



# Burdekin Shire Council

## AGENDA

### ORDINARY COUNCIL MEETING

HELD AT COUNCIL ADMINISTRATION BUILDING,  
145 YOUNG STREET, AYR

**on 12 October 2021**

**COMMENCING AT 9:00 AM**

At this meeting contributions made by members of the public may be recorded by way of audio recording which will be used for the purpose of developing minutes of the meeting and decision making of Council. Burdekin Shire Council is bound by the *Information Privacy Act 2009* to protect the privacy of personal information.

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## **ORDER OF BUSINESS:**

### **ATTENDANCE**

- 2. PRAYER**
- 3. DECLARATIONS OF INTEREST**
- 4. MINUTES AND BUSINESS ARISING**
  - 4.1. Ordinary Council Meeting Minutes - 28 September 2021**
  - 4.2. Burdekin Shire Youth Council Meeting Minutes - 13 September 2021**
- 5. EXECUTIVE**
  - 5.1. CEO**
    - 5.1.1. Workshop Meeting - September 2021**
  - 5.2. ECONOMIC DEVELOPMENT**
- 6. CORPORATE AND COMMUNITY SERVICES**
  - 6.1. CLIENT SERVICES**
  - 6.2. COMMUNITY DEVELOPMENT**
  - 6.3. FINANCIAL AND ADMINISTRATIVE SERVICES**
    - 6.3.1. First Revised Budget Report 2021 - 2022**
  - 6.4. GOVERNANCE**
    - 6.4.1. Agreement for Use – Storage Shed at Ayr Showgrounds – Burdekin Water Festival Committee Inc.**
- 7. INFRASTRUCTURE, PLANNING AND ENVIRONMENTAL SERVICES**
  - 7.1. ENVIRONMENTAL AND HEALTH SERVICES**
  - 7.2. OPERATIONS**
  - 7.3. PLANNING AND DEVELOPMENT**
  - 7.4. TECHNICAL SERVICES**
    - 7.4.1. Repeal Policy on Discharge of Effluent from Septic Tank Installations to Ayr and Home Hill Sewerage Systems**
- 8. NOTICE OF MOTION**
- 9. RECEIPT OF PETITIONS**
- 10. CORRESPONDENCE FOR INFORMATION**
- 11. GENERAL BUSINESS**
- 12. CLOSED BUSINESS ITEMS**
- 13. DELEGATION**

*At the conclusion of the meeting, it is planned to undertake an inspection of the Home Hill Reservoir and other Capital Projects in Home Hill.*

#### **4.1. MINUTES AND BUSINESS ARISING**

##### **Ordinary Council Meeting Minutes - 28 September 2021**

##### **Recommendation**

That the minutes of the Ordinary Council Meeting held on 28 September 2021 be received as a true and correct record.

##### **Attachments**

1. Ordinary Council Meeting - 28 September 2021



# Burdekin Shire Council

## **MINUTES**

### **ORDINARY COUNCIL MEETING**

HELD AT COUNCIL ADMINISTRATION BUILDING,  
145 YOUNG STREET, AYR

**on 28 September 2021**

**COMMENCING AT 9:00 AM**

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## **ORDER OF BUSINESS:**

### **1. ATTENDANCE**

Councillor Lyn McLaughlin, Councillor Sue Perry, Councillor Kaylee Boccalatte, Councillor John Bonanno, Councillor Michael Detenon, Councillor John Furnell, Councillor Max Musumeci.

Mr. T. Brennan - Chief Executive Officer  
Mr. N. O'Connor – Director Corporate and Community Services  
Mr. N. Wellwood – Director of Infrastructure, Planning and Environmental Services  
Mr. S. Great - Manager Planning and Development (Part)  
Mr. D. Mulcahy - Manager Environmental and Health Services (Part)  
Ms. H. Johnstone - Financial Accountant (Part)

Minutes Clerk - Ms. G. Biffanti

### **2. PRAYER**

The meeting prayer was delivered by Pastor Ian Ness of the Uniting Church.

### **3. DECLARATIONS OF INTEREST**

The Mayor called for declarations of interest.

Councillor Bonanno advised that he had a Declarable Conflict of Interest in relation to Item 7.3.1 Request for Quotation - Replace Burdekin Memorial Hall Chiller Unit, Storage Tank, Pump and Controls as he is a close personal friend of the proprietor of Laser Electrical. Laser Electrical has submitted a quotation to complete the works prescribed in Item 7.3.1. Councillor Bonanno advised of his intention to leave the meeting during this discussion.

Councillor McLaughlin advised that she had a Declarable Conflict of Interest in relation to Item 7.3.1 Request for Quotation - Replace Burdekin Memorial Hall Chiller Unit, Storage Tank, Pump and Controls as she is a close personal friend of the proprietor of Laser Electrical. Laser Electrical has submitted a quotation to complete the works prescribed in Item 7.3.1. Councillor McLaughlin advised of her intention to leave the meeting during this discussion.

### **4. MINUTES AND BUSINESS ARISING**

#### **4.1. Ordinary Council Meeting Minutes - 14 September 2021**

##### **Recommendation**

That the minutes of the Ordinary Council Meeting held on 14 September 2021 be received as a true and correct record.

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## **Resolution**

Moved Councillor Bonanno, seconded Councillor Boccalatte that the recommendation be adopted.

CARRIED

### **4.2. Audit Committee Meeting Minutes - 8 September 2021**

## **Recommendation**

### 3 – Minutes of the Audit Committee Meeting held on 14 August 2021

That the minutes from the previous meeting be formally adopted by the Committee.

### 4.1 – Final 2020-21 Financial Statements

That the Committee commend the Final 2020-2021 Financial Statements to the Mayor and CEO to be signed.

### 5.1 – Draft Annual Report

That the Committee note the Draft Annual Report.

### 6.1 – QAO 2021 Closing Report

That the Committee note the QAO 2021 Closing Report.

### 6.1.1 – Management Response to Employee Overtime Identified in Closing Report

That the Committee note the management action taken to date in addressing the overtime of employees and revisit the issue in the 2022 external audit plan.

### 7.2 – Review/Confirm Audit Committee Charter

That the Committee commend the 2022 Audit Committee Charter to Council for adoption.

That:

1. the minutes of the Audit Committee Meeting held on 8 September 2021 be noted, and;
2. the recommendations as detailed in the minutes and summarised in Item Numbers 3 to 7.2 above be adopted.

## **Resolution**

Moved Councillor Perry, seconded Councillor Detenon that the recommendation be adopted.

