



Burdekin Shire Council

AGENDA

ORDINARY COUNCIL MEETING

**HELD AT COUNCIL ADMINISTRATION BUILDING,
145 YOUNG STREET, AYR**

on 11 June 2024

COMMENCING AT 9:00 AM

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ORDER OF BUSINESS:

ATTENDANCE

2. PRAYER

3. DECLARATIONS OF INTEREST

4. MINUTES AND BUSINESS ARISING

4.1. Ordinary Council Meeting Minutes - 28 May 2024

4.2. Burdekin Shire Youth Council Meeting Minutes - 13 May 2024

4.3. Burdekin Shire Road Safety Advisory Council Meeting Minutes - 15 May 2024

4.4. RADF Advisory Group Minutes - 3 June 2024

5. EXECUTIVE

5.1. CEO

5.1.1. Council Workshops - May 2024

5.2. ECONOMIC DEVELOPMENT

6. CORPORATE AND COMMUNITY SERVICES

6.1. CLIENT SERVICES

6.2. COMMUNITY DEVELOPMENT

6.3. FINANCIAL AND ADMINISTRATIVE SERVICES

6.3.1. Adoption of 2024/25 Fees and Charges

6.4. GOVERNANCE

6.4.1. Trustee Lease Renewal – Lease J on Part of Lot 91 on Crown Plan GS980 and Lease M on Part of Lot 135 on Crown Plan GS980 – Burdekin Touch Association Incorporated

6.4.2. Freehold Lease Renewal - Lot 24 on Survey Plan 156119 (International Drive, Ayr) (Lease G) - Lower Burdekin Landcare Association Incorporated

6.4.3. Trustee Lease Renewal – Part of Lot 130 on Crown Plan GS1100 – Burdekin Rugby Union Football Club Incorporated

6.4.4. Local Roads and Community Infrastructure Program - Phase 4 - Project Nominations

6.4.5. Nomination of Burdekin Show Public Holiday Date for 2025

7. INFRASTRUCTURE, PLANNING AND ENVIRONMENTAL SERVICES

7.1. ENVIRONMENTAL AND HEALTH SERVICES

7.2. OPERATIONS

7.3. PLANNING AND DEVELOPMENT

7.3.1. Change Representations - Request for Negotiated Decision Notice, Development Permit Material Change of Use – Community Care Centre and Caretakers Accommodation at 87 Wickham Street, Ayr (Lot 8 on SP167787)

7.4. TECHNICAL SERVICES

8. NOTICE OF MOTION

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9. **RECEIPT OF PETITIONS**
 10. **CORRESPONDENCE FOR INFORMATION**
 11. **GENERAL BUSINESS**
 12. **CLOSED BUSINESS ITEMS**
 13. **DELEGATION**

4.1. MINUTES AND BUSINESS ARISING

Ordinary Council Meeting Minutes - 28 May 2024

Recommendation

That the minutes of the Ordinary Council Meeting held on 28 May 2024 be received as a true and correct record.

Attachments

1. Minutes - Ordinary Council Meeting - 28 May 2024



Burdekin Shire Council

MINUTES

ORDINARY COUNCIL MEETING

**HELD AT COUNCIL ADMINISTRATION BUILDING,
145 YOUNG STREET, AYR**

on 28 May 2024

COMMENCING AT 9:00 AM

ORDER OF BUSINESS:

1. ATTENDANCE

Councillor Pierina Dalle Cort, Councillor Michael Detenon, Councillor John Furnell, Councillor Amanda Hall, Councillor Max Musumeci, Councillor Callan Oar.

Mr. T. Brennan - Chief Executive Officer
Mr. N. O'Connor – Director Corporate and Community Services
Mr. W. Saldumbide - Manager Operations
Mr. P. Day - Manager Environmental and Health Services (Part)
Mrs. K. Olsen - Manager Financial and Administrative Services (Part)
Mr. Julian Tickle - Manager Water and Wastewater (Part)
Ms. Tayla Heuir - Project Engineer (Part)
Ms. Linda Govan - Coordinator Environment and Health Projects (Part)

Apologies - Councillor Fina Vasta - Approved Leave of Absence
Mr. N. Wellwood – Director of Infrastructure, Planning and Environmental Services

Minutes Clerk - Ms. G. Biffanti

2. PRAYER

The meeting prayer was delivered by Pastor Lau fili Ahyou of the Burdekin Seventh Day Adventist Church.

3. DECLARATIONS OF INTEREST

The Mayor called for declarations of interest.

No declarations of interest were identified.

4. MINUTES AND BUSINESS ARISING

4.1. Ordinary Council Meeting Minutes - 14 May 2024

Recommendation

That the minutes of the Ordinary Council Meeting held on 14 May 2024 be received as a true and correct record.

Resolution

Moved Councillor Furnell, seconded Councillor Detenon that the recommendation be adopted, noting the following amendment to Item 5.1.2 Bowen Pipeline Project with the voting of the Resolution to the Motion Arising to now read:

"Moved Councillor Oar, seconded Councillor Vasta that the motion arising recommendation be adopted.

FOR: Councillors Dalle Cort, Oar, Detenon, Vasta and Furnell

AGAINST: Councillors Musumeci and Hall

5/2"

CARRIED

4.2. South Ayr Filtration Plant Construction Tender Recommendation - Lay on the Table

Executive Summary

Over the past several months, Council has been tendering for a Principal Contractor to construct Stage 1 of a Filtration Plant within the existing South Ayr Water Treatment Plant on Burke Street, Ayr. This filtration plant is a critical piece of infrastructure that will allow Council to filter and treat water from the South Ayr bores to supplement the supply of clean, potable drinking water to the townships of Ayr, Alva and Brandon.

The Principal Contractor will be responsible for the full construction of the filtration plant to an operable standard as per the design plans developed by GHD in 2022. Through the project, the Principal Contractor will work closely with Council's Project Manager and Council's Engineering Consultant (GHD) to deliver the project. Through an extensive tendering process, bids were assessed by an evaluation panel and a recommendation for a suitably qualified contractor has been developed for consideration by Council.

This report aims to inform Council of the evaluation panels process and provide a recommendation for the Principal Contractor.

Recommendation

That Council endorses the recommendation to:

1. Award Tallai Project Group Pty Ltd the contract for TBSC/23/037 Construction of a Filtration Plant – South Ayr Water Treatment Plant for the lump sum cost of \$34,487,777.00 ex GST.
2. Council submits additional funding request to the Queensland State Government for an amount of \$8 million ex GST for the balance of construction costs of the Stage 1 Water Filtration Plant.

Resolution

Moved Councillor Furnell, seconded Councillor Oar that the recommendation be adopted.

CARRIED

9.13am - Mr. Tickle and Ms. Heuir left the meeting.

4.3. Audit Committee Meeting Minutes - 1 May 2024

Executive Summary

This report provides the Minutes of the Audit Committee Meeting held on 1 May 2024.

Recommendation

Item 3. Minutes of the Audit Committee Meeting held on 7 February 2024

That the minutes from the previous meeting held on 7 February 2024 be formally adopted.

Item 4.1 Shell Financial Statements and Points of Note

That the 2024 Shell Financial Statements and Points of Note be endorsed by the Committee.

Item 5.1 Proposed Annual Infrastructure Valuation Methodology Report

That the Committee accepts the Preliminary Infrastructure Valuation Summary Report 2024.

Item 6.1 Review Investment Policy

That the Investment Policy be endorsed by the Committee and presented to Council for formal adoption.

Items 7.1 and 7.2 QAO Briefing – Emerging Issues/Report to Parliament and Review Crowe External Audit Plan Including Audit Timetable and Audit Fee

That the Audit Committee endorse the External Audit Plan and note the QAO Briefing Paper.

Item 7.3 Consider Need for Closed Session Briefing with Crowe/QAO

That the Committee agree a closed session briefing was not required.

Item 8.1 Internal Audit Report – Progress Towards Achieving Audit Schedule and Recommendations from Audits Undertaken

That the Committee accept the Internal Audit Report.

Items 9.1 and 9.2 Presentation of Risk Management Committee Meeting Agenda, Briefing Papers and Minutes and Risk Management Update

That the Committee note the minutes of the Risk Management Committee meeting held on 13 March 2024 and the Risk Management Update.

Item 9.4 Progress Report on Implementation of Agreed Management Action Items from Internal and External Audit

That the Committee accept the Agreed Management Action Item Status Report and endorse the amended due dates.

That:

1. the minutes of the Audit Committee meeting held on 1 May 2024 be noted; and
2. the recommendations as detailed in the minutes and summarised in Items 3 to 9.4 above be adopted.

Resolution

Moved Councillor Detenon, seconded Councillor Oar that the recommendation be adopted.

CARRIED

9.15am - Mrs. Olsen entered the meeting.

5. EXECUTIVE

5.1. CEO

5.1.1. Media Policy

Executive Summary

The revised Media Policy will amend the current policy, adopted at the Ordinary Council Meeting on 23 February 2021.

Minor amendments were made to the policy.

Recommendation

That Council adopts the revised Media Policy as attached.

Resolution

Moved Councillor Furnell, seconded Councillor Oar that the recommendation be adopted.

CARRIED

5.2. ECONOMIC DEVELOPMENT

5.2.1. Burdekin Shire Local Housing Action Plan

Executive Summary

Burdekin Shire Council submitted a motion for consideration at the 2022 Local Government Association of Queensland (LGAQ) Annual Conference which called on State and Federal Governments to allocate specific funding to support Councils to prepare Local Housing Action Plans (LHAPs). The conference supported the motion, and in turn the State Government has provided funding to the LGAQ to support Councils in developing LHAPs. Since confirmation of financial and project co-ordination support from the LGAQ, Burdekin Shire Council staff have been liaising with Hinchinbrook Shire Council staff to explore a joint approach to development of LHAPs for both Shires. Given the similarities in demographics, economic profiles and anecdotal housing issues facing both Shires, a joint approach would result in more efficient use of funding, consulting effort and project management.

In preparing the Burdekin Local Housing Action Plan, Council engaged with a range of stakeholders including:

- Targeted stakeholder workshop held on 22 November 2023. Following this initial workshop, stakeholders were provided with a draft of the priority actions for feedback. Stakeholders included local community housing providers, social welfare providers, real estate agents, farmers and Chambers of Commerce.
- Burdekin Shire Council Economic Advisory Group – presented draft actions for feedback at meeting held on 1 February 2024.
- Local Government Association of Queensland.
- Queensland Government.

This report seeks Council's adoption of the final Burdekin Shire Local Housing Action Plan.

Recommendation

That Council:

1. adopts the final Burdekin Shire Local Housing Action Plan as attached to this report.
2. seeks funding via the NQROC to employ a Regional Housing Officer to oversee the plan's implementation.

Resolution

Moved Councillor Musumeci, seconded Councillor Oar that the recommendation be adopted.

CARRIED

6. CORPORATE AND COMMUNITY SERVICES

6.1. CLIENT SERVICES

6.1.1. Use of Unmanned Aerial Vehicles (Drones) Policy

Executive Summary

This report seeks Council's consideration and adoption of the revised Use of Unmanned Aerial Vehicles (Drones) Policy. The policy was first adopted in 2019 to ensure that Council's unmanned aerial vehicles will only be used for the purpose for which they are intended, and that management and operation complies with relevant legislation. This policy has now been reviewed by staff in line with the review cycle, a small change was made to the ownership of the policy changing from Technical Services to Client Services.

Recommendation

That Council adopts the revised Use of Unmanned Aerial Vehicles (Drones) Policy, as attached to this report.

Resolution

Moved Councillor Musumeci, seconded Councillor Detenon that the recommendation be adopted.

CARRIED

6.1.2. Annual Staff Accrued Annual and Long Service Leave Entitlements Report

Executive Summary

This report aims to provide the Council with an update on current Annual Leave and Long Service Leave accrued entitlements for staff.

Recommendation

That the Staff Accrued Annual Leave and Long Service Leave Entitlement Reports be received and noted.

Resolution

Moved Councillor Detenon, seconded Councillor Musumeci that the recommendation be adopted.

CARRIED

6.2. COMMUNITY DEVELOPMENT

6.3. FINANCIAL AND ADMINISTRATIVE SERVICES

6.3.1. Monthly Financial Report - April 2024

Recommendation

That the Monthly Financial Report for Period Ending 30 April 2024 be received.

Resolution

Moved Councillor Furnell, seconded Councillor Musumeci that the recommendation be adopted.

CARRIED

9.49am - Mrs. Olsen left the meeting.

6.4. GOVERNANCE

6.4.1. Acceptance of Tender - TBSC/24/011 Agricultural Lease B, C and D in Part of Lot 106 on RP898777 at Ayr Aerodrome, Brandon

Executive Summary

Part of the Ayr Aerodrome has been leased for agricultural purposes since 1994, with this most recent lease expiring on 14 March 2024.

The *Local Government Regulation 2012* (Qld) requires a Local Government to invite written tenders for a non-current asset or offer a non-current asset for sale by auction, before entering into a valuable asset contract.

On 28 March 2024, Council invited written tenders to enter a freehold lease as follows:

| | |
|-------------------|--|
| Lessor: | Burdekin Shire Council |
| Land Description: | Ayr Aerodrome, 66 Aerodrome Road, Brandon Lease B, C and D in Part of Lot 106 on RP898777 |
| Area: | 54.65 hectares (approximately) |
| Permitted Use: | Agricultural production of small crops |
| Term: | 5 years plus 1 x 5 year Option |

Approval is sought for acceptance of Tender TBSC/24/011 Agricultural Lease (Ayr Aerodrome, Brandon) for leasing part of the land (54.11 hectares). The abovementioned Tender went live on Council's website on 28 March 2024. At close of Tender on 18 April 2024, two (2) formal submissions were received.

Recommendation

That in respect of TBSC/24/011 Agricultural Lease (Ayr Aerodrome, Brandon):

- Council enters into a formal lease arrangement with Sandy Corner Produce Pty Ltd for the agricultural production of small crops on Lease B, C and D in Part of Lot 106 on RP898777 at Ayr Aerodrome as shown in the attached plan, for an initial term of 5 years with 1 x 5 year option; with a first year annual rental of \$60,000.00 (GST exclusive) and an annual review at the beginning of each lease year by CPI.

Resolution

Moved Councillor Furnell, seconded Councillor Oar that the recommendation be adopted.

CARRIED

9.53am - Mr. Day and Ms. Govan entered the meeting.

6.4.2. Operational Plan 2023/2024 Q3 Report

Executive Summary

Council's annual operational plan sets out the targeted activities to be carried out to achieve the strategic objectives of the Corporate Plan. Activities within the Operational Plan must be implemented in line with the adopted budget. The Chief Executive Officer (CEO) is required to provide a written report each quarter on the implementation of the Operational Plan.

Council has a total of 174 agreed activities detailed in the Operational Plan for the 2023/2024 financial year. A traffic light system is used to provide an "at a glance" overview of progress and status for each activity.

Management have also provided explanatory comments to give context and supporting evidence for the traffic light selection. At the end of the third quarter period (1 January 2024-31 March 2024), 152 of the 174 activities (or 87%) were considered to be meeting or above target (green light). A further 21 activities (12%) were considered to be progressing (yellow light) and 1 activity (<1%) was considered to be under target (red traffic light). No activities were considered to be inactive during this quarter.

The report attached to this report provides a comprehensive overview of the operational activities progressed during the Q3 period.

Recommendation

That Council adopts the Operational Plan 2023/2024 Q3 report as attached to this report.

Resolution

Moved Councillor Oar, seconded Councillor Musumeci that the recommendation be adopted.

CARRIED

6.4.3. Delegations of Power to the Chief Executive Officer

Executive Summary

Council has many powers and duties which are governed by legislation, however, in the interest of efficiency, these decision-making powers and duties can be delegated by Council to the Chief Executive Officer (CEO). The Chief Executive Officer may then further sub-delegate certain powers to specified staff in the organisation as considered appropriate.

Delegation and sub-delegation processes ensure that employees are provided with the legal authority to undertake various duties and exercise powers in accordance with legislation. They promote accountability and are considered a proactive risk management tool.

The *Local Government Act 2009* ('the Act') requires Councils to review delegations to the CEO annually. Through King and Company Solicitors, the Local Government Association of Queensland ('LGAQ') has developed a complete list of all delegations under State legislation which can be delegated to Local Government Chief Executive Officer's.

LGAQ has provided an update to the Delegations Register Service with details of reprints,

and new registers which include:

- *Aged Care Act 1997 (Cth)*
- *Building Fire Safety Regulation 2008*
- *Housing Act 2003*
- *Housing Regulation 2015*
- *Justices Act 1886*
- *Labour Hire Licensing Act 2017*
- *Nature Conservation (Plants) Regulation 2020*
- *Nature Conservation (Protected Areas Management) Regulation 2017*
- *Petroleum and Gas (Production and Safety) Act 2004*
- *Petroleum and Gas (Safety) Regulation 2018*
- *Retail Shop Leases Act 1994*
- *Retail Shop Leases and Other Commercial Leases (COVID-19 Emergency Response) Regulation 2020*
- *Retail Shop Leases Regulation 2016*
- *Stock Route Management Regulation 2023*
- *Waste Reduction and Recycling Regulation 2023*

Further, amendments were made on 23 January 2024 to Subordinate Local Law No. 1.4 (Installation of Advertising Devices) 2012.

Approval is sought by Council to delegate powers to the Chief Executive Officer and include these new registers in Council's 'Register of Delegations - Council to CEO' as shown in attachment 1.

Recommendation

That, pursuant to section 257 of the *Local Government Act 2009*, all powers referred to in the 'Register of Delegations - Council to CEO' as shown in attachment 1, are delegated by Council to the Chief Executive Officer.

Resolution

Moved Councillor Musumeci, seconded Councillor Detenon that the recommendation be adopted.

CARRIED

7. INFRASTRUCTURE, PLANNING AND ENVIRONMENTAL SERVICES

7.1. ENVIRONMENTAL AND HEALTH SERVICES

7.1.1. Acceptance of Tender - TBSC/24/010 - Management - Burdekin Cascades Caravan Park

Executive Summary

The fixed period of the current contract to manage the Burdekin Cascades Caravan Park ended on 30 April 2024. Following discussions with the current contractor (Belgravia PRO Pty Ltd) the decision was made to extend the current operator to end of June and

concurrently call the tender for the new contract period. The tender was open from 21 March 2024 to 29 April 2024 and only one (1) response was received from the current contractor.

Recommendation

That Council:

1. awards TBSC/24/010 – Management – Burdekin Cascades Caravan Park to Belgravia PRO Pty Ltd, for \$421,155.00 (GST exclusive) per annum; and
2. delegates authority under s257(1)b of the *Local Government Act 2009* to the Chief Executive Officer to negotiate, finalise and execute any and all matters.

Resolution

Moved Councillor Oar, seconded Councillor Musumeci that the recommendation be adopted.

CARRIED

10.15am - Ms. Govan left the meeting.

7.1.2. Amendments to Waste Services 2024/2025 Fees and Charges

Executive Summary

The cost to process waste by external contractors has been increasing higher than the Consumer Price Index (CPI) over the last few years. The management and processing of Greenwaste is a major expense within the waste budget. This cost can quickly escalate following a cyclone or a cyclone warning. The cost to manage Greenwaste within the Burdekin Shire in 2022/2023 was \$265,858.00. Currently there is no fee to dispose of Greenwaste at any Council facility.

A difficult waste stream to receive, manage and process due to the size and the content is mattresses. The current fee to dispose a mattress at a Council facility is \$5.00 for domestic customers and \$26.00 for commercial customers. The cost to process each mattress is approximately \$35.00.

Solar Panels will be a waste stream that Council will have to manage in the near future. There are a number of contractors "gearing up" to process the panels and the exact cost that Council will be charged per panel has not been finalised. There is no charge allocated to receive solar panels at any Council facility.

Fridges, Freezers and air-conditioning units that have gas in them need to be degassed by a licensed refrigerant recovery operator before they can be classed as scrap metal. In addition to the degassing fees, there are plant hire fees to load and compact the units in preparation for transport to the scrap metal stockpile at Kirknie Landfill. There is currently no fee to dispose of a degassed unit for both domestic and commercial customers. Non-degassed commercial units currently attract a fee of \$39.50. Small fee increments over the next few years will lead to full cost recovery for disposing of these items.

The following fee changes are proposed:

Greenwaste (Commercial Only)

| | Current Fee | Proposed Fee |
|------------|--------------------|---------------------|
| Truck<4.5t | \$0.00 | \$40.00 |
| Truck>4.5t | \$0.00 | \$60.00 |
| Kirknie | \$0.00 | \$50.00 per tonne |

Mattresses

| | Current Fee | Proposed Fee |
|------------|--------------------|---------------------|
| Domestic | \$5.00 | \$10.00 |
| Commercial | \$26.00 | \$27.00 |

Solar

| | Current Fee | Proposed Fee |
|---------------------------------|--------------------|---------------------|
| Solar Panel (Maximum 20 panels) | \$0.00 | \$15.00 |

Fridges/Freezers/Air-conditioning Units

| | Current Fee | Proposed Fee |
|-----------------------------------|--------------------|---------------------|
| Domestic Degassed or Not Degassed | \$0.00 | \$5.00 |
| Degassed Commercial | \$0.00 | \$5.00 |
| Not Degassed Commercial | \$38.00 | \$39.50 |

Recommendation

That Council approve the following changes to the 2024/2025 Fees and Charges:

Greenwaste (Commercial Only)

| | |
|-------------------------|-------------------|
| Truck (Under 4.5 Tonne) | \$40.00 |
| Truck (Over 4.5 Tonne) | \$60.00 |
| Kirknie | \$50.00 per Tonne |

Mattresses

| | |
|---------------------|---------|
| Domestic Mattress | \$10.00 |
| Commercial Mattress | \$27.00 |

Solar Panels

| | |
|-------------------------------------|---------|
| Solar Panels (Maximum of 20 Panels) | \$15.00 |
|-------------------------------------|---------|

Fridges/Freezers/Air-conditioning Units

| | |
|-----------------------------------|---------|
| Domestic Degassed or Not Degassed | \$5.00 |
| Degassed Commercial | \$5.00 |
| Not Degassed Commercial | \$39.50 |

Resolution

Moved Councillor Detenon, seconded Councillor Oar that the recommendation be adopted.

CARRIED

10.40am - Meeting adjourned for Morning Tea.

11.00am - Meeting recommenced.

7.2. OPERATIONS

7.3. PLANNING AND DEVELOPMENT

7.4. TECHNICAL SERVICES

8. NOTICE OF MOTION

9. RECEIPT OF PETITIONS

10. CORRESPONDENCE FOR INFORMATION

11. GENERAL BUSINESS

11.1. Rehabilitation and Restoration of Land in Burdekin Shire - Grant Funding

Mr. Day briefed the Councillors about a grant opportunity for the Protecting the Great Barrier Reef - Community Stewardship Program Round 1. The aim of the program is to rehabilitate grazing land parcels of participating Landholders across an area of 1700km² using mechanical removal reducing the use of pesticides and potential pesticide runoff to the Reef. An external contractor will be engaged to perform mechanical removal of woody weeds with reduced or nil use of chemicals or herbicides. Landholders will contribute 30% towards the cost of removal. Landholders will need to meet specific criteria - signing an agreement.

Outcomes include the rehabilitation and restoration of Coastal and grazing land in the Reef catchment area to reduce the climate change risk (bush fire) by reducing the fuel load, reducing sediment erosion by removing competition for the native vegetation, reducing the use of herbicides as mechanical removal will use no to minimum herbicide to effectively, efficiently, and immediately remove the weeds thus indirectly improving water quality.

The estimated duration of the project is 36 months with grant funding sought by Council to be \$512,000.00. The funding application includes a component for administrative support to run the program. There is no requirement for a contribution by Council to the program. Councillors noted the details of the proposed grant application.

11.06am - Mr. Day left the meeting.

11.2. Council Representation on Lower Burdekin Rising Groundwater Strategy Group - Councillor Max Musumeci

Executive Summary

The Lower Burdekin Rising Groundwater Strategy Stakeholder Advisory Group was developed with the aim of reducing groundwater elevation to an acceptable level within the Burdekin Water Supply Scheme, enhancing the water quality of the Great Barrier Reef and Bowling Green Bay Wetland, bolstering agricultural productivity and associated industries, fortifying the regional economy, local employment, and ensuring the enduring viability of Burdekin Haughton Water Supply Scheme.

In lieu of the Mayor, Councillor Max Musumeci has indicated he is prepared to take on the roll as Council's representative to the Lower Burdekin Rising Groundwater Strategy Group.

Recommendation

That Council support Councillor Max Musumeci as Council's representative to the Lower Burdekin Rising Groundwater Strategy Group.

Resolution

Moved Councillor Furnell, seconded Councillor Detenon that the recommendation be adopted.

CARRIED

12. CLOSED BUSINESS ITEMS

13. DELEGATION

There being no further business the meeting closed at 11.25am.

These minutes were confirmed by Council at the Ordinary Council Meeting held on 11 June 2024.

MAYOR

4.2. MINUTES AND BUSINESS ARISING

Burdekin Shire Youth Council Meeting Minutes - 13 May 2024

File Reference: 137
Report Author: Tammy Quagliata, Community Development Officer
Authoriser: Glenn Arboit, Manager Community Services
Meeting Date: 11 June 2024

Purpose

This report provides the minutes of the Burdekin Shire Youth Council Meeting held on 13 May 2024.

Summary of recommendations and actions for consideration and adoption:

Item 4 - 30th Anniversary Celebrations of Burdekin Shire Youth Council

Council notes the proposed plans to celebrate the 30th Anniversary of the Burdekin Shire Youth Council noting the proposed budget allocation of \$2000.00.

Item 5 - Youth focused First Aid course

Council notes the proposal for Youth Council to host a youth focused first aid course with current budget allocation, prior to 30 June.

Recommendation

That:

1. the minutes of the Burdekin Shire Youth Council Meeting held on 13 May 2024 be noted and adopted.
2. the recommendations as detailed in the minutes and summarised in Items 4 and 5 above be adopted

Attachments

1. Minutes - Burdekin Shire Youth Council Meeting held May 13 2024

Meeting Minutes

| | | | |
|----------------------|--|-------------|---------|
| Meeting | Burdekin Shire Youth Council Meeting | | |
| Date | Monday, 13 May 2024 | Time | 3.33 PM |
| Attendees | <p>Eddie Jones – Youth Mayor Laney Lando – Deputy Youth Mayor Matilda Wiseman – Secretary Alexis Lindley – Ayr State High School Brent Dingle – Burdekin Christian College Breanna Wood – Ayr State High School Chloe Becke – Ayr State High School Charlie Mann – Ayr State High School Danielle Laubscher – Burdekin Christian College Emma Wilkie – Ayr State High School Hayden Berryman – Ayr State High School John Grabs – Burdekin Christian College Michael Lindley – Ayr State High School Nicole Cervoni – Burdekin Catholic High School William Wiseman – Burdekin Christian College</p> <p>Tammy Quagliata – Community Development Officer, Burdekin Shire Council Glenn Arboit – Manager Community Services, Burdekin Shire Council Councillor John Furnell – Burdekin Shire Council Andrew Sherrington – Burdekin PCYC</p> | | |
| Apologies | <p>Jorda Quagliata – Ayr State High School Jorja Ahearn – Ayr State High School Taliyah Lammon – Burdekin Catholic High School</p> | | |
| Chairperson | Eddie Jones, Youth Mayor | | |
| Minutes Clerk | Matilda Wiseman/ Tammy Quagliata | | |
| Location | Burdekin PCYC, Macmillan St, Ayr | | |

Agenda Items

1. Minutes of 15 April 2024 Meeting Received

Moved Alexis Lindley, seconded by William Wiseman that the Minutes of the Burdekin Shire Youth Council Meeting held on 15 April 2024 be received.

CARRIED

2. Correspondence

Inward Correspondence

1. Selectability – DATE CHANGED - Invitation for Youth Council representatives to attend the opening of the Burdekin Mental Health Hub – Official Opening (Wednesday 8 May at 11.00am).

Outward Correspondence

NIL

Moved by Brent Dingle, seconded by Laney Lando that the inward correspondence be received.

CARRIED

3. Andrew Sherrington's update on PCYC

Tammy Quagliata thanked Andrew Sherrington for allowing the Burdekin Shire Youth Council meeting to be hosted at the PCYC. Andrew Sherrington addressed the meeting providing some background on his role at the Burdekin PCYC. It was noted that his role is focused on community engagement and youth, particularly disadvantaged or at risk individuals in the Burdekin community.

Andrew noted that Burdekin PCYC organises activities and programs such as boxing, the Blue Edge Program, Active Mates Program, Love Bites Program and Breaking the Cycle Learner Driver Program. These programs are delivered both onsite and in local high schools.

In addition, external services and resources are delivered to residents of the Burdekin Shire, from rooms hired at the PCYC.

4. 30th Anniversary for Burdekin Youth Council

Glenn Arboit, Manager Community Services advised that the budget for the Burdekin Shire Youth Council Anniversary Celebrations was \$2000.00. The Burdekin Shire Youth Council discussed the current event plan proposed a two-part event, however being conscious of the allocated budget, it was noted for a civic event with former and current members, invited guests and keynote speakers would be more economical.

Discussions were held regarding the possibility of combining the Anniversary Celebrations with the annual outdoor movie night, which is hosted by the Burdekin Shire Youth Council and PCYC. This style event would allow for the formal celebrations and recognition of the 30th Anniversary and will be followed with a community style celebration. Andrew Sherrington noted that PCYC have again received funding to host the outdoor movie night during Mental Health Week (5 - 13 October) and was in agreeance on the proposal to combine both events by hosting them on the same day.

Other discussions were held regarding the purchase of new promotional items in the current budget. Suggested items included hats, key rings, handballs, wrist bands or water bottles.

Tammy Quagliata and Glenn Arboit undertook to investigate possible dates for the above celebrations and discuss further at the next meeting.

5. Guest speaker suggestions for the Burdekin Shire Youth Council Meetings

Tammy Quagliata advised that guest speakers can be invited to present at Youth Council meetings and sought ideas from members on possible guest speakers.

The following suggestions were noted:

- Voices of the Future / Public Speaking

- Emergency Services
- Dr Ben (Ayr Hospital)

It was further suggested that Youth Council host another youth focused first aid course prior to 30 June, if current budget allowed. Tammy Quagliata undertook to investigate this matter.

6. Member's Update

Members were each given the opportunity to give an update from within their schools, sporting clubs and community or share personal achievements with the group.

7. Next Meeting – 10 June 2024

It was noted that the next meeting of the Burdekin Shire Youth Council would be held on 10 June 2024 at the Burdekin Shire Council Chambers.

There being no further business, the meeting closed at 4.10pm.

At the conclusion of the meeting, members were given a tour of the Burdekin PCYC facilities.

Action Items from Meeting

| | Action Item | Responsible Officer | Due Date | Status |
|--|--|---------------------|----------|--------|
| | Investigate alternative Youth Leadership Development programs | Tammy Quagliata | Ongoing | |
| | Liaise with Burdekin Education Program regarding networking opportunities | Tammy Quagliata | Ongoing | |
| | Discuss options and ideas to celebrate the 30 th Anniversary of the Burdekin Shire Youth Council in 2024. | All members | Ongoing | |

Recommendations for Council Consideration

| | Recommendation | Minutes Item No |
|--|---|-----------------|
| | Council notes the proposed plans to celebrate the 30 th Anniversary of the Burdekin Shire Youth Council noting the proposed budget allocation of \$2000.00 | 4 |
| | Council notes the proposal for Youth Council to host a youth focused first aid course with current budget allocation, prior to 30 June. | 5 |

4.3. MINUTES AND BUSINESS ARISING

Burdekin Shire Road Safety Advisory Council Meeting Minutes - 15 May 2024

File Reference: 691

Report Author: Ginett Biffanti, Administration Officer

Authoriser: Kevin Byers, Manager Technical Services

Meeting Date: 11 June 2024

Purpose

The report provides the Minutes of the Burdekin Shire Road Safety Advisory Committee meeting held on 15 May 2024.

Summary of recommendations and actions for consideration and adoption:

Item 6.1 Line Marking – Queen Street Pedestrian Crossings

Kevin Riseley will consult with his colleague to explore the feasibility of implementing Thermoplastic Line Marking at the pedestrian crossings along Queen Street, Ayr and to advise Council of the outcome.

Item 6.1 Safety Concerns – Queen Street Pedestrian Crossings

Council to further investigate additional safety measures with the Department of Transport and Main Roads to improve safety for both pedestrians and drivers at the pedestrian crossings along Queen Street, Ayr.

Item 6.3.1 Signage – Beach Road Precinct Complex

Council to investigate the possibility of adding a yellow line and installing a “No Standing” Sign at the front of the Beach Road Precinct Complex on Beach Road, to deter customers/residents from parking there.

Item 6.4.1 Tree Pruning - T-Intersection of Lynch and Edwards Street, Ayr

Council will investigate the pruning of the trees along the intersection of Lynch Street and Edwards Street, Ayr to improve the visibility for motorists. Works will be completed under RMPC if required.

Item 6.4.2 Stop Line Relocation – Intersection Eighth Avenue and Tenth Street, Home Hill

Kevin Riseley is to follow up on changing the position of the stop line at the intersection of Eighth Avenue and Tenth Street Home Hill to comply with TMR’s Line Marking Standards to enhance the safety of motorists.

Item 6.4.3 Vegetation Removal – S-Bend Giddy Road, Ayr

Council to investigate the removal of vegetation which is causing the obstruction to motorists at the s-bend section of Giddy Road, Ayr.

Recommendation

That:

1. the minutes of the Burdekin Shire Road Safety Advisory Meeting held on 15 May 2024 be noted, and;
2. the recommendations as detailed in the minutes and summarised in Items 6.1 to 6.4.3 above be adopted.

Attachments

1. Minutes - Burdekin Shire Road Safety Advisory Committee Meeting - 15 May 2024



Meeting Minutes

| | | | |
|--------------------------|---|-------------|---------|
| Meeting | Burdekin Shire Road Safety Advisory Committee Meeting | | |
| Date | Wednesday, 15 May 2024 | Time | 10.30am |
| Core Attendees | Councillor Max Musumeci – Burdekin Shire Council Mayor Pierina Dalle Cort – Burdekin Shire Council Mr. Kevin Byers – Burdekin Shire Council Mr. Dean Pappalardo – Burdekin Shire Council Mr. Kevin Riseley – Technical Officer (Road Safety) Northern District – Department of Transport and Main Roads Mr. Peter Herron – Queensland Ambulance Service Senior Constable Brett Elton – Road Policing Unit – Queensland Police Service, Ayr Mr. Peter Pattinson – Senior Logistics Officer – Wilmar Sugar Australia Limited | | |
| Advisor Attendees | Mrs. Kristy Raitelli – Transport and Main Roads Project Officer – Burdekin Shire Council | | |
| Apologies | Ms. Marita Stecko – Senior Advisor (Road Safety) - Northern Region – Department of Transport and Main Roads Mr. Matthew Slatcher – Acting Manager (Road Safety) Northern Region – Department of Transport and Main Roads Senior Sergeant Steve Barton – Officer in Charge – Queensland Police Service, Ayr Mr. John Tait – Cane Supply Manager – Wilmar Sugar Australia Limited | | |
| Chairperson | Councillor Max Musumeci | | |
| Minutes Clerk | Ms. Ginett Biffanti | | |
| Location | Ernie Ford Board Room - 145 Young Street, Ayr | | |

2. Minutes Received

Minutes of the Burdekin Shire Road Safety Advisory Committee Meeting held on 21 February 2024.

Moved, Dean Pappalardo seconded Brett Elton that the flying minutes of the Burdekin Shire Road Safety Advisory Committee Meeting held on Wednesday, 21 February 2024 be accepted.

CARRIED

3. Business Arising out of Minutes

Nil

4. Review Action Items List

| | | Responsible Officer | Status |
|----|---|-----------------------|--|
| 1. | 18 May 2022 Item 6.3 - Council to investigate the lack of speed signs on Lena Road, Mount Kelly. | Kevin Byers BSC | Council Officers are still reviewing the speed limit reports focusing on addressing any missing signs. Council Officers will go back to cross-reference historical records to accurately confirm the previous speed zones. If required a speed limit review will be presented to the Speed Limit Review Committee for endorsement. |
| 2. | 16 August 2023 Item 6.1 - Council to liaise with Department of Transport and Main Roads to find ways to reduce the potential risk at the T-Intersection of the Bruce Highway and Pioneer Mill Road. | Kevin Byers BSC | TMR has informed Council that they are unable to allocate funds for the scope of work required for a variation to the RMPC contract. TMR has prioritised these works and is currently on a waiting list, actively seeking alternative sources of funding to address this requirement. Council has included the upgrade of Pioneer Mill Road in the long- term program and will be modified as required to coincide with TMR funding and works. |
| 3. | Item 6.2.1 - Council to investigate the requirement to conduct a speed review along Maidavale Road, Airville from Klondyke Road to the Maidavale School. | Kevin Byers BSC | To eliminate the requirements of a speed limit review, Council will investigate the removal of the previous buffer zones and the addition of Advance Speed Advisory signs when decelerating by more than 20kmph. |
| 4. | 15 November 2023 Item 6.2.4 - Council to investigate the feasibility of installing streetlights on the bypass highway on Jones Street, Ayr near the Burdekin Rugby Union fields for enhance visibility. | Dean Papalardo BSC | Council to conduct further investigations on the requirements needed from Ergon Energy to determine if the pole situated between the Jones Street Depot and the Burdekin Rugby Union field can be utilised as a potential streetlight to improve visibility in the area. |

5. Correspondence for Information

Nil.

6. General Business

6.1 Mayor Pierina Dalle Cort - Pavement Markings on Pedestrian Crossings in Queen Street, Ayr.

1. Discussion was conducted regarding new pavement markings on the pedestrian crossings in Queen Street, Ayr, Pierina Dalle Cort raised concerns about drivers not stopping

when pedestrians are using the crossings. Kevin Riseley advised that the Department of Transport and Main Roads (TMR) have recently updated their Line Marking Standards. He recommended the use of Thermoplastic Line Marking for the pedestrian crossings as it is a long-wearing product and may be suitable for this purpose.

Kevin Riseley will consult with his colleague to explore the feasibility of implementing Thermoplastic Line Marking at the pedestrian crossings along Queen Street, Ayr and to advise Council of the outcome.

Kristy Raitelli highlighted statistics showing more pedestrian accidents near Woolworths Supermarket compared to other crossings, prompting further discussion among committee members to identify possible causes.

Council to further investigate additional safety measures with the Department of Transport and Main Roads to improve safety for both pedestrians and drivers at the pedestrian crossings along Queen Street, Ayr.

6.2 Mayor Pierina Dalle Cort - Abandoned Vehicles on Side of Road

1. Pierina Dalle Cort enquired on who's responsible for the abandoned vehicles on the side of main roads and then relocated on to Council land. After discussion it was unclear of whose responsibility it is to address this issue due to involvement from multiple departments. This kind of situation often requires coordination and cooperation between various municipal departments to determine the appropriate course of action for removal or disposal of abandoned vehicles.

11.12am Mayor Dalle Cort left the meeting.

6.3 Councillor Max Musumeci - Vehicles Stopping/Dropping Off/ Parking at Beach Road Precinct Complex - Beach Road Ayr.

1. Max Musumeci brought up a request for Council to investigate the stopping/dropping and parking of vehicles by motorist at the front of the new Beach Road Precinct Complex on Beach Road, Ayr. It was agreed by members that there is parking at the back of the complex and saw no need for motorists to be using the street.

Council to investigate the possibility of adding a yellow line and installing a "No Standing" Sign at the front of the Beach Road Precinct Complex on Beach Road, to deter customers/residents from parking there.

6.4 Senior Constable Brett Elton – Road Policing Unit – Queensland Police Service, Ayr

1. Senior Constable Elton reported on the issue of overgrown trees at the intersection of Lynch and Edward Street, Ayr which is once again obstructing the motorists' visibility. He requested that the Council prune these trees back to improve safety.

Council will investigate the pruning of the trees along the intersection of Lynch Street and Edward Street, Ayr to improve the visibility for motorists. Works will be completed under RMPC if required.

2. Senior Constable Elton raised concerns regarding the obstruction to the line of vision for motorists at the intersection of Tenth Street and Eighth Avenue in Home Hill. He noted that the trees in the vicinity hinder the visibility of northbound traffic approaching the stop sign, posing a safety risk.



Kevin Riseley pointed out that the stop sign at the intersection was positioned incorrectly after recent resealing works were completed.

Kevin Riseley is to follow up in changing the position of the stop line to comply with TMR's Line Marking Standards to enhance the safety of motorists.

3. Senior Constable Elton reported that vegetation impeding the view for motorists at the s-bend section of Giddy Road, Ayr. It was noted that while the grass on the road edge had been trimmed back, the main issue persists with vegetation in the middle causing the obstruction.

Council to investigate the removal of vegetation which is causing the obstruction to motorists at the s-bend section of Giddy Road, Ayr.

6.5 Mr. Peter Pattinson – Senior Logistics Officer – Wilmar Sugar Australia Limited

1. Peter Pattinson informed the attendees that sugar cane crushing is scheduled to commence on June 4, 2024. Wilmar has already begun increasing activity, including the use of locomotives on rail tracks. It is important for residents and motorists to be mindful of this busy period.

There being no further business, the meeting closed at 11.23am.

The next meeting will be held on Wednesday, 21 August 2024 at 10.30am.

Councillor M. Musumeci.

