



**Burdekin Shire Council**

# **MINUTES**

## **ORDINARY COUNCIL MEETING**

**HELD AT COUNCIL ADMINISTRATION BUILDING,  
145 YOUNG STREET, AYR**

**on 25 August 2020**

**COMMENCING AT 9:00AM**



# Burdekin Shire Council

TUESDAY 25 AUGUST 2020

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# Burdekin Shire Council

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## **ATTENDANCE**

Councillors L.A. McLaughlin (Mayor), S.P. Perry (Deputy Mayor), K.D. Boccalatte, J.T. Bonanno, M.J. Detenon, J.A.G. Furnell and M. Musumeci

Mr. T. Brennan - Chief Executive Officer

Mr. N. O'Connor – Director Corporate and Community Services

Mr. N. Wellwood – Director of Infrastructure, Planning and Environmental Services

Mr. W. Saldumbide – Manager Operations (Part)

Mrs. K. Olsen - Manager Financial & Administrative Services (Part)

Minutes Clerk – Ms. G. Biffanti

## **1 PRAYER**

The meeting prayer was delivered by Pastor Gavin Henderson of the Presbyterian Church.

## **2 DECLARATIONS OF INTEREST**

The Mayor called for any declarations of interest.

Councillor McLaughlin declared a Perceived Conflict of Interest in relation to Item 9.2 - Request for Support – Community Clubs and Active Recreation – North Queensland Sports Foundation as she is a Life Member of the North Queensland Sports Foundation and advised of her intention to leave the meeting during this discussion.

## **3 MINUTES AND BUSINESS ARISING**

### **3.1 Ordinary Council Meeting Minutes - 11 August 2020**

#### **Recommendation**

That the minutes of the Ordinary Council Meeting held on 11 August 2020 be received as a true and correct record.

#### **Resolution**

Moved Councillor Detenon, seconded Councillor Perry that the recommendation be adopted.

CARRIED

## **4 EXECUTIVE**

### **4.1 CEO**

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## **4.2 ECONOMIC DEVELOPMENT**

## **5 CORPORATE AND COMMUNITY SERVICES**

### **5.1 CLIENT SERVICES**

#### **5.1.1 Annual Staff Christmas Closedown Dates**

##### **Executive Summary**

Council approval is sought for the end of year close down period. It is traditional for Council to close during the Festive period. This closure ensures all staff access leave over the holiday period.

During this period there will be a roster of skeleton staff, including on call staff, available to respond to any issues that requires immediate attention.

##### **Recommendation**

It is recommended that Council approves the following 2020 Christmas close period as follows:

##### Outdoor Staff:

- Closedown from Monday 21 December 2020 to Friday 1 January 2021
- Return to work on Monday 4 January 2021

##### Indoor Staff:

- Finish at 1pm on Thursday 24 December 2020
- Closedown from Friday 25 December 2020 to Friday 1 January 2021
- Return to work on Monday 4 January 2021

##### **Resolution**

Moved Councillor Perry, seconded Councillor Furnell that the recommendation be adopted.

CARRIED

### **5.2 COMMUNITY DEVELOPMENT**

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### **5.3 FINANCIAL AND ADMINISTRATIVE SERVICES**

#### **5.3.1 Monthly Financial Report for Period Ending 31 July 2020**

##### **Recommendation**

That the Monthly Financial Report for Period Ending 31 July 2020 be received.

##### **Resolution**

Moved Councillor Furnell, seconded Councillor Musumeci that the recommendation be adopted.

CARRIED

*9.14am Mr. Saldumbide entered the meeting.*

### **5.4 GOVERNANCE**

*9.18am Mrs. Olsen left the meeting.*

#### **5.4.1 Request to Lease Lot 15 - Ayr Aerodrome**

##### **Executive Summary**

A request has been received from Mr. Andrew Kerans and Ms. Bridget Kerans for approval to lease Lot 15 at the Ayr Aerodrome.

##### **Recommendation**

That Council agree to enter into a standard Aerodrome Lease with Mr. Andrew Kerans and Ms. Bridget Kerans over Lot 15 at the Ayr Aerodrome described as Lease N in Lot 106 on RP898777 for a term of five (5) years with a five (5) year option, subject to the usual terms and conditions.

##### **Resolution**

Moved Councillor Perry, seconded Councillor Boccalatte that the recommendation be adopted.