CARRIED

## **5. EXECUTIVE**

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## **5.1. CEO**

### **5.1.1. Proposed Changes to Council Meeting Dates**

#### **Executive Summary**

The Council is scheduled to have an Ordinary Council Meeting on Tuesday, 26 October 2021. The Mayor and two (2) Councillors will be absent for this meeting as they will be attending the Local Government Association of Queensland (LGAQ) Annual Conference in Mackay at this time. It is proposed to have the Ordinary Council Meeting on an alternate day to accommodate their absence.

It is also normal practice to only hold one (1) Ordinary Council Meeting in December and in January each year and dates also need to be set for these meetings.

#### **Recommendation**

The Ordinary meeting of Council scheduled to be held on Tuesday, 26 October 2021 be rescheduled to Thursday, 21 October 2021 commencing at 9.00am due to Council representatives attending the LGAQ Annual Conference from 25 to 27 October 2021.

Further, the dates of the Ordinary Council Meetings in December 2021 and January 2022 be set as follows:

- Tuesday, 14 December 2021
- Tuesday, 18 January 2022

#### **Resolution**

Moved Councillor Musumeci, seconded Councillor Perry that the recommendation be adopted.

CARRIED

## **5.2. ECONOMIC DEVELOPMENT**

## **6. CORPORATE AND COMMUNITY SERVICES**

### **6.1. CLIENT SERVICES**

### **6.2. COMMUNITY DEVELOPMENT**

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## **6.3. FINANCIAL AND ADMINISTRATIVE SERVICES**

### **6.3.1. Consideration for Annual Valuation – 2022 Revaluation Program**

#### **Executive Summary**

Council has received correspondence from the State Valuation Service – Land Division, seeking Council's view in relation to the revaluation of its Local Government area as part of the 30 June 2022 Revaluation Program.

#### **Recommendation**

That Council responds to the State Valuation Service requesting that the department include the Burdekin Shire in the 2022 Annual Revaluation Program.

#### **Resolution**

Moved Councillor Detenon, seconded Councillor Furnell that the recommendation be adopted.

CARRIED

*9.11am - Ms. Johnstone entered the meeting.*

### **6.3.2. Monthly Financial Report for Period Ending 31 August 2021**

#### **Recommendation**

That the Monthly Financial Report for Period Ending 31 August 2021 be received.

#### **Resolution**

Moved Councillor Furnell, seconded Councillor Bonanno that the recommendation be adopted.

CARRIED

*9.27am - Ms. Johnstone left the meeting.*

## **6.4. GOVERNANCE**

### **6.4.1. 2022 Audit Committee Charter**

#### **Executive Summary**

The *Local Government Act 2009* requires Council to establish an Audit Committee. The Audit Committee serves in an advisory capacity to provide independent assurance regarding the integrity of Council's financial documents, the internal audit function and risk



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management framework.

The Audit Committee has recently conducted a review of their Charter, in line with the annual review period in the current 2021 Audit Committee Charter.

The revised 2022 Audit Committee Charter is now presented to Council for formal adoption.

### **Recommendation**

That Council adopts the 2022 Audit Committee Charter, as attached to this report.

### **Resolution**

Moved Councillor Perry, seconded Councillor Boccalatte that the recommendation be adopted.

CARRIED

## **6.4.2. Annual Report 2020/21**

### **Executive Summary**

Under the *Local Government Regulation 2012* Council is required to prepare an Annual Report for each financial year. The Annual Report 2020/21 has been compiled to fairly represent Council's achievements throughout the financial year that contribute to meeting the strategic intents outlined in the adopted Corporate Plan 2017-2022.

The report also displays all statutory information in a logical, sequential manner making this information easier to locate in the final report. The Annual Report also includes the General Purpose Financial Statements, the Current Year Financial Sustainability Statement and the Long-Term Financial Sustainability Statement as well as a Community Financial Report which all demonstrate Council's stable financial position.

### **Recommendation**

That Council adopts the Annual Report 2020/21 as tabled.

### **Resolution**

Moved Councillor Furnell, seconded Councillor Perry that the recommendation be adopted.

CARRIED

## **7. INFRASTRUCTURE, PLANNING AND ENVIRONMENTAL SERVICES**

### **7.1. ENVIRONMENTAL AND HEALTH SERVICES**

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## **7.2. OPERATIONS**

### **7.2.1. Tender Submissions Received for ACL/20/001 Pre-Qualified Suppliers for Hire of Wet and Dry Plant and Equipment – Refresh One and ACL/20/002 Traffic Control Providers – Refresh One**

#### **Executive Summary**

Submissions for Approved Contractors List ACL/20/001 – Request for Pre-Qualified Suppliers for Hire of Wet and Dry Plant and Equipment – Refresh One and ACL/20/002 – Request for Pre-Qualified Suppliers for Traffic Control Providers (including equipment) – Refresh One closed at 2:00pm on the 10 September 2021.

Council received twenty-two applications for Hire of Wet and Dry Plant and Equipment with two (2) applications deemed non-conforming due to insufficient documentation being supplied with the application. From the twenty conforming applications eight (8) were from local suppliers.

Council received four (4) applications for Traffic Control Providers by the nominated closing time. Of these two (2) were deemed non-conforming as insufficient documentation was supplied with the application.

#### **Recommendation**

That Council accepts the conforming tenders received for Refresh One – ACL/20/001 – Request for Pre-Qualified Suppliers for Hire of Wet and Dry Plant and Equipment and ACL/20/002 – Request for Pre-Qualified Suppliers for Traffic Control Providers (including equipment) as per the attached listing for the period up to and including 30 September 2023 with an opportunity for the second annual refresh at the 30 September 2022.

#### **Resolution**

Moved Councillor Perry, seconded Councillor Musumeci that the recommendation be adopted.

CARRIED

*9.39am - Mr. Great entered the meeting.*

## **7.3. PLANNING AND DEVELOPMENT**

### **7.3.1. Request for Quotation - Replace Burdekin Memorial Hall Chiller Unit, Storage Tank, Pump and Controls.**

*9.41am - Councillor Bonanno left the meeting at the commencement of this discussion as he had a Declarable Conflict of Interest in relation to Item 7.3.1 Request for Quotation - Replace Burdekin Memorial Hall Chiller Unit, Storage Tank, Pump and Controls as he is a close personal friend of the proprietor of Laser Electrical. Laser Electrical has submitted a quotation to complete the works prescribed in Item 7.3.1.*

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9.42am - Councillor McLaughlin left the meeting at the commencement of this discussion as she had a Declarable Conflict of Interest in relation to Item 7.3.1 Request for Quotation - Replace Burdekin Memorial Hall Chiller Unit, Storage Tank, Pump and Controls as she is a close personal friend of the proprietor of Laser Electrical. Laser Electrical has submitted a quotation to complete the works prescribed in Item 7.3.1.

