



Burdekin Shire Council

AGENDA

ORDINARY COUNCIL MEETING

HELD AT COUNCIL ADMINISTRATION BUILDING,
145 YOUNG STREET, AYR

on 18 January 2022

COMMENCING AT 9:00 AM

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ORDER OF BUSINESS:

ATTENDANCE

2. PRAYER

3. DECLARATIONS OF INTEREST

4. MINUTES AND BUSINESS ARISING

4.1. Ordinary Council Meeting Minutes - 14 December 2021

4.2. Burdekin Shire Youth Council Meeting Minutes - 6 December 2021

4.3. Economic Development Advisory Group Minutes - 2 December 2021

5. EXECUTIVE

5.1. CEO

5.1.1. Council Workshops - December 2021

5.2. ECONOMIC DEVELOPMENT

6. CORPORATE AND COMMUNITY SERVICES

6.1. CLIENT SERVICES

6.2. COMMUNITY DEVELOPMENT

6.3. FINANCIAL AND ADMINISTRATIVE SERVICES

6.3.1. Monthly Financial Report for Period Ending 31 December 2021

6.4. GOVERNANCE

**6.4.1. Allocation of Local Roads and Community Infrastructure Project -
Phase 3 Funding**

7. INFRASTRUCTURE, PLANNING AND ENVIRONMENTAL SERVICES

7.1. ENVIRONMENTAL AND HEALTH SERVICES

7.2. OPERATIONS

7.3. PLANNING AND DEVELOPMENT

7.4. TECHNICAL SERVICES

8. NOTICE OF MOTION

9. RECEIPT OF PETITIONS

10. CORRESPONDENCE FOR INFORMATION

11. GENERAL BUSINESS

12. CLOSED BUSINESS ITEMS

13. DELEGATION

4.1. MINUTES AND BUSINESS ARISING

Ordinary Council Meeting Minutes - 14 December 2021

Recommendation

That the minutes of the Ordinary Council Meeting held on 14 December 2021 be received as a true and correct record.

Attachments

1. Minutes - Ordinary Council Meeting - 14 December 2021



Burdekin Shire Council

MINUTES

ORDINARY COUNCIL MEETING

HELD AT COUNCIL ADMINISTRATION BUILDING,
145 YOUNG STREET, AYR

on 14 December 2021

COMMENCING AT 9:00 AM

ORDER OF BUSINESS:

1. ATTENDANCE

Councillor Lyn McLaughlin, Councillor Sue Perry, Councillor Kaylee Boccalatte, Councillor John Bonanno, Councillor Michael Detenon, Councillor John Furnell, Councillor Max Musumeci.

Mr. N. O'Connor – Acting Chief Executive Officer
Mr. N. Wellwood – Director of Infrastructure, Planning and Environmental Services
Mr. K. Byers - Manager Technical Services (Part)
Mrs. E. Devescovi - Manager Client Services (Part)
Mr. S. Great - Manager Planning and Development (Part)
Mr. D. Mulcahy - Manager Environmental and Health Services (Part)
Mrs. K. Olsen - Manager Financial and Administrative Services (Part)
Mr. W. Saldumbide - Manager Operations (Part)
Dr. P. Prayaga - Coordinator Public Health and Environment (Part)
Mrs. R. Stockdale – Senior Governance Officer (Part)
Mr. M. Pearce - Planning Officer (Part)
Ms. M. Bradford - Planning Assistant (Part)
Ms. T. Heuir - Graduate Technical Officer (Part)

Minutes Clerk - Ms. G. Biffanti

Apologies: Mr. T. Brennan - Chief Executive Officer

2. PRAYER

The meeting prayer was delivered by Pastor Peter Holmes of the Australian Christian Churches.

3. DECLARATIONS OF INTEREST

The Mayor called for declarations of interest.

Councillor Perry advised that she had a Declarable Conflict of Interest in relation to Item 4.5 Late Report - RADF Advisory Group Meeting Minutes - 9 December 2021 as she is the Patron of the Burdekin Artisan Community Association. Burdekin Artisan Community Association has requested grant funding to employ a tutor to conduct weekend and school holiday Craft Workshops and grant funding for the cost of creating signage to promote members' art space . Councillor Perry advised of her intention to leave the meeting during this discussion.

Councillor McLaughlin advised she had a Declarable Conflict of Interest in relation to Item 4.5 Late Report - RADF Advisory Group Meeting Minutes - 9 December 2021 as her nephew Mark Vass is the President of the Home Hill Harvest Festive and Item 7.2.2 Proposal Received for Tender TBSC/21/018 Lookout Road Water Main Replacement

Construction as her place of residence is located on Lookout Road . Councillor McLaughlin advised of her intention to leave the meeting during discussion on both matters.

4. MINUTES AND BUSINESS ARISING

4.1. Ordinary Council Meeting Minutes - 23 November 2021

Recommendation

That the minutes of the Ordinary Council Meeting held on 23 November 2021 be received as a true and correct record.

Resolution

Moved Councillor Perry, seconded Councillor Musumeci that the recommendation be adopted.

CARRIED

4.2. Burdekin Shire Youth Council Meeting Minutes - 8 November 2021

Executive Summary

This report provides the Minutes of the Burdekin Shire Youth Council Meeting held on 8 November 2021.

Recommendation

Summary of recommendations and actions for consideration and adoption:

Items 4 and 5 – Events Feedback

That Council notes the positive feedback by Youth Council members from their participation in the Mental Health Week Outdoor Movie Night and the Seniors Month Luncheon held in October 2021.

Item 7 – Update on ‘Sing It Out’ Youth Mental Health Program

That Council notes to the update on planning for the ‘Sing It Out’ Youth Mental Health Program to be held on 14 and/or 15 July 2022.

Item 8 – Burdekin Shire Youth Council Christmas Party/Break Up

That Council notes the Burdekin Shire Youth Council Christmas Party/Break Up to be held at Burdekin Bowl on Thursday 2 December.

That:

1. the minutes of the Burdekin Shire Youth Council Meeting held on 8 November be noted, and;
2. the recommendations as detailed in the minutes and summarised above Items 4 to 8 be adopted.

Resolution

Moved Councillor Furnell, seconded Councillor Detenon that the recommendation be adopted.

CARRIED

4.3. Community and Cultural Development Advisory Group Meeting Minutes - 11 November 2021

Recommendation

Item 3 – Business Arising from Previous Meeting

Monica Licciardello to be interviewed by Dr. Brian Glover with a focus on Cultural Projects.

That:

1. the minutes of the Community and Cultural Advisory Group Meeting held on 11 November 2021 be noted, and;
2. the recommendations as detailed in the minutes and summarised Item 3 above be adopted.

Resolution

Moved Councillor Perry, seconded Councillor Furnell that the recommendation be adopted.

CARRIED

9.11am - Mrs. Olsen and Mrs. Devescovi entered the meeting.

4.4. Local Disaster Management Group Meeting Minutes - 3 December 2021

Recommendation

That the minutes of the Local Disaster Management Group Meeting held on 3 December 2021 be received as a true and correct record.

Resolution

Moved Councillor Musumeci, seconded Councillor Perry that the recommendation be adopted.

CARRIED

4.5. Late Report - RADF Advisory Group Meeting Minutes – 9 December 2021

9.15am Councillor Perry left the meeting at the commencement of this discussion as she had a Declarable Conflict of Interest in relation to Item 4.5 Late Report - RADF Advisory Group Meeting Minutes - 9 December 2021 as she is the Patron of the Burdekin Artisan Community Association. Burdekin Artisan Community Association has requested grant funding to employ a tutor to conduct weekend and school holiday Craft Workshops and grant funding for the cost for creating signage to promote members' art space .

9.15am Councillor McLaughlin left the meeting at the commencement of this discussion as she had a Declarable Conflict of Interest in relation to Item 4.5 Late Report - RADF Advisory Group Meeting Minutes - 9 December 2021 as her nephew Mark Vass is the President of the Home Hill Harvest Festive.

As both Mayor and Deputy Mayor have a declarable Interest in Item 4.5 Late Report - RADF Advisory Group Meeting Minutes - 9 December 2021, under the Burdekin Shire Council Standing Orders, Clause 2.3, it is required that a Councillor is chosen by the remaining Councillors to preside over this discussion.

Resolution

Moved Councillor Furnell, seconded Councillor Max Musumeci that Councillor Kaylee Boccalatte assume the chair during the discussion of Item 4.5 Late Report - RADF Advisory Group Meeting Minutes - 9 December 2021.

CARRIED

Recommendation

Item 4 – Consideration of Applications received in RADF 2021/2022 Round 2

It is recommended that the following projects be funded from RADF 2021/2022 Round 2:

Applicant	Project	Requested Funding	Recommended Funding
Burdekin Shire Youth Council	Mr Cornwell left the meeting during consideration of the following application. Towards the cost of conducting Fast Track Talent Showcase and workshops. Mr Cornwell returned to the meeting.	\$5,000	\$5,000
Home Hill Harvest Festival	Cr McLaughlin left the meeting during consideration of the following application. Towards cost of creating "Gateway to the Burdekin" sculpture in Lloyd Mann Gardens. <i>The meeting recommends funding of this project subject to receipt of proof of additional grant funds required to complete the project.</i>	\$5,000	\$5,000

	Cr McLaughlin returned to the meeting.		
Cecilia Cason	Towards cost of attending 2022 Queensland Band Association Qld Youth Band Camp – Brisbane 10-14 January 2022.	\$500	\$500
David Kelly	Towards cost of attending 2022 Queensland Band Association Qld Youth Band Camp – Brisbane 10-14 January 2022.	\$500	\$500
Zale Ivory	Towards cost of attending 2022 Queensland Band Association Qld Youth Band Camp – Brisbane 10-14 January 2022.	\$500	\$500
Burdekin Singers and Theatre Co	Towards cost of production “Mamma Mia” to be staged in Burdekin Theatre – February 2022.	\$5,000	\$5,000
Burdekin Artisan Community Association	Cr Perry left the meeting during consideration of the following application. Employ tutor to conduct weekend and school holiday craft workshops for young people.	\$3,000	\$3,000
Burdekin Artisan Community Association	Towards cost of creating signage to promote members’ art space. <i>The meeting recommends that this application not be approved as it was considered to be advertising and promotion rather than support for cultural activity and artistic creation.</i> Cr Perry returned to the meeting.	\$3,071	\$0
Burdekin Brass Band Inc	Towards the cost of employing tutors to conduct learner and advanced classes for new and existing members.	\$5,000	\$5,000
TOTAL		\$27,571	\$24,500

Item 5.1 - Consideration of Burdekin RADF Priority Funding Areas for 2021/2022

It is recommended that Item 3 be extended to read :

3. Applications which support skill development and mentoring for artists and artworkers to promote and strengthen community cohesion;
and an additional Item 4 be included as follows:

4. Applications which align with the Burdekin Shire Council Arts and Cultural Strategy 2021-2030.

Item 5.3 – Art Sculpture previously installed near Burdekin Library

It is recommended that consideration be given to re-installing the sculpture, in its current configuration, in the garden at the front of the library (adjoining the public toilets) once planned landscaping of the site is completed.

Item 5.5 – RADF Guide to Applicants

It is recommended that that an additional item “**Aligns with Council’s Arts and Cultural Strategy 2021-2030**” be added to the Assessment Criteria contained in Page 4 of the RADF Guide to Applicants.

Recommendation

That:

1. the minutes of the RADF Advisory Group Meeting Meeting held on 9 December 2021 be noted, and;
2. the recommendations as detailed in the minutes and summarised in Items Number 4 to Item Number 5.5 above be adopted.

Resolution

Moved Councillor Musumeci, seconded Councillor Furnell that the recommendation be adopted.

CARRIED

9.20am - Councillors Perry and McLaughlin re-entered the meeting. Councillor McLaughlin resumed the chair.

5. EXECUTIVE

5.1. CEO

5.1.1. Council Workshops - November 2021

Executive Summary

The Council conducted a total of three (3) Workshops during the past month on 2, 16 and 30 November 2021, with a range of policy and operational issues discussed by Councillors and staff, along with a range of presentations.

A summary of the items discussed at the Workshops is outlined in the report.

Recommendation

That the report on the Council Workshops held on 2, 16 and 30 November 2021 be received and noted.

Resolution

Moved Councillor Bonanno, seconded Councillor Musumeci that the recommendation be adopted.

CARRIED

5.2. ECONOMIC DEVELOPMENT

6. CORPORATE AND COMMUNITY SERVICES

6.1. CLIENT SERVICES

6.1.1. Local Disaster Management Plan 2021/2022

Executive Summary

The Burdekin Local Disaster Management Group has reviewed and endorsed the following Local Disaster Management Plan and Subplans:

- Burdekin Local Disaster Management Plan 2021/2022
- Airport Emergency Subplan
- Communications Subplan
- Community Information and Warnings Subplan
- Community Recovery
- Evacuation Subplan
- Pandemic Influenza Sub Plan
- Public Health Subplan
- Resupply Subplan
- Transport Subplan
- Tsunami Subplan

Recommendation

That Council adopts the reviewed Local Disaster Management Plan 2021/2022 and all associated Subplans.

Resolution

Moved Councillor Furnell, seconded Councillor Boccalatte that the recommendation be adopted.

CARRIED

9.28am - Mr. Salumbide entered the meeting.

9.40am - Mrs. Devescovi left the meeting.

6.2. COMMUNITY DEVELOPMENT

6.3. FINANCIAL AND ADMINISTRATIVE SERVICES

6.3.1. Monthly Financial Report for Period Ending 30 November 2021

Recommendation

That the Monthly Financial Report for Period Ending 30 November 2021 be received.

Resolution

Moved Councillor Detenon, seconded Councillor Boccalatte that the recommendation be adopted.

CARRIED

9.48am - Mrs. Olsen left the meeting.

6.4. GOVERNANCE

6.4.1. Ayr Aerodrome Caretaker Agreement - Annual Renewal

Executive Summary

Council approval is requested to renew the following Caretaker Agreement:

Owner:	Burdekin Shire Council
Caretaker:	Mr. Greg Alan Masters and Ms. Laurelle Elizabeth Masters
Premises:	Ayr Aerodrome 66 Aerodrome Road, Brandon, Queensland 4808
Term:	One (1) year
Expiry:	7 October 2022

Recommendation

That Council agree to renew the Ayr Aerodrome Caretaker Agreement with Mr. Greg Alan Masters and Ms. Laurelle Elizabeth Masters for a further one (1) year term, expiring 7 October 2022.

Resolution

Moved Councillor Perry, seconded Councillor Musumeci that the recommendation be adopted.

CARRIED

9.51am - Mrs. Stockdale entered the meeting.

6.4.2. Community Consultation for Draft Corporate Plan 2022-2027

Executive Summary

In accordance with provisions within the *Local Government Act 2009* Council has prepared a draft Corporate Plan for the financial years 2022-2027. Council undertook the development of the draft Corporate Plan 2022-2027 by conducting a series of workshops to determine the strategic direction of the organisation for the next five (5) years. Council's 2017-2022 Corporate Plan has served as an effective tool in setting a strategic framework for service delivery, program development and implementation, and the provision of community infrastructure. The draft 2022-2027 plan builds upon the positive position of the organisation and identifies the strategic priorities, objectives and key actions required to deliver appropriate services and facilities to the community. To ensure the plan aligns with community expectations, it is important to seek feedback from residents within our Shire.

Recommendation

That:

1. Council notes the actions taken to date in the development of the draft Corporate Plan 2022-2027; and
2. Council endorses the attached draft Corporate Plan 2022-2027 for public consultation and approves the consultation program as outlined in the body of this report.

Resolution

Moved Councillor Boccalatte, seconded Councillor Perry that the recommendation be adopted.

CARRIED

6.4.3. Revised Councillor Expenses Reimbursement Policy

Executive Summary

Council is required to adopt an "Expenses Reimbursement Policy" in relation to the provision of facilities and the payment of reasonable expenses incurred, or to be incurred, by Councillors for discharging their duties and responsibilities as Councillors.

The Expenses Reimbursement Policy was last reviewed and adopted by Council in December 2020. In line with the adopted 12-month review schedule, an extensive comparison exercise was undertaken to consider the provisions within policies from five (5) other Queensland Councils of a similar size.

In almost all areas Council's existing policy is comparable other Councils of a similar size, however it was noted that in four of the other five (5) Council policies examined there is an inclusion for provisions of uniforms or a uniform allowance.

