



Burdekin Shire Council

CORRESPONDENCE FOR INFORMATION

1. 1667880* 894

Department of Regional Development, Manufacturing and Water

Review of Activities of River Improvement Trusts - Department of Regional Development Manufacturing and Water

2. 1667888* 146

Groper Creek Caravan Park and Home Hill Boat Club

Invitation – Centenary Buffet Dinner – 20 November 2021 – Groper Creek Caravan Park and Home Hill Boat Club

3. 1667808* 146

Charters Towers Convention Committee

Invitation – Lions Convention and Meet and Greet – 8 October 2021 – Charters Towers Convention Committee

4. 1667434 * 146

Ayr State High School

Invitation – Annual Awards Night – 21 October 2021 – Ayr State High School

5. 1667435 * 146

Ayr State High School

Invitation – Cultural Awards – 7 October 2021 – Ayr State High School

6. 1667122 * 146 & 103

Home Hill State High School

Invitation – Presentation of Awards – 19 October 2021 – Home Hill State High School

7. 1667030 * 975

Queensland Local Government Grants Commission

Thanking Queensland Councils and Stakeholders for Feedback on 2021 Methodology Review Discussion Paper – Queensland Local Government Grants Commission

8. 1666982 * 2249

Queensland Audit Office

2021/21 Final Management Report for Burdekin Shire Council

9. 1666939 * 146

St Francis Primary School

Invitation – Blessing and Official Opening – 18 November 2021 – St Francis Primary School

10. 1665391 * 406

Electoral Commission Queensland

Local Government Elections 2020 and 2024 – Local Government Dashboard – Electoral Commission Queensland

11. 1666420 * 146 & 130

Queensland Police Service – Ayr Police Station

Invitation – National Police Remembrance – 29 September 2021 – Queensland Police Service – Ayr Police Station



Tuesday, 28 September 2021



Department of
**Regional Development,
Manufacturing and Water**

Our ref: 14734/21

22 September 2021

Mr Terry Brennan
Chief Executive Officer
Burdekin Shire Council
PO Box 974
AYR QLD 4807

Email: enquiries@burdekin.qld.gov.au

Dear Mr Brennan

The Department of Regional Development, Manufacturing and Water (DRDMW) will shortly be commencing a review of the activities of river improvement trusts. River improvement trusts are statutory bodies established under the *River Improvement Trust Act 1940* to deliver environmental outcomes in river catchments.

It is normal practice to review Queensland Government bodies from time to time to ensure that they continue to deliver the outcomes sought by the Queensland Government and the community. The review will examine what environmental outcomes are being delivered by the trusts, as well as how those effectively, efficiently, transparently, and accountably those outcomes are being delivered.

A crucial part of the review is to understand the perspective of key stakeholders such as your organisation. I would encourage you to actively contribute to the review so that the Queensland Government can be best informed about the outcomes being delivered by the trusts and any opportunities for improvement.

DRDMW anticipates this review will be completed by mid-2022. It would be much appreciated if by the 8 October 2021 you could advise the officer below of an appropriate contact in your organisation to contribute to the review. This will allow us to organise consultation in your area, which is currently planned for November 2021.

I have asked for Ms Sophie Rolls, Acting Manager, Economics and Governance, Water, DRDMW to assist you with any further queries. You may wish to contact Ms Rolls on [REDACTED] or by email at [REDACTED].

Yours sincerely

David Wiskar
**Acting Deputy Director-General
Water**

1 William Street
Brisbane QLD 4000
PO Box 15009 City East
Queensland 4002 Australia
Telephone 13 QGOV (13 74 68)
Website www.drdmw.qld.gov.au
ABN 29 230 178 530

Celebrating the Centenary of the Township of Groper Creek

(1921 - 2021)



When: Saturday, 20th November 2021

Where: The Boat Shed, Groper Creek

Time: 5.30pm for 6.30pm Official Welcome
& Sumptuous Full Buffet Dinner

Smart Casual. BYO drinks. Entertainment *by the
Barramundi Brothers at the event of our Century!*

\$40/person, \$20/child 6-10yrs - Tickets to be
purchased via Groper Creek Kiosk by 6/11/21 for
catering purposes.