Councillor Perry assumed the chair.

## **Executive Summary**

After a routine inspection of the Air Conditioning Units at the Burdekin Memorial Hall, it was discovered that one side of the chiller unit had failed. The extent of damage to the chiller unit could not be repaired and therefore a Request for Quotations was sent to three (3) suppliers on 3 August, 2021. The quotations scope of works was based upon components of a similar replacement size.

After the initial quotations for The Burdekin Memorial Hall – Replace Chiller Unit, Storage Tank, and Controls were called, all three (3) contacted supplies provided quotes on or before 7 August 2021.

The scope of works included as part of quotations received by Council varied greatly in design specifications including several options. Due to the complex nature of the existing air conditioner unit and variations in the quotes received, Council Officers referred the quotations to an independent consulting engineer to assist and ensure the most cost effective and efficient scope of works is adopted.

## **Recommendation**

That Council accepts the Quotation submitted by MVO Airconditioning for the amount of \$155,430.00 ex GST to carry out works associated with replacing the Burdekin Memorial Hall Chiller Unit, Pump, Storage Tank, and Controls.

## **Resolution**

Moved Councillor Musumeci, seconded Councillor Boccalatte that the recommendation be adopted.

## **Amendment**

Moved Councillor Musumeci, seconded Councillor Detenon that this matter be referred to a Councillor Workshop for further discussion, prior to the matter being formally considered at a future Council Meeting.

## **Voting on the Amendment**

FOR - Councillors Michael Detenon and Max Musumeci

AGAINST - Councillors Sue Perry, Kaylee Boccalatte and John Furnell

FOR 2, AGAINST 3

LOST

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## **Recommendation**

That Council accepts the Quotation submitted by MVO Airconditioning for the amount of \$155,430.00 ex GST to carry out works associated with replacing the Burdekin Memorial Hall Chiller Unit, Pump, Storage Tank, and Controls.

## **Resolution**

Moved Councillor Musumeci, seconded Councillor Boccalatte that the recommendation be adopted.

FOR - Councillors Sue Perry, Kaylee Boccalatte and John Furnell

AGAINST - Councillors Michael Detenon, and Max Musumeci

FOR 3, AGAINST 2

CARRIED

*10.00am - Councillors McLaughlin and Bonanno entered the meeting.*

*10.01am - Councillor McLaughlin resumed the chair.*

## **7.4. TECHNICAL SERVICES**

## **8. NOTICE OF MOTION**

## **9. RECEIPT OF PETITIONS**

## **10. CORRESPONDENCE FOR INFORMATION**

### **10.1. Request for Council Support - Attendance of Mayor McLaughlin - Lions Convention Charters Towers 2021 - Charters Towers - 8 October 2021**

## **Resolution**

Moved Councillor Perry, seconded Councillor Furnell that Council endorse Mayor McLaughlin to attend the Lions Convention Charters Towers 2021 on 8 October 2021 in Charters Towers with any expenses of attendance to be met by Council.

CARRIED

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*10.14am - Mr. Mulcahy entered the meeting.*

## **11. GENERAL BUSINESS**

### **11.1. Regional Community Forum - Ayr - 27 September 2021**

The 7th Regional Community Forum was held on 27 September 2021 at the Burdekin Theatre, Ayr. Members came together from different State Government departments and sectors of the region to discuss relevant. The following Members of Parliament and Ministers were in attendance:

Mr. Aaron Harper MP Member for Thuringowa  
Mr. Les Walker MP Member for Mundingburra  
The Honourable Scott Stewart MP, Minister for Resources  
The Honourable Mark Ryan MP, Minister for Police and Corrective Services and Minister for Fire and Emergency Services  
Mr. Lance McCallum MP, Member for Bundamba and Assistant Minister for Hydrogen Development and the 50% Renewable Energy Target by 2030.

### **11.2. Siam Weed Update**

Mr. Mulcahy provided an update on the progress of works that Council has undertaken to ensure the spread of Siam Weed is contained in the Haughton River Catchment of Burdekin Shire.

*10.43am - Mr. Mulcahy left the meeting.*

## **12. CLOSED BUSINESS ITEMS**

## **13. DELEGATION**

There being no further business the meeting closed at 10.45am.

**These minutes were confirmed by Council at the Ordinary Council Meeting held on 12 October 2021.**

**MAYOR**

## 4.2. MINUTES AND BUSINESS ARISING

### Burdekin Shire Youth Council Meeting Minutes - 13 September 2021

**File Reference:** 137  
**Report Author:** Tammy Quagliata, Community Development Support Officer  
**Authoriser:** David Cornwell, Manager Community Services  
**Meeting Date:** 12 October 2021

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#### **Purpose**

This report provides the Minutes of the Burdekin Shire Youth Council Meeting held on 13 September 2021.

#### **Summary of recommendations and actions for consideration and adoption:**

##### Item 4 – Volunteering at Burdekin Library School Holiday Activity Program

That Council notes the proposed volunteering of Burdekin Shire Youth Council members as part of the Burdekin Library School Holiday Activity Program.

##### Item 5 – Involvement in Mental Health Week Outdoor Movie Night

That Council notes the proposed participation in hosting a Mental Health Week Outdoor Movie Night in conjunction with Burdekin PCYC on Friday 15 October 2021.

#### **Recommendation**

That:

1. the minutes of the Burdekin Shire Youth Council Meeting held on 13 September 2021 be noted, and;
2. the recommendations as detailed in the minutes and summarised Items 4 and 5 above be adopted.

