



Burdekin Shire Council

MINUTES

ORDINARY COUNCIL MEETING

**HELD AT COUNCIL ADMINISTRATION BUILDING,
145 YOUNG STREET, AYR**

on 25 February 2025

COMMENCING AT 9:00 AM

ORDER OF BUSINESS:

ATTENDANCE

Councillor Pierina Dalle Cort, Councillor Michael Detenon, Councillor John Furnell, Councillor Amanda Hall, Councillor Max Musumeci, Councillor Callan Oar, Councillor Fina Vasta.

Mrs. K. Olsen – Director Corporate and Community Services
Mr. J. Stewart - Director Infrastructure, Planning and Environmental Services
Mr. K. Byers - Manager Technical Services (Part)
Mrs. K. Galletta - Manager Planning and Development (Part)
Mrs. J. Manganaro - Manager Financial and Administrative Services (Part)
Ms. F. Smith - Financial Accountant Reporting (Part)

Apologies - Mr. M. Magin - Chief Executive Officer

Minutes Clerk - Ms. G. Biffanti

2. PRAYER

The meeting prayer was delivered by Reverend Malia Ma'u of the Burdekin Uniting Church.

3. DECLARATIONS OF INTEREST

The Mayor called for declarations of interest.

No declarations of interest were identified.

4. MINUTES AND BUSINESS ARISING

4.1. Ordinary Council Meeting Minutes - 11 February 2025

Recommendation

That the minutes of the Ordinary Council Meeting held on 11 February 2025 be received as a true and correct record.

Resolution

Moved Councillor Furnell, seconded Councillor Vasta that the recommendation be adopted.

CARRIED

4.2. Audit and Risk Committee Meeting Minutes - 5 February 2025

Executive Summary

This report provides the Minutes of the Audit and Risk Committee Meeting held on 5 February 2025.

Recommendation

Item 3 Minutes from the previous Audit Committee Meeting

That the minutes from the previous meeting be formally adopted.

Item 5.1 QAO Briefing Report

That the Committee note the QAO Briefing report.

Item 5.2 Consider need for closed session briefing with Crowe/QAO

That the Committee agree a closed session briefing was not required.

Item 6.1 Confirmation of Internal Audit Charter

That the Committee accept the Internal Audit Charter with marked changes.

Item 6.2 Endorsement of Internal Audit Plan

That the Committee endorse the Internal Audit Plan.

Item 6.3, 6.4 Internal Audit Report and Planning and Development Review

That the committee accept the Internal Audit Report and Planning and Development Review noting the review to be presented to Council to discuss.

Item 7.1 Enterprise Risk Management Framework and Risk Appetite and Tolerance update

That the Committee recommend the Enterprise Risk Management Framework and Risk Appetite and Tolerance be forwarded to Senior Leadership Group for review.

Item 8.1 Cyber-Security Update

That the Committee accept the Cyber-Security Update report with the due dates to be revised for the next meeting.

Item 9.1 Results of Self-Assessment – Audit Committee Performance

That the Committee accept the Results of Self-Assessment - Audit Committee Performance.

Item 9.2 – Review/confirm Audit and Risk Committee Charter

That the Committee accept the updated Audit and Risk Committee Charter for now, with additional education to be provided in future meetings.

Item 10.2 Adoption of 2025 Schedule of Dates and Agenda Items

That the Committee endorse the 2025 Audit and Risk Committee Schedule Dates and Agenda Items.

That:

1. the minutes of the Audit and Risk Committee meeting held on 5 February 2025 be noted; and
 2. the recommendations as detailed in the minutes and summarised in Items 3 to 10.2 above be adopted.
-

Resolution

Moved Councillor Detenon, seconded Councillor Oar that the recommendation be adopted.

CARRIED

5. EXECUTIVE

5.1. CEO

5.1.1. Council Attendance at the Local Government Association of Queensland Civic Leaders Summit - 12 to 13 March 2025 - Brisbane

Executive Summary

An invitation to attend the Local Government Association of Queensland (LGAQ) Civic Leaders Summit has been received by the Mayor and Chief Executive Officer. The Civic Leaders Summit is being held in Brisbane from 12 to 13 March 2025, with a separate Mayoral Networking Event at Parliament House in Brisbane on 11 March 2025.