Chairman

Actions from This Meeting

| | Action Item | Responsible Officer | Status |
|----|--|------------------------|---------|
| 1. | Item 6.1 Kevin Riseley will consult with his colleague to explore the feasibility of implementing Thermoplastic Line Marking at the pedestrian crossings along Queen Street, Ayr and to advise Council of the outcome. | Kevin Riseley TMR | Pending |
| 2. | Item 6.1 Council to further investigate additional safety measures with the Department of Transport and Main Roads to improve safety for both pedestrians and drivers at the pedestrian crossings along Queen Street, Ayr. | Dean Pappalardo BSC | Pending |
| 3. | Item 6.3.1 Council to investigate the possibility of adding a yellow line and installing a "No Standing" Sign at the front of the Beach Road Precinct Complex on Beach Road, to deter customers/residents from parking there. | Dean Pappalardo BSC | Pending |
| 4. | Item 6.4.1 Council will investigate the pruning of the trees along the intersection of Lynch Street and Edwards Street, Ayr to improve the visibility for motorists. Works will be completed under RMPC if required. | Dean Pappalardo BSC | Pending |
| 5. | Item 6.4.2 Kevin Riseley is to follow up on changing the position of the stop line at the intersection of Eighth Avenue and Tenth Street Home Hill to comply with TMR's Line Marking Standards to enhance the safety of motorists. | Kevin Riseley TMR | Pending |
| 6. | Item 6.4.3 Council to investigate the removal of vegetation which is causing the obstruction to motorists at the s-bend section of Giddy Road, Ayr. | Dean Pappalardo BSC | Pending |

4.4. MINUTES AND BUSINESS ARISING

RADF Advisory Group Minutes - 3 June 2024

File Reference: 2612

Report Author: Janice Horan, Grants and Property Officer

Authoriser: Nick OConnor, Director Corporate and Community Services

Meeting Date: 11 June 2024

Purpose

This report provides the Minutes of the RADF Advisory Group meeting held on 3 June 2024.

Summary of recommendations and actions for consideration and adoption:

Item 8 - Consideration of Applications received in RADF 2023-24 Round 2:

| Applicant | Project | Requested Funding | Recommend-ed Funding |
|-------------------------------|---|-------------------|----------------------|
| Home Hill-Ayr Lions Club Inc | Restoration of historically significant Canavan harvester and maintain a permanent display at the Lions Diorama on Bruce Highway | \$5,000.00 | \$5,000.00 |
| Home Hill Chamber of Commerce | Participation by Burdekin Art Society members and students from Burdekin High Schools in workshops, with spray paint artist, John Bradshaw, to design and execute artworks suitable for display in Lloyd Mann Gardens | \$3,714.00 | \$3,714.00 |
| TOTAL | | \$8,714.00 | \$8,714.00 |

The meeting noted that carry-over funds of \$8,581.00 would be constrained towards the 2024/25 year.

Item 9.1 Applications to be invited for Community Member Vacancy on RADF Advisory Group:

It was resolved that, as per the guidelines, applications be invited for the community member vacancy on the RADF Advisory Group.

Recommendation

That:

1. The minutes of the RADF Advisory Group Meeting held on 3 June 2024 be noted, and;
2. The recommendations as detailed in the minutes and summarised in Items 8 and 9.1 be adopted.

Attachments

1. RADF Advisory Group Minutes - 3 June 2024

Meeting Minutes

| | | | |
|----------------------|--|-------------|---------|
| Meeting | RADF Advisory Group Meeting | | |
| Date | Monday, 3 June 2024 | Time | 4:00 PM |
| Attendees | Crs John Furnell and Fina Vasta, Mr Glenn Arboit (Manager Community Services), Mrs Janine Worlein, Mrs Coral Colquhoun and Mr John Woods | | |
| Apologies | Nil | | |
| Chairperson | Cr John Furnell | | |
| Minutes Clerk | Mrs Janice Horan (RADF Liaison Officer) | | |
| Location | John Hy Peake Heritage Room | | |

Agenda Items

- Election of Chairman:** Mr Arboit called nominations for the position of Chairman of the RADF Advisory Group.
Moved Mrs Colquhoun, seconded Cr Vasta that Cr John Furnell be appointed Chairman of the RADF Advisory Group. CARRIED
- Welcome:** Cr Furnell opened the meeting and welcomed attendees.
- Apologies:** Nil
- Declarations of Interest:**
Mrs Colquhoun declared a perceived conflict of interest for the Home Hill Chamber of Commerce application as she is a member of the Burdekin Art Society which would be participating in the proposed project.
- Confirmation of Minutes of meeting of 30 November 2023:**
It was resolved that the minutes of the RADF meeting held on 30 November 2023 be received as a true and correct record. (The meeting noted that the minutes were adopted by Council at its meeting held on 12 December 2023)
:
- Review of Outcome Reports:**
The meeting reviewed outcome reports received for the period.
- Inward Correspondence:**
The meeting noted advice from Burdekin Shire Council that, at the Post-Election meeting held on 3 April 2024, Crs Furnell and Vasta had been appointed Council representatives on RADF Advisory Group.
Mr Woods attended the meeting at this stage.
- Consideration of Applications in RADF 2023-24 Round 2:**
The meeting noted this was the second round of 2023/24 year.
Available funds for second round – AQ \$30,075.00 + BSC \$13,000.00 + \$310.00 Refund from Burdekin Potters = \$44,285.00 Less Round 1 approved allocations \$26,990.00 = Funds remaining \$17,295.00.

| Applicant | Project | Requested Funding | Recommended Funding |
|-------------------------------|---|-------------------|---------------------|
| Home Hill-Ayr Lions Club Inc | Restoration of historically significant Canavan harvester and maintain a permanent display at the Lions Diorama on Bruce Highway | \$5,000.00 | \$5,000.00 |
| Home Hill Chamber of Commerce | Participation by Burdekin Art Society members and students from Burdekin High Schools in workshops, with spray paint artist, John Bradshaw, to design and execute artworks suitable for display in Lloyd Mann Gardens | \$3,714.00 | \$3,714.00 |
| TOTAL | | \$8,714.00 | \$8,714.00 |

The meeting noted that carry-over funds of \$8,581.00 would be constrained towards the 2024/25 year.

9. General Business:

9.1 Applications to be invited for Community Member Vacancy on RADF Advisory Group: Mrs Horan explained that Mrs Colquhoun had served four years' tenure as a community member on the committee.

Cr Furnell thanked Mrs Colquhoun for her valuable contribution and commitment to the RADF Advisory Group over the past four years.

It was resolved that, as per the guidelines, applications be invited for the community member vacancy on the RADF Advisory Group.

10. Close of Meeting:

There being no further business, the meeting closed at 4:55 pm.

Actions from Previous Meeting

| | Action Item | Responsible Officer | Due Date | Status |
|---|-------------|---------------------|----------|--------|
| 1 | Nil | | | |

New Action Items

| | Action Item | Responsible Officer | Due Date | Status |
|---|--|---------------------|-----------|--------|
| 1 | Invite applications for vacancy on RADF Advisory Group | J Horan | 31/8/2024 | |
| 2 | | | | |
| 3 | | | | |

5.1.1. CEO

Council Workshops - May 2024

File Reference: 1394

Report Author: Terry Brennan, Chief Executive Officer

Authoriser: Terry Brennan, Chief Executive Officer

Meeting Date: 11 June 2024

Link to Corporate/Operational Plan:

Burdekin Shire Council Corporate Plan 2022-2027

5.2.1: Demonstrate open and transparent leadership.

Executive Summary

In line with agreed arrangements for Council meetings and workshops, two (2) general workshops were conducted during May on 7 and 21 May 2024.

A range of policy and operational issues were discussed by Councillors and staff at the workshops. A summary of the items discussed is outlined in the report.

Recommendation

That the report on the Council workshops held on 7 and 21 May 2024 be received and noted.

Background

The Council has adopted governance arrangements based on holding Council meetings on a fortnightly basis each month, except in December and January each year, where only one (1) meeting is held in each month. Similar arrangements apply to the conduct of general workshops which are held on the alternate week to Council meetings.

In line with these arrangements, general workshops were conducted on 7 and 21 May 2024.

A broad range of policy and operational issues were discussed at the workshops along with presentations by external parties. A summary of the issues discussed is outlined below:

7 May 2024

- Request for Consideration under Superseded Planning Scheme - Bill Britt Road
- Request for Consideration under Superseded Planning Scheme – Ayr Dalbeg Road
- Discussion on Combined Application – New Business and Boundary Realignment – Queen Street, Ayr
- Delegation – Burdekin Community Association (BCA) – Overview of BCA role and contribution
- Discussion on Siting Relaxation Request – New Carport – Fourteenth Avenue, Home Hill
- Delegation – Burdekin PCYC – Briefing on role and contribution
- Discussion on Tenders Received – Supply of 2WD and 4WD Utilities

- Discussion on Review of Charter – Economic Development Advisory Group and Community Development and Cultural Advisory Group
- Discussion on usage of Multi-Purpose Hall, Ayr Showgrounds
- Discussion on Application for Undetected Water Leak Rebate
- Outline of Tender Assessment for South Ayr Water Treatment Plant
- Discussion on Camera Surveillance Network
- Review and Update of Unmanned Aerial Vehicles – Drone policy

21 May 2024

- Request for Negotiated Decision Notice – Community Care Centre and Caretakers' Residence – Wickham Street, Ayr
- Proposed Reconfiguration – Boundary Realignment of Two Lots – Airdmillan and Ferguson Roads, Airdmillan
- Discussion on Unlawful Motor Vehicle Repair Station and Illegal Dwelling – Fifth Avenue, Home Hill
- Discussion on Ayr Aerodrome Agricultural Lease Tender
- Discussion on Media Policy
- Delegation – Burdekin Neighbourhood Centre (BNC) – Briefing on role of organisation and contribution
- Presentation on Related Party Transaction Disclosures
- Discussion on Burdekin Water Festival Request
- Presentation on Tender Evaluation – South Ayr Water Treatment Plant project
- Proposed Upgrading of Wilmar Siding – McLain Road, Giru
- Discussion of Ayr Town Drain Maintenance Works – Gibson Street and LBW channel
- Discussion on Guardrail Renewal Program – various sites
- Discussion on possible Millaroo Community projects
- Update on issues with bore water supply - Home Hill Swimming Pool
- Discussion on Request – Jean Morris Memorial Design – Ayr Cemetery

Consultation

Consultation was undertaken with various parties in the presentation of the workshop topics.

Budget & Resource Implications

Not Applicable.

Legal Authority & Implications

Not Applicable.

Policy Implications

Any policy proposals or approvals are subsequently referred to a Council meeting via a report for consideration and if approved, formal adoption.

Risk Implications (Strategic, Operational, Project Risks)

Strategic Risk due to possible reputation damage if policies or major initiatives are not effectively developed with input and support from Councillors.

Attachments

None

6.3.1. FINANCIAL AND ADMINISTRATIVE SERVICES

Adoption of 2024/25 Fees and Charges

File Reference: 367

Report Author: Rebecca Walker, Finance Officer

Authoriser: Nick OConnor, Director Corporate and Community Services

Meeting Date: 11 June 2024

Link to Corporate/Operational Plan:

5.2.2: Responsibly manage Council's financial position to ensure sustainability.

5.2.3: Implement effective governance frameworks.

5.2.4: Undertake regulatory responsibilities in accordance with legislative obligations.

Executive Summary

The 2024/25 Fees and Charges schedule is required to be adopted by Council to be effective from 1 July 2024.

Recommendation

That in accordance with the *Local Government Act 2009*, Council adopts the attached 2024/25 Fees and Charges schedule, to take effect from 1 July 2024.

Background

Council has the power to establish user pay charges under the *Local Government Act 2009*. As such, Council undertakes an annual review of the fees and charges schedule to ensure only the costs associated with providing services is recovered in the fees.

During the annual review, fees were individually reviewed and the necessary increases and decreases were applied. Any fee that has changed has been justified by the responsible officer. However, as per a previous Council resolution, the fees for aerodrome rentals have been increased by 5%.

Council's Fees and Charges were reviewed by Council officers from February to April. The review was conducted alongside the 2024/25 Budget to ensure any changes are reflected in the budget.

The adopted 2024/25 Fees and Charges schedule will be uploaded and presented on Council's website from 1 July 2024.

Consultation

The costs associated with delivery of services have been reviewed by Council managers and staff to develop a schedule of fees and charges reflecting the costs and resources required to deliver services. Any increases/decreases to fees have been reviewed and justification has been provided.

Consultation was undertaken with the Councillors at a Council Workshop held on 30 April 2024.

Budget & Resource Implications

Where the true cost of services is not recovered through fees then additional impost is placed on other revenue sources, typically rates.

Legal Authority & Implications

Local Government Act 2009 sections 97, 98, 99 & 262.

Policy Implications

The fees and charges schedule can be amended at any time throughout the year in accordance with legislation.

Risk Implications (Strategic, Operational, Project Risks)

There are several risks associated with the development, review and adoption of Council's Fees and Charges Schedule for 2024/25. The *Local Government Act 2009* prescribes the way in which councils can raise fees and charges for services, facilities, or activities.

A collaborative approach has been applied, ensuring feedback is obtained from across the organisation which mitigates the risks associated with accuracy and completeness of the fees and charges schedule.

By adopting the fees and charges schedule, Council helps to mitigate the risks of non-compliance with legislation and inadequate financial return in relation to the provision of certain services.

Attachments

1. 2024_25_Fees_And_Charges_Report

Fees and Charges

2024/25

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| Name | Commercial or Regulatory Fee | Legislation | Year 24/25 | | |
|------|------------------------------|-------------|--------------------|-----|--------------------|
| | | | Fee (excl. GST) | GST | Fee (incl. GST) |

BURDEKIN SHIRE COUNCIL

FEES AND CHARGES FOR COUNCIL SERVICES

PHOTOCOPYING & PLAN PRINTING

All General Photocopying (except Library)

| | | | | | |
|-----------|---|--------------------------------------|---------|--------|---------|
| A4 - each | C | Local Government Act 2009 s262(3)c | \$0.91 | \$0.09 | \$1.00 |
| A3 - each | C | Local Government Act 2009 s262(3)c | \$1.23 | \$0.12 | \$1.35 |
| A2 - each | C | Local Government Act 2009 s262(3)c | \$9.09 | \$0.91 | \$10.00 |
| A1 - each | C | Local Government Act 2009 s262(3)c | \$14.55 | \$1.45 | \$16.00 |
| AO - each | C | Local Government Act 2009 s262(3)c | \$20.00 | \$2.00 | \$22.00 |

Per sheet at the Burdekin and Home Hill Libraries

| | | | | | |
|-----------|---|--------------------------------------|--------|--------|--------|
| A4 - each | C | Local Government Act 2009 s262(3)c | \$0.18 | \$0.02 | \$0.20 |
| A3 - each | C | Local Government Act 2009 s262(3)c | \$0.36 | \$0.04 | \$0.40 |

Plans generated from GIS system

| | | | | | |
|-----------|---|--------------------------------------|---------|--------|---------|
| A4 - each | R | Local Government Act 2009 s262(3)c | \$11.85 | \$0.00 | \$11.85 |
| A3 - each | R | Local Government Act 2009 s262(3)c | \$17.00 | \$0.00 | \$17.00 |
| A2 - each | R | Local Government Act 2009 s262(3)c | \$22.65 | \$0.00 | \$22.65 |
| A1 - each | R | Local Government Act 2009 s262(3)c | \$37.00 | \$0.00 | \$37.00 |
| AO - each | R | Local Government Act 2009 s262(3)c | \$47.00 | \$0.00 | \$47.00 |

LAMINATING

Burdekin Library

| | | | | | |
|---------------|---|--------------------------------------|--------|--------|--------|
| A4 - per page | C | Local Government Act 2009 s262(3)c | \$2.73 | \$0.27 | \$3.00 |
| A3 - per page | C | Local Government Act 2009 s262(3)c | \$4.55 | \$0.45 | \$5.00 |

AERODROME RENTAL

Council resolution for aerodrome fees to be increased annually by 5%.

Private and Commercial operators are also required to pay site fees (rates) equal to the Minimum General Rate - Commercial and Industrial (2024/25 Site Fees = \$1,429)

| Name | Commercial or Regulatory Fee | Legislation | Year 24/25 | | |
|------|------------------------------|-------------|--------------------|-----|--------------------|
| | | | Fee (excl. GST) | GST | Fee (incl. GST) |

Lot Rental (per Lot)

| | | | | | |
|--------------|---|--------------------------------------|----------|---------|----------|
| Commercial | C | Local Government Act 2009 s262(3)c | \$536.36 | \$53.64 | \$590.00 |
| Recreational | C | Local Government Act 2009 s262(3)c | \$536.36 | \$53.64 | \$590.00 |
| Private | C | Local Government Act 2009 s262(3)c | \$483.64 | \$48.36 | \$532.00 |

Landing Fees

| | | | | | |
|--------------|---|--------------------------------------|------------|----------|------------|
| Commercial | C | Local Government Act 2009 s262(3)c | \$1,608.18 | \$160.82 | \$1,769.00 |
| Recreational | C | Local Government Act 2009 s262(3)c | \$737.27 | \$73.73 | \$811.00 |
| Private | C | Local Government Act 2009 s262(3)c | \$557.27 | \$55.73 | \$613.00 |

Tie-Down Fees (if required)

| | | | | | |
|--------------|---|--------------------------------------|----------|---------|----------|
| Commercial | C | Local Government Act 2009 s262(3)c | \$268.18 | \$26.82 | \$295.00 |
| Recreational | C | Local Government Act 2009 s262(3)c | \$268.18 | \$26.82 | \$295.00 |
| Private | C | Local Government Act 2009 s262(3)c | \$268.18 | \$26.82 | \$295.00 |

RAILWAY PERMITS

New/Renewals

The applicant shall be responsible for payment of applicable stamp duty

| | | | | | |
|---|---|---|----------|--------|----------|
| Each Crossing | R | Local Government Act 2009 Local Law 1 | \$40.70 | \$0.00 | \$40.70 |
| And/or each kilometre of Tramline or part thereof | R | Local Government Act 2009 Local Law 1 | \$40.00 | \$0.00 | \$40.00 |
| Minimum Charge for Issue of Permit | R | Local Government Act 2009 Local Law 1 | \$104.00 | \$0.00 | \$104.00 |

RATE/PROPERTY SEARCHES

| | | | | | |
|---|---|-------------------------------------|---------|--------|---------|
| Change of Ownership Fee | R | Local Government Act 2009 s97(2)b | \$58.00 | \$0.00 | \$58.00 |
| To assist in the recovery of the cost of receiving and recording the change of ownership information on a property. This fee will appear on the next rate notice issued for the property. | | | | | |
| Special Water Meter Reading | R | Local Government Act 2009 s97(2)c | \$78.00 | \$0.00 | \$78.00 |

Please check to ensure a Water Meter is connected to Property.

Rates are charged half yearly in August, in advance to 31 December 2024 and February, in advance to 30 June 2025.

Water meters are read twice yearly in October/November and then again in April/May. The first half year's consumption from the October/November reading is charged in February each year and the charge for the second half year's consumption is charged in August.

Council recommends prospective property purchasers obtain a Rate Certificate and Property Search in every instance.

| Name | Commercial or Regulatory Fee | Legislation | Year 24/25 | | |
|------|------------------------------|-------------|-----------------|-----|-----------------|
| | | | Fee (excl. GST) | GST | Fee (incl. GST) |

RATE/PROPERTY SEARCHES [continued]

| | | | | | |
|---|---|-------------------------------------|---------|--------|---------|
| Verbal request for information from Council's Rate Book including Property Owner/s, Name/s and Address/s, Real Property Description, Area, Valuation, Rates and/or Water Meter details. | R | Local Government Act 2009 s97(2)c | \$10.00 | \$0.00 | \$10.00 |
|---|---|-------------------------------------|---------|--------|---------|

This fee excludes requests made in accordance with Section 155 *Local Government Regulation 2012* whereby public may inspect land record:

s155 (2) However, the following persons may inspect particulars of land in the land record free of charge -

(a) an owner, lessee, or occupier of -

(i) the land; or

(ii) adjoining land;

(b) the agent of an owner, lessee or occupier of -

(i) the land; or

(ii) adjoining land.

Rate Search

| | | | | | |
|---|---|-------------------------------------|---------|--------|---------|
| Rate Certificate - Financial Only - Per Property (7 working days processing time) | R | Local Government Act 2009 s97(2)c | \$95.00 | \$0.00 | \$95.00 |
|---|---|-------------------------------------|---------|--------|---------|

Includes Rates information, Town Planning Zone and the last two (2) water Meter readings, if applicable.

Rate and Property Search

| | | | | | |
|---|---|-------------------------------------|----------|--------|----------|
| Rate Certificate and Property Search - Per Property (10 working days processing time) | R | Local Government Act 2009 s97(2)c | \$160.00 | \$0.00 | \$160.00 |
|---|---|-------------------------------------|----------|--------|----------|

Includes Rates information, Town Planning Zone and the last two (2) water Meter readings, if applicable.

Includes details of any Engineering (Roads & Drainage), Water/Waste Water/Trade Waste, and Environment & Health, requisitions or defects on file.

Building & Plumbing Records Search

In respect of each separately surveyed parcel of land.

Note: Proof of ownership is required, i.e. letter from the owner or a copy of the signed Contract of Sale.

| | | | | | |
|-----------------------------|---|-------------------------------------|----------|--------|----------|
| Residential (Class 1 & 10a) | R | Local Government Act 2009 s97(2)c | \$207.00 | \$0.00 | \$207.00 |
|-----------------------------|---|-------------------------------------|----------|--------|----------|

This search comprises details of building and plumbing records for the requested lot/s, including a listing of all building/plumbing approvals and any building/plumbing defects. Please note, a separate search is required for each separately surveyed parcel of land.

| | | | | | |
|--------------------------|---|-------------------------------------|----------|--------|----------|
| Commercial (Class 2 - 9) | R | Local Government Act 2009 s97(2)c | \$260.00 | \$0.00 | \$260.00 |
|--------------------------|---|-------------------------------------|----------|--------|----------|

This search comprises details of building and plumbing records for the requested lot/s, including a listing of all building/plumbing approvals and any building/plumbing defects. Please note, a separate search is required for each separately surveyed parcel of land.

RIGHT TO INFORMATION

| | | | | | |
|--|---|---|--------------------|--|--|
| Application Fee | R | Right to Information Regulation 2009 s4 | As per legislation | | |
| Processing Charge (>5 hours processing time) | R | Right to Information Regulation 2009 s5(1)(b) | As per legislation | | |
| Access Charge | R | Right to Information Regulation 2009 s6(1)(a) | As per legislation | | |
| Access Charge (Document photocopying) | R | Right to Information Regulation 2009 s6(1)(b) | As per legislation | | |

| Name | Commercial or Regulatory Fee | Legislation | Year 24/25 | | |
|------|------------------------------|-------------|-----------------|-----|-----------------|
| | | | Fee (excl. GST) | GST | Fee (incl. GST) |

PUBLICATIONS

| | | | | | |
|---|---|---|---------|--------|---------|
| Local Disaster Management Plan - Set fee for printing publication | R | Local Government Act 2009 s262(3)c | \$32.00 | \$0.00 | \$32.00 |
| Budget - per copy (also available on Council's website) | R | Local Government Act 2009 Local Govt (Finance Plans & Reporting) Reg s144 | \$33.00 | \$0.00 | \$33.00 |
| Annual Report - per copy (also available on Council's website) | R | Local Government Act 2009 s97(2)c | \$33.00 | \$0.00 | \$33.00 |
| Annual Report as prepared in accordance with <i>Local Government Act 2009 S150EB</i> . Copy printed and bound "in house". | | | | | |
| For each Local Law & Subordinate Local Law - per page (also available on Council's website) | R | Local Government Act 2009 s31 | \$1.00 | \$0.00 | \$1.00 |
| Copies of confirmed Council Minutes, if sold to the general public - per set (also available on Council's website) | R | Local Government Act 2009 Local Govt (Operations) Reg s69 | \$18.00 | \$0.00 | \$18.00 |

TRAFFIC MANAGEMENT PLANS

| | | | | | |
|--|---|--------------------------------------|----------|--------|----------|
| Cost of producing Traffic Management Plans (For Community Events only) | R | Local Government Act 2009 s262(3)c | \$455.00 | \$0.00 | \$455.00 |
|--|---|--------------------------------------|----------|--------|----------|

LIBRARY MEMBERSHIP FEES

All Queensland residents with ID and proof of address are eligible for free library membership.

Other library visitors are eligible to join the library by paying a non-refundable Visitor Membership Fee which entitles them to borrow 4 items for 1 month and to free library members wi-fi and computer use.

A replacement fee will be charged for irreparably damaged or lost library items. No refunds will be issued if a borrower subsequently finds the item.

| | | | | | |
|--|---|--------------------------------------|---------|--------|---------|
| Non-Refundable Visitor Membership Fee - Restricted to maximum of 4 items for the normal loan period of 1 month. (Note – All Queensland residents with ID and proof of address are eligible for free library membership.) | C | Local Government Act 2009 s262(3)c | \$25.00 | \$0.00 | \$25.00 |
| Earbud headphones | C | Local Government Act 2009 s262(3)c | \$1.82 | \$0.18 | \$2.00 |

IRREPARABLY DAMAGED/LOST LIBRARY ITEMS

| | | | | | |
|--------------------------|---|--------------------------------------|--------------------------------|--|--|
| Replacement Cost of Item | C | Local Government Act 2009 s262(3)c | Varies - Individually Assessed | | |
|--------------------------|---|--------------------------------------|--------------------------------|--|--|

INTERNET ACCESS - Burdekin Library (Ayr and Home Hill)

Patrons allowed maximum of one hour per day if facilities are fully utilised.

Library Members - Free

| | | | | | |
|--|---|--------------------------------------|--------|--------|--------|
| Non-Members - the first 15 minutes free. Then \$5.00 per hour. | C | Local Government Act 2009 s262(3)c | \$4.55 | \$0.45 | \$5.00 |
|--|---|--------------------------------------|--------|--------|--------|

3D PRINTING

| | | | | | |
|---|---|--------------------------------------|-------------------------------|--|--|
| 3D Printing (for library members only; limited to print jobs not exceeding 7 hours) | C | Local Government Act 2009 s262(3)c | \$3.00 plus 30 cents per gram | | |
|---|---|--------------------------------------|-------------------------------|--|--|

| Name | Commercial or Regulatory Fee | Legislation | Year 24/25 | | |
|------|------------------------------|-------------|-----------------|-----|-----------------|
| | | | Fee (excl. GST) | GST | Fee (incl. GST) |

CEMETERY FEES

Ayr and Home Hill Cemeteries

To ensure a consistent approach to the operation of cemeteries managed and maintained by Burdekin Shire Council the Code of Operations Cemeteries details the procedures for reserving final places of rest, arranging an interment, standards for construction of memorial graves, mausoleums and vaults. It also specifies a standard for placement of plaques, vases and other memorial memento's in the Burdekin Shire Council cemeteries, columbarium and memorial walls.

The Code of Operations Cemeteries can be viewed on the Council website.

Interments

| | | | | | |
|--|---|--------------------------------------|------------|----------|------------|
| Adult burial | C | Local Government Act 2009 s262(3)c | \$1,200.00 | \$120.00 | \$1,320.00 |
| Child burial (children 12 years and under - standard depth 1.5m) | C | Local Government Act 2009 s262(3)c | \$600.00 | \$60.00 | \$660.00 |
| Stillborn burial | C | Local Government Act 2009 s262(3)c | \$300.00 | \$30.00 | \$330.00 |
| Mausoleums and single depth vaults burial - 1st Internment | C | Local Government Act 2009 s262(3)c | \$972.73 | \$97.27 | \$1,070.00 |
| Double depth vault - 1st Internment | C | Local Government Act 2009 s262(3)c | \$1,163.64 | \$116.36 | \$1,280.00 |
| Disposal of human remains outside a cemetery | C | Local Government Act 2009 s262(3)c | \$390.91 | \$39.09 | \$430.00 |

Plot

| | | | | | |
|---------------------------------|---|--------------------------------------|------------|----------|------------|
| Lawn Cemetery - single plot | C | Local Government Act 2009 s262(3)c | \$1,181.82 | \$118.18 | \$1,300.00 |
| Memorial cemetery - single plot | C | Local Government Act 2009 s262(3)c | \$1,181.82 | \$118.18 | \$1,300.00 |
| Stillborn Section - single plot | C | Local Government Act 2009 s262(3)c | \$159.09 | \$15.91 | \$175.00 |
| Niche - single | C | Local Government Act 2009 s262(3)c | \$122.73 | \$12.27 | \$135.00 |
| Niche - dual | C | Local Government Act 2009 s262(3)c | \$245.45 | \$24.55 | \$270.00 |
| Infant Memorial Wall - Plaque | C | Local Government Act 2009 s262(3)c | \$122.73 | \$12.27 | \$135.00 |

Reservations

| | | | | | |
|------------------------------|---|--------------------------------------|------------|----------|------------|
| Memorial cemetery - per plot | C | Local Government Act 2009 s262(3)c | \$1,181.82 | \$118.18 | \$1,300.00 |
| Niche - single | C | Local Government Act 2009 s262(3)c | \$122.73 | \$12.27 | \$135.00 |
| Niche - dual | C | Local Government Act 2009 s262(3)c | \$245.45 | \$24.55 | \$270.00 |

Permit to Erect

Plus plot costs if applicable

| | | | | | |
|--|---|--------------------------------------|----------|--------|----------|
| Headstone, tombstone, memorial stone, flat stone or other monument | C | Local Government Act 2009 s262(3)c | \$180.00 | \$0.00 | \$180.00 |
|--|---|--------------------------------------|----------|--------|----------|

| Name | Commercial or Regulatory Fee | Legislation | Year 24/25 | | |
|------|------------------------------|-------------|-----------------|-----|-----------------|
| | | | Fee (excl. GST) | GST | Fee (incl. GST) |

Permit to Erect [continued]

| | | | | | |
|--|---|--------------------------------------|----------|--------|----------|
| Double grave headstone | C | Local Government Act 2009 s262(3)c | \$230.00 | \$0.00 | \$230.00 |
| Vault or mausoleum | C | Local Government Act 2009 s262(3)c | \$640.00 | \$0.00 | \$640.00 |
| Headstones on Ex-servicemen's graves at the Ayr and Home Hill Cemeteries | C | Local Government Act 2009 s262(3)c | | | Nil |

Re-opening

| | | | | | |
|---|---|--------------------------------------|----------|---------|----------|
| Exploratory inspection - Memorial Cemeteries | C | Local Government Act 2009 s262(3)c | \$481.82 | \$48.18 | \$530.00 |
| Second interment individual plot - Lawn | C | Local Government Act 2009 s262(3)c | \$754.55 | \$75.45 | \$830.00 |
| Second interment individual plot - Vault/ Mausoleum | C | Local Government Act 2009 s262(3)c | \$604.55 | \$60.45 | \$665.00 |
| Removal of grave capping - Memorial Cemeteries | C | Local Government Act 2009 s262(3)c | | | At Cost |
| Exhumation | C | Local Government Act 2009 s262(3)c | | | At Cost |

Interment of Ashes

| | | | | | |
|--|---|--------------------------------------|----------|---------|----------|
| Grave opening as additional interment - into existing plot | C | Local Government Act 2009 s262(3)c | \$263.64 | \$26.36 | \$290.00 |
| Niche wall (niche cost is extra) | C | Local Government Act 2009 s262(3)c | \$127.27 | \$12.73 | \$140.00 |

Extra Charge for Burials

| | | | | | |
|-----------------------------|---|--------------------------------------|--|---------|----------|
| Saturdays | C | Local Government Act 2009 s262(3)c | \$654.55 | \$65.45 | \$720.00 |
| Sundays and Public Holidays | C | Local Government Act 2009 s262(3)c | \$800.00 | \$80.00 | \$880.00 |
| After 4pm Weekdays | C | Local Government Act 2009 s262(3)c | \$104.00 per hour for each hour or part thereof. | | |

Search of Cemetery Records

| | | | | | |
|--|---|--------------------------------------|---------|--------|---------|
| Search of Historical Cemetery Records - Record Books | C | Local Government Act 2009 s262(3)c | \$60.00 | \$0.00 | \$60.00 |
|--|---|--------------------------------------|---------|--------|---------|

Preparation Fees - Bush Chapel & Band Rotundas

| | | | | | |
|---|---|--------------------------------------|----------|---------|----------|
| Bush Chapel - Plantation Park | C | Local Government Act 2009 s262(3)c | \$163.64 | \$16.36 | \$180.00 |
| Band Rotunda - Anzac Park/Memorial Park Home Hill | C | Local Government Act 2009 s262(3)c | \$90.91 | \$9.09 | \$100.00 |
| Alva Beach - Mid-foreshore reception area | C | Local Government Act 2009 s262(3)c | \$163.64 | \$16.36 | \$180.00 |

ANIMAL MANAGEMENT

Registration period is 1 August to 31 July.

Council will recognise the registration status for any animal holding a current registration status with another Local Authority subject to an application for registration being made and a replacement tag purchased.

| Name | Commercial or Regulatory Fee | Legislation | Year 24/25 | | |
|------|------------------------------|-------------|-----------------|-----|-----------------|
| | | | Fee (excl. GST) | GST | Fee (incl. GST) |

Deceased Animals – Compassionate Concession

Applies when a registered animal (excluding a regulated dog) dies during the registration period. Proof of deceased status required (return of tag, vet certificate).

| | | | | | |
|-----------------------|---|--|------------|--|--|
| 1 August - 31 January | R | Animal Management (Cats and Dogs) Act 2008 Local Law 2 | 50% of Fee | | |
| 1 February - 31 July | R | Animal Management (Cats and Dogs) Act 2008 Local Law 2 | Nil | | |

Registration - Dogs

An early bird discount of 50% is available for renewals paid on or before 31 July. This discount does not apply to either Regulated Dogs or the registration of dogs under 6 months of age.

Please note that dogs need to be registered from 3 months of age as per the *Animal Management (Cats and Dogs) Act 2008* s44.

Any cat or dog born on or after 1 July 2010 must be implanted with a microchip by 12 weeks of age and the microchip number must be provided to Council.

| | | | | | |
|--|---|--|---------|--------|---------|
| Dogs less than 6 months of age (Tag cost only) | R | Animal Management (Cats and Dogs) Act 2008 | \$9.00 | \$0.00 | \$9.00 |
| All new registrations (excluding dogs previously registered) | R | Animal Management (Cats and Dogs) Act 2008 | \$26.00 | \$0.00 | \$26.00 |
| Assistance Animals (Guide, Hearing or Assistance) on provision of certification. | R | Animal Management (Cats and Dogs) Act 2008 | Nil | | |

Desexed Dogs

All dogs 6 months and over of age. Proof of desexing required - provision of vet certificate. Includes Tag Cost.

An early bird discount of 50% is available for renewals paid on or before 31 July.

| | | | | | |
|--|---|--|---------|--------|---------|
| Desexed Dog | R | Animal Management (Cats and Dogs) Act 2008 | \$69.00 | \$0.00 | \$69.00 |
| Desexed Dog (Pensioner owned) | R | Animal Management (Cats and Dogs) Act 2008 | \$45.00 | \$0.00 | \$45.00 |
| Desexed Dog with Microchip | R | Animal Management (Cats and Dogs) Act 2008 | \$45.00 | \$0.00 | \$45.00 |
| Desexed Dog with Microchip (Pensioner owned) | R | Animal Management (Cats and Dogs) Act 2008 | \$35.00 | \$0.00 | \$35.00 |

Entire Dogs

All dogs 6 months and over of age. Includes Tag Cost.

An early bird discount of 50% is available for renewals paid on or before 31 July.

| | | | | | |
|------------------------------|---|--|----------|--------|----------|
| Entire Dog | R | Animal Management (Cats and Dogs) Act 2008 | \$146.00 | \$0.00 | \$146.00 |
| Entire Dog (Pensioner owned) | R | Animal Management (Cats and Dogs) Act 2008 | \$130.00 | \$0.00 | \$130.00 |

| Name | Commercial or Regulatory Fee | Legislation | Year 24/25 | | |
|------|------------------------------|-------------|--------------------|-----|--------------------|
| | | | Fee (excl. GST) | GST | Fee (incl. GST) |

Entire Dogs [continued]

| | | | | | |
|---|---|--|----------|--------|----------|
| Entire Dog with Microchip | R | Animal Management (Cats and Dogs) Act 2008 | \$108.00 | \$0.00 | \$108.00 |
| Entire Dog with Microchip (Pensioner owned) | R | Animal Management (Cats and Dogs) Act 2008 | \$97.00 | \$0.00 | \$97.00 |

Regulated Dogs

Regulated dog fee covers permit and registration. The renewal discount of 50% does not apply to regulated dogs.

Declared Dangerous

| | | | | | |
|---|---|--|----------|--------|----------|
| Initial registration (includes engraved regulated dog tag and 2 approved signs) | R | Animal Management (Cats and Dogs) Act 2008 | \$422.00 | \$0.00 | \$422.00 |
| Annual Renewal | R | Animal Management (Cats and Dogs) Act 2008 | \$324.00 | \$0.00 | \$324.00 |
| Annual Renewal - Compliant | R | Animal Management (Cats and Dogs) Act 2008 | \$237.00 | \$0.00 | \$237.00 |

Compliant fee applies after 3 consecutive years complying with the conditions for keeping a dangerous dog. Conditions must continue to be complied with or fee will revert back to the annual renewal fee for dangerous dogs.

Declared Menacing

| | | | | | |
|---|---|--|----------|--------|----------|
| Initial registration (includes engraved regulated dog tag and 2 approved signs) | R | Animal Management (Cats and Dogs) Act 2008 | \$410.00 | \$0.00 | \$410.00 |
| Annual Renewal - Entire | R | Animal Management (Cats and Dogs) Act 2008 | \$315.00 | \$0.00 | \$315.00 |
| Annual Renewal - Desexed | R | Animal Management (Cats and Dogs) Act 2008 | \$235.00 | \$0.00 | \$235.00 |
| Annual Renewal Compliant - Entire | R | Animal Management (Cats and Dogs) Act 2008 | \$190.00 | \$0.00 | \$190.00 |
| Annual Renewal Compliant - Desexed | R | Animal Management (Cats and Dogs) Act 2008 | \$70.00 | \$0.00 | \$70.00 |

Compliant fee applies after 3 consecutive years complying with the conditions for keeping a menacing dog. Conditions must continue to be complied with or fee will revert back to the annual renewal fee for menacing dogs.

Restricted

| | | | | | |
|--------------|---|--|----------|--------|----------|
| Registration | R | Animal Management (Cats and Dogs) Act 2008 | \$146.00 | \$0.00 | \$146.00 |
|--------------|---|--|----------|--------|----------|

A Restricted Dog is defined in the *Animal Management (Cats and Dogs) Act 2008* as a breed of dog prohibited from importation into Australia under the *Customs Act 1901* (Cth).

| Name | Commercial or Regulatory Fee | Legislation | Year 24/25 | | |
|------|------------------------------|-------------|-----------------|-----|-----------------|
| | | | Fee (excl. GST) | GST | Fee (incl. GST) |

Replacement of Regulated Dog Tag and Signs

| | | | | | |
|-------------------------------|---|--|---------|--------|---------|
| Replacement regulated dog tag | R | Animal Management (Cats and Dogs) Act 2008 | \$25.00 | \$0.00 | \$25.00 |
| Replacement approved signage | R | Animal Management (Cats and Dogs) Act 2008 | \$45.00 | \$0.00 | \$45.00 |

Show Dogs

For each dog that is registered with Dogs Queensland, and kept on the one property, the following applies:

First 2 dogs - Standard registration fees applicable at the time of registration.

| | | | | | |
|---|---|--|---------|--------|---------|
| Additional dogs registered with Dogs Queensland - (per dog) | R | Animal Management (Cats and Dogs) Act 2008 | \$18.00 | \$0.00 | \$18.00 |
|---|---|--|---------|--------|---------|

Working Dogs

Application for registration of a working dog must be accompanied by information to support the application, e.g. property where dog works, type of work undertaken, owners name and address. Fee applies once Council approves the application.

| | | | | | |
|--------------------------------------|---|--|--|--|-----|
| Registration of approved working dog | R | Animal Management (Cats and Dogs) Act 2008 | | | Nil |
|--------------------------------------|---|--|--|--|-----|

Registration - Cats

An early bird discount of 50% is available for renewals paid prior to 31 July. This discount does not apply to the registration of cats under 6 months of age.

Any cat or dog born on or after 1 July 2010 must be implanted with a microchip by 12 weeks of age and the microchip number must be provided to Council.

Please note that cats need to be registered from 3 months of age as per *Local Law No 2 (Animal Management) 2012*, Section 8A.

| | | | | | |
|---|---|---|---------|--------|---------|
| Cats less than 6 months of age (Tag cost only) | R | Local Government Act 2009 Local Law 2 | \$9.00 | \$0.00 | \$9.00 |
| All new registrations (excluding cats previously registered and those with a lower fee - see desexed cats with microchip / pension) | R | Local Government Act 2009 Local Law 2 | \$26.00 | \$0.00 | \$26.00 |

Desexed Cats

All cats 6 months and over of age. Proof of desexing required – vet certificate. Includes Tag Cost.

An early bird discount of 50% is available for renewals paid on or before 31 July

| | | | | | |
|--|---|---|---------|--------|---------|
| Desexed Cat | R | Local Government Act 2009 Local Law 2 | \$40.00 | \$0.00 | \$40.00 |
| Desexed Cat (Pensioner owned) | R | Local Government Act 2009 Local Law 2 | \$22.00 | \$0.00 | \$22.00 |
| Desexed Cat with Microchip | R | Local Government Act 2009 Local Law 2 | \$0.00 | \$0.00 | \$0.00 |
| Desexed Cat with Microchip (Pensioner owned) | R | Local Government Act 2009 Local Law 2 | \$0.00 | \$0.00 | \$0.00 |

| Name | Commercial or Regulatory Fee | Legislation | Year 24/25 | | |
|------|------------------------------|-------------|--------------------|-----|--------------------|
| | | | Fee (excl. GST) | GST | Fee (incl. GST) |

Entire Cats

All cats 6 months and over of age. Includes Tag Cost.

