



Burdekin Shire Council

AGENDA

ORDINARY COUNCIL MEETING

**HELD AT COUNCIL ADMINISTRATION BUILDING,
145 YOUNG STREET, AYR**

on 22 June 2021

COMMENCING AT 10:30AM

At this meeting contributions made by members of the public may be recorded by way of audio recording which will be used for the purpose of developing minutes of the meeting and decision making of Council. Burdekin Shire Council is bound by the *Information Privacy Act 2009* to protect the privacy of personal information.

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Burdekin Shire Council

TUESDAY 22 JUNE 2021

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1 PRAYER

2 DECLARATIONS OF INTEREST

3 MINUTES AND BUSINESS ARISING

3.1 Ordinary Council Meeting Minutes - 8 June 2021

Recommendation

That the minutes of the Ordinary Council Meeting held on 8 June 2021 be received as a true and correct record.



Burdekin Shire Council

MINUTES

ORDINARY COUNCIL MEETING

**HELD AT COUNCIL ADMINISTRATION BUILDING,
145 YOUNG STREET, AYR**

on 08 June 2021

COMMENCING AT 9:00AM



Burdekin Shire Council

TUESDAY 8 JUNE 2021

ORDER OF BUSINESS:

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Ordinary Council Meeting 08 June 2021



Burdekin Shire Council

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ATTENDANCE

Councillors L.A. McLaughlin (Mayor), S.P. Perry (Deputy Mayor), K.D. Boccalatte, J.T. Bonanno, M.J. Detenon, J.A.G. Furnell and M. Musumeci

Mr. T. Brennan - Chief Executive Officer
Mr. N. O'Connor – Director Corporate and Community Services
Mr. N. Wellwood – Director of Infrastructure, Planning and Environmental Services
Mr. N. Toll – Media and Communication Officer
Mr. W. Saldumbide - Manager Operations (Part)
Mr. D. Cornwell – Manager Community Services (Part)
Mrs. M. Stockdale – Purchasing and Stores Supervisor (Part)
Mrs. E. Lovell – Economic Development Coordinator (Part)
Ms. M. Bevilacqua - Tourism Officer (Part)
Mr. F. McCaffery – Tourism and Economic Development Support Officer (Part)
Mr. M. MacDonald – ICT Help Desk Support Officer (Part)

Minutes Clerk – Ms. G. Biffanti

1 PRAYER

The meeting prayer was delivered by Pastor Peter Holmes of the Australian Christian Churches.

9.11am Mr. Saldumbide entered the meeting.

2 DECLARATIONS OF INTEREST

The Mayor called for declarations of interest.

Councillor Detenon advised he had a Declarable Conflict of Interest in relation to Item 6.2.1 Tenders to Establish Registers of Pre-Qualified Suppliers for Annual Supply Contracts as his partner, Amy Bahr is the daughter of one of the business partners of Bahrs Pit Quarry/BQC Quarries. Councillor Detenon advised of his intention to leave the meeting during this discussion.

3 MINUTES AND BUSINESS ARISING

3.1 Ordinary Council Meeting Minutes - 25 May 2021

Recommendation

That the minutes of the Ordinary Council Meeting held on 25 May 2021 be received as a true and correct record.

Resolution

Moved Councillor Musumeci, seconded Councillor Detenon that the recommendation be adopted.

CARRIED

4 EXECUTIVE

4.1 CEO

4.1.1 Council Workshops - May 2021

Executive Summary

The Council conducted two (2) workshops during the past month on 4 and 18 May 2021, with a range of policy and operational issues discussed by Councillors and staff.

A brief summary of the items discussed at the Workshops is outlined in the report.

Recommendation

That the report on the Council Workshops held on 4 and 18 April 2021 be received and noted.

Resolution

Moved Councillor Perry, seconded Councillor Furnell that the recommendation be adopted.

CARRIED

4.2 ECONOMIC DEVELOPMENT

5 CORPORATE AND COMMUNITY SERVICES

5.1 CLIENT SERVICES

5.2 COMMUNITY DEVELOPMENT

9.14am Mr. Cornwell entered the meeting.

5.2.1 Community Development and Cultural Advisory Group

Executive Summary

Burdekin Shire Council recently endorsed Charters for the establishment of both a Community Development and Cultural Advisory Group and received expressions of interest from the community for membership of the two (2) groups.

Following a call for community representatives, it is recommended that the two (2) advisory groups be combined for a 12-month period followed by a review and further consideration by Council; and that the terms of reference be amended to reflect this.

Recommendation

That Council:

- a. combines the proposed Community Development and Cultural Advisory Groups for a 12-month period followed by a review and further consideration by Council;
- b. adopts the attached Community Development and Cultural Advisory Group Charter 2021-2024;
- c. appoints Councillors Sue Perry and John Furnell as Council Representatives on the group; and
- d. endorses the appointment of the following community members on the group:
 - Fiona Christie
 - Gracie Hosie
 - Uli Leissmann
 - Brian Glover
 - Mikayla McDonnell
 - Shane James
 - Ross Romeo
 - Lauren Delle Baite
 - Treena List

Resolution

Moved Councillor Furnell, seconded Councillor Boccalatte that the recommendation be adopted noting the change of name of group to Community and Cultural Development Advisory Group.

CARRIED

5.2.2 Revised Volunteer Policy

Executive Summary

The Volunteer Policy provides Council with a consistent approach to the engagement, management and support of volunteers who assist Council across various operational areas to deliver services to the community. The policy was adopted by Council in 2017 and has now been reviewed and updated.

Recommendation

That Council adopts the Volunteer Policy as attached to this report.

Resolution

Moved Councillor Musumeci, seconded Councillor Perry that the recommendation be adopted.

CARRIED

5.2.3 Water Park Survey

Executive Summary

Burdekin Shire Council recently undertook a community consultation survey to ascertain the community's preference for the size and scale of the ANZAC Park Precinct Water Park and fee structure for use of the swimming pool and water park. The survey found that of the 93 formal responses received, 76% of respondents preferred a \$3.6 million medium sized water park with multiple large slides and one entry fee to use the pool and separate fees for both the water park and slides.

Recommendation

That Council notes the results from the recent community consultation to help guide future decision making on the design, scope, and fee structure for the Burdekin Water Park.

Resolution

Moved Councillor Musumeci, seconded Councillor Boccalatte that the recommendation be adopted noting in Entry Fees section of the report, option C should read 'One entry fee to use the pool and an additional fee to use the water park – 24% in favour', with this response referring to the smaller scale water park option.

CARRIED

9.24am Mr. Cornwell left the meeting.

5.3 FINANCIAL AND ADMINISTRATIVE SERVICES

9.29am Mrs. Stockdale entered the meeting.

5.3.1 Adoption of Non-Current Asset Accounting Policy

Executive Summary

The revised Non-Current Asset Accounting Policy will amend the current policy, adopted at the Ordinary Council Meeting on 11 June 2019.

The only amendment to the policy was the addition of the Risk Management clause in line with Council's revised policy template.

Recommendation

That Council adopts the attached Non-Current Asset Accounting Policy.

Resolution

Moved Councillor Perry, seconded Councillor Detenon that the recommendation be adopted.

CARRIED

5.3.2 Adoption of 2021/2022 Fees and Charges**Executive Summary**

The 2021/2022 Fees and Charges schedule is required to be adopted by Council to be effective from 1 July 2021.

Recommendation

That in accordance with the *Local Government Act 2009*, Council adopts the attached 2021/2022 Fees and Charges schedule, to take effect from 1 July 2021.

Resolution

Moved Councillor Perry, seconded Councillor Musumeci that the recommendation be adopted.

CARRIED

5.4 GOVERNANCE**6 INFRASTRUCTURE, PLANNING AND ENVIRONMENTAL SERVICES****6.1 ENVIRONMENTAL AND HEALTH SERVICES****6.2 OPERATIONS**

9.30am Councillor Detenon advised he had a Declarable Conflict of Interest as disclosed at the start of the meeting in relation to Item 6.2.1 Tenders to Establish Registers of Pre-Qualified Suppliers for Annual Supply Contracts as his partner, Amy Bahr is the daughter of one of the business partners of Bahrs Pit Quarry/BQC Quarries. Councillor Detenon left the meeting.

6.2.1 Tenders to Establish Registers of Pre-Qualified Suppliers for Annual Supply Contracts

Executive Summary

Chapter 6 Part 3 Division 2 Section 224(3) of the *Local Government Regulation Queensland 2012* requires Council to invite written tenders for large-sized contractual arrangements with a supplier that is expected to be worth, exclusive of GST, \$200,000 or more in a financial year, or over the proposed term of the contractual arrangement.

Chapter 6 Part 3 Division 3 Section 232(4) allows a Local Government to establish a register of pre-qualified suppliers by inviting suppliers to tender to be on a register of pre-qualified suppliers. The initial term of the appointments listed in this report shall be two (2) years, with two (2) options to extend at Council's discretion. Council may, during the term of the appointment, periodically conduct a new procurement process to 'refresh' the register of pre-qualified suppliers, that is, to enable new suppliers to tender and allow existing pre-qualified suppliers to submit an amended tender if they wish to do so.

TBSC/21/001 – Scope and Technical Specifications outlined the following requirements in relation to Quality Assurance.

If a Tenderer does not currently hold third party accreditation at date of the Contract, they shall only supply the Principal with materials after providing one of the following options.

- (a) Provide the Principal with a copy of a recently obtained third-party accreditation; or
- (b) Provide the Principal with NATA Accredited Laboratory test result certifying the materials are to the requested Main Roads specifications. Such results are to be from the lot and stockpile that the material is being supplied from and not more than two (2) months old prior to the date of supply.

The only respondent able to furnish the requested evidence of third-party accreditation for a Quality Management System was BQC Quarries. The other tenderers have internal Quality Management Systems in place and are both registered for supply of tendered products with the Department of Transport and Main Roads.

Recommendation

(1) TBSC/21/001 – Supply and Delivery of Stone Products

It is recommended Council accept all three (3) submissions based on the following.

BQC Quarries – Accepted with no qualifications on product testing as they fulfil the requested Quality Assurance (QA) Certification. They are the only submission with third-party QA Accreditation for a Quality Management System under ISO9001:2015 and their tender response included all the required evidence.

Gromac Quarries and LD & LJ Hillary Pty Ltd – Accepted with restrictions surrounding accredited laboratory testing due to both companies not holding the required third-party QA Accreditation.

Both Gromac Quarries and LD & LJ Hillary Pty Ltd are to provide the Principal with NATA Accredited Laboratory test result certifying the materials are to the requested Main Roads specifications. Such results are to be from the lot and stockpile that the material is being supplied from and not more than two (2) months old prior to the date of supply.

Using the Tender Schedule of Rates, Authorised Requisitioning Officers (ARO's) are to choose the supplier of goods based on the product pricing most advantageous to Council. As well as price, the ARO's will also take into consideration the geographical location of works and the originating quarry to determine the most advantageous supplier to Council.

(2) TBSC/21/002 – Supply and Delivery of Bulk Sodium Hypochlorite

It is recommended that Council accept the tender from Coogee QCA Pty Ltd based on price, past performance, and quality of service. Coogee QCA Pty Ltd do not hold third-party QA Accreditation although they do have a current internal Quality Management System in place.

(3) TBSC/21/003 – Supply and Delivery of Ready Mixed Concrete

It is recommended that Council accept the tender from Burdekin Concrete Pty Ltd based on past performance, product quality and this being the only submission received.

(4) TBSC/21/004 – Supply and Delivery of Herbicides

It is recommended that Council accept the tender from Nutrien Ag Solutions Ltd (formally Landmark Ayr) based on price, past performance, and product quality.

Resolution

Moved Councillor Furnell, seconded Councillor Perry that the recommendation be adopted.

CARRIED

9.43am Mrs. Stockdale left the meeting.

9.44am Councillor Detenon returned to the meeting.

9.45am Mr. Saldumbide left the meeting.

6.3 PLANNING AND DEVELOPMENT

6.4 TECHNICAL SERVICES

7 NOTICE OF MOTION

8 RECEIPT OF PETITIONS

9 CORRESPONDENCE FOR INFORMATION

9.1 Council Submission - Environmental and Other Legislation (Reversal of Great Barrier Reef Protection Measures) Amendment Bill 2021

Resolution

Moved Councillor Musumeci, seconded Councillor Boccalatte that Council prepare a submission to express Council support of the Environmental and Other Legislation (Reversal of Great Barrier Reef Protection Measures) Amendment Bill 2021.

