



**Burdekin Shire Council**

# **MINUTES**

## **ORDINARY COUNCIL MEETING**

**HELD AT COUNCIL ADMINISTRATION BUILDING,  
145 YOUNG STREET, AYR**

**on 8 July 2025**

**COMMENCING AT 9:00 AM**

---

## **ORDER OF BUSINESS:**

### **ATTENDANCE**

Councillor Pierina Dalle Cort, Councillor Michael Detenon, Councillor John Furnell, Councillor Max Musumeci, Councillor Callan Oar, Councillor Fina Vasta

Mr. M. Magin - Chief Executive Officer

Mrs. K. Olsen - Director Corporate and Community Services

Mr. J. Stewart - Director Infrastructure, Planning and Environmental Services

Mr. G. Arboit - Manager Community Services (Part)

Mrs. K. Galletta - Manager Planning and Development (Part)

Mrs. R. Stockdale - Senior Governance Officer (Part)

Apologies - Councillor Amanda Hall - Approved Leave of Absence

Minutes Clerk - Miss. K. Backman

Minutes Clerk - Mrs. S. Iturriaga

#### **1.1. Approved Leave of Absence - Councillor Hall - 8 July 2025.**

##### **Resolution**

Moved Councillor Dalle Cort, seconded Councillor Vasta that Councillor Hall be granted Approved Leave of Absence for 8 July 2025.

CARRIED

### **2. PRAYER**

The meeting prayer was delivered by Pastor Peter Holmes of the Burdekin Community Church.

### **3. DECLARATIONS OF INTEREST**

The Mayor called for declarations of interest.

Councillor Vasta advised she had a Declarable Conflict of interest in relation to Item 6.3.2 QBSC/25/031 RFQ Jones Street Depot Cleaning due to her previous association with ELA Cleaners. Councillor Vasta advised of her intention to leave the meeting during this discussion.

### **4. MINUTES AND BUSINESS ARISING**

#### **4.1. Ordinary Council Meeting Minutes - 24 June 2025**

##### **Recommendation**

That the minutes of the Ordinary Council Meeting held on 24 June 2025 be received as a true and correct record.

---

---

**Resolution**

Moved Councillor Musumeci, seconded Councillor Oar that the recommendation be adopted.

CARRIED

**4.2. Budget Meeting Minutes - 24 June 2025****Recommendation**

That the minutes of the Budget Meeting held on 24 June 2025 be received as a true and correct record.

**Resolution**

Moved Councillor Vasta, seconded Councillor Musumeci that the recommendation be adopted.

CARRIED

**4.3. Fleet Management Steering Committee Minutes - 4 April 2025 and 22 May 2025****Executive Summary**

This report provides the Burdekin Shire Council with quarterly updates and the minutes from the Fleet Management Steering Committee meetings held on 4 April 2025 and 22 May 2025. The committee has been formed to provide cross departmental governance and oversight of key priorities for Fleet Management. The report is for noting purposes only, summarising key discussions and updates to inform the Council of the Committee's ongoing efforts in managing the Council's fleet assets.

**Recommendation**

That Council receive and note the minutes of the Fleet Management Steering Committee meetings held on 4 April 2025 and 22 May 2025.

**Resolution**

Moved Councillor Musumeci, seconded Councillor Oar that the recommendation be adopted.

CARRIED

**4.4. Asset Management Steering Committee Minutes - 9 April and 28 May 2025****Executive Summary**

This report to Council is to provide quarterly updates on the progress and achievements of the Asset Management Steering Committee. The committee has been formed to provide cross departmental governance and oversight of key priorities for Asset management at Burdekin Shire Council.

---

---

One of the key priorities is to improve the alignment of the Long-Term Financial Plan with updated Asset Management Plans (AMPs), and addressing risks identified in the QAO's asset consumption reporting. A consolidated draft AMP covering \$968M in infrastructure was presented, highlighting condition risks particularly in sewerage assets and outlining an improvement plan.

### **Recommendation**

That Council receive and note the minutes of the Audit and Risk Committee meetings held on 9 April and 28 May 2025.

### **Resolution**

Moved Councillor Detenon, seconded Councillor Oar that the recommendation be adopted, noting that the recommendation be amended to read that Council receive and note the minutes of the Asset Management and Steering Committee meeting held on 9 April and 28 May 2025.

CARRIED

## **4.5. Burdekin Shire Youth Council Meeting Minutes - 26 May 2025**

### **Executive Summary**

This report provides the minutes of the Burdekin Shire Youth Council Meeting held on 26 May 2025.

