



Burdekin Shire Council

AGENDA

ORDINARY COUNCIL MEETING

**HELD AT COUNCIL ADMINISTRATION BUILDING,
145 YOUNG STREET, AYR**

on 24 September 2019

COMMENCING AT 9:00AM

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Burdekin Shire Council

TUESDAY 24 SEPTEMBER 2019

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1 PRAYER

2 DECLARATIONS OF INTEREST

3 MINUTES AND BUSINESS ARISING

3.1 Ordinary Council Meeting Minutes - 10 September 2019

Recommendation

That the minutes of the Ordinary Council Meeting held on 10 September 2019 be received and confirmed.



Burdekin Shire Council

MINUTES

ORDINARY COUNCIL MEETING

**HELD AT COUNCIL ADMINISTRATION BUILDING,
145 YOUNG STREET, AYR**

on 10 September 2019

COMMENCING AT 9:00AM



Burdekin Shire Council

TUESDAY 10 SEPTEMBER 2019

ORDER OF BUSINESS:

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ATTENDANCE

Councillors L.A. McLaughlin (Mayor), S.P. Perry (Deputy Mayor), E.J. Bawden, U.E. Liessmann, J.F. Woods and J.T. Bonanno

Mr. T. Brennan - Chief Executive Officer
Mr. N. O'Connor – Director Corporate and Community Services
Mr. N. Wellwood – Director of Infrastructure, Planning and Environmental Services
Mr. S. Great - Manager Planning and Development (Part)
Mr. D. Cornwell - Manager Community Services (Part)

Minutes Clerk – Ms. G. Biffanti

Apologies: Councillor A.J. Goddard

1 PRAYER

The meeting prayer was delivered by Reverend Dway Goon Chew of the Anglican Church.

2 DECLARATIONS OF INTEREST

The Mayor called for declarations of interest.

No declarations of interest were identified.

3 MINUTES AND BUSINESS ARISING

3.1 Ordinary Council Meeting Minutes - 27 August 2019

Recommendation

That the minutes of the Ordinary Council Meeting held on 27 August 2019 be received and confirmed.

Resolution

Moved Councillor Perry, seconded Councillor Woods that the recommendation be adopted.

CARRIED

3.2 Burdekin Cultural Advisory Group Meeting - 15 July 2019

Recommendation

That the minutes of the Burdekin Cultural Advisory Group Meeting held on 15 July 2019 be received and adopted.

Resolution

Moved Councillor Perry, seconded Councillor Liessmann that the recommendation be adopted.

CARRIED

9.13am – Mr. Cornwell entered the meeting

3.3 Burdekin Shire Youth Council Meeting Minutes - 19 August 2019

Recommendation

That the minutes of the Burdekin Shire Youth Council Meeting held on 19 August 2019 be received and adopted.

Resolution

Moved Councillor Woods, seconded Councillor Perry that the recommendation be adopted.

CARRIED

4 REPORTS

4.1 Council Workshops - August 2019

Executive Summary

The Council conducted workshops on 6 and 20 August 2019 with a range of policy and operational issues discussed.

A brief summary of the items discussed at the workshops is contained in the report.

Recommendation

That the report on the Council workshops held on 6 and 20 August 2019 be received and noted.

Resolution

Moved Councillor Liessmann, seconded Councillor Perry that the recommendation be adopted.

CARRIED

5 GOVERNANCE

6 ENVIRONMENTAL AND HEALTH SERVICES

7 CLIENT SERVICES

8 FINANCIAL & ADMINISTRATIVE SERVICES

9 OPERATIONS

10 TECHNICAL SERVICES

11 PLANNING & DEVELOPMENT

11.1 Request for a Negotiated Decision Notice Material Change of use for Extractive Industry - Sand Extraction from the Haughton River Adjacent to 1004 Upper Haughton Road, Upper Haughton (Lot 64 on CP868133 and Lot 13 on SP113329)

Executive Summary

Council issued a Decision Notice for the sand extraction on 28 May 2019. RPS on behalf of their client Burdekin Transport have made representations on several conditions in accordance with *section 75 of the Planning Act 2016* and have requested Council issue a Negotiated Decision Notice with amended conditions.

Recommendation

That Council issue a Negotiated Decision Notice to for a Material Change of Use for Extractive Industry - sand extraction from the Haughton river adjacent to 1004 Upper Haughton Road, Upper Haughton (Lot 64 on CP868133 and Lot 13 on SP113329) subject to the following changes to specific conditions:

Condition 10.1

Condition currently reads:

The applicant will construct a new intersection where the proposed haul road meets Upper Haughton Road, Upper Haughton.

Representation from Applicant:

Request to delete the condition as the intent of this condition is addressed in the proposed changes to condition 10.2.

Recommendation:

Condition to remain. Council Officers are recommending that there be no change to condition 10.2, therefore this condition will remain unchanged.

Condition 10.2

Condition currently reads:

The intersection of the haul road and Upper Haughton Road, Upper Haughton is to be designed to cater for haulage vehicles using a swept path template for a prime mover and semi-trailer. The intersection shall be based on the attached plan "Turning Path Rev A" and be sealed with a minimum 50mm thick AC14HA5S asphalt. The four metre wide grid is to be incorporated into the design.

Representation from Applicant:

The applicant seeks to negotiate the pavement standard of upgrades to the intersection of the haul road and Upper Haughton Road, Upper Haughton as they consider the pavement standard to be in excess of what is reasonable or required for the intersection. The applicant has submitted a report from their Registered Professional Engineer of Queensland (RPEQ), Steve McKenzie Consultant Engineer (SMCE) who has reviewed the above condition and in summary concluded that a lesser standard of pavement surfacing is a suitable alternative for the intersection upgrade.

Recommendation:

Condition to remain: On review Council Officers advised the applicant that their alternative standard upgrade to the intersection would be accepted with the stipulation that a bond of \$30,000 be lodged with Council. The bond would be included as part of the condition to ensure that if any damage was to occur to the upgraded intersection due to haulage vehicle movements and the potential shear stress on the road surface, the bond could be called upon to repair any damage incurred.

The applicant did not accept the bond and specified that the costs of the upgrade should be considered more than a reasonable and relevant imposition on the development. Council Officers are recommending that there be no change to condition 10.2.

Condition 10.3

Condition currently reads:

Upgrade the existing track within the unnamed road reserve to ensure minimum site distance and turning radii meet safety standards.

Representation from Applicant:

The applicant provided an amended condition referencing drawings endorsed by their RPEQ, SMCE that implement signage and speed control measures to meet safety standards that will reduce the risk to users of the road. The representation also suggests that utilising these methods will reduce the requirement for vegetation clearing.

Recommendation:

Amend the condition to read as follows:

The applicant shall implement signage and speed control measures in accordance with "Haul Access Road Layout Conflict Point 1 Improvements", drawing number C04.1, revision A, dated 5 July 2019 and "Haul Access Road Layout Conflict Point 2 Improvements", drawing number C05.1, revision A, dated 5 July 2019 to meet safety standards.

Condition 10.4

Condition currently reads:

The applicant must pay Council (on an annual basis) the amount of 31 cents/tonne for routine maintenance costs for the duration of extraction operations using Upper Haughton Road, Upper Haughton. Once evidence of extraction rates is received by Council via the Annual Report, the amount payable will be calculated and the developer provided with a tax invoice for payment. Payment must be made within 14 days of the tax invoice being issued, or such alternative date as stipulated on the tax invoice.

Representation from Applicant:

The applicant requests to delete this condition as they state in their representations that this condition is not reasonable or a relevant imposition on the proposed development, given the intersection upgrades also conditioned. The applicant estimates that the upgrades are to be in the order of \$25,000.

They consider that together, the 31 cents/tonne maintenance cost and the intersection upgrade are in excess of what is considered reasonable for the proposed extraction.

Recommendation:

Condition to remain. The proposed development will result in additional heavy vehicle traffic on sections of the local road network. In particular, the 10km section of the Upper Haughton Road, Upper Haughton between the proposed development and the National Highway. The 31 cents/tonne reflects the accelerated consumption of economic life of the road pavement as a result of the increased traffic loading. The proposed sand extraction directly changes the existing traffic movements at the intersection from through traffic to predominately turning heavy traffic, subsequently adding additional shear forces and damage to the seal. The 31 cents/tonne is used to contribute to the maintenance of the remaining road network influenced by the additional traffic loadings, not just the intersection. Council Officers are recommending that there be no change to condition 10.4.

Condition 12.1

Condition currently reads:

An annual survey must be completed to ensure that the volumes of soil and extent of extraction, is not exceeded. The survey must be undertaken by a person having suitable qualifications to undertake survey works and to an accuracy to determine maximum volumes are not exceeded.

Representation from Applicant:

The applicant requests that this condition be deleted as it duplicates the record keeping provisions that are required by the State as part of the Environmental Authority and Quarry Material Allocation Notice.

Recommendation:

Delete condition 12.1. Agreed that condition can be removed.

Resolution

Moved Councillor Perry, seconded Councillor Woods that the recommendation be adopted.

FOR: Councillors McLaughlin, Perry, Woods and Bawden

AGAINST: Councillors Liessmann and Bonanno

4/2

CARRIED

12 COMMUNITY DEVELOPMENT

13 ECONOMIC DEVELOPMENT

14 NOTICES OF MOTION

15 CORRESPONDENCE FOR INFORMATION

9.32am – Mr. Great left the meeting.

16 GENERAL BUSINESS

16.1 Sixteenth Street Home Hill - Road Reconstruction

Councillors discussed recent comments by Councillor Liessmann in relation to the Sixteenth Street, Home Hill Drainage Upgrade Project.

Officers advised Councillors that this issue was discussed at a Council Workshop held on 5 March 2019, whereby it was concluded that Council has sufficient funds available in the 2018/2019 Capital Works Program to complete Phase 1 of the Project which was to install underground drainage pipes and this work had been completed.

Phase 2 of the project will require the installation of open channel design to be considered in future Capital Works Programs.

16.2 Jones Street Depot Fencing

Mr. Wellwood advised that tenders for the fencing for the Jones Street Depot have been awarded and work will commence on the 21 September 2019 and completed by 1 October 2019.