CARRIED

10 GENERAL BUSINESS

10.1 Congratulations and Thanks - Sweet Days Hot Nights

The Mayor expressed her congratulations and thanks to all Council staff involved in coordinating and promoting Sweet Days Hot Nights Festival held in the Burdekin. The comments were supported by the other Councillors.

10.06am Mrs. Lovell, Ms. Bevilacqua, Mr. McCaffery and Mr. MacDonald entered the meeting.

10.2 2021 Award for Excellence - Excellence in Doing More with Less

Mr. Brennan presented the 2021 Local Government Managers Australia Queensland Award for Excellence – 'Doing More with Less' to the following Council staff in recognition of their innovative, creative, impactful and outstanding work for the Sweet Days Hot Nights Virtual Festival 2020:

- Mrs. E. Lovell
- Ms. M. Bevilacqua
- Mr. N. Toll
- Mr. F. McCaffery
- Mr. M. MacDonald

10.14am Mrs. Lovell, Ms. Bevilacqua, Mr. McCaffery and Mr. MacDonald left the meeting.

10.3 Request Use of Council Bus - School Chaplains

Resolution

Moved Councillor Perry, seconded Councillor Furnell that Council approves the request from the Burdekin Chaplaincy to use the Council Bus to transport students to Alva Beach on 1 July 2021 as part of their SHACK (School Holiday Action Camp for Kids) Camp.

CARRIED

11 CLOSED BUSINESS ITEMS

Council Meeting closed to Public under *Section 254J of Local Government Regulation 2012*

Resolution

Moved Councillor Furnell, seconded Councillor Bonanno that the Council meeting be closed to the public under the following sections of the *Local Government Regulation 2012*:

254J(e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.

For the purpose of discussing:

1. Legal Advice - Occupancy of Residence on Part of 261 Edwards Street, Ayr

CARRIED

10.23am Meeting adjourned for morning tea.

10.45am Meeting recommenced.

Council Meeting opened to Public

Resolution

Moved Councillor Musumeci, seconded Councillor Bonanno that the Council meeting be opened to the public.

CARRIED

11.1 Confidential Report - Legal Advice Occupation of Residence on a Part of 261 Edwards Street, Ayr

Executive Summary

Council is requested to consider the legal advice provided by King and Company Solicitors in respect of the occupancy of the residence situated on part of Lot 4 on Survey Plan 114470 (part of 261 Edwards Street, Ayr).

Recommendation

That in order to comply with the procedural requirements of the *Property Law Act 1974*, Council:

1. formally terminates the 'tenancy at will' between Council and WT Nahow (deceased) in respect of WT Nahow's occupancy of the residence situated on part of Lot 4 on Survey Plan 114470 (part of 261 Edwards Street, Ayr); and
2. acknowledges the procedural requirements of section 132 of the *Property Law Act 1974*, as detailed in the body of this report, in relation to the giving of the Notice to Tenant; and
3. determines a reasonable notice period to be one (1) month after the second publishing of the Notice to Tenant in the Townsville Bulletin; and

-
4. delegates to the Chief Executive Officer the power to execute the Notice to Tenant; and
 5. endorses the proposed actions to be undertaken by Council officers to serve the executed Notice to Tenant as detailed in the body of this report; and
 6. authorise the Chief Executive Officer to take all necessary steps to effect the termination of the tenancy at will; and
 7. determines that no further tenancies will be entered into for the residence located on part of Lot 4 on Survey Plan 114470 (part of 261 Edwards Street, Ayr).

Resolution

Moved Councillor Detenon, seconded Councillor Boccalatte that the recommendation be adopted.

CARRIED

12 DELEGATIONS

There being no further business the meeting closed at 11.10am.

These minutes were confirmed by Council at the Ordinary Council Meeting held on 22 June 2021.

MAYOR

4 EXECUTIVE

4.1 CEO

4.2 ECONOMIC DEVELOPMENT

5 CORPORATE AND COMMUNITY SERVICES

5.1 CLIENT SERVICES

5.2 COMMUNITY DEVELOPMENT

5.3 FINANCIAL AND ADMINISTRATIVE SERVICES

5.3.1 Monthly Financial Report for Period Ending 31 May 2021

Recommendation

That the Monthly Financial Report for Period Ending 31 May 2021 be received.

Financial Report - May 2021

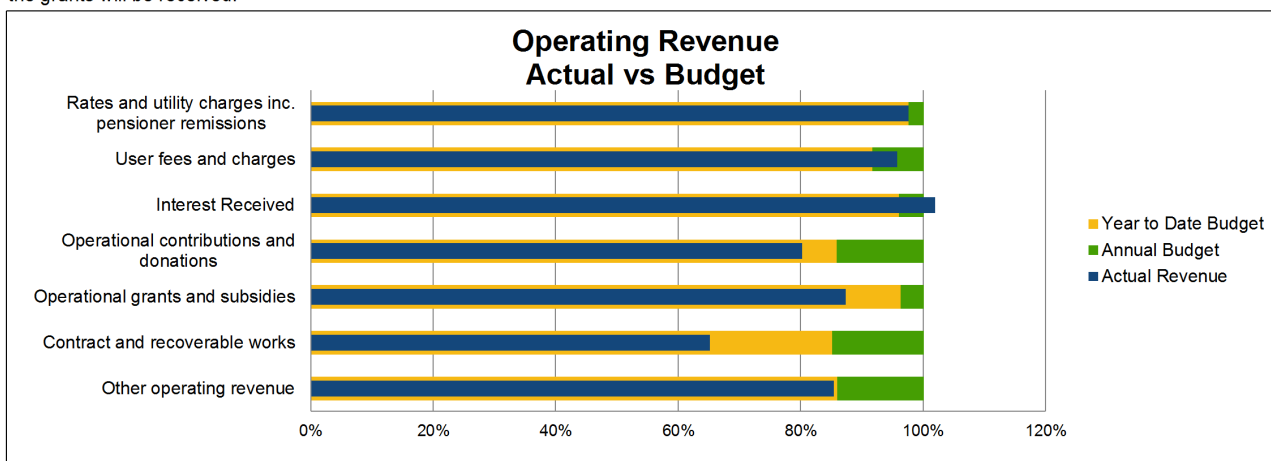
The following report provides a summary of Council's financial performance to 31 May 2021.

FINANCIAL STATEMENTS AT A GLANCE

| As at 31 May 2021 | Actual \$ | Annual Budget \$ | YTD Revised Budget \$ | \$ Variance YTD Actual to YTD Revised Budget | % Variance YTD Actual to YTD Revised Budget |
|---------------------------|------------------|---------------------|-----------------------------|---|--|
| Total Operating Revenue | 46,316,765 | 48,569,749 | 46,889,765 | -573,000 | -1% |
| Total Operating Expenses | 43,953,187 | 50,745,454 | 46,253,757 | -2,300,570 | -5% |
| Operating Position | 2,363,578 | -2,175,705 | 636,008 | 1,727,570 | 272% |
| Capital Revenue | 3,960,507 | 6,142,849 | 7,105,820 | -3,145,313 | -44% |
| Net Result | 6,324,085 | 3,967,144 | 7,741,828 | -1,417,743 | -18% |

This report contains financial information for the period ending 31 May 2021. Council's operating position at month end is a \$2.36M surplus.

Capital Revenue includes capital grants which are budgeted to be received in July. The nature of capital grants means that it is often unknown when the grants will be received.

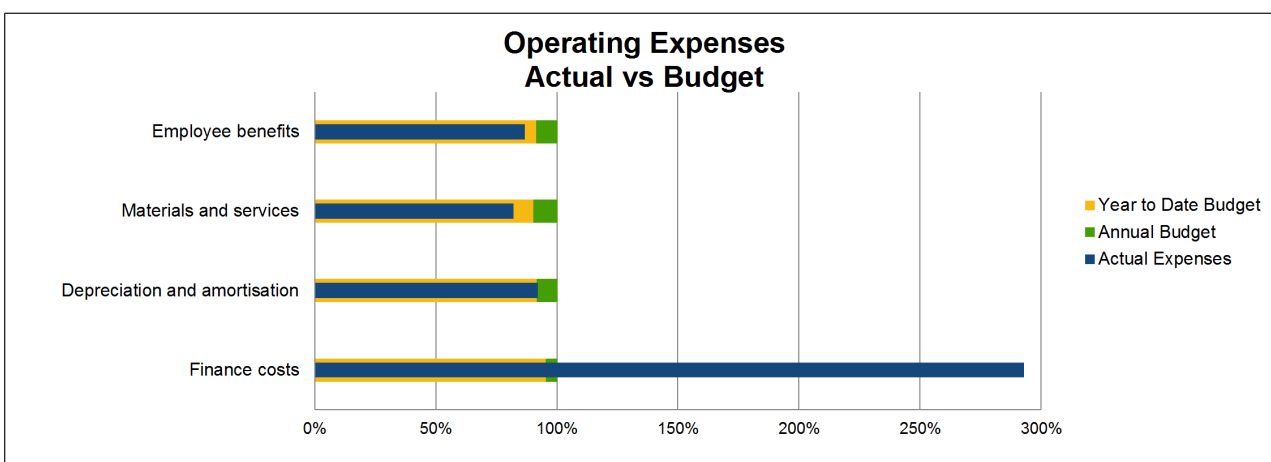


Over Budget:

- User fees and charges: more waste disposal and building application fees than expected.
- Interest received: conservative approach was taken when estimating for the second revised budget.

Under Budget:

- Operational grants and subsidies: timing of Disaster Funding Arrangement (DRFA) works.
- Contract and recoverable works: timing of Road Maintenance Performance Contract (RMPC) works.



Under Budget:

- Employee benefits: timing of payroll transactions for the pay period ending 1 June.
- Materials and services: under budget for water production, waste management and collection, cultural facilities and events.

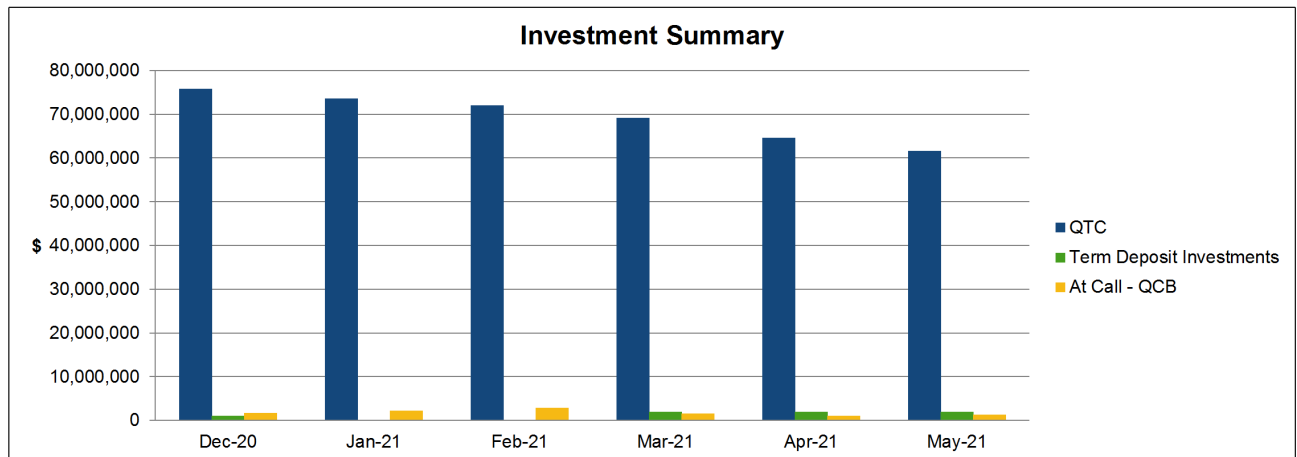
Over Budget:

- Finance costs: adjustment to borrowing cost transactions from the change in time calculation in the restoration provision. These transactions are not included in the budget estimates.

