



**Burdekin Shire Council**

# **MINUTES**

## **ORDINARY COUNCIL MEETING**

**HELD AT COUNCIL ADMINISTRATION BUILDING,  
145 YOUNG STREET, AYR**

**on 9 July 2024**

**COMMENCING AT 9:00 AM**

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## **ORDER OF BUSINESS:**

### **1. ATTENDANCE**

Councillor Pierina Dalle Cort, Councillor Michael Detenon, Councillor John Furnell, Councillor Amanda Hall, Councillor Max Musumeci, Councillor Callan Oar, Councillor Fina Vasta

Mr. T. Brennan - Chief Executive Officer

Mr. Nick O'Connor - Director Corporate and Community Services

Mr. W. Saldumbide - (Acting) Director of Infrastructure, Planning and Environmental Services

Mr. G. Arboit - Manager Community Services (Part)

Apologies - Mr. N Wellwood - Director of Infrastructure, Planning and Environmental Services

Minutes Clerk - Mrs. S. Iturriaga

### **2. PRAYER**

The meeting prayer was delivered by Pastor Gerry MacManus of the Australian Christian Churches.

### **3. DECLARATIONS OF INTEREST**

The Mayor called for declarations of interest.

No declarations of interest were identified.

### **4. MINUTES AND BUSINESS ARISING**

#### **4.1. Ordinary Council Meeting Minutes - 25 June 2024**

##### **Recommendation**

That the minutes of the Ordinary Council Meeting held on 25 June 2024 be received as a true and correct record.

##### **Resolution**

Moved Councillor Detenon, seconded Councillor Furnell that the recommendation be adopted.

CARRIED

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## **4.2. Budget Meeting Minutes - 25 June 2024**

### **Recommendation**

That the minutes of the Budget Meeting held on 25 June 2024 be received as a true and correct record.

### **Resolution**

Moved Councillor Vasta, seconded Councillor Hall that the recommendation be adopted.

CARRIED

## **4.3. Audit Committee Meeting Minutes - 12 June 2024**

### **Executive Summary**

This report provides the Minutes of the Audit Committee Meeting held on 12 June 2024

### **Recommendation**

#### Item 3 Minutes from the previous Audit Committee Meeting

That the minutes from the previous meeting be formally adopted.

#### Item 4.1 Related Party Disclosure Policy – Ordinary Citizen Transactions

That the Related Party Disclosure Policy and Ordinary Citizen Transactions Fact Sheet be endorsed by the Committee and presented to Council for formal adoption.

#### Item 4.2 Financial Maturity Model Results 2024

That the Financial Maturity Model Results 2024 be noted by the Committee.

#### Item 5.1 Draft 2023-2024 Internal Valuation Report

That the Committee note the 2023-2024 Internal Valuation Report.

#### Item 6.1, 6.2 QAO Briefing and 2024 Interim Report

That the Committee accepts the QAO Briefing paper and 2024 Interim Report subject to the redaction of the officer's name prior to publication.

#### Item 6.3 Consider need for closed session briefing with Crowe/QAO

That the Committee agree a closed session briefing was not required.

#### Item 7.1, 7.2 Internal Audit Status Report and Inventory Management Review Report

That the Audit Committee endorse the Internal Audit Report and the Inventory Management Review Report and associated agreed management action items.

#### Item 8.1 Presentation of Risk Management Committee Meeting Minutes from 8 May 2024

That the Committee note the minutes of the Risk Management Committee Meeting held on 8 May 2024.

#### Item 8.2 Long Term Financial Forecast

That the Committee note the Long Term Financial Forecast.

#### Item 8.3 Cyber-Security Updates

That the Committee accept the Cyber-Security Update report with the revised dates.

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#### Item 9.1 Chairperson's Annual Report

The Committee endorsed the Audit Committee Chairperson's 2023/2024 Annual Report to be presented to Council.

That:

1. the minutes of the Audit Committee Meeting held on 12 June 2024 be noted, and;
2. the recommendations as detailed in the minutes and summarised in Items 3 to 9.1 above be adopted.

#### **Resolution**

Moved Councillor Detenon, seconded Councillor Oar that the recommendation be adopted.

CARRIED

### **5. EXECUTIVE**

#### **5.1. CEO**

##### **5.1.1. Council Workshops - June 2024**

#### **Executive Summary**

In line with agreed arrangements for Council meetings and workshops, two (2) general workshops were conducted during the last month on 4 and 18 June 2024.