#### **Attachments**

1. Minutes - Burdekin Shire Youth Council Meeting - 13 September 2021

# Meeting Minutes

<b>Meeting</b>	Burdekin Shire Youth Council Meeting		
<b>Date</b>	Monday, 13 September 2021	<b>Time</b>	3:30 PM
<b>Attendees</b>	Gracie Hosie – Deputy Youth Mayor Layla Kelly – Secretary Eddie Jones – Ayr State High School Georgia Tomasetig – Ayr State High School Jack Roveglia – Burdekin Catholic High School Mikayla McDonnell – Ayr State High School Vaylee Grabs – Ayr State High School  Cr. John Furnell – Burdekin Shire Council Tammy Quagliata – Community Development Officer, Burdekin Shire Council		
<b>Apologies</b>	Xavier Wood – Youth Mayor Michael Lindley – Ayr State High School Cr. Lyn McLaughlin – Mayor, Burdekin Shire Council		
<b>Chairperson</b>	Gracie Hosie		
<b>Minutes Clerk</b>	Tammy Quagliata		
<b>Location</b>	Create@108, Burdekin Library		

## Agenda Items

### 1. Introduction to Podcasting Booth situated at Burdekin Library

Jacob Schaumburg, Community and Digital Programs Officer at Burdekin Library attended the meeting and spoke to members about the new podcasting booth that is situated at the Burdekin Library, Ayr. The booth is free for use for all of the community and members were encouraged to come and use the equipment for fun or for schooling. Members had the opportunity to trial the equipment. It was noted that the booth would be used to record the upcoming youth/senior interviews as part of the Seniors Months project.

### 2. Minutes of 16 August 2021 Meeting Received

Moved Georgia Tomasetig, seconded Jack Roveglia that the minutes of the Burdekin Shire Youth Council Meeting held on 16 August 2021 be received.

CARRIED

### **3. Business Arising from the Minutes/Action Items**

- It was noted that there were 15 youth registered to take part in the Youth First Aid and CPR Course to be held on Tuesday 21<sup>st</sup> September.
- It was noted that the Public Speaking Workshop was confirmed for Thursday 30 September with registrations now open. Members were encouraged to spread the word.
- Tammy Quagliata thanked members Gracie Hosie, Vaylee Grabs, Emily Holmes and Jack Roveglia who took part in the R U OK? Day Promotional Video. The video was released on the Youth Council Facebook Page in the lead up to and on R U OK? Day. Members agreed this was a positive initiative.

### **4. Correspondence**

#### Inward Correspondence

1. Andrew Sherrington, Burdekin PCYC – Advising that they have again been successful in obtaining funding to host an Outdoor Family Movie Night as part of Mental Health Week and seeking Burdekin Shire Youth Council's involvement in hosting the event again this year.
2. Brittany Guiney, Burdekin Library – Seeking Youth Council's assistance during the school holiday program.

Note: Members agreed to volunteers for the school holiday program. A volunteer roster was circulated.

#### Outward Correspondence

NIL

Moved Eddie Jones, seconded Mikayla McDonnell that the inward correspondence be received.

CARRIED

### **5. Involvement in Mental Health Week Outdoor Movie Night in conjunction with Burdekin PCYC**

Youth Council Members agreed to again assist the Burdekin PCYC in hosting an outdoor Movie Night as part of Mental Health Week 2021. It was noted that the Movie Night would be held at the Outdoor Basketball Courts on Friday 15 October 2021. Youth Council members agreed to assist in serving and running of the event.

Discussions were held regarding a suitable movie for the event. Members agreed on 'Instant Family'. A poster advertising the event will be circulated following the school holidays, and a roster for members will be compiled at the next meeting.

### **6. Involvement in Coffee & Connections – Health & Wellness Expo – Saturday 9 October, 2021**

Information was provided on the upcoming Coffee & Connections – Health and Wellbeing Expo to be held on Saturday 9 October 2021 at the Burdekin Theatre Forecourt. Youth Council Members will be providing an inspiration rock craft activity – members will be emailed regarding a roster.



All members were encouraged to attend the keynote speech with Antonio Wintenstein at 11am. Free tickets should be secured via the Burdekin Theatre.

## 7. Involvement in Seniors Month Luncheon & Expo – Monday 18 October 2021

Tammy Quagliata provided an update on the Senior's Luncheon and Expo being hosted by Burdekin Shire Council on Monday 18 October 2021. Following discussions at the previous meeting it was noted that Youth Council members would be invited to assist with serving of lunch and socialising with the attendees at the event. It was noted the members would be required from approx. 11am to 1pm with parental and school permission required to attend. Tammy undertook to forward information via email.

Tammy Quagliata advised that she was further waiting on advice from the Burdekin Community Association regarding the interviews with youth/seniors in the lead up to Seniors Month.

## 8. Update on Watson's Green Youth Hub Area

Cr John Furnell and Tammy Quagliata gave a brief update on the proposed plans for the Youth Hub area in Watson's Green, Home Hill. It was noted that the area near the current skate park and ninja warrior course would be upgraded to include cemented seating areas, casual seating, a wireless phone charger and bins.

## 9. Next Meeting – Monday 11 October 2021

There being no further business, the meeting closed at 4:30pm

Actions Items from Meeting

	Action Item	Responsible Officer	Due Date	Status
	Volunteer Roster for Library School Holiday Program	Tammy Quagliata All members	20 September	
	Volunteer Roster for Health & Wellness event 'inspirational stones stall'	Tammy Quagliata All members	9 October	
	Attendance at Seniors Month Expo & Luncheon	Tammy Quagliata All members	18 October 2021	
	Arrange podcasting session with youth member and senior member of the community prior to Seniors Month event.	Tammy Quagliata	10 October 2021	
	Promotion of Outdoor Movie Night and roster to assist at event.	Tammy Quagliata All Members	15 October 2021	

## Recommendations for Council Consideration

	Recommendation	Minutes Item No

### 5.1.1. CEO

#### Workshop Meeting - September 2021

**File Reference:** 1394  
**Report Author:** Terry Brennan, Chief Executive Officer  
**Authoriser:** Terry Brennan, Chief Executive Officer  
**Meeting Date:** 12 October 2021

#### Link to Corporate/Operational Plan:

Burdekin Shire Council Corporate Plan 2017-2022

### 5.3.1. Demonstrate open and transparent leadership

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#### Executive Summary

The Council conducted two (2) Workshops during the past month on 7 and 21 September 2021, with a range of policy and operational issues discussed by Councillors and staff.

A brief summary of the items discussed at the Workshops is outlined in the report.

#### Recommendation

That the report on the Council Workshops held on 7 and 21 September 2021 be received and noted.

#### Background

The Council has implemented governance arrangements based on it holding Council Meetings on a fortnightly basis each month, with the exception of December and January each year. In conjunction with these arrangements, it holds workshops with Councillors on the alternate week to scheduled Council Meetings.

During the past month Workshops were held on 7 and 21 September 2021 covering a range of policy and operational issues. External parties also attended to present on certain issues.