Recommendation

That Council adopts the revised Councillor Expenses Reimbursement Policy as attached to this report.

Resolution

Moved Councillor Detenon, seconded Councillor Perry that the recommendation be adopted.

CARRIED

9.59am - Mr. Mulcahy and Dr. Prayaga entered the meeting.

6.4.4. Revised Councillor Remuneration Policy

Executive Summary

The Councillor Remuneration Policy supports the guidelines set by the Local Government Remuneration Commission and determines the manner in which annual remuneration is to be paid to Burdekin Shire Councillors. Under the *Local Government Act 2009* and *Local Government Regulation 2012*, the Local Government Remuneration Commission is responsible for establishing the categories of Local Governments, deciding which category each local government belongs to and deciding the maximum amount of remuneration payable to the Councillors of each of the categories. The Councillor Remuneration Policy defines a process to implement the Commission's determinations.

Recommendation

That Council adopts the revised Councillor Remuneration Policy as attached to this report.

Resolution

Moved Councillor Perry, seconded Councillor Boccalatte that the recommendation be adopted.

CARRIED

6.4.5. Revised Community Engagement Policy

Executive Summary

Council undertakes many activities that have an impact on the residents and visitors to our Local Government area. Council must ensure it puts in place proper mechanisms to engage with the community at appropriate levels and appropriate times when undertaking these activities. The Community Engagement Policy assists Council to take a consistent and effective approach to community engagement activities in compliance with the *Local Government Act 2009*.

Recommendation

That Council adopts the revised Community Engagement Policy as attached to this report.

Resolution

Moved Councillor Perry, seconded Councillor Furnell that the recommendation be adopted.

CARRIED

9.58am - Mrs. Stockdale left the meeting.

7. INFRASTRUCTURE, PLANNING AND ENVIRONMENTAL SERVICES

7.1. ENVIRONMENTAL AND HEALTH SERVICES

7.1.1. Invasive Plants and Animals - Proposed Surveillance Program and Prevention and Control Program

Executive Summary

It is proposed that Council authorise basic biosecurity programs for its area as a proactive measure in identifying and managing selected pest weeds and animals and to assist in achieving its obligations under the *Biosecurity Act 2014* (the Act).

Draft programs have previously been considered and adopted by Council for the purposes of consultation with the Department of Agriculture and Fisheries (DAF). Feedback from DAF has been received and final draft programs are submitted for adoption.

Recommendation

That pursuant to Section 235 of the *Biosecurity Act 2014*, Council approves the Burdekin Shire Council Surveillance Program for Invasive Plants and Animals and the Burdekin Shire Council Prevention and Control Program for Priority Pests, each for the period of three (3) years, as per the attached documents.

Resolution

Moved Councillor Musumeci, seconded Councillor Furnell that the recommendation be adopted.

CARRIED

10.05am - Mr. Great entered the meeting.

10.07am - Ms. Bradford entered the meeting.

10.09am - Mr. Byers entered the meeting.

10.10am - Mr. Pearce entered the meeting.

10.13am - Mr. Mulcahy and Dr. Prayaga left the meeting.

7.2. OPERATIONS

7.2.1. Revision of the Parks Maintenance Service Level Manual.

Executive Summary

The most recent revision of the Parks Maintenance Service Level Manual was adopted by Council on 14 February 2017. In the period since the last review Council has invested quite heavily in renewals of existing park furniture and playground equipment and provision of new park infrastructure, most notably the construction of Plantation Nature Play. As such it is timely to undertake a review of the ratings of individual Parks and the service level hierarchy appropriated to each.

Councillors were afforded the opportunity to review and comment on proposed amendments to the Parks Maintenance Service Level Manual at a Council Workshop on Tuesday, 30 November 2021. Recommendations taken from the meeting and in the review period to Tuesday, 7 November 2021 have been incorporated into the Parks Maintenance Service Level Manual – Version 2.7 attached to this report.

Whilst the total number of spaces recognised in Version 2.7 of the manual has reduced from 49 to 42 since the last review, following the removal of the Dalbeg playground equipment and reference to boat ramps, the “average” star rating across all spaces has risen from 3.16 to 3.43 which reflects Councils ongoing commitment to meet its Corporate Plan objectives.

Recommendation

It is recommended that Council adopt the Parks Maintenance Service Level Manual - Version 2.7 attached.

Resolution

Moved Councillor Musumeci, seconded Councillor Perry that the recommendation be adopted.

CARRIED

7.2.2. Proposals Received for Tender TBSC/21/018 Lookout Road Water Main Replacement Construction

10.15am Councillor McLaughlin left the meeting at the commencement of this discussion as she had a Declarable Conflict of Interest in relation to Item 7.2.2 Proposal Received for Tender TBSC/21/018 Lookout Road Water Main Replacement Construction as her place of residence is on Lookout Road.

Councillor Perry assumed the chair.

Executive Summary

The Mount Kelly Water supply Network is reaching its end of life with regular breaks requiring repair and residents experiencing loss of supply whilst these repairs are undertaken. Council has already embarked on a replacement program with extensive sections of the water supply rising main replaced in the prior two (2) years.

Council has budgeted to undertake the replacement of the rising and delivery mains on Lookout Road and a continuation of the rising main replacement on Sheepstation Creek Road to improve the reliability of the Mount Kelly Water Supply in the current financial year.

Tenders received for TBSC/21/018 - Lookout Road Water Main Replacement Construction closed on the 10 November 2021 with three (3) offers received at the time of closing. All three (3) tenders have exceeded the budget allocation.

Existing budget allocations will not fund both projects, however, Council staff are recommending that the Lookout Road Project be given priority to proceed with the Sheepstation Road Project deferred for construction until the next financial year.

Recommendation

That Council accepts the fixed price tender of \$317,921.13 excluding GST from Roebuck Civil as this is the most advantageous tender received for TBSC/21/018 Lookout Road Water Main Construction with the Sheepstation Creek Project deferred until the next financial year noting an additional contingency amount of \$145,695.00 excluding GST has been identified should the project require excavation of rock.

Resolution

Moved Councillor Detenon, seconded Councillor Boccalatte that the recommendation be adopted.

CARRIED

10.20am - Councillor McLaughlin returned to the meeting and resumed the chair.

7.3. PLANNING AND DEVELOPMENT

7.3.1. Adoption of an Application Fee for Local Law No. 1.15 (Carrying Out Works on a Road or Interfering with a Road or its Operation)

Executive Summary

Currently, Council has no formal processes in place that allows for works in road reserves to be assessed against the relevant Local Law. As part of the assessment process, a new fee needs to be added to the current 2021/2022 Fees and Charges. In addition, a new application form will also be drafted to be completed by customers making application.

Recommendation

That Council adopts the following fee to be included in the 2021/2022 Adopted Fees and Charges:

- *Local Law No. 1.15 Carrying out works on a Road or Interfering with a Road or its Operation.* Fee proposed: Price on Application (POA)

Resolution

Moved Councillor Furnell, seconded Councillor Perry that the recommendation be adopted.

CARRIED

7.3.2. Development Application Material Change of Use for Extraction Industry – Removal of Quarry Material from a Watercourse, Adjacent to 4756 Ayr Dalbeg Road, Mulgrave (Lot 132 on CP903574 and Lot 178 on GS758)

Executive Summary

Council has received a Development Application from RPS Australia East Pty Ltd on behalf of their client Burdekin Transport Services seeking a development permit for a Material Change of Use Extractive Industry – Removal of quarry material from a watercourse being the Burdekin River, on land adjacent to 4756 Ayr Dalbeg Road, Mulgrave (Lot 132 on CP903574 and Lot 178 on GS758).

The proposal is defined as an Extractive Industry and triggers an 'Impact Assessable' Development Application in accordance with the provisions of the Burdekin Shire Council's IPA Planning Scheme (the scheme). As the application is Impact Assessable it was required to be publicly notified for 15 business days.

The application also required referral to the North Queensland State Assessment Referral Agency (NQSARA) having regard to matters of State Significance.

Recommendation

That Council approves the Development Application for a Material Change of Use for an Extractive Industry – Remove of quarry material from a watercourse being the Burdekin River, on land adjacent to 4756 Ayr Dalbeg Road, Mulgrave (Lot 132 on CP903574 and Lot 178 on GS758) subject to the following conditions:

General

1. The extraction and screening use may operate only between the hours of 6.00a.m. to 6.00p.m. Monday to Friday and 6.00am to 3.00pm Saturday. There must be no operation on Sundays or public holidays.

Approved Plans

2. (a) The proposed development must be completed and maintained generally in accordance with the applications supporting material including all drawings/documents identified in the Table below, except where modified by the conditions of this Development Permit and any approval issued there under.

Document	Plan Ref, Rev	Prepared by	Date
Town Planning Report – MCU for an Extraction Industry	PR118407-6 V3	RPS	22/09/2020
Burdekin River Quarry – Clare Extraction Area H and Access Route	118407-06 Rev B	RPS	08/03/2021

- (b) Where a discrepancy or conflict exists between the written condition(s) of the approval and the approved plans, the requirements of the written conditions(s) will prevail.
- (c) The proposed development must comply with all Planning Scheme requirements as applying at the date of this approval, except as otherwise specified by any condition.

Outstanding Charges

3. All rates and charges (including regulated infrastructure charges), in arrears in respect of the land, subject of the application, are paid in full prior to the commencement of the proposed use.

Notice of Intention to Commence the Use

4. Prior to the commencement of the use on the site, written notice must be given to Council that the use (development and/or works) fully complies with the decision notice issued in respect of the use.

Damage

5. Any damage which is caused to Council's infrastructure as a result of the proposed development must be repaired immediately.

Public Utility Services

6. The developer must at its own cost undertake all necessary alterations to public utility mains and services as are rendered necessary by the carrying out of any required external works or other works associated with the approved development;

Transportation of Sand

7. There must be no release of soil, sand, mud or other contaminants to roads as a result of the transportation of materials from the site to which this approval relates. All material transported from the site must be covered to prevent dust and spillage during transport.

Extraction Method

8. The approved extraction amount must be by mechanical means only. There must be no blasting carried out in the operation of the use.

Limitation on Use

- 9.1 The Extractive Industry use is limited to a maximum extraction rate of 100,000 cubic metres of material to be removed from the site annually. The Extractive Industry use is limited to the extraction rates nominated for each site in the Quarry Material Allocation Notice: QMA10000274.

9.2 The operation must be confined within the boundaries of the authorised operating area delineated on the Extraction Area Plans and in general accordance with the specifications shown on supporting material lodged and in particular the Site Based Management Plan. There must be no additional disturbance including extraction, construction of roads or access tracks or tree clearing outside the approved extraction area except as allowed for in the conditions of this approval.

9.3 In accordance with the supporting material lodged as part of the Development Application, sand haulage associated with the proposed use will be limited to Ayr Dalbeg Road only. No haulage is to be undertaken on Council controlled roads without additional approvals being triggered.

Operational Works

10. Where operational works are required to be carried out, the developer must, within the timeframe required by the Planning Act 2016 and prior to the commencement of any work, lodge with Council an application for a development permit for operational works. As part of such application, the developer must submit:-

(a) detailed and complete engineering drawings and specifications of the proposed works prepared by a civil engineer, who is both registered under the Professional Engineer's Act 2002 and is a current Registered Professional Engineer of Queensland; and

(b) certificate from the engineer who prepared the drawings stating that the design and specifications have been prepared in accordance with these conditions, relevant Council Codes and Planning Scheme Policies and the relevant Australian Standard Codes of Practice.

Advice only:

- Any operations carried out on a Council controlled road reserve not already captured by this approval may trigger the need to lodge a Local Law application for works within a road reserve.

Resolution

Moved Councillor Musumeci, seconded Councillor Detenon that the recommendation be adopted.

CARRIED

7.3.3. Development Application Material Change of Use for Extraction Industry – Removal of Quarry Material from a Watercourse, ERA for Screening and Dredging Off Black Road, Upper Haughton Adjacent to Lots 7 on SP117628, 102 on SP105230 and 8 on SP123168 with Access Through Lots 7 on SP117628 and 8 on SP123168

Executive Summary

Council has received a Development Application from RPS Australia East Pty Ltd on behalf of their client Burdekin Transport Services seeking a development permit for Material Change of Use for Extractive Industry – Removal of Quarry Material from a Watercourse,

ERA for screening and dredging, off Black Road Upper Haughton adjacent to Lots 7 on SP117628, 102 on SP105230 and 8 on SP123168 with access through Lots 7 on SP117628 and 8 on SP123168.

The proposal is defined as an Extractive Industry and triggers an 'Impact Assessable' Development Application in accordance with the provisions of the Burdekin Shire Council's IPA Planning Scheme (the scheme). As the application is Impact Assessable it was required to be publicly notified for 15 business days.

The application also required referral to the North Queensland State Assessment Referral Agency (NQSARA) having regard to matters of State Significance.

Recommendation

That Council approves the Development Application for a Material Change of Use for an Extractive Industry - Removal of Quarry Material from a Watercourse, ERA for screening and dredging, off Black Road Upper Haughton adjacent to Lots 7 on SP117628, 102 on SP105230 and 8 on SP123168 with access through Lots 7 on SP117628 and 8 on SP123168 subject to the following conditions:

General

1. The extraction and screening use may operate only between the hours of 6.00am to 6.00pm Monday to Friday and 6.00am to 3.00pm Saturday. There must be no operation on Sundays or public holidays.

Approved Plans

2. (a) The proposed development must be completed and maintained generally in accordance with the drawings/documents identified in the Table below, except as otherwise specified by any condition of this approval.

Document	Plan Ref, Rev	Prepared by	Date
Town Planning Report – MCU for an Extraction Industry	PR118407-5 V2	RPS	29/09/2020
Traffic Impact Assessment	R-NP0197	Langtree Consulting	04/06/2021
Haughton River Quarry Extraction Area and Access Routes	118407-03-01 RevC	RPS	26/10/2018

- (b) Where a discrepancy or conflict exists between the written condition(s) of the approval and the approved plans, the requirements of the written conditions(s) will prevail.
- (c) The proposed development must comply with all Planning Scheme requirements as applying at the date of this approval, except as otherwise specified by any condition.

Outstanding Charges

3. All rates and charges (including regulated infrastructure charges), in arrears in respect of the land, subject of the application, are paid in full prior to the commencement of the proposed use.

Notice of Intention to Commence the Use

4. Prior to the commencement of the use on the site, written notice must be given to Council that the use (development and/or works) fully complies with the decision notice issued in respect of the use.

Damage

5. Any damage which is caused to Council's infrastructure as a result of the proposed development must be repaired immediately.

Public Utility Services

6. The developer must at its own cost undertake all necessary alterations to public utility mains and services as are rendered necessary by the carrying out of any required external works or other works associated with the approved development;

Transportation of Sand

7. There must be no release of soil, sand, mud or other contaminants to roads as a result of the transportation of materials from the site to which this approval relates. All material transported from the site must be covered to prevent dust and spillage during transport.

Extraction Method

8. The approved extraction amount must be by mechanical means only. There must be no blasting carried out in the operation of the use.

Access and Road Upgrades

- 9.1 The applicant is responsible to install pavement marking and signage at the two rail crossings on Bill Britt Road, to avoid vehicles stopping within these areas. The linemarking and signage layout must be approved by an RPEQ or qualified person.
- 9.2 The intersection of the haul road and Bill Britt Road is to be designed and constructed to cater for haulage vehicles and include a swept path template for both a 19m, 3 axle truck and 4 axle dog (58.2t GCM) and a 6 axle semi-trailer (42.5t GCM). The intersection shall be sealed from the boundary of Lot 7SP117628 to the existing bitumen seal of Bill Britt Road encompassing all turning movements with a minimum 50mm thick, 6.6m width AC14HA5S asphalt. The design is to be approved by an RPEQ or qualified person.
- 9.3 A "Stop sign" and appropriate line marking is to be installed on the new asphalt seal adjacent to the boundary of Lot 7SP117628 for vehicles entering the Bill Britt Road reserve. The design is to be approved by an RPEQ or qualified person.
- 9.4 The applicant must pay Council (on an annual basis) the amount of 31 cents/tonne for routine maintenance costs for the duration of extraction operations using Burdekin Shire Roads. Once evidence of extraction rates is received by Council via the annual report, the amount payable will be calculated and the developer provided with a tax invoice for payment. Payment must be made within 14 days of the tax invoice being issued, or such alternative date as stipulated on the tax invoice.

