



Burdekin Shire Council

MINUTES

ORDINARY COUNCIL MEETING

**HELD AT COUNCIL ADMINISTRATION BUILDING,
145 YOUNG STREET, AYR**

on 10 September 2024

COMMENCING AT 9:00 AM

ORDER OF BUSINESS:

1. ATTENDANCE

Councillor Pierina Dalle Cort, Councillor John Furnell, Councillor Amanda Hall, Councillor Max Musumeci, Councillor Callan Oar, Councillor Fina Vasta.

Mr. N. O'Connor - Acting Chief Executive Officer

Mr. W. Saldumbide - Acting Director of Infrastructure, Planning and Environmental Services

Mrs. K. Galletta - Manager Planning and Development (Part)

Mr. P. Day - Manager Environmental and Health Services (Part)

Ms. P. Prayaga - Coordinator Public Health and Environment (Part)

Apologies: Councillor Michael Detenon - Approved Leave of Absence

Mrs. K. Olsen - Acting Director Corporate and Community Services

Minutes Clerk - Ms. G. Biffanti

2. PRAYER

The meeting prayer was delivered by Pastor Peter Holmes of the Australian Christian Churches.

9.02am - Ms. Prayaga entered the meeting.

9.08am - Mrs. Galletta entered the meeting

3. DECLARATIONS OF INTEREST

The Mayor called for declarations of interest.

Councillor Dalle Cort advised she had a Declarable Conflict of Interest in relation to Item 12.1 Mayoral Minute - Confidential Employment Matter. Councillor Dalle Cort advised of her intention to leave the meeting prior to this discussion.

4. MINUTES AND BUSINESS ARISING

4.1. Ordinary Council Meeting Minutes - 29 August 2024

Recommendation

That the minutes of the Ordinary Council Meeting held on 29 August 2024 be received as a true and correct record.

Resolution

Moved Councillor Furnell, seconded Councillor Musumeci that the recommendation be adopted.

CARRIED

4.2. Audit Committee Meeting Minutes - 4 September 2024

Executive Summary

This report provides the Minutes of the Audit Committee Meeting held on 4 September 2024.

Recommendation

Item 3 Minutes from the previous Audit Committee Meeting

That the minutes from the previous meeting be formally adopted.

Item 4.1 Final financial statements including external audit clearance and management certification

That the final Financial Statements be recommended to the Mayor and CEO for signing and that the committee recommends the acceptance of the Management Certification Letter as tabled.

Item 5 Draft Annual Report

That the committee endorse the draft Annual Report subject to final quality checks and graphic design presentation and presented to Council for adoption.

Item 6.1 QAO Briefing Report

That the committee note the QAO briefing report.

Item 6.2 External Auditor 2024 Closing Report

That the committee endorse the External Audit 2024 Closing Report.

Item 6.3 Consider need for closed session briefing with Crowe/QAO

That the Committee agree a closed session briefing was not required.

Item 7.1 Presentation of Risk Management Committee Meeting Minutes from 28 August 2024

That the Committee note the minutes of the Risk Management Committee Meeting held on 28 August 2024.

Item 7.2 Cyber-Security Updates

That the Committee accept the Cyber-Security Update report with the revised dates.

That:

1. the minutes of the Audit Committee meeting held on 4 September 2024 be noted; and
2. the recommendations as detailed in the minutes and summarised in Items 3 to 7.2 above be adopted.

Resolution

Moved Councillor Oar, seconded Councillor Vasta that the recommendation be adopted.

CARRIED

5. EXECUTIVE

5.1. CEO

5.2. ECONOMIC DEVELOPMENT

6. CORPORATE AND COMMUNITY SERVICES

6.1. CLIENT SERVICES

6.2. COMMUNITY DEVELOPMENT

6.3. FINANCIAL AND ADMINISTRATIVE SERVICES

6.4. GOVERNANCE

7. INFRASTRUCTURE, PLANNING AND ENVIRONMENTAL SERVICES

7.1. ENVIRONMENTAL AND HEALTH SERVICES

7.1.1. Adoption of Environmental Policy

Executive Summary

Council and staff undertake a periodic review the Environmental Policy to determine if any improvements or changes are required.

A review has been undertaken of the policy and a revised version is attached for consideration and adoption.

Recommendation

That Council adopts the attached revised Environmental Policy.

Resolution

Moved Councillor Musumeci, seconded Councillor Furnell that the recommendation be adopted.

