



Burdekin Shire Council

MINUTES

ORDINARY COUNCIL MEETING

**HELD AT COUNCIL ADMINISTRATION BUILDING,
145 YOUNG STREET, AYR**

on 10 October 2023

COMMENCING AT 9:00 AM

ORDER OF BUSINESS:

1. ATTENDANCE

Councillor Lyn McLaughlin, Councillor Sue Perry, Councillor Kaylee Boccalatte, Councillor Michael Detenon, Councillor John Furnell, Councillor Max Musumeci.

Mr. T. Brennan - Chief Executive Officer
Mr. N. O'Connor – Director Corporate and Community Services
Mr. W. Saldumbide - Manager Operations
Mr. K. Byers - Manager Technical Services (Part)

Minutes Clerk - Ms. G. Biffanti

Apologies - Councillor John Bonanno
Mr. N. Wellwood – Director of Infrastructure, Planning and Environmental Services

2. PRAYER

The meeting prayer was delivered by Reverend Malia Ma'u from the Burdekin Uniting Church.

3. DECLARATIONS OF INTEREST

The Mayor called for declarations of interest.

Councillor Boccalatte advised she had a Declarable Conflict of Interest in Item 7.2.1 Register of Pre-Qualified Suppliers - ACL/23/001 - Hire of Mobile Plant and Equipment (Wet and Dry Hire) and ACL/23/002 - Traffic Control Provider (Including Equipment) as her family business is engaged in a contract with a Vendor listed on the Supplier Listing. Councillor Boccalatte advised of her intention to leave the meeting prior to this discussion.

4. MINUTES AND BUSINESS ARISING

4.1. Ordinary Council Meeting Minutes - 26 September 2023

Recommendation

That the minutes of the Ordinary Council Meeting held on 26 September 2023 be received as a true and correct record.

Resolution

Moved Councillor Musumeci, seconded Councillor Detenon that the recommendation be adopted.

CARRIED

5. EXECUTIVE

5.1. CEO

5.1.1. Council Workshops - September 2023

Executive Summary

In line with its normal meeting arrangements, the Council conducted two (2) general workshops during September with workshops held on 5 and 19 September 2023.

A range of policy and operational issues were discussed by Councillors and staff at the workshops. A summary of the items discussed at the workshops is outlined in the report.

Recommendation

That the report on Council Workshops held on 5 and 19 September 2023 be received and noted.

Resolution

Moved Councillor Detenon, seconded Councillor Furnell that the recommendation be adopted.

CARRIED

5.2. ECONOMIC DEVELOPMENT

6. CORPORATE AND COMMUNITY SERVICES

6.1. CLIENT SERVICES

6.2. COMMUNITY DEVELOPMENT

6.3. FINANCIAL AND ADMINISTRATIVE SERVICES

.

6.4. GOVERNANCE

6.4.1. Interest Free Loan Request - Home Hill Community Sports Club Incorporated

Executive Summary

A formal request has been received from Home Hill Community Sports Club Incorporated for an interest free loan of \$20,000.00. The funds will be used towards the club's required contribution to an approved Minor Infrastructure Program grant to replace an end-of-life surface of the lawn bowls green at Home Hill.

Recommendation

That Council approve an interest free loan to Home Hill Community Sports Club Incorporated of \$20,000.00 towards the club's required contribution to an approved State Government Minor Infrastructure Program grant to replace an end-of-life surface of the lawn bowls green at Home Hill, noting that approval would require compliance with the following conditions:

1. Repayment at an annual amount of \$4,000.00 for a term of five (5) years; and
2. Release of an existing mortgage over the property in favour of Burdekin Shire Council; and
3. Execution a new mortgage or equivalent security, in favour of the Burdekin Shire Council, costs of which are to be borne by the applicant, with the mortgage of security continuing in place until such time as all monies due and payable to the Council has been repaid.

Resolution

Moved Councillor Detenon, seconded Councillor Musumeci that Council approve an interest free loan to Home Hill Community Sports Club Incorporated of \$20,000.00 towards the club's required contribution to an approved State Government Minor Infrastructure Program grant to replace an end-of-life surface of the lawn bowls green at Home Hill, noting that approval will require compliance with the following amended conditions:

1. Repayment at an annual amount of \$4,000.00 for a term of five (5) years; and
2. That the Home Hill Community Sports Club Incorporated provide suitable security for repayment of the loan through a mortgage in favour of the Burdekin Shire Council.

CARRIED

6.4.2. Working with Children Policy

Executive Summary

Council delivers a range of services and programs to children and youth within our community and has a duty of care to ensure that these programs and services are offered in a safe environment. In recognition of the inherent risks associated with working with children and young people, in 2022 Council developed a broad Child and Youth Risk Management Strategy.

The Working with Children Policy was adopted as a key part of this strategy. The Policy has now been in effect for just over 12 months. Officers have reviewed the policy in accordance with the adopted review schedule and the Policy is now presented to Council

for readoption.

Recommendation

That Council adopts the Working with Children Policy as attached to this report.

Resolution

Moved Councillor Furnell, seconded Councillor Boccalatte that the recommendation be adopted.

