

CORRESPONDENCE FOR INFORMATION

1. 1760958* 1108

The Hon Steve Miles MP and Deputy Premier – Minister for State Development, Infrastructure, Local Government and Planning – Minister Assisting the Premier on Olympic and Paralympic Games Infrastructure

Resilient Homes Fund Program – Disaster Recovery Funding Arrangement Efficiencies – The Hon Steve Miles MP and Deputy Premier – Minister for State Development, Infrastructure, Local Government and Planning – Minister Assisting the Premier on Olympic and Paralympic Games Infrastructure

2. 1759141* 894

The Hon Kristy McBain MP – Minister for Regional Development, Local Government and Territories

The Role of Local Government in The Voice to Parliament and the Upcoming Referendum - The Hon Kristy McBain MP – Minister for Regional Development, Local Government and Territories

3. 1759143* 3 and 1572

Australian Local Government Women's Association – Queensland Branch

Invitation – Australian Local Government Women's Association Conference – 3 to 4 August 2023 – Australian Local Government Women's Association – Queensland Branch

4. 1758856* 404

Queensland Local Government Remuneration Commission

Consultation Paper – 2023 Review of Local Government Council Categorisation – Submission Close 28 July 2023 – Queensland Local Government Remuneration Commission

5. 1760732* 146

Vietnam Veterans Association of Australia – Burdekin Branch

Invitation – Anniversary for the Battle of Long Tan – Vietnam Veterans Association of Australia – Burdekin Branch

6. 1760583* 464

Local Government of Queensland

Renewal – 2023-2024 Membership – Local Government Association of Queensland

7. 1760119* 847

Peak Services

New Course for Elected Members – Your Digital Identity – 30 August and 15 November 2023 – Peak Services



Hon Steven Miles MP

Deputy Premier

Minister for State Development, Infrastructure,

Local Government and Planning

Minister Assisting the Premier on Olympic and Paralympic Games Infrastructure

Our ref: MBN23/303

14 July 2023

Councillor Lyn McLaughlin

Mayor

Burdekin Shire Council

councillor.mclaughlin@burdekin.qld.gov.au

1 William Street

Brisbane Queensland 4000

PO Box 15009

City East Queensland 4002

Telephone + 61 3719 7100

Email deputy.premier@ministerial.qld.gov.au

Website www.statedevelopment.qld.gov.au

ABN 65 959 415 158

Dear Councillor McLaughlin

Following the 2021-2022 floods, the Queensland and Australian Governments developed the \$741 million Resilient Homes Fund Program to help Queenslanders across 39 local government areas. This fund now totals \$761 million following a \$20.6 million boost in the 2023-24 State budget jointly funded by the Disaster Recovery Funding Arrangements Efficiencies.

This program includes funding to assist flood-impacted homeowners to repair, retrofit or raise flood-affected homes and in some cases, buy-back homes that were the most severely impacted and at the greatest risk of future flooding.

I am pleased to announce the release of the Minister's Guidelines and Rules (MGR) Version 2.0, which includes changes to support local governments in undertaking disaster recovery and resilience actions under the Voluntary Home Buy Back program, under the Resilient Homes Fund.

The MGR Version 2.0 will reduce the regulatory burden for local governments by allowing for the rezoning of land and removing the effect of an overlay, where that overlay affects the demolition or removal of structures on land acquired for disaster recover or resilience, through the minor planning scheme amendment process.

Other minor and administrative changes have also been made to generally improve the readability, presentation, and navigation of the MGR, including editorial and formatting changes.

The amended MGR (Version 2.0) is available online at: <https://planning.statedevelopment.qld.gov.au/planning-framework/plan-making/state-planning/ministers-guidelines-and-rules>.

If you require any further information, please contact Mr Christopher Aston, Acting Deputy Director-General, Planning Group, in the Department of State Development, Infrastructure, Local Government and Planning, by telephone on [REDACTED] or by email at [REDACTED], who will be pleased to assist.

Yours sincerely

STEVEN MILES MP
DEPUTY PREMIER

Minister for State Development, Infrastructure,
Local Government and Planning

Minister Assisting the Premier on
Olympic and Paralympic Games Infrastructure



The Hon Kristy McBain MP

Minister for Regional Development, Local Government and Territories
Member for Eden-Monaro

Dear Mayor/President

I have been meeting with many councils and understand that many of you are being contacted by your communities seeking more information about The Voice to Parliament and the upcoming referendum.

The 2023 referendum will give us the opportunity to recognise Aboriginal and Torres Strait Islander Australians in our Constitution through a Voice.

The Voice is about two things: recognition and listening.

Recognition of 65,000 years of continuous connection to land and listening to grassroots solutions to help Close the Gap and improve the lives of Aboriginal and Torres Strait Islander people.

The 2023 referendum will be a unifying moment – it's about taking Australia forward, for everyone.

The Voice will help bring about practical change by providing First Nations people with a direct line of advice to the Australian Parliament and Government because for too long governments of different political persuasions have made policies for First Nations people, not with First Nations people.

The Voice will be an independent, representative, advisory body for First Nations people. It will mean Aboriginal and Torres Strait Islander people from cities, regions and remote areas across Australia will be able to speak directly to Government.

Establishing a Voice in the Constitution means that when Governments change, the Voice will remain. Laying the groundwork for better programs and policies that will make a long-term difference.