16.3 Approved Leave of Absence - Councillor Perry - 20 September to 8 October 2019

Resolution

Moved Councillor Woods, seconded Councillor Liessmann that Councillor Perry be granted an approved leave of absence from 20 September to 8 October 2019.

CARRIED

17 CLOSED MEETING ITEMS

Council Meeting closed to Public under Section 275 of Local Government Regulation 2012

Resolution

Moved Councillor Liessmann, seconded Councillor Perry that the Council meeting be closed to the public under the following sections of the *Local Government Regulation 2012*:

- 275(1)(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

For the purpose of discussing:

- Update of Water Supply situation
- ANZAC Park Masterplan

CARRIED

10.17am Meeting adjourned for Morning Tea

Council Meeting opened to Public

Resolution

Moved Councillor Bonanno, seconded Councillor Woods that the Council meeting be opened to the public.

CARRIED

17.1 ANAZC Park Masterplan

Council endorsed the proposed approach to community and Stakeholder consultation on the draft master plan for ANZAC Park.

18 DELEGATIONS

There being no further business the meeting closed at 11.30am.

These minutes were confirmed by Council at the Ordinary Council Meeting held on 24 September 2019.

MAYOR

3.2 Audit Committee Meeting Minutes - 21 August 2019

Recommendation

That the minutes of the Audit Committee Meeting held on 21 August 2019 be received and adopted.

Location of Meeting:	Ernie Ford Board Room
Date of Meeting:	21/08/2019
Commencing at:	9:02am
Minutes Clerk:	Rebecca Stockdale- Senior Governance Officer

Attendance

Attendees	Mr Ian Jessup (Independent Chairperson), Mr Jim Fahey (Independent Professional Member), Mr Jim Nuttall (Independent Community Member), Cr Sue Perry, Cr John Woods, Mr Terry Brennan (Chief Executive Officer), Mr Nick O'Connor (Director Corporate and Community Services), Mrs Rebecca Stockdale (Senior Governance Officer), Mrs Kim Olsen (Manager Financial & Administrative Services), Mrs Kathy Cortabitarte (Financial Accountant- Systems), Ms Ashita Lal (QAO Manager) - Via telephone for part, Ms Cathy Blunt (Internal Audit Function OCM) - Via telephone.
Apologies	Mayor Lyn McLaughlin, Mr Nick Wellwood (Director of Infrastructure Planning and Environmental Services)

Minutes

1. Apologies

Apologies were received from Cr Lyn McLaughlin and Mr Nick Wellwood.

2. Accept Minutes from Previous Meeting

The minutes of the previous meeting were circulated via email to all members.

Moved Cr Woods, seconded Mr Fahey that the minutes from the previous meeting be formally accepted by the Committee.

Carried

3. Financial Reporting

3.1 Position Paper – No position papers were presented for this meeting.

3.2 Draft Financial Statements

Mrs Cortabitarte provided an overview of the financial statements and points of note as circulated to the committee members ahead of the meeting. Mrs Cortabitarte highlighted that there would be a minor change made to the asset sustainability ratio due to some changes within the Transport Asset Class and the Water Asset Class. The asset sustainability ratio will be changed to 92.14% with note 14 amended accordingly.

Moved Mr Jessup, seconded Mr Fahey that the Draft Financial Statements be noted by the Audit Committee.

Carried.

3.3 Management Assurance and Compliance Representations

The audit committee reviewed the management assurance and compliance letter which had been circulated prior to the meeting. The letter provides an overview of the governance and review processes undertaken during the financial year in relation to the preparation of the Financial Statements.

Moved Jim Fahey, seconded Ian Jessup that the management assurance letter be noted by the Audit Committee.

Carried.

4. External Audit/Queensland Audit Office Advice

4.1 QAO's briefing on emerging issues

Ms Lal provided an overview on emerging issues in the 2019 Audit and Risk Committee Briefing Paper as circulated to attendees prior to the meeting. Ms Lal highlighted the activities within the QAO's strategic audit plan including the audit for "Strategic asset management in local government" which is scheduled for the 2020/2021 financial year.

4.2 Crowe Horwath- results of audit and follow-up with management

Ms Mayhew provided a brief update regarding the audit status for external audit. At this point in time, no significant deficiencies have been identified. External audit have begun some preliminary testing ahead of the final audit visit. The site visit is scheduled for the week commencing 2 September 2019.

4.3 Consider need for closed briefing session

No closed briefing session was required.

5. Internal Audit

5.1 Internal Audit Report – WH&S review

A copy of OCM's WH&S review report was circulated to committee members prior to the meeting. A number of recommendations were made by the auditor and Management have reviewed these recommendations and provided comment and agreed to a number of action items as detailed in the report. Mr O'Connor provided advice to the committee in relation to some of the recommendations made by internal audit where management did not agree with the recommendation. Mr O'Connor provided further detail to the committee about alternate management action items relating to these recommendations. Ms Blunt provided feedback in relation to Management's comments and agreed action items and indicated that IA were supportive of Management's proposed solutions. The committee indicated their acceptance of the agreed management action items as detailed in the report.

Moved Mr Fahey, Seconded Mr Nuttall that the Internal Audit WH&S Review Report is adopted by the Committee.

Carried

5.2 Internal Audit Activity Report- Progress towards achieving audit schedule

Council's internal audit contractor, OCM, provided a written summary of the internal audit activities undertaken in line with the Annual Internal Audit Plan. OCM have finalised the internal audit for Work Health and Safety and have completed the field work for the Risk Management Framework review. A draft report from this internal audit is expected to be provided within the next week. The next scheduled

Audit Committee Meeting

internal audit is "IT General Controls" and preliminary planning for this audit is underway. This audit shall be carried out during the second quarter.

Moved Mr Jessup Seconded Cr Perry that the Internal Audit Activity Report is noted by the Committee.

Carried

6. Management Updates**6.1 Risk Management Update**

Mr O'Connor provided an overview of recent Risk Management activities across the organisation. Take 5 Risk Management Awareness training has been delivered to all staff and ERM awareness sessions are being rolled out to all work groups across council. The review of Operational Risk Registers has commenced and should be completed by the end of September 2019. Council has also nominated for the LGMS Risk Excellence Awards. Mrs Stockdale also noted that the Risk Management Committee have recently overseen the review and update of the Master BCP and all subplans and the BCP kits have been reviewed and updated.

Moved Mr Jessup, Seconded Cr Woods that the briefing paper for Risk Management noted by the Committee.

Carried

7. Other Business**7.1 Update to comprehensive insurance for Council's fleet vehicles**

Mr Brennan advised the committee that Council had recently undertaken a review of its insurance cover for all fleet vehicles. Council obtained a quotation for comprehensive vehicle insurance for all Council fleet vehicles and have chosen to take out this insurance.

Meeting Closure

Meeting Closed at:	9.40am
Date of Next Meeting:	25 September 2019- 9:00am

Mr Ian Jessup
Chairperson

4 REPORTS

5 GOVERNANCE

6 ENVIRONMENTAL AND HEALTH SERVICES

7 CLIENT SERVICES

8 FINANCIAL & ADMINISTRATIVE SERVICES

8.1 Monthly Financial Report for Period Ending 31 August 2019

Recommendation

That the Monthly Financial Report for Period Ending 31 August 2019 be received.

Financial Report - August 2019



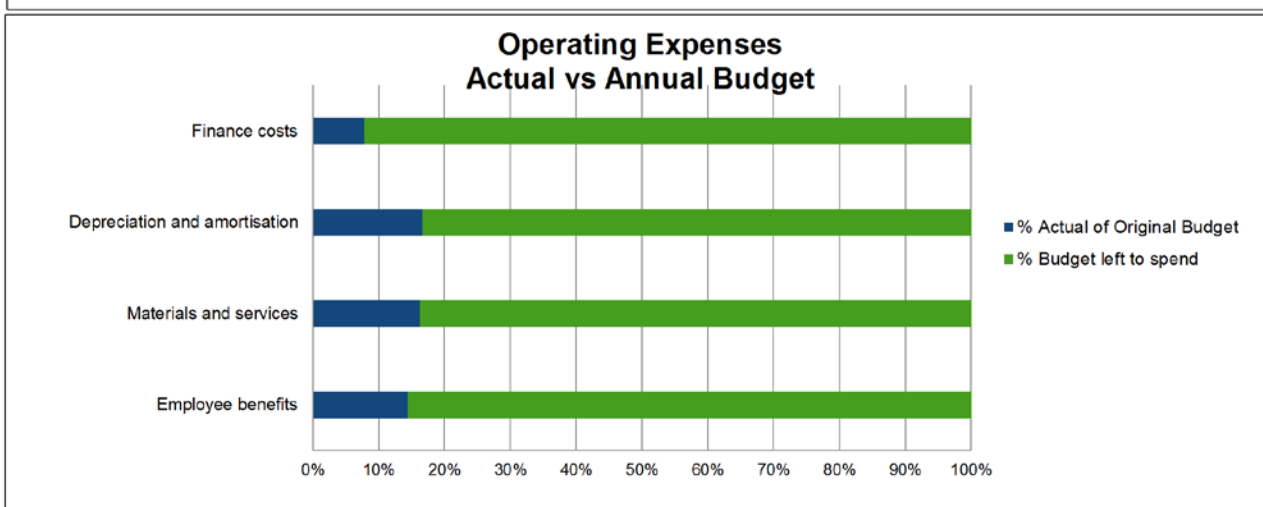
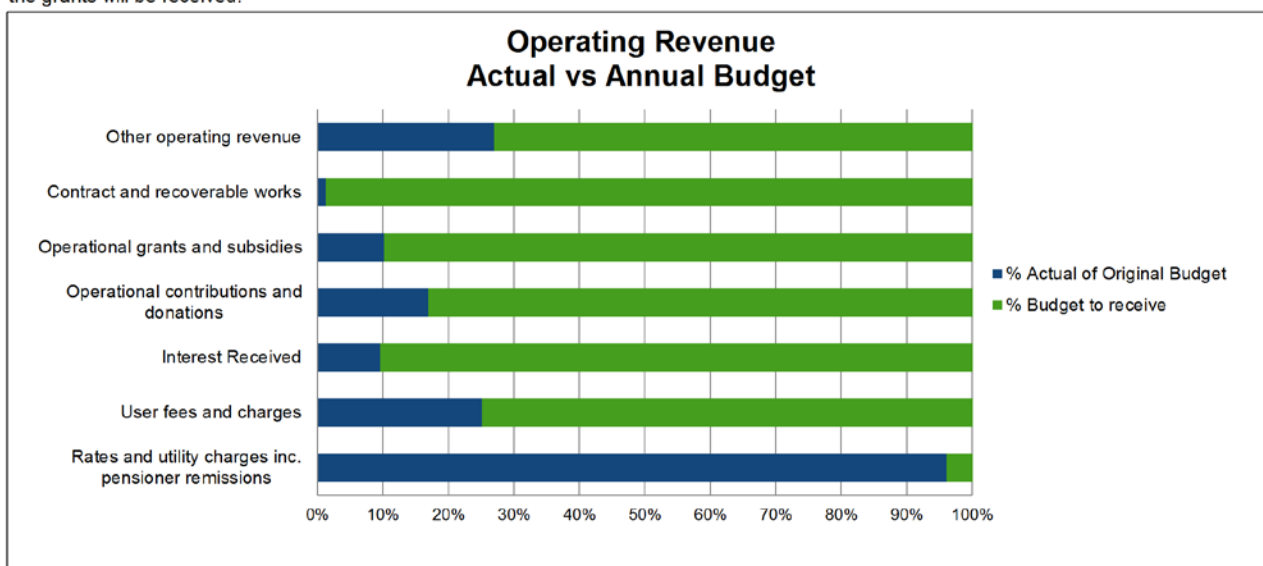
The following report provides a summary of Council's financial performance to 31 August 2019.

