



Burdekin Shire Council

AGENDA

ORDINARY COUNCIL MEETING

**HELD AT COUNCIL ADMINISTRATION BUILDING,
145 YOUNG STREET, AYR**

on 26 September 2023

COMMENCING AT 9:00 AM

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ORDER OF BUSINESS:

ATTENDANCE

- 2. PRAYER**
- 3. DECLARATIONS OF INTEREST**
- 4. MINUTES AND BUSINESS ARISING**
 - 4.1. Ordinary Council Meeting Minutes - 12 September 2023**
 - 4.2. Burdekin Shire Youth Council Meeting Minutes - 14 August 2023**
 - 4.3. Audit Committee Meeting Minutes - 6 September 2023**
 - 4.4. Economic Development Advisory Group Meeting Minutes - 3 August 2023**
- 5. EXECUTIVE**
 - 5.1. CEO**
 - 5.1.1. Council Workshops - August 2023**
 - 5.2. ECONOMIC DEVELOPMENT**
- 6. CORPORATE AND COMMUNITY SERVICES**
 - 6.1. CLIENT SERVICES**
 - 6.2. COMMUNITY DEVELOPMENT**
 - 6.3. FINANCIAL AND ADMINISTRATIVE SERVICES**
 - 6.3.1. First Revised Budget Report 2023-2024**
 - 6.3.2. Monthly Financial Report - August 2023**
 - 6.4. GOVERNANCE**
 - 6.4.1. Annual Report 2022/2023**
 - 6.4.2. Consecutive Trustee Lease for Queensland Fire and Emergency Services over part of Reserve for Local Government Purposes located at Millaroo.**
- 7. INFRASTRUCTURE, PLANNING AND ENVIRONMENTAL SERVICES**
 - 7.1. ENVIRONMENTAL AND HEALTH SERVICES**
 - 7.1.1. Contract Amendment - Home Hill Caravan Park**
 - 7.2. OPERATIONS**
 - 7.3. PLANNING AND DEVELOPMENT**
 - 7.4. TECHNICAL SERVICES**
- 8. NOTICE OF MOTION**
- 9. RECEIPT OF PETITIONS**
- 10. CORRESPONDENCE FOR INFORMATION**
- 11. GENERAL BUSINESS**
- 12. CLOSED BUSINESS ITEMS**
- 13. DELEGATION**
 - 13.1. Australian Citizenship Ceremony**

4.1. MINUTES AND BUSINESS ARISING

Ordinary Council Meeting Minutes - 12 September 2023

Recommendation

That the minutes of the Ordinary Council Meeting held on 12 September 2023 be received as a true and correct record.

Attachments

1. Minutes - Ordinary Council Meeting - 12 September 2023



Burdekin Shire Council

MINUTES

ORDINARY COUNCIL MEETING

**HELD AT COUNCIL ADMINISTRATION BUILDING,
145 YOUNG STREET, AYR**

on 12 September 2023

COMMENCING AT 9:02 AM

ORDER OF BUSINESS:

1. ATTENDANCE

Councillor Lyn McLaughlin, Councillor Sue Perry, Councillor Kaylee Boccalatte, Councillor Michael Detenon, Councillor John Furnell, Councillor Max Musumeci.

Mr. T. Brennan - Chief Executive Officer
Mr. N. O'Connor – Director Corporate and Community Services
Mr. N. Wellwood – Director of Infrastructure, Planning and Environmental Services
Mr. K. Byers - Manager Technical Services (Part)
Mr. P. Day - Manager Environmental and Health Services (Part)
Mrs. R. Stockdale - Senior Governance Officer (Part)
Mr. C. Batchelor - Governance and Property Officer (Part)

Minutes Clerk - Ms. G. Biffanti

Apologies - Councillor John Bonanno

2. PRAYER

The meeting prayer was delivered by Reverend Malia Ma'u of the Burdekin Uniting Church.

9.08am - Mr. Byers entered the meeting.

3. DECLARATIONS OF INTEREST

The Mayor called for declarations of interest.

Councillor Musumeci advised he had a Declarable Conflict of Interest in relation to Item 6.4.5 TBSC/22/014 - Tender for Paddock Rental - Land Adjoining Ayr Industrial Estate as his wife is the applicant's accountant. Councillor Musumeci advised of his intention to leave the meeting during this discussion.

4. MINUTES AND BUSINESS ARISING

4.1. Ordinary Council Meeting Minutes - 22 August 2023

Recommendation

That the minutes of the Ordinary Council Meeting held on 22 August 2023 be received as a true and correct record.

Resolution

Moved Councillor Boccalatte, seconded Councillor Detenon that the recommendation be adopted.

CARRIED

4.2. Burdekin Shire Road Safety Advisory Meeting Minutes - 16 August 2023

Executive Summary

This report provides the Minutes of the Burdekin Shire Road Safety Advisory Meeting held on 16 August 2023.

Recommendation

Item 6.1.1 Safety Concerns - T-Intersection at the Bruce Highway and Pioneer Mill Road

Council to liaise with Department of Transport and Main Roads to find ways to reduce the potential risk at the T-Intersection of the Bruce Highway and Pioneer Mill Road.

Item 6.2.1 Speed Review Along Maidavale Road, Airville

Council to investigate the requirement to conduct a speed review along Maidavale Road, Airville from Klondyke Road to the Maidavale School.

Item 6.2.2 Incorrect Turning Arrows

Council to investigate the turning arrows at the intersection of Beach Road and Trent Road, Ayr.

Item 6.3.1 Safety Issues - T-Intersection of Sexton Road and Mountain View Road, Airville

Council to review improving the T-Intersection on Sexton Road and Mountainview Road, Airville in the future budget reviews.

Item 6.4.2 Indicators on Roundabouts

Council to liaise with all emergency services to create media on how using indicators can save a life.

Item 6.6.1 Line Marking – At Overtaking Lane on Bruce Highway South of Giru

TMR to review the Bruce Highway overtaking and merging line marking along the Haughton River Floodplain Upgrade area.

That:

1. the minutes of the Burdekin Shire Road Safety Advisory Meeting held on 16 August 2023 be noted, and;
2. the recommendations as detailed in the minutes and summarised in Item Numbers 6.1.1 to 6.4.2 above be adopted.

Resolution

Moved Councillor Musumeci, seconded Councillor Boccalatte that the recommendation be adopted.

CARRIED

9.18am - Mr. Byers left the meeting.

5. EXECUTIVE

5.1. CEO

5.2. ECONOMIC DEVELOPMENT

6. CORPORATE AND COMMUNITY SERVICES

6.1. CLIENT SERVICES

6.2. COMMUNITY DEVELOPMENT

6.3. FINANCIAL AND ADMINISTRATIVE SERVICES

6.4. GOVERNANCE

6.4.1. Local Roads and Community Infrastructure Program - Phase 4 - Project Nominations

Executive Summary

Advice has been received from the Federal Department of Infrastructure, Transport, Regional Development, Communications and the Arts of a Phase 4 funding allocation under the Local Roads and Community Infrastructure Program (LRCIP) of \$978,041.00. This allocation is comprised of:

- Part A - \$620,261.00 for approved Local Road and Community Infrastructure Projects;
and
- Part B - \$ 357,780.00 for approved road projects.

Recommendation

That:

Under the Local Roads and Community Infrastructure Program Phase 4 funding allocation:

1. the Clare Pool Rejuvenation Project totalling \$150,000.00 be submitted as a Part A Project, noting that projects from remaining funds of \$470,261.00 from a total allocation of \$620,261.00 need to be submitted by 31 December 2024; and

-
2. the Thompson Road Floodway Upgrade Project be submitted as a Part B Project totalling \$357,780.00, noting a Council contribution of \$36,695.00 towards the total project cost of \$394,475.00 will be required.

Resolution

Moved Councillor Musumeci, seconded Councillor Perry that the recommendation be adopted.

CARRIED

9.21am - Mrs. Stockdale entered the meeting.

6.4.2. Proposed Amendment to Subordinate Local Law 1.4 (Installation of Advertising Devices) 2012

Executive Summary

To propose amendments to *Subordinate Local Law 1.4 (Installation of Advertising Devices) 2012* and to delegate to the Chief Executive Officer the power to undertake the public interest testing in relation to anti-competitive provisions.

Amendments to the Subordinate Local Law would include provisions for A-frame signs, sandwich boards, outdoor dining signs that are not fixed and advertising banners, flags, teardrop signs, balloons and other devices that may or may not have a supporting framework. The amendments to the Subordinate Local Law will also make provisions to ensure adequate pedestrian corridors are maintained where advertising devices are placed on Council controlled land (for example, public footpaths) to reduce the risk of injury or harm to pedestrians.

Recommendation

That:

1. Council resolves to propose to make Installation of Advertising Devices (Amendment) Subordinate Local Law (No. 1) 2023 which amends *Subordinate Local Law No. 1.4 (Installation of Advertising Devices) 2012*; and
2. Council resolves, pursuant to section 257 of the *Local Government Act 2009* ("the Act"), to delegate to the Chief Executive Officer of Council its powers under section 38 of the Act and section 15 of the *Local Government Regulation 2012* to decide:
 - a. how the public interest test of the subordinate local law particularised in the schedule is to be conducted; and
 - b. the matters with which the public interest test report in relation to the subordinate local law particularised in the schedule must deal; and
 - c. the consultation process for the public interest test and how the process is to be used in the public interest test.

Resolution

Moved Councillor Furnell, seconded Councillor Perry that the recommendation be adopted.

CARRIED

6.4.3. Declaration of Gifts, Benefits, and Prizes Policy

Executive Summary

From time-to-time Councillors and Council Employees will be presented with gifts, benefits or prizes in the course of fulfilling their official duties. Council's Declaration of Gifts, Benefits and Prizes Policy establishes the disclosure requirements for all Councillors and Employees of Burdekin Shire Council when responding to offers of gifts, benefits and prizes- including tangible and intangible items. The policy helps to improve accountability and transparency by ensuring all gifts, benefits or prizes offered to or received by Councillors or Council employees, in the course of their official duties, are duly declared and appropriately treated.

The policy covers three (3) categories of gifts, benefits and prizes - Category 1 - value less than \$25.00, Category 2 - value greater than \$25.00 and less than \$100.00, Category 3 - value greater than \$100.00, and provides the relevant conditions associated with being offered, or accepting gifts, benefits or prizes within each category. The policy aims to ensure that real or potential conflicts of interest are considered when making a decision about the acceptance of a gift, benefit or prize.

The Policy was last reviewed and adopted by Council in September 2020, with a 36-month review period. The policy has been reviewed and is now presented to Council for readoption.

Recommendation

That Council adopts the Declaration of Gifts, Benefits and Prizes Policy as attached to this report.

Resolution

Moved Councillor Musumeci, seconded Councillor Detenon that the recommendation be adopted.

CARRIED

6.4.4. TBSC/23/013 - Tender for Supply and Operation of an Aviation Fuel Facility at the Ayr Aerodrome

Executive Summary

Approval is sought for Tender for the Supply and Operation of an Aviation Fuel Facility at Ayr Aerodrome under Contract Number TBSC/23/013. The abovementioned Tender was advertised on 14 July 2023. At close of Tender on 4 August 2023, one (1) formal submission was received and one (1) informal submission received after the closure date.

Recommendation

That in respect of TBSC/23/013 – Tender for Supply and Operation of an Aviation Fuel Facility at the Ayr Aerodrome:

1. Council accepts the Tender submitted by Woodham Petroleum Services Pty Ltd with negotiated variations as detailed in this report; and
2. Council enter into a formal lease arrangement with Woodham Petroleum Services Pty Ltd for the fuel facility at Ayr Aerodrome.

Resolution

Moved Councillor Musumeci, seconded Councillor Furnell that the recommendation be adopted.

CARRIED

9.32am - Mr. Day entered the meeting.

6.4.5. TBSC/22/014 - Tender for Paddock Rental - Land adjoining Ayr Industrial Estate

9.36am Councillor Musumeci left the meeting at the commencement of this discussion as he had a Declarable Conflict of Interest in Item 6.4.5 TBSC/22/014 - Tender for Paddock Rental - Land Adjoining Ayr Industrial Estate as his wife is the applicant's accountant.

Executive Summary

Finalisation of dealings with TBSC/22/014 - Tender for Paddock Rental - Land adjoining Ayr Industrial Estate. Due to anticipated significant capital outlays for fencing and other expenses combined with the likely impact of further land requirements for both the Macro-Algal Bioremediation Facility and Ayr Industrial Estate future development, the viability of entering in a tenure arrangement over the land identified within the Tender is now deemed marginal.

Recommendation

That in respect of TBSC/22/014 - Tender for Paddock Rental - Land adjoining Ayr Industrial Estate described as the whole of Lot 18 Registered Plan 742492, the whole of Lot 19 Survey Plan 279592 and part of Lot 140 Crown Plan GL1243:

1. Council resolves to not proceed with the paddock rental arrangement over the land due to identified viability issues including expenses for fencing and associated costs and the likely impact of future land requirements for both the Macro-Algal Bioremediation Facility and future expansion of the Ayr Industrial Estate; and
2. Council writes to the preferred tenderer and advises them of Council's decision to not proceed with a paddock rental arrangement over the previously identified land.

Resolution

Moved Councillor Furnell, seconded Councillor Perry that the recommendation be adopted.

CARRIED

9.43am - Councillor Musumeci re-entered the meeting.

7. INFRASTRUCTURE, PLANNING AND ENVIRONMENTAL SERVICES

7.1. ENVIRONMENTAL AND HEALTH SERVICES

7.1.1. Flying Fox Roost Management Plan Grant Application and Council Contribution

Executive Summary

Funding is available through the Department of State Development, Infrastructure, Local Government and Planning through the Flying Fox Roost Management in Queensland Grant Program: Stream 2 Development of Roost Management Plans. Burdekin Shire Council proposes to apply for funding under this program to engage an experienced and suitably qualified consultant to develop a Flying Fox Roost Management Plan for the entire Local Government Area (LGA).

This plan will be a formal document which will include community consultation and endorsement by Council and will provide council with a long-term approach to flying fox management. It will enable council to undertake best practice management decisions and maintain responsiveness to emergent issues on new flying fox sites and permanent roosts as well providing a consistent message to the community ultimately, encouraging the community to co-exist with flying foxes.

Recommendation

That Council confirms and endorses the Council Officer's submission of a grant application for a total of \$50,000.00, under the Flying Fox Roost Management in Queensland Grant Program for the preparation of the Burdekin Shire Council Long-Term Flying Fox Roost Management Plan, noting Council's required contribution of 30% from the Environmental Levy.

Resolution

Moved Councillor Boccalatte, seconded Councillor Musumeci that the recommendation be adopted.

CARRIED

9.47am - Mr. O'Connor left the meeting.

9.51am - Mr. O'Connor re-entered the meeting.

9.52am - Mr. Byers re-entered the meeting.

7.1.2. Reef Trust Partnership Accelerator Grants - Community Climate Action for the Reef Application

Executive Summary

An opportunity has been identified under the Reef Trust Partnership Accelerator Grants - Community Climate Action for the Reef, for Council to obtain a specialised fire fighting vehicle to safely manage the environment into the future via controlled burns.

Recommendation

That Council approves the submission of the grant application under the Reef Trust Partnership Accelerator Grants - Community Climate Action for the Reef Part 2, for firefighting equipment and associated vehicle to enable Council staff to undertake controlled burns, noting that there is no upfront financial contribution required by Council.

Resolution

Moved Councillor Furnell, seconded Councillor Musumeci that the recommendation be adopted.

FOR - Councillors Lyn McLaughlin, Michael Detenon, Kaylee Boccalatte, John Furnell and Sue Perry

AGAINST - Councillor Max Musumeci

5/1

CARRIED

9.59am - Mr. Day left the meeting.

7.2. OPERATIONS

7.3. PLANNING AND DEVELOPMENT

7.4. TECHNICAL SERVICES

7.4.1. TBSC/23/019 - Tenders for the Supply and Delivery of One Fuel and Maintenance Truck

Executive Summary

The *Local Government Regulation Queensland 2012* requires Council to invite written tenders for large sized contractual arrangements for goods and services purchased from a supplier that is expected to exceed \$200,000.00 ex GST per financial year. The purchase of the truck is in the category.

Tenders were called in TBSC/23/019 - Supply and Delivery of one (1) Fuel and

Maintenance Truck (approximately 11t GVM). Tender closed on Monday 28 August 2023. Three (3) Prequalified suppliers were selected in the following Local Buy Contract NPN 04-13 Trucks with LB286 Truck Bodies.

The dealer's responses were from three (3) manufacturers that consisted of six (6) trucks. These quotations were assessed using a multi-criteria weighting method.

Recommendation

That Council accepts the quotation in TBSC/23/019 from AP Townsville Pty Ltd (Isuzu Trucks Townsville) for one (1) Truck - Isuzu FRR 110-260 MWB auto with BBA body for a total of \$222,430.34 excluding GST.

Resolution

Moved Councillor Musumeci, seconded Councillor Perry that the recommendation be adopted.

CARRIED

7.4.2. TBSC/23/017 - Tenders for the Supply and Delivery of Two Trucks with Tipper Bodies

Executive Summary

The *Local Government Regulation Queensland 2012* requires Council to invite written tenders for large-sized contractual arrangements for goods and services purchased from a supplier that is expected to exceed \$200,000.00 ex GST per financial year. The purchase of these Trucks is in the category.

Tenders were called in TBSC/23/017 - Supply and Delivery of two (2) trucks with tipper bodies. Quotation closed on Friday, 11 August 2023. Three (3) Prequalified suppliers were selected in the following the Local Buy Contract NPN 04.13 Truck Suppliers.

The dealer's responses were from three (3) manufacturers that consisted of eight (8) trucks. These quotations were assessed using a multi-criteria weighting method.

Recommendation

That Council accepts the quotations in TBSC/23/017 - Truck 1 from AP Townsville Pty Ltd (Isuzu Trucks Townsville) for one (1) Isuzu FRR 110-240 Tipper truck for a total of \$101,827.74 excluding GST, and Truck 2 from Honeycombes Sales & Service for one (1) Hino 300 Series 917 MT 3430 Wide Tip Pro \$83,484 excluding GST, being a total of \$185,311.74 excluding GST.

Resolution

Moved Councillor Furnell, seconded Councillor Detenon that the recommendation be adopted.

CARRIED

10.05am - Mr. Byers left the meeting.

8. NOTICE OF MOTION

9. RECEIPT OF PETITIONS

10. CORRESPONDENCE FOR INFORMATION

11. GENERAL BUSINESS

11.1. Approval Leave of Absence - Councillor Boccalatte

Resolution

Moved Councillor Furnell, seconded Councillor Detenon that Council approve a leave of absence for Councillor Boccalatte from 22 to 26 September 2023.

CARRIED

11.2. Approval Leave of Absence - Councillor Furnell

Resolution

Moved Councillor Perry, seconded Councillor Musumeci that Council approves a leave of absence for Councillor Furnell from 25 to 28 September 2023.

CARRIED

12. CLOSED BUSINESS ITEMS

13. DELEGATION

There being no further business the meeting closed at 10.42am.

These minutes were confirmed by Council at the Ordinary Council Meeting held on 26 September 2023.

MAYOR

4.2. MINUTES AND BUSINESS ARISING

Burdekin Shire Youth Council Meeting Minutes - 14 August 2023

File Reference:	137
Report Author:	Tammy Quagliata, Community Development Support Officer
Authoriser:	Tony Blackwell, Manager Community Services
Meeting Date:	26 September 2023

Purpose

This report provides the minutes of the Burdekin Shire Youth Council Meeting held on 14 August 2023

Summary of recommendations and actions for consideration and adoption:

No recommendations to report.

Recommendation

That:

1. the minutes of the Burdekin Shire Youth Council Meeting held on 14 August 2023 be noted and adopted.

Attachments

1. Minutes - Burdekin Shire Youth Council Meeting held 14 August 2023

Meeting Minutes

Meeting	Burdekin Shire Youth Council Meeting		
Date	Monday, 14 August 2023	Time	3:30 PM
Attendees	Zavier Wood – Youth Mayor Brent Dingle – Deputy Youth Mayor Joshua Machin – Secretary Byrin Bojack – Burdekin Catholic High School Breanna Wood – Ayr State High School Clodagh Liessmann – Burdekin Catholic High School Eddie Jones – Ayr State High School Haigan MacDonald – Burdekin Catholic High School Jorda Quagliata – Ayr State High School Jasmin Styles – Home Hill State High School Matilda Wiseman – Ayr State High School Michael Lindley – Ayr State High School Sarah Shepherd – Ayr State High School Taliyah Lammon – Burdekin Catholic High School William Wiseman – Ayr State High School Tammy Quagliata – Community Development Officer, Burdekin Shire Council Tony Blackwell – Community Services Manager, Burdekin Shire Council Councillor John Furnell – Burdekin Shire Council		
Apologies	Isabella Lando – Burdekin Christian College Laney Lando – Burdekin Christian College Martina Bojack – Home Hill State High School Councillor Lyn McLaughlin – Mayor, Burdekin Shire Council Councillor Kaylee Boccalatte – Burdekin Shire Council		
Chairperson	Zavier Wood, Youth Mayor		
Minutes Clerk	Joshua Machin and Tammy Quagliata		
Location	Burdekin Theatre Music Loft		

Agenda Items

1. Wheel of Wellbeing Program – Townsville Hospital and Health Service

Sean Winning, Regional Adversity Clinician, Townsville Hospital and Health Service attended the meeting and presented a 30-minute Wheel of Wellbeing program for Youth Council members focusing on *Place: Take Notice*, and *Planet: Care*. It was noted that this was the third and final Wheel of Wellbeing presentations.

Youth Council members thanked Mr Winning for his attendance and presentation of the Wheel of Wellbeing Program over the past three (3) meetings, noting that members gained valuable information and wellbeing techniques from the program

Sean Winning left the meeting.

2. Minutes of 17 July 2023 Meeting Received

Moved by Eddie Jones, seconded by Taliyah Lammon that the minutes of the Burdekin Shire Youth Council Meeting held on 17 July 2023, be received.

CARRIED

3. Correspondence**Inward Correspondence**

NIL

Outward Correspondence

NIL

4. Date Claimer – 2024 – 30 Year Anniversary of Burdekin Shire Youth Council

Tammy Quagliata advised members that the first meeting of the Burdekin Shire Youth Council was held in July 1994, noting that next year would be 30 years since the establishment of the Burdekin Shire Youth Council.

Members were asked to start giving some consideration to a possible way to celebrate this milestone. Further discussions to be held at future meetings.

5. Address by Nick Wiseman - Community and Digital Programs Officer, Burdekin Library

Nick Wiseman, Community and Digital Programs Officer at the Burdekin Library attended the meeting and addressed Youth Council on the current programs and equipment that are on offer at the Burdekin Library. Programs and equipment include:

- Coding Club
- Robotics workshops
- Games afternoons
- Sound booth – audio and visual
- 3D printing and more

Youth Council members were invited into the Create@108 space to see and use some of the equipment available.

Mr Wiseman sought members to assist at some of the upcoming school holiday programs and workshops, with more information to be provided soon. Members were keen to assist.

6. Next Meeting – 11 September 2023

It was noted that the next meeting of the Burdekin Shire Youth Council would be held on Monday 11 September 2023 at the Burdekin Shire Council Chambers.

There being no further business, the meeting closed at 4.40pm.

Actions Items from Meeting

	Action Item	Responsible Officer	Due Date	Status
	Investigate alternative Youth Leadership Development programs	Tammy Quagliata	Ongoing	
	Liaise with Burdekin Education Program regarding networking opportunities	Tammy Quagliata	Ongoing	
	Investigate the possibility of holding future meetings at different venues	Tammy Quagliata	Ongoing	
	Correspond with Ayr Show Committee regarding feedback on 2023 Ayr Show	Tammy Quagliata/ Youth Council Executive	30 August 2023	
	Discuss options and ideas to celebrate the 30 th Anniversary of the Burdekin Shire Youth Council in 2024	All members	Early 2024	

4.3. MINUTES AND BUSINESS ARISING

Audit Committee Meeting Minutes - 6 September 2023

File Reference:	388
Report Author:	Jodie Ordorica, Governance Support Officer
Authoriser:	Nick OConnor, Director Corporate and Community Services
Meeting Date:	26 September 2023

Purpose

This report provides the Minutes of the Audit Committee Meeting held on 6 September 2023.

Summary of recommendations and actions for consideration and adoption:

Item 3. Minutes from the previous Audit Committee Meeting

That the minutes from the previous meeting held on 9 August 2023 be formally adopted.

Item 4.1 and 4.2 Final Financial Statements, Management Certification and External Audit 2023 Closing Report

That the Committee accept the External Audit 2023 Closing Report and that the Final Financial Statements and Management Certification be recommended to the Mayor and CEO for signing today for final submission to the Auditor.

Item 5.1 Draft Annual Report

That the Committee endorse the Draft Annual Report pending the signed financial statements being provided by QAO and noting that the document would be subject to final quality checks.

Item 6.2 Consider need for closed session briefing

That the Committee agree a closed session briefing was not required.

Recommendation

That:

1. the minutes of the Audit Committee meeting held on 6 September 2023 be noted; and
2. the recommendations as detailed in the minutes and summarised in Items 3 to 6.2 above be adopted.

Attachments

1. FINAL Minutes - Audit Committee Meeting - 6 September 2023

Meeting Minutes

Meeting	Audit Committee Meeting		
Date	Wednesday, 6 September 2023	Time	9:00 am
Attendees	Mr. David Sibley – Independent Chairperson Mr. Jim Fahey – Independent Professional Member Mr. Jim Nuttall – Independent Community Member Mr. John Crook – Audit Manager - Queensland Audit Office (via Teams) Ms. Donna Sinanian – External Auditor and Partner – Crowe (via Teams) Mr. Mitchell Witt –Senior Manager BDO (Risk Advisory) (via Teams) Cr. Sue Perry - Councillor Cr. Michael Detenon – Councillor Mr. Nick O'Connor – Director Corporate and Community Services Mr. Nick Wellwood – Director Infrastructure Planning and Environmental Services Mrs. Kim Olsen – Manager Financial and Administrative Services Mrs. Kathy Cortabitarte – Financial Accountant Systems Mrs. Rebecca Stockdale – Senior Governance Officer		
Apologies	Cr. Lyn McLaughlin – Mayor Mr. Terry Brennan – Chief Executive Officer Mr. Kevin Byers – Manager Technical Services		
Chairperson	Mr. David Sibley – Independent Chairperson		
Minutes Clerk	Mrs. Jodie Ordorica - Governance Support Officer		
Location	John Drysdale Chambers		

Minutes

1. Welcome

Mr. Sibley welcomed all attendees.

2. Apologies

Mr. Sibley acknowledged the apologies that were received for the meeting.

3. Minutes of the Audit Committee Meeting held on 9 August 2023

Minutes of the previous Audit Committee Meeting held on 9 August 2023 were circulated to Committee members prior to the meeting.

Moved Mr. Nuttall, seconded Cr. Perry that the minutes from the previous meeting be formally adopted by the Committee. Carried.

4. Financial Reporting

4.1 Final financial statements including external audit clearance and management certification.

Mrs. Cortabitarte advised the committee that following the final audit visit the following changes were required to the Draft Annual Financial Statement 2022/23:

- The major change was the inclusion to the capital commitments due to fleet purchases – 2 new tenders that hadn't been completed by 30 June 2023 have now been included.
- Inclusion of a subsequent event regarding the macro-algae contract which has recently been signed.
- Minor changes were made to the classifications within the cash flow statement.
- As mentioned at the previous audit committee meeting, the financial sustainability ratios were updated.
- While Mr. Brennan is on leave, and Mr. Wellwood serves as the Acting CEO, the signature is to be modified to allow Mr. Wellwood to sign the documents.

4.2 External Audit 2023 Closing Report

Mrs. Sinanian advised the committee that the final audit visit was completed, and no internal control issues, financial reporting issues or other matters were to be brought to attention.

Mrs. Sinanian commended the level of cooperation and support received from Council's management and staff throughout the audit process.

Mrs. Sinanian highlighted the improvements from 2021 to 2023 of the Financial Maturity Analysis and commended Council on this achievement.

One disclosure misstatement was identified in the financial statements. This misstatement related to the disclosure of capital commitments, where additional obligations were identified and were presented for inclusion in the statements.

In Council's financial sustainability assessment, Council has met target on all 3 ratios and Council's overall financial sustainability risk is defined as "lower risk".

Mrs. Sinanian advised an unqualified audit opinion will be issued for the 2022/23 Financial Statements.

Moved Mr. Sibley seconded Mr. Fahey the acceptance of the External Audit 2023 Closing Report and that the Final Financial Statements and Management Certification be recommended to the Mayor and CEO for signing today for final submission to the Auditor. Carried.

Cr. Perry congratulated the Executive Team and Mrs. Olsen and her team for the work they have undertaken, and the cooperation and professionalism provided throughout the audit process. She noted that the consistent positive audit results reflected the hard work and commitment of the Council staff.

Cr. Perry advised the committee that Council was aware of the increase in cash holdings in recent times and whilst some are constrained for special purposes, Council are monitoring the level of cash holdings.

5. Draft Annual Report

5.1 Draft Annual Report

Mr. O'Connor briefed the committee on the process undertaken to develop the draft annual report 2022/23 and acknowledged the efforts of the teams required to compile the document.

Mrs. Stockdale informed the committee that the format of the draft report presented this year closely resembles the format from the previous two years, aligning the annual report with the strategic areas outlined in Council's corporate plan. Mrs. Stockdale expressed appreciation for the assistance and

contributions of Council staff, which facilitated the presentation of a more polished report format to this committee.

Mrs. Olsen mentioned that, in response to feedback from Council concerning the cash at bank holdings in the financial statements, slight adjustments were made to the wording in the community financial report. The information provided in the community financial statements will undergo further review over the next 12 months to explore the possibility of providing a more detailed alternative.

Mrs. Sinanian advised that external audit has reviewed the draft annual report and have identified no concerns and advised that they will also review the final annual report document.

Moved Cr. Perry seconded Mr. Fahey that the draft annual report be endorsed by the Audit Committee, pending the signed financial statements being provided by QAO and noting that the document would be subject to final quality checks. Carried.

6. QAO/External Audit Advice

6.1 QAO Briefing – emerging issues/report to parliament

As Ms. Lal is on secondment, Mr. Crook will be assuming her role on Council's Audit Committee. Mr. Crook introduced himself to the committee and given the recency of the previous meeting, there are no new matters to report.

Mr. Sibley advised he has received his invitation for the QAO Audit Chair briefing to be held in December 2023.

6.2 Consider need for closed session briefing with Crowe/QAO

The Committee considered the need for a closed session briefing with Crowe and QAO.

The Committee agreed that a closed session briefing was not required.

7. Internal Audit

7.1 Internal Audit Report - Progress towards achieving audit schedule and recommendations from audits undertaken.

Mr. Witt advised he is in the process of finalising the plans for the site work for the scheduled Waste Management Contract Internal Audit. Mr Witt advised the committee that the main objective of this audit is to review the implementation and effectiveness of the current waste management contract and identify any areas for improvement and considerations that could be taken into the next contract. Given the strategic importance of this contract for Council, this audit provides an opportunity to provide Council with some assurance regarding current processes and practise from a contracts management perspective, and an on-site visit will be conducted in the coming weeks. The opening meeting was held last week, during which the scope was refined.

Mr. Witt advised everything is progressing well and BDO will start delivering the Financial Year 2024 plan as per the Internal Audit Plan.

8. Effectiveness of Audit Committee

8.1 Discuss Self-Assessment - Audit Committee Performance

Mrs. Stockdale provided the committee with an overview of the self-assessment process followed in previous years and advised that the performance of the audit committee is self-assessed against the

agreed audit committee charter. The survey is schedule to be distributed in the upcoming weeks, with the aim of having it completed by Christmas.

9. Other Business

9.1 Update on Major Projects

In Mr. Brennan's absence, Mr. Wellwood provided an overview of current capital projects:

- Macro-algae project: Earthworks have now finished, and the project is on track and on budget. A sod turning ceremony is to be held next Tuesday.
- Industrial Estate Expansion: Earthworks are currently in progress; Civil works are planned to commence next year after the wet season.
- Kiosk at Burdekin Aquatic Centre: The Kiosk has been completed and is open for business. Council is currently finalising the road works and lighting in that area.
- Water Supply Filtration project: Council is awaiting funding notification from the State Government.

There being no further business, the meeting closed at 9.21am.

The next meeting will be held on Wednesday, 7 February 2024

Mr. David Sibley

Chairman

Agreed Recommendations to Council

Minute Item	Recommendation
3	That the minutes from the previous meeting be formally adopted.
4.1 and 4.2	That the Committee accept the External Audit 2023 Closing Report and that the Final Financial Statements and Management Certification be recommended to the Mayor and CEO for signing today for final submission to the Auditor.
5.1	That the Committee endorse the Draft Annual Report pending the signed financial statements being provided by QAO and noting that the document would be subject to final quality checks.
6.2	That the Committee agree a closed session briefing was not required.

4.4. MINUTES AND BUSINESS ARISING

Economic Development Advisory Group Meeting Minutes - 3 August 2023

File Reference: 1224

Report Author: Eliza Lovell, Economic Development Coordinator

Authoriser: Terry Brennan, Chief Executive Officer

Meeting Date: 26 September 2023

Purpose

This report provides the minutes of the Economic Development Advisory Group Meeting held on 3 August 2023.

Summary of recommendations and actions for consideration and adoption:

Item 1 - Development application process

Council to investigate what other local government areas are doing to streamline the development application process to facilitate development.

Recommendation

That:

1. the minutes of the Economic Development Advisory Group Meeting held on 3 August 2023 be noted and adopted.
2. the recommendations as detailed in the minutes and summarised in Item 1 above be adopted.

Attachments

1. 19. EDAG - Minutes - 3 August 2023

Meeting Minutes

Meeting	Economic Development Advisory Group Meeting		
Date	Thursday, 3 August 2023	Time	3:00pm
Attendees	Councillor Max Musumeci, Councillor Michael Detenon, Jim Fahey, Ian Macdonald, James Lewty, Neil Williams, Eliza Lovell, Melissa Robinson		
Apologies	Eddie Smallwood, Matthew Oar, Paul Giordani, Neil Green		
Chairperson	Jim Fahey		
Minutes Clerk	Melissa Robinson		
Location	Burdekin Shire Council – Ernie Ford		

Minutes

1. Welcome

Mr Fahey welcomed everyone to the meeting and provided an acknowledgement to Country. Apologies were noted. No conflicts of interest were declared for the agenda items.

Minutes of previous meeting were approved and subsequently adopted by Council.

Councillor Musumeci provided an update of the Councillors feedback from the previous minutes. Councillors were in support of the recent rally coordinated by Mr Green to raise awareness of the proposed bans on gillnet fishing in the Great Barrier Reef. Cr Musumeci stated that Council accepted the recommendation from the previous meeting to forward a submission to relevant State and Federal Ministers.

Mr Fahey advised that he is a current member of the Queensland Government's North and North West Community Forum. He advised that members can nominate to present on a topic of interest at future forums and he has nominated to present on the Burdekin's fishing industry and the impacts these proposed bans on gillnet fishing will have on the local economy and community. It was noted that a reply hasn't been received from the forum organisers as to if that nomination has been accepted. A future forum may be held in the Burdekin region.

2. Discussion Items

1. **Census Data Presentation – Community Profile**

Ms Lovell provided an overview of the presentation by Katrina from .id based on the new census data. The presentation will be shared with the Economic Development Advisory Group. Ms Lovell advised that Council has now subscribed to the Community Profile which provides further information and insights on the Burdekin's population and community. The Burdekin's Economic profile and Community profile is available on the Council and .id website and can be viewed by the public.

Action – Ms Lovell to share the economy.id presentation to members.

2. New Resident's Survey

Ms Lovell advised that the initial data of the new resident's survey was discussed at the last meeting and has since been analysed further. Results have been shared with relevant departments of Council such as the need for a new resident's welcome pack which is being developed. Ms Lovell will work with Council's media officer to create some short, promotional videos with a selection of new residents across the different demographics to showcase why they moved to the Burdekin and what they are enjoying about their move. These videos will then be posted on social media to target certain age groups and demographics across the state and interstate.

3. Burdekin Community Directory

Ms Lovell notified the group that Council has launched the Burdekin Community Directory which is an online platform that provides up-to-date information for community organisations who provide services in the Burdekin area. The community development team at Council have been working with local community, cultural and sporting organisations to upload their details, services and events to the platform.

4. Southern Cross Austereo - Pricey farewell tour

Ms Lovell mentioned that Southern Cross Austereo has contacted Council to advise that they have selected Ayr to be involved in Pricey's farewell tour as he is retiring from his radio career. The live show will be hosted at the top of Anzac Park near the rotunda on Friday, 18 August from 6am to 10am. The production team has coordinated with local businesses to offer free coffee, morning tea and giveaways throughout the morning. This is a great opportunity for free promotion of the Burdekin.

3. General Business

1. Neil Williams

Mr Williams addressed the group that he has heard from a few sources in the community of businesses that have recently had issues with the development application process. Examples of issues that have been incurred include increasing costs for developments and coming up against roadblocks. Mr Williams expressed his concerns that the group is trying to encourage new development, however, the current planning processes are stifling those businesses looking to expand or develop in town. Mr Williams asked if there is any way that Council can ease the pressures of expansion including reduction of the up-front costs and working with the businesses to find better solutions.

Cr Musumeci advised that Council is aware of the local businesses and developers who have expressed these concerns to Mr Williams. Council does not currently have a policy to offer incentives to developers and this is something they are investigating. Cr Musumeci advised that as it stands, if a business was to do the same development in the Burdekin and also in Townsville, the fees would be the same.

Ms Lovell advised that Council hosted a planning and development community information session in July that was well attended by the businesses and the community. The information session

included Council officers providing an overview of the development application process. Town planning consultants also spoke at the session. Ms Lovell tabled copies of the fact sheets that were available at the information session.

Cr Musumeci advised that the Local Government Infrastructure Planning (LGIP) scheme will be reviewed in September. Outcomes such as incentives and the ability to pay fees over time can be discussed during this review.

The group had a general discussion on other issues that have been experienced in the current planning and development process. Some examples included the frustration of the delay in getting the development approvals through, slow response times, submissions are not scalable and smaller applications are taking just as long as major developments. An example was used of the new practices that Townsville City Council have put in place to adopt their culture to 'no you can't do this' to a 'how can we help' approach with applications.

