



Burdekin Shire Council

MINUTES

ORDINARY COUNCIL MEETING

**HELD AT COUNCIL ADMINISTRATION BUILDING,
145 YOUNG STREET, AYR**

on 11 April 2023

COMMENCING AT 9:03 AM

ORDER OF BUSINESS:

1. ATTENDANCE

Councillor Lyn McLaughlin, Councillor Kaylee Boccalatte, Councillor John Bonanno, Councillor Michael Detenon, Councillor John Furnell.

Mr. N. O'Connor – Director Corporate and Community Services
Mr. N. Wellwood – Director of Infrastructure, Planning and Environmental Services
Mrs. K. Olsen - Manager Financial and Administrative Services
Mr. D. Pappalardo - Technical Officer Design (Part)

Apologies: Councillor Sue Perry
Councillor Max Musumeci
Mr. T. Brennan - Chief Executive Officer

Minutes Clerk - Ms. G. Biffanti

2. PRAYER

The meeting prayer was delivered by Pastor Peter Holmes of the Australian Christian Churches.

3. DECLARATIONS OF INTEREST

The Mayor called for declarations of interest.

No declarations of interest were identified.

4. MINUTES AND BUSINESS ARISING

4.1. Ordinary Council Meeting Minutes - 28 March 2023

Recommendation

That the minutes of the Ordinary Council Meeting held on 28 March 2023 be received as a true and correct record.

Resolution

Moved Councillor Detenon, seconded Councillor Boccalatte that the recommendation be adopted.

CARRIED

4.2. Burdekin Shire Youth Council Meeting Minutes - 13 March 2023

Recommendation

Item 4 - Election of 2023 Burdekin Shire Youth Council Executive

Council notes the election of the following 2023 Youth Council Executive positions:

Youth Mayor - Xavier Wood
Deputy Youth Mayor - Brent Dingle
Secretary - Joshua Machin

Item 6 - Update on 2023 NQ Fast Track Talent Showcase

Council notes details of the Upcoming Fast Track Talent Showcase to be held on Saturday 18 March, and the involvement of the Burdekin Shire Youth Council members in this event.

Item 7 - Proposed 2023 National Youth Week Event

Council notes the proposed National Youth Week event to be hosted by the Burdekin Shire Youth Council at the Ayr Pool/Waterpark on Thursday 13 April 2023.

Item 8 - Youth Strategy Consultation

Council notes the suggestions from the Burdekin Shire Youth Council regarding upcoming Youth Strategy consultation.

That:

1. the minutes of the Burdekin Shire Youth Council Meeting held on 13 March 2023 be noted; and
2. the recommendations as detailed in the minutes and summarized in Items 4, 6, 7 and 8 above be adopted.

Resolution

Moved Councillor Furnell, seconded Councillor Boccalatte that the recommendation be adopted.

CARRIED

9.13am - Mr. Pappalardo entered the meeting.

5. EXECUTIVE

5.1. CEO

5.1.1. Workshop Report April 2023

Executive Summary

In line with its normal meeting arrangements, the Council conducted two (2) general

workshops during March with workshops held on 7 and 21 March 2023.

A range of policy and operational issues were discussed by Councillors and staff at the workshops. A summary of the items discussed at the workshops is outlined in the report.

Recommendation

That the report on the Council Workshops held on 7 and 21 March 2023 be received and noted.

Resolution

Moved Councillor Detenon, seconded Councillor Furnell that the recommendation be adopted.

CARRIED

5.2. ECONOMIC DEVELOPMENT

6. CORPORATE AND COMMUNITY SERVICES

6.1. CLIENT SERVICES

6.2. COMMUNITY DEVELOPMENT

6.2.1. Submission to Award a Direct Contract - My Community Directory

Executive Summary

This report seeks to acquire and award a direct contract for a comprehensive online community directory, communication, and resource database for Burdekin Shire Council, residents, and organisations.