FINANCIAL STATEMENTS AT A GLANCE

As at 31 August 2019	Actual \$	Annual Budget \$	YTD Budget \$	\$ Variance YTD Actual to YTD Original Budget	% Variance YTD Actual to YTD Original Budget
Total Operating Revenue	39,971,198	53,568,156	41,193,228	-1,222,030	-3%
Total Operating Expenses	8,265,419	53,145,641	9,313,545	-1,048,126	-11%
Operating Position	31,705,779	422,515	31,879,683	-173,904	-1%
Capital Revenue	543,815	5,875,608	5,875,608	-5,331,793	-91%
Net Result	32,249,594	6,298,123	37,755,291	-5,505,697	-15%

This report contains financial information for the period ending 31 August 2019. Council's operating position at month end is a \$31.7M surplus.

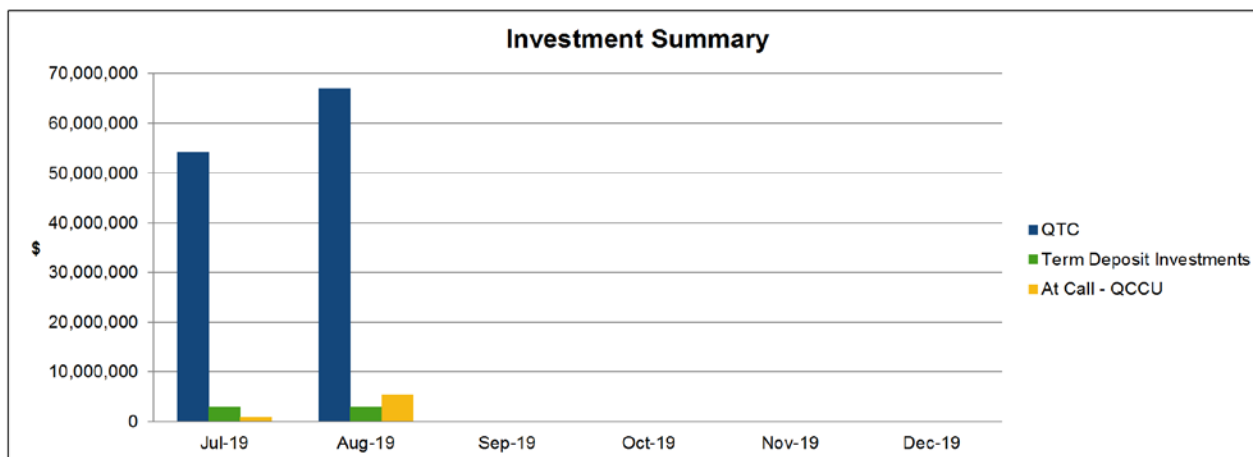
Capital Revenue includes capital grants which are budgeted to be received in July. The nature of capital grants means that it is often unknown the grants will be received.



INVESTMENT PORTFOLIO

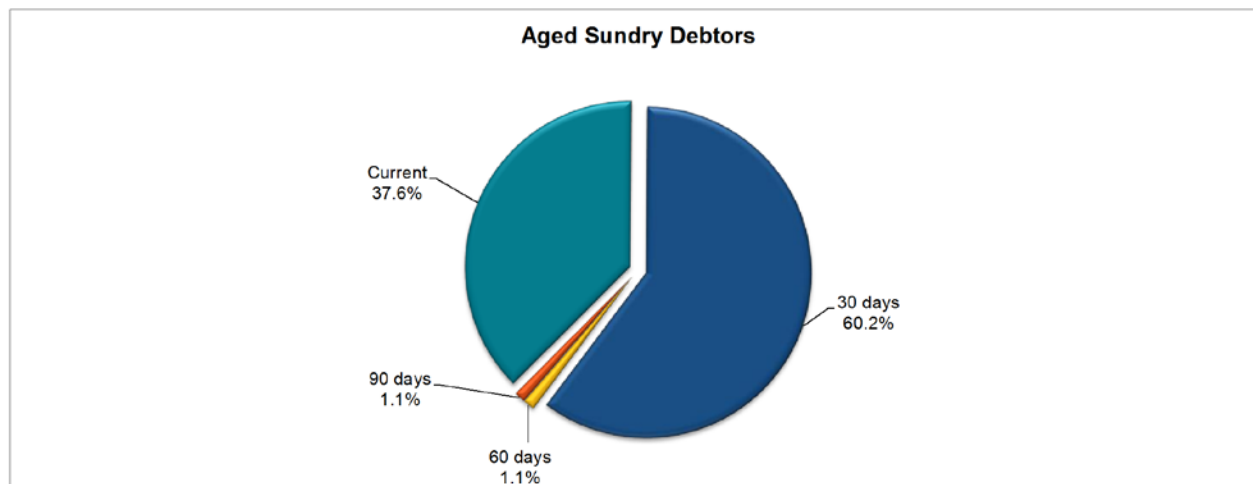
Investment Report as at 31 August 2019 (including at call cash)

	Total Invested	Average Current Rate Weighted	% Invested
QCCU	3,000,000	2.40%	4.0%
QTC	67,069,928	1.55%	88.8%
QCCU General	5,464,254	1.65%	7.2%
Total Funds	\$75,534,182		



SUNDRY DEBTORS

Total outstanding Sundry Debtors as at 31 August are \$277,908.

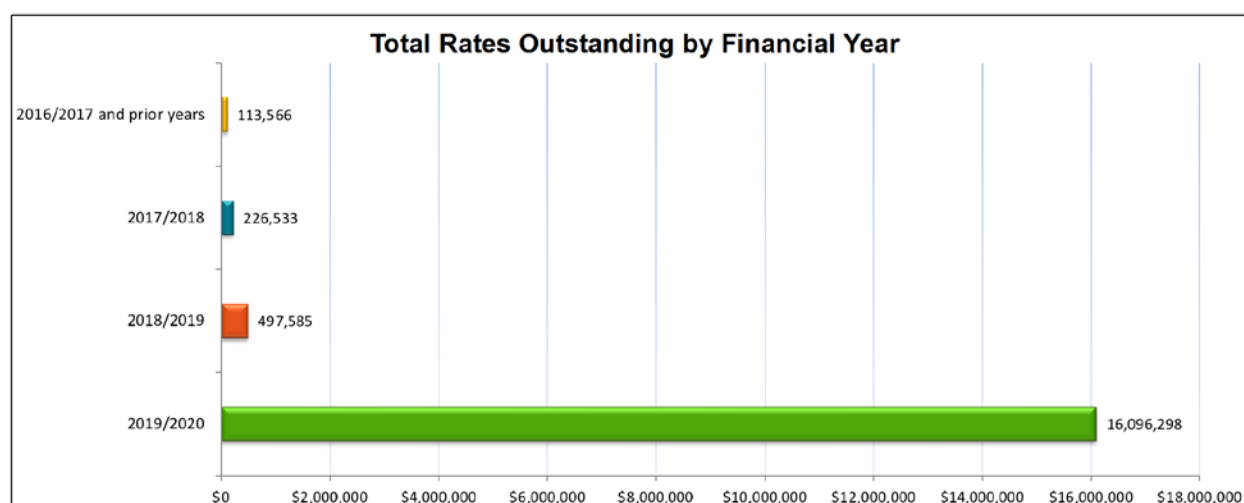


RATES

Arrears as at 1 July 2019		\$1,016,025
Levy and fees raised *	\$41,597,944	
Interest charged *	\$12,589	
Less Pensioner subsidy and rebate	<u>\$637,623</u>	<u>\$40,972,911</u>
Payments received		<u>\$ 24,999,457</u>
Arrears as at 31 August 2019		<u><u>\$16,989,478</u></u>
Pre-payments as at 31 August 2019		\$ 222,864
Pre-payments as at 31 August 2018		\$ 172,849

* includes State Govt Emergency Management Levy

Annual Rate Levies were issued on 2 August 2019, with a due date of 2 September 2019.



