



Burdekin Shire Council

MINUTES

ORDINARY COUNCIL MEETING

**HELD AT COUNCIL ADMINISTRATION BUILDING,
145 YOUNG STREET, AYR**

on 11 February 2025

COMMENCING AT 9:00 AM

ORDER OF BUSINESS:

ATTENDANCE

Councillor Pierina Dalle Cort (Part), Councillor Michael Detenon, Councillor John Furnell, Councillor Amanda Hall, Councillor Max Musumeci (Teams), Councillor Callan Oar, Councillor Fina Vasta.

Mr. M. Magin - Chief Executive Officer
Mrs. K. Olsen - Director Corporate and Community Services (Teams)
Mr. J. Stewart - Director Infrastructure, Planning and Environmental Services
Mr. G. Arboit - Manager Community Services (Part)
Ms. T. Heuir - Project Engineer (Part)(Teams)
Mr. J. Tickle - Manager Water and Waste Water (Part)(Teams)

Minutes Clerk - Mrs. S. Iturriaga

2. PRAYER

The meeting prayer was delivered by Pastor Peter Holmes of the Australian Christian Churches.

3. DECLARATIONS OF INTEREST

The Mayor called for declarations of interest.

Councillor Oar advised he had a Declarable Conflict of Interest in relation to item 6.4.2 Trustee Lease Renewal - Lease X in Part of Lot 8 on Crown Plan 910254 - Ayr Golf Club Inc. and item 6.4.3 Freehold Lease Renewal - Lot 4 on Survey Plan 114470 - Ayr Golf Club Inc. as he is currently a member of the Ayr Golf Club Inc. Councillor Oar advised of his intention to leave the meeting prior to this discussion.

4. MINUTES AND BUSINESS ARISING

4.1. Ordinary Council Meeting Minutes - 28 January 2025

Recommendation

That the minutes of the Ordinary Council Meeting held on 28 January 2025 be received as a true and correct record.

Resolution

Moved Councillor Detenon, seconded Councillor Furnell that the recommendation be adopted.

CARRIED

4.2. Community Grants Panel Meeting Minutes - Round 3 - 29 January 2025

Executive Summary

This report provides the minutes of the Community Grants Panel Meeting held on 29 February 2025.

Recommendation

Item 1 – Consideration of Grants Applications Round 3 – 2024/2025 Financial Year

No.	Applicant	Recommended Cash Funding	Recommended In-kind Support
1.1	Burdekin Race Club Inc	\$3,000.00	\$6,427.00
1.2	Burdekin Junior Rugby League Football Club	\$3,000.00	\$320.00
1.3	Home Hill Tennis Association		\$1,802.00

That:

1. the minutes of the Community Grants Panel Meeting held on 29 January 2025 be noted; and
2. the recommended funding as detailed in the minutes and noted in Items 1.1 - 1.3 be adopted; and
3. it be noted that the remaining cash funds for the 2024/2025 Financial Year after the allocation from Round 3 will be \$24,500.00.

Resolution

Moved Councillor Vasta, seconded Councillor Hall that the recommendation be adopted.

CARRIED

9.15am - Mr. Arboit left the meeting.

Mayor Dalle Cort advised she was required to leave the meeting to attend to a District Disaster Teams Meeting.

Resolution

Moved Mayor Dalle Cort, seconded Councillor Detenon that Councillor Furnell assumed the chair for the remainder of the meeting in Mayor Dalle Cort's absence.

CARRIED

9.20am - Mayor Dalle Cort left the meeting.

Councillor Furnell assumed the chair.

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5. EXECUTIVE

5.1. CEO

5.1.1. Council Attendance at the National General Assembly of Australian Local Government Association - 24 to 27 June 2025 - Canberra

Executive Summary

Advice has been received from the Australian Local Government Association (ALGA) that its 31st National General Assembly of Local Government (NGA) is being held in Canberra from 24 to 27 June 2025.

Recommendation

Council endorses the Mayor, Councillor Pierina Dalle Cort and Chief Executive Officer, Matthew Magin to attend the Australian Local Government Association (ALGA) NGA in Canberra from 24 to 27 June 2025, with all expenses of attendance at the Conference be met by Council.

Resolution

Moved Councillor Detenon, seconded Councillor Oar that the recommendation be adopted.

CARRIED

5.2. ECONOMIC DEVELOPMENT

6. CORPORATE AND COMMUNITY SERVICES

6.1. CLIENT SERVICES

6.2. COMMUNITY DEVELOPMENT

6.3. FINANCIAL AND ADMINISTRATIVE SERVICES

6.4. GOVERNANCE

6.4.1. Operational Plan Q2 Report

Executive Summary

In accordance with provisions of the *Local Government Regulations 2012* a report on the progress of implementing the Annual Operational Plan has been prepared and is now presented to Council for adoption. The Operational Plan Q2 report provides an accurate overview of the activities and progress undertaken within the second quarter period from 1 October 2024 to 31 December 2024.

Council uses a traffic light system to provide an "at-a-glance" assessment of whether each activity is "on target" (green), "progressing" (yellow), "under target" (red), or "inactive" (clear). The Q2 report shows that at the end of the Q2 period, of the 174 adopted activities, 138 activities (80%) were considered to be meeting or above target, 30 activities were progressing (17%), 2 activities were under target (1%) and 4 (2%) were inactive. A comparison table is provided later in this report demonstrating the same time last financial year and the Q1 reporting results.

