and Carparking**

- 7.1 Parking space and layout must be designed in accordance with the provisions contained in the supporting material included in the plans submitted with the application by 'Contour'.

- 
- 7.2 Access to the premises, car parking and manoeuvring areas must be constructed in an all-weather low glare paving, exposed aggregate concrete or similar dust suppressant material to the satisfaction of the Chief Executive Officer.
- 7.3 Provide a drawing showing turning movements of the tractor/boat combination manoeuvring into and out of the site, including all traffic control arrangements certified by an accredited Traffic Control Organisation.
- 7.4 The construction of any additional crossovers to give access to the land is to be the owner's responsibility and to the satisfaction of the Chief Executive Officer.

### **Amenity - Lighting**

8. Any night and outdoor lighting must be designed, conducted and operated in accordance with 'AS 4282 – Control of the obtrusive effects of outdoor lighting'.

### **Operational Works**

9. Where operational works are required to be carried out as part of any development permit issued, the developer must, within the timeframes required by the Planning Act 2016 and prior to the commencement of any work, lodge with Council an application for a development permit for operational works. As part of such application, the developer must submit:-
- (a) detailed and complete engineering drawings and specifications of the proposed works prepared by a civil engineer, who is both registered under the Professional Engineer's Act 2002 and is a current Registered Professional Engineer of Queensland; and
  - (b) a certificate from the engineer who prepared the drawings stating that the design and specifications have been prepared in accordance with these conditions, relevant Council Codes and Planning Scheme Policies and the relevant Australian Standard Codes of Practice;

### **Environment and Health**

- 10.1 No release of contaminants, including, but not limited to dust, fumes, odour or aerosols or emission of noise is to cause or be likely to cause an environmental nuisance beyond the boundaries of the premises to which this development permit relates.
- 10.2 Upon receipt of a complaint regarding the emission of dust, light, odour or other air or noise emission, the operator must within a reasonable period of time:
- a. take any actions necessary to resolve the complaint, and
  - b. implement abatement measures to minimise the emissions from the site.
- 10.3 Where a complaint is made about noise from the activity, that is considered reasonable by an authorised officer and cannot be resolved by the operator of the activity subject of this approval, the emission of noise from the development must not result in levels greater than those specified in Table 1 until the circumstances which gave rise to the complaint are resolved.

Table 1: Noise Limits (dBA)

NOISE LIMITS MEASURED AT THE FACADE OF THE NEAREST NOISE SENSITIVE PLACE		
Period	Measured as $L_{Aeq}$	Measured as $maxL_{pA}$
7am – 6pm	55	60
6pm – 10pm	50	55
10pm – 7am	45	50

- 10.4 All spillage of waste, oils, chemicals or similar materials shall be cleaned up as soon as practical. Such spillage shall not be cleaned up by hosing, sweeping or otherwise releasing such wastes or contaminants to the land, stormwater or any roadside.
- 10.5 A spill kit must be maintained on site for use on spillages of any materials stored on site and be readily accessible at all times.
- 10.6 Chemicals must be stored in a bunded area undercover or other location whereby any spillage will not discharge to the ground or any area subject to stormwater or stormwater runoff.
- 10.7 Oils, fuels, other liquids must be stored in a bunded area undercover or other location whereby any spillage will not discharge to the ground or any area subject to stormwater or stormwater runoff. Any bunding provided shall be constructed and sized in accordance with AS 1940- The storage and handling of flammable and combustible liquids.
- 10.8 All repairs are to be conducted in a dedicated area that has a sealed surfaced drained to a collection sump suitable for the collection of contaminants such as oils, fuels, coolants and chemicals.
- 10.9 All wash-down waters from the washing of vehicles, trailers, plant or equipment must be contained and collected and disposed of to an approved facility. Wash-down waters must not be discharged to stormwater or on land subject to stormwater runoff.
- 10.10 All solid wastes or other materials likely to produce contaminants shall be stored in bins with lids in a place to prevent the ingress of stormwater.
- 10.11 There shall be no release of litter or contaminants from the site to any roadside, drain or waters.
- 10.12 Lighting used to illuminate any areas of the premises shall be angled or shaded in such a way that lighting does not directly illuminate any nearby premises or roadways in such a manner as to constitute an environmental nuisance.