OVERVIEW OF COUNCIL'S CAPITAL PROJECTS

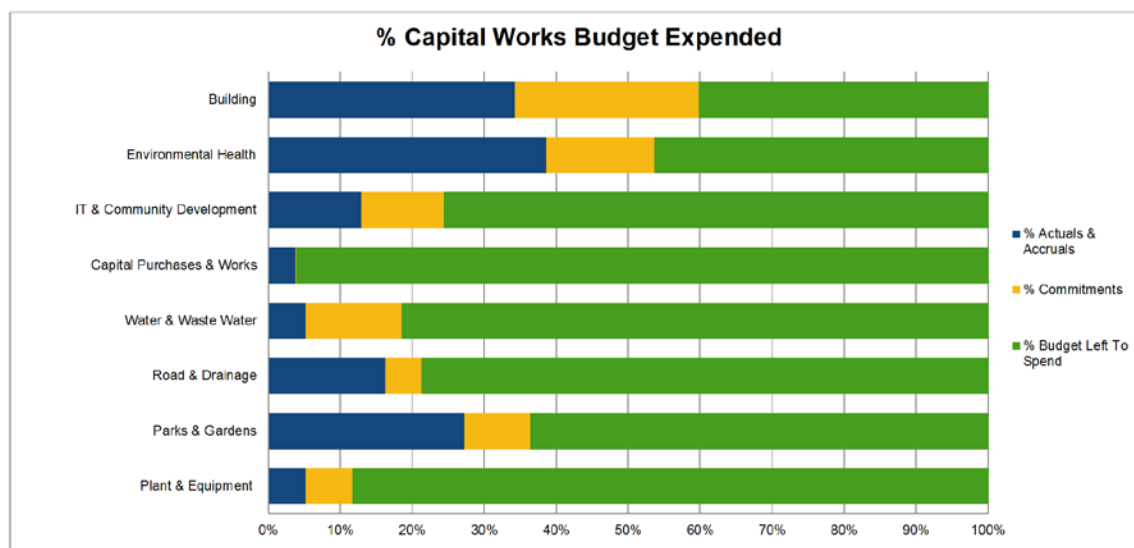
Capital expenditure incurred for the year to 31 August, is shown by asset category in the table below.

Capital project expenditure to 31 August is \$2,682,473. In addition to this, there is \$1,790,669 of commitments.

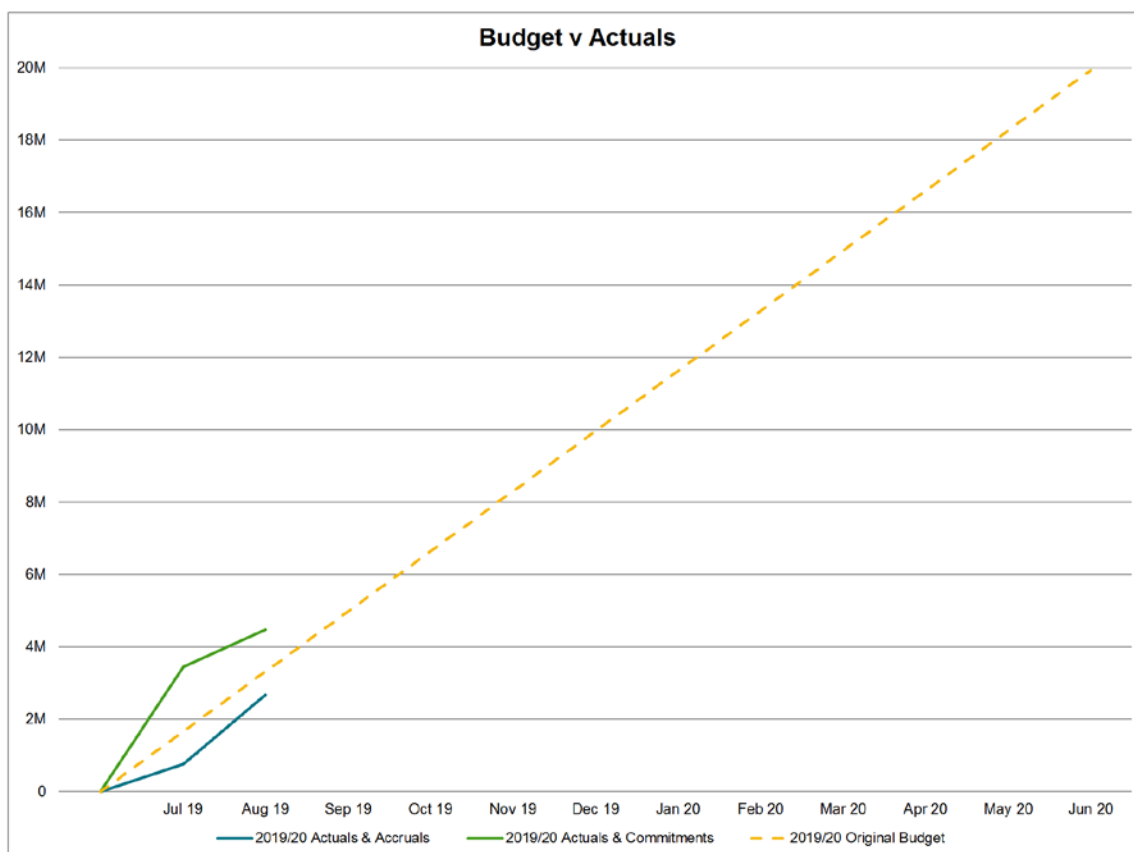
Financial Overview by Asset Category

Asset Category	Original Budget	Revised Budget	Actuals & Accruals	Commitments	Total
Building	\$ 1,703,100	\$ -	\$ 582,701	\$ 435,006	\$ 1,017,707
Environmental Health	\$ 430,000	\$ -	\$ 165,996	\$ 64,676	\$ 230,672
IT & Community Development	\$ 605,200	\$ -	\$ 78,292	\$ 69,305	\$ 147,597
Capital Purchases & Works	\$ 1,740,000	\$ -	\$ 64,800	\$ 2,112	\$ 66,912
Water & Waste Water	\$ 4,804,000	\$ -	\$ 250,466	\$ 636,527	\$ 886,994
Road & Drainage	\$ 8,182,000	\$ -	\$ 1,329,063	\$ 411,474	\$ 1,740,537
Parks & Gardens	\$ 375,000	\$ -	\$ 101,819	\$ 34,585	\$ 136,403
Plant & Equipment	\$ 2,100,000	\$ -	\$ 109,335	\$ 136,984	\$ 246,320
TOTAL	\$ 19,939,300	\$ -	\$ 2,682,473	\$ 1,790,668	\$ 4,473,141

The below graph shows, by Asset Category, how much Council has spent (including accruals) on Capital Projects, compared to each budget.



Extended information on individual projects has been provided to Council in a separate dashboard report.



Actuals and Accruals include payments made and materials/services received but not yet invoiced.

Actuals and Commitments include payments made, accrual transactions and purchase orders raised for materials/services not yet provided/supplied.

APPENDIX 1 - OPERATING STATEMENT BY MANAGER

Attached are the Operating Statement Reports by Manager - please refer to these report for individual comments.

APPENDIX 2 - TOTAL COUNCIL OPERATING STATEMENT

Attached is the Total Council Operating Statement for your information.

APPENDIX 3 - STATEMENT OF FINANCIAL POSITION

Attached is the Statement of Financial Position as at 31 August 2019.

APPENDIX 4 - STATEMENT OF CASH FLOWS

Attached is the Statement of Cash Flows for the period ending 31 August 2019.

OPERATING STATEMENT
Period Ending 31 August 2019

Chief Executive Officer

	Month of August Actual	Year to Date Actual	Year to Date Original Budget	\$ Variance YTD Actual to YTD Original Budget	% Variance YTD Actual to YTD Original Budget
Operating Revenue					
Operational contributions and donations	0	0	333	-333	-100%
Operational grants and subsidies	0	0	29,167	-29,167	-100%
Other operating revenue	323	492	9,326	-8,834	-95%
Total operating revenue	323	492	38,826	-38,334	-99%
Operating Expenses					
Employee benefits	118,110	208,534	233,804	-25,271	-11%
Materials and services	20,675	67,875	103,611	-35,736	-34%
Total operating costs	138,785	276,409	337,416	-61,007	-18%
Surplus (deficit) from operating activities	-138,462	-275,917	-298,590	22,673	-8%
Net result for period	-138,462	-275,917	-298,590	22,673	-8%

Comments

Operational grants and subsidies

Budget includes grant funding relating to Regional Skills Investment Co-ordinator role from Department Employment, Small Business and Training. This funding will no longer be received due to the agreement being terminated. Other grant income relates to the Sweet Days Hot Nights festival which will not be received until the second half of the financial year.

Other operating revenue

Majority of revenue budgeted is for sponsorship and income from the Sweet Days Hot Nights festival which will not be received until the second half of the financial year.

Employee benefits

Wages estimate includes salary costs for Regional Skills Investment Coordinator role which has not been filled. This position will no longer be filled due to termination of program agreement.

Materials and services

Estimate includes costs for Sweet Days Hot Nights festival and economic development strategy. Expenses will not be incurred until later in the financial year.

OPERATING STATEMENT
Period Ending 31 August 2019

Director of Corporate & Community Services

	Month of August Actual	Year to Date Actual	Year to Date Original Budget	\$ Variance YTD Actual to YTD Original Budget	% Variance YTD Actual to YTD Original Budget
Operating Revenue					
User fees and charges	23,141	30,656	13,453	17,202	128%
Operational contributions and donations	0	0	3,333	-3,333	-100%
Operational grants and subsidies	0	0	11,117	-11,117	-100%
Other operating revenue	0	0	417	-417	-100%
Total operating revenue	23,141	30,656	28,320	2,336	8%
Operating Expenses					
Employee benefits	48,276	101,209	100,559	651	1%
Materials and services	131,333	154,158	102,667	51,491	50%
Depreciation and amortisation	95,210	190,426	188,600	1,826	1%
Total operating costs	274,818	445,794	391,825	53,968	14%
Surplus (deficit) from operating activities	-251,677	-415,138	-363,505	-51,633	14%
 Capital grants and subsidies	 0	 0	 240,000	 -240,000	 -100%
Net result for period	-251,677	-415,138	-123,505	-291,633	236%

Comments

User fees and charges

Annual invoices for aerodrome leases, landing fees and various paddock rentals have been issued.

Operational contributions and donations

Under year to date budget due to contributions invoiced every 3 months for electricity at Home Hill Showgrounds.

Operational grants and subsidies

Annual PCYC grant not yet received.

Materials and services

Over year to date budget due to annual insurance premium paid in July.

Capital grants and subsidies

Grant funding not yet received for Works for Queensland 2019-21.