Recommendation

Council endorses the Mayor Pierina Dalle Cort and Chief Executive Officer Matthew Magin attend the Local Government Association of Queensland (LGAQ) Civic Leaders Summit in Brisbane from 12 to 13 March 2025, as well as the Mayoral Networking Event at Parliament House on 11 March, with all expenses of attendance at the Summit to be met by Council.

Resolution

Moved Councillor Musumeci, seconded Councillor Furnell that the recommendation be adopted.

FOR - Councillors Pierina Dalle Cort, Michael Detenon, John Furnell, Amanda Hall, Max Musumeci, Fina Vasta

AGAINST - Councillor Callan Oar

6/1

CARRIED

5.2. ECONOMIC DEVELOPMENT

6. CORPORATE AND COMMUNITY SERVICES

6.1. CLIENT SERVICES

6.2. COMMUNITY DEVELOPMENT

6.3. FINANCIAL AND ADMINISTRATIVE SERVICES

6.3.1. Monthly Financial Report - January 2025

Recommendation

That the Monthly Financial Report for Period Ending 31 January 2025 be received.

Resolution

Moved Councillor Furnell, seconded Councillor Detenon that the recommendation be adopted.

CARRIED

9.19am - Mrs. Galletta entered the meeting.

9.21am - Mrs. Manganaro and Ms. Smith left the meeting.

6.4. GOVERNANCE

6.4.1. Delegation of Powers to the Chief Executive Officer

Executive Summary

Council has many powers and duties which are governed by legislation, however, in the interest of efficiency, these decision-making powers and duties can be delegated by Council to the Chief Executive Officer (CEO). The Chief Executive Officer may then further sub-delegate certain powers to specified staff in the organisation as considered appropriate.

Delegation and sub-delegation processes ensure that employees are provided with the legal authority to undertake various duties and exercise powers in accordance with legislation. They promote accountability and are considered a proactive risk management tool.

The *Local Government Act 2009* ('the Act') requires Councils to review delegations to the CEO annually. Through King and Company Solicitors, the Local Government Association of Queensland ('LGAQ') has developed a complete list of all delegations under State legislation which can be delegated to Local Government Chief Executive Officer's.

LGAQ has provided an update to the Delegations Register Service with details of reprints, and new registers which include:

- *Coexistence Queensland Act 2013*
- *Regional Planning Interests Act 2014*
- *State Emergency Service Act 2024*

Approval is sought by Council to delegate powers to the Chief Executive Officer and include

these new registers in Council's 'Register of Delegations - Council to Chief Executive Officer' as shown in attachment 1.

Recommendation

That, pursuant to section 257 of the *Local Government Act 2009*, all powers referred to in the 'Register of Delegations - Council to Chief Executive Officer' as shown in attachment 1, are delegated by Council to the Chief Executive Officer.

Motion

Moved Councillor Musumeci, seconded Councillor Furnell that the recommendation be adopted.

Procedural Motion

Moved Councillor Hall, seconded Councillor Vasta, that the item lay on the table for further information to be provided, prior to the matter being formally considered again at the next Ordinary Council Meeting.

CARRIED

9.23am - Mr. Byers entered the meeting.

7. INFRASTRUCTURE, PLANNING AND ENVIRONMENTAL SERVICES

7.1. ENVIRONMENTAL AND HEALTH SERVICES

7.2. OPERATIONS

7.3. PLANNING AND DEVELOPMENT

7.3.1. Development Application for a Development Permit for Reconfiguring a lot – One (1) lot into Two (2) lots at 512 Hurney Road, Osborne (Lot 233 on SB107)

Executive Summary

This report to Council deals with a development application lodged by Milford Planning on behalf of applicant, Dino Codega for a lot reconfiguration, being a one lot (1) into two (2) lots subdivision of rural zoned land described as Lot 233 on SB107, and located at 512 Hurney Road, Osborne.

