



Burdekin Shire Council

MINUTES

ORDINARY COUNCIL MEETING

HELD AT COUNCIL ADMINISTRATION BUILDING,
145 YOUNG STREET, AYR

on 24 May 2022

COMMENCING AT 9:00 AM

ORDER OF BUSINESS:

1. ATTENDANCE

Councillor Lyn McLaughlin, Councillor Sue Perry, Councillor Kaylee Boccalatte, Councillor Michael Detenon, Councillor John Furnell, Councillor Max Musumeci.

Mr. T. Brennan - Chief Executive Officer
Mr. N. O'Connor – Director Corporate and Community Services
Mr. N. Wellwood – Director of Infrastructure, Planning and Environmental Services
Mrs. K. Galletta - Manager Planning and Development (Part)
Mr. D. Mulcahy - Manager Environmental and Health Services (Part)
Mrs. K. Olsen - Manager Financial and Administrative Services (Part)
Mr. W. Saldumbide - Manager Operations (Part)
Mrs. K. Cortabitarte - Financial Accountant Systems (Part)

Minutes Clerk - Ms. G. Biffanti

Apologies - Councillor John Bonanno

2. PRAYER

The meeting prayer was delivered by Mr. N. Wellwood.

3. DECLARATIONS OF INTEREST

The Mayor called for declarations of interest.

No declarations of interest were identified.

4. MINUTES AND BUSINESS ARISING

4.1. Ordinary Council Meeting Minutes - 10 May 2022

Recommendation

That the minutes of the Ordinary Council Meeting held on 10 May 2022 be received as a true and correct record.

Resolution

Moved Councillor Detenon, seconded Councillor Furnell that the recommendation be adopted.

CARRIED

5. EXECUTIVE

5.1. CEO

5.1.1. Council Attendance at the Local Government Association of Queensland Civic Leaders Summit - 29 to 30 June 2022 - Sunshine Coast

Executive Summary

The Local Government Association of Queensland (LGAQ) Civic Leaders Summit is being held at the Sunshine Coast from 29 to 30 June 2022.

The purpose of this report is to seek Council's approval for the Mayor and Deputy Mayor to attend the LGAQ Civic Leaders Summit.

Recommendation

That Council endorses the Mayor, Councillor Lyn McLaughlin and Deputy Mayor, Councillor Sue Perry to attend the Local Government Association of Queensland Civic Leaders Summit at the Sunshine Coast from 29 to 30 June, with all expenses of attendance at the Summit to be met by Council.

Resolution

Moved Councillor Furnell, seconded Councillor Boccalatte that the recommendation be adopted.

CARRIED

5.2. ECONOMIC DEVELOPMENT

6. CORPORATE AND COMMUNITY SERVICES

6.1. CLIENT SERVICES

6.2. COMMUNITY DEVELOPMENT

6.3. FINANCIAL AND ADMINISTRATIVE SERVICES

6.3.1. Adoption of Related Party Disclosure Policy and Ordinary Citizen Transactions Listing

Executive Summary

Council is required to disclose material related party relationships, transactions and outstanding balances, including commitments in its annual general purpose financial statements in accordance with the Australian Accounting Standard AASB 124 Related Party Disclosures.

Council can also determine transactions which can be classified as “ordinary citizen transactions” (OCT’s) which may not require disclosure where they are made on same terms and conditions as offered to the general public. The Senior Leadership Group have provided recommended OCT’s which have been presented then to the audit committee.

The Related Party Disclosures Policy provides guidance and a framework to mitigate risk of non-compliance. A review of the policy and OCT’s has been conduct by management and the audit committee.

Recommendation

That:

1. Council adopts the Related Party Disclosures Policy; and
2. Council adopts the “Ordinary Citizen Transactions” as per the attached factsheet document.

Resolution

Moved Councillor Perry, seconded Councillor Boccalatte that the recommendation be adopted.

CARRIED

9.17am - Mr. Mulcahy entered the meeting.

9.18am - Mr. Saldumbide entered the meeting.

9.20am - Mrs. Cortabitarte left the meeting.

6.3.2. Monthly Financial Report for Period Ending 30 April 2022

Recommendation

That the Monthly Financial Report for Period Ending 30 April 2022 be received.

Resolution

Moved Councillor Furnell, seconded Councillor Perry that the recommendation be adopted.

CARRIED

6.3.3. Adoption of 2022/2023 Fees and Charges

9.42am - Mrs. Galletta entered the meeting.

Executive Summary

The 2022/2023 Fees and Charges schedule is required to be adopted by Council to be effective from 1 July 2022.

Recommendation

Moved Councillor Musumeci, seconded Councillor Detenon that in accordance with the *Local Government Act 2009*, Council adopts the attached 2022/2023 Fees and Charges schedule, to take effect from 1 July 2022, however the Footpath Dining, Goods on Footpath, Roadside Vending – Site Rental Fees and the Mobile A-Frame Fees be maintained at the 2021/2022 Fees and Charges level, for 2022/2023.

Resolution

Moved Councillor Boccalatte, seconded Councillor Musumeci that the recommendation be adopted.

CARRIED

9.52am - Mrs. Galletta left the meeting.

9.53am - Mrs. Olsen and Mr. Mulcahy left the meeting.

6.4. GOVERNANCE

7. INFRASTRUCTURE, PLANNING AND ENVIRONMENTAL SERVICES

7.1. ENVIRONMENTAL AND HEALTH SERVICES

7.2. OPERATIONS

7.3. PLANNING AND DEVELOPMENT

7.4. TECHNICAL SERVICES

8. NOTICE OF MOTION

9. RECEIPT OF PETITIONS

10. CORRESPONDENCE FOR INFORMATION

11. GENERAL BUSINESS

10.14am - Mr. Saldumbide left the meeting.

12. CLOSED BUSINESS ITEMS

13. DELEGATION

There being no further business the meeting closed at 10.40am.

These minutes were confirmed by Council at the Ordinary Council Meeting held on 14 June 2022.

MAYOR