OPERATING STATEMENT
Period Ending 31 August 2019

Manager Client Services

	Month of August Actual	Year to Date Actual	Year to Date Original Budget	\$ Variance YTD Actual to YTD Original Budget	% Variance YTD Actual to YTD Original Budget
Operating Revenue					
Other operating revenue	1,921	24,888	5,500	19,388	353%
Total operating revenue	1,921	24,888	5,500	19,388	353%
Operating Expenses					
Employee benefits	36,384	119,316	458,877	-339,561	-74%
Materials and services	224,740	679,521	293,035	386,486	132%
Total operating costs	261,124	798,836	751,912	46,924	6%
Surplus (deficit) from operating activities	-259,203	-773,948	-746,412	-27,536	4%
Capital grants and subsidies	0	0	41,250	-41,250	-100%
Net result for period	-259,203	-773,948	-705,162	-68,786	10%

Comments

Other operating revenue

Unbudgeted insurance claim received in July for prior year event.

Employee benefits

This budget is for the staff wages within the Client Services department, as well as employee related costs for the whole organisation. Within the Client Services department, the IT section is over budget due to large IT projects requiring work to be completed outside of ordinary working hours. Employee related costs for the whole organisation are currently under budget due to there being no statutory holidays yet this financial year, it has been a low leave period with no school holidays, and the timing for oncost recoveries.

Materials and services

Materials and Services over budget mainly due to the ICT Software Maintenance annual agreements, annual insurance premiums and annual PBF Australia membership paid in full in July.

Capital grants and subsidies

Budgeted capital grant not yet received.

OPERATING STATEMENT
Period Ending 31 August 2019

Manager Community Services

	Month of August Actual	Year to Date Actual	Year to Date Original Budget	\$ Variance YTD Actual to YTD Original Budget	% Variance YTD Actual to YTD Original Budget
Operating Revenue					
User fees and charges	19,390	20,820	35,477	-14,656	-41%
Operational grants and subsidies	0	0	15,363	-15,363	-100%
Other operating revenue	16,035	25,602	18,867	6,736	36%
Total operating revenue	35,425	46,423	69,706	-23,283	-33%
Operating Expenses					
Employee benefits	144,230	287,829	275,591	12,239	4%
Materials and services	139,518	263,586	216,594	46,992	22%
Depreciation and amortisation	6,450	12,900	21,133	-8,233	-39%
Total operating costs	290,198	564,315	513,318	50,997	10%
Surplus (deficit) from operating activities	-254,773	-517,892	-443,612	-74,280	17%
Capital grants and subsidies	0	0	633,000	-633,000	-100%
Net result for period	-254,773	-517,892	189,388	-707,280	-373%

Comments

User fees and charges

Library internet and photocopying income, and hire of the Burdekin Theatre. Income varies monthly as bookings occur and demand for library service changes.

Operational grants and subsidies

First 5 Forever grant money not yet received.

Other operating revenue

Ahead of budget due to ticket sales for theatre promotions.

Materials and services

Year to date variance due to annual insurance premiums received in July. The budget has been split evenly over 12 months.

Depreciation and amortisation

The depreciation expense was estimated prior to the revaluation of community assets. The valuation of this asset class was lower than expected, therefore the depreciation expense is lower than originally forecasted. The effect of the revaluation on the depreciation expense will be adjusted in the first budget revision.

Capital grants and subsidies

Grant funding not yet received for Works for Queensland 2019-21.

OPERATING STATEMENT
Period Ending 31 August 2019

Manager Environmental & Health Services excluding Waste Program

	Month of August Actual	Year to Date Actual	Year to Date Original Budget	\$ Variance YTD Actual to YTD Original Budget	% Variance YTD Actual to YTD Original Budget
Operating Revenue					
Rates and Utility Charges	88,042	88,042	87,940	102	0%
User fees and charges	70,332	218,789	213,800	4,989	2%
Operational contributions and donations	14,306	15,560	16,590	-1,029	-6%
Operational grants and subsidies	0	15,000	7,167	7,833	109%
Other operating revenue	974	1,884	1,700	184	11%
Total operating revenue	173,653	339,275	327,196	12,078	4%
Operating Expenses					
Employee benefits	112,773	232,377	244,959	-12,582	-5%
Materials and services	98,607	242,867	235,612	7,255	3%
Depreciation and amortisation	25,218	50,435	53,550	-3,115	-6%
Total operating costs	236,598	525,679	534,121	-8,442	-2%
Surplus (deficit) from operating activities	-62,945	-186,404	-206,925	20,520	-10%
 Capital grants and subsidies	 0	 0	 48,000	 -48,000	 -100%
Net result for period	-62,945	-186,404	-158,925	-27,480	17%

Comments

Operational contributions and donations

No budgeted income received yet for aquatic weed control contributions and slightly over budget for herbicide landowner contributions.

Operational grants and subsidies

Variance to year to date budget due to the budget in this area being split evenly over 12 months. The NQ Dry Tropics for feral pig control grant has been received in full, the NQ Dry Tropics aquatic weed grant not yet received.

Employee benefits

Higher level of annual and sick leave taken in Health Admin and Pest Management area; vacancies in Pest Management area and Animal Compliance.

Capital grants and subsidies

Grant for disabled facilities in pools received in 2018/19. To be corrected in first budget revision.

OPERATING STATEMENT
Period Ending 31 August 2019

Manager Environmental & Health Services - Waste Program

	Month of August Actual	Year to Date Actual	Year to Date Original Budget	\$ Variance YTD Actual to YTD Original Budget	% Variance YTD Actual to YTD Original Budget
Operating Revenue					
Rates and Utility Charges	4,046,007	4,046,007	4,041,393	4,614	0%
User fees and charges	54,626	62,128	88,167	-26,039	-30%
Interest Received	7,885	18,315	32,500	-14,185	-44%
Other operating revenue	4,441	6,655	12,858	-6,204	-48%
Total operating revenue	4,112,959	4,133,104	4,174,918	-41,814	-1%
Operating Expenses					
Employee benefits	63,657	127,526	132,071	-4,545	-3%
Materials and services	133,536	187,907	516,508	-328,600	-64%
Depreciation and amortisation	28,629	57,296	62,633	-5,337	-9%
Total operating costs	225,822	372,730	711,213	-338,483	-48%
Surplus (deficit) from operating activities	3,887,136	3,760,375	3,463,705	296,669	9%
Capital grants and subsidies	0	86,879	0	86,879	-
Other capital income (expense)	-22,892	-22,892	0	-22,892	-
Net result for period	3,864,244	3,824,362	3,463,705	360,656	10%

Comments

User fees and charges

Waste accounts to be issued in September.

Interest Received

Under budget due to lower interest rates available for investments.

Other operating revenue

No scrap steel income to date.

Materials and services

Monthly payments to Cleanaway in arrears. No payment made for the State Waste Levy for August.

Capital grants and subsidies

Remaining grant received for Levy Ready Program budgeted to be received in 2018/19. This will be corrected in first budget revision.

Other capital income (expense)

Disposal of stand alone solar power system at Kirknie Landfill.

OPERATING STATEMENT
Period Ending 31 August 2019

Manager Financial and Administrative Services

	Month of August Actual	Year to Date Actual	Year to Date Original Budget	\$ Variance YTD Actual to YTD Original Budget	% Variance YTD Actual to YTD Original Budget
Operating Revenue					
Rates and Utility Charges	27,781,264	27,781,264	27,600,501	180,763	1%
Pensioner remissions	-595,485	-595,485	-323,100	-272,385	84%
User fees and charges	6,010	23,761	22,767	995	4%
Interest Received	33,608	78,567	136,853	-58,286	-43%
Operational grants and subsidies	339,223	340,723	679,000	-338,277	-50%
Other operating revenue	0	0	6,000	-6,000	-100%
Total operating revenue	27,564,619	27,628,830	28,122,021	-493,191	-2%
Operating Expenses					
Employee benefits	159,504	335,793	310,939	24,854	8%
Materials and services	-85,863	344,430	429,000	-84,570	-20%
Depreciation and amortisation	33,088	66,209	62,833	3,376	5%
Finance Costs	6,943	11,593	9,600	1,993	21%
Total operating costs	113,673	758,025	812,372	-54,347	-7%
Surplus (deficit) from operating activities	27,450,947	26,870,804	27,309,648	-438,844	-2%
Capital grants and subsidies	0	0	50,000	-50,000	-100%
Net result for period	27,450,947	26,870,804	27,359,648	-488,844	-2%

Comments

Pensioner Remissions

State Government Subsidy to be received in September, this will offset the state pensioner remissions recognised in August and bring this amount in line with budget.

Interest Received

Under budget due to lower interest rates available for investments.

Operational grants and subsidies

First quarter of 2019/20 Financial Assistance Grant received in August. Council received a prepayment of the 2019/20 Financial Assistance Grant in June 2019, therefore resulting in lower quarterly payments throughout the 2020 financial year. This budget will be adjusted in the first revision.

Other operating revenue

Fire Levy Collection Fees not yet received.

Employee benefits

Low level of leave taken during the period.

Materials and services

Under budget due to reduced expenses for subscriptions and insurance premiums.

Finance Costs

Over year to date budget due to increased bank fees during the rating season.

Capital grants and subsidies

Under budget as Works for Queensland payment not yet received.

OPERATING STATEMENT
Period Ending 31 August 2019

Manager Operations - General Fund

	Month of August Actual	Year to Date Actual	Year to Date Original Budget	\$ Variance YTD Actual to YTD Original Budget	% Variance YTD Actual to YTD Original Budget
Operating Revenue					
User fees and charges	15,478	18,883	25,933	-7,051	-27%
Operational contributions and donations	7,500	11,045	0	11,045	-
Operational grants and subsidies	116,605	244,236	451,057	-206,820	-46%
Contract and recoverable works	1,042	1,042	0	1,042	-
Other operating revenue	297	297	2,267	-1,970	-87%
Total operating revenue	140,921	275,503	479,257	-203,754	-43%
Operating Expenses					
Employee benefits	398,544	840,804	844,326	-3,522	0%
Materials and services	466,274	886,470	874,258	12,212	1%
Depreciation and amortisation	59,632	119,251	124,900	-5,649	-5%
Total operating costs	924,449	1,846,526	1,843,484	3,041	0%
Surplus (deficit) from operating activities	-783,528	-1,571,023	-1,364,228	-206,795	15%
Capital grants and subsidies	0	0	1,020,000	-1,020,000	-100%
Other capital income (expense)	-9,703	-9,703	0	-9,703	-
Net result for period	-793,230	-1,580,725	-344,228	-1,236,498	359%

Comments

User fees and charges

Fees and charges income in the period is for Cemeteries, issue of flood certificates and for preparation of the Bush Chapel for ceremonies. Year to date variance due to the budget being evenly split over the 12 month period.