Recommendation

That Council approve the development application seeking a Development Permit for Reconfiguring a Lot (one (1) lot into two (2) lots) of land located at 512 Hurney Road, Osborne, and described as Lot 233 on SB107, subject to reasonable and relevant conditions

as set out below.

Condition	Reason	Timing	
1. General and Administration <u>Compliance with Conditions</u> 1.1 The Applicant (and any contractor, agent, employee or invitee of the applicant) is responsible for carrying out the approved development and ensuring compliance with this development approval, the conditions of the approval and the relevant requirements in accordance with: 1.1.1 The specifications, facts and circumstances as set out in the application submitted to Council, including recommendations and findings confirmed within the relevant technical reports. 1.1.2 The development must comply in full with all conditions of this approval, and is to be designed, constructed and maintained in accordance with relevant Planning Scheme requirements, Council policies, guidelines and standards (except as otherwise specified by any condition) to Council's satisfaction, and best practice engineering. 1.2 Where a discrepancy or conflict exists between the written condition(s) of the approval and the approved plans, the requirements of the written condition(s) of the development approval will prevail. 1.3 Where these conditions refer to 'Council' in relation to requiring Council to approve or be satisfied, the role of the Council may be fulfilled in whole or in part by an officer acting under appropriate delegation. <u>Works – Applicant's Responsibility/Expense</u> 1.4 The cost of all works associated with the development and construction of the development including services, facilities and/or public utility alterations required are met by the applicant, at no cost to the Council. 1.5 The applicant must repair any damage to existing infrastructure (e.g. kerb and channel, footpath or roadway) that may occur during any works undertaken as part of the development. Any damage that is deemed to create a hazard to the community must be repaired immediately. <u>Infrastructure Conditions</u> 1.6 All development conditions contained in this development approval relating to infrastructure under Chapter 4 of the <i>Planning Act 2016 (the Act)</i> , should be read as being non-trunk infrastructure conditioned under section 145 of the Act, unless otherwise stated.		At all times.	
2. Approved Plans and Documents <u>Approved Plans & Documents</u> 2.1 The proposed development must be completed, comply with and maintained generally in accordance with the drawings/ documents identified in the above, except as otherwise specified and/or amended by any condition of this approval.		The development must comply with all planning scheme requirements as approved and conditioned by this development permit. At all times.	
Condition	Reason	Timing	
2.2 The development must be constructed in the position and at the levels identified on the approved plans or as stipulated by a condition of this approval, noting that all boundary setback measurements are taken from the real property boundary and not from such things as road bitumen or fence lines.			
2.3 Where there is any conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval must prevail.			
Approved Plans			
Drawing Title	Drawing/Revision	Prepared by	Date
Proposed Lots 512 and 513, cancelling Lot 233 on SB107	M2350-SK-01 Issue A Sheet 1/2	Milford Planning	12 September 2024
Proposed Lots 512 and 513, cancelling Lot 233 on SB107	M2350-SK-01 Issue B Sheet 2/2	Milford Planning	4 November 2024
3. Payment of Rates, Charges and Expenses 3.1 Prior to signing the Plan of Survey, payment is required of any outstanding rates or charges levied by the Council or any expenses being a charge over the subject land. 3.2 Pay the sum calculated at the current charge per lot to be levied on the Council by the Department of Resources, for each new valuation.		Confirmation to be provided to Council prior to the release of the Plan of Survey.	
4. Services and Infrastructure Provision			
Confirmation of Existing Services 4.1 The existing services for each lot must be contained within the individual allotments.		To ensure the development is appropriately serviced in accordance with relevant code/s and policy direction.	Confirmation to be provided to Council prior to the release of the Plan of Survey.
5. Access and Roadworks			
Roadworks 5.1 The construction of any additional crossovers to give access to the land is the owner's responsibility.		To provide appropriate access in accordance with relevant code/s and policy direction.	Prior to: (i) the issuance of a Development Permit