After meetings across the country, the Uluru Statement from the Heart was issued in 2017. This marked the largest First Nations consensus on the way forward in this country. The Uluru Statement asked for constitutional recognition through a Voice. Part of the Uluru Statement reads:

We seek constitutional reforms to empower our people and take a rightful place in our own country. When we have power over our destiny our children will flourish. They will walk in two worlds and their culture will be a gift to their country.

We call for the establishment of a First Nations Voice enshrined in the Constitution.

The proposed amendment to the Constitution is legally sound. The Solicitor General's advice states that:

The proposed amendment is not only compatible with the system of representative and responsible government established under the Constitution, but it enhances that system.

That's why we need to have conversations with our communities about why this change to our constitution is simple, fair and practical. We need to give all Australians the opportunity to bring our nation together, and that is exactly what The Voice will do.

More information, including the wording of the referendum question, constitutional amendment, and the design principles, is available at voice.gov.au. This information can be used to support your consultations with local communities, advisory groups and stakeholders. You can also subscribe for regular updates.

The Yes23 (yes23.com.au) and the Uluru Dialogue (ulurustatement.org) websites also have information about campaigns to support recognition through a Voice.

If you need any further assistance please contact my Adviser Kelly McManus at

[REDACTED]

Again, thank you for your support. Together we can make this change a reality.

Yours sincerely



Kristy McBain MP

05/07/2023

From: "Karen Murray" [REDACTED] >
Sent: Thu, 6 Jul 2023 16:26:35 +1000
To: "Undisclosed recipients:"
Subject: Invitation to the Australian Local Government Women's Association Conference (ALGWA) - 3-4 August 2023 - Brisbane
Attachments: ALGWA State Conference 2023 Preliminary Program.pdf, 2023-2024 individual-membership-form - new.pdf
Categories: 00_Inward

Good afternoon

The Australian Local Government Women's Association Queensland Branch (ALGWA) Management Committee invites you to the 2023 ALGWA Queensland Branch State Conference – an event not to be missed! Learn more about ALGWA on our website - <https://www.algwaqld.asn.au/>

Where:	Brisbane Airport Conference Centre 2 Dryandra Rd, Brisbane Airport
When:	Thursday, 3 August to Friday, 4 August 2023
Registration:	https://tickets.localtix.com.au/outlet/event/e619418a-1317-4293-8931-ba5c1b1bbb42?utm_source=Localtix&utm_medium=Website

The conference has been planned for emerging and established public service leaders including elected officials within the local government sector.

The theme of the conference this year is “Perils and Possibilities (of local government)” and is designed to give delegates the inspiration and skills needed to recognise the potential in themselves, their workforce and the community they represent as we travel through extraordinary times.

Hear from dynamic speakers sharing their experiences and insights. Further information is available on the attached ALGWA Queensland State Conference 2023 Preliminary Program.

The ALGWA Annual General Meeting will also be held as part of the Conference on Thursday, 3 August 2023 at 3.00pm.

Don't forget to pay your ALGWA membership renewal for 2023-2024 to receive your discount on registration!

Not a current financial member, complete the attached membership form and return to admin@algwaqld.asn.au. Annual membership is only \$85.

If you have any questions, please don't hesitate to contact an ALGWA Zone Representative:

Zone 1 – Cr Sue Blom Phone: [REDACTED] Email: [REDACTED]	Zone 2 – Cr Jan Clifford Phone: [REDACTED] Email: [REDACTED]
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Zone 3 – Cr Megan O'Hara Sullivan Phone: [REDACTED] Email: [REDACTED]	Zone 4 – Cr Cheryl Gaedtke Phone: [REDACTED] Email: [REDACTED]
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Kind regards

Karen Murray

ALGWA Queensland Secretary

Ph: [REDACTED] | Email: [REDACTED]



**AUSTRALIAN LOCAL
GOVERNMENT WOMEN'S
ASSOCIATION**
QUEENSLAND BRANCH



Karen Murray | Council Liaison Officer

IPSWICH CITY COUNCIL T | [REDACTED] M | [REDACTED]

Ipswich City Council respectfully acknowledges the Traditional Owners as custodians of the land and waters we share. We pay our respects to their Elders past, present and emerging, as the keepers of the traditions, customs, cultures and stories of proud peoples.



Local Government
Remuneration Commission

03 July 2023

Dear Mayors and Councillors

Re: Local Government Remuneration Commission council category review

I am writing to bring your attention to the ongoing review of council categorisation by the Local Government Remuneration Commission.

As advised in my correspondence of 30 March 2023, the independent Local Government Remuneration Commission (the Commission) is currently undertaking a review of Queensland's councillor and mayor remuneration categories.

In completing the review, the Commission is seeking to ensure council remuneration categories are suitable for the current environment in which councils operate and to establish categorisation methodology that is fair, equitable, measurable, and transparent to support future decision-making by the Commission.

To ensure that all stakeholders have the opportunity to provide input to the review, the Commission has released a consultation paper detailing the review process and the proposed methodology.

To access the consultation paper, please visit the commission's webpage. The consultation period will be open until 28 July 2023.

<https://www.statedevelopment.qld.gov.au/local-government/for-councils/governance/local-government-remuneration-commission/category-review>

If you have any further queries in this regard, please contact the Commission Secretariat at LGRCEnquiries@dsdilgp.qld.gov.au.