An early bird discount of 50% is available for renewals paid on or before 31 July.

| | | | | | |
|--|---|---|----------|--------|----------|
| Entire Cats | R | Local Government Act 2009 Local Law 2 | \$136.00 | \$0.00 | \$136.00 |
| Entire Cats (Pensioner owned) | R | Local Government Act 2009 Local Law 2 | \$125.00 | \$0.00 | \$125.00 |
| Entire Cats with Microchip | R | Local Government Act 2009 Local Law 2 | \$97.00 | \$0.00 | \$97.00 |
| Entire Cats with Microchip (Pensioner owned) | R | Local Government Act 2009 Local Law 2 | \$85.00 | \$0.00 | \$85.00 |

Approvals to keep Animals under Local Law

Additional approval is required to keep animals above the as of right entitlement (number of animals and size of allotment).

| | | | | | |
|---|---|---|----------|--------|----------|
| Application Fee (including cats and dogs) | R | Local Government Act 2009 Local Law 2 | \$195.00 | \$0.00 | \$195.00 |
| Applications to foster animals with an approved foster care organisation will incur no fee. Animals can be kept for a maximum period of two months. | | | | | |
| Transfer Fee | R | Local Government Act 2009 Local Law 2 | \$195.00 | \$0.00 | \$195.00 |
| Renewal Fee (including cats and dogs) | R | Local Government Act 2009 Local Law 2 | \$195.00 | \$0.00 | \$195.00 |

Subsidised Desexing Program - Cats and Dogs

| | | | | | |
|--|---|---|---------|--------|---------|
| Owners Co-contribution | R | Local Government Act 2009 Local Law 2 | \$27.27 | \$2.73 | \$30.00 |
| Where approved in accordance with De-sexing Program Guidelines | | | | | |

Miscellaneous Fees

All animals that are required to wear a Council issued registration tag.

| | | | | | |
|---|---|--|---------|--------|---------|
| Replacement Tag | R | Animal Management (Cats and Dogs) Act 2008 Local Law 2 | \$9.00 | \$0.00 | \$9.00 |
| Reinspection fees apply where additional inspections by Compliance Officers are required when written compliance timeframes are not met. Each hour or part thereof. Minimum charge of one hour. | R | Local Government Act 2009 s262(3)c | \$98.00 | \$0.00 | \$98.00 |

Impounded Animal Reclaim Fees

Reclaim fee is the Release fee and the Holding fee for the animal plus, if applicable, registration and microchipping.

Payable to Council to reclaim any impounded animal. All fees must be paid in full for animals to be released - instalment plans are not available.

All reclaimed cats and dogs must be registered and microchipped. If not already registered, applicable registration fee will also apply.

| Name | Commercial or Regulatory Fee | Legislation | Year 24/25 | | |
|------|------------------------------|-------------|-----------------|-----|-----------------|
| | | | Fee (excl. GST) | GST | Fee (incl. GST) |

Release Fee - Cats and Dogs - Part of Reclaim Fee

| | | | | | |
|----------------------------|---|---|----------|--------|----------|
| 1st Release | R | Local Government Act 2009 Local Law 2 | \$113.00 | \$0.00 | \$113.00 |
| 2nd and Subsequent Release | R | Local Government Act 2009 Local Law 2 | \$220.00 | \$0.00 | \$220.00 |

Release Fee - excluding Cats and Dogs - Part of Reclaim Fee

Payable for any animal (other than dogs or cats) impounded or seized and temporarily held by Council, per head, for every animal so impounded or seized and temporarily held.

| | | | | | |
|----------------------------|---|---|----------|--------|----------|
| 1st Release | R | Local Government Act 2009 Local Law 2 | \$150.00 | \$0.00 | \$150.00 |
| 2nd and Subsequent Release | R | Local Government Act 2009 Local Law 2 | \$340.00 | \$0.00 | \$340.00 |

Holding Fee - Part of Reclaim Fee

Holding Fee – payable in addition to the release fee for any animal impounded or held for each day or part thereof. Per animal, per day. Includes food, water, shelter (if applicable) and transport.

| | | | | | |
|--------------|---|---|---------|--------|---------|
| Cat | R | Local Government Act 2009 Local Law 2 | \$23.00 | \$0.00 | \$23.00 |
| Dog | R | Local Government Act 2009 Local Law 2 | \$23.00 | \$0.00 | \$23.00 |
| Horse | R | Local Government Act 2009 Local Law 2 | \$41.00 | \$0.00 | \$41.00 |
| Cattle | R | Local Government Act 2009 Local Law 2 | \$41.00 | \$0.00 | \$41.00 |
| Sheep | R | Local Government Act 2009 Local Law 2 | \$30.00 | \$0.00 | \$30.00 |
| Goat | R | Local Government Act 2009 Local Law 2 | \$30.00 | \$0.00 | \$30.00 |
| Swine | R | Local Government Act 2009 Local Law 2 | \$39.00 | \$0.00 | \$39.00 |
| Other Animal | R | Local Government Act 2009 Local Law 2 | \$41.00 | \$0.00 | \$41.00 |

Driving Charges for Animals

| | | | | | |
|---|---|---------------------------|--|--|---------|
| Payable in respect to driving, leading and/or transporting any animal to the Pound or other place | R | Local Government Act 2009 | | | At Cost |
|---|---|---------------------------|--|--|---------|

Cattle Tagging

| | | | | | |
|--|---|---------------------------|--|--|---------|
| Applies if NLIS tag is required (per animal) | R | Local Government Act 2009 | | | At Cost |
|--|---|---------------------------|--|--|---------|

Vet Assistance

| | | | | | |
|-------------------------------|---|---|--|--|---------|
| Vet assistance for any animal | R | Local Government Act 2009 Local Law 2 | | | At Cost |
|-------------------------------|---|---|--|--|---------|

Rehoming of Impounded Animals

All animals rehomed from the pound must be registered, desexed and microchipped.

| Name | Commercial or Regulatory Fee | Legislation | Fee (excl. GST) | Year 24/25 GST | Fee (incl. GST) |
|------|------------------------------|-------------|-----------------|----------------|-----------------|
|------|------------------------------|-------------|-----------------|----------------|-----------------|

Rehoming of Impounded Animals [continued]

| | | | | | |
|--|---|-------------------------------------|---------|--------|---------|
| Rehoming Fee (Note: The rehoming fee incorporates registration, one night of holding fee plus heartworm check) | C | Local Government Act 2009 s97(2)c | \$54.55 | \$5.45 | \$60.00 |
| Desexing (Prepaid with vet - receipt to be sited by Council) | C | Local Government Act 2009 s97(2)c | | | At Cost |
| Microchipping by Council (when available) | C | Local Government Act 2009 s97(2)c | \$25.00 | \$0.00 | \$25.00 |
| Microchipping by vet | C | Local Government Act 2009 s97(2)c | | | At Cost |

Local Law Records - Register of Impounded Animals

| | | | | | |
|--|---|---|---------|--------|---------|
| Payable for each inspection of the Register of Impounded Animals | R | Local Government Act 2009 Local Law 2 | \$18.00 | \$0.00 | \$18.00 |
|--|---|---|---------|--------|---------|

Certified Copy of Entry to Register of Impounded Animals

| | | | | | |
|---|---|---|---------|--------|---------|
| A copy certified under the hand of the Mayor, Chief Executive Officer | R | Local Government Act 2009 Local Law 2 | \$33.00 | \$0.00 | \$33.00 |
|---|---|---|---------|--------|---------|

ESTABLISHMENT OR OCCUPATION OF TEMPORARY HOMES

Application for Approval

| | | | | | |
|--------------|---|---|----------|--------|----------|
| Standard Fee | R | Local Government Act 2009 Local Law 1 | \$206.00 | \$0.00 | \$206.00 |
|--------------|---|---|----------|--------|----------|

OPERATION OF RENTAL ACCOMMODATION

New and Transfer Applications received from 1 April will be licensed until 30 June of the following year.

Rental Accommodation

Boarding Houses, Bed and Breakfast, Backpacker Accommodation and Others

New application = Application fee + Fee per bed

| | | | | | |
|---|---|---|----------|--------|----------|
| Application fee | R | Local Government Act 2009 Local Law 1 | \$227.00 | \$0.00 | \$227.00 |
| Fee per bed | R | Local Government Act 2009 Local Law 1 | \$4.00 | \$0.00 | \$4.00 |
| Additional fee for premises with non-potable water to cover water sample (microbiological only) | R | Local Government Act 2009 Local Law 1 | \$101.00 | \$0.00 | \$101.00 |

Renewal

| | | | | | |
|---|---|---|----------|--------|----------|
| Renewal fee | R | Local Government Act 2009 Local Law 1 | \$175.00 | \$0.00 | \$175.00 |
| Accommodates up to 25 persons - Renewal fee only Accommodates over 25 persons - Renewal fee plus fee per bed | | | | | |
| Transfer Fee | R | Local Government Act 2009 Local Law 1 | \$103.00 | \$0.00 | \$103.00 |
| Additional fee for premises with non-potable water to cover water sample (microbiological only) | R | Local Government Act 2009 Local Law 1 | \$101.00 | \$0.00 | \$101.00 |

| Name | Commercial or Regulatory Fee | Legislation | Year 24/25 | | |
|------|------------------------------|-------------|-----------------|-----|-----------------|
| | | | Fee (excl. GST) | GST | Fee (incl. GST) |

OPERATION OF CAMPING GROUNDS

New and Transfer Applications received from 1 April will be licensed until 30 June of the following year.
The term "site" includes a tent, vehicle and the like, but would not include accommodation that falls under another category.

| | | | | | |
|---|---|---|----------|--------|----------|
| Application for new | R | Local Government Act 2009 Local Law 1 | \$608.00 | \$0.00 | \$608.00 |
| Renewal: up to 25 sites | R | Local Government Act 2009 Local Law 1 | \$397.00 | \$0.00 | \$397.00 |
| Renewal: more than 25 sites | R | Local Government Act 2009 Local Law 1 | \$484.00 | \$0.00 | \$484.00 |
| Transfer | R | Local Government Act 2009 Local Law 1 | \$103.00 | \$0.00 | \$103.00 |
| Additional fee for premises with non-potable water to cover water sample (microbiological only) | R | Local Government Act 2009 Local Law 1 | \$101.00 | \$0.00 | \$101.00 |

OPERATION OF CARAVAN PARKS

New and Transfer Applications received from 1 April will be licensed until 30 June of the following year.
The term "site" includes caravan, tent, vehicle, cabins, villas and the like, but would not include accommodation that falls under another category.

| | | | | | |
|---|---|---|----------|--------|----------|
| Application for new | R | Local Government Act 2009 Local Law 1 | \$608.00 | \$0.00 | \$608.00 |
| Renewal: up to 25 sites | R | Local Government Act 2009 Local Law 1 | \$397.00 | \$0.00 | \$397.00 |
| Renewal: more than 25 sites | R | Local Government Act 2009 Local Law 1 | \$484.00 | \$0.00 | \$484.00 |
| Transfer | R | Local Government Act 2009 Local Law 1 | \$103.00 | \$0.00 | \$103.00 |
| Additional fee for premises with non-potable water to cover water sample (microbiological only) | R | Local Government Act 2009 Local Law 1 | \$101.00 | \$0.00 | \$101.00 |

CARAVAN PARK FEES

Site and accommodation fees valid from 1 January each year for 12 months.

Burdekin Cascades Caravan Park

* Prices are per night and for 2 people unless otherwise stated.

Permanent residents are those that reside at the caravan park for a continuous period of 28 days or more.

| | | | | | |
|--|---|--------------------------------------|----------|---------|----------|
| Villas* | C | Local Government Act 2009 s262(3)c | \$118.18 | \$11.82 | \$130.00 |
| Cabins * | C | Local Government Act 2009 s262(3)c | \$113.64 | \$11.36 | \$125.00 |
| Cabin - Pet Friendly * | C | Local Government Act 2009 s262(3)c | \$140.91 | \$14.09 | \$155.00 |
| Each additional person (Villa, Cabins, Cabin - Pet Friendly) | C | Local Government Act 2009 s262(3)c | \$14.55 | \$1.45 | \$16.00 |
| Powered site * | C | Local Government Act 2009 s262(3)c | \$33.64 | \$3.36 | \$37.00 |
| Each additional person | C | Local Government Act 2009 s262(3)c | \$10.00 | \$1.00 | \$11.00 |
| Unpowered caravan and tent site * | C | Local Government Act 2009 s262(3)c | \$24.55 | \$2.45 | \$27.00 |

| Name | Commercial or Regulatory Fee | Legislation | Fee (excl. GST) | Year 24/25 GST | Fee (incl. GST) |
|------|------------------------------|-------------|-----------------|----------------|-----------------|
|------|------------------------------|-------------|-----------------|----------------|-----------------|

Burdekin Cascades Caravan Park [continued]

| | | | | | |
|--|---|--------------------------------------|---------|--|---------|
| Each additional person | C | Local Government Act 2009 s262(3)c | \$8.18 | \$0.82 | \$9.00 |
| Budget room * | C | Local Government Act 2009 s262(3)c | \$74.55 | \$7.45 | \$82.00 |
| Budget Room - Single person | C | Local Government Act 2009 s262(3)c | \$58.18 | \$5.82 | \$64.00 |
| Long term powered sites - Per week (Power paid separately) # | C | Local Government Act 2009 s262(3)c | | \$167.00 (Includes \$8.71 Concessionary GST) | |
| Long term powered sites - Each Additional Person (per week) # | C | Local Government Act 2009 s262(3)c | | \$52.00 (Includes \$2.71 Concessionary GST) | |
| Showers (non-residents only) | C | Local Government Act 2009 s262(3)c | \$2.73 | \$0.27 | \$3.00 |
| Disposal at dump point (non-residents only) | C | Local Government Act 2009 s262(3)c | \$4.55 | \$0.45 | \$5.00 |
| Laundry - Washing machine and dryer (per load) each | C | Local Government Act 2009 s262(3)c | \$3.64 | \$0.36 | \$4.00 |
| Vehicle/caravan storage - location determined by Park Manager (and at the manager's discretion) (per week) | C | Local Government Act 2009 s262(3)c | \$13.64 | \$1.36 | \$15.00 |
| Each Additional Vehicle/per week | C | Local Government Act 2009 s262(3)c | \$6.36 | \$0.64 | \$7.00 |
| Visitor Vehicle/per day | C | Local Government Act 2009 s262(3)c | \$7.27 | \$0.73 | \$8.00 |

Note: Parking of 1 vehicle for each site/cabin/villa is included in the costs above.

Power is charged at cost.

Stay for 6 nights and get the 7th night free.^

25% discount for bookings greater than 2 months - onsite accommodation.^

^ only one discount can apply to a booking.

Home Hill Caravan Park

* Prices are per night and for 2 people unless otherwise stated.

Permanent residents are those that reside at the caravan park for a continuous period of 28 days or more.

| | | | | | |
|---|---|--------------------------------------|----------|--|----------|
| Cabins * | C | Local Government Act 2009 s262(3)c | \$107.27 | \$10.73 | \$118.00 |
| Each additional person | C | Local Government Act 2009 s262(3)c | \$13.64 | \$1.36 | \$15.00 |
| Powered site * | C | Local Government Act 2009 s262(3)c | \$33.64 | \$3.36 | \$37.00 |
| Each additional person: | C | Local Government Act 2009 s262(3)c | \$10.00 | \$1.00 | \$11.00 |
| Unpowered caravan and tent site * | C | Local Government Act 2009 s262(3)c | \$24.55 | \$2.45 | \$27.00 |
| Each additional person: | C | Local Government Act 2009 s262(3)c | \$8.18 | \$0.82 | \$9.00 |
| Long term powered sites - Per week (Power paid separately) # | C | Local Government Act 2009 s262(3)c | | \$164.00 (Includes \$8.55 Concessionary GST) | |
| Long term powered sites - Each Additional Person (per week) # | C | Local Government Act 2009 s262(3)c | | \$52.00 (Includes \$2.71 Concessionary GST) | |
| Disposal at dump point (non-residents only) | C | Local Government Act 2009 s262(3)c | \$4.55 | \$0.45 | \$5.00 |
| Laundry - Washing machine and dryer (per load) each | C | Local Government Act 2009 s262(3)c | \$3.64 | \$0.36 | \$4.00 |

| Name | Commercial or Regulatory Fee | Legislation | Year 24/25 | | |
|------|------------------------------|-------------|-----------------|-----|-----------------|
| | | | Fee (excl. GST) | GST | Fee (incl. GST) |

Home Hill Caravan Park [continued]

| | | | | | |
|----------------------------------|---|--------------------------------------|--------|--------|--------|
| Each additional vehicle/per week | C | Local Government Act 2009 s262(3)c | \$4.55 | \$0.45 | \$5.00 |
| Visitors vehicles/per day | C | Local Government Act 2009 s262(3)c | \$6.36 | \$0.64 | \$7.00 |

Note: Parking of 1 vehicle for each site/cabin/villa is included in the costs above.

Power is charged at cost.

Stay for 6 nights and get the 7th night free.^

25% discount for bookings greater than 2 months.^

^ only one discount can apply to a booking.

POOL FEES

Ayr and Home Hill Pools

| | | | | | |
|--|---|--------------------------------------|----------|---------|----------|
| Child - up to 15 years of age | C | Local Government Act 2009 s262(3)c | \$2.27 | \$0.23 | \$2.50 |
| Adult | C | Local Government Act 2009 s262(3)c | \$3.18 | \$0.32 | \$3.50 |
| Senior - 65+ years or holds a Seniors Card | C | Local Government Act 2009 s262(3)c | \$2.27 | \$0.23 | \$2.50 |
| Child Session Pass (10 entries to pool) | C | Local Government Act 2009 s262(3)c | \$18.18 | \$1.82 | \$20.00 |
| Adult Session Pass (10 entries to pool) | C | Local Government Act 2009 s262(3)c | \$27.27 | \$2.73 | \$30.00 |
| Senior Session Pass (10 entries to pool) | C | Local Government Act 2009 s262(3)c | \$18.18 | \$1.82 | \$20.00 |
| Child Season pass (Summer - Sep to Apr) | C | Local Government Act 2009 s262(3)c | \$181.82 | \$18.18 | \$200.00 |
| Adult Season pass (Summer - Sep to Apr) | C | Local Government Act 2009 s262(3)c | \$272.73 | \$27.27 | \$300.00 |
| Senior Season Pass (Summer - Sep to Apr) | | Local Government Act 2009 s262(3)c | \$181.82 | \$18.18 | \$200.00 |
| Child Season pass (Winter - May to Aug) | C | Local Government Act 2009 s262(3)c | \$113.64 | \$11.36 | \$125.00 |
| Adult Season pass (Winter - May to Aug) | C | Local Government Act 2009 s262(3)c | \$136.36 | \$13.64 | \$150.00 |
| Senior Season Pass (Winter - May to Aug) | C | Local Government Act 2009 s262(3)c | \$113.64 | \$11.36 | \$125.00 |
| Child Annual Pass (Home Hill Pool only) | C | Local Government Act 2009 s262(3)c | \$272.73 | \$27.27 | \$300.00 |
| Adult Annual Pass (Home Hill Pool only) | C | Local Government Act 2009 s262(3)c | \$363.64 | \$36.36 | \$400.00 |
| Senior Annual Pass (Home Hill Pool only) | C | Local Government Act 2009 s262(3)c | \$272.73 | \$27.27 | \$300.00 |
| Pool Hire: Schools (per hour) | C | Local Government Act 2009 s262(3)c | \$54.55 | \$5.45 | \$60.00 |
| Spectators | C | Local Government Act 2009 s262(3)c | | | Free |

Private Functions After Hours

Minimum 2 hours and up to 50 people; close by 10pm.

Functions greater than 50 people to be negotiated with Pool Manager.

| | | | | | |
|---|---|--------------------------------------|----------|---------|----------|
| Home Hill Pool (Functions greater than 2 hours incur additional \$120 per hour) | C | Local Government Act 2009 s262(3)c | \$363.64 | \$36.36 | \$400.00 |
|---|---|--------------------------------------|----------|---------|----------|

| Name | Commercial or Regulatory Fee | Legislation | Year 24/25 | | |
|------|------------------------------|-------------|-----------------|-----|-----------------|
| | | | Fee (excl. GST) | GST | Fee (incl. GST) |

Private Functions After Hours [continued]

| | | | | | |
|---|---|--------------------------------------|----------|---------|----------|
| Ayr Pool (Functions greater than 2 hours incur additional \$120 per hour) | C | Local Government Act 2009 s262(3)c | \$363.64 | \$36.36 | \$400.00 |
| Ayr Pool - Pool and Water Park (Functions greater than 2 hours incur additional \$180 per hour) | C | Local Government Act 2009 s262(3)c | \$563.64 | \$56.36 | \$620.00 |

FOOD BUSINESS LICENCE

New and Transfer Applications received from 1 June will be licensed until 31st August of the following year.

Food Business Licence

Fees based around risk model identified by Food Standards Australia New Zealand.

Mobile food businesses will only be licensed if the applicant's driving licence is issued to a Burdekin Shire address and the mobile food business is based in the Burdekin.

Plans are to be submitted for approval and approved prior to work occurring. Between seven and thirty days prior to opening the applicant is to submit the Food Business Licence Application form and pay the relevant renewal fee.

New application fees equal Application for New Premises plus Annual Licence.

| | | | | | |
|--|---|---------------------------|----------|--------|----------|
| Application for New Premises (plan approval, change of ownership, alterations to existing licensed premises) | R | Food Act 2006 Part2 s49 | \$188.00 | \$0.00 | \$188.00 |
| Application for restoration of Food Business Licence (in addition to renewal fee) | R | Food Act 2006 Part2 s49 | \$45.00 | \$0.00 | \$45.00 |
| Application for amendment of Food Business Licence | R | Food Act 2006 Part2 s49 | \$103.00 | \$0.00 | \$103.00 |
| Application for approval and/or accreditation of Food Safety Programme Per hour. (Minimum charge = 2 hours). | R | Food Act 2006 Part2 s49 | \$138.00 | \$0.00 | \$138.00 |

Annual Food Business Licence (New and Renewal)

| | | | | | |
|---|---|---------------------------|----------|--------|----------|
| High Risk e.g. Nursing homes, child care centres, caterers | R | Food Act 2006 Part2 s49 | \$376.00 | \$0.00 | \$376.00 |
| Medium Risk e.g. takeaway, café, restaurant, bakery | R | Food Act 2006 Part2 s49 | \$263.00 | \$0.00 | \$263.00 |
| Low Risk e.g. sweets, biscuits, fruits and vegetables | R | Food Act 2006 Part2 s49 | \$185.00 | \$0.00 | \$185.00 |
| Additional fee for premises with non-potable water to cover water sample (microbiological only) | R | Food Act 2006 Part2 s49 | \$100.00 | \$0.00 | \$100.00 |

Temporary Food Stall

| | | | | | |
|--|---|---------------------------|----------|--------|----------|
| Application for Temporary Food Stall Licence - Per Event | R | Food Act 2006 Part2 s49 | \$50.00 | \$0.00 | \$50.00 |
| Application for Annual Temporary Food Stall Licence | R | Food Act 2006 Part2 s49 | \$114.00 | \$0.00 | \$114.00 |

Community Service Providers (Charitable or Non Profit)

A charitable organisation is defined as an organisation officially recognised as devoted to the assistance of those in need.

A non-profit organisation is defined as an organisation where all revenue raised goes directly towards advancing a relevant public purpose; that no individual makes a personal profit out of the operations; that no remuneration is made to any individual, member or employee of the organisation; relies on volunteers; and does not receive significant government funding for its operations.

| Name | Commercial or Regulatory Fee | Legislation | Year 24/25 GST | Fee (excl. GST) | Fee (incl. GST) |
|------|------------------------------|-------------|-------------------|-----------------|-----------------|
|------|------------------------------|-------------|-------------------|-----------------|-----------------|

Community Service Providers (Charitable or Non Profit) [continued]

| | | | | | |
|--|---|---------------------------|--|--|-----|
| The processing of these approvals is seen by Council as a community service. No application fee shall apply. | R | Food Act 2006 Part2 s49 | | | Nil |
|--|---|---------------------------|--|--|-----|

PERSONAL APPEARANCE SERVICES

New and Transfer Applications received from 1 June will be licensed until 31 August of the following year.

Higher Risk Premises

New application fees equal Application for New Premises plus Annual Licence.

| | | | | | |
|-------------------------------|---|---|----------|--------|----------|
| Application for New Premises | R | Public Health (ICPAS) Act 2003 s30 & 58 | \$191.00 | \$0.00 | \$191.00 |
| Annual Licence and/or Renewal | R | Public Health (ICPAS) Act 2003 s30 & 58 | \$391.00 | \$0.00 | \$391.00 |
| Transfer of Licence | R | Public Health (ICPAS) Act 2003 s30 & 58 | \$103.00 | \$0.00 | \$103.00 |
| Inspection Fee per Hour | R | Public Health (ICPAS) Act 2003 S105 | \$138.00 | \$0.00 | \$138.00 |

ENVIRONMENTALLY RELEVANT ACTIVITIES

New and Transfer Applications received from 1 June will be licensed until 31 August of the following year.

The following fees apply to the specific Environmentally Relevant Activities listed in this section.

| | | | | | |
|---|---|--|----------|--------|----------|
| New application Environmentally Relevant Activity (+ annual registration fee) | R | Environmental Protection Act 1994 s514 | \$391.00 | \$0.00 | \$391.00 |
| Late fee (+ annual registration fee) | R | Environmental Protection Act 1994 s514 | \$149.00 | \$0.00 | \$149.00 |
| Transfer of Environmentally Relevant Authority | R | Environmental Protection Act 1994 s514 | \$103.00 | \$0.00 | \$103.00 |

Prescribed Annual Registration Fees

* AES is the aggregate environmental score as determined by the Environmental Protection Agency. This figure multiplied by a dollar amount determines the annual fee for the activity. An activity with an AES of 0 has a set fee determined by Council. The current dollar amount is \$65.00.

Chemical, Coal and Petroleum Products Activities

| | | | | | |
|---|---|--|------------|--------|------------|
| ERA 6 Asphalt Manufacturing (a) 1,000t or more per year (AES=32) | R | Environmental Protection Act 1994 s514 | \$2,080.00 | \$0.00 | \$2,080.00 |
| ERA 12 Plastic product manufacturing 1. Manufacturing in a year, a total of 50t or more of plastic product, other than a plastic product mentioned in item 2 (AES=28) | R | Environmental Protection Act 1994 s514 | \$1,820.00 | \$0.00 | \$1,820.00 |
| ERA 12 Plastic product manufacturing 2. Manufacturing in a year, a total of 5t or more of foam, composite plastics, or rigid fibre-reinforced plastics (AES=54) | R | Environmental Protection Act 1994 s514 | \$3,510.00 | \$0.00 | \$3,510.00 |

| Name | Commercial or Regulatory Fee | Legislation | Year 24/25 | | |
|------|------------------------------|-------------|-----------------|-----|-----------------|
| | | | Fee (excl. GST) | GST | Fee (incl. GST) |

Fabricated Metal Product Activities

| | | | | | |
|--|---|--|------------|--------|------------|
| ERA 19 – Metal Forming (AES=0) - hot forming a total of 10,000t or more in a year | R | Environmental Protection Act 1994 s514 | \$324.00 | \$0.00 | \$324.00 |
| ERA 20 Metal Recovery 1. recovering less than 100t of metal in a day (AES=0) | R | Environmental Protection Act 1994 s514 | \$324.00 | \$0.00 | \$324.00 |
| ERA 20 Metal Recovery 2. recovering 100t or more of metal in a day, or 10,000t or more of metal in a year: (a) without using a fragmentiser (AES=19) | R | Environmental Protection Act 1994 s514 | \$1,235.00 | \$0.00 | \$1,235.00 |

Miscellaneous Activities

| | | | | | |
|---|---|--|----------|--------|----------|
| ERA 38 - Surface Coating 1. Anodising, electroplating, enamelling or galvanising using in a year 1t to 100t of materials (AES=10) | R | Environmental Protection Act 1994 s514 | \$650.00 | \$0.00 | \$650.00 |
|---|---|--|----------|--------|----------|

Transport and Maritime Services

| | | | | | |
|---|---|--|------------|--------|------------|
| ERA 49 – Boat maintenance or repair (AES=17) [when carried out at a boat repair facility] | R | Environmental Protection Act 1994 s514 | \$1,105.00 | \$0.00 | \$1,105.00 |
|---|---|--|------------|--------|------------|

Waste Management

| | | | | | |
|---|---|--|----------|--------|----------|
| ERA 61 Waste incineration and thermal treatment incinerating waste vegetation, clean paper or cardboard (AES=0) | R | Environmental Protection Act 1994 s514 | \$324.00 | \$0.00 | \$324.00 |
|---|---|--|----------|--------|----------|

COMMERCIAL USE OF LOCAL GOVERNMENT CONTROLLED AREAS OR ROADS

New and Transfer Applications received from 1 April will be licensed until 30 June of the following year.

Footpath Dining, Goods on Footpath, Roadside Vending - Site Rental Fee also applies

| | | | | | |
|--|---|---|----------|--------|----------|
| New application fee (+ site fee) | R | Local Government Act 2009 Local Law 1 | \$207.00 | \$0.00 | \$207.00 |
| Transfer fee | R | Local Government Act 2009 Local Law 1 | \$101.00 | \$0.00 | \$101.00 |
| Renewal fee (+ site fee) | R | Local Government Act 2009 Local Law 1 | \$140.00 | \$0.00 | \$140.00 |
| Application fee for daily use (+ site fee) | R | Local Government Act 2009 Local Law 1 | \$113.00 | \$0.00 | \$113.00 |
| Site fee per m2 or part thereof | R | Local Government Act 2009 Local Law 1 | \$12.00 | \$0.00 | \$12.00 |

Access Ramps into Commercial Premises

| | | | | | |
|---|---|---|--|--|-----|
| Access ramps into commercial premises that are positioned wholly or partly on Council area or road. (Application form and copy of public liability insurance to be provided.) | R | Local Government Act 2009 Local Law 1 | | | Nil |
|---|---|---|--|--|-----|

INSTALLATION OF ADVERTISING DEVICES

New and Transfer Applications received from 1 April will be licensed until 30 June of the following year.

| Name | Commercial or Regulatory Fee | Legislation | Year 24/25 | | |
|------|------------------------------|-------------|-----------------|-----|-----------------|
| | | | Fee (excl. GST) | GST | Fee (incl. GST) |

Advertising Devices

If a fee is paid for an approval for commercial use of local government controlled areas or roads, no further fee is required for an A frame sign.

| | | | | | |
|---------------------|---|---|----------|--------|----------|
| New Application fee | R | Local Government Act 2009 Local Law 1 | \$207.00 | \$0.00 | \$207.00 |
| Transfer Fee | R | Local Government Act 2009 Local Law 1 | \$101.00 | \$0.00 | \$101.00 |
| Renewal Fee | R | Local Government Act 2009 Local Law 1 | \$141.00 | \$0.00 | \$141.00 |

Fixed/Long Term

Billboards and Hoarding/Roof/Inflatable signs.

| | | | | | |
|---------------------|---|---|----------|--------|----------|
| New Application fee | R | Local Government Act 2009 Local Law 1 | \$340.00 | \$0.00 | \$340.00 |
| Transfer Fee | R | Local Government Act 2009 Local Law 1 | \$103.00 | \$0.00 | \$103.00 |
| Renewal Fee | R | Local Government Act 2009 Local Law 1 | \$239.00 | \$0.00 | \$239.00 |

Community Service Providers (Charitable and Non Profit)

A charitable organisation is defined as an organisation officially recognised as devoted to the assistance of those in need.

A non-profit organisation is defined as an organisation where all revenue raised goes directly towards advancing a relevant public purpose; that no individual makes a personal profit out of the operations; that no remuneration is made to any individual, member or employee of the organisation; relies on volunteers; and does not receive significant government funding for its operations.

| | | | | | |
|---|---|--------------------------------------|--|--|-----|
| The processing of these approvals is seen by council as a community service. No application fee or licence fee shall apply. Application still to be made. | C | Local Government Act 2009 s262(3)c | | | Nil |
|---|---|--------------------------------------|--|--|-----|

HEALTH & ENVIRONMENTAL SECTION

Search and Inspection Fees (for sale of Council licensed/approved premises only)

Applicants are to allow at least ten business days for a written response to the search.

Based on a minimum charge and each time after that charged at an hourly rate.

| | | | | | |
|---|---|--------------------------------------|----------|--------|----------|
| Health record enquiry (No inspection) | C | Local Government Act 2009 s262(3)c | \$122.00 | \$0.00 | \$122.00 |
| Health Search - Inspection (Single License/ Approval on property) | C | Local Government Act 2009 s262(3)c | \$291.00 | \$0.00 | \$291.00 |
| Health Search - Inspection (Multiple Licenses/ Approvals on property) | C | Local Government Act 2009 s262(3)c | \$446.00 | \$0.00 | \$446.00 |
| Reinspection prior to settlement each hour or part thereof. Minimum charge of one hour. | C | Local Government Act 2009 s262(3)c | \$138.00 | \$0.00 | \$138.00 |

Inspection Fee – Health and Environment

| | | | | | |
|---|---|--------------------------------------|----------|--------|----------|
| Reinspection fee applies where additional inspections are required when compliance timeframes are not met. Each hour or part thereof. Minimum charge of one hour. | C | Local Government Act 2009 s262(3)c | \$138.00 | \$0.00 | \$138.00 |
|---|---|--------------------------------------|----------|--------|----------|

| Name | Commercial or Regulatory Fee | Legislation | Year 24/25 | | |
|------|------------------------------|-------------|-----------------|-----|-----------------|
| | | | Fee (excl. GST) | GST | Fee (incl. GST) |

Inspection Fee – Health and Environment [continued]

| | | | | | |
|---|---|--------------------------------------|----------|--------|----------|
| Inspection of premises or place by officer at the request of a relevant person or prelodgement assessment of application (e.g. assessment of a proposed food premises etc.). Each hour or part thereof. Minimum charge of one hour. | C | Local Government Act 2009 s262(3)c | \$138.00 | \$0.00 | \$138.00 |
|---|---|--------------------------------------|----------|--------|----------|

Remediation of private property following compliance notice

| | | | | | |
|---|---|--------------------------------------|----------|--------|----------|
| Administration fee for inspection and processing (including overgrown allotment, cyclone hazards and the like) after failure to comply with a remedial notice (plus the cost of undertaking the work) | R | Local Government Act 2009 s262(3)c | \$263.00 | \$0.00 | \$263.00 |
| Remediation Work | R | Local Government Act 2009 s262(3)c | | | At Cost |

Seizure and impounding of goods on Council area or roads

| | | | | | |
|--|---|--------------------------------------|----------|--------|----------|
| Administration fee for the inspection, the impounding and the holding of goods left on Council controlled area or road (plus the cost of undertaking the work) | R | Local Government Act 2009 s262(3)c | \$263.00 | \$0.00 | \$263.00 |
| Undertaking the work | C | Local Government Act 2009 s262(3)c | | | At Cost |

Release of Abandoned Vehicle

| | | | | | |
|---|---|--|----------|--------|----------|
| Administration fee for release of abandoned vehicle to registered owner | R | Local Government Act 2009 s262(3)c | \$124.00 | \$0.00 | \$124.00 |
| Costs of impounding abandoned vehicle | C | Transport Operations (Road Use Management) Act 1995 s100 & s97(2) (d)LGA2009 | | | At Cost |

BOUNTY FOR DESTRUCTION OF PESTS

Dingoes (including wild dogs) and Foxes

| | | | | | |
|--|---|--------------------------------------|---------|--------|---------|
| Bounty for every dingo and fox pelt presented (count verified by Council officers) | C | Local Government Act 2009 s262(3)c | \$30.91 | \$3.09 | \$34.00 |
|--|---|--------------------------------------|---------|--------|---------|

MISCELLANEOUS FEES AND CHARGES

Approved Inspection Programmes

| | | | | | |
|--|---|-------------------------------------|--------|--------|--------|
| Copy of an Approved Inspection Programme | R | Local Government Act 2009 s97(2)c | \$2.00 | \$0.00 | \$2.00 |
|--|---|-------------------------------------|--------|--------|--------|

Annual Rental of Council Paddocks

| | | | | | |
|------------------------|---|--------------------------------------|--|--|--------------------------------|
| Paddocks < 10 hectares | C | Local Government Act 2009 s262(3)c | | | \$87 admin fee + \$175/ha |
| Paddocks > 10 hectares | C | Local Government Act 2009 s262(3)c | | | \$87.00 admin fee + \$92.00/ha |

| Name | Commercial or Regulatory Fee | Legislation | Year 24/25 | | |
|------|------------------------------|-------------|-----------------|-----|-----------------|
| | | | Fee (excl. GST) | GST | Fee (incl. GST) |

Agistment Fees

| | | | | | |
|------------------------------------|---|--------------------------------------|---------|--------|---------|
| Horses grazing - per head per week | C | Local Government Act 2009 s262(3)c | \$12.73 | \$1.27 | \$14.00 |
| Mare with a foal grazing | C | Local Government Act 2009 s262(3)c | \$18.18 | \$1.82 | \$20.00 |

Quikspray Unit

| | | | | | |
|------------------------|---|--------------------------------------|---------|--------|---------|
| Hire of Quikspray Unit | C | Local Government Act 2009 s262(3)c | \$33.64 | \$3.36 | \$37.00 |
|------------------------|---|--------------------------------------|---------|--------|---------|

Mechanical Mulcher

| | | | | | |
|----------------------------|---|--------------------------------------|----------------------------|--|--|
| Hire of Mechanical Mulcher | C | Local Government Act 2009 s262(3)c | \$55.00 for five days hire | | |
|----------------------------|---|--------------------------------------|----------------------------|--|--|

WATER SAMPLING

Testing of drinking water only.

| | | | | | |
|--|---|--------------------------------------|----------|---------|----------|
| Collection of first water sample from private supplies - micro and chemical - external test | C | Local Government Act 2009 s262(3)c | \$400.00 | \$40.00 | \$440.00 |
| Collection of additional water samples at the same time from private supplies - per sample - micro and chemical - external test | C | Local Government Act 2009 s262(3)c | \$170.00 | \$17.00 | \$187.00 |
| Testing non-potable drinking water sample for licensed premises and private supplies - micro only (not part of normal inspection activity) | C | Local Government Act 2009 s262(3)c | \$170.00 | \$0.00 | \$170.00 |

CARRYING OUT WORKS ON A ROAD OR INTERFERING WITH A ROAD OR ITS OPERATION

| | | | | | |
|-----------------|---|--|-----|--|--|
| Application Fee | R | Local Government Act 2009 Local Law 1.15 | POA | | |
|-----------------|---|--|-----|--|--|

PERMIT TO OPEN A ROAD - INSTALL INFRASTRUCTURE ACROSS A ROAD

Where the Manager of Technical Services grants a permit to any person to open or break the surface of any part of any road, or to dig or to remove any turf, sand, clay or soil or other material from any part of any road for any lawful purpose.

| | | | | | |
|---|---|---|----------|--------|----------|
| Application Fee - Administration/Record | R | Local Government Act 2009 LL No. 12 S9,10,11&12 | \$108.00 | \$0.00 | \$108.00 |
|---|---|---|----------|--------|----------|

Bitumen Reinstatement Charge

| | | | | | |
|---|---|--------------------------------------|---------------|--|--|
| Reinstatement based on actual cost recovery | R | Local Government Act 2009 s262(3)c | Cost plus 15% | | |
|---|---|--------------------------------------|---------------|--|--|

Permit to close and barricade a footpath

| | | | | | |
|----------------------------|---|---|---------|--------|---------|
| Standard fee to administer | R | Local Government Act 2009 LL No. 12 S9,10,11&12 | \$97.00 | \$0.00 | \$97.00 |
|----------------------------|---|---|---------|--------|---------|

| Name | Commercial or Regulatory Fee | Legislation | Year 24/25 | | |
|------|------------------------------|-------------|-----------------|-----|-----------------|
| | | | Fee (excl. GST) | GST | Fee (incl. GST) |

Permit to install infrastructure above ground level in the road reserve

| | | | | | |
|---|---|---|----------|--------|----------|
| Application Fee | R | Local Government Act 2009 LL No. 12 S9,10,11&12 | | | POA |
| Recurring annual fee (Recurring annual fee includes annual inspection of infrastructure and currency of insurance)) | R | Local Government Act 2009 LL No. 12 S9,10,11&12 | \$143.00 | \$0.00 | \$143.00 |

CROSSOVERS

| | | | | | |
|--|---|--------------------------------------|----------|---------|----------|
| A standard fee per sq. metre shall be charged for the construction of domestic concrete driveways on a private works basis, with such construction only being carried out when constructing adjacent kerb and channel. | C | Local Government Act 2009 s262(3)c | \$174.55 | \$17.45 | \$192.00 |
|--|---|--------------------------------------|----------|---------|----------|

Property Access Charge

| | | | | | |
|--|---|---|----------|--------|----------|
| First access (approval/inspection) provided by Council | R | Local Government Act 2009 LL No. 12 S9,10,11&12 | | | Nil |
| Second and subsequent fee for approval/ inspection (excludes properties subject to current development application approval) | R | Local Government Act 2009 LL No. 12 S9,10,11&12 | \$179.00 | \$0.00 | \$179.00 |

Business Premises

| | | | | | |
|---|---|--------------------------------------|--|--|------------|
| The applicant shall be responsible for the full cost involved for installation of a crossover to premises used for business purposes. | C | Local Government Act 2009 s262(3)c | | | Nil charge |
|---|---|--------------------------------------|--|--|------------|

LICENSED GATES

Council at its meeting held on 15th May, 1992 resolved that no license fees are to be paid by relevant landholders, however landholders shall be responsible for maintenance of the grids on public roads through their properties.