Condition	Reason	Timing
5.2 An application must be made to and approved by Council before the construction of any additional access crossovers. 5.3 Approved crossovers must be constructed in accordance with requirements of the approval to the satisfaction of Council.		for: (i) Building Works or Operational Works; or (ii) the release of the Plan of Survey, whichever occurs first.
Infrastructure		
6. Stormwater 6.1 The approved development and use(s) must not interfere with the natural flow of stormwater in the locality in such a manner as to cause ponding or concentration of stormwater on adjoining land or roads. 6.2 Any external catchments discharging to the premises must be accepted and accommodated within the development's stormwater drainage system.	To ensure that stormwater does not adversely affect surrounding properties or properties downstream from the development.	At all times

Advice

1. Infrastructure Charges An Infrastructure Charges Notice outlining the estimated infrastructure contributions payable relevant to the Development Permit is attached for your information.
2. Compliance with Conditions Unless otherwise specified by these conditions, the conditions must be complied with prior to Council's endorsement of the Plan of Survey.
3. Limitation of Approval 3.1 The Council and its officers make no representations and provide no warranties as to the accuracy of the information contained in the application including its supporting material provided to it by the applicant. 3.2 The Council and its officers rely upon the applicant concerning the accuracy and completeness of the application and its supporting material and accepts the application and supporting material as constituting a representation by the applicant as to its accuracy and completeness. Insofar as the application and its supporting material may be incomplete and/or inaccurate giving tide to any claim by a third party the applicant agrees to indemnity and save the council harmless in respect of any claim so arising.
4. Future Development and Mitigation of Flood Hazard 4.1 Development which occurs in areas subject to a flood hazard ensures new buildings or extensions are designed to remain structurally sound during the defined flood event. 4.2 Any future on-site sewerage treatment and disposal on the proposed lots must be in accordance with the On-Site Sewerage Code and AS/NZS 1547:2000. 4.3 Any new lots created provide for a building envelope to accommodate a dwelling house with floor levels above the defined flood level. 4.4 Any development application for building works which includes habitable rooms may have to include a 1% AEP Flood Certificate. N.B. this applies in Localised and River Flood areas as identified in Burdekin Shire Councils mapping. 4.5 Development does not change inundation characteristics outside the subject site in ways that would: (a) result in loss of flood storage or loss of, or changes to, flow paths; (b) adversely change the depth or behaviour of the hazard; or (c) reduce warning times; or (d) increase the duration of the hazard.
5. Acid Sulfate Soils Should the presence of acid sulfate soils or potential acid sulfate soils be detected, an Acid Sulfate Soils Management Plan may be required to be prepared and submitted to Council for approval.
6. Amenity Impacts Use of the site is to be operated in a way that protects the values of the existing environment and will not cause unacceptable impacts on surrounding areas as a result of dust, odour, noise or lighting, in accordance with the <i>Environmental Protection Act 1994</i> .
7. Earthworks Earthworks are not approved as part of this Development Permit. If any earthworks are required and deemed assessable development, an operational
works development application is to be lodged with Council for assessment in accordance with relevant code/s and policy direction.
8. Reticulated Water Infrastructure The proposed lots are unable to be connected to Council's reticulated water supply.
9. Miscellaneous If any item of cultural heritage is identified during site works, all work must cease, and the relevant State Agency must be notified. Work can resume only after State Agency clearance is obtained. The Applicant is reminded of their obligations under Aboriginal Cultural Heritage Act 2003 and Torres Strait Islander Cultural Heritage Act 2003. Further information and databases are available from the Department of Aboriginal and Torres Strait Islander Partnerships at: www.datsip.qld.gov.au .

Resolution

Moved Councillor Detenon, seconded Councillor Hall that the recommendation be adopted.

CARRIED

7.3.2. Development Application for a Development Permit for Reconfiguring a Lot – Boundary Realignment (2 Lots into 2 Lots) at 342 School Road and 348 McDonald Road, Clare (Lot 229 and Lot 103 on GS811)

Executive Summary

This report to Council deals with a development application lodged by BNC Planning on behalf of applicant, C and R Marino, for a lot reconfiguration, being a boundary realignment of the existing common boundary of two (2) lots located at 342 School Road and 348 McDonald Road, Clare, on land described as Lot 229 and Lot 103 on GS811.