Recommendation: Council to investigate what other local government areas are doing to streamline the development application process to facilitate development.

4. Virtual Presentation – Mike McCann, Rachael Smith & Rebecca Douthwaite – Burdekin Life Newspaper – Progress Update

A virtual presentation was held with the staff from the Mackay and Whitsunday Life Newspaper which included publisher Rebecca Douthwaite, editor Rachael Smith and advertising account manager Mike McCann. Ms Douthwaite introduced the team and advised that they have contracted a journalist who will reside in the Burdekin, Sam Gillespie.

Mr McCann provided an update on the progress of the paper and the local support they have received so far. Overall, the Burdekin community has responded very well to the introduction of the Burdekin Life newspaper which includes reader support, local business support through advertising and the support on social media which all exceeded their expectations. Mr McCann advised that the advertising commitments have been positive, however, they are hoping to build on this.

Ms Douthwaite mentioned that they are currently at about 75% of their target for advertising which they are hoping will increase over the coming weeks and once the paper is in production. The Burdekin Life Newspaper will be launched at the upcoming Burdekin Industry Breakfast on Thursday September 28 where they will provide more information on the newspaper and advertising opportunities.

Ms Douthwaite mentioned that they are looking to support their founding advertising partners by showcasing them at the industry breakfast and making it known to the wider community that without their commitment to advertise, the paper would not have been successful. Ms Lovell advised that Burdekin Shire Council has also confirmed their support for the newspaper.

Members were encouraged to contact the Burdekin Life team with any other local businesses and organisations that may be interested in advertising.

Ms Douthwaite advised that they will also bring their CORE Life and Tripping Magazines to the Burdekin to distribute along with the paper. These publications will be beneficial for profiling local business professionals in the region and will have a great reach into the Whitsunday and Mackay region.

Mr MacDonald asked how they are planning to target the younger generation to read the Burdekin Life newspaper. Mr. McCann responded that there are a number of factors that appeal to the younger markets including: the availability of the free paper in high traffic areas such as supermarkets, the inclusion of relevant stories on what is happening in the local area, sports reports, social photos and much more.

Mr McCann highlighted that as the paper is free, it does appeal to the younger market as they are accustomed to free news and do not have much interest in paying for a paper or news stories. Ms Douthwaite added that this paper brings together all the local stories and updates in one central area which is also appealing as currently the local news is scattered across different mediums including social media, television and radio. The newspaper is also available for free online and on social media for everyone to access.

Ms Lovell asked about the distribution plans. Ms Douthwaite responded that they will be looking to distribute in high traffic areas such as grocery stores and other local businesses that express interest such as newsagencies, cafes and convenience stores. Understanding the supply and demand for distribution across the region can take time but should be finalised after about a month.

Action: Ms Lovell to forward Burdekin Industry Breakfast invitation to group members.

Next meeting – Thursday, 5 October 2023 at 3pm

Meeting Closed at 5pm

Agreed Actions Items

	Action Item	Responsible Officer	Due Date	Status
1	Ms Lovell to share the Economy.id presentation to group members	E Lovell	05-10-2023	
2	Ms Lovell to send Burdekin Industry Breakfast invitation to group members	E Lovell	05-10-2023	

Agreed Recommendations

	Action Item	Responsible Officer	Due Date	Status
1	Council to investigate what other local government areas are doing to streamline the development application process to facilitate development.	E Lovell	05-10-2023	

5.1.1. CEO

Council Workshops - August 2023

File Reference: 1394

Report Author: Terry Brennan, Chief Executive Officer

Authoriser: Terry Brennan, Chief Executive Officer

Meeting Date: 26 September 2023

Link to Corporate/Operational Plan:

Burdekin Shire Council Corporate Plan 2022-2027:

5.2.1 Demonstrate open and transparent leadership

Executive Summary

In line with its normal meeting arrangements, the Council conducted two (2) general workshops during August with workshops held on 1 and 15 August 2023.

A range of policy and operational issues were discussed by Councillors and staff at the workshops. A summary of the items discussed at the workshops is outlined in the report.

Recommendation

That the report on the Council workshops held on 1 and 15 August 2023 be received and noted.

Background

The Council has adopted governance arrangements based on holding Council meetings on a fortnightly basis each month, except in December and January each year, where only one (1) meeting is held in each month. Similar arrangements apply to the conduct of general workshops which are held on the alternate week to Council meetings.

In line with these arrangements, two (2) general workshops were conducted during August with workshops held on 1 and 15 August 2023.

A broad range of policy and operational issues were discussed at the workshops along with presentations from external parties. A summary of the issues discussed at the workshops is outlined below:

1 August 2023

- Outline of Rural Workers' Accommodation Initiative - Queen Street, Ayr
- Discussion on Request to Negotiate Conditions of Approval - Proposed new Service Station, Edwards Street, Ayr
- Discussion on Proposed Reconfiguration in Rural Zone - Jarvisfield
- Update on proposed Clare Pool Upgrade and Operating Hours
- Presentation on Wolbachia Mosquito program
- Presentation on Funny Dunny Park Camping Rules and Regulations
- Presentation on Sweet Days Hot Nights Festival Outcomes and Tourism Update
- Virtual Presentation - Development of Local Housing Action Plans
- Discussion on quotations received to undertake Design of Anzac Park Precinct and Youth Zone
- Review of existing Vehicle Policy
- Discussion on Quarter 4 Operational Plan report

15 August 2023

- Discussion on Code Assessable Application for new Shop - Queen Street, Ayr
- Discussion on request for assessment under Superseded Planning Scheme - Home Hill Road, Ayr
- Discussion on Change Representations to Bulk Store and General Industry - Railway Street, Ayr
- Update on Economic Data provided by Informed Decisions
- Discussion on Anzac Park Precinct Stakeholder Engagement Plan
- Discussion of Home Hill Caravan Park Management fee
- Discussion on Burdekin Aquatic Centre furniture
- Review of existing policies
 - Herbicide Subsidy
 - Wild Dog Assistance
- Discussion of Kirknie Landfill Stormwater Design options
- Discussion of Garage Trail Sale - Ways to Reduce Waste going to Landfill
- Discussion of Fees and Charges for Community and Not for Profit Groups - Cultural Venues
- Discussion on Extension of Localised Mental Health initiatives (Queensland Health)
- Update on Capacity Building Project - Purchase of Club Map package
- Discussion of Options and Time Frames for Refurbishment of Clare Pool

Consultation

Consultation was undertaken with various parties in the presentation of the workshop topics.

Budget & Resource Implications

Not Applicable.

Legal Authority & Implications

Not Applicable.

Policy Implications

Any policy proposals or approvals are subsequently referred to a Council meeting via a report for consideration and if approved, formal adoption.

Risk Implications (Strategic, Operational, Project Risks)

Strategic Risk due to possible reputation damage if policies or major initiatives are not effectively developed with input and support from Councillors.

Attachments

None

6.3.1. FINANCIAL AND ADMINISTRATIVE SERVICES

First Revised Budget Report 2023-2024

File Reference: 2654

Report Author: Fiona Smith, Financial Accountant Reporting

Authoriser: Kim Olsen, Manager Finance and Administrative Services

Meeting Date: 26 September 2023

Link to Corporate/Operational Plan:

Burdekin Shire Council Corporate Plan 2022-2027

5.2.2: Responsibly manage Council's financial position to ensure sustainability.

5.2.3: Implement effective governance frameworks.

5.2.4: Undertake regulatory responsibilities in accordance with legislative obligations.

Executive Summary

In accordance with the *Local Government Act 2009* and the *Local Government Regulation 2012*, Council may, by resolution, amend the budget for a financial year at any time before the end of the financial year.

As required by the regulation, Council has completed a budget revision for 2023/24 and the next two financial years.

Management has completed a high level review of the 2023/24 budget based on results to the end of August and estimated transactions for the remainder of the financial year. The first amended budget includes capital carryover projects and funding from the previous financial year.

An amended budget for the 2023/24 financial year is submitted for adoption.

Recommendation

That the amended budget and report for the period ending 30 June 2024 as tabled be adopted.

Background

The amended budget is based on best estimates of expenditure and income as provided by the relevant Managers following a high level review to the end of August.

Financial Analysis

The original operational surplus of \$92,695 has been amended to an operational deficit of \$5,459,663 in the first budget revision. This decrease is mainly attributable to the prepayment in 2022/23 of \$7,224,605, being 100% of the estimated 2023/24 Financial Assistance Grant. This is offset by an operational surplus in the 2022/23 year of \$6,020,810.

The total of the Financial Assistance Grant is approximately \$1,351,041 more than anticipated in the original budget, with Council to receive \$241,938 of this grant in quarterly instalments in 2023/24. This is a result of new allocation methodology implemented by the Queensland Local Government Grants Commission.

Interest income has been recalculated and is estimated to be \$523,300 more than the original budget, due to the increased cash balance held by Council. Council's cash has increased due to the prepayment of the financial assistance grant, and additional grants and contributions received for capital works.

Other operating income has increased by \$62,000 due to increased scrap metal sales. Scrap metal at Kirknie Landfill and Giru transfer station were sold after a quotation process, with tonnage prices significantly higher than normal.

Materials and services has increased by \$64,000 from the original budget. This includes an increase of \$30,000 in Engineering Technical Services Consultants which is offset by a decrease in Employee Benefits due to staff vacancies. \$21,000 has been allocated to the Clare Pool for the hiring of a lifeguard and additional equipment, with \$13,000 for maintenance of the land currently leased by the Burdekin Touch Association in the Anzac Park precinct.

An increase in the budgeted depreciation expense of \$236,844 is mainly due to the higher than expected increase in valuations in a number of asset classes including Buildings, Drainage, Parks and Waste. Transport depreciation also increased as a result of the increase in asset base with the forecast completion and capitalisation of new and upgraded transport assets throughout 2023/24.

The 2023/24 Capital Works Program budget has increased by \$7.1M to \$47.6M. The revised budget includes \$6.6M of carryover projects representing incomplete or multi-year projects from the 2022/23 financial year.

Capital projects carried over from 2022/23 include:

\$ 1,470,597	Ayr Industrial Estate Earthworks
\$ 603,489	Ayr/Brandon Waste Water Treatment Plant Macro Algal Treatment Earthworks
\$ 486,583	Fleet Renewals Light Vehicles
\$ 312,248	Macmillan Street Civil Works Construction
\$ 309,464	2022-2023 Guardrail Renewal Program
\$ 288,713	Fleet Renewals Plant and Equipment
\$ 270,298	Ayr Aerodrome Replace Existing Fence Stage 1
\$ 220,000	Fleet Renewals Trucks
\$ 215,344	Macmillan Street Shared Crossing Zone Construction at Ayr Swimming Pool
\$ 178,582	Parker Street/Munro Street Intersection Design and Construct
\$ 161,550	2022-2023 Reseal Program
\$ 152,710	Water Meter Replacement Program
\$ 129,574	SCADA and Telemetry Upgrade Program Sewerage Stage 3
\$ 125,000	South Ayr Works Drainage Upgrades
\$ 121,693	Garrone Road Restoration
\$ 115,000	SCADA and Telemetry Upgrade Program Water Stage 3 (\$102,634 carryover funds plus \$12,366 new funding requested)
\$ 111,873	Kilrie Road Floodways Design and Construct
\$ 90,966	2022-2023 Pathway Renewal Program
\$ 88,035	Kirknie Landfill Construct Solution for Leachate Control (\$81,433 carryover funds plus \$6,602 new funding requested)
\$ 86,526	School Road Replace Guardrail
\$ 85,601	Ayr Swimming Pool New Kiosk (\$37,156 carryover funds plus \$48,445 new funding requested)
\$ 81,839	2022-2023 Water Main Replacement Program
\$ 79,206	Brown Road Replace Guardrail
\$ 73,453	Youth Play Zone – Park Across From Water Park (\$65,589 carryover funds plus \$7,864 new funding requested)
\$ 70,000	Home Hill Sewage Treatment Plant Refurbishment of Primary Digester (\$56,221 carryover funds plus \$13,779 new funding requested)
\$ 67,250	Shirbourne Road/Bahr Road Restoration of Damaged Sections of Road
\$ 60,000	McNiel Road Floodway Design

The below projects have been brought forward from 2024/25, both funded by depreciation and vehicle trade-in:

- \$ 300,000 Fleet Renewals Trucks
- \$ 120,000 Fleet Renewals Light Vehicles

Multiple unplanned breakages across Council's water infrastructure requires additional capital works, as listed below:

- \$ 250,000 Water Main Replacement Program Darwin Street
- \$ 125,000 Water Main Replacement Program Little Crescent

The following project budget allocations have been deferred to future years:

- \$ 320,000 Thompson Road Floodway Upgrade
- \$ 120,000 Fleet Renewals Construction Equipment

The revised budget capital works program for 2023/24 is attached.

Consultation

The amended budget has been collated and presented by the Finance and Administrative Services Department using estimates provided by Managers, in consultation with the Chief Executive Officer and Director Corporate and Community Services.

Budget & Resource Implications

Refer to content of report.

Legal Authority & Implications

Local Government Act 2009

Local Government Regulation 2012

Policy Implications

Not applicable.

Risk Implications (Strategic, Operational, Project Risks)

Councils operational risk register for Finance includes Ineffective Financial Management and Poor Budget Control. This budget review is a control measure listed in our risk register and helps to control risk by using a collaborative approach, management oversight, and transparent reporting to Council and the wider community.

Attachments

1. First Revised Budget incl financial sustainability 2023-24
2. Capital Works Program First Budget Revision 2023-24

BURDEKIN SHIRE COUNCIL
Budgeted Statement of Comprehensive Income
For the periods ending 30 June

	Original Budget 2023/24 \$	Revised Budget 2023/24 \$	Forecast 2024/25 \$	Forecast 2025/26 \$
Revenue				
Rates and utility charges	44,658,063	44,664,813	46,252,420	47,688,894
Less Pensioner remissions	(350,000)	(350,000)	(350,000)	(350,000)
Net rates and utility charges	44,308,063	44,314,813	45,902,420	47,338,894
User fees and charges	2,894,203	2,894,203	2,995,497	3,085,357
Contributions	250,914	250,914	259,695	267,484
Operating grants and subsidies	7,370,667	1,497,103	8,993,110	9,177,035
Interest revenue	2,545,600	3,068,900	2,076,594	1,959,870
Sales of contract and recoverable works	2,163,400	2,163,400	2,239,119	2,306,292
Other income	369,400	431,400	378,343	389,691
TOTAL OPERATING REVENUES	59,902,247	54,620,733	62,844,778	64,524,623
Expenses				
Employee benefits	(24,532,297)	(24,502,297)	(25,455,439)	(26,146,484)
Materials and services	(19,349,439)	(19,413,439)	(18,580,832)	(19,035,253)
Depreciation and amortisation	(15,847,816)	(16,084,660)	(16,706,910)	(17,288,768)
Finance costs	(80,000)	(80,000)	(81,600)	(83,232)
TOTAL OPERATING EXPENSES	(59,809,552)	(60,080,396)	(60,824,781)	(62,553,737)
Operating surplus (deficit)	92,695	(5,459,663)	2,019,997	1,970,886
Capital income and expenditure:				
Capital grants, subsidies and contributions	21,151,367	22,396,120	27,170,691	2,854,753
Net result for the period	21,244,062	16,936,457	29,190,688	4,825,639

BURDEKIN SHIRE COUNCIL
Budgeted Statement of Financial Position
As at the periods ending 30 June

	Original Budget 2023/24 \$	Revised Budget 2023/24 \$	Forecast 2024/25 \$	Forecast 2025/26 \$
Current Assets				
Cash and deposits	61,518,817	68,586,024	62,256,571	63,792,482
Receivables	1,247,512	1,576,693	1,576,693	1,576,693
Inventories	603,236	617,965	617,965	617,965
Other assets	1,911,475	1,761,467	1,761,467	1,761,467
	<u>65,281,040</u>	<u>72,542,149</u>	<u>66,212,696</u>	<u>67,748,607</u>
Non-Current Assets				
Receivables	341,018	385,141	385,141	385,141
Property, plant and equipment	610,211,450	638,520,919	668,942,909	671,748,173
Intangible assets	214,118	238,515	176,315	71,883
Capital work in progress	17,743,176	19,388,709	19,388,709	19,388,709
Other assets	70,205	64,309	64,309	64,309
	<u>628,579,967</u>	<u>658,597,593</u>	<u>688,957,383</u>	<u>691,658,215</u>
TOTAL ASSETS	<u>693,861,007</u>	<u>731,139,742</u>	<u>755,170,079</u>	<u>759,406,822</u>
Current Liabilities				
Trade and other payables	5,911,555	6,378,290	6,378,290	6,378,290
Provisions	5,987,592	5,709,220	5,937,588	6,115,715
Contract liabilities	91,574	3,291,574	91,574	91,574
Other	555,377	555,701	579,244	561,607
	<u>12,546,098</u>	<u>15,934,785</u>	<u>12,986,696</u>	<u>13,147,186</u>
Non-Current Liabilities				
Provisions	17,882,003	18,451,916	16,816,462	16,626,247
Other	576,808	1,135,979	559,171	
	<u>18,458,811</u>	<u>19,587,895</u>	<u>17,375,633</u>	<u>16,626,247</u>
TOTAL LIABILITIES	<u>31,004,909</u>	<u>35,522,680</u>	<u>30,362,329</u>	<u>29,773,433</u>
NET COMMUNITY ASSETS	<u>662,856,098</u>	<u>695,617,062</u>	<u>724,807,750</u>	<u>729,633,389</u>
Community Equity				
Asset revaluation reserve	358,610,467	389,851,222	389,851,222	389,851,222
Accumulated surplus/(deficiency)	304,245,631	305,765,840	334,956,528	339,782,167
TOTAL COMMUNITY EQUITY	<u>662,856,098</u>	<u>695,617,062</u>	<u>724,807,750</u>	<u>729,633,389</u>

BURDEKIN SHIRE COUNCIL
Budgeted Statement of Cash Flows
For the periods ending 30 June

	Original Budget 2023/24 \$	Revised Budget 2023/24 \$	Forecast 2024/25 \$	Forecast 2025/26 \$
Cash Flows from Operating Activities:				
Receipts				
Net rates and utility charges	44,308,063	44,314,813	45,902,420	47,338,894
Total fees and charges	2,894,203	2,894,203	2,995,497	3,085,357
Sales of contract and recoverable works	2,163,400	2,163,400	2,239,119	2,306,292
Interest revenue	2,545,600	3,068,900	2,076,594	1,959,870
Contributions	250,914	250,914	259,695	267,484
Government subsidies and grants	7,370,667	1,497,103	8,993,110	9,177,035
Other Income	369,400	431,400	378,343	389,691
	<u>59,902,247</u>	<u>54,620,733</u>	<u>62,844,778</u>	<u>64,524,623</u>
Payments				
Employee benefits	(24,239,085)	(24,502,297)	(25,214,525)	(25,958,572)
Materials and services	(19,885,047)	(19,949,047)	(19,134,097)	(19,612,061)
Finance costs	(80,000)	(80,000)	(81,600)	(83,232)
	<u>(44,204,132)</u>	<u>(44,531,344)</u>	<u>(44,430,222)</u>	<u>(45,653,865)</u>
Cash provided by / (used in) operational activities	15,698,115	10,089,389	18,414,556	18,870,758
Cash Flow from Investing Activities:				
Proceeds from sale of capital assets	620,000	912,000	465,000	543,500
Contributions	165,000	353,943	3,200,000	
Government grants and subsidies	20,986,367	22,042,177	23,970,691	2,854,753
Subsidies and grants arising from contract assets and liabilities		(487,361)	(3,200,000)	
Payments for property, plant and equipment	(40,525,750)	(47,636,196)	(47,531,700)	(20,533,100)
Payments for rehabilitation work	(200,000)	(200,000)	(1,648,000)	(200,000)
Payments for intangibles	(20,000)			
Net cash provided by investing activities	<u>(18,974,383)</u>	<u>(25,015,437)</u>	<u>(24,744,009)</u>	<u>(17,334,847)</u>
Net Increase (Decrease) in Cash Held	(3,276,268)	(14,926,048)	(6,329,453)	1,535,911
Cash at beginning of reporting period	<u>64,795,085</u>	<u>83,512,072</u>	<u>68,586,024</u>	<u>62,256,571</u>
Cash at end of Reporting Period	61,518,817	68,586,024	62,256,571	63,792,482

BURDEKIN SHIRE COUNCIL
Budgeted Statement of Changes in Equity
For the periods ending 30 June

	Original Budget 2023/24 \$	Revised Budget 2023/24 \$	Forecast 2024/25 \$	Forecast 2025/26 \$
TOTAL COMMUNITY EQUITY				
Balance at the beginning of period	641,612,036	678,680,605	695,617,062	724,807,750
Increase (decrease) in net result	21,244,062	16,936,457	29,190,688	4,825,639
Balance at the end of period	662,856,098	695,617,062	724,807,750	729,633,389
 Retained Surplus/Deficit				
Balance at the beginning of period	283,001,569	288,829,383	305,765,840	334,956,528
Increase (decrease) in net result	21,244,062	16,936,457	29,190,688	4,825,639
Balance at the end of period	304,245,631	305,765,840	334,956,528	339,782,167
 Asset Revaluation Surplus				
Balance at the beginning of period	358,610,467	389,851,222	389,851,222	389,851,222
Increase (decrease) in net result				
Balance at the end of period	358,610,467	389,851,222	389,851,222	389,851,222

BURDEKIN SHIRE COUNCIL
Measures of Financial Sustainability
For the year ended 30 June

	Original Budget 2023/24 %	Revised Budget 2023/24 %	Forecast 2024/25 %	Forecast 2025/26 %
Operating Surplus Ratio				
<u>Net operating surplus</u>	0.2%	-10.0%	3.2%	3.1%
Total operating revenue				
The extent to which operating revenue covers operational expenses.				
Target: Between 0% and 10% per annum (on average over the long term)				
Asset sustainability ratio				
<u>Expenditure on replacement assets</u>	84.0%	101.2%	133.8%	92.7%
Depreciation expense				
The extent to which the infrastructure assets are being replaced as they reach the end of their useful lives.				
Target: >90% per annum (on average over the long term)				
Net Financial Liabilities Ratio				
<u>Total liabilities - current assets</u>	-57.2%	-67.8%	-57.0%	-58.9%
Operating revenue				
Measures the extent to which the net financial liabilities of Council can be serviced by operating revenues.				
Target: <60% per annum (on average over the long term)				
Net rates and utility charges original budget prior year	42,705,490	42,705,490	44,308,063	45,902,420
Net rates and utility charges budgeted for current year	44,308,063	44,314,813	45,902,420	47,338,894
Change rates and utility changes net of discounts	1,602,573	1,609,323	1,594,357	1,436,474
Percentage change	3.8%	3.8%	3.6%	3.1%

Capital Works Program First Budget Revision 2023/24

Asset Class	Project Title	Project Type \$	Council Funded \$	Reserves \$	Grant and Contributions \$	Total \$
Buildings Administration	Ernie Ford Board Room Airconditioner Replacement	Renewal	40,600			40,600
Buildings Administration	John Drysdale Chambers Airconditioner Replacement	Renewal	62,500			62,500
Buildings Administration	John Hye Peak Room Airconditioner Replacement	Renewal	44,300			44,300
Buildings Administration	Council Chambers Administration Building External Doors and Windows	Renewal	30,000			30,000
Buildings Administration	Council Chambers Ernie Ford Ceiling	Renewal	8,000			8,000
Buildings Administration	Renovations to Planning and Development Manager Office	Renewal	8,995			8,995
Buildings Community	PCYC - Replace Front Office Condenser Unit	Renewal	50,000			50,000
Buildings Community	BCA Building - Replacement of Lighting	Renewal	13,750			13,750
Buildings Community	Ayr Showgrounds - Main Hall Refurbishment	Renewal	370,000			370,000
Buildings Community	Memorial Hall - Fire Panel Replacement	Renewal	15,000			15,000
Buildings Community	Burdekin Theatre - Replace Fire Panel	Renewal	15,000			15,000
Buildings Community	Memorial Hall - Bar Exit Door Upgrade	Renewal	12,500			12,500
Buildings Community	Burdekin Theatre - Replace and Upgrade Moving Lights	Renewal	95,000			95,000
Buildings Community	Burdekin Theatre - Install Permanent Lighting Fixtures in Courtyard Deck	Renewal	20,000			20,000
Buildings Community	Burdekin Theatre Upgrade - Stage 2 Final Design	Renewal	100,000			100,000
Buildings Community	Ayr SES Finishes	Renewal	40,000			40,000
Buildings Engineering	Home Hill Depot - Refurbishment of Amenities	Renewal	12,445			12,445
Buildings Environmental	Kirknie Landfill - Construct External Drainage	New	212,722	47,420		260,142
Buildings Environmental	Ayr Pound - Upgrade	Renewal/New	40,000			40,000
Buildings Environmental	Burdekin Cascades Caravan Park - Refurbish Budget Cabins x 3	Renewal	40,000			40,000
Buildings Environmental	Home Hill Pool - Dressing Room Refurbishment	Renewal	225,638			225,638
Buildings Environmental	Burdekin Cascades Caravan Park - Design of Refurbishment of Old Amenities	New	60,000			60,000
Buildings Environmental	Ayr Pool - Treatment/Screening to Filtration System	New	70,000	4,900		74,900
Buildings Environmental	Comfort Stop - Refurbishment including Mosaic Fountain	Renewal	80,000			80,000
Buildings Environmental	Burdekin Water Park - Preliminary Work	New	8,449			8,449
Buildings Environmental	Ayr Swimming Pool - Construct New Kiosk Building	New			85,601	85,601
Buildings Environmental	Burdekin Water Park - Continuation of Site Works	New			53,029	53,029
Buildings Environmental	Youth Play Zone Design	New	73,453			73,453
Buildings Environmental	Ayr Swimming Pool - Masterplan	Renewal	9,110			9,110
Drainage Infrastructure	Ayr Drainage Improvements (Design Only)	Renewal/New	80,000			80,000
Drainage Infrastructure	Norham Road Concrete Batter at Drainage Outlet	Renewal	100,000			100,000
Drainage Infrastructure	Ayr Industrial Estate Expansion - Drainage	New		630,000		630,000
Drainage Infrastructure	South Ayr Works - Upgrade Drainage in Drysdale Street, Robert Street and Albert Street	New	10,190			10,190
Drainage Infrastructure	Queen Street Inlet - East End Centre (Design Only)	Renewal	5,000			5,000
Drainage Infrastructure	Parker Street/Munro Street Intersection Design and Construct	Renewal	102,827		75,755	178,582
Drainage Infrastructure	Ayr Town Drain Study	Renewal			46,990	46,990
Land and Improvements	Ayr Industrial Estate - Electrical and Communications	New		430,000		430,000
Land and Improvements	Kirknie - Reconstruct Green Waste Pad and Resource Recovery Pad	Renewal		40,000		40,000
Land and Improvements	Purchase of Land for the Ayr Industrial Estate Expansion Project	New	1,736			1,736
Land and Improvements	Ayr Industrial Estate Earthworks	New		1,470,597		1,470,597
Land and Improvements	Kirknie Landfill - Construct Solution for Leachate Control	New		88,035		88,035
Office Equipment, Furniture & Fittings	Book Budget	Renewal	21,200		80,000	101,200
Office Equipment, Furniture & Fittings	Library - Microform Reader Printer Replacement	Renewal	16,000			16,000
Office Equipment, Furniture & Fittings	Burdekin Theatre - Replace Hazers	Renewal	15,000			15,000
Office Equipment, Furniture & Fittings	Queen Street Speakers - Supply and Installation	Renewal	40,000			40,000
Office Equipment, Furniture & Fittings	Replace Office Photocopiers (Store, Water and Waste Water, Finance)	Renewal	6,000			6,000

Capital Works Program First Budget Revision 2023/24

Asset Class	Project Title	Project Type \$	Council Funded \$	Reserves \$	Grant and Contributions \$	Total \$
Office Equipment, Furniture & Fittings	Server Virtualisation Platform (VMware vSphere) Server Replacement	Renewal	80,000			80,000
Office Equipment, Furniture & Fittings	Large Edge Switches (ICT, Planning and Development, and Finance)	Renewal	22,000			22,000
Office Equipment, Furniture & Fittings	Drone Replacement/Renewal Program	New	8,000			8,000
Office Equipment, Furniture & Fittings	Replace UPS Primary Computer Room	Renewal	38,715			38,715
Other Assets Administration	Refurbish of Council Chambers Water Feature	Renewal	25,000			25,000
Other Assets Community	Frames for Photo Opportunities	Renewal	20,000			20,000
Other Assets Community	Sugar Cane Planter Installation	New			10,000	10,000
Other Assets Community	Burdekin Memorial Hall - Replace Chairs and Tables	Renewal	11,000			11,000
Other Assets Community	Replacement of Shade Sail between Library and Theatre	Renewal	30,000			30,000
Other Assets Community	Charlies Hill Design	New	20,954			20,954
Other Assets Community	Ayr Aerodrome Replace Existing Fence Stage 1	Renewal	139,000		131,298	270,298
Other Assets Engineering	Comfort Stop Mosaic Fountain	Renewal	25,000			25,000
Other Assets Engineering	Plantation Creek and Jerona Pontoon Repairs	Renewal	80,000			80,000
Other Assets Environmental	Lloyd Mann Park, Home Hill - Lighting of Trees	Renewal	50,000			50,000
Other Assets Environmental	Home Hill Pool - Replace Shade Sails	Renewal	45,000			45,000
Other Assets Environmental	Giru Transfer Station - Security Camera	New		20,000		20,000
Other Assets Environmental	Home Hill Transfer Station - Security Camera	New		20,000		20,000
Other Assets Environmental	Ayr Transfer Station - Bin Bay, Dumping Ramp and Safety Rail	Renewal	40,678	84,322		125,000
Other Assets Environmental	Home Hill Pool - Replace Fencing	Renewal	50,000			50,000
Other Assets Environmental	Burdekin Cascades Caravan Park - Replace Fence Queen Street	Renewal	50,000			50,000
Other Assets Environmental	Home Hill Transfer Station - Reconstruct Green Waste Pad	Renewal		25,000		25,000
Other Assets Environmental	Miscellaneous Park Furniture Replacement Program	Renewal	35,000			35,000
Other Assets Environmental	Parks and Gardens Shade Sails Replacement Program	Renewal	50,000			50,000
Other Assets Environmental	Home Hill CBD Furniture Upgrades	Renewal	62,693			62,693
Other Assets Environmental	Brolga Park - Replace BBQ Shelter	Renewal	75,000			75,000
Other Assets Environmental	Coutts Park - Replace Existing Public Amenities	Renewal	100,000			100,000
Other Assets Environmental	Spiller Street Park - Replacement of Basketball Fence	Renewal	40,000			40,000
Other Assets Environmental	Anzac All Abilities Playground - Upgrade Equipment	Renewal	80,000			80,000
Other Assets Environmental	Installation of Irrigation - Minor Parks	New	20,000			20,000
Other Assets Environmental	Coutts Park - Design All Abilities Access to BBQ Area and Public Amenities	New	10,000			10,000
Other Assets Environmental	Ayr CBD Fountain	Renewal	30,000			30,000
Other Assets Environmental	Alva Beach - Top BBQ Area Replace Fence	Renewal	20,000			20,000
Other Assets Environmental	Parks Various Park Name Sign Replacement	Renewal	30,000			30,000
Other Assets Environmental	Arch Dunn Park - Replace Playground Kerbing	Renewal	20,000			20,000
Other Assets Environmental	Memorial Park - Installation of Footpath Lighting	New	60,000			60,000
Other Assets Environmental	2022-2023 Miscellaneous Park Furniture Replacement Program	Renewal	5,832			5,832
Other Assets Environmental	Burdekin Be-Active Trail - Plantation Park Solar Lighting	New	27,695			27,695
Plant & Equipment	Light Vehicles	Renewal	570,000			570,000
Plant & Equipment	Trucks	Renewal	1,370,000			1,370,000
Plant & Equipment	Plant and Equipment Renewals	Renewal	550,000			550,000
Plant & Equipment	Fleet Telematics	New	60,000			60,000
Plant & Equipment	Fuel Tanks and Transfer System	Renewal	300,000			300,000
Plant & Equipment	2022-2023 Light Vehicles	Renewal	486,583			486,583
Plant & Equipment	2022-2023 Trucks	Renewal	220,000			220,000
Plant & Equipment	2022-2023 Plant and Equipment Renewals	Renewal	288,713			288,713
Plant & Equipment	Generator - Home Hill Sewage Pump Station No.01	Renewal	26,000		26,913	52,913

Capital Works Program First Budget Revision 2023/24

Asset Class	Project Title	Project Type \$	Council Funded \$	Reserves \$	Grant and Contributions \$	Total \$
Plant & Equipment	Generator - Brandon Sewage Pump Station No.01	New		10,871	32,614	43,485
Plant & Equipment	Haughton River Bridge Flood Reporting Gauge	New			19,092	19,092
Plant & Equipment	Noise Meter for Environmental Health	New		13,413		13,413
Roads & Bridges	Culvert Replacement Program	Renewal	250,000			250,000
Roads & Bridges	Guardrail Renewal Program	Renewal	250,000			250,000
Roads & Bridges	Path Renewal Program	Renewal	150,000			150,000
Roads & Bridges	Reseal Program	Renewal	2,000,000			2,000,000
Roads & Bridges	Upper Haughton - Reconstruct Sections (Ch 4000 - 6000) (Design Only)	Renewal	70,000		10,000	80,000
Roads & Bridges	Burdekin Be-Active Trail - Home Hill Stage 4	New	250,000			250,000
Roads & Bridges	Searle Court - Pavement Repairs	Renewal	80,000			80,000
Roads & Bridges	Eighth Avenue - Kerb and Channel Replacement (Design Only)	Renewal	25,000			25,000
Roads & Bridges	Barratta Road (Ch 13700 - 14440)	Renewal	470,000		410,000	880,000
Roads & Bridges	Conlan Street - Bitumen Seal Missing Link to Old Home Hill Road (Ch 870 - 1030) (Design Only)	Renewal/New	25,000			25,000
Roads & Bridges	Wallace Road Culvert Renewal	Renewal	100,000		200,000	300,000
Roads & Bridges	Wallace Road Reconstruction	Renewal	155,000		200,000	355,000
Roads & Bridges	Hurney Road Culvert Renewal	Renewal	129,739		220,261	350,000
Roads & Bridges	Lions Park - Parking Area Milburn Road	Renewal/New	50,000			50,000
Roads & Bridges	Brolga Park - Parking Area Invicta Road	Renewal/New	50,000			50,000
Roads & Bridges	Woodhouse Road - Extend Bitumen 400m West (Design Only)	Renewal/New	30,000			30,000
Roads & Bridges	Roads - Future Year Project Design Allocation	Renewal	50,000			50,000
Roads & Bridges	Patricia Road Culvert Replacement (Design Only)	Renewal	40,000			40,000
Roads & Bridges	Railway Street/Jones Street Reconstruction (Design Only)	Renewal	60,000			60,000
Roads & Bridges	Colevale Road Reconstruction (Design Only)	Renewal	45,000			45,000
Roads & Bridges	Toll Road Reconstruction (Design Only)	Renewal	30,000			30,000
Roads & Bridges	Soper and Graham Street Roundabout	Renewal/New			550,000	550,000
Roads & Bridges	Parker Street/Wickham Street Drainage	Renewal	80,000			80,000
Roads & Bridges	Ayr Industrial Estate Road and Kerb Reconstruction	Renewal	200,000			200,000
Roads & Bridges	Wunjunga/Beachmount Road Seal Grid Approaches	Renewal/New	70,000			70,000
Roads & Bridges	Butler Road Floodway Repairs	Renewal	22,500		67,500	90,000
Roads & Bridges	Burdekin Be-Active Trail - Alva	New	190,000			190,000
Roads & Bridges	Jerona Causeway Reconstruction	Renewal			959,851	959,851
Roads & Bridges	Ayr Industrial Estate Expansion - Roadworks	New		870,000		870,000
Roads & Bridges	Shirbourne Road/Bahr Road - Restoration of Damaged Sections of Road	Renewal			222,250	222,250
Roads & Bridges	Oats Road Culvert Renewal	Renewal	380,000			380,000
Roads & Bridges	Hillier Road Culvert Renewal (Design Only)	Renewal	5,000			5,000
Roads & Bridges	Pavement Investigation Ayr Urban Streets	Renewal	4,742			4,742
Roads & Bridges	Kilrie Road Floodways Design and Construct	Renewal	111,873			111,873
Roads & Bridges	Garrone Road Restoration	Renewal			121,693	121,693
Roads & Bridges	Jacks Road Extension	New	44,072			44,072
Roads & Bridges	South Ayr Works - Roadwork Reconstruction in Drysdale Street, Robert Street and Albert Street	Renewal/New	125,000			125,000
Roads & Bridges	McNiel Road Floodway (Design Only)	Renewal	60,000			60,000
Roads & Bridges	2022-2023 Pathway Renewal Program	Renewal	90,966			90,966
Roads & Bridges	2022-2023 Guardrail Renewal Program	Renewal	309,464			309,464
Roads & Bridges	Brown Road Replace Guardrail	Renewal			79,206	79,206
Roads & Bridges	School Road Replace Guardrail	Renewal			86,526	86,526
Roads & Bridges	2022-2023 Reseal Program	Renewal	161,550			161,550

Capital Works Program First Budget Revision 2023/24

Asset Class	Project Title	Project Type \$	Council Funded \$	Reserves \$	Grant and Contributions \$	Total \$
Roads & Bridges	Ayr Swimming Pool - Construction of Entry Concourse, Footpath and Ramp on Macmillan Street	New			14,332	14,332
Roads & Bridges	Ayr Swimming Pool - Construction of Shared Crossing Zone on Macmillan Street	New	200,000		15,344	215,344
Roads & Bridges	Macmillan Street Civil Works Construction	Renewal/New	312,248			312,248
Sewerage Infrastructure	Ayr/Brandon Waste Water Treatment Plant - Macro Algal Treatment Construction	New		2,426,000	3,512,000	5,938,000
Sewerage Infrastructure	SCADA and Telemetry Upgrade Program - Sewerage	Renewal	60,000			60,000
Sewerage Infrastructure	Ayr Industrial Estate Pump Station 28 New Switchboard	Renewal	60,000			60,000
Sewerage Infrastructure	Sewage Pump Station Raised Pump Out Points to Surface Installation on Sewage Pump Stations 4, 5, 8, 20 Ayr	Renewal	20,000			20,000
Sewerage Infrastructure	Ayr Industrial Estate Pump Station 27 New Switchboard	Renewal	60,000			60,000
Sewerage Infrastructure	Install Automatic Waste Gas Flare Ignition System for Home Hill Waste Water Treatment Plant	Renewal	70,000			70,000
Sewerage Infrastructure	Sewer Pump Upgrade and Replacement Program	Renewal	150,000			150,000
Sewerage Infrastructure	Refurbishment of Handrails on the Access Steps to Primary Digester at Home Hill Sewage Treatment Plant	Renewal	25,000			25,000
Sewerage Infrastructure	Ayr Sewage Treatment Plant Refurbish Trickle Filter No 2	Renewal	250,000			250,000
Sewerage Infrastructure	Sewage Treatment Plant Valve and Pump Upgrade and Replacement Program	Renewal	60,000			60,000
Sewerage Infrastructure	New Sewer Rising Main from Sewage Pump Station 15 to Sewage Pump Station 20 Ayr - Design	Renewal	30,000			30,000
Sewerage Infrastructure	Sewage Pump Station Lid Replacement Program 2023/24	Renewal	85,000			85,000
Sewerage Infrastructure	Ayr Industrial Estate Expansion Sewer Infrastructure	New		800,000		800,000
Sewerage Infrastructure	Ayr/Brandon Waste Water Treatment Plant - Macro Algal Treatment Earthworks	New	462,624		765,865	1,228,489
Sewerage Infrastructure	Refurbishment of Primary Digester Home Hill Sewage Treatment Plant	Renewal	70,000			70,000
Sewerage Infrastructure	Shelter and Platform for Sewage Pump Station Generators	Renewal	13,968			13,968
Sewerage Infrastructure	SCADA and Telemetry Upgrade Program - Sewerage Stage 3	Renewal	129,574			129,574
Sewerage Infrastructure	2022-2023 Sewer Pump Stations - Wet Well Lid Upgrades	Renewal	15,569			15,569
Sewerage Infrastructure	Macro-Algae Bio Facility Design, Trial and Feasibility	New	40,000			40,000
Water Supply Infrastructure	Sewer Relining Program 2023/2024	Renewal	125,000			125,000
Water Supply Infrastructure	Hydrant Replacement Program	Renewal	200,000			200,000
Water Supply Infrastructure	Water Meter Replacement Program	Renewal	232,710			232,710
Water Supply Infrastructure	SCADA and Telemetry Upgrade Program - Water	Renewal	60,000			60,000
Water Supply Infrastructure	Water Pump and Valve Replacement Program	Renewal	150,000			150,000
Water Supply Infrastructure	Water Main Replacement Program - Little Crescent, Parkside	Renewal	250,000			250,000
Water Supply Infrastructure	New Liner for Giru Low Level Water Storage Tank	Renewal	60,000			60,000
Water Supply Infrastructure	Mt Kelly Rising Main Replacement Mt Kelly Drive	Renewal		350,000		350,000
Water Supply Infrastructure	Disinfection Upgrade Program 2023/24	Renewal	120,000			120,000
Water Supply Infrastructure	Roof over Disinfection Dosing Equipment Home Hill Water Tower	New	55,000			55,000
Water Supply Infrastructure	Relocation of Pressure Sustaining Valve at South Ayr Water Treatment Plant	Renewal	20,000			20,000
Water Supply Infrastructure	South Ayr Filtration Plant	New			14,400,000	14,400,000
Water Supply Infrastructure	Ayr Industrial Estate Expansion Potable Water Infrastructure	New		460,000		460,000
Water Supply Infrastructure	Water Main Replacement Program - Darwin Street	Renewal	250,000			250,000
Water Supply Infrastructure	2022-2023 Water Main Replacement Program	Renewal	81,839			81,839
Water Supply Infrastructure	2022-2023 Sodium Hypo Disinfection Upgrades	Renewal	22,802			22,802
Water Supply Infrastructure	SCADA and Telemetry Upgrade Program - Water Stage 3	Renewal	115,000			115,000
			\$ 17,449,518	\$ 7,790,558	\$ 22,396,120	\$ 47,636,196

6.3.2. FINANCIAL AND ADMINISTRATIVE SERVICES

Monthly Financial Report - August 2023

Recommendation

That the Monthly Financial Report for Period Ending 31 August 2023 be received.