A brief summary of the issues discussed at the Workshops is outlined below:

#### 7 September 2021

- Update on status of EB Negotiations
- Tender for Cleaning Services Contract – Jones Street Depot
- Potential Short Term Uses of Land – Council Land adjoining Ayr/Brandon WWTP
- 2021 Christmas Carols
- Presentation by CEO of Regional Development Australia (RDA), North West Queensland
- McNeil Road, Jarvisfield – Information on Design Options
- Requests for Maintenance of Road between Airdmillan and Seaforth Roads, Jarvisfield
- Burdekin Water Festival – Request to Use Building at Showgrounds
- Planned Parks and Gardens Maintenance
- Burdekin Water Park – Expression of Interest Responses
- Ayr Reservoir Tenders

#### 21 September 2021

- Review of Existing Policy – Floor Height for Buildings with Habitable Rooms
- Update on Laser Levelling Trial – New Planning Scheme Provisions
- Road Closure Application – Robins Road, Ayr

- Annual Reseal Program
- Queen Street Fountain – Proposed Upgrade/Renewal
- Footpath Renewal Program
- Museum of Tropical Queensland – Renewal of Community Pass
- Cultural Venues Manager – Three (3) Monthly Report
- Confidential Item – Land at Ayr Aerodrome
- Confidential Item – Compliance with Requirements of Environmental Licencing – Stormwater Runoff

### **Consultation**

Consultation was undertaken with various parties in the presentation of the Workshop topics.

### **Budget & Resource Implications**

Not Applicable.

### **Legal Authority & Implications**

Not Applicable.

### **Policy Implications**

Any policy proposals are subsequently referred to a Council Meeting via a report for consideration and if approved, formal adoption.

### **Risk Implications (Strategic, Operational, Project Risks)**

Strategic Risk due to possible reputation damage if policies are not effectively developed with input and support from Councillors.

### **Attachments**

None

### 6.3.1. FINANCIAL AND ADMINISTRATIVE SERVICES

#### First Revised Budget Report 2021 - 2022

**File Reference:** 2402  
**Report Author:** Fiona Smith, Financial Accountant Reporting  
**Authoriser:** Kim Olsen, Manager Financial and Administrative Services  
**Meeting Date:** 12 October 2021

#### **Link to Corporate/Operational Plan:**

Burdekin Shire Council Corporate Plan 2017-2022

5.3.2. Ensure Council's financial position is effectively managed

5.3.3. Adhere to the governance framework and public reporting systems

5.3.4. Undertake regulatory responsibilities in accordance with legislative obligations

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### **Executive Summary**

In accordance with the *Local Government Act 2009* and the *Local Government Regulation 2012*, Council may, by resolution, amend the budget for a financial year at any time before the end of the financial year. As required by the regulation, Council has completed a budget revision for 2021/22 and the next two (2) financial years.

Management has completed a review of the 2021/22 budget based on results to the end of August and estimated transactions for the remainder of the financial year. The first amended budget includes capital carryover projects and funding.

An amended budget for the 2021/22 financial year is submitted for adoption.

### **Recommendation**

That the amended budget and report for the period ending 30 June 2022 as tabled be adopted.

### **Background**

The amended budget is based on best estimates of expenditure and income as provided by the relevant Managers to the end of August.

### Financial Analysis

The original operational deficit of \$327,837 has increased to \$1,910,332 in the first budget revision. This increase is mainly attributable to the prepayment in 2020/21 of half of the 2021/22 Financial Assistance Grant. Additionally, the total of the Financial Assistance Grant to be received is approximately \$240,000 more than anticipated. The original expected grant was calculated based on historical amounts received.

Other operational grants increased by \$297,205. Additional grants received include \$69,000 for mental health programs and a Boosting Apprenticeships Commencements wage subsidy of \$82,482. Council also received North Queensland Recovery and Resilience Grants, which covers both operational and capital projects over the next two years, with matching operational project expenses included in Employee Benefits.

The Disaster Recovery Funding Arrangements for the 2020 Monsoonal Flooding Event is required to be finalised within the 2021/22 financial year. Expected income of \$77,159 is offset by expenses and trigger point payments totalling \$52,914.

Legacy Landfill projects of \$1,468,120 have been included in 2021/22 and the forward two (2) years for

design and remediation of Cromarty Landfill and \$230,000 for a report and subsequent treatment solutions to legacy landfill sites. These projects are to be funded from the Refuse Site Provision cash backing.

Materials and Services has increased \$110,249. This includes nearly \$70,000 for eradicating Siam Weed from local waterways which is funded by the Environmental Levy, a contribution from North Queensland Dry Tropics and Townsville Main Roads.

An increase in depreciation expense of \$182,000 contributes to the reduction of the operating result, mainly in the asset classes of Transport and Water. These estimates have been impacted by the timing of project completion and resultant capitalisations, and revaluations.

The 2021/22 Capital Works Program budget has increased by \$4.8M to \$34.2M. The revised budget includes \$2.1M of carryover projects representing incomplete projects from the 2020/21 financial year.

Capital Projects carried over from 2020/21 include:

- \$ 320,000 2020-2021 Truck Purchases
- \$ 218,520 Anzac Park Development of Park Precinct (Continuation of Masterplan)
- \$ 208,928 Water Meter Replacement Program
- \$ 185,000 2020-2021 Light Vehicle Purchases
- \$ 141,553 SCADA Controls Water
- \$ 135,776 Sewage Treatment Plants Rising Main Assessments
- \$ 98,782 SCADA and Telemetry Upgrade Program Sewerage
- \$ 75,483 Ayr Water Tower Replace Handrails on Top of Tower
- \$ 71,346 Home Hill Water Supply Production Bore Enveloper Protection Slabs
- \$ 60,147 Drysdale Street and Bower Street Upgrade of Intersection
- \$ 59,177 Ayr Sewage Treatment Plant Pre-construction Project Development Macro Algal
- \$ 54,016 Giru Water Tower Install Generator Load Bank Protection
- \$ 39,800 Giru Park and Skate Park Enhancement
- \$ 30,000 Plozza Road – Council Contribution to DRFA approved project
- \$ 29,265 Irving Street Drainage Inlet Improvements
- \$ 25,292 Ayr Industrial Estate Expansion Project Design and Plan
- \$ 23,383 Cat D Repeater Cornford's Lookout

The Works for Queensland COVID round was finalised at 30 June 2021, however the following projects were granted an extension and the remaining budget was carried over.

- \$ 64,327 Home Hill Water Supply Inline Ultra Violet Disinfection (budget total of \$489,327 includes \$ 425,000 deferred to future year in 2020/21 second budget revision)
- \$ 53,851 Ayr Showgrounds Toilet Refurbishment
- \$ 50,000 Ayr Town Entrance Sign Renewal

Other new/additional projects, funded by grants (\*) and depreciation (^), are detailed below.