Operational contributions and donations

Revenue in the period is from camping donations at Funny Dunny Park and the receipt of developer infrastructure charges relating to subdivision activities. Year to date variance due to budget being split quarterly throughout the year.

Operational grants and subsidies

First quarter of 2019/20 Financial Assistance Grant received in August. Council received a prepayment of the 2019/20 Financial Assistance Grant in June 2019, therefore resulting in lower quarterly payments throughout the 2020 financial year. This budget will be adjusted in the first revision.

Contract and recoverable works

Revenue received for recovery of costs incurred from repair of a damaged water meter; clean up costs incurred following a motor vehicle accident; and recovery for minor works at a boat ramp. Year to date variance due to budget being split quarterly throughout the year.

Other operating revenue

Revenue has been received from depot scrap metal sales. BSRIT engineering retainer due to be received in June. Year to date variance due to the budget for the engineering retainer being split evenly over 12 months.

Capital grants and subsidies

No capital grant funding received yet this year. Grants are received at various milestones throughout the project. Annual budget is for: Recoverable Works for QRA activities, Works for Queensland 2019-21 Refurbish Groper Creek Public Amenities, Exercise equipment Home Hill, Coutts Park Playground Equipment, BBQ and Shelter Lloyd Mann Park and Park Furniture Replacement program.

Other capital income (expense)

Disposal of costs when refurbishing the Alva Beach Playground security fence to condition 1 rating.

OPERATING STATEMENT
Period Ending 31 August 2019

Manager Operations - Water

	Month of August Actual	Year to Date Actual	Year to Date Original Budget	\$ Variance YTD Actual to YTD Original Budget	% Variance YTD Actual to YTD Original Budget
Operating Revenue					
Rates and Utility Charges	3,892,176	3,075,793	3,078,780	-2,987	0%
User fees and charges	12,332	13,791	6,000	7,791	130%
Interest Received	15,337	35,862	61,583	-25,722	-42%
Operational contributions and donations	2,000	2,000	0	2,000	-
Other operating revenue	36,767	36,767	200	36,567	18283%
Total operating revenue	3,958,612	3,164,213	3,146,563	17,649	1%
Operating Expenses					
Employee benefits	68,926	150,050	186,470	-36,420	-20%
Materials and services	96,261	230,779	288,400	-57,621	-20%
Depreciation and amortisation	53,611	107,224	104,283	2,940	3%
Total operating costs	218,799	488,054	579,153	-91,100	-16%
Surplus (deficit) from operating activities	3,739,813	2,676,159	2,567,410	108,749	4%
 Capital grants and subsidies	 0	 598,320	 997,200	 -398,880	 -40%
Net result for period	3,739,813	3,274,479	3,564,610	-290,131	-8%

Comments

User fees and charges

Over year to date budget due to value of new property connection fee income.

Interest Received

Under budget due to lower interest rates available for investments.

Operational contributions and donations

Revenue in the period represents the receipt of developer infrastructure charges relating to subdivision activities. Year to date variance due to budget being split quarterly throughout the year.

Other operating revenue

Unbudgeted insurance claim received for damaged pressure pumps at South Ayr Water Treatment Plant.

Employee benefits

Under budget year to date due to unfilled vacancies and annual and sick leave taken.

Materials and services

Variance is largely attributable to timing of electricity payments in water production and water treatment.

Capital grants and subsidies

Revenue received represents the first milestone payment of 30% from the State Government Local Government Grants and Subsidies Program Funding for the Home Hill Water Reservoir.

OPERATING STATEMENT
Period Ending 31 August 2019

Manager Operations - Sewerage

	Month of August Actual	Year to Date Actual	Year to Date Original Budget	\$ Variance YTD Actual to YTD Original Budget	% Variance YTD Actual to YTD Original Budget
Operating Revenue					
Rates and Utility Charges	4,036,381	4,036,381	4,034,774	1,607	0%
User fees and charges	0	0	200	-200	-100%
Interest Received	20,457	47,909	82,283	-34,375	-42%
Operational contributions and donations	2,000	2,000	0	2,000	-
Other operating revenue	0	0	200	-200	-100%
Total operating revenue	4,058,837	4,086,290	4,117,457	-31,168	-1%
Operating Expenses					
Employee benefits	97,212	199,905	235,576	-35,671	-15%
Materials and services	47,848	158,950	210,583	-51,633	-25%
Depreciation and amortisation	110,788	221,582	215,917	5,665	3%
Total operating costs	255,848	580,437	662,076	-81,639	-12%
Surplus (deficit) from operating activities	3,802,990	3,505,853	3,455,381	50,471	1%
 Capital grants and subsidies	 0	 98,909	 0	 98,909	 -
Net result for period	3,802,990	3,604,762	3,455,381	149,380	4%

Comments

Interest Received

Under budget due to lower interest rates available for investments.

Operational contributions and donations

Revenue in the period represents the receipt of developer infrastructure charges relating to subdivision activities. Year to date variance due to budget being split quarterly throughout the year.

Employee benefits

Under year to date budget due to unfilled vacancies, leave taken and resource sharing with water.

Materials and services

Variance is largely attributable to timing of chemical procurement and lower than budgeted electricity usage in dry conditions.

Capital grants and subsidies

Unbudgeted grant funding received for the design of the Macro Algal Treatment Facility at the Ayr/Brandon Sewerage Treatment Plant.

OPERATING STATEMENT
Period Ending 31 August 2019

Manager Planning and Development

	Month of August Actual	Year to Date Actual	Year to Date Original Budget	\$ Variance YTD Actual to YTD Original Budget	% Variance YTD Actual to YTD Original Budget
Operating Revenue					
User fees and charges	44,724	75,157	58,333	16,823	29%
Operational grants and subsidies	0	0	139,098	-139,098	-100%
Other operating revenue	0	18	0	18	-
Total operating revenue	44,724	75,175	197,431	-122,257	-62%
Operating Expenses					
Employee benefits	88,572	165,889	185,698	-19,809	-11%
Materials and services	41,233	53,700	181,600	-127,901	-70%
Total operating costs	129,805	219,588	367,298	-147,710	-40%
Surplus (deficit) from operating activities	-85,081	-144,414	-169,867	25,453	-15%
Net result for period	-85,081	-144,414	-169,867	25,453	-15%

Comments

User fees and charges

Building and Plumbing revenue much higher than anticipated.

Operational grants and subsidies

QCoast grant funds not yet received.

Employee benefits

Under budget due to amount of leave taken.

Materials and services

Currently under budget due to payments made for the QCoast 2100 Coastal Hazard Adaption Strategy consultancy payments. Payments are made as work is completed. The budget for this project has been split evenly over six months. One payment was made in August for current completed work. In the later stages of this project, payments are expected to increase.

OPERATING STATEMENT
Period Ending 31 August 2019

Manager Technical Services

	Month of August Actual	Year to Date Actual	Year to Date Original Budget	\$ Variance YTD Actual to YTD Original Budget	% Variance YTD Actual to YTD Original Budget
Operating Revenue					
User fees and charges	21,142	114,143	60,700	53,443	88%
Operational grants and subsidies	15,282	15,282	23,333	-8,051	-35%
Contract and recoverable works	33,144	33,144	402,000	-368,856	-92%
Other operating revenue	0	3,783	0	3,783	-
Total operating revenue	69,568	166,352	486,033	-319,681	-66%
Operating Expenses					
Employee benefits	186,204	395,802	486,257	-90,455	-19%
Materials and services	-107,535	-187,354	139,567	-326,920	-234%
Depreciation and amortisation	590,390	1,180,579	1,183,533	-2,955	0%
Total operating costs	669,059	1,389,027	1,809,357	-420,330	-23%
Surplus (deficit) from operating activities	-599,491	-1,222,675	-1,323,324	100,649	-8%
Capital grants and subsidies	20,761	129,553	2,846,158	-2,716,605	-95%
Other capital income (expense)	-340,721	-337,252	0	-337,252	-
Net result for period	-919,451	-1,430,374	1,522,834	-2,953,208	-194%

Comments

User fees and charges

Annual trade waste permit charges invoiced in July.

Operational grants and subsidies

Timing of Fuel Tax credits. August credits to be received in September.

Contract and recoverable works

Under budget due to timing of payments for RMPC works and delays in approvals for BSRIT works.

Other operating revenue

Sale of small plant items.

Employee benefits

Under budget due to timing of BSRIT recoverable works and delayed commencement of new employee in Design Office.

Materials and services

Under budget due to timing of Road Maintenance Performance Contract works and delays in approvals for BSRIT recoverable works.

Capital grants and subsidies

Grant funding received include two payments for the Transport Infrastructure Development Scheme and an unbudgeted grant for purchase of emergency generator. Budgeted grant funds to be received are: Works for Queensland 2019-21, Transport Infrastructure Development Scheme, Roads to Recovery and Cycle Network Local Government Grant. These will be received as work is completed.

Other capital income (expense)

Surplus from sale of light vehicles.