Recommendation

That Council approve the development application seeking a Development Permit for Reconfiguring a Lot – Boundary Realignment (Two (2) Lots into Two (2) Lots) at 342 School Road and 348 McDonald Road, Clare, on land described as Lot 229 and Lot 103 on GS811, subject to reasonable and relevant conditions as set out below.

Condition	Reason	Timing
1 General and Administration <u>Compliance with Conditions</u> 1.1 The Applicant (and any contractor, agent, employee or invitee of the applicant) is responsible for carrying out the approved development and ensuring compliance with this development approval, the conditions of the approval and the relevant requirements in accordance with: 1.1.1 The specifications, facts and circumstances as set out in the application submitted to Council, including recommendations and findings confirmed within the relevant technical reports. 1.1.2 The development must comply in full with all conditions of this approval, and is to be designed, constructed and maintained in accordance with relevant Planning Scheme requirements, Council policies, guidelines and standards (except as otherwise specified by any condition) to Council's satisfaction, and best practice engineering. 1.2 Where a discrepancy or conflict exists between the written condition(s) of the approval and the approved plans, the requirements of the written condition(s) of the development approval will prevail. 1.3 Where these conditions refer to 'Council' in relation to requiring Council to approve or be satisfied, the role of the Council may be fulfilled in whole or in part by an officer acting under appropriate delegation. <u>Works – Applicant's Responsibility/Expense</u> 1.4 The cost of all works associated with the development and construction of the development including services, facilities and/or public utility alterations required are met by the applicant, at no cost to the Council. 1.5 The applicant must repair any damage to existing infrastructure (e.g. kerb and channel, footpath or roadway) that may occur during any works undertaken as part of the development. Any damage that is deemed to create a hazard to the community must be repaired immediately. <u>Infrastructure Conditions</u> 1.6 All development conditions contained in this development approval relating to infrastructure under Chapter 4 of the <i>Planning Act 2016 (the Act)</i> , should be read as being non-trunk infrastructure conditioned under section 145 of the Act, unless otherwise stated.		At all times.
2. Approved Plans and Documents <u>Approved Plans & Documents</u> 2.1 The proposed development must be completed, comply with and maintained generally in accordance with the drawings/ documents identified in the above, except as otherwise specified and/or amended by any condition of this approval.	The development must comply with all planning scheme requirements as approved and conditioned by this development permit.	At all times.

Condition	Reason	Timing
2.2 The development must be constructed in the position and at the levels identified on the approved plans or as stipulated by a condition of this approval, noting that all boundary setback measurements are taken from the real property boundary and not from such things as road bitumen or fence lines.		
2.3 Where there is any conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval must prevail.		
Approved Plans		
Drawing Title	Drawing/Revision	Date
Proposed Reconfiguration – Lots 103 & 229	Plan No: P24-358_001.dwg	21 October 2024
Cancelling Lots 103 & 229 on GS811	Prepared by Atkinson Surveys	
3. Payment of Rates, Charges and Expenses		Confirmation to be provided to Council prior to the release of the Plan of Survey.
3.1 Prior to signing the Plan of Survey, payment of any outstanding rates or charges levied by the Council or any expenses being a charge over the subject land is required.		
3.2 Pay the sum calculated at the current charge per lot to be levied on the Council by the Department of Resources, for each new valuation.		
Access and Roadworks		
4. Roadworks	To provide appropriate access in accordance with relevant code/s and policy direction.	At all times.
4.1 The construction of any additional crossovers to give access to the land is the owner's responsibility.		
4.2 An application must be made to and approved by Council before the construction of any additional access crossovers.		
4.3 Approved crossovers must be constructed in accordance with requirements of the approval to the satisfaction of Council.		
Infrastructure		
5. Stormwater	To ensure that stormwater does not adversely affect surrounding properties or properties downstream from the development.	At all times
5.1 The approved development and use(s) must not interfere with the natural flow of stormwater in the locality in such a manner as to cause ponding or concentration of stormwater on adjoining land or roads.		
5.2 Any external catchments discharging to the premises must be accepted and accommodated within the development's stormwater drainage system.		