APPLICATION FOR CURRENT ROUTE SPECIFIC PERMIT

L06 (A) Restricted to Designated Route

Conditionally Registered Vehicle

| | | | | | |
|------------|---|--------------------------------------|---------|--------|---------|
| Permit Fee | R | Local Government Act 2009 s262(3)c | \$85.00 | \$0.00 | \$85.00 |
|------------|---|--------------------------------------|---------|--------|---------|

GRADER BLADES

| | | | | | |
|--|---|--------------------------------------|--------|--------|---------|
| Used grader blade cutting edges each (minimum purchase of 4) | C | Local Government Act 2009 s262(3)c | \$9.09 | \$0.91 | \$10.00 |
|--|---|--------------------------------------|--------|--------|---------|

SECOND HAND TYRES

| | | | | | |
|---|---|--------------------------------------|--|--|-----|
| Used truck tyres and grader tyres are sold based on percentage of wear at the discretion of the Workshop Foreman. | C | Local Government Act 2009 s262(3)c | | | POA |
|---|---|--------------------------------------|--|--|-----|

SECOND HAND CULVERTS AND PIPES

| | | | | | |
|---|---|--------------------------------------|----------|---------|----------|
| Per Tonne (includes loading by Council) | C | Local Government Act 2009 s262(3)c | \$276.36 | \$27.64 | \$304.00 |
|---|---|--------------------------------------|----------|---------|----------|

| Name | Commercial or Regulatory Fee | Legislation | Year 24/25 | | |
|------|------------------------------|-------------|-----------------|-----|-----------------|
| | | | Fee (excl. GST) | GST | Fee (incl. GST) |

EX CBD CONCRETE POTS

| | | | | | |
|---------------------------------------|---|--------------------------------------|---------|--------|---------|
| Per pot (includes loading by Council) | C | Local Government Act 2009 s262(3)c | \$80.45 | \$8.05 | \$88.50 |
|---------------------------------------|---|--------------------------------------|---------|--------|---------|

INVENTORY CULVERTS

| | | | | | |
|--------------|---|--------------------------------------|------------|--|--|
| Each Culvert | C | Local Government Act 2009 s262(3)c | Cost Price | | |
|--------------|---|--------------------------------------|------------|--|--|

BUILDING APPLICATION FEES/DEVELOPMENT ASSESSMENT FEES

| | | | | | |
|---|---|--------------------------------------|----------|--------|----------|
| Lodgement fee per application (in addition to individual fees listed below) | R | Local Government Act 2009 s262(3)c | \$115.00 | \$0.00 | \$115.00 |
|---|---|--------------------------------------|----------|--------|----------|

Residential (PLUS Lodgement Fee)

Class 1a

| | | | | | |
|---|---|--------------------------------------|--|--|--|
| Single Dwelling (Detached) - TIMBER/STEEL (New) | C | Local Government Act 2009 s262(3)c | \$1,236 + \$1.03/m ² Including GST | | |
| Single Dwelling (Detached) - BLOCK (New) | C | Local Government Act 2009 s262(3)c | \$1,442 + \$1.03/m ² Including GST | | |
| Attached - Row House, Terrace House, Town House or Villa - TIMBER/STEEL (New) - includes fire wall inspection (Note: price per individual dwelling) | C | Local Government Act 2009 s262(3)c | \$1,442 + \$1.00/m ² Including GST | | |
| Attached - Row House, Terrace House, Town House or Villa - BLOCK (New) - includes fire wall inspection (Note: price per individual dwelling) | C | Local Government Act 2009 s262(3)c | \$1,648 + \$1.03/m ² Including GST | | |
| Relocated Dwelling (Note: Security Bond Payment Required) | C | Local Government Act 2009 s262(3)c | \$1,236 + \$1.03/m ² Including GST | | |
| Demountable Building, i.e. Transportable | C | Local Government Act 2009 s262(3)c | \$1,030 + \$1.03/m ² Including GST | | |

Class 1b

| | | | | | |
|---|---|--------------------------------------|--|--|--|
| Boarding House, Guest House or Hostel (floor area less than 300m ² & usually less than 12 people) - BLOCK, includes fire wall inspection (New). If TIMBER/STEEL - charge 1 less inspection | C | Local Government Act 2009 s262(3)c | \$1,648 + \$1.03/m ² Including GST | | |
|---|---|--------------------------------------|--|--|--|

Class 1a & 1b

| | | | | | |
|--|---|--------------------------------------|--|--|--|
| Alterations/Major Additions | C | Local Government Act 2009 s262(3)c | POA | | |
| ENCLOSED Deck/Verandah/Patio Addition; Enclose under dwelling (non-habitable only) - TIMBER/STEEL (if BLOCK add 1 more inspection) | C | Local Government Act 2009 s262(3)c | \$721 + \$1.03/m ² Including GST | | |

Class 10a

| | | | | | |
|--|---|--------------------------------------|--|--|--|
| OPEN Deck/Verandah/Patio Addition - TIMBER/STEEL (if BLOCK add 1 more inspection) | C | Local Government Act 2009 s262(3)c | \$721 + \$1.03/m ² Including GST | | |
| Amenities Block/Farm Shed (Max. 3 Vehicles Stored Only, Otherwise 7b - TIMBER/STEEL) | C | Local Government Act 2009 s262(3)c | \$721 + \$1.03/m ² Including GST | | |

| Name | Commercial or Regulatory Fee | Legislation | Year 24/25 | | |
|------|------------------------------|-------------|--------------------|-----|--------------------|
| | | | Fee (excl. GST) | GST | Fee (incl. GST) |

Class 10a [continued]

| | | | | | |
|---|---|--------------------------------------|---|--|--|
| Amenities Block/Farm Shed (Max. 3 Vehicles Stored Only, Otherwise 7b - BLOCK) | C | Local Government Act 2009 s262(3)c | \$927 + \$1.03/m ² <i>Including GST</i> | | |
| Private Garage/Carport/Shed/Demountable - TIMBER/STEEL | C | Local Government Act 2009 s262(3)c | \$515 + \$1.03/m ² <i>Including GST</i> | | |
| Private Garage/Carport/Shed - BLOCK | C | Local Government Act 2009 s262(3)c | \$927 + \$1.03/m ² <i>Including GST</i> | | |
| Lawnlocker (Max. 12m ²) - TIMBER/STEEL | C | Local Government Act 2009 s262(3)c | \$412 + \$1.03/m ² <i>Including GST</i> | | |

Class 10b

| | | | | | |
|---|---|--------------------------------------|----------|---------|----------|
| Access Ramp - Disabled | C | Local Government Act 2009 s262(3)c | \$374.55 | \$37.45 | \$412.00 |
| Fence - TIMBER/STEEL | C | Local Government Act 2009 s262(3)c | \$374.55 | \$37.45 | \$412.00 |
| Fence/Retaining Wall - BLOCK | C | Local Government Act 2009 s262(3)c | \$749.09 | \$74.91 | \$824.00 |
| Signs/Masts/Antennae/Silo - TIMBER/STEEL | C | Local Government Act 2009 s262(3)c | \$561.82 | \$56.18 | \$618.00 |
| Swimming Pool - Aboveground | C | Local Government Act 2009 s262(3)c | \$468.18 | \$46.82 | \$515.00 |
| Swimming Pool - Fibreglass | C | Local Government Act 2009 s262(3)c | \$655.45 | \$65.55 | \$721.00 |
| Swimming Pool - Concrete | C | Local Government Act 2009 s262(3)c | \$842.73 | \$84.27 | \$927.00 |
| Replacement Pool Fence for Existing Swimming Pool/Spa | C | Local Government Act 2009 s262(3)c | \$374.55 | \$37.45 | \$412.00 |
| Decommissioning/Removal of Swimming Pool/Spa | C | Local Government Act 2009 s262(3)c | \$187.27 | \$18.73 | \$206.00 |

Commercial (PLUS Lodgement Fee)

Class 2

| | | | | | |
|--|---|--------------------------------------|---|--|--|
| Building Containing 2 or More Sole Occupancy Units Each Being a Separate Dwelling, typically being apartment buildings or individual dwellings with common space, e.g. carport (owner/leased/tenanted) - BLOCK (includes fire wall inspection). If TIMBER/STEEL - charge 1 less inspection | C | Local Government Act 2009 s262(3)c | \$1,648 + \$1.03/m ² <i>Including GST</i> | | |
|--|---|--------------------------------------|---|--|--|

Class 3

| | | | | | |
|---|---|--------------------------------------|---|--|--|
| Residential Building (Not Class 1 or 2), i.e. Boarding House, Guest House, Hostel, Dormitory Accommodation/Worker's Quarters (Long-term or Transient Living) - BLOCK (includes firewall inspection). If TIMBER/STEEL - charge 1 less inspection | C | Local Government Act 2009 s262(3)c | \$1,648 + \$1.03/m ² <i>Including GST</i> | | |
|---|---|--------------------------------------|---|--|--|

Class 4

| | | | | | |
|--|---|--------------------------------------|---|--|--|
| Dwelling/Residence Contained within a Class 5-9 Building - BLOCK (includes fire wall inspection). If TIMBER/STEEL - charge 1 less inspection | C | Local Government Act 2009 s262(3)c | \$1,648 + \$1.03/m ² <i>Including GST</i> | | |
|--|---|--------------------------------------|---|--|--|

| Name | Commercial or Regulatory Fee | Legislation | Year 24/25 | |
|------|------------------------------|-------------|-----------------|-----------------|
| | | | Fee (excl. GST) | Fee (incl. GST) |

Class 5

| | | | |
|---|---|--------------------------------------|---|
| Office Building (professional or commercial purposes, e.g. lawyer, accountant, medical practitioner, government agency, etc.) - BLOCK. If TIMBER/STEEL - charge 1 less inspection | C | Local Government Act 2009 s262(3)c | \$1,442 + \$2.06/m ² <i>Including GST</i> |
|---|---|--------------------------------------|---|

Class 6

| | | | |
|--|---|--------------------------------------|---|
| Shop, Restaurant, Café, Hairdresser, Laundry, Service Station, etc - BLOCK. If TIMBER/STEEL - charge 1 less inspection | C | Local Government Act 2009 s262(3)c | \$1,442 + \$2.06/m ² <i>Including GST</i> |
|--|---|--------------------------------------|---|

Class 7

| | | | |
|--|---|--------------------------------------|---|
| Vehicle Storage Farm Shed (>3 vehicles; between 500m ² & 1999m ² ; fully opened) - TIMBER/STEEL. If BLOCK - add 1 more inspection. | C | Local Government Act 2009 s262(3)c | \$721 + \$2.06/m ² <i>Including GST</i> |
| Vehicle Storage Farm Building (less than 500m ²) - TIMBER/STEEL. If BLOCK - add 1 more inspection | C | Local Government Act 2009 s262(3)c | \$927 + \$2.06/m ² <i>Including GST</i> |

Class 7a

| | | | |
|-------------------|---|--------------------------------------|-----|
| Car Park Building | C | Local Government Act 2009 s262(3)c | POA |
|-------------------|---|--------------------------------------|-----|

Class 7b

| | | | |
|--|---|--------------------------------------|---|
| Warehouse, Storage Building (Display of Goods (or Produce) for Wholesale) - TIMBER/STEEL | C | Local Government Act 2009 s262(3)c | \$927 + \$2.06/m ² <i>Including GST</i> |
| Warehouse, Storage Building (Display of Goods (or Produce) for Wholesale) - BLOCK | C | Local Government Act 2009 s262(3)c | \$1,133 + \$2.06/m ² <i>Including GST</i> |

Class 8

| | | | |
|---|---|--------------------------------------|---|
| Factory, Workshop, Packing Shed, Laboratory - TIMBER/STEEL | C | Local Government Act 2009 s262(3)c | \$1,236 + \$2.06/m ² <i>Including GST</i> |
| Factory, Workshop, Packing Shed, Laboratory - BLOCK | C | Local Government Act 2009 s262(3)c | \$1,442 + \$2.06/m ² <i>Including GST</i> |
| Farm Building (Low/High Occupancy) - TIMBER/STEEL. If BLOCK - add 1 more inspection | C | Local Government Act 2009 s262(3)c | \$1236 + \$2.06/m ² <i>Including GST</i> |

Class 9a

| | | | |
|--|---|--------------------------------------|---|
| Health Care Building, e.g. Hospitals - BLOCK. If TIMBER/STEEL - charge 1 less inspection | C | Local Government Act 2009 s262(3)c | \$1,648 + \$2.06/m ² <i>Including GST</i> |
|--|---|--------------------------------------|---|

Class 9b

| | | | |
|---|---|--------------------------------------|---|
| Assembly Building, e.g. School/University/Child Care Centre, Sporting Centre - TIMBER/STEEL | C | Local Government Act 2009 s262(3)c | \$1,236 + \$2.06/m ² <i>Including GST</i> |
| Assembly Building, e.g. School/University/Child Care Centre, Sporting Centre - BLOCK | C | Local Government Act 2009 s262(3)c | \$1,442 + \$2.06/m ² <i>Including GST</i> |

Class 9c

| | | | |
|--|---|--------------------------------------|---|
| Aged Care Building - BLOCK. If TIMBER/STEEL - charge 1 less inspection | C | Local Government Act 2009 s262(3)c | \$1,648 + \$2.06/m ² <i>Including GST</i> |
|--|---|--------------------------------------|---|

| Name | Commercial or Regulatory Fee | Legislation | Year 24/25 | | |
|------|------------------------------|-------------|-----------------|-----|-----------------|
| | | | Fee (excl. GST) | GST | Fee (incl. GST) |

Class 2 - 9

| | | | | | |
|---|---|--------------------------------------|--|--|-----|
| Demountable Building (i.e. Transportable) | C | Local Government Act 2009 s262(3)c | | | POA |
| Additions/Alterations (Commercial) | C | Local Government Act 2009 s262(3)c | | | POA |

Special Structure (PLUS Lodgement Fee)

| | | | | | |
|--|---|--------------------------------------|--|--|-----|
| Special Structure, e.g. Freestanding Solar Structures including Solar Farm, Freestanding Structure, Panels, etc. | C | Local Government Act 2009 s262(3)c | | | POA |
|--|---|--------------------------------------|--|--|-----|

All Classes (PLUS Lodgement Fee)

| | | | | | |
|---|---|--------------------------------------|----------|---------|----------|
| Reroof/Restump Building | C | Local Government Act 2009 s262(3)c | \$561.82 | \$56.18 | \$618.00 |
| Demolition/Removal of Building (Security Bond Payment Required) | C | Local Government Act 2009 s262(3)c | \$374.55 | \$37.45 | \$412.00 |
| Change of Classification of Building | C | Local Government Act 2009 s262(3)c | | | POA |

All Classes (NO Lodgement Fee)

| | | | | | |
|---|---|--------------------------------------|----------|---------|----------|
| Siting Relaxation/Site Coverage (Referral Agency Response) | C | Local Government Act 2009 s262(3)c | \$368.18 | \$36.82 | \$405.00 |
| Request to Extend Relevant Period for an Approval (Building Works Only) | C | Local Government Act 2009 s262(3)c | \$227.27 | \$22.73 | \$250.00 |
| Change to Building Approval (MINOR), e.g. Change of Builder, Amendment of Plans (Maximum 3 Pages) | C | Local Government Act 2009 s262(3)c | \$187.27 | \$18.73 | \$206.00 |
| Change to Building Approval (MAJOR), e.g. Amendment of Plans (>3 Pages), Change to Description of works | C | Local Government Act 2009 s262(3)c | \$280.91 | \$28.09 | \$309.00 |
| Additional Inspections (7:00am - 4:00pm Monday-Friday, Excluding Public Holidays) - Per Inspection, Minimum Rate - 1 Hour | C | Local Government Act 2009 s262(3)c | \$187.27 | \$18.73 | \$206.00 |
| Building Inspections Outside Normal Working Hours (As Above) - Per Inspection, Minimum Rate - 2 Hours | C | Local Government Act 2009 s262(3)c | \$374.55 | \$37.45 | \$412.00 |
| Each Additional Hour or Part Thereof | C | Local Government Act 2009 s262(3)c | \$280.91 | \$28.09 | \$309.00 |
| Request for Copy of Certificate of Classification/ Occupancy Previously Issued | C | Local Government Act 2009 s262(3)c | \$54.55 | \$5.45 | \$60.00 |
| Request for Issue of New Certificate of Occupancy ** floor plan to be provided | C | Local Government Act 2009 s262(3)c | \$468.18 | \$46.82 | \$515.00 |
| Disengagement of Privately Certified Approval (No Assessment, Inspections Only) | C | Local Government Act 2009 s262(3)c | | | POA |
| Q100 1% AEP Flood Certificate - Floor Heights for Habitable Rooms Policy | C | Local Government Act 2009 s262(3)c | \$104.55 | \$10.45 | \$115.00 |
| New Building Works Assessable against the Planning Scheme | C | Local Government Act 2009 s262(3)c | \$272.73 | \$27.27 | \$300.00 |

Security Bond

| | | | | | |
|---|---|---|-------------|--------|-------------|
| Security Bond for Removal/Relocation/ Demolition of Buildings | R | Planning Act 2016 Planning Regulation 2017 | \$10,000.00 | \$0.00 | \$10,000.00 |
|---|---|---|-------------|--------|-------------|

| Name | Commercial or Regulatory Fee | Legislation | Year 24/25 | | |
|------|------------------------------|-------------|-----------------|-----|-----------------|
| | | | Fee (excl. GST) | GST | Fee (incl. GST) |

Swimming Pool Inspections and Pool Safety Certificates

| | | | | | |
|---|---|--------------------------------------|---------------------------|---------|----------|
| Swimming Pool Inspection or Re-Inspection | C | Local Government Act 2009 s262(3)c | \$187.27 | \$18.73 | \$206.00 |
| Swimming Pool Safety Certificate | C | State Govt Fee | Current Adopted State Fee | | |

Request for Supply of Building Records

| | | | | | |
|---|---|--------------------------------------|---------|--------|---------|
| Building application package (includes decision notice, approved plans and inspection certificates) - per application | C | Local Government Act 2009 s262(3)c | \$54.55 | \$5.45 | \$60.00 |
| Copies of approved plans only - per application | C | Local Government Act 2009 s262(3)c | \$58.00 | \$0.00 | \$58.00 |
| Building information enquiry - per property | C | Local Government Act 2009 s262(3)c | \$30.00 | \$0.00 | \$30.00 |

Request to build over or near relevant Infrastructure

| | | | | | |
|--|---|--|----------|--------|----------|
| Fee to process application | R | Water Supply Safety & Reliability Act 2008 | \$178.00 | \$0.00 | \$178.00 |
| Post Construction CCTV Inspection of Sewer (required under Council Policy) | C | Water Supply Safety & Reliability Act 2009 | \$487.00 | \$0.00 | \$487.00 |

Refunds

| | | | | | |
|--------------------|---|--------------------------------------|---|--|--|
| Request for Refund | R | Local Government Act 2009 s262(3)c | <p>Assessed at the time of the request for refund (excluding lodgement fee):-</p> <p>Application received but assessment not commenced - 80% refund</p> <p>Assessment commenced including information request stage - 60% refund</p> <p>Approval (Decision Notice) issued but construction not commenced - 50% refund</p> | | |
|--------------------|---|--------------------------------------|---|--|--|

PLUMBING & SANITARY DRAINAGE FEES

Compliance Permit

| | | | | | |
|---|---|---|----------|--------|----------|
| Lodgement Fee | R | Plumbing and Drainage Regulation 2019 s44 (1)(iv) | \$115.00 | \$0.00 | \$115.00 |
| Assessment Fee - per fixture and/or septic connection point | R | Plumbing and Drainage Regulation 2019 s44 (1)(iv) | \$120.00 | \$0.00 | \$120.00 |

Testable Backflow Prevention Device

| | | | | | |
|--|---|---|---------|--------|---------|
| Annual registration of testable backflow prevention device | R | Plumbing and Drainage Regulation 2019 s44 (1)(iv) | \$68.00 | \$0.00 | \$68.00 |
| Late fee for overdue test report | R | Plumbing and Drainage Regulation 2019 s44 (1)(iv) | \$68.00 | \$0.00 | \$68.00 |

| Name | Commercial or Regulatory Fee | Legislation | Year 24/25 | | |
|------|------------------------------|-------------|-----------------|-----|-----------------|
| | | | Fee (excl. GST) | GST | Fee (incl. GST) |

Septic Installations/On-site Treatment Plants

| | | | | | |
|--|---|---|---------|--------|---------|
| Registration of on-site treatment plant - per year | R | Plumbing and Drainage Regulation 2019 s44 (1)(iv) | \$83.00 | \$0.00 | \$83.00 |
|--|---|---|---------|--------|---------|

Inspection/Amendment & Other Charges

| | | | | | |
|---|---|---|--|--------|----------|
| Change of Plumber | C | Plumbing and Drainage Regulation 2019 s44 (1)(iv) | \$115.00 | \$0.00 | \$115.00 |
| Change to Approval (Minor) e.g. Change of Plans <3 pages | C | Plumbing and Drainage Regulation 2019 s44 (1)(iv) | \$206.00 | \$0.00 | \$206.00 |
| Change to Approval (Major) e.g. Change to Description of Works, Plans >3 Pages | C | Plumbing and Drainage Regulation 2019 s44 (1)(iv) | \$309.00 | \$0.00 | \$309.00 |
| Inspections requested outside normal office hours (normal working hours = 7:00am - 4:00pm Monday-Friday, excluding public holidays) Minimum 2 hour callout. | C | Local Government Act 2009 s262(3)c | \$412.00 Each Additional hour or part thereof \$309 | | |
| Additional inspections - during working hours (7:00am - 4:00pm Monday-Friday, excluding public holidays) - Per Inspection/Minimum fee = 1 hour | C | Local Government Act 2009 s262(3)c | \$206.00 | \$0.00 | \$206.00 |
| Request to extend Plumbing Application | C | Plumbing and Drainage Regulation 2019 s44 (1)(iv) | \$250.00 | \$0.00 | \$250.00 |
| Finalise old plumbing approvals (at the discretion of Council's Plumbing Inspector) | R | Plumbing and Drainage Regulation 2019 s44 (1)(iv) | | | POA |
| Demountable Building | C | Local Government Act 2009 s262(3)c | | | POA |

Refunds

| | | | | | |
|--------------------|---|--------------------------------------|--|--|--|
| Request for Refund | R | Local Government Act 2009 s262(3)c | Assessed at the time of the request for refund (excluding lodgement fee):- Application received but assessment not commenced - 80% refund Assessment commenced including Information Request stage - 60% refund Approval (Decision Notice) issued but construction not commenced - 50% refund | | |
|--------------------|---|--------------------------------------|--|--|--|

Request for Supply of Plumbing Records

| | | | | | |
|---|---|--------------------------------------|---------|--------|---------|
| Plumbing application package (includes decision notice, approved plans and inspection certificates) - per application | C | Local Government Act 2009 s262(3)c | \$54.55 | \$5.45 | \$60.00 |
| Copies of approved plans only - per application | C | Local Government Act 2009 s262(3)c | \$58.00 | \$0.00 | \$58.00 |
| Plumbing information enquiry - per property | C | Local Government Act 2009 s262(3)c | \$30.00 | \$0.00 | \$30.00 |

| Name | Commercial or Regulatory Fee | Legislation | Year 24/25 | | |
|------|------------------------------|-------------|-----------------|-----|-----------------|
| | | | Fee (excl. GST) | GST | Fee (incl. GST) |

TOWN PLANNING ASSESSABLE DEVELOPMENT

Reconfiguring a Lot

| | | | | | |
|--|---|---|-------------------------------|--------|------------|
| Preliminary Approval | R | Planning Act 2016 Planning Regulation 2017 | \$2,709.00 | \$0.00 | \$2,709.00 |
| Preliminary Approval inc. Variation Request | R | Planning Act 2016 Planning Regulation 2017 | | | POA |
| Reconfiguring a lot - per lot (including boundary re-alignments) | R | Planning Act 2016 Planning Regulation 2017 | \$480/lot (min. fee \$960.00) | | |
| Lease exceeding 10 years - per lot | R | Planning Act 2016 Planning Regulation 2017 | \$480/lot (min. fee \$960.00) | | |
| Access easement not associated with a plan of subdivision | R | Planning Act 2016 Planning Regulation 2017 | \$480.00 | \$0.00 | \$480.00 |
| Where a reconfiguration application triggers impact assessment - Minimum Fee (in addition to per lot fee) | R | Planning Act 2016 Planning Regulation 2017 | \$1,760.00 | \$0.00 | \$1,760.00 |
| Endorsement of survey plan, building format plan, community management statement, or easement document | R | Planning Act 2016 Planning Regulation 2017 | \$257.00 | \$0.00 | \$257.00 |
| Resigning of survey plan, building format plan, community management statement of easement document | R | Planning Act 2016 Planning Regulation 2017 | \$117.00 | \$0.00 | \$117.00 |
| Valuation maintenance fee per lot including balance allotments (*fee subject to change as determined by the State) | R | Planning Act 2016 Planning Regulation 2017 | | | per lot* |

MATERIAL CHANGE OF USE DEVELOPMENT APPLICATION FEES

Preliminary Approval

| | | | | | |
|---|---|---|------------|--------|------------|
| Preliminary Approval - All Use Types | R | Planning Act 2016 Planning Regulation 2017 | \$2,709.00 | \$0.00 | \$2,709.00 |
| Preliminary Approval inc. Variation Request - All Use Types | R | Planning Act 2016 Planning Regulation 2017 | | | POA |

Accommodation Type Use

Caretakers Accommodation, Community Residence Dual Occupancy, Dwelling House (triggering assessment against the Planning Scheme), Dwelling Unit, Multiple Dwelling, Non-Resident Workforce Accommodation, Relocatable Home Park, Residential Care Facility, Retirement Facility, Rooming Accommodation, Rural Worker's Accommodation, Short-Term Accommodation, Tourist Park.

| | | | | | |
|-------------------|---|---|------------|--------|------------|
| Code Assessment | R | Planning Act 2016 Planning Regulation 2017 | \$1,396.00 | \$0.00 | \$1,396.00 |
| Impact Assessment | R | Planning Act 2016 Planning Regulation 2017 | \$2,709.00 | \$0.00 | \$2,709.00 |
| Resort Complex | R | Planning Act 2016 Planning Regulation 2017 | | | POA |

| Name | Commercial or Regulatory Fee | Legislation | Year 24/25 | | |
|------|------------------------------|-------------|-----------------|-----|-----------------|
| | | | Fee (excl. GST) | GST | Fee (incl. GST) |

Accommodation Type Use [continued]

| | | | | | |
|----------------------|---|---|--|--|-----|
| Nature Based Tourism | R | Planning Act 2016 Planning Regulation 2017 | | | POA |
|----------------------|---|---|--|--|-----|

Business Type Use

Home Based Business, Funeral Parlour, Parking Station, Office, Roadside Stall, Service Station, Shop, Shopping Centre, Adult Store, Food and Drink Outlet, Hotel, Sales Office, Showroom, Veterinary Services, Agricultural Supplies Store, Bulk Landscape Supplies, Car Wash, Function Facility, Garden Centre, Hardware and Trade Supplies, Market, and Outdoor Sales.

| | | | | | |
|---|---|---|------------|--------|------------|
| Code Assessment | R | Planning Act 2016 Planning Regulation 2017 | \$1,396.00 | \$0.00 | \$1,396.00 |
| Impact Assessment | R | Planning Act 2016 Planning Regulation 2017 | \$2,709.00 | \$0.00 | \$2,709.00 |
| Air Service | R | Planning Act 2016 Planning Regulation 2017 | | | POA |
| Shopping Centre with GFA greater than 2,500m ² | R | Planning Act 2016 Planning Regulation 2017 | | | POA |

Rural Type Use

Animal Keeping, Aquaculture, Permanent Plantation, Cropping, Intensive Horticulture, Animal Husbandry, Rural Industry, Roadside Stall, Wholesale Nursery, Winery, Warehouse.

| | | | | | |
|-------------------|---|---|------------|--------|------------|
| Code Assessment | R | Planning Act 2016 Planning Regulation 2017 | \$1,396.00 | \$0.00 | \$1,396.00 |
| Impact Assessment | R | Planning Act 2016 Planning Regulation 2017 | \$2,709.00 | \$0.00 | \$2,709.00 |

Industry Type Use

Extractive Industry, Service Industry, High Impact Industry, Low Impact Industry, Marine Industry, Medium Impact Industry, Research and Technology Industry, Special Industry, Transport Depot, Warehouse.

| | | | | | |
|----------------------------------|---|---|------------|--------|------------|
| Code Assessment | R | Planning Act 2016 Planning Regulation 2017 | \$1,396.00 | \$0.00 | \$1,396.00 |
| Impact Assessment | R | Planning Act 2016 Planning Regulation 2017 | \$2,709.00 | \$0.00 | \$2,709.00 |
| Major Electricity Infrastructure | R | Planning Act 2016 Planning Regulation 2017 | | | POA |
| Renewable Energy Facility | R | Planning Act 2016 Planning Regulation 2017 | | | POA |
| Substation | R | Planning Act 2016 Planning Regulation 2017 | | | POA |

Community Type Activity Use

Childcare Centre, Park, Place of Worship, Community Care Centre, Community Use, Club, Emergency Services, Health Care Services, Cemetery, Utility Installation.

| Name | Commercial or Regulatory Fee | Legislation | Year 24/25 | | |
|------|------------------------------|-------------|--------------------|-----|--------------------|
| | | | Fee (excl. GST) | GST | Fee (incl. GST) |

Community Type Activity Use [continued]

| | | | | | |
|---------------------------|---|---|------------|--------|------------|
| Code Assessment | R | Planning Act 2016 Planning Regulation 2017 | \$1,396.00 | \$0.00 | \$1,396.00 |
| Impact Assessment | R | Planning Act 2016 Planning Regulation 2017 | \$2,709.00 | \$0.00 | \$2,709.00 |
| Crematorium | R | Planning Act 2016 Planning Regulation 2017 | | | POA |
| Detention Facility | R | Planning Act 2016 Planning Regulation 2017 | | | POA |
| Hospital | R | Planning Act 2016 Planning Regulation 2017 | | | POA |
| Educational Establishment | R | Planning Act 2016 Planning Regulation 2017 | | | POA |

Entertainment Type Use

Bar, Nightclub, Entertainment Facility, Theatre.

| | | | | | |
|-------------------|---|---|------------|--------|------------|
| Code Assessment | R | Planning Act 2016 Planning Regulation 2017 | \$1,396.00 | \$0.00 | \$1,396.00 |
| Impact Assessment | R | Planning Act 2016 Planning Regulation 2017 | \$2,709.00 | \$0.00 | \$2,709.00 |

Recreation Type Use

Indoor Sport and Recreation.

| | | | | | |
|---|---|---|------------|--------|------------|
| Code Assessment | R | Planning Act 2016 Planning Regulation 2017 | \$1,396.00 | \$0.00 | \$1,396.00 |
| Impact Assessment | R | Planning Act 2016 Planning Regulation 2017 | \$2,709.00 | \$0.00 | \$2,709.00 |
| Major Sport, Recreation and Entertainment Facility | R | Planning Act 2016 Planning Regulation 2017 | | | POA |
| Motor Sport Facility | R | Planning Act 2016 Planning Regulation 2017 | | | POA |
| Other Recreation Type Uses - Environmental Facility, Outdoor Sport and Recreation | R | Planning Act 2016 Planning Regulation 2017 | | | POA |
| Tourist Attraction | R | Planning Act 2016 Planning Regulation 2017 | | | POA |

Other Type Use

Landing

| Name | Commercial or Regulatory Fee | Legislation | Year 24/25 | | |
|------|------------------------------|-------------|-----------------|-----|-----------------|
| | | | Fee (excl. GST) | GST | Fee (incl. GST) |

Other Type Use [continued]

| | | | | | |
|-------------------|---|---|------------|--------|------------|
| Code Assessment | R | Planning Act 2016 Planning Regulation 2017 | \$1,396.00 | \$0.00 | \$1,396.00 |
| Impact Assessment | R | Planning Act 2016 Planning Regulation 2017 | \$2,709.00 | \$0.00 | \$2,709.00 |
| Port Services | R | Planning Act 2016 Planning Regulation 2017 | | | POA |
| Undefined Use | R | Planning Act 2016 Planning Regulation 2017 | | | POA |

OPERATIONAL WORKS APPLICATION FEES

Town Planning Assessable Development

Operational Works

| | | | | | |
|---|---|---|---|--------|----------|
| Application Fee (for works up to \$25,000 in estimated value) (minimum fee) | R | Planning Act 2016 Planning Regulation 2017 | \$790.00 | \$0.00 | \$790.00 |
| Application Fee (for works between \$25,000 - \$249,000 in estimated value) | R | Planning Act 2016 Planning Regulation 2017 | 2% value of work (Min. fee \$1,396.00) | | |
| Application Fee (for works over \$250,000 in estimated value) | R | Planning Act 2016 Planning Regulation 2017 | \$7,076 + 1.5% value of work over \$250,000 | | |

Operational Works - Other

| | | | | | |
|--|---|---|------------------|--------|------------|
| Prescribed Tidal Works | R | Planning Act 2016 Planning Regulation 2017 | | | POA |
| Infrastructure Agreements (non-trunk infrastructure only) | R | Planning Act 2016 Planning Regulation 2017 | | | POA |
| Maintenance Bond for Operational Works | R | Planning Act 2016 Planning Regulation 2017 | 5% value of work | | |
| Inspections and Compliance Assessment (minimum fee per inspection) | R | Planning Act 2016 Planning Regulation 2017 | \$463.00 | \$0.00 | \$463.00 |
| Constructing or modifying a levee bank - Category 1 | R | Planning Act 2016 Planning Regulation 2017 | \$1,396.00 | \$0.00 | \$1,396.00 |
| Constructing or modifying a levee bank - Category 2 and 3 | R | Planning Act 2016 Planning Regulation 2017 | | | POA |

TOWN PLANNING ASSESSABLE DEVELOPMENT - GENERAL FEES

| | | | | | |
|---|---|---|------------|--------|------------|
| Non-Compliant Accepted Development Subject to Requirements Uses | R | Planning Act 2016 Planning Regulation 2017 | \$1,050.00 | \$0.00 | \$1,050.00 |
| Request for consideration by Council that development is accepted (inc. written response provided by Council) | R | Planning Act 2016 Planning Regulation 2017 | \$736.00 | \$0.00 | \$736.00 |

| Name | Commercial or Regulatory Fee | Legislation | Year 24/25 | | |
|------|------------------------------|-------------|-----------------|-----|-----------------|
| | | | Fee (excl. GST) | GST | Fee (incl. GST) |

TOWN PLANNING ASSESSABLE DEVELOPMENT - GENERAL FEES [continued]

| | | | | | |
|--|---|---|--|---------|------------|
| Request for an Exemption Certificate | R | Planning Act 2016 Planning Regulation 2017 | \$736.00 | \$0.00 | \$736.00 |
| The cost of external consultant's fees including any associated legal fees incurred for any further assessment or advice required to be undertaken by Council in consideration of any application, submission and/or technical report may be charged to the applicant. The cost of external consultant's fees including any associated legal fees incurred for any further assessment or advice required to be undertaken by Council in consideration of any application, submission and/or technical report may be charged to the applicant. Such costs must be paid prior to the final determination of the application. | R | Planning Act 2016 Planning Regulation 2017 | | | POA |
| Pre-Lodgement Meeting Fee | C | Local Government Act 2009 s262(3)c | \$205.45 | \$20.55 | \$226.00 |
| Confirmation of compliance of use with Planning Scheme and/or confirmation of existing use rights | R | Planning Act 2016 Planning Regulation 2017 | \$736.00 | \$0.00 | \$736.00 |
| Requests for Applications to be considered under Superseded Planning Scheme. Note: if the application under consideration is accepted by Council for assessment, the applicable assessment fee will apply. | R | Planning Act 2016 Planning Regulation 2017 | \$1,396.00 | \$0.00 | \$1,396.00 |
| Request for Refund | R | Planning Act 2016 Planning Regulation 2017 | Assessed at the time of the request for refund - If confirmation notice issued - 80% of the current application fee Post information request stage - 50% of the current application fee Post notification stage - 25% of the current application fee If Report/Assessment complete 0% of the current application fee | | |

TOWN PLANNING OTHER

Planning and Development Certificates

| | | | | | |
|--------------------|---|---|----------|--------|----------|
| Limited (per lot) | R | Planning Act 2016 Planning Regulation 2017 | \$98.00 | \$0.00 | \$98.00 |
| Standard (per lot) | R | Planning Act 2016 Planning Regulation 2017 | \$230.00 | \$0.00 | \$230.00 |
| Full (per lot) | R | Planning Act 2016 Planning Regulation 2017 | \$510.00 | \$0.00 | \$510.00 |

Sale of Copies of Town Planning Scheme

| | | | | | |
|---------------------------------------|---|---|--|--|---------|
| USB including scheme and maps | R | Planning Act 2016 Planning Regulation 2017 | | | At Cost |
| Printed copy of scheme only (no maps) | R | Planning Act 2016 Planning Regulation 2017 | | | At Cost |

| Name | Commercial or Regulatory Fee | Legislation | Year 24/25 | | |
|------|------------------------------|-------------|-----------------|-----|-----------------|
| | | | Fee (excl. GST) | GST | Fee (incl. GST) |

Sale of Copies of Town Planning Scheme [continued]

| | | | | | |
|--|---|---|--|--|---------|
| Printed copy of full set of zoning maps | R | Planning Act 2016 Planning Regulation 2017 | | | At Cost |
| Printed copy of individual zoning map (A3 per sheet) | R | Planning Act 2016 Planning Regulation 2017 | | | At Cost |
| Printed copy of individual zoning map (A4 per sheet) | R | Planning Act 2016 Planning Regulation 2017 | | | At Cost |

Request to Change Development Approval

| | | | | | |
|---|---|---|--|--------|------------|
| Request to change development approval before a decision is made (additional fee to be paid at the time of the request to change) | R | Planning Act 2016 Planning Regulation 2017 | (a) If confirmation notice issued 20% of the current application fee (b) Post information request stage - 60% of the current application fee (c) Post notification stage - 80% of the current application fee (d) If Report/Assessment completed 90% of the current application fee | | |
| Request for a change development approval (minor) | R | Planning Act 2016 Planning Regulation 2017 | 50% of current application fee | | |
| Request for a change approval (other than a minor change) | R | Planning Act 2016 Planning Regulation 2017 | \$1,397.00 | \$0.00 | \$1,397.00 |
| Request to change (other) for an approval that involved impact assessment | R | Planning Act 2016 Planning Regulation 2017 | \$2,431.00 | \$0.00 | \$2,431.00 |
| Request to extend a development approval | R | Planning Act 2016 Planning Regulation 2017 | \$273.00 | \$0.00 | \$273.00 |
| Request for change/amendment to be Considered Generally in Accordance With | R | Planning Act 2016 Planning Regulation 2017 | \$273.00 | \$0.00 | \$273.00 |

TRADE WASTE

Council policy allows that the annual trade waste charge be on a measured volumetric basis for treated trade waste accepted into Council's sewerage system

No Pre-Treatment

| | | | | | |
|--|---|--|----------|--------|----------|
| Category 1 - flat fee per annum (<500kl) | R | Local Government Act 2009 s97(2) (e)LGA2009 | \$448.00 | \$0.00 | \$448.00 |
| Category 2 - flat fee + volume charge (>500kl) | R | Local Government Act 2009 s97(2) (e)LGA2009 | \$448.00 | \$0.00 | \$448.00 |
| Category 2.1 - Fast food outlets, restaurants and supermarkets | R | Local Government Act 2009 s97(2) (e)LGA2009 | \$448.00 | \$0.00 | \$448.00 |
| Category 2.2 - Mechanical workshop | R | Local Government Act 2009 s97(2) (e)LGA2009 | \$448.00 | \$0.00 | \$448.00 |
| Category 2.3 - Swimming Pool | R | Local Government Act 2009 s97(2) (e)LGA2009 | \$448.00 | \$0.00 | \$448.00 |

| Name | Commercial or Regulatory Fee | Legislation | Year 24/25 | | |
|------|------------------------------|-------------|--------------------|-----|--------------------|
| | | | Fee (excl. GST) | GST | Fee (incl. GST) |

No Pre-Treatment [continued]

| | | | | | |
|--|---|--|----------|--------|----------|
| Category 2.4 - Aged care, hospitals & motels | R | Local Government Act 2009 s97(2) (e)LGA2009 | \$448.00 | \$0.00 | \$448.00 |
| Category 2.5 - Laundromats | R | Local Government Act 2009 s97(2) (e)LGA2009 | \$448.00 | \$0.00 | \$448.00 |

Pre-Treatment

| | | | | | |
|--|---|--|----------|--------|----------|
| Category 1 - flat fee per annum (<500kl) | R | Local Government Act 2009 s97(2) (e)LGA2009 | \$107.00 | \$0.00 | \$107.00 |
| Category 2 - flat fee + volume charge (>500kl) | R | Local Government Act 2009 s97(2) (e)LGA2009 | \$129.00 | \$0.00 | \$129.00 |
| Category 2.1 - Fast food outlets, restaurants and supermarkets | R | Local Government Act 2009 s97(2) (e)LGA2009 | \$129.00 | \$0.00 | \$129.00 |
| Category 2.2 - Mechanical workshop | R | Local Government Act 2009 s97(2) (e)LGA2009 | \$129.00 | \$0.00 | \$129.00 |
| Category 2.3 - Swimming Pool | R | Local Government Act 2009 s97(2) (e)LGA2009 | \$129.00 | \$0.00 | \$129.00 |
| Category 2.4 - Aged care, hospitals & motels | R | Local Government Act 2009 s97(2) (e)LGA2009 | \$129.00 | \$0.00 | \$129.00 |
| Category 2.5 - Laundromats | R | Local Government Act 2009 s97(2) (e)LGA2009 | \$129.00 | \$0.00 | \$129.00 |
| Category 2 - Volume - kl | R | Local Government Act 2009 s97(2) (e)LGA2009 | \$1.50 | \$0.00 | \$1.50 |
| Category 3 - Volume - kl (high strength discharge) | R | Local Government Act 2009 s97(2) (e)LGA2009 | \$1.50 | \$0.00 | \$1.50 |
| Category 3 - BOD 5 - kg | R | Local Government Act 2009 s97(2) (e)LGA2009 | \$1.70 | \$0.00 | \$1.70 |
| Category 3 - Suspended Solids - kg | R | Local Government Act 2009 s97(2) (e)LGA2009 | \$0.60 | \$0.00 | \$0.60 |
| Category 3 - Minimum Fee - per annum | R | Local Government Act 2009 s97(2) (e)LGA2009 | \$947.00 | \$0.00 | \$947.00 |