Yours sincerely

Bob Abbot OAM

Chair

Queensland Local Government Remuneration Commission

1 William Street Brisbane
PO Box 15009
City East Qld 4002
www.statedevelopment.qld.gov.au

Consultation Paper

2023 Review of Local Government Council Categorisation

**Queensland Local Government Remuneration
Commission**

July 2023

Contents

1. Introduction and current approach	1
• Purpose of the paper	1
• Have your say.....	1
• About the Commission	1
• Current approach.....	2
• Case for change	2
• Review objective.....	3
2. Developing a new approach	4
3. Proposed framework	8
4. Next steps	11
5. Appendix	1

Section 1

Introduction and current approach

Purpose of the paper

The Local Government Remuneration Commission (the Commission) is responsible for establishing and reviewing the categorisation of councils for the purpose of setting maximum remuneration levels for councillors and mayors.

During 2023 the commission is undertaking a remuneration category review.

This paper presents the Commission's review of the existing categories and seeks input from councillors and mayors on the proposed approach for future categorisation.

Note: The determination of the maximum remuneration amounts of councillors and mayors is out of scope for this review, given this can only occur once the councils are allocated to a category. The annual review of maximum remuneration will occur after the category review.

Have your say

The Commission is seeking written input about the proposed framework for future categorisation of councils.

To guide submissions the Commission has included focus questions throughout the Consultation Paper.

You can email submissions to lgrcenquiries@dsdilgp.qld.gov.au with the subject line '2023 Category Review' by COB Friday 28 July 2023.

Submissions received will be considered by the Commission as part of completing the category review.

About the Commission

The Commission, established under the *Local Government Act 2009* (the Act), has the following functions:

- to establish the remuneration categories of local governments;
- to decide the category to which each local government belongs;
- to decide the maximum amount of remuneration payable to the councillors in each of the categories;
- to consider and make recommendations to the Minister about matters relating to councillor advisors; and
- another function related to the remuneration of councillors directed, in writing, by the Minister.

Decisions of the Commission apply to all councillors, deputy mayors and mayors, except for Brisbane City Council.

The Commission has a statutory obligation to complete a review of the remuneration categories once during each local government term.

Current approach

There are currently eight council remuneration categories. Generally, the councils with the smallest populations are in category 1 and the council with the highest population is in category 8. A list of the local governments assigned to the current categories can be found in the [Local Government Remuneration Commission Annual Report 2021-22](#).

Historically the method to allocate councils into categories has varied. Between 2007 and 2014, the Commission assigned councils to one of ten categories, however, in 2015 the Commission determined it would discontinue the use of the previously named “special category” and categories 1 and 2. The Commission introduced a new category (category 2) positioned between the previous category 3 and 4 levels and re-numbered the categories as 1 to 8. Neither the 2007 nor 2015 determinations detailed specific category criteria or metrics for the framework.

Case for change

The members were appointed to the Commission on 1 October 2019. The Commission recognised that the existing categorisation framework has not had any significant updates since 2015. Furthermore, the Commission has recognised that the framework (including the criteria, thresholds and metrics) is not published. Considering this, the Commission wants to ensure that there is a fit for purpose framework to guide Commission decision making in the future.

Shortly after their appointment the Commission maintained the existing categorisation model and ranking system. However, the Commission also recognised that the thresholds and metrics attached to the model are due for modernisation. The existing methodology potentially creates a lack of transparency in decision making and may not provide councils, or the Commission, with a set of well-defined criteria against which council categorisation is considered. This limits the ability for the Commission to be adaptive to change to maintain fit for purpose classification outcomes.

A well-defined framework will improve clarity and equity in categorisation of councils.

Challenges faced by the Commission using the current approach include:

- The existing methodology may not sufficiently achieve objectivity, consistency and transparency against the legislative criteria by which councils are allocated to categories.
- Difficulty in maintaining a consistent classification approach without a clear classification framework.
- Difficulty in assessing ad hoc council submissions seeking classification change on a fair and equitable basis.
- Accounting for the nuances of individual councils in the most equitable manner from a whole of sector perspective.

Given these and other challenges faced by the Commission in maintaining the current approach, there is a need to develop a framework that identifies a contemporary and clearer set of measurable criteria against which councils can be assessed.

QUESTION – Case for change

- Do you support the case for change from the existing categorisation framework?

Review objective

The Commission is seeking to achieve a documented methodology and categories for determining mayor, deputy mayor and councillor remuneration that:

- is fair, equitable, measurable and transparent;
- balances the requirement to differentiate between local governments with the need for simplicity; and
- supports the attraction and retention of high-quality mayors and councillors and an effective local government sector, while also supporting financially sustainable councils.

The scope of the Commission's category review is focused on the legislative requirements to establish the categories of local government and decide the category that the council belongs. The review is also focused on deriving a contemporary framework that is fit for purpose and can be adjusted over time to respond to significant sectoral challenges.

The determination of the maximum remuneration amounts of councillors and mayors is out of scope for this review, given this can only occur once the councils are allocated to a category. The annual review of maximum remuneration will occur after the category review.

Section 2

Developing a new approach

The review has followed a staged approach to the development of the draft framework. The key components of this approach are outlined in this section.