Advice

1. Infrastructure Charges Not Applicable.
2. Compliance with Conditions Unless otherwise specified by these conditions, the conditions must be complied with prior to Council's endorsement of the Plan of Survey.
3. Limitation of Approval 3.1 The Council and its officers make no representations and provide no warranties as to the accuracy of the information contained in the application including its supporting material provided to it by the applicant. 3.2 The Council and its officers rely upon the applicant concerning the accuracy and completeness of the application and its supporting materials and accepts the application and supporting material as constituting a representation by the applicant as to its accuracy and completeness. Insofar as the application and its supporting material may be incomplete and/or inaccurate giving tide to any claim by a third party the applicant agrees to indemnity and save the council harmless in respect of any claim so arising.
4. Acid Sulfate Soils Should the presence of acid sulfate soils or potential acid sulfate soils be detected, an Acid Sulfate Soils Management Plan may be required to be prepared and submitted to Council for approval.
5. Amenity Impacts Use of the site is to be operated in a way that protects the values of the existing environment and will not cause unacceptable impacts on surrounding areas as a result of dust, odour, noise or lighting, in accordance with the <i>Environmental Protection Act 1994</i> .
6. Earthworks Earthworks are not approved as part of this Development Permit. If any earthworks are required and deemed assessable development, an operational works development application is to be lodged with Council for assessment in accordance with relevant code/s and policy direction.
7. Miscellaneous The Applicant is reminded of their obligations under Aboriginal Cultural Heritage Act, 2003 and Torres Strait Islander Cultural Heritage Act 2003. Further information and databases are available from the Department of Aboriginal and Torres Strait Islander Partnerships at: www.datsip.qld.gov.au . If any item of cultural heritage is identified during site works, all work must cease, and the relevant State Agency must be notified. Work can resume only after State Agency clearance is obtained.
8. Future Development and Mitigation of Flood Hazard 8.1 Development which occurs in areas subject to a flood hazard ensures new buildings or extensions are designed to remain structurally sound during the defined flood event. 8.2 Any future on-site sewerage treatment and disposal on the proposed lots must be in accordance with the On-Site Sewerage Code and AS/NZS 1547:2000.
8.3 Any new lots created provide for a building envelope to accommodate a dwelling house with floor levels above the defined flood level. 8.4 Any development application for building works which includes habitable rooms may have to include a 1% AEP Flood Certificate. N.B. this applies in Localised and River Flood areas as identified in Burdekin Shire Councils mapping. 8.5 Development does not change inundation characteristics outside the subject site in ways that would: (a) result in loss of flood storage or loss of, or changes to, flow paths; (b) adversely change the depth or behaviour of the hazard; or (c) reduce warning times; or (d) increase the duration of the hazard. 8.1

Resolution

Moved Councillor Detenon, seconded Councillor Oar that the recommendation be adopted.

CARRIED

9.32am - Mrs. Galletta left the meeting.

7.4. TECHNICAL SERVICES

7.4.1. QBSC/24/045 Supply and Delivery of One (1) 4WD Tractor with Slasher Implement

Executive Summary

This report to Council is with regards to the procurement of a 4WD tractor with a slasher implement under quotation QBSC/24/045. While the purchase is expected to remain below the \$200,000.00 threshold set by the *Local Government Regulation Queensland 2012*, total purchases from the selected supplier may exceed this limit for the financial year.

Recommendation

That Council award QBSC/24/045 Supply and delivery of one (1) 4WD Tractor with slasher implement and is pursuant to Local Buy Contract LB282 Tractors, Mowers & General Powered Equipment to Prequalified Supplier, The Brown and Hurley Group Pty Ltd (Brown and Hurley Ag Ayr) for one (1) New Holland Tractor T5.110S with Howard EHD180 Slasher for a total of \$122,727.27 excluding GST.