Recommendation

That Council adopts the Operational Plan Q2 report as attached to this report.

Resolution

Moved Councillor Detenon, seconded Councillor Oar that the recommendation be adopted.

CARRIED

6.4.2. Trustee Lease Renewal - Lease X in Part of Lot 8 on Crown Plan 910254 - Ayr Golf Club Inc.

9.33am Councillor Oar left the meeting at the commencement of this discussion as advised he had a Declarable Conflict of Interest in relation to Item 6.4.2 Trustee Lease Renewal - Lease X in Part of Lot 8 on Crown Plan 910254 - Ayr Golf Club Inc. and 6.4.3 Freehold Lease Renewal - Lot 4 on Survey Plan 114470 - Ayr Golf Club Inc. as he is currently a member of the Ayr Golf Club Inc.

Executive Summary

Council approval is requested to renew Trustee Lease as follows:

Lessor:	Burdekin Shire Council
Lessee:	Ayr Golf Club Inc.
Leased Area:	Lease X in Part of Lot 8 on Crown Plan 910254
Term:	Ten (10) years
Date:	1 March 2025 to 28 February 2035
Rental:	\$0.10 per annum (if demanded)

Recommendation

That Council agree to renew Trustee Lease X in Part of Lot 8 on Crown Plan 910254 as shown on Attachment 1 for a term of ten (10) years being 1 March 2025 to 28 February 2035.

Resolution

Moved Councillor Vasta, seconded Councillor Hall that the recommendation be adopted.

CARRIED

6.4.3. Freehold Lease Renewal - Lot 4 on Survey Plan 114470 - Ayr Golf Club Inc.

Executive Summary

Council approval is requested to renew Freehold Lease as follows:

Lessor:	Burdekin Shire Council
Lessee:	Ayr Golf Club Inc.
Leased Area:	Reduced Lot 4 on Survey Plan 114470
Term:	Five (5) years plus one (1) x five (5) year option
Date:	1 January 2025 to 31 December 2029
Rental:	\$0.10 per annum (if demanded)

Recommendation

That Council agree to renew Freehold Lease for reduced Lot 4 on Survey Plan 114470 as shown on Attachment 1 for a term of five (5) years, being 1 January 2025 to 31 December 2029, with a five (5) year renewal option.

The lease will be in accordance with Council's standard lease conditions for community organisations.

Resolution

Moved Councillor Detenon, seconded Councillor Vasta that the recommendation be adopted.

CARRIED

9.37am - Councillor Oar re-entered the meeting.

6.4.4. Acceptable Request Guidelines for Councillors

Executive Summary

In accordance with provisions of the *Local Government Act 2009 (Act)*, The Acceptable Request Guidelines have been developed to provide guidance to Councillors and employees on the way in which Councillors may ask for advice or information to support them to carry out their responsibilities under the Act. The guidelines support the principles of transparent and effective process, decision-making in the public interest and good governance of, and by, local government. The Acceptable Request Guidelines were last reviewed and adopted in July 2022 with a 24-month review period. The guidelines have been reviewed and updated with some minor amendments.

Recommendation

That Council adopt the Acceptable Request Guidelines as attached to this report.

Resolution

Moved Councillor Oar, seconded Councillor Hall that the recommendation be adopted.

CARRIED

7. INFRASTRUCTURE, PLANNING AND ENVIRONMENTAL SERVICES

7.1. ENVIRONMENTAL AND HEALTH SERVICES

7.2. OPERATIONS

7.3. PLANNING AND DEVELOPMENT

7.4. TECHNICAL SERVICES

7.4.1. TBSC/24/028 Superintendent - South Ayr Water Filtration Plant

Executive Summary

To support the project and provide Council's Project Team with external, high-level contractual evaluations and advice, Council has tendered for a Project Superintendent to assist in delivering Stage 1 of the South Ayr Water Filtration Plant. This critical infrastructure will enable Council to filter and treat water from the South Ayr bores, supplementing the supply of clean, potable drinking water to the townships of Ayr, Alva, and Brandon.

The Project Superintendent will work closely with Council's Project Team to manage various contracts and assist in delivering the project in accordance with the approved designs.

Tender bids were assessed by an evaluation panel, and a recommendation for a suitably qualified consultant has been prepared for Council's consideration.

This report aims to inform Council of the evaluation panel process and provide a recommendation for the Superintendent of the South Ayr Water Filtration Plant.

Recommendation

That Council endorses the recommendation to award Lonergan Project Services Pty Ltd the contract for TBSC/24/028 Superintendent – South Ayr Water Filtration Plant.

Resolution

Moved Councillor Oar, seconded Councillor Detenon that the recommendation be adopted.

CARRIED

8. NOTICE OF MOTION

9. RECEIPT OF PETITIONS

10. CORRESPONDENCE FOR INFORMATION

11. COUNCILLOR REPORTS

12. GENERAL BUSINESS

Councillor Hall requested that it be noted in the minutes of this meeting that, during discussions of Item 6.4.2 Local Government Remuneration Commission Annual Report 2024 at the Ordinary Council Meeting held on 28 January 2025, although she voted in favour of the resolution, her intention was to vote against it.

13. CLOSED BUSINESS ITEMS

14. DELEGATION

There being no further business the meeting closed at 9.52am.

These minutes were confirmed by Council at the Ordinary Council Meeting held on 25 February 2025.

MAYOR