**BURDEKIN SHIRE COUNCIL
OPERATING STATEMENT
Period Ending 31 August 2019**

	Month of August Actual	Year to Date Actual	Original Budget	Year to Date Original Budget	\$ Variance YTD Actual to YTD Original Budget	% Variance YTD Actual to YTD Original Budget
Operating Revenue						
Rates and Utility Charges	39,843,869	39,027,487	40,322,469	38,843,388	184,099	0%
Pensioner remissions	-595,485	-595,485	-323,100	-323,100	-272,385	84%
User fees and charges	267,175	578,126	2,304,258	524,830	53,296	10%
Interest Received	77,287	180,652	1,893,100	313,220	-132,568	-42%
Operational contributions and donations	25,805	30,605	181,037	20,256	10,349	51%
Operational grants and subsidies	471,110	615,241	6,073,842	1,355,300	-740,059	-55%
Contract and recoverable works	34,186	34,186	2,744,800	402,000	-367,814	-91%
Other operating revenue	60,758	100,385	371,750	57,334	43,051	75%
Total operating revenue	40,184,704	39,971,198	53,568,156	41,193,228	-1,222,030	-3%
Operating Expenses						
Employee benefits	1,522,391	3,165,034	21,971,766	3,695,127	-530,092	-14%
Materials and services	1,206,627	3,082,890	18,921,475	3,591,435	-508,545	-14%
Depreciation and amortisation	1,003,016	2,005,902	12,104,300	2,017,383	-11,481	-1%
Finance Costs	6,943	11,593	148,100	9,600	1,993	21%
	0	0	0	0	0	-
Total operating costs	3,738,978	8,265,419	53,145,641	9,313,545	-1,048,126	-11%
Surplus (deficit) from operating activities	36,445,727	31,705,779	422,515	31,879,683	-173,904	-1%
Capital grants and subsidies	20,761	913,661	5,875,608	5,875,608	-4,961,947	-84%
Other capital income (expense)	-373,315	-369,846	0	0	-369,846	-
Net result for period	36,093,173	32,249,594	6,298,123	37,755,291	-5,505,697	-15%

BURDEKIN SHIRE COUNCIL
STATEMENT OF FINANCIAL POSITION
 As at 31 August 2019

	Year to Date Actual \$	Annual Budget \$
Current Assets		
Cash and Cash Equivalents	76,885,782	49,429,003
Receivables	17,558,752	3,241,481
Inventories	507,139	753,530
Total Current Assets	94,951,673	53,424,014
Non-Current Assets		
Receivables	495,484	321,695
Property, Plant and Equipment	528,076,796	519,663,409
Intangibles Assets	213,173	435,723
Total Non-Current Assets	528,785,453	520,420,827
TOTAL ASSETS	623,737,126	573,844,841
Current Liabilities		
Payables	5,010,356	4,863,098
Borrowings	1,333,896	352,461
Provisions	2,969,457	3,078,094
Other	677,659	950
Total Current Liabilities	9,991,369	8,294,603
Non-Current Liabilities		
Borrowings	345,193	0
Provisions	18,615,015	16,385,772
Total Non-Current Liabilities	18,960,208	16,385,772
TOTAL LIABILITIES	28,951,577	24,680,375
NET COMMUNITY ASSETS	594,785,549	549,164,466
Community Equity		
Asset Revaluation Surplus	312,775,134	295,598,109
Retained Surplus (deficiency)	282,010,415	253,566,357
TOTAL COMMUNITY EQUITY	594,785,549	549,164,466

**BURDEKIN SHIRE COUNCIL
STATEMENT OF CASH FLOWS
For Period Ending 31 August 2019**

	Year to Date Actual \$	Annual Cashflow Budget \$
Cash Flows from Operating Activities		
Receipts		
Receipts from Customers	24,493,173	45,420,177
Operating Grants, Subsidies and Contributions	645,846	6,254,879
Interest Received	295,869	1,893,100
Payments		
Payments to Suppliers and Employees	-8,532,079	-40,777,242
Interest Expense	0	-72,100
Net Cash Inflow (Outflow) from Operating Activities	<u>16,902,809</u>	<u>12,718,814</u>
Cash Flows from Investing Activities		
State Government Subsidies and Grants	913,661	5,875,608
Payments for Property, Plant and Equipment	-2,676,104	-19,677,300
Payments for Intangible Assets	0	-262,000
Proceeds from Sale of Property, Plant and Equipment	54,899	335,000
Net Movement in Loans to Community Organisations	-38,090	-19,730
Net Cash Inflows (Outflow) from Investing activities	<u>-1,745,634</u>	<u>-13,748,422</u>
Cash Flows from Financing Activities		
Repayment of Borrowings	0	-1,329,735
Net Cash Inflows (Outflow) from Financing activities	<u>0</u>	<u>-1,329,735</u>
Net Increase (Decrease) in Cash and Cash Equivalents Held	<u>15,157,174</u>	<u>-2,359,343</u>
Cash and Cash Equivalents at Beginning of the Financial Year	61,728,608	51,788,348
Cash and Cash Equivalents at end of the Period	<u><u>76,885,782</u></u>	<u><u>49,429,005</u></u>

9 OPERATIONS

10 TECHNICAL SERVICES

11 PLANNING & DEVELOPMENT

11.1 Development Application Material Change of Use for Intensive Animal Husbandry (Cattle Feedlot) at Ted Walsh Road, Kirknie (Lot 1 on SP203334)

Document Information

Referring Letter No: 1541881

File No: 226 (MCU19/007)

Name of Applicant: KA Lund

Location: Ted Walsh Road, Kirknie (Lot 1 on SP203334)

Author and Title: Mr. Shane Great – Manager Planning and Development

Executive Summary

Council has received a Development Application from KA Lund seeking a development permit for a Material Change of Use Intensive Animal Husbandry (Cattle Feedlot) at Ted Walsh Road, Kirknie (Lot 1 on SP203334).

The proposal is for a defined use (Intensive Animal Husbandry) and triggers an 'Impact Assessable' Development Application in accordance with the provisions of the Burdekin Shire Council's IPA Planning Scheme (*the scheme*).

Recommendation

That Council approves the Development Application for a Material Change of Use Intensive Animal Husbandry (Cattle Feedlot) at Ted Walsh Road, Kirknie (Lot 1 on SP203334) subject to the following conditions:

General

- 1.1 The conditions of the development permit must be effected prior to the commencement of the use, except where specified otherwise in these conditions of approval.

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- 1.2 All rates and charges, in arrears in respect of the land, subject of the application, are paid in full prior to the commencement of the proposed use.
 - 1.3 The development and conduct of the approved use of the premises and the construction and maintenance of any building on the premises must be generally in accordance with the supporting material included in the application. (except where modified by the conditions of this Development Permit and any approval issued there under).

BUILDING WORK

2. A development permit for all assessable building works is to be obtained before any building works are carried out on the premise.

NOTICE OF INTENTION TO COMMENCE THE USE

3. Prior to the commencement of the use on the site, written notice must be given to Council that the use (development and/or works) fully complies with the decision notice issued in respect of the use.

EXTERNAL WORKS

4. The developer must at its own cost undertake all necessary alterations to public utility mains and services as are rendered necessary by the carrying out of any required external works or other works associated with the approved development.

ROADWORKS

5. The construction of any crossovers to give access to the land is to be the owner's responsibility and to the satisfaction of the Chief Executive Officer.

DRAINAGE

6. The approved development and use(s) must not interfere with the natural flow of stormwater in the locality in such a manner as to cause ponding or concentration of stormwater on adjoining land or roads.

WASTE MANAGEMENT PLAN

7. Prior to commencement of use, the applicant is to provide a Waste Management Plan. The plan must include but is not limited to:
 - Details on how any putrescible organic waste discharges to the environment will be managed to control unacceptable levels of odours, flies and vermin;
 - Details of how all other wastes will be disposed of or utilised so as not to cause any significant contamination of surface or groundwater.

WATER QUALITY

8. Activities must be conducted in a manner so that any runoff meets Queensland Water Quality Guidelines to provide for a slightly to moderately disturbed ecosystem level of protection.

ADVICE ONLY

- Council will not be obligated to upgrade any roads accessing the development due to increased vehicle numbers accessing the development.
- Activities must be conducted in a manner that does not cause a dust, odour or noise nuisance to neighbouring occupants.
- An Environmental Authority from DAF (Department of Agriculture and Fisheries) may be required.

Background Information

Burdekin Shire Council acting as the Assessment Manager has received a properly made Development Application for a Material Change of Use – Intensive Animal Husbandry (Cattle feedlot) at Ted Walsh Road, Kirknie (Lot 1 on SP203334). The land is zoned 'Rural' under the provisions of Council's IPA Planning Scheme. The level of assessment is 'Impact Assessable'.

The proposal triggers an 'Impact Assessable' development application in accordance with the provisions of the Burdekin Shire Council's IPA Planning Scheme. This application also requires public notification and given that the application is 'Impact Assessable' a resolution of Council.

The Application

The applicant's intent is to construct a feedlot for cattle on their existing cattle property at Ted Walsh Road, Kirknie for up to 960 head of cattle. The properly made application includes the required forms, plans, report and other supporting material. Plans lodged as part of the supporting material with the application illustrate site layout.

The applicant proposes to establish the facility with 14,400m² of yard space and will include a sediment basin and retention pond. They intend to stock the facility for no more than nine months of each year (mid-March to mid-December), providing short term opportunistic feed lotting for on-sale to local abattoirs and live export. Feed supply for the feedlot will come from existing silos, so no shed or building work will need to be undertaken. The applicant will construct pens, ensure adequate fencing and implement water infrastructure, which they intend on doing over the next 12 months. One additional employee will be required if/when the feedlot reaches capacity.

The application has been assessed against the relevant codes of the Burdekin Shire Council's IPA Planning Scheme (*the scheme*) and in particular, the 'Rural Zone'

code and the 'Intensive Animal Husbandry' code. Relevant outcomes in the Rural Zone Code including: Site Layout, Site Suitability and Land Use Suitability have all been considered. If any compliance issues arise from the proposal not being able to meet a particular outcome, conditions have been included in the recommendation that will ensure specific outcomes are met.

Site Description/Surrounding Land Uses

The subject site is located at Ted Walsh Road, Kirknie. The area proposed to encompass the feedlot is 14,400m² in area and forms part of a much larger lot totalling 1016 hectares in total. The site is part of an existing cattle property which has adequate separation distances from any incompatible land uses. In particular, the nearest dwelling house is located approximately 4 kilometres from the proposed feedlot. Predominant land uses in the immediate locality is cattle grazing. Intensive agriculture is also present with the growing of sugar cane and other crops in close proximity to the subject site.

The Proposed Use

"Intensive Animal Husbandry"

Premises used for the keeping, breeding, feeding or care of animals for commercial purposes in tanks, pens, yards or structures where the stocking density is greater than the natural carrying capacity of the land and requires supplementary feeding on a regular basis.

The term also included the storage and mixing of feed when conducted as an ancillary activity.

The term does not include 'Stock Sales Yard and Kennels' as separately define.

Conclusion

Council's Development Assessment Team members have assessed the application in accordance with the scheme and have included reasonable and relevant conditions as part of the recommended approval. Officers are confident that the proposal complies with adopted planning regulations, policy and identified State interests. It is recommended that Council approves the application subject to the abovementioned conditions.

