



Burdekin Shire Council

MINUTES

ORDINARY COUNCIL MEETING

**HELD AT COUNCIL ADMINISTRATION BUILDING,
145 YOUNG STREET, AYR**

on 19 January 2021

COMMENCING AT 9:00AM



Burdekin Shire Council

TUESDAY 19 JANUARY 2021

ORDER OF BUSINESS:

ITEM	PRECIS	PAGE
1	PRAYER	1
2	DECLARATIONS OF INTEREST	1
3	MINUTES AND BUSINESS ARISING	1
3.1	Ordinary Council Meeting Minutes - 15 December 2020	1
3.2	Burdekin Economic Development Advisory Group Meeting Minutes - 3 December 2020	2
3.3	Burdekin Shire Youth Council Meeting Minutes - 7 December 2020	2
4	EXECUTIVE	3
4.1	CEO	3
4.1.1	Council Workshops - December 2020	3
4.2	ECONOMIC DEVELOPMENT	3
5	CORPORATE AND COMMUNITY SERVICES	3
5.1	CLIENT SERVICES	3
5.2	COMMUNITY DEVELOPMENT	3
5.2.1	Library Services Re-alignment	3
5.2.2	Our Town, Our Future - Giru Community Action Plan	4
5.2.3	Watson's Green and Memorial Park - Home Hill Master Plan	4
5.3	FINANCIAL AND ADMINISTRATIVE SERVICES	5
5.3.1	Monthly Financial Report for Period Ending 31 December 2020	5
5.4	GOVERNANCE	6
5.4.1	Councillor Remuneration Determination	6
6	INFRASTRUCTURE, PLANNING AND ENVIRONMENTAL SERVICES	6



Burdekin Shire Council

6.1	ENVIRONMENTAL AND HEALTH SERVICES	6
6.2	OPERATIONS	6
6.3	PLANNING AND DEVELOPMENT	6
6.3.1	Office of Liquor and Gaming Regulation - Request for Council to Offer Comment on an Application for Permanently Extended Trading Hours for the Kalamia Hotel - 50 Queen Street, Ayr	6
6.4	TECHNICAL SERVICES	7
6.4.1	Faulty or Broken Water Meter Policy	7
6.4.2	Undetected Water Leak Policy	7
7	NOTICE OF MOTION	8
8	RECEIPT OF PETITIONS	8
9	CORRESPONDENCE FOR INFORMATION	8
10	GENERAL BUSINESS	8
10.1	ACCC Northern Insurance Enquiry - George Christensen MP Federal Member for Dawson	8
10.2	Acknowledgement and Appreciation - Local Disaster Management Group	8
11	CLOSED BUSINESS ITEMS	8
12	DELEGATIONS	8

ATTENDANCE

Councillors L.A. McLaughlin (Mayor), S.P. Perry (Deputy Mayor), K.D. Boccalatte, J.T. Bonanno, J.A.G. Furnell and M. Musumeci

Mr. T. Brennan - Chief Executive Officer
Mr. N. O'Connor – Director Corporate and Community Services
Mr. N. Wellwood – Director of Infrastructure, Planning and Environmental Services
Mrs. K. Olsen - Manager Financial and Administrative Services (Part)
Mr. D. Cornwell – Manager Community Services (Part)
Mr. K. Byers - Manager Technical Services (Part)
Mr. M. Pearce – Senior Planning Officer (Part)

Minutes Clerk – Ms. G. Biffanti

Apologies: Councillor M.J. Detenon – Approved Leave of Absence

1 PRAYER

The meeting prayer was delivered by Rhonda Williams of the Burdekin Community Church.

2 DECLARATIONS OF INTEREST

The Mayor called for declarations of interest.

No declarations of interest were identified.

3 MINUTES AND BUSINESS ARISING

3.1 Ordinary Council Meeting Minutes - 15 December 2020

Recommendation

That the minutes of the Ordinary Council Meeting held on 15 December 2020 be received as a true and correct record.

Resolution

Moved Councillor Furnell, seconded Councillor Perry that the recommendation be adopted.

CARRIED

3.2 Burdekin Economic Development Advisory Group Meeting Minutes - 3 December 2020

Summary of recommendations and actions for consideration and adoption:

Item 1- Defence Force Housing

Council corresponds with Department of Defence to determine if there are any new opportunities for Defence Force Housing in the Burdekin.