Component 1: Categorisation criteria considerations

To develop a robust and fit for purpose framework the Commission has considered:

- legislative requirements
 - Section 177 of the *Local Government Act 2009* (the Act) and section 242 of the *Local Government Regulation 2012* (the Regulation);
- council feedback and submissions; and
- review of inter-jurisdictional approaches.

Legislative requirements

Section 177 of the Act requires the Commission to create a set of categories of local government for the purpose of councillor and mayoral remuneration. When establishing categories of local governments, section 242 of the Regulation states that the Commission must have regard to—

- the size, and geographical and environmental terrain, of local government areas;
- the population of local government areas, including the areas' demographics, the spread of population serviced by the local governments and the extent of the services the local governments provide; and
- may have regard to other matters the Commission considers relevant to the effectiveness, efficiency, and sustainability of local governments.

Recent council submissions to the Commission

Council submissions were consistent in their request for the Commission to develop a framework that is based on a model using a clear, repeatable and documented process supported by clear metrics.

Inter-jurisdictional approaches

A review of council categorisation and remuneration practices across all Australian local government jurisdictions showed that there is no consistency in frameworks.

Generally, population and operating expenditure are the two most common factors used in determining council categorisation. However, there is a broad mix of other criteria used ranging from area (geographical size) and the nature and volume of business / industry, to sphere of economic influence.

Refer to appendix 1 for detailed identification of each jurisdictions factors to determine categorisation of councils.

Component 2: Development of guiding principles

The Commission has established a set of proposed guiding principles to support the new categorisation approach.

The principles and summary descriptors are summarised in Table 1 below:

Table 1: Guiding principles

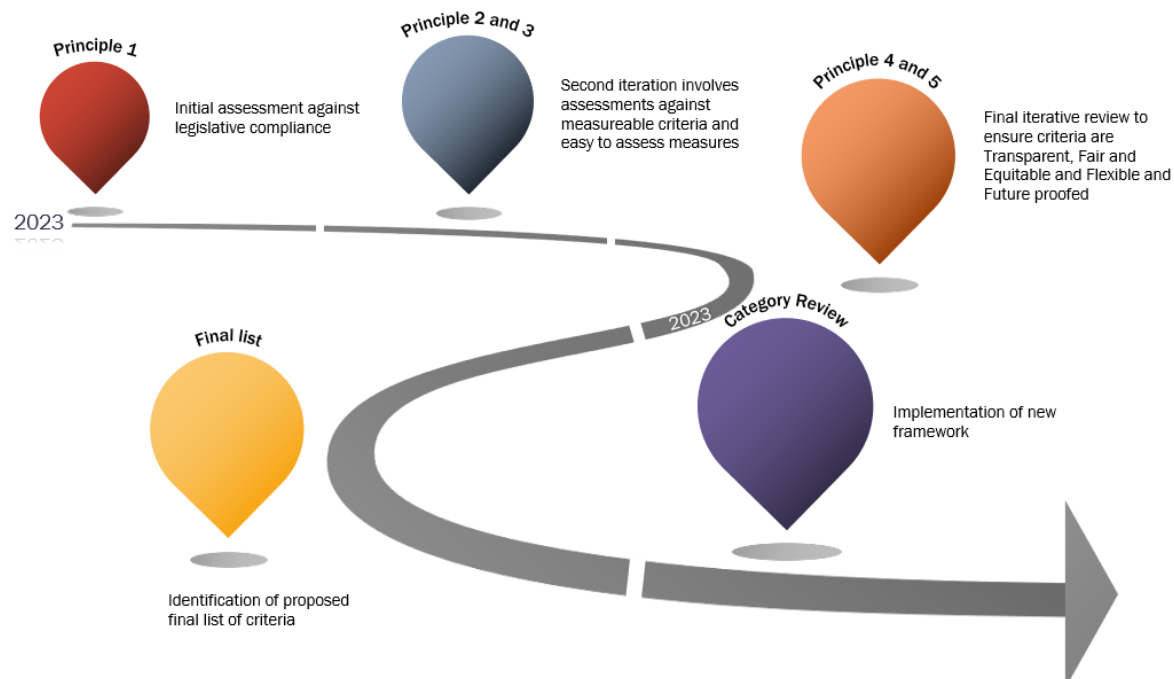
Principle	Descriptor
1. Legislative Compliance	The categorisation framework must include criteria that comply with legislation (Act and Regulation)
2. Measurable Criteria	The criteria must be clearly defined, easy to measure, assess, and explain. The use of qualitative measures should be limited to reduce subjectivity.
3. Easy to Assess Measures	Evidence-based data from authoritative sources must be available and easily accessible to enable assessment against each criterion.
4. Transparent, Fair and Equitable	The framework must be constructed in a way that is easy to understand/explain, enables the criteria to be applied to all councils in a consistent, fair and equitable manner, and result in a defensible categorisation outcome.
5. Flexible and Future Proofed	The framework should provide sufficient flexibility for the Commission to consider and implement variations to the framework to cater for changed circumstances.

QUESTIONS – Guiding principles

- Do you agree with the guiding principles used to develop the category framework?
- If no, what would you propose for inclusion and does this meet the legislative requirements?

Component 3: Criteria identification and selection

An iterative approach was undertaken where some potential criteria were removed at the completion of each iteration. This approach resulted in the proposed framework criteria.