Link to Corporate/Operational Plan

N/A

Consultation

Given that the Development Application was triggered as 'Impact Assessable', public notification was required. The application was publicly notified between 31 July, 2019 and 21 August, 2019. There were no properly made submissions received. All relevant Council Departments have been consulted with comments and development conditions included as part of the recommendation.

Legal Authority or Implications

A potential risk is present in that any decision made by the Assessment Manager may attract an appeal in the Planning and Environment Court.

Policy Implications

N/A

Financial and Resource Implications

Possible legal fees associated with any Planning and Environment Court appeal.

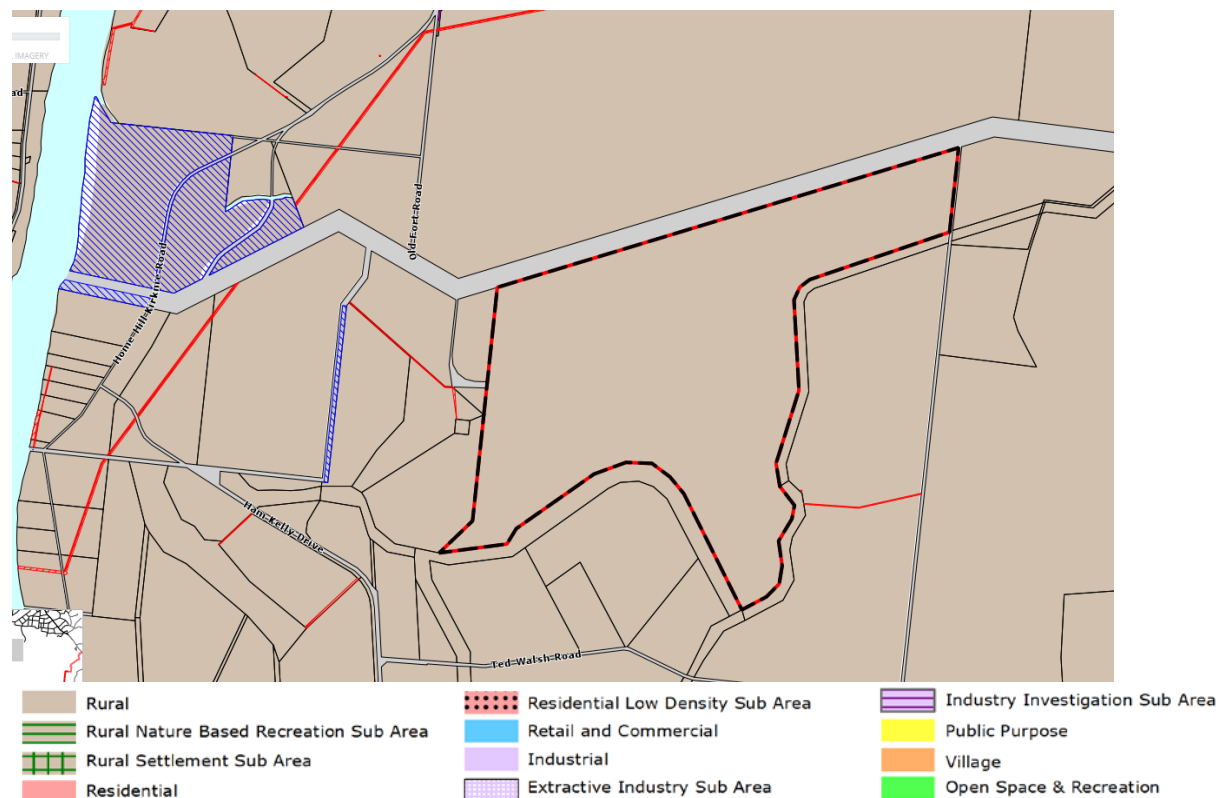
Report Prepared By:

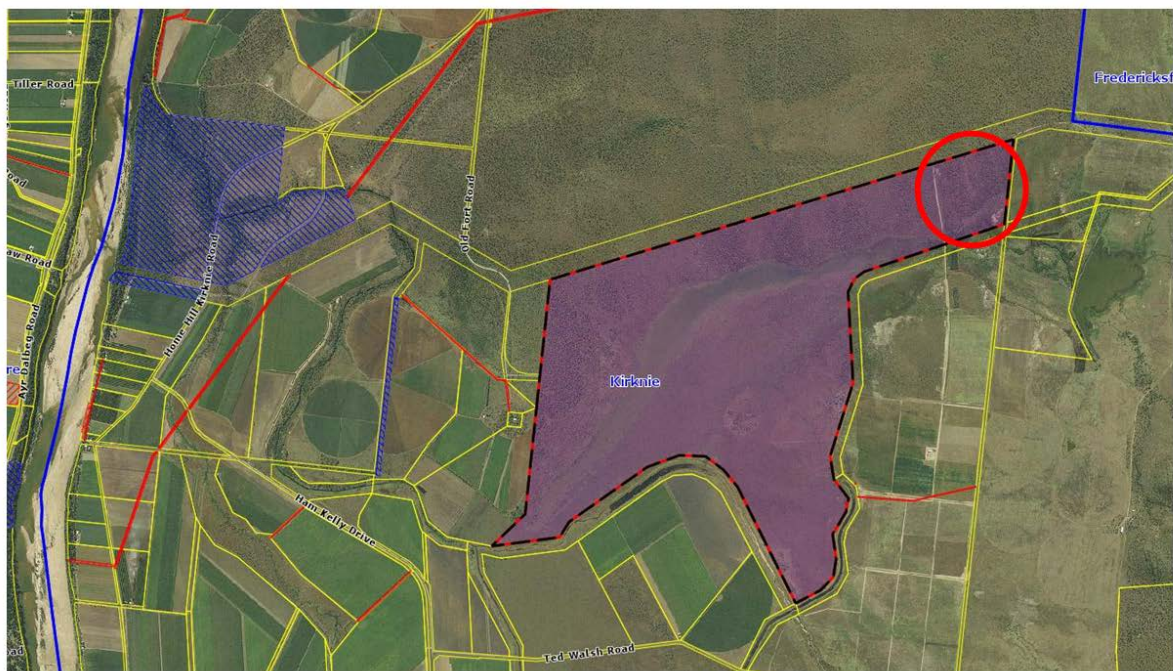
Mr. Shane Great – Manager Planning and Development

Report Authorised By:

Mr. Nick Wellwood - Director Infrastructure, Planning and Environmental Services

Attachments

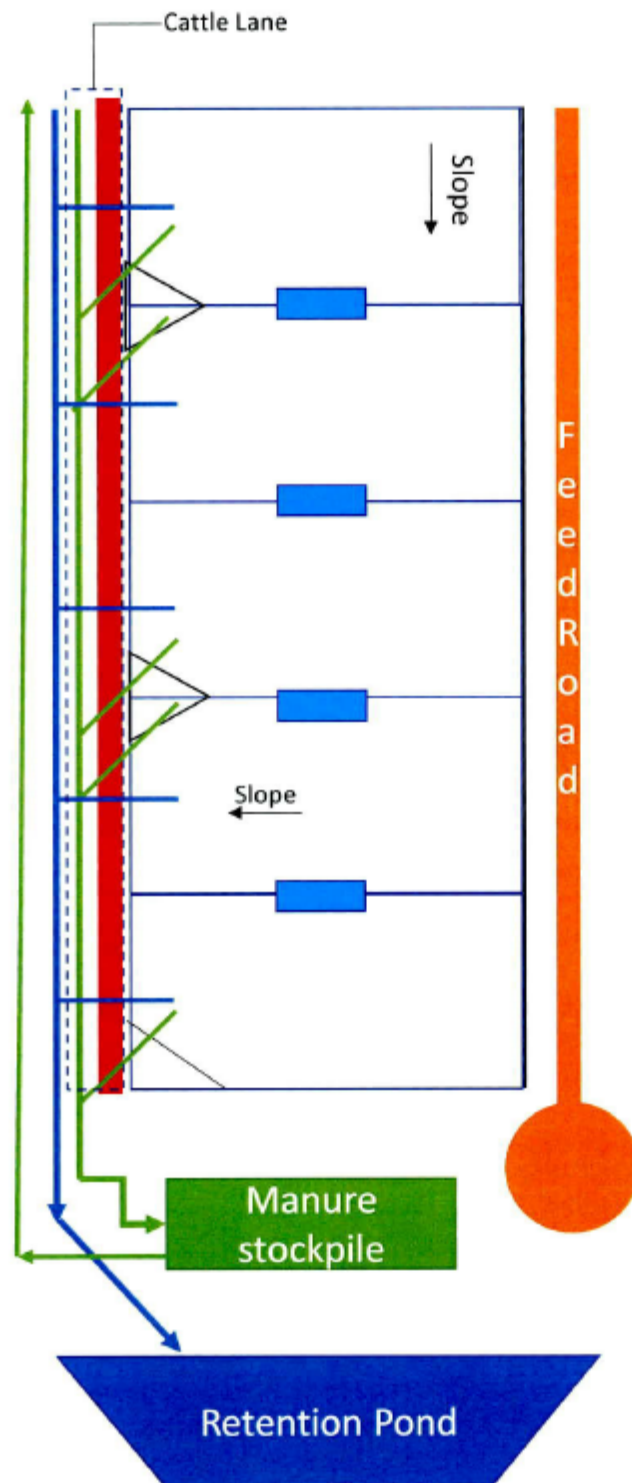




Pen size: 80m x 40m (holding 190 head in each pen)

Legend:

- Cattle
- Feed
- Runoff
- Manure



12 COMMUNITY DEVELOPMENT

13 ECONOMIC DEVELOPMENT

14 NOTICES OF MOTION

15 CORRESPONDENCE FOR INFORMATION

Tabled Separately

16 GENERAL BUSINESS

17 CLOSED MEETING ITEMS

18 DELEGATIONS

18.1 Australian Citizenship Ceremony

10:15am – Citizenship Ceremony

Mrs Chery Pascual Dela Cruz
Mr Scott Brian John Green
Mr Satish Chandra Choudary Kadiyala
Ms Alice Makufa
Mrs Sridivya Sappa
Ms Deborah Michele Thom
Mr Kelemedi Salauneune Vosuqa