Item 2 - Bus Proposal – Townsville Events

Council facilitates a meeting between accommodation providers and the local bus company to further discuss the opportunity of providing visitors with a bus service to major events in Townsville.

Recommendation

That:

1. the minutes of the Economic Development Advisory Group Meeting held on Thursday, 3 December be noted, and;
2. the recommendations as detailed in the minutes and summarised in Item 1 and Item 2 above be adopted.

Resolution

Moved Councillor Musumeci, seconded Councillor Perry that the recommendation be adopted.

CARRIED

3.3 Burdekin Shire Youth Council Meeting Minutes - 7 December 2020

Summary of recommendations and actions for consideration and adoption:

Not Applicable

Recommendation

That:

1. the minutes of the Burdekin Shire Youth Council Meeting held on 7 December 2020 be noted.

Resolution

Moved Councillor Perry, seconded Councillor Boccalatte that the recommendation be adopted.

CARRIED

4 EXECUTIVE

4.1 CEO

4.1.1 Council Workshops - December 2020

Executive Summary

The Council conducted a single workshop during December 2020 on 8 December 2020, with a range of policy and operational issues discussed by Councillors and staff.

A brief summary of the items discussed at the workshop is outlined in the report.

Recommendation

That the report on the Council Workshop held on 8 December 2020 be received and noted.

Resolution

Moved Councillor Bonanno, seconded Councillor Perry that the recommendation be adopted.

CARRIED

4.2 ECONOMIC DEVELOPMENT

5 CORPORATE AND COMMUNITY SERVICES

5.1 CLIENT SERVICES

5.2 COMMUNITY DEVELOPMENT

5.2.1 Library Services Re-alignment

Executive Summary

At its Ordinary Council Meeting of 11 August 2020 Council adopted a new Library Strategic Plan 2020-2025. The new plan provides a framework for service delivery into the future and ensures Burdekin Shire Libraries remain contemporary and responsive to customer and community needs.

Recent changes in library staffing composition have provided an opportunity for management to undertake a strategic assessment of staffing roles and responsibilities to ensure the structure is best aligned to deliver on agreed actions within the Library Strategic Plan.

The purpose of this report is to provide Council with an overview of the forthcoming changes to the library staffing structure to better align with the endorsed Library Strategic Plan 2020-2025.

Recommendation

That Council note the foreshadowed changes to roles and responsibilities within the Library Services structure as detailed in this report.

Resolution

Moved Councillor Perry, seconded Councillor Boccalatte that the recommendation be adopted.

CARRIED

9.08am Mrs. Olsen entered the meeting.

5.2.2 Our Town, Our Future - Giru Community Action Plan

Executive Summary

The purpose of this report is to seek Council consideration and adoption of the Our Town, Our Future – Giru Community Action Plan.

The Draft Plan has been developed following a sustained period of Community and key Stakeholder engagement and represents a true reflection of community aspiration within a broader well-being and community development context.

The consideration of the inaugural Community Action Plan represents a significant milestone for the Our Town, Our Future Community Engagement Program. The adoption of the Giru Action Plan will provide a robust framework for engagement with other Burdekin Shire Communities as the Our Town, Our Future Program is implemented in other communities in the coming years.

Recommendation

That Council adopt the Our Town, Our Future – Giru Community Action Plan as attached to help guide future operational planning, advocacy efforts and budget considerations.

Resolution

Moved Councillor Musumeci, seconded Councillor Perry that the recommendation be adopted.

CARRIED

9.44am Mr. Pearce entered the meeting.

5.2.3 Watson's Green and Memorial Park - Home Hill Master Plan

Executive Summary

At Council's meeting of the 11 February 2020, Ross Planning Pty Ltd was endorsed to undertake community consultation and prepare detailed Master Plans for Watson's Green and Memorial Park, Home Hill.

A Draft Master Plan was produced from the community consultation process and at Council's meeting of the 27 October 2020, Council approved the release of the Draft Master Plan for Community and Stakeholder consultation.

The results of that consultation were subsequently workshopped with Councillors to produce a final Draft Master Plan.

The purpose of this report is to seek Council's adoption of the Watson's Green and Memorial Park Master Plan as prepared by Ross Planning Pty Ltd.

Recommendation

That Council adopts the attached Watson's Green and Memorial Park – Home Hill Master Plan as prepared by Ross Planning Pty Ltd.

Resolution

Moved Councillor Musumeci, seconded Councillor Perry that the recommendation be adopted, noting some minor amendments to wording for the public amenities in Memorial Park and Youth Hub in Watson's Green, Home Hill.