INVESTMENT PORTFOLIO

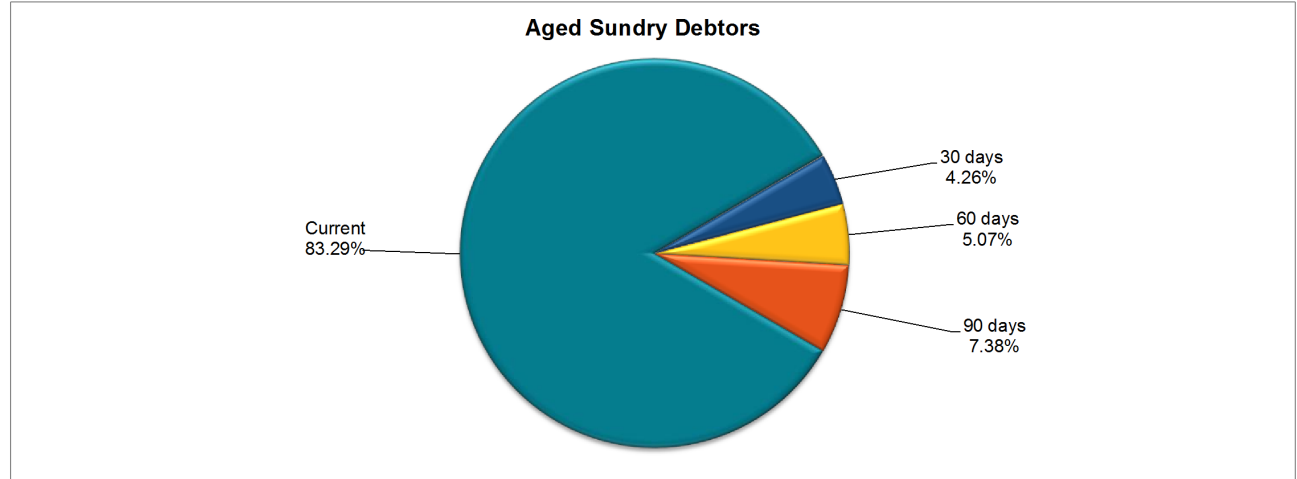
Investment Report as at 31 May 2021 (including at call cash)

| | Total Invested | Average Current Rate Weighted | % Invested |
|--------------------|---------------------|----------------------------------|------------|
| QCB | 2,000,000 | 0.60% | 3.08% |
| QTC | 61,686,158 | 0.61% | 95.00% |
| QCB General | 1,249,299 | 1.05% | 1.92% |
| Total Funds | \$64,935,457 | | |



SUNDRY DEBTORS

Total outstanding Sundry Debtors as at 31 May are \$438,981

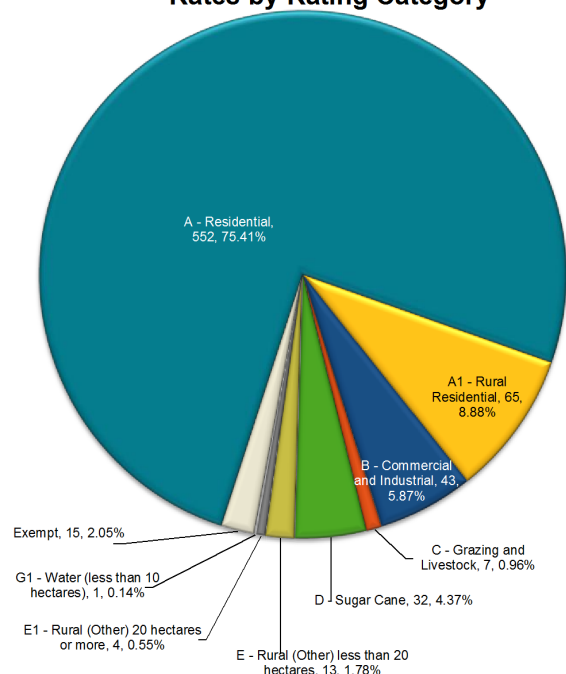


RATES

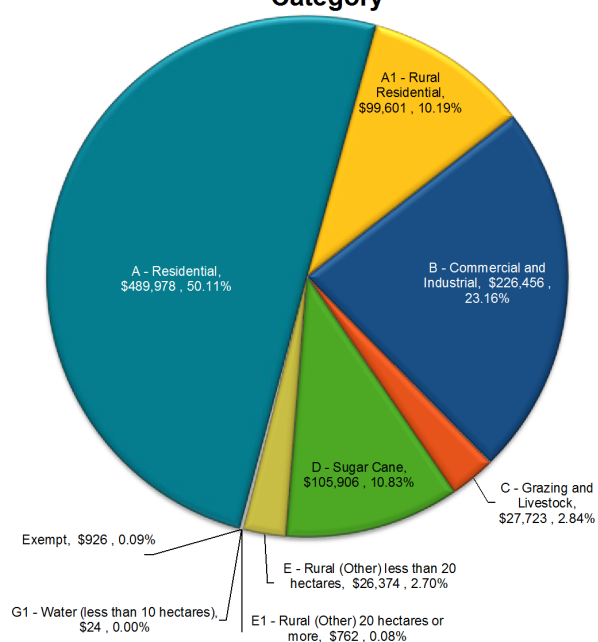
| | | |
|-----------------------------------|------------------|-------------------------|
| Arrears as at 1 July 2020 | | \$888,254 |
| Levy and fees raised * | \$42,373,240 | |
| Interest charged * | \$96,013 | |
| Less Pensioner subsidy and rebate | <u>\$665,128</u> | \$41,804,125 |
| Payments received | | <u>\$41,715,128</u> |
| Arrears as at 31 May 2021 | | <u><u>\$977,251</u></u> |
| % Arrears May 2021 | | 2.29% |
| % Arrears May 2020 | | 2.33% |
| Pre-payments as at 31 May 2021 | | \$1,708,590 |
| Pre-payments as at 31 May 2020 | | \$1,596,150 |

* includes State Govt Emergency Management Levy

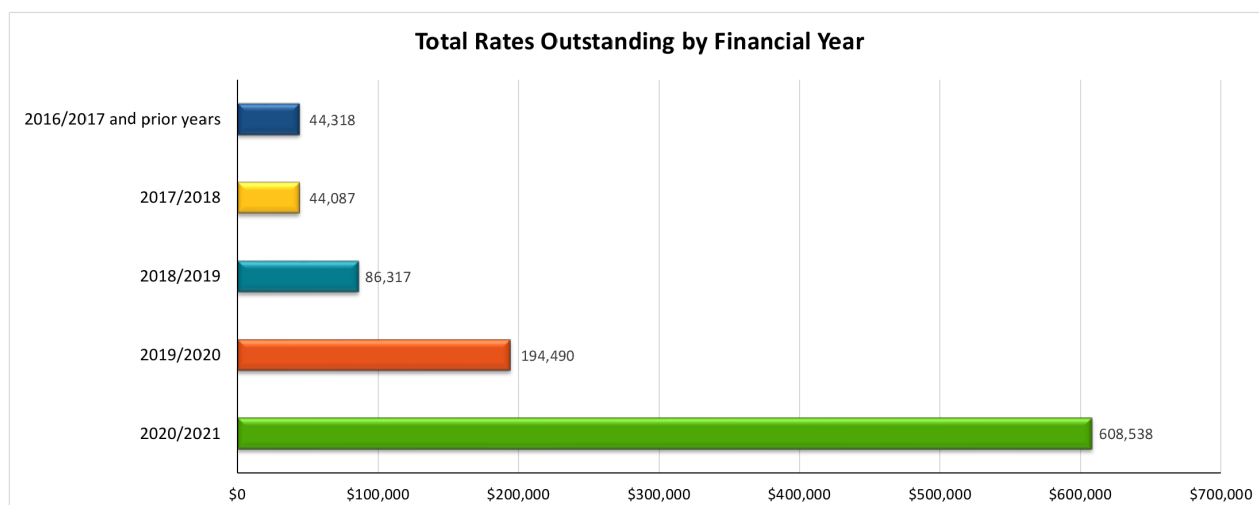
Number of Properties with Outstanding Rates by Rating Category



\$ Value of Outstanding Rates by Rating Category



Total Rates Outstanding by Financial Year



Rates Debt Recovery

Collection House - Debt Referral

Council currently has 144 active files with Collection House with an outstanding balance of \$448,364.69.

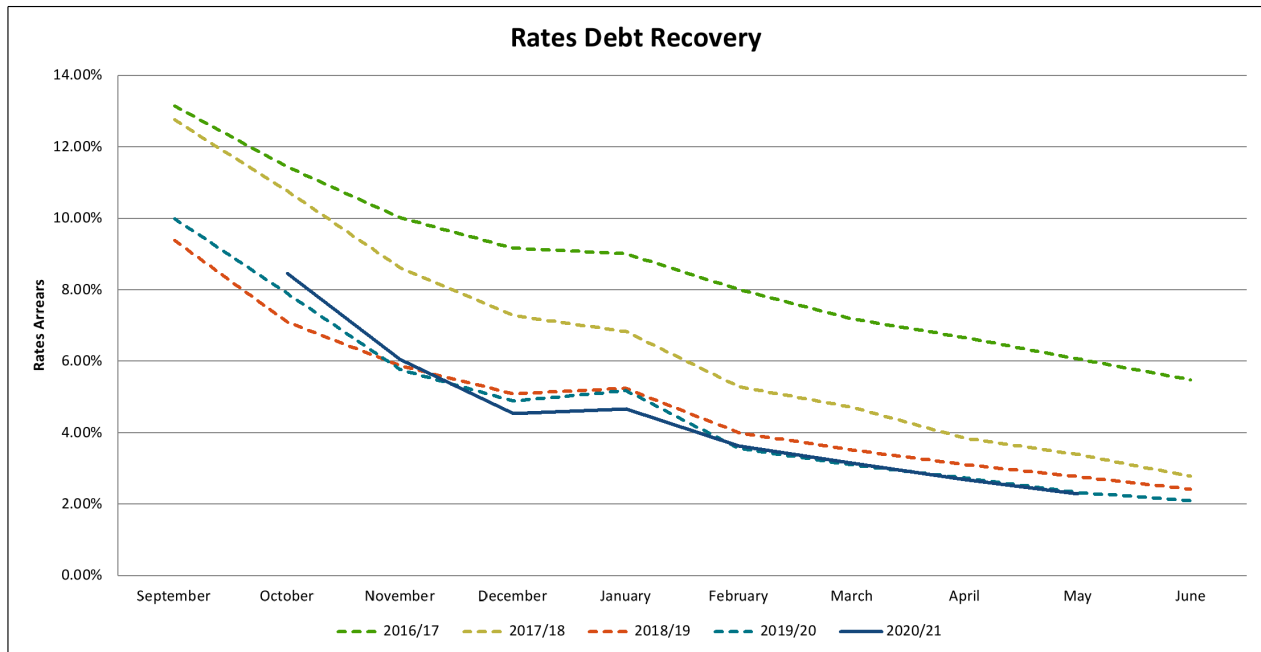
Out of these active files, 37 have negotiated arrangements and are being monitored by Collection House. The remaining properties are either under review or have proceeded to the next stage of the debt collection process.

Collection House - Sale of Land

During the month of February, 15 properties were referred to Collection House to commence Sale of Land proceedings. To date, four properties have paid in full with a further property having a marginal amount still outstanding.

Council Periodic Payment Plans

In addition to the properties referred to Collection House, there are 130 current periodic payment plans made directly with Council representing outstanding rates of \$90,034.04. These plans are continuing to be monitored by Rates Staff to ensure conformance.



Water Rate Levies were issued on 15 January 2021, with a due date of 16 February 2021.