Recommendation

That Council:

1. Approve to enter a contract for subscription of service with Community Information Support Services Ltd for the to the Platform (My Community Directory, My Community Diary and My Community Info and My Give Local), an online community resource and database; and
 2. Acknowledges the estimated total value of the proposed contract with Community Information Support Services Ltd (over an estimated 24-month period) is not categorised as a large-sized contractual arrangement as defined by Section 224(3) of the *Local Government Regulation 2012*; and
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3. Agrees, that in accordance with Section 235 (b) of the *Local Government Regulation 2012* the services to be provided by Community Information Support Services Ltd are of a specialised nature, and as such it would be impractical or disadvantageous for Council to invite written tenders; and
 4. Approve awarding sole provider status to Community Information Support Services Ltd, without seeking a competitive tender or quotations from the market as after a review of the market, there are no comparable all-inclusive products.

Resolution

Moved Councillor Furnell, seconded Councillor Detenon that the recommendation be adopted noting the following amendments:

Dot Point 2 and 3 in the Background Section of the Report:

- At Council workshop 21 February 2023, Council discussed the purchase and development of My Community Directory. It was determined that My Community Directory website/portal will better enable residents to access up to date information on local community services, information and events.
- Following the presentation, it was identified that the platform increased significant savings in delivering core programs for the Council and the Platform will provided significant value to the Burdekin Community.

Budget and Resource Implications Section of the Report:

The subscription purchase cost of \$11,568.00 (Including GST) will be funded through 2023/2024 funds allocated to Community Capacity Building through a Disaster Resilience Grant. Note: this is for one (1) year only of a two-year contract.

Ongoing funds will need to be allocated to support the platform, directory, and services in the budget for financial year 2024/2025.

CARRIED

6.3. FINANCIAL AND ADMINISTRATIVE SERVICES

6.3.1. Adoption of 2023/2024 Revenue Policy

Executive Summary

Under the *Local Government Act 2009*, Council is required to prepare, and by resolution, adopt a Revenue Policy for each financial year.

The policy identifies the principles Council intends to apply in relation to levying rates and charges, granting concessions for rates and charges, recovering overdue rates and charges and cost-recovery methods.

Recommendation

That Council adopts the attached 2023/2024 Revenue Policy.

Resolution

Moved Councillor Detenon, seconded Councillor Boccalatte that the recommendation be adopted.

CARRIED

6.4. GOVERNANCE

7. INFRASTRUCTURE, PLANNING AND ENVIRONMENTAL SERVICES

7.1. ENVIRONMENTAL AND HEALTH SERVICES

7.2. OPERATIONS

7.3. PLANNING AND DEVELOPMENT

7.4. TECHNICAL SERVICES

7.4.1. Road Hierarchy and Standard Road Widths Policy

Executive Summary

Council's Road Hierarchy and Standard Road Width Policy has been reviewed in accordance with the scheduled review period. The policy groups roads according to functionality of the road, traffic volumes, catchment areas and strategic management objectives and assigns certain minimum standards for each category of road type. The Policy applies to all existing Council controlled roads and proposed new roads created by Council or by Developers. The proposed minor amendments to the policy include:

- Urban Access Place – Carriageway Width increased from 7.5m to 8.5m
- Urban Arterial Road – Carriageway Width set at 12.0m and Footpath to 5.0m
- Increase of the Review Schedule from 24 to 36 months

Recommendation

That Council adopt the Road Hierarchy and Standard Road Widths Policy as attached to this report.

Resolution

Moved Councillor Detenon, seconded Councillor Bonanno that the recommendation be adopted.

FOR - Councillors Lyn McLaughlin, Kaylee Boccalatte, John Bonanno, John Furnell
AGAINST - Councillor Michael Detenon

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CARRIED

9.43am - Mr. Pappalardo left the meeting.

8. NOTICE OF MOTION

9. RECEIPT OF PETITIONS

10. CORRESPONDENCE FOR INFORMATION

11. GENERAL BUSINESS

12. CLOSED BUSINESS ITEMS

13. DELEGATION

There being no further business the meeting closed at 10.10am.

These minutes were confirmed by Council at the Ordinary Council Meeting held on 26 April 2023.

MAYOR