The criteria and reasons for inclusion are provided in Table 2 below:

Table 2: Proposed criteria

Criteria	Rationale
Revenue	Revenue is considered a key criterion as it is a useful proxy measure for councils' accountability for effectively and efficiently managing controllable resources in achieving defined business, service, developmental or operational objectives of council and includes consideration of the complexity and range of services provided; as such it captures the scale and complexity of council operations.
Population/ Geography	Population including the spread of the population is considered a key criterion given the legislative requirements.
Population Growth	Population growth is considered a key criterion given the direct impact on Council in terms of the planning and infrastructure development required to accommodate population growth.
Socio-economic status	Socio-economic status of the local government area is considered a key criterion as it accounts for the differences in complexities of councils with different levels of socio-economic advantage / disadvantage.
Industry impacts	Industry impacts is considered a key criterion as it directly impacts the complexity and demands of Council resulting from the nature of industry, stakeholders involved, political/community sensitivity/controversy, negotiation/contractual requirements, scale and size of industry development. Council submissions also indicate that new and emerging industries impact on the complexity of the councillor role.

The Commission considered other possible criteria including Interjurisdictional alignment, operating and capital expenditure, range of services and council innovation.

Council submissions have previously requested that innovation and range of services be included for consideration to highlight variations within industry. However, the Commission determined that they were excluded from further consideration due to the limitations for a consistent measurement and assessment across all councils. Furthermore, some services could be captured through their inclusion in revenue criteria.

Component 4: Develop primary and adjusting criteria

Primary and Adjusting Criteria

Revenue best aligns to the legislative requirements as it addresses all the primary requirements. In general, revenue raising capacity is influenced by the size of land, population demographics and the extent of service delivery required to be met.

Therefore, the Commission is proposing that revenue is the primary criterion.

The other four criteria are designed to recognise elements that are not captured by revenue, but which do have an impact on the complexity and demands placed on a council. Their inclusion modifies the assessment of a council over another with similar revenue.

Section 3

Proposed framework

Following the completion of the building block approach, the draft framework has been developed. The below table shows the draft criteria, the measurement and proposed rating scale applied to each criterion.

There will be six main categories driven by the primary revenue criterion. Each category will contain three bands – low, medium, and high.

The Commission considers the use of revenue as the key indicator to place a council into one of the six categories. Therefore, revenue is proposed as the primary driver for council category placement. To recognise differences in Council's operating environment the approach applies four proposed adjustment criteria. This allows council categorisation of up to 18 bands.

CRITERIA		KEY MEASURE (SOURCE)	RATING SCALE
PRIMARY CRITERION	Revenue	Total operating revenue (Source: Council's Financial Statements)	6 revenue categories (refer further detail under "Primary criterion thresholds" heading below)
ADJUSTING CRITERIA	Population/ Geography	Population dispersion based on total average distance from primary centre (calculated as average km of small centres from primary centre multiplied by number of small places based on scaled count score (Source: QGSO)	Application of adjusting criteria is used to differentiate councils based on these four elements, within the primary criteria band.
	Projected population growth	Annualised population growth based on the previous 5 years and projected 5 years (Source: QGSO)	
	Socio-Economic Status	SEIFA index of relative socio-economic disadvantage decile (Source: ABS)	
	Industry Impacts (if included)	Qualitative measure: level of complexity and involvement required of Council in managing negotiations and stakeholder / community interests, and impacts on Council infrastructure planning and development, because of key industries and developments. Source: Proposed that councils would need to demonstrate how they meet the criterion. This would also require a qualitative assessment by the Commission.	

Thresholds applying to the criteria

Primary criterion thresholds

Total operating revenue (rates, service fees, grants, other sources) provides an accurate measure of regular and sustained revenue to reflect the scale and complexity of operations on an ongoing basis and is not subject to fluctuations. Proposed revenue threshold limits have been created by applying a revenue impact approach commonly used in assessing organisation size in traditional remuneration work value determination methodologies. The proposed framework uses the following threshold limits across six categories.

Category	Revenue
A	Up to \$50m
B	\$50.1m to \$125m
C	\$125.1m to \$250m
D	\$250.1m to \$500m
E	\$500.1m to \$1b
F	> \$1b

QUESTIONS - Primary revenue criteria thresholds?

- Do you support the proposed revenue thresholds?
- If No; What thresholds do you propose (including rationale)?

Adjusting criteria thresholds

It is proposed that a rating scale be introduced for the following two population criteria, based on thresholds informed by the actual spread of the measures across all Councils.

Population dispersion

The population dispersion considers both population and demography. The proposed model shows that councils with smaller towns within close proximity to the primary centre have shorter average distances to the primary centre. This is relative to councils with fewer small centres which require longer average travel distances to the primary centre. It reflects travel demands placed on council/councillors as measured by the total average distance from the primary centre.

Population growth

A historical and projected view over a 10-year period smooths out and reduces any potential projection errors.

Population growth can create additional requirements for infrastructure planning and development. A lower percentage (percentile data) relating to population growth reflects councils with low growth, where it is expected that there is little additional infrastructure planning and development. This approach acknowledges the complexities of future planning and infrastructure development not reflected in total operating revenue or other adjusting criteria.

Socio-Economic Indexes for Areas (SEIFA)

SEIFA thresholds are aligned with thresholds used by the Queensland Local Government Grants Commission and are used to ensure consistency of interpretation.