Limitation on Use

- 10.1 The Extractive Industry use is limited to a maximum extraction rate of 100,000 cubic metres of material to be removed from the site annually. The Extractive Industry use is limited to the extraction rates nominated for each site in the Quarry Material Allocation Notice: QMA10000184.
- 10.2 The operation must be confined within the boundaries of the authorised operating area delineated on the Extraction Area Plans and in general accordance with the specifications shown on supporting material lodged and in particular the Site Based Management Plan. There must be no additional disturbance including extraction, construction of roads or access tracks or tree clearing outside the approved extraction area except as allowed for in the conditions of this approval.

Annual Report

- 11.1 An annual survey must be completed to ensure that the volumes of soil and extent of extraction, is not exceeded. The survey must be undertaken by a person having suitable qualifications to undertake survey works and to an accuracy to determine maximum volumes are not exceeded.
- 11.2 An accurate annual report must be provided to Council detailing the exact amount of sand materials which were extracted from the site for the previous year (the Annual Report). This report must be endorsed/signed by the Department of Natural Resources Mining and Energy and be strictly in accordance with the issued quarry allocation permit.
- 11.3 Records must be made and maintained of all loads of soil removed from the site. Records must include volumes of soil and dates of removal. Records must be kept for a period of at least five years and be available to an officer from Burdekin Shire Council, or authorised officer upon request.

Operational Works

12. Where operational works are required to be carried out, the developer must, within the timeframe required by the Planning Act 2016 and prior to the commencement of any work, lodge with Council an application for a development permit for operational works. As part of such application, the developer must submit:-
- (a) detailed and complete engineering drawings and specifications of the proposed works prepared by a civil engineer, who is both registered under the *Professional Engineer's Act 2002* and is a current Registered Professional Engineer of Queensland; and
 - (b) certificate from the engineer who prepared the drawings stating that the design and specifications have been prepared in accordance with these conditions, relevant Council Codes and Planning Scheme Policies and the relevant Australian Standard Codes of Practice.

Resolution

Moved Councillor Detenon, seconded Councillor Musumeci that the recommendation be adopted.

CARRIED

7.3.4 Development Application Material Change of Use for a Bulk Store at 301 and 305 Beach Road and 9 Hansen Street, Ayr (Lots 22, 23 on RP865584 and Lot 21 on RP850054)

Executive Summary

Council has received a Development Application from Johnsons Earthmoving and Landscaping supplies seeking a development permit for Material Change of Use to operate a Bulk Store/Landscaping Business, at 301 and 305 Beach Road and 9 Hansen Street, Ayr (Lots 22, 23 on RP865584 and Lot 21 on RP850054).

The proposal is defined as a Bulk Store and triggers a 'Code Assessable' Development Application in accordance with the provisions of the Burdekin Shire Council's IPA Planning Scheme (the scheme).

Recommendation

That Council approves the Development Application for a Material Change of Use for a Bulk Store – Landscaping Business at 301 and 305 Beach Road and 9 Hansen Street, Ayr (Lots 22, 23 on RP865584 and Lot 21 on RP850054). subject to the following conditions:

General

1.1 A Site Based Management Plan (SBMP) shall be developed, implemented, and complied with, which deals with controls on:

- External lighting;
- Noise emissions;
- Dust emissions;
- Odour emissions. And
- Include relevant procedures for the management of human safety and environmental hazards.

The SBMP must be submitted and approved by the Chief Executive Officer prior to commencement of the use that is to be carried out on the land the subject of this approval.

1.2 A Dust Management Plan (DMP) shall be developed, implemented, and complied with, which deals with controls on dust emissions from the operation of the use the subject of this approval and identifies:

- potential sources of dust;
- the measures and work practices to be implemented to ensure the release of dust and particulate matter from the operation of the use the subject of this approval does not cause an 'environmental nuisance' (within the meaning of that term set out in the *Environmental Protection Act 1994* (Qld)) at any sensitive receptor stated in schedule 1 of the Environmental Protection (Noise) Policy 2019 (Qld);

-
- the procedures to be adopted for monitoring and reporting air emissions.

The Dust Management Plan will need to be submitted and approved by the Chief Executive Officer prior to commencement of the use that is to be carried out on the land the subject of this approval.

1.3 An Environmental Management Plan (EMP) shall be developed, implemented and complied with, which deals with controls on:

- Liquid and solid waste;
- Chemical storage and disposal;
- The emission of odours from spray-painting; and
- Maintenance of water quality in terms of ground water, surface water and stormwater runoff.

The EMP must be submitted and approved by the Chief Executive Officer prior to commencement of the use that is to be carried out on the land the subject of this approval.

1.4 The activities associated with the use may operate only between the hours of 6.30a.m. to 5.30p.m. Monday to Saturday and 8.00a.m. to 4.00p.m. Sunday. The use must not be operated on public holidays.

1.5 All deliveries associated with the operation of the business must occur during the hours stated in condition 1.4 of this approval.

1.6 The use of the development must not cause a nuisance on the surrounding area.

1.7 The operator of the use the subject of this approval must keep a Complaints Register on the land at all times, for the inspection of an authorised person of the Council identifying:

- The time, date and detail of any complaint made to the operator relating to the use of the workshop; and
- Any action or response taken by the operator to rectify or reasonably deal with the complaint.

1.8 A copy of the Complaints Register required by condition 1.7 must be provided to Council or an authorised person of Council upon request of an authorised person of Council.

1.9 A landscaping plan shall be developed, implemented, and complied with. This plan must be prepared by a suitably experienced person detailing the following;

- the location of existing and proposed plantings;
- proposed fencing and screens, including rubbish bin locations;
- describe on-going maintenance tasks to be implemented for landscaped and turfed areas.

The landscaping plan must be submitted and approved by the Chief Executive Officer prior to commencement of the use that is to be carried out on the land the subject of this approval.

-
- 1.10 This approval does not permit the following activities to be undertaken on the land the subject of this approval:
Industrial activity such as the manufacturing, processing, fabrication, packaging, repair, storage or maintenance of any item, machinery or product.

Approved Plans

- 2.1 The development and conduct of the approved use of the land the subject of this approval, the carrying out and maintenance of any works on the land the subject of this approval and construction and maintenance of any building on the land the subject of this approval must be generally in accordance with the application supporting material, except where modified by the conditions of this Development Permit and any approval issued there under.
- 2.2 Where a discrepancy or conflict exists between the written condition(s) of the approval and the approved plans, the requirements of the written condition(s) will prevail.
- 2.3 The proposed development must comply with all Planning Scheme requirements as applying at the date of this approval, except as otherwise specified by any condition.

Compliance with Conditions

3. The proposed development must comply with all conditions of this development permit prior to the commencement of the use.

Notice of Intention to Commence the Use

4. Prior to the commencement of the use on the land the subject of the application, written notice must be given to Council that the use (development and/or works) fully complies with the decision notice issued in respect of the use.

Damage

5. Any damage which is caused to Council's infrastructure or land as a result of the proposed development must be repaired immediately unless otherwise permitted by these conditions.

Public Utility Services

6. The developer must at its own cost undertake all necessary alterations to public utility mains and services as are rendered necessary by the carrying out of any required external works or other works associated with the approved development.

Building

7. A development permit for Building Works is to be obtained before any assessable building works are carried out on the land the subject of the approval.

Access and Carparking

- 8.1 The construction of any crossovers to give access to the land the subject of this approval is to be the owner's responsibility and must be constructed to the satisfaction of the Chief Executive Officer.

-
- 8.2 A plan showing cross section 1:50 scale of all driveways, showing existing and design levels for the crossovers must be provided to Council for approval prior to the commencement of works for any crossovers on the land the subject of this approval.
- 8.3 Access to car parking and manoeuvring areas on the land the subject of the approval must be constructed in an all-weather low glare paving, exposed aggregate concrete or similar dust suppressant material to the satisfaction of the Chief Executive Officer.

Beach Road

- 8.4 Beach Road is the only access permitted for the use the subject of this approval.
- 8.5 The Beach Road access must be designed to provide north bound entering traffic with a AUL(s) turn treatment (Ref to Figure 2), and south-bound entering traffic with a CHR(s) turn treatment. (Refer to Figure 1) The design vehicle for both turning treatments must be a 19-metre semi-trailer.
- 8.6 All proposed roadworks associated with the Beach Road access must designed and constructed in accordance with relevant Australian Design Standards (eg Austroads) and be certified by an RPEQ and evidence of the certification provided to Council prior to the commencement of the use subject of this approval.
- 8.7 Prior to the commencement of the use the subject of this approval, the Beach Road access must be sealed with asphaltic concrete, with the proposed seal design and pavement design approved by an RPEQ. Evidence of the approval must be provided to Council prior to commencement of the use the subject of this approval.
- 8.8 Alteration of any existing line marking on Beach Road to incorporate the new design must be approved by the Chief Executive Officer, and will be undertaken at the full cost of the applicant.

Hansen Street

- 8.9 Access to/from the land the subject of this approval from Hansen Street is not permitted.

Amenity - Lighting

9. External lighting must be installed in accordance with AS/NZS 4282:2019 – Control of the obtrusive effects of outdoor lighting. The installation of external lighting must be certified by a suitably qualified person in accordance with the Australian Standard.

Drainage

- 10.1 The approved development and use(s) must not interfere with the natural flow of stormwater in the locality in such a manner as to cause adverse impact on the upstream and downstream catchments, adjoining land or roads.
- 10.2 Any external catchments discharging to the land the subject of this approval must be accepted and accommodated within the development's stormwater drainage system.
- 10.3 Any stormwater drainage discharged under the footpath to Council's drains within the adjoining road reserves must be in accordance with AS3500.2.2003 or as otherwise required or agreed to in writing by the Chief Executive Officer.

-
- 10.4 Downstream drainage paths and structures are to be analysed to ensure they are suitably sized for the increased flows from the development when fully developed. Any inadequate elements of the system are to be augmented at the developers' full cost to allow for the increased flows.

Amenity – Screen Fencing

11. The existing fence must be maintained along the property boundaries. Any changes to the type and design of the existing fence must be submitted and approved by the Chief Executive Officer prior to any new screen fence being constructed.

Transportation of Products

12. There must be no release of soil, sand, mud or other contaminants to roads as a result of the transportation of materials to and from the land the subject of this approval in association with the use the subject of this approval.

Operational Works

13. Where operational works are required to be carried out, the developer must, within the timeframe required by the Planning Act 2016 and prior to the commencement of any work, lodge with Council an application for a development permit for operational works. As part of such application, the developer must submit:-

(a) detailed and complete engineering drawings and specifications of the proposed works prepared by a civil engineer, who is both registered under the Professional Engineer's Act 2002 and is a current Registered Professional Engineer of Queensland; and

(b) certificate from the engineer who prepared the drawings stating that the design and specifications have been prepared in accordance with these conditions, relevant Council Codes and Planning Scheme Policies and the relevant Australian Standard Codes of Practice;

Environment and Health

- 14.1 Any hazardous materials (e.g. oil and fuel) must be stored in a covered, sealed and bunded area.

- 14.2 Any liquid spills must be cleaned up immediately and disposed of in an appropriate

manner that ensures environmental harm does not occur. An appropriate spill kit for the management of wastes and hazardous liquids associated with the activity must be readily available at the site. Anyone operating under this approval must be trained in the use of the spill kit.

- 14.3 The operator must investigate and address all environmental nuisance and/or environmental harm complaints. The following details must be recorded and provided to Council or an authorised person of Council upon request:

- a) time, date, name and contact details of the complainant;
- b) reasons for the complaint;
- c) any investigations undertaken;
- d) conclusions formed; and

e) any actions taken.

14.4 When requested by Council or an authorised person of Council an assessment, including monitoring and/or sampling must be undertaken by a suitably qualified person(s) to investigate any complaint of environmental nuisance and/or environmental harm (which in the opinion of an authorised person is not frivolous, vexatious nor based on mistaken belief). Upon completion of the assessment, the results must be submitted to Council within 10 business days. This must be undertaken in accordance with any direction given by Council at the time.

14.5 If the results of the assessment indicate, or where it is determined by an authorised person, that environmental nuisance and/or environmental harm is being caused, abatement or control measures must be implemented as recommended by a suitably qualified person and/or Council.

14.6 All material stockpiles and all areas associated with the use the subject of this approval must be maintained using all reasonable and practicable measures necessary to minimise the release of windblown emissions to the atmosphere. Reasonable and practicable measures may include but are not limited to:

- a) Using water sprays and/or a water truck;
- b) Adopting and adhering to speed limits;
- c) Using dust suppressants and wind breaks; and
- d) Sealing the areas.

14.7 When requested by Council or an authorised person of Council an assessment, including monitoring and/or sampling must be undertaken by a suitably qualified person(s) to investigate any complaint of environmental nuisance and/or environmental harm (which in the opinion of an authorised person is not frivolous, vexatious nor based on mistaken belief). Upon completion of the assessment, the results must be submitted to Council within 10 business days. This must be undertaken in accordance with any direction given by Council at the time.

14.8 No change, replacement or operation of any plant or equipment is permitted if the change, replacement or operation of the plant or equipment increases, or is likely to substantially increase, the risk of environmental nuisance and/or environmental harm above that expressly provided by this development approval/ environmental authority.

14.9 The washing down of vehicles, the cleaning of equipment or the washing of any other items that generate contaminated water, is not permitted unless the contaminated water is directed to an approved wastewater treatment system prior to release.

14.10 Regulated wastes are to be removed for disposal by a licenced waste transporter.

14.11 Lighting sources must not emit glare or light above the levels stated in Australian Standard AS:4282-2019 Control of Obtrusive Effects of Outdoor Lighting.

14.12 The business must not carry out works in a way that makes an audible noise— (a) on a business day or Saturday, before 6.30a.m. or after 5.30p.m; or (b) on a Sunday or any other day before 8.00a.m. or after 4.00p.m.

14.13 There must be no release that has been in contact with any contaminants at the site to any waters, watercourse, roadside gutter or stormwater drain.

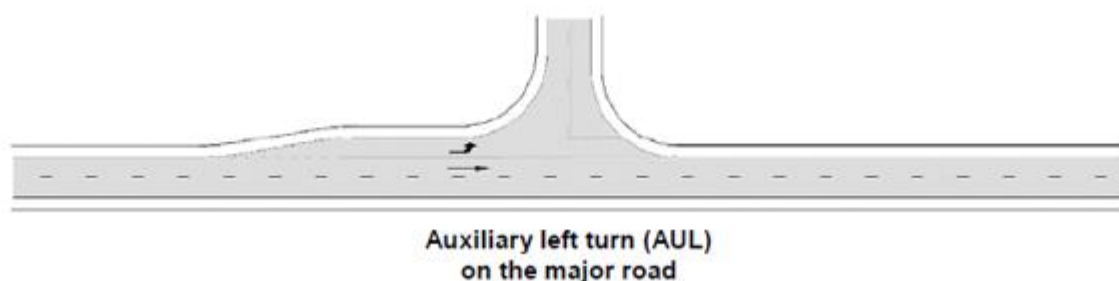
Advice Only;

- General waste and recycling services must comply with Council's Waste Management Policy.
- Council will not be obligated to upgrade any roads accessing the development due to increased vehicle numbers accessing the development.
- The property is unable to be connected to Council's Sewerage Infrastructure.
- All rates and charges (including regulated infrastructure charges), in arrears in respect of the land, subject of the application, are paid in full prior to the commencement of the proposed use.

Figure 1



Figure 2



Resolution

Moved Councillor Musumeci, seconded Councillor Boccalatte that the recommendation be adopted.

CARRIED

10.59am - Mr. Great and Mr. Pearce left the meeting.

11.00am - Meeting adjourned for Morning Tea.

11.23am - Meeting recommenced.

7.4. TECHNICAL SERVICES

7.4.1. Use of Unmanned Aerial Vehicles (Drones) Policy

Executive Summary

This report seeks Council's consideration and adoption of the revised Use of Unmanned Aerial Vehicles (Drones) Policy. The policy was first adopted in 2019 to ensure that Council's unmanned aerial vehicles will only be used for the purpose for which they are intended, and that management and operation complies with relevant legislation. This policy has now been reviewed by staff in line with the review cycle, however there are no significant changes proposed as a result of the review.

Recommendation

That Council adopts the revised Use of Unmanned Aerial Vehicles (Drones) Policy, as attached to this report.

Resolution

Moved Councillor Boccalatte, seconded Councillor Detenon that the recommendation be adopted.