### **Recommendation**

#### Item 4 - Volunteer Roster for Sweet Days, Hot Nights Festival - 30 and 31 May 2025

That Council notes the involvement of the Burdekin Shire Youth Council members in the Sweet Days, Hot Nights Festival to be held on 30 and 31 May 2025. Youth Council members will supervise and assist with activities in the children's craft tent on both days of the event.

#### Item 5 - Youth Digital Mentors Program

That Council notes the involvement of Burdekin Shire Youth Council members in the Youth Digital Mentors Program being coordinated by the Burdekin Library.

That:

1. the minutes of the Burdekin Shire Youth Council Meeting held on 26 May 2025 be noted and adopted; and
2. the recommendations as detailed in the minutes and summarised above in Items 4 and 5 be adopted.

### **Resolution**

Moved Councillor Furnell, seconded Councillor Vasta that the recommendation be adopted.

CARRIED

---

---

#### **4.6. Burdekin Shire Road Safety Advisory Committee Meeting Minutes - 28 May 2025**

##### **Executive Summary**

This report provides the Minutes of the Burdekin Shire Road Safety Advisory Meeting held on 28 May 2025.

##### **Recommendation**

That Council receives and notes the minutes of the Burdekin Shire Road Safety Advisory Committee Meeting held on 28 May 2025.

##### **Resolution**

Moved Councillor Musumeci, seconded Councillor Detenon that the recommendation be adopted.

CARRIED

#### **4.7. ICT Steering Committee Meeting Minutes -16 June 2025**

##### **Executive Summary**

This report provides the Minutes of the ICT Steering Committee Meeting Minutes held on 16 June 2025.

##### **Recommendation**

###### Item Number 11 - General Business

Mr. Stewart raised a question about the committee's awareness of the ICT budget and suggested a budget overview to be presented at the next ICT Steering Committee Meeting.

That confirmation of quarterly meetings (proposed 90-minute meeting) will be arranged and sent out as calendar bookings in advance.

That:

1. the minutes of the ICT Steering Committee Meeting held on 16 June 2025 be noted, and,
2. the recommendations as detailed in the minutes be noted.

##### **Resolution**

Moved Councillor Musumeci, seconded Councillor Detenon that the recommendation be adopted, noting the removal of Recommendation 2.

CARRIED

#### **5. EXECUTIVE**

##### **5.1. CEO**

---

---

### **5.1.1. Appointment of Acting Chief Executive Officer - 12 September to 21 September 2025**

#### **Executive Summary**

The Chief Executive Officer (CEO) will be taking a period of annual leave from 12 September to 21 September 2025, returning to work on Monday 22 September 2025. During the absence of the CEO on annual leave the Council should appoint an Acting CEO. It is proposed that the Director Infrastructure, Planning and Environmental Services, Mr James Stewart, be appointed Acting CEO for this period.

#### **Recommendation**

That the Director Infrastructure, Planning and Environmental Services, Mr James Stewart, be appointed Acting CEO from 12 September to 21 September 2025 during the absence of the CEO on annual leave.

#### **Resolution**

Moved Councillor Furnell, seconded Councillor Vasta that the recommendation be adopted.

CARRIED

### **5.1.2. Council Representation on the Burdekin Shire Youth Council - Councillors John Furnell and Fina Vasta**

#### **Executive Summary**

The Burdekin Shire Youth Council (BSYC), established in 1994, is a youth-led group that gives young people in the district a voice on local issues and helps build a sense of community and connection with Council. It also helps members learn about Local Government and develop leadership skills. While BSYC meets monthly and shares minutes with Council, there is currently no formal Councillor representative appointed.

#### **Recommendation**

That Council support Councillors John Furnell and Fina Vasta as Council's representatives for the Burdekin Shire Youth Council.

#### **Resolution**

Moved Councillor Detenon, seconded Councillor Musumeci that the recommendation be adopted.

CARRIED

### **5.1.3. Council Representation on Burdekin Community Sector Network - Councillor John Furnell**

#### **Executive Summary**

The Burdekin Community Sector Network was established in 2024 to improve communication between community sector organisations for the betterment of the community. As this group is newly established, there is currently no formal Councillor representative appointed.

---

---

## **Recommendation**

That Council support Councillor John Furnell as Council's representative for the Burdekin Community Sector Network.

## **Resolution**

Moved Councillor Detenon, seconded Councillor Musumeci that the recommendation be adopted.