Bookings/Enquiries: PH 4782 0186

Centenary of Groper Creek

MENU

Baked Leg Ham with Honey Glaze

Crumbed Fish

Salt & Pepper Calamari

Fresh Prawns

Roast Beef with Red Wine & Gravy

Roast Lamb with Mint Sauce & Gravy

Butter Chicken (served with rice)

Tortellini Carbonara

Pasta with Sundried Tomato & Feta

Pumpkin, Potato & Sweet Potato Bake

Baby Beans, Snow Peas & Carrots

Caesar Salad

Potato Salad

Dinner Rolls

Desert served with Tea & Coffee –

Sticky Date Pudding with Butterscotch Sauce & Custard

Apricot & Caramel Tarts with Fresh Cream

Trifle with Fresh Cream & Fruit

From: "Convention Charters Towers 2021" <conventionct2021@gmail.com>
Sent: Tue, 21 Sep 2021 17:27:33 +1000
To: "RES: Mailbox - Email Registration" <EmailRegistration@burdekin.qld.gov.au>
Cc: "[REDACTED]" <[REDACTED]>
Subject: Lion convention

Mayor Lyn,

The committee of the Charters Towers convention committee would like to extend an invitation to you to attend our convention's opening night.

If you are able to attend the Lions convention meet and greet function in Charters Towers, could you please let me know ASAP. Our final committee meeting is this coming Saturday and we would like to have everything locked in at this meeting

The function will be held at the Charters Towers RSL on Friday 8th October 2021. starting at 6pm.

If you are able to attend, we would be honoured if you would do the address to the tradition owners.

Thanks

--

John Donald
CT Convention Secretary
[REDACTED]



Ayr State High School

SUCCESS: Every Student, Every Day.

14 September 2021

Cr Lyn McLaughlin
Mayor
Burdekin Shire Council
P O Box 974
AYR QLD 4807

BURDEKIN SHIRE COUNCIL	
File ID No.	146
20 SEP 2021	
Document No.	
Retention Period	

Dear Lyn

At our annual Awards Night we recognise the efforts and accomplishments of our students. We would be pleased if you could join us on this occasion.

Details of the evening are as follows:

Date: Thursday, October 21st

Time: 7.30pm

Venue: Burdekin Theatre

Dress: Semi-formal

Arrival: We would be pleased if you would join us on the Mezzanine Floor at 7.00pm on the evening in order to enter the theatre through the Green Room with other invited guests.

Supper: Supper will be served at the conclusion of the official part of the evening.

RSVP: Wednesday, October 6th

On the evening we will be presenting subject awards and a number of special awards. If you are able to attend, I would be grateful if you would present one of the special awards.

I hope you will be able to join us on this night.

Yours faithfully

Mr Craig Whittred
PRINCIPAL

VIEW	CEO	AGENDA	C1-4
		DATE	28/09/21
		APPLIC #	
NOTED		PROP #	
TENDER		LAND #	
ACTION	MAYOR		
DEADLINE		CLASS	



Ayr State High School

SUCCESS: Every Student, Every Day.

17 September 2021

BURDEKIN SHIRE COUNCIL	
File ID No.	146
20 SEP 2021	
Document No.	
Retention Period	

Dear Mayor Lyn McLaughlin

I am writing to invite you to attend Ayr State High School's annual Cultural Awards on Thursday 7 October 2021. The event will be held at Ayr State High School.

This evening is a celebration of our school's contribution to the Burdekin's thriving Arts movement with the cultural achievements of our students acknowledged and celebrated.

Students who have been nominated for Extra-Curricular Cultural Awards along with Instrumental Level Achievement Awardees and Year 12 Medallion Awardees, will be presented with awards. Performers in the Choir, Concert Band and Year 12 Ensemble along with the cast of *Rock of Ages* will perform throughout the awards ceremony.