CARRIED

7.4.2. Repeal New Connections for Full Pressure Water Supply or Reticulated Sewerage Policy

Executive Summary

The New Connections for Full Pressure Water Supply or Reticulated Sewerage Policy ('the Policy') was adopted in 1999. On 26 June 2018, Council adopted a Local Government Infrastructure Plan ('LGIP') and Burdekin Shire Council Charges Resolution (No. 2) 2018 ('Infrastructure Charges Resolution'), in accordance with the requirements of the *Planning Act 2016*, *Planning Regulation 2017* and the Ministers Guidelines and Rules. Council is unable to levy infrastructure charges except by way of the adopted LGIP and Infrastructure Charges Resolution. Therefore, the Policy has no effect and does not align with planning legislation.

Recommendation

That Council repeal the New Connections for Full Pressure Water Supply or Reticulated Sewerage Policy.

Resolution

Moved Councillor Furnell, seconded Councillor Perry that the recommendation be adopted.

CARRIED

7.4.3. Erection of Structures Over or Adjacent to Sewers or Water Mains Policy

Executive Summary

Burdekin Shire Council frequently receives applications to erect structures over or adjacent to Council's sewer and water infrastructure that are unable to be assessed under the Queensland Development Code (QDC) MP 1.4 – Building over or near relevant infrastructure.

These applications are currently assessed utilising framework laid out within Council's Erection of Structures Over or Adjacent to Sewers or Water Mains Policy which is due for review.

As part of Council's ongoing commitment to facilitate the efficient and accurate assessment of these applications, Council officers are proposing to update the existing policy to make it consistent with the Queensland Development Code's requirements for structures within the zone of influence.

Recommendation

Council adopts the revised Erection of Structures Over or Adjacent to Sewers or Water Main Policy as attached to this report.

Resolution

Moved Councillor Musumeci, seconded Councillor Boccalatte that the recommendation be adopted.

CARRIED

11.30 - Ms. Heuir entered the meeting.

7.4.4. Burdekin Water Park Procurement Process - Phase Two

Executive Summary

Building a Water Park in the Burdekin has been on the public agenda for some time. In 2019, following a period of community consultation, Council included a Water Park concept in the footprint of the Ayr Swimming Pool complex as part of the ANZAC Park Precinct Master Plan.

Council has earmarked \$2.5M in its 2020/2021 Capital Budget for the design and construction of the Burdekin Water Park with Councillors and staff undertaking preliminary planning for the project since July 2021.

Expressions of interest for the Design and Construction of the Burdekin Water Park (phase 1) closed on Monday, 16 August 2021, with seven (7) bids received. An assessment panel consisting of two (2) Councillors and three (3) staff undertook a review and evaluation of each expression of interest submission received.

At Council Ordinary Meeting held on 14 September 2021, Council formally approved three (3) companies from phase one of the procurement process to proceed to tender and compete in a design competition for the design and construction of the Burdekin Water Park.

A tender and design competition (phase two) of the procurement process was called from the three (3) selected firms to preliminary design the Water Park, propose a detailed cost estimate and outline their design and construction methodologies and proposed procedures.

Subsequent to the close of tenders, each tendering company presented their preliminary designs to Councillors at a Council Workshop on the 9 November 2021.

The assessment panel has undertaken an extensive review of each preliminary design and tender response. From this review and the tenderers presentations, the two (2) front running companies were shortlisted and negotiations were undertaken with them to further develop their concepts to better fulfil Council expectations and the original design brief. The shortlisted companies were given the opportunity to resubmit preliminary designs with amended cost estimates. These amended designs were reviewed by the assessment panel who then presented them to Councillors for further consultation.

Through this extensive revision period, the assessment panel determined a preferred company and came to a recommendation.

The purpose of this report is to seek Council's approval for the selection of one (1) company to be awarded the contract for the design and construction of the Burdekin Water Park.

Recommendation

That Council endorses the recommendations of the assessment panel and selects Playscape Creations to be awarded the contract for the design and construction of the Burdekin Water Park (TBSC/21/011) for the total lump sum of \$2,532,370.00 ex GST.

Resolution

Moved Councillor Perry, seconded Councillor Bonanno that the recommendation be adopted.

CARRIED

11.40am - Mr. Byers left the meeting.

8. NOTICE OF MOTION

9. RECEIPT OF PETITIONS

10. CORRESPONDENCE FOR INFORMATION

11. GENERAL BUSINESS

11.1. Congratulations - Community Christmas Carols 2021

Councillors passed on their congratulations to all Council staff involved with the successful running of the Burdekin Community Christmas Carols held on Sunday, 12 December 2021 at the Beach Road Senior Soccer Fields, Ayr. Feedback from the event has been positive with an excellent attendance by the community.

12. CLOSED BUSINESS ITEMS

13. DELEGATION

There being no further business the meeting closed at 12.10am.

These minutes were confirmed by Council at the Ordinary Council Meeting held on 18 January 2022.

MAYOR

4.2. MINUTES AND BUSINESS ARISING

Burdekin Shire Youth Council Meeting Minutes - 6 December 2021

File Reference: 137
Report Author: Tammy Quagliata, Community Development Support Officer
Authoriser: David Cornwell, Manager Community Services
Meeting Date: 18 January 2022

Purpose

This report provides the Minutes of the Burdekin Shire Youth Council Meeting held on 6 December 2021.

Summary of recommendations and actions for consideration and adoption:

No recommendations to report.

Recommendation

That:

1. the minutes of the Burdekin Shire Youth Council Meeting held on 6 December 2021 be noted and adopted.

Attachments

1. Minutes - Burdekin Shire Youth Council Meeting - 6 December 2021

Meeting Minutes

Meeting	Burdekin Shire Youth Council Meeting		
Date	Monday, 6 December 2021	Time	3:30 PM
Attendees	Xavier Wood – Youth Mayor Eddie Jones – Ayr State High School Georgia Tomasetig – Ayr State High School Jack Roveglia – Burdekin Catholic High School Mikayla McDonnell – Ayr State High School Sarah Shepherd – Ayr State High School Vaylee Grabs – Ayr State High School Tammy Quagliata – Community Development Officer, Burdekin Shire Council Cr. John Furnell – Burdekin Shire Council Cr. Lyn McLaughlin – Mayor, Burdekin Shire Council		
Apologies	Gracie Hosie – Deputy Youth Mayor Layla Kelly – Secretary Sarah Shepherd – Ayr State High School Emily Holmes – Burdekin Christian College Cr. John Furnell – Burdekin Shire Council		
Chairperson	Zavier Wood		
Minutes Clerk	Tammy Quagliata		
Location	John Drysdale Chamber		

Agenda Items

1. Minutes of 8th November 2021 Meeting Received

Moved Eddie Jones, seconded Vaylee Grabs that the minutes of the Burdekin Shire Youth Council Meeting held on 8 November 2021 be received.

CARRIED

2. Correspondence

Inward Correspondence

1. Townsville Youth Council – Noting the extension of nominations to attend the Emerging Youth Leadership Program to now be held on 7-9th February 2022. Members will be able to confirm their registrations early in 2022.

Outward Correspondence

NIL

Moved Georgia Tomasetig, seconded Vaylee Grabs that the inward correspondence be received.

CARRIED

3. Volunteers for Christmas Carols Photo Wall – Sunday 12 December 2021

Tammy Quagliata advised that Community Christmas Carols was being held on Sunday 12 December at the Senior Soccer Field in Ayr. Members were asked to assist by manning the photo wall at the event and taking photos on people's phones/cameras for them. Members were asked to assist from 5.30pm to 8.30pm. Tammy undertook to email the roster once finalised.

4. Discussions re 2022 Fast Track Talent Showcase – 2 April 2022

Tammy Quagliata advised that the Fast Track team has been in touch with a variety of options regarding the guest judge for the 2022 Fast Track Talent Showcase. Possible options at this stage included Jael Wena, Chris Sebastian, Bella Taylor-Smith and Harrison Craig. Members were asked to consider these options and put forward any other suggestions. A final guest will be decided upon early in the new year. Xavier suggested we could consider a guest dancer or performer, rather than a singer for something different.

5. 2022 Youth Council Promotion and Marketing

Discussions were held with regard to the best way to promote Youth Council to new members in 2022. Tammy Quagliata noted that letters had already been sent to the Primary School 2021 Leaders, and invitations would go out early in the new year to the 2022 High School Leaders.

Members agreed that putting together a video of photos and Youth Council projects/events to be shared on social media would be a great idea. Tammy undertook to work with Council's media officer to put something together. It was noted that the first meeting of 2022 would be held on Monday 21st February.

6. Presentation of 2021 Burdekin Shire Youth Council Certificates

Mayor, Cr. Lyn McLaughlin took this opportunity to thank the 2021 Burdekin Shire Youth Council for their ongoing commitment and dedication to Youth Council during 2021. The involvement and input of youth in Council projects and events is very much appreciated. Cr. McLaughlin also thanked Tammy Quagliata for her ongoing involvement and coordination of the Burdekin Shire Youth Council for the year.

Tammy Quagliata thanked members for their time and efforts in volunteering throughout the year, noting that members had undertaken many hours this year. Special mention was made of Vaylee Grabs, who has volunteered at every single event that Youth Council took part in this year.

Mayor Cr. Lyn McLaughlin and Tammy Quagliata presented members with certificates of recognition of service and a small gift of appreciation.

7. Member's Update

Youth Council members were given the opportunity to provide an update/overview on the 2021 year within their schools, sporting clubs or community.

Next Meeting – Monday 21 February 2022 at 3.30pm (John Drysdale Chambers)

There being no further business, the meeting closed at 4:15pm

Actions Items from Meeting

	Action Item	Responsible Officer	Due Date	Status
	Coordinate additional youth/senior podcasts with Mikayla McDonnell & Emily Holmes	Tammy Quagliata	February 2022	
	Give consideration and suggestion re the 2022 Fast Track Guest Judge	All Members	February 2022	
	Coordinate volunteers and roster for the Christmas Carols photo wall.	Tammy Quagliata	10 December 2021	

Recommendations for Council Consideration

	Recommendation	Minutes Item No

4.3. MINUTES AND BUSINESS ARISING

Economic Development Advisory Group Minutes - 2 December 2021

File Reference: 1224
Report Author: Melissa Bevilacqua, Tourism Officer
Authoriser: Eliza Lovell, Economic Development Coordinator
Meeting Date: 18 January 2022

Purpose

This report provides the Minutes of the Economic Development Advisory Group Meeting held on Thursday, 2 December 2021.

Summary of recommendations and actions for consideration and adoption:

No recommendations to report.

Recommendation

That:

1. the minutes of the Economic Development Advisory Group Meeting held on 2 December 2021 be noted and adopted.

Attachments

1. 1. Minutes – Economic Development Advisory Group – 2 December 2021

Meeting Minutes

Meeting	Economic Development Advisory Group Meeting		
Date	Thursday, 2 December 2021	Time	3:00pm
Attendees	Councillor Michael Detenon, Councillor Max Musumeci, Eliza Lovell, Melissa Bevilacqua, Jim Fahey, James Lewty, Ian Macdonald, Matt Oar, Neil Williams, Paul Giordani, Eddie Smallwood		
Apologies	Neil Green, Tracey Martin		
Chairperson	Jim Fahey		
Minutes Clerk	Melissa Bevilacqua		
Location	Burdekin Shire Council – Ernie Ford Board Room		

Minutes

1. Welcome

Mr Fahey welcomed everyone to the meeting and Mr Smallwood provided a Welcome to Country.

a. Apologies

Mr Fahey noted the apologies.

b. Conflicts of Interest

Mr Fahey asked if members had any conflicts of interest to declare. No members disclosed any conflicts of interest regarding the agenda items.

c. Minutes of previous meeting

Mr Fahey advised that the minutes from the meeting held on 7 October 2021 were circulated amongst the group and approved as true and correct.

d. Matters arising from previous meeting (Action Table – refer Appendix A)

Ms Lovell advised that Council has written to Defence Force Housing inviting them to meet with the Mayor, to discuss extending the catchment area of Defence Force Housing to include other regions that would benefit.

Ms Lovell also confirmed that Council has contacted Sunwater in regard to the Boat Ramp proposal by Mr Green. She advised that due to a change in management they are awaiting a response to investigate this further.

2. Economic Development Advisory Group – Year in Review

Ms Lovell advised that it has been 12 months since we established the Economic Development Advisory Group. She recently met with Burdekin Shire Council CEO, Mayor, Councillor Musumeci, Councillor Detenon and Chairperson Mr Fahey, to discuss how the group is going, any ideas of what could be improved and things we could implement in the new year.

Ms Lovell provided an overview of the presentations that have been made to the group along with the actions and recommendations made to Council (listed below):

Presentations:

- Katrina Haughton - .ID – Overview of Burdekin Economy/Data
- Shane Great – BSC, Manager of Planning and Development – DA Process
- Paul Giordani – Wilmar – Overview / business / community contribution
- Miranda Angell – Regis – Overview / future plans / retirement living
- Brock Dembowski – DAF – Alternative cropping in the Burdekin
- Dr Kim. Haughton – RAI Strengthening Liveability in the Regions

Actions / Recommendations:

- Burdekin Rewards Card Loyalty Program
- Defence Force Housing
- Bus Proposal – Townsville events (State of Origin)
- Grain Storage (HH Grain Storage)
- Investment Film
- Investment Prospectus
- Visitor Awareness Campaign
- Marketing Campaign for the Burdekin
- Hydrogen
- Potential boat ramp in the Burdekin River

3. Economic Development Advisory Group – Members Feedback

At this stage of the meeting, members were invited to provide feedback. Mr Oar commenced the feedback discussion by asking the group to provide something that they felt worked well and should be sustained and/or things that could be improved/implemented. The following points were noted:

Sustain:

- Strong attendance
- Involvement from members

- Use of other networks to build connections
- Lots of good ideas
- Sounding board for Council activities
- Involvement of different levels of government
- Continue bimonthly meetings

Improve:

- Members to bring connections to the Council
- Attract large projects – look at the bigger picture
- Encourage small projects – they also bring value to the economy
- Field Trips for members
- Investigate if other Councils have similar Economic Development Advisory Groups
- Align agenda with the Economic Development/Tourism strategies – review different themes at each meeting
- Councillors to provide feedback to group when minutes are discussed at a Council meeting

It was agreed amongst the group that their role includes bringing new ideas to the table which can then be taken to Council for consideration. The ideas can then progress or not depending on the Council's decision and how it relates to the Burdekin Economic Development Strategy and the Burdekin Tourism Strategy.

Ms Lovell commented that new ideas are welcomed, but they need to align with the strategies that are currently adopted by Council. Ideas that sit outside of the scope of what the strategies outline as priorities for the Economic Development/Visitor Economy of the Burdekin may not receive Council's approval to progress.

It was noted that if there was an idea or project that wasn't outlined in the strategy and there was a possible developer that was interested in progressing the concept, Council can assist with connecting them with Federal, State or local contacts as required.

Sand mining from the Burdekin River was discussed amongst the group and seen as an opportunity for export. There are current limitations on the amount of sand that can be extracted from the river and only licensed operators can extract the sand. It was agreed that this should be investigated further within the group.

Action: Invite Ross Lewis, Burdekin Transport Services to present on sand extraction in the Burdekin River

Mr MacDonald asked if there was the option to have the local Real Estate representatives present to the group on the housing and rentals available in the region. Previous correspondence has shown that houses are selling and there is a lack of supply to meet the current demand. It was decided that this would be followed up further after the 2021 census data is released.

A discussion was also held on membership within the group. All members expressed interest in remaining on the group for another 12 months.

Mr Fahey commented that more feedback on the actions and recommendations that are put to Council would be beneficial to the group.

Cr Musumeci responded that himself and Cr Detenon can look to provide further feedback from the discussions had with Council on the actions and recommendations from the group.

General discussion was had amongst the group on other initiatives and projects in the region which can be further investigated in 2022.

4. General Business

No general business.

5. Next Meeting Date

27th January 2022 – 3pm-5pm

Meeting closed at 5:00pm

Recommendations for Council Consideration – Meeting 02-12-2021

	Recommendation	Minute Item Number
	No recommendations to report	

Agreed Actions Items – Meeting 02-12-2021

	Action Item	Responsible Officer	Due Date	Status
1	Invite Ross Lewis, Burdekin Transport Services to present on sand extraction in the Burdekin River.	E Lovell	02-12-2021	

Previous Recommendations for Council Consideration

	Recommendation	Minute Item Number
1	Council writes to Defence Housing Australia to obtain written feedback on requirements for housing.	Letter has been sent to DHA – awaiting a response.
2	Council investigates the potential for boat ramp facilities in the fresh water of the Burdekin River.	Correspondence has been sent to Sunwater – awaiting a response.