Attachments

1. Monthly Financial Report - August 2023
2. 2023-2024 Capital PCG Council - 31 August 2023

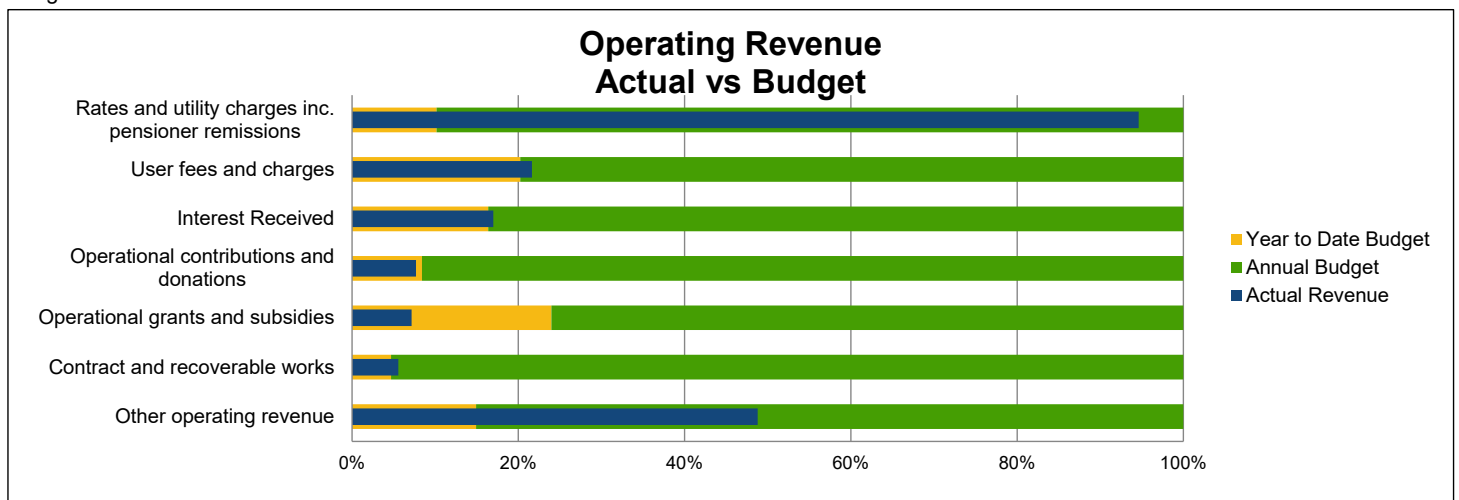
The following report provides a summary of Council's financial performance to 31 August 2023.

FINANCIAL STATEMENTS AT A GLANCE

As at 31 August 2023	Actual \$	Annual Budget \$	YTD Original Budget \$	\$ Variance YTD Actual to YTD Original Budget	% Variance YTD Actual to YTD Original Budget
Total Operating Revenue	43,831,691	59,902,247	7,449,613	36,382,078	488%
Total Operating Expenses	9,861,751	59,809,552	11,006,939	-1,145,188	-10%
Operating Position	33,969,940	92,695	-3,557,326	37,527,266	-1055%
Capital Revenue	281,901	21,151,367	21,151,367	-20,869,466	-99%
Net Result	34,251,841	21,244,062	17,594,041	16,657,800	95%

This report contains financial information for the period ending 31 August 2023. Council's operating position at month end is a \$33.9M surplus.

Capital Revenue includes capital grants which are budgeted to be received in July. The nature of capital grants means that it is often unknown when the grants will be received.



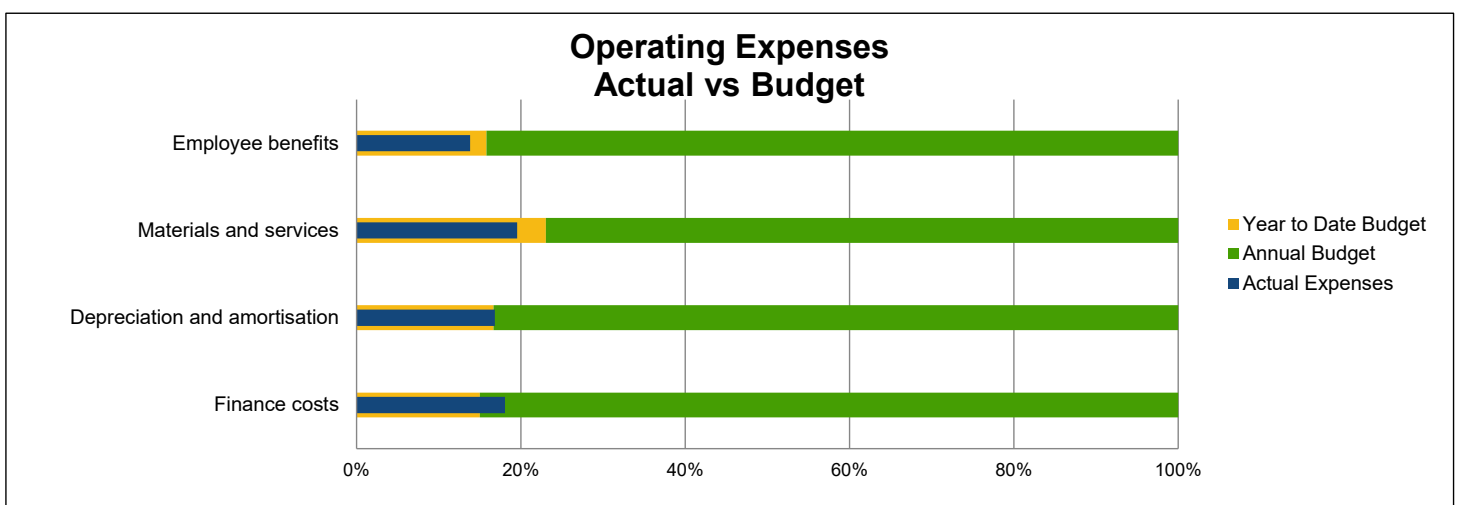
Under Budget:

- Operational grants and subsidies: Under budget due to prepayment of the Financial Assistance Grant in June 2023.

Over Budget:

- Rates and Utility Charges: Rates were raised in August with due date in September, budget was allocated in September.

- Other Operating Revenue: Income received from scrap steel higher than budgeted.



Under Budget:

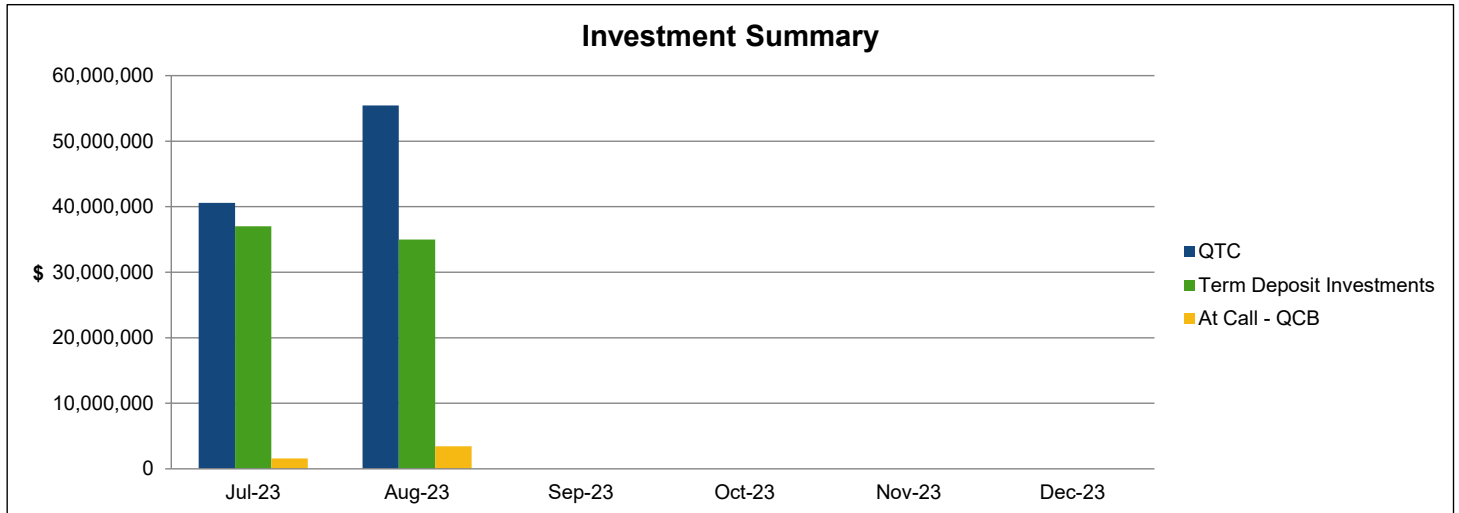
- Employee Benefits: Under budget due to staff leave and vacancies.

- Materials and services: Under budget due to timing of waste collection invoices and Lower Burdekin Water bulk water charges not yet paid.

INVESTMENT PORTFOLIO

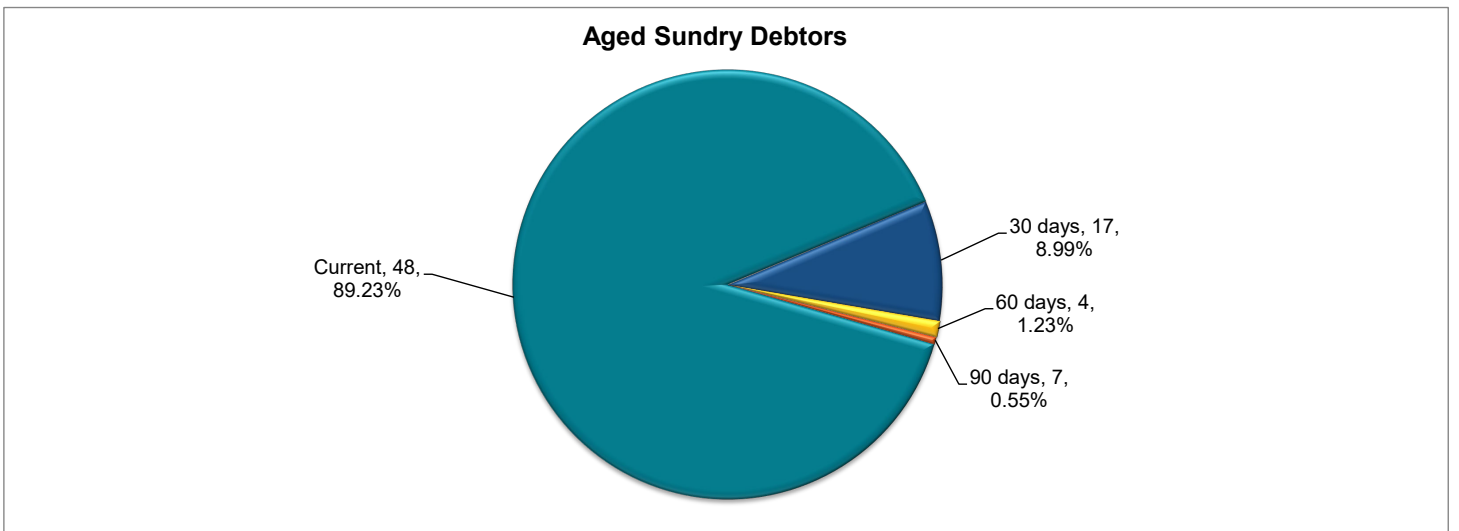
Investment Report as at 31 Aug 2023 (including at call cash)

	Total Invested	Average Current Rate Weighted	% Invested
Bendigo	4,000,000	5.12%	4.3%
CBA	14,000,000	5.09%	14.9%
NAB	9,000,000	5.32%	9.6%
Suncorp	8,000,000	5.22%	8.5%
QTC	55,450,655	4.89%	59.1%
QCB General	3,436,108	2.25%	3.7%
Total Funds	\$93,886,763		



SUNDRY DEBTORS

Total outstanding Sundry Debtors as at 31 August 2023 are \$490,519.51.



RATES

Arrears as at 1 July 2023		\$439,903
Levy and fees raised *	\$45,470,687	
Interest charged *	\$6,733	
Less Pensioner subsidy and rebate	\$680,258	\$44,797,162
Payments received		<u>\$22,783,608</u>
Arrears as at 31 August 2023		<u><u>\$22,453,457</u></u>

* includes State Govt Emergency Management Levy

Annual Rate Levies were issued on 4 August 2023, with a due date of 4 September 2023.

Rates Debt Recovery

Collection House - Debt Referral

Council currently has 67 active files with Collection House with an outstanding balance of \$512,581.62.

Council Periodic Payment Plans

Council has 201 formalised periodic payment plans currently in place. These will continue to be monitored by Rates Staff to ensure conformance.

Collection House - Sale of Land

There is still one remaining property on the Sale of Land list. A Sales Notice for this property has now been advertised on Council's website. No offers have been received to date.

OVERVIEW OF COUNCIL'S CAPITAL PROJECTS

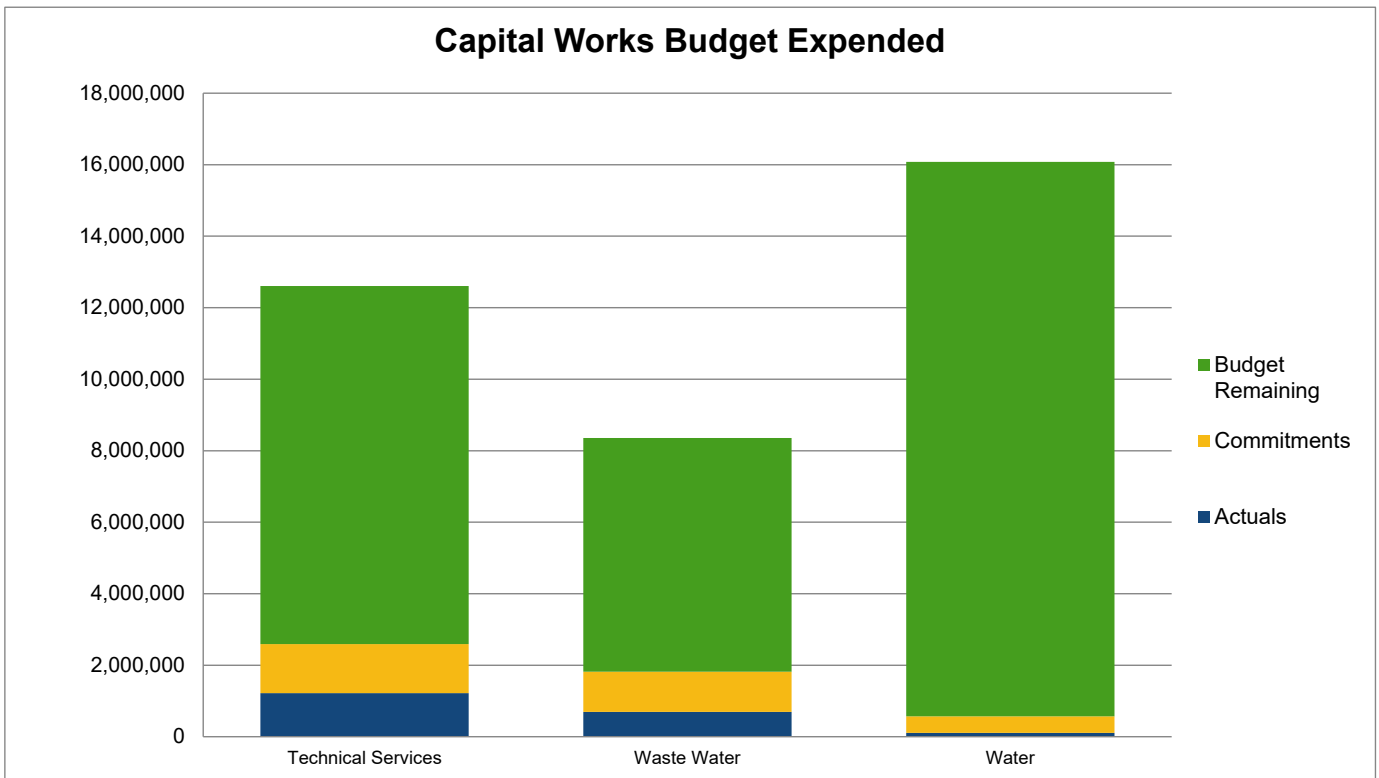
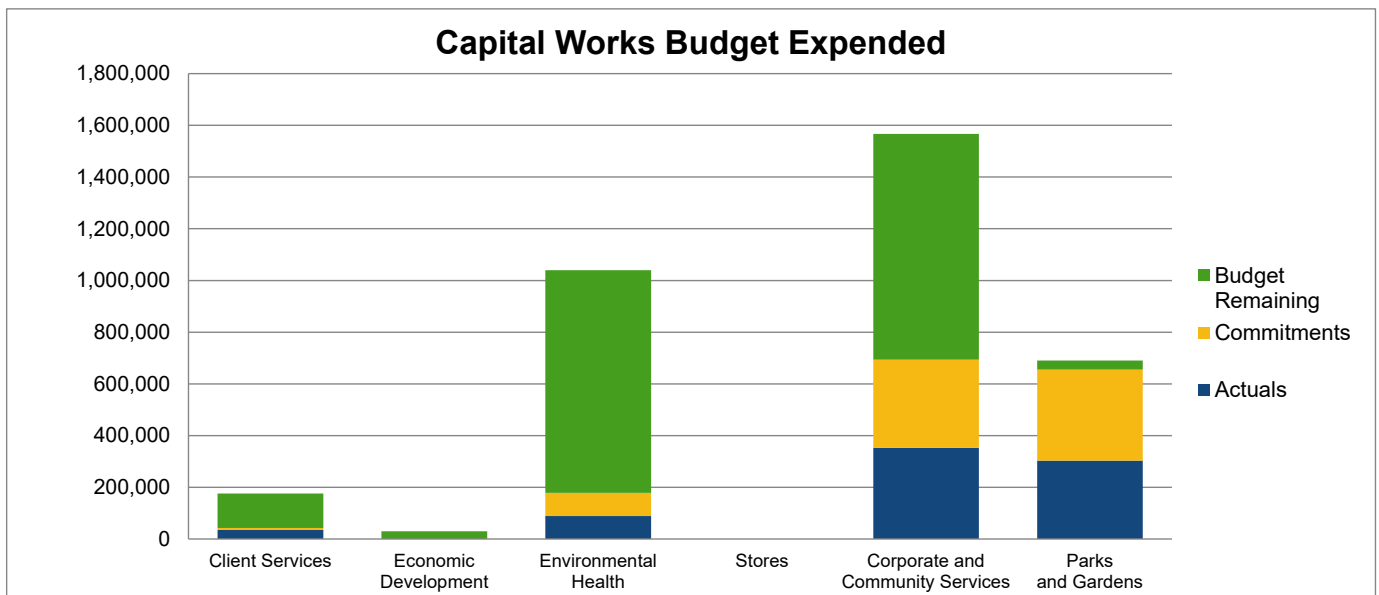
Capital expenditure incurred for the year to 31 August, is shown by asset category in the table below.

Capital project expenditure to 31 August is \$2,803,493. In addition to this, there is \$3,747,578 of commitments. Therefore totalling \$6,551,071.

Financial Overview by Asset Category

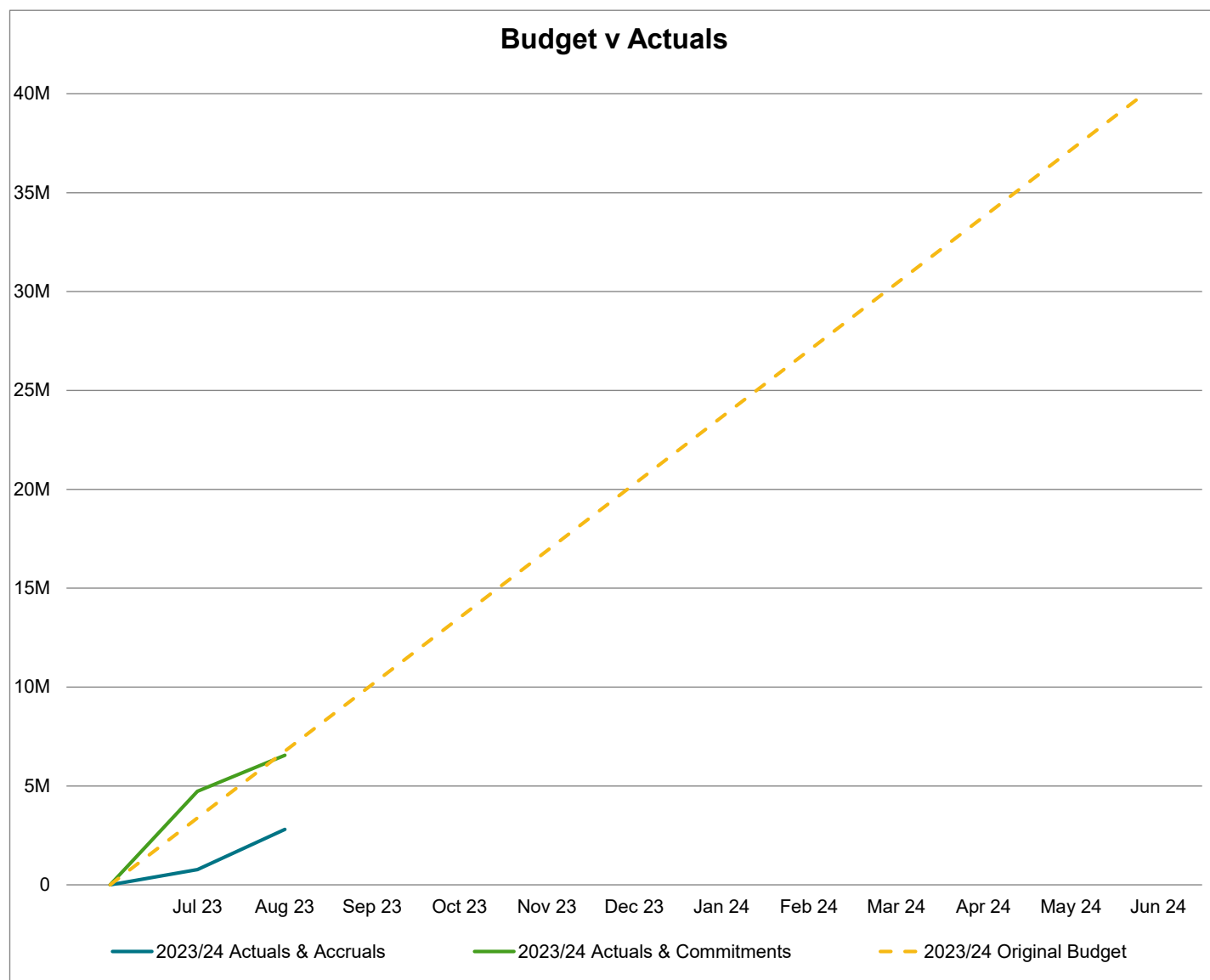
Asset Category	Original Budget	Actuals & Accruals	Commitments	Total
Client Services	\$ 176,000	\$ 34,935	\$ 7,444	\$ 42,379
Corporate and Community Services	\$ 1,566,850	\$ 353,024	\$ 340,454	\$ 693,478
Economic Development	\$ 30,000	\$ -	\$ -	\$ -
Technical Services	\$ 12,605,000	\$ 1,220,900	\$ 1,371,567	\$ 2,592,467
Environmental Health	\$ 1,039,900	\$ 88,677	\$ 90,135	\$ 178,812
Parks and Gardens	\$ 690,000	\$ 303,420	\$ 351,838	\$ 655,258
Waste Water	\$ 8,358,000	\$ 694,251	\$ 1,122,324	\$ 1,816,575
Water	\$ 16,080,000	\$ 108,286	\$ 463,816	\$ 572,102
Stores	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 40,545,750	\$ 2,803,493	\$ 3,747,578	\$ 6,551,071

The below graph shows, by Asset Category, how much Council has spent (including accruals) on Capital Projects, compared to each budget.



Extended information on individual projects has been provided to Council in a separate dashboard report.

OVERVIEW OF COUNCIL'S CAPITAL PROJECTS



Actuals and Accruals include payments made and materials/services received but not yet invoiced.

Actuals and Commitments include payments made, accrual transactions and purchase orders raised for materials/services not yet provided/supplied.

APPENDIX 1 - OPERATING STATEMENT BY MANAGER

Attached are the Operating Statement Reports by Manager - please refer to these report for individual comments.

APPENDIX 2 - TOTAL COUNCIL OPERATING STATEMENT

Attached is the Total Council Operating Statement for your information.

APPENDIX 3 - STATEMENT OF FINANCIAL POSITION

Attached is the Statement of Financial Position as at 31 August 2023.

APPENDIX 4 - STATEMENT OF CASH FLOWS

Attached is the Statement of Cash Flows for the period ending 31 August 2023.

OPERATING STATEMENT
Period Ending 31 August 2023

Chief Executive Officer

	Month of August Actual	Year to Date Actual	Year to Date Original Budget	\$ Variance YTD Actual to YTD Original Budget	% Variance YTD Actual to YTD Original Budget
Operating Revenue					
Operational contributions and donations	90	90	100	-10	-10%
Other operating revenue	643	2,334	1,067	1,267	119%
Total operating revenue	733	2,425	1,167	1,258	108%
Operating Expenses					
Employee benefits	115,058	214,390	224,070	-9,680	-4%
Materials and services	16,240	40,676	95,067	-54,391	-57%
Total operating costs	131,298	255,066	319,136	-64,071	-20%
Surplus (deficit) from operating activities	-130,565	-252,641	-317,970	65,329	-21%
Net result for period	-130,565	-252,641	-317,970	65,329	-21%

Comments

Materials and services

Materials and services below budget as annual subscriptions to regional bodies not yet paid.

OPERATING STATEMENT
Period Ending 31 August 2023

Director of Corporate & Community Services

	Month of August Actual	Year to Date Actual	Year to Date Original Budget	\$ Variance YTD Actual to YTD Original Budget	% Variance YTD Actual to YTD Original Budget
Operating Revenue					
User fees and charges	9,521	32,509	12,686	19,823	156%
Operational grants and subsidies	0	0	48,367	-48,367	-100%
Other operating revenue	218	327	583	-256	-44%
Total operating revenue	9,739	32,836	61,636	-28,799	-47%
Operating Expenses					
Employee benefits	60,689	110,116	105,838	4,278	4%
Materials and services	142,377	93,220	192,630	-99,409	-52%
Depreciation and amortisation	125,806	251,439	249,881	1,558	1%
Total operating costs	328,871	454,776	548,349	-93,573	-17%
Surplus (deficit) from operating activities	-319,133	-421,939	-486,713	64,774	-13%
Capital contributions	0	0	10,000	-10,000	-100%
Capital grants and subsidies	0	0	0	0	-
Other capital income (expense)	-16,478	-16,478	0	-16,478	-
Net result for period	-335,611	-438,417	-476,713	38,296	-8%

Comments

User fees and charges

Over budget as Aerodrome User fees were invoiced in July, with budget in September.

Operational grants and subsidies

Under budget due to timing of receipt of RADF and PCYC grant.

Materials and services

Under year to date budget due to PCYC annual payment accrued back to the 2022/23 financial year and invoice not yet received. Also under budget due to timing of payment to contract internal auditors.

Capital contributions

Contribution for installation of Sugar Cane Planter not yet received.

Other capital income (expense)

Part disposal of assets associated with Home Hill SES Refurbishment and Burdekin Theatre Lighting Refurbishment.

OPERATING STATEMENT
Period Ending 31 August 2023

Manager Client Services

	Month of August Actual	Year to Date Actual	Year to Date Original Budget	\$ Variance YTD Actual to YTD Original Budget	% Variance YTD Actual to YTD Original Budget
Operating Revenue					
Operational grants and subsidies	0	0	11,400	-11,400	-100%
Other operating revenue	1,669	1,967	6,033	-4,066	-67%
Total operating revenue	1,669	1,967	17,433	-15,466	-89%
Operating Expenses					
Employee benefits	367,752	429,529	513,618	-84,089	-16%
Materials and services	150,428	1,080,711	1,039,820	40,891	4%
Total operating costs	518,180	1,510,239	1,553,438	-43,198	-3%
Surplus (deficit) from operating activities	-516,511	-1,508,272	-1,536,005	27,732	-2%
Net result for period	-516,511	-1,508,272	-1,536,005	27,732	-2%

Comments

Operational grants and subsidies

Get Ready Grant from Queensland Reconstruction Authority not yet received.

Other operating revenue

Budget includes Queensland Local Government Workcare Scheme for reimbursement of wages. Workcare payments are received as the need arises and therefore often varies to budget.

Employee benefits

Under budget in Annual leave and Superannuation with this being offset by sick leave and workers compensation being over budget. Workers Compensation is over budget as the annual fee was approximately \$38,000 higher than expected.

OPERATING STATEMENT
Period Ending 31 August 2023

Manager Community Services

	Month of August Actual	Year to Date Actual	Year to Date Original Budget	\$ Variance YTD Actual to YTD Original Budget	% Variance YTD Actual to YTD Original Budget
Operating Revenue					
User fees and charges	41,062	42,093	38,402	3,692	10%
Operational grants and subsidies	0	0	48,982	-48,982	-100%
Other operating revenue	17,718	22,274	14,250	8,024	56%
Total operating revenue	58,780	64,368	101,633	-37,266	-37%
Operating Expenses					
Employee benefits	160,227	298,819	299,116	-297	0%
Materials and services	265,361	315,590	139,647	175,943	126%
Depreciation and amortisation	10,132	20,193	18,707	1,486	8%
Total operating costs	435,720	634,602	457,470	177,131	39%
Surplus (deficit) from operating activities	-376,940	-570,234	-355,837	-214,397	60%
Capital grants and subsidies	0	0	80,000	-80,000	-100%
Net result for period	-376,940	-570,234	-275,837	-294,397	107%

Comments

Operational grants and subsidies

Under budget as North Queensland Recovery and Resilience Grant for Community Capacity officer works is paid on completion of milestones.

Other operating revenue

Over budget due to bar sales from performances and events at Cultural Venues exceeding projections.

Materials and services

Over budget due to budget spread for insurance payments, donations to Burdekin Community Association and Burdekin Neighbourhood Centre and performance fees.

Capital grants and subsidies

Queensland State Library grant received quarterly.

OPERATING STATEMENT
Period Ending 31 August 2023

Manager Environmental & Health Services - Waste Program

	Month of August Actual	Year to Date Actual	Year to Date Original Budget	\$ Variance YTD Actual to YTD Original Budget	% Variance YTD Actual to YTD Original Budget
Operating Revenue					
Rates and Utility Charges	4,420,191	4,420,191	4,414,749	5,442	0%
User fees and charges	68,198	87,471	130,040	-42,569	-33%
Interest Received	29,288	43,401	43,083	318	1%
Other operating revenue	124,626	128,092	30,400	97,692	321%
Total operating revenue	4,642,304	4,679,155	4,618,272	60,883	1%
Operating Expenses					
Employee benefits	72,328	141,422	153,438	-12,017	-8%
Materials and services	218,762	130,417	536,755	-406,338	-76%
Depreciation and amortisation	40,960	81,921	78,306	3,615	5%
Total operating costs	332,051	353,760	768,500	-414,740	-54%
Surplus (deficit) from operating activities	4,310,253	4,325,396	3,849,772	475,623	12%
Other capital income (expense)	-17,480	-17,480	0	-17,480	-
Net result for period	4,292,773	4,307,915	3,849,772	458,143	12%

Comments

User fees and charges

Under budget fees and charges for Kirknie Landfill and Waste Levy fees due to budget spread.

Other operating revenue

Over budget due to income received for scrap steel - extremely good rate per tonne received.

Employee benefits

Under budget due to staff leave taken during August.

Materials and services

Under budget due to timing of waste collection invoices.

Other Capital Income

Activity in the period is a result of the write off of the Ayr Transfer Station Green Waste Pad.

OPERATING STATEMENT
Period Ending 31 August 2023

Manager Environmental & Health Services excluding Waste Program

	Month of August Actual	Year to Date Actual	Year to Date Original Budget	\$ Variance YTD Actual to YTD Original Budget	% Variance YTD Actual to YTD Original Budget
Operating Revenue					
Rates and Utility Charges	87,480	87,480	87,500	-20	0%
User fees and charges	90,532	208,587	197,217	11,370	6%
Operational contributions and donations	5,975	16,376	13,000	3,376	26%
Operational grants and subsidies	0	0	3,514	-3,514	-100%
Other operating revenue	1,084	1,326	983	343	35%
Total operating revenue	185,071	313,770	302,215	11,555	4%
Operating Expenses					
Employee benefits	117,338	201,281	271,853	-70,571	-26%
Materials and services	221,457	307,286	324,623	-17,336	-5%
Depreciation and amortisation	30,485	60,971	60,740	230	0%
Total operating costs	369,280	569,538	657,215	-87,677	-13%
Surplus (deficit) from operating activities	-184,209	-255,768	-355,001	99,233	-28%
Capital grants and subsidies	211,316	211,316	0	211,316	-
Net result for period	27,107	-44,452	-355,001	310,549	-87%

Comments

User fees and charges

Over budget Caravan Parks, partially offset by lower income in Animal Registrations. Overdue notices for animal registrations to go out in September.

Operational contributions and donations

Over budget in herbicide subsidy landowner contributions.

Employee benefits

Under budget due to Manager vacancy and other staff vacancies.

Materials and services

Under budget due to timing of Caravan Park contract payments, vector administration chemicals and external plant hire.

Capital Grants and Subsidies

Funding received for Burdekin Water Park (LRCIP3). Final acquittal to be done to the end of September 2023.

