



Burdekin Shire Council

MINUTES

POST-ELECTION MEETING

**HELD AT COUNCIL ADMINISTRATION BUILDING,
145 YOUNG STREET, AYR**

on 14 April 2020

COMMENCING AT 9:15AM



Burdekin Shire Council

TUESDAY 14 APRIL 2020

ORDER OF BUSINESS:

| ITEM | PRECIS | PAGE |
|------|--|------|
| 1 | PRAYER | 1 |
| 2 | DECLARATION | 1 |
| 2.1 | Declaration of Office - 14 April 2020 | 1 |
| 3 | DEPUTY MAYOR | 1 |
| 3.1 | Appointment of Deputy Mayor | 1 |
| 4 | ORDINARY MEETINGS | 2 |
| 4.1 | Day and Time for Ordinary Meetings | 2 |
| 5 | ORDER OF BUSINESS | 2 |
| 5.1 | Order of Business | 2 |
| 6 | COMMITTEES AND ORGANISATIONS | 3 |
| 6.1 | Appointments to Various Committees and Organisations | 3 |
| 7 | INDUCTION | 7 |
| 7.1 | Councillor Induction | 7 |

ATTENDANCE

Councillors L.A. McLaughlin (Mayor), S.P. Perry (Deputy Mayor), K.D. Boccalatte, J.T. Bonanno, M.J. Detenon, J.A.G. Furnell and M. Musumeci.

Mr. T. Brennan – Chief Executive Officer
Mr. N. O'Connor – Director Corporate and Community Services
Mr. N. Wellwood – Director of Infrastructure, Planning and Environmental Services
Mr. N. Toll – Media and Communications Officer
Mrs. R. Stockdale – Senior Governance Officer

Minutes Clerk – Mrs. A. Dale

1 PRAYER

The meeting prayer was delivered by Pastor Andrew Ballin of the Baptist Church.

2 DECLARATION

2.1 Declaration of Office - 14 April 2020

In accordance with Section 169 of the *Local Government Act 2009*, each councillor made a declaration of office in the prescribed form before the Chief Executive Officer.

3 DEPUTY MAYOR

3.1 Appointment of Deputy Mayor

In accordance with Section 175(2) of the *Local Government Act 2009*, the Council is required to appoint by resolution a deputy mayor from its councillors.

Recommendation

That in accordance with Section 175(2) of the *Local Government Act 2009*, Council appoint Councillor Sue Perry to the position of Deputy Mayor.

Resolution

Moved Councillor Bonanno, seconded Councillor Musumeci that the recommendation be adopted.

CARRIED

4 ORDINARY MEETINGS

4.1 Day and Time for Ordinary Meetings

In accordance with Section 256 (1) of the *Local Government Regulation 2012* the Council must consider at the post-election meeting, the day and time for the holding of other meetings. The Council must meet at least once in each month and the meetings are to be held at the local government's public office or for a particular meeting at another place fixed by resolution for the meeting (Section 257 *Local Government Regulation 2012*).

Recommendation

That in accordance with Section 256, of the *Local Government Regulation 2012* the Council decides that ordinary meetings will be held on the second and fourth Tuesday of each month commencing at 9:00am at the Council Chambers, 145 Young Street, Ayr.

Resolution

Moved Councillor Perry, seconded Councillor Detenon that the recommendation be adopted.

CARRIED

5 ORDER OF BUSINESS

5.1 Order of Business

Council is required to determine the order of business for its ordinary meetings.

Recommendation

That the Council determine the order of business for its ordinary meetings to be as follows:

1. Prayer
2. Declaration of Interest
3. Minutes and Business Arising
4. Executive
 - 4.1 CEO
 - 4.2 Economic Development
5. Corporate and Community Services
 - 5.1 Client Services
 - 5.2 Community Development
 - 5.3 Financial and Administrative Services
 - 5.4 Governance

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6. Infrastructure, Planning and Environmental Services
 - 6.1 Environmental and Health Services
 - 6.2 Operations
 - 6.3 Planning and Development
 - 6.4 Technical Services
 7. Notice of Motion
 8. Receipt of Petitions
 9. Correspondence for Information
 10. General Business
 11. Closed Business Items
 12. Delegations

Resolution

Moved Councillor Bonanno, seconded Councillor Boccalatte that the recommendation be adopted.

CARRIED

6 COMMITTEES AND ORGANISATIONS

6.1 Appointments to Various Committees and Organisations

Council is involved with a number of internal and external committees and organisations that require a council representative to participate and attend meetings. Appointment of representatives to these committees is by resolution.

Recommendation

That Council endorse the appointment of each representation for internal and external committees and organisations as recorded in Appendix A – List of Advisory Committees and External Organisations.