Previous Agreed Actions Items

	Action Item	Responsible Officer	Due Date	Status
1	Contact North Burnett Regional Council to obtain details on what information they needed to provide Department of Transport and Main Roads to access funding for community bus services.	E Lovell	02-12-2021	Ongoing – further information was provided on the service from North Burnett Regional Council. It was advised that the service was attained by tender and a large amount of data and evidence was required to submit. More information will be brought back to the group when obtained.
2	Distribute promotional video examples for feedback from the group.	E Lovell	14-10-2021	Ongoing - feedback from group was taken on board and drafts of the videos will be brought back to the group for feedback when received.
3	Invite Burdekin Renewable Fuels to present at an Economic Development Advisory Group meeting.	E Lovell	02-12-2021	Ongoing – An invitation has been extended and they will confirm in 2022 once the study has progressed further.

5.1.1. CEO

Council Workshop - December 2021

File Reference: 1394
Report Author: Terry Brennan, Chief Executive Officer
Authoriser: Terry Brennan, Chief Executive Officer
Meeting Date: 18 January 2022

Link to Corporate/Operational Plan:

Burdekin Shire Council Corporate Plan 2017-2022

5.3.1. Demonstrate open and transparent leadership

Executive Summary

The Council conducted one (1) workshop during December 2021, due to the Christmas holiday period and people being away on leave. A range of policy and operational issues was discussed by Councillors and staff at the workshop.

A summary of the items discussed at the workshop held on 7 December 2021 is outlined in the report.

Recommendation

That the report on the Council Workshop held on 7 December 2021 be received and noted.

Background

The Council has implemented governance arrangements based on it holding Council meetings on a fortnightly basis each month, with exception to December and January each year, where one meeting is held in each month. Similar arrangements apply to the conduct of workshops which are held on the alternate week to Council Meetings.

The final workshop for 2021 was held on 7 December 2021 covering a broad range of policy and operational issues.

A brief summary of the issues discussed at the workshop is outlined below:

7 December 2021

- Ayr Swimming Pool Contract Management arrangements
- Burdekin Water Park Tender discussions
- Security Bollards for front entrance to Council Building, Young Street, Ayr
- Discussion on print advertising in 2022
- Mount Kelly Water Supply – Stage One - Discussion on Tenders received
- Repeal of policy – New connections for full pressure water supply or reticulated sewerage
- Review of existing policies:
 - o Use of Unmanned Aerial Vehicles (Drones)
 - o Community Engagement
 - o Councillor Expense Reimbursement
 - o Councillor Remuneration
- Request for Tender – Lease of Reserve Land for Grazing Purposes (Rita Island/Jarvisfield)
- Request for Tender – Agricultural lease – Ayr Aerodrome, Brandon

- Proposed new policy – Council Property and Leasing
- Disaster Resilience Funding Programs currently open for applications
- Draft Corporate Plan
- Review of Local Disaster Co-ordination Centre Setup

Consultation

Consultation was undertaken with various parties in the presentation of the workshop topics.

Budget & Resource Implications

Not Applicable.

Legal Authority & Implications

Not Applicable.

Policy Implications

Any policy proposals are subsequently referred to a Council Meeting via a report for consideration and if approved, formal adoption.

Risk Implications (Strategic, Operational, Project Risks)

Strategic Risk due to possible reputation damage if policies are not effectively developed with input and support from Councillors.

Attachments

None

6.3.1. FINANCIAL AND ADMINISTRATIVE SERVICES

Monthly Financial Report for Period Ending 31 December 2021

Recommendation

Monthly Financial Report for Period Ending 31 December 2021 be received.

Attachments

1. Monthly Financial Report - 31 December 2021

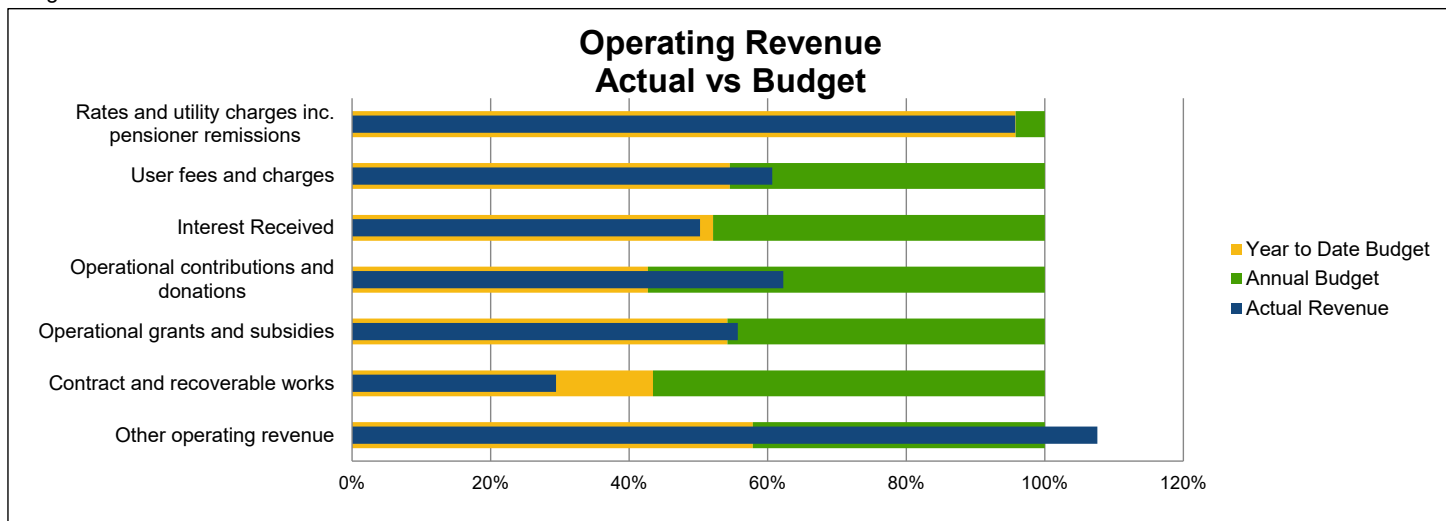
The following report provides a summary of Council's financial performance to 31 December 2021.

FINANCIAL STATEMENTS AT A GLANCE

As at 31 December 2021	Actual \$	Annual Budget \$	YTD Revised Budget \$	\$ Variance YTD Actual to YTD Revised Budget	% Variance YTD Actual to YTD Revised Budget
Total Operating Revenue	43,670,893	49,263,232	43,580,501	90,392	0%
Total Operating Expenses	25,080,510	51,173,564	26,094,166	-1,013,656	-4%
Operating Position	18,590,383	-1,910,332	17,486,335	1,104,048	6%
Capital Revenue	3,952,992	17,748,091	17,748,091	-13,795,099	-78%
Net Result	22,543,375	15,837,759	35,234,426	-12,691,051	-36%

This report contains financial information for the period ending 31 December 2021. Council's operating position at month end is a \$18.6M surplus.

Capital Revenue includes capital grants which are budgeted to be received in July. The nature of capital grants means that it is often unknown when the grants will be received.

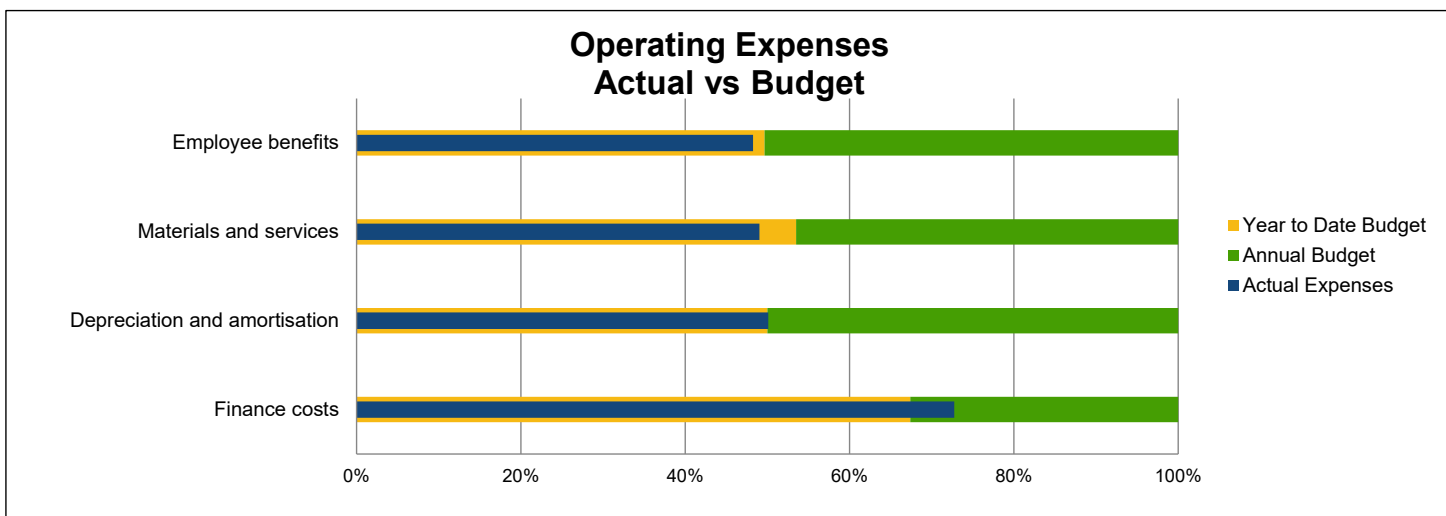


Under Budget:

- Contract and recoverable works: timing of work for the Road Maintenance Performance Contract.

Over Budget:

- User fees and charges: increased caravan park and waste disposal fees. One large property connection fee.
- Operational contributions and donations: over due to increased septic pumpout contributions and timing of infrastructure access charges.
- Other operating revenue: large receipt of income for scrap metal.



Under Budget:

- Materials and services: timing of Roads Maintenance Performance Contract and electricity charges.

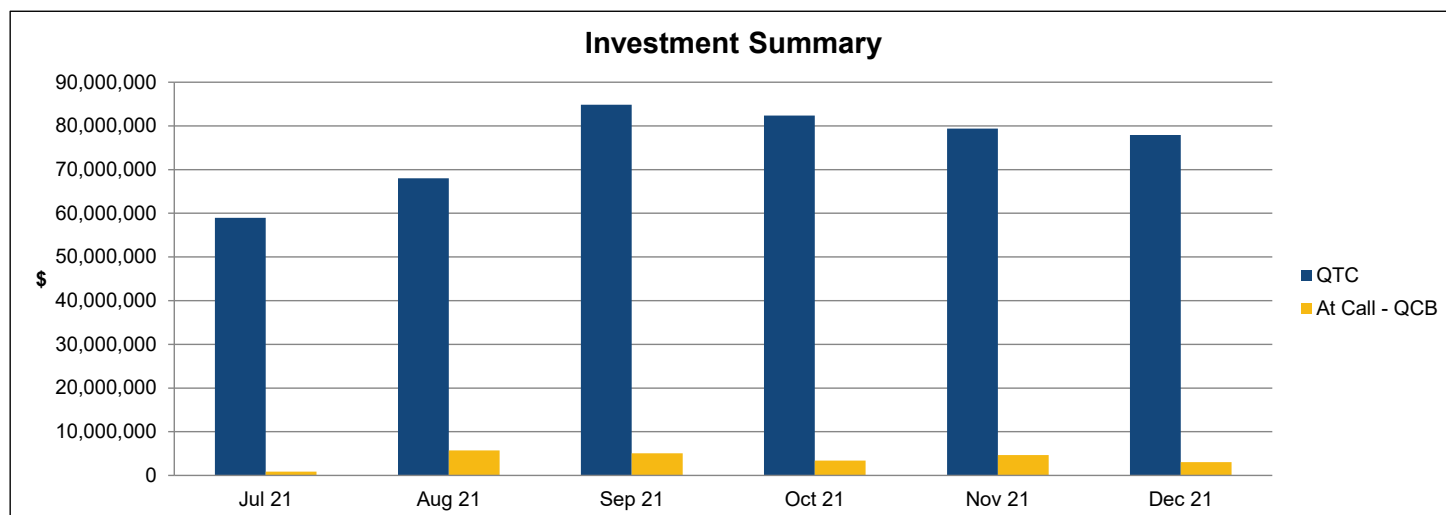
Over Budget:

- Finance costs: timing of bank fees through the rating season.

INVESTMENT PORTFOLIO

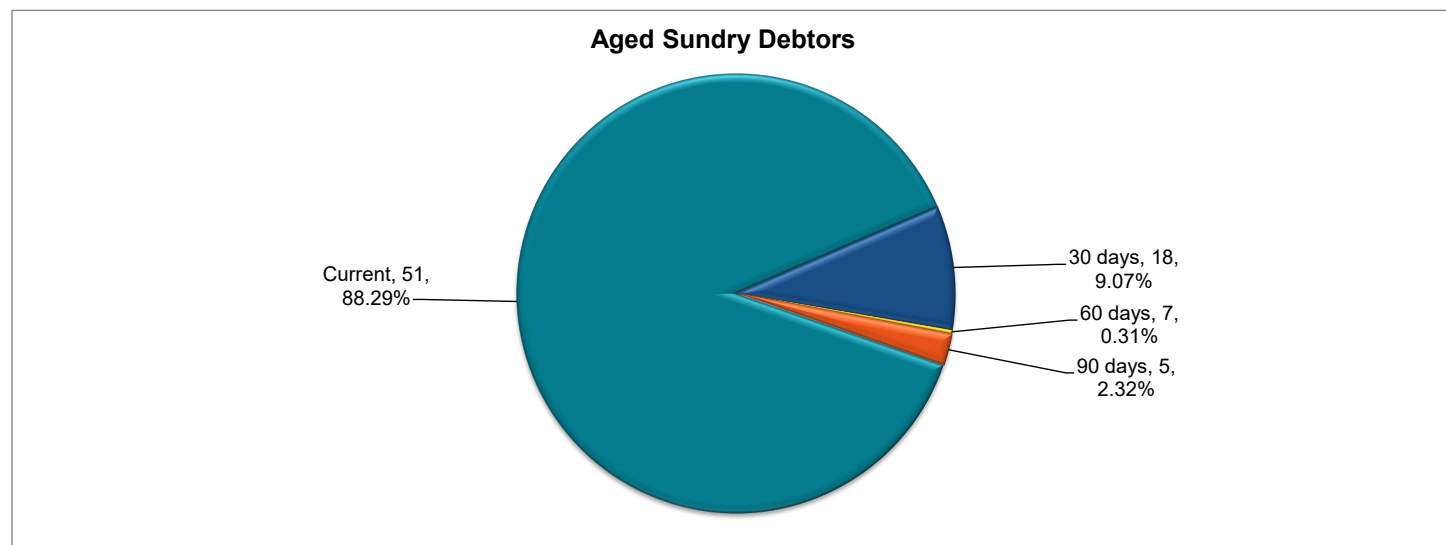
Investment Report as at 31 December 2021 (including at call cash)

	Total Invested	Average Current Rate Weighted	% Invested
QTC	77,902,803	0.56%	96.27%
QCB General	3,021,802	0.85%	3.73%
Total Funds	\$80,924,605		



SUNDRY DEBTORS

Total outstanding Sundry Debtors as at 31 December are \$172,830.