The Commission believes the thresholds noted above in this section allow for a controlled and accountable way for the categorisation of a council into a primary revenue category and point scoring under the adjusting criteria.

QUESTIONS

Adjusting criteria

- Do you support the adjusting criteria identified in this paper?

Adjusting criteria - Industry Impacts

- Council feedback has previously included a request for potential inclusion of industry impacts to be considered as part of a category framework - how would you review and assess industry impacts to develop an equitable, clear and repeatable criterion that can be included in a state-wide framework?

Other considerations

- Are there other accessible factors / metrics that are not included in the proposed model?

Note: any suggestions for consideration of additional / alternative factors / metrics must be supported by details of accessible quantifiable and reliable data sources. The proposed factor must be able to be applied across all councils in line with the guiding principles.

Next steps

The Commission is seeking feedback on the category framework through the questions identified throughout the consultation paper.

Timeline

You can email any submissions, questions, or concerns to lgrcenquiries@dsdilgp.qld.gov.au with the subject line '2023 Category Review'.

Feedback on this preliminary paper will close on Friday 28 July 2023.





















What happens next?

The Commission will continue to engage with stakeholders and collate and consider feedback in the coming months.

- In October 2023, the Commission will report back to councils and stakeholders on this engagement with a final framework for implementation.
- The Commission use the final framework to allocate councils to a category
- Prior to 1 December 2023 the Commission will determine the maximum remuneration for each category. The maximum remuneration levels will be implemented from 1 July 2024.
- The Commission will take the opportunity to provide clarity through the report and remuneration schedule regarding any other remuneration as required.

Appendix

Appendix 1

State / Factor	New South Wales	Victoria	Tasmania	South Australia	Western Australia	Northern Territory	Queensland
 Terrain of Council							
 Operating Expenditure							
 Services / Demand to Service							
 Area (size)							
 Population							
 Industry / Economy							
 Revenue							
 Voter Mix							
 SEIFA							
 Meetings							
 Community Involvement							
 Growth and Development							
 Social/ Economic/ Environment Issues							
 Strategic Planning							
 State or National Negotiations							
 Infrastructure Development							
 Other (e.g. Capacity to Pay, FTE, sustainability)							
 Nature and Volume of Business							
 Diversity of Community							
 Significance of Council							

VIETNAM VETERANS ASSOCIATION OF AUSTRALIA



Burdekin Branch

PO BOX 1285 AYR Q. 4807



18th August 2023 Vietnam Veterans Day.

July 2023.

*Burdekin Shire Council,
Young St. Ayr.*

Mayor and Councillors,

The Burdekin Sub Branch of Vietnam Veterans will be celebrating the Anniversary for the Battle of Long Tan, this was a significant part of the Vietnam War, with a parade and service to mark this occasion.

Again this year the parade and service will be conducted at our Deep Creek Veterans Retreat (Rural No 4377) Ayr Dalbeg Road.

You are cordially invited to attend, the parade will commence at 11.00am on Friday the 18th August 2023.

There will be light refreshments after the parade for those that wish to stay after the ceremony.

Yours faithfully,

Don Bailey. Secretary VVAA.



Every Queensland
community deserves
to be a liveable one

10 July 2023

Mr Terry Brennan
Chief Executive Officer
Burdekin Shire Council
PO Box 974
AYR QLD 4807

VIEW	MAYOR	AGENDA	C14
	CEO	DATE	
		APPLIC #	
NOTED		PROP #	
TENDER		LAND #	
ACTION			
DEADLINE		CLASS	

Dear Mr Brennan,

RE: LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND 2023-2024 MEMBERSHIP RENEWAL

I am writing regarding your council's membership renewal with the Local Government Association of Queensland for 2023-2024.

Liveable Communities

Every Queensland community deserves to be a liveable one.

This mantra has underpinned our advocacy and engagement with both the state and federal governments. It's been heartening to see both levels of government start to use this same language. Every day we advocate strongly for the collective interests of our members; we never stop.

The recent Commonwealth announcement of \$236 million for the Flood Warning Network (FWN) here in Queensland is a perfect example of our continuing efforts to deliver value to members across the state, as too our strong advocacy recently around dangerous dogs the focus of several historical annual conference resolutions.

Our recent Cost Shifting survey, 20 years after its first incantation, highlights that councils now shoulder nearly half a billion dollars annually in additional responsibilities, often as providers of last resort. This is why we continue to advocate for the critical funding needed to deliver essential infrastructure and services.

Your conference motions drive our activities, and your local stories and case studies help inform and shape our advocacy. For this I thank you.

Future Focus

With the 2024 local government elections only nine short months away we are focused on supporting your council in the lead up to, during and post the 16th of March.

We are working closely with the Electoral Commission of Queensland (ECQ), the Department and other stakeholders to ensure these elections meet the highest standards of expectations.

We will soon be releasing further details of the support and assistance that will be made available along with a four-year plan for the next term. This will be the first time your Association will have taken a whole-of-term approach to its support for members.

Our free Elected Member Update (EMU) workshop program will of course further inform. We look forward to visiting your council over the coming months.