CARRIED

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## **5.4.2 Nomination of Burdekin Show Holiday for 2021**

### **Executive Summary**

Council has received correspondence from the Office of Industrial Relations inviting Council to make nomination for a show or special holiday for 2021.

### **Recommendation**

That Council makes application to the Office of Industrial Relations for the appointment of the following public holiday in 2021:

Wednesday, 23 June 2021 – for the whole of the Burdekin Shire – Burdekin Annual Show Holiday.

### **Resolution**

Moved Councillor Furnell, seconded Councillor Musumeci that the recommendation be adopted.

FOR: Councillors McLaughlin, Perry, Boccalatte, Detenon, Furnell and Musumeci

AGAINST: Councillor Bonanno

6/1

CARRIED

## **6 INFRASTRUCTURE, PLANNING AND ENVIRONMENTAL SERVICES**

### **6.1 ENVIRONMENTAL AND HEALTH SERVICES**

### **6.2 OPERATIONS**

#### **6.2.1 Adoption of Traffic Management for Community Events Policy**

### **Executive Summary**

Traffic Management for pre-approved community events is provided by Council to ensure compliance with the Queensland Department of Transport Manual of Uniform Traffic Control Devices. The design and implementation of Traffic Management Plans and Traffic Guidance Schemes can only be conducted by suitably trained and qualified staff as described under the *Transport Operations (Road Use Management) Act 1995*.

Not for profit community organisations within the Burdekin Shire must first apply for in-kind support via the Burdekin Shire Council Community Assistance Policy. Once approved Council Officers will

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develop and implement Traffic Management Plans and Traffic Guidance Schemes required to conduct the community event.

Approval for road closures and traffic management as part of Anzac Day commemorations is not required.

### **Recommendation**

That Council adopt the Traffic Management for Community Events Policy as tabled.

### **Resolution**

Moved Councillor Detenon, seconded Councillor Boccalatte that the recommendation be adopted.

CARRIED

## **6.2.2 Adoption of Water Security and Resilience Framework and Sewerage Resilience Framework**

### **Executive Summary**

The Director Infrastructure Planning and Environmental Services, Manager Operations and Manager Water Wastewater have developed Security and Resilience Framework Documents for the Burdekin Shire's Water Supply and Sewerage Schemes.

The Framework Documents articulate Council's short, medium and long - term priorities and planned actions to maintain operational compliance and improve the resilience and security of the water supply and sewerage networks.

The Framework Documents will be reviewed regularly to maintain relevance with regulatory change or emerging environmental and community issues.

### **Recommendation**

That Council adopt the Water Security and Resilience Framework and Sewerage Resilience Framework Documents as tabled.

### **Resolution**

Moved Councillor Furnell, seconded Councillor Perry that the recommendation be adopted.

CARRIED



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### **6.3 PLANNING AND DEVELOPMENT**

### **6.4 TECHNICAL SERVICES**

## **7 NOTICE OF MOTION**

## **8 RECEIPT OF PETITIONS**

## **9 CORRESPONDENCE FOR INFORMATION**

### **9.1 Request for Support and Participation - Community Advisory Network - Townsville Hospital and Health Services**

#### **Resolution**

Moved Councillor Perry, seconded Councillor Detenon that Council nominate Councillor McLaughlin as a representative for the Community Advisory Network for the Ayr and Home Hill Health Services which has been created under the auspices of the Townsville Hospital and Health Services and directly advises to the Townsville Hospital and Health Board.

CARRIED

### **9.2 Request for Support - Community Clubs and Active Recreation - North Queensland Sports Foundation**

*9.37am Councillor McLaughlin left the meeting at the commencement of this discussion as she declared a Perceived Conflict of Interest in relation to Item 9.2 Request for Support – Community Clubs and Active Recreation – North Queensland Sports Foundation, as she is a Life Member of the North Queensland Sports Foundation.*

Councillor Perry assumed the chair.

#### **Resolution**

Moved Councillor Furnell, seconded Councillor Bonanno that Council forward a letter of support for the North Queensland Sports Foundation (NQSF) in their request from the State and Federal Governments for much needed resources to expand the Movelt NQ Project and to also continue the development of community club support hub.

CARRIED

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9.39am Councillor McLaughlin returned to the meeting and assumed the chair.