OPERATING STATEMENT
Period Ending 31 August 2023

Manager Financial and Administrative Services

	Month of August Actual	Year to Date Actual	Year to Date Original Budget	\$ Variance YTD Actual to YTD Original Budget	% Variance YTD Actual to YTD Original Budget
Operating Revenue					
Rates and Utility Charges	30,181,527	30,181,527	0	30,181,527	-
Pensioner remissions	-633,351	-633,351	0	-633,351	-
User fees and charges	9,071	30,427	26,500	3,927	15%
Interest Received	154,644	228,776	216,667	12,109	6%
Operational grants and subsidies	44,494	44,494	1,165,616	-1,121,122	-96%
Other operating revenue	261	268	0	268	-
Total operating revenue	29,756,645	29,852,140	1,408,783	28,443,358	2019%
Operating Expenses					
Employee benefits	163,800	311,953	305,077	6,877	2%
Materials and services	169,124	377,723	418,833	-41,111	-10%
Depreciation and amortisation	40,711	81,520	85,493	-3,973	-5%
Finance Costs	9,039	14,457	12,000	2,457	20%
Total operating costs	382,674	785,653	821,403	-35,750	-4%
Surplus (deficit) from operating activities	29,373,971	29,066,488	587,380	28,479,108	4849%
Net result for period	29,373,971	29,066,487	587,380	28,479,108	4849%

Comments

Rates and Utility Charges

Rates and Utility Charges were raised in August with a due date in September; budget was allocated in September.

Pensioner remissions

State Government Subsidy Reimbursement invoice to be raised in September, this will offset the state pensioner remissions recognised in August and bring this amount in line with budget.

Interest Received

Over year to date for interest on investments as the budget was spread evenly over the year and there were a number of investments that matured in August.

Operational grants and subsidies

Under budget due to the Financial Assistance Grant - was budgeted to be received quarterly, however was received in full in June 2023. Additional funds for Financial Assistance grant will be received quarterly from August. Budget to be amended in first budget revision.

Materials and services

Under budget for insurance premiums due to distribution from LG Liability Surplus higher than in previous years. Also under budget due to the timing of subscriptions.

OPERATING STATEMENT
Period Ending 31 August 2023

Manager Operations - General Fund

	Month of August Actual	Year to Date Actual	Year to Date Original Budget	\$ Variance YTD Actual to YTD Original Budget	% Variance YTD Actual to YTD Original Budget
Operating Revenue					
User fees and charges	22,184	25,603	31,400	-5,797	-18%
Operational contributions and donations	980	2,838	8,000	-5,162	-65%
Operational grants and subsidies	356,435	467,494	478,673	-11,179	-2%
Contract and recoverable works	2,444	2,477	11,400	-8,923	-78%
Other operating revenue	0	0	1,000	-1,000	-100%
Total operating revenue	382,044	498,412	530,473	-32,061	-6%
Operating Expenses					
Employee benefits	334,270	681,128	826,503	-145,375	-18%
Materials and services	486,785	797,659	846,278	-48,619	-6%
Depreciation and amortisation	104,275	208,334	196,660	11,674	6%
Total operating costs	925,330	1,687,120	1,869,440	-182,320	-10%
Surplus (deficit) from operating activities	-543,286	-1,188,708	-1,338,967	150,259	-11%
Other capital income (expense)	-7,592	-20,009	0	-20,009	-
Net result for period	-550,878	-1,208,717	-1,338,967	130,250	-10%

Comments

User fees and charges

Fees and charges are equally proportioned over twelve months. Income in this period is from cemetery fees, sale of second hand culverts, preparation fees for the Bush Chapel and Band Rotunda, issuing of Q100 flood certificates and the processing of permits to close and barricade footpaths.

Operational contributions and donations

Income received in the period from camping donations at Funny Dunny Park, under budget as budget is spread evenly over the year. Under budget due to contributions from Home Hill Boat Club not yet invoiced.

Contract and recoverable works

Revenue stream is variable throughout the year with forecast total revenue based on historical annual actuals.

Employee benefits

Under budget in Parks Operations, Drainage Maintenance and Works Section. Variation is largely attributable to emphasis on Capital Works program delivery during the drier climatic periods currently being experienced.

Materials and services

Under budget Drainage Maintenance due to the drier conditions experienced in the cooler months. Over budget in Roads Maintenance and Public Conveniences. Variation mainly attributable to emphasis on Capital Works program delivery early in the budget cycle.

Other capital income (expense)

Activity in the period is a result of the write off of the recently replaced Giru Sign on the Bruce Highway.

OPERATING STATEMENT
Period Ending 31 August 2023

Manager Operations - Sewerage

	Month of August Actual	Year to Date Actual	Year to Date Original Budget	\$ Variance YTD Actual to YTD Original Budget	% Variance YTD Actual to YTD Original Budget
Operating Revenue					
Rates and Utility Charges	4,441,920	4,441,920	0	4,441,920	-
User fees and charges	0	0	400	-400	-100%
Interest Received	72,018	107,317	105,067	2,250	2%
Other operating revenue	295	295	0	295	-
Total operating revenue	4,514,233	4,549,532	105,467	4,444,065	4214%
Operating Expenses					
Employee benefits	104,154	191,449	233,200	-41,751	-18%
Materials and services	177,706	281,432	273,140	8,292	3%
Depreciation and amortisation	142,576	285,152	282,748	2,404	1%
Total operating costs	424,436	758,034	789,087	-31,054	-4%
Surplus (deficit) from operating activities	4,089,797	3,791,498	-683,621	4,475,119	-655%
Capital grants and subsidies	0	0	3,674,376	-3,674,376	-100%
Net result for period	4,089,797	3,791,498	2,990,755	800,743	27%

Comments

Rates and Utility Charges

Sewerage network access charges levied in August with a due date in September; budget was allocated in September.

Employee benefits

Under budget due to an emphasis on Capital Works program delivery, with Works section employees employed on the Macro Algal earthworks project.

Capital grants and subsidies

Capital grant funds for the Macro Algal Treatment Plant Earthworks and Construction to be received as works completed and claims submitted.

OPERATING STATEMENT
Period Ending 31 August 2023

Manager Operations - Water

	Month of August Actual	Year to Date Actual	Year to Date Original Budget	\$ Variance YTD Actual to YTD Original Budget	% Variance YTD Actual to YTD Original Budget
Operating Revenue					
Rates and Utility Charges	4,314,380	3,426,832	0	3,426,832	-
User fees and charges	3,503	4,690	800	3,890	486%
Interest Received	34,632	52,859	52,483	376	1%
Other operating revenue	23,387	23,387	0	23,387	-
Total operating revenue	4,375,901	3,507,768	53,283	3,454,485	6483%
Operating Expenses					
Employee benefits	103,910	213,028	223,861	-10,833	-5%
Materials and services	204,402	366,078	606,200	-240,122	-40%
Depreciation and amortisation	99,649	198,433	196,181	2,253	1%
Total operating costs	407,962	777,539	1,026,242	-248,703	-24%
Surplus (deficit) from operating activities	3,967,939	2,730,229	-972,959	3,703,188	-381%
Capital grants and subsidies	0	0	14,400,000	-14,400,000	-100%
Other capital income (expense)	-98,416	-128,509	0	-128,509	-
Net result for period	3,869,523	2,601,721	13,427,041	-10,825,320	-81%

Comments

Rates and Utility Charges

Water network access charges levied in August with a due date in September; budget was allocated in September.

User Fees and Charges

Revenue in the period relates to charges to install a new property connection to the water supply network.

Other operating revenue

Revenue in the period is from recovery of insurance claims lodged under the Specialist Industrial Risk policy for repairs to Bore 5 in Home Hill.

Employee Benefits

Under budget partially due to unfilled vacancies including the position for Manager Water and Waste Water and employee leave. Seasonal factors also impact on the number of call outs as water consumption reduces during cooler months. Over budget in Water Reticulation due to a surge in unplanned mains breaks during low demand periods in July.

Materials and services

Variance is largely attributable to timing of payment of Lower Burdekin Water bulk water charges.

Capital grants and subsidies

Capital grant funds for the South Ayr Filtration Plant to be received as works completed and claims submitted.

Other capital income (expense)

Activity in the period represents the write-off of a number of water production pumps and motors that have been renewed as part of the water supply and resilience upgrades at South Ayr and Home Hill.

OPERATING STATEMENT
Period Ending 31 August 2023

Manager Planning and Development

	Month of August Actual	Year to Date Actual	Year to Date Original Budget	\$ Variance YTD Actual to YTD Original Budget	% Variance YTD Actual to YTD Original Budget
Operating Revenue					
User fees and charges	105,690	156,724	120,001	36,724	31%
Other operating revenue	20	20	0	20	-
Total operating revenue	105,711	156,744	120,001	36,744	31%
Operating Expenses					
Employee benefits	96,053	181,276	198,384	-17,108	-9%
Materials and services	17,029	25,617	43,740	-18,124	-41%
Total operating costs	113,083	206,893	242,125	-35,232	-15%
Surplus (deficit) from operating activities	-7,372	-50,149	-122,124	71,975	-59%
Net result for period	-7,372	-50,149	-122,124	71,975	-59%

Comments

User fees and charges

User fees and charges received for Building and Plumbing applications exceeded budget projections due to the number of applications received in August. Trade Waste fees and charges received were also above budget.

Employee benefits

Employee benefits under budget due to staff vacancy.

Materials and services

Under budget for Consultant Fees as minimal consultant works have been undertaken, this is offset by legal costs exceeding budget.

OPERATING STATEMENT
Period Ending 31 August 2023

Manager Technical Services

	Month of August Actual	Year to Date Actual	Year to Date Original Budget	\$ Variance YTD Actual to YTD Original Budget	% Variance YTD Actual to YTD Original Budget
Operating Revenue					
User fees and charges	21,008	38,338	28,417	9,922	35%
Operational grants and subsidies	16,496	16,496	10,000	6,496	65%
Contract and recoverable works	117,739	117,739	90,000	27,739	31%
Other operating revenue	0	0	833	-833	-100%
Total operating revenue	155,243	172,573	129,250	43,323	34%
Operating Expenses					
Employee benefits	206,050	387,158	496,769	-109,611	-22%
Materials and services	-60,445	634	-14,824	15,458	-104%
Depreciation and amortisation	740,294	1,480,740	1,472,588	8,153	1%
Total operating costs	885,898	1,868,532	1,954,532	-86,000	-4%
Surplus (deficit) from operating activities	-730,654	-1,695,959	-1,825,282	129,323	-7%
Capital contributions	0	0	155,000	-155,000	-100%
Capital grants and subsidies	275,000	275,000	2,831,991	-2,556,991	-90%
Other capital income (expense)	-21,939	-21,939	0	-21,939	-
Net result for period	-477,593	-1,442,898	1,161,709	-2,604,607	-224%

Comments

User fees and charges

Trade waste income higher than anticipated mainly from septage receipt income.

Operational grants and subsidies

Fuel Tax Credit higher than estimated due to higher fuel consumption mainly related to Macro-Algae and industrial estate projects

Contract and recoverable works

Roads Maintenance Performance Contract income over budget due to timing of works.

Employee benefits

Employee benefits under budget due to current staff vacancies in Technical Services, Asset Management and Project Management.

Materials and services

Expenses over budget due to timing of Road Maintenance Performance Contract works.

Capital contributions

Funding to be transferred quarterly from contract liability as works undertaken on DTMR Houghton Floodplain project local road restoration works.

Capital grants and subsidies

Capital grants received as works completed and claims submitted. Grant funded projects programmed throughout the year.

Other capital income (expense)

Loss from transport asset disposals.

BURDEKIN SHIRE COUNCIL
OPERATING STATEMENT
Period Ending 31 August 2023

Appendix 2

	Month of August Actual	Year to Date Actual	Original Budget	Year to Date Original Budget	\$ Variance YTD Actual to YTD Original Budget	% Variance YTD Actual to YTD Original Budget
Operating Revenue						
Rates and Utility Charges	43,445,498	42,557,950	44,658,063	4,502,249	38,055,701	845%
Pensioner remissions	-633,351	-633,351	-350,000	0	-633,351	-
User fees and charges	370,769	626,443	2,894,203	585,862	40,581	7%
Interest Received	290,582	432,353	2,545,600	417,300	15,053	4%
Operational contributions and donations	7,046	19,305	250,914	21,100	-1,795	-9%
Operational grants and subsidies	417,425	528,483	7,370,667	1,766,552	-1,238,068	-70%
Contract and recoverable works	120,183	120,216	2,163,400	101,400	18,816	19%
Other operating revenue	169,921	180,291	369,400	55,150	125,141	227%
Total operating revenue	44,188,072	43,831,691	59,902,247	7,449,613	36,382,078	488%
Operating Expenses						
Employee benefits	1,901,630	3,361,550	24,347,297	3,851,728	-490,178	-13%
Materials and services	2,009,226	3,817,042	19,534,439	4,501,908	-684,866	-15%
Depreciation and amortisation	1,334,887	2,668,702	15,847,816	2,641,303	27,400	1%
Finance Costs	9,039	14,457	80,000	12,000	2,457	20%
Total operating costs	5,254,782	9,861,751	59,809,552	11,006,939	-1,145,188	-10%
Surplus (deficit) from operating activities	38,933,290	33,969,940	92,695	-3,557,326	37,527,266	-1055%
Capital contributions	0	0	165,000	165,000	-165,000	-100%
Capital grants and subsidies	486,316	486,316	20,986,367	20,986,367	-20,500,051	-98%
Other capital income (expense)	-161,905	-204,415	0	0	-204,415	-
Net result for period	39,257,701	34,251,841	21,244,062	17,594,041	16,657,800	95%

BURDEKIN SHIRE COUNCIL
STATEMENT OF FINANCIAL POSITION
As at 31 August 2023

Appendix 3

	Year to Date Actual \$	Annual Budget \$
Current Assets		
Cash and Cash Equivalents	94,289,804	61,518,817
Receivables	21,127,354	1,247,512
Inventories	641,856	603,236
Contract Assets	1,164,737	0
Other Assets	513,415	1,911,475
Total Current Assets	117,737,166	65,281,040
Non-Current Assets		
Receivables	385,141	341,018
Property, Plant and Equipment	627,056,714	627,954,626
Intangibles Assets	294,291	214,118
Other Assets	38,190	70,205
Total Non-Current Assets	627,774,336	628,579,967
TOTAL ASSETS	745,511,502	693,861,007
Current Liabilities		
Payables	1,092,346	5,911,555
Provisions	5,709,220	5,987,592
Contract Liabilities	4,943,672	91,574
Other Liabilities	492,657	555,377
Total Current Liabilities	12,237,895	12,546,098
Non-Current Liabilities		
Provisions	18,651,916	17,882,003
Other Liabilities	1,689,244	576,808
Total Non-Current Liabilities	20,341,160	18,458,811
TOTAL LIABILITIES	32,579,055	31,004,909
NET COMMUNITY ASSETS	712,932,447	662,856,098
Community Equity		
Asset Revaluation Surplus	389,851,220	358,610,467
Retained Surplus (deficiency)	323,081,227	304,245,631
TOTAL COMMUNITY EQUITY	712,932,447	662,856,098

BURDEKIN SHIRE COUNCIL
STATEMENT OF CASH FLOWS
For Period Ending 31 August 2023

Appendix 4

	Year to Date Actual \$	Annual Cashflow Budget \$
Cash Flows from Operating Activities		
Receipts		
Receipts from Customers	19,915,525	48,830,058
Payments to Suppliers and Employees	-9,355,133	-43,668,524
	10,560,391	5,161,534
Interest Received	656,160	2,545,600
Operating Grants, Subsidies and Contributions	547,788	7,621,581
Other	1,242,590	369,400
Net Cash Inflow (Outflow) from Operating Activities	13,006,929	15,698,115
Cash Flows from Investing Activities		
Proceeds from Sale of Property, Plant and Equipment	0	620,000
Grants, subsidies and contributions	486,316	21,151,367
Payments for Property, Plant and Equipment	-2,709,993	-40,525,750
Payments for Intangible Assets	-5,520	-20,000
Payments for rehabilitation work	0	-200,000
Net Cash Inflows (Outflow) from Investing activities	-2,229,197	-18,974,383
Net Increase (Decrease) in Cash and Cash Equivalents Held	10,777,732	-3,276,268
Cash and Cash Equivalents at Beginning of the Financial Year	83,512,072	64,795,085
Cash and Cash Equivalents at end of the Period	94,289,804	61,518,817

6.4.1. GOVERNANCE

Annual Report 2022/2023

File Reference: 439 & 440

Report Author: Rebecca Stockdale, Senior Governance Officer

Authoriser: Nick OConnor, Director Corporate and Community Services

Meeting Date: 26 September 2023

Link to Corporate/Operational Plan:

Burdekin Shire Council Corporate Plan 2022-2027

5.2.1: Demonstrate open and transparent leadership.

5.2.2: Responsibly manage Council's financial position to ensure sustainability.

5.2.3: Implement effective governance frameworks.

5.2.4: Undertake regulatory responsibilities in accordance with legislative obligations.

Executive Summary

In accordance with provisions of the *Local Government Regulation 2012* Council is required to prepare and Annual Report for each financial year. The Operational Plan for 2022/23 was developed so that Council's operational activities aligned with the key activities and strategies within the adopted Corporate Plan 2022-2027. The Annual Report has been compiled to accurately reflect Council's achievements during the 2022/23 financial year that have helped to contribute to delivering the strategic objectives embedded in the Corporate Plan.

The report also contains all necessary statutory information in a logical, sequential manner, making this information easy to locate and refer to. The General Purpose Financial Statements, Current Year Financial Sustainability Statement and the Long-Term Financial Sustainability Statement, as well as the Community Financial Report are also included in the report.

Recommendation

That Council adopts the Annual Report 2022/2023 as tabled.

Background

Each financial year, in accordance with legislative requirements, Council must prepare and adopt an Annual Report. The report should provide a fair representation of the performance of the Local Government Authority throughout the financial year. The prepared Annual Report as tabled, provides a broad range of information on the services provided, activities completed, projects delivered and the financial performance of Council during the past financial year. All sections of Council assisted with the provision of information for the annual report.

Consultation

Council's Executive Leadership Team and Senior Leadership Group have been provided with a draft copy of the annual report for their review and feedback. This year, a full draft, in its final format, was presented to the Audit Committee at their meeting on 6 September. Council's Annual Financial Statements were also endorsed at this meeting. Council's external audit provider, Crowe, also had an opportunity to review the draft annual report.

Budget & Resource Implications

There are no budget or resource implications associated with the adoption of the Annual Report. Council no longer orders print copies of the adopted annual report as it is available digitally on Council's website. Limited hard copies will be produced in-house with no additional expense to Council.

Legal Authority & Implications

The Department of State Development, Infrastructure, Local Government and Planning published an annual report compliance checklist. With the adoption of the Annual Report at this meeting and the subsequent publication to Council's website, all necessary compliance measures have been met.

Local Government Regulation 2012 s182 Preparation of annual report

- (1) A Local Government must prepare an annual report for each financial year.*
- (2) The Local Government must adopt its annual report within 1 month after the day the auditor-general gives the auditor-general's audit report about the Local Government's financial statements for the financial year to the Local Government.*
- (3) However, the Minister may, by notice to the Local Government, extend the time by which the annual report must be adopted.*
- (4) The Local Government must publish its annual report on its website within 2 weeks of adopting the annual report.*

Policy Implications

Not Applicable.

Risk Implications (Strategic, Operational, Project Risks)

A project plan was developed and endorsed for the development of the Annual Report. The project plan outlined the risks of timeliness, accuracy and compliance with legislation. The development and execution of the project plan has ensured the identified risks were effectively managed.

Attachments

- 1. Annual Report 2022/23
- 2. 3. Points of Note for Draft Financial Statements 2023

BURDEKIN SHIRE COUNCIL

ANNUAL REPORT



2022/23

Burdekin Shire Council Annual Report for 2022/23

Burdekin Shire Council presents the 2022/23 Annual Report which provides a comprehensive account of Council's performance, challenges and achievements for the past financial year (1 July 2022 – 30 June 2023).

This Annual Report is part of Council's commitment to open, transparent and accountable governance. It identifies community service delivery and demonstrates how Council is meeting the strategic objectives set out in the Corporate Plan 2022-2027 and Operational Plan 2022/2023.

Council's vision, strategic objectives and strategies further improve services and facilities as described in the Corporate Plan, Operational Plan and Budget, and are reported in this Annual Report.

We respectfully acknowledge the Bindal and Juru people of the Birri Gubba nation as the traditional custodians of the land on which we live and work.





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About our Council



Shire Profile

Situated on the doorstep of the magnificent Great Barrier Reef, the Burdekin Shire presents an exquisite blend of untouched natural splendour and a thriving rural community ambiance.

Positioned just a short 50-minute drive south of Townsville, the Burdekin region is renowned for its abundant sunshine, fertile agricultural land, and ample water resources. Thanks to the Burdekin River, an expansive underground aquifer, and the Burdekin Falls Dam, the area boasts remarkable resilience against drought.

Encompassing approximately 5,059 square kilometres and with a population of around 17,000 residents, this area showcases robust horticultural, aquaculture, and manufacturing sectors, alongside the primary agricultural industry of sugar cane cultivation.

Within the Burdekin region, you will find four sugar mills where the harvested sugar cane is crushed to extract its juice, which is then processed into raw sugar, molasses, and bagasse – a fibrous material used as fuel for the mills. From June to November each year, the sugar cane crops are burned before harvesting, creating awe-inspiring scenes of towering flames and billowing smoke, casting a mesmerising aura across the horizon.

With over 30 kilometres of unspoiled beaches, nine public boat ramps, nine major parks, four public swimming pools, two libraries, an incredible art trail, and several cultural venues – including a magnificent 472 seat theatre – the Burdekin region offers a diverse range of attractions and activities to suit every individual's interests.



16,890
residents



5,059km²
land area



\$1.3 billion
gross regional product



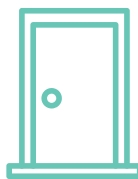
8,165
local jobs



Agriculture
largest industry



\$509 million
annual agriculture output



\$41 million
building approvals in 22/23

Mayor's Report



Welcome to the 2022/23 Annual Report – a chance to reflect on and celebrate empowering and enhancing our region.

During the past year, the Burdekin has witnessed significant progress in various areas, contributing to the overall well-being and advancement of the community.

The opening of the Water Park at the Burdekin Aquatic Centre in February 2023 has proven to be a wonderful asset with outstanding patronage. Work is progressing on the kiosk and entrance and associated roadwork development in Macmillan Street.

The world-first Macro-Algal Treatment Facility being built in the Burdekin hit a major milestone, with Council commencing construction of a six-hectare earth pad at the Ayr Wastewater Treatment Plant. A joint initiative between Council and RegenAqua and backed by technology developed over a decade by James Cook University. The innovative facility uses native green algae to treat wastewater and remove nutrients such as phosphorus and nitrogen.

The commencement of earthworks at the site was quite literally a ground-breaking moment. This project will not only create economic opportunities for the community but will help reduce the carbon footprint and protect the environment with the facility being significantly cheaper to both construct and operate than a traditional tertiary wastewater treatment plant.

Community parks underwent notable upgrades, particularly Lynch's Beach, Groper Creek and Memorial Park in Home Hill. These improvements transformed the spaces into beautiful and inviting areas for the entire family to enjoy and have proven to be popular for residents and visitors.

One of the highlights this year was Burdekin's signature destination event, the *Sweet Days Hot Night Festival*, which saw an impressive attendance of over 4,000 participants. A vibrant celebration that paid homage to the rich heritage and culture while honouring the vital role the sugar industry has in shaping the region's identity. The festival showcased the region's people, produce and culture, exceeded expectations and further solidified its position as a must-attend North Queensland event.

The overwhelming turnout and positive feedback from attendees throughout the festivities is a testament to the incredible efforts of the dedicated team, as well as the support of the sponsors and community. The "Arts by the Sparks" installation, a first of its kind, also proved to be a major highlight adding an extra layer of enrichment and cultural appreciation to the festival.

October marked a proactive period for key disaster projects with Council delivering school programs, distribution of the new Burdekin Emergency Action Guide and a range of activities for Get Ready Burdekin Week.

Council continued its partnership with Smart Precinct NQ which saw Smart Hub Burdekin host a series of impactful business-building workshops and an array of valuable business support services including mentoring, educational programs, and networking opportunities. This partnership has proven beneficial in nurturing and empowering Burdekin small businesses, entrepreneurs and the broader business community.

I would like to thank the Federal and State Governments for their funding support which allows Council to deliver a variety of significant projects, including infrastructure and experiences which would otherwise not be possible.

As I write my last Annual Report for this term, I proudly look back over the last four years and know that the Burdekin community spirit is alive and thriving.

I want to extend my sincere appreciation to the Councillors, CEO Mr Terry Brennan, Senior Leadership Group and all staff who work collaboratively for the ongoing sustainability and further advancement of the Burdekin Shire. The continued hard work and commitment to plan strategically and deliver programs and services is to be commended as we continue to make the Burdekin Shire an even better place to live, work, play, visit and invest.

I am proud to present Council's 2022/23 Annual Report for your perusal.



Cr Lyn McLaughlin
Mayor - Burdekin Shire Council

Chief Executive Officer's Report

The 2022/23 financial year has been a productive one for Council after the significant disruptions caused by Covid in the previous year to our workforce and supply chains. There are still some lingering impacts affecting the supply and cost of materials, but a number of the key projects identified in my previous annual report have either been completed or are well advanced.

The signature project for the year was the completion and opening of the new water park at the Burdekin Aquatic Centre. The water park was officially opened in February 2023 and has proven to be a great community asset, providing enhanced recreational and leisure opportunities, improving the liveability of our area.

Funding for this project was provided by the State Government under the Works for Queensland program, which has funded the upgrading and construction of a number of community assets over four rounds of funding.

Another key project completed during the year was the upgrading of the Ayr water supply through the construction of a new 10 Megalitre reservoir, installation of pumps and control equipment. The project provides improved treatment of the water supply and greatly improves the resiliency of the system in the event of disruptions. The \$11.9 million project was fully funded by the State Government.

An exciting project that commenced during the year is the Macro-Algae Bioremediation project at the Ayr-

Brandon Waste Water Treatment Plant (WWTP). This project is a world first involving the construction of a facility that will use macro-algae to tertiary treat the existing effluent water from the WWTP, significantly reducing the levels of nitrogen and phosphorous in the water discharged to the environment.

The project is being funded by the Council and the State Government, with the construction of a six hectare earthworks pad on which the treatment ponds will be located being well advanced. Negotiations with RegenAqua, the company that holds the proprietary technology for the treatment process, are proceeding well and will be completed early in the new financial year.

The *Sweet Days Hot Nights Festival* was successfully held in May 2023, using a revised format with the Multi-cultural festival and first fire being held on a Friday night and the Australian Cane Cutting Championships held on the Saturday at the Home Hill Showgrounds. The event was a great success, with increased numbers and a broader reach than in the past. Congratulations to the Economic and Community Development teams for the success of the event.

From an organisational perspective it was a challenging year for Council with difficulties experienced in filling vacancies in key areas, an issue that many employers had to contend with. Despite this, our responsiveness to operational issues was once again excellent, with a closure rate of in

excess of 90% achieved for completion of customer requests within target time frames.

The Council continues to invest in improving its core business system Technology One through transitioning to the Ci Anywhere platform, which will enhance the mobility of our operations and provide staff with access to up to date information anywhere. Business processes are also being reviewed and updated as part of this upgrade.

As we look ahead to next year, important priorities for Council include completion and commissioning of the Macro-Algae Bioremediation Facility, commencement of construction of the next stage of the Ayr Industrial Estate, securing state funding to commence construction of a new filtration plant for the Ayr water supply and completion of works for the new pool entry and kiosk at the Burdekin Aquatic Centre.

I would like to thank the Mayor, Cr Lyn McLaughlin, the Councillors and the Executive Leadership team for their strategic direction of Council over the past year. Thanks are also extended to our dedicated employees, who have worked hard over the past year to provide a high standard of services and facilities to the community, despite the challenges. Your contribution is appreciated and reflected in the positive feedback we receive from the community.



Terry Brennan

CEO - Burdekin Shire Council



Our Councillors

 **Chair**
 **Deputy Chair**

 **Alternate**
 **Subcommittee**

Councillor Lyn McLaughlin Mayor



Cr McLaughlin is Council's representative on:

- Burdekin Community Advisory Network (Townsville Hospital and Health Service)
-  Burdekin Local Disaster Management Group
-  Burdekin Shire Rivers Improvement Trust
-  Burdekin Water Futures
-  North Queensland Regional Organisation of Councils
- North Queensland Regional Roads and Transport Group
- Reef Guardian Councils
- Townsville District Disaster Management Group



Councillor Sue Perry Deputy Mayor

Cr Perry is Council's representative on:

- Audit Committee
-  Burdekin Local Disaster Management Group
- Community and Cultural Development Advisory Group
- Community Grants Panel
-  Regional Arts Development Fund Committee



Councillor John Bonanno Councillor




Cr Bonanno is Council's representative on:

-  Community and Cultural Development Advisory Group
- Home Hill Chamber of Commerce
- North Queensland Sports Foundation
- Regional Arts Development Fund Committee



Councillor Kaylee Boccalatte Councillor


Cr Boccalatte is Council's representative on:

-  Economic Development Advisory Group
- Burdekin Shire Rivers Improvement Trust
- Lower Burdekin Water Board
 -  Finance and Audit
 -  Communication Focus Group



Councillor Max Musumeci Councillor

Cr Musumeci is Council's representative on:

- Burdekin Bowen Integrated Floodplain Management Advisory Committee
- Economic Development Advisory Group
- Lower Burdekin Landcare Association
-  Road Safety Committee



Councillor Michael Detenon Councillor

Cr Detenon is Council's representative on:

- Audit Committee
- Ayr Chamber of Commerce
- Bowen-Burdekin Local Marine Advisory Committee
- Economic Development Advisory Group
- Reef Guardian Councils



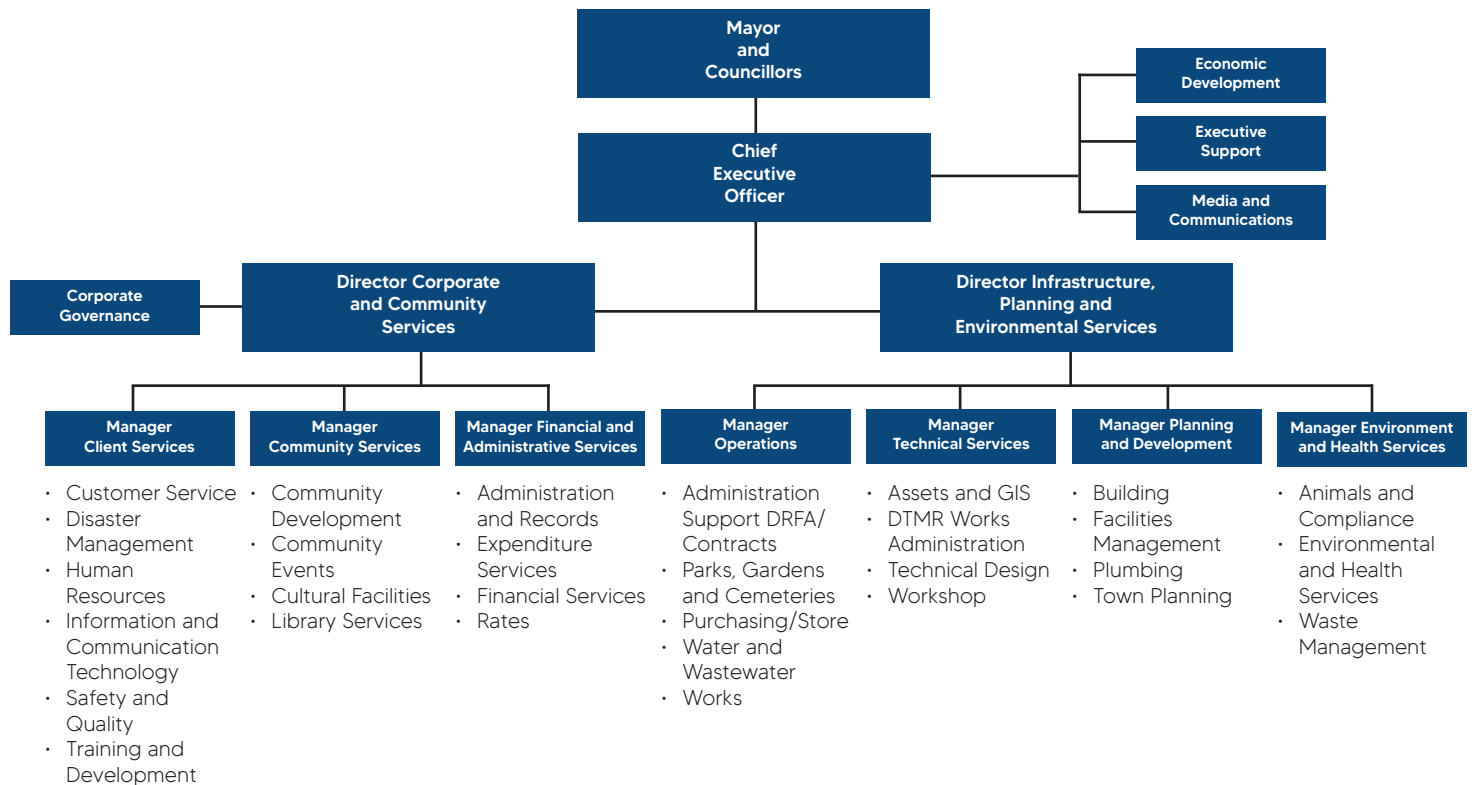
Councillor John Furnell Councillor

Cr Furnell is Council's representative on:

- Burdekin Community Association
- Burdekin Local Disaster Management Group
- Burdekin Neighbourhood Centre Association
- Community and Cultural Development Advisory Group
- Local Authority Waste Management Advisory Committee
- North Queensland Resource Recovery Group
- Townsville Area Palliative Care Plan 2020-24 Working Group



Organisational Structure



Our Values

Honesty

We are open and truthful in everything we do in order to build and maintain trust within our organisation and the community we serve.

Teamwork

We are one team that works together to achieve positive outcomes for the community.

Respected

We strive to earn the respect of our colleagues and the community by listening, responding and consulting in our decisions and actions.

Community Focussed

We provide services for the improvement of our community in which we live, work and play.

Motivated

We are passionate about what we do and genuinely believe making a difference matters.

Supported

We value each other's wellbeing in striving to create a caring and healthy workplace and community.



Our Vision

A prosperous, connected and inclusive community built on the Shire's strong rural foundations.



Our Mission

To achieve our vision through leadership, partnerships and outstanding service.

- Sing it out! – Youth wellbeing sessions
- Reef Fest 2022
- National Tree Day
- Australian Festival of Chamber Music Free Community Concert
- Ready Set Go! – Early Childhood community expo
- Burdekin Water Park project site handed over to Playscape Creations

July 2022

- Youth First Aid Course – Youth Council initiative
- Passing of Her Majesty Queen Elizabeth II
- September School Holiday Program at Burdekin Library
- Community Recovery Workshop
- SES Week celebrations
- Burdekin Water Park Slab was poured

September 2022

- \$2 million dollar funding announced for earthworks for world first Macro-Algae Water Treatment Facility
- Free dump day
- Smart Hub Burdekin – Free Business Mentoring Sessions
- Disaster Management Community Information Sessions at Burdekin Neighbourhood Centre
- Upgraded Giru Riverview Sports Complex opened

November 2022

August 2022

- National Science Week Competition – Youth Council
- Burdekin Library Author Talk with Elizabeth Rimmington
- “Cane Change” promotion to attract workers for the crushing
- Free Box Fit Youth Sessions
- Alva Community Connect consultation BBQ Lunch

October 2022

- 12 residents became Australian Citizens at Council’s Citizenship ceremony
- Great Barrier Reef Clean-up at Lynch’s Beach, Alva
- Burdekin Get Ready week
- Author visit – Chris Hammer – Burdekin Library
- Senior’s Month Expo and Luncheon

December 2022

- Community Christmas Carols at the Home Hill State High School Oval
- School holiday program – Burdekin Libraries
- Burdekin creeks and estuaries featured in Reel Action TV on Channel 10
- Water Park taking shape



Milestones this Financial Year

- Ayr's 10ML Water Reservoir completed and operational
- Communities of Giru, Rita Island and Groper Creek put on flood warnings
- Mount Inkerman Nature Trail reopened following repairs due to flood damage
- Commencement of construction of kiosk at Burdekin Aquatic Facility
- 2023 Australia Day Ceremony

January 2023

- Fast Track Talent Showcase
- Small Business Social Media Workshop
- Burdekin Industry Breakfast
- Community connect - Jarvisfield and Rita Island community consultation
- Sport and Recreation Forum
- New Youth Council Executive appointed

March 2023

- Lynch's Beach, Alva Community Clean-Up
- New playground Equipment installed at Groper Creek
- *Sweet Days Hot Nights Festival*
- Flying Fox Dispersal Activities undertaken at Kidby's Gully Home Hill
- Implementation of new Cemetery Software
- New Residents Survey launched

May 2023

February 2023

- Opening of Burdekin Water Park
- Giru Community on major flood warning
- 40th Birthday Celebrations for Burdekin Theatre
- New Burdekin Shire Planning Scheme adopted
- Live Broadcast from Alva on Channel 9 by Today Show weather team

April 2023

- Youth Council Pool Party for Queensland Youth Week
- Rural asphalt works
- Arts and Culture Forum

June 2023

- Wheel of Well-being six-week course commenced
- Library and Theatre services Survey
- Community Biosecurity Awareness Session
- Burdekin Pet Fair



Community Financial Report

The Community Financial Report is prepared to provide a simplified version of Council's financial statements for the year ended 30 June 2023. This report provides the community the opportunity to have a greater understanding of Council's financial performance and position.

The Community Financial Report is prepared in accordance with section 179 of the *Local Government Regulation 2012*.

The report provides a summary of Council's:

- Statement of Comprehensive Income
- Statement of Financial Position
- Statement of Changes in Equity
- Statement of Cash Flows
- Measures of Financial Sustainability

Council's Result at a Glance

	2023 \$
Recurrent (operating) income	61,822,843
Recurrent (operating) expenditure	55,802,033
Operating position	6,020,810
Capital income	11,538,057
Capital expenses	1,476,729
Net Result	16,082,138
Total Assets	716,590,991
Total Liabilities	37,910,386
Net Community Assets	678,680,605
Total Capital Works Expenditure	22,194,714

Statement of Comprehensive Income

The Statement of Comprehensive Income summarises Council's revenue and expenditure during the financial year. The day to day operations of Council are considered recurrent revenue and expenses. Capital revenue and expenses relate mainly to Council renewing, upgrading, building or purchasing new community assets.