A range of policy and operational issues were discussed by Councillors and staff at the workshops. A summary of the items discussed is outlined in the report.

#### **Recommendation**

That the report on the Council workshops held on 4 and 18 June 2024 be received and noted.

#### **Resolution**

Moved Councillor Furnell, seconded Councillor Hall that the recommendation be adopted.

CARRIED

### **5.2. ECONOMIC DEVELOPMENT**

#### **5.2.1. Economic Development Advisory Group**

#### **Executive Summary**

Burdekin Shire Council has recently advertised for expressions of interest for the Economic Development Advisory Group. Expressions of interest for the group were open from the 16 May to 14 June 2024. The group may consist of up to 10 representatives from business/industry and the community. Councillors Max Musumeci and Michael Detenon were appointed as Council representatives on the group.

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## **Recommendation**

That Council approves the following nominations and appoints members to the Economic Development Advisory Group:

Eusebio Aguirre, Ian Davies, Ian Macdonald, James Fahey, Kari Ravizza, Lucy Poppi, Neil Williams.

## **Resolution**

Moved Councillor Detenon, seconded Councillor Oar that the recommendation be adopted.

CARRIED

*9.10am - Mr. Arboit entered the meeting.*

## **6. CORPORATE AND COMMUNITY SERVICES**

### **6.1. CLIENT SERVICES**

### **6.2. COMMUNITY DEVELOPMENT**

#### **6.2.1. Update to Community Grants Program Guidelines**

##### **Executive Summary**

The Community Grants Program has been established by Council to disburse funding and in-kind support to eligible community groups and organisations. Funding is generally provided for applications that target the following types of projects:

- Developing new or existing programs or activities within the Burdekin community
- Local festivals or events that have broad community benefit
- Projects or events that support civic pride and enhanced social and economic activity

The Program is administered by a Grants Assessment Panel that evaluates applications based on approved guidelines and assessment criteria. A review of the guidelines was recently undertaken, and a number of changes are recommended to further enhance the grant evaluation process.

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## **Recommendation**

That Council notes the following changes:

1. The maximum annual cash funding available to recipients each year will be reduced from \$5,000.00 to \$3,000.00 with maximum annual in-kind funding to remain at \$5,000.00
2. Transition the large-scale community events to a sponsorship arrangement to span the four-year term of the current Council
3. Organisations are only eligible to apply to one Council funding stream per event per year
4. The Grant Assessment Panel will independently score applications based on a range of criteria to guide funding approvals

and adopts the revised guidelines attached.

## **Resolution**

Moved Councillor Vasta, seconded Councillor Musumeci that the recommendation be adopted.

CARRIED

## **6.3. FINANCIAL AND ADMINISTRATIVE SERVICES**

## **6.4. GOVERNANCE**

### **6.4.1. Audit Committee Chairperson's 2023/2024 Annual Report**

#### **Executive Summary**

Council's Audit Committee (the Committee) has been established in accordance with requirements of the *Local Government Act 2009*. The Committee operates independently of management and plays a key role in assisting Council discharge its responsibilities for the efficient, effective, economical, and ethical use of ratepayer's resources. The Committee does this by providing independent oversight and assurance of Council's governance and internal control frameworks, financial reporting, and compliance with relevant legislation.

In accordance with the *Local Government Regulation 2012*, the Committee is to examine the internal audit plan, reports of internal audit activity, a draft of the financial statements before being provided to the auditor-general, and the auditor-general's audit report and observation report of the financial statements.

The Committee meets in accordance with an adopted meeting schedule and provides prompt and constructive reports directly to Council via the provision of meeting minutes. In addition, the Independent Chairperson is required to provide an Annual Report to Council on the performance of the Committee throughout the year.

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## **Recommendation**

That Council notes the attached Audit Committee Chairperson's 2023/2024 Annual Report

## **Resolution**

Moved Councillor Detenon, seconded Councillor Oar that the recommendation be adopted.

CARRIED

## **7. INFRASTRUCTURE, PLANNING AND ENVIRONMENTAL SERVICES**

### **7.1. ENVIRONMENTAL AND HEALTH SERVICES**

### **7.2. OPERATIONS**

### **7.3. PLANNING AND DEVELOPMENT**

### **7.4. TECHNICAL SERVICES**

## **8. NOTICE OF MOTION**

## **9. RECEIPT OF PETITIONS**

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## **10. CORRESPONDENCE FOR INFORMATION**

### **10.1. Letter from Department of Resources - Regarding Renaming Yellow Gin Creek as part of a Program of Review of Place Names which may cause Offence or Harm**

#### **Resolution**

That Council provide feedback to Department of Resources voicing objection to renaming Yellow Gin Creek due to the creek's local historical significance to the region.

