



**Burdekin Shire Council**

# **MINUTES**

## **ORDINARY COUNCIL MEETING**

**HELD AT COUNCIL ADMINISTRATION BUILDING,  
145 YOUNG STREET, AYR**

**on 22 September 2020**

**COMMENCING AT 9:00AM**



# Burdekin Shire Council

TUESDAY 22 SEPTEMBER 2020

## ORDER OF BUSINESS:

ITEM	PRECIS	PAGE
1	PRAYER	1
2	DECLARATIONS OF INTEREST	1
3	MINUTES AND BUSINESS ARISING	1
3.1	Ordinary Council Meeting Minutes - 8 September 2020	1
4	EXECUTIVE	2
4.1	CEO	2
4.2	ECONOMIC DEVELOPMENT	2
5	CORPORATE AND COMMUNITY SERVICES	2
5.1	CLIENT SERVICES	2
5.2	COMMUNITY DEVELOPMENT	2
5.3	FINANCIAL AND ADMINISTRATIVE SERVICES	2
5.3.1	Monthly Financial Report for Period Ending 31 August 2020	2
5.4	GOVERNANCE	2
6	INFRASTRUCTURE, PLANNING AND ENVIRONMENTAL SERVICES	2
6.1	ENVIRONMENTAL AND HEALTH SERVICES	2
6.2	OPERATIONS	3
6.2.1	Tender Submissions Received for ACL/20/001 Pre-Qualified Suppliers for Hire of Wet and Dry Plant and Equipment and ACL/20/002 Traffic Control Providers	3
6.3	PLANNING AND DEVELOPMENT	3
6.4	TECHNICAL SERVICES	4
6.4.1	South Ayr Drainage	4
7	NOTICE OF MOTION	4
8	RECEIPT OF PETITIONS	5



# Burdekin Shire Council

<b>9</b>	<b>CORRESPONDENCE FOR INFORMATION</b>	<b>5</b>
<b>10</b>	<b>GENERAL BUSINESS</b>	<b>5</b>
<b>10.1</b>	<b>Acknowledgement and Appreciation of Staff for the Live at the Grounds Event</b>	<b>5</b>
<b>10.2</b>	<b>Acknowledgement and Appreciation of Staff for the Volunteers Morning Tea</b>	<b>5</b>
<b>10.3</b>	<b>Acknowledgement and Appreciation of Staff for the Rita Island SES Day</b>	<b>5</b>
<b>10.4</b>	<b>Prize Draw for Timely Rates Payment Incentive Scheme</b>	<b>5</b>
<b>11</b>	<b>CLOSED BUSINESS ITEMS</b>	<b>6</b>
<b>12</b>	<b>DELEGATIONS</b>	<b>6</b>

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## **ATTENDANCE**

Councillors L.A. McLaughlin (Mayor), S.P. Perry (Deputy Mayor), K.D. Boccalatte, J.T. Bonanno, M.J. Detenon, J.A.G. Furnell and M. Musumeci

Mr. T. Brennan – Chief Executive Officer  
Mr. N. O'Connor – Director Corporate and Community Services  
Mr. N. Wellwood – Director of Infrastructure, Planning and Environmental Services  
Mrs. K. Olsen - Manager Financial and Administrative Services (Part)  
Mr. W. Saldumbide – Manager Operations (Part)  
Mr. K. Byers – Manager Technical Services (Part)  
Mrs. J. Thomasson – Revenue Coordinator (Part)  
Mrs. L. Palmer – Accounts Payable Officer (Part)  
Mr. D. Pappalardo – Technical Officer (Part)  
Mr. N. Toll – Media and Communications Officer

Minutes Clerk – Miss. S. Moffat

## **1 PRAYER**

The meeting prayer was delivered by Pastor Gerry MacManus of the Burdekin Community Church.

## **2 DECLARATIONS OF INTEREST**

The Mayor called for declarations of interest.

No declarations of interest were identified.

## **3 MINUTES AND BUSINESS ARISING**

### **3.1 Ordinary Council Meeting Minutes - 8 September 2020**

#### **Recommendation**

That the minutes of the Ordinary Council Meeting held on 8 September 2020 be received as a true and correct record.

#### **Resolution**

Moved Councillor Furnell, seconded Councillor Perry that the recommendation be adopted.

CARRIED

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## **4 EXECUTIVE**

### **4.1 CEO**

### **4.2 ECONOMIC DEVELOPMENT**

## **5 CORPORATE AND COMMUNITY SERVICES**

### **5.1 CLIENT SERVICES**

### **5.2 COMMUNITY DEVELOPMENT**

### **5.3 FINANCIAL AND ADMINISTRATIVE SERVICES**

#### **5.3.1 Monthly Financial Report for Period Ending 31 August 2020**

#### **Recommendation**

That the Monthly Financial Report for Period Ending 31 August 2020 be received.

#### **Resolution**

Moved Councillor Detenon, seconded Councillor Musumeci that the recommendation be adopted.