CARRIED

7. INFRASTRUCTURE, PLANNING AND ENVIRONMENTAL SERVICES

7.1. ENVIRONMENTAL AND HEALTH SERVICES

7.2. OPERATIONS

7.2.1. Register of Pre-Qualified Suppliers - ACL/23/001 - Hire of Mobile Plant and Equipment (Wet and Dry Hire) and ACL/23/002 - Traffic Control Provider (Including Equipment)

9.19am Councillor Boccalatte left the meeting at the commencement of this discussion as she had a Declarable Conflict of Interest in relation to Item 7.2.1 Register of Pre-Qualified Suppliers - ACL/23/001 - Hire of Mobile Plant and Equipment (Wet and Dry Hire) and ACL/23/002 - Traffic Control Provider (Including Equipment) as her family business is engaged in a contract with a Vendor listed on the Supplier List and could be perceived to have a conflict of interest.

9.20am - Mr. Byers entered the meeting.

Executive Summary

Tender submissions were received for a Register of Pre-Qualified Suppliers for the Approved Contractors Listings ACL/23/001 – Hire of Mobile Plant and Equipment (Wet and Dry Hire) and ACL/23/002 – Traffic Control Providers (Including Equipment) for a 3-year period of 1 October 2023 to 30 September 2026.

Recommendation

That Council accepts the conforming tenders received for the Register of Pre-Qualified Suppliers for ACL/23/001 – Hire of Mobile Plant and Equipment (Wet and Dry Hire) and ACL/23/002 – Traffic Control Providers (Including Equipment) as per the listing below for the 3-year period of 1 October 2023 to 30 September 2026.

Vendor responses summary

ACL/23/001 - Hire of Mobile Plant and Equipment (Wet and Dry Hire)

Vendor /response	Out come
A ONE LOCATIONS & CONSULTING PTY LTD /VPR640455	Accepted
AJ & CM BURKE PTY LTD /VPR640685	Accepted
ATJ FARMING AND CONTRACTING /VPR640644	Accepted
BALLY'S CONCRETE PTY LTD /VPR640718	Accepted
BARNETT HAULAGE PTY LTD /VPR640876	Accepted
BAZZA'S TRUCK HIRE PTY LTD /VPR636575	Accepted
BETTA HIRE /VPR643734	Accepted
BQC QUARRIES /VPR640416	Accepted
BRABON GRADING PTY LTD /VPR638535	Accepted
BROOKS HIRE SERVICE PTY LTD /VPR641466	Accepted
BURDEKIN AQUAVAC PTY LTD /VPR641848	Accepted
C&R CONTRACTORS PTY LTD /VPR643597	Accepted
CENTROGEN PTY LTD /VPR643838	Accepted
CIVILPLUS CONSTRUCTIONS PTY LTD /VPR648751	Accepted
COATES HIRE OPERATIONS PTY LIMITED /VPR643829	Accepted
DANELLO'S EXCAVATIONS PTY LTD /VPR640986	Accepted
DENNIS ENTERPRISES (NQ) PTY LTD /VPR639896	Accepted
DOUGLAS MOVING PTY LTD /VPR640777	Accepted
DUIYER AVIATION SERVICES /VPR643471	Accepted
EJ GRADER HIRE SERVICES PTY LTD /VPR643213	Accepted
ELLIS PROFILING (QLD) PTY LTD /VPR640139	Accepted
FLEXI HIRE PTY LTD /VPR643176	Accepted
GD TRUCK HAULAGE PTY LTD /VPR636604	Accepted
GILCHRIST EXCAVATIONS PTY LTD /VPR643159	Accepted
GLOBAL HIRE AND SERVICE PTY LTD /VPR641672	Accepted
GOSSYS BOBCAT HIRE PTY LTD /VPR643566	Accepted
GRIGGS HAULAGE CONTRACTORS PTY LTD /VPR641523	Accepted
HASTINGS DEERING (AUSTRALIA) LIMITED /VPR643760	Accepted
HILLERY GROUP /VPR643800	Accepted
HODDER EXCAVATIONS PTY LTD /VPR637649	Accepted
JOE CARUSO CONSTRUCTION /VPR641426	Accepted
JOHN T BYERS PTY. LTD. /VPR642145	Accepted
JOHNSON'S LANDSCAPING & EARTHMOVING PTY LTD /VPR643298	Accepted
K2 PLANT PTY LTD /VPR648821	Accepted
LANGTREE'S MACHINERY HIRE & SALES PTY LTD /VPR648258	Accepted
LAYMAC EXCAVATIONS PTY LTD /VPR639945	Accepted
MAK DIESEL & EARTHMOVING CASE CONSTRUCTION /VPR643488	Accepted
NORTH WEST SERVICES PTY LTD /VPR643652	Accepted
NQ ALL TERRAIN HIRE /VPR638166	Accepted
OLSEN CONTRACTING PTY. LTD. /VPR641190	Accepted
ONSITE RENTAL GROUP OPERATIONS PTY LTD /VPR641417	Accepted
P & G TILTS /VPR641732	Accepted
PAMELLE PTY LTD /VPR641330	Accepted
PINNACLE HIRE PTY LTD /VPR643762	Accepted
QUAGLIATA CONTRACTING PTY LTD /VPR641546	Accepted
QUAGLIATA HAULAGE PTY LTD /VPR640208	Accepted
R.M. & S.P. HOLZNAGEL PTY LTD /VPR637961	Accepted
REVANA PTY LTD /VPR641955	Accepted