**Advice Only;**

- *The activity must be operated in accordance with Council's Waste Management Policy and the Environmental Protection (waste management) regulation 2000.*

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## Background Information

Burdekin Shire Council acting as the Assessment Manager has received a properly made Development Application seeking approval for a Material Change of Use for a Water sports shop and shed (Tourist Facility) as an addition to existing Alva Beach tourist park at 20-36 Braby Street, Alva (Lots 1 & 2 on SP232085). The application was lodged by Matt King on behalf of KPT Diving and Marine Services.

The land has a Town Planning zone of 'Village' with the proposal triggering an 'Impact Assessable' Development Application. The application was required to be publicly notified for 15 business days. The application has been assessed against the relevant provisions of Burdekin Shire Council's IPA Planning Scheme and was triggered under Table 4 – Assessment Categories and relevant assessment criteria for Village Zone – Making a Material Change of Use. The defined use is best described as an 'Tourist Facility'.

**“Tourist Facility” definition:-** “Premises used for the purpose of entertaining, educating, victualling or otherwise catering to the daily needs of tourists whether or not such facilities are established in conjunction with “Tourist Accommodation” or any other defined purpose.

## The Application

The application seeks development approval to operate a Water Sports Shop and Storage Shed within a defined area of the existing Alva Beach Tourist Park. Specifically, the applicant proposes to move the existing Yongala Dive business to this new site and continue to operate diving and marine tours of the Yongala Wreck off the coast of Alva Beach. Previously the business offered accommodation as part of their operations, but this will now be available through the existing Tourist Park facilities.

It is proposed that a total of 4 employees will be employed in the business, one staff member for the office, and three employees are nominated as boat staff. The application stipulates they will allocate 4 visitor parks and 3 staff parks on-site, with the 'overflow' parking being accommodated in the existing Tourist Park. The applicant wishes to operate the facility 7 days a week, from 7:30am until 4pm with the boat leaving the site for the beach in the morning and returning early afternoon around 1.30pm. Frequency of dive tours can be reduced in number dependent upon weather and bookings.

## Site Description/Surrounding Land Uses

The subject site is located on Braby Street, Alva and forms part of the existing Tourist Park. The subject area encompasses 756m<sup>2</sup> and if approved, will form part of the overall 2 hectare Tourist Park site.

The lot is generally flat with vacant State land adjoining the property to the east and west. A functioning Tourist Park will adjoin the subject site with residential uses across the road to the north. The predominant use of the surrounding area to the subject site is currently utilised for residential purposes. Coastal environments including sand dunes, recreation areas and salt pans are also in close proximity to the subject site.



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## **Comment on Submission**

The Development Application required public notification due to the proposed use (i.e. Tourist Facility) triggering a Material Change of Use – Impact Assessable. At the closing date for submissions, one properly made submission had been received.

The submission received raised concerns about possible negative impacts the proposed development could have on the community due to the traffic movements associated with the intended operations. The submitter also raised safety concerns. These concerns have been acknowledged by both the applicant and the assessment manager and every effort has been made to minimise any potential negative impacts.

Issues identified in the submission are listed below including a response.

### **Traffic/Safety:**

The submitter raised concerns regarding the registration, roadworthiness, size and safety of the vehicles used by the operators. Concerns were based upon perceived issues with the operator's vehicles entering and exiting the site and travelling to and from the beach. In addition to these concerns, the submitter also questioned whether the appropriate National Heavy Vehicle Permit had been obtained by the operators.

### **Response:**

Council's statutory authority limits the ability to consider and manage all of the concerns raised by the submitter. In particular, the issuing of the National Heavy Vehicle Permit. The applicant has advised they have the appropriate permit (NHVP) to allow vehicles to use the road. The issuing of this permit is not the responsibility of the Local Authority. The carrying of people on a road is also not the responsibility of Council.

The proposed access/egress from the proposed site to Braby Street is considered appropriate. The existing crossover is wide enough to allow vehicles the ability to access Braby Street safely. Good visibility, a reduced speed limit, on-site parking and low heavy vehicle traffic movements (average of two/day) all contribute to acceptable outcomes that will not detrimentally affect other road users or nearby residents. It is considered that the proposed use will not adversely affect or compromise the safety of other road users or the amenity of the area.