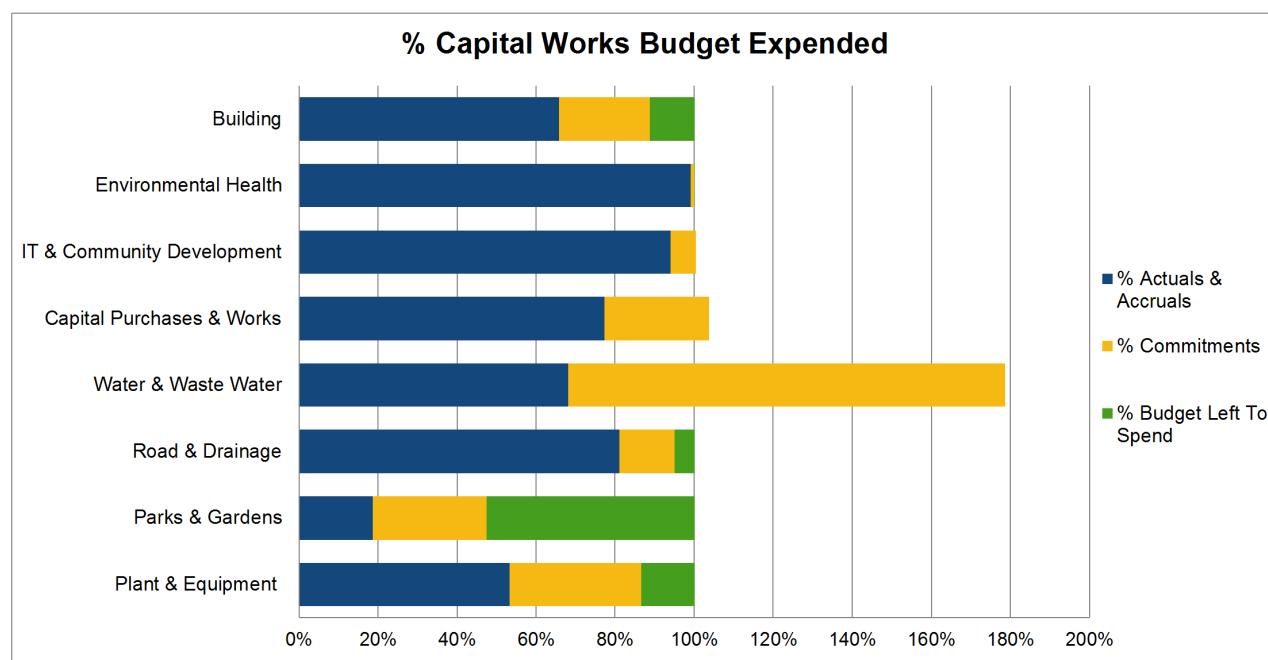
OVERVIEW OF COUNCIL'S CAPITAL PROJECTS

Capital expenditure incurred for the year to 31 May, is shown by asset category in the table below.

Capital project expenditure to 31 May is \$15,872,476. In addition to this, there is \$8,603,630 of commitments. Therefore bringing the total capital expenditure to \$24,476,106.

| Asset Category | Original Budget | Revised Budget | Actuals & Accruals | Commitments | Total |
|----------------------------|----------------------|----------------------|----------------------|---------------------|----------------------|
| Building | \$ 775,653 | \$ 1,670,739 | \$ 1,098,407 | \$ 386,180 | \$ 1,484,587 |
| Environmental Health | \$ 315,000 | \$ 275,928 | \$ 273,337 | \$ 2,500 | \$ 275,837 |
| IT & Community Development | \$ 384,200 | \$ 587,996 | \$ 553,148 | \$ 36,139 | \$ 589,287 |
| Capital Purchases & Works | \$ 10,000 | \$ 572,094 | \$ 442,187 | \$ 150,798 | \$ 592,985 |
| Water & Waste Water | \$ 11,137,000 | \$ 5,013,908 | \$ 3,415,269 | \$ 5,538,151 | \$ 8,953,420 |
| Road & Drainage | \$ 9,380,000 | \$ 10,693,161 | \$ 8,670,397 | \$ 1,494,103 | \$ 10,164,500 |
| Parks & Gardens | \$ 430,000 | \$ 621,000 | \$ 115,864 | \$ 178,588 | \$ 294,452 |
| Plant & Equipment | \$ 1,840,000 | \$ 2,447,031 | \$ 1,303,867 | \$ 817,171 | \$ 2,121,038 |
| TOTAL | \$ 24,271,853 | \$ 21,881,857 | \$ 15,872,476 | \$ 8,603,630 | \$ 24,476,106 |

The below graph shows, by Asset Category, how much Council has spent (including accruals) on Capital Projects, compared to each budget.

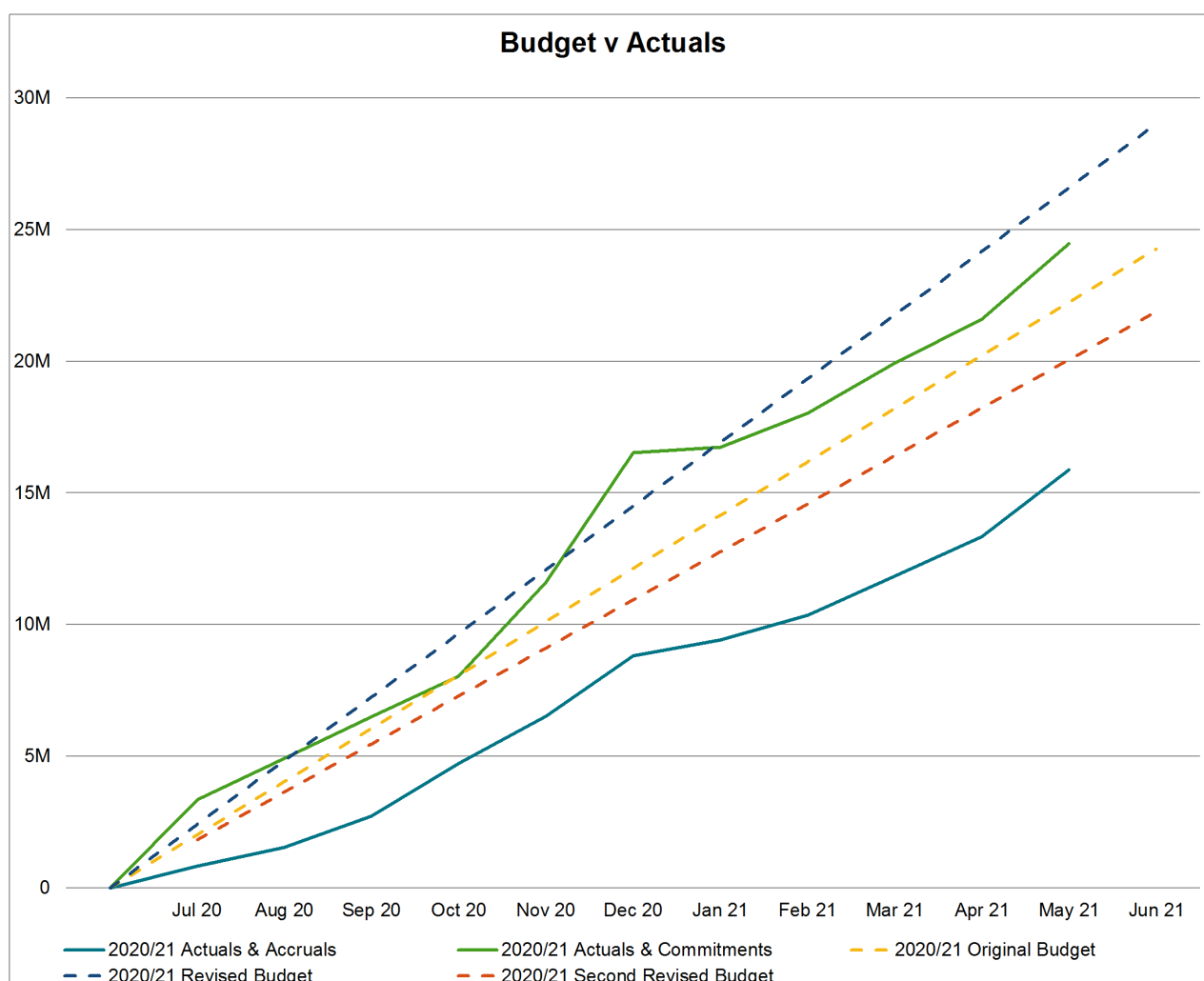


Water and Waste Water

Over annual budget due to orders raised for Home Hill Water Storage Reservoir. This project is expected to be completed next financial year. The budget for this project is over two years.

Extended information on individual projects has been provided to Council in a separate dashboard report.

OVERVIEW OF COUNCIL'S CAPITAL PROJECTS



Actuals and Accruals include payments made and materials/services received but not yet invoiced.

Actuals and Commitments include payments made, accrual transactions and purchase orders raised for materials/services not yet provided/supplied.

The capital budget decreased in the second revision due to the timing of completion of the Home Hill 5ML Water Storage Reservoir and the Ayr Water Supply projects. The budget for these projects has been deferred to future years.

APPENDIX 1 - OPERATING STATEMENT BY MANAGER

Attached are the Operating Statement Reports by Manager - please refer to these report for individual comments.

APPENDIX 2 - TOTAL COUNCIL OPERATING STATEMENT

Attached is the Total Council Operating Statement for your information.

APPENDIX 3 - STATEMENT OF FINANCIAL POSITION

Attached is the Statement of Financial Position as at 31 May 2021.

APPENDIX 4 - STATEMENT OF CASH FLOWS

Attached is the Statement of Cash Flows for the period ending 31 May 2021.

OPERATING STATEMENT
Period Ending 31 May 2021

Chief Executive Officer

| | Month of May Actual | Year to Date Actual | Year To Date Revised Budget | \$ Variance YTD Actual to YTD Revised Budget | % Variance YTD Actual to YTD Revised Budget |
|--|---------------------------|------------------------|-----------------------------------|---|--|
| Operating Revenue | | | | | |
| Operational contributions and donations | 0 | 775 | 917 | -141 | -15% |
| Operational grants and subsidies | 0 | 23,153 | 2,750 | 20,403 | 742% |
| Other operating revenue | 6,176 | 55,222 | 46,833 | 8,388 | 18% |
| Total operating revenue | 6,176 | 79,150 | 50,500 | 28,650 | 57% |
| Operating Expenses | | | | | |
| Employee benefits | 117,165 | 1,191,218 | 1,198,428 | -7,210 | -1% |
| Materials and services | 25,555 | 180,097 | 351,917 | -171,820 | -49% |
| Total operating costs | 142,721 | 1,371,316 | 1,550,345 | -179,029 | -12% |
| Surplus (deficit) from operating activities | -136,544 | -1,292,166 | -1,499,845 | 207,679 | -14% |
| Net result for period | -136,544 | -1,292,166 | -1,499,845 | 207,679 | -14% |

Comments**Operational grants and subsidies**

Unbudgeted grant received in March for indigenous performances and activities at the Sweet Days Hot Nights festival. Expenses for the festival will also increase to cover the cost of these additional activities.

Other operating revenue

Sponsorship and bar sales for the Sweet Days, Hot Nights festival are over budget.

Materials and services

Under budget for the marketing and promotion of destination website due to delays relating to COVID-19. Development of Brand and Marketing strategy for Industrial Estate is proceeding with marketing consultant having completed draft strategy. Update of investment attraction video and material is under way with production company engaged to complete work. Expenditure for Sweet Days, Hot Nights festival will largely be reflected in June monthly statements.

OPERATING STATEMENT
Period Ending 31 May 2021

Director of Corporate & Community Services

| | Month of May Actual | Year to Date Actual | Year To Date Revised Budget | \$ Variance YTD Actual to YTD Revised Budget | % Variance YTD Actual to YTD Revised Budget |
|--|---------------------------|------------------------|-----------------------------------|---|--|
| Operating Revenue | | | | | |
| User fees and charges | 5,346 | 68,068 | 77,746 | -9,679 | -12% |
| Operational contributions and donations | 0 | 11,188 | 10,500 | 688 | 7% |
| Operational grants and subsidies | 0 | 98,328 | 98,328 | 0 | 0% |
| Other operating revenue | -87 | 2,485 | 2,075 | 410 | 20% |
| Total operating revenue | 5,260 | 180,070 | 188,649 | -8,580 | -5% |
| Operating Expenses | | | | | |
| Employee benefits | 51,125 | 543,002 | 569,685 | -26,683 | -5% |
| Materials and services | 11,275 | 441,985 | 522,947 | -80,962 | -15% |
| Depreciation and amortisation | 107,264 | 1,167,047 | 1,168,383 | -1,337 | 0% |
| Total operating costs | 169,663 | 2,152,034 | 2,261,015 | -108,982 | -5% |
| Surplus (deficit) from operating activities | -164,404 | -1,971,964 | -2,072,366 | 100,402 | -5% |
| Capital grants and subsidies | 0 | 0 | 365,001 | -365,001 | -100% |
| Other capital income (expense) | 0 | -93,564 | -107,445 | 13,881 | -13% |
| Net result for period | -164,404 | -2,065,528 | -1,814,810 | -250,718 | 14% |

Comments

User fees and charges

Under budget for rental of Council properties.