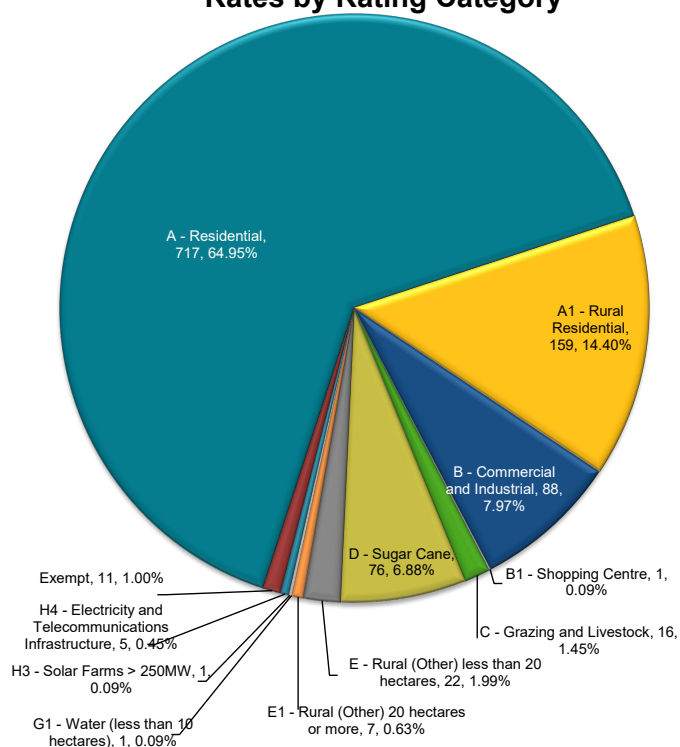


RATES

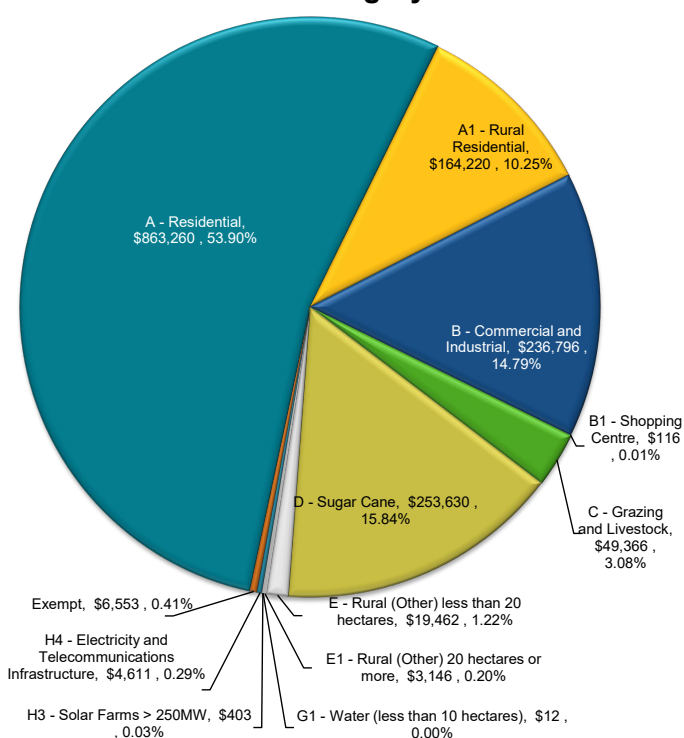
Arrears as at 1 July 2021		\$842,048
Levy and fees raised *	\$42,416,523	
Interest charged *	\$80,522	
Less Pensioner subsidy and rebate	<u>\$658,205</u>	\$41,838,840
Payments received		<u>\$41,079,543</u>
Arrears as at 31 December 2021		<u><u>\$1,601,345</u></u>
% Arrears December 2021		3.75%
% Arrears December 2020		4.53%
Pre-payments as at 31 December 2021		\$929,037
Pre-payments as at 31 December 2020		\$894,701

* includes State Govt Emergency Management Levy

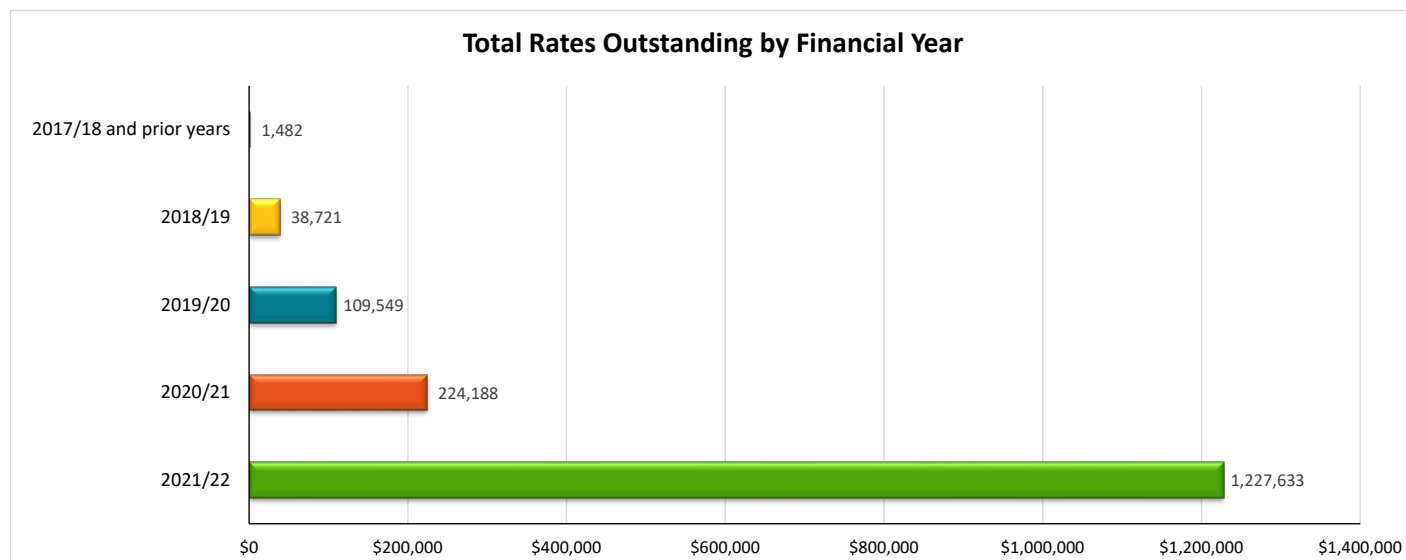
Number of Properties with Outstanding Rates by Rating Category



\$ Value of Outstanding Rates by Rating Category



Total Rates Outstanding by Financial Year



Rates Debt Recovery

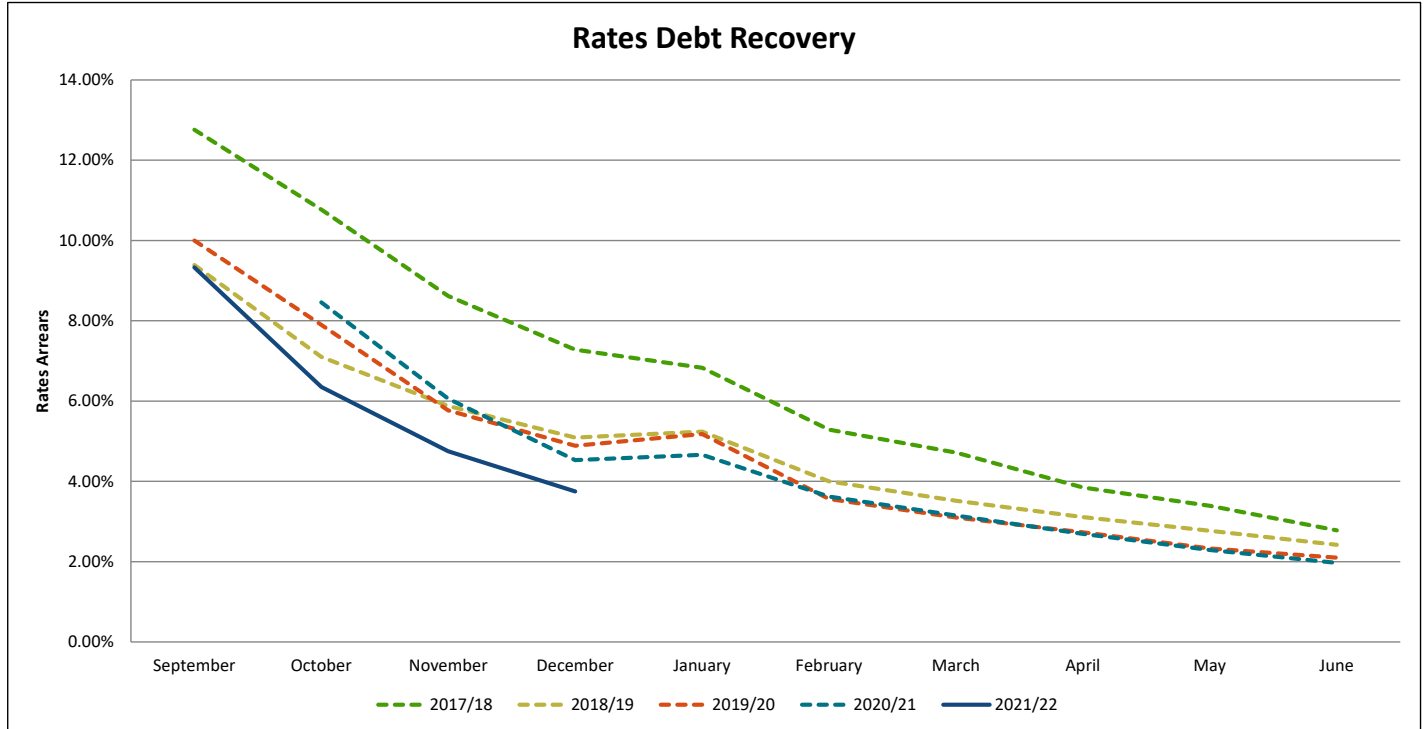
Collection House - Debt Referral

Council currently has 244 files active with Collection House with an outstanding balance of \$713,373.19.

Out of these active files, 76 have negotiated arrangements and are being monitored by Collection House.

Council Periodic Payment Plans

In addition to the properties referred to Collection House, there are 275 current periodic payment plans made directly with Council representing outstanding rates of \$548,611.78. These plans are continuing to be monitored by Rates Staff to ensure conformance.



OVERVIEW OF COUNCIL'S CAPITAL PROJECTS

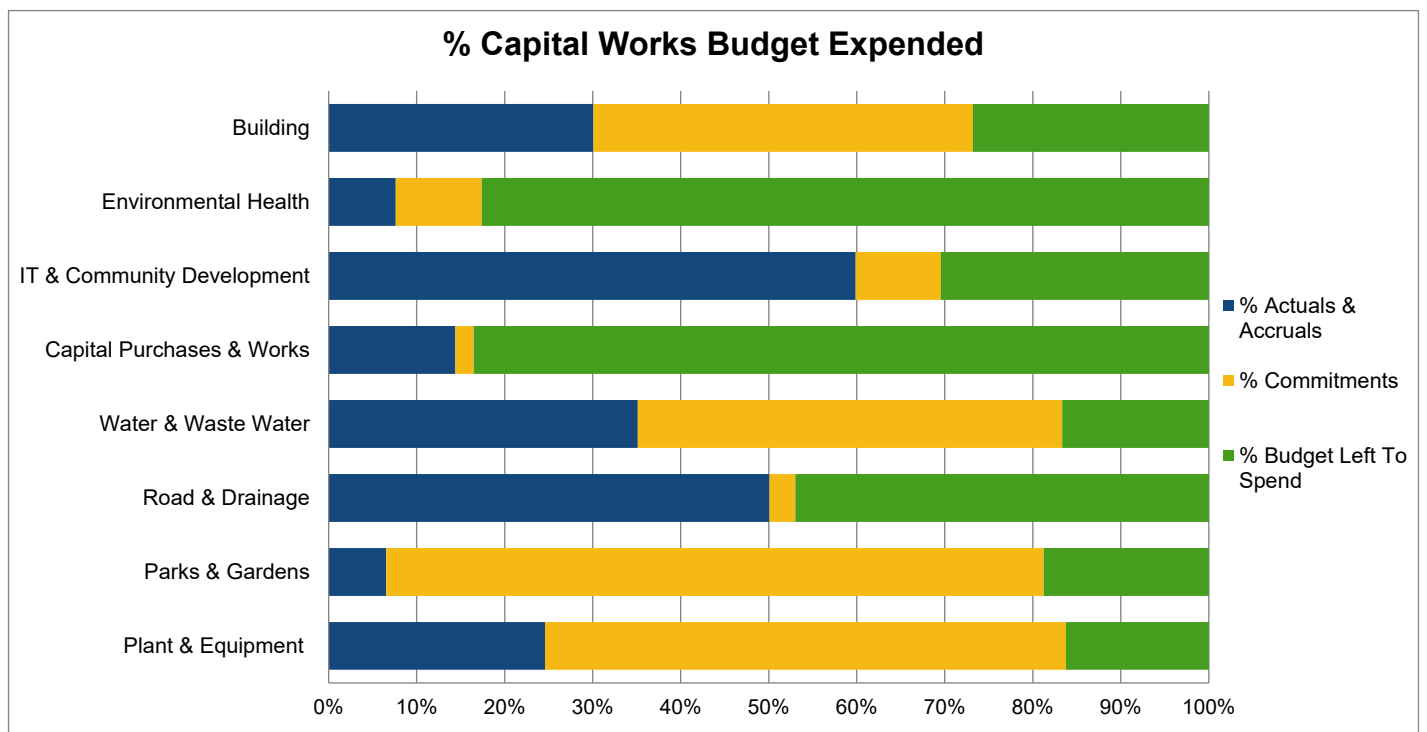
Capital expenditure incurred for the year to 31 December, is shown by asset category in the table below.

Capital project expenditure to 31 December is \$11,754,675. In addition to this, there is \$12,975,802 of commitments. Therefore totalling \$24,730,477.

Financial Overview by Asset Category

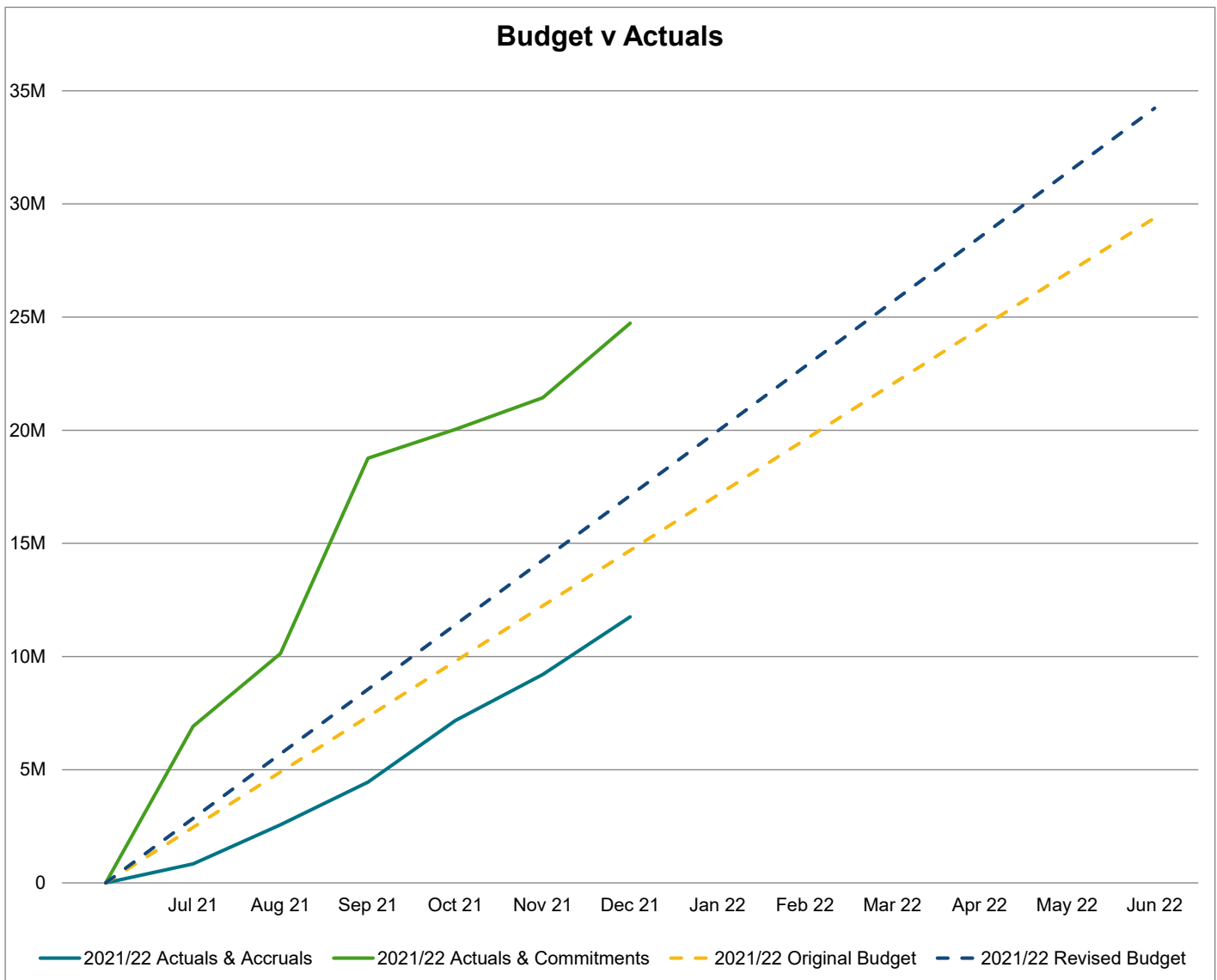
Asset Category	Original Budget	Revised Budget	Actuals & Accruals	Commitments	Total
Building	\$ 672,500	\$ 988,781	\$ 297,269	\$ 426,314	\$ 723,583
Environmental Health	\$ 615,000	\$ 640,000	\$ 48,816	\$ 62,490	\$ 111,306
IT & Community Development	\$ 410,200	\$ 419,104	\$ 250,986	\$ 40,518	\$ 291,504
Capital Purchases & Works	\$ 768,000	\$ 853,567	\$ 122,988	\$ 17,700	\$ 140,688
Water & Waste Water	\$ 14,507,556	\$ 16,960,660	\$ 5,956,068	\$ 8,180,613	\$ 14,136,681
Road & Drainage	\$ 7,375,000	\$ 8,528,495	\$ 4,270,539	\$ 251,618	\$ 4,522,157
Parks & Gardens	\$ 3,256,621	\$ 3,480,008	\$ 227,583	\$ 2,599,965	\$ 2,827,548
Plant & Equipment	\$ 1,778,000	\$ 2,360,209	\$ 580,426	\$ 1,396,584	\$ 1,977,010
TOTAL	\$ 29,382,877	\$ 34,230,824	\$ 11,754,675	\$ 12,975,802	\$ 24,730,477

The below graph shows, by Asset Category, how much Council has spent (including accruals) on Capital Projects, compared to each budget.