CARRIED

*9.31am - Mrs. Stockdale left the meeting.*

### **5.1.4. Council Representation on Country Universities Centre Burdekin Working Group - Councillor Callan Oar**

#### **Executive Summary**

The Country Universities Centre (CUC) Burdekin Working Group was established in late 2024 to assist in investigating the establishment of a Regional Study Hub under the Country Universities Centre Model within the Burdekin Shire. The Working Group has been established to collaborate on key areas such as strategic planning, partnerships, funding opportunities, and program development. There is currently no formal Councillor representative appointed to the Working Group.

## **Recommendation**

That Council support Councillor Callan Oar as Council's representative for the Country Universities Centre Burdekin Working Group.

## **Resolution**

Moved Councillor Furnell, seconded Councillor Vasta that the recommendation be adopted.

CARRIED

## **5.2. ECONOMIC DEVELOPMENT**

## **6. CORPORATE AND COMMUNITY SERVICES**

### **6.1. CLIENT SERVICES**

### **6.2. COMMUNITY DEVELOPMENT**

---

---

## **6.3. FINANCIAL SERVICES**

### **6.3.1. Asset Disposal Policy**

#### **Executive Summary**

The purpose of this policy is to provide unambiguous and transparent direction for the disposal of surplus or obsolete assets, having regard to the sound contracting principles in Section 104 of the *Local Government Act 2009* namely:

- a) Value for money; and
- b) Open and effective competition; and
- c) The development of competitive local business and industry; and
- d) Environmental protection; and
- e) Ethical behaviour and fair dealing.

#### **Recommendation**

That Council adopts the attached Asset Disposal Policy.

#### **Resolution**

Moved Councillor Musumeci, seconded Councillor Detenon that the recommendation be adopted.

CARRIED

### **6.3.2. QBSC/25/031 RFQ Jones Street Depot Cleaning**

*9.31am - Councillor Vasta left the meeting at the commencement of this discussion as she had a Declarable Conflict of Interest in relation to Item 6.3.2 - QBSC/25/031 RFQ Jones Street Depot Cleaning, due to her previous association with ELA Cleaners.*

#### **Executive Summary**

A request for a quote for the Jones Street Depot contract cleaning QBSC/25/031 was issued after the Tender for cleaning of the Jones Street Depot TBSC/25/017 was considered not to be value for money.

The same pre-determined multi-factor assessment criteria used:

- Experience (20%)
- Resources (15%)
- Local Content (10%)
- Price (55%)

#### **Recommendation**

Council accepts the quote of \$47,854.00 (GST Exclusive) per annum from Sharman Property Services Pty. Ltd. trading as SPS Facilities for QBSC/25/031 RFQ Jones Street Depot Cleaning.

#### **Resolution**

Moved Councillor Musumeci, seconded Councillor Detenon that the recommendation be adopted.

---



---

Voting on the Motion

FOR - Councillors Detenon, Furnell, Musumeci, Dalle Cort

AGAINST - Councillor Oar

4/1

CARRIED

*9.35am - Mr. Arboit left the meeting.*

*9.35am - Councillor Vasta re-entered the meeting.*

## **6.4. GOVERNANCE**

### **6.4.1. Nomination of Burdekin Show Public Holiday Date for 2026**

#### **Executive Summary**

Council has received correspondence from the Office of Industrial Relations inviting Council to make nomination for a show or special holiday for 2026.

#### **Recommendation**

That Council makes application to the Office of Industrial Relations for the appointment of the following public holiday in 2026:

*Wednesday 24 June 2026 – for the whole of the Burdekin Shire – Burdekin Annual Show Holiday.*

#### **Resolution**

Moved Councillor Musumeci, seconded Councillor Furnell that the recommendation be adopted.

CARRIED

---

---

**6.4.2. Trustee Lease - Lot 11 on Crown Plan GS1094, Cnr Torilla and Topton Streets (also known as 2 Dirrill Street), Alva - Volunteer Marine Rescue Burdekin Inc.**

*9.38am - Mrs. Galletta entered the meeting.*

**Executive Summary**

Council approval is requested to enter into a Trustee Lease as follows:

Lessor: Burdekin Shire Council  
Lessee: Volunteer Marine Rescue Burdekin Inc.  
Leased Area: Lot 11 on Crown Plan GS1094  
Term: Ten (10) Years, 1 September 2025 to 31 August 2035 (Nil Options)  
Rent: \$0.10 per annum (if demanded)

**Recommendation**

That Council agrees in principle to enter into a Trustee Lease with Volunteer Marine Rescue Burdekin Inc, over Lot 11 on Crown Plan GS1094, as shown on Attachment 1, for a renewed term of ten (10) years being 1 September 2025 to 31 August 2035 (Nil Options) for uses consistent with air sea rescue purposes.