Employee benefits

Under budget due to the timing of payroll transactions for the pay period ending 1 June.

Materials and services

Under budget due to timing of audit reviews as part of approved internal audit program. Due to change of tariff and timing of invoices, electricity is under budget. RADF is under budget due to the timing of distribution of funds, further funds to be distributed in June.

Capital grants and subsidies

Awaiting apportionment of Works for Queensland 2019-2021 and Works for Queensland COVID funding from Council Operational.

OPERATING STATEMENT
Period Ending 31 May 2021

Manager Client Services

| | Month of May Actual | Year to Date Actual | Year To Date Revised Budget | \$ Variance YTD Actual to YTD Revised Budget | % Variance YTD Actual to YTD Revised Budget |
|--|---------------------------|------------------------|-----------------------------------|---|--|
| Operating Revenue | | | | | |
| Operational grants and subsidies | 0 | 31,440 | 31,440 | 0 | 0% |
| Other operating revenue | 25,046 | 51,344 | 30,596 | 20,748 | 68% |
| Total operating revenue | <u>25,046</u> | <u>82,784</u> | <u>62,036</u> | <u>20,749</u> | <u>33%</u> |
| Operating Expenses | | | | | |
| Employee benefits | 94,561 | 2,308,286 | 2,331,150 | -22,864 | -1% |
| Materials and services | 76,603 | 1,654,814 | 1,718,528 | -63,714 | -4% |
| Total operating costs | <u>171,164</u> | <u>3,963,100</u> | <u>4,049,678</u> | <u>-86,578</u> | <u>-2%</u> |
| Surplus (deficit) from operating activities | <u>-146,118</u> | <u>-3,880,316</u> | <u>-3,987,642</u> | <u>107,327</u> | <u>-3%</u> |
| Net result for period | <u>-146,118</u> | <u>-3,880,316</u> | <u>-3,987,642</u> | <u>107,327</u> | <u>-3%</u> |

Comments

Other operating revenue

Unbudgeted long service leave entitlement for new employee from another Council.

OPERATING STATEMENT
Period Ending 31 May 2021

Manager Community Services

| | Month of May Actual | Year to Date Actual | Year To Date Revised Budget | \$ Variance YTD Actual to YTD Revised Budget | % Variance YTD Actual to YTD Revised Budget |
|--|---------------------------|------------------------|-----------------------------------|---|--|
| Operating Revenue | | | | | |
| User fees and charges | 19,523 | 135,282 | 211,805 | -76,523 | -36% |
| Operational grants and subsidies | 0 | 38,302 | 79,188 | -40,885 | -52% |
| Other operating revenue | 2,526 | 80,322 | 121,149 | -40,826 | -34% |
| Total operating revenue | 22,050 | 253,906 | 412,141 | -158,235 | -38% |
| Operating Expenses | | | | | |
| Employee benefits | 138,447 | 1,392,006 | 1,603,327 | -211,321 | -13% |
| Materials and services | 46,947 | 904,238 | 1,224,588 | -320,350 | -26% |
| Depreciation and amortisation | 19,068 | 89,336 | 77,367 | 11,969 | 15% |
| Total operating costs | 204,462 | 2,385,580 | 2,905,281 | -519,701 | -18% |
| Surplus (deficit) from operating activities | -182,413 | -2,131,674 | -2,493,140 | 361,467 | -14% |
| | | | | | |
| Capital grants and subsidies | 0 | 65,315 | 1,172,116 | -1,106,801 | -94% |
| Other capital income (expense) | -43,620 | -43,620 | -237,200 | 193,580 | -82% |
| Net result for period | -226,032 | -2,109,978 | -1,558,224 | -551,754 | 35% |

Comments

User fees and charges

Under budget for hire of cultural facilities. COVID-19 has affected venue bookings and revenue for the majority of the financial year.

Operational grants and subsidies

Under year to date budget due to Works for Queensland 2019-2021 grant not yet recognised for public artwork.

Other operating revenue

Due to COVID-19 restrictions, this area is under budget for theatre promotion ticket sales and theatre bar sales.

Employee benefits

Under budget due to casual staff being less frequently engaged for the theatre this financial year and timing of payroll transactions for the pay period ending 1 June.

Materials and services

Under year to date budget for Cultural Facilities, Art and Culture Other, and Community Assistance. Cultural Facilities are under budget across various areas including electricity, materials, and performance fees due to the reduced use of Council venues as a result of COVID-19 restrictions. Art and Culture Other also under budget due to Works for Queensland 2019-2021 funding not yet spent on artwork and the Art and Culture Strategy. The Strategy was budgeted to be spent by December, however commenced in February following the appointment of a consultant for the project. This project is expected to be completed by June 21. Also under budget for the Cultural Fair, due to this event occurring at the end of May, the majority of expenses will occur in June.

Capital grants and subsidies

Under budget due to quarterly State Library grant not yet received, apportionment of Works for Queensland 2019-2021; and allocation of Works for Queensland COVID funding not yet transferred from Council Operational.

Other capital income (expense)

Disposal of assets of outlets and fencing at the Ayr Show Grounds.

OPERATING STATEMENT
Period Ending 31 May 2021

Manager Environmental & Health Services excluding Waste Program

| | Month of May Actual | Year to Date Actual | Year To Date Revised Budget | \$ Variance YTD Actual to YTD Revised Budget | % Variance YTD Actual to YTD Revised Budget |
|--|---------------------------|------------------------|-----------------------------------|---|--|
| Operating Revenue | | | | | |
| Rates and Utility Charges | -1 | 86,999 | 87,900 | -901 | -1% |
| User fees and charges | 68,754 | 579,338 | 547,294 | 32,043 | 6% |
| Operational contributions and donations | 6,016 | 102,115 | 122,620 | -20,505 | -17% |
| Operational grants and subsidies | 0 | 21,000 | 21,000 | 0 | 0% |
| Other operating revenue | 1,499 | 7,117 | 9,428 | -2,311 | -25% |
| Total operating revenue | 76,268 | 796,568 | 788,242 | 8,326 | 1% |
| Operating Expenses | | | | | |
| Employee benefits | 118,094 | 1,306,375 | 1,383,050 | -76,675 | -6% |
| Materials and services | 103,589 | 1,589,788 | 1,725,337 | -135,549 | -8% |
| Depreciation and amortisation | 26,143 | 282,655 | 282,975 | -320 | 0% |
| Total operating costs | 247,825 | 3,178,818 | 3,391,362 | -212,544 | -6% |
| Surplus (deficit) from operating activities | -171,557 | -2,382,250 | -2,603,119 | 220,870 | -8% |
| Other capital income (expense) | 0 | -11,658 | -6,504 | -5,154 | 79% |
| Net result for period | -171,557 | -2,393,908 | -2,609,623 | 215,716 | -8% |

Comments

User fees and charges

Caravan Park actual income above budget.

Operational contributions and donations

Under year to date budget due to Illegal Dumping Partnership grant yet to be received.

Other operating revenue

Under year to date budget for incidental washing machine income at the caravan parks.

Employee benefits

Health Administration under budget due to greater than average leave taken and vacancy for illegal dumping officer. Animal Management is under budget due to past vacancy. Also under budget due to timing of payroll transactions for the period ending 1 June.

Materials and services

Slightly under budget in a range of areas including swimming pools, caravan parks, beach protection, vector and aquatic weed control. The swimming pools and caravan parks are under budget due to reduced electricity charges. Beach Protection is also under budget due to works not yet undertaken as per proposed Dune Management Strategy. The vector area is under budget for chemical purchases. Aquatic weed control is under budget due to reduced infestations, wet conditions and employee absence preventing boat and spray work.

OPERATING STATEMENT
Period Ending 31 May 2021

Manager Environmental & Health Services - Waste Program

| | Month of May Actual | Year to Date Actual | Year To Date Revised Budget | \$ Variance YTD Actual to YTD Revised Budget | % Variance YTD Actual to YTD Revised Budget |
|--|---------------------------|------------------------|-----------------------------------|---|--|
| Operating Revenue | | | | | |
| Rates and Utility Charges | 0 | 4,057,540 | 4,059,944 | -2,404 | 0% |
| User fees and charges | 44,631 | 581,771 | 523,706 | 58,065 | 11% |
| Interest Received | 3,172 | 52,536 | 51,779 | 757 | 1% |
| Operational grants and subsidies | 0 | 46,518 | 28,526 | 17,992 | 63% |
| Other operating revenue | 4,070 | 144,301 | 148,944 | -4,642 | -3% |
| Total operating revenue | 51,872 | 4,882,666 | 4,812,898 | 69,767 | 1% |
| Operating Expenses | | | | | |
| Employee benefits | 66,133 | 754,035 | 771,422 | -17,387 | -2% |
| Materials and services | 251,882 | 2,200,238 | 2,446,140 | -245,902 | -10% |
| Depreciation and amortisation | 35,108 | 361,722 | 362,450 | -728 | 0% |
| Finance Costs | 0 | 150,023 | 0 | 150,023 | - |
| Total operating costs | 353,123 | 3,466,018 | 3,580,012 | -113,994 | -3% |
| Surplus (deficit) from operating activities | -301,251 | 1,416,648 | 1,232,887 | 183,761 | 15% |
| | | | | | |
| Capital grants and subsidies | 0 | 0 | 34,767 | -34,767 | -100% |
| Other capital income (expense) | -22,649 | 90,063 | -3,161 | 93,224 | -2949% |
| Net result for period | -323,900 | 1,506,711 | 1,264,493 | 242,218 | 19% |

Comments

User fees and charges

Over year to date budget due to increased one-off larger disposals at Kirknie Landfill.

Operational grants and subsidies

Over budget due to receiving more Regional Recycling Transport Assistance Package grant than expected.

Materials and services

Under budget due to one month Cleanaway contract payment in arrears and no expenditure for legacy landfill.

Finance Costs

Unbudgeted adjustment to restoration provision of borrowing costs due to time change.

Capital grants and subsidies

Under budget due to Works for Queensland COVID grant for Home Hill Transfer Station fencing not yet allocated from Council Operational.

Other capital income (expense)

Unbudgeted transactions for the revision of future costs and discount rate movement for restoration provision.

OPERATING STATEMENT
Period Ending 31 May 2021

Manager Financial and Administrative Services

| | Month of May Actual | Year to Date Actual | Year To Date Revised Budget | \$ Variance YTD Actual to YTD Revised Budget | % Variance YTD Actual to YTD Revised Budget |
|--|---------------------------|------------------------|-----------------------------------|---|--|
| Operating Revenue | | | | | |
| Rates and Utility Charges | 0 | 27,455,971 | 27,475,484 | -19,513 | 0% |
| Pensioner remissions | -1,959 | -347,345 | -342,738 | -4,607 | 1% |
| User fees and charges | 4,759 | 96,572 | 91,097 | 5,475 | 6% |
| Interest Received | 15,093 | 243,320 | 230,831 | 12,489 | 5% |
| Operational grants and subsidies | 303,085 | 1,270,840 | 1,270,840 | 0 | 0% |
| Other operating revenue | 0 | 35,492 | 35,550 | -59 | 0% |
| Total operating revenue | 320,978 | 28,754,848 | 28,761,064 | -6,216 | 0% |
| Operating Expenses | | | | | |
| Employee benefits | 128,593 | 1,532,834 | 1,658,017 | -125,183 | -8% |
| Materials and services | 55,170 | 675,858 | 749,184 | -73,326 | -10% |
| Depreciation and amortisation | 35,637 | 370,128 | 388,575 | -18,448 | -5% |
| Finance Costs | 5,450 | 73,558 | 72,973 | 585 | 1% |
| Total operating costs | 224,850 | 2,652,378 | 2,868,749 | -216,371 | -8% |
| Surplus (deficit) from operating activities | 96,128 | 26,102,471 | 25,892,315 | 210,155 | 1% |
| Capital grants and subsidies | 0 | 2,672,211 | 170,751 | 2,501,460 | 1465% |
| Other capital income (expense) | -33,469 | -34,851 | -68,200 | 33,349 | -49% |
| Net result for period | 62,659 | 28,739,831 | 25,994,866 | 2,744,964 | 11% |

Comments

User fees and charges

Over budget due to number of property searches exceeding expectations.