CARRIED

9.48am Mr. Byers entered the meeting.

9.49am Mr. Cornwell left the meeting.

5.3 FINANCIAL AND ADMINISTRATIVE SERVICES

5.3.1 Monthly Financial Report for Period Ending 31 December 2020

Recommendation

That the Monthly Financial Report for Period Ending 31 December 2020 be received.

Resolution

Moved Councillor Furnell, seconded Councillor Musumeci that the recommendation be adopted.

CARRIED

9.55am Mr. Byers left the meeting.

9.58am Mr. Byers returned to the meeting.

10.03am Mrs. Olsen left the meeting.

5.4 GOVERNANCE

5.4.1 Councillor Remuneration Determination

Executive Summary

The Local Government Remuneration Commission (Commission) is an independent entity established under the *Local Government Act 2009* (Act). On 25 November 2020, the Commission concluded its determination for the levels of remuneration for Mayors, Deputy Mayors and Councillors of Queensland Local Governments to be applied from 1 July 2021.

Recommendation

That Council notes the attached Local Government Remuneration Commission Annual Report 2020.

Resolution

Moved Councillor Perry, seconded Councillor Boccalatte that the recommendation be adopted.

CARRIED

6 INFRASTRUCTURE, PLANNING AND ENVIRONMENTAL SERVICES

6.1 ENVIRONMENTAL AND HEALTH SERVICES

6.2 OPERATIONS

6.3 PLANNING AND DEVELOPMENT

6.3.1 Office of Liquor and Gaming Regulation - Request for Council to Offer Comment on an Application for Permanently Extended Trading Hours for the Kalamia Hotel - 50 Queen Street, Ayr

Executive Summary

Council has received correspondence requesting comment for an application to permanently extend trading hours for the Kalamia Hotel in Ayr.

Recommendation

That Council offer no objection to the proposed new permanent trading hours for Kalamia Hotel, 50 Queen Street, Ayr as follows:

- 10.00am to 2.00am – Monday to Sunday (Main Premises); and
- 9.00am to 12.00am – Monday to Sunday (Liquor Barn/Drive Through).

Resolution

Moved Councillor Musumeci, seconded Councillor Boccalatte that the recommendation be adopted.

CARRIED

10.09am Mr. Pearce left the meeting.

6.4 TECHNICAL SERVICES

6.4.1 Faulty or Broken Water Meter Policy

Executive Summary

This policy is to provide Council with a method of charging for water consumption where the water meter has been found to be faulty or broken.

A review has been undertaken of the Faulty or Broken Water Meter Policy and a revised version is attached for consideration and adoption.

Recommendation

That Council adopt the attached revised Faulty or Broken Water Meter Policy.

Resolution

Moved Councillor Furnell, seconded Councillor Musumeci that the recommendation be adopted.

CARRIED

6.4.2 Undetected Water Leak Policy

Executive Summary

This policy explains how Burdekin Shire Council will manage requests for financial adjustments related to undetected water leaks.

A review has been undertaken of the Undetected Water Leak Policy and a revised version is attached for consideration and adoption.

Recommendation

That Council adopt the attached revised Undetected Water Leak Policy.

Resolution

Moved Councillor Musumeci, seconded Councillor Furnell that the recommendation be adopted.

CARRIED

10.13am Mr. Byers left the meeting.

7 NOTICE OF MOTION

8 RECEIPT OF PETITIONS

9 CORRESPONDENCE FOR INFORMATION

10 GENERAL BUSINESS

10.1 ACCC Northern Insurance Enquiry - George Christensen MP Federal Member for Dawson

The Mayor and Chief Executive Officer attended a meeting with George Christensen MP Federal Member for Dawson on 12 January 2021 in relation to the Australian Competition and Consumer Commission (ACCC) Northern Australian Insurance Enquiry.

10.2 Acknowledgement and Appreciation - Local Disaster Management Group

Councillor McLaughlin acknowledged and expressed her appreciation to Local Disaster Management Coordinator Mrs. Devescovi for her hard work alongside Mr. Wellwood and all staff involved with preparations for the onset of Cyclone Kimi.

11 CLOSED BUSINESS ITEMS

12 DELEGATIONS

There being no further business the meeting closed at 10.31am.

These minutes were confirmed by Council at the Ordinary Council Meeting held on 9 February 2021.

MAYOR