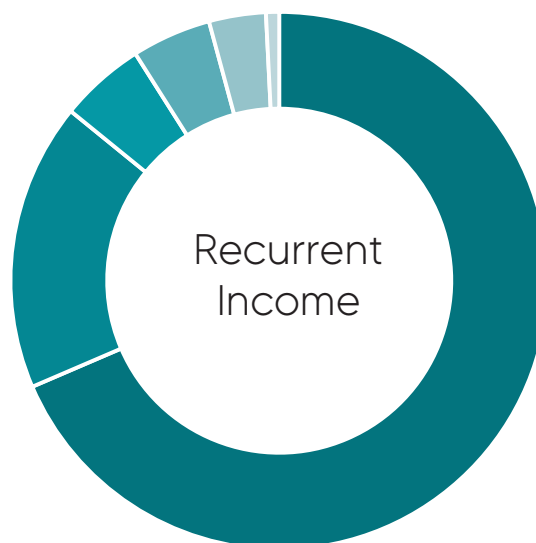
Recurrent Income - Where did the money come from?

Council's recurrent revenue is from various sources including rates and levies, grants and subsidies, fees and charges, sale of contract and recoverable works and other recurrent income.

Own source revenue is revenue from Council's rates and levies, and fees and charges.

This year 73.69% of recurrent revenue was generated from Council's own source revenue. The continued support of grant funding provided to Council from the State and Federal governments reduces the financial burden on ratepayers.

The following chart shows the different sources of recurrent income:



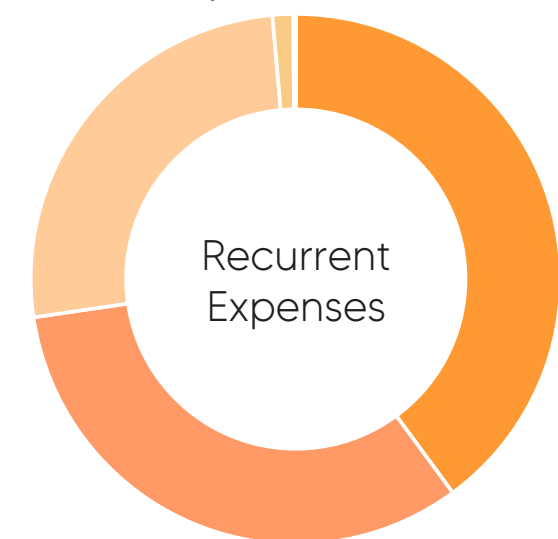
- Rates and levies \$42,375,513
- Operating grants, subsidies and contributions \$10,710,371
- Fees and charges \$3,179,005
- Interest received \$2,953,447
- Sales of contract and recoverable works \$2,114,829
- Other recurrent income \$489,678

Recurrent Expenses - Where was the money spent?

Council's recurrent expenses include employee benefits, materials and services, depreciation, amortisation and finance costs. Incurring these expenses is a result of Council's day to day operations which includes administering corporate functions, providing services, operating community facilities and maintaining community assets. Council reports on these expenses each month to ensure compliance with policies and adopted budget.

The depreciation expense reflects the reduction in the value of property, plant and equipment during an asset's useful life. Council officers review assets annually considering the value, condition and remaining useful life. This ensures the depreciation expense is reflective of the asset utilisation.

The following chart shows the different sources of recurrent expenses:



- Employee benefits \$22,274,224
- Materials and services \$18,289,284
- Depreciation \$14,449,025
- Finance costs \$694,065
- Amortisation \$95,435

Statement of Financial Position

The Statement of Financial Position outlines what Council owns (Assets) and what it owes (Liabilities) at a point in time. Council's net wealth is determined by deducting total liabilities from total assets; the larger the net equity the stronger the financial position.

Council's Financial Position at 30 June 2023:

What we own	\$716,590,991
Current Assets	\$88,632,934
Non-current Assets	\$627,958,057
What we owe	\$37,910,386
Current Liabilities	\$17,569,226
Non-current Liabilities	\$20,341,160
Total Community Equity	\$678,680,605

Assets - What do we own?

Council's assets are represented by cash and cash equivalents, receivables (money owing to Council), inventories, contract assets (grants not yet received for capital works undertaken), other assets, property, plant and equipment and intangible assets. At 30 June 2023, Council's assets totalled \$716,590,991.

Council's most significant asset class is property, plant and equipment, which equates to 87.5% of Council's total assets.

In 2022/23, Council spent \$22,194,714 to renew, upgrade and build new community assets.

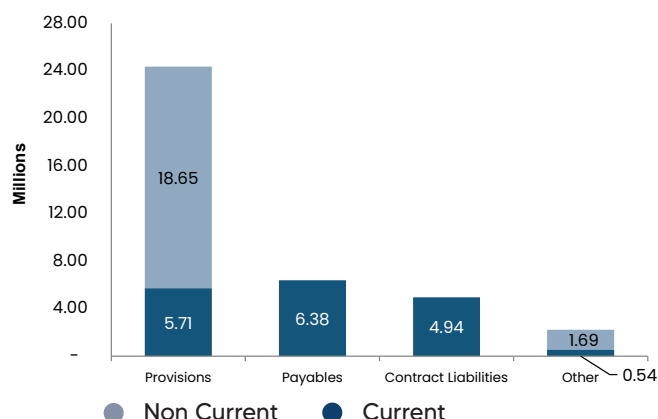
Capital Expenditure by Asset class:

	Water	\$5,066,467
	Other Assets	\$4,471,919
	Transport	\$7,317,399
	Plant and Equipment	\$1,376,096
	Sewerage	\$2,289,221
	Buildings	\$1,287,721
	Drainage	\$75,408
	Land and Improvements	\$310,483

Liabilities - What do we owe?

Council's liabilities include accounts payable (money owed to suppliers), contract liabilities (money received in advance to construct and repair Council controlled assets), provisions for future rehabilitation costs of landfill sites, amounts owed to employees both now and in the future and revenue received in advance.

Council's liabilities increased to \$37,910,386 in 2022/23. This was mainly due to contract liabilities.



Statement of Changes in Equity

The Statement of Changes in Equity illustrates how the net worth of Council has changed as a result of activities undertaken during the period. This statement summarises the movements in the asset revaluation surplus and retained surplus.

The retained surplus increased to \$288,829,383 at 30 June 2023. The asset revaluation surplus increased to \$389,851,222 as a result of an increase on revaluation of council's assets of \$31,240,755.

Statement of Cash Flows

The Statement of Cash Flows shows how Council has spent and received cash through the year. This statement differs to the other financial statements as it excludes non-cash items such as depreciation and amortisation. The cash transactions are categorised into being from operating, investing or financing activities. This means it groups Council's normal operations, investment in property, plant and equipment and repayment of borrowings.

In 2022/23 Council's cash increased by \$14,185,673. Cash available is used to invest and utilise for future outlays mostly for specific purposes such as future infrastructure. Some of Council's cash is subject to external restrictions.

Financial Sustainability Measures

Financial sustainability is achieved through Council's ability to maintain infrastructure and remain financially viable over the long term. The three levels of financial sustainability outlined in section 169(5) of Local Government Regulation 2012 are: Operating Surplus Ratio; Asset Sustainability Ratio; and Net Financial Liabilities Ratio. The ratios help to demonstrate the relationship between key numbers in Council's financial statements.

There are target ranges set by the Department of State Development, Infrastructure, Local Government and Planning to be considered as planning tools to assess Council's current sustainability strategy over the long term and are not necessarily intended to be met each financial year.

Operating Surplus Ratio

This ratio is an indicator of the extent to which revenues raised cover operational expenses only or are available for capital funding purposes or other purposes.

Target	2023	2022
Between 0% and 10%	9.74%	5.17%

Council is within the target range for this ratio. This demonstrates that Council has been able to use operational revenue to fund operational expenditure and will be able to fund future capital expenditure while maintaining the service levels expected by ratepayers.

Asset Sustainability Ratio

This ratio is an approximation of the extent to which the infrastructure assets (long life assets, e.g. water, sewerage, roads, etc.) managed by Council are being replaced as they reach the end of their useful lives.

Target	2023	2022
Greater than 90%	77.13%	88.56%

Council was marginally below the target for this ratio however assets have been renewed within appropriate timeframes. Council's capital program is regularly reviewed to ensure that service levels are maintained and renewals for assets are optimised.

Net Financial Liabilities Ratio

This ratio is an indicator of the extent to which the net financial liabilities of Council can be serviced by its operating revenues.

Target	2023	2022
Not greater than 60%	-82.04%	-77.4%

Council has met the requirements for this ratio. Council's current assets exceed total liabilities and therefore there is the capacity to borrow funds if required.

Alignment to Corporate Plan



Our Achievements

Our Performance

Council's Operational Plan 2022/2023 detailed the key activities undertaken by Council to progress towards achieving the strategic objectives detailed in the adopted Burdekin Shire Council Corporate Plan 2022-2027.

Council's activities within the 2022/23 financial year fall into five key strategic areas with highlights outlined below. A more detailed performance assessment is provided in the following sections of this report.

Vibrant Community

- Upgrades to Giru Tennis Courts - multipurpose sport use
- Grand opening of new Water Park at Burdekin Aquatic Centre in Ayr
- Adoption of Burdekin Aquatic Facilities Strategy
- New park equipment installed at Groper Creek
- Funding provided to Burdekin Community Association
- Financial support provided to Move-It NQ - Box Fit program
- Youth needs survey conducted
- Hosted the Sweet Days Hot Nights Festival 2023
- Delivered Workshops for Grant Application Writing to 35 local organisations
- New basketball half court installed at Alva
- Queen Street Fountain upgrade - signage

Prosperous Economy

- Burdekin Planning Scheme 2022 adopted and effective from 1 March 2023
- Hosted social media workshops for small business, attended by 40 businesses
- 2023 Destination Events Calendar developed and distributed
- Burdekin Industry Breakfasts
- Channel 9 "Today Show" broadcast live from Lynch's Beach at Alva
- Hosted Business Connect information session



Resilient Infrastructure

- Completion of the Ayr 10 ML capacity Water Reservoir
- Commenced construction of earthworks pad for new Macro-Algal Wastewater Treatment Plant Ayr/Brandon
- New shade sails installed at Watson's Green Skate Park and Ayr CBD
- Completion of annual asset inspection program
- Upgrades to water disinfection infrastructure in Home Hill
- 850m of new footpaths constructed and 200m renewed
- 23kms of roads resealed
- 4.5kms of roads reconstructed

Sustainable Environment

- Maintained Council's Status as a Reef Guardian Council
- Application of new Planning Scheme, including overlay of Codes for Flood, Fire and Coastal Hazards
- Dune Management Strategy Initiatives implemented
- Aquatic Weed control activities undertaken
- Bat dispersal activities in Home Hill
- Pest plant reduction activities including roadside spraying
- Ongoing surveillance and monitoring of identified pest species in accordance with Biosecurity Plan
- Participation in the Local Government Illegal Dumping Partnership Grant Program
- Successful delivery of a kerb-side collection program, including timely response to customer requests
- Continuation of legacy landfill site environmental monitoring program

High Performing Organisation

- Facilitation of the community consultation session "Community Connect" held in Jarvisfield/Rita Island community and Alva community
- Progression of Technology One core systems transition from Ci to Ci Anywhere to improve mobility
- Successful delivery of Council's Internal Audit Program
- Council's Procurement Hub updated leading to streamlined procurement outcomes
- Improvements to Council's management of customer requests through a review of request workflows
- Fulfilment of the annual Road Maintenance Performance Contract in collaboration with the Department of Transport and Main Roads
- Training provided to familiarise relevant staff with the updates to Council's disaster management software
- Community Recovery Workshop held at Memorial Hall Home Hill in September 2022
- Training compliance measures met for 100% of employees requiring mandated qualifications

Vibrant Community

Healthy, inclusive and socially engaged community

Support projects and activities to improve public safety, health and inclusiveness through strategic partnerships

Ross River Virus and other mosquito-borne diseases pose a potential health risk to residents of Burdekin Shire due to climatic conditions and suitable mosquito breeding sites. In alignment with the Queensland Department of Environment and Science's Mosquito Management Code of Practice, Council's commitment to public health and safety has been demonstrated through the implementation of the Mosquito Management Plan 2020/2025. In accordance with the plan, known mosquito breeding sites are monitored for larvae twice weekly and treated with larvicide as required. A combination of aqueous spray, aerial treatments and slow-release pellets are used to reduce mosquito larvae numbers. Council's website also promotes measures that can be taken in every backyard to help remove potential breeding locations and address the problem of nuisance mosquitos.

Another Council initiative aimed at improving public safety, health and inclusiveness was the Burdekin Pet Fair held in Plantation Park on 18 June 2023. This free event provided all animal lovers an opportunity to learn about responsible pet ownership and maybe win a prize for their beloved pooch or parrot. Discounted microchipping was available on the day and for those with no pets at home, the animal petting farm offered a chance for kids to meet some fluffy or feathered creatures. Rescue animals from Angel Paws were also in attendance looking for their "fur-ever" home.

Council's library staff partnered with teachers from the Clare and Millaroo State Schools this year to arrange an outreach visit and a library visit by students and teachers who were able to take advantage of some of the equipment in the library including green screens and video cameras, stop motion video and the sound booth (which can be used to record podcasts). The students used this opportunity to expand their learning and used the green screen to make a documentary about gold rushes.

Encourage equitable access to facilities and resources

Burdekin Shire Council is committed to promoting equitable access to facilities and resources through its contemporary and innovative library and cultural venues. Recognising the importance of information and cultural enrichment in fostering a cohesive and inclusive community, the Council has implemented various initiatives to ensure that all residents have equal opportunities to participate and benefit from these valuable resources.

Council's library facilities in Ayr and Home Hill serve as vibrant hubs for learning and engagement. More than just a place to read books, our libraries offer a wide

array of programs catering to different age groups and interests, with a particular focus on addressing potential barriers to access. To bridge the digital divide, the library provides digital literacy classes, empowering individuals with essential computer skills and knowledge to navigate the digital world effectively.

We also recognise the significance of early education and literacy development, as it lays the foundation for lifelong learning. To address this, the library runs an early literacy program specifically tailored for children under five years old. Through interactive storytelling, creative play, and age-appropriate resources, the program aims to instil a love for reading and learning from a young age, promoting literacy equity among all children in the community.

Burdekin Shire Council is dedicated to nurturing the talents and interests of its residents throughout their lives. For this reason, the library offers robotics and coding courses, catering to all age groups, to equip individuals with vital skills for the digital era and encourage participation in the modern workforce. Simultaneously, the Council understands the value of inclusivity and respect for the elderly members of the community. Hence, the library also organises programs tailored specifically for seniors, enabling them to stay connected, engaged, and empowered in their later years. Council's library facilities have welcomed more than 1,500 guests and visitors over the course of the year and have delivered hundreds of sessions from book launches to board games and everything in between.

Beyond the library, the Council's cultural venues serve as vibrant spaces for artistic expression and community gathering. These venues host a diverse range of events and shows, including local performances that celebrate the unique talents and cultural heritage of the community. Simultaneously, the Council actively promotes cultural exchange by inviting travelling artists and performers from various backgrounds, enriching the community's cultural landscape and promoting cross-cultural understanding.

Throughout the 2022/23 financial year the Burdekin Theatre has hosted over 18,000 guests and the Memorial Hall has hosted a further 6,600 guests at a diverse range of events. In addition, the Ayr Showgrounds have hosted 23 events including the Burdekin Show, dog training, birthdays, weddings and wakes and other community meetings. By offering these diverse programs and events, Burdekin Shire Council has demonstrated its commitment to ensuring that all members of the community have equitable access to facilities and resources fostering education, cultural appreciation and personal growth.

Provide ongoing support for art, culture, youth, seniors and welfare activities

Council commenced significant community consultation initiatives throughout the 2022/23 financial year that will help to inform the development of the Burdekin Shire Youth Strategy which will be designed to address the specific needs and aspirations of young people within our community. The strategy is likely to focus on empowerment and participation, positive youth development, youth-friendly services, activities and events, enhancing social inclusion and is hoped to address key challenges that are unique to our youth. These include access to education, preparing for the workforce and dealing with risky behaviours such as substance abuse and mental health issues. The Youth Strategy will leverage the enduring accomplishments of the Youth Council, a body that has remained active and productive for the past 29 years. The Youth Council met on eleven occasions throughout the year and provided volunteer support for a wide range of community activities including the Burdekin Aquatic Centre Launch, the Burdekin Fast Track Talent Showcase and the compilation of youth packs on behalf of CORES (Community Response to Eliminating Suicide).

In April, Council hosted an Arts and Culture Forum bringing members of community arts and cultural groups together with guest presenters from Regional Arts Services Networks and Burdekin Shire Council. The forum was an opportunity to build upon feedback gathered from Council's community engagement survey to help identify the best ways that Arts and Cultural organisations can be supported in 2023.

Build active communities by delivering programs promoting regular physical activity and wellbeing

Through a community survey conducted during the 2022/23 financial year, local sporting groups and recreational organisations identified that financial viability, volunteerism, and governance and leadership are key concerns affecting their longevity and viability. In April, Council's community development team hosted a sports and recreation sector engagement forum to discuss and workshop these key themes. Council has continued to work with the Northern Queensland Primary Health Network and Move It NQ to secure funding to improve physical activity programmes in our shire.

A safe and resilient community

Deliver regulatory and advisory programs

Council's regulatory and advisory programs play a crucial role in ensuring public health and safety within the community. Our Environment and Health initiatives centre around compliance with Local

Laws, Subordinate Local Laws and State Legislation. Throughout the year Council delivered three food safety training sessions for food licensees in addition to publishing four "What's eating the Burdekin" newsletters and delivering three Kindy talks to spread food safety awareness to our community. The regulation of rental accommodation, caravan parks, and camping facilities involved our Environment and Health team processing 11 new applications and transfers, with each licensed premise being inspected at least once annually. Council conducted a total of 25 annual inspections and 12 re-inspections of accommodation premises to maintain compliance.

In the past year, the Council's animal control activities have been diligently carried out by the dedicated team of officers. Out of hours patrols were undertaken as needed to promptly respond to any animal-related issues outside regular working hours. The officers closely monitored problem areas and conducted patrols whenever necessary to ensure the safety and well-being of the community and animals. Council successfully responded to 96% of animal control customer requests within the agreed timeframes, demonstrating a commitment to efficient and responsive service.

The pound facility was maintained with utmost care and hygiene. The team ensured that the facility was cleaned daily, and animal containers were thoroughly disinfected after each use to prevent the spread of diseases. The drop-off cages were diligently checked at least twice a day on workdays and once a day on other days, ensuring that any stray or lost animals were swiftly brought to the pound for their safety and welfare.

All animals brought into the pound were promptly relocated to an off-site pound within 24 hours, usually on the same day, to ensure they were well-cared for in a suitable environment. Throughout the year, 339 animals passed through the pound, with an impressive 86% (237 out of 292) of suitable animals being rehomed or returned to their owners, reflecting the team's commitment to responsible animal management. The Council's effort to prioritise responsible adoption and reuniting animals with their owners has been evident in the successful outcomes achieved.

Council's animal control activities have been carried out with dedication and a focus on the welfare of animals and the community. The team's commitment to promptly responding to customer requests, maintaining a clean and safe pound facility, and achieving high rates of successful rehoming and reunions exemplifies the Council's responsible and compassionate approach to animal management.

Another regulatory function of the Council involves Building and Planning Development control. The Planning and Development team has consistently provided an elevated level of service to the community, engaging

in compliance audits, delivering building certification services, and evaluating applications for plumbing and drainage works. Moreover, the Council conducts inspections for all new pools and those needing safety certification prior to sale or leasing, with a remarkable 100% compliance rate with relevant pool fencing legislation.

Facilitate partnerships to improve community safety and wellbeing, including crime prevention initiatives

Council responded to 205 Environment and Health customer requests during the financial year regarding public health, environmental protection, and Council's local laws. The majority of these requests (88%) were resolved within the agreed timeframes. A major project undertaken during the financial year was the dispersal of a large colony of flying-foxes that were roosting close to residential properties along Kidby Gully in Home Hill. Council engaged the services of Biodiversity Australia Pty Ltd, a professional flying-fox dispersal company for a two-week period in May, who used pyrotechnics just before daybreak to deter the nocturnal animals from roosting. The flying-foxes subsequently dispersed to another roosting site away from residential areas.

Partner with State, District, and local agencies to coordinate and facilitate disaster planning, preparedness, response, and recovery to reduce the impact of disaster

Disaster preparedness is of paramount importance to our Shire due to the region's vulnerability to a range of natural disasters. As locals are well aware, North Queensland, is prone to various types of disasters such as cyclones, floods, storm surges, and bushfires. Council has a responsibility to protect our communities and ensure public safety. Council takes a proactive approach to disaster preparedness which includes regularly reviewing and updating the disaster management plan and subplans, updating Council's disaster management software and supporting the local State Emergency Service (SES) branch to maintain operations. This year funding was secured to purchase an electronic variable message board to be used to provide information to the public during emergency events. Additionally, the Home Hill SES was allocated QRA Recovery and Resilience Program funding which was used to refurbish the Home Hill SES building. Being prepared for disasters demonstrates Council's commitment to reducing the impacts of disaster.

Celebrate our unique identity

Promote the benefits of living, working, playing, visiting, and investing in the Burdekin

Council's Tourism team do an amazing job of promoting our Shire and Region. The Shire's two visitor information centres in Ayr and Home Hill are operated with the support of Council and the invaluable contribution of a dedicated team of volunteers. Visitors to our region are warmly welcomed and provided with access to information about a wide range of attractions and activities on offer. Burdekin Shire was well-represented at the Townsville Caravan and Camping Expo where information packs were distributed over a span of three days. Council also participated in the "Explore Next Door" campaign promoted by Townsville Enterprise Limited with the goal of encouraging visits from neighbouring regions.

Our Shire's relaxed coastal lifestyle and incredible

fishing opportunities were highlighted this year in a number of commercial television shows. Season 10 of Channel Ten's Reel Action TV featured the bountiful Burdekin in not one, but two episodes this year showcasing the fishing action in our plentiful creeks and estuaries. One crisp morning in March, Channel Nine's Today Show broadcast their live weather forecast from the shores of the beautiful Lynch's Beach at Alva and the ABC's travel show "Backroads" will also be showcasing the township of Home Hill in an upcoming season.

Support and encourage creative and cultural activities and initiatives that enhance the community identity through the Arts and Cultural Strategy

Council's Arts and Cultural Strategy is designed to enhance the cultural vitality of the Shire and outlines five strategic priorities: Creative Community; Community Vitality; Animated Places and Spaces; History, Identity and Sense of Place; and Connectivity and Sustainability. The strategy also encompasses an action plan to ensure the objectives of the strategy are implemented over time. This year, a number of key actions from the Arts and Cultural Strategy have been undertaken. Council's Community and Cultural Development Advisory Group have an oversight and advisory role for the implementation of the Arts and Cultural Strategy. This year the Charter and Terms of Reference for this group were reviewed and updated and it was identified that the committee membership would now include a representative from the Burdekin's Indigenous community.

Communicate our story and recognise the achievements of our community members

The Burdekin's Australia Day Awards ceremony, hosted in January each year, provides an opportunity for the community to recognise the achievements of our community members. Mr Gerald Henaway was announced as the Burdekin's 2023 Citizen of the Year. Mr Henaway's long list of contributions to the community includes pioneering and presiding over the Burdekin Area Youth Watch program, better known as Baywatch which aims to mentor and guide Indigenous young people through childhood, adolescence and into young adult life. A well-known and respected community leader, Gerald was recognised for his work as a Police Liaison Officer, his commitment to Indigenous youth programs and the way that he demonstrates his values on a daily basis. The 2023 Young Citizen of the Year Award was awarded to Xavier Wood for his outstanding achievements and contributions to the community. Xavier has been an active member of the Youth Council for four years and willingly gives up his time to volunteer for community events. Other award categories celebrated at the Australia Day awards included: Community Event of the Year, Volunteer of the Year, Environment Award, Senior Cultural Award, Senior Sportsperson Award and Junior Sportsperson Award. The final category of awards presented was the lifetime service awards. These awards recognise the significant voluntary contribution of members of our community over 20+, 30+ and 40+ years. Bronze awards for 20+ years of voluntary contributions were awarded to Joan Andersen, Flo Downing, Maureen Perry, Judy Peterson, Beth Wall, and Michelle Darker.

Silver awards for 30+ years of service were awarded to Kate Casswell, Ricky Gudge and Margaret Taylor. The Gold award for 40+ years of service was awarded to Desley Musumeci.

Facilitate events for the community

Throughout the 2022/23 financial year, Council facilitated a wide range of events for the community. The *Sweet Days Hot Nights Festival* was held from 26 – 27 May at the Home Hill Showgrounds. The festival consisted of two headline events including the Burdekin Cultural Fair featuring First Fire on Friday 26 May and the Australian Hand Cane Cutting Championships on Saturday 27 May. Whilst the headline events were held over one weekend, the festival promoted a month-long celebration which included associated events from the community being held in the month of May. The festival saw a crowd of over 4,000 attendees throughout the weekend with 70% of attendees from the Burdekin region and 30% visiting from out of town. The Burdekin Cultural Fair was held in conjunction with the “First Fire” event which showcased a sugar cane fire on Friday 26 May. The cultural fair was a vibrant celebration of diversity and artistic expression, bringing together a rich tapestry of cultures and traditions. The event featured a captivating array of live performances, displaying the talents of local musicians, Indian dancers from the Indian Cultural Group, mesmerising belly dancers representing the Global Dance Collective, spirited Highland Dancers from FC Caledonia, and passionate Cuban Salsa and Tango Dancers also hailing from the Global Dance Collective. The atmosphere was further enriched by a dynamic drumming circle, a spirited Greek Plate Smashing Competition, graceful Greek Dancers, and an enchanting Tongan Performance by the Friendly Island Group. Attendees were treated to a tantalising journey through international cuisines at the diverse food stalls, creating a truly immersive and memorable experience that celebrated the beauty of global cultures. The second day of the festival featured a true test of skill and endurance with the Australian Hand Cane Cutting Championships. While those competing for the top cash prizes were busy racing against their competitors, family and friends cheered them on from the shade of the marquee and children enjoyed the petting zoo and old-style farm rides.

Strong community organisations

Promote and encourage community participation, volunteerism, and capacity building within community organisations

Our community organisations and the volunteers who operate them strengthen the fabric of our community, and Council has played a key role in promoting and encouraging community participation, volunteerism, and capacity building within our community organisations. Council hosted a successful grant writing master class aimed at improving the financial sustainability of community organisations and thirty-five local groups and clubs were represented.

Support community organisations and events

One of Council’s traditional support programs for local sporting, cultural and community organisations is the Revenue Assistance (Interest Free Loan) program. This program offers financial support to incorporated, not-for-profit organisations based in the Burdekin Shire. This year, Council approved one interest free loan to the Burdekin Singers Association to the value of \$120,000 which will go towards replacement costs for existing staging and sets.

Council also distributes funds that support community organisations and events through the Regional Arts Development Fund (RADF) Program. This year, delivery of the RADF program helped to support several arts and culture events and activities including the 2023 Fast Track Talent Showcase, hosted by the Burdekin Youth Council, Burdekin Singer’s production of “Shrek the Musical”, Marnie Hine Photography Project Raw – a photographic exhibition held in conjunction with the *Sweet Days Hot Nights Festival*, 2023 Burdekin Cultural Fair, “Fat Ladies in Clay” workshop hosted by Burdekin Potters Incorporated, Brass Band Tutoring program run by the Burdekin Brass Band, and support for several individuals to attend the 2023 Band Association of Queensland Youth Band Development Camp in Brisbane.

Support sporting organisations in providing opportunities for physical activity

Cash funding and in-kind support was provided to a wide range of sporting organisations through Council’s Community Grants Program this year. Four rounds of grant funding were offered with funds and/or in-kind support approved for the Home Hill Tennis Association, Burdekin Netball Association, Ayr Surf Lifesaving Club, Burdekin Road Runners and Walkers Club and the Burdekin Canine Club. Many of these sporting clubs and organisations rely on support from Council to continue to provide opportunities for physical activity to residents and visitors to our region.

Implement the 10 Year Sport and Recreation Plan

Council’s swimming pools are identified in the adopted 10 year Sport and Recreation Plan. The plan highlighted the need for Council to consider the ongoing management of the pool facilities more closely through an adopted aquatic strategy. In February, Council adopted the Burdekin Aquatic Facilities Strategy, prepared by Ross Planning.

Extensive capacity-building surveys were conducted during the year with a focus on sport and recreational organisations. A result of these surveys was a sector engagement forum held in April which provided information about financial sustainability, volunteerism and leadership and governance.

Engaging public spaces

Encourage active communities through provision and maintenance of recreational spaces

The community of Giru have been enjoying a new multi-sport facility at the Giru Riverview Sports Complex since the grand opening in November 2022. This project included a full refurbishment of the existing tennis courts, replacement of fencing and installation of lighting so that the facility can be used at night. The inclusion of basketball and netball facilities allow the two tennis

courts to be transformed into a multi-purpose sports complex. This project came to fruition with the help of the Australian Government Local Roads and Community Infrastructure Program.

The Burdekin Be Active Trail has been a successful ongoing program providing quality walking pathways throughout the community and this year, a new section of walking track was constructed near Coutts Park.

The township of Alva now has a new basketball half court which compliments a range of other fitness and play equipment at the Alva Park.

Provide safe, attractive, accessible, and functional community spaces and facilities

Home Hill's Watson's Green received further upgrades to the new Ninja Park with the construction of a youth hub which includes a seating area and water bubbler. This upgrade also included improvements to the existing stage areas and the installation of new shade sails. Home Hill's Memorial Park also received upgrades with the installation of a sensory trail and a new all abilities access pathway aimed at supporting early childhood development. New playground equipment was also installed as part of the refurbishment of the Groper Creek Playground.

Shape the built environment to enhance connectivity, social interaction, and a healthy lifestyle

Set to become a significant local and regional attraction, the long-awaited Burdekin Water Park was officially opened in early February 2023. Identified as a priority project in 2019, the water park was funded by the Queensland Government Works for Queensland program. The principal contractor, Playscape Creations, brought the one-of-a-kind design to life and utilised the services of 27 local contractors and suppliers to bring the project to completion. The next stage of this project, the construction of a new car park, kiosk and entry on the MacMillan Street side of the pool has also progressed significantly this year and will be finalised early in the 2023/2024 financial year.

Another notable project delivered this year was the upgrade to the Queen Street Water Fountain Sign in Ayr. The original sign, believed to have been installed in the early 1990's, was revamped to include more of the elements that Ayr is renowned for including the Burdekin Bridge, our ample water supply, the abundant local produce, diverse wildlife, fantastic fishing and of course sugar cane. The water fountain is an iconic landmark which has been modernised to reflect our community's vibrancy.



Prosperous Economy

Diverse and innovative industry

Position the Burdekin as regional leaders in agriculture, aquaculture, manufacturing, and other agribusiness activities

Council's Economic Advisory Group, a group established to assist and advise Council on the implementation of the adopted Economic Development Strategy and Tourism Strategy, met four times during the financial year. The group provided feedback and advice to Council about several key economic issues including welcoming new residents to the Burdekin, supporting small businesses, the Queensland Copperstring project, investigation of national and statewide advertising campaigns, re-establishing a local newspaper and reviewing the visitor guide. The group were also provided with briefings and updates from the Queensland Small Business Advisory Council on their current initiatives and Sunwater in relation to the Burdekin Falls Dam.

Facilitate the provision of information to encourage a digitally connected community

Throughout the 2022/23 financial year, Council has partnered with Smart Precinct NQ to deliver targeted economic development initiatives within the Burdekin Shire. Smart Precinct NQ is an organisation that was formed in 2020 by the North Queensland Organisation of Councils and James Cook University to support innovation, entrepreneurship and economic activation within each of the local government areas across the broader North Queensland Region. Over seventy local small businesses attended the Small Business Workshops facilitated by Council and promoted by Smart Precinct NQ throughout the year. The workshops focussed on improving the utilisation of digital technology in a small business context.

Promote opportunities and initiatives that encourage business to invest in research and diversification

Throughout the year Council has continued to provide timely information to local businesses and business networks about any funding available for research and development. Council has distributed information about grant funding rounds to the chambers of commerce, relevant businesses and organisations via electronic direct mailouts and via our social media platforms. Where needed, Council has provided letters of support to those businesses applying for funding. Council has also celebrated business diversification at the Burdekin Industry Breakfasts by showcasing businesses who have succeeded at diversification including Burdekin Rum Distillery and RegenAqua.

Council offers a free pre-lodgement service for all potential investors to provide information and advice about the planning approval and building approval processes.

Encourage business establishment, development, and expansion

Council adopted the new Burdekin Shire Council Planning Scheme 2022 which commenced on 1 March 2023. The new planning scheme was prepared in accordance with the Planning Act 2016 as a framework for managing development in a way that advances the purposes of the Act. Council assessed 48 planning applications and granted 38 approvals during the 2022/23 financial year. Council also issued 77 building and plumbing approvals for commercial purposes during the financial year.

Smart Hub Burdekin, a branch of Smart Precinct NQ, with ongoing support from Council delivered two social media workshops and mentoring programs to more than 25 businesses and facilitated a Business Model Masterclass and Productivity Ninja training session. These sessions are ideal for small and medium enterprises that are just starting out or are looking to expand.

Council has also worked to continue the progression of the planned expansion of the Ayr Industrial Estate. Unfortunately, during the 2022/23 financial year, Council was not able to secure grant funding to allow commencement of this project. In the meantime, Council have developed a marketing strategy to ensure that potential developers and investors are aware of the upcoming opportunities once the expansion of the estate takes place.

Support and encourage the development of tourism through implementation of the Burdekin Tourism Strategy

Council have actively worked to promote Tourism through the implementation of the Burdekin Tourism Strategy with the aim of building the tourism market in the region. In addition to the destination event *Sweet Days Hot Nights Festival*, held in May, Council also provided promotional materials to visiting sporting teams staying in the Burdekin for sporting carnivals. The promotional bags included various tourism materials aimed at promoting activities that could be undertaken while the young athletes were visiting. Council continues to support two Visitor Information Centres that provide a hub of information for visitors to our Shire.

Strong networks

Support business and industry networks

Two Burdekin Industry Breakfasts were hosted this year in March and June. The breakfasts provided an opportunity for business and industry representatives to meet, share updates and information and form professional working relationships. There were over 110 attendees at the two events with presentations provided by Townsville Enterprise Limited, Sunwater, Smart Precinct NQ, and Regional Development Australia.

Advocate for local and regional needs through lobbying and partnerships

Council has continued to work closely with Townsville Enterprise Limited (TEL) to project the Burdekin's key priority projects into the spotlight at a State and Federal level. Our relationship with TEL also ensures that

Burdekin businesses are well represented in promotional activities conducted by TEL. The TEL "Unlock the North" submission to the State and Federal governments showcased several employment and industry growth opportunities associated with projects within our Shire. TEL, together with the region's Mayors travelled to Brisbane as part of a Townsville North Queensland State Delegation- meeting with Ministers and advisors across several state government portfolios to discuss key issues affecting our region.

Investment growth and opportunities

Implement actions from the Burdekin Shire Economic Development Strategy

Outlook 2025 is Burdekin Shire Council's Economic Development Strategy and it focuses on three key themes: Theme 1 a smart and innovative agricultural district, theme 2 a location of choice for business investment, learning and living, and theme 3 a dynamic regional visitor economy. One of the priority projects to come out of the strategy is the expansion of the Ayr Industrial Estate and Council has continued to seek a suitable funding source to commence the expansion project.

Support, facilitate and promote potential synergies with agribusiness including biofutures, technology and innovation

Biofutures refers to the bioenergy and biomanufacturing industries. The biofutures sector focuses on the development and manufacturing of innovative products from sustainable resources. This year, Council secured funding to advance a macro-algae bioremediation facility at the Ayr-Brandon Waste Water Treatment Facility. In 2023/2024 Council will be partnering with RegenAqua (a subsidiary of Pacific Biotechnologies Pty Ltd) who will be constructing the new facility which will be a world-first innovation.

Support development, value-adding, diversification, and expansion to provide a sustainable economic base

For many years, the Burdekin agricultural industry has also been developing and evolving. There has been considerable interest from several potential new industry groups. It is evident these groups recognise the natural assets of the Burdekin and realise its potential with its plentiful and stable water supplies, fertile soils and 300 days of sunshine each year. This stability delivers reliable supply of product as well as renewable biomass which creates a favourable environment for large scale investment and future developments. Primary producers and businesses are keen to explore and invest in new opportunities and Council is very keen to work with them to support diversification and expansion of the local agriculture and horticulture industries. Council also hosted a Business Connect information session which provided proponents of projects that are currently being investigated for the Burdekin, with an opportunity to engage directly with local Accountants and Financial Service providers. Information presented at the session could then be shared with their clients to gauge interest and support from the local industry.

Resilient adaptive business

Build relationships with educational institutions to identify gaps in skills, qualifications, and training programs valued in the Burdekin

Council met with several Federal and State Government agencies and regional service providers regarding opportunities for students covering topics including skills, training, innovation, employment and pathways. To share information on these programs, Council hosted a Student Opportunities Forum with local high school principals and career coordinators.

Promote local employment and training opportunities

In June, Council arranged a hands-on display of several items of its "yellow plant" machinery at the combined schools year 10 careers expo. The careers expo provided an opportunity for Council to promote employment and training opportunities and career pathways at Council. People often overlook the local government sector when considering career options, however, career expos like this present the perfect opportunity to showcase the benefits and rewards of a career in local government.

Also, training opportunities were promoted to an array of local businesses through Council's electronic direct messaging, media releases and social media platforms.