Extended information on individual projects has been provided to Council in a separate dashboard report.

OVERVIEW OF COUNCIL'S CAPITAL PROJECTS



Actuals and Accruals include payments made and materials/services received but not yet invoiced.

Actuals and Commitments include payments made, accrual transactions and purchase orders raised for materials/services not yet provided/supplied.

APPENDIX 1 - OPERATING STATEMENT BY MANAGER

Attached are the Operating Statement Reports by Manager - please refer to these report for individual comments.

APPENDIX 2 - TOTAL COUNCIL OPERATING STATEMENT

Attached is the Total Council Operating Statement for your information.

APPENDIX 3 - STATEMENT OF FINANCIAL POSITION

Attached is the Statement of Financial Position as at 31 December 2021.

APPENDIX 4 - STATEMENT OF CASH FLOWS

Attached is the Statement of Cash Flows for the period ending 31 December 2021.

OPERATING STATEMENT
Period Ending 31 December 2021

Chief Executive Officer

	Month of December Actual	Year to Date Actual	Year To Date Revised Budget	\$ Variance YTD Actual to YTD Revised Budget	% Variance YTD Actual to YTD Revised Budget
Operating Revenue					
Operational contributions and donations	0	517	500	17	3%
Other operating revenue	1,073	6,112	5,635	477	8%
Total operating revenue	1,073	6,629	6,135	494	8%
Operating Expenses					
Employee benefits	90,985	653,703	666,850	-13,147	-2%
Materials and services	10,799	112,688	156,900	-44,212	-28%
Total operating costs	101,784	766,391	823,750	-57,359	-7%
Surplus (deficit) from operating activities	-100,711	-759,762	-817,615	57,853	-7%
Net result for period	-100,711	-759,762	-817,615	57,853	-7%

Comments

Materials and services

Under year to date budget for advertising expenses due to timing of tourism and economic development promotion and marketing activities.

OPERATING STATEMENT
Period Ending 31 December 2021

Director of Corporate & Community Services

	Month of December Actual	Year to Date Actual	Year To Date Revised Budget	\$ Variance YTD Actual to YTD Revised Budget	% Variance YTD Actual to YTD Revised Budget
Operating Revenue					
User fees and charges	5,572	53,748	45,916	7,832	17%
Operational contributions and donations	0	5,865	8,500	-2,635	-31%
Operational grants and subsidies	0	99,360	100,400	-1,040	-1%
Other operating revenue	347	1,459	1,248	211	17%
Total operating revenue	5,919	160,431	156,064	4,367	3%
Operating Expenses					
Employee benefits	50,512	338,838	323,827	15,011	5%
Materials and services	31,915	325,694	385,350	-59,657	-15%
Depreciation and amortisation	107,099	634,964	638,850	-3,886	-1%
Total operating costs	189,526	1,299,496	1,348,027	-48,532	-4%
Surplus (deficit) from operating activities	-183,607	-1,139,064	-1,191,963	52,899	-4%
Capital grants and subsidies	1,067	1,067	396,418	-395,351	-100%
Other capital income (expense)	0	-398,434	0	-398,434	-
Net result for period	-182,540	-1,536,431	-795,545	-740,885	93%

Comments

User fees and charges

Over year to date budget for hire of Ayr Showgrounds.

Operational contributions and donations

Under budget for electricity contributions at Home Hill Showgrounds. Quarterly invoice to be raised in January.

Employee benefits

Over year to date budget due to leave not taken by staff. Staff leave taken over January will reduce the budget variance.

Materials and services

Under budget due to timing of internal audit services, costs associated with lease finalisation for Home Hill Courthouse and timing of electricity charges.

Capital grants and subsidies

Unsuccessful grant application for Industrial Estate Expansion program.

Other capital income (expense)

Partial disposal of assets at the Theatre and Ayr Showgrounds while capitalising work completed at these venues.

OPERATING STATEMENT
Period Ending 31 December 2021

Manager Client Services

	Month of December Actual	Year to Date Actual	Year To Date Revised Budget	\$ Variance YTD Actual to YTD Revised Budget	% Variance YTD Actual to YTD Revised Budget
Operating Revenue					
Operational grants and subsidies	0	35,440	36,358	-918	-3%
Other operating revenue	21,503	42,054	29,334	12,720	43%
Total operating revenue	21,503	77,495	65,692	11,803	18%
Operating Expenses					
Employee benefits	422,500	1,098,075	1,174,378	-76,303	-6%
Materials and services	53,165	1,232,612	1,334,944	-102,332	-8%
Total operating costs	475,665	2,330,687	2,509,322	-178,634	-7%
Surplus (deficit) from operating activities	-454,162	-2,253,193	-2,443,630	190,437	-8%
Capital grants and subsidies	0	0	60,000	-60,000	-100%
Net result for period	-454,162	-2,253,193	-2,383,630	130,437	-5%

Comments**Other operating revenue**

Over budget due to income received from Queensland Local Government Workcare for reimbursement of wages. Workcare payments are received as the need arises and therefore often varies to budget.

Employee benefits

Under budget for employee benefits due to a vacant position in Human Resources. Training wages are under budget due to limited staff and consultant availability in December. Training will ramp up in the New Year once all employees are back at work.

Materials and services

Under budget for training, counter disaster and safety. Training is under budget due to training being postponed until 2022 and difficulty sourcing trainers. An allowance is made in the budget for expenses associated with weather events, currently under budget due to no weather events. Safety is under budget due to Certification Audit, first aid kit restocking and height safety inspections yet to occur.

Capital grants and subsidies

North Queensland Recovery and Resilience grant not yet received for upgrade and refurbishment of the Ayr SES Headquarters.

OPERATING STATEMENT
Period Ending 31 December 2021

Manager Community Services

	Month of December Actual	Year to Date Actual	Year To Date Revised Budget	\$ Variance YTD Actual to YTD Revised Budget	% Variance YTD Actual to YTD Revised Budget
Operating Revenue					
User fees and charges	37,842	125,560	128,155	-2,595	-2%
Operational grants and subsidies	18,520	106,042	75,864	30,178	40%
Other operating revenue	7,111	47,463	25,038	22,425	90%
Total operating revenue	63,473	279,065	229,056	50,008	22%
Operating Expenses					
Employee benefits	120,499	828,726	899,980	-71,254	-8%
Materials and services	46,224	544,601	737,754	-193,153	-26%
Depreciation and amortisation	8,391	49,168	48,300	868	2%
Total operating costs	175,115	1,422,495	1,686,034	-263,538	-16%
Surplus (deficit) from operating activities	-111,642	-1,143,430	-1,456,977	313,547	-22%
Capital grants and subsidies	0	21,772	413,000	-391,228	-95%
Other capital income (expense)	0	-22,579	0	-22,579	-
Net result for period	-111,642	-1,144,238	-1,043,977	-100,260	10%

Comments

Operational grants and subsidies

Over year to date budget due to unbudgeted National Australia Day Council Community Grant Milestone 1 payment received, RADF grant received for the library and the timing of receipt of First 5 Forever funding.

Other operating revenue

Over year to date budget due to ticket sales for events to be held in early 2022.

Employee benefits

Under budget due to leave taken by staff.

Materials and services

Cultural Facilities under budget due to reduced venue activity as a result of refurbishment work and the cancellation of performances from interstate acts. Welfare, Community Development and Community Assistance under budget due to annual budgeted donation not yet paid.

Capital grants and subsidies

Remaining quarters of library grant and Local Roads and Community Infrastructure Project grant for Burdekin Memorial Hall to be received.

OPERATING STATEMENT
Period Ending 31 December 2021

Manager Environmental & Health Services excluding Waste Program

	Month of December Actual	Year to Date Actual	Year To Date Revised Budget	\$ Variance YTD Actual to YTD Revised Budget	% Variance YTD Actual to YTD Revised Budget
Operating Revenue					
Rates and Utility Charges	0	87,223	87,350	-127	0%
User fees and charges	40,632	439,590	397,702	41,888	11%
Operational contributions and donations	4,905	54,137	54,292	-155	0%
Operational grants and subsidies	10,500	12,328	15,063	-2,735	-18%
Other operating revenue	449	4,220	4,650	-430	-9%
Total operating revenue	56,486	597,498	559,057	38,441	7%
Operating Expenses					
Employee benefits	99,336	699,143	750,825	-51,682	-7%
Materials and services	298,964	966,231	818,125	148,106	18%
Depreciation and amortisation	26,135	155,125	155,050	75	0%
Total operating costs	424,434	1,820,499	1,724,000	96,499	6%
Surplus (deficit) from operating activities	-367,948	-1,223,001	-1,164,943	-58,058	5%
Capital grants and subsidies	0	1,240,000	2,480,000	-1,240,000	-50%
Other capital income (expense)	0	-31,888	0	-31,888	-
Net result for period	-367,948	-14,889	1,315,057	-1,329,945	-101%

Comments

User fees and charges

Over year to date budget mainly due to increased caravan park income and smaller increases for timing difference for receipt of health licences and increased fines for animal management.

Operational grants and subsidies

Under budget due to Illegal Dumping Hotspot grant not yet received. This is offset by unbudgeted grant funding received from Queensland Feral Pest Initiative.

Employee benefits

Under budget due to leave taken and staff vacancies.

Materials and services

Over budget due to precept payment budgeted to be paid in January, payment has occurred in December.

Capital grants and subsidies

First payment received for Works for Queensland 2021-2024 funding. Further grant funding will be received as work progresses.

OPERATING STATEMENT
Period Ending 31 December 2021

Manager Environmental & Health Services - Waste Program

	Month of December Actual	Year to Date Actual	Year To Date Revised Budget	\$ Variance YTD Actual to YTD Revised Budget	% Variance YTD Actual to YTD Revised Budget
Operating Revenue					
Rates and Utility Charges	0	4,146,564	4,144,472	2,092	0%
User fees and charges	72,497	321,325	276,257	45,068	16%
Interest Received	3,601	24,913	27,600	-2,687	-10%
Operational grants and subsidies	0	78,482	61,784	16,698	27%
Other operating revenue	15,582	157,058	57,075	99,982	175%
Total operating revenue	91,679	4,728,342	4,567,188	161,154	4%
Operating Expenses					
Employee benefits	74,278	423,126	428,325	-5,200	-1%
Materials and services	543,523	1,169,993	1,030,666	139,328	14%
Depreciation and amortisation	33,684	199,933	194,850	5,083	3%
Total operating costs	651,485	1,793,051	1,653,841	139,211	8%
Surplus (deficit) from operating activities	-559,805	2,935,291	2,913,347	21,943	1%
Net result for period	-559,805	2,935,291	2,913,347	21,943	1%

Comments

User fees and charges

Waste disposal fees and charges at Kirknie Landfill above budget.

Interest Received

Under budget for interest received from investments.

Operational grants and subsidies

Over budget due to timing of Regional Recycling Transport Assistance Package Grant.

Other operating revenue

Over budget due to metal recycling income greater than expected and container refund scheme income received ahead of schedule.

Materials and services

Over budget due to monthly budget allocation differing to actuals for Cleanaway contract payment and State waste levy payments. This will be adjusted in the next budget revision.

OPERATING STATEMENT
Period Ending 31 December 2021

Manager Financial and Administrative Services

	Month of December Actual	Year to Date Actual	Year To Date Revised Budget	\$ Variance YTD Actual to YTD Revised Budget	% Variance YTD Actual to YTD Revised Budget
Operating Revenue					
Rates and Utility Charges	0	28,184,665	28,215,244	-30,579	0%
Pensioner remissions	-1,507	-341,229	-345,000	3,771	-1%
User fees and charges	1,590	78,096	52,250	25,846	49%
Interest Received	20,636	142,036	141,000	1,036	1%
Operational grants and subsidies	13,936	878,512	886,694	-8,182	-1%
Other operating revenue	0	35,514	35,805	-291	-1%
Total operating revenue	34,656	28,977,594	28,985,993	-8,399	0%
Operating Expenses					
Employee benefits	126,340	908,149	937,159	-29,010	-3%
Materials and services	52,114	568,469	589,258	-20,789	-4%
Depreciation and amortisation	41,131	235,465	231,850	3,615	2%
Finance Costs	1,799	53,402	49,460	3,942	8%
Total operating costs	221,385	1,765,485	1,807,727	-42,242	-2%
Surplus (deficit) from operating activities	-186,729	27,212,109	27,178,266	33,843	0%
Net result for period	-186,729	27,212,109	27,178,266	33,843	0%

Comments

User fees and charges

Over year to date budget due to increased property searches and change of ownership fees.

Finance Costs

Over year to date budget for bank fees through the rating season.

OPERATING STATEMENT
Period Ending 31 December 2021

Manager Operations - General Fund

	Month of December Actual	Year to Date Actual	Year To Date Revised Budget	\$ Variance YTD Actual to YTD Revised Budget	% Variance YTD Actual to YTD Revised Budget
Operating Revenue					
Rates and Utility Charges	177	177	0	177	-
User fees and charges	20,103	73,486	84,438	-10,952	-13%
Operational contributions and donations	6,682	61,882	24,026	37,856	158%
Operational grants and subsidies	62,054	284,772	270,243	14,529	5%
Contract and recoverable works	8,201	22,056	36,000	-13,944	-39%
Other operating revenue	2,923	11,532	9,948	1,584	16%
Total operating revenue	100,140	453,904	424,655	29,249	7%
Operating Expenses					
Employee benefits	349,539	2,375,926	2,434,972	-59,046	-2%
Materials and services	219,835	1,855,981	2,044,141	-188,160	-9%
Depreciation and amortisation	73,002	432,410	427,800	4,610	1%
Total operating costs	642,375	4,664,317	4,906,913	-242,596	-5%
Surplus (deficit) from operating activities	-542,236	-4,210,414	-4,482,258	271,845	-6%
Capital grants and subsidies	0	649	477,958	-477,309	-100%
Other capital income (expense)	0	-25,542	0	-25,542	-
Net result for period	-542,236	-4,235,307	-4,004,300	-231,007	6%

Comments

User fees and charges

Under year to date budget for cemetery fees. The budget has been split over 12 months.

Operational contributions and donations

Over year to date budget due to increased septic pumpout contributions and timing of infrastructure access charges.

Operational grants and subsidies

Over year to date budget for Disaster Recovery Funding from Queensland Reconstruction Authority. Funds are received as claims are approved and as work is completed, therefore the timing of recognition of revenue can differ to the year to date budget.

Contract and recoverable works

Under budget for income received from private works. Income is variable throughout the year and can differ to budget.