- \$ 1,735,850 \* Ayr Water Supply South Ayr 10ML Water Storage Reservoir Project
- \$ 690,000 \* Chippendale Street Upgrade Drainage at Intersection with Wilmington Street
- \$ 300,000 ^ Home Hill Water Tower Disinfection Upgrades
- \$ 155,340 ^ Burdekin Memorial Hall Replace Chiller Unit
- \$ 107,215 \* DRFA Event 2020 Claim 8 Plozza Road
- \$ 104,000 ^ Conley Street Drainage Upgrade (contribution to QRA project)
- \$ 42,816 ^ Bapty Road Reconstruction of Road
- \$ 40,000 ^ Tier 1 and Tier 2 Storage Area Network Replacement
- \$ 31,500 ^ Drainage Queen and Railway Streets
- \$ 25,000 ^ Hurney Road Reconfiguration of Intersection with Plain Road
- \$ 23,000 ^ McNeil Road Floodway Design

\$ 17,000 ^ Burdekin Memorial Hall Entrance Revitalisation (in addition to the \$333,000 LRCIP grant funds)

The Home Hill 5ML Water Storage Reservoir budget has reduced by \$412,053 due to the timing of projects between financial years. This reduction is also due to the Home Hill Water Supply Inline Ultra Violet Disinfection project being budgeted as an individual project funded under Works for Queensland COVID and also included in the total Reservoir budget.

## **Consultation**

The amended budget has been collated and presented by the Finance and Administrative Services Department using estimates provided by Managers, in consultation with the Chief Executive Officer and Director Corporate and Community Services.

## **Budget & Resource Implications**

Refer to content of report.

## **Legal Authority & Implications**

*Local Government Act 2009*

*Local Government Regulation 2012*

## **Policy Implications**

Not Applicable.

## **Risk Implications (Strategic, Operational, Project Risks)**

Councils operational risk register for Finance includes Ineffective Financial Management and Poor Budget Control. This budget review is a control measure listed in our risk register and helps to control risk by using a collaborative approach, management oversight, and transparent reporting to Council and the wider community.

## **Attachments**

1. First Revised Budget Incl Financial Sustainability 21-22

**BURDEKIN SHIRE COUNCIL**  
**Budgeted Statement of Comprehensive Income**  
For the periods ending 30 June

	Original Budget 2021/22 \$	Revised Budget 2021/22 \$	Forecast 2022/23 \$	Forecast 2023/24 \$
<b>Revenue</b>				
Rates and utility charges	41,435,274	41,435,176	42,531,645	43,607,418
Less Pensioner remissions	(345,000)	(345,000)	(345,000)	(345,000)
Net rates and utility charges	41,090,274	41,090,176	42,186,645	43,262,418
User fees and charges	2,498,690	2,509,346	2,559,532	2,610,722
Contributions	227,831	218,484	218,483	225,036
Operating grants and subsidies	3,957,802	2,776,454	4,451,817	4,280,001
Interest revenue	540,600	540,600	607,385	625,076
Sales of contract and recoverable works	1,832,000	1,832,000	1,868,640	1,906,012
Other income	325,175	296,172	334,957	341,652
<b>TOTAL OPERATING REVENUES</b>	<b>50,472,372</b>	<b>49,263,232</b>	<b>52,227,459</b>	<b>53,250,917</b>
<b>Expenses</b>				
Employee benefits	(21,920,772)	(22,001,878)	(22,474,205)	(22,693,388)
Materials and services	(15,969,237)	(16,079,486)	(15,672,872)	(16,050,076)
Depreciation and amortisation	(12,836,800)	(13,018,800)	(13,504,937)	(13,871,553)
Finance costs	(73,400)	(73,400)	(74,868)	(76,365)
<b>TOTAL OPERATING EXPENSES</b>	<b>(50,800,209)</b>	<b>(51,173,564)</b>	<b>(51,726,882)</b>	<b>(52,691,382)</b>
<b>Operating surplus (deficit)</b>	<b>(327,837)</b>	<b>(1,910,332)</b>	<b>500,577</b>	<b>559,535</b>
Capital income and expenditure:				
Capital grants, subsidies and contributions	14,577,859	17,748,091	6,681,818	4,677,158
Other capital expenses				
<b>Net result for the period</b>	<b>14,250,022</b>	<b>15,837,759</b>	<b>7,182,395</b>	<b>5,236,693</b>

**BURDEKIN SHIRE COUNCIL**  
**Budgeted Statement of Financial Position**  
**As at the periods ending 30 June**

	Original Budget 2021/22 \$	Revised Budget 2021/22 \$	Forecast 2022/23 \$	Forecast 2023/24 \$
<b>Current Assets</b>				
Cash and deposits	56,532,362	58,824,216	55,014,541	54,830,537
Receivables	1,955,570	1,521,406	1,521,406	1,521,406
Inventories	524,225	602,156	602,156	602,156
Contract assets		13,292		
Other assets	1,683,350	1,647,323	1,647,323	1,647,323
	<u>60,695,507</u>	<u>62,608,393</u>	<u>58,785,426</u>	<u>58,601,422</u>
<b>Non-Current Assets</b>				
Receivables	342,783	272,906	272,906	272,906
Property, plant and equipment	548,431,804	552,566,514	562,300,480	567,547,641
Intangible assets	366,293	408,074	318,374	416,360
Capital work in progress	8,668,825	13,927,971	13,927,971	13,927,971
Other assets	38,470	61,323	61,323	61,323
	<u>557,848,175</u>	<u>567,236,788</u>	<u>576,881,054</u>	<u>582,226,201</u>
<b>TOTAL ASSETS</b>	<u>618,543,682</u>	<u>629,845,181</u>	<u>635,666,480</u>	<u>640,827,623</u>
<b>Current Liabilities</b>				
Trade and other payables	5,654,325	6,602,757	6,602,757	6,602,757
Provisions	5,861,180	5,798,704	5,900,180	6,018,182
Contract liabilities	158,190	94,639	94,639	94,639
Other	2,714			
	<u>11,676,409</u>	<u>12,496,100</u>	<u>12,597,576</u>	<u>12,715,578</u>
<b>Non-Current Liabilities</b>				
Provisions	20,408,510	18,561,574	17,098,999	16,905,447
	<u>20,408,510</u>	<u>18,561,574</u>	<u>17,098,999</u>	<u>16,905,447</u>
<b>TOTAL LIABILITIES</b>	<u>32,084,919</u>	<u>31,057,674</u>	<u>29,696,575</u>	<u>29,621,025</u>
<b>NET COMMUNITY ASSETS</b>	<u>586,458,763</u>	<u>598,787,507</u>	<u>605,969,905</u>	<u>611,206,598</u>
<b>Community Equity</b>				
Asset revaluation reserve	315,584,389	322,683,462	322,683,462	322,683,462
Accumulated surplus/(deficiency)	270,874,374	276,104,045	283,286,443	288,523,136
<b>TOTAL COMMUNITY EQUITY</b>	<u>586,458,763</u>	<u>598,787,507</u>	<u>605,969,905</u>	<u>611,206,598</u>