Interest Received

Interest on investments is over budget. A conservative approach was taken when estimating for the second revised budget.

Employee benefits

Under budget due to the timing of payroll transactions for the pay period ending 1 June and additional staff leave.

Materials and services

The budget for COVID-19 expenses remains under budget in the second revision as an allowance has been retained to provide for possible future costs associated with the pandemic. Council operational is also under budget due to the timing of expenditure, this variance is expected to reduce by 30 June.

Capital grants and subsidies

Funding received in March for Local Roads and Community Infrastructure Grant. This funding, along with two payments for Works for Queensland have been receipted to Council Operational until they can be allocated to match actual expenditure at 30 June.

Other capital income (expense)

Disposal of intangible assets for waste disposal software.

OPERATING STATEMENT
Period Ending 31 May 2021

Manager Operations - General Fund

| | Month of May Actual | Year to Date Actual | Year To Date Revised Budget | \$ Variance YTD Actual to YTD Revised Budget | % Variance YTD Actual to YTD Revised Budget |
|--|---------------------------|------------------------|-----------------------------------|---|--|
| Operating Revenue | | | | | |
| User fees and charges | 22,230 | 166,452 | 150,750 | 15,702 | 10% |
| Operational contributions and donations | 763 | 63,701 | 56,778 | 6,924 | 12% |
| Operational grants and subsidies | 209,462 | 944,814 | 1,201,199 | -256,385 | -21% |
| Contract and recoverable works | 0 | 60,029 | 51,750 | 8,279 | 16% |
| Other operating revenue | 432 | 13,282 | 10,788 | 2,494 | 23% |
| Total operating revenue | 232,887 | 1,248,278 | 1,471,264 | -222,986 | -15% |
| Operating Expenses | | | | | |
| Employee benefits | 318,826 | 4,270,764 | 4,489,375 | -218,611 | -5% |
| Materials and services | 404,888 | 3,948,724 | 4,068,652 | -119,929 | -3% |
| Depreciation and amortisation | 74,599 | 770,234 | 769,817 | 417 | 0% |
| Total operating costs | 798,314 | 8,989,721 | 9,327,844 | -338,123 | -4% |
| Surplus (deficit) from operating activities | -565,427 | -7,741,443 | -7,856,580 | 115,137 | -1% |
| | | | | | |
| Capital contributions | 5,326 | 5,326 | 5,326 | 0 | 0% |
| Capital grants and subsidies | 9,455 | 140,489 | 1,592,084 | -1,451,595 | -91% |
| Other capital income (expense) | -410 | -25,617 | -164,947 | 139,330 | -84% |
| Net result for period | -551,056 | -7,621,245 | -6,424,117 | -1,197,128 | 19% |

Comments

User fees and charges

Over year to date budget for cemetery permits.

Operational contributions and donations

Over year to date budget for contributions received for pump out of the septic system and caravan park dump point at Groper Creek.

Operational grants and subsidies

Currently under budget year to date for payment of claims relating to the January 2019, 2020 and 2021 monsoonal events from the Queensland Reconstruction Authority. Funds are received as claims are approved following completion of works, timing of revenue received can vary to the year to date budget estimate.

Contract and recoverable works

Over year to date budget for private works revenue. The budget for this has been split over the financial year.

Other operating revenue

Over budget for the sale of scrap metal from the Jones Street Depot

Employee benefits

Under budget due to the timing of payroll transactions for the pay period ending 1 June.

Capital grants and subsidies

Currently under budget for DRFA grant funding. Grant income will be recognised at 30 June for work completed that is awaiting receipt of funding. Also under budget for Works for Queensland projects. This income will be allocated from Council Operational at 30 June.

OPERATING STATEMENT
Period Ending 31 May 2021

Manager Operations - Sewerage

| | Month of May Actual | Year to Date Actual | Year To Date Revised Budget | \$ Variance YTD Actual to YTD Revised Budget | % Variance YTD Actual to YTD Revised Budget |
|--|---------------------------|------------------------|-----------------------------------|---|--|
| Operating Revenue | | | | | |
| Rates and Utility Charges | 0 | 3,979,172 | 4,000,000 | -20,828 | -1% |
| User fees and charges | 0 | 440 | 440 | 0 | 0% |
| Interest Received | 7,726 | 126,248 | 118,206 | 8,042 | 7% |
| Operational contributions and donations | 0 | 5,000 | 6,000 | -1,000 | -17% |
| Other operating revenue | 4,952 | 8,752 | 0 | 8,752 | - |
| Total operating revenue | 12,678 | 4,119,613 | 4,124,646 | -5,033 | 0% |
| Operating Expenses | | | | | |
| Employee benefits | 98,514 | 1,175,604 | 1,235,181 | -59,577 | -5% |
| Materials and services | 72,707 | 925,729 | 919,035 | 6,694 | 1% |
| Depreciation and amortisation | 118,422 | 1,271,279 | 1,272,058 | -779 | 0% |
| Total operating costs | 289,643 | 3,372,612 | 3,426,275 | -53,663 | -2% |
| Surplus (deficit) from operating activities | -276,965 | 747,000 | 698,371 | 48,629 | 7% |
| | | | | | |
| Capital grants and subsidies | 0 | 24,727 | 150,051 | -125,324 | -84% |
| Other capital income (expense) | 0 | -42,025 | -154,005 | 111,980 | -73% |
| Net result for period | -276,965 | 729,702 | 694,417 | 35,285 | 5% |

Comments

Interest Received

Interest on investments is over budget. A conservative approach was taken when estimating for the second revised budget.

Operational contributions and donations

Year to date income received consists of developer contributions toward the provision of trunk sewerage infrastructure for a multi-unit development. The budget is based on historical annual averages and can vary to budget depending on developer activity.

Other operating revenue

Unbudgeted revenue received for the installation of two new sewerage connections to a property in Home Hill and Ayr Sewerage Plant scrap steel sold.

Employee benefits

Under budget due to the timing of payroll transactions for the pay period ending 1 June.

Capital grants and subsidies

Under year to date budget due to allocation of Works for Queensland COVID funding not transferred from Council Operational.

OPERATING STATEMENT
Period Ending 31 May 2021

Manager Operations - Water

| | Month of May Actual | Year to Date Actual | Year To Date Revised Budget | \$ Variance YTD Actual to YTD Revised Budget | % Variance YTD Actual to YTD Revised Budget |
|--|---------------------------|------------------------|-----------------------------------|---|--|
| Operating Revenue | | | | | |
| Rates and Utility Charges | -2 | 3,626,621 | 3,628,421 | -1,800 | 0% |
| User fees and charges | 2,427 | 69,160 | 74,500 | -5,340 | -7% |
| Interest Received | 6,037 | 93,316 | 85,108 | 8,208 | 10% |
| Operational contributions and donations | 0 | 5,000 | 4,500 | 500 | 11% |
| Other operating revenue | 0 | 0 | 550 | -550 | -100% |
| Total operating revenue | 8,462 | 3,794,097 | 3,793,079 | 1,018 | 0% |
| Operating Expenses | | | | | |
| Employee benefits | 104,349 | 1,050,155 | 1,060,232 | -10,077 | -1% |
| Materials and services | 64,782 | 1,581,893 | 1,811,211 | -229,318 | -13% |
| Depreciation and amortisation | 60,232 | 634,329 | 633,325 | 1,004 | 0% |
| Total operating costs | 229,363 | 3,266,377 | 3,504,768 | -238,391 | -7% |
| Surplus (deficit) from operating activities | -220,902 | 527,720 | 288,311 | 239,409 | 83% |
| | | | | | |
| Capital contributions | 0 | 1,888 | 0 | 1,888 | - |
| Capital grants and subsidies | 0 | 0 | 1,935,782 | -1,935,782 | -100% |
| Other capital income (expense) | 0 | -6,608 | -110,068 | 103,460 | -94% |
| Net result for period | -220,902 | 523,000 | 2,114,025 | -1,591,025 | -75% |

Comments

User fees and charges

Under budget for property connections revenue.

Interest Received

Over budget for interest on rates and investments. This amount varies depending on the amount of rates outstanding and when investments mature. A conservative approach was taken when estimating for the second revised budget.

Materials and services

Under budget year to date due to electricity consumption savings and treatment costs as a result of prolonged rain during the summer months reducing consumption and therefore pumping and treatment costs.

Capital grants and subsidies

Grant payments to be received throughout the year when milestones are achieved in the Ayr and Home Hill Reservoirs, Ayr duplicate trunk main and bore projects. Some construction delays have been experienced with prolonged wet weather at the Home Hill reservoir with flow on delays in reaching payment milestones. Grant income will be recognised at 30 June for completed work.

OPERATING STATEMENT
Period Ending 31 May 2021

Manager Planning and Development

| | Month of May Actual | Year to Date Actual | Year To Date Revised Budget | \$ Variance YTD Actual to YTD Revised Budget | % Variance YTD Actual to YTD Revised Budget |
|--|---------------------------|------------------------|-----------------------------------|---|--|
| Operating Revenue | | | | | |
| User fees and charges | 42,670 | 545,510 | 483,455 | 62,055 | 13% |
| Operational grants and subsidies | 0 | 38,852 | 40,000 | -1,148 | -3% |
| Other operating revenue | 0 | 144 | 0 | 144 | - |
| Total operating revenue | 42,670 | 584,505 | 523,455 | 61,051 | 12% |
| Operating Expenses | | | | | |
| Employee benefits | 92,580 | 980,238 | 1,040,777 | -60,539 | -6% |
| Materials and services | 10,622 | 187,723 | 244,847 | -57,124 | -23% |
| Total operating costs | 103,201 | 1,167,961 | 1,285,624 | -117,663 | -9% |
| Surplus (deficit) from operating activities | -60,532 | -583,456 | -762,169 | 178,713 | -23% |
| Net result for period | -60,532 | -583,456 | -762,169 | 178,713 | -23% |

Comments

User fees and charges

Development applications received during May were more than anticipated. This area is now over annual budget.

Employee benefits

Wages slightly under due the pay period ending 1 June and one staff member reducing planned long service leave during May.

Materials and services

Under year to date budget due to Coastal Hazard Adaption Strategy project not yet finalised.

OPERATING STATEMENT
Period Ending 31 May 2021

Manager Technical Services

| | Month of May Actual | Year to Date Actual | Year To Date Revised Budget | \$ Variance YTD Actual to YTD Revised Budget | % Variance YTD Actual to YTD Revised Budget |
|--|---------------------------|------------------------|-----------------------------------|---|--|
| Operating Revenue | | | | | |
| User fees and charges | 18,573 | 265,861 | 243,384 | 22,477 | 9% |
| Operational grants and subsidies | 7,957 | 103,250 | 116,667 | -13,416 | -11% |
| Contract and recoverable works | 69,026 | 1,130,171 | 1,505,000 | -374,829 | -25% |
| Other operating revenue | 7,500 | 40,998 | 36,739 | 4,258 | 12% |
| Total operating revenue | 103,055 | 1,540,279 | 1,901,790 | -361,511 | -19% |
| Operating Expenses | | | | | |
| Employee benefits | 196,673 | 2,000,428 | 2,220,115 | -219,687 | -10% |
| Materials and services | -18,579 | -611,268 | -659,744 | 48,476 | -7% |
| Depreciation and amortisation | 618,799 | 6,598,113 | 6,542,433 | 55,680 | 1% |
| Total operating costs | 796,892 | 7,987,273 | 8,102,805 | -115,532 | -1% |
| Surplus (deficit) from operating activities | -693,837 | -6,446,994 | -6,201,015 | -245,979 | 4% |
| | | | | | |
| Capital contributions | 111,817 | 147,416 | 0 | 147,416 | - |
| Capital grants and subsidies | 248,104 | 1,912,610 | 3,964,768 | -2,052,158 | -52% |
| Other capital income (expense) | -347,300 | -841,595 | -1,433,297 | 591,702 | -41% |
| Net result for period | -681,216 | -5,228,563 | -3,669,543 | -1,559,020 | 42% |

Comments

User fees and charges

Over budget due to higher than expected income from septic pumpouts.