The evening commences with the Art Exhibition followed by award proceedings:

5.00 pm - Art Exhibition opens in Resource Centre (with an official opening at 5.20 pm)

5.45 pm - 6.00 pm - begin moving to A/B Block Lawn

6.00 pm - awards proceedings begin at A/B Block Lawn.

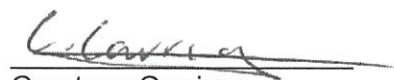
Please note: the awards section is an outside event. There will be seating available but guests are encouraged to bring own chairs and/or picnic blankets to enjoy the ceremony.

Senior Hospitality students will be catering the event with nibbles/finger food throughout the evening. Drinks (softdrink and water) will be available to purchase (\$2.00 each) and tea/coffee will be provided during the night (at A/B Block Lawn).

If you are able to join us for this special occasion, please RSVP by contacting the school ([redacted] or email [redacted] no later than Wednesday 6 October.

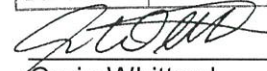
We look forward to sharing this event with you.

Yours sincerely



Courtney Carrigan
HOD - HPE, The Arts & LOTE

VIEW	CEO	AGENDA	11-4
		DATE	28/09/21
		APPLIC #	
NOTED		PROP #	
TENDER		LAND #	
ACTION	MAYOR		
DEADLINE		CLASS	


Craig Whittred
Principal



Home Hill State High School

Principal: Mr Frank Kingma

Acting Deputy Principal: Miss Tracey Hill

Acting Business Manager: Ms Sandra Doyle

13 September 2021

Mayor Lyn McLaughlin
Burdekin Shire Council
145 Young Street
AYR QLD 4807

BURDEKIN SHIRE COUNCIL	
File ID No.	146 & 103
17 SEP 2021	
Document No.	
Retention Period	

Dear Lyn

Home Hill State High School's annual Presentation of Awards will be held in October this year.
Details are as follows:

Date: Tuesday, 19 October 2021
Time: 7.00pm
Venue: Burdekin Memorial Hall
Ninth Avenue Home Hill
RSVP: 8 October 2021

In previous years, the Burdekin Shire Council have provided sponsorship for awards. Our school has always been most appreciative of your involvement, in celebrating the academic, cultural, leadership and citizenship endeavours of exceptional young adults. This year we hope that you will continue this sponsorship by donating a monetary gift of \$100. If so, please forward your donation to the school.

Would you also advise if you will be available to attend the ceremony on 19 October to assist with presentation of awards?

You are welcome to make a short address to the assembly prior to presenting the awards if you so choose.

Yours faithfully

Mr Frank Kingma
Principal

VIEW	MAYOR	AGENDA	C1-4
	CEO	DATE	28/09/21
		APPLIC #	
NOTED		PROP #	
TENDER		LAND #	
ACTION	COMDEV		
DEADLINE		CLASS	

**Queensland Local Government
Grants Commission**



16 September 2021

Mr Terry Brennan
Chief Executive Officer
Burdekin Shire Council
[REDACTED]

Dear Mr Brennan

On behalf of the Queensland Local Government Grants Commission (the Commission), I would like to thank Queensland councils and stakeholders for their feedback on the 2021 Methodology Review.

The Commission received 30 submissions from a range of individual councils and Regional Organisations of Councils (ROC). The Commission was very pleased with the high level of engagement on the discussion papers from councils. Through both the formal responses and attendance by Commissioners at a number of ROC meetings, the Commission is confident that the vast majority of councils have had their say.

The formal submissions received represent a good cross-section of the various types and sizes of councils. Collectively, the submissions provided feedback on the questions posed in the paper. The time and energy invested in the submissions was apparent and provides the Commission with valuable insight.