**BURDEKIN SHIRE COUNCIL**  
**Budgeted Statement of Cash Flows**  
**For the periods ending 30 June**

	Original Budget 2021/22 \$	Revised Budget 2021/22 \$	Forecast 2022/23 \$	Forecast 2023/24 \$
<b>Cash Flows from Operating Activities:</b>				
Receipts				
Net rates and utility charges	41,090,274	41,090,176	42,186,645	43,262,418
Total fees and charges	2,498,690	2,507,490	2,559,532	2,610,722
Sales of contract and recoverable works	1,832,000	1,832,000	1,868,640	1,906,012
Interest revenue	540,600	540,600	607,385	625,076
Contributions	227,831	218,484	218,483	225,036
Government subsidies and grants	4,104,513	2,873,266	4,451,817	4,280,001
Other Income	325,175	296,172	334,957	341,652
	<u>50,619,083</u>	<u>49,358,188</u>	<u>52,227,459</u>	<u>53,250,917</u>
Payments				
Employee benefits	(21,750,238)	(22,001,878)	(22,367,184)	(22,568,938)
Materials and services	(15,969,237)	(16,079,486)	(15,672,872)	(16,050,076)
Finance costs	(73,400)	(73,400)	(74,868)	(76,365)
	<u>(37,792,875)</u>	<u>(38,154,764)</u>	<u>(38,114,924)</u>	<u>(38,695,379)</u>
<b>Cash provided by / (used in) operational activities</b>	<b>12,826,208</b>	<b>11,203,424</b>	<b>14,112,535</b>	<b>14,555,538</b>
<b>Cash Flow from Investing Activities:</b>				
Proceeds from sale of capital assets	245,000	464,000	406,000	277,500
Contributions		2,142		
Government grants and subsidies	14,577,859	17,745,949	6,681,818	4,677,158
State government subsidies and grants arising from contract assets and liabilities	(120,053)	(1,247,970)	13,292	
Payments for property, plant and equipment	(29,382,877)	(34,230,824)	(23,555,200)	(19,297,200)
Payments for rehabilitation work	(55,000)	(30,000)	(1,468,120)	(200,000)
Payments for intangibles				(197,000)
Net cash provided by investing activities	<u>(14,735,071)</u>	<u>(17,296,703)</u>	<u>(17,922,210)</u>	<u>(14,739,542)</u>
<b>Cash Flow from Financing Activities:</b>				
Repayment of borrowings				
Net cash provided by financing activities				
<b>Net Increase (Decrease) in Cash Held</b>	<b>(1,908,863)</b>	<b>(6,093,279)</b>	<b>(3,809,675)</b>	<b>(184,004)</b>
Cash at beginning of reporting period	<u>58,441,225</u>	<u>64,917,495</u>	<u>58,824,216</u>	<u>55,014,541</u>
<b>Cash at end of Reporting Period</b>	<b><u>56,532,362</u></b>	<b><u>58,824,216</u></b>	<b><u>55,014,541</u></b>	<b><u>54,830,537</u></b>

**BURDEKIN SHIRE COUNCIL**  
**Budgeted Statement of Changes in Equity**

For the periods ending 30 June

	Original Budget 2021/22 \$	Revised Budget 2021/22 \$	Forecast 2022/23 \$	Forecast 2023/24 \$
<b>TOTAL COMMUNITY EQUITY</b>				
Balance at the beginning of period	572,208,741	582,949,748	598,787,507	605,969,905
Increase (decrease) in net result	14,250,022	15,837,759	7,182,398	5,236,693
<b>Balance at the end of period</b>	<b>586,458,763</b>	<b>598,787,507</b>	<b>605,969,905</b>	<b>611,206,598</b>
 <b>Retained Surplus/Deficit</b>				
Balance at the beginning of period	256,624,352	260,266,286	276,104,045	283,286,443
Increase (decrease) in net result	14,250,022	15,837,759	7,182,398	5,236,693
<b>Balance at the end of period</b>	<b>270,874,374</b>	<b>276,104,045</b>	<b>283,286,443</b>	<b>288,523,136</b>
 <b>Asset Revaluation Surplus</b>				
Balance at the beginning of period	315,584,389	322,683,462	322,683,462	322,683,462
Increase (decrease) in net result				
<b>Balance at the end of period</b>	<b>315,584,389</b>	<b>322,683,462</b>	<b>322,683,462</b>	<b>322,683,462</b>

**BURDEKIN SHIRE COUNCIL**  
**Measures of Financial Sustainability**  
For the year ended 30 June

	Original Budget 2021/22 %	Revised Budget 2021/22 %	Forecast 2022/23 %	Forecast 2023/24 %
<b>Operating Surplus Ratio</b>				
<u>Net operating surplus</u>	-0.6%	-3.9%	1.0%	1.1%
Total operating revenue				
The extent to which operating revenue covers operational expenses.				
Target: Between 0% and 10% per annum (on average over the long term)				
<b>Asset sustainability ratio</b>				
<u>Expenditure on replacement assets</u>	125.6%	154.9%	153.1%	148.6%
Depreciation expense				
The extent to which the infrastructure assets are being replaced as they reach the end of their useful lives.				
Target: >90% per annum (on average over the long term)				
<b>Net Financial Liabilities Ratio</b>				
<u>Total liabilities - current assets</u>	-56.7%	-64.0%	-55.7%	-54.4%
Operating revenue				
Measures the extent to which the net financial liabilities of Council can be serviced by operating revenues.				
Target: <60% per annum (on average over the long term)				
<b>Net rates and utility charges original budget prior year</b>	40,017,955	40,017,955	41,090,274	42,186,645
<b>Net rates and utility charges budgeted for current year</b>	41,090,274	41,090,176	42,186,645	43,262,418
Change rates and utility changes net of discounts	1,072,319	1,072,221	1,096,371	1,075,773
Percentage change	2.7%	2.7%	2.7%	2.6%