CARRIED

*9.12am Mr. Saldumbide and Mrs. Palmer entered the meeting.*

*9.14am Mr. Byers and Mr. Pappalardo entered the meeting.*

### **5.4 GOVERNANCE**

## **6 INFRASTRUCTURE, PLANNING AND ENVIRONMENTAL SERVICES**

### **6.1 ENVIRONMENTAL AND HEALTH SERVICES**

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## **6.2 OPERATIONS**

### **6.2.1 Tender Submissions Received for ACL/20/001 Pre-Qualified Suppliers for Hire of Wet and Dry Plant and Equipment and ACL/20/002 Traffic Control Providers**

#### **Executive Summary**

Submissions for Approved Contractors List ACL/20/001 – Request for Pre-Qualified Suppliers for Hire of Wet and Dry Plant and Equipment and ACL/20/002 – Request for Pre-Qualified Suppliers for Traffic Control Providers (including equipment) closed at 2:00pm on 18 August 2020.

Council received 96 applications for Hire of Wet and Dry Plant and Equipment with 27 applications deemed non-conforming due to insufficient documentation being supplied with the application or submission not be lodged through VendorPanel as per Request for Tender Conditions of Contract – Register of Prequalified Suppliers for Hire of Wet and Dry Plant and Equipment, Clause 1.8 Lodgement of Offers. Of the 69 conforming applications, 37 were from local suppliers of the requested services. There were four (4) local suppliers in the 27 non-conforming submissions.

Council received seven (7) applications for Traffic Control Providers by the nominated closing time. Of these, two (2) were deemed non-conforming as insufficient documentation was supplied with the application.

#### **Recommendation**

That Council accepts the tenders as per the attached listing of suppliers for the purpose of establishing a Register of Pre-Qualified Suppliers for Hire of Wet and Dry Plant and Equipment and Traffic Control Providers for the period up to and including 30 September 2023 with an opportunity for an annual refresh at 30 September 2021 and 30 September 2022.

#### **Resolution**

Moved Councillor Musumeci, seconded Councillor Detenon that the recommendation be adopted.

CARRIED

*9.26am Mrs. Palmer left the meeting.*

*9.29am Mr. Saldumbide left the meeting.*

## **6.3 PLANNING AND DEVELOPMENT**

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## **6.4 TECHNICAL SERVICES**

### **6.4.1 South Ayr Drainage**

#### **Executive Summary**

To alleviate ongoing drainage issues in Robert Street, Tamarind Estate and Woods Street, Ayr it has been identified that Council require drainage easements to be acquired to secure and formalise drainage paths in the area to upgrade and increase the current drain capacity. The proposed works will only provide some localised flooding relief during low intensity rainfall events due to the area being in a flood plain and the limited capacity of the culverts crossing the railway line.

#### **Recommendation**

That Council:

1. Endorses the acquisition of easements for drainage purposes by negotiation, or compulsory acquisition if required, through Lot 62 on A2658, Lot 72 on A2658, Lot 21 on A2658 and Lot 31 A2658; and
2. Endorses the finalisation of simultaneous road opening/closures as per Attachment 2, to secure future overflow path.

#### **Resolution**

Moved Councillor Musumeci, seconded Councillor Detenon that the recommendation be adopted.

#### **Voting on Motion**

FOR – Councillor McLaughlin

AGAINST – Councillors Perry, Musumeci, Furnell, Detenon, Bonanno and Boccalatte

LOST 1/6

#### **Resolution**

Moved Councillor Musumeci, seconded Councillor Furnell that Council endorses the finalisation of simultaneous road opening/closures as per Attachment 2 of the Report, to secure future overflow path.

CARRIED

*10.17am Mr. Byers and Mr. Pappalardo left the meeting.*

## **7 NOTICE OF MOTION**

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## **8 RECEIPT OF PETITIONS**

## **9 CORRESPONDENCE FOR INFORMATION**

*10.19am Mrs. Thomasson entered the meeting.*

## **10 GENERAL BUSINESS**

### **10.1 Acknowledgement and Appreciation of Staff for the Live at the Grounds Event**

Councillors acknowledged and expressed appreciation for the efforts by staff involved in hosting the Live at the Grounds - Mega Tribute Show held on Saturday, 19 September 2020 at the Ayr Showgrounds. Feedback provided to Council indicates the event was successful and well received by the community.

### **10.2 Acknowledgement and Appreciation of Staff for the Volunteers Morning Tea**

Councillor Perry advised the Volunteers Morning Tea held on Monday, 21 September 2020 at the Kalamia Hotel was very well organised and well received. Volunteers and visitors had expressed positive feedback regarding the new Visitor Information Centre and overall operation of the Plantation Park Precinct.

### **10.3 Acknowledgement and Appreciation of Staff for the Rita Island SES Day**

Councillor Boccalatte advised the Rita Island SES Open Day held on Saturday, 19 September was a success. Councillor Boccalatte wished to thank Council Officers for their contribution in organising the event.

### **10.4 Prize Draw for Timely Rates Payment Incentive Scheme**

Councillor McLaughlin conducted a random prize draw for the Timely Rates Payment Incentive Scheme. The winners of the scheme were:

1. D. Robson – Alva
2. C. Sutcliffe – Ayr
3. E.J. Lane – Home Hill
4. T. Ferraris – Ayr



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*10.40am Mrs. Olsen and Mrs. Thomasson left the meeting.*

*10.41am Meeting adjourned for morning tea.*

*11.01am Meeting resumed.*

## **11 CLOSED BUSINESS ITEMS**

## **12 DELEGATIONS**

There being no further business the meeting closed at 11.10am.

**These minutes were confirmed by Council at the Ordinary Council Meeting held on 13 October 2020.**

**MAYOR**

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