Application Fees

| | | | | | |
|------------------------|---|--|----------|--------|----------|
| Permit - Category 1 | R | Local Government Act 2009 s97(2) (e)LGA2009 | \$80.00 | \$0.00 | \$80.00 |
| Permit - Category 2 | R | Local Government Act 2009 s97(2) (e)LGA2009 | \$80.00 | \$0.00 | \$80.00 |
| Agreement - Category 3 | R | Local Government Act 2009 s97(2) (e)LGA2009 | \$167.00 | \$0.00 | \$167.00 |

| Name | Commercial or Regulatory Fee | Legislation | Year 24/25 | | |
|------|------------------------------|-------------|-----------------|-----|-----------------|
| | | | Fee (excl. GST) | GST | Fee (incl. GST) |

Inspection Fees

| | | | | | |
|--|---|---|----------|--------|----------|
| All categories (per half hour or part thereof) | R | Local Government Act 2009 s97(2) (e)LGA2009 | \$128.00 | \$0.00 | \$128.00 |
|--|---|---|----------|--------|----------|

Testing Fees

| | | | | | |
|--|---|--------------------------------------|--------------------------------|--|--|
| All categories - cost of laboratory charges plus freight | C | Local Government Act 2009 s262(3)c | Cost plus freight plus 10% GST | | |
|--|---|--------------------------------------|--------------------------------|--|--|

Septage and Other Approved Liquid Waste

| | | | | | |
|------------------------------------|---|---|------------|--------|------------|
| Vol. charge all loads - per kl | R | Local Government Act 2009 s97(2) (e)LGA2009 | \$63.00 | \$0.00 | \$63.00 |
| Connection to Common Effluent Line | R | Local Government Act 2009 s97(2) (e)LGA2009 | \$4,316.00 | \$0.00 | \$4,316.00 |

WATER CHARGES

Bulk Water Charge

The charge for water supplied from any reticulated town supply to any consumer for specific purposes under any special agreement shall be:

| | | | | | |
|---|---|---|----------|--------|----------|
| Per 1000 litres/1 kilolitre or part thereof - Excluding Giru | R | Local Government Act 2009 s97(2) (e)LGA2009 | \$2.90 | \$0.00 | \$2.90 |
| Per 1000 litres/1 kilolitre or part thereof - Giru | R | Local Government Act 2009 s97(2) (e)LGA2009 | \$5.80 | \$0.00 | \$5.80 |
| Deposit for electronic access key for automated urban water filling stations - Home Hill (First Street), Brandon (Colevale Road) and Jones Street Depot - for access to bulk water under Water Act 2000 Section 572 (Note: If customer defaults on return of key GST will apply to fee) | R | Local Government Act 2009 s97(2) (e)LGA2009 | \$75.00 | \$0.00 | \$75.00 |
| Deposit for log book and key for manual urban water filling stations - Home Hill (First Street), Brandon (Colevale Road) and Jones Street Depot - for access to bulk water under Water Act 2000 s572 (Note: if customer defaults on return of key GST will apply to fee) | R | Local Government Act 2009 s97(2)(a) | \$325.00 | \$0.00 | \$325.00 |

Supply of Metered Hydrant Stand Pipe

The following fees are for filling swimming pools and other approved uses:

| | | | | | |
|---|---|---|----------|--------|----------|
| Supply and installation of Metered Standpipe during normal working hours (7:00am to 4:00pm) | R | Local Government Act 2009 s97(2) (e)LGA2009 | \$250.00 | \$0.00 | \$250.00 |
| Plus bulk water charge based on estimated usage - excluding Giru | R | Local Government Act 2009 s97(2) (e)LGA2009 | \$2.90 | \$0.00 | \$2.90 |
| Per 1000 litres/1 kilolitre or part thereof - Giru | R | Local Government Act 2009 s97(2) (e)LGA2009 | \$5.80 | \$0.00 | \$5.80 |

| Name | Commercial or Regulatory Fee | Legislation | Year 24/25 | | |
|------|------------------------------|-------------|--------------------|-----|--------------------|
| | | | Fee (excl. GST) | GST | Fee (incl. GST) |

Supply of Metered Hydrant Stand Pipe [continued]

| | | | | | |
|--|---|---|---------|--------|---------|
| Additional daily charge for metered standpipe used for periods exceeding one day | R | Local Government Act 2009 s97(2) (e)LGA2009 | \$25.00 | \$0.00 | \$25.00 |
|--|---|---|---------|--------|---------|

Meters

| | | | | | |
|---|---|---|----------|--------|------------|
| Local flow test of water meter by Council staff (refundable if meter faulty) | R | Local Government Act 2009 s97(2)(a) | \$180.00 | \$0.00 | \$180.00 |
| Replace flow control device | R | Local Government Act 2009 s97(2)(a) | \$335.00 | \$0.00 | \$335.00 |
| Testing of a water meter by third party laboratory upon receipt of a customer request - per meter | R | Local Government Act 2009 s97(2) (e)LGA2009 | \$415.00 | \$0.00 | \$415.00 |
| Alteration of the position of a water meter or water service (not requiring a new mains tapping) | R | Local Government Act 2009 s97(2) (e)LGA2009 | | | Cost + 15% |
| Remove water meter upon request and terminate supply | R | Local Government Act 2009 s97(2) (e)LGA2009 | | | Cost + 15% |
| Raise the position of a water meter | R | Local Government Act 2009 s97(2) (e)LGA2009 | | | Cost + 15% |
| Cost to install meter below ground level into standard plastic meter pit | R | Local Government Act 2009 s97(2) (e)LGA2009 | | | Cost + 15% |
| Additional cost to place new meter in underground pit | R | Local Government Act 2009 s97(2) (e)LGA2009 | | | Cost + 15% |
| Special water meter reading - request for interim water meter reading to be carried out and pro-rata water consumption determined | R | Local Government Act 2009 s97(2) (e)LGA2009 | \$155.00 | \$0.00 | \$155.00 |

Water Services

| | | | | | |
|---|---|---|------------|--------|------------|
| Minimum charge in urban water service area for each new standard 20mm (short) water service at and adjacent to an existing tapping and service pipe provided at property boundary (incl. water meter) | R | Local Government Act 2009 s97(2) (e)LGA2009 | \$970.00 | \$0.00 | \$970.00 |
| Minimum charge in urban water service area for each new standard 25mm (short) water service at and adjacent to an existing tapping and service pipe provided at property boundary (incl. water meter) | R | Local Government Act 2009 s97(2) (e)LGA2009 | \$1,185.00 | \$0.00 | \$1,185.00 |
| Additional charge for installation of 20mm or 25mm water services requiring new tapping on an existing non-trunk main. | R | Local Government Act 2009 s97(2) (e)LGA2009 | | | Cost + 15% |
| Installation of water services larger than 25mm requiring a new tapping shall be at the applicant's full cost | R | Local Government Act 2009 s97(2) (e)LGA2009 | | | Cost + 15% |
| Customer request to isolate property water service at main ferrule cock and return to service when works complete. | R | Local Government Act 2009 s97(2) (e)LGA2009 | \$350.00 | \$0.00 | \$350.00 |
| Customer request to isolate property water service at main ferrule cock OR return to service when works complete. | R | Local Government Act 2009 s97(2) (e)LGA2009 | \$227.00 | \$0.00 | \$227.00 |
| Replace non-return (dual check) valves on services | R | Local Government Act 2009 s97(2)(a) | | | Cost + 15% |

| Name | Commercial or Regulatory Fee | Legislation | Year 24/25 | | |
|------|------------------------------|-------------|-----------------|-----|-----------------|
| | | | Fee (excl. GST) | GST | Fee (incl. GST) |

Water Services [continued]

| | | | | | |
|--|---|---|------------|--------|------------|
| Minimum charge in urban water service area, for each new standard 20mm water service, including meter, at and adjacent to an existing tapping provided at property boundary - Long Service | R | Local Government Act 2009 s97(2)(a) | \$3,670.00 | \$0.00 | \$3,670.00 |
| Minimum charge in urban water service area, for each new standard 25mm water service and meter at and adjacent to an existing tapping provided at property boundary - Long Service | R | Local Government Act 2009 s97(2)(a) | \$3,880.00 | \$0.00 | \$3,880.00 |
| Water supply connection to an existing Rural Water Supply, Constant Flow System shall be the greater of or full actual cost of works to provide supply to the property | R | Local Government Act 2009 s97(2) (e)LGA2009 | \$8,396.00 | \$0.00 | \$8,396.00 |
| Connection to Alva Water Supply | R | Local Government Act 2009 s97(2) (e)LGA2009 | \$6,464.00 | \$0.00 | \$6,464.00 |

HYDRANT FLOW AND PRESSURE TESTING

| | | | | | |
|-------------|---|---|----------|--------|----------|
| Per Hydrant | R | Local Government Act 2009 s97(2) (e)LGA2009 | \$155.00 | \$0.00 | \$155.00 |
|-------------|---|---|----------|--------|----------|

ATTENDANCE TO FIRE SERVICES

Isolate property fire service at main by request

| | | | | | |
|--|---|---|----------|--------|----------|
| During normal working hours (7:00am to 4:00pm) | C | Local Government Act 2009 s97(2) (e)LGA2009 | \$350.00 | \$0.00 | \$350.00 |
| Weekdays outside normal working hours | C | Local Government Act 2009 s97(2) (e)LGA2009 | \$665.00 | \$0.00 | \$665.00 |
| During weekend (by on-call officer) | C | Local Government Act 2009 s97(2) (e)LGA2009 | \$840.00 | \$0.00 | \$840.00 |
| Isolate fire main (usually 4" above ground) | C | Local Government Act 2009 s97(2) (e)LGA2009 | \$170.00 | \$0.00 | \$170.00 |

WASTE WATER

| | | | | | |
|---|---|---|------------|--|--|
| New Sewer Connection | R | Local Government Act 2009 s97(2) (e)LGA2009 | Cost + 15% | | |
| Relocation of Existing Sewer Connection | R | Local Government Act 2009 s97(2) (e)LGA2009 | Cost + 15% | | |

| Name | Commercial or Regulatory Fee | Legislation | Year 24/25 | | |
|------|------------------------------|-------------|-----------------|-----|-----------------|
| | | | Fee (excl. GST) | GST | Fee (incl. GST) |

WASTE DISPOSAL FEES AND CHARGES

Kirknie Landfill when the weighbridge is operational

- For all vehicles the weight of waste and other material is measured through the use of the weighbridge.

Kirknie Landfill when the weighbridge is not operational

- The weight of waste is measured as per Table 1 and Table 2 below. (Source: *Waste Reduction and Recycling Regulation 2011*)

Table 1: Weight of Waste or other material delivered or moved in vehicle

| Vehicle Type | Waste type or other material | GVM or GCM (t) | | | | | | | | |
|------------------------------|---|----------------|----------------|----------------|-----------------|-----------------|-----------------|-----------------|-----------------|--------|
| | | ≤4.5 | >4.5 ≤ 10.0 | >10.0 ≤16.0 | >16.0 ≤ 23.5 | >23.5 ≤ 28.0 | >28.0 ≤ 40.0 | >40.0 ≤ 43.5 | >43.5 ≤ 51.0 | > 51.0 |
| Articulated Motor Vehicle | any type or mixture of waste or other material | | 1t | 3t | 8t | 12t | 21t | 24.5t | 30.5t | 41t |
| Car | any type or mixture of waste | 0.05t | | | | | | | | |
| Car towing a trailer | any type or mixture of waste | 0.25t | | | | | | | | |
| Compactor Truck | any type or mixture of waste or other material | | 1t | 2.25t | 5.25t | 9.5t | 13.25t | | | |
| Light Commercial Vehicle | MSW or C&I or any mixture of only MSW and C&I or other material | 0.75t | | | | | | | | |
| | C&D or any mixture of waste that includes C&D | 1.25t | | | | | | | | |
| Rigid Truck | MSW or C&I or any mixture of only MSW and C&I or other material | | 1.75t | 3.25t | 5t | 8.75t | 12.5t | | | |
| | C&D or any mixture of waste that include C&D | | 3.75t | 7t | 11t | 13.75t | 19.75t | | | |
| Rigid Truck towing a trailer | any type or mixture of waste or other material | | 1t | 3t | 8t | 12t | 21t | 24.75t | 30.5t | 41t |
| Van or Ute | any type or mixture of waste | 0.2t | | | | | | | | |
| Van or Ute towing a trailer | any type or mixture of waste | 0.4t | | | | | | | | |

Table 2: Weight multiplier for waste or other material delivered or moved in containers

| Waste Type | | Weight Multiplier |
|------------|--|-------------------|
| 1 | MSW or C&I, any mixture of only MSW and C&I, or other material - | |
| | a. if the volume of waste or other material in the container is equal to or less than half the capacity of the container; or b. if the volume of waste or other material in the container is more than half the capacity of the container | 0.08 0.15 |
| 2 | C&D or any mixture of waste that includes C&D - | |
| | a. if the volume of waste or other material in the container is equal to or less than half the capacity of the container; or | 0.13 0.25 |

| Name | Commercial or Regulatory Fee | Legislation | Year 24/25 | |
|------|------------------------------|-------------|-----------------|-----------------|
| | | | Fee (excl. GST) | Fee (incl. GST) |

WASTE DISPOSAL FEES AND CHARGES [continued]

| | | |
|--|--|--|
| | b. if the volume of waste or other material in the container is more than half the capacity of the container | |
|--|--|--|

KIRKNIE LANDFILL

Free sorted waste for Burdekin residents only (all recyclable material removed). Domestic fees below will apply to all unsorted waste.

Municipal Solid Waste - Domestic

Domestic Waste to Landfill

| | | | |
|---|---|--|---|
| Unsorted Domestic general waste - per tonne | C | Local Government Act 2009 s262(3)c Waste Reduction and Recycling (Waste Levy) Amendment Act 2019 | Fee: \$154.00 (inc GST) Levy: NA |
| Sorted Domestic general waste - per tonne | C | Local Government Act 2009 s262(3)c Waste Reduction and Recycling (Waste Levy) Amendment Act 2019 | Free if all recyclable material removed |

Domestic Recyclables to Resource Recovery Area

| | | | |
|--|---|--|--|
| Mattress (no charge for baby mattresses or foam mattresses - no springs <5cm thick) - each | C | Local Government Act 2009 s262(3)c Waste Reduction and Recycling (Waste Levy) Amendment Act 2019 | Fee: \$10.00 (inc GST) Levy: NA |
| Greenwaste (uncontaminated) - per tonne | C | Local Government Act 2009 s262(3)c Waste Reduction and Recycling (Waste Levy) Amendment Act 2019 | Fee: Free if sorted Levy: NA |
| Clean concrete, bricks or pavers - per tonne | C | Local Government Act 2009 s262(3)c Waste Reduction and Recycling (Waste Levy) Amendment Act 2019 | Fee: Free if sorted Levy: NA |
| Clean fill - per tonne | C | Local Government Act 2009 s262(3)c Waste Reduction and Recycling (Waste Levy) Amendment Act 2019 | Fee: Free if sorted Levy: NA |
| Fridges, freezers or air conditioning units - degassed or not - each | C | Local Government Act 2009 s262(3)c Waste Reduction and Recycling (Waste Levy) Amendment Act 2019 | Fee: \$5.00 (per unit) Levy: NA |

| Name | Commercial or Regulatory Fee | Legislation | Year 24/25 | |
|------|------------------------------|-------------|-----------------|-----------------|
| | | | Fee (excl. GST) | Fee (incl. GST) |

Domestic Recyclables to Resource Recovery Area [continued]

| | | | |
|--|---|--|--|
| Cardboard - per m3 | C | Local Government Act 2009 s262(3)c Waste Reduction and Recycling (Waste Levy) Amendment Act 2019 | Fee: Free if sorted Levy: NA |
| Comingled recycling - per m3 | C | Local Government Act 2009 s262(3)c Waste Reduction and Recycling (Waste Levy) Amendment Act 2019 | Fee: Free if sorted Levy: NA |
| Gas Bottles and Fire Extinguishers - Each | C | Local Government Act 2009 s262(3)c Waste Reduction and Recycling (Waste Levy) Amendment Act 2019 | Fee: Free if sorted Levy: NA |
| Scrap metal - per tonne | C | Local Government Act 2009 s262(3)c Waste Reduction and Recycling (Waste Levy) Amendment Act 2019 | Fee: Free if sorted Levy: NA |
| Car body (excluding tyres, oils and fluids) - each | C | Local Government Act 2009 s262(3)c Waste Reduction and Recycling (Waste Levy) Amendment Act 2019 | Fee: Free if sorted Levy: NA |
| Solar Households Roof Panels - per panel | C | Local Government Act 2009 s262(3)c Waste Reduction and Recycling (Waste Levy) Amendment Act 2019 | Fee: \$15 per panel (Limit of 20 panels) Levy: NA |

Commercial and Industrial

Total fees payable for waste deposited to landfill will include the applicable fee and levy.

Commercial Waste to Landfill

| | | | |
|---|---|--|---|
| Commercial general mixed waste - per tonne | C | Local Government Act 2009 s262(3)c Waste Reduction and Recycling (Waste Levy) Amendment Act 2019 | Fee: \$154.00 (inc GST) Levy: \$103.40 (inc GST) |
| Commercial lightweight plastics waste - per tonne | C | Local Government Act 2009 s262(3)c Waste Reduction and Recycling (Waste Levy) Amendment Act 2019 | Fee: \$227.00 (inc GST) Levy: \$103.40 (inc GST) |

Commercial Recyclables to Resource Recovery Area

Commercial recyclables deemed unsuitable for resource recovery by the landfill operator will be sent to landfill with levy rates applicable.

| Name | Commercial or Regulatory Fee | Legislation | Year 24/25 | |
|------|------------------------------|-------------|-----------------|-----------------|
| | | | Fee (excl. GST) | Fee (incl. GST) |

Commercial Recyclables to Resource Recovery Area [continued]

| | | | |
|--|---|--|--|
| Mattress (no charge for baby mattresses or foam mattresses - no springs <5cm thick) - each | C | Local Government Act 2009 s262(3)c Waste Reduction and Recycling (Waste Levy) Amendment Act 2019 | Fee: \$27.00 (inc GST) Levy: NA |
| Fire Extinguisher - each | C | Local Government Act 2009 s262(3)c Waste Reduction and Recycling (Waste Levy) Amendment Act 2019 | Fee: \$12.00 (inc GST) Levy: NA |
| Car body (excluding tyres, oils and fluids) - each | C | Local Government Act 2009 s262(3)c Waste Reduction and Recycling (Waste Levy) Amendment Act 2019 | Fee: \$60.00 (inc GST) Levy: NA |
| Commercial greenwaste (uncontaminated) - per tonne | C | Local Government Act 2009 s262(3)c Waste Reduction and Recycling (Waste Levy) Amendment Act 2019 | Fee: \$50.00 (inc GST) Levy: NA |
| Comingled recycling - per m3 | C | Local Government Act 2009 s262(3)c Waste Reduction and Recycling (Waste Levy) Amendment Act 2019 | Fee: Free if sorted Levy: NA |
| Scrap metal - per tonne | C | Local Government Act 2009 s262(3)c Waste Reduction and Recycling (Waste Levy) Amendment Act 2019 | Fee: Free if sorted Levy: NA |
| Degassed fridges, freezers or airconditioning units - each | C | Local Government Act 2009 s262(3)c Waste Reduction and Recycling (Waste Levy) Amendment Act 2019 | Fee: \$5.00 (inc GST) Levy: NA |
| Cardboard - per m3 | C | Local Government Act 2009 s262(3)c Waste Reduction and Recycling (Waste Levy) Amendment Act 2019 | Fee: \$17.00 (inc GST) Levy: NA |
| Commercial fridges, freezers or air conditioning units not degassed - each | C | Local Government Act 2009 s262(3)c Waste Reduction and Recycling (Waste Levy) Amendment Act 2019 | Fee: \$39.50 (inc GST) Levy: NA |
| Gas Bottles - Each | C | Local Government Act 2009 s262(3)c Waste Reduction and Recycling (Waste Levy) Amendment Act 2019 | Fee: \$15.00 (inc GST) Levy: NA |

| Name | Commercial or Regulatory Fee | Legislation | Year 24/25 | |
|------|------------------------------|-------------|-----------------|-----------------|
| | | | Fee (excl. GST) | Fee (incl. GST) |

Commercial Recyclables to Resource Recovery Area [continued]

| | | | | |
|--|---|--------------------------------------|--|--|
| Solar Households Roof Panels - per panel | C | Local Government Act 2009 s262(3)c | Fee: \$15 per panel (Limit of 20 panels) Levy: NA | |
|--|---|--------------------------------------|--|--|

Construction and Demolition

Construction and Demolition Waste to Landfill

| | | | | |
|---|---|--|---|--|
| Mixed construction and demolition - per tonne | C | Local Government Act 2009 s262(3)c Waste Reduction and Recycling (Waste Levy) Amendment Act 2019 | Fee: \$154.00 (inc GST) Levy: \$103.40 (inc GST) | |
| Timber - per tonne | C | Local Government Act 2009 s262(3)c Waste Reduction and Recycling (Waste Levy) Amendment Act 2019 | Fee: \$154.00 (inc GST) Levy: \$103.40 (inc GST) | |

Construction and Demolition Recyclables to Resource Recovery Area

Construction and demolition recyclables deemed unsuitable for resource recovery by the landfill operator will be sent to landfill with levy rates applicable.

| | | | | |
|--|---|--|---|--|
| Clean concrete requiring rock breaking (any concrete with steel reinforcement and concrete >400mm) - per tonne | C | Local Government Act 2009 s262(3)c Waste Reduction and Recycling (Waste Levy) Amendment Act 2019 | Fee: \$151.00 (inc GST) Levy: NA | |
| Clean concrete <400mm largest dimensions (no steel reinforcement) - per tonne | C | Local Government Act 2009 s262(3)c Waste Reduction and Recycling (Waste Levy) Amendment Act 2019 | Fee: \$66.00 (inc GST) Levy: NA | |
| Bricks, pavers, besser block and rooftiles - per tonne | C | Local Government Act 2009 s262(3)c Waste Reduction and Recycling (Waste Levy) Amendment Act 2019 | Fee: \$25.00 (inc GST) Levy: NA | |
| Clean fill - per tonne | C | Local Government Act 2009 s262(3)c Waste Reduction and Recycling (Waste Levy) Amendment Act 2019 | Fee: Free if sorted Levy: NA | |
| Asphalt/bitumen - per tonne | C | Local Government Act 2009 s262(3)c Waste Reduction and Recycling (Waste Levy) Amendment Act 2019 | Fee: Free if sorted Levy: NA | |

| Name | Commercial or Regulatory Fee | Legislation | Year 24/25 | |
|------|------------------------------|-------------|--------------------|--------------------|
| | | | Fee (excl. GST) | Fee (incl. GST) |

Regulated Waste

Regulated Waste to Landfill

| | | | |
|--|---|--|---|
| Asbestos (removed in accordance with WH&S and Public Health legislation) - per tonne | C | Local Government Act 2009 s262(3)c Waste Reduction and Recycling (Waste Levy) Amendment Act 2019 | Fee: \$173.00 (inc GST) Levy: NA |
| Biosolids - per tonne | C | Local Government Act 2009 s262(3)c Waste Reduction and Recycling (Waste Levy) Amendment Act 2019 | Fee: \$154.00 (inc GST) Levy: \$140.49 (inc GST) |

Regulated Waste Recyclables to Resource Recovery Area

| | | | |
|---|---|--|---|
| Motor oil (any volume of commercial and/or >6 litres of domestic) - per L | C | Local Government Act 2009 s262(3)c Waste Reduction and Recycling (Waste Levy) Amendment Act 2019 | Fee: \$0.20 (inc GST) Levy: NA |
| Oil filters - all commercial and/or >3 domestic - each | C | Local Government Act 2009 s262(3)c Waste Reduction and Recycling (Waste Levy) Amendment Act 2019 | Fee: \$3.00 (inc GST) Levy: NA |
| Cooking oil - Any volume of commercial and/or domestic cooking oil >20L - per L | C | Local Government Act 2009 s262(3)c Waste Reduction and Recycling (Waste Levy) Amendment Act 2019 | Fee: \$1.00 (inc GST) Levy: NA |
| Tyres - each | C | Local Government Act 2009 s262(3)c Waste Reduction and Recycling (Waste Levy) Amendment Act 2019 | Fee: At Cost Levy: NA |
| Batteries (ULAB and household) - each | C | Local Government Act 2009 s262(3)c Waste Reduction and Recycling (Waste Levy) Amendment Act 2019 | Fee: Free if sorted Levy: NA |
| Motor oil (domestic ≤6 litres) - per L | C | Local Government Act 2009 s262(3)c Waste Reduction and Recycling (Waste Levy) Amendment Act 2019 | Fee: Free if sorted Levy: NA |
| Oil filters - Domestic ≤3 - each | C | Local Government Act 2009 s262(3)c Waste Reduction and Recycling (Waste Levy) Amendment Act 2019 | Fee: Free if sorted Levy: NA |

| Name | Commercial or Regulatory Fee | Legislation | Year 24/25 | | |
|------|------------------------------|-------------|-----------------|-----|-----------------|
| | | | Fee (excl. GST) | GST | Fee (incl. GST) |

Regulated Waste Recyclables to Resource Recovery Area [continued]

| | | | | | |
|------------------------------------|---|--|---|--|--|
| Cooking oil - Domestic ≤20L - each | C | Local Government Act 2009 s262(3)c Waste Reduction and Recycling (Waste Levy) Amendment Act 2019 | Fee: Free if sorted Levy: NA | | |
|------------------------------------|---|--|---|--|--|

TRANSFER STATION (Home Hill, Ayr, Giru and Clare)

Free sorted waste for Burdekin residents only (all recyclable material removed). Domestic fees listed below will apply to all unsorted waste.

Please refer to Council's website for the current opening hours of all Transfer Stations.

The following items are not accepted at all transfer stations:

- Asbestos (landfill only)
- Liquid waste including: paints, solvents, chemicals, fuels and coolants
- Contaminated soil
- Concrete, bricks, pavers, asphalt and soil (landfill only)
- Unwrapped offensive material (large quantities of meat, fish or dead animals) (landfill only)
- Vehicles greater than 4.5 tonne GVM or GCM (excluding greenwaste)
- Timber (more than half a ute load and/or trailer load (landfill only)
- Car bodies (landfill only)

The following items are also not accepted at the Clare Transfer Station

- Greenwaste
- Tyres
- Batteries
- Commercial waste
- Gas bottles
- Fire Extinguishers, Flares or EPIRBS (decommissioned or otherwise)
- Non degassed fridges, freezers and air conditioners
- Waste motor oil, cooking oil and oil filters

The following items only are accepted at the Clare Transfer Station:

- Hard waste
- General waste
- Recyclables such as aluminium cans, plastics (numbered 1-5), glass bottles & jars, paper & cardboard
- Scrap metal
- DrumMUSTER - by appointment only

Please follow the instructions on the signage at the site to ensure correct sorting of rubbish and recyclables. Phone: (07) 4783 9800 to report any damage or full bins.

Municipal Solid Waste - Domestic

Domestic Waste to transfer bin

| | | | | | |
|---|---|--------------------------------------|----------------|--------|---------|
| Bag/bin 140L - each | C | Local Government Act 2009 s262(3)c | \$4.27 | \$0.43 | \$4.70 |
| Car or 240L Bin - each | C | Local Government Act 2009 s262(3)c | \$7.18 | \$0.72 | \$7.90 |
| Small trailer - each | C | Local Government Act 2009 s262(3)c | \$15.00 | \$1.50 | \$16.50 |
| Large trailer/ute/van - each | C | Local Government Act 2009 s262(3)c | \$23.64 | \$2.36 | \$26.00 |
| Plastic waste oil containers (empty) of any volume >5 - per m3 | C | Local Government Act 2009 s262(3)c | \$30.91 | \$3.09 | \$34.00 |
| Plastic waste oil containers (empty) of any volume ≤5 - each | C | Local Government Act 2009 s262(3)c | Free if sorted | | |
| Timber (less than half a ute load or small trailer load) - each | C | Local Government Act 2009 s262(3)c | Free if sorted | | |

| Name | Commercial or Regulatory Fee | Legislation | Year 24/25 | | |
|------|------------------------------|-------------|-----------------|-----|-----------------|
| | | | Fee (excl. GST) | GST | Fee (incl. GST) |

Domestic Recyclables

| | | | | | |
|---|---|--------------------------------------|--------|--------|--|
| Mattress - each | C | Local Government Act 2009 s262(3)c | \$9.09 | \$0.91 | \$10.00 |
| Excluding baby/cot mattresses and foam mattresses less than 5cm thick | | | | | |
| Domestic Greenwaste - per m3 | C | Local Government Act 2009 s262(3)c | | | Free if sorted |
| Comingled recycling - per m3 | C | Local Government Act 2009 s262(3)c | | | Free if sorted |
| Cardboard - per m3 | C | Local Government Act 2009 s262(3)c | | | Free if sorted |
| Scrap Metal - per m3 | C | Local Government Act 2009 s262(3)c | | | Free if sorted |
| Fridges, freezers and air conditioning units degassed or not - each | C | Local Government Act 2009 s262(3)c | | | Fee: \$5.00 (per unit) Levy: NA |
| E-waste - each | C | Local Government Act 2009 s262(3)c | | | Free if sorted |
| Gas Bottles, Fire Extinguisher, Flare/EPIRB, Fluro light tubes and lamps - Each | C | Local Government Act 2009 s262(3)c | | | Free if sorted |
| Solar Households Roof Panels - per panel | C | Local Government Act 2009 s262(3)c | | | Fee: \$15 per panel (Limit of 20 panels) Levy: NA |

Commercial and Industrial

Commercial Waste to transfer bin

| | | | | | |
|---|---|--------------------------------------|---------|--------|---------|
| Bag/bin 140L - each | C | Local Government Act 2009 s262(3)c | \$6.09 | \$0.61 | \$6.70 |
| 240L Bin - each | C | Local Government Act 2009 s262(3)c | \$10.45 | \$1.05 | \$11.50 |
| Car - each | C | Local Government Act 2009 s262(3)c | \$11.82 | \$1.18 | \$13.00 |
| Small trailer - each | C | Local Government Act 2009 s262(3)c | \$37.27 | \$3.73 | \$41.00 |
| Large trailer/ute/van - each | C | Local Government Act 2009 s262(3)c | \$40.91 | \$4.09 | \$45.00 |
| Plastic waste oil containers (empty) of any volume - per m3 | C | Local Government Act 2009 s262(3)c | \$30.91 | \$3.09 | \$34.00 |

Commercial Recyclables

| | | | | | |
|--|---|--------------------------------------|---------|--------|--|
| Mattress (no charge for baby mattresses or foam mattresses - no springs <5cm thick) - each | C | Local Government Act 2009 s262(3)c | \$24.54 | \$2.45 | \$27.00 |
| Cardboard - per m3 | C | Local Government Act 2009 s262(3)c | \$15.00 | \$1.50 | \$16.50 |
| Fridges, Freezers or air conditioning units not degassed - each | C | Local Government Act 2009 s262(3)c | \$35.91 | \$3.59 | \$39.50 |
| Gas Bottles - Each | C | Local Government Act 2009 s262(3)c | \$14.09 | \$1.41 | \$15.50 |
| Fire Extinguisher - each | C | Local Government Act 2009 s262(3)c | \$11.82 | \$1.18 | \$13.00 |
| Greenwaste - per vehicle size | C | Local Government Act 2009 s262(3)c | | | Truck <4.5t - \$40 Truck >4.5t - \$60 |
| Comingled recycling - per m3 | C | Local Government Act 2009 s262(3)c | | | Free if sorted |

| Name | Commercial or Regulatory Fee | Legislation | Year 24/25 | | |
|------|------------------------------|-------------|--------------------|-----|--------------------|
| | | | Fee (excl. GST) | GST | Fee (incl. GST) |

Commercial Recyclables [continued]

| | | | | | |
|--|---|--------------------------------------|--|--|--|
| Scrap Metal - per m3 | C | Local Government Act 2009 s262(3)c | | | Free if sorted |
| Degassed fridges, freezers or air conditioning units - each | C | Local Government Act 2009 s262(3)c | | | Fee: \$5.00 (per unit) Levy: NA |
| E-waste - per m3 | C | Local Government Act 2009 s262(3)c | | | Free if sorted |
| Decommissioned Fire Extinguisher, Flare/ EPIRB, Fluro light tubes and lamps - Each | C | Local Government Act 2009 s262(3)c | | | Free if sorted |
| Solar Households Roof Panels - per panel | C | Local Government Act 2009 s262(3)c | | | Fee: \$15 per panel (Limit of 20 panels) Levy: NA |

Regulated Waste

Regulated Waste Recyclables

| | | | | | |
|---|---|--------------------------------------|--------|--------|----------------|
| Motor oil - any volume of commercial and/or >6 litres of domestic - per L | C | Local Government Act 2009 s262(3)c | \$0.18 | \$0.02 | \$0.20 |
| Oil filters - all commercial and/or > 3 domestic - each | C | Local Government Act 2009 s262(3)c | \$2.73 | \$0.27 | \$3.00 |
| Cooking oil - any volume of commercial and/or domestic cooking oil >20L - per L | C | Local Government Act 2009 s262(3)c | \$0.91 | \$0.09 | \$1.00 |
| Tyres - each | C | Local Government Act 2009 s262(3)c | | | At Cost |
| Batteries (ULAB and household) - each | C | Local Government Act 2009 s262(3)c | | | Free if sorted |
| Motor oil - Domestic ≤6 litres - per L | C | Local Government Act 2009 s262(3)c | | | Free if sorted |
| Oil filters - Domestic ≤ 3 - each | C | Local Government Act 2009 s262(3)c | | | Free if sorted |
| Cooking oil - Domestic ≤ 20L - per L | C | Local Government Act 2009 s262(3)c | | | Free if sorted |

OTHER WASTE CHARGES

| | | | | | |
|--|---|--------------------------------------|------------|----------|------------|
| Giru transfer station hire & bin collection - per month | C | Local Government Act 2009 s262(3)c | \$4,061.82 | \$406.18 | \$4,468.00 |
| Use of weighbridge - each | C | Local Government Act 2009 s262(3)c | \$14.55 | \$1.45 | \$16.00 |
| Additional contractor collection of kerbside bins, Ayr, Home Hill & Brandon (Additional collections in rural location will not be completed) - per bin | C | Local Government Act 2009 s262(3)c | \$20.00 | \$2.00 | \$22.00 |
| Product Destruction Certificate | C | Local Government Act 2009 s262(3)c | \$54.55 | \$5.45 | \$60.00 |

| Name | Commercial or Regulatory Fee | Legislation | Year 24/25 | | |
|------|------------------------------|-------------|-----------------|-----|-----------------|
| | | | Fee (excl. GST) | GST | Fee (incl. GST) |

AYR SHOWGROUNDS FEES AND CHARGES

Fixed Costs

| | | | | | |
|--|---|--------------------------------------|----------|---------|----------|
| Main Hall 12 hour rate | C | Local Government Act 2009 s262(3)c | \$150.00 | \$15.00 | \$165.00 |
| Main Hall 24 hour rate | C | Local Government Act 2009 s262(3)c | \$445.45 | \$44.55 | \$490.00 |
| Extended Hire of Facility Full day | C | Local Government Act 2009 s262(3)c | \$109.09 | \$10.91 | \$120.00 |
| Multi-Purpose Building (per day) | C | Local Government Act 2009 s262(3)c | \$300.00 | \$30.00 | \$330.00 |
| Extended Hire of Facility (per day) | C | Local Government Act 2009 s262(3)c | \$150.00 | \$15.00 | \$165.00 |
| Hire of small halls for band practice - weekly fee | C | Local Government Act 2009 s262(3)c | \$19.09 | \$1.91 | \$21.00 |
| PA System (Inside Hall Hire Only) | C | Local Government Act 2009 s262(3)c | \$89.09 | \$8.91 | \$98.00 |
| Small Projector and Projector Screen - per day | C | Local Government Act 2009 s262(3)c | \$89.09 | \$8.91 | \$98.00 |

Only available to Conferences and Workshops during weekdays.

| | | | | | |
|--|---|--------------------------------------|--------------------|---------|----------|
| Security Call - out charge (If Applicable) | C | Local Government Act 2009 s262(3)c | At hirer's expense | | |
| Camping overnight (with power) - per night | C | Local Government Act 2009 s262(3)c | \$22.73 | \$2.27 | \$25.00 |
| Grounds Hire (without power) - per day | C | Local Government Act 2009 s262(3)c | \$107.27 | \$10.73 | \$118.00 |
| Grounds Hire (with power) - per day | C | Local Government Act 2009 s262(3)c | \$168.18 | \$16.82 | \$185.00 |
| Casual Grounds Hire - per hour | C | Local Government Act 2009 s97(2)c | \$20.00 | \$2.00 | \$22.00 |

For the short term use (maximum 3 hours) of the Showgrounds; that is, where a hirer may conduct an activity requiring a grassed area only and requires use of power and toilets.

| | | | | | |
|-------------------------|---|--------------------------------------|----------|--------|----------|
| Bond (per event) No GST | C | Local Government Act 2009 s262(3)c | \$450.00 | \$0.00 | \$450.00 |
|-------------------------|---|--------------------------------------|----------|--------|----------|

Variable Costs

| | | | | | |
|---|---|--------------------------------------|---------|--------|---------|
| Air conditioning for Main Hall - per hour | C | Local Government Act 2009 s262(3)c | \$18.18 | \$1.82 | \$20.00 |
| Technical Staff - per person per hour | C | Local Government Act 2009 s262(3)c | \$60.00 | \$6.00 | \$66.00 |
| Cleaning of Hall after event (if applicable/per hour) | C | Local Government Act 2009 s262(3)c | \$44.55 | \$4.45 | \$49.00 |
| Consumables | C | Local Government Act 2009 s262(3)c | At Cost | | |

| Name | Commercial or Regulatory Fee | Legislation | Year 24/25 | | |
|------|---------------------------------|-------------|--------------------|-----|--------------------|
| | | | Fee (excl. GST) | GST | Fee (incl. GST) |

Deposit

| | | | | | |
|---------|---|--------------------------------------|----------|--------|----------|
| Deposit | C | Local Government Act 2009 s262(3)c | \$320.00 | \$0.00 | \$320.00 |
|---------|---|--------------------------------------|----------|--------|----------|

This deposit is non-refundable if cancellation is less than one month prior to event date.

This is payable at time of submitting signed venue hire agreement.

This deposit will be deducted from the final amount owing.

Security Bond payable one month before the event.

| Name | Commercial or Regulatory Fee | Legislation | Year 24/25 | | |
|------|------------------------------|-------------|-----------------|-----|-----------------|
| | | | Fee (excl. GST) | GST | Fee (incl. GST) |

BURDEKIN MEMORIAL HALL VENUE HIRE

20% Discount will apply to invoice total for Council approved community and not-for-profit groups excluding wages.

The Burdekin Shire Council Fees and Charges, community fee discount for the hire of Burdekin Theatre and Burdekin Memorial Hall is available to two (2) key Council approved groups:

- Local not-for-profit Incorporated community organisations benefitting the Burdekin Shire Council Local Government Area, that have the following attributes:
 - does not operate for the profit, personal gain, or other benefit of particular people (for example, its members, the people who run the organisation, or their friends or relatives as defined by the Australian Charities and Not-for-profits Commission (ACNC).
 - The assets and income of the organisation shall be applied solely to further its objects and no portion shall be distributed directly or indirectly to the members of the organisation except as genuine compensation for services rendered or expenses incurred on behalf of the organisation.
 - have only charitable purposes that are for the public benefit.
 - not have a disqualifying purpose.
 - not be an individual, a political party or a government entity.
- Educational Schools and associated pre-school, primary and secondary school groups (as defined by the ATO) that are based in the Burdekin Shire Council Local Government Area.

Fixed Costs

| | | | | | |
|---|---|--------------------------------------|----------|---------|----------|
| Full Venue Hire | C | Local Government Act 2009 s262(3)c | \$872.73 | \$87.27 | \$960.00 |
| Full Venue Hire (includes only Main & Minor Halls, Full Kitchen, Bar and Cold Room, Tables, Chairs, Stage, Risers and Basic Sound/Lighting) excludes Technician | | | | | |
| Main Hall | C | Local Government Act 2009 s262(3)c | \$381.82 | \$38.18 | \$420.00 |
| Lighting and PA System - Sound | C | Local Government Act 2009 s262(3)c | \$84.55 | \$8.45 | \$93.00 |
| Bar & Cold Room | C | Local Government Act 2009 s262(3)c | \$145.45 | \$14.55 | \$160.00 |
| Kitchen Hire - Full Hire (includes ovens) | C | Local Government Act 2009 s262(3)c | \$259.09 | \$25.91 | \$285.00 |
| - Deep Fryer - Stove - Fridge x 2 - Warmer x 2 - Dishwasher - Benches - Bain Marie x 2 | | | | | |
| Coldroom (kitchen) | C | Local Government Act 2009 s262(3)c | \$84.55 | \$8.45 | \$93.00 |
| Minor Hall - Full Day (Up to 12 hours) | C | Local Government Act 2009 s262(3)c | \$113.64 | \$11.36 | \$125.00 |
| Minor Hall - Half Day (Up to 4 hours) | C | Local Government Act 2009 s262(3)c | \$59.09 | \$5.91 | \$65.00 |
| Meeting Room - per hour including air conditioning | C | Local Government Act 2009 s262(3)c | \$28.18 | \$2.82 | \$31.00 |
| Community Groups - First 2 hours at cost of 1 hour, then pay hourly. | | | | | |
| Meeting Room - Annual Booking (up to 10 meetings/year) | C | Local Government Act 2009 s262(3)c | \$254.55 | \$25.45 | \$280.00 |
| Upright Piano | C | Local Government Act 2009 s262(3)c | \$34.55 | \$3.45 | \$38.00 |
| Piano Tuning | C | Local Government Act 2009 s262(3)c | | | At Cost |

| Name | Commercial or Regulatory Fee | Legislation | Year 24/25 | | |
|------|------------------------------|-------------|-----------------|-----|-----------------|
| | | | Fee (excl. GST) | GST | Fee (incl. GST) |

Variable Costs

| | | | | | |
|---|---|--------------------------------------|---------|--------|---------|
| Main Hall - Rehearsals/Set Up (per hour with 3 hour min) | C | Local Government Act 2009 s262(3)c | \$23.64 | \$2.36 | \$26.00 |
| Main Hall - Airconditioning - per hour | C | Local Government Act 2009 s262(3)c | \$56.36 | \$5.64 | \$62.00 |
| Technical - per person per hour | C | Local Government Act 2009 s262(3)c | \$60.00 | \$6.00 | \$66.00 |
| Venue Supervisor - per person per hour | C | Local Government Act 2009 s262(3)c | \$62.73 | \$6.27 | \$69.00 |
| Venue Supervisor - per person per hour - Sunday/Public Holidays (Minimum 3 hours) | C | Local Government Act 2009 s262(3)c | \$80.00 | \$8.00 | \$88.00 |
| Kitchen Hire - per day (Minimum 4 hour use) | C | Local Government Act 2009 s262(3)c | \$56.36 | \$5.64 | \$62.00 |

This fee excludes Food Warmers, Ovens, Bain Maries & Hot Plates.

| | | | | | |
|---|---|--------------------------------------|---------|--------|---------|
| Minor Hall - Airconditioning - per hour | C | Local Government Act 2009 s262(3)c | \$15.45 | \$1.55 | \$17.00 |
| Consumables | C | Local Government Act 2009 s262(3)c | | | At Cost |
| External Equipment Hire | C | Local Government Act 2009 s262(3)c | | | At Cost |
| Tablecloths - Fitted | C | Local Government Act 2009 s262(3)c | \$17.27 | \$1.73 | \$19.00 |
| Tablecloths | C | Local Government Act 2009 s262(3)c | \$9.09 | \$0.91 | \$10.00 |

Deposit

| | | | | | |
|---------|---|--------------------------------------|----------|--------|----------|
| Deposit | C | Local Government Act 2009 s262(3)c | \$360.00 | \$0.00 | \$360.00 |
|---------|---|--------------------------------------|----------|--------|----------|

This deposit is non-refundable if cancellation is less than one month prior to event date.

