



Burdekin Shire Council

MINUTES

ORDINARY COUNCIL MEETING

**HELD AT COUNCIL ADMINISTRATION BUILDING,
145 YOUNG STREET, AYR**

on 11 August 2020

COMMENCING AT 9:00AM



Burdekin Shire Council

TUESDAY 11 AUGUST 2020

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ATTENDANCE

Councillors S.P. Perry (Deputy Mayor), K.D. Boccalatte, J.T. Bonanno, M.J. Detenon, J.A.G. Furnell and M. Musumeci

Mr. T. Brennan - Chief Executive Officer
Mr. N. O'Connor – Director Corporate and Community Services
Mr. N. Wellwood – Director of Infrastructure, Planning and Environmental Services
Mr. D. Cornwell - Manager Community Services (Part)
Ms. A. Adams - Manager Library Services (Part)
Mr. W. Saldumbide – Manager Operations (Part)
Mrs. K. Olsen - Manager Financial & Administrative Services (Part)

Minutes Clerk – Ms. G. Biffanti

Apologies - Councillor Lyn McLaughlin attending as a member of the 'Take Townsville North Queensland to Brisbane Unlock the North, Progress the State'; delegation arranged by Townsville Enterprise Limited to Brisbane and Queensland Parliament House.

9.02 am Mr. Cornwell and Ms. Adams entered the meeting.

1 PRAYER

The meeting prayer was delivered by Pastor Les Henaway of the Australian Christian Churches.

2 DECLARATIONS OF INTEREST

The Deputy Mayor called for any declarations of interest.

No declarations of interest were identified.

3 MINUTES AND BUSINESS ARISING

3.1 Ordinary Council Meeting Minutes - 28 July 2020

Recommendation

That the minutes of the Ordinary Council Meeting held on 28 July 2020 be received as a true and correct record.

Resolution

Moved Councillor Furnell, seconded Councillor Detenon that the recommendation be adopted.

CARRIED

3.2 Burdekin Shire Youth Council Meeting Minutes - 15 June 2020

Recommendation

That the minutes of the Burdekin Shire Youth Council Meeting held on 15 June 2020 be received and adopted.

Noting the following amendment:

Clause 4 – Theatre Piano

Councillor Sue Perry recognised the action of the theatre staff was a result of a suggestion from a previous Burdekin Youth Council Meeting.

Resolution

Moved Councillor Musumeci, seconded Councillor Boccalatte that the recommendation be adopted.

CARRIED

4 EXECUTIVE

4.1 CEO

4.1.1 Council Workshops - July 2020

Executive Summary

The Council conducted three (3) workshops during the previous month on 7, 21 and 23 July 2020, with a range of policy and operational issues discussed by Councillors and staff.

A brief summary of the items discussed at the respective workshops is contained in the report.

Recommendation

That the report on the Council workshops held on 7, 21 and 23 July 2020 be received and noted.

Resolution

Moved Councillor Furnell, seconded Councillor Detenon that the recommendation be adopted.

CARRIED

4.2 ECONOMIC DEVELOPMENT

5 CORPORATE AND COMMUNITY SERVICES

5.1 CLIENT SERVICES

5.2 COMMUNITY DEVELOPMENT

5.2.1 Adoption of Library Strategic Plan 2020 - 2025

Executive Summary

At Council's meeting on 23 June 2020, a Draft Library Strategic Plan 2020 - 2025 was endorsed to be made available for public comment and feedback. The Library Strategic Plan has been formulated to articulate a clear vision for Council's Library Service for the next five (5) years and to provide a basis for ongoing Council commitment in high quality, relevant library services.

As a result of the latest round of community feedback, no further changes were required.

The purpose of this report is to now seek Council's adoption of the Draft Library Strategic Plan 2020 - 2025.

Recommendation

That Council adopt the Draft Library Strategic Plan 2020 - 2025 as attached to this report.

Resolution

Moved Councillor Musumeci, seconded Councillor Detenon that the recommendation be adopted.

CARRIED

5.3 FINANCIAL AND ADMINISTRATIVE SERVICES

9.18am Mr. Cornwell and Ms. Adams left the meeting.

9.19am Mr. Salumbide entered the meeting.

5.4 GOVERNANCE

5.4.1 Operational Plan 2019/2020 Q4 Report

Executive Summary

The Q4 Report for the Operational Plan 2019/2020 details Council's performance throughout the financial year in relation to each of the agreed activities contained within the Operational Plan. The Operational Plan including activity targets and measurement statements for each agreed activity was adopted in June 2019.