Appendix A - List of Advisory Committees and External Organisations

| Committee / Organisation | Representation Requirements | Meeting Frequency | Councillor/s Appointed |
|---|---|---|---|
| Aerodrome Advisory Committee | | Twice per year | Councillor Kaylee Boccalatte |
| Audit Committee | | Five to six meetings per year | Councillor Michael Detenon Councillor Sue Perry |
| Ayr Chamber of Commerce | | The second Tuesday of every month | Councillor Michael Detenon |
| Biosecurity Plan Working Group | | One to two times per year | Councillor John Bonanno |
| Burdekin Bowen Integrated Flood Plain Management Advisory Committee (BBIFMAC) | | Every two months | Councillor Max Musumeci |
| Burdekin Bowen Local Marine Advisory Committee | | Every three months | Councillor Michael Detenon |
| Burdekin Community Association | | Monthly | Councillor John Furnell |
| Burdekin Landcare Group | | The first Tuesday every month | Councillor Max Musumeci |
| Burdekin Local Disaster Management Group | In accordance with the provisions of the Disaster Management Act, the members of the group must be appointed by the local government. At least one person appointed must be nominated by the chief executive of the department responsible for disaster management. At least one person appointed must be a councillor of the local government. The person appointed as the chairperson must be a councillor of the local government. The relevant local government for a local group may appoint a person as a member only if satisfied the person has the necessary expertise or experience to be a member. | The third Friday of each month from October to April Additional meetings during an event | Chair – Mayor Deputy Chair – Councillor Sue Perry Councillor John Furnell |
| Burdekin Neighbourhood Centre Association | | The first Friday of every month | Councillor John Furnell |

| Committee / Organisation | Representation Requirements | Meeting Frequency | Councillor/s Appointed |
|---|--|--|---|
| Burdekin Road Safety Advisory Committee | Representatives include the local Queensland Police Service, Queensland Ambulance Service, the Department of Transport and Main Roads and Wilmar. Council nominates one Councillor to Chair the meeting. | The fourth Friday every three months | Chair – Councillor Max Musumeci |
| Burdekin Shire Rivers Improvement Trust | The Chairman of this Trust is a government representative appointed by the Governor in Council. Under Section 5 of the River Improvement Trust Act 1940, a local government may appoint two representatives for the Trust and such representatives shall be councillors. | The third Friday every two months or as required | Mayor Councillor Kaylee Boccalatte |
| Burdekin Water Futures | Includes representatives from Lower Burdekin Water, Council and the State Government Department responsible for Natural Resources, Sunwater, NQ Dry Tropics, BSES, CSIRO Land & Water, Landcare and BRIA Irrigators Committee. | Irregularly at present | Chair - Mayor |
| Community Grants Panel | This group meets to consider Community Grants applications. The Panel comprises of two Councillors and a number of Council Officers. | Three times per year (three rounds) | Councillor Max Musumeci Councillor Sue Perry |
| District Disaster Management Group | | As required | Mayor (<i>Chair of LDMG</i>) |
| Economic Action Group | | | |
| Home Hill Chamber of Commerce | | The third Wednesday of every month | Councillor John Bonanno |
| Local Authority Waste Management Advisory Committee | This committee meets at venues around North Queensland | Three times per year | Councillor John Furnell |

| Committee / Organisation | Representation Requirements | Meeting Frequency | Councillor/s Appointed |
|---|---|---|--|
| Lower Burdekin Water Board (including Finance Committee and Focus Group) | One Council representative is nominated to serve on this board. Board directors are appointed by Government Order in Council on the recommendation of the State minister responsible for resource management. APPOINTED BY STATE MINISTER | Board – the third Thursday of every month Monthly committee meeting Additional meetings as required | Councillor Kaylee Boccalatte |
| North Queensland Regional Organisation of Councils (NQ ROC) | Mayor from each member Council is a member of the organisation. | Every two months | Mayor Chief Executive Officer |
| North Queensland Sports Foundation | Burdekin Shire usually nominates one Council representative and one community representative. However, a Council representative is not mandatory. | Every two to three months | Councillor John Bonanno |
| Reef Guardian Councils | | Twice yearly | Mayor Councillor Michael Detenon |
| Regional Arts Development Fund (RADF) Committee | This committee meets to consider funding applications. The committee comprises two councillors and six community members. | Every two to three months | Chair – Councillor Sue Perry Councillor John Bonanno |
| Regional Roads Transport Group (NQRRTG) | Includes representatives from Hinchinbrook Shire Council, Charters Towers Regional Council, Townsville City Council, Burdekin Shire Council and the Department of Transport & Main Roads. The Mayor and the Director of Infrastructure, Planning and Environmental Services or Manager Technical Services are required to attend. | Every 3 months | Mayor Director of Infrastructure, Planning and Environmental Services |

Resolution

Moved Councillor Perry, seconded Councillor Furnell that the recommendation be adopted.

CARRIED

7 INDUCTION

7.1 Councillor Induction

Comprehensive induction material and training will be provided by Council officers; the Department of Local Government Racing and Multicultural Affairs (DLGRMA); and the Local Government Association of Queensland (LGAQ) to assist councillors in discharging their statutory obligations and to understand their roles and responsibilities in representing the overall public interest of the community.

Owing to restrictions associated with the COVID-19 virus the training provided by DLGRMA and the LGAQ will most likely be delivered online as opposed to the usual face-to-face approach.

There being no further business the meeting closed at 9.45am.

These minutes were confirmed by Council at the Ordinary Council Meeting held on 28 April 2020.

MAYOR