This is payable at time of submitting signed venue hire agreement.

This deposit will be deducted from the final amount owing.

| Name | Commercial or Regulatory Fee | Legislation | Year 24/25 | | |
|------|------------------------------|-------------|-----------------|-----|-----------------|
| | | | Fee (excl. GST) | GST | Fee (incl. GST) |

BURDEKIN THEATRE VENUE HIRE

20% Discount will apply to invoice total for Council approved community and not-for-profit groups excluding wages.

The Burdekin Shire Council Fees and Charges, community fee discount for the hire of Burdekin Theatre and Burdekin Memorial Hall is available to two (2) key Council approved groups:

- Local not-for-profit Incorporated community organisations benefitting the Burdekin Shire Council Local Government Area, that have the following attributes:
 - does not operate for the profit, personal gain, or other benefit of particular people (for example, its members, the people who run the organisation, or their friends or relatives as defined by the Australian Charities and Not-for-profits Commission (ACNC).
 - The assets and income of the organisation shall be applied solely to further its objects and no portion shall be distributed directly or indirectly to the members of the organisation except as genuine compensation for services rendered or expenses incurred on behalf of the organisation.
 - have only charitable purposes that are for the public benefit.
 - not have a disqualifying purpose.
 - not be an individual, a political party or a government entity.
- Educational Schools and associated pre-school, primary and secondary school groups (as defined by the ATO) that are based in the Burdekin Shire Council Local Government Area.

Fixed Costs

| | | | | | |
|---|---|--------------------------------------|----------|---------|----------|
| Auditorium - per show/per day | C | Local Government Act 2009 s262(3)c | \$531.82 | \$53.18 | \$585.00 |
| Community Groups Only - Auditorium Minimum Stage and Production up to 6 hours (used for speaker presentation) | C | Local Government Act 2009 s262(3)c | \$109.09 | \$10.91 | \$120.00 |
| Ongoing Continuous Full Day Hire (for second and subsequent performances) | C | Local Government Act 2009 s262(3)c | \$263.64 | \$26.36 | \$290.00 |
| Rehearsal (Non-performance day & Max 4 Hour Block) | C | Local Government Act 2009 s262(3)c | \$105.45 | \$10.55 | \$116.00 |
| Event Creation | C | Local Government Act 2009 s262(3)c | \$100.00 | \$10.00 | \$110.00 |
| Friends of the Theatre | C | Local Government Act 2009 s262(3)c | \$148.18 | \$14.82 | \$163.00 |
| Fee set by Friends of the Theatre Community Groups refer separate Friends of Theatre fees. | | | | | |
| Foyer (inc chairs & tables, Up to 12 Hours) | C | Local Government Act 2009 s262(3)c | \$159.09 | \$15.91 | \$175.00 |
| Foyer - Half Day (inc chairs & tables, Up to 4 Hours) | C | Local Government Act 2009 s262(3)c | \$84.55 | \$8.45 | \$93.00 |
| Foyer - Ongoing Days | C | Local Government Act 2009 s262(3)c | \$84.55 | \$8.45 | \$93.00 |
| Deck (including chairs & tables) | C | Local Government Act 2009 s262(3)c | \$45.45 | \$4.55 | \$50.00 |
| * Deck can only be hired in conjunction with hire of the Burdekin Theatre Foyer | | | | | |
| Loft - Full Day (Up to 12 Hours) | C | Local Government Act 2009 s262(3)c | \$136.36 | \$13.64 | \$150.00 |
| Loft - Half Day (Up to 4 Hours) | C | Local Government Act 2009 s262(3)c | \$65.45 | \$6.55 | \$72.00 |
| Loft - Ongoing Days - per day | C | Local Government Act 2009 s262(3)c | \$65.45 | \$6.55 | \$72.00 |
| Forecourt | C | Local Government Act 2009 s262(3)c | \$65.45 | \$6.55 | \$72.00 |
| Piano - Grand | C | Local Government Act 2009 s262(3)c | \$172.73 | \$17.27 | \$190.00 |

| Name | Commercial or Regulatory Fee | Legislation | Year 24/25 | | |
|------|------------------------------|-------------|-----------------|-----|-----------------|
| | | | Fee (excl. GST) | GST | Fee (incl. GST) |

Fixed Costs [continued]

| | | | | | |
|---|---|--------------------------------------|------------|----------|------------|
| Piano - Upright | C | Local Government Act 2009 s262(3)c | \$65.45 | \$6.55 | \$72.00 |
| Piano Tuning | C | Local Government Act 2009 s262(3)c | | | At Cost |
| Basic PA System | C | Local Government Act 2009 s262(3)c | \$140.91 | \$14.09 | \$155.00 |
| Small Projector and Projector Screen (per event/ per day) | C | Local Government Act 2009 s262(3)c | \$89.09 | \$8.91 | \$98.00 |
| Large Projector and Projector Screen (per event/ per day) | C | Local Government Act 2009 s262(3)c | \$183.64 | \$18.36 | \$202.00 |
| Small Events Technical Package | C | Local Government Act 2009 s262(3)c | \$677.27 | \$67.73 | \$745.00 |
| Medium Events Technical Package | C | Local Government Act 2009 s262(3)c | \$1,140.91 | \$114.09 | \$1,255.00 |
| Portable Stage & Risers (25 pieces/per piece) | C | Local Government Act 2009 s262(3)c | \$13.64 | \$1.36 | \$15.00 |
| Hire of Van | C | Local Government Act 2009 s262(3)c | | | At Cost |

Variable Costs

| | | | | | |
|---|---|--------------------------------------|---------|--------------------|---------|
| Power - per kw | C | Local Government Act 2009 s262(3)c | \$0.50 | \$0.05 | \$0.55 |
| Booking Fee - per ticket | C | Local Government Act 2009 s262(3)c | \$2.73 | \$0.27 | \$3.00 |
| Air Conditioning - Auditorium - per hour | C | Local Government Act 2009 s262(3)c | \$41.82 | \$4.18 | \$46.00 |
| Venue Supervisor - per person per hour | C | Local Government Act 2009 s262(3)c | \$62.73 | \$6.27 | \$69.00 |
| Venue Supervisor - per person per hour - Sunday/Public Holidays (Minimum 3 hours) | C | Local Government Act 2009 s262(3)c | \$80.00 | \$8.00 | \$88.00 |
| Technical Staff - per person per hour | C | Local Government Act 2009 s262(3)c | \$60.00 | \$6.00 | \$66.00 |
| Bar Staff - per person per hour | C | Local Government Act 2009 s262(3)c | \$43.64 | \$4.36 | \$48.00 |
| Foyer - Air Conditioning - per hour | C | Local Government Act 2009 s262(3)c | \$23.64 | \$2.36 | \$26.00 |
| Loft - Air Conditioning - per hour | C | Local Government Act 2009 s262(3)c | \$23.64 | \$2.36 | \$26.00 |
| Consumables | C | Local Government Act 2009 s262(3)c | | | At Cost |
| External Equipment Hire | C | Local Government Act 2009 s262(3)c | | | At Cost |
| Tablecloths - Fitted | C | Local Government Act 2009 s262(3)c | \$17.27 | \$1.73 | \$19.00 |
| Tablecloths | C | Local Government Act 2009 s262(3)c | \$9.09 | \$0.91 | \$10.00 |
| Merchandise Commission | C | Local Government Act 2009 s262(3)c | | 10% of Gross Sales | |
| Merchandise Seller - per hour (Minimum 3 hours) | C | Local Government Act 2009 s262(3)c | \$43.64 | \$4.36 | \$48.00 |

| Name | Commercial or Regulatory Fee | Legislation | Year 24/25 | | |
|------|---------------------------------|-------------|--------------------|-----|--------------------|
| | | | Fee (excl. GST) | GST | Fee (incl. GST) |

Community Groups Friends of the Theatre Fees

| | | | | | |
|---|---|--------------------------------------|----------|---------|----------|
| Front of House Attendants (Paid to Friends of the Theatre - per community show) | C | Local Government Act 2009 s262(3)c | \$124.55 | \$12.45 | \$137.00 |
| Front of House Attendants (3 door people - per community show) | C | Local Government Act 2009 s262(3)c | \$74.55 | \$7.45 | \$82.00 |
| Front of House Attendants (Junior Eisteddfod - per session) | C | Local Government Act 2009 s262(3)c | \$26.36 | \$2.64 | \$29.00 |

Deposit

| | | | | | |
|---------|---|--------------------------------------|----------|--------|----------|
| Deposit | C | Local Government Act 2009 s262(3)c | \$585.00 | \$0.00 | \$585.00 |
|---------|---|--------------------------------------|----------|--------|----------|

This deposit is non-refundable if cancellation is less than one month prior to event date.

This is payable at time of submitting signed venue hire agreement.

This deposit will be deducted from the final amount owing.

| Name | Commercial or Regulatory Fee | Legislation | Year 24/25 | | |
|------|---------------------------------|-------------|--------------------|-----|--------------------|
| | | | Fee (excl. GST) | GST | Fee (incl. GST) |

CLEANING ALL CULTURAL VENUES

| | | | | | |
|---|---|--------------------------------------|---------|--------|----------|
| Normal Hours - per hour | C | Local Government Act 2009 s262(3)c | \$44.55 | \$4.45 | \$49.00 |
| Saturday - per hour for first three hours | C | Local Government Act 2009 s262(3)c | \$47.27 | \$4.73 | \$52.00 |
| Saturday/Sunday - per hour | C | Local Government Act 2009 s262(3)c | \$63.64 | \$6.36 | \$70.00 |
| Public Holidays - per hour | C | Local Government Act 2009 s262(3)c | \$90.91 | \$9.09 | \$100.00 |

| Name | Commercial or Regulatory Fee | Legislation | Year 24/25 | | |
|------|------------------------------|-------------|-----------------|-----|-----------------|
| | | | Fee (excl. GST) | GST | Fee (incl. GST) |

BURDEKIN THEATRE - MARKETING - COMMERCIAL

Email Related

| | | | | | |
|---|---|--------------------------------------|----------|---------|----------|
| Feature in Multi Event Blast to Full Database | C | Local Government Act 2009 s262(3)c | \$140.00 | \$14.00 | \$154.00 |
| Dedicated Email Blast to Full Database | C | Local Government Act 2009 s262(3)c | \$354.55 | \$35.45 | \$390.00 |

Social Media/Website

| | | | | | |
|---|---|--------------------------------------|--------------------|--------|---------|
| Facebook Cover Photo | C | Local Government Act 2009 s262(3)c | \$100.00 per month | | |
| Facebook Event Listing (Created by Burdekin Theatre) | C | Local Government Act 2009 s262(3)c | \$65.45 | \$6.55 | \$72.00 |
| Facebook Event Listing (Created by Hirer, Theatre to Co-host) | C | Local Government Act 2009 s262(3)c | \$32.73 | \$3.27 | \$36.00 |
| Facebook/Instagram Post (per post) | C | Local Government Act 2009 s262(3)c | \$27.27 | \$2.73 | \$30.00 |
| Social Media Paid Campaign | C | Local Government Act 2009 s262(3)c | At Cost | | |
| Website Scrolling Banner | C | Local Government Act 2009 s262(3)c | \$100.00 per month | | |

Physical Venue Marketing

| | | | | | |
|---|---|--------------------------------------|--------------------|--------|---------|
| A3 Poster Printing for Internal Display (per poster) | C | Local Government Act 2009 s262(3)c | \$0.91 | \$0.09 | \$1.00 |
| A1 Poster Printing for Internal Display (per poster) | C | Local Government Act 2009 s262(3)c | \$1.36 | \$0.14 | \$1.50 |
| Tagging Supplied Posters with Venue Details for Display | C | Local Government Act 2009 s262(3)c | \$46.36 | \$4.64 | \$51.00 |
| Street Front Digital Signage | C | Local Government Act 2009 s262(3)c | \$200.00 per month | | |
| Large Community Notice Billboard (Plantation Park) | C | Local Government Act 2009 s262(3)c | At Cost | | |

External Advertising

| | | | | | |
|---|---|--------------------------------------|---------|--|--|
| Larger/Additional Newspaper Advertising | C | Local Government Act 2009 s262(3)c | At Cost | | |
| Newspaper Advertising (Full Column) | C | Local Government Act 2009 s262(3)c | At Cost | | |
| Newspaper Advertising (Will be shared with one other event) | C | Local Government Act 2009 s262(3)c | At Cost | | |
| Radio Advertising | C | Local Government Act 2009 s262(3)c | At Cost | | |
| Television Advertising (Ad Supplied) | C | Local Government Act 2009 s262(3)c | At Cost | | |

Television Presentations

Graphic Design Services

| | | | | | |
|------------------------------------|---|--------------------------------------|------------------|--|--|
| All Other Graphic Design as needed | C | Local Government Act 2009 s262(3)c | \$50.00 per hour | | |
|------------------------------------|---|--------------------------------------|------------------|--|--|

| Name | Commercial or Regulatory Fee | Legislation | Year 24/25 | | |
|------|---------------------------------|-------------|--------------------|-----|--------------------|
| | | | Fee (excl. GST) | GST | Fee (incl. GST) |

Graphic Design Services [continued]

| | | | | | |
|---|---|--------------------------------------|----------|---------|----------|
| Banner Design for Web/Facebook (with supplied images/logos) | C | Local Government Act 2009 s262(3)c | \$45.45 | \$4.55 | \$50.00 |
| Poster Design (with supplied images/logos) | C | Local Government Act 2009 s262(3)c | \$140.91 | \$14.09 | \$155.00 |

| Name | Commercial or Regulatory Fee | Legislation | Year 24/25 | | |
|------|---------------------------------|-------------|--------------------|-----|--------------------|
| | | | Fee (excl. GST) | GST | Fee (incl. GST) |

VISITOR INFORMATION SERVICES

| | | | | | |
|--------------------|---|--------------------------------------|----------|---------|----------|
| Gold Membership | C | Local Government Act 2009 s262(3)c | \$240.91 | \$24.09 | \$265.00 |
| Silver Membership | C | Local Government Act 2009 s262(3)c | \$154.55 | \$15.45 | \$170.00 |
| Bronze Membership | C | Local Government Act 2009 s262(3)c | \$100.00 | \$10.00 | \$110.00 |
| Explore Membership | C | Local Government Act 2009 s262(3)c | \$72.73 | \$7.27 | \$80.00 |



6.4.1. GOVERNANCE

Trustee Lease Renewal – Lease J on Part of Lot 91 on Crown Plan GS980 and Lease M on Part of Lot 135 on Crown Plan GS980 – Burdekin Touch Association Incorporated

File Reference: 1123

Report Author: Jodie Ordorica, Governance Support Officer

Authoriser: Nick OConnor, Director Corporate and Community Services

Meeting Date: 11 June 2024

Link to Corporate/Operational Plan:

Burdekin Shire Council Corporate Plan 2022-2027

5.2.1: Demonstrate open and transparent leadership.

5.2.2: Responsibly manage Council's financial position to ensure sustainability.

5.2.4: Undertake regulatory responsibilities in accordance with legislative obligations.

Burdekin Shire Council Operational Plan 2023-2024

CG3 Manage Council's property portfolio (including the Ayr Aerodrome) in accordance with legislation with the timely reporting of matters to Council for approval.

Executive Summary

Council approval is requested to enter into a Trustee Lease as follows:

| | |
|---------------------|---|
| Lessor: | Burdekin Shire Council |
| Lessee: | Burdekin Touch Association Incorporated |
| Leased Area: | Lease J - Part of Lot 91 on Crown Plan GS980 and Lease M - Part of Lot 135 on Crown Plan GS980 |
| Term: | 5 years plus 1 x 5 year option, |
| Date: | 11 June 2024 to 10 June 2029 |
| Rent: | \$0.10 per annum (if demanded) |

Recommendation

That Council agree to renew existing Trustee Leases and consolidate into one (1) single Trustee Lease for two (2) parcels being Part of Lot 91 on GS980 (Lease J) and Part of Lot 135 on GS980 (Lease M) with Burdekin Touch Association Incorporated, as shown on Attachment 1 for five (5) years plus one (1) x five (5) year option; term being 11 June 2024 to 10 June 2029.

Background

Burdekin Touch Association Incorporated is the registered lessee over Part of Lot 91 on GS980 (Lease J) and Part of Lot 135 on GS980 (Lease M) for the period 28 May 2014 to 27 May 2024.

On 7 May 2024, the Lessee confirmed their request to enter into new Trustee Leases with Council for an initial term of ten years. Council Property and Leasing Policy requires leases for community purposes to have terms of five (5) years, plus one (1) x five (5) year option.

For cost efficiency purposes, the two individual leases have been consolidated into a single lease for two (2) parcels being Part of Lot 91 on GS980 (Lease J) and Part of Lot 135 on GS980 (Lease M).

The new Trustee Lease will be subject to, but not limited to, the Prescribed Terms pursuant to the Land Regulation 2020 (Qld) and Council's Standard Terms for a Trustee Lease pursuant to registered dealing 713293560.

Consultation

3 June 2024, Joeline Dewis, Senior Land Officer, Department of Resources

Budget & Resource Implications

Staff resources will be utilised to prepare Trustee Lease documentation.

The Lessee will bear the associated costs including, but not limited to, the costs of obtaining a registrable lease plan and lease registration fees.

Legal Authority & Implications

Local Government Regulation 2012 – Section 236

Land Act 1994 – Section 57(1)

Policy Implications

This Lease is in compliance with the Council Property and Leasing Policy.

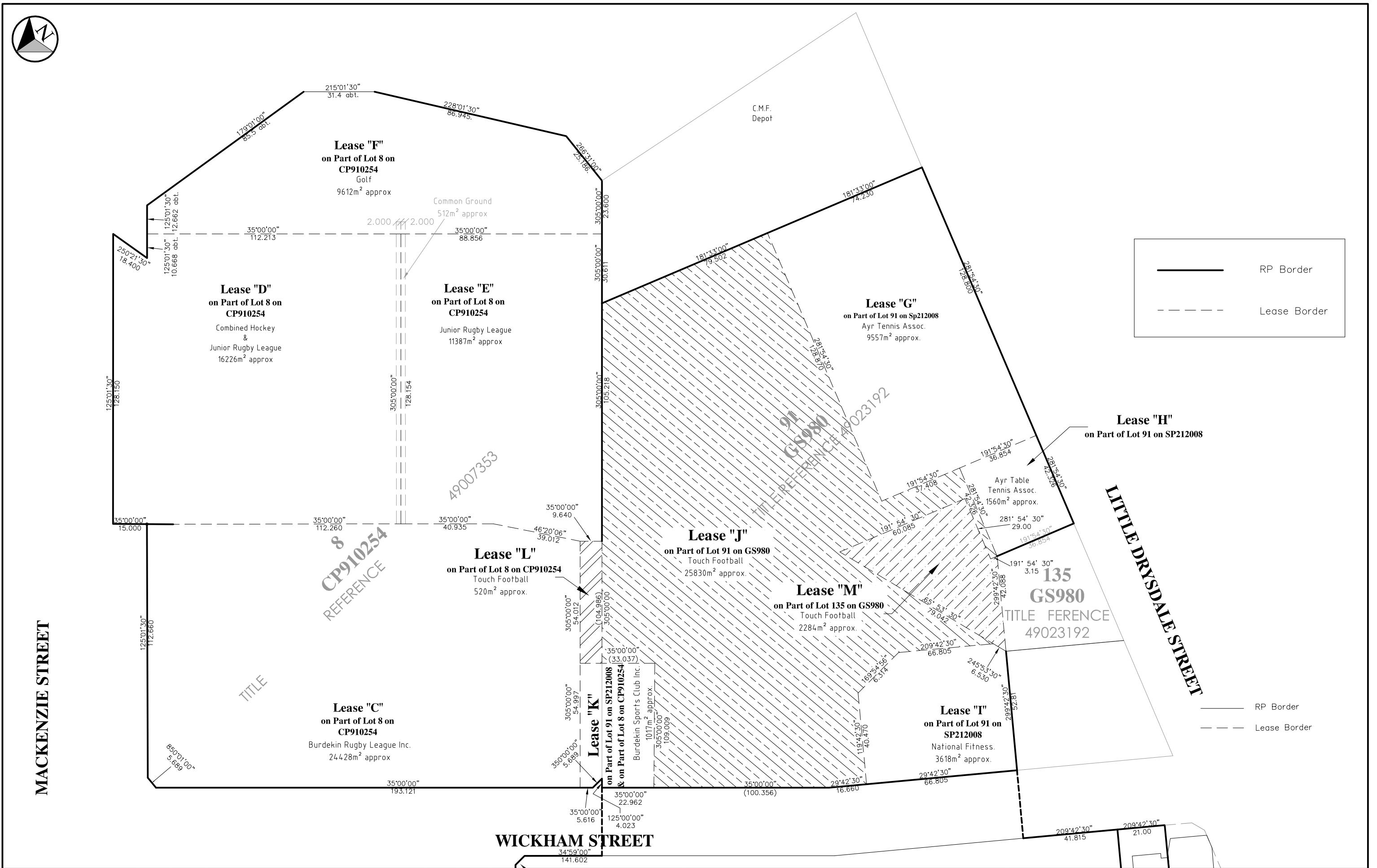
Risk Implications (Strategic, Operational, Project Risks)

Council owned or controlled land used by community, commercial organisations or individuals without formal and consistent tenure arrangements, places liability on Council in the event of injury, accident or unenforceable agreements.

By formalising tenure arrangements, it reduces the risk of unenforceable arrangements and inappropriate use of Council land/property by providing appropriate and consistent tenure guidelines.

Attachments

1. Lease J & M - Plan M-971D



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6.4.2. GOVERNANCE

Freehold Lease Renewal - Lot 24 on Survey Plan 156119 (International Drive, Ayr) (Lease G) - Lower Burdekin Landcare Association Incorporated

File Reference: 1777

Report Author: Jodie Ordorica, Governance Support Officer

Authoriser: Nick OConnor, Director Corporate and Community Services

Meeting Date: 11 June 2024

Link to Corporate/Operational Plan:

Burdekin Shire Council Corporate Plan 2022-2027

5.2.1: Demonstrate open and transparent leadership.

5.2.2: Responsibly manage Council's financial position to ensure sustainability.

5.2.4: Undertake regulatory responsibilities in accordance with legislative obligations.

Burdekin Shire Council Operational Plan 2023-2024

CG3 Manage Council's property portfolio (including the Ayr Aerodrome) in accordance with legislation with the timely reporting of matters to Council for approval.

Executive Summary

Council approval is requested to enter into a new Freehold Lease as follows:

| | |
|---------------------|---|
| Lessor: | Burdekin Shire Council |
| Lessee: | Lower Burdekin Landcare Association Incorporated |
| Leased Area: | Amendment to Lease G in Lot 24 on Survey Plan 156119 (International Drive, Ayr) |
| Term: | 5 years plus 1 x 5 year option |
| Date: | 11 June 2024 to 10 June 2029 |
| Rent: | \$0.10 per annum (if demanded) |

Recommendation

That Council agree to enter into a Freehold Lease with Lower Burdekin Landcare Association Incorporated over reduced Part of Lot 24 on Survey Plan (International Drive, Ayr) shown on Attachment 1 as Lease G for an initial five (5) year lease being 11 June 2024 to 10 June 2029 plus one (1) x five (5) year option.

Background

Lower Burdekin Landcare Association Incorporated leased Lot 24 on Survey Plan 156119 shown as Lease G for the period from 1 March 2018 to 28 February 2023.

On 9 April 2024, the Lessee confirmed their intention to enter into a new Freehold Lease with Council for an initial term of five (5) years being 11 June 2024 to 10 June 2029 plus a five (5) year Option.

On 15 April 2024, the Lessee requested lessor support to reduce the existing lease area to encompass the area of land currently in use, including the clubhouse and shed within the fenced area and extending towards Cox Street, Ayr with the vacant land to be excluded. An easement of three (3) metres was requested to be included along the back and side fence to support access to the fence and gate. This area will be maintained by the association. This change is requested due to challenges in maintaining the vacant land area with lack of appropriate machinery and volunteer support.

The colourbond shed that was excluded from the lease previously is sought to be included due to Council acquiring the former Landcare Nursery in Kennedy Street, Ayr.

The new Freehold Lease will be subject to, but not limited to, Council's Standard Terms Document Dealing No. 713293560.

Consultation

Wayne Salumbide, Operations Manager on 1 May 2024.

Council workshop on 4 June 2024.

Budget & Resource Implications

Staff resources and Council lawyers will be utilised to prepare Freehold Lease documentation.

The Lessee will bear the associated costs including, but not limited to, the costs of obtaining a registrable lease plan, Titles Queensland lodgement and lease registration fees.

Legal Authority & Implications

Local Government Regulation 2012 – Section 236

Land Act 1994 – Section 57(1)

Policy Implications

This Lease is in compliance with the Council Property and Leasing Policy.

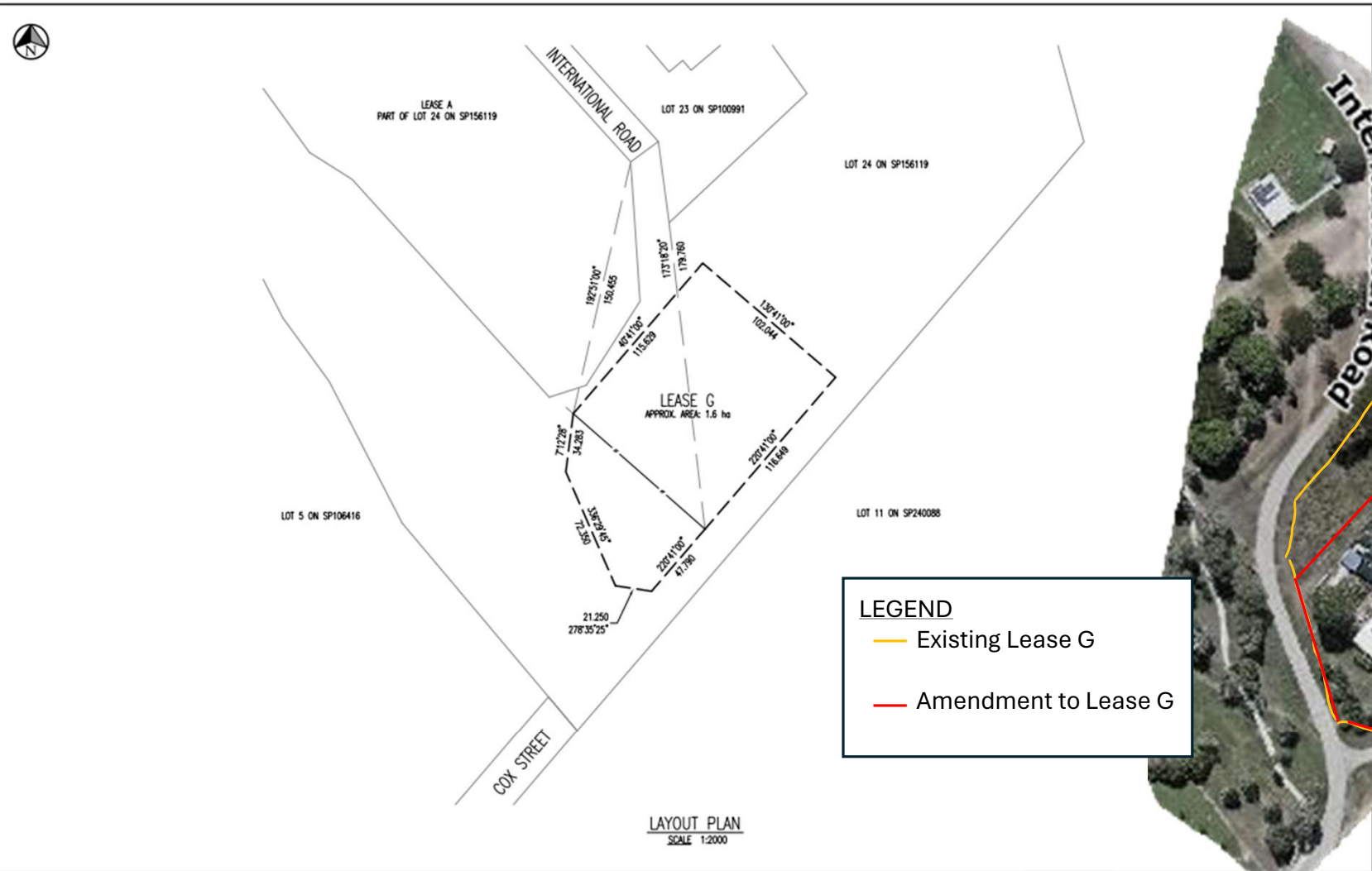
Risk Implications (Strategic, Operational, Project Risks)

Council owned or controlled land used by community, commercial organisations or individuals without formal and consistent tenure arrangements, places liability on Council in the event of injury, accident or unenforceable agreements.

By formalising tenure arrangements, it reduces the risk of unenforceable arrangements and inappropriate use of Council land/property by providing appropriate and consistent tenure guidelines.

Attachments

1. Amendment to Lease G - Lot 24 SP156119



LEGEND

— Existing Lease G

— Amendment to Lease G

LAYOUT PLAN
SCALE 1:2000

| | | <table border="1"> <tr> <th>Revision</th> <th>Date</th> <th>Alterations and Remarks</th> </tr> <tr> <td>A</td> <td></td> <td>ORIGINAL ISSUE</td> </tr> </table> | | Revision | Date | Alterations and Remarks | A | | ORIGINAL ISSUE | <table border="1"> <tr> <td>Level Datum</td> <td>N/A</td> <td>Original Page Size</td> <td>A3</td> </tr> <tr> <td>Survey Location</td> <td>N/A</td> <td>Drawn</td> <td>AS SHOWN</td> </tr> <tr> <td>Design</td> <td>JS</td> <td>Date</td> <td>05/03/2018</td> </tr> <tr> <td>Drawn</td> <td>JS</td> <td>Date</td> <td>05/03/2018</td> </tr> <tr> <td>File Name</td> <td>LE-014-1</td> <td>Survey File</td> <td>2018-011</td> </tr> </table> | | Level Datum | N/A | Original Page Size | A3 | Survey Location | N/A | Drawn | AS SHOWN | Design | JS | Date | 05/03/2018 | Drawn | JS | Date | 05/03/2018 | File Name | LE-014-1 | Survey File | 2018-011 | <p align="center">PLAN OF LEASE G ON LOT 24 SP156119</p> | | <p>Burdekin Shire Council 145 Young Street, Mt Okean QLD 4887 Phone: 07 4783 9800 PO Box 974, Mt Okean QLD 4887 Fax: 07 4783 9800 ABN: 66 353 843 289 E-mail: burdekin@burdekin.qld.gov.au</p> <table border="1"> <tr> <td>Project Number</td> <td>N/A</td> <td>Sheet Number</td> <td>1 OF 1</td> <td>Plan Number</td> <td>LE-014</td> <td>Revision</td> <td>A</td> </tr> <tr> <td>Checked</td> <td></td> <td>Recommended</td> <td></td> <td>Approved</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Date</td> <td></td> <td>Date</td> <td></td> <td>Date</td> <td></td> <td></td> <td></td> </tr> </table> | | Project Number | N/A | Sheet Number | 1 OF 1 | Plan Number | LE-014 | Revision | A | Checked | | Recommended | | Approved | | | | Date | | Date | | Date | | | |
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| Project Number | N/A | Sheet Number | 1 OF 1 | Plan Number | LE-014 | Revision | A | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Checked | | Recommended | | Approved | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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6.4.3. GOVERNANCE

Trustee Lease Renewal – Part of Lot 130 on Crown Plan GS1100 – Burdekin Rugby Union Football Club Incorporated

File Reference: 1429

Report Author: Jodie Ordorica, Governance Support Officer
Belinda Mohr, Governance and Property Officer

Authoriser: Nick OConnor, Director Corporate and Community Services

Meeting Date: 11 June 2024

Link to Corporate/Operational Plan:

Burdekin Shire Council Corporate Plan 2022-2027

5.2.1: Demonstrate open and transparent leadership.

5.2.2: Responsibly manage Council's financial position to ensure sustainability.

5.2.4: Undertake regulatory responsibilities in accordance with legislative obligations.

Burdekin Shire Council Operational Plan 2023-2024

CG3 Manage Council's property portfolio (including the Ayr Aerodrome) in accordance with legislation with the timely reporting of matters to Council for approval.

Executive Summary

Council approval is requested to enter into a new Trustee Lease as follows:

| | |
|--------------|---|
| Lessor: | Burdekin Shire Council |
| Lessee: | Burdekin Rugby Union Football Club Incorporated |
| Leased Area: | Part of Lot 130 on Crown Plan GS1100 |
| Term: | 5 years plus 1 x 5 year option |
| Date: | 11 June 2024 to 10 June 2029 |
| Rent: | \$0.10 per annum (if demanded) |

Recommendation

That Council agree to enter into a Trustee Lease with Burdekin Rugby Union Football Club Incorporated over part of Lot 130 on Crown Plan GS1100 as shown on Attachment 1 for an initial five (5) year term being 11 June 2024 to 10 June 2029 plus one (1) x five (5) year option.

Background

Burdekin Rugby Union Football Club Incorporated (Lessee) leased part of Lot 130 on Crown Plan GS971 from 20 October 2003 to 19 October 2023.

In 1991 Registered Plan Lot 130 on GS971 was cancelled and replaced with Lot 130 on GS1100 shown on Attachment 2.

On 4 April 2024, the Lessee confirmed their intention to enter into a new Trustee Lease requesting Council for an initial term of 20 years being 20 October 2023 to 19 October 2043. Council's Property and Leasing Policy outlines Council's requirements for leases with community purposes on Council controlled land (reserve) to have a five (5) year initial term, plus a five (5) year option.

On 24 May 2024 the Lessee confirmed request to extend lease boundary, shown on Attachment 1 (changed from previous lease plan on Attachment 3), to accommodate completed extensions of playing fields.

The new Trustee Lease will be subject to, but not limited to, the Prescribed Terms pursuant to the Land Regulation 2020 (Qld) and Council's Standard Terms for a Trustee Lease pursuant to registered dealing 713293560

Consultation

Dean Pappalardo, Design Office Coordinator on 17 May 2024.

Council workshop on 4 June 2024.

Budget & Resource Implications

Staff resources will be utilised to prepare Trustee Lease documentation.

The Lessee will bear the associated costs including, but not limited to, lease registration fees and Title Queensland lodgement fees.

Legal Authority & Implications

Local Government Regulation 2012 – Section 236

Land Act 1994 – Section 57(1)

Policy Implications

This Lease is in compliance with the Council Property and Leasing Policy.

Risk Implications (Strategic, Operational, Project Risks)

Council owned or controlled land used by community, commercial organisations or individuals without formal and consistent tenure arrangements, places liability on Council in the event of injury, accident or unenforceable agreements.

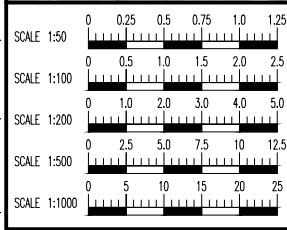
By formalising tenure arrangements, it reduces the risk of unenforceable arrangements and inappropriate use of Council land/property by providing appropriate and consistent tenure guidelines.

Attachments

1. Attachment 1_Lease Plan amended
2. Attachment 2 _Lease Plan GS1100 cancelling GS892, 971
3. Attachment 3_Previours Lease Plan



S:\LD PROJECTS\2024 FILES\2024-006 - LEASE PLAN - BURDEKIN RUGBY UNION\DESIGN\DRAWINGS\LE-017A.DWG Printed on: 17 May 2024 07:09 AM Printed by: Dean Pappalardo



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| A | | ORIGINAL ISSUE | | | LE-017-A | 2024-006 |

Project

BURDEKIN RUGBY UNION LEASE

LEASE AREA ON LOT 130 GS1100

| | |
|----------|--------------------|
| Checked | Engineering Review |
| Date | Date |
| Approved | Certified |
| Date | Date |



145 Young Street, Ayr Qld 4807
PO Box 974, Ayr Qld 4807
ABN: 66 393 843 289

Phone: (07) 4783 9800
Fax: (07) 4783 9999
E-mail: burdekinsc@burdekin.qld.gov.au

| | | | |
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| RPEQ | Project Number | Plan Number | Revision |
| | N/A | LE-017-1 | A |

**For Additional Plan &
Document Notings
Refer to CISP**

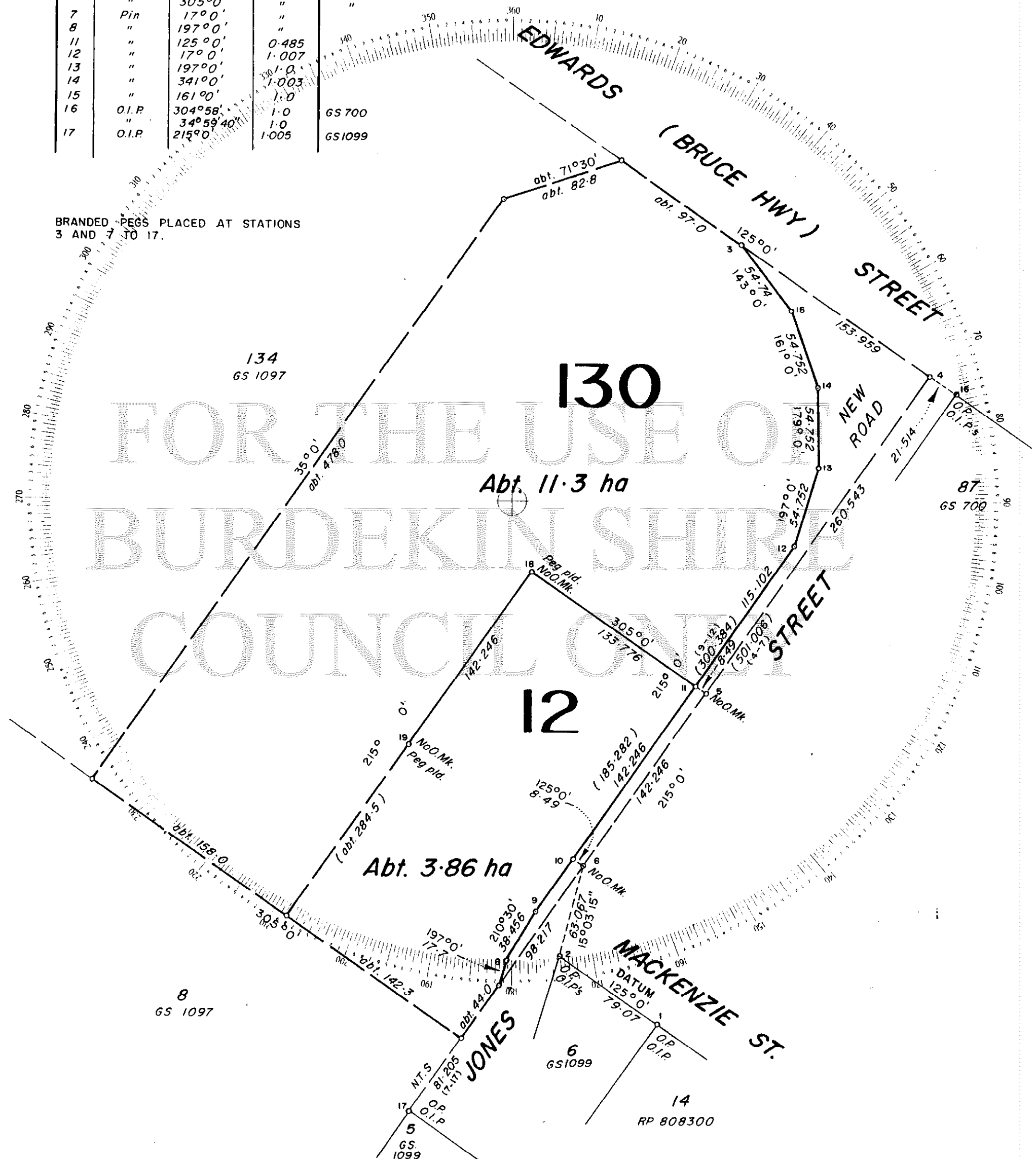
Total Area of Road to be Opened
(3-4-7-8-9-12-13-14-15-3)

1.032 ha

REFERENCE MARKS

| Stn. | to | Brg. | Dist. | |
|------|--------|-----------|-------|-----------------------|
| 1 | O.I.P. | 125°0' | 1.05 | A 26532 and RP 808300 |
| 2 | " | 35°0' | 1.0 | A 26532 |
| | " | 305°0' | " | " |
| 7 | Pin | 17°0' | " | " |
| 8 | " | 197°0' | " | " |
| 11 | " | 125°0' | 0.485 | " |
| 12 | " | 17°0' | 1.007 | " |
| 13 | " | 197°0' | 1.0 | " |
| 14 | " | 341°0' | 1.003 | " |
| 15 | " | 161°0' | 1.0 | " |
| 16 | O.I.P. | 304°58' | 1.0 | GS 700 |
| 17 | O.I.P. | 34°59'40" | 1.0 | " |
| | " | 215°0' | 1.005 | GS 1099 |

BRANDED PEGS PLACED AT STATIONS
3 AND 7 TO 17.