Moved Councillor Hall, seconded Councillor Detenon that the recommendation be adopted.  
FOR - Councillors Pierina Dalle Cort, Max Musumeci, Michael Detenon, Amanda Hall, Callan Oar, Fina Vasta

AGAINST: Councillor John Furnell

6/1

CARRIED

## **11. GENERAL BUSINESS**

### **11.1. Response to Mrs. Marie Finn's offer to Donate her Piano to the Theatre**

#### **Recommendation**

That Council respond to the letter and kindly decline Mrs. Marie Finn's offer to donate her piano to the Theatre as Council has budgeted funds in the 2024/25 budget to refurbish the existing upright piano at the Theatre.

*Correspondence from Mrs. Marie Finn can be found at the end of this item.*

#### **Resolution**

Moved Councillor Hall, seconded Councillor Oar that the recommendation be adopted.

CARRIED

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**Burdekin Shire Council 3 July 2024**

**Meeting at Shire Chambers**

Present: Pierina Dalle Cort (Shire Chairman), Glenn Arboit (Theatre Manager), Marie Finn (Shire resident)

**Proposal re upright piano in Burdekin Theatre**

In November 1983, there was great rejoicing in the Burdekin community when the Burdekin Theatre was opened. Not only had the shire acquired a wonderful new performing space with tiered seating, but battle-scarred pianos used for solos and accompaniments were cast aside and two new ones graced the stage when needed. Pride of place went to the fabulous Grand piano which was given its own storage area and conditions.

The upright was enthusiastically welcomed and used on stage, in the pit, in the foyer in the loft – wherever a piano was required, even for after parties for singalongs. Sadly, it wasn't always treated with the respect it deserved over its forty-year life, although I would think David and James would always ensure it received the greatest of care under their stewardship.

Despite regular tuning which, I think, is always paid for by the hirer of the event, the upright piano is beginning to show its age and sound like an 'old' piano. I can't even be sure it held its tuning at the last eisteddfod in May. Certainly, the trundling on and off the stage between music sections would not have assisted, although I know it can't be avoided.

As we move into the digital age while still using instruments of the last century, it would be prudent for the Burdekin Shire Council to consider acquiring a good quality piano at a reasonable price while providing opportunities for pianists to perform on an instrument which allows them to shine. For a young performer, there is a certain prestige about playing on an elegant piano, especially when he or she is rehearsing on a digital keyboard.

Eighteen years ago, while I was teaching privately at home, I purchased a one-year-old piano from the mother of one of my students who was showing promise as a tennis player and had decided to give up her piano lessons. The piano, model Yamaha C-113TPW J22101080, walnut colour, had been purchased from Heather Smith of Adcock's Music store in August 2005. I have the original documentation of the sale. Though I continued teaching for a couple of years, the piano was used less frequently as other activities and interests presented themselves in my life in retirement. The piano was regularly tuned by Kevin Lightfoot until his retirement recently.

Currently, John and I are preparing to downsize and move to Townsville so we will not be able to re-locate the piano with us. The piano tuner, Andrew Delaney, has told me a new one of similar style and size would cost \$10,000. He also thought a reasonable asking price for my piano be would around the \$3,000 mark.

Yours sincerely,

Marie Finn

*9.40am - Mr. Arboit left the meeting.*

## **11.2. Change of Ordinary Meeting Date from 27 August 2024 to 29 August 2024**

### **Recommendation**

That Council change the date of the Ordinary Council Meeting scheduled for 27 August 2024 to 29 August 2024 due to Councillors Dalle Cort, Hall and Vasta attending the Australian Local Government Women's Association Queensland Branch State Conference in Brisbane from 26-27 August 2024.

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**Resolution**

Moved Councillor Detenon, seconded Councillor Furnell that the recommendation be adopted.

CARRIED

**12. CLOSED BUSINESS ITEMS****13. DELEGATION**

There being no further business the meeting closed at 9.55am.

**These minutes were confirmed by Council at the Ordinary Council Meeting held on 23 July 2024.**

**MAYOR**

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