Resilient Infrastructure

Effective transport and drainage networks

Collaborate with State and Federal Governments to enhance the regional transport network

Council has a stewardship role over state-owned main roads within the Burdekin Shire. Under the Road Maintenance Performance Contract (RMPC), Council ensures that state-owned roads are maintained to an acceptable standard. This year, Council achieved a score of 99.6% on the annual RMPC audit which is a remarkable result. Council also receives funding through the Transport Infrastructure Development Scheme (TIDS) and construction projects are prioritised to maximise the expenditure of that funding source. This year 100% of TIDS funds were claimed.

Improve drainage networks and structures through upgrades and renewals

Council have begun the process of investigating and developing concept designs for stormwater strategic drainage projects for future year considerations. This year the design focus was on Third Avenue Home Hill and Brandon and concept plans have been presented to Council for consideration. This strategic planning process is a vital part of planning for effective drainage network infrastructure in the future.

Sustainable water resources

Enhance water security and protect and improve water quality

A major priority project for Council this year was the completion of the construction of the 10 ML water storage facility in Ayr. This key piece of infrastructure was brought into service in December 2022 and is an integral element to enhance the security of the Ayr Water Supply network. Council also revised and updated the Drinking Water Quality Management Plan to recognise significant operating changes at both the Home Hill and South Ayr water reservoirs including new Ultra Violet and Sodium Hypochlorite disinfection infrastructure which enhance the water quality.

Improve water and sewerage network reliability and efficiency through planned infrastructure renewals and upgrades

The Ayr-Brandon Waste Water Treatment Plant is about to undergo a significant change. Council have worked with the Department of State Development, Infrastructure, Local Government and Planning to secure funding for the construction of a macro-algae bioremediation facility at the Ayr-Brandon Wastewater Treatment Plant. This innovative solution will improve the way Council is able to treat waste water. In addition, Council have continued its inspection and maintenance program on all water and sewerage network infrastructure, ensuring its reliability into the future.

Vibrant community assets

Implement the Asset Management Strategy and Roadmap

Throughout the year, Council has successfully executed its asset management strategy, carrying out thorough desktop asset valuations in alignment with the established valuation schedule. The commitment remains unwavering to establish streamlined and efficient asset management systems and processes, facilitating vigilant monitoring and adept lifecycle management of our valuable infrastructure assets

Plan, build and maintain infrastructure that enhances and extends the life of community assets

Similar to many other local governments and businesses, Council has encountered project completion rate challenges due to staff shortages and supply chain disruptions. Notwithstanding these obstacles, Council's teams have diligently formulated detailed designs for the upcoming year's road reseal program. Furthermore, they have successfully executed nearly 80% of the scheduled roadworks and stormwater construction projects within the 2022/23 year.

Develop and implement strategic infrastructure plans to inform the decision-making process when planning for future infrastructure renewal and enhancements

Council boasts a robust Capital Projects Control Group (the Capital PCG) tasked with overseeing and directing the Annual Capital Delivery Program. Over the course of the financial year, the Capital PCG convened on eleven occasions, consistently delivering thorough project updates to the Council. Additionally, Council has recently adopted a comprehensive five and ten-year roadworks and drainage program. This program delineates capital works initiatives in harmony with the asset schedules pertaining to infrastructure assets.

Well-planned communities

Support strategic projects that will contribute to liveability and economic growth in the Burdekin

Over the course of the financial year Council have delivered an array of services, programs and projects that actively contribute to enhancing the liveability and bolstering economic growth within our Shire. Our public parks and recreation facilities, infrastructure upgrades and renewals and our Cultural Venues and libraries are a collective effort to attract both locals and visitors alike, thereby invigorating economic vibrancy. Council's support of Smart Hub Burdekin helps to provide networking opportunities and nurture local businesses, in turn driving economic growth. Council has also demonstrated its ongoing commitment to facilitating the planning and development process by ensuring that all new development applications are assessed within statutory timeframes and 100% of new developments are assessed at the pre-lodgement stage to identify pertinent infrastructure charges.

Sustainable Environment

A sustainable and healthy environment

Implement planning policy to adapt to the impacts of changes in the climate

Council's newly adopted Planning Scheme 2022 (effective from 1 March 2023) incorporates updated natural hazard mapping and policies designed to assist the development industry with addressing climate change and complying with legislative and regulatory requirements.

Improve environmental sustainability outcomes through consultation, collaboration, and partnerships with key stakeholder groups

In pursuit of advancing environmental sustainability, the Council has consistently demonstrated its commitment through proactive engagement with various stakeholders. By fostering open consultation, meaningful collaboration, and strategic partnerships, the Council has managed to significantly enhance its environmental outcomes. Notably, pivotal relationships have been cultivated with organisations such as NQ Dry Tropics and Lower Burdekin Landcare. These alliances have enabled the Council to harness collective expertise and community-driven initiatives, resulting in a more comprehensive approach to environmental conservation. In addition, a standout achievement in this pursuit is the Council's groundbreaking collaboration with RegenAqua. Through this innovative partnership, the Council is embarking on the establishment of a state-of-the-art bioremediation facility. This facility, featuring cutting-edge macro algae technology, is poised to revolutionise wastewater treatment processes, underscoring Burdekin Shire Council's commitment to sustainable practices that benefit both the local community and the environment.

Develop and implement strategies to align Council activities with Australia's carbon emissions reduction target

In 2022, the Australian Government committed to reducing our country's greenhouse gas emissions with a target of 43% below 2005 levels by 2030. The Australian Government also has a zero net emissions target by 2050. Council continues to monitor the legislative framework supporting these targets with the aim of aligning our activities with the national targets.

Balanced environmental outcomes

Maintain the balance between positive environmental outcomes and ongoing development

Council's Planning and Development department have diligently assessed development applications and developed relevant and reasonable conditions for development approvals to ensure environmental best practice is achieved by those undertaking development that has the potential to cause environmental nuisance and/or harm.

Promote and support community education programs that contribute to improved environmental and community outcomes

In July 2022 Council hosted the inaugural Reef Fest event in conjunction with the Plantation Park Markets. The event featured a range of stalls including Great Barrier Reef Marine Park Authorities, Tangaroa Blue, NQ Dry Tropics, Reef Ecologic, Volunteer Marine Rescue Boat, Burdekin Shire Council's Aquatic Weed Harvester and a group from Birdlife Townsville. Each stall had an opportunity to provide an educational presentation at the Visitor Information Centre throughout the day and patrons had the opportunity to participate in interactive displays and discussions.

Throughout the year, Council have distributed information to the community in relation to a wide range of environmental issues including pest plant and animal control activities and mosquito management. Educational information is distributed via Council's website, social media platforms and regular newsletters.

Protect and enhance the natural environment, partnering with organisations and the community to safeguard and improve environmentally sensitive areas

Tangaroa Blue, in collaboration with the Gudjuda Reference Group, James Cook University Women in Science Society, and Burdekin Shire Council, organised and led a highly productive community clean-up event at Lynch's Beach, Alva in May. During the Beach Community Clean-up, a total of 94.8kg of marine debris was collected, consisting of 2,237 individual items with 13 dedicated volunteers generously offering their time and assistance to help make this event a success.

This year, Council has endorsed an updated Reef Action Plan affirming its steadfast commitment to upholding its status as a Reef Guardian Council. Many of the waterways within our Shire are affected by aquatic weeds. In partnership with landowners, Council have continued treatment of aquatic weeds in all relevant waterways.

Actively encourage reduction, reuse, and recycling of waste to support sustainable waste management principles through the implementation of the North Queensland Waste and Resources Recovery Strategy 2020-2030

Council has actively fostered a culture of waste reduction, reuse and recycling through the implementation of the North Queensland Waste and

Resources Recovery Strategy 2020-2030. Council's website contains information that provides practical tips for reducing waste and recycling. Our kerb side collection program, which includes the yellow recycling bin, services residents ensuring there are frequent opportunities to recycle and Council has conducted several waste audits throughout the year to assess the composition of the waste streams and identify areas for improvement.

Promote the implementation of environmental best practice by Council, residents, and business

A proactive approach has been applied to Council's ongoing environmental monitoring programs associated with five rehabilitated (closed) landfills and the one remaining operational landfill site at Kirknie Landfill. The monitoring program helps to ensure that Council conforms with legislative requirements and also ensures that its waste facilities do not cause harm to the surrounding environment.



High Performing Organisation

Engaged community and stakeholders

Undertake meaningful community engagement through Community Advisory Groups and other engagement methods to encourage diverse community participation and feedback

Burdekin Shire Council has numerous established advisory groups who meet regularly providing an opportunity for meaningful engagement and public feedback on a wide range of topics. Council's Road Safety Advisory Committee met twice during the financial year bringing together representatives from Queensland Police, Department of Transport and Main Roads, Queensland Ambulance, Wilmar and Council. This forum provides the opportunity for Council to receive valuable professional feedback in relation to road safety issues and discuss relevant projects aimed at improving the safety of Burdekin roads.

Council's Community and Cultural Development Advisory Group met on four occasions throughout the year. This advisory committee is an important conduit between community and sporting groups and Council and provides a forum to openly share and discuss development opportunities for the community. This year the group endorsed a Community Group Engagement Survey targeted at identifying the needs of local community and sporting organisations. The group have also welcomed guest speakers who provided briefings about the Burdekin Community Association, Council's Libraries and the lifelong learning initiatives and Council's Cultural Venues and the range of events on offer. The committee were also able to receive updates about Council's Community Services Activities including the "Community Connect" program and the development of the "Youth Strategy". Briefings were also provided on the Community Grants Program and the Regional Arts Development Fund Grants program. This committee allows members of the community to share information about the activities and developments within the organisations they represent, learn more about the services provided by Council and provide valuable feedback to Council on what services and supports community, cultural and sporting groups require.

Be responsive and proactive in providing information to keep the community informed

Council is dedicated to fostering a transparent and engaged relationship with the community by employing a multifaceted approach to disseminate information promptly. At the forefront of this initiative is Council's dynamic and user-friendly website, which serves as an informative hub, regularly updated with the latest news, events, and policies. This online platform empowers residents with access to crucial information at their convenience, ensuring that the community remains well-informed about Council's ongoing projects and developments.

In addition to the website, Council harnesses the power of social media to engage with a broader audience. By maintaining an active presence on various social media

platforms such as Facebook, Twitter, and Instagram, Council reaches out to residents on familiar digital turf. Social media posts frequently highlight upcoming events, important announcements, and public consultations, encouraging active participation and feedback from the community. This interactive approach not only keeps residents informed but also allows them to voice their opinions and concerns effectively.

Recognising the significance of targeted communication, Council produces topic-specific newsletters that cater to the community's environmental interests. Biosecurity and animal control newsletters, among others, are circulated regularly to provide comprehensive insights into these critical issues. These newsletters serve as an educational resource, imparting valuable knowledge and promoting responsible actions within the community to address environmental challenges effectively.

Moreover, Council endeavours to maintain a strong presence in traditional media by securing a weekly one-page spread in the widely circulated Townsville Bulletin. This print medium serves as a trusted source of information for a substantial number of residents, ensuring that Council's updates, employment vacancies and upcoming initiatives reach even those without access to digital platforms.

By leveraging diverse communication channels, Council successfully fosters a strong sense of civic awareness and collaboration, bolstering the foundation of an informed and participative community.

Foster cooperative and collaborative partnerships on matters of regional, state, and national importance

Council demonstrates its commitment to fostering cooperative and collaborative partnerships on matters of regional, state, and national importance by actively engaging with key stakeholders and participating in regional organisations. One significant aspect of this approach is Council's involvement in the North Queensland Regional Organisation of Councils (NQROC), where it collaborates with neighbouring local authorities to address shared challenges and work towards common goals. This collaborative platform allows Council to pool resources, share best practices, and collectively advocate for regional interests, amplifying the impact of their efforts on issues that transcend individual boundaries.

As a member of Townsville Enterprise Limited (TEL), Council further reinforces its commitment to regional development and economic growth. TEL serves as a vital link between the public and private sectors, facilitating partnerships that drive innovation, investment, and job creation in the region.

In cooperation with the State Government, Council collaboratively delivers an annual road maintenance contract in partnership with the Department of Transport and Main Roads. By working together, Council and the State Government improve and maintain critical road infrastructure, ensuring safe and efficient transportation for residents and visitors alike. Council diligently adheres to all contract requirements, ensuring the timely completion of projects and the delivery of high-quality results that benefit the community.

These examples illustrate Council's proactive approach in seeking out and nurturing cooperative partnerships at various levels of government and across different sectors. By collaborating with regional organisations, engaging in strategic alliances with key stakeholders, and actively participating in joint initiatives with the State Government, Council effectively addresses issues of regional, state, and national importance, leveraging collective expertise and resources to achieve shared objectives for the betterment of the community and the broader region.

Demonstrate the Council's strategic direction to government, business, and the community through strong leadership and advocacy

This year, the Mayor travelled to Canberra with representatives from TEL and the North Queensland Regional Organisation of Councils (NQROC) as part of the North Queensland Parliamentary Delegation which provided an opportunity to build relationships with the Federal Government Ministers and advocate as a region on priority projects and policies. As part of the North Queensland Delegation, the Mayor was able to advocate for our region and act as a strong regional voice to the Federal Government.

One key practice that ensures an engaged community and engaged stakeholders is to demonstrate Council's strategic direction through the maintenance of its Corporate Records Program. Regularly reviewing and updating policies allows Council to ensure its strategies align with the long-term vision and goals it has set for the community. In an effort to demonstrate good governance and transparency, 97% of Council's policies were considered to be current and up to date at the end of the financial year.

Another practice that enhances strong leadership by Council is the provision of training activities to ensure they are able to meet their legislative responsibilities. Councillors have been provided with training and guidance through regular briefing sessions and Elected Member Updates provided by the Department of Local Government and the LGAQ.

Transparent and accountable governance

Demonstrate open and transparent leadership

Open and transparent leadership has been consistently demonstrated through the implementation of a coordinated and efficient complaints management system. This system ensures that residents and stakeholders have a straightforward and accessible channel to voice their concerns, provide feedback, or register complaints about Council services or operations. By actively listening and responding to the community's concerns, Council demonstrates a commitment to accountability and continuous improvement. The complaints management system serves as a mechanism to address issues promptly, resolve disputes, and learn from feedback, ultimately enhancing the quality of services delivered to the public.

In alignment with a commitment to transparency, Council facilitates access to information in accordance with the Right to Information (RTI) Act. This proactive approach allows individuals to request access to documents held by Council, promoting openness and accountability in the decision-making process. By ensuring that information is readily available to the public, Council fosters trust and confidence among the community, demonstrating a willingness to be held accountable for its actions. This commitment to providing accessible information empowers citizens to make informed decisions, actively engage in public matters, and actively participate in shaping the future of their community.

Council reinforces its dedication to transparency by coordinating the internal audit function. Regular and independent internal audits help assess the effectiveness and efficiency of Council's operations, identify potential areas for improvement, and ensure compliance with regulations and best practices. By proactively conducting internal audits, Council demonstrates its commitment to self-assessment and continuous enhancement of its governance and management processes. The internal audit function provides an objective assessment of Council's activities, strengthens accountability, and reinforces the principles of transparency and responsible stewardship of public resources.

Furthermore, Council's timely responses to requests made by the Queensland Audit Office and the external auditor exemplify its commitment to openness and cooperation. By promptly providing the necessary information and cooperating fully with the auditing process, Council showcases its commitment to transparency and its willingness to be held to high standards of financial integrity and governance. This collaborative approach fosters a positive relationship with external oversight bodies and reinforces the Council's dedication to ensuring accountability and public trust.

Responsibly manage Council's financial position to ensure sustainability

In pursuit of a responsible and sustainable financial position, the Council has undertaken a series of strategic initiatives that showcase our commitment to prudent fiscal management. These initiatives not only ensure the longevity of our financial resources but also reflect our dedication to delivering essential services and maintaining a resilient local government.

An integral facet of our financial strategy is the annual review of Council's insurance products. By meticulously assessing our insurance coverage, we mitigate potential risks and liabilities, safeguarding the interests of our community and assets. This proactive approach exemplifies our dedication to preparedness and financial stability.

Transparency and accountability are at the forefront of our financial practices. Through the regular issuance of monthly financial reports to the elected Council, we ensure that decision-makers have a comprehensive understanding of our financial performance. This real-time reporting empowers informed decision-making, fosters fiscal responsibility and an environment of trust.

Similarly, our commitment to long-term financial planning is evident in the development of a 10-year financial forecast. This forecast not only aids our internal decision-making processes but also reflects our commitment to transparency with the state government. By sharing our projections, we contribute to collaborative governance and responsible resource allocation.

Demonstrating our dedication to optimising revenue streams, we have placed a strong emphasis on maximising the recovery of outstanding sundry debtors. This diligent approach to collections ensures that our resources are used efficiently and effectively, further solidifying our financial sustainability.

Additionally, our commitment to timely financial management extends to the issuance of rates notices and the maximisation of recovery for overdue rates and charges. These efforts not only support the financial health of the Council but also contribute to the overall well-being of the community we serve.

Our fiscal prudence extends to managing our financial investments. By actively seeking to maximise earnings on cash holdings, we ensure that our financial resources are put to optimal use, generating returns that can be reinvested into vital services and infrastructure.

In line with our commitment to sustainability, the Council has implemented a fleet renewal program. This program not only ensures the safety and efficiency of our operations but also underscores our dedication to responsible asset management and reduced environmental impact.

Lastly, our ongoing review of inventory management practices exemplifies our dedication to operational efficiency. By optimising inventory levels, we minimise

waste and operational costs, contributing to a sustainable financial future.

Implement effective governance frameworks

This year, Council introduced a new Child and Youth Risk Management Strategy which incorporated the adoption of a Working with Children Policy and Operational Standard. These documents are aimed at keeping children and young people safe while accessing Council's services and facilities. The policy outlines Council's commitment to compliance with requirements of the Blue Card System and establishes provisions for proper employment screening, disclosure and suspicion management and targeted risk management plans for high-risk activities.

Undertake regulatory responsibilities in accordance with legislative obligations

Fulfilling our regulatory responsibilities in accordance with legislative obligations stands as a cornerstone of our Council's commitment to transparent and accountable governance. Our dedication to upholding these obligations is evident through a range of carefully designed initiatives.

Effective records management practices lie at the heart of our commitment to transparency and compliance. Through the implementation of comprehensive records management procedures, including archival and disposal practices aligned with Queensland State Archives schedules, we ensure that our records are meticulously maintained, preserved, and appropriately disposed of. This not only supports efficient operations but also safeguards the integrity of our decision-making processes.

Coordinating Council's statutory meetings is another vital aspect of our regulatory responsibilities. The timely organisation and oversight of Council's regular fortnightly meetings emphasises our dedication to accountable governance.

Furthermore, our commitment extends to ensuring that our policies and practices align with the latest legislative developments. We proactively monitor changes to relevant legislation and adjust our procedures accordingly, ensuring that our operations remain compliant, and our community's interests are protected.

Embrace technology

Support and improve Council's operational performance through the delivery of innovative, efficient and effective ICT solutions

This year, Council has demonstrated its focus on enhancing operational performance through innovative and efficient information and communication technology (ICT) solutions. Our approach encompasses the entire spectrum of ICT, from the design and acquisition of hardware infrastructure to the delivery of fit-for-purpose software systems and applications that cater to both current and future organisational needs. The transition of Council's core ICT system modules

from Ci to CiAnywhere is planned to improve the mobility of Council's operations. This transition has included input from teams across Council including HR, Finance, Asset Management, Purchasing and Stores and Expenditure Services in addition to their business as usual workload.

Another demonstration of Council improving service delivery with the effective use of technology is the recent update to Council's Disaster Management Software, Guardian IMS. Staff have received training in the updated software, enhancing Council's operational performance and ability to respond to the community's needs during times of disaster.

Our commitment to technological excellence extends to the provision of an internal IT helpdesk service, which addresses over 2,000 requests annually. This service reflects our dedication to ensuring that our technology-driven operations remain uninterrupted and that our staff and stakeholders have access to the support they need.

Improve access to information through digital platforms

Council's steadfast commitment to enhancing accessibility to information is demonstrated by our strategic integration of digital technologies. Our initiatives have propelled us toward a more connected and informed community through the effective utilisation of social media platforms, the dynamic Council public website, and the dedicated Visit Burdekin website.

This year, Council has partnered with My Community Directory an online service where people can find community services and events that are relevant to the local area. This platform serves as a connection between Council, community organisations and the public and provides an information solution for a happier and healthier community.

Additionally, through our adept use of social media platforms, Council have fostered real-time engagement and communication with our residents. By disseminating timely updates, news, and important announcements, we have created an open channel for dialogue that transcends traditional boundaries, fostering a stronger sense of community involvement and empowerment.

The Council's public website serves as an invaluable gateway to a wealth of information for our constituents. By offering an intuitive interface and user-friendly design, we have enabled easy access to essential documents, services, and resources. This digital portal serves as a one-stop hub for the community to stay informed and engaged in matters that affect their lives.

Furthermore, our dedicated Visit Burdekin website stands as a testament to our commitment to promoting our region. Through this platform,

we have harnessed the power of digital technologies to showcase the unique offerings of our area, attracting tourists and fostering economic growth.

An enviable organisational culture that actively demonstrates our values

Build effective leadership and management capability

Council takes immense pride in cultivating an organisational culture that stands as a beacon of our values. This culture is actively nurtured through our commitment to building effective leadership and management capabilities. This is demonstrated by the regular convening of Executive Leadership Team (ELT) and Senior Leadership Group (SLG) meetings, which serve as platforms for strategic discussions and informed decision-making.

In tandem with these efforts, our commitment to effective leadership cascades into the considered planning and coordination of Council programs and operations. Our actions are a testament to our values, as we consistently strive for excellence while addressing the diverse needs of our community.

Develop a cost-effective, adaptable, and capable workforce to implement our vision.

Council's commitment to cultivating a cost-effective, adaptable, and capable workforce is evident through a series of strategic initiatives that align with our overarching vision. This year, Council commenced implementation of the agreed management action items from the Strategic Workforce Planning and Succession Management Internal Audit. These actions will help Council to work towards attracting and retaining talent and identifying and planning for critical role gaps.

Delivery of a comprehensive training plan is also central to the workforce planning initiatives to ensure that our employees possess the essential skills and qualifications mandated by legislation. Adopting a proactive approach to training requirements not only safeguards our operational excellence but also positions us to effectively navigate evolving operational and legislative demands.

In line with our commitment to fostering growth, we actively engage in facilitating apprenticeships, traineeships, and work experience opportunities. By providing hands-on learning experiences, we not only contribute to the development of a skilled workforce but also offer pathways for individuals to embark on fulfilling careers within our organisation.

The alignment of our operational staff's conduct with Council's customer service charter and agreed service timeframes highlights our dedication to exceptional service delivery. The accomplishment of over 90% of customer requests within agreed timeframes stands as a testament to our commitment to efficiency, responsiveness, and customer satisfaction.

Provide training and development opportunities to meet organisational needs

In demonstrating its commitment to fostering growth and excellence within its workforce, Council offers

tailored training and development opportunities to align with our organisational needs. Our initiatives encompass a diverse range of areas, reflecting our dedication to a well-rounded skillset. This includes specialised training in records management, which ensures meticulous adherence to best practices in information management. Moreover, our commitment extends to comprehensive employee professional development and corporate training programs that empower our staff with skills beyond the mandate, further enriching their capabilities. Our dedication to community welfare is evident in the Community Recovery Plan training, which equips our team with the necessary emergency management and response skills, underscoring our preparedness for any eventuality. Through these initiatives, Council reaffirms its commitment to a workforce that is not only adaptable but also empowered to meet the evolving needs of our organisation and community.

Protect the health and safety of employees and community members through the implementation of an effective Health and Safety Management System

Compliance with Council's Safety Management System (SMS) is integral to the protection of our workforce and the community from health and safety risks. Council's Quality and Safety Team have worked closely with key stakeholders to ensure that 100% of Council's safety management standards are current. Work Health and Safety meetings have been held throughout the year and minutes distributed to all staff. Additionally, Health and Safety risks are regularly reported to the Risk Management Committee which helps oversee the implementation of the annual Work Health and Safety Plan.

Develop and implement a strategic workforce plan to advance Council's recruitment, onboarding, career mapping and succession planning activities

The Council has undertaken a series of internal initiatives aligned with its strategic workforce plan. These endeavours encompass a range of efforts, such as formulating a comprehensive Work from Home Operational Standard, conducting a benchmarking analysis pertaining to relocation expense reimbursement, exploring salary packaging options, and conducting a comprehensive review and update of position descriptions to highlight the advantages of being a part of the Burdekin Shire Council team.

Implement the Staff Culture Program

Burdekin Shire Council has made significant strides in the successful implementation of its staff culture program, marked by a series of initiatives. A primary focus has been the review and enhancement of the Employee Rewards and Recognition Operational Standard, ensuring that staff contributions are duly acknowledged and celebrated. Additionally, the Council has taken proactive steps by initiating a comprehensive evaluation of the employee onboarding program, aimed at enhancing the

integration and experience of new team members. Furthermore, the groundwork has been laid for a forward-looking endeavour in the form of a future leaders program, reflecting the Council's commitment to nurturing talent and fostering growth within its ranks. Council's dedication to fostering a vibrant and inclusive staff culture that promotes engagement, growth, and mutual success is demonstrated through these multifaceted initiatives.

Reporting



Corporate Governance

Complaints Management

Council acknowledges the public’s entitlement to voice complaints in instances where satisfaction with Council’s actions or decisions is lacking. To address this, the Council has instituted a structured mechanism to identify and address administrative action complaints, emphasizing a proactive approach to resolving matters even before they evolve into formal complaints.

The Complaints Management Policy serves as the cornerstone, outlining a transparent and well-defined process for handling grievances. This policy is reinforced by the Administrative Action Complaints Management Procedure and a Guideline for Managing Unreasonable Complainant Customer Conduct, collectively forming a comprehensive framework. This framework not only ensures equitable and just treatment of complaints, but also judicious allocation of staff resources, all while upholding the well-being and safety of employees as a primary priority.

Assessment of Performance in Resolving Complaints

The table below outlines the number of complaints received and resolved within the 2022/23 financial year. Council’s Governance Unit and Executive Leadership Team have maintained oversight of the complaints management process throughout the year. All administrative action complaints are recorded in the Customer Request Management (CRM) system which allows for a transparent and consistent workflow to be applied to record actions taken in relation to each complaint matter. While many complaints can be resolved to the satisfaction of the complainant, Council routinely advises customers of their right to internal review should they not be satisfied with the outcome of their complaint matter. Council also encourages customers to contact the Office of the Queensland Ombudsman if they are still unsatisfied with the outcome of the internal review process.

Administrative action complaints received 1 July 2022 – 30 June 2023	19
Administrative action complaints resolved 1 July 2022 – 30 June 2023	17
Administrative action complaints from previous financial years resolved within 2022/23 financial year	2

Risk Management

Effective risk management is integral to an organisation realising its objectives. Council’s commitment to identifying, assessing, rating, and treating risk is evidenced through the implementation of the adopted Enterprise Risk Management Framework throughout the organisation. Risk registers are maintained for all identified operational and strategic risks and a review of the risks, their ratings and the identified controls is conducted annually. Council’s Risk Management

Committee meets bi-monthly to review new and emerging risk areas and support the Executive Leadership Team to maintain a risk management focus.

Right to Information and Privacy

Council is committed to maintaining a culture that respects each individual’s right to privacy. Council’s Privacy Policy outlines this commitment and aims to ensure information is collected, maintained, and stored in compliance with regulatory requirements. During this financial year Council received and processed two applications received under the Right to Information Act 2009 within the required timeframes. Council has adopted a ‘push model’ which takes a proactive approach to the routine release of information. One of the ways Council achieves this is via publication of information to our public website. Council’s Publication Scheme details what information is available freely.

Audit Committee

The Audit Committee operates under a Charter approved by Council. Under the Charter, the role of the committee is to provide independent assurance and assistance to Council on:

- The risk, control, and compliance frameworks.
- The Council’s external accountability responsibilities as prescribed in the Local Government Act and its Regulations.

The Audit Committee convened on five occasions throughout the financial year and considered the following matters:

- Financial Statements for the year ended 30 June 2022.
- Follow up on issues raised by the Queensland Audit Office in the 2022 financial audit.
- Annual report for the year ended 30 June 2022.
- Internal audit function, including oversight of the approved internal audit program.
- Council’s Long Term Financial Forecast.
- Council’s Investment Policy.
- Council’s Risk Management Framework.
- Disaster recovery and business continuity issues.
- Cyber-security and Council’s planned approach to risks.
- Fraud and Corruption Control Plan.
- Audit Committee Charter.
- Council owned infrastructure and other asset valuations.

Internal Audit

Council’s internal audit function is an essential component required for maintaining a culture of accountability and transparency. The internal audit function assists Council to achieve its objectives by applying a systematic and disciplined approach to analyse, evaluate, and improve the effectiveness

of Council's risk management, control, and governance processes. This year was the second year of the three-year internal audit plan developed and delivered by independent contractor BDO.

Three internal audits were carried out during the 2022/23 financial year:

- Customer Request Management
- Fuel Management
- Fleet Management

A report outlining the findings, implications and recommended management action items relating to each of these audits was presented to the Audit Committee during the financial year.

Public Interest Disclosures

A public interest disclosure is a disclosure about alleged wrongdoing in the public sector that serves the public interest. The Public Interest Disclosure Act 2010 clearly details Council's responsibilities to effectively identify and deal with matters that may meet the definition of a Public Interest Disclosure (PID). Council's PID Program operates in conjunction with the Complaints Management System and Fraud and Corruption Control Plan and is overseen by the Governance Unit.



Statutory Information

This section of the report contains information which is prescribed by the Local Government Act 2009 and Local Government Regulation 2012 to be disclosed in Council's Annual Report for the period.

Public Sector Ethics Act 1994

Section 23 of the *Public Sector Ethics Act 1994* (PSEA) requires each Annual Report to include an Implementation Statement giving details of the actions taken during the reporting period to comply with sections 15, 21 and 22 of the PSEA. Implementation Statement for the 2022/23 reporting period is as follows:

Preparation of Codes of Conduct (s 15)

The Burdekin Shire Council Code of Conduct for Workers was approved by the Chief Executive Officer on 12 April 2019 following a comprehensive review and update process. The Code can be accessed by all workers via Council's intranet site and Record Management System. The Code was also reviewed during the 2022/23 financial year and the revised Code was approved on 10 July 2023.

Education and Training (s 21)

Compulsory Code of Conduct training was provided to all new employees during the financial year.

Procedures and practices (s 22)

Council's administrative procedures and management practices have proper regard for the principles and values contained within the *Public Sector Ethics Act 1994* and the Code of Conduct for Workers has been modelled from the principles.

Local Government Act 2009

s 41 Identifying beneficial enterprises

Council did not conduct any beneficial enterprises within the 2022/23 financial year.

s 45 Identifying significant business activities

(a) During the 2022/23 financial year, Council operated the following business activities:

- Waste collection
- Water
- Sewerage
- Caravan Park

(b) None of the above activities satisfied the statutory threshold for classification as a significant business activity.

(c) The competitive neutrality principle was not applied as the cost of applying the code would outweigh the benefits.

(d) Council did not commence any new business activities within this period i.e., all the listed business activities were also conducted in the preceding financial year.

s 201 Remuneration paid to Senior Management Employees

- (1) (a) The value of remuneration packages of senior management employees was: \$ 837,983
 (b) The number of senior management employees who are being paid each band of remuneration:

Pay Band	Number of senior management employees within band
\$200,001- \$300,000	2
\$300,001- \$400,000	1

(c) Burdekin Shire Council has not resolved to allow Councillors to appoint Councillor advisors.

Local Government Regulation 2012

s 185 Particular resolutions

(a) A copy of resolutions made under section 250(1) of the Local Government Regulation 2012.

On 14 December 2021, Council adopted a resolution to update the Councillor Expenses Reimbursement Policy. The Policy was adopted with a 36-month review date.

(b) A list of any resolutions made during the financial year under section 206(2) of the Local Government Regulation 2012.

On 8 June 2021, in accordance with section 206(2) of the Local Government Regulation 2012, Council resolved to adopt a revised Non-Current Asset Accounting Policy with a 24-month review period and an effective date of 1 July 2021. The policy details the classes of property, plant and equipment assets and sets the amount for each different type of physical asset below which the value of an asset must be treated as an expense. The below table, from the adopted Non-Current Asset Accounting Policy, details the thresholds for each asset type:

Asset Type	Threshold (GST exclusive)
Land	\$1
Land Improvements	\$5,000
Buildings	\$5,000
Infrastructure (roads and bridges, water, sewerage)	\$5,000
Plant and Equipment	\$5,000
Office equipment, furniture and fittings	\$5,000
All other assets (including intangible assets)	\$5,000

Councillors (s 186)

(a) For each Councillor, the total remuneration, including superannuation contributions, paid to the Councillors during the 2022/23 financial year were:

Name	Mayor	Deputy Mayor	Councillor	Telephone/Data	Total	Council 12% Superannuation
Boccalatte, Kaylee			\$55,188.03	\$600.00	\$55,788.03	\$6,622.49
Bonanno, John			\$53,654.92	\$600.00	\$54,254.92	\$6,438.52
Detenon, Michael			\$55,188.03	\$600.00	\$55,788.03	\$6,622.49
Furnell, John			\$55,188.03	\$600.00	\$55,788.03	\$6,622.49
McLaughlin, Lyn	\$110,374.23				\$110,374.23	\$13,244.80
Musumeci, Max			\$55,188.03	\$600.00	\$55,788.03	\$6,622.49
Perry, Sue		\$ 63,677.02		\$600.00	\$64,277.02	\$7,641.35
TOTAL (\$)	\$ 110,374.23	\$ 63,677.02	\$274,407.04	\$3,600.00	\$452,058.29	\$53,814.63

No Councillor receives a car allowance. The mayor is provided with a vehicle for business and private use and the Councillors have access to a Council vehicle for business use only. The mayor is also provided with a telephone and therefore does not receive the monthly telephone data allowance.

Councillors (s 186)

(b) The expenses incurred by, and the facilities provided to, each Councillor in accordance with Burdekin Shire Council's Councillor Expense Reimbursement Policy in 2022/23 financial year were as follows:

Name	Food/Beverages	Conferences	Workshop	Travel/ Accommodation	Total
Boccalatte, Kaylee					
Bonanno, John					
Detenon, Michael					
Furnell, John			\$109.09		\$109.09
McLaughlin, Lyn	\$835.87	\$900.00		\$5,161.95	\$6,897.82
Musumeci, Max		\$1,400.00		\$309.21	\$1,709.21
Perry, Sue	\$151.04		\$109.09	\$626.49	\$886.62
TOTAL (\$)	\$986.91	\$2,300.00	\$218.18	\$6,272.65	\$9,602.74

Each Councillor is provided with either a laptop computer or tablet device to be used for Council work. Each Councillor is provided with appropriate Personal Protective Equipment for use during Council inspections. Councillors have access to Council vehicles (including fuel provisions) for Council business such as travel to and from conferences and training.

(c) The number of meetings each Councillor attended during the 2022/23 financial year were as follows:

Name	Ordinary and Special Meetings held	Ordinary and Special Meetings attended	Meetings absent while on Council business	Leave of absence
Boccalatte, Kaylee	23	22	0	1
Bonanno, John	23	14	0	0
Detenon, Michael	23	21	0	2
Furnell, John	23	21	0	2
McLaughlin, Lyn	23	22	1	0
Musumeci, Max	23	22	0	0
Perry, Sue	23	22	0	0

(d) The total number of the following during the financial year:

Orders	LGA section	Number
Orders made by the Chairperson dealing with unsuitable meeting conduct.	150I(2)	Nil
Orders made by the local government where the local government has decided that the Councillor has engaged in inappropriate conduct.	150AH(1)	Nil
Decisions, orders and recommendations made by the conduct tribunal in relation to misconduct by a Councillor.	150AR(1)	Nil

(e) The total number of each of the following during the financial year:

Requirement	Details
The name of each Councillor for whom a decision, order or recommendation mentioned in paragraph (d) was made	Not applicable
A description of the unsuitable meeting conduct, inappropriate conduct or misconduct engaged in by each of the Councillors.	Not applicable
A summary of the decision, order or recommendation made for each Councillor.	Not applicable

(f) The number of each of the following during the financial year:

Details	LGA section	Number
Complaints referred to the assessor under section 150P(2)(a) of the Act by local government entities for the Local Government.	150P(2)(a)	Nil
Matters, mentioned in section 150P(3) of the Act, notified to the Crime and Corruption Commission.	150P(3)	Nil
Notices given to the assessor about Councillor conduct.	150R(2)	Nil
Notices given to the assessor about the Councillor's conduct and all information held by the local government that relates to the conduct.	150S(2)(a)	Nil
Decisions made under section 150W(1)(a), (b) and (e) of the Act by the assessor to dismiss the complaint about the conduct under section 150X of the Act; to refer the suspected inappropriate conduct to the Local Government to deal with; or to take no further action under section 150Y of the Act.	150W(1)(a), (b) and (e)	Nil
Referral notices accompanied by a recommendation mentioned in section 150AC(3)(a) of the Act.	150AC(3)(a)	Nil
Occasions information given to the assessor under section 150AF(4)(a) of the Act, indicating a Councillor may have engaged in misconduct.	150AF(4)(a)	Nil
Occasions the Local Government asked another entity to investigate, under chapter 5A, part 3, division 5 of the Act for the Local Government, the suspected inappropriate conduct of a Councillor.	Chapter 5A, Part 3, Division 5	Nil
Applications heard by the conduct tribunal under chapter 5A, part 3, division 6 of the Act about whether a Councillor engaged in misconduct or inappropriate conduct.	Chapter 5A, Part 3, Division 6	Nil

Overseas travel (s188)

No overseas travel was made in an official capacity during the period by any employee, Councillor, or the Mayor.

Grants to community organisations and discretionary funds (s189)

The local government's expenditure for 2022/23 on grants to community organisations.

The total summary of cash grants, donations, standing donations, and in-kind support has been broken into six categories:

Category	Amount
Art and Culture	\$250.00
Community Development	\$48,982.57
Recreation and Sport	\$30,811.25
Welfare	\$85,400.00
In-Kind	\$111,946.50
Standing donations	\$77,375.70
Cash Grants and Donations	\$134,382.57
Total	\$489,148.59

(2) No Councillors at Burdekin Shire Council have discretionary funds.

Other contents (s190)

Council did not operate any commercial business units.