PREVIOUS DESCRIPTION LOT 12 ON GS 892 & LOT 130 ON GS 971

ORIGINAL POR/SEC 12, 129, 130

PROCLAIMED SURVEY AREA

LAND AGENTS TOWNSVILLE

LOCAL AUTHORITY BURDEKIN S.C.

WHITSUNDAS SURVEYS PTY. LTD.
hereby certify that the Company have surveyed the
land comprised in this plan (or personally by
Gory Charles Watt, Licensed Surveyor

for whose work with the company I accept responsibility.
that the plan is accurate; that the said survey was
performed in accordance with the Surveyors Act 1977
and the Surveyors Regulations 1978 and that the said
survey was completed on 2-11-90

Director/Licensed Surveyor

Director 20-11-90

Licensed Surveyor Date

SURVEY RECORDS NOT LODGED

MERIDIAN

LINE PLAN BEARING A.M.G. BEARING

Subt. 0°23' for CAM
Vide A 26532

PLAN of Lots 12 and 130

Cancelling Lot 12 on GS 892
& Lot 130 on GS 971

SCALE 1:2500

L.A.C. REF.

D.G.I. REF.

REGISTERED

MAP REFERENCE

RC 49485

69/2/91490

27.91

T.M. Sh. 4

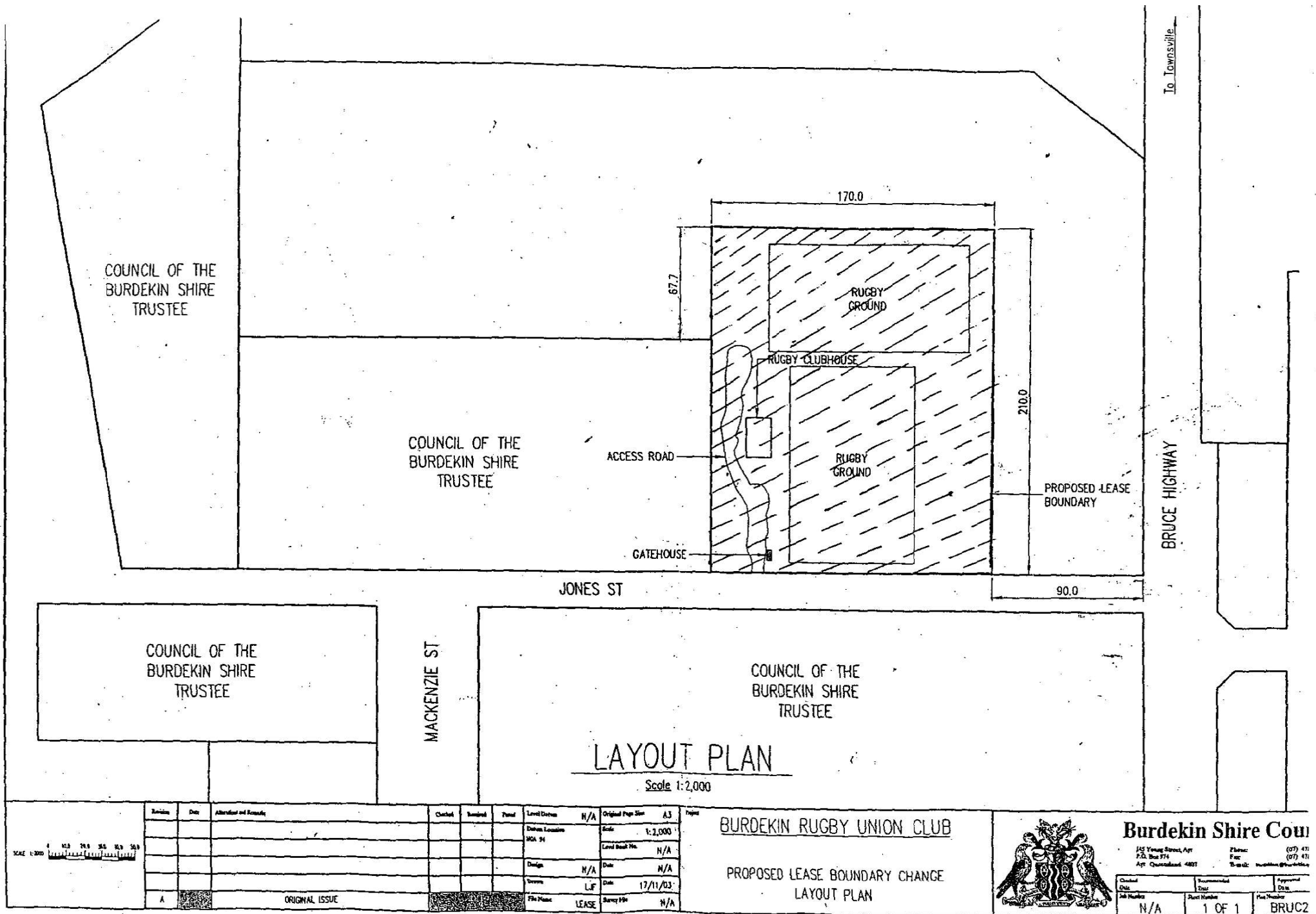
TOWN/SUBURB/LOCALITY

AYR

PARISH ANTILL

County Gladstone

PLAN GS 1100



6.4.4. GOVERNANCE

Local Roads and Community Infrastructure Program - Phase 4 - Project Nominations

File Reference: 2175

Report Author: Janice Horan, Grants and Property Officer

Authoriser: Nick OConnor, Director Corporate and Community Services

Meeting Date: 11 June 2024

Link to Corporate/Operational Plan:

Burdekin Shire Council Corporate Plan 2022-2027

1.5.1: Encourage active communities through the provision and maintenance of recreational spaces.

1.5.2: Provide safe, attractive, accessible, and functional community spaces and facilities.

Executive Summary

Advice was received from the Federal Department of Infrastructure, Transport, Regional Development, Communications and the Arts of a Phase 4 funding allocation under the Local Roads and Community Infrastructure Program (LRCIP) of \$978,041.00. This allocation comprised of:

Part A - \$620,261.00 for approved local road and community infrastructure projects; and

Part B - \$357,780.00 for approved road projects.

This report seeks Council approval to nominate two (2) community projects to utilise the remaining LRCIP Phase 4 Part A funds of \$270,261.00.

Recommendation

That:

Under the Local Roads and Community Infrastructure Phase 4 funding allocation:

1. the Clare Pool Facilities Upgrade Project totalling \$75,000.00; and

2. the Spiller Street Park Upgrade Project totalling \$195,261.00,

be submitted as Part A projects, noting that this additional expenditure together with other previously approved projects will fully expend the total allocation of \$978,041.00.

Background

In May 2023, Council received advice from the Federal Department of Infrastructure, Transport, Regional Development, Communications and the Arts of a funding allocation of \$978,041.00 through Phase 4 of the Local Roads and Community Infrastructure Program. A decision on projects to be funded was required and approved by the Department.

To date the following projects have been submitted and approved:

Part A - \$620,261.00 for local road and community infrastructure projects:

Clare Pool Rejuvenation - \$150,000.00

Millaroo Community Entertainment Precinct - \$200,000.00

Remaining Funds for allocation - \$270,261.00

(The Charlie's Hill WWII Radar Station Development Project was submitted under Part A but withdrawn. Additional funding towards this project have been sought from the Building Bush Tourism Program. There have been delays in advice of successful applications under this program.)

Part B - \$357,780.00 for road projects - Total amount of this funding was committed to Thompson Road Floodway Upgrade. (A Council contribution of \$36,695.00 was required towards the total project cost of \$394,475.00. Council's contribution was included in the 2023/24 Budget.)

Council's approval is sought to nominate the following two (2) community projects to utilise the remaining LRCIP Phase 4 Part A funds:

1. Clare Pool Facilities Upgrade - \$75,000.00 to refurbish internal fixtures and fittings of amenities block and upgrade shade structure, and
2. Spiller Street Park Upgrade - \$195,261.00 to expand the existing playground footprint, replace existing playground equipment and upgrade the public amenities servicing the park.

Consultation

Discussions at Council workshop held on 21 May and Budget workshop held on 23 May 2024.

Budget & Resource Implications

LRCIP projects are funded 100% of project costs to the full extent of funds provided.

No Council contribution will be required towards Part A projects. A Council contribution of \$36,695.00 towards the Part B project (Thompson Road Floodway Upgrade) will be required. Part B funds total \$357,780.00, and the total project cost is estimated at \$394,475.00. The additional funds required of \$36,695.00 were allocated in the 2023/24 Council budget.

Legal Authority & Implications

A Grant Agreement for Phase 4 of the Local Roads and Community Infrastructure Program between the Department of Infrastructure, Transport, Regional Development, Communications and the Arts and Burdekin Shire Council for funds of \$978,041.00 has been signed.

Policy Implications

Not applicable

Risk Implications (Strategic, Operational, Project Risks)

Both projects have been fully costed. Therefore cost overruns are not anticipated, however cost overruns can be caused by weather and latent conditions.

Attachments

None

6.4.5. GOVERNANCE

Nomination of Burdekin Show Public Holiday Date for 2025

File Reference: 1013

Report Author: Jodie Ordorica, Governance Support Officer

Authoriser: Nick OConnor, Director Corporate and Community Services

Meeting Date: 11 June 2024

Link to Corporate/Operational Plan:

Burdekin Shire Council Corporate Plan 2022-2027

1.4.2: Support community organisations and events.

Executive Summary

Council has received correspondence from the Office of Industrial Relations inviting Council to make nomination for a show or special holiday for 2025.

Recommendation

That Council makes application to the Office of Industrial Relations for the appointment of the following public holiday in 2025:

Wednesday 25 June 2025 – for the whole of the Burdekin Shire – Burdekin Annual Show Holiday.

Background

The Holidays Act 1983 provides for the granting and observance of special holidays which includes show days. Each year Local Governments are requested by the Office of Industrial Relations to nominate special and show holidays for the following year.

The Queensland Chamber of Agricultural Societies Inc. (QCAS) is a peak body for the Agricultural Show Societies in Queensland. The Ayr Pastoral, Agricultural & Industrial Association Inc. must abide by the rules and regulations of the QCAS and the show date must be set so as not to impede another district's annual show.

Consultation has been held with the Ayr Pastoral, Agricultural & Industrial Association Inc. The Association has requested that Council nominates Wednesday 25 June as the show holiday for 2025.

Upon receiving Ministerial approval, the holiday will be published in the Queensland Government Gazette.

Consultation

Ayr Pastoral, Agricultural & Industrial Association Inc.

Budget & Resource Implications

Not Applicable.

Legal Authority & Implications

Not Applicable.

Policy Implications

Not Applicable.

Risk Implications (Strategic, Operational, Project Risks)

Not Applicable.

Attachments

None

7.3.1. PLANNING AND DEVELOPMENT

Change Representations - Request for Negotiated Decision Notice, Development Permit Material Change of Use – Community Care Centre and Caretakers Accommodation at 87 Wickham Street, Ayr (Lot 8 on SP167787)

File Reference: MCU23/0017 (226)

Report Author: Marty Pearce, Senior Planning Officer

Authoriser: Nick Wellwood, Director Infrastructure Planning and Environmental Services

Meeting Date: 11 June 2024

Link to Corporate/Operational Plan:

Burdekin Shire Council Corporate Plan 2022-2027

3.4.1: Support strategic projects that will contribute to liveability and economic growth in the Burdekin.

3.4.2: Review land supply and uses to meet community and business needs.

Burdekin Shire Council Operational Plan 2023-2024

PD8 Ensure all new developments are assessed against provisions contained within Council's adopted Local Government Infrastructure Plan (LGIP), Planning Act 2016, Planning Scheme, legislative requirements and other relevant instruments.

Executive Summary

Council is in receipt of change representations lodged on the 18 April 2024 by Brazier Motti on behalf of applicant Rhonda Martin seeking a negotiated decision notice, to amend and/or remove Conditions 6.3, 6.4, 6.5, 6.7 (and amend the timing for compliance) of approval for the Development Permit issued 27 February 2024 for a Material Change of Use - Community Care Centre and Caretakers Accommodation located at 87 Wickham Street, Ayr, on land described as Lot 8 on SP167787.

Council Officers have considered the change representations and recommend there be no change to the conditions placed on the original decision notice issued. However, as a result of further discussions with the applicant, officers have recommended that Council agree to amend the timing for the completion of works required for Condition 6, with these works to be completed within 36 months from the date the material change of use commences.

Recommendation

That Council issue a Negotiated Decision Notice for MCU23/0017 Development Permit for a Material Change of Use for a Community Care Centre and Caretakers Accommodation located at 87 Wickham Street, Ayr, on land described as Lot 8 on SP167787, subject to the amended timing for the completion of works for Condition 6, as set out in Attachment A.

Background

Original Decision

The original decision was made on the 27 February 2024 and the Decision Notice issued on the 5 March 2024 (refer Attachment B for copy of the original Decision Notice issued).

Public Notification and Properly Made Submission

The original application required public notification as it had an impact level of assessment.

One (1) properly made submission was received during the notification period from the adjoining landowners, P and M Neville. The submission outlined their concerns with traffic, car parking and loss of amenity as a result of the development activity on site. Specifically expressing concerns with the level and speed of traffic movement generated and the existing heavy traffic concerns in the area, lack of parking, lack of footpath infrastructure, number of people using the facility including all abilities access, visibility and safety concerns with the existing accesses.

The conditions placed on the original approval took into account the concerns raised in the properly made submission as they were considered relevant to the proposed activity and the impacts arising from it especially when undertaken in an existing residential zone. The public and the community expect Council to ensure proposed development has a 'no worsening effect' on the existing amenity of the locality and adjoining landowners in the Residential Zone in terms of privacy dust, noise, light, odour, traffic, safety and any other nuisance.

Change Representations

The applicant suspended their appeal period on the 20 March 2024 for 20 business days, to allow the applicant to prepare change representations for consideration by Council.

The requested change to the conditions of the decision notice was received on 18 April 2024 (refer Attachment C) which seeks to amend the following conditions of the original development approval:

1. Condition 6.3 – Amend to remove the requirement for sealing of the parking and manoeuvring areas.
2. Condition 6.4 – Remove this condition requiring the driveway to be widened to 6.0m in accordance with Australian Standards.
3. Condition 6.5 – Amend to remove pavement marking for traffic flow, direction and delineation.
4. Condition 6.7 – Remove condition requiring car parking works to be certified by a qualified Registered Professional Engineer of Queensland (RPEQ).
5. Remove the requirement for a Development Application seeking Operational Works to be lodged.

An extract from the full representations is as follows:

Therefore, a summary of the amendments to Condition 6 of the Development Permit, to be negotiated is made below.

6.1 – Condition to remain as is.

6.2 – Condition to remain as is.

6.3 – Condition to be amended, as follows:

Accesses to the premises, car parking and manoeuvring areas must be constructed in an all-weather, suitably sealed, low glare paving (bitumen, asphalt, concrete) maintained to the existing standard. Any changes to the existing arrangement are to be to Council's satisfaction.

6.4 – Condition to be removed.

6.5 – Condition to be amended, as follows:

Appropriate signage and pavement marking to delineate the direction of traffic entering and exiting the site. All pavement marking must be in accordance with the relevant Australian standards and to the satisfaction of the Council.

6.6 – Condition to remain as is.

6.7 – Condition to be removed.

6.8 – Condition to remain as is.

6.9 – Condition to remain as is.

Reason to remain as is.

Timing to be amended, as follows:

- ~~i. Technical details are to be submitted to Council as part of an application for Operational Work.~~
- ii. Works to be completed prior to the commencement of the use.
- iii. To be maintained for the life of the development.

>> end of Further Representations <<

Other Relevant Matters - Economic Consideration

Officers understand that the key driver behind the request for change was the cost to the applicant to complete the works. While economic cost to an applicant is not a planning matter an officer can considered, Officers were able to consider the implications of changing the timing on the planning approval for conditions to be complied with, whilst still maintaining an outcome that is in the best interest of the public and the community.

Workshop

At the workshop held 21 May 2024, Design and Planning Officers discussed the change representations with the Mayor, Councillors and Executive Officers.

Assessment Summary

In summary, given the proposed scale of the new commercial activity and that it is located on a residential zoned lot with existing residential uses adjacent, Council considers the original conditions placed on the approval are still reasonable and relevant and therefore should remain.

As outlined above, Council must ensure development mitigates any negative impact on the existing amenity in that locality.

Post the granting of the original approval and receipt of the change representations, Officers have now become aware of the economic circumstances the applicant is facing as a new business start up. While Officers cannot take into account economic factors as part of their planning assessments, as a result of consideration that it is a new business providing a much needed service to the Burdekin Community, officers have recommended an amendment to the timing for the completion of the works to be carried out. This will allow the applicant additional time up to 36 months to achieve final compliance with the conditions of approval.

Consultation

All relevant Council Departments have been consulted with comments and amended development conditions are included as part of the recommendation.

The change representations were also workshopped with the Mayor, Councillors and Executive Leadership on 21 May 2024.

Budget & Resource Implications

Possible legal fees associated with any Planning and Environment Court appeal.

Legal Authority & Implications

Council decision on the Change Representations may attract an appeal in the Planning and Environment Court.

Policy Implications

Not applicable in concerning the acceptance of this report.

Risk Implications (Strategic, Operational, Project Risks)

Minimal organisational risk is apparent given that the recommendation has considered all relevant outcomes associated with Strategic, Operational and Project risks.

Attachments

1. 01 Att A - Recommended Amendments to Conditions of Approval (2)
2. 02 Att B - Combined MCU23-0017 DN 87 Wickham St, Ayr
3. 03 Att C - Change Representations submitted by Brazier Motti

Attachment A – Recommended Conditions of Approval

| Condition | Reason | Timing |
|---|--------|---------------|
| 1 General and Administration <u>Compliance with Conditions</u> 1.1 The Applicant (and any contractor, agent, employee or invitee of the applicant) is responsible for carrying out the approved development and ensuring compliance with this development approval, the conditions of the approval and the relevant requirements in accordance with: <ul style="list-style-type: none"> 1.1.1 The specifications, facts and circumstances as set out in the application submitted to Council, including recommendations and findings confirmed within the relevant technical reports. 1.1.2 The development must comply in full with all conditions of this approval, and is to be designed, constructed and maintained in accordance with relevant Planning Scheme requirements, Council policies, guidelines and standards (except as otherwise specified by any condition) and all other relevant legislative requirements to Council's satisfaction, and best industry practice. 1.2 Where a discrepancy or conflict exists between the written condition(s) of the approval and the approved plans, the requirements of the written condition(s) of the development approval will prevail. 1.3 Where these conditions refer to 'Council' in relation to requiring Council to approve or be satisfied, the role of the Council may be fulfilled in whole or in part by an officer acting under appropriate delegation. <u>Notice of Intention to Commence the Use</u> 1.4 Prior to the commencement of the use on the land the subject of the application, written notice must be given to Council that the use (development and/or works) fully complies with the decision notice issued in respect of the use. <u>Works – Applicant's Responsibility/Expense</u> 1.5 The cost of all works associated with the development and construction of the development including services, facilities and/or public utility alterations required are met by the applicant, at no cost to the Council. 1.6 The applicant must repair any damage to existing infrastructure (e.g. kerb and channel, footpath or roadway) that may occur during any works undertaken as part of the development. Any damage that is deemed to create a hazard to the community must be repaired immediately. 1.7 Any required relocation and/or alteration to any public service or facility installation must be carried out at no cost to council. <u>Infrastructure Conditions</u> 1.8 All development conditions contained in this development approval relating to infrastructure under Chapter 4 of the <i>Planning Act 2016 (the Act)</i> , should be read as being non-trunk infrastructure conditioned under section 145 of the Act, unless otherwise stated. | | |
| | | At all times. |

Attachment A – Recommended Conditions of Approval

| Condition | Reason | Timing | | | | | | |
|--|---|------------------|------|---|----------------------|--------------|--|--|
| 2 Approved Plans and Documents <u>Approved Plans & Documents</u> 2.1 The proposed development and use of the site must be completed, comply with and maintained generally in accordance with drawings/documents identified in the table below, except as otherwise specified and/or amended by any condition of this approval. 2.2 The development must generally accord with the position and at the levels identified on the approved plans or as stipulated by a condition of this approval, noting that all boundary setback measurements are taken from the real property boundary and not from such things as road bitumen or fence lines. 2.3 One full set of the most up to date approved plans must be held on site and available for inspection for the duration of the construction phase. | The approved development must be completed and maintained generally in accordance with the approved drawings and documents. | At all times. | | | | | | |
| Approved Plans | | | | | | | | |
| <table border="1"> <thead> <tr> <th>Drawing Title</th><th>Drawing/Revision</th><th>Date</th></tr> </thead> <tbody> <tr> <td>Tony Ferraris Consulting – Building Design – Proposed Site and Floor Plan</td><td>DWG No: A02, Issue A</td><td>28 July 2023</td></tr> </tbody> </table> | Drawing Title | Drawing/Revision | Date | Tony Ferraris Consulting – Building Design – Proposed Site and Floor Plan | DWG No: A02, Issue A | 28 July 2023 | | |
| Drawing Title | Drawing/Revision | Date | | | | | | |
| Tony Ferraris Consulting – Building Design – Proposed Site and Floor Plan | DWG No: A02, Issue A | 28 July 2023 | | | | | | |
| 3 Outstanding charges All rates and charges (including infrastructure charges), in arrears in respect of the land, subject of the application, are paid in full prior to the commencement of the proposed use. | | | | | | | | |
| 4 Operation of the Use/Limitation of Approval 4.1 This approval is limited to a 'Community Care Facility and Caretakers Accommodation' use as defined by Schedule 1, Definitions SC1.1 Use Definitions of <i>Burdekin Shire Planning Scheme 2022</i> . 4.2 Specifically the approved use is to remain in accordance with the scale and intensity provided in the development application and as set out on the approved proposal plans listed in the table forming part of Condition 2. 4.3 No other operations and/or activities are allowed other than that approved by this permit. 4.4 The Council and its officers make no representations and provide no warranties as to the accuracy of the information contained in the development application including its supporting material provided to it by the Applicant. | The development must comply with all planning scheme requirements and definitions as approved and conditioned by this development permit. | At all times. | | | | | | |

Attachment A – Recommended Conditions of Approval

| Condition | Reason | Timing |
|--|--|---|
| 4.5 The Council and its officers rely upon the applicant concerning the accuracy and completeness of the application and its supporting material and accepts the development application and supporting material as constituting a representation by the applicant as to its accuracy and completeness. | | |
| 5 Notice of Intention to Commence the Use Prior to the commencement of the use on the land subject to the application, written notice must be given to Council that the use (development and/or works) fully complies with the decision notice issued in respect of the use. | To ensure Council is appropriately informed of that the use commencing and that all conditions of the relevant development permits have been complied with. | Prior to the commencement of the use. |
| Carparking and Access | | |
| 6 Roadworks, Access, Parking and Traffic 6.1 The development is to provide sufficient car parking on site to safely and efficiently accommodate parking demand generated by the approved activity. 6.2 All vehicles accessing the premises must enter and leave the site in a forward direction. <u>6.3</u> Accesses to the premises, car parking and manoeuvring areas must be constructed in an all-weather, suitably sealed, low glare paving (bitumen, asphalt, concrete) to Council's satisfaction within thirty-six (36) months from the commencement of the Material Change of use. <u>Access</u> 6.4 Existing access is to be widened to a minimum width of 6.0m in accordance with the relevant Australian Standards and certified by a suitably qualified Registered Professional Engineer of Queensland (RPEQ), within thirty-six (36) months from the commencement of the Material Change of use. 6.5 Appropriate signage and pavement marking to delineate the direction of traffic entering and exiting the site is to be completed within thirty-six (36) months from the commencement of the Material Change of use. All pavement marking must be in accordance with the relevant Australian standards and to the satisfaction of the Council. <u>On site Carparking</u> 6.6 A minimum of five (5) carparking spaces, inclusive of one (1) accessible parking space provided for persons with a disability, are to be provided on site at all times, dedicated as follows: | To ensure development is appropriately serviced by adequate parking and access in accordance with relevant code/s and policy direction; and that the developments impact on the road network and safety of road users in this location is appropriately mitigated. | <u>i.</u> Technical details are to be submitted to Council as part of an application for Operational Work. <u>ii. A Development Permit for Operational Works must be granted prior to issue of the Certificate of Occupancy for Building Works.</u> i. Works to be completed prior to the commencement of the use. ii-iii. To be maintained <u>at all times</u> for the life of the development. |

Attachment A – Recommended Conditions of Approval

| Condition | Reason | Timing |
|--|--|-------------------|
| <ul style="list-style-type: none"> Community Care Facility – Four (4) spaces; and Caretakers Accommodation – One (1) covered space. <p>6.7 All on-site parking must be designed in accordance with the relevant Australian Standards and certified by a suitably qualified Registered Professional Engineer of Queensland (RPEQ).</p> <p>6.8 All car parking facilities must be always maintained to a safe operating standard thereafter.</p> <p><u>On Street Carparking</u></p> <p>6.9 Where the use of existing on street car parking spaces is required for the Community Care Facility, the use of parking spaces located in the section of Edwards Street between MacMillan Street and Wickham Street only, are strictly permitted for use.</p> | | |
| Nuisance | | |
| <p>7 Avoiding Nuisance</p> <p>7.1 The proposed activity must be conducted in a manner that applies such reasonable and practical means to avoid, minimise or manage significant impacts on the existing amenity of the locality as a result of noise, lighting, odour, dust, volume of traffic generated, loss of privacy or other cause.</p> <p>7.2 At all times, the proposed activity shall be conducted in accordance with the provisions of the <i>Environmental Protection Act 1994</i> and all relevant regulations and standards.</p> <p><u>Lighting</u></p> <p>7.3 The operation of the activity does not cause undue disturbance to any person or activity because of the light it emits.</p> <p><u>Hours of Operation</u></p> <p>7.4 The hours of operation are limited to 7.00am to 6.00pm Monday to Friday and 9.00am – 1.00pm Saturday. Operation of the Community Care Facility is not permitted on any Sunday or Public Holidays.</p> <p><u>Complaint Management</u></p> <p>7.5 In the event of a complaint being received by Council in relation to nuisance associated with the use that is considered reasonable, Council will require the developer/operator to engage a suitably qualified consultant to undertake an assessment addressing nuisance emanating from the site for this use to the satisfaction of the Burdekin Shire Council.</p> | <p>To ensure that the use of the site does not cause unacceptable nuisance in accordance with community expectations, and relevant legislation including the <i>Environmental Protection Act 1994</i>.</p> | <p>All times.</p> |

Attachment A – Recommended Conditions of Approval

| Condition | Reason | Timing |
|--|---|---|
| 7.6 The assessment must be accompanied by a report, inclusive of supporting calculations and site investigations and must provide a recommended method and proposed measures for Council's review and approval. The developer/operator must undertake any works (if required from the report) within three (3) months at no cost to Council. | | |
| Infrastructure Provision | | |
| <p>8 Water Supply</p> <p>8.1 A suitably qualified Registered Professional Engineer of Queensland (RPEQ) must certify that the existing water supply flow and pressure is adequate to meet the demand of the proposed development in accordance with Council's Customer Service Standards for Water and Sewerage.</p> <p>8.2 Any alterations required to Council's water reticulation network must be submitted as part of the application for Operational Works and approved Council.</p> <p>8.3 Any alterations required to Council's water reticulation network are to be completed at the applicant's full cost with no cost to Council.</p> <p>9 Sewerage Supply</p> <p>9.1 A suitably qualified Registered Professional Engineer of Queensland (RPEQ) must certify that the existing sewerage infrastructure is adequate to meet the demand of the proposed development.</p> <p>9.2 Any alterations required to Council's sewerage network must be submitted as part of the application for Operational Works and approved by Council.</p> <p>9.3 Any alterations required to Council's sewerage network are to be completed at the applicant's full cost with no cost to Council.</p> <p>10 Stormwater</p> <p>10.1 A suitably qualified Registered Professional Engineer of Queensland (RPEQ) must certify that any increase in run off from the site will not have detrimental effect on the existing stormwater drainage networks.</p> <p>10.2 The approved development and use(s) must not interfere with the natural flow of stormwater in the locality in such a manner as to cause ponding or concentration of stormwater on adjoining land or roads.</p> | <p>To ensure that the premises is appropriately serviced by reticulated infrastructure in accordance with relevant code/s and policy direction:</p> <ul style="list-style-type: none"> a. for general use; b. for firefighting purposes; c. to maintain the structural integrity of Council sewerage and water supply infrastructure; and to d. ensure the premises appropriately manages and convey stormwater legally and in an environmentally responsible manner. | <ul style="list-style-type: none"> i. Technical details required to be submitted to Council as part of an application for Operational Works, prior to the commencement of any works on site. ii. At all times |

Attachment A – Recommended Conditions of Approval

| Condition | Reason | Timing |
|--|---|----------------------|
| <p>10.3. Any external catchments discharging to the premises must be accepted and accommodated within the development's stormwater drainage system.</p> <p>11 Electricity and Communications</p> <p>Provide electricity and telecommunications connection to the proposed development to the requirements of the relevant authority.</p> | | |
| Amenity and Safety | | |
| <p>12 Landscaping, Fencing and Screening</p> <p>12.1 Landscaping, Fencing and Screening measures that contributes to an attractive streetscape and maintains appropriate amenity is to be provided.</p> <p><u>Landscaping</u></p> <p>12.1 All existing landscaping provisions to be maintained, except where modified by the conditions of this approval.</p> <p>12.2 All landscaping including associated irrigation and fencing and screening measures must be suitably constructed and maintained for the life of the development.</p> <p><u>Fencing and Screening</u></p> <p>12.3 A minimum 1.8m high, no gap fence is to be provided for the full length of the common boundaries of the subject site, excepting</p> <ul style="list-style-type: none"> (i) the front road (southeast) boundary (along Wickham Street); and (ii) the common boundary to the west adjoining the existing residential property, located at 89 Wickham Street, Ayr. <p>12.4 All plant and equipment (including air conditioners, exhaust fans and the like) are to be housed, screened and located so as to <u>not</u>:</p> <ul style="list-style-type: none"> (i) to cause environmental nuisance or harm to the existing residential uses in the surrounding area; and (ii) be visible from the street. <p>13 Refuse Facilities and Waste Management</p> <p>13.1 Refuse Facilities and Waste Management must be provided to the satisfaction of Council, in accordance with Council's Waste Management Policy, <i>Local Law No. 8 (Waste Management) 2018</i> and the <i>Environmental Protection Regulation 2019</i> to ensure sufficient waste</p> | <p>To ensure that the use of the site:</p> <ul style="list-style-type: none"> a. Does not cause noise and light nuisance to nearby sensitive receptors, in accordance with the <i>Environmental Protection Act 1994</i>; b. Does not have a detrimental effect on the visual amenity of the surrounding locality; c. Allows the general public, service and emergency service providers to effectively identify the property; and d. Protects matters of public health and amenity. | <p>At all times.</p> |

Attachment A – Recommended Conditions of Approval

| Condition | Reason | Timing |
|--|--------|--------|
| <p>management storage capacity is provided on site to adequately cater for the demand generated by the use of the premises.</p> <p>13.1 Waste storage area/s are to be sufficient in size to house all waste collection containers including recycling waste containers.</p> <p>13.2 The waste storage area/s must be suitably enclosed and imperviously paved, with a hose cock and hose fitted near the enclosure to ensure the area can be easily and effectively cleaned.</p> <p>13.3 Waste storage areas shall be:</p> <p>13.3.1 not visible from the street front; and</p> <p>13.3.2 Suitably screened.</p> <p>14 Signage</p> <p>14.1 Any signage to be associated with the use must be designed to the satisfaction of Council.</p> <p>14.1 To maintain amenity for the adjoining residential properties, no illumination of the signage is to occur unless otherwise approved by Council.</p> <p>15 Storage</p> <p>15.1 Goods, equipment, packaging material or machinery must not be stored or left exposed outside the building so as to be visible from any public road or thoroughfare.</p> <p>15.2 Where storage of chemicals is required, a bunded area with a non-porous base is to be provided.</p> <p>15.3 Any storage on site is required to be screened from view from all roads and adjacent properties.</p> <p>16 Building Materials</p> <p>The exterior surfaces of all buildings and structures associated with the use must be constructed from materials and/or painted or similarly treated with paint or pigment of a low reflective level which does not cause excessive glare.</p> <p>17 Property Numbering</p> <p>Legible property numbers must be erected at the premises and must be maintained.</p> <p>The site identification numbers should be of reflective material, maintained free from foliage and other obstructions, and be large enough to be read from the street.</p> <p>18 Complaint Management</p> <p>18.1 In the event of a complaint being received by Council in relation to nuisance associated with the use that is considered reasonable, Council may require the developer/operator to engage</p> | | |

Attachment A – Recommended Conditions of Approval

| Condition | Reason | Timing |
|--|--------|--------|
| <p>a suitably qualified consultant to undertake an assessment addressing nuisance emanating from the site for this use to the satisfaction of the Burdekin Shire Council.</p> <p>18.2 The assessment must be accompanied by a report, inclusive of supporting calculations and site investigations and must provide a recommended method and proposed measures for Council's review and approval. The developer/operator must undertake any works (if required from the report) within 3 months at no cost to Council.</p> | | |

Attachment A – Recommended Conditions of Approval

Advice

| |
|---|
| <p>1. Infrastructure Charges</p> <p>An Infrastructure Charges Notice outlining the estimated infrastructure contributions payable relevant to the Development Permit is attached for your information.</p> |
| <p>2. Uses other than Community Care Facility and Caretakers Accommodation</p> <p>Any other uses proposed on this lot that are not defined as 'Community Care Facility and Caretakers Accommodation' and/or separately defined in Council's Planning Scheme will require a separate development application and permit as per the Planning Scheme requirements and all relevant legislation.</p> |
| <p>3. Compliance with Conditions</p> <p>Inspections will be required to be undertaken by council to determine compliance with conditions that are not subject to a further approval.</p> |
| <p>4. Further Approvals Required</p> <p>a) Operational Works</p> <p>A Development Permit for Operational Works to carry out civil works including access widening works, on site car parking and manoeuvrability areas, landscaping and fencing associated with the planning approval is required prior to any works commencing on site.</p> <p>b) Plumbing and Drainage Works</p> <p>A Compliance Permit to carry out plumbing and drainage works prior to the commencement of plumbing and drainage works.</p> <p>c) Building Works</p> <p>A Development Permit for Building Works to carry out building works and to change the classification of the building is required, prior to works commencing on site.</p> <p>d) Build over sewer/Adjacent to Services</p> <p>An Approval to build over/adjacent to sewer will be required, if relevant, prior to works commencing on site.</p> <p>e) Road Works Permit</p> <p>A Roadworks permit for works within the road reserve must be obtained.</p> |
| <p>5. Construction</p> <p><u>5.1 Commencement</u></p> <p>Council must be notified in writing two (2) weeks prior to the proposed construction commencement date via planning@burdekin.qld.gov.au .</p> <p><u>5.2 Environmental Nuisance</u></p> <p>Ensure compliance with the Environmental Protection Act 1994. The Act states that a person must not carry out any activity that causes, or is likely to cause, environmental harm unless the person takes all reasonable and practicable measures to prevent or minimise the harm. Environmental harm includes environmental nuisance.</p> <p>In this regard persons and entities, involved in the civil, earthworks, and construction phases of this development, are to adhere to their "general environmental duty" to minimise the risk of causing environmental harm.</p> <p><u>5.3 General Safety of Public During Construction</u></p> |

Attachment A – Recommended Conditions of Approval

It is the Project Manager's responsibility to ensure compliance with the *Work Health and Safety Act 2011*. It states that the Project Manager is obliged to ensure construction work is planned and managed in a way that prevents or minimises risks to the health and safety of members of the public at or near the workplace during construction work.

It is the Principal Contractor's responsibility to ensure compliance with the *Work Health and Safety Act 2011*. It states that the Principal Contractor is obliged on a construction workplace to ensure that work activities at the workplace prevent or minimise risks to the health and safety of the public at or near the workplace during the work.

It is the responsibility of the person in control of the workplace to ensure compliance with the *Work Health and Safety Act 2011*. It states that the person in control of the workplace is obliged to ensure there is appropriate, safe access to and from the workplace for persons other than the person's workers.

5.4 Building Work Noise

The hours of audible noise associated with construction and building work on site must be limited to between the hours of:

- 6.30 a.m. to 6.30 p.m. Monday to Saturday; with
- No work on Sundays or Public Holidays.

5.5 Storage of Materials and Machinery

All construction materials, waste, waste skips, machinery and contractors' vehicles must be located and stored or parked within the site. No storage of materials, parking of construction machinery or contractors' vehicles will be permitted outside the site, on road reserves or adjoining land unless written permission from the owner of that land and Council is provided.

6. Aboriginal and Cultural Heritage

- 6.1 If any item of cultural heritage is identified during site works, all work must cease, and the relevant State Agency must be notified. Work can resume only after State Agency clearance is obtained.
- 6.2 The Applicant is reminded of their obligations under the Aboriginal Cultural Heritage Act, 2003 and the Torres Strait Islander Cultural Heritage Act 2003. Further information and databases are available from the Department of Aboriginal and Torres Strait Islander Partnerships at: www.datsip.qld.gov.au

7. Miscellaneous

- 7.1 Council will not be obligated to upgrade any roads accessing the development due to increased vehicle numbers accessing the development.
- 7.2 The construction of any additional crossovers to give access to the land is to be the owner's responsibility and to the satisfaction of Council.
- 7.3 It is the developer's responsibility for the full rectification of any damage caused to neighbouring public infrastructure (such as footpaths, driveways, fences, gardens, trees and the like) caused by contractors, including clean-up of any litter or waste that is a result of the subject development.

Enquiries to: Planning Department
Our Reference: MCU23/0017

**Address all communications to
The Chief Executive Officer**

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T (07) 4783 9800 | **F** (07) 4783 9999
planning@burdekin.qld.gov.au
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5 March 2024

Rhonda Martin
C/- Brazier Motti
595 Flinders Street
Townsville. QLD 4810
Via email: emma.staines@braizermotti.com.au

Attention: Emma Staines, Town Planner

Dear Emma,

Development Approval – Decision Notice for MCU23/0017
Material Change of Use – Community Care Centre and Caretakers Accommodation on land described as Lot 8 on SP167787 and located at 87 Wickham Street, Ayr.

In reference to the above described application, Council advises that the Development Application **MCU23/0017** was assessed and approved in full, subject to conditions on the **27 February 2024**.

Council's Decision Notice is attached and outlines the developments conditions of approval, currency period, approved plans, referral agency response (if applicable) and includes extracts from the *Planning Act 2016* with respect to making representations about conditions, suspension of the appeal period, negotiated decisions and lodging an appeal, should you wish to do so.

Should you have any further queries in relation to the above, please do not hesitate to contact the Planning Department on the above number.

Yours faithfully



Kellie Galletta

Manager Planning and Development

Enc: **Decision Notice**
Appeal Rights

Decision Notice

Planning Act 2016

5 March 2024

Section 63 of the *Planning Act 2016*

Application Details

This Decision Notice relates to the below Development Application:

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|----------------------------|--|
| Application Number: | MCU23/0017 |
| Applicant Details: | Rhonda Martin C/- Brazier Motti 595 Flinders Street Townsville Qld 4810 |
| Owner Details: | RM Martin |
| Street Address: | 87 Wickham Street, Ayr |
| Real Property Description: | Lot 8 on SP167787 |
| Nature of Development: | Material Change of Use – Community Care Centre and Caretakers Accommodation |
| Planning Scheme: | <i>Burdekin Shire Council Planning Scheme December 2022</i> |
| Level of Assessment: | Impact |

Decision Details

The information below outlines the specifics of any approval or refusal issued by the Assessment Manager resulting from development assessment as per the provision of the *Planning Act 2016*.

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| Type of Decision: | Approval with conditions |
| Date of Decision: | 27 February 2024 |
| Decision Type: | Development Permit |
| Deemed Approval: | The Development Permit is not a deemed approval under Section 64 of the <i>Planning Act 2016</i> P and M Neville |
| Submissions: | 89 Wickham Street Ayr Qld 4807 |

Conditions of Approval

The Conditions of Approval are set out in **Attachment 1** of this Decision Notice. The conditions are identified to indicate whether the Assessment Manager or a Referral Agency imposed them.

Approved Plans and Documents

The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by the conditions of this permit. The approved plans are included as **Attachment 2** of this Decision Notice.

Referral Agencies

Not Applicable.

Further Approvals Required

Refer to Conditions of Approval.

Infrastructure Charges

The Infrastructure Charges Notice is enclosed.

Rights of Appeal

The rights of an applicant to appeal to the Planning and Environment Court against a decision about a Development Application area set out in Chapter 6, Part 1 of the *Planning Act 2016*. There may also be the right to make an application for a declaration by Tribunal (refer Chapter 6, Part 2 of the *Planning Act 2016*).