The feedback provided:

- demonstrated overall, that councils and stakeholders are supportive of a review of the FA Grant methodology.
- endorsed the objectives the Commission is using to guide the review, although the stable and equitable objectives should be prioritised.
- acknowledged the significant challenge in constructing a single model to allocate funding across Queensland's 77 councils, given the diversity in this cohort.
- while not unanimous, supported an increase in the number of councils who receive the minimum grant. Councils were generally reluctant to identify specific councils or criteria for a minimum grant council. The feedback requested that the Commission's decision making in this regard be transparent and well documented.
- identified a large number of factors that impact councils' ability to provide services.

**Queensland Local Government
Grants Commission**



The Commission are confident that to the extent possible, the proposed Fiscal Capacity method for allocating the FA Grant will result in a more equitable level playing field outcome.

The Fiscal Capacity model focuses on the difference between a council's potential to raise revenue and their actual capacity to raise revenue. This change acknowledges the revenue raising challenge faced by many councils.

The review discussion paper and other information about the review is available on the Commission's webpage at <https://www.statedevelopment.qld.gov.au/local-government/governance/queensland-local-government-grants-commission/2021-methodology-review>.

I have asked for Gary Kleidon, Commission Executive Officer to assist you with any further queries. You may wish to contact [REDACTED] on [REDACTED] or by email at [REDACTED]

Yours sincerely

A handwritten signature in black ink, appearing to read "Paul Bell", written in a cursive style.

Paul Bell AM
Chairperson
Queensland Local Government Grants Commission

Our ref: DS:TM

SENSITIVE

16 September 2021

Mayor Cr. Lyn McLaughlin
Burdekin Shire Council
145 Young Street
AYR QLD 4807

Dear Councillor McLaughlin

Final Management Report for Burdekin Shire Council

We have completed our 2021 financial audit for Burdekin Shire Council. The Auditor-General issued an unmodified audit opinion on your financial statements.

The purpose of this letter is to update you on any matters that have arisen since we presented our closing report to the audit committee on 8 September 2021.

Reporting on issues identified after the closing report

I can confirm that we have not identified significant issues since the presentation of our closing report.

Report to parliament

Each year we report the results of all financial audits and significant issues to Parliament.

This year we intend to include the results of our audit of Burdekin Shire Council in our report to Parliament on the results of the Local Government sector. In this report we will comment on the results of our audit of your financial report, any significant internal control issues we identified, and the overall results of the sector, including, major transactions and events. We will discuss the proposed content of our report with your Chief Executive Officer and will continue to consult as we draft our report. Formally, you will have an opportunity to comment on our report and for these comments to be included in the final report.


Audit fee

The final audit fee for this year is \$73,500 exclusive of GST (2020: \$73,500). This is in line with the estimate in our external audit plan.

We would like to thank you and your staff for their engagement in the audit this year, and look forward to working with your team again next year.

If you have any questions about this letter or would like to discuss any matters regarding our audit service, please contact me on [REDACTED] or Engagement Manager, Tracey Mayhew on [REDACTED].

Yours sincerely


Donna Sinanian
Partner



Blessing and Official Opening

St Francis School's Early Years Hub

You are invited to attend the Blessing and Official Opening of St Francis Catholic School's Early Years Hub, Administration and Library.
Morning Tea to follow the ceremony.

Thursday 18th November 2021

9:15am for a 9:30am start

Please RSVP to ayr@tsv.catholic.edu.au

6 September 2021



**Electoral
Commission**
QUEENSLAND

Mr Terry Brennan
Chief Executive Officer
Burdekin Shire Council
Email: [REDACTED]

Dear Mr Brennan

As you would be aware, in 2020 the Electoral Commission of Queensland (ECQ) delivered both the quadrennial local government elections and the State general election. While the ECQ continues its evaluation of delivering two significant events in a pandemic year, it is now timely that I write to all local governments to summarise service delivery aspects of the 2020 local government elections and importantly, outline our engagement plan leading up to the 2024 local government elections.

Local government elections 2020

To enhance transparency around the delivery of the election, the ECQ has prepared the attached dashboard detailing the services and costs of the 2020 election for your local government. This dashboard includes information regarding:

- your local government's electoral system
- voter participation, including turnout, informal voting and the proportion of each voting method used
- resources provided to deliver the election, and
- an overview of the costs for delivering the election, including the total and invoiced costs.