P 07 3000 2222
F 07 3252 4473
W www.lgaq.asn.au

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25 Evelyn Street
Newstead Qld 4006

PO Box 2230
Fortitude Valley BC
Qld 4006

Local Government Association Of Queensland Ltd.
ABN 11 010 883 293 ACN 142 783 917



We are also committed to advancing a new Industrial Relations and Workforce strategy to tackle the significant workforce challenges facing every council.

You will see significant uplift in this work over the coming months.

Why LGAQ?

It is likely that the near term will be more challenging for Queensland councils.

Already the state and federal governments have started to taper key funding programs. As COVID stimulus measures are wound back and budget repair measures initiated this will mean less funding for councils, further deteriorating the financial sustainability of councils and negatively impacting the liveability of local communities.

Having a strong, innovative, and influential peak body will be vital.

The LGAQ offers members value in many ways. The full scope of what we offer, and the value inherent in what we offer can be difficult to fathom which is why we have created a new resource to help communicate this story. I have included a copy for you enclosed with this letter.

Valuing your councils' membership

This year the Association will be taking its first steps towards merging its membership and services subscription from 1 July 2025. This means our five largest councils will pay comparatively a little more, all other councils comparatively a little less. This year's invoice reflects the first year of this transition.

In overall terms membership and member service fees increases have been set to four (4%) percent for this coming financial year. Any variances will be because of changing relativities between councils as determined by the application of the LGAQ membership formula.

Your council is also a member of the Local Government Mutual (LGM) scheme, which continues to retain a larger than required surplus of funds. LGM's surpluses are such that the LGAQ Board resolved to increase its surplus distribution in June 2023. In net terms an additional \$2 million will be returned to LGM scheme members, almost doubling the distribution provided last financial year.

Your council has received \$165,932 over the last five consecutive years, of distributions through its participation in the mutual schemes, which is only possible because you are a member of the LGAQ. Over that five-year period, this re-distribution has helped to significantly offset the cost of your membership.

Membership value remains at the forefront of our thinking. A strong local government sector needs a strong peak body, and your councils continuing support directly contributes to this goal.

Please find attached a copy of the invoice for your council's membership renewal for 2023-2024.

As your Association we look forward to representing and supporting you in the lead up to the local government elections and continuing that support into the new term.

Yours sincerely

Alison Smith
CHIEF EXECUTIVE OFFICER

From: [REDACTED]

Sent: Wednesday, July 12, 2023 3:24 PM

Subject: New Course for Elected Members - YOUR DIGITAL IDENTITY for Elected Members

Dear Elected Member

Peak Services is proud to launch yet another modern and interesting course to help you reach and engage with your communities.

Our NEW PROGRAM – “[YOUR DIGITAL IDENTITY – for Elected Members](#)” is a 3-hour virtual course is scheduled as follows:

- Wednesday 30 August or Wednesday 15 November
- 9am-12pm
- \$400 Inc GST per person

Our facilitator for this exciting new program is Dr Lisa Harrison: Micro-Influencer Researcher and Educator

[Dr Lisa Harrison](#) is a dedicated researcher from the Queensland University of Technology, specialising in the study of micro-influencers within the creative industries. Her groundbreaking thesis investigated the professional practices of micro-influencers, who are influential social media users emerging in engaged smaller online communities.

Synopsis

Are you worried about the impact your digital presence has on your professional reputation? Are you ready to take control of your online identity? Then this course is for you.

In this comprehensive online course, you'll learn how to effectively audit your digital identity, assess your online footprint, and take steps to improve your digital reputation. You'll discover how to identify potential risks and vulnerabilities in your personal and professional brand and develop a plan to mitigate them.

The course covers a variety of topics, including:

- Understanding the impact of your online presence
- Conducting a thorough audit of your digital footprint
- Evaluating the effectiveness of your personal and professional profiles
- Developing strategies for improving your online reputation
- Crafting a strong personal brand
- Managing your digital identity in the long term

By the end of this course, you will have the tools and knowledge necessary to take control of your online identity, improve your digital reputation, and project a professional image that aligns with your personal and professional goals.

If you would like to increase your digital presence, please complete the attached booking form and return to me for processing along **with your preferred course date.**

Sincere regards

Patricia Paolini

Business Development Manager - Training



e: [REDACTED]
m: [REDACTED]
t: [REDACTED]
wearepeak.com.au

VIRTUAL TRAINING BOOKING FORM - SHORT COURSE

PARTICIPANT NAME/S (please use block letters)	EMAIL ADDRESS	COURSE NAME	COURSE DATE/S	COST (inc GST)
		YOUR DIGITAL IDENTITY 9AM-12PM		\$400
If paying by Credit Card, please tick <input type="checkbox"/>			GRAND TOTAL inc GST	
AUTHORISING MANAGER		BOOKING CONTACT		
Contact Name		Contact Name		
Title		Title		
Email		Department		
Phone		Organisation		
ACCOUNTS PAYABLE		ADDRESS		
Contact Name				
Phone		Phone		
Fax		Fax		
Email		Email		
Terms and Conditions (please see over)				
<input type="checkbox"/> I accept the terms and conditions contained in this document (refer next page for details)				
Authorising signature		Date	PO#	
Please issue your purchase order in the name of Peak Services Pty Ltd ABN 17 115 959 021				
Please confirm by ticking the below box if this product/service is being purchased under Local Buy's Human Resources and Employee Services BUS 327 Panel Arrangement				
<input type="checkbox"/> YES purchased under Local Buy Panel Arrangement				

Peak Services Terms and Conditions

OFFER VALIDITY

The offer for provision of professional services encompassed in the booking form remains valid for a period of 60 days, unless otherwise stated in the booking form.