The Q4 Report covers each operational area under the Director Corporate and Community Services and Director Infrastructure, Planning and Environmental Services along with activities within the Executive and Corporate Governance areas. A Traffic Light Reporting System has been applied to provide an "at a glance" scorecard for each agreed activity within the Operational Plan. Supporting comments provide additional information pertaining to each activity and provide any relevant explanation where targets have not been met.

During the third and fourth quarters (Q3 and Q4) of this financial year, many of the agreed activities within the Operational Plan have been impacted by the global pandemic COVID-19. Council resources have been diverted from normal functions to ensure that an adequate response was enacted both to protect the workforce and to implement restrictions imposed by the State Government. Additionally, some operational areas have been impacted by staff shortages due to various factors and this has been reflected in the ability to achieve the agreed activities.

Recommendation

That Council adopts the Operational Plan 2019/2020 Q4 Report.

Resolution

Moved Councillor Musumeci, seconded Councillor Boccalatte that the recommendation be adopted.

CARRIED

6 INFRASTRUCTURE, PLANNING AND ENVIRONMENTAL SERVICES

6.1 ENVIRONMENTAL AND HEALTH SERVICES

6.2 OPERATIONS

6.3 PLANNING AND DEVELOPMENT

6.4 TECHNICAL SERVICES

7 NOTICE OF MOTION

8 RECEIPT OF PETITIONS

9 CORRESPONDENCE FOR INFORMATION

10 GENERAL BUSINESS

10.1 Annual General Meeting – North Queensland Regional Organisation of Councils

Mr. Brennan advised that the North Queensland Regional Organisation of Councils (NQROC) held its Annual General Meeting on 7 August 2020 and Councillor McLaughlin had been elected as chair for a four (4) year term.

11 CLOSED BUSINESS ITEMS

Council Meeting closed to Public under *Section 275 of Local Government Regulation 2012*

Resolution

Moved Councillor Detenon, seconded Councillor Boccalatte that the Council meeting be closed to the public under the following sections of the *Local Government Regulation 2012*:

275(1)(e) contacts proposed to be made by it

For the purpose of discussing:

1. Tenders Received TBSC/20/007 – Fabrication and Erection of a 5 ML Reservoir at Home Hill.
2. Tender Update - Mount Inkerman Walking Trail Extension
3. Tender Update - Hurricane Cliff Helipad

CARRIED

9.30am Mrs. Olsen entered the meeting.

Council Meeting opened to Public

Resolution

Moved Councillor Furnell, seconded Councillor Bonanno that the Council meeting be opened to the public.

CARRIED

11.1 Confidential Report - Tenders Received TBSC/20/007 - Fabrication and Erection of a 5 ML Reservoir at Home Hill

Executive Summary

TBSC/20/007 for the Fabrication and Erection of Home Hill 5 ML Reservoir closed Friday 3 July 2020. At the time of closing Council received offers from eight (8) bidders ranging in price from \$6,449,183.71 to \$4,597,580.

Council has received 60% or \$1,994,400 funding of a total estimated project budget of \$3,324,000 from the State Government 2019/2021 Local Government Grants and Subsidies Program (LGGSP) to complete the project.

As the lowest tender price to complete the project exceeds remaining budget by \$1,839,225. Council officers have developed a Value Engineering Proposal to construct the project, with Council assuming the role of Principal Contractor, to reduce the estimated cost for construction. It is envisaged that Council could reduce project costs by an approximate estimated \$1,300,000 by adopting this approach.

Recommendation

1. That Council not accept the current tenders received for TBSC/20/007 for the Fabrication and Erection of Home Hill 5 ML Reservoir.
2. Council endorses the Value Engineering Proposal to fabricate and erect a 5ML reservoir at Home Hill with a revised estimated total project budget allocation of \$3,750,000 with Council assuming the role of Principal Contractor. The revised total budget allocation includes previously adopted budget allocations of \$100,000 for Supervisory Control and Data Acquisition (SCADA) Control and \$350,000 for Inline Ultra-violet disinfection.
3. Council approves an initial additional budget allocation of approximately \$540,000 to be formally recognised at the first budget revision of 2020/2021 and an approach be made to the Department of Local Government, Racing and Multicultural Affairs to see if additional funds can be provided under the Local Government Grants and Subsidies Program for the project.

Resolution

Moved Councillor Furnell, seconded Councillor Musumeci that the recommendation be adopted.

CARRIED

11.2 Tender Updates – Mount Inkerman Walking Trail Extension and Hurricane Cliff Helipad

Councillors noted updates provided by Council Officers on tenders received for the two (2) projects.

12 DELEGATIONS

There being no further business the meeting closed at 10.40am.

These minutes were confirmed by Council at the Ordinary Council Meeting held on 25 August 2020.

MAYOR