ROLLERS QLD / VPR638555	Accepted
RYELLEN HELIWORK / VPR643517	Accepted
SHERRIN RENTALS PTY LTD / VPR642062	Accepted
SHORE HIRE PTY LIMITED / VPR643277	Accepted
STABILISED PAVEMENTS OF AUSTRALIA PTY LTD / VPR641606	Accepted
TOWNSVILLE CRANES / VPR641087	Accepted
TROPICAL AQUA BLASTING / VPR648188	Accepted
TUFFIN HARVESTING PTY LTD / VPR643455	Accepted
TUTT BRYANT HIRE PTY LTD / VPR643659	Accepted
WOODSY'S EQUIPMENT MAINTENANCE & BOBCAT HIRE / VPR640645	Accepted
Accepted	58

Vendor responses summary

ACL/23/002 - Traffic Control Provider (Including Equipment)

Vendor / response	Outcome
ALTUS TRAFFIC PTY. LTD. / VPR643303	Accepted
EAST COAST TRAFFIC CONTROL / VPR641634	Accepted
EVOLUTION TRAFFIC MANAGEMENT PTY LTD / VPR643280	Accepted
NSEW TRAFFIC SOLUTIONS / VPR643600	Accepted
TRAFFIC GROUP AUSTRALIA / VPR643727	Accepted
TRAFFIC QLD PTY LTD / VPR641896	Accepted
TRAFFIC SERVICES PTY LTD / VPR640333	Accepted
Accepted	7

Resolution

Moved Councillor Musumeci, seconded Councillor Perry that the recommendation be adopted.

CARRIED

9.25am - Councillor Boccalatte re-entered the meeting.

7.3. PLANNING AND DEVELOPMENT

7.4. TECHNICAL SERVICES

7.4.1. TBSC/23/016 Tenders for the Supply and Delivery of One (1) Specialised Bitumen Patching Truck

Executive Summary

The *Local Government Regulation Queensland 2012* requires Council to invite written tenders for large sized contractual arrangements for goods and services purchased from a supplier that is expected to exceed \$200,000.00 ex GST per financial year. The purchase of the truck is in the category.

Tenders were called in TBSC/23/016 - Supply and Delivery of one (1) Specialised Bitumen

Patching Truck. Tender closed on Monday 18 September 2023. Two (2) Prequalified suppliers were available in the following Local Buy Contract NPN 1.15-2 Specialised Trucks.

The dealer's responses were from two (2) manufacturers that consisted of four (4) trucks. These quotations were assessed using a multi-criteria weighting method.

Recommendation

That Council accepts the quotation in TBSC/23/016 from Flocon Engineering Pty Ltd for one (1) Truck - Isuzu FVD 165-300 MLWB with a Flocon Bitumen Patching body for a total of \$398,355.09 excluding GST.

Resolution

Moved Councillor Musumeci, seconded Councillor Perry that the recommendation be adopted.

CARRIED

7.4.2. TBSC/23/020 Tenders for the Supply and Delivery of One (1) Truck (approximately 15tGVM) Fitted with Street Sweeper Body (approximately 5m3)

Executive Summary

The *Local Government Regulation Queensland 2012* requires Council to invite written tenders for large sized contractual arrangements for goods and services purchased from a supplier that is expected to exceed \$200,000.00 ex GST per financial year. The purchase of the truck is in the category.

Tenders were called in TBSC/23/020 - Supply and Delivery of one (1) Truck (approximately 15t GVM) fitted with Street Sweeper body (approximately 5m3). Tender closed on Thursday 31 August 2023. Three (3) Prequalified suppliers were selected in the following Local Buy Contract NPN 1.15-2 Specialised Trucks.

The dealer's responses were from three (3) body manufacturers that consisted of eighteen trucks. These quotations were assessed using a multi-criteria weighting method.

Recommendation

That Council accepts the quotation in TBSC/23/020 from Rosmech Sales and Service for one (1) Truck - Hino FG1628 auto with Scarab Mistral (Rosmech Sales and Service) body for \$451,900.92 excluding GST with trade-in offer for Truck 20307 - Hino / Scarab Mistral (Rosmech) for \$120,000.00 excluding GST. Total value of this quotation is \$331,900.92 excluding GST.

Resolution

Moved Councillor Musumeci, seconded Councillor Detenon that the recommendation be adopted.

CARRIED

9.32am - Mr. Byers left the meeting.

8. NOTICE OF MOTION

9. RECEIPT OF PETITIONS

10. CORRESPONDENCE FOR INFORMATION

11. GENERAL BUSINESS

12. CLOSED BUSINESS ITEMS

13. DELEGATION

There being no further business the meeting closed at 10.08am.

These minutes were confirmed by Council at the Ordinary Council Meeting held on 24 October 2023.

MAYOR