Council did not levy any special rates or charges for a service, facility or activity supplied by another local government for the financial year.

Council issued three invitations to two tenderers to change a tender due to a change of specifications under section 228(8) during the financial year. The following registers were kept by Council during the financial year:

- Register of Interest for Councillors and their Related Persons
- Register of Interests for Senior Executive Employees and their Related Persons
- Councillor Conduct Register
- Register of Gifts and Benefits
- Strategic and Operational Risk Register
- Register of Delegations
- Register of Loss of Council Assets
- Council Policy Register
- Register of Impounded Animals
- Animal Register (Cats and Dogs)
- Road Map and Register
- Burial Register
- Register of Backflow Prevention Devices
- Register of Pre-Qualified Suppliers
- Register of Local Laws
- Register of Fees and Charges
- Register of Development Applications
- Register of Decision Notices regarding Development Applications
- Register of Declared Conflicts of Interest (Employees)

Council granted concessions to pensioners in accordance with the Council resolution made at the Budget Meeting on 28 June 2022 as a pensioner rebate. The rebate was calculated as half the sum of the relevant General Rates up to a maximum rebate set at \$380. In total, Council received pensioner rebate applications for 947 properties and remitted \$343,663.16 in concessions.

Council granted rebates (i.e. donations) equivalent to 45% of the sum of the relevant sewerage charges in respect of second and subsequent pedestals and/or urinals at premises or land used for private schools, churches, welfare and youth organisations, sporting purposes and public halls, excluding premises licensed under the Liquor Act 1992 will be made to the relevant community organisations, on the basis that they are entities whose objects do not include making a profit, immediately upon payment in full of all levied rates and charges, together with any overdue rates and charges, if applicable. In total for the 2022/23 financial year, Council remitted \$77,895 to 45 properties in rebates.

Council did not receive any investigation notices in the financial year under section 49 for competitive neutrality complaints.

No competitive neutrality complaint reports were received, or responses required during the financial year under section 52(3).

Financial Statements





Burdekin Shire Council

Annual Financial Statements

**for the financial year ended
30 June 2023**

Burdekin Shire Council

Financial Statements

for the year ended 30 June 2023

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Burdekin Shire Council

Statement of Comprehensive Income

for the year ended 30 June 2023

		2023	2022
	Notes	\$	\$
Income			
Recurrent revenue			
Rates, levies and charges	3a	42,375,513	41,206,559
Fees and charges	3b	3,179,005	2,902,799
Sales of contract and recoverable works		2,114,829	1,987,194
Grants, subsidies and contributions	3c	10,710,371	6,229,681
Interest received		2,953,447	481,661
Other income		489,678	668,615
		<u>61,822,843</u>	<u>53,476,509</u>
Capital revenue			
Grants, subsidies and contributions	3c	11,459,617	11,624,938
Other capital income	4	78,440	266,181
Total capital revenue		<u>11,538,057</u>	<u>11,891,119</u>
Total income	2b	<u>73,360,900</u>	<u>65,367,628</u>
Expenses			
Recurrent expenses			
Employee benefits	5	22,274,224	21,327,353
Materials and services	6	18,289,284	15,848,577
Finance costs	7	694,065	320,400
Depreciation and amortisation:			
- Property, plant and equipment	12	14,449,025	13,114,267
- Intangible assets		95,435	101,624
Total recurrent expenses		<u>55,802,033</u>	<u>50,712,221</u>
Other expenses			
Other capital expenses	8	1,476,729	2,495,377
Total other expenses		<u>1,476,729</u>	<u>2,495,377</u>
Total expenses		<u>57,278,762</u>	<u>53,207,598</u>
Net Result	2b	<u>16,082,138</u>	<u>12,160,030</u>
Other comprehensive income			
Items that will not be reclassified to net result			
Increase in asset revaluation surplus	17	31,240,755	35,927,005
Total other comprehensive income for the year		<u>31,240,755</u>	<u>35,927,005</u>
Total comprehensive income for the year		<u>47,322,893</u>	<u>48,087,035</u>

The above statement should be read in conjunction with the accompanying notes and accounting policies.

Burdekin Shire Council

Statement of Financial Position

as at 30 June 2023

		2023	2022
	Notes	\$	\$
Assets			
Current assets			
Cash and cash equivalents	9	83,512,072	69,326,399
Receivables	10	1,576,693	1,247,512
Inventories		617,965	603,236
Contract assets	13	1,164,737	1,919,043
Other assets	11	1,761,467	1,911,475
Total current assets		88,632,934	75,007,665
Non-current assets			
Receivables	10	385,141	341,018
Property, plant and equipment	12	627,207,892	589,140,360
Intangible assets		300,715	396,150
Other assets	11	64,309	70,205
Total non-current assets		627,958,057	589,947,733
Total Assets		716,590,991	664,955,398
Liabilities			
Current liabilities			
Payables	14	6,378,290	5,911,555
Contract liabilities	13	4,943,672	1,808,386
Provisions	15	5,709,220	5,569,551
Other liabilities	16	538,044	535,315
Total current liabilities		17,569,226	13,824,807
Non-current liabilities			
Provisions	15	18,651,916	18,126,667
Other liabilities	16	1,689,244	1,665,681
Total non-current liabilities		20,341,160	19,792,348
Total Liabilities		37,910,386	33,617,155
Net community assets		678,680,605	631,338,243
Community equity			
Asset revaluation surplus	17	389,851,222	358,610,467
Retained surplus/(deficiency)		288,829,383	272,727,776
Total community equity		678,680,605	631,338,243

The above statement should be read in conjunction with the accompanying notes and accounting policies.

Burdekin Shire Council

Statement of Changes in Equity

for the year ended 30 June 2023

	Notes	Asset revaluation surplus \$	Retained surplus \$	Total equity \$
2023				
Balance as at 1 July		358,610,467	272,727,776	631,338,243
Correction to opening balances		–	19,469	19,469
Restated balance as at 1 July		358,610,467	272,747,245	631,357,712
Net result		–	16,082,138	16,082,138
Other comprehensive income for the year				
- Increase/(decrease) in asset revaluation surplus	17	30,969,408	–	30,969,408
- Increase/(decrease) in future rehabilitation - land and improvements	17	271,347	–	271,347
Total comprehensive income for the year		31,240,755	16,082,138	47,322,893
Balance as at 30 June		389,851,222	288,829,383	678,680,605
2022				
Balance as at 1 July		322,683,462	260,266,286	582,949,748
Correction to opening balances		–	301,460	301,460
Restated balance as at 1 July		322,683,462	260,567,746	583,251,208
Net result		–	12,160,030	12,160,030
Other comprehensive income for the year				
- Increase/(decrease) in asset revaluation surplus	17	34,923,959	–	34,923,959
- Increase/(decrease) in future rehabilitation - land and improvements	17	1,003,046	–	1,003,046
Total comprehensive income for the year		35,927,005	12,160,030	48,087,035
Balance as at 30 June		358,610,467	272,727,776	631,338,243

The above statement should be read in conjunction with the accompanying notes and accounting policies.

Burdekin Shire Council

Statement of Cash Flows

for the year ended 30 June 2023

		2023	2022
	Notes	\$	\$
Cash flows from operating activities			
Receipts from customers		49,354,151	50,417,875
Payments to suppliers and employees		(43,898,078)	(41,892,898)
		5,456,073	8,524,977
Interest and investment revenue received		2,760,995	468,207
Operating grants, subsidies and contributions		10,702,997	6,316,011
Other		2,743,868	2,198,884
Net cash inflow/(outflow) from operating activities	21	21,663,933	17,508,079
Cash flows from investing activities			
Proceeds from sale of property, plant and equipment		224,723	907,579
Grants, subsidies and contributions		14,547,858	10,162,236
Payments for property, plant and equipment		(22,194,718)	(24,145,455)
Community loans		(56,123)	(23,535)
Net cash inflow/(outflow) from investing activities		(7,478,260)	(13,099,175)
Net increase/(decrease) in cash and cash equivalents held		14,185,673	4,408,904
Cash and cash equivalents – beginning of financial year		69,326,399	64,917,495
Cash and cash equivalents - end of the financial year	9	83,512,072	69,326,399

The above statement should be read in conjunction with the accompanying notes and accounting policies.

Burdekin Shire Council

Notes to the Financial Statements

for the year ended 30 June 2023

Note 1. Information about these financial statements

(a) Basis of preparation

These general purpose financial statements are for the period 1 July 2022 to 30 June 2023 and have been prepared in accordance with the *Local Government Act 2009* and the *Local Government Regulation 2012*. Council is a not-for-profit entity for financial reporting purposes and these financial statements comply with Australian Accounting Standards and Interpretations as applicable to not-for-profit entities.

These financial statements have been prepared under the historical cost convention, except for the revaluation of certain classes of property, plant and equipment.

(b) New and revised Accounting Standards adopted during the year

Council adopted all standards which became mandatorily effective for annual reporting periods beginning on 1 July 2022, none of the standards had a material impact on reported position, performance and cash flows.

(c) Standards issued by the AASB not yet effective

The AASB has issued Australian Accounting Standards and Interpretations which are not effective at 30 June 2023. These standards have not been adopted by Council and will be included in the financial statements on their effective date. Future standards are not expected to have a material impact on Council's financial statements.

(d) Estimates and judgements

Council makes a number of judgements, estimates and assumptions in preparing these financial statements. These are based on the best information available to Council at the time, however due to the passage of time, these assumptions may change and therefore the recorded balances may not reflect the final outcomes. The significant judgements, estimates and assumptions relate to the following items and specific information is provided in the relevant note:

- Revenue recognition - note 3
- Grants, subsidies and contributions - note 3
- Valuation and depreciation of property, plant and equipment - note 12
- Provisions - note 15
- Contingent liabilities - note 19
- Financial instruments - note 23

(e) Rounding and comparatives

The financial statements are in Australian dollars and have been rounded to the nearest \$1.

Comparative information is generally restated for reclassifications, errors and changes in accounting policies

unless permitted otherwise by transition rules in a new Accounting Standard.

(f) Taxation

Council is exempt from income tax, however council is subject to Fringe Benefits Tax ('FBT'), Goods and Services Tax ('GST') and Payroll Tax on certain activities. The net amount of GST recoverable from the Australian Taxation Office (ATO) or payable to the ATO is shown as an asset or liability respectively.

Burdekin Shire Council

Notes to the Financial Statements

for the year ended 30 June 2023

Note 2. Analysis of results by function

(a) Council functions – component descriptions

The activities relating to the Council's components report in note 2 (b) are as follows:

Administration

Deliver responsible governance, efficient service and administrative support for Council's operations and strategic initiatives. The services include recruitment, training and development, employee and public relations, customer service, information technology services, secretarial and minutes support, records management, quality assurance, Council properties management, revenue, creditors, payroll, debtors, budgeting, statutory and financial reporting, debt management, taxation, and financial, asset and systems management.

Community and cultural

Council's community and cultural services objective is to provide a broad range of cultural, recreation and sport facilities, welfare and area promotion. The services include libraries, theatre, memorial hall, art and cultural activities, recreation and sport facilities, area promotion, welfare, disaster management, tourism and economic development.

Development

Development services aim to ensure all new development outcomes meet regulatory obligations including relevant Acts, the Planning Scheme, building codes, council policies and local laws. Development services comprises of development administration, town planning, building services, plumbing, trade waste and facilities management.

Environmental

The objectives for Council's environmental services are to protect the public health of the community and encourage environmental responsibility throughout the community. These services include public health administration, food and rental accommodation licencing, local law enforcement and investigation of environmental nuisances, animal control, vector control, pest management, land protection, aquatic weed removal, protection of the environment, caravan parks and swimming pools.

Engineering

Engineering services objective is to provide safe and efficient transport networks, stormwater drainage systems, flood mitigation and warnings systems and a modern fleet of construction equipment and light vehicles which meet the requirements of the community, external stakeholders and regulatory responsibilities. Services provided include the design, construction, management and maintenance of relevant infrastructure and the procurement and maintenance of Council's fleet. The department also manages Council's relationship with Transport and Main Roads including the Road Maintenance Performance Contract.

Waste

Waste management services aim to provide efficient and compliant waste and recycling policies, infrastructure and services including waste receptacles, waste collection and disposal and waste management and education. Council operates or facilitates four transfer stations at Ayr, Home Hill, Giru and Clare and a landfill at Kirknie Road, Home Hill. Services also include the review, assessment and treatment of legacy landfills and investigation of illegal dumping.

Sewerage

Council provides sewerage services to the towns of Ayr, Brandon and Home Hill. The objectives of the service is to provide disposal and treatment of commercial, industrial and domestic sewage in a manner which safeguards public health and is consistent with Council's responsibilities and obligations under Queensland legislation. The services include the collection of sewage from customers within Council's adopted service areas via reticulation networks including pump stations, gravity and pressure sewers, and the treatment of the collected waste to a standard within environmental licence parameters determined by the regulator.

Water

Council is a registered water service provider under the provisions of the *Water Supply (Safety and Reliability) Act 2008*. Council provides potable water supply service to the towns of Ayr, Brandon, Home Hill and Giru and also to the rural residential settlement of Mt Kelly and the beachside settlement of Alva. The service objective is to provide an adequate supply of quality drinking water that complies with aesthetic and health parameters stipulated in the Australian Drinking Water Guidelines (2011). The services include the pumping, treatment and disinfection of raw water prior to the reticulated supply to customers via individual metered property connections.

Burdekin Shire Council

Notes to the Financial Statements for the year ended 30 June 2023

Note 2. Analysis of results by function (continued)

(b) Council functions - analysis of results by function

Functions	Gross program income			Gross program expenses			Net result from		Net result	Total assets
	Recurring grants	Recurring other	Capital grants	Capital other	Total income	Recurring	Capital	Total expenses		
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
2023										
Administration	7,379,593	30,517,685	—	72,800	37,970,078	(8,305,127)	(27,989)	(8,333,116)	29,636,962	110,481,825
Community and cultural	220,051	491,952	156,434	—	888,437	(5,457,744)	(78,824)	(5,536,568)	(4,668,131)	28,849,731
Development	—	480,599	—	—	480,599	(1,586,207)	—	(1,586,207)	(1,105,608)	—
Environmental	107,370	1,601,524	3,411,848	11,750	5,132,492	(7,325,830)	(129,860)	(7,455,690)	(2,323,198)	19,756,035
Engineering	2,681,893	2,215,242	1,446,983	1,449,275	7,793,393	(17,598,831)	(612,941)	(18,211,772)	(10,418,379)	452,644,966
Waste	—	5,510,430	—	47,643	5,558,073	(5,698,317)	(196,733)	(5,895,050)	(336,977)	11,467,502
Sewerage	—	5,267,434	1,339,022	—	6,606,456	(4,697,305)	(108,497)	(4,805,802)	1,800,654	44,175,307
Water	—	5,349,070	3,483,552	118,750	8,951,372	(5,132,672)	(321,885)	(5,454,557)	3,496,815	49,215,625
Total	10,388,907	51,433,936	9,837,839	1,700,218	73,360,900	(55,802,033)	(1,476,729)	(57,278,762)	16,082,138	716,590,991
2022										
Administration	4,057,902	28,368,900	9,650	(56,291)	32,380,161	(7,029,628)	(16,245)	(7,045,873)	25,334,288	96,248,701
Community and cultural	293,184	522,345	524,230	—	1,339,759	(5,054,577)	(692,515)	(5,747,092)	(4,407,333)	27,333,528
Development	—	464,297	—	—	464,297	(1,348,280)	—	(1,348,280)	(883,983)	—
Environmental	99,116	1,238,874	559,664	—	1,897,654	(6,921,928)	(34,029)	(6,955,957)	(5,058,303)	15,019,941
Engineering	1,390,714	2,069,473	2,108,356	113,711	5,682,254	(16,272,452)	(1,154,290)	(17,426,742)	(11,744,488)	431,966,999
Waste	101,209	5,237,738	—	211,194	5,550,141	(4,888,173)	(541,751)	(5,429,924)	120,217	10,790,628
Sewerage	—	4,452,672	—	33,210	4,485,882	(4,474,047)	(52,042)	(4,526,089)	(40,207)	40,579,076
Water	—	5,180,085	8,387,395	—	13,567,480	(4,723,136)	(4,505)	(4,727,641)	8,839,839	43,016,527
Total	5,942,125	47,534,384	11,589,295	301,824	65,367,628	(50,712,221)	(2,495,377)	(53,207,598)	12,160,030	664,955,398

Burdekin Shire Council

Notes to the Financial Statements

for the year ended 30 June 2023

Note 3. Revenue

	2023	2022
	\$	\$

(a) Rates, levies and charges

Rates, levies and annual charges are recognised as revenue at the beginning of the rating period to which they relate. Prepaid rates are recognised as a financial liability until the beginning of the rating period.

General rates	29,028,341	28,195,447
Separate rates	262,256	—
Water	4,834,522	4,999,289
Sewerage	4,244,984	4,106,166
Garbage charges	4,254,996	4,151,152
Special rates	6,680	6,615
Environmental levy	87,397	87,209
	42,719,176	41,545,878
Less: pensioner remissions	(343,663)	(339,319)
	42,375,513	41,206,559

(b) Fees and charges

Revenue arising from fees and charges is recognised at a point in time when the performance obligation is completed and the customer receives the benefit of the goods/services being provided.

The performance obligation relates to the specific services which are provided to the customers and generally the payment terms are within 30 days of the provision of the service or in some cases, the customer is required to pay on arrival, for example caravan parks. There is no material obligation for Council in relation to refunds or returns.

Licences granted by Council are all either short-term or low value and all revenue from licences is recognised at the time that the licence is granted rather than the term of the licence.

	2023	2022
	\$	\$
Building and development fees	477,957	456,126
Caravan parks	653,014	543,140
Animal management	111,166	137,687
Waste disposal	829,642	719,679
Trade waste	257,923	226,749
Cultural facilities	236,876	240,535
Cemetery Fees	200,040	160,370
Other fees and charges	412,387	418,513
	3,179,005	2,902,799

(c) Grants, subsidies and contributions

Grant income under AASB 15 Revenue from Contracts with Customers

Where grant income arises from an agreement which is enforceable and contains sufficiently specific performance obligations then the revenue is recognised when control of each performance obligation is satisfied.

The performance obligations vary in each agreement. Payment terms vary depending on the terms of the grant, cash is received upfront for some grants and on the achievement of certain payment milestones for others.

Burdekin Shire Council

Notes to the Financial Statements

for the year ended 30 June 2023

Note 3. Revenue (continued)

Each performance obligation is considered to ensure that the revenue recognition reflects the transfer of control. Within grant agreements there may be some performance obligations where control transfers at a point in time and others which have continuous transfer of control over the life of the contract.

Where control is transferred over time, revenue is recognised using either costs or time incurred.

Grant income under AASB 1058 Income of Not-for-Profit Entities

Capital grants

Where Council receives funding under an enforceable contract to acquire or construct a specified item of property, plant and equipment which will be under Council's control on completion, revenue is recognised as and when the obligation to construct or purchase is completed. For construction projects, this is generally as the construction progresses in accordance with costs incurred.

Donations and contributions

Where assets are donated or purchased for significantly below fair value, the revenue is recognised when the asset is acquired and controlled by Council.

Donations and contributions are generally recognised on receipt of the asset since there are no enforceable performance obligations.

Physical assets contributed to Council by developers in the form of roadworks, stormwater, water and wastewater infrastructure and park equipment are recognised as revenue when the development becomes "on Council maintenance" (i.e. the Council obtains control of the assets and becomes liable for any ongoing maintenance) and there is sufficient data in the form of drawings and plans to determine the approximate specifications and values of such assets. Non-cash contributions with a value in excess of the recognition thresholds are recognised at fair value as non-current assets. Those below the threshold are recorded as expenses.

Capital revenue includes grants and subsidies received which are tied to specific projects for the replacement or upgrade of existing non-current assets and/or investment in new assets. It may include non-cash contributions which are usually infrastructure assets received from developers.

	2023	2022
	\$	\$
(i) Operating		
General purpose grants	9,446,912	5,108,203
State government subsidies and grants	941,995	833,922
Contributions	321,464	287,556
	<u>10,710,371</u>	<u>6,229,681</u>

Council received prepayments of the Financial Assistance Grant - 75% in April 2022 and 100% in June 2023.

	2023	2022
	\$	\$
(ii) Capital		
State government subsidies and grants	8,049,261	10,034,004
Commonwealth government subsidies and grants	1,788,578	1,555,291
Contributions	813,053	2,433
Developer contribution of physical assets at fair value	808,725	33,210
	<u>11,459,617</u>	<u>11,624,938</u>

Burdekin Shire Council

Notes to the Financial Statements

for the year ended 30 June 2023

Note 3. Revenue (continued)

(iii) Timing of revenue recognition for grants, subsidies and contributions

	2023		2022	
	Revenue recognised at a point in time	Revenue recognised over time	Revenue recognised at a point in time	Revenue recognised over time
	\$	\$	\$	\$
Grants and subsidies	10,260,490	9,966,257	6,021,540	11,545,523
Contributions	1,136,938	806,303	287,556	—
	11,397,428	10,772,560	6,309,096	11,545,523

Note 4. Other capital income

	2023	2022
	\$	\$
Gain on disposal of non-current assets	30,798	54,987
Discount rate adjustment - refuse restoration	47,642	211,194
Total capital income	78,440	266,181

Note 5. Employee benefits

	Notes	2023	2022
		\$	\$
Employee benefit expenses are recorded when the service has been provided by the employee.			
Wages and salaries		17,651,319	17,346,786
Councillors' remuneration		453,081	445,771
Annual, sick and long service leave entitlements		3,754,151	3,141,277
Superannuation	20	2,362,560	2,312,876
		24,221,111	23,246,710
Other employee related expenses		609,962	514,912
		24,831,073	23,761,622
Less: capitalised employee expenses		(2,556,849)	(2,434,269)
		22,274,224	21,327,353

Councillor remuneration represents salary, and other allowances paid in respect of carrying out their duties.

Burdekin Shire Council

Notes to the Financial Statements

for the year ended 30 June 2023

Note 5. Employee benefits (continued)

	2023 Number	2022 Number
Total full time equivalent Council employees at 30 June:		
Elected members	7	7
Administration staff	125	124
Depot and outdoors staff	129	128
	261	259

Key management personnel compensation

Employee benefits include transactions with key management personnel and their close family members. The key management personnel include the Mayor, six Councillors, Chief Executive Officer and two Directors. Key management personnel employee benefits, including accrued leave entitlements are:

	2023 \$	2022 \$
Short-term employee benefits	1,246,150	1,223,426
Post-employment benefit	134,788	132,780
Long-term employee benefits	28,749	22,434
	1,409,687	1,378,640

Detailed remuneration disclosures are provided in the annual report.

Note 6. Materials and services

	2023 \$	2022 \$
Expenses are recorded on an accruals basis as Council receives the goods or services.		
Audit of annual financial statements by the Auditor-General of Queensland	69,896	74,908
Communications and IT	1,463,504	1,272,155
Contract payments	2,953,332	2,606,860
Electricity	1,383,077	1,205,148
Materials	1,478,945	1,384,737
Plant and equipment expenses	1,529,343	1,389,660
Plant hire external	2,709,196	2,421,499
Trade/contract services	1,521,131	1,319,093
Waste levy payment	823,169	802,138
Waste levy refund	(508,889)	(487,574)
Other materials and services	4,866,580	3,859,953
	18,289,284	15,848,577

Total audit fees quoted by the Queensland Audit Office relating to the 2022/2023 financial statements are \$83,250 (2021/2022: \$77,500).

(*) The State Government rebated \$533,203 of the state waste levy to mitigate the direct impacts on households.

Burdekin Shire Council

Notes to the Financial Statements

for the year ended 30 June 2023

Note 7. Finance costs

	2023	2022
	\$	\$
Bank charges	77,597	76,208
Impairment of receivables	251	261
Restoration	616,217	243,931
	<u>694,065</u>	<u>320,400</u>

Note 8. Other capital expenses

	2023	2022
	\$	\$
Revision of future restoration expenditure	194,891	541,751
Loss on write-off of assets	1,281,838	1,953,626
Total capital expenses	<u>1,476,729</u>	<u>2,495,377</u>

Note 9. Cash and cash equivalents

	2023	2022
	\$	\$

Cash and cash equivalents in the statement of cash flows includes cash on hand, all cash and cheques receipted but not banked at the year end, deposits held at call with financial institutions, other short-term, highly liquid investments with original maturities of three months or less that are readily convertible to cash and which are subject to an insignificant risk of changes in value.

Cash at bank and on hand	2,052,415	3,767,982
Deposits at call	81,459,657	65,558,417
Balance per Statement of Cashflows	<u>83,512,072</u>	<u>69,326,399</u>

Restricted and internally allocated cash and cash equivalents

External restrictions on cash are disclosed as Contract Liabilities as per Note 13 (b) and Other Liabilities as per Note 16.

Council may be exposed to credit risk through its investments in the QTC Cash Fund and deposits held with banks and other financial institutions. The QTC Cash Fund is an asset management portfolio that invests with a wide range of high credit rated counterparties. Deposits with the QTC Cash Fund are capital guaranteed.

Burdekin Shire Council

Notes to the Financial Statements

for the year ended 30 June 2023

Note 9. Cash and cash equivalents (continued)

	2023	2022
	\$	\$

Trust Funds

In accordance with the *Local Government Act 2009* and *Local Government Regulation 2012*, a separate trust bank account and separate accounting records are maintained for funds held on behalf of outside parties. Funds held in the trust account include those funds from sale of land for arrears of rates, security deposits lodged to guarantee performance and deposits for hire of Council facilities. The Council performs only a custodian role in respect of these monies and because the monies cannot be used for Council purposes, they are not considered revenue nor brought to account in the financial statements since Council has no control over the assets.

Trust funds held for outside parties

Monies collected or held on behalf of other entities	295,097	159,573
Security deposits	60,334	35,465
	355,431	195,038

Note 10. Receivables

Receivables, loans and advances are amounts owed to Council at year end. They are recognised at the amount due at the time of sale or service delivery or advance. Settlement of receivables is required within 30 days after the invoice is issued.

Loans and advances relate to loans made to various community organisations with varying terms however generally with a maximum of 10 years and are considered interest free. The credit risk on these loans is considered low and security is not normally obtained.

Debts are regularly assessed for collectability and allowance is made, where appropriate, for impairment. All known bad debts were written-off at 30 June and any loss is recognised in finance costs.

As Council is empowered under the provisions of the *Local Government Act 2009* to sell an owner's property to recover outstanding rate debts, therefore Council does not impair rate receivables. Interest was charged on outstanding rates at a rate of 8% per annum. No interest is charged on other debtors. There is no concentration of credit risk for rates and utility charges, fees and other debtors receivable. Impairment of rates and charges will occur only if arrears are deemed to be greater than the proceeds Council would receive from the sale of the respective property.

Grants and other debtors payable by State and Commonwealth governments and their agencies are effectively government guaranteed and both governments have high credit ratings. Accordingly, Council determines the level of credit risk exposure to be immaterial and therefore does not record an Expected Credit Loss for these counterparties.

In other cases, Council assesses the credit risk before providing goods, or services and applies normal business credit protection procedures to minimise the risk.

By the nature of Council's operations, there is a geographical concentration of risk in Council's area. As the area is largely agricultural, there is also a concentration in the agricultural sector.

Burdekin Shire Council

Notes to the Financial Statements

for the year ended 30 June 2023

Note 10. Receivables (continued)

	2023	2022
	\$	\$
Current		
Rates, levies and charges	430,249	503,866
Other debtors	1,084,837	693,790
Loans and advances to community organisations	63,877	51,877
Credit loss allowance	(2,270)	(2,021)
	1,576,693	1,247,512
Non-current		
Loans and advances to community organisations	385,141	341,018
	385,141	341,018

Note 11. Other assets

	2023	2022
	\$	\$
Current		
Water charges not yet levied	887,545	1,114,120
GST recoverable	426,057	400,132
Prepayments	247,865	197,223
Escrow	200,000	200,000
	1,761,467	1,911,475
Non-current		
Prepayments	64,309	70,205
	64,309	70,205

Burdekin Shire Council

Notes to the Financial Statements for the year ended 30 June 2023

Note 12. Property, plant and equipment

	Land and improvements		Buildings		Plant and equipment		Transport		Water		Sewerage		Drainage		Other assets		Leasehold improvements		Works in progress		Total 2023	
	\$	Fair value Level 2 & 3	\$	Fair value Level 2 & 3	\$	Cost	Fair value Level 3	\$	Fair value Level 3	\$	Fair value Level 3	\$	Fair value Level 3	\$	Fair value Level 3	\$	\$	Cost	\$	Cost	\$	\$
Basis of Measurement																						
Fair value category																						
For the year ended 30 June 2023																						
Gross value as at 30 June 2023	27,518,872	87,894,738	18,820,658	521,710,665	75,357,604	102,856,622	61,335,277	41,880,843	81,600	19,388,709	956,835,588											
Less accumulated depreciation	(7,620,145)	(44,830,597)	(8,151,796)	(135,354,215)	(29,421,476)	(61,822,067)	(24,130,078)	(18,286,300)	(11,022)	-	(329,627,696)											
Closing written down value as at 30 June 2023	19,898,727	43,064,141	10,668,862	386,356,450	45,936,128	41,034,555	37,205,199	23,594,543	70,578	19,388,709	627,207,892											
For the year ended 30 June 2022																						
Gross value as at 30 June 2022	25,897,161	80,678,752	18,475,368	492,528,633	61,935,585	94,845,642	55,156,390	34,492,764	81,600	17,743,176	881,835,071											
Less accumulated depreciation	(6,811,829)	(39,490,924)	(7,512,299)	(119,875,658)	(27,499,066)	(55,706,619)	(21,230,172)	(14,565,263)	(2,861)	-	(292,694,711)											
Closing written down value as at 30 June 2022	19,085,332	41,187,828	10,963,069	372,652,975	34,436,519	39,139,023	33,926,218	19,927,481	78,739	17,743,176	589,140,360											
Movements for year ended 30 June 2023																						
Opening written down value as at 1 July 2022	19,085,332	41,187,828	10,963,069	372,652,975	34,436,519	39,139,023	33,926,218	19,927,481	78,739	17,743,176	589,140,360											
Correction to opening balance	-	-	-	-	-	-	-	19,469	-	-	19,469											
Additions at cost	72,800	152,149	1,015,193	1,274,948	3,720,853	158,405	5,115	3,210,037	-	12,658,014	22,194,714											
Contributed assets at valuation	-	-	-	489,621	118,750	-	127,554	-	-	-	808,725											
Internal transfers from work in progress	-	-	-	2,068,595	6,639,534	430,118	701,460	669,543	-	-	-											
Depreciation provided in year	(320,070)	(1,919,225)	(1,469,603)	(6,374,438)	(964,834)	(1,580,877)	(740,381)	(1,071,436)	-	(11,012,481)	(14,449,025)											
Disposals	-	-	(193,924)	-	-	-	-	-	-	-	(193,924)											
Write-offs	-	-	(23,772)	(561,735)	(321,885)	(108,497)	(16,004)	(145,484)	-	-	(1,281,835)											
Revaluation adjustment to other comprehensive income (Asset Revaluation Surplus)	1,060,665	3,612,515	-	16,806,484	2,307,191	2,996,383	3,201,237	984,933	-	-	30,969,408											
Closing written down value as at 30 June 2023	19,898,727	43,064,141	10,668,862	386,356,450	45,936,128	41,034,555	37,205,199	23,594,543	70,578	19,388,709	627,207,892											
Range of estimated life in years	37 - 102	9 - 156	3 - 45	1 - 152	5 - 138	5 - 127	5 - 151	5 - 108	10													
Additions of renewal assets	-	152,149	1,014,400	1,264,668	157,166	60,480	5,115	281,197	-	7,978,837	10,894,012											
Additions of other asset	-	-	793	10,280	3,563,687	97,925	-	2,948,840	-	4,679,177	11,300,702											
Total additions in year	-	152,149	1,015,193	1,274,948	3,720,853	158,405	5,115	3,210,037	-	12,658,014	22,194,714											

Burdekin Shire Council

Notes to the Financial Statements

for the year ended 30 June 2023

Note 12. Property, plant and equipment

(a) Recognition

Purchases of property, plant and equipment are recognised as assets unless they are below the asset recognition threshold or are considered maintenance expenditure.

Land under the roads and reserve land which falls under the *Land Act 1994*, or the *Land Title Act 1994* is controlled by the Queensland Government pursuant to the relevant legislation. This land is not recognised in these financial statements.

(b) Measurement

Property, plant and equipment assets are initially recorded at cost. Subsequently, each class of property, plant and equipment is stated at cost or fair value less, where applicable, any accumulated depreciation and accumulated impairment loss.

Cost is determined as the fair value of consideration plus costs incidental to the acquisition, including freight, design fees, architect's fees and all other establishment costs. Direct labour and materials incurred in the acquisition or construction of assets are treated as capital expenditure.

Property, plant and equipment received in the form of contributions, are recognised as assets and revenues at fair value.

When Council raises a provision for the restoration of a Council-controlled site, such as a landfill site, the provision is initially recognised against property, plant and equipment. Subsequent changes in the provision relating to the discount rate or the estimated amount or timing of restoration costs are recognised against asset revaluation surplus.

(c) Depreciation

Assets are depreciated from the date of acquisition or, in respect of constructed assets, from the time an asset is completed and commissioned ready for use.

Land, work in progress, unlined channels, heritage asset, road subgrade and unsealed pavements are not depreciated.

Depreciation, where applicable, is calculated on a straight-line basis such that the cost of the asset less its residual value (where applicable) is recognised progressively over its estimated useful life to Council. Management believe that the straight-line basis appropriately reflects the pattern of consumption of all Council assets.

The useful life of leasehold improvements is the shorter of the useful life of the asset or the remaining life of the lease.

Where assets have separately identifiable components these components have separately assigned useful lives.

Depreciation methods, estimated useful lives and residual values are reviewed at the end of each reporting period and adjusted where necessary to reflect any changes in the pattern of consumption, physical wear and tear, technical or commercial obsolescence, or management intentions.

(d) Impairment

Property, plant and equipment held at cost is assessed for indicators of impairment on an annual basis. If an indicator of impairment exists, the asset's recoverable amount is determined. Any amount by which the asset's carrying amount exceeds the recoverable amount is recorded as an impairment loss.

(e) Valuation

Key Judgements and estimates

Some of the Council's assets and liabilities are measured at fair value for financial reporting purposes. In estimating the fair value of an asset or a liability, Council uses market-observable data to the extent it is available and other inputs as necessary.

This financial year due to inflationary factors, there have been some major increases in material costs for a number of assets which has impacted the valuation of assets. The high increases in material costs are somewhat offset by more modest increases in wages and internal plant hire.

The major classes affected by these particular materials are Transport, Drainage, Water Supply and Sewerage.

Notes to the Financial Statements

for the year ended 30 June 2023

Note 12. Property, plant and equipment (continued)

(i) Processes

Council considers the carrying amount of its property, plant and equipment on an annual basis compared to fair value and makes adjustment where these are materially different. At least every 3-5 years, Council performs a full comprehensive revaluation. For buildings, land, bridges, other assets and specific water and sewerage assets this is achieved by engaging an external professionally qualified valuer.

Council engineers, asset managers and asset officers undertake the internal valuation of infrastructure assets. The road component values (seal, pavement and subgrade) result from applying unit rates derived from Council's construction costs where there are sufficient representative samples, otherwise an index is applied based on similar construction type. All other infrastructure assets are valued using a first principles methodology incorporating current plant hire and wage rates, material and design costs and agreed installation rates. Condition of these infrastructure assets is assessed by either Council staff or a contractor physically sighting a sample of assets or by using aged based analysis. Process guidelines, maintenance history and regular inspection reports are also considered.

In the intervening years, with respect to the valuation of land, buildings, other assets, bridges and specific water and sewerage assets, a "desktop" valuation is undertaken. The desktop valuation involves management providing updated information to the valuer regarding additions, deletions, and changes in assumptions such as useful life, residual value and condition rating. The valuer then determines suitable indices to apply to each of these asset classes. Council staff assess the condition and cost assumptions associated with all other infrastructure assets and an appropriate cost index is derived from quotes and current actual costs incurred for wages, plant hire and materials.

Any revaluation increment arising on the revaluation of an asset is credited to the appropriate class of the asset revaluation surplus, except to the extent it reverses a revaluation decrement for the class previously recognised as an expense. A decrease in the carrying amount on revaluation is charged as an expense to the extent it exceeds the balance, if any, in the revaluation surplus of that asset class.

On revaluation, accumulated depreciation is restated proportionately with the change in the carrying amount of the asset and any change in the estimate of remaining useful life.

In accordance with AASB 13 fair value measurements for assets are categorised on the following basis:

- Level 1 - Fair value based on quoted prices (unadjusted) in active markets for identical assets
- Level 2 - Fair value based on inputs that are directly or indirectly observable, such as prices for similar assets.
- Level 3 - Fair value based on unobservable inputs for the asset

Council's policy is to recognise transfers in and out of the fair value hierarchy levels as at the end of the reporting period.

(ii) Techniques used to derive fair values

Land and Improvements (level 2 and 3)

Land fair values were comprehensively revalued by independent valuer, AVR Consulting effective 31 March 2023. Fair value of land is measured at current market value, which is derived by reference to market based evidence for properties of similar nature and specification in the same localities. The assessment of comparable sales evidence can be subjective in its analysis and the valuer has determined to what extent the comparable sales differ in order to determine whether the valuation inputs are classified as level 2 or 3. The overall change to fair value as at 31 March 2023 was an increase of 5.74%.

	2023	2022
	\$	\$
Land and Improvements		
- Non-specialised (level 2)	11,767,800	11,158,732
- Specialised (level 3)	8,130,927	7,926,600
	<u>19,898,727</u>	<u>19,085,332</u>

The valuation inputs have changed this year from previous valuations. Valuation inputs do not remain constant, and each asset is reassessed and valued at the valuation date by reviewing the most appropriate sales evidence at the time.