To assist with interpreting the various information contained in the dashboard, you will also find attached explanatory information on the data points.

I am aware that elections constitute a significant cost for councils, and the ECQ remains committed to delivering elections in a cost-effective way that responds to the needs of the community. Consistent with the approach adopted by the ECQ in 2019, I again intend to provide a cost estimate one year prior to the 2024 elections.

The costs of delivering the 2020 elections will serve as the baseline for future projected costs, taking into account additional costs incurred by the ECQ to implement COVID-19 protections, reduced costs in the event of uncontested elections, and increases required for inflation and labour costs. I note that the ECQ has previously and continues to operate on a cost recovery basis, and only passes on actual costs incurred for delivering an election.

I also wish to take this opportunity to acknowledge the submission your local government made to the *Inquiry into the Electoral Commission of Queensland's* online

publication of preliminary and formal counts of the votes cast in the local government elections and State by-election held on 28 March 2020. The ECQ has reviewed the issues raised in your submission and will also use this to inform its planning for 2024.

Local government elections 2024

A significant component of the current program of service delivery improvements will be examining how the ECQ can engage with local governments, provide greater transparency and context around local government election delivery and utilise local knowledge in planning and delivering elections.

To facilitate this engagement, the ECQ has developed a *Statement of Intent* outlining the ECQ's commitment to a collaborative approach to local government election delivery, which is attached for your information. In summary, its purpose is to:

- address issues raised during and following the 2020 local government elections and identify potential service delivery improvements
- provide further transparency and context around cost drivers and logistical and legislative constraints relating to the conduct of local government elections
- engage with local governments early in the electoral cycle to ensure that local issues can be reflected appropriately during planning
- utilise any by-elections conducted prior to the 2024 quadrennial elections as an opportunity for local engagement and trialling or implementing service improvement initiatives, and
- provide direct channels for feedback, discussion and collaboration on issues of mutual interest, including increasing the enrolment and election turnout rates of eligible First Nations peoples.

As per the *Statement of Intent*, the ECQ will be actively engaging with local governments between now and 2024 with the aim of delivering the best possible election for local government and the community. I would be very happy to hear your thoughts on any of this or should you wish to discuss these matters further please contact me on [REDACTED] or at [REDACTED]

Yours sincerely



Pat Widden PSM
Electoral Commissioner
Encl

Burdekin Shire Council



OVERVIEW

Council type

Undivided

Mayoral voting system

Optional preferential voting

Type of ballot

Attendance ballot

Councillor voting system

First-past-the-post

Number of enrolled electors

12,002 (3,292,980 total electors in Queensland)



ELECTORAL SERVICES

Early voting centres	1
Election day polling booths	8
Election day staff	54
Early voting work hours	231.25
Election assistant work hours	148.75
Returning officers/ assistant returning officers engaged	1
Office-in-a-box	1
ePollbooks	28
Printers	0



PARTICIPATION

	Burdekin	Queensland
Turnout	84.63%	77.71%
Informality rate (Mayoral)	1.62%	4.76%
Informality rate (Councillor)	3.74%	5.44%
Election day vote	19.44%	29.83%
Early vote	73.55%	49.63%
In-person declaration	1.05%	1.38%
Postal vote	5.35%	17.72%
Telephone vote	0.47%	1.44%