#### **6.4.1. GOVERNANCE**

##### **Agreement for Use – Storage Shed at Ayr Showgrounds – Burdekin Water Festival Committee Inc.**

**File Reference:** 2415  
**Report Author:** Tamara Bateman, Governance and Property Officer  
**Authoriser:** Nick O'Connor, Director Corporate and Community Services  
**Meeting Date:** 12 October 2021

#### **Link to Corporate/Operational Plan:**

Burdekin Shire Council Corporate Plan 2017-2022

2.5.1. Review land supply and uses as required to meet community and business needs

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#### **Executive Summary**

Council approval is requested to enter into an Agreement for Use as follows:

User:	Burdekin Water Festival Committee Inc.
Premises:	Ayr Showgrounds 9-21 Edwards Street, Ayr (Lot 45 on Crown Plan GS490)
Facility:	'Sibby Saitta' Building
Permitted Use:	Storage
Term:	Five (5) years
Rent:	\$0.10 per annum if demanded

#### **Recommendation**

That Council agree to enter into an Agreement for Use with the Burdekin Water Festival Committee Inc. for a five (5) year term.

#### **Background**

The Burdekin Water Festival Committee Inc. wrote to Council requesting to use the vacant building at the Ayr Showgrounds (known as the 'Sibby Saitta' Building) to store property belonging to the Burdekin Water Festival Committee Inc.

#### **Consultation**

This matter was presented at Council's Workshop held on 7 September 2021.

#### **Budget & Resource Implications**

Staff resources will be utilised to prepare all relevant documentation including but not limited to, an Agreement for Use.

#### **Legal Authority & Implications**

Not Applicable.

#### **Policy Implications**

Not Applicable.

**Risk Implications (Strategic, Operational, Project Risks)**

Not Applicable.

**Attachments**

1. Plan Showing the Facility as the Hatched Area
2. Photograph of the Facility



SCALE 1:50

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SCALE 1:100

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SCALE 1:200

0 1.0 2.0 3.0 4.0 5.0

SCALE 1:500

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SCALE 1:1000


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Revision	Date	Alterations and Remarks	Certified	Level Datum	Original Page Size
				STATE	A3
				Datum Location	Scale AS SHOWN
					Level Book No.
				Design	Date
				Drawn	Date 06/10/2021
				File Name	Survey File
A		ORIGINAL ISSUE			

AYR SHOWGROUNDS

SIBBY SAIITA BUILDING

LAYOUT PLAN



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Project Number

Plan Number

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#### 7.4.1. TECHNICAL SERVICES

### Repeal Policy on Discharge of Effluent from Septic Tank Installations to Ayr and Home Hill Sewerage Systems

**File Reference:** 395  
**Report Author:** Stevie Moffat, Governance Support Officer  
**Authoriser:** Kevin Byers, Manager Technical Services  
**Meeting Date:** 12 October 2021

#### Link to Corporate/Operational Plan:

Burdekin Shire Council Corporate Plan 2017-2022

5.1.3. Communicate Council intent and decisions to the community using effective messaging tools

5.2.1. Demonstrate the Council's strategic direction to government, business and the community through strong leadership and advocacy

5.3.4. Undertake regulatory responsibilities in accordance with legislative obligations

Burdekin Shire Council Operational Plan 2020-2022

CG3 Develop and implement a review schedule for Council's Operational Standards and Policy Documents to ensure they are relevant and address merging issues

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#### Executive Summary

The Policy on Discharge of Effluent from Septic Tank Installations to Ayr and Home Hill Sewerage Systems was adopted in 1999 ('the Policy'). The Policy is no longer required as the provisions are governed by the annual Revenue Statement; adopted Local Government Infrastructure Plan ('LGIP') and Burdekin Shire Council Charges Resolution (No. 2) 2018 ('Infrastructure Charges Resolution'); and *Water Supply (Safety and Reliability) Act 2008*.

#### Recommendation

The Council repeal the Policy on Discharge of Effluent from Septic Tank Installations to Ayr and Home Hill Sewerage Systems.

#### Background

On 11 February 1999 (clause 4), the Planning and Development Committee adopted the Policy. The minutes were later accepted as the Ordinary Council Meeting held on 25 February 1999 (clause 65).

Since the adoption of the Policy in 1999, no formal review of the Policy has occurred and the Policy still remains in force at the current time and is located on Council's public website. A review of the Policy has revealed it does not comply with Council's adopted Policy Framework.

The Policy contains provisions relating to infrastructure contribution charges. Council is unable to levy infrastructure charges except by way of Council's adopted LGIP and Infrastructure Charges Resolution. These provisions therefore have no effect and contradict the adopted LGIP and Infrastructure Charges Resolution.

The Policy also contains provisions relating to the charge for septic tank effluent connections. These provisions are captured in Council's adopted annual Revenue Statement within the Budget, under clause G – Sewerage Utility Charge, sub-clause G:



*Within the Sewerage Area, for premises that pump septic tank effluent to the sewer system, an annual charge equivalent to 60% of the standard sewerage charge of \$560 which equates to \$336 shall apply.*

*Further, the Water Supply (Safety and Reliability) Act 2008 part 5 contains the requirements relating to the approved Sewerage Service Areas referenced in the Revenue Statement.*

*As part of Council's adopted Policy Framework, a Council policy will remain in force unless it is formally repealed by Council resolution. This report seeks to repeal the Policy due it not aligning with the Policy Framework and relevant legislation.*

## **Consultation**

Consultation with Manager Technical Services, Manager Water and Waste Water, Plumbing Inspector and Senior Governance Officer on Thursday, 16 September 2021.

Discussion at Council Workshop on Tuesday, 5 October 2021.

## **Budget & Resource Implications**

There are no budget or resource implications for this recommendation.

## **Legal Authority & Implications**

Legal Authority:

*Local Government Act 2009 (Qld) s 94(1)(b)(ii).*

*Local Government Regulation 2012 (Qld) s 99.*

*Planning Act 2016 (Qld).*

*Water Supply (Safety and Reliability) Act 2008 (Qld) Part 5.*

## **Policy Implications**

If the recommendation is adopted, the Policy will be repealed and removed from Council's Policy Register and public website.

## **Risk Implications (Strategic, Operational, Project Risks)**

The Policy in its current form does not comply with Council's adopted Policy Framework. By repealing the Policy, this reduces the likelihood of relaying false information to the public as the provisions are governed by the annual Revenue Statement, adopted LGIP and Infrastructure Charges Resolution and relevant legislation.

## **Attachments**

None