Burdekin Shire Council

Notes to the Financial Statements

for the year ended 30 June 2023

Note 12. Property, plant and equipment (continued)

Buildings (level 2 and 3)

The fair value of buildings were comprehensively revalued by independent valuer, Jones Lang LaSalle Pty Ltd effective 31 March 2020. Where there is an active market for Council building assets, fair value has been derived from sales evidence, with value adjustments taking into consideration location, development potential, aspect, size and date of sale. Where Council buildings are of a specialist nature and there is no active market for the assets, fair value has been determined on the basis of replacement cost to construct a modern equivalent asset. Cost data has been sourced from recent Council projects and cost guides such as Rawlinsons and Cordells. Allowances for physical depreciation and obsolescence has been deducted from the new replacement cost to determine fair value. As at 31 March 2023 Jones Lang LaSalle Pty Ltd provided an index for the 12 month period of 9% which has been applied.

	2023	2022
	\$	\$
Buildings		
- Non-specialised (level 2)	1,673,416	1,562,046
- Specialised (level 3)	41,380,725	39,625,782
	<u>43,054,141</u>	<u>41,187,828</u>

Infrastructure assets (level 3)

All Council infrastructure assets consisting of Transport, Drainage, Water, Sewerage and Other Assets are recorded at fair value using written down current replacement cost. This valuation comprises the asset's current replacement cost (CRC) less accumulated depreciation calculated to reflect the already consumed or expired future economic benefits of the asset. Council first determined the gross cost of replacing the full service potential of the asset and then adjusted this amount to take account of the expired service potential of the asset.

CRC was measured by reference to the average cost at which the gross future economic benefits of the asset could currently be obtained in the normal course of business. Where existing assets were over designed, had excess capacity, or were redundant an adjustment was made so that the resulting valuation reflected the cost of replacing the existing economic benefits based on an efficient set of modern equivalent assets to achieve the required level of service output within the Council's planning horizon.

The fair value was determined using methods relevant to the asset class as described under individual asset categories below.

Transport infrastructure

Roads

All road segments are componentised into subgrade, pavement, and seal (where applicable). Council assumes that environmental factors such as soil type, climate and topography are consistent across each segment. Council also assumes a segment is designed and constructed to the same standard and uses a consistent amount of labour and materials.

CRC was calculated by reference to asset linear and area specifications, estimated labour and material inputs, services costs and overhead allocations.

Council completed a comprehensive valuation (including a full condition of its roads) effective 30 April 2023. Shepherd Services Pty Ltd undertook the full condition survey of Council's roads and Council staff undertook a full review of unit rates. The change to fair value as at 30 April 2023 was 4.3%.

Bridges

A comprehensive revaluation of bridge assets was undertaken by independent valuers, AssetVal Pty Ltd, effective 31 March 2022. Each bridge was assessed individually, with the valuation varying according to the material type used for construction, the deck area, condition and size. AssetVal Pty Ltd construction estimates considered raw materials, plant, labour and oncosts. These were applied to the known measurements of the assets to calculate the current replacement cost. The raw cost of material, as well as plant and labour hire rates, were established either through suppliers, quoted prices, or cost guides (e.g. Australian Rawlinson's Construction Handbook). Oncosts were established using industry standards which were then tailored to suit Council.

The valuers advised a 13.1% increase in the index for Bridges and Major Culvert effective as at 31 March 2023.

Drainage infrastructure

Drainage assets are managed by component including segments of conduit, pits, manholes and channels. A full review of unit rates and a desktop review of condition was undertaken internally by Council staff as at 31 March 2023. The change to fair value as at 31 March 2023 was 9.56%.

Notes to the Financial Statements

for the year ended 30 June 2023

Note 12. Property, plant and equipment (continued)

Council assumes that environmental factors such as soil type, climate and topography are consistent across each segment and that a segment is designed and constructed to the same standard and uses a consistent amount of labour and materials. Where drainage assets are located underground and physical inspection is not possible, the age, size and type of construction material, together with current and planned maintenance records are used to determine the fair value at reporting date.

Water and sewerage infrastructure

A full revaluation of water and sewerage infrastructure fair value was determined by a combination of independent valuers, Jones Lang LaSalle Pty Ltd and internal valuations effective 31 March 2020. Jones Lang LaSalle Pty Ltd undertook a valuation of specific water assets (inc. boreholes, buildings, elevated storage, pumps, telemetry, aerator, chlorination equipment) and sewerage assets (inc. treatment plants, buildings, pump stations). Replacement costs have been determined using unit rates based on greenfield project costs and include all materials, labour and direct costs. These unit rates have been developed based on a variety of sources including in-house Council project costs, product suppliers, and published construction cost information, such as Rawlinson's and Cordell's. Allowances for physical depreciation and obsolescence were based on on-site condition and obsolescence assessments and were deducted from the new replacement cost to determine fair value. The remaining water and sewerage assets CRC were determined internally by Council staff after reviewing unit rates and condition. The value of sewers was compared with current reline costs and the higher of the two values was adopted as the replacement unit rate.

Jones Lang LaSalle Pty Ltd provided an index for the specific water and sewerage assets, with Council staff internally reviewing the unit rates for the remaining assets. The following changes to cost - water 6.01% and sewerage 8.19% have been applied as at 31 March 2023.

Other assets

Other assets were comprehensively revalued by independent valuer, AVR Consulting effective 31 March 2023. Where Council's other assets are specialised in nature the valuation has been undertaken using the written down current replacement cost methodology. The change to fair value as at 31 March 2023 was 4.93%.

Sensitivity of valuation to unobservable inputs

Council's assets that are valued using written down CRC utilise a number of inputs into the valuation methodology. These inputs require judgement and are therefore classed as unobservable. The use of different judgements could result in a different valuation.

Burdekin Shire Council

Notes to the Financial Statements

for the year ended 30 June 2023

Note 13. Contract balances

Contract assets represents the excess of costs incurred in relation to a contract with the customer or construction of an asset over the amounts that council has invoiced the customer or the grantor. Where Council has invoiced the customer or the grantor amounts in excess of what it has incurred in relation to a contract or in constructing an asset, this gives rise to a contract liability.

	2023	2022
	\$	\$
(a) Contract assets		
Contract assets	1,164,737	1,919,043
	<u>1,164,737</u>	<u>1,919,043</u>
(b) Contract liabilities		
Funds received upfront to construct and repair Council controlled assets	4,943,672	1,808,386
	<u>4,943,672</u>	<u>1,808,386</u>
Revenue recognised that was included in the contract liability balance at the beginning of the year		
Funds to construct and repair Council controlled assets	1,716,815	2,289,677
	<u>1,716,815</u>	<u>2,289,677</u>

Note 14. Payables

	2023	2022
	\$	\$
Creditors are recognised when goods or services are received, at the amount owed. Amounts owing are unsecured and are generally settled on 30 day terms.		
Current		
Creditors and accruals	3,406,913	3,181,511
Prepaid rates	2,971,377	2,730,044
	<u>6,378,290</u>	<u>5,911,555</u>

Creditors and accruals are anticipated to be paid within one year except for contract retentions of \$60,767 which will be paid within two years.

Note 15. Provisions

Liabilities are recognised for employee benefits such as annual and long service leave in respect of services provided by the employees up to the reporting date.

Short-term benefits which are expected to be wholly settled within 12 months are calculated on wage and salary levels which are expected to be paid and includes related employee oncosts. Amounts not expected to be wholly settled within 12 months are calculated on projected future wage and salary levels and related employee on-costs, and are discounted to present values.

Long service leave

The provision for long service leave represents the present value of the estimated future cash outflows to be made in respect of services provided by employees up to the reporting date. The liability is calculated using current pay rates and projected future increases in those rates and includes related employee oncosts. The estimates are adjusted for the probability of the employee remaining in the Council's employment or other associated employment which would result in the Council being

Burdekin Shire Council

Notes to the Financial Statements

for the year ended 30 June 2023

Note 15. Provisions (continued)

required to meet the liability. Adjustments are then made to allow for the proportion of the benefit earned to date, and the result is discounted to present value. The provision is discounted using the Commonwealth Bond yield rates.

Restoration

A provision is made for the cost of restoring refuse sites where it is probable the Council will be liable, or required, to do this when the use of the facilities is complete.

The provision for refuse restoration is calculated as the present value of anticipated future costs associated with the closure and decontamination of these sites. The calculation of this provision requires assumptions such as application of environmental legislation, site closure dates, available technologies and engineering cost estimates. These assumptions may result in future actual expenditure differing from amounts currently provided. Because of the long-term nature of the liability, the most significant uncertainty in estimating the provision is the costs that will be incurred. The provision is also discounted using the Commonwealth Bond yield rates which can vary significantly over time.

The provision recognised for refuse sites is reviewed at least annually and updated based on the facts and circumstances available at the time. Management estimates that for the open site, Council will remediate the old trenches and waste mounds in 2032/2033 with an estimated project cost of \$16,288,720. The remaining area is estimated to close in 2069 with a projected estimated cost of \$5,660,413. The remaining closed sites are estimated to be remediated in 2024/2025 with projected cost of \$6,332,993.

Where refuse sites are on state reserve land which the Council does not control, the provision for restoration is treated as an expense in the year the provision is first recognised. Changes in the provision thereafter are treated as an expense or income.

	2023	2022
	\$	\$
Current		
Annual leave	2,421,162	2,402,728
Long service leave	3,288,058	3,166,823
Total current provisions	5,709,220	5,569,551
Non-current		
Long service leave	313,651	280,521
Restoration	18,338,265	17,846,146
Total non-current provisions	18,651,916	18,126,667

Details of movements in provisions

Restoration

Balance at beginning of financial year	17,846,146	18,274,704
Increase in estimate of future cost and change in date of restoration	396,796	1,543,388
Increase due to change in time	616,217	243,931
Increase due to change in discount rate	(520,894)	(2,215,877)
Balance at end of financial year	18,338,265	17,846,146

This is the present value of the estimated future cost of restoring the refuse sites.

Burdekin Shire Council

Notes to the Financial Statements

for the year ended 30 June 2023

Note 16. Other liabilities

	2023 \$	2022 \$
Current		
Waste levy refund received in advance	535,608	533,203
Unearned revenue	2,436	2,112
	<u>538,044</u>	<u>535,315</u>
Non-current		
Waste levy refund received in advance	1,689,244	1,665,681
	<u>1,689,244</u>	<u>1,665,681</u>

Note 17. Asset revaluation surplus

The asset revaluation surplus comprises adjustments relating to changes in value of property, plant and equipment that do not result from the use of those assets. Increases and decreases on revaluation are offset within a class of assets.

Movements in the asset revaluation surplus

	Note	2023 \$	2022 \$
Balance at beginning of the year		358,610,467	322,683,462
Adjustments to the property, plant and equipment through revaluations	12	30,969,408	34,923,959
Adjustment to land and improvements arising from change in rehabilitation cost		271,347	1,003,046
		<u>389,851,222</u>	<u>358,610,467</u>
		2023 \$	2022 \$

The closing balance of the asset revaluation surplus comprises the following asset categories:

- Land and improvements	7,777,870	6,445,856
- Buildings	33,865,135	30,252,623
- Transport	264,232,550	247,426,068
- Water	17,151,573	14,844,384
- Sewerage	34,362,078	31,365,695
- Drainage	19,334,518	16,133,275
- Other assets	13,127,498	12,142,566
	<u>389,851,222</u>	<u>358,610,467</u>

Burdekin Shire Council

Notes to the Financial Statements

for the year ended 30 June 2023

Note 18. Commitments for expenditure

	2023	2022
	\$	\$

(a) Contractual commitments

Contractual commitments at the reporting date but not recognised in the financial statements are as follows:

Service contracts over next 1 to 4 years	4,781,345	6,267,622
	<u>4,781,345</u>	<u>6,267,622</u>

(b) Capital commitments

Commitment for the construction of the following assets contracted for at the reporting date but not recognised as liabilities:

Infrastructure - payable not later than 1 year	1,432,590	5,951,096
	<u>1,432,590</u>	<u>5,951,096</u>

Note 19. Contingent liabilities

Details and estimates of maximum amounts of contingent liabilities are as follows:

Local Government Mutual

The Council is a member of the local government mutual liability self-insurance pool, LGM Queensland. In the event of the pool being wound up or it is unable to meet its debts as they fall due, the trust deed and rules provide that any accumulated deficit will be met by the individual pool members in the same proportion as their contribution is to the total pool contributions in respect to any year that a deficit arises.

As at 30 June 2023 the financial statements reported an accumulated surplus and it is not anticipated any liability will arise.

Council's Chief Executive Officer is a board member of Local Government Workcare and Local Government Mutual. These two entities are considered related parties to Council.

Local Government Workcare

The Council is a member of the Queensland local government worker's compensation self-insurance scheme, Local Government Workcare. Under this scheme the Council has provided an indemnity towards a bank guarantee to cover bad debts which may remain should the self insurance licence be cancelled and there was insufficient funds available to cover outstanding liabilities. Only the Queensland Government's workers compensation authority may call on any part of the guarantee should the above circumstances arise. The Council's maximum exposure to the bank guarantee is \$362,183.

Security for grant funds

Council was required as part of the condition of receiving capital grant funds of \$1,050,000 from the Department of Communities to mortgage as security a parcel of freehold land and improvements.

It is not envisaged that Council will breach the contract.

Industrial estate development

In 2020, Council entered into contracts to acquire land to facilitate the expansion of the Ayr Industrial Estate to provide economic growth and employment in the Burdekin region. These contracts were settled during the 2020 financial year and contained various terms and conditions.

Under the various terms and conditions of the land contracts Council has contingent assets/liabilities which include escrow payments, call option, relocation costs and land swaps in the new development.

Burdekin Shire Council

Notes to the Financial Statements

for the year ended 30 June 2023

Note 20. Superannuation

Council contributes to the LGIASuper Regional Defined Benefits Fund (the scheme), at the rate of 12% for each permanent employee who is a defined benefit member. This rate is set in accordance with the LGIASuper trust deed and may be varied on the advice of an actuary. The Regional Defined Benefits Fund is a complying superannuation scheme for the purpose of the Commonwealth Superannuation Industry (Supervision) legislation and is also governed by the Local Government Act 2009. The scheme is managed by the LGIASuper trustee as trustee for LGIASuper trading as Brighter Super.

The scheme is a pooled defined benefit plan and it is not in accordance with the deed to allocate obligations, plan assets and costs at the council level.

Any amount by which the scheme is over or under funded may affect future contribution rate obligations, but has not been recognised as an asset or liability of the council.

Council may be liable to the scheme for a portion of another local governments' obligations should that local government be unable to meet them. However the risk of this occurring is extremely low and in accordance with the LGIASuper trust deed changes to council's obligations will only be made on the advice of an actuary.

The last completed actuarial assessment of the scheme as required under Superannuation Prudential Standard 160 was undertaken as at 1 July 2021. The actuary indicated that "At the valuation date of 1 July 2021, the net assets of the scheme exceeded the vested benefits and the scheme was in a satisfactory financial position as at the valuation date." The measure of vested benefits represents the value of benefit entitlements should all participating employees voluntarily exit the scheme. The Council is not aware of anything that has happened since that time that indicates the assets of the scheme are not sufficient to meet the vested benefits, as at the reporting date.

No changes have been made to prescribed employer contributions which remain at 12% of employee salary or wages and there are no known requirements to change the rate of contributions.

The next triennial actuarial review is not due until 1 July 2024.

The most significant risks that may result in LGIASuper increasing the contribution rate, on the advice of the actuary, are:

Investment risk - The risk that the scheme's investment returns will be lower than assumed and additional contributions are needed to fund the shortfall.

Salary growth risk - The risk that wages or salaries will rise more rapidly than assumed, increasing vested benefits to be funded.

		2023	2022
	Notes	\$	\$
Superannuation contributions made to the Regional Defined Benefits Fund		91,301	129,887
Other superannuation contributions for employees		2,271,259	2,182,989
Total superannuation contributions paid by Council for employees	5	2,362,560	2,312,876

Burdekin Shire Council

Notes to the Financial Statements

for the year ended 30 June 2023

Note 21. Reconciliation of net result for the year to net cash inflow/(outflow) from operating activities

	Notes	2023 \$	2022 \$
Net result		16,082,138	12,160,030
Non-cash items			
Depreciation and amortisation		14,544,460	13,215,891
Impairment of receivables and bad debts written-off	7	251	261
		14,544,711	13,216,152
Losses/(gains) recognised on fair value re-measurements through the income			
Change in restoration provision expensed to finance costs	7	616,217	243,931
		616,217	243,931
Investing and development activities			
Capital grants and contributions		(11,459,617)	(11,624,938)
Other capital income	4	(78,440)	(266,181)
Other capital expenses	8	1,476,729	2,495,377
		(10,061,328)	(9,395,742)
Changes in operating assets and liabilities:			
(Increase)/decrease in receivables		(317,432)	229,056
(Increase)/decrease in inventories		(14,729)	(1,080)
(Increase)/decrease in contract assets		(64,671)	86,330
(Increase)/decrease in other assets		155,904	(273,034)
Increase/(decrease) in payables		466,735	(691,202)
Increase/(decrease) in contract liabilities		57,297	—
Increase/(decrease) in employee leave entitlements		172,799	(265,502)
Increase/(decrease) in other liabilities		26,292	2,199,140
		482,195	1,283,708
Net cash from operating activities		21,663,933	17,508,079

Note 22. Events after the reporting period

Council has signed a contract for design and construction of a Macro-algae Bioremediation Facility at the Ayr-Brandon Wastewater Treatment Plant and a contract for the subsequent operation and maintenance of the facility for a term of 12 years.

Funding has been provided in the 2023/24 budget to complement funding received from the Local Government Grants and Subsidies Program for construction. It is anticipated that site works on the new facility will commence in September/October 2023 following completion of the earthworks pad.

Notes to the Financial Statements

for the year ended 30 June 2023

Note 23. Financial instruments and financial risk management

(a) Financial assets and financial liabilities

Council has exposure to credit, liquidity and market risks arising from financial instruments.

Risk management framework

Council is responsible for the establishment and oversight of the risk management framework, together with developing and monitoring risk management policies. Council approves policies and registers for overall risk management, as well as specifically for managing credit, liquidity and market risk.

The Council's risk management policies and registers are established to identify and analyse the risks faced, to set appropriate limits and controls and to monitor these risks and adherence against limits. The Council aims to manage volatility to minimise potential adverse effects on the financial performance of the Council. Council does not enter into derivatives.

The Council's audit committee oversees how management monitors compliance with the Council's risk management policies and procedures, and reviews the adequacy of the risk management framework in relation to the risks faced by the Council. The Council audit committee is assisted in its oversight role by internal audit. Internal audit undertakes planned reviews in accordance with the endorsed three year internal audit plan, the results of which are reported to the audit committee.

Credit risk

Credit risk is the risk of financial loss if a counterparty to a financial instrument fails to meet its contractual obligations. These obligations arise principally from the Council's investments and receivables.

Exposure to credit risk is managed through regular analysis of credit counterparty ability to meet payment obligations.

Investments in financial instruments are required to be made with Queensland Treasury Corporation (QTC) or similar State/Commonwealth bodies or financial institutions in Australia, in line with the requirements of the *Statutory Bodies Financial Arrangements Act 1982*.

The carrying amounts of financial assets at the end of the reporting period represent the maximum exposure to credit risk for the Council.

Liquidity risk

Liquidity risk is the risk that the Council will encounter difficulty in meeting the obligations associated with its financial liabilities that are settled by delivering cash or another financial asset.

The Council's approach to managing liquidity is to ensure, as far as possible, that it will have sufficient liquidity to meet its liabilities when they are due, under both normal and stressed conditions, without incurring unacceptable losses or risking damage to the Council's reputation.

The Council does not have any overdraft facilities at the reporting date.

Market risk

Market risk is the risk that changes in market indices, such as interest rates, will affect the Council's income or the value of its holdings of financial instruments.

Interest rate risk

The Council is exposed to interest rate risk through investments with QTC and other financial institutions. Council has access to a mix of variable and fixed rate funding options through QTC and other financial institutions so that interest rate risk exposure can be minimised.

Burdekin Shire Council

Notes to the Financial Statements

for the year ended 30 June 2023

Note 24. Transactions with related parties

(a) Subsidiaries

Council did not have any subsidiaries during the financial year.

(b) Transactions with related parties that have not been disclosed

Most of the entities and people that are related parties of Council live and operate within the Shire. Therefore, on a regular basis ordinary citizen transactions occur between Council and its related parties. Some examples include payment of rates, animal registration, use of council facilities e.g. library, theatre, swimming pools.

Council has not included these types of transactions in its disclosure, where they are made on the same terms and conditions available to the general public.

Burdekin Shire Council

Financial Statements

for the year ended 30 June 2023

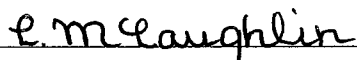
Management Certificate

for the year ended 30 June 2023

These general purpose financial statements have been prepared pursuant to sections 176 and 177 of the *Local Government Regulation 2012* (the Regulations) and other prescribed requirements.

In accordance with Section 212(5) of the Regulation, we certify that:

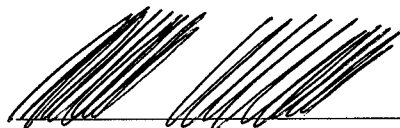
- i. the prescribed requirements of the *Local Government Act 2009* and *Local Government Regulations 2012* for the establishment and keeping of accounts have been complied with in all material respects; and
- ii. the general purpose financial statements, present a true and fair view, in accordance with Australian Accounting Standards, of the Council's transactions for the financial year and financial position at the end of the year.



Cr. L. A. McLaughlin

Mayor

Date: 06/09/23



N. Wellwood

Acting Chief Executive Officer

Date: 6/9/23

INDEPENDENT AUDITOR'S REPORT

To the Councillors of Burdekin Shire Council

Report on the audit of the financial report

Opinion

I have audited the financial report of Burdekin Shire Council.

In my opinion, the financial report:

- a) gives a true and fair view of the council's financial position as at 30 June 2023, and of its financial performance and cash flows for the year then ended
- b) complies with the *Local Government Act 2009*, the Local Government Regulation 2012 and Australian Accounting Standards.

The financial report comprises the statement of financial position as at 30 June 2023, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, notes to the financial statements including material accounting policy information, and the certificate given by the Mayor and Acting Chief Executive Officer.

Basis for opinion

I conducted my audit in accordance with the *Auditor-General Auditing Standards*, which incorporate the Australian Auditing Standards. My responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial report section of my report.

I am independent of the council in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to my audit of the financial report in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code and the *Auditor-General Auditing Standards*.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Other information

Other information comprises financial and non-financial information (other than the audited financial report) in an entity's annual report.

At the date of this auditor's report, the available other information in Burdekin Shire Council's annual report for the year ended 30 June 2023 was the current year financial sustainability statement and long-term financial sustainability statement.

The councillors are responsible for the other information.

My opinion on the financial report does not cover the other information and accordingly I do not express any form of assurance conclusion thereon. However, as required by the Local Government Regulation 2012, I have formed a separate opinion on the current year financial sustainability statement.

In connection with my audit of the financial report, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report and my knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude that there is a material misstatement of this information, I am required to report that fact. I have nothing to report in this regard.

Responsibilities of the councillors for the financial report

The councillors are responsible for the preparation of the financial report that gives a true and fair view in accordance with the *Local Government Act 2009*, the Local Government Regulation 2012 and Australian Accounting Standards, and for such internal control as the councillors determine is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

The councillors are also responsible for assessing the council's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless it is intended to abolish the council or to otherwise cease operations of the council.

Auditor's responsibilities for the audit of the financial report

My objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with the Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for forming an opinion on the effectiveness of the council's internal control.

- Evaluate the appropriateness of material accounting policy information used and the reasonableness of accounting estimates and related disclosures made by the council.
- Conclude on the appropriateness of the council's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the council's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify my opinion. I base my conclusions on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the council to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

I communicate with the council regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

Report on other legal and regulatory requirements

In accordance with s. 40 of the *Auditor-General Act 2009*, for the year ended 30 June 2023:

- a) I received all the information and explanations I required
- b) I consider that, the prescribed requirements in relation to the establishment and keeping of accounts were complied with in all material respects.

Prescribed requirements scope

The prescribed requirements for the establishment and keeping of accounts are contained in the *Local Government Act 2009*, and the Local Government Regulation 2012. The applicable requirements include those for keeping financial records that correctly record and explain the council's transactions and account balances to enable the preparation of a true and fair financial report.



David Adams
as delegate of the Auditor-General

8 September 2023

Queensland Audit Office
Brisbane

Burdekin Shire Council

Financial Statements

for the year ended 30 June 2023

Current Year Financial Sustainability Statement

	Actual 2023	Target
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Measures of financial sustainability

1. Operating surplus ratio

Net result (excluding capital items)	9.74%	0% - 10%
Total operating revenue (excluding capital items)		

An indicator of the extent to which revenues raised cover operational expenses only or are available for capital funding purposes or other purposes.

2. Asset sustainability ratio

Capital expenditure on the replacement of assets (renewals)	77.13%	> 90.00%
Depreciation expense		

An approximation of the extent to which the infrastructure assets managed are being replaced as these reach the end of their useful lives.

3. Net financial liabilities ratio

Total liabilities less current assets	(82.04)%	< 60.00%
Total operating revenue (excluding capital items)		

An indicator of the extent to which the net financial liabilities can be serviced by its operating revenue.

Note 1 - basis of preparation

The current year financial sustainability statement is a special purpose statement prepared in accordance with the requirements of the *Local Government Regulation 2012* and the Financial Management (Sustainability) Guideline 2013. The amounts used to calculate the three reported measures are prepared on an accrual basis and are drawn from the Council's audited general purpose financial statements for the year ended 30 June 2023.

Burdekin Shire Council

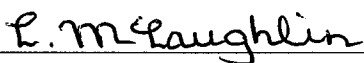
Financial Statements

for the year ended 30 June 2023

Certificate of Accuracy

This current-year financial sustainability statement has been prepared pursuant to Section 178 of the *Local Government Regulation 2012* (the Regulation).

In accordance with Section 212(5) of the Regulation we certify that this current year financial sustainability statement has been accurately calculated.



Cr. L. A. McLaughlin

Mayor

Date: 06/09/23



N. Wellwood

Acting Chief Executive Officer

Date: 6/9/23

INDEPENDENT AUDITOR'S REPORT

To the Councillors of Burdekin Shire Council

Report on the Current-Year Financial Sustainability Statement

Opinion

I have audited the accompanying current year financial sustainability statement of Burdekin Shire Council for the year ended 30 June 2023, comprising the statement, explanatory notes, and the certificate of accuracy given by the Mayor and the Acting Chief Executive Officer.

In accordance with s.212 of the Local Government Regulation 2012, in my opinion, in all material respects, the current year financial sustainability statement of Burdekin Shire Council for the year ended 30 June 2023 has been accurately calculated.

Basis of opinion

I conducted my audit in accordance with the *Auditor-General Auditing Standards*, which incorporate the Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the current year financial sustainability statement* section of my report.

I am independent of the council in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to my audit of the statement in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code and the *Auditor-General Auditing Standards*.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Emphasis of matter – basis of accounting

I draw attention to Note 1 which describes the basis of accounting. The current year financial sustainability statement has been prepared in accordance with the Financial Management (Sustainability) Guideline 2013 for the purpose of fulfilling the council's reporting responsibilities under the Local Government Regulation 2012. As a result, the statement may not be suitable for another purpose. My opinion is not modified in respect of this matter.

Other information

Other information comprises financial and non-financial information (other than the audited financial report) in an entity's annual report.

At the date of this auditor's report, the available other information in Burdekin Shire Council's annual report for the year ended 30 June 2023 was the general purpose financial statements and long-term financial sustainability statement.

The councillors are responsible for the other information.

My opinion on the current year financial sustainability statement does not cover the other information and accordingly I do not express any form of assurance conclusion thereon.

However, as required by the Local Government Regulation 2012, I have formed a separate opinion on the general purpose financial report.

In connection with my audit of the financial report, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report and my knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude that there is a material misstatement of this information, I am required to report that fact. I have nothing to report in this regard.

Responsibilities of the councillors for the current year financial sustainability statement

The councillors are responsible for the preparation and fair presentation of the current year financial sustainability statement in accordance with the Local Government Regulation 2012. The councillors responsibility also includes such internal control as the councillors determine is necessary to enable the preparation and fair presentation of the statement that is accurately calculated and is free from material misstatement, whether due to fraud or error.

Auditor's responsibilities for the audit of the current year financial sustainability statement

My objectives are to obtain reasonable assurance about whether the current year financial sustainability statement as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this statement.

My responsibility does not extend to forming an opinion on the appropriateness or relevance of the reported ratios, nor on the council's future sustainability.

As part of an audit in accordance with the Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the statement, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of forming an opinion on the effectiveness of the council's internal control.
- Evaluate the appropriateness of material accounting policy information used and the reasonableness of accounting estimates and related disclosures made by the council.

- Evaluate the overall presentation, structure and content of the statement, including the disclosures, and whether the statement represents the underlying transactions and events in a manner that achieves fair presentation.

I communicate with the council regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.



David Adams
as delegate of the Auditor-General

8 September 2023

Queensland Audit Office
Brisbane

Burdekin Shire Council
Financial Statements
for the year ended 30 June 2023

Unaudited Long Term Financial Sustainability Statement

	Target	Actual 2023	2024	2025	2026	2027	Forecast			2030	2031	2032	2033
Measures of financial sustainability													
1. Operating surplus ratio													
Net result (excluding capital items)													
Total operating revenue (excluding capital items)	0% - 10%	9.74%	0.15%	1.16%	1.05%	1.08%	1.02%	1.30%	1.23%	1.12%	1.23%	1.23%	1.55%
An indicator of the extent to which revenues raised cover operational expenses only or are available for capital funding purposes or other purposes.													
2. Asset sustainability ratio													
Capital expenditure on the replacement of assets (renewals)													
Depreciation expense	> 90.00%	77.13%	83.97%	137.11%	94.88%	98.92%	98.46%	83.42%	76.66%	80.82%	69.49%	69.49%	71.79%
An approximation of the extent to which the infrastructure assets managed are being replaced as these reach the end of their useful lives.													
3. Net financial liabilities ratio													
Total liabilities less current assets													
Total operating revenue (excluding capital items)	< 60.00%	(82.04)%	(57.22)%	(51.19)%	(50.72)%	(51.08)%	(54.39)%	(60.85)%	(67.85)%	(73.36)%	(80.67)%	(80.67)%	(87.82)%
An indicator of the extent to which the net financial liabilities can be serviced by its operating revenue.													

Financial Management Strategy

Council measures revenue and expenditure trends over time as a guide to future requirements and to make decisions about the efficient allocation of resources to ensure the most effective provision of services. Council ensures that its financial management strategy is prudent and that its long-term financial forecast shows a sound financial position whilst also being able to meet the community's current and future needs.

Burdekin Shire Council

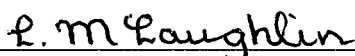
Financial Statements

for the year ended 30 June 2023

Certificate of Accuracy - Long Term Financial Sustainability Statement

This long-term financial sustainability statement has been prepared pursuant to Section 178 of the *Local Government Regulation 2012* (the Regulation).

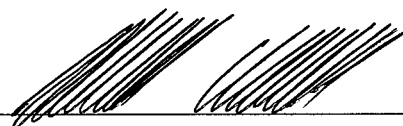
In accordance with Section 212(5) of the Regulation we certify that this long-term financial sustainability statement has been accurately calculated.



Cr. L. A. McLaughlin

Mayor

Date: 06/09/23



N. Wellwood

Acting Chief Executive Officer

Date: 6/9/23



CONTACT COUNCIL

(07) 4783 9800 | BURDEKIN.QLD.GOV.AU | PO BOX 974, AYR QLD 4807



Burdekin
Shire Council

6.4.2. GOVERNANCE

Consecutive Trustee Lease for Queensland Fire and Emergency Services over part of Reserve for Local Government Purposes located at Millaroo.

File Reference: 970

Report Author: Craig Batchelor, Governance and Property Officer

Authoriser: Nick OConnor, Director Corporate and Community Services

Meeting Date: 26 September 2023

Link to Corporate/Operational Plan:

Burdekin Shire Council Corporate Plan 2022-2027

5.2.1: Demonstrate open and transparent leadership.

Burdekin Shire Council Operational Plan 2022-2023

CG3 Manage Council's property portfolio (including the Ayr Aerodrome) in accordance with legislation with the timely reporting of matters to Council for approval.

Executive Summary

Queensland Fire and Emergency Services (QFES) seeks to secure an extended term for their Trustee Lease over part of Reserve for Local Government Purposes located at the corner of Cunningham Street and Cartys Street, Millaroo. The existing lease is described as Lease C on Survey Plan 272677 in Lot 2 Crown Plan M91019. QFES seeks to construct a new facility at this location and requires a longer term than is currently provided under their existing Trustee Lease with Council.

Recommendation

That Council advise Queensland Fire and Emergency Services that it does not object to the preparation of a consecutive Trustee Lease with Council that will follow on from their existing lease described as Dealing Number 716448999 being Lease C on Survey Plan 272677 in Lot 2 on Crown Plan M91019 located at the corner of Cunningham Street and Cartys Street, Millaroo, subject to the following:

1. The new consecutive lease will be for a term not longer than twenty (20) years with no options thereafter;
2. The lease conditions will be on a similar basis and intent to those contained in their existing lease with Council; and
3. The preparation and ultimate lodgment of the lease on Title will be at no expense to Council.

Background

Council was contacted by Queensland Fire and Emergency Services (QFES) in early 2023 seeking to secure a new Trustee Lease with Council over the area they intend to construct their new facility in Millaroo. The reason for their request for a new lease was their desire for a longer term than the existing 20-year lease that was effected on 22 July 2014 and is approximately half-way through its term. It was suggested by Council that another approach to deliver a similar outcome was for the preparation of a consecutive Trustee Lease to follow-on from their exiting lease. This will effectively provide them with a combined term of in excess of 30 years.

QFES referred this suggested solution to the Official Solicitor of the Public Trustee, who prepared their existing lease, and was advised that it was an acceptable arrangement. With the decommissioning of the Clare Rural Fire Brigade earlier this year, QFES is now motivated to begin construction of their new facility at Millaroo subsequent to them securing their desired lease term.

Consultation with Council's Planning Section has determined that despite the lease area being over only part of Lot 2 Crown Plan M91019, it is not constrained by the requirements of the *Planning Act 2016* as relates to the maximum term permissible for such lots (normally 10 years). This is due to there already being a 20-year trustee lease in place combined with the intended use of 'emergency services' that it can be considered as an 'accepted development'.

Consultation

Consultation with Queensland Fire and Emergency Services, Director Corporate and Community Services, Manager Planning and Development, Senior Planning Officer, Governance and Property Officer.

Budget & Resource Implications

Queensland Fire and Emergency Services through the Official Solicitor of the Public Trustee will undertake to prepare and ultimately lodge the executed lease on Title at no expense to Council.

Legal Authority & Implications

Compliance with *Land Act 1994 - Section 57 Trustee leases* and *Land Regulation 2020 - Subdivision 3 Requirements for trustee leases*.

Policy Implications

Council Property and Leasing Policy.

Risk Implications (Strategic, Operational, Project Risks)

By formalising tenure arrangements, it reduces the risk of unenforceable arrangements and inappropriate use of Council owned or controlled land or property by providing appropriate and consistent tenure arrangements.

Attachments

None

7.1.1. ENVIRONMENTAL AND HEALTH SERVICES

Contract Amendment - Home Hill Caravan Park

File Reference: 2294

Report Author: Linda Govan, Coordinator Environment and Health Projects

Authoriser: Paul Day, Manager Environmental Health Services

Meeting Date: 26 September 2023

Link to Corporate/Operational Plan:

Burdekin Shire Council Corporate Plan 2022-2027

1.5.2: Provide safe, attractive, accessible, and functional community spaces and facilities.

Burdekin Shire Council Operational Plan 2022-2023

CP2 Administer the management contracts for Home Hill Caravan Park and the Burdekin Cascades Caravan Park.

Executive Summary

The contractor for Home Hill Caravan Park and Swimming Pool has requested an increase to the contract payment for the Home Hill Caravan Park following three (3) months of managing the caravan park and analysing the cost of providing the service.

Recommendation

That Council:

1. amends the TBSC/22/017 contract condition Schedule 1 Scope - Clause 8.1(d) to:

Ensure that:

- (i) the office phone is available until 7.00pm at night for late bookings and/or arrivals,
- (ii) an after-hours contact number is available to respond to emergency calls, and

2. Approves the increase in contract payments to \$1,270.00 per week for the Home Hill Caravan Park Management, ex GST, to commence from 1 October 2023.

Background

In May 2023, a new contractor commenced managing both the Home Hill Caravan Park and Home Hill Swimming Pool. At the time the contractor was highly experienced with pools however had no experience in managing a caravan park.

Following three (3) months managing the site they have identified their expenses and have requested Council consider increasing the contract payment to cover their expenses.

One of the highest costs was in relation to maintaining a response to phone enquiries until 9.00pm at night. An amendment to this clause in the contract has been proposed :

amend TBSC/22/017 contract condition Schedule 1 Scope - Clause 8.1(d) to:

Ensure that:

- (i) the office phone is available until 7.00pm at night for late bookings and/or arrivals; and
- (ii) an after-hours contact number is available to respond to emergency calls.

The proposed change has been discussed with the contractor who has agreed to the change and he advised that the proposed change negates part of his total request for an increase.

Acknowledging the costs of providing the service including insurances and staff wages have increased, it is proposed that an increase in contract amount from \$900.00 per week to \$1,270.00 per week be approved.

The new contract amount would commence from 1 October 2023.

Consultation

Discussions were held with the contractor.

Item was discussed at the Council Workshop meeting held 19 September 2023.

Budget & Resource Implications

The proposed increase will affect the budget by an increase of \$14,430.00 for the remainder of the 2023 - 2024 year. This increase will be discussed further as part of the Budget review.

The first stage of the current contract, 1 May - 6 September 2023, has shown a 13 percent increase in income for the same period as last year. Should the increase continue, with some seasonal fluctuations, the majority of the increase in contract costs may be covered by the increase in income.

Please note a CPI increase also applies from 1 May 2024, at the end of the first year of the contract.

Legal Authority & Implications

A formal agreement will be submitted and signed by both the contractor and the Council acknowledging the amendment to the contract clause and agreed increase in price.

Policy Implications

Not Applicable.

Risk Implications (Strategic, Operational, Project Risks)

Any identified risks will be evaluated and managed in accordance with the Enterprise Risk Management (ERM) Policy and adopted ERM framework.

Attachments

None