CARRIED

7.1.2. Adoption of Flying-Fox Roost Management Plan

Executive Summary

The management of flying-foxes by the Burdekin Shire Council in the past has been based on a reactive response and a Policy. Council received a State Government grant of \$37,500.00 to develop a Flying-fox Roost Management Plan. The draft Plan provides direction and recommendations for the long-term management of flying-foxes.

Once the Plan is adopted the recommended management options can be implemented based on external funding and internal resource availability.

Recommendation

That Council adopts the Flying-Fox Roost Management Plan.

Resolution

Moved Councillor Musumeci, seconded Councillor Oar that the recommendation be adopted.

CARRIED

9.19am - Ms. Prayaga left the meeting.

7.2. OPERATIONS

7.2.1. Queensland Corrective Services - Community Service Projects

Executive Summary

Queensland Corrective Services deliver Community Work Programs that are approved under the provisions of Section 271 of the *Corrective Services Act 2006* (CSA) and Queensland Corrective Services (QCS) Instrument of Delegation of Chief Executive Powers. Community Work Programs engage low risk prisoners to undertake community service projects conducted for Government organisations or not for profit organisations within the regional Council/district.

Burdekin Shire Council was approached by Queensland Corrective Services to establish Council's agreement or otherwise to participate in the program and identify opportunities for suitable community projects that could be undertaken in the Burdekin Shire under a Community Work Program engagement.

QCS are responsible for the selection of suitable participants in the program and are responsible for the direct supervision of participants.

Recommendation

That Council agree to enter into a Community Work Program partnership with Queensland Corrective Services with Council selecting a number of community reserve spaces to be tidied up and rehabilitated.

Resolution

Moved Councillor Furnell, seconded Councillor Musumeci that the recommendation be adopted.

CARRIED

7.3. PLANNING AND DEVELOPMENT

7.3.1. Burdekin Shire Council Planning Scheme December 2022 - Review and Associated Actions

Executive Summary

On 1 March 2023, the *Burdekin Shire Council Planning Scheme December 2022* (the Scheme) came into effect.

The State Government in approving the adoption of the Scheme placed two (2) conditions and an advice statement for Council to comply with within 24 months of the effective date (i.e. 1 March 2024).

This report is to:

- a. Inform Council of the requirements forming the Scheme review; and
- b. Update Council on the status of other actions associated with the Scheme and its review.

Recommendation

That Council notes the content of this report and proposed timings and scope for undertaking the review of the 2022 Burdekin Shire Planning Scheme.

Resolution

Moved Councillor Musumeci, seconded Councillor Oar that the recommendation be adopted.

CARRIED

9.44am - Mrs. Galletta left the meeting.

7.4. TECHNICAL SERVICES

8. NOTICE OF MOTION

9. RECEIPT OF PETITIONS

10. CORRESPONDENCE FOR INFORMATION

11. GENERAL BUSINESS

12. CLOSED BUSINESS ITEMS

9.54am - Mr. Day left the meeting.

9.55am - Mr. O' Connor and Mr. Saldumbide left the meeting.

10.00am Councillor Dalle Cort left the meeting at the commencement of this discussion as she had a Declarable Conflict of Interest in relation to Item 12.1 Mayoral Minute - Confidential Employment Matter.

Councillor Musumeci assumed the Chair.

Council Meeting closed to Public under Section 254J(3) of *Local Government Regulation 2012*.

Resolution

Moved Councillor Hall, seconded Councillor Vasta that the Council meeting be closed to the public under the following sections of the *Local Government Regulation 2012*:

254J(3) (b) industrial matters affecting employees;

For the purpose of discussing:

1. Confidential Employment Matter.

CARRIED

Council Meeting opened to Public.

Moved Councillor Oar, seconded Councillor Vasta that the Council meeting be opened to the public.

CARRIED

10.38am Mr. O'Connor re-entered the meeting.

12.1. Mayoral Minute - Confidential Employment Matter**Recommendation**

That:

1. Council proceed in accordance with the 'in principle' agreement set out in this report and as discussed in the closed session of the Ordinary Meeting of Council on 10 September 2024.
2. Councillor Musumeci as delegate of the Mayor:
 - a) provide instructions on behalf of Council, as necessary, to Mr. Wild of Peak Services Legal;
 - b) sign all documents necessary in relation to the matters discussed in the closed session of this Ordinary Meeting of Council.

Resolution

Moved Councillor Oar, seconded Councillor Vasta that the recommendation be adopted.

CARRIED

10.40am Councillor Dalle Cort re-entered the meeting and resumed the chair.

13. DELEGATION

There being no further business the meeting closed at 10.41am.

These minutes were confirmed by Council at the Ordinary Council Meeting held on 24 September 2024.

MAYOR