## **10 GENERAL BUSINESS**

### **10.1 Councillor Furnell - Local Authority Waste Management Advisory Committee Workshop and Meeting**

#### **Resolution**

Moved Councillor Perry, seconded Councillor Musumeci that Council confirms the attendance of Councillor Furnell at the Local Authority Waste Management Advisory Committee (LAWMAC) Workshop and Meeting held in Mackay on 20 and 21 August 2020 with all expenses of Councillor Furnell's attendance at this occasion be met by Council.

CARRIED

### **10.2 Councillor McLaughlin - Take Townsville North Queensland to Brisbane Unlock the North, Progress the State**

Councillor McLaughlin provided a verbal report on her recent attendance as part of "Take Townsville North Queensland to Brisbane Unlock the North, Progress the State" delegation which travelled to Brisbane to brief on regional projects to the State Government, Opposition and Minor Parties.

## **11 CLOSED BUSINESS ITEMS**

### **Council Meeting closed to Public under *Section 275 of Local Government Regulation 2012***

#### **Resolution**

Moved Councillor Perry, seconded Councillor Detenon that the Council meeting be closed to the public under the following sections of the *Local Government Regulation 2012*:

275(1)(e) contracts proposed to be made by it

For the purpose of discussing:

1. Tender Received TBSC/20/008 - Mount Inkerman Walking Trail Extension
2. Tenders Received TBSC/20/009 - Hurricane Cliff Helipad

CARRIED

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## **Council Meeting opened to Public**

### **Resolution**

Moved Councillor Bonanno, seconded Councillor Boccalatte that the Council meeting be opened to the public.

CARRIED

## **11.1 Confidential Report - Tender Received TBSC/20/008 - Mount Inkerman Walking Trail Extension**

### **Executive Summary**

Contract TBSC/20/008 for the Design and Construction of the Mount Inkerman Walking Trail Extension and Maintenance Works closed Thursday 23 July 2020. At the time of closing Council received an offer of \$377,518.60 excluding GST to complete Part A – Walking Trail Extension and Disaster Recovery Funding Arrangements (DRFA) separately funded Part B – Maintenance Works.

As this original tender price for Part A to complete the project exceeds the remaining budget by \$166,063.60, Council Officers have undertaken value engineering and post tender discussions with the tenderer to provide a revised tender concept that would lower the price. Through minor changes to the proposed design and construction scope, the revised offer for both Part A and Part B Works is \$268,806 excluding GST.

Part B Works was within budget for the DRFA Category C Works.

### **Recommendation**

1. That Council accept the revised tender received for TBSC/20/008 for the Design and Construction of the Mount Inkerman Walking Trail Extension, to the value of \$175,365 excluding GST.
2. Council approves an additional budget allocation of \$94,365 to come from Works for Queensland Round 3 (W4Q3) reallocations to be formally recognised at the First Budget Revision of 2020/2021.
3. Council approves the Tender of \$93,441 for maintenance works under DRFA Category C Funding.

### **Resolution**

Moved Councillor Furnell, seconded Councillor Musumeci that the recommendation be adopted.

CARRIED

## **11.2 Confidential Report - Tenders Received TBSC/20/009 - Hurricane Cliff Renewal**

Contract TBSC/20/009 for the Hurricane Cliff Repeater Renewal closed Wednesday 29 July 2020. At the time of closing Council received tenders from two (2) bidders with a price of \$398,347 and \$651,858.33 respectively.

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Council has allocated \$250,000 Budget Funding from Works for Queensland Round 3 (W4Q3) to complete the project.

As the lowest tender price to complete the project exceeds remaining budget by \$148,347 without any contingencies, Council Officers have negotiated with the lowest tenderer and undertaken and value engineering redesign and specification for this project. This has reduced project costs by an approximate \$75,000 by modifying the landing area, substructure materials and catch platform area.

### **Recommendation**

1. That Council accept the revised tender received for TBSC/20/009 for the Hurricane Cliff Repeater Renewal, to the value of \$324,735 excluding GST.
2. Council approves an additional budget allocation of approximately \$125,000 to be formally recognised at the First Budget Revision of 2020/2021. Additional \$125,000 funded by \$60,000 from Council Reserves and \$65,000 from re-allocation of W4Q3 funding.

### **Resolution**

Moved Councillor Detenon, seconded Councillor Boccalatte that the recommendation be adopted.

CARRIED

## **12 DELEGATIONS**

There being no further business the meeting closed at 10.28am.

**These minutes were confirmed by Council at the Ordinary Council Meeting held on 8 September 2020.**

**MAYOR**