THE PARTIES

The Client means the organisation identified as the purchaser in the attached booking form. The Client's representative, unless otherwise advised by the Client, is the addressee identified in the attached booking form.

The Consultant means:

Peak Services Pty Ltd ACN 115 959 021 ABN 17 115 959 021
25 Evelyn St, Newstead, Qld 4006
Peak Services is the business name of Peak Services Pty Ltd.

GENERAL

1. All work undertaken by Peak Services is subject to the terms and conditions here set out.
2. These terms and conditions cannot be varied or waived, unless in writing and signed by an executive of Peak Services Pty Ltd.
3. If the Services are being procured under a Local Buy LGA Arrangement, the relevant Local Buy Purchaser Conditions take precedence over all other terms and conditions to the extent of any inconsistency.
4. Peak Services reserves the right to change course schedules, course pricing, discontinue courses, modify course content, limit class size or cancel courses prior to course confirmation. The Client will be notified should any of these details change.
5. The Client agrees to purchase the courses or consulting services scheduled for the dates and times as specified in the Booking Form.

PEAK INSURANCES

6. Peak Services holds, and shall maintain for a period of at least 12 months following completion of the Services, the following minimum insurance levels:
 - Public Liability: \$20 million
 - Products Liability: \$20 million in the aggregate
 - Professional Indemnity: \$20 million in the aggregate

COURSE CONFIRMATION

7. All courses or consulting services delivered at the Client's nominated venue or at Peak Services' nominated venue, will be confirmed by email by Peak Services approximately 10 working days prior to commencement (or earlier where possible). Should the Client need to travel to a venue to access Peak's training, the Client is advised not to make accommodation or travel arrangements until a Peak Services course confirmation has been received. Peak Services shall not be liable for any costs or damages suffered by the Client or Participants as a result of any cancellation or delays in delivery of any course where a course confirmation has not been issued by Peak Services.

SCHEDULING COURSES

8. Peak Services will specify the dates of publicly scheduled or onsite training events. Peak Services may cancel any training event on notice. If this occurs, and the Client has pre-paid, Peak Services will refund the course fee paid.

FEES

9. Peak Services' fees are payable in accordance with the following provisions.
10. Peak Services will invoice for any training events post training delivery. All invoices are payable within 30 days.
11. Any significant administrative work will be charged at the rate of \$100 per hour ex GST.
12. Peak reserves the right to charge interest on overdue payments at the rate of 1% per month, calculated on a pro-rata daily basis.

FORCE MAJEURE AND DELAYS

13. A party shall not be liable for any failure or delay in the performance of this agreement where the failure or delay is caused by circumstances or events:
 - a. Beyond the party's reasonable control,
 - b. Which materially affect the performance of any its obligations under this agreement.

CANCELLATION

14. Prior to course confirmation, cancellations may occur at any time.
15. After course confirmation, payment in full will be required.
16. Participant substitution on training courses is free of charge at any time prior to course commencement.
17. Substitutions, cancellations and transfers (for training) will only be accepted in writing or via email to training@wearepeak.com.au

REGISTRATION CHANGES

18. All changes to registration details must be made in writing or via email to training@wearepeak.com.au

LIMITED LIABILITY

19. Peak Services is not liable for any loss, damage, injury, costs (including legal), claims or expenses sustained by the Client or its employees, agents or customers, arising directly or indirectly from or connected with this assignment, except for where Peak Services has been deemed to be negligent in the services provided.

COPYRIGHT AND OTHER INTELLECTUAL PROPERTY RIGHTS

20. Unless specifically agreed otherwise, copyright of all course material and publicity material remains with Peak Services, except where stated, and may not be reproduced in whole or in part, recorded, loaned, broadcast, stored in a retrieval system or displayed publicly without prior permission.
21. The Client grants Peak Services a licence to use any Client supplied information for the purposes of completing the services contemplated by this agreement.
22. The Client shall advise Peak Services in writing if any Client supplied documents or information are to be treated as confidential.

PRIVACY

23. We only collect information that is reasonably necessary for the proper performance of our activities or functions. This may include for record keeping, communication with you/participants or marketing.
24. When we collect your information, we put measures in place to ensure your information is kept confidential, used securely and only used for the purposes outlined. Refer to Peak's privacy policy for full details. The policy is publicly available www.wearepeak.com.au.

ASSIGNMENT

25. Peak Services may assign, novate, sub-contract, or otherwise transfer all or any part of its rights or liabilities under this arrangement without the consent of the Client. The Client must execute any document reasonably required by Peak Services to give effect to the assignment, novation or transfer.

WARRANTY

26. The Client warrants that all courses will have been approved by them as fit for purpose before release to their staff. Peak Services does not make any warranty as to the results that may be obtained from the course or as to the accuracy or reliability of any information obtained through the course.

ONLINE SOLUTIONS

Time and cost-effective online training for your staff.



27. Courses are provided by Peak Services for general training purposes and should not be considered as professional advice.

AUTHORISATION

28. The Client hereby certifies that all Participants are employed by or are under contract to the Client and undertakes to bring these Terms and Conditions to the attention of Participants.