Operational grants and subsidies

Fuel tax credits received under budget. This is offset by lower fuel expense.

Contract and recoverable works

Income under budget due to the timing of Road Maintenance Performance Contract (RMPC) works. Major RMPC maintenance completed in May to be invoice in June.

Other operating revenue

Over year to date budget due to Regional Roads Transport Group funding invoiced in May. This was budgeted to occur in June.

Employee benefits

Under budget due to vacant positions and capitalised wages for design projects. Also under budget due to the timing of payroll transactions for the period ending 1 June.

Materials and services

Materials and Services are over budget due to plant hire recoveries being under budget.

Capital contributions

Unbudgeted capital contribution for Bapty and McAllister Roads and recognition of capital contribution received last financial year for purchase of vehicle this financial year.

Capital grants and subsidies

Capital grants received include Local Roads and Community Infrastructure Grant, Department of Communities North Queensland Monsoon Trough Round 2 funding for Lighting Towers, Queensland Reconstruction Authority Flood Warning Infrastructure Network funding, Roads to Recovery and Transport Infrastructure Development Scheme. Further grants to be received as projects progress.

Other capital income (expense)

Disposal of transport and drainage assets

**BURDEKIN SHIRE COUNCIL
OPERATING STATEMENT
Period Ending 31 May 2021**

Appendix 2

| | Month of May Actual | Year to Date Actual | Revised Budget | Year to Date Revised Budget | \$ Variance YTD Actual to YTD Revised Budget | % Variance YTD Actual to YTD Revised Budget |
|--|---------------------------|------------------------|-------------------|-----------------------------------|---|--|
| Operating Revenue | | | | | | |
| Rates and Utility Charges | -3 | 39,206,303 | 40,206,484 | 39,251,749 | -45,446 | 0% |
| Pensioner remissions | -1,959 | -347,345 | -342,738 | -342,738 | -4,607 | 1% |
| User fees and charges | 228,914 | 2,508,452 | 2,622,348 | 2,404,178 | 104,274 | 4% |
| Interest Received | 32,028 | 515,420 | 505,800 | 485,924 | 29,496 | 6% |
| Operational contributions and donations | 6,779 | 187,780 | 234,325 | 201,314 | -13,534 | -7% |
| Operational grants and subsidies | 520,504 | 2,616,498 | 2,999,528 | 2,889,937 | -273,439 | -9% |
| Contract and recoverable works | 69,026 | 1,190,200 | 1,829,000 | 1,556,750 | -366,550 | -24% |
| Other operating revenue | 52,114 | 439,459 | 515,002 | 442,652 | -3,193 | -1% |
| Total operating revenue | 907,402 | 46,316,765 | 48,569,749 | 46,889,765 | -573,000 | -1% |
| Operating Expenses | | | | | | |
| Employee benefits | 1,525,060 | 18,504,945 | 21,391,894 | 19,560,760 | -1,055,815 | -5% |
| Materials and services | 1,105,441 | 13,679,819 | 16,734,558 | 15,122,642 | -1,442,823 | -10% |
| Depreciation and amortisation | 1,095,272 | 11,544,842 | 12,542,600 | 11,497,383 | 47,459 | 0% |
| Finance Costs | 5,450 | 223,581 | 76,402 | 72,973 | 150,608 | 206% |
| Total operating costs | 3,731,223 | 43,953,187 | 50,745,454 | 46,253,757 | -2,300,570 | -5% |
| Surplus (deficit) from operating activities | -2,823,821 | 2,363,578 | -2,175,705 | 636,008 | 1,727,570 | 272% |
| | | | | | | |
| Capital contributions | 117,143 | 154,630 | 5,326 | 5,326 | 149,304 | 2803% |
| Capital grants and subsidies | 257,559 | 4,815,353 | 9,394,833 | 9,385,320 | -4,569,968 | -49% |
| Other capital income (expense) | -447,448 | -1,009,475 | -3,257,310 | -2,284,827 | 1,275,351 | -56% |
| Net result for period | -2,896,567 | 6,324,085 | 3,967,144 | 7,741,828 | -1,417,743 | -18% |

BURDEKIN SHIRE COUNCIL
STATEMENT OF FINANCIAL POSITION
As at 31 May 2021

Appendix 3

| | Year to Date Actual \$ | Annual Budget \$ |
|--------------------------------------|------------------------------|---------------------------|
| Current Assets | | |
| Cash and Cash Equivalents | 64,964,104 | 58,441,225 |
| Receivables | 1,622,852 | 1,955,570 |
| Inventories | 583,010 | 524,225 |
| Contract Assets | 346,224 | 146,711 |
| Other Assets | 373,994 | 1,683,350 |
| Total Current Assets | <u>67,890,184</u> | <u>62,751,081</u> |
| Non-Current Assets | | |
| Receivables | 377,583 | 381,253 |
| Property, Plant and Equipment | 543,283,459 | 540,685,952 |
| Intangibles Assets | 517,814 | 479,893 |
| Other Assets | 59,632 | 0 |
| Total Non-Current Assets | <u>544,238,488</u> | <u>541,547,098</u> |
| TOTAL ASSETS | <u>612,128,673</u> | <u>604,298,179</u> |
| Current Liabilities | | |
| Payables | 2,759,009 | 5,654,325 |
| Provisions | 5,545,865 | 5,702,147 |
| Contract Liabilities | 3,486,765 | 278,243 |
| Other Liabilities | 93,537 | 2,714 |
| Total Current Liabilities | <u>11,885,176</u> | <u>11,637,429</u> |
| Non-Current Liabilities | | |
| Provisions | 18,573,872 | 20,452,009 |
| Total Non-Current Liabilities | <u>18,573,872</u> | <u>20,452,009</u> |
| TOTAL LIABILITIES | <u>30,459,048</u> | <u>32,089,438</u> |
| NET COMMUNITY ASSETS | <u><u>581,669,624</u></u> | <u><u>572,208,741</u></u> |
| Community Equity | | |
| Asset Revaluation Surplus | 322,683,459 | 315,584,389 |
| Retained Surplus (deficiency) | 258,986,166 | 256,624,352 |
| TOTAL COMMUNITY EQUITY | <u><u>581,669,624</u></u> | <u><u>572,208,741</u></u> |

**BURDEKIN SHIRE COUNCIL
STATEMENT OF CASH FLOWS
For Period Ending 31 May 2021**

Appendix 4

| | Year to Date Actual \$ | Annual Cashflow Budget \$ |
|--|------------------------------|---------------------------------|
| Cash Flows from Operating Activities | | |
| Receipts | | |
| Receipts from Customers | 46,696,039 | 44,830,096 |
| Operating Grants, Subsidies and Contributions | 2,804,278 | 3,358,744 |
| Interest Received | 552,637 | 505,800 |
| Payments | | |
| Payments to Suppliers and Employees | -37,270,186 | -37,980,649 |
| Interest Expense | -4,402 | -4,402 |
| Net Cash Inflow (Outflow) from Operating Activities | <u>12,778,366</u> | <u>10,709,589</u> |
| Cash Flows from Investing Activities | | |
| Commonwealth Government Grants | 1,608,307 | 0 |
| State Government Subsidies and Grants | 3,207,046 | 9,394,833 |
| State Government Subsidies and Grants arising from Contract Assets and Liabilities | 21,762 | -3,112,139 |
| Capital Contributions | 154,630 | 5,326 |
| Payments for Property, Plant and Equipment | -15,703,069 | -21,730,760 |
| Payments for Intangible Assets | -159,928 | -151,097 |
| Proceeds from Sale of Property, Plant and Equipment | 35,137 | 345,000 |
| Net Movement in Loans to Community Organisations | 2,910 | -38,470 |
| Net Cash Inflows (Outflow) from Investing activities | <u>-10,833,205</u> | <u>-15,287,307</u> |
| Cash Flows from Financing Activities | | |
| Repayment of Borrowings | -346,051 | -346,051 |
| Net Cash Inflows (Outflow) from Financing activities | <u>-346,051</u> | <u>-346,051</u> |
| Net Increase (Decrease) in Cash and Cash Equivalents Held | <u>1,599,110</u> | <u>-4,923,769</u> |
| Cash and Cash Equivalents at Beginning of the Financial Year | 63,364,994 | 63,364,994 |
| Cash and Cash Equivalents at end of the Period | <u><u>64,964,104</u></u> | <u><u>58,441,225</u></u> |

5.4 GOVERNANCE

6 INFRASTRUCTURE, PLANNING AND ENVIRONMENTAL SERVICES

6.1 ENVIRONMENTAL AND HEALTH SERVICES

6.1.1 Amendment to 2021/2022 Fees and Charges - Waste Disposal Charges

File Reference 367

Report Author Ms. Emily Jones – Waste Services Project Officer

Authoriser Mr. Nick Wellwood – Director Infrastructure, Planning and Environmental Services

Meeting Date 22 June 2021

Link to Corporate/Operational Plan

Burdekin Shire Council Corporate Plan 2017-2022

4.1.5 Continually Improve Waste Management Practices

Executive Summary

The adopted 2021/22 Fees and Charges for Waste Disposal Charges has some inconsistencies that should be corrected.

A recommendation is provided for the amendments to 2021/22 Fees and Charges relating to Waste Disposal Fees and Charges.

Recommendation

That Council approves the following changes to the 2021/22 Waste Disposal Fees and Charges:

| 2021/22 Fee and Charge | Recommended Action |
|--|--|
| Transfer Station – Municipal Solid Waste – Domestic <ul style="list-style-type: none">• Ute/van with small trailer• Ute/van with large trailer | Delete |
| Transfer Station – Commercial and Industrial – <ul style="list-style-type: none">• Ute/van with small trailer• Ute/van with large trailer | Delete |
| Transfer Station – Municipal Solid Waste – Domestic <ul style="list-style-type: none">• Plastic waste oil containers (empty) of any volume >5 - \$32.00 per cubic metre (including GST). | Amend fee from \$32.00 to \$31.00 (including GST). |

| | |
|---|---|
| Transfer Station – Municipal Solid Waste – Domestic Recyclables <ul style="list-style-type: none"> Fridges, freezers and air conditioning units not degassed – Free if sorted. | Amend to read - Fridges, freezers and air conditioning units <u>degassed or not</u> . |
| Kirknie Landfill – Commercial and Industrial – <ul style="list-style-type: none"> Commercial fridges, freezers and air conditioning units not degassed - \$39.00 each (including GST) | Amend fee from \$39-00 to \$37-00 (including GST) |

Background

The 2021/22 Waste Disposal Fees and Charges adopted by Council on 8 June 2021 has some inconsistencies requiring correction (see Appendix A).

Consultation

Not Applicable.

Budget & Resource Implications

Not Applicable.

Legal Authority & Implications

Not Applicable.

Policy Implications

Not Applicable.

Risk Implications (Strategic, Operational, Project Risks)

Any identified risks will be evaluated and managed in accordance with the Enterprise Risk Management (ERM) Policy and the adopted ERM Framework.

There do not appear to be any strategic, operational or project risks in relation to amending the fees and charges.