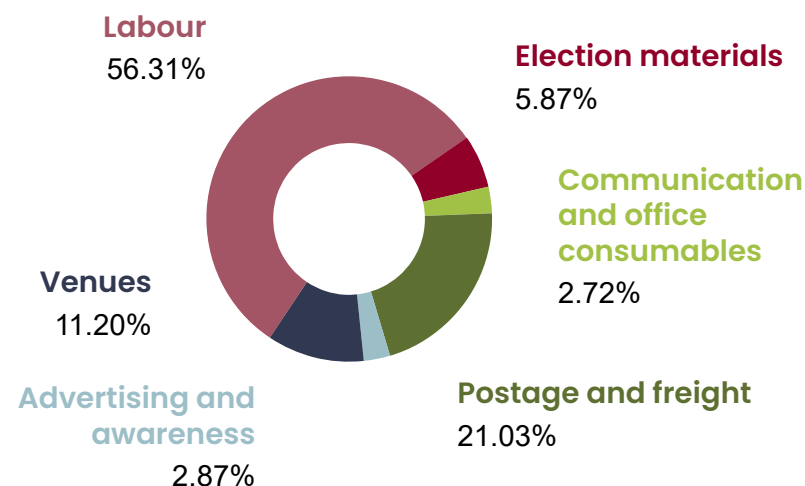
COSTS

Invoiced cost

\$119,336

Actual cost

\$119,336



Dashboard explanatory information



OVERVIEW

Council type – Local governments in Queensland can either be divided into separate divisions each with a reasonable proportion of electors or undivided and not have any divisions.

Type of ballot – Was the 2020 local government election delivered as:

- an attendance ballot, where electors could cast their ballot in-person at a polling place or utilise other services, including applying for a postal ballot
- a full postal ballot, where all electors are automatically sent a postal ballot but no in-person voting options are available, or
- as a hybrid of the two where some parts of the local government area conducted an attendance ballot and other parts as a full postal ballot.

Mayoral voting system – All mayoral elections are held using the optional preferential voting system.

Councillor voting system – The councillor voting system for divided councils (excluding Ipswich City) is optional preferential voting and for undivided (and Ipswich City) is first-past-the-post.

Number of enrolled electors – The number of adult individuals in the local government area enrolled to vote at the 2020 local government elections.



PARTICIPATION

Participation – The number of enrolled electors who cast a ballot at the 2020 local government elections.

Turnout – The percentage of electors, as a proportion of the total number of enrolled electors, who cast a ballot at the 2020 local government elections.

Informality (mayoral and councillor) – The percentage of ballot papers not marked according to requirements set out in the *Local Government Electoral Act 2011*, as a proportion of the total number of votes cast, at the 2020 local government elections.

Election day vote rate – The percentage of ordinary in-person votes cast on election day, 28 March 2020, as a proportion of all votes cast.

Early vote rate – The percentage of ordinary in-person votes cast during the early voting period, 16 March 2020 to 27 March 2020, as a proportion of all votes cast.

In-person declaration rate – The percentage of in-person declaration votes cast as a proportion of all votes cast.

Postal vote rate – The percentage of postal votes cast as a proportion of all votes cast.

Telephone vote rate – The percentage of telephone votes cast as a proportion of all votes cast.

Dashboard explanatory information



ELECTORAL SERVICES

Election assistant hours – The number work hours for staff employed to work as casual assistants in the returning office.

Returning Officers/Assistant Returning Officers – At least one Returning Officer was engaged to deliver the election for each local government with some being supported by one or more Assistant Returning Officers. These election officials are paid a set fee for the election period they are engaged.

Office in a box – A portable office kit prepared and configured by the ECQ and sent to every Returning Officer and most Assistant Returning Officers. The kit provides secure connectivity to the ECQ's election software application, with backups implemented across cellular network providers. The full kits include:

- 2 x computers with 24" displays
- 2 x mobile phones (on separate cellular networks)
- 1 x multifunction printer, and
- 1 x firewall modem router (with dual carrier cellular service inbuilt).

If necessary, only half-kits were sent to a Returning Officer.

ePollbook – Laptop devices configured and distributed by the ECQ to local government areas for use in polling places to allow election staff to electronically mark off voters as having cast a ballot.

Printers – Special use printers used in polling places that allow election staff to print out ballot papers on-demand for voters.



COSTS

Invoiced cost – The cost the ECQ invoiced the local government for the delivery of the election.