The Trustee Lease will be subject to the Prescribed Terms pursuant to the *Land Regulation 2020 (Qld)* and Council's Standard Tenure Terms for a Trustee lease.

**Resolution**

Moved Councillor Musumeci, seconded Councillor Detenon that the recommendation be adopted.

CARRIED

**6.4.3. Amendment to Freehold Lease - Lease X on Survey Plan 353323, Part of Lot 106 on Registered Plan 898777, Ayr Aerodrome - Jesse Paul Gileppa**

**Executive Summary**

This report seeks to amend a previous resolution of Council in relation to a Freehold Lease at the Ayr Aerodrome with Jesse Paul Gileppa.

At the Ordinary Council Meeting on 28 January 2025, Council resolved to enter into a Freehold Lease with Jesse Paul Gileppa over Part of Lot 106 on RP898777, Ayr Aerodrome, as Lease X on SP353323 for a five (5) year term, plus one (1) x five (5) year option, commencing on 1 March 2025.

On 27 June 2025 Mr. Gileppa requested to change the commencement date of the lease to 14 July 2025 due to delays in the finalisation of the lease terms. This would also amend the end date of the lease to 13 July 2030.

---

---

## **Recommendation**

That Council amends the commencement date of the Freehold Lease with Jesse Paul Gileppa over Part of Lot 106 on RP898777, Ayr Aerodrome, as Lease X on SP353323 to 14 July 2025 and also amends the end date accordingly to 13 July 2030.

## **Resolution**

Moved Councillor Vasta, seconded Councillor Musumeci that the recommendation be adopted.

CARRIED

## **7. INFRASTRUCTURE, PLANNING AND ENVIRONMENTAL SERVICES**

### **7.1. ENVIRONMENTAL AND HEALTH SERVICES**

### **7.2. OPERATIONS**

### **7.3. PLANNING AND DEVELOPMENT**

#### **7.3.1. Development Application for a Development Permit for Reconfiguring a Lot - Boundary Realignment (2 Lots into 2 Lots) at 94 and 120 Oats Road, Fredericksfield (Lot 2 on RP708096 and Lot 7 on RP723518)**

#### **Executive Summary**

Council is in receipt of an impact assessable reconfiguring a lot development application lodged by Brazier Motti on behalf of the applicant, G. P. Oats, seeking a Development Permit for Reconfiguring a Lot to realign the common boundary of two (2) lots located at 94 and 120 Oats Road, Fredericksfield, on land described as Lot 2 on RP708096 and Lot 7 on RP723518.

#### **Recommendation**

That Council approve the development application seeking a Development Permit for Reconfiguring a Lot – Boundary Realignment (Two (2) Lots into Two (2) Lots) at 94 and 120 Oats Road, Fredericksfield, on land described as Lot 2 on RP708096 and Lot 7 on RP723518, subject to reasonable and relevant conditions as set out below:

---

Condition	Reason	Timing
<b>1 General and Administration</b> <u>Compliance with Conditions</u> 1.1 The Applicant (and any contractor, agent, employee or invitee of the applicant) is responsible for carrying out the approved development and ensuring compliance with this development approval, the conditions of the approval and the relevant requirements in accordance with: 1.1.1 The specifications, facts and circumstances as set out in the application submitted to Council, including recommendations and findings confirmed within the relevant technical reports. 1.1.2 The development must comply in full with all conditions of this approval, and is to be designed, constructed and maintained in accordance with relevant Planning Scheme requirements, Council policies, guidelines and standards (except as otherwise specified by any condition) to Council's satisfaction, and best practice engineering. 1.2 Where a discrepancy or conflict exists between the written condition(s) of the approval and the approved plans, the requirements of the written condition(s) of the development approval will prevail. 1.3 Where these conditions refer to 'Council' in relation to requiring Council to approve or be satisfied, the role of the Council may be fulfilled in whole or in part by an officer acting under appropriate delegation. <u>Works – Applicant's Responsibility/Expense</u> 1.4 The cost of all works associated with the development and construction of the development including services, facilities and/or public utility alterations required are met by the applicant, at no cost to the Council. 1.5 The applicant must repair any damage to existing infrastructure (e.g. kerb and channel, footpath or roadway) that may occur during any works undertaken as part of the development. Any damage that is deemed to create a hazard to the community must be repaired immediately. <u>Infrastructure Conditions</u> 1.6 All development conditions contained in this development approval relating to infrastructure under Chapter 4 of the <i>Planning Act 2016 (the Act)</i> , should be read as being non-trunk infrastructure conditioned under section 145 of the Act, unless otherwise stated.		At all times.
<b>2. Approved Plans and Documents</b> <u>Approved Plans &amp; Documents</u> 2.1 The proposed development must be completed, comply with and maintained generally in accordance with the drawings/ documents identified in the above, except as otherwise specified and/or amended by any condition of this approval.		The development must comply with all planning scheme requirements as approved and conditioned by this development permit.  At all times.
Condition	Reason	Timing
2.2 The development must be constructed in the position and at the levels identified on the approved plans or as stipulated by a condition of this approval, noting that all boundary setback measurements are taken from the real property boundary and not from such things as road bitumen or fence lines. 2.3 Where there is any conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval must prevail.		
<b>Approved Plans</b>		
<b>Drawing Title</b>	<b>Drawing/Revision</b>	<b>Date</b>
PROPOSED BOUNDARY REALIGNMENT Lots 1 and 2 Cancelling Lot 2 on RP708096 and Lot 7 on RP723518	57251/001 B	9 April 2025
<b>3. Survey Plan Endorsement</b> 3.1 Lodge to Council, for approval, an application for Survey Plan Endorsement which includes: a) Payment of application fee in accordance with Council's fees and charges at the time of lodgement b) All survey marks in their correct position in accordance with the Survey Plan c) A compliance report demonstrating compliance with all associated Development Permit(s)		As part of the lodgement of survey plan for endorsement.
<b>4. Payment of Rates, Charges and Expenses</b> 4.1 Prior to signing the Plan of Survey, payment is required of any outstanding rates or charges levied by the Council or any expenses being a charge over the subject land. 4.2 Pay the sum calculated at the current charge per lot to be levied on the Council by the Department of Resources, for each new valuation.		Confirmation to be provided to Council prior to the release of the Plan of Survey.
<b>Access and Roadworks</b>		
<b>5. Roadworks</b> 5.1 The construction of any additional crossovers to give access to the land is the owner's responsibility. 5.2 An application must be made to and approved by Council before the construction of any additional access crossovers.		To provide appropriate access in accordance with relevant code/s and policy direction.  At all times.

Condition	Reason	Timing
5.3 Approved crossovers must be constructed in accordance with requirements of the approval to the satisfaction of Council.		
<b>Services and Infrastructure</b>		
<b>6. Stormwater</b> 6.1 The approved development and use(s) must not interfere with the natural flow of stormwater in the locality in such a manner as to cause ponding or concentration of stormwater on adjoining land or roads. 6.2 Any external catchments discharging to the premises must be accepted and accommodated within the development's stormwater drainage system.	To ensure that stormwater does not adversely affect surrounding properties or properties downstream from the development.	At all times.
<b>7. Confirmation of Existing Services</b> 7.1 The existing services for each lot must be contained within the individual allotments. 7.2 In any instance where existing services are contained within another lot, either of the following applies: a) Relocate the services to comply with this requirement; or b) Arrange registration of necessary easements over services located within another lot prior to, or in conjunction with, the lodgement of the Plan of Survey creating the lot.	To ensure the development is appropriately serviced in accordance with relevant code/s and policy direction.	Written confirmation to be provided to Council prior to the release of the Plan of Survey.

#### Advice

<b>1. Infrastructure Charges</b> Not Applicable.
<b>2. Compliance with Conditions</b> Unless otherwise specified by these conditions, the conditions must be complied with prior to Council's endorsement of the Plan of Survey.
<b>3. Limitation of Approval</b> 3.1 The Council and its officers make no representations and provide no warranties as to the accuracy of the information contained in the application including its supporting material provided to it by the applicant.
3.2 The Council and its officers rely upon the applicant concerning the accuracy and completeness of the application and its supporting material and accepts the application and supporting material as constituting a representation by the applicant as to its accuracy and completeness. Insofar as the application and its supporting material may be incomplete and/or inaccurate giving rise to any claim by a third party, the applicant agrees to indemnity in respect of any claims arising.
<b>4. Acid Sulfate Soils</b> Should the presence of acid sulfate soils or potential acid sulfate soils be detected, an Acid Sulfate Soils Management Plan may be required to be prepared and submitted to Council for approval.
<b>5. Amenity Impacts</b> Use of the site is to be operated in a way that protects the values of the existing environment and will not cause unacceptable impacts on surrounding areas as a result of dust, odour, noise or lighting, in accordance with the <i>Environmental Protection Act 1994</i> .
<b>6. Earthworks</b> Earthworks are not approved as part of this Development Permit. If any earthworks are required and deemed assessable development, an operational works development application is to be lodged with Council for assessment in accordance with relevant code/s and policy direction.
<b>7. Miscellaneous</b> The Applicant is reminded of their obligations under the Aboriginal Cultural Heritage Act, 2003 and the Torres Strait Islander Cultural Heritage Act 2003. Further information and databases are available from the Department of Aboriginal and Torres Strait Islander Partnerships at: <a href="http://www.datsip.qld.gov.au">www.datsip.qld.gov.au</a> . If any item of cultural heritage is identified during site works, all work must cease, and the relevant State Agency must be notified. Work can resume only after State Agency clearance is obtained.