Appendix A

| 2021/22 Fee and Charge | Recommended Action | Reason/Comment |
|--|--------------------|--|
| Transfer Station – Municipal Solid Waste – Domestic <ul style="list-style-type: none"> Ute/van with small trailer Ute/van with large trailer | Delete | These are current fees that are combinations of existing fees, three (3) of which are incorrect in the 2021/22 Waste Disposal Fees and Charges. Individual charges for both a domestic Ute/Van/Large trailer and Small trailer and a commercial Ute/Van/Large trailer and Small trailer already exist and efficiencies would be gained by deleting the combination charges. This would also minimise errors in reviewing Fees and Charges in the future. |

| | | |
|--|---|--|
| Transfer Station – Commercial and Industrial – <ul style="list-style-type: none"> • Ute/van with small trailer • Ute/van with large trailer | Delete | These are current fees that are combinations of existing fees, three (3) of which are incorrect in the 2021/22 Waste Disposal Fees and Charges. Individual charges for both a domestic Ute/Van/Large trailer and Small trailer and a commercial Ute/Van/Large trailer and Small trailer already exist and efficiencies would be gained by deleting the combination charges. This would also minimise errors in reviewing Fees and Charges in the future. |
| Transfer Station – Municipal Solid Waste – Domestic <ul style="list-style-type: none"> • Plastic waste oil containers (empty) of any volume >5 - \$32.00 per cubic metre (including GST). | Amend fee from \$32.00 to \$31.00 (including GST). | The charge for Domestic plastic waste oil containers (empty) of any volume > 5 of \$32.00 is currently \$1.00 more than the equivalent charge for Commercial plastic waste oil containers (empty) of any volume. These charges should be consistent. |
| Transfer Station – Municipal Solid Waste – Domestic Recyclables <ul style="list-style-type: none"> • Fridges, freezers and air conditioning units not degassed – Free if sorted. | Amend to read - Fridges, freezers and air conditioning units <u>degassed or not</u> . | The wording should be changed to reflect that all fridges, freezers or air conditioners are free for domestic customers if sorted regardless of whether they are degassed or not. |
| Kirknie Landfill – Commercial and Industrial – <ul style="list-style-type: none"> • Commercial fridges, freezers and air conditioning units not degassed - \$39.00 each (including GST) | Amend fee from \$39-00 to \$37-00 (including GST) | The charge for non-degassed commercial fridges, freezers or air conditioning units is different at the Kirknie Landfill and the transfer stations and should be consistent at all waste facilities. |

Attachments

Not Applicable.

6.1.2 Future Treatment of Wunjunga TV Reception Infrastructure

| | |
|-----------------------|--|
| File Reference | 1781 |
| Report Author | Mr. Dan Mulcahy – Manager Environmental and Health Services |
| Authoriser | Mr. Nick Wellwood – Director Infrastructure, Planning and Environmental Services |
| Meeting Date | 22 June 2021 |

Link to Corporate/Operational Plan

Burdekin Shire Council Corporate Plan 2017-2022

1.2 Management and maintenance of community assets

5.3.2 Ensure Council's financial position is effectively managed

Executive Summary

Council has maintained and repaired the TV reception infrastructure at Wunjunga for a number of years since 1987/88 under different cost sharing models. Currently Council is bearing the cost of any repairs and maintenance. New technologies have been developed that now allow Wunjunga residents to obtain certain free to air channels. Comments have been sought and received from the Wunjunga Progress Association (WPA) on the matter.

A recommendation is provided for the future treatment of the Wunjunga TV reception infrastructure.

Recommendation

That Council take the following action in respect of the future treatment of the Wunjunga TV reception infrastructure:

- I. Council to bear responsibility for the maintenance and operation of the Wunjunga TV reception infrastructure up to 30 June 2022;
- II. After 30 June 2022, the Council will hand over such responsibility to the Wunjunga Progress Association or other acceptable organisation; and
- III. If responsibility for the infrastructure is not taken over by the Wunjunga Progress Association or other acceptable organisation, the Council will dismantle and remove the infrastructure from site.

Background

History

- It is believed that the Wunjunga Progress Association were the original owners of the equipment. This is based on a Council resolution in 1998 requesting that investigations be undertaken into Council obtaining ownership of the television signal facility at Wunjunga, with a levy being imposed on the Wunjunga landholders on a benefited area basis for the maintenance of the facility.
- The Wunjunga SBS Translator Special Charges began in 1987/88 (See Appendix A for charges history).
- The Special Charges have covered the cost of the initial loan to purchase the equipment, electricity supply and repairs.

-
- The Special Charge was discontinued from the 2017/18 financial year.
 - It is believed that the equipment was erected to supply the SBS channel as indicated in the Special Charge description.
 - At some later point other TV channels became available.
 - Actual operating expenses from 2004/05 are shown in Appendix B.

How Does it Work?

- A Receiver Pole receives the TV signals from Mt. Inkerman.
- Underground or overhead cables send the signal from the Receiver Pole to the Transmitter Pole which is located near the town. Cables are presently overhead.
- The Transmitter Pole transmits the signal to the houses.

Options

Council has a number of options to consider regarding the future treatment of the TV reception infrastructure.

1. Continue with the status quo – no Special Charge and Council arranges for repairs and maintenance and pays for electricity.
2. Reinsert the Special Charge (resolution required at a Budget Meeting) - Council arranges for repairs and maintenance and pays for electricity. Disadvantages of this option are:
 - a. There is an annual cost in administering the special charge.
 - b. Not all residents in Wunjunga may benefit from the infrastructure equally as some have alternative TV reception arrangements.
3. Responsibility for repairs and maintenance be handed back to the Wunjunga Progress Association or other acceptable organisation. Repairs and maintenance can be intermittent. The WPA may be able to undertake a survey to determine which residents still require the service and/or what alternatives are available.
4. Wunjunga residents provide their own TV reception via new technology and products, e.g. VAST system – estimated costs include: dish \$300.00-\$500.00 (same satellite as Foxtel); decoder \$300.00; no ongoing costs; five (5) major channels available. See Appendix C.

Note: Some residents may already have a VAST system or other in place.

Consultation

Council discussed this matter its Workshop held on 16 March 2021 and Ordinary Council Meeting held on 13 April 2021. Council resolved to liaise with the WPA regarding the proposed handing back of responsibility for the repair and maintenance of the Wunjunga TV reception infrastructure.

Council consulted with the Wunjunga Progress Association on the matter. The WPA replied advising "... it was decided that having Council own and maintain the equipment and seek to recover costs by way of a levy through the rates system would be the preferred option at this point in time. We feel this way costs can be shared by all those who benefit from this service as the fairest solution for all parties involved."

Budget & Resource Implications

Adoption of the recommendation will result in operational savings from the 2022/23 financial year as indicated in Appendix B in addition to unknown administrative savings in dealing with the matter.

Legal Authority & Implications

Not Applicable.

Policy Implications

Not Applicable.

Risk Implications (Strategic, Operational, Project Risks)

Any identified risks will be evaluated and managed in accordance with the Enterprise Risk Management (ERM) Policy and the adopted ERM Framework.

Strategic, operational and project risks in relation to operating and maintaining the equipment appear to be minor. A strategic risk may exist in the creation of precedent of supplying a similar service to other communities.

Appendix A

| Wunjunga SBS Translator Special Charges | | | |
|---|---------|--|---------------------|
| Financial Year | Levy | Description of Levy | Est Expense |
| 1987/88 | \$35.00 | Interest and Redemption on Loan | \$1,540.00 |
| 1988/89 | \$65.00 | Interest and Redemption on Loan | \$2,860.00 |
| 1989/90 | \$65.00 | Interest and Redemption on Loan | \$2,860.00 |
| 1990/91 | \$79.50 | Interest and Redemption on Loan | \$3,498.00 |
| 1991/92 | \$79.50 | Interest and Redemption on Loan | \$3,498.00 |
| 1992/93 | \$79.50 | Interest and Redemption on Loan | \$3,498.00 |
| 1993/94 | \$79.50 | Interest and Redemption on Loan | \$3,498.00 |
| 1994/95 | \$73.14 | Interest and Redemption on Loan | \$3,218.16 |
| 1995/96 | \$73.14 | Interest and Redemption on Loan | \$3,218.16 |
| 1996/97 | \$2.15 | Electricity supply to SBS Television Translator | \$94.60 |
| 1997/98 | \$73.14 | Interest and Redemption on Loan | \$3,218.16 |
| 1998/99 | \$2.15 | Electricity supply to SBS Television Translator | \$94.60 |
| 1999/00 | \$2.15 | Electricity supply to SBS Television Translator | \$94.60 |
| 2000/01 | \$2.15 | Electricity supply to SBS Television Translator | \$94.60 |
| 2001/02 | \$51.17 | Electricity & also to meet cost of repairs and maintenance | \$2,251.48 |
| 2002/03 | \$26.20 | Electricity & also to meet cost of repairs and maintenance | \$1,152.80 |
| 2003/04 | \$2.27 | Electricity & also to meet cost of repairs and maintenance | \$99.88 |
| 2004/05 | \$2.27 | Electricity & also to meet cost of repairs and maintenance | \$99.88 |
| 2005/06 | \$4.75 | Electricity & also to meet cost of repairs and maintenance | \$209.00 |
| 2006/07 | \$4.75 | Electricity & also to meet cost of repairs and maintenance | \$209.00 |
| 2007/08 | \$20.18 | Electricity & also to meet cost of repairs and maintenance | \$887.92 |
| 2008/09 | \$5.12 | Electricity & also to meet cost of repairs and maintenance | \$225.28 |
| 2009/10 | \$5.48 | Electricity & also to meet cost of repairs and maintenance | \$241.12 |
| 2010/11 | \$10.46 | Electricity & also to meet cost of repairs and maintenance | \$460.24 |
| 2011/12 | \$14.32 | Electricity & also to meet cost of repairs and maintenance | \$630.08 |
| 2012/13 | \$4.52 | Electricity & also to meet cost of repairs and maintenance | \$198.88 |
| 2013/14 | \$4.07 | Electricity & also to meet cost of repairs and maintenance | \$179.08 |
| 2014/15 | \$4.07 | Electricity & also to meet cost of repairs and maintenance | \$179.08 |
| 2015/16 | \$40.00 | Electricity & also to meet cost of repairs and maintenance | \$1,760.00 44 props |
| 2016/17 | \$5.68 | Electricity & also to meet cost of repairs and maintenance | \$249.92 44 props |

Appendix B

| Operating Expenses by Financial Year | | | | | |
|--------------------------------------|-----------------|-----------------|-----------------|-----------------|------------------|
| Sum of Amount 1 Column Labels ▾ | | | | | |
| Row Labels ▾ | Electricity | Plant & Equipme | Trade/Contract | Other Expenses | Grand Total |
| 2004/05 | 179.65 | | | | 179.65 |
| 2005/06 | 184.39 | | 281.82 | | 466.21 |
| 2006/07 | 153.91 | | 653.18 | | 807.09 |
| 2007/08 | 200.86 | | | | 200.86 |
| 2008/09 | 212.52 | | | | 212.52 |
| 2009/10 | 229.55 | | 240.86 | | 470.41 |
| 2010/11 | 246.37 | | | 899.00 | 1,145.37 |
| 2011/12 | 179.32 | | | | 179.32 |
| 2012/13 | 177.09 | | | | 177.09 |
| 2013/14 | 203.63 | | | | 203.63 |
| 2014/15 | 216.95 | | | 1,501.82 | 1,718.77 |
| 2015/16 | 246.95 | | | | 246.95 |
| 2016/17 | 281.74 | | 227.27 | 115.00 | 624.01 |
| 2017/18 | 292.86 | 261.12 | 1,817.00 | | 2,370.98 |
| 2018/19 | 300.36 | | 690.00 | | 990.36 |
| 2019/20 | 346.29 | | | | 346.29 |
| 2020/21 | 203.71 | | 929.00 | | 1,132.71 |
| Grand Total | 3,856.15 | 261.12 | 4,839.13 | 2,515.82 | 11,472.22 |

Appendix C

Satellite TV – VAST

Viewer Access Satellite Television (VAST) is available if you live in a region with poor free TV coverage.

VAST is funded by the Australian Government.

Channels available are indicated below. The latest channels can be determined from the internet site –

<http://www.sattvguide.com.au/?id=1+target%3D%5C%5C&providset1=VASTQLD&timezoneset=EDST>

- Southern Cross Media and Imparja are broadcasting the full range of digital commercial television channels in standard definition (with programming from the 7, 9 and 10 networks) and the high-definition channels One HD, 7mate and GEM.
- VAST also provides all the standard and high-definition channels from ABC and SBS.
- The local news content from regional broadcasters is also available on a dedicated local news channels exclusive to VAST.

Attachments

Not Applicable.

6.2 OPERATIONS

6.3 PLANNING AND DEVELOPMENT

6.4 TECHNICAL SERVICES

7 NOTICE OF MOTION

8 RECEIPT OF PETITIONS

9 CORRESPONDENCE FOR INFORMATION

Tabled Separately

10 GENERAL BUSINESS

11 CLOSED BUSINESS ITEMS

12 DELEGATIONS

12.1 Australian Citizenship Ceremony

10.15am - Citizenship Ceremony

Mrs. Rupawathi Hathamunage

Ms. Jasmine Moraa Bwoma

Master Baraka Sereti Obwocha