Delegates authority under s257(1)b of the *Local Government Act 2009* to the Chief Executive Officer to negotiate, finalise and execute any and all matters related to the execution of Contract QBSC/24/045 – Supply and delivery of one (1) 4WD Tractor with slasher implement.

Resolution

Moved Councillor Vasta, seconded Councillor Hall that the recommendation be adopted.

CARRIED

8. NOTICE OF MOTION

9. RECEIPT OF PETITIONS

10. CORRESPONDENCE FOR INFORMATION

11. COUNCILLOR REPORTS

11.1. Councillor Reports for January 2025

Recommendation

That Council notes the January 2025 monthly reports.

Resolution

Moved Councillor Musumeci, seconded Councillor Furnell that the recommendation be adopted.

CARRIED

11.2. Amended Councillor Reports for December 2024**Recommendation**

That Council notes the amended December 2024 monthly reports.

Resolution

Moved Councillor Vasta, seconded Councillor Hall that the recommendation be adopted.

CARRIED

12. GENERAL BUSINESS**13. CLOSED BUSINESS ITEMS**

Council Meeting closed to Public under Section 254J (3) (i) of *Local Government Regulation 2012*.

Resolution

Moved Councillor Detenon, seconded Councillor Vasta that the Council meeting be closed to the public under the following sections of the Local Government Regulation 2012:

254J (i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.

For the purpose of discussing:

1. Light Vehicle Acquisitions 2024/2025

CARRIED

Council Meeting opened to Public.

Moved Councillor Hall, seconded Councillor Detenon that the Council meeting be opened to the public.

CARRIED

13.1. Confidential Report - Light Vehicles Acquisition 2024/2025

Executive Summary

This report is in regards to the purchase of these ten (10) light vehicles for the 2024/2025 year were called in two quotations: TBSC/24/021 – Supply and delivery of nine (9) Isuzu Dmax Utilities (QFLEET PSA QF2023-01) fitted with vehicle accessories; and QBSC/25/007 Supply and delivery of one (1) Toyota RAV4 GX Hybrid (QFLEET PSA QF2023-01) fitted with vehicle accessories. The quotations closed on Wednesday 29 January 2025 with responses received from the two suppliers consisting of quotations for ten (10) light vehicle options.

The vehicles listed in QFleet PSA QF2023-01 available from Burdekin vehicle dealerships were assessed using a multi-criteria weighting method.

Recommendation

That Council:

Award the supply and delivery of ten (10) light vehicles pursuant to QFLEET's Preferred Supplier Arrangement (PSA) QF2023-01 – Acquisition of Motor Vehicles for a total combined value of \$397,530.03 excluding GST for:

1. TBSC/24/021 Supply and delivery of nine (9) Isuzu Dmax Utilities to Burdekin Motors Pty Ltd that consists of:
 - 3 x Isuzu Dmax SX MY24 - 2WD Single Cab
 - 1 x Isuzu Dmax SX MY24 - 2WD Dual Cab
 - 2 x Isuzu Dmax SX MY24 - 4WD Single Cab
 - 3 x Isuzu Dmax SX MY24 - 4WD Dual Cab
2. QBSC/25/007 Supply and delivery of one (1) Toyota RAV4 GX Hybrid to Don West Motors Pty Ltd (Don West Toyota) for:
 - 1 x 2025 Toyota RAV4 GX Hybrid - 2WD.

Delegates authority under s257(1)b of the Local Government Act 2009 to the Chief Executive Officer to negotiate, finalise and execute any and all matters related to the execution of Contract TBSC/24/021 – Supply and delivery of nine (9) Isuzu Dmax Utilities (QFLEET PSA QF2023-01) fitted with vehicle accessories; and Contract QBSC/25/007 Supply and delivery of one (1) Toyota RAV4 GX Hybrid (QFLEET PSA QF2023-01) fitted with vehicle accessories.

Resolution

Moved Councillor Detenon, seconded Councillor Vasta that the recommendation be adopted.

CARRIED

14. DELEGATION

There being no further business the meeting closed at 9.50am.

These minutes were confirmed by Council at the Ordinary Council Meeting held on 11 March 2025.

MAYOR