## **Conclusion**

Council's Development Assessment Team members have assessed the application in accordance with the scheme and have included reasonable and relevant conditions as part of the recommended approval. Officers are confident that the proposal complies with adopted planning regulations, policy and identified State interests. It is recommended that Council approves the application subject to the abovementioned conditions.

## **Link to Corporate/Operational Plan**

2.5.1 Review land supply and uses as required to meet community and business needs.

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## **Consultation**

Given that the Development Application was triggered as 'Impact Assessable', public notification was required. The application was publicly notified between Wednesday 1 May, 2019 and Thursday 23 May, 2019. At the end of this period there was one properly made submission received. All relevant Council Departments have been consulted with comments and development conditions included as part of the recommendation.

## **Legal Authority or Implications**

A potential risk is present for any Impact Assessable Development Application in that any decision made by the Assessment Manager may attract an appeal in the Planning and Environment Court.

## **Policy Implications**

N/A

## **Financial and Resource Implications**

N/A

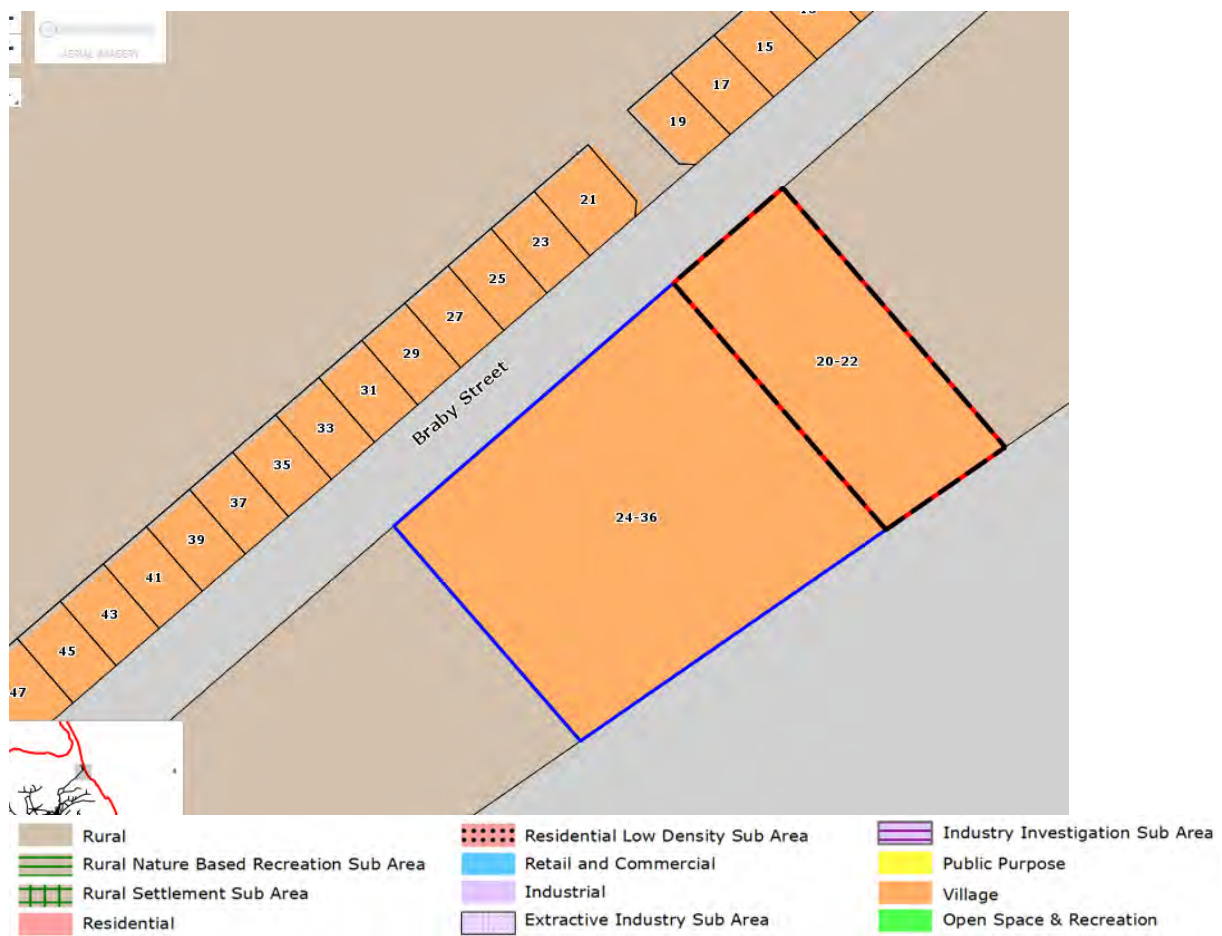
## **Report Prepared By:**

Mr. Shane Great – Manager Planning and Development

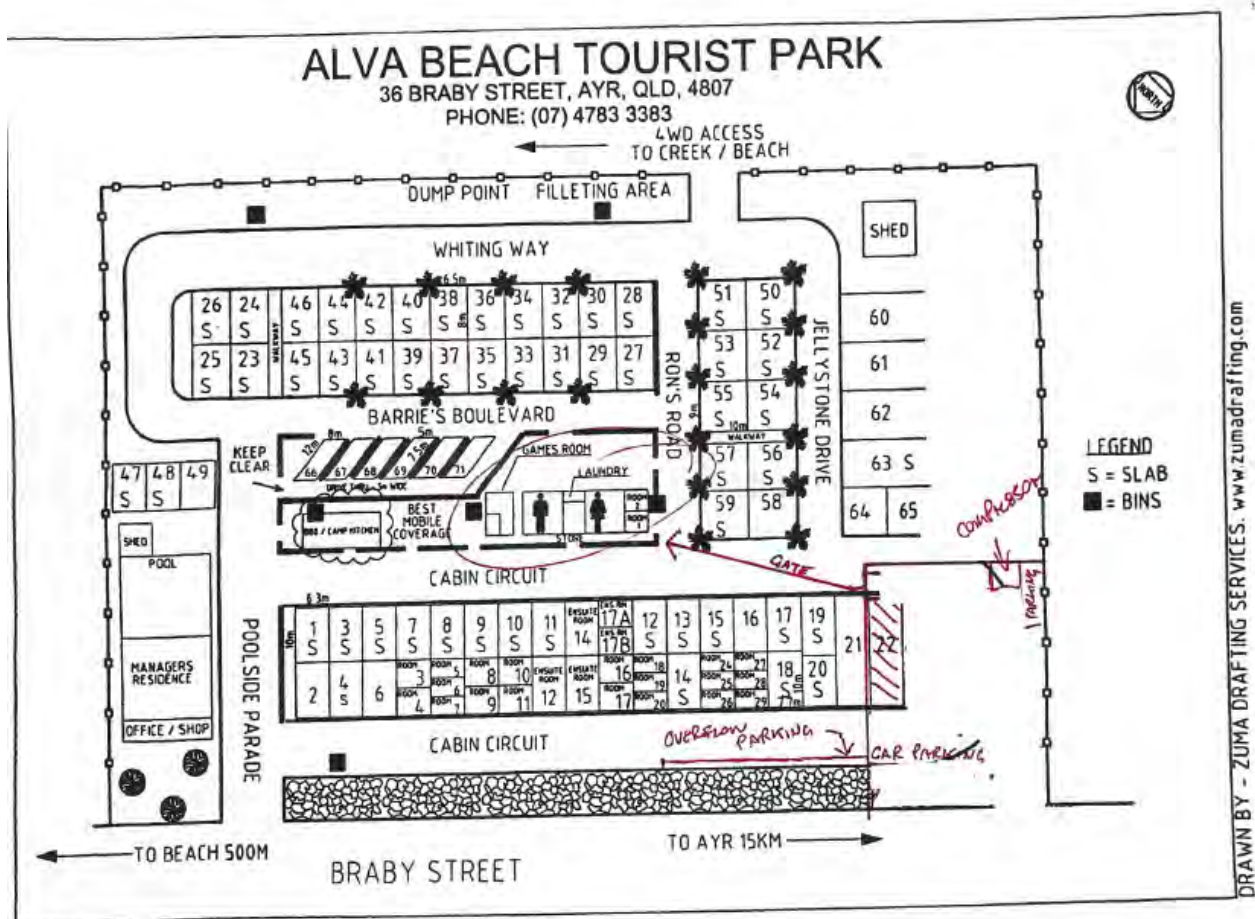
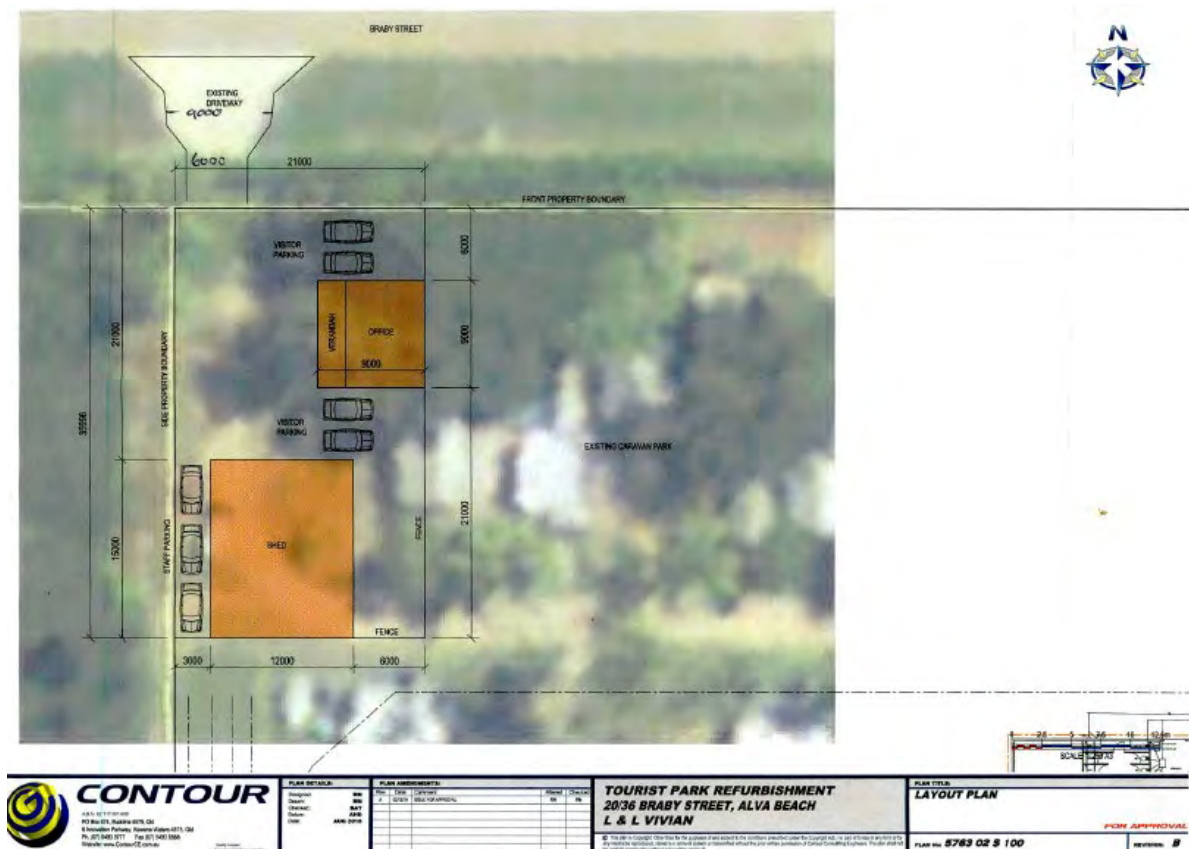
## **Report Authorised By:**

Mr. Nick Wellwood – Director Infrastructure, Planning and Environmental Services

## Attachments











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## **12 COMMUNITY DEVELOPMENT**

## **13 ECONOMIC DEVELOPMENT**

## **14 NOTICES OF MOTION**

## **15 CORRESPONDENCE FOR INFORMATION**

Tabled Separately

## **16 GENERAL BUSINESS**

## **17 CLOSED MEETING ITEMS**

- 17.1 Confidential Report – TBSC/19/006 – Tender for the Cleaning Services of the Council Administration Building and Council’s Jones Street Depot**
- 17.2 Confidential Report – Algal Bioremediation Proposal Ayr/Brandon Waste Water Treatment – Pacific Bio**
- 17.3 Confidential Report – Bi-Annual Staff Accrued Annual and Long Services Leave Entitlements Report**

## **18 DELEGATIONS**