## Resolution

Moved Councillor Musumeci, seconded Councillor Detenon that the recommendation be adopted.

CARRIED

### 7.3.2. Model Code for Community Housing in the Community Facilities Zone

#### Executive Summary

Through a partnership between the State Government and the Local Government Association of Queensland (LGAQ), the Model Code for Community housing in the Community facilities zone (Model Code) has been designed to assist local government in the facilitation and assessment of community housing in the Community facilities zone. The model code has been developed as an opt-in tool to support councils.

#### Recommendation

That Council resolve to not adopt the Model Code for Community Housing in the Community Facilities Zone (Model Code) prepared by the State Government, dated June 2025.

---

**Resolution**

Moved Councillor Furnell, seconded Councillor Vasta that the recommendation be adopted.

CARRIED

*9.46am - Mrs. Galletta left the meeting.*

**7.4. TECHNICAL SERVICES****7.5. WATER AND WASTEWATER****8. NOTICE OF MOTION****9. RECEIPT OF PETITIONS****10. CORRESPONDENCE FOR INFORMATION****10.1. Nominations for the Establishment of Regional Working Groups - Primary Industries Prosper 2050 Blueprint**

Mr. Magin called for Council to nominate a Council representative for the formation of a Local Government Working Group, as preparations commence for the co-design of the 5-year action plans in alignment with the Department of Primary Industries' (DPI) *Prosper 2050 blueprint*. Councillor Vasta nominated to be a Council representative for the Working Group.

**Resolution**

Moved Councillor Furnell, seconded Councillor Musumeci that Councillor Vasta represent Council in the Local Government Working Group for the co-design of the 5-year action plan as per DPI's *Prosper 2050 blueprint*.

CARRIED

**11. COUNCILLOR REPORTS**

---

---

## **12. GENERAL BUSINESS**

### **12.1. Approved Leave of Absence - Councillor Dalle Cort - 24 September 2025 - 12 October 2025**

#### **Resolution**

Moved Councillor Musumeci, seconded Councillor Detenon that Councillor Dalle Cort be granted Approved Leave of Absence from 24 September 2025 - 12 October 2025.

CARRIED

### **12.2. Request for Tender Process Discussions to be added to the Workshop Agenda**

Councillor Furnell suggested that information regarding Council's current tender process be presented at a Council Workshop for the purpose of refining the process.

Mr. Magin stated that the Executive Leadership Group have held discussions on how to improve this process, and further discussions on this topic are scheduled to occur with VendorPanel and Local Buy. Mr. Magin agreed to include the item to a Workshop once this has occurred.

### **12.3. Project Control Group Meeting Update**

Mr. Stewart gave an update on the Ayr Industrial Estate Project stating that works are being completed on the final tasks towards practical completion.

Mr. Stewart stated Council has received a response to its application for power at the Ayr Filtration Plant and the estimate returned remains under budget.

Mr. Magin updated Council that the two (2) vacant lots within the Ayr Industrial Estate have been surveyed to proceed through the Titles Registry in the near future producing two (2) contracts for purchase within the Estate.

### **12.4. Disaster Recovery Funding Arrangements (DRFA) Flood Damage Submission**

Mr. Stewart stated that submissions have been successfully lodged for Disaster Recovery Funding Arrangements (DRFA) with Restoration of Essential Public Assets (REPA).

## **13. CLOSED BUSINESS ITEMS**

## **14. DELEGATION**

There being no further business the meeting closed at 10.01am.

**These minutes were confirmed by Council at the Ordinary Council Meeting held on 22 July 2025.**

**MAYOR**

---