Materials and services

Under budget for drainage and road maintenance due to the emphasis on delivering the capital works program. Street Lighting is also under budget due to the timing of electricity charges.

Capital grants and subsidies

Budgeted grant funds for the Local Roads and Community Infrastructure Program and Disaster Recovery Funding not yet received.

OPERATING STATEMENT
Period Ending 31 December 2021

Manager Operations - Sewerage

	Month of December Actual	Year to Date Actual	Year To Date Revised Budget	\$ Variance YTD Actual to YTD Revised Budget	% Variance YTD Actual to YTD Revised Budget
Operating Revenue					
Rates and Utility Charges	0	4,092,678	4,092,590	88	0%
User fees and charges	0	1,350	0	1,350	-
Interest Received	9,491	59,921	65,800	-5,879	-9%
Operational contributions and donations	0	6,800	4,000	2,800	70%
Other operating revenue	0	3,880	0	3,880	-
Total operating revenue	9,491	4,164,629	4,162,390	2,239	0%
Operating Expenses					
Employee benefits	81,084	644,557	649,300	-4,743	-1%
Materials and services	59,594	462,662	605,850	-143,188	-24%
Depreciation and amortisation	119,175	708,168	705,150	3,018	0%
Total operating costs	259,852	1,815,387	1,960,300	-144,913	-7%
Surplus (deficit) from operating activities	-250,361	2,349,242	2,202,090	147,152	7%
Other capital income (expense)	-32,491	-39,479	0	-39,479	-
Net result for period	-282,852	2,309,763	2,202,090	107,673	5%

Comments

User fees and charges

Unbudgeted income received from post construction CCTV inspections of developer sewerage connections.

Interest Received

Under budget for interest received from investments.

Operational contributions and donations

Over year to date budget for infrastructure access charges.

Other operating revenue

Unbudgeted revenue received for connection to effluent line.

Materials and services

Under budget for chemical procurement for sewerage treatment due to dry weather. Also under budget due to State Government Waste Levy for disposal of biosolids at Kirknie Landfill yet to be recognised.

Other capital income (expense)

Activity in the period represents disposal or part disposal of assets following capitalisation of the Sewerage Pump Station Well Lid Upgrades Project, Pump and Valve Replacement Program Project and Automatic Cutover Switch at Ayr Sewerage Pump Station No 1 Project.

OPERATING STATEMENT
Period Ending 31 December 2021

Manager Operations - Water

	Month of December Actual	Year to Date Actual	Year To Date Revised Budget	\$ Variance YTD Actual to YTD Revised Budget	% Variance YTD Actual to YTD Revised Budget
Operating Revenue					
Rates and Utility Charges	0	3,167,339	3,170,520	-3,181	0%
User fees and charges	800	66,958	41,000	25,958	63%
Interest Received	7,034	44,608	47,400	-2,792	-6%
Operational contributions and donations	0	6,800	2,000	4,800	240%
Other operating revenue	0	85	600	-515	-86%
Total operating revenue	7,834	3,285,790	3,261,520	24,270	1%
Operating Expenses					
Employee benefits	110,374	702,123	616,700	85,423	14%
Materials and services	58,456	899,519	1,150,494	-250,975	-22%
Depreciation and amortisation	60,146	353,858	390,550	-36,692	-9%
Total operating costs	228,976	1,955,501	2,157,744	-202,243	-9%
Surplus (deficit) from operating activities	-221,141	1,330,290	1,103,776	226,514	21%
Capital grants and subsidies	2,000,000	2,577,179	11,904,713	-9,327,534	-78%
Other capital income (expense)	0	-4,505	0	-4,505	-
Net result for period	1,778,859	3,902,964	13,008,489	-9,105,525	-70%

Comments

User fees and charges

Over budget due to new property connections installed in the reticulation network and unbudgeted income received for the connection of a new 100mm Fire Service in the Ayr Water Supply network.

Interest Received

Under budget for interest received from investments.

Operational contributions and donations

Over year to date budget for infrastructure access charges.

Employee benefits

Currently over year to date budget. Further investigation on employee time to be booked to Capital Projects.

Materials and services

Under budget due to timing of contract payments for bulk water at Giru. Electricity charges are under budget forecast with prevailing weather conditions being a major contributor as well as the timing of the electricity charges.

Depreciation and amortisation

Budget includes projects which have not yet been finalised.

Capital grants and subsidies

Progress Payment for Ayr Water Supply project received this period. Budget includes grant funds for the Ayr and Home Hill Water Supply projects and the Queensland Recovery Authority's Recovery and Resilience Fund.

OPERATING STATEMENT
Period Ending 31 December 2021

Manager Planning and Development

	Month of December Actual	Year to Date Actual	Year To Date Revised Budget	\$ Variance YTD Actual to YTD Revised Budget	% Variance YTD Actual to YTD Revised Budget
Operating Revenue					
User fees and charges	19,018	222,361	202,500	19,861	10%
Other operating revenue	0	80	0	80	-
Total operating revenue	19,018	222,441	202,500	19,941	10%
Operating Expenses					
Employee benefits	92,910	605,349	580,362	24,986	4%
Materials and services	26,683	90,409	106,200	-15,791	-15%
Total operating costs	119,593	695,758	686,563	9,196	1%
Surplus (deficit) from operating activities	-100,575	-473,317	-484,063	10,746	-2%
Net result for period	-100,575	-473,317	-484,063	10,746	-2%

Comments

User fees and charges

Building fees exceed year to date budget estimate. Due to Homebuilder funding ceasing, it is anticipated that building/plumbing income will decrease next quarter. User fees and charges to be adjusted at next budget revision.

Materials and services

Under year to date budget due to timing of Planning Scheme consultancy fees. Plant hire is also under budget as vehicle has been relinquished, this will be adjusted in next budget revision.

OPERATING STATEMENT
Period Ending 31 December 2021

Manager Technical Services

	Month of December Actual	Year to Date Actual	Year To Date Revised Budget	\$ Variance YTD Actual to YTD Revised Budget	% Variance YTD Actual to YTD Revised Budget
Operating Revenue					
User fees and charges	5,261	139,715	140,250	-535	0%
Operational grants and subsidies	11,405	50,999	58,000	-7,001	-12%
Contract and recoverable works	96,637	517,179	760,000	-242,821	-32%
Other operating revenue	4,234	9,182	2,000	7,182	359%
Total operating revenue	117,536	717,075	960,250	-243,175	-25%
Operating Expenses					
Employee benefits	168,601	1,238,386	1,358,345	-119,959	-9%
Materials and services	-66,825	-242,657	-245,400	2,743	-1%
Depreciation and amortisation	635,075	3,755,714	3,717,000	38,714	1%
Total operating costs	736,850	4,751,443	4,829,945	-78,502	-2%
Surplus (deficit) from operating activities	-619,314	-4,034,368	-3,869,695	-164,673	4%
Capital contributions	0	2,142	2,142	0	0%
Capital grants and subsidies	10,780	1,148,468	2,013,860	-865,392	-43%
Other capital income (expense)	61,426	-515,858	0	-515,858	-
Net result for period	-547,108	-3,399,615	-1,853,693	-1,545,922	83%

Comments

Operational grants and subsidies

Year to date fuel tax credits under budget estimate.

Contract and recoverable works

Under budget due to the timing of Roads Maintenance Performance Contract works.

Other operating revenue

Over year to date budget for small plant sales. This is due to late timing of small plant replacements in 2020/21 and higher sale prices.

Employee benefits

Under budget due to the timing of Road Maintenance Performance Contract and vacancies in the technical services department.

Capital grants and subsidies

Grant funding received to date for Roads to Recovery, Transport Infrastructure Development Scheme and Queensland Reconstruction Authority's Resilience and Risk Funding. Further funding will be received as projects progress and milestones are met.

Other capital income (expense)

Disposal of transport and drainage assets.

BURDEKIN SHIRE COUNCIL
OPERATING STATEMENT
Period Ending 31 December 2021

Appendix 2

	Month of December Actual	Year to Date Actual	Revised Budget	Year to Date Revised Budget	\$ Variance YTD Actual to YTD Revised Budget	% Variance YTD Actual to YTD Revised Budget
Operating Revenue						
Rates and Utility Charges	176	39,678,646	41,435,176	39,710,176	-31,530	0%
Pensioner remissions	-1,507	-341,229	-345,000	-345,000	3,771	-1%
User fees and charges	203,315	1,522,189	2,509,346	1,368,468	153,721	11%
Interest Received	40,762	271,478	540,600	281,800	-10,322	-4%
Operational contributions and donations	11,587	136,000	218,484	93,318	42,682	46%
Operational grants and subsidies	116,415	1,545,936	2,776,454	1,504,406	41,530	3%
Contract and recoverable works	104,838	539,235	1,832,000	796,000	-256,765	-32%
Other operating revenue	53,222	318,639	296,172	171,333	147,306	86%
Total operating revenue	528,808	43,670,893	49,263,232	43,580,501	90,392	0%
Operating Expenses						
Employee benefits	1,786,958	10,516,100	21,791,878	10,821,024	-304,924	-3%
Materials and services	1,334,446	7,986,203	16,289,486	8,714,282	-728,079	-8%
Depreciation and amortisation	1,103,837	6,524,805	13,018,800	6,509,400	15,405	0%
Finance Costs	1,799	53,402	73,400	49,460	3,942	8%
Total operating costs	4,227,040	25,080,510	51,173,564	26,094,166	-1,013,656	-4%
Surplus (deficit) from operating activities	-3,698,232	18,590,383	-1,910,332	17,486,335	1,104,048	6%
Capital contributions	0	2,142	2,142	2,142	0	0%
Capital grants and subsidies	2,011,847	4,989,135	17,745,949	17,745,949	-12,756,814	-72%
Other capital income (expense)	28,935	-1,038,285	0	0	-1,038,285	-
Net result for period	-1,657,450	22,543,375	15,837,759	35,234,426	-12,691,051	-36%

BURDEKIN SHIRE COUNCIL
STATEMENT OF FINANCIAL POSITION
As at 31 December 2021

Appendix 3

	Year to Date Actual \$	Annual Budget \$
Current Assets		
Cash and Cash Equivalents	80,916,615	58,824,216
Receivables	1,606,851	1,521,406
Inventories	673,422	602,156
Contract Assets	595,260	13,292
Other Assets	547,116	1,647,323
Total Current Assets	84,339,265	62,608,393
Non-Current Assets		
Receivables	451,183	272,906
Property, Plant and Equipment	549,344,554	566,494,485
Intangibles Assets	456,366	408,074
Other Assets	51,983	61,323
Total Non-Current Assets	550,304,087	567,236,788
TOTAL ASSETS	634,643,351	629,845,181
Current Liabilities		
Payables	2,300,663	6,602,757
Provisions	5,798,704	5,798,704
Contract Liabilities	2,383,250	94,639
Other Liabilities	76,035	0
Total Current Liabilities	10,558,653	12,496,100
Non-Current Liabilities		
Provisions	18,591,574	18,561,574
Total Non-Current Liabilities	18,591,574	18,561,574
TOTAL LIABILITIES	29,150,227	31,057,674
NET COMMUNITY ASSETS	605,493,125	598,787,507
Community Equity		
Asset Revaluation Surplus	322,683,459	322,683,462
Retained Surplus (deficiency)	282,809,666	276,104,045
TOTAL COMMUNITY EQUITY	605,493,125	598,787,507

BURDEKIN SHIRE COUNCIL
STATEMENT OF CASH FLOWS
For Period Ending 31 December 2021

Appendix 4

	Year to Date Actual \$	Annual Cashflow Budget \$
Cash Flows from Operating Activities		
Receipts		
Receipts from Customers	42,485,538	45,725,838
Operating Grants, Subsidies and Contributions	1,771,374	3,091,750
Interest Received	289,379	540,600
Payments		
Payments to Suppliers and Employees	-22,726,398	-38,154,764
Net Cash Inflow (Outflow) from Operating Activities	<u>21,819,894</u>	<u>11,203,424</u>
Cash Flows from Investing Activities		
Commonwealth Government Grants	620,261	0
State Government Subsidies and Grants	4,368,874	17,745,949
State Government Subsidies and Grants arising from Contract Assets and Liabilities	466,046	-1,247,970
Capital Contributions	2,142	2,142
Payments for Property, Plant and Equipment	-11,663,481	-34,230,824
Payments for rehabilitation work	0	-30,000
Proceeds from Sale of Property, Plant and Equipment	454,006	464,000
Net Movement in Loans to Community Organisations	-68,623	0
Net Cash Inflows (Outflow) from Investing activities	<u>-5,820,774</u>	<u>-17,296,703</u>
Net Increase (Decrease) in Cash and Cash Equivalents Held	<u>15,999,120</u>	<u>-6,093,279</u>
Cash and Cash Equivalents at Beginning of the Financial Year	64,917,495	64,917,495
Cash and Cash Equivalents at end of the Period	<u><u>80,916,615</u></u>	<u><u>58,824,216</u></u>

6.4.1. GOVERNANCE

Allocation of Local Roads and Community Infrastructure Project - Phase 3 Funding

File Reference: 2175
Report Author: Janice Horan, Grants and Property Officer
Authoriser: Nick O'Connor, Director Corporate and Community Services
Meeting Date: 18 January 2022

Link to Corporate/Operational Plan:

Burdekin Shire Council Corporate Plan 2017-2022

1.1.2 Prioritise infrastructure projects that will contribute to liveability and growth in the Burdekin

1.2.5 Provide sporting, recreational, parks, playgrounds and aquatic facilities that meet the needs of our community

Executive Summary

Funds of \$1,240,522.00 have been offered by the Federal Department of Infrastructure, Transport, Regional Development and Communications as Council's allocation from Phase 3 of the Local Roads and Community Infrastructure Program (LRCIP). A decision of Council is required to nominate its preferred project/s to utilise the Phase 3 LRCIP funds.

Recommendation

That Council:

1. nominates the Burdekin Water Park, Ayr Swimming Pool and Anzac Park Precinct Pedestrian Linkage Works as its candidate projects to receive funds under the Local Roads and Community Infrastructure Program (LRCIP) Phase 3 funding of \$1,240,522.00: and
2. confirms the scope of works to be completed utilising LRCIP Phase 3 funds as follows:

Project	Estimate
Site works, service relocations and other elements of water park	\$ 245,420.00
New Ayr Pool Kiosk	\$ 385,102.00
MacMillan Street, Ayr Podium, Footpath and Ramp Works	\$ 360,000.00
Shared Zone Crossing – MacMillan Street, Ayr	\$ 250,000.00
Total	\$1,240,522.00

Background

In 2019, following a period of community consultation, Council included a water park concept in the footprint of the Ayr Swimming Pool complex as part of the Anzac Park Precinct Master Plan. As a result of this feedback, Council, at its meeting held on 12 January 2020, adopted the Anzac Park Precinct Master Plan.

From this Master Plan, Council earmarked \$2.5 million in its 2020/2021 Capital Budget for the design and construction of the Burdekin Water Park, with \$2,480,000.00 of Works for Queensland 2021-2024 funds allocated for the works.

Councillors and staff commenced preliminary planning and tendering for the project in July 2021. At its meeting held on the 14 December 2021, Council adopted a preferred contractor, with a preliminary design and cost of \$2,532,370.00 ex GST for the Burdekin Water Park.

Within the preliminary planning stages of the Burdekin Water Park, Council identified the need for additional upgrades and works required in the Ayr Pool Complex and along Macmillan Street, Ayr to compliment the proposed water park.

The proposed funding from the Local Roads and Community Infrastructure Program Phase 3 would be allocated to these works and are summarised below:

Project	Estimate
Site works, service relocations and other elements of water park	\$ 245,420.00
New Ayr Pool Kiosk	\$ 385,102.00
MacMillan Street, Ayr Podium, Footpath and Ramp Works	\$ 360,000.00
Shared Zone Crossing – MacMillan Street, Ayr	\$ 250,000.00
Total	\$1,240,522.00

Consultation

Discussions with Councillors on the 14 December 2021.

Budget & Resource Implications

Not applicable as funds have been provided by Department of Infrastructure, Transport, Regional Development and Communications.

Legal Authority & Implications

Not Applicable.

Policy Implications

Not Applicable.

Risk Implications (Strategic, Operational, Project Risks)

Failure to nominate a candidate project under LRCIP Phase 3 could result in Council foregoing \$1.24 million of allocated funding, with works required to be completed by 30 June 2023.

Attachments

None