Actual cost – The actual cost for the ECQ to deliver the elections. Given the special circumstances of the elections, related to the COVID-19 pandemic, the ECQ absorbed any costs above the cost estimate provided in 2019.

Labour – The costs for labour includes wages, superannuation, allowances and training provided to Returning Officers, Assistant Returning Officers and other temporary election staff. Additionally, if necessary, this also includes costs for travel or accommodation incurred for these staff.

LOCAL GOVERNMENT ENGAGEMENT

Statement of Intent

The Electoral Commission of Queensland (ECQ) is committed to ongoing and constructive engagement with Queensland's local governments and stakeholder organisations regarding delivery of local government elections which efficiently and effectively meet the electoral needs of local communities in Queensland.

Overview

The delivery of local government elections and by-elections is one of the ECQ's core functions, and central to its mandate to ensure the integrity of Queensland's electoral processes through delivery of accessible, fair and transparent elections.

Two state-wide election events were delivered in 2020 during the COVID-19 global pandemic, including the March 2020 local government quadrennial elections. This created additional challenges for all electoral participants in addition to the existing complexity of finalising the election of 578 elected representatives to 77 local governments across Queensland. The COVID-19 pandemic will continue to affect the operating environment for all Australian elections for the foreseeable future.

The ECQ is committed to identifying improvements arising from the 2020 elections and establishing stronger relationships with all councils to inform and improve future local government election delivery.

Purpose

The ECQ will engage directly with local governments and stakeholder organisations to:

- Address issues raised during and following the 2020 local government elections and identify potential service delivery improvements.
- Provide further transparency and context around cost drivers and logistical and legislative constraints relating to the conduct of local government elections.
- Engage with local governments and other key stakeholders early in the electoral cycle to ensure that local issues can be reflected appropriately during planning.
- Utilise any by-elections conducted prior to the 2024 quadrennial elections as an opportunity for local engagement and trialling or implementing service improvement initiatives.
- Provide direct channels for feedback, discussion and collaboration on issues of mutual interest, including increasing the enrolment and election turnout rates of eligible First Nations Peoples.

Constraints

The ECQ recognises a number of constraints applying to both local governments and the ECQ in local government election delivery and its supporting engagement program.

Scale of delivery: The ECQ is legislated to deliver elections and by-elections for all 77 local governments, which involves large numbers of candidates and contests, multiple voting systems and a diverse range of communities. Due to the large scale of these elections, it is not possible to tailor all aspects of election delivery to the specific contexts and challenges of each community. However, local engagement is critical to informing service design within these constraints.

Time constraints: Engagement and communication needs to be tailored to meet the needs and competing priorities of local governments, acknowledging that election planning is likely to be less of a priority for councils at the beginning of the electoral cycle. Similarly, ongoing engagement must balance the unique context of each local government, with the resources available within the ECQ.

Financial constraints: Local governments are legislatively responsible for funding the conduct of elections and by-elections (the latter of which cannot be planned in advance), while the ECQ is responsible for service delivery. There is a strong mutual interest in ensuring value for money in delivering services for local government elections that suit the local context and meet community needs. Further engagement can facilitate enhanced understanding of cost drivers for local government as well as identifying opportunities for cost savings.

Diverse contexts: The ECQ acknowledges the considerable diversity represented across the 77 local governments in Queensland in terms of population numbers and density, geographical diversity and cultural complexity. Similarly, rural, remote, metropolitan and regional centres have different community expectations, facilities and infrastructure. This has tangible implications for election delivery, and capacity or appetite for engagement. Acknowledging this, a priority for the ECQ includes developing culturally appropriate services to increase the turnout of First Nations Peoples at local government elections.

2020 local government elections

There were a number of unique factors relating to the delivery of the 2020 local government elections, including the emergence of the COVID-19 pandemic and the implementation of the ECQ's new Election Management System.

