



Burdekin Shire Council

MINUTES

ORDINARY COUNCIL MEETING

**HELD AT COUNCIL ADMINISTRATION BUILDING,
145 YOUNG STREET, AYR**

on 11 May 2021

COMMENCING AT 9:00AM



Burdekin Shire Council

TUESDAY 11 MAY 2021

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Burdekin Shire Council

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ATTENDANCE

Councillors L.A. McLaughlin (Mayor), S.P. Perry (Deputy Mayor), K.D. Boccalatte, J.T. Bonanno, M.J. Detenon, J.A.G. Furnell and M. Musumeci

Mr. T. Brennan – Chief Executive Officer

Mr. N. O'Connor – Director Corporate and Community Services

Mr. N. Wellwood – Director of Infrastructure, Planning and Environmental Services

Minutes Clerk – Miss. M. Price-Wilson

1 PRAYER

The meeting prayer was delivered by Father Daniel Mawuko Djodjowu of the Catholic Church.

2 DECLARATIONS OF INTEREST

The Mayor called for declarations of interest.

No declarations of interest were identified.

3 MINUTES AND BUSINESS ARISING

3.1 Ordinary Council Meeting Minutes - 27 April 2021

Recommendation

That the minutes of the Ordinary Council Meeting held on 27 April 2021 be received as a true and correct record.

Resolution

Moved Councillor Detenon, seconded Councillor Boccalatte that the recommendation be adopted.

CARRIED

4 EXECUTIVE

4.1 CEO

4.1.1 Council Workshops - April 2021

Executive Summary

The Council conducted two (2) Workshops during the past month on 6 and 20 April 2021 with a range of policy and operational issues discussed by Councillors and staff.

A brief summary of the items discussed at the Workshops is outlined in the report.

Recommendation

That the report on the Council Workshops held on 6 and 20 April 2021 be received and noted.

Resolution

Moved Councillor Detenon, seconded Councillor Perry that the recommendation be adopted.

CARRIED

4.2 ECONOMIC DEVELOPMENT

5 CORPORATE AND COMMUNITY SERVICES

5.1 CLIENT SERVICES

5.2 COMMUNITY DEVELOPMENT

5.3 FINANCIAL AND ADMINISTRATIVE SERVICES

5.4 GOVERNANCE

5.4.1 Freehold Lease - Whole of Lot 3 on Survey Plan 323829 - Burdekin Shire Council and the State of Queensland

Executive Summary

Council approval is requested to enter into a new Lease as follows:

Lessor:	The State of Queensland (Represented by Public Safety Business Agency)
Lessee:	Burdekin Shire Council
Interest:	Fee Simple
Leased Area:	Whole of Lot 3 on Survey Plan 323829 (1,930m ²)
Term:	5 years plus 1 x 5 year Option
Rent:	\$0.10 per annum if demanded

Recommendation

That Council agree to enter into a new Lease with the State of Queensland over Lot 3 on Survey Plan 323829.

Resolution

Moved Councillor Furnell, seconded Councillor Bonanno that the recommendation be adopted.

CARRIED

5.4.2 Trustee Lease - Whole of Lot 21 on Crown Plan H616106 - Rotary Club of Home Hill Incorporated

Executive Summary

Council approval is requested to consent to entering into a new Trustee Lease as follows:

Trustee:	Burdekin Shire Council
Lessee:	Rotary Club of Home Hill Incorporated
Interest:	Reserve for Recreation
Leased Area:	Whole of Lot 21 on Crown Plan H616106 (1,210m ²)
Term:	10 years
Expiry:	4 January 2031 (nil Option)
Rent:	\$0.10 per annum if demanded

Recommendation

That Council agree to enter into a new Trustee Lease with the Rotary Club of Home Hill Incorporated for a further 10 year term.

Resolution

Moved Councillor Musumeci, seconded Councillor Perry that the recommendation be adopted.

CARRIED

5.4.3 Q3 Report - Operational Plan 2020/2021

**An updated Q3 Report – Operational Plan 2020/2021 was presented to Council at the meeting and therefore is required in accordance with section 254F of the *Local Government Regulation 2012* to be recorded in the minutes.

Subject Heading: Q3 Report - Operational Plan 2020/2021

File Reference 418

Report Author Mrs. Rebecca Stockdale - Senior Governance Officer

Authoriser Mr. Nick O'Connor – Director Corporate and Community Services

Meeting Date 11 May 2021

Link to Corporate/Operational Plan

Burdekin Shire Council Corporate Plan 2017-2022

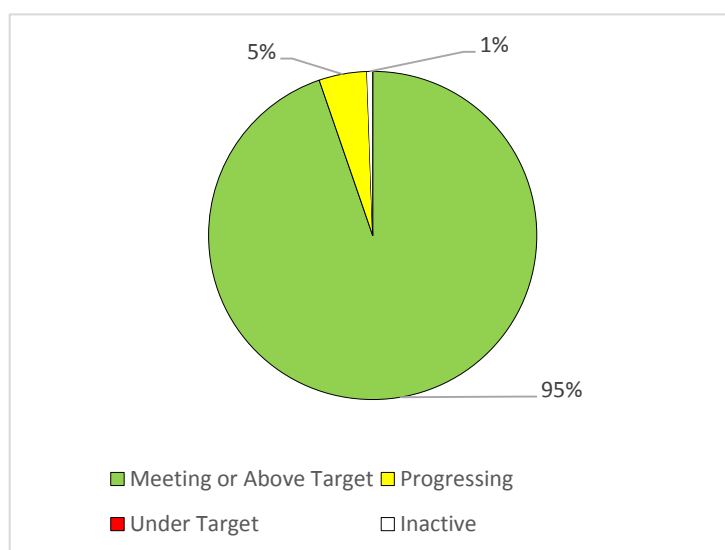
5.3.3 Adhere to the governance framework and public reporting systems

Executive Summary

The Q3 Report for the Operational Plan 2020/2021 provides a fair representation of Council's performance and activities during the period 1 January to 31 March 2021 inclusive. Council's adopted Operational Plan 2020/2021 sets out the agreed activities for each section and department across Council and includes targets and measurement statements for each activity. Management have prepared comments to reflect the progress towards achieving the activities over the first 3 quarters of this financial year.

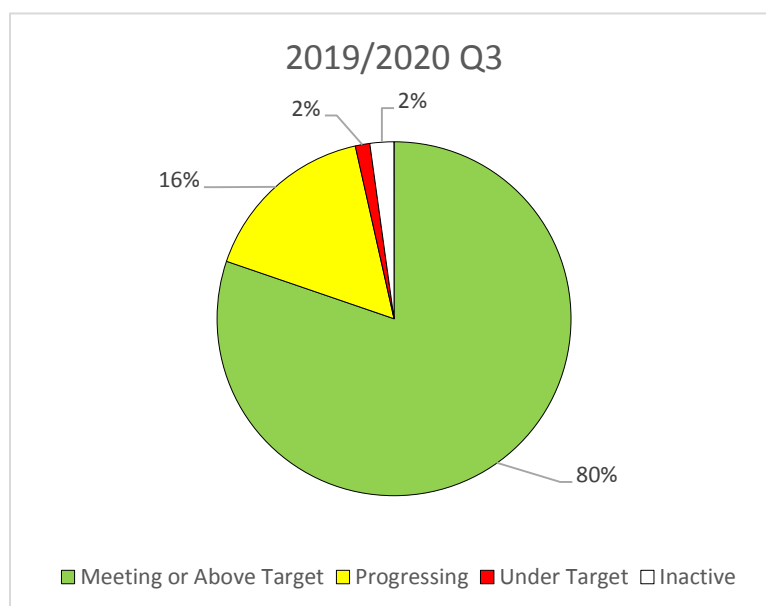
A traffic light system has been applied to provide an "at a glance" indication of how each project or activity is tracking. With a total of 214 agreed activities, Council's performance this quarter is very encouraging - there are 201 activities meeting or above target, 10 activities classed as progressing and 3 activities marked as inactive. No activities are considered to be under target at this time.

Status	Activities (#)	Activities (%)
Meeting or Above Target	201	94%
Progressing	10	5%
Under Target	0	0%
Inactive	3	1%
TOTAL	214	100%



At the same time last financial year (2019/2020):

Status	Activities (#)	Activities (%)
Meeting or Above Target	183	80%
Progressing	37	16%
Under Target	3	2%
Inactive	5	2%
TOTAL	228	100%



Recommendation

That Council adopts the Q3 report for the Operational Plan as attached to this report.

Background

Council is required to prepare and adopt an annual operational plan. The CEO must provide quarterly written assessments of the local government's progress towards implementing the annual operational plan. A report on the operational plan activities carried out during the third quarter of the 2020/2021 financial year has been prepared for Council.

Consultation

Council discussed this report at a workshop on 4 May 2021. Managers and Supervisors were consulted in the preparation of this report.

Budget & Resource Implications

Activities within the Operational Plan must be discharged in accordance with Council's adopted budget.

Legal Authority & Implications

Section 174 Local Government Regulation 2012

174 Preparation and adoption of annual operational plan

- (1) A local government must prepare and adopt an annual operational plan for each financial year.
- (2) The local government may, but need not, adopt the annual operation plan for a financial year at the same time the local government adopts its budget for the financial year.
- (3) The chief executive officer must present a written assessment of the local government's progress towards implementing the annual operational plan at meetings of the local government held at regular intervals of not more than 3 months.
- (4) A local government may, by resolution, amend its annual operational plan at any time before the end of the financial year.
- (5) A local government must discharge its responsibilities in a way that is consistent with its annual operational plan.

Policy Implications

Not Applicable.

Risk Implications (Strategic, Operational, Project Risks)

Council applies the adopted Enterprise Risk Management Framework to the delivery of all agreed activities within the Operational Plan. By reporting on the progress towards implementing the Operational Plan on a quarterly basis, Council mitigates the risk of non-compliance with legislation. Unmitigated risks can impact on the achievement of the agreed activities contained within the Operational Plan. By identifying and addressing these risks and treating them appropriately, Council helps to ensure the delivery of the agreed activities as adopted.

Resolution

Moved Councillor Musumeci, seconded Councillor Perry that the recommendation be adopted.

CARRIED

6 INFRASTRUCTURE, PLANNING AND ENVIRONMENTAL SERVICES

6.1 ENVIRONMENTAL AND HEALTH SERVICES

6.2 OPERATIONS

6.3 PLANNING AND DEVELOPMENT

6.4 TECHNICAL SERVICES

7 NOTICE OF MOTION

7.1 Councillor McLaughlin's Attendance at the Queensland Disaster Management Conference - 9 to 11 June 2021 - Brisbane

Background Information

Council received a letter from the Inspector-General Emergency Management inviting Councillor Lyn McLaughlin and Council's Disaster Management staff to the Queensland Disaster Management Conference in Brisbane from 9 to 11 June 2021. The Conference theme for this year is "Managing Disasters in a Changing World".

The Conference is being presented by the Office of the Inspector-General Emergency Management in partnership with the Local Government Association of Queensland, Queensland Fire and Emergency Services, Queensland Police Service and Queensland Reconstruction Authority.

Council's Disaster Management Coordinator Eileen Devescovi will be attending the Conference.

Recommendation

That Council endorse Councillor McLaughlin's attendance at the Queensland Disaster Management Conference in Brisbane from 9 to 11 June 2021, with all expenses of attendance at the conference be met by Council.

Resolution

Moved Councillor Detenon, seconded Councillor Furnell that the recommendation be adopted.

CARRIED

8 RECEIPT OF PETITIONS

9 CORRESPONDENCE FOR INFORMATION

10 GENERAL BUSINESS

10.1 Approved Leave of Absence - Councillor Bonanno - 20 to 26 May 2021

Resolution

Moved Councillor Perry, seconded Councillor Furnell that Councillor Bonanno be granted a leave of absence from 20 to 26 May 2021.

CARRIED

10.2 Approved Leave of Absence - Councillor Musumeci - 12 to 15 May 2021

Resolution

Moved Councillor Detenon, seconded Councillor Boccalatte that Councillor Musumeci be granted a leave of absence from 12 to 15 May 2021.

CARRIED

11 CLOSED BUSINESS ITEMS

12 DELEGATIONS

There being no further business the meeting closed at 9.48am.

These minutes were confirmed by Council at the Ordinary Council Meeting held on 25 May 2021.

MAYOR