An applicant for a development application may appeal to the Planning and Environment Court against the following:

- the refusal of all or part of the development application
- a provision of the development approval
- the decision to give a preliminary approval when a development permit was applied for
- a deemed refusal of the development application.

The timeframes for starting an appeal in the Planning and Environment Court are set out in section 229 of the *Planning Act 2016*. A copy of the relevant appeal provisions from the *Planning Act 2016* is **attached**.

Approval Currency Period

Pursuant to Section 85 of the *Planning Act 2016*, the Development Approval will lapse six (6) years after the approval starts to have effect, unless otherwise conditioned. The currency period can only be extended if the request is received before the approval lapses.

Notice About Decision – Statement of Reasons

This notice is prepared in accordance with s63(5) of the *Planning Act 2016* to inform the public about a decision that has been made in relation to a development application. All terms used in this notice have the meanings given them in the *Planning Act 2016*.

Reasons for the Decision

The proposed development is considered to be a suitable redevelopment of a brownfield site to provide an appropriately scaled Community Care Centre (with ancillary Caretakers Accommodation) in this location.

Assessment Benchmarks

The proposed development was assessed against the following assessment benchmarks:

- *The Planning Act 2016*
- *The Planning Regulation 2017*
- *Burdekin Shire Council Planning Scheme 2022*
 - *Strategic Framework*
 - *Low-medium Density Residential Zone Code*
 - *Development Works Code*

Compliance with Assessment Benchmarks

| Assessment Benchmark: | Reason for approval despite Non-compliance considered to comply with Benchmark: |
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| Strategic Framework | |
| <p>The four themes of the intent of the Strategic Framework are:</p> <ul style="list-style-type: none"> (i) Liveable communities and infrastructure (ii) Economic growth (iii) Safe and resilient communities (iv) Natural resources, the environment and Heritage <p>In particular, Strategic Outcome 2.3 Liveable communities and infrastructure, Item 2.3.3 (6) applies to this development: <i>Other than home based businesses, non-residential activities in a residential or rural residential zone are limited to individual local services such as a community use, community care centre, childcare centre, a shop being a local convenience store and an office and health care service or veterinary service that is limited to a single practitioner.</i></p> | <p>Proposal considered to generally comply with the intent of the strategic outcomes sought by the Planning Scheme, in particular Part 2.3 Liveable communities and infrastructure as it is in part a non-residential Community Care Facility that is of a scale that should function with limited impacts to the existing character and amenity of the surrounding area and locality.</p> <p>The approval has been appropriately conditioned to ensure any adverse impacts are avoided and/or managed appropriately.</p> |
| Development Works Code | |
| Traffic and Access | |
| Assessment Benchmark: | Reason for approval despite Non-compliance with Benchmark: |
| PO25 Development has vehicle access and manoeuvring sufficient to accommodate the anticipated traffic | Conditioned to comply where relevant, the proposed development is considered to generally comply overall with the intent sought by the |

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| <p>demand and servicing requirements safely and efficiently.</p> <p>AO21 Circulation areas, turning areas and driveways comply with Australian Standards AS2890.1 and AS2890.2, as amended from time to time.</p> | <p>Development Works Code, given that it is a redevelopment of an existing brownfield site and there is limited change to that already existing on site.</p> |
| <p>PO27 Development provides sufficient car parking on-site to accommodate the anticipated demand safely and efficiently.</p> <p>AO23 Vehicle parking on-site and access and manoeuvring areas are in accordance with table 6.2.1.3(e) – Vehicle parking rates and standards, being:</p> <ul style="list-style-type: none"> Community care centre: 1 space per 2 employees. | <p>Modification of the existing access to widen it to ensure it meets current design standards and requirements reflective of a commercial use is required, and this has been conditioned as part of the approval.</p> <p>With respect to the shortfall of on-site parking spaces provided for the development and given the surrounding the uses and existing traffic in the area, the development permit has been strictly restricted through the conditions of approval, so that where the use of existing on street car parking spaces for the Community Care Facility is required, the developer/operator is only permitted the use of existing parking spaces located in the section of Edwards Street, between MacMillan Street and Wickham Street only.</p> |

Submissions

One properly made submission was received during the notification period from P and M Neville.

The submission expressed concerns with the following:

- Heavy traffic at certain times;
- Number of persons using the facility;
- Conflicts between users of the facility and high school related traffic (both vehicle and foot);
- Lack of parking provided on site and on street;
- Lack of footpath infrastructure in the locality;
- Speed of traffic using Wickham Street great than signed;
- Visibility and safety when exiting their property;
- The developments' ability to provide an "All Abilities Access".

Council must consider all properly made submissions in the assessment process in accordance with the provisions of the *Planning Act 2016* and the Development Assessment Rules and has conditioned the Development Permit appropriately, to minimise effects upon the existing amenity of the area as a result of the development.

Appeal Rights

Planning Act 2016 & The Planning Regulation 2017

Chapter 6 Dispute resolution

Part 1 Appeal rights

229 Appeals to tribunal or P&E Court

- (1) Schedule 1 of the *Planning Act 2016* states –
 - (a) Matters that may be appealed to –
 - (i) either a tribunal or the P&E Court; or
 - (ii) only a tribunal; or
 - (iii) only the P&E Court; and
 - (b) The person-
 - (i) who may appeal a matter (**the appellant**); and
 - (ii) who is a respondent in an appeal of the matter; and
 - (iii) who is a co-respondent in an appeal of the matter; and
 - (iv) who may elect to be a co-respondent in an appeal of the matter.

(Refer to Schedule 1 of the Planning Act 2016)

- (2) An appellant may start an appeal within the appeal period.
- (3) The **appeal period** is –
 - (a) for an appeal by a building advisory agency – 10 business days after a decision notice for the decision is given to the agency; or
 - (b) for an appeal against a deemed refusal – at any time after the deemed refusal happens; or
 - (c) for an appeal against a decision of the Minister, under chapter 7, part 4, to register premises or to renew the registration of premises – 20 business days after a notice is published under section 269(3)(a) or (4); or
 - (d) for an appeal against an infrastructure charges notice – 20 business days after the infrastructure charges notice is given to the person; or
 - (e) for an appeal about a deemed approval of a development application for which a decision notice has not been given – 30 business days after the applicant gives the deemed approval notice to the assessment manager; or
 - (f) for any other appeal – 20 business days after a notice of the decision for the matter, including an enforcement notice, is given to the person.

Note –

See the P&E Court Act for the court's power to extend the appeal period.

- (4) Each respondent and co-respondent for an appeal may be heard in the appeal.
- (5) If an appeal is only about a referral agency's response, the assessment manager may apply to the tribunal or P&E Court to withdraw from the appeal.
- (6) To remove any doubt. It is declared that an appeal against an infrastructure charges notice must not be about-
 - (a) the adopted charge itself; or
 - (b) for a decision about an offset or refund-
 - (i) the establishment cost of trunk infrastructure identified in a LGIP; or
 - (ii) the cost of infrastructure decided using the method included in the local government's charges resolution.

230 Notice of appeal

- (1) An appellant starts an appeal by lodging, with the registrar of the tribunal or P&E Court, a notice of appeal that-
 - (a) is in the approved form; and
 - (b) succinctly states the grounds of the appeal.
- (2) The notice of appeal must be accompanied by the required fee.
- (3) The appellant or, for an appeal to a tribunal, the registrar must, within the service period, give a copy of the notice of appeal to –
 - (a) the respondent for the appeal ; and
 - (b) each co-respondent for the appeal; and
 - (c) for an appeal about a development application under schedule 1, table 1, item 1 – each principal submitter for the development application; and
 - (d) for an appeal about a change application under schedule 1, table 1, item 2 – each principal submitter for the change application; and
 - (e) each person who may elect to become a co-respondent for the appeal, other than an eligible submitter who is not a principal submitter in an appeal under paragraph (c) or (d); and
 - (f) for an appeal to the P&E Court – the chief executive; and
 - (g) for an appeal to a tribunal under another Act – any other person who the registrar considers appropriate.

- (4) The *service period* is –
 - (a) if a submitter or advice agency started the appeal in the P&E Court – 2 business days after the appeal has started; or
 - (b) otherwise – 10 business days after the appeal is started.
- (5) A notice of appeal given to a person who may elect to be a co-respondent must state the effect of subsection (6).
- (6) A person elects to be a co-respondent by filing a notice of election, in the approved form, within 10 business days after the notice of appeal is given to the person.

231 Other appeals

- (1) Subject to this chapter, schedule 1 and the P&E Court Act, unless the Supreme Court decides a decision or other matter under this Act is affected by jurisdictional error, the decision or matter is non-appealable.
- (2) The *Judicial Review Act 1991*, part 5 applies to the decision or matter to the extent it is affected by jurisdictional error.
- (3) A person who, but for subsection (1) could have made an application under the *Judicial Review Act 1991* in relation to the decision or matter, may apply under part 4 of that Act for a statement of reasons in relation to the decision or matter.
- (4) In this section –
 - decision* includes-
 - (a) conduct engaged in for the purpose of making a decision; and
 - (b) other conduct that relates to the making of a decision; and
 - (c) the making of a decision or failure to make a decision; and
 - (d) a purported decision ; and
 - (e) a deemed refusal.
 - non-appealable*, for a decision or matter, means the decision or matter-
 - (a) is final and conclusive; and
 - (b) may not be challenged, appealed against, reviewed, quashed, set aside or called into question in any other way under the *Judicial Review Act 1991* or otherwise, whether by the Supreme Court, another court, a tribunal or another entity; and
 - (c) is not subject to any declaratory, injunctive or other order of the Supreme Court, another court, a tribunal or another entity on any ground.

232 Rules of the P&E Court

- (1) A person who is appealing to the P&E Court must comply with the rules of the court that apply to the appeal.
- (2) However, the P&E Court may hear and decide an appeal even if the person has not complied with the rules of the P&E Court.

Attachment 1 – Conditions of Approval

| Condition | Reason | Timing |
|---|--------|---------------|
| 1 General and Administration <u>Compliance with Conditions</u> 1.1 The Applicant (and any contractor, agent, employee or invitee of the applicant) is responsible for carrying out the approved development and ensuring compliance with this development approval, the conditions of the approval and the relevant requirements in accordance with: <ul style="list-style-type: none"> 1.1.1 The specifications, facts and circumstances as set out in the application submitted to Council, including recommendations and findings confirmed within the relevant technical reports. 1.1.2 The development must comply in full with all conditions of this approval, and is to be designed, constructed and maintained in accordance with relevant Planning Scheme requirements, Council policies, guidelines and standards (except as otherwise specified by any condition) and all other relevant legislative requirements to Council's satisfaction, and best industry practice. 1.2 Where a discrepancy or conflict exists between the written condition(s) of the approval and the approved plans, the requirements of the written condition(s) of the development approval will prevail. 1.3 Where these conditions refer to 'Council' in relation to requiring Council to approve or be satisfied, the role of the Council may be fulfilled in whole or in part by an officer acting under appropriate delegation. <u>Notice of Intention to Commence the Use</u> 1.4 Prior to the commencement of the use on the land the subject of the application, written notice must be given to Council that the use (development and/or works) fully complies with the decision notice issued in respect of the use. <u>Works – Applicant's Responsibility/Expense</u> 1.5 The cost of all works associated with the development and construction of the development including services, facilities and/or public utility alterations required are met by the applicant, at no cost to the Council. 1.6 The applicant must repair any damage to existing infrastructure (e.g. kerb and channel, footpath or roadway) that may occur during any works undertaken as part of the development. Any damage that is deemed to create a hazard to the community must be repaired immediately. 1.7 Any required relocation and/or alteration to any public service or facility installation must be carried out at no cost to council. <u>Infrastructure Conditions</u> 1.8 All development conditions contained in this development approval relating to infrastructure under Chapter 4 of the <i>Planning Act 2016 (the Act)</i> , should be read as being non-trunk infrastructure conditioned under section 145 of the Act, unless otherwise stated. | | |
| | | At all times. |

Attachment 1 – Conditions of Approval

| Condition | Reason | Timing |
|--|---|---------------|
| 2 Approved Plans and Documents <u>Approved Plans & Documents</u> 2.1 The proposed development and use of the site must be completed, comply with and maintained generally in accordance with drawings/documents identified in the table below, except as otherwise specified and/or amended by any condition of this approval. 2.2 The development must generally accord with the position and at the levels identified on the approved plans or as stipulated by a condition of this approval, noting that all boundary setback measurements are taken from the real property boundary and not from such things as road bitumen or fence lines. 2.3 One full set of the most up to date approved plans must be held on site and available for inspection for the duration of the construction phase. | The approved development must be completed and maintained generally in accordance with the approved drawings and documents. | At all times. |
| Approved Plans | | |
| Drawing Title | Drawing/Revision | Date |
| Tony Ferraris Consulting – Building Design – Proposed Site and Floor Plan | DWG No: A02, Issue A | 28 July 2023 |
| 3 Outstanding charges All rates and charges (including infrastructure charges), in arrears in respect of the land, subject of the application, are paid in full prior to the commencement of the proposed use. | | |
| 4 Operation of the Use/Limitation of Approval 4.1 This approval is limited to a 'Community Care Facility and Caretakers Accommodation' use as defined by Schedule 1, Definitions SC1.1 Use Definitions of <i>Burdekin Shire Planning Scheme 2022</i> . 4.2 Specifically the approved use is to remain in accordance with the scale and intensity provided in the development application and as set out on the approved proposal plans listed in the table forming part of Condition 2. 4.3 No other operations and/or activities are allowed other than that approved by this permit. 4.4 The Council and its officers make no representations and provide no warranties as to the accuracy of the information contained in the development application including its supporting material provided to it by the Applicant. | The development must comply with all planning scheme requirements and definitions as approved and conditioned by this development permit. | At all times. |

Attachment 1 – Conditions of Approval

| Condition | Reason | Timing |
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| 4.5 The Council and its officers rely upon the applicant concerning the accuracy and completeness of the application and its supporting material and accepts the development application and supporting material as constituting a representation by the applicant as to its accuracy and completeness. | | |
| 5 Notice of Intention to Commence the Use Prior to the commencement of the use on the land subject to the application, written notice must be given to Council that the use (development and/or works) fully complies with the decision notice issued in respect of the use. | To ensure Council is appropriately informed of that the use commencing and that all conditions of the relevant development permits have been complied with. | Prior to the commencement of the use. |
| Carparking and Access | | |
| 6 Roadworks, Access, Parking and Traffic 6.1 The development is to provide sufficient car parking on site to safely and efficiently accommodate parking demand generated by the approved activity. 6.2 All vehicles accessing the premises must enter and leave the site in a forward direction. 6.3 Accesses to the premises, car parking and manoeuvring areas must be constructed in an all-weather, suitably sealed, low glare paving (bitumen, asphalt, concrete) to Council's satisfaction. <u>Access</u> 6.4 Existing access is to be widened to a minimum width of 6.0m in accordance with the relevant Australian Standards and certified by a suitably qualified Registered Professional Engineer of Queensland (RPEQ). 6.5 Appropriate signage and pavement marking to delineate the direction of traffic entering and exiting the site. All pavement marking must be in accordance with the relevant Australian standards and to the satisfaction of the Council. <u>On site Carparking</u> 6.6 A minimum of five (5) carparking spaces, inclusive of one (1) accessible parking space provided for persons with a disability, are to be provided on site at all times, dedicated as follows: <ul style="list-style-type: none"> Community Care Facility – Four (4) spaces; and | To ensure development is appropriately serviced by adequate parking and access in accordance with relevant code/s and policy direction; and that the developments impact on the road network and safety of road users in this location is appropriately mitigated. | i. Technical details are to be submitted to Council as part of an application for Operational Work. ii. Works to be completed prior to the commencement of the use. iii. To be maintained for the life of the development. |

Attachment 1 – Conditions of Approval

| Condition | Reason | Timing |
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| <ul style="list-style-type: none"> Caretakers Accommodation – One (1) covered space. <p>6.7 All on-site parking must be designed in accordance with the relevant Australian Standards and certified by a suitably qualified Registered Professional Engineer of Queensland (RPEQ).</p> <p>6.8 All car parking facilities must be always maintained to a safe operating standard thereafter.</p> <p><u>On Street Carparking</u></p> <p>6.9 Where the use of existing on street car parking spaces is required for the Community Care Facility, the use of parking spaces located in the section of Edwards Street between MacMillan Street and Wickham Street only, are strictly permitted for use.</p> | | |
| Nuisance | | |
| <p>7 Avoiding Nuisance</p> <p>7.1 The proposed activity must be conducted in a manner that applies such reasonable and practical means to avoid, minimise or manage significant impacts on the existing amenity of the locality as a result of noise, lighting, odour, dust, volume of traffic generated, loss of privacy or other cause.</p> <p>7.2 At all times, the proposed activity shall be conducted in accordance with the provisions of the <i>Environmental Protection Act 1994</i> and all relevant regulations and standards.</p> <p><u>Lighting</u></p> <p>7.3 The operation of the activity does not cause undue disturbance to any person or activity because of the light it emits.</p> <p><u>Hours of Operation</u></p> <p>7.4 The hours of operation are limited to 7.00am to 6.00pm Monday to Friday and 9.00am – 1.00pm Saturday. Operation of the Community Care Facility is not permitted on any Sunday or Public Holidays.</p> <p><u>Complaint Management</u></p> <p>7.5 In the event of a complaint being received by Council in relation to nuisance associated with the use that is considered reasonable, Council will require the developer/operator to engage a suitably qualified consultant to undertake an assessment addressing nuisance emanating from the site for this use to the satisfaction of the Burdekin Shire Council.</p> | <p>To ensure that the use of the site does not cause unacceptable nuisance in accordance with community expectations, and relevant legislation including the <i>Environmental Protection Act 1994</i>.</p> | <p>All times.</p> |

Attachment 1 – Conditions of Approval

| Condition | Reason | Timing |
|--|---|---|
| 7.6 The assessment must be accompanied by a report, inclusive of supporting calculations and site investigations and must provide a recommended method and proposed measures for Council's review and approval. The developer/operator must undertake any works (if required from the report) within three (3) months at no cost to Council. | | |
| Infrastructure Provision | | |
| <p>8 Water Supply</p> <p>8.1 A suitably qualified Registered Professional Engineer of Queensland (RPEQ) must certify that the existing water supply flow and pressure is adequate to meet the demand of the proposed development in accordance with Council's Customer Service Standards for Water and Sewerage.</p> <p>8.2 Any alterations required to Council's water reticulation network must be submitted as part of the application for Operational Works and approved Council.</p> <p>8.3 Any alterations required to Council's water reticulation network are to be completed at the applicant's full cost with no cost to Council.</p> <p>9 Sewerage Supply</p> <p>9.1 A suitably qualified Registered Professional Engineer of Queensland (RPEQ) must certify that the existing sewerage infrastructure is adequate to meet the demand of the proposed development.</p> <p>9.2 Any alterations required to Council's sewerage network must be submitted as part of the application for Operational Works and approved by Council.</p> <p>9.3 Any alterations required to Council's sewerage network are to be completed at the applicant's full cost with no cost to Council.</p> <p>10 Stormwater</p> <p>10.1 A suitably qualified Registered Professional Engineer of Queensland (RPEQ) must certify that any increase in run off from the site will not have detrimental effect on the existing stormwater drainage networks.</p> <p>10.2 The approved development and use(s) must not interfere with the natural flow of stormwater in the locality in such a manner as to cause ponding or concentration of stormwater on adjoining land or roads.</p> | <p>To ensure that the premises is appropriately serviced by reticulated infrastructure in accordance with relevant code/s and policy direction:</p> <ul style="list-style-type: none"> a. for general use; b. for firefighting purposes; c. to maintain the structural integrity of Council sewerage and water supply infrastructure; and to d. ensure the premises appropriately manages and convey stormwater legally and in an environmentally responsible manner. | <ul style="list-style-type: none"> i. Technical details required to be submitted to Council as part of an application for Operational Works, prior to the commencement of any works on site. ii. At all times |

Attachment 1 – Conditions of Approval

| Condition | Reason | Timing |
|--|---|----------------------|
| <p>10.3. Any external catchments discharging to the premises must be accepted and accommodated within the development's stormwater drainage system.</p> <p>11 Electricity and Communications</p> <p>Provide electricity and telecommunications connection to the proposed development to the requirements of the relevant authority.</p> | | |
| Amenity and Safety | | |
| <p>12 Landscaping, Fencing and Screening</p> <p>12.1 Landscaping, Fencing and Screening measures that contributes to an attractive streetscape and maintains appropriate amenity is to be provided.</p> <p><u>Landscaping</u></p> <p>12.1 All existing landscaping provisions to be maintained, except where modified by the conditions of this approval.</p> <p>12.2 All landscaping including associated irrigation and fencing and screening measures must be suitably constructed and maintained for the life of the development.</p> <p><u>Fencing and Screening</u></p> <p>12.3 A minimum 1.8m high, no gap fence is to be provided for the full length of the common boundaries of the subject site, excepting</p> <ul style="list-style-type: none"> (i) the front road (southeast) boundary (along Wickham Street); and (ii) the common boundary to the west adjoining the existing residential property, located at 89 Wickham Street, Ayr. <p>12.4 All plant and equipment (including air conditioners, exhaust fans and the like) are to be housed, screened and located so as to <u>not</u>:</p> <ul style="list-style-type: none"> (i) to cause environmental nuisance or harm to the existing residential uses in the surrounding area; and (ii) be visible from the street. <p>13 Refuse Facilities and Waste Management</p> <p>13.1 Refuse Facilities and Waste Management must be provided to the satisfaction of Council, in accordance with Council's Waste Management Policy, <i>Local Law No. 8 (Waste Management) 2018</i> and the <i>Environmental Protection Regulation 2019</i> to ensure sufficient waste</p> | <p>To ensure that the use of the site:</p> <ul style="list-style-type: none"> a. Does not cause noise and light nuisance to nearby sensitive receptors, in accordance with the <i>Environmental Protection Act 1994</i>; b. Does not have a detrimental effect on the visual amenity of the surrounding locality; c. Allows the general public, service and emergency service providers to effectively identify the property; and d. Protects matters of public health and amenity. | <p>At all times.</p> |

Attachment 1 – Conditions of Approval

| Condition | Reason | Timing |
|--|--------|--------|
| <p>management storage capacity is provided on site to adequately cater for the demand generated by the use of the premises.</p> <p>13.1 Waste storage area/s are to be sufficient in size to house all waste collection containers including recycling waste containers.</p> <p>13.2 The waste storage area/s must be suitably enclosed and imperviously paved, with a hose cock and hose fitted near the enclosure to ensure the area can be easily and effectively cleaned.</p> <p>13.3 Waste storage areas shall be:</p> <p>13.3.1 not visible from the street front; and</p> <p>13.3.2 Suitably screened.</p> <p>14 Signage</p> <p>14.1 Any signage to be associated with the use must be designed to the satisfaction of Council.</p> <p>14.1 To maintain amenity for the adjoining residential properties, no illumination of the signage is to occur unless otherwise approved by Council.</p> <p>15 Storage</p> <p>15.1 Goods, equipment, packaging material or machinery must not be stored or left exposed outside the building so as to be visible from any public road or thoroughfare.</p> <p>15.2 Where storage of chemicals is required, a bunded area with a non-porous base is to be provided.</p> <p>15.3 Any storage on site is required to be screened from view from all roads and adjacent properties.</p> <p>16 Building Materials</p> <p>The exterior surfaces of all buildings and structures associated with the use must be constructed from materials and/or painted or similarly treated with paint or pigment of a low reflective level which does not cause excessive glare.</p> <p>17 Property Numbering</p> <p>Legible property numbers must be erected at the premises and must be maintained.</p> <p>The site identification numbers should be of reflective material, maintained free from foliage and other obstructions, and be large enough to be read from the street.</p> <p>18 Complaint Management</p> <p>18.1 In the event of a complaint being received by Council in relation to nuisance associated with the use that is considered reasonable, Council may require the developer/operator to engage</p> | | |

Attachment 1 – Conditions of Approval

| Condition | Reason | Timing |
|--|--------|--------|
| <p>a suitably qualified consultant to undertake an assessment addressing nuisance emanating from the site for this use to the satisfaction of the Burdekin Shire Council.</p> <p>18.2 The assessment must be accompanied by a report, inclusive of supporting calculations and site investigations and must provide a recommended method and proposed measures for Council's review and approval. The developer/operator must undertake any works (if required from the report) within 3 months at no cost to Council.</p> | | |

Attachment 1 – Conditions of Approval

Advice

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| <p>1. Infrastructure Charges</p> <p>An Infrastructure Charges Notice outlining the estimated infrastructure contributions payable relevant to the Development Permit is attached for your information.</p> |
| <p>2. Uses other than Community Care Facility and Caretakers Accommodation</p> <p>Any other uses proposed on this lot that are not defined as 'Community Care Facility and Caretakers Accommodation' and/or separately defined in Council's Planning Scheme will require a separate development application and permit as per the Planning Scheme requirements and all relevant legislation.</p> |
| <p>3. Compliance with Conditions</p> <p>Inspections will be required to be undertaken by council to determine compliance with conditions that are not subject to a further approval.</p> |
| <p>4. Further Approvals Required</p> <p>a) Operational Works</p> <p>A Development Permit for Operational Works to carry out civil works including access widening works, on site car parking and manoeuvrability areas, landscaping and fencing associated with the planning approval is required prior to any works commencing on site.</p> <p>b) Plumbing and Drainage Works</p> <p>A Compliance Permit to carry out plumbing and drainage works prior to the commencement of plumbing and drainage works.</p> <p>c) Building Works</p> <p>A Development Permit for Building Works to carry out building works and to change the classification of the building is required, prior to works commencing on site.</p> <p>d) Build over sewer/Adjacent to Services</p> <p>An Approval to build over/adjacent to sewer will be required, if relevant, prior to works commencing on site.</p> <p>e) Road Works Permit</p> <p>A Roadworks permit for works within the road reserve must be obtained.</p> |
| <p>5. Construction</p> <p><u>5.1 Commencement</u></p> <p>Council must be notified in writing two (2) weeks prior to the proposed construction commencement date via planning@burdekin.qld.gov.au.</p> <p><u>5.2 Environmental Nuisance</u></p> <p>Ensure compliance with the Environmental Protection Act 1994. The Act states that a person must not carry out any activity that causes, or is likely to cause, environmental harm unless the person takes all reasonable and practicable measures to prevent or minimise the harm. Environmental harm includes environmental nuisance.</p> <p>In this regard persons and entities, involved in the civil, earthworks, and construction phases of this development, are to adhere to their "general environmental duty" to minimise the risk of causing environmental harm.</p> <p><u>5.3 General Safety of Public During Construction</u></p> |

Attachment 1 – Conditions of Approval

It is the Project Manager's responsibility to ensure compliance with the *Work Health and Safety Act 2011*. It states that the Project Manager is obliged to ensure construction work is planned and managed in a way that prevents or minimises risks to the health and safety of members of the public at or near the workplace during construction work.

It is the Principal Contractor's responsibility to ensure compliance with the *Work Health and Safety Act 2011*. It states that the Principal Contractor is obliged on a construction workplace to ensure that work activities at the workplace prevent or minimise risks to the health and safety of the public at or near the workplace during the work.

It is the responsibility of the person in control of the workplace to ensure compliance with the *Work Health and Safety Act 2011*. It states that the person in control of the workplace is obliged to ensure there is appropriate, safe access to and from the workplace for persons other than the person's workers.

5.4 Building Work Noise

The hours of audible noise associated with construction and building work on site must be limited to between the hours of:

- 6.30 a.m. to 6.30 p.m. Monday to Saturday; with
- No work on Sundays or Public Holidays.

5.5 Storage of Materials and Machinery

All construction materials, waste, waste skips, machinery and contractors' vehicles must be located and stored or parked within the site. No storage of materials, parking of construction machinery or contractors' vehicles will be permitted outside the site, on road reserves or adjoining land unless written permission from the owner of that land and Council is provided.

6. Aboriginal and Cultural Heritage

- 6.1 If any item of cultural heritage is identified during site works, all work must cease, and the relevant State Agency must be notified. Work can resume only after State Agency clearance is obtained.
- 6.2 The Applicant is reminded of their obligations under the Aboriginal Cultural Heritage Act, 2003 and the Torres Strait Islander Cultural Heritage Act 2003. Further information and databases are available from the Department of Aboriginal and Torres Strait Islander Partnerships at: www.datsip.qld.gov.au

7. Miscellaneous

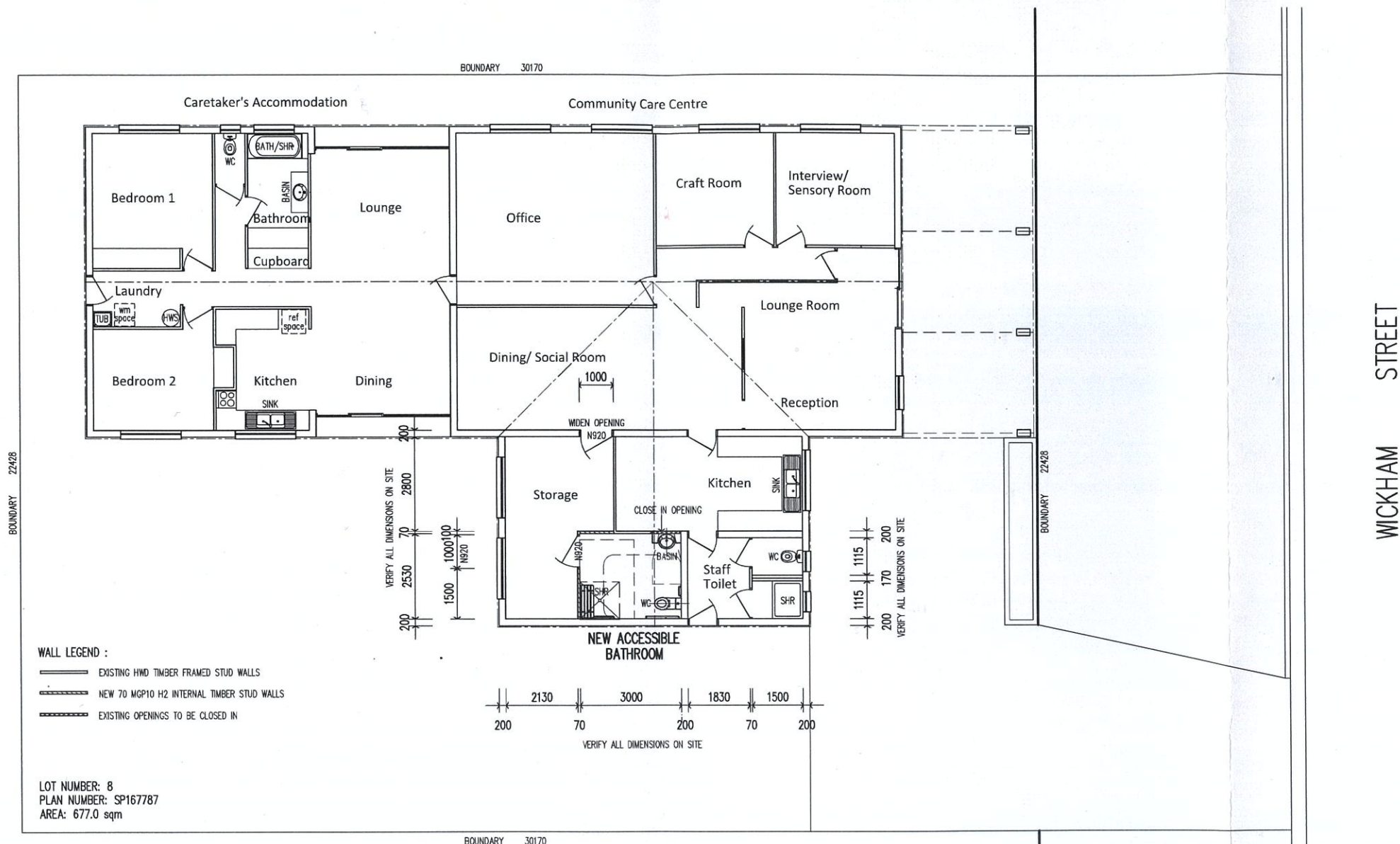
- 7.1 Council will not be obligated to upgrade any roads accessing the development due to increased vehicle numbers accessing the development.
- 7.2 The construction of any additional crossovers to give access to the land is to be the owner's responsibility and to the satisfaction of Council.
- 7.3 It is the developer's responsibility for the full rectification of any damage caused to neighbouring public infrastructure (such as footpaths, driveways, fences, gardens, trees and the like) caused by contractors, including clean-up of any litter or waste that is a result of the subject development.



2. CONSTRUCTION MATERIALS
REFER TO FLOOR PLAN, FOOTING & ROOF FRAME PLANS AND
RELEVANT SECTIONS & DETAILS IN THESE DRAWINGS
3. STRUCTURAL TIMBER
TO 1. STRESS GRADE F14 OR MGP12 UNLESS OTHERWISE NOTED.
ALL FRAMING TO AS1720.1-2010
3. STEELWORK
TO COMPLY WITH AS4100 & AS4600. ALL STEELWORK TO BE
PRIMED & PAINTED. ALL WELDS TO BE 6.0mm CONTINUOUS
FILLETS UNO.
4. VERIFY ALL DIMENSIONS AND LEVELS BEFORE COMMENCING
ANY WORK.
5. VERIFY ALL ON SITE DIMENSIONS BEFORE COMMENCING ANY
FABRICATION.
6. FIGURED DIMENSIONS TAKE PRECEDENCE OVER SCALED
MEASUREMENTS.
7. ALL WORK TO COMPLY WITH LOCAL AUTHORITY REQUIREMENTS,
THE STANDARD BUILDING BY-LAWS, THE BUILDING CODE OF
AUSTRALIA AND RELEVANT AUSTRALIAN STANDARDS
8. TIMBER TREATMENT & DURABILITY
ALL TIMBER SECTIONS USED IN THIS PROJECT TO BE MINIMUM
H2 TREATED EXPOSED TIMBER SECTIONS & TRIMS TO BE COATED
AND MAINTAINED TO MANUFACTURER'S SPECIFICATIONS
9. CONNECTIONS & FIXINGS
ALL CONNECTORS & FIXINGS TO BE CERTIFIED AS FIT FOR USE
WITH ALL MATERIALS SPECIFIED AND/OR SELECTED FOR THIS
PROJECT - CONFIRM WITH MANUFACTURERS

VERIFY AIR CONDITIONER SIZES PRIOR TO STARTING ANY WORK. CONFIRM POSITIONS OF FAN COIL UNITS & COMPRESSORS WITH CLIENT BEFORE STARTING ANY WORK. ALL CONDENSATE TO BE PROPERLY DISCHARGED TO DRAINS

| | |
|--|---|
| CLASS OF BUILDING : | 5 |
| TYPE OF CONSTRUCTION : | C |
| USE : SUPPORT SERVICES | |
| DESIGN WIND SPEED $V_u = 61\text{m/s}$ | |
| AREAS (SQUARE METERS): | |

| | |
|-------------------|--------|
| EXISTING BUILDING | 309.12 |
|-------------------|--------|



 EXISTING HWD TIMBER FRAMED STUD WALLS
 NEW 70 MGP10 H2 INTERNAL TIMBER STUD WALLS
 EXISTING OPENINGS TO BE CLOSED IN

LOT NUMBER: 8
PLAN NUMBER: SP167787
AREA: 677.0 sqm



SCALE 1:100 @ A2 SIZE

| | |
|----------|------------|
| DESIGN | AJF |
| DRAWN | AJF |
| CHECKED | — |
| APPROVED | |
| DATE | 28.07.2023 |

| | |
|----------|-----------------------|
| CLIENT: | RMCare |
| PROJECT: | RENOVATIONS |
| AT: | 87 WICKHAM STREET AYR |

| | |
|---|-------------------|
| DWG TITLE: PROPOSED SITE & FLOOR PLAN | |
| JOB No: | TFBD-23018 |
| DWG No: | A02 |
| ISSUE: | A |

Tony Ferraris
CONSULTING
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ABN 91 059 514 708



18 April 2024

Our Ref: 56986-001-01
Your ref: MCU23/0017
QA: es

Assessment Manager
Burdekin Shire Council
145 Young Street
AYR QLD 4807

Attention: Development Assessment

Dear Sir/Madam,

REQUEST FOR NEGOTIATED DECISION NOTICE (MCU23/0017)
Development Permit for Material Change of Use – Community Care Centre and Caretakers' Accommodation

Brazier Motti act on behalf of the applicant, Rhonda Martin, with respect to the abovementioned development application.

On 20 March 2024, a request was forwarded to Burdekin Shire Council to suspend the applicant's appeal period to allow further time to consider making a request for a Negotiated Decision Notice, in accordance with Section 126 of the *Planning Act 2016*.

Therefore, we now provide Council with written correspondence pursuant to section 75 of the *Planning Act 2016* and advise that we seek a Negotiated Decision Notice.

Therefore, this request seeks to amend condition 6 of the development permit.

Condition 6 – Roadworks, Access, Parking and Traffic

6.1 The development is to provide sufficient car parking on site to safely and efficiently accommodate parking demand generated by the approved activity.

6.2 All vehicles accessing the premises must enter and leave the site in a forward direction.

6.3 Accesses to the premises, car parking and manoeuvring areas must be constructed in an all-weather, suitably sealed, low glare paving (bitumen, asphalt, concrete) to Council's satisfaction.

Access

6.4 Existing access is to be widened to a minimum width of 6.0m in accordance with the relevant Australian Standards and certified by a suitably qualified Registered Professional Engineer of Queensland (RPEQ).

6.5 Appropriate signage and pavement marking to delineate the direction of traffic entering and exiting the site. All pavement marking must be in accordance with the relevant Australian standards and to the satisfaction of the Council.

On site Carparking

6.6 A minimum of five (5) carparking spaces, inclusive of one (1) accessible parking space provided for persons with a disability, are to be provided on site at all times, dedicated as follows:

- Community Care Facility – Four (4) spaces; and
- Caretakers Accommodation – One (1) covered space.



6.7 All on-site parking must be designed in accordance with the relevant Australian Standards and certified by a suitably qualified Registered Professional Engineer of Queensland (RPEQ).

6.8 All car parking facilities must be always maintained to a safe operating standard thereafter.

On Street Carparking

6.9 Where the use of existing on street car parking spaces is required for the Community Care Facility, the use of parking spaces located in the section of Edwards Street between MacMillan Street and Wickham Street only, are strictly permitted for use.

Response

It has been demonstrated through the assessment of the proposed development that ample on-site car parking, in addition to on street car parking, can be provided to safely and efficiently to accommodate parking demand generated by the Community Care Centre.

Given the scale and nature of the land use, upgrades to the carparking area are unnecessary given there will be no impact on the surrounding amenity in its current form. It was demonstrated in the application documentation that the existing car park will remain per status quo, given:

- Low traffic volume environment;
- Low speed environment; and
- Regular watering is undertaken to eliminate any potential dust issues.

Private vehicle bay 1 is grassed and service vehicle bays 1 and 2 and staff bays 1 and 2 are concreted. The highest traffic volume is anticipated to and from staff bays 1 and 2 via the existing constructed access, which are already concreted. The vehicle parked in the private vehicle bay will rarely leave the site, therefore the additional manoeuvring area to service vehicle bays 1 and 2 will only be used on occasion.

Furthermore, Noble Consulting Engineers (RPEQ) deemed that any risk associated with the access in its current form is low considering the traffic generated by the proposed development and neighbouring traffic generation (residential use) rate is relatively low and highly unlikely that the development traffic and neighbour traffic will manoeuvre in/out at the same time. Figure 3.3 below, extracted from the Traffic Impact Assessment, demonstrates this.

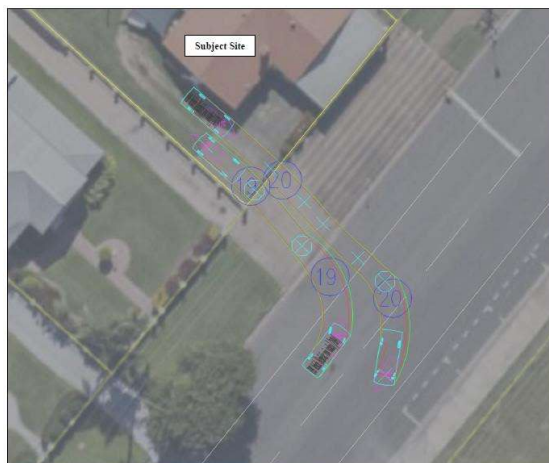


Figure 3.3: 5.2m Passenger Cars – Manoeuvre In/Out Simultaneously at the Existing Access Driveway



Therefore, a summary of the amendments to Condition 6 of the Development Permit, to be negotiated is made below.

6.1 – Condition to remain as is.

6.2 – Condition to remain as is.

6.3 – Condition to be amended, as follows:

Accesses to the premises, car parking and manoeuvring areas must be ~~constructed in an all-weather, suitably sealed, low glare paving (bitumen, asphalt, concrete)~~ maintained to the existing standard. Any changes to the existing arrangement are to be to Council's satisfaction.

6.4 – Condition to be removed.

6.5 – Condition to be amended, as follows:

Appropriate signage ~~and pavement marking~~ to delineate the direction of traffic entering and exiting the site. ~~All pavement marking must be in accordance with the relevant Australian standards and to the satisfaction of the Council.~~

6.6 – Condition to remain as is.

6.7 – Condition to be removed.

6.8 – Condition to remain as is.

6.9 – Condition to remain as is.

Reason to remain as is.

Timing to be amended, as follows:

- ~~i. Technical details are to be submitted to Council as part of an application for Operational Work.~~
- ii. Works to be completed prior to the commencement of the use.
- iii. To be maintained for the life of the development.

>> end of Further Representations <<

We trust that the information provided is sufficient for your assessment of the requested amendment. However, should you have any further queries in relation to this matter please do not hesitate to contact our office.

We welcome the opportunity to work through any queries Council may have in the meantime on 07 4772 1144.

Yours faithfully,

Emma Staines

Town Planner

Brazier Motti Pty Ltd