The ECQ has considered a range of issues arising from the 2020 elections, including those raised in local government submissions to the Parliamentary committee inquiry into the display of election results, and direct feedback from voters. While some of these relate to the specific context of the 2020 elections, other issues provide opportunities for future service improvements. The ECQ will implement improvements to address a number of the issues raised, including improved communication and awareness about the declaration process and timing where possible, communications between councils and the ECQ and/or local Returning Officers, and publication of results data.

Channels

The ECQ has identified a range of channels for engagement. These will be used depending on resourcing, logistics and the specific requirements of each council. The ECQ welcomes further input from councils on how and when they would like to engage.

Regional visits: The ECQ will, where possible, undertake regional visits and engage in face-to-face meetings with local government representatives. By-elections conducted during 2021 to 2023 will provide opportunities for senior ECQ representatives to travel to communities to meet with councils or representatives from a geographical group of councils.

Meetings: Regular meetings will be held, either in person or remotely, at a frequency that accommodates the competing priorities within each local government, recognising the particular interests and issues of each council and the resources available at ECQ.

Reporting: The ECQ will provide additional information on the services delivered for each local government for the 2020 local government elections, along with local voter information such as vote informality or voter turnout.

Engagement activities: The ECQ will undertake regular consultation and ongoing engagement with peak bodies and stakeholder organisations and where possible will utilise existing forums to facilitate consultation. A particular focus of the ECQ will be on developing an understanding of the local Traditional Owners or Custodians of the lands and waters within our organisation's operational area.

Advisory committee: Consideration will be given to establishing an advisory committee to support the ECQ to deliver elections and by-elections effectively and efficiently, inform the ECQ's service design and facilitate engagement with the local government sector.

Communication tools: Regular communications such as a newsletter, at a frequency appropriate to the relevant phase of the electoral cycle, will be implemented to provide a channel for the ECQ to communicate with all 77 local governments, and provide updates on election planning, by-elections and other ECQ initiatives.

Next steps

The ECQ will commence a program of engagement with local governments and stakeholder organisations to be implemented progressively to support planning for the 2024 local government quadrennial elections. As this program progresses, please forward any requests, suggestions or issues for consideration to the ECQ at

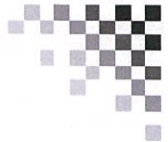
communication@ecq.qld.gov.au.



QUEENSLAND POLICE SERVICE

AYR POLICE STATION
PO BOX 291, Ayr. Qld. 4807

TELEPHONE (07) 47 903555 FACSIMILE (07) 47 903521



3rd September 2021

Lyn McLaughlin
Burdekin Shire Council
145 Young Street
AYR. QLD. 4807.

BURDEKIN SHIRE COUNCIL	
File ID No.	130, 146
14 SEP 2021	
Document No.	
Retention Period	

Our
Ref

Dear Madam,

National Police Remembrance Day is observed in the month of September each year to honour police officers who have died in the course of their duties. Services are being conducted at major centres throughout Queensland and across the nation again this year.

You and your partner or your representatives are invited to attend the National Police Remembrance Day Service to be held at 10.00am on Wednesday 29th September 2021 at the Ayr PCYC 164 MacMillan Street, Ayr.

During the Service, the Roll of Honour (the names of Police Officers killed in the course of their duties) will be read to the congregation.

An opportunity to lay flowers/wreaths/books will be afforded our guests and all attending are encouraged to participate in that part of the ceremony. A collection will also be taken for donations to Police Legacy.

After the Service, we would also like to invite you all to join us in the church hall for light refreshments.

It is anticipated that Police Officers, Staff Members, their families, and members of the public will attend.

To assist in planning, could you please advise the Ayr Police Station by **FRIDAY, 17th September 2021** on [REDACTED] if you will be attending. Please also advise if you will be laying a wreath, flowers, or a book at the Service.

Yours sincerely


S/Sgt S. Barton
Officer in Charge
Ayr Police Station

VIEW	CEO	AGENDA	C1 4
		DATE	28.9.21
		APPLIC #	
		PROP #	
NOTED		LAND #	
TENDER			
ACTION	MAYOR		
DEADLINE		CLASS	

QUEENSLAND